

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY/ DAA

6:00 PM

**Roscoe J. Hatfield
Council Chambers,
Durant City Hall
AGENDA**

June 14, 2016

**DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

- a. Consider Approval of Regular Minutes of May 10, 2016

2. Consider Items Removed from Consent

3. Information Items

4. Administration

- a. Consider Motion to File the Durant Airport Authority Fiscal Year 2016-17 Financial Plan with the Beneficiary

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of November, 2015 and that an agenda of said meeting was posted at the place of such meeting at 4:55 p.m. on the 10th day of June, 2016.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 6/2/2016
To: Airport Authority
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Regular Minutes of May 10, 2016

Council Information / Action Requested

Approve minutes of May 10, 2016.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
May 10, 2016 Minutes	Backup Material	6/2/2016

Agenda posted on Durant City Hall Entry Door at This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of November, 2015 and that an agenda of said meeting was posted at the place of such meeting at 6:30 p.m. on the 5th day of May, 2016.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT AIRPORT
AUTHORITY OF May 10, 2016 AT 6:00 PM, Roscoe J. Hatfield Council Chambers,
Durant City Hall**

CALL TO ORDER

The meeting was called to order at 8:14 p.m.

ROLL CALL

Present: Trustee Chad Hitchcock	City Attorney Pat Phelps
Trustee Billy L. Orr	City Manager Sarah Sherrer
Trustee Jerry Tomlinson	City Clerk Cynthia J Price
Vice-Chairman Destry Hawthorne	
Chairman Stewart Hoffman	(*denotes partial attendance)

Absent: None
Chairman Hoffman declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Minutes of April 12, 2016

Approved

Motion was made by Jerry Tomlinson and seconded by Chad Hitchcock to approve consent items as presented. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

2. Consideration Items Removed from Consent

3. New Business

There was no new business.

Adjournment

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to adjourn meeting. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson



The City of Durant

Office of City Treasurer

Memorandum

Date: 6/2/2016
To: Airport Authority
From: Donnalla Miller, Acting City Manager
Re: Consider Motion to File the Durant Airport Authority Fiscal Year 2016-17 Financial Plan with the Beneficiary

Public Trusts created pursuant to Title 60 of the Oklahoma State Statutes shall file annually, with their respective beneficiaries, a financial plan or budget. Public trust fund budgets are not required by the Municipal Budget Act and are not considered legally adopted, appropriated budgets (merely financial plans).

Council Information / Action Requested

Consider Motion to File the Durant Airport Authority Fiscal Year 2016-17 Financial Plan with the Beneficiary, the City of Durant, City Council.

City Staff Information / Action Follow-up, if Council authorizes this action:

The City Treasurer's office will install the financial plan into our accounting software.

ATTACHMENTS:

Description	Type	Upload Date
DAA fiscal year 2016-17 financial plan summary	Backup Material	6/2/2016



THE CITY OF DURANT

Office of the City Manager

Memorandum

Date: JUNE 14, 2016

To: DAA CHAIRMAN AND TRUSTEES

From: Donnalla Miller, Acting City Manager

Re: Motion to file Durant Airport Authority FY 2016/17 Budget with City Council

Public Trusts created pursuant to Title 60 of the Oklahoma State Statutes shall file annually, with their respective beneficiaries, a financial plan or budget. Public trust fund budgets are not required by the Municipal Budget Act and are not considered legally adopted, appropriated budgets (merely financial plans).

		FY 2014/15 Actuals	FY 2015/16 Budget	FY 2015/16 Projections	FY 2016/17 Budget
Durant Airport Authority Fund:					
REVENUE SUMMARY					
Balance Forward		22,444	121,762	175,888	455,644
Miscellaneous Revenues		1,020,022	1,437,630	1,484,752	986,725
Adjustments to Revenues		182,872			
Total Revenues		1,225,338	1,559,392	1,660,640	1,442,369
EXPENSE SUMMARY					
Eaker Field		1,251,364	1,559,392	1,204,996	1,442,369
Total		1,251,364	1,559,392	1,204,996	1,442,369

Authority Information / Action Requested

- File the Durant Airport Authority Fiscal Year 2016-17 Budget with City Council

City Staff Information / Action Follow-up, if Council authorizes this action:

- Treasurer's Office : Install FY16/17 DAA Budget