

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY

6:00 PM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

July 13, 2021

AGENDA

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of June 8, 2021

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Manager Monthly Report - June 2021

4. Administration

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 5th day of November, 2020 and that an agenda of said meeting was posted at the place of such meeting at 5:15 p.m. on the 8th day of July, 2021.



Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 7/13/2021
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of June 8, 2021

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. DAA Minutes 06082021 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 5th day of November, 2020 and that an agenda of said meeting was posted at the place of such meeting at 4:25 p.m. on the 3rd day of June, 2021.



Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DURANT AIRPORT AUTHORITY
June 8, 2021 AT 6:00 PM, Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

CALL TO ORDER

Chairman Grube called the meeting to order at 6:11 p.m.

ROLL CALL

Present:

Trustee Steve Brittingham
Trustee Humphrey Miller
Trustee Curtis Morris
Vice Chairman Danny Sherrer
Chairman Oden Grube
City Attorney Tom Marcum
City Manager John Dean
City Clerk Cynthia J. Price

Absent:

None

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of May 11, 2021
- b. Consider Approval of Motion to File Durant Airport Authority FY2021-2022 Financial Plan with City Council As Beneficiary

- c. Consider Approval of Resolution R-2021-02B Amending the Comprehensive Fee Schedule for the City of Durant, Durant City Utility Authority, and Durant Airport Authority.

Motion To: Approve Consent Items as Presented

Motion By: Humphrey Miller

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Manager Report - May 2021

4. Administration

- a. Consider Approval of Aviation Fuels Contract Between Eastern Aviation Fuels dba Titan Aviation Fuels and the Durant Airport Authority (C-2021-33)

Motion To: Approve Aviation Fuels Contract Between Eastern Aviation Fuels, Inc. dba Titan Aviation Fuels and Durant Airport Authority (C-2021-33)

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

5. New Business

There was no new business.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Humphrey Miller

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 7/13/2021
To: Mayor and City Council
From: John Wyatt, Manager
Re: Airport Manager Monthly Report - June 2021

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Airport Monthly Report- JUNE-2021

Durant Airport Monthly Report –June 2021

Airport Monthly Sales

• Avgas 100LL -	1448.8 Gallons	\$ 6051.53
• Jet A w/Additive-	11,379 Gallons	\$ 40,201.61
• Total Sales –	Gallons	\$ 46,253.14
• Total Number of Sales-	98 sales	
• Parking/Misc - \$	3 Ramp fees 300.00	\$46,553.14
• Self Serve	June \$ 7173.86	<u>\$53,727.00</u>

Hangers

- Not worked on Hangers Lately (No PM)

Project status

Incidents

- PAPI's were repaired
- We replaced -A2 Intersection sign that the college insurance will pay for.
- The New 100LL Pump system was repaired again due to gasket remnants plugging the pump nozzle filter.
- Greatly need fiber connect to Airport for Camera connections and Internet stability

New Items:

- 1- Need to change callout fee to \$100.00 callout and \$50.00 Per hour thereafter
- 2- Need Ramp fee structure for the commercial traffic that is not buying fuel.

\$ 25.00 to \$100.00 according to type and size

- *Can be waived with fuel purchase *

- 3- We need to add Movement Fees of \$ 25.00 to \$100.00

*** We need to change the \$ 200.00 to 200 Gallons when purchasing fuel to have Ramp Fee Waived*****

- 4- We are in the process of Changing CTAF/Unicom Freq from 122.80 mhz to 123.05 mhz for safety reasons
- 5- We are setting up training and requirements to follow for movement of aircraft in ALL movements areas including Apron and Taxiway. Vehicles need Radio's, Lights or checkered flags etc.
- 6- Radio's we need to update radio's due to handhelds do not reach from terminal to 35 end. Probably will put small repeater or try different radio's

Fuel Costs : Prices change weekly but we sell based on our most current purchase price.

May / June Sales totals :	100 LL	8230 gallons purchased
	Jet A	29499 Gallons purchased

Jet A cost plus 100 ll cost = \$92089.67

**Sold Price \$102797.64 plus july sales1st week
\$ 20781.08**

On Hand Inventory: 100LL Truck- 739.6

Tank- 6000

Worth \$ 26960.00

Jet A Truck- 2823

Tank- 2314

Worth \$ 18442.00

***Most recent 100ll cost per gallon- \$3.35 per gallon and full
service is \$4.19 (25%)**

***Most recent Jet A cost per gallon- \$2.34 per gallon and sale
price is \$3.59 per gallon (53%)**