

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT CITY COUNCIL

6:00 PM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma
AGENDA**

May 11, 2021

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

PRESENTATIONS

- 1. Proclamation Declaring and Recognizing May 9th through May 15th of 2021 as National Police Week in Support of the Law Enforcement Officers That Have Lost Their Lives in the Line of Duty for the Safety and Protection of Others.**

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Called Meeting Minutes of April 13, 2021
- b. Consider Approval of Special Called Meeting Minutes of April 19, 2021
- c. Consider Approval of Special Called Meeting Minutes of May 4, 2021
- d. Consider Approval of Budget Supplement BA 2021-10
- e. Consider Approval of Arledge & Associates PC, FY 2021 Agreed-Upon Procedures Engagement Letter (C-2021-27) and FY 2021 Single Audit Engagement Letter (C-2021-28)
- f. Consider Approval of Service Agreement with Crawford & Associates, P.C. for Accounting and Consulting Services (C-2021-24)
- g. Consider Approval of the Appointment of Jeff Shattuck to Represent the Durant Industrial Authority on the Durant Tourism Economic Development Authority.

- h. Consider Approval of Mayoral Appointment of Dr. Thomas Newsom, President of Southeastern Oklahoma State University, to Serve a Four Year Term as Non-Voting Advisory Member of the Durant Industrial Authority Representing an Educational Institution Serving the City of Durant, Oklahoma Pursuant to the Supplement to Trust Indenture of Durant Industrial Authority Dated June 14, 2016.
- i. Consider Approval to Purchase Motorola Flex Mobile Records Management System in the Amount of \$231,070
- j. Consider Approval of Amendment to the City of Durant Personnel Manual to Include Paid Parental Leave.

2. Consider Items Removed from Consent

3. Information Items

- a. Assistant City Manager Report - April 2021
- b. City Clerk Monthly Report - April 2021
- c. City Manager Monthly Report - April 2021
- d. Community Development Monthly Report - April, 2021
- e. Economic Development Report
- f. Emergency Management Monthly Report - April 2021
- g. Financial Statements and Sales Tax Breakdown- March 2021
- h. Fire Department Monthly Report - April 2021
- i. Human Resources Report - April 2021
- j. Library Monthly Report - April 2021
- k. Neighborhood Services Monthly Report - April 2021
- l. Police Department Monthly Report - March 2021
- m. Street Department Monthly Report - April 2021

4. Administration

- a. Consider Acceptance of FY19-20 Annual Financial Statements and Auditor's Reports, including Single Audit Report
- b. Discussion, Consideration and Possible Action on Ordinance O-2021-11 a Rezoning request from A-1, General Agriculture to R-2, Two-Family Residential and PC2021-08 a Preliminary Plat for property located near Cemetery Road and Rodeo Road
 - 1. Consider Action on Preliminary Plat and Ordinance O-2021-11 Section 1.
 - 2. Consider Action on Ordinance O-2021-11 Section 2. (Emergency Clause)
- c. Discussion, Consideration and Possible Action on Ordinance O-2021-12 a Rezoning request from R-3, General Residential to C-2 Highway Commercial

and Commercial Recreation District for property located at 211 S. 1st Street (PC2021-10)

1. Consider action on Ordinance O-2021-12 Section 1.
2. Consider action on Ordinance O-2021-12 Section 2 (Emergency Clause)
- d. Discussion, Consideration and Possible Action of Ordinance O-2021-13 a Rezoning request from R-3 General Residential to C-3, General Commercial for property located at 106 SE 3rd Ave (PC2021-11)
 1. Consider action on Ordinance O-2021-13 Section 1.
 2. Consider action on Ordinance O-2021-13 Section 2 (Emergency Clause).
- e. Discussion, Consideration and Possible Action on Ordinance Number O-2021-14 a Rezoning request from A-1 General Agriculture to I-1, Light Industrial for property located near Hillcrest Avenue and McLean Drive (PC2021-12)
 1. Consider action on Ordinance O-2021-14 Section 1.
 2. Consider action on Ordinance O-2021-14 Section 2 (Emergency Clause).
- f. Discussion, Consideration and Possible Action on PC2021-01, the 2040 Comprehensive Plan and Future Land Use Map
- g. Discussion, Consideration and Possible Action to Restrict On-Street Parking on South First Avenue from Main Street to Arkansas Street and to Put in Place Appropriate Signage.

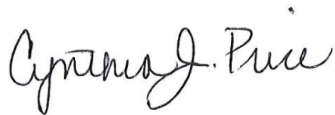
5. Public Hearings

6. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of November, 2020 and that an agenda of said meeting was posted at the place of such meeting at 11:00 a.m. on the 7th day of May, 2021.



Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: David Houser, Chief
Re: Proclamation Declaring and Recognizing May 9th through May 15th of 2021 as National Police Week in Support of the Law Enforcement Officers That Have Lost Their Lives in the Line of Duty for the Safety and Protection of Others.

Whereas, The Congress and President of the United States in 1962 designated May 15 as Peace Officers Memorial Day, and the week in which it falls as Police Week;

Whereas, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others.

Whereas, The City of Durant recognizes National Police Week 2021 to honor the service and sacrifice of those law enforcement officers killed in the line of duty nation-wide and in Bryan County while protecting our communities; and

Whereas, The members of the Durant Police Department play an essential role in safeguarding the lives, property, rights and freedoms of the citizens of Durant;

Whereas, The Police Department of the City of Durant is a skilled and professional law enforcement agency which unceasingly provides a vital public service;

Whereas, The Durant Police Officers' performances are a tribute to the fallen peace officers, their families and to those law enforcement officers across our nation that will stand vigilant in protecting our communities tonight and every night.

Now, Therefore, I, Oden Grube, Mayor of the City of Durant, do hereby proclaim May 9th through the 15th of 2021 as "National Police Week"

in the City of Durant. I further call upon the citizens of Durant to join together in an appropriate Memorial Ceremony Thursday May 13th, 2021 on Durant's Market Square at 6 pm to commemorate Bryan County peace officers who through their courageous deeds, have lost their lives in the performance of duty.

Council Information / Action Requested

Durant Police Honor Guard to Post Colors
Mayor to Read Proclamation

City Staff Information / Action Follow-up, if Council authorizes this action:

None

ATTACHMENTS:



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Called Meeting Minutes of April 13, 2021

Council Information / Action Requested

Approval of Regular Called Meeting Minutes of April 13, 2021

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant City Council Minutes 4132021 cjp

MINUTES OF THE MEETING OF DURANT CITY COUNCIL
April 13, 2021 AT 6:00 PM, Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma

CALL TO ORDER

Mayor Grube called the meeting to order at 6:02 p.m.

INVOCATION/FLAG SALUTE

Assistant City Manager James Dalton provided the invocation. Council Member Danny Sherrer led the flag salute.

ROLL CALL

Present:
Council Member Curtis Morris
Council Member Danny Sherrer
Council Member Jerry Tomlinson
Vice Mayor Steve Brittingham
Mayor Oden Grube
City Attorney Tom Marcum
City Manager John Dean
City Clerk Cynthia J. Price

Absent: None

ORDER OF BUSINESS

1. Announcement of Employee Service Award Recipients for 1st Quarter 2021

Mayor Grube announced the names of the following city employees receiving a service award:

FIVE YEARS:

Billy Sharp, Landfill

TEN YEARS:

Kari Jones, Human Resources
John Argo, Fire Department

FIFTEEN YEARS:

James Dalton, Administration
Randy Cantrell, Water/Sewer Line Maintenance

TWENTY YEARS:

Brad Nelson, Police Department
Cliff Wilson, Fire Department

TWENTY FIVE YEARS:

Gary McBride, Landfill
Raymond Stanley, Fire Department

THIRTY YEARS:

Marc Hall, Community Development

2. Proclamation Declaring April 11-17, 2021 National Telecommunications Week Recognizing Our 911 Public Safety Communication Specialists

3. Fair Housing Proclamation Recognizing April 2021 as Fair Housing Month

4. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of March 9, 2021
- b. Consider Approval of Geographic Technologies Group Expenditure for Next Generation 911 Consulting and Field Verification of 911 Addresses in the Amount \$79,000; a Grant Funded Initiative.
- c. Consider Approval of Budget Supplement 2021-09
- d. Consider Approval to Amend the City of Durant Personnel Manual
- e. Consider Appointment of Oden Grube to Cemetery Advisory Board
- f. Consider Approval of Resolution R-2021-02A Amending the Comprehensive Fee Schedule for the City of Durant, Durant City Utility Authority, and Durant Airport Authority.

Motion To: Approve consent items as presented.

Motion By: Steve Brittingham

Seconded By: Danny Sherrer

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

5. Consider Items Removed from Consent

6. Information Items

- a. Assistant City Manager Report - March 2021
- b. City Clerk Monthly Report - March 2021
- c. City Manager Monthly Report - March 2021
- d. Community Development Monthly Report - March 2021
- e. Economic Development Monthly Report - March 2021
- f. Emergency Management Monthly Report - March 2021
- g. Financial Statements and Sales Tax Reports-February 2021
- h. Fire Department Monthly Report - March 2021
- i. Library Monthly Report - March 2021
- j. Police Department Monthly Report - February 2021
- k. Street Department Monthly Report - March 2021
- l. Human Resources Monthly Report - March 2021

7. Administration

- a. Discussion, Consideration and Possible Action on Ordinance O-2021-07 Amending Sections 72.05 and 72.35 of the Durant Code of Ordinances Regarding Parking, Providing a Repealer Clause and Declaring an Emergency.

(1) Consider Section 1.

(2) Consider Section 2. (Emergency Clause)

Item 7.(a)(1)

Motion To: Approve Ordinance O-2021-07, Section 1, amending Sections 72.05 and 72.35 of the Durant Code of Ordinances regarding parking.

Motion By: Curtis Morris

Seconded By: Steve Brittingham

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

Item 7.(a)(2)

Motion To: Approve Ordinance O-2021-07, Section 2- Emergency Clause and Section 3 - Repealer Clause

Motion By: Curtis Morris

Seconded By: Steve Brittingham

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

- b. Discussion, Consideration and Possible Action on Ordinance O-2021-08 Amending Sections 51.75 and 51.76 of the Code of Ordinances of the City of Durant Regarding Collection and Disposal of Construction Debris and Materials, Providing a Repealer Clause and Declaring an Emergency.

- (1) Consider Section 1.

- (2) Consider Section 2 (Emergency Clause)

Item 7.(b)(1)

Motion To: Approve Ordinance O-2021-08, Section 1 and Section 3 - Repealer Clause

Motion By: Curtis Morris

Seconded By: Steve Brittingham

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

Item 7.(b)(2)

Motion To: Approve Ordinance O-2021-08, Section 2 - Emergency Clause

Motion By: Steve Brittingham

Seconded By: Curtis Morris

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

- c. Discussion, Consideration and Possible Action on Ordinance O-2021-09 Amending Sections 94.01 and 110.055 of the Code of Ordinances of the City of Durant Regarding the Definitions of Salvage Yards and Junk Yards, Providing a Repealer Clause and Declaring an Emergency.

- (1) Consider Section 1.

- (2) Consider Section 2 (Emergency Clause)

Item 7.(c)(1)

Motion To: Approve Ordinance O-2021-09, Section 1 and Section 3 - Repealer Clause.

Motion By: Jerry Tomlinson

Seconded By: Steve Brittingham

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

Item 7.(c)(2)

Motion To: Approve Ordinance O-2021-09, Section 2 - Emergency Clause.

Motion By: Jerry Tomlinson

Seconded By: Danny Sherrer

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

- d. Discussion, Consideration and Possible Action to Award Bid to New Growth Group in the amount of \$47,500 for Grant Consultation Services for the Durant Industrial Authority.

Motion To: Award Bid to New Growth Group in the amount of \$47,500 for grant consultation services for the Durant Industrial Authority.

Motion By: Jerry Tomlinson

Seconded By: Danny Sherrer

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

- e. Discussion, Consideration and Possible Action on PC2021-09. Request for approval of a Replat for property located at 1224 N. 1st Avenue.

Motion To: Approve replat for property located at 1224 N. 1st Avenue.

Motion By: Steve Brittingham

Seconded By: Curtis Morris

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

- f. FAA Airport Coronavirus Response Grant (2020 ACRGP)

(1) Discussion, Consideration and Possible Action to Accept Federal Aviation Administration (FAA) Airport Coronavirus Response Grant Program (ACRGP) Funds Through the Coronavirus Response and Relief Supplemental Appropriations Act (Public Law 116-260) (CRRSAA), Contingent Upon Receiving the Anticipated ACRGP Grant Award in the Amount of \$23,000 to be Utilized as Reimbursement for Costs Related to Operations, Personnel, Cleaning, Sanitization, Janitorial Services, Combating the Spread of Pathogens, and Debt Service Payments, for Durant Regional Airport-Eaker Field, Beginning July 1, 2020. (C-2021-18 GC)

(2) Discussion, Consideration and Possible Action to Authorize City Manager to Sign all Related Grant Award Documents Related to the ACRGP Program funding. (C-2021-18 GC)

Item 7.(f)(1)

Motion To: Accept Federal Aviation Administration (FAA) Airport Coronavirus Response Grant Program (ACRGP) funds through the Coronavirus Response and Relief Supplemental Appropriations Act (Public Law 116-260) (CRRSAA), contingent upon receiving the anticipated

ACRGP Grant Award in the amount of \$23,000 to be utilized as reimbursement for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens, and debt service payments, for Durant Regional Airport - Eaker Field, beginning July 1, 2020 (C-2021-18 GC).

Motion By: Jerry Tomlinson

Seconded By: Curtis Morris

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

Item 7.(f)(2)

Motion To: Authorize city manager to sign all related grant award documents related to the ACRGP Program funding (C-2021-18 GC).

Motion By: Jerry Tomlinson

Seconded By: Curtis Morris

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

- g. 2020 Community Development Block Grant (CDBG) - Coronavirus Relief Program Award 18114 CDBG-CR 20 in the Amount of \$638,300 to be Utilized for City of Durant Eligible Low to Moderate Income Residential Utility Assistance (C-2021-19)

(1) Discussion, Consideration and Possible Action to Accept the 2020 Community Development Block Grant-Coronavirus Relief (CDBG-CR) Grant Award 18114 CDBG-CR 20 from Oklahoma Department of Commerce in the Amount of \$ 638,300 to Provide Assistance for City of Durant Eligible Low to Moderate Income Residential Utility Customers Impacted by the Coronavirus pandemic. (C-2021-19 GC)

(2) Discussion, Consideration and Possible Action to Adopt the Residential Anti-Displacement and Relocation Assistance Plan Relating to the 18114 CDBG-CR 20 CDBG 20 project.

(3) Consider Approval to Authorize the Mayor to Sign Related Grant Award Documents for the 18114 CDBG-CR 20 project.

Item 7.(g)(1)

Motion To: Accept the 2020 Community Development Block Grant - Coronavirus Relief (CDB-CR) Grant Award 18114 CDBG-CR20 from the Oklahoma Department of Commerce in the amount of \$638,300 to provide assistance for City of Durant low to moderate income residential utility customers impacted by the Coronavirus pandemic.

Motion By: Steve Brittingham

Seconded By: Jerry Tomlinson

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

Item 7.(g)(2)

Motion To: Adopt the Residential Displacement and Relocation Assistance Plan relating to the 18114 CDBG-CR 20 CDBG 20 project.

Motion By: Curtis Morris

Seconded By: Steve Brittingham

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

Item 7.(g)(3)

Motion To: Authorize Mayor to sign related grant award documents for the 18114 CDBG-CR 20 project.

Motion By: Danny Sherrer

Seconded By: Steve Brittingham

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

- h. Discussion, Consideration and Possible Action on REVO2021-02 a Revocable Permit for Property Located at 401 Clark Drive.

Motion To: Approve Revocable Permit REVO2021-02 for property located at 401 Clark Drive

Motion By: Jerry Tomlinson

Seconded By: Danny Sherrer

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

- i. 17980 CDBG-20 SCADA Sealed Bid Award (C-2020-68 BA)

(1) Discussion, Consideration and Possible Action to Approve or Reject Construction Bid Award in the Amount of \$ 1,675,000 to Howard Construction, Inc. of Ardmore, OK as Identified in the Sealed Bid Opening for Water Treatment Plant Improvements, Including the SCADA System, on March 10, 2021 at 2:00 PM Related to the 2020 Community Development Block Grant (CDBG) Small Cities Program 17980 CDBG 20 (C-2020-68 BA).

(2) Consider to Authorize the Mayor to Sign all Related Construction Contract Documents, Contingent upon all Required Documents Received and Legal Counsel Approval (C-2020-68 BA).

Item 7.(i)(1)

Motion To: Approve Construction Bid Award in the amount of \$1,675,000 to Howard Construction, Inc. of Ardmore, OK as identified in the Sealed Bid Opening for Water Treatment Plant Improvements, including the SCADA System, on March 10, 2021 at 2:00 p.m. related to the 2020 Community Development Block Grant (CDBG) Small Cities Program 17980 CDBG 20 (C-2020-68BA).

Motion By: Danny Sherrer

Seconded By: Steve Brittingham

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

Item 7.(i)(2)

Motion To: Authorize Mayor to sign all related construction contract documents, contingent

upon all required documents received and legal counsel approval (C-2020-68 BA).

Motion By: Danny Sherrer

Seconded By: Jerry Tomlinson

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

j. 17166 CDBG-ED 87 Closeout for SteelFab, Inc., Durant, OK.

- (1) Discussion, Consideration and Possible Action to Accept the 17166 CDBG-ED 87 Project for Water Distribution and Sewer Collection Infrastructure Improvements Benefitting SteelFab, Inc. in Durant, OK as Successfully Complete.
- (2) Discussion, Consideration and Possible Action on Resolution R-2021-09 Referring to the Public Hearing for Closeout of the 17166 CDBG-ED 87 Project
- (3) Discussion, Consideration and Possible Action on the Closeout Documents for 17166 CDBG-ED 87 Completion.

Item 7.(j)(1)

Motion To: Accept the 17166 CDBG-ED 87 Project for Water Distribution and Sewer Collection Infrastructure Improvements benefiting SteelFab, Inc. in Durant, OK as successfully complete as of April 2, 2021.

Motion By: Jerry Tomlinson

Seconded By: Curtis Morris

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

Item 7.(j)(2)

Motion To: Approve Resolution R-2021-09 referring to the Public Hearing for Closeout of the 17166 CDBG-ED 87 Project.

Motion By: Steve Brittingham

Seconded By: Danny Sherrer

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

Item 7.(j)(3)

Financial Expenditure Report - Stating all money was spent. The grant amount, the DIA portion and the match.

Closeout Certification - Stating that \$999,020.82 is total amount of grant spent.

Final Wage Reports - There is a correction. There were two contractors. W. Brown that did the water lines and Sooner Site was the lift station and sewer collection line. W. Brown had one employee that was paid restitution for \$1,015.94 in late 2019. There were no issues with Sooner Site.

Certification of Completion - Engineer's Certificate of Approval of closeout for W. Brown and Sooner Site.

Section 3 Summary Report - Neither company was Section 3. They did not have any employees that qualified and were not going to hire any new employees that would qualify.

Motion To: Accept the Closeout Documents for 17166 CDBG-ED 87 Completion.

Motion By: Steve Brittingham

Seconded By: Curtis Morris

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

8. Public Hearings

- a. **Public Hearing for Closeout of 17166 CDBG-ED 87 Community Development Block Grant Economic Development Infrastructure Grant (C-2018-17) in the Amount of \$1,000,000 for Water Distribution and Sewer Collection Infrastructure Improvements Benefitting the SteelFab, Inc. Facility, Located at 446 Country Club Road in Durant and the Creation of 71 New Jobs Related to the Grant Project for the Durant community.**

Public hearing opened.

Call for comment three times.

No public comment.

Public hearing closed.

9. New Business

There was no new business.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Danny Sherrer

Seconded By: Steve Brittingham

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Special Called Meeting Minutes of April 19, 2021

Council Information / Action Requested

Approval of Special Called Meeting Minutes of April 19, 2021

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Special City Council Minutes 04192021 cjp

**MINUTES OF THE MEETING OF DURANT CITY COUNCIL
April 19, 2021 AT 12:00 PM, Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

SWEARING IN CEREMONY OF ODEN GRUBE AND HUMPHREY MILLER

Judge Ken Rainbolt performed the swearing-in ceremony for Oden Grube and Humphrey Miller.

CALL TO ORDER

Mayor Grube called the meeting to order at 12:06 p.m. and declared a quorum.

INVOCATION/FLAG SALUTE

Assistant City Manager James Dalton provided the invocation.

City Manager John Dean led the flag salute.

ROLL CALL

Present:

Council Member Humphrey Miller
Council Member Curtis Morris
Council Member Danny Sherrer
Vice Mayor Steve Brittingham
Mayor Oden Grube
City Attorney Tom Marcum
City Manager John Dean
City Clerk Cynthia J. Price

Absent:

None

ORDER OF BUSINESS

1. Administration

- a. Consider Appointment of Mayor

Motion To: Appoint Oden Grube as Mayor

Motion By: Curtis Morris

Seconded By: Danny Sherrer

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

b. Consider Appointment of Vice Mayor

Motion To: Appoint Danny Sherrer as Vice-Mayor

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

c. Consider Appointment of Council Member Humphrey Miller to the Durant Community Facilities Authority Board

Motion To: Appoint Council Member Humphrey Miller to the Durant Community Facilities Authority Board.

Motion By: Curtis Morris

Seconded By: Steve Brittingham

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Steve Brittingham

Seconded By: Danny Sherrer

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Special Called Meeting Minutes of May 4, 2021

Council Information / Action Requested

Approval of Special Called Meeting Minutes of May 4, 2021

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Special Called Durant City Council Minutes 05042021

**MINUTES OF THE SPECIAL CALLED MEETING OF DURANT CITY COUNCIL
May 4, 2021 AT 9:00 AM,
Donald W. Reynolds Community Center and Library
1515 W. Main Street
Durant, Oklahoma**

CALL TO ORDER

Mayor Grube called the meeting to order at 9:00 a.m.

INVOCATION/FLAG SALUTE

Assistant City Manager James Dalton provided the invocation.
Council Member Brittingham led the flag salute.

ROLL CALL

Present:

Council Member Steve Brittingham
Council Member Humphrey Miller
Council Member Curtis Morris
Vice Mayor Danny Sherrer
Mayor Oden Grube
City Manager John Dean
City Clerk Cynthia J. Price

Absent:

City Attorney Tom Marcum

Mayor Grube declared a quorum.

ORDER OF BUSINESS

1. Administration

- a. Budget Workshop

ADJOURNMENT

Motion To: Adjourn meeting.

Motion By: Steve Brittingham

Seconded By: Humphrey Miller

Ayes: Brittingham, Miller, Morris, Sherrer, Grube

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Consider Approval of Budget Supplement BA 2021-10

Approval of Budget Supplements BA 2021-10

#2039 ADJUST FIRE DEPART DONATION, ODL LIBRARY GRANT & COURT OK TAX INTERCEPT
#2040 TO TRANSFER TO CAPITAL IMPROV. COVER PD FLEX SYSTEM
#2041 TO ADJUST PD FLEX SYSTEM EXPENSE
#2042 ADJUST 2018 BOR-SWEP METER EXPENSE TO PAY FROM OWRB LOAN
#2043 ADJ. CONSULTING FEES FOR GRANT WRITER-NOW GROWTH GROUP
#2044 ROLLOVER FY 19-20 COUNTY 911 ADDRESSING FINAL PAYMENT
#2045 RE-CATEGORY THE TIF REVENUE
#2046 ADJ. POLYCARTS & OFFICE SUPPLIES EXPNESES

Council Information / Action Requested

Approved Budget Supplement BA 2021-10

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. BA 2021-10

PACKET: 00422-BA 2021-10

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 002039 -----							
001 000-361.56-00	5/11/2021	BA21-10 FD DONATION	100.00	0.00	250.00	350.00-	25.00
DONATIONS TO FIRE DEPARTMENT							
001 008-522.50-77	5/11/2021	BA21-10 FD DONATION	100.00	4,000.00	0.00	4,100.00	2,752.77
FIRE PREVENTION MATERIALS							
DEPT: FIRE DEPARTMENT							
001 000-362.36-05	5/11/2021	BA21-10 ODL LIBRARY	840.00	0.00	1,000.00	1,840.00-	0.00
ODL GRANT REV FOR LIBRARY							
001 015-571.70-50	5/11/2021	BA21-10 ODL LIBRARY	840.00	0.00	1,000.00	1,840.00	0.16
ODL GRANT EXPENSE							
DEPT: PUBLIC LIBRARY							
001 000-361.40-00	5/11/2021	BA21-10 OTC INTERCE	1,305.00	10,000.00-	63,793.01	75,098.01-	17,227.91
MISC. REVENUE							
001 013-512.50-57	5/11/2021	BA21-10 OTC INTERCE	1,305.00	55.00	295.00	1,655.00	0.12
MMBRSHIP/LCNSE/CRTFCATION/ECT							
DEPT: MUNICIPAL COURT							
Budget Adj. # 002040 -----							
001 005-521.10-11	5/11/2021	BA21-10 TRSF T CI F	231,500.00-	3,284,321.74	47,500.00-	3,005,321.74	669,384.90
SALARIES AND WAGES							
DEPT: POLICE - LAW ENFORCEMENT							
001 019-569.99-15	5/11/2021	BA21-10 TRSF T CI F	231,500.00	0.00	1,464,197.44	1,695,697.44	444,400.00
TRSF TO CAPITAL IMPR. FUND							
DEPT: GENERAL GOVERNMENT							
Budget Adj. # 002041 -----							
015 000-364.11-00	5/11/2021	BA21-10 PD FLEX SYS	231,500.00	0.00	1,464,197.44	1,695,697.44-	444,400.00-
TRSF FROM GENERAL FUND							
015 005-521.61-09	5/11/2021	BA21-10 PD FLEX SYS	231,500.00	0.00	0.00	231,500.00	231,500.00
CAD FLEX SYSTEM							
DEPT: POLICE - LAW ENFORCEMENT							
Budget Adj. # 002042 -----							
015 026-551.61-44	5/11/2021	BA21-10 18 BOR & AM	7,219.00-	0.00	5,436,500.00	5,392,791.00	1,538,528.08
AMR / AMI METER REPLACEMENT							
DEPT: WATER/SEWER LINE MAINT.							
015 026-551.61-46	5/11/2021	BA21-10 18 BOR & AM	7,219.00	0.00	2,744.00	46,453.00	39,234.00
2018 BOR-SWEP							
DEPT: WATER/SEWER LINE MAINT.							

PACKET: 00422-BA 2021-10

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 002042							

015 026-551.61-44	5/11/2021	BA21-10 18 BOR & AM	36,490.00-	0.00	5,436,500.00	5,392,791.00	1,538,528.08
AMR / AMI METER REPLACEMENT							
DEPT: WATER/SEWER LINE MAINT.							
015 026-551.61-46	5/11/2021	BA21-10 18 BOR & AM	36,490.00	0.00	2,744.00	46,453.00	39,234.00
2018 BOR-SWEP							
DEPT: WATER/SEWER LINE MAINT.							

Budget Adj. # 002043							

020 017-537.30-36	5/11/2021	BA21-10 DIA GRNT WR	47,500.00	5,000.00	5,000.00	57,500.00	4,300.00
CONSULTING FEES							
DEPT: ECON. DEV. ADMINISTRATION							
020 067-596.70-17	5/11/2021	BA21-10 DIA GRNT WR	47,500.00-	789,200.00	382.51	742,082.51	742,082.51
CONTINGENCY RESERVE							
DEPT: INDUSTRIAL PROJECTS							

Budget Adj. # 002044							

101 000-301.10-00	5/11/2021	BA21-10 COUNTY 911	5,300.00	0.00	4,500.00	9,800.00-	9,800.00-
BEGINNING UNENCUMBERED							
101 007-527.30-35	5/11/2021	BA21-10 COUNTY 911	5,300.00	31,800.00	4,500.00	41,600.00	100.00
COUNTY 911 ADDRESSING							
DEPT: 911 COMMUNICATIONS CTR.							

Budget Adj. # 002045							

220 000-362.10-05	5/11/2021	BA21-10 RECATEGORY T	2,332,298.00-	2,627,279.00-	0.00	294,981.00-	94,754.96-
CMC CONTRIBUTIONS							
220 000-362.10-01	5/11/2021	BA21-10 RECATEGORY T	2,332,298.00	0.00	0.00	2,332,298.00-	89,812.76
2017 A/B CMC TIF TAX REVENUE							

Budget Adj. # 002046							

405 029-554.30-51	5/11/2021	BA21-10 PLOYCART &	10,000.00-	30,000.00	0.00	20,000.00	681.54
CONTRACT LABOR							
DEPT: COLLECTION - SOLID WASTE							
405 029-554.50-79	5/11/2021	BA21-10 PLOYCART	8,000.00-	50,000.00	0.00	42,000.00	17,098.26
DUMPSTERS							
DEPT: COLLECTION - SOLID WASTE							
405 029-554.50-83	5/11/2021	BA21-10 PLOYCART	18,000.00	50,000.00	0.00	68,000.00	2,181.24
POLYCARTS							
DEPT: COLLECTION - SOLID WASTE							

PACKET: 00422-BA 2021-10

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 002046							
405 024-565.50-51	5/11/2021	BA21-10 OFFICE SUPP	800.00	1,000.00	0.00	1,800.00	145.17
OFFICE SUPPLIES							
DEPT: PUBLIC WORKS ADMIN.							
405 026-551.50-51	5/11/2021	BA21-10 OFFICE SUPP	200.00-	1,000.00	0.00	800.00	689.07
OFFICE SUPPLIES							
DEPT: WATER/SEWER LINE MAINT.							
405 028-553.50-51	5/11/2021	BA21-10 OFFICE SUPP	300.00-	1,500.00	0.00	1,200.00	518.77
OFFICE SUPPLIES							
DEPT: WWTP							
405 029-554.50-51	5/11/2021	BA21-10 OFFICE SUPP	300.00-	1,000.00	0.00	700.00	523.75
OFFICE SUPPLIES							
DEPT: COLLECTION - SOLID WASTE							
PACKET NOTES:							
#2039 ADJ FD DONATION, ODL LIBRARY GRANT & COURT OTC							
INTERCEPT							
#2040 TO TRANSFER TO CAPITAL IMPRV. COVER PD FLEX SYSTEM							
#2041 TO ADJ PD FLEX SYSTEM							
#2042 ADJ 2018 BOR-SWEP METER EXPS.TO PAY BY OWRB LOAN							
#2043 ADJ. CONSULTING FEES FOR GRANT WRITER NOW GROWTH GROUP							
CONTRACT							
#2044 ROLLOVER 19-20 COUNTY 911 ADDRESSING FINAL PAYMENT							
#2045 RE-CATEGORY THE TIF REVENUE							
#2046 ADJ POLYCARTS & OFFICE SUPPLIES EXPN.							
TOTAL NO. ADJUSTMENTS--REVENUE:						7	239,045.00
TOTAL NO. ADJUSTMENTS--EXPENSE:						20	239,045.00
TOTAL IN PACKET--							478,090.00

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Consider Approval of Arledge & Associates PC, FY 2021 Agreed-Upon Procedures Engagement Letter (C-2021-27) and FY 2021 Single Audit Engagement Letter (C-2021-28)

The total cost outlined in the FY 2021 Agreed-Upon Procedures Engagement Letter (C-2021-27) and FY 2021 Single Audit Engagement Letter (C-2021-28) is \$40,000. Approval is recommended.

Council Information / Action Requested

Approval of Arledge & Associates PC, FY 2021 Agreed-Upon Procedures Engagement Letter (C-2021-27) and FY 2021 Single Audit Engagement Letter (C-2021-28)

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. C-2021-27 Arledge and Associates FY 2021 Agreed Upon Procedures Engagement Letter
2. C-2021-28 Arledge & Associates FY 2021 Single Audit Engagement Letter



FY-2021 AGREED-UPON PROCEDURES ENGAGEMENT LETTER

May 7, 2021

To the Governance and Management
City of Durant, Oklahoma

We are pleased to confirm our understanding of the nature and limitations of the services we are to provide for the City of Durant, Oklahoma (the "City").

We will apply the agreed-upon procedures which the City has specified, listed in the attached schedule. This engagement is solely to assist the City with respect to the City's application to qualify under the local government financial test to provide the Oklahoma Department of Environmental Quality ("DEQ"). Our engagement to apply agreed-upon procedures will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described in the attached schedule either for the purpose for which this report has been requested or for any other purpose. If, for any reason, we are unable to complete the procedures, we will describe any restrictions on the performance of the procedures in our report, or will not issue a report as a result of this engagement.

Because the agreed-upon procedures listed in the attached schedule do not constitute an examination, we will not express an opinion on those specified elements. In addition, we have no obligation to perform any procedures beyond those listed in the attached schedule.

We will submit a report listing the procedures performed and our findings. This report is intended solely for the use of the City, and should not be used by anyone other than these specified parties. Our report will contain a paragraph indicating that had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

You are responsible for the presentation of the DEQ application and for selecting the criteria and procedures and determining that such criteria and procedures are appropriate for your purposes.

Jake Winkler, CPA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

At the conclusion of our engagement, we will require a representation letter from management that, among other things, will confirm management's responsibility for the presentation of the DEQ application.

Our fee for this service is \$2,150. This fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to assist you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. If the need for additional procedures arises, our agreement with you will need to be revised. It is customary for us to enumerate these revisions in an addendum to this letter. If additional specified parties of the report are added, we will require that they acknowledge in writing their responsibility for the sufficiency of procedures.

Sincerely,

Arledge & Associates, P.C.

Arledge & Associates, P.C.

RESPONSE:

This letter correctly sets forth the understanding of the City of Durant, Oklahoma.

Management signature: _____

Title: _____

Governance signature: _____

Title: _____

City of Durant, Oklahoma
Schedule of Agreed-upon Procedures

1. Verify the reasonableness of the City's estimated construction and demolition landfill closure and post-closure costs by inquiry of City officials and personnel or correspondence from DEQ.
2. Verify the City's ratio of cash plus marketable securities to total expenditures is greater than or equal to .05 by reviewing the June 30, 2021, audited financial statements.
3. Verify the City's ratio of annual debt service to total expenditures is less than or equal to .20 by reviewing the June 30, 2021, audited financial statements.
4. Determine whether the City's basic financial statements as of and for the year ended June 30, 2021, were prepared in conformity with accounting principles generally accepted in the United States of America by reviewing the independent auditor's report on the City's basic financial statements for the year ended June 30, 2021.
5. Determine whether the City is currently in default on any of its general obligation debt by examining debt service transactions in the underlying financial statements and making inquiries of the City personnel and bond trustees.
6. Determine whether the City operated at a deficit equal to 5% or more of total revenue for the fiscal years ended June 30, 2021 and 2020 by reviewing the basic financial statements for those two years.
7. Determine whether the City received an unmodified opinion on its latest basic financial statements as of and for the year ended June 30, 2021 by reviewing the independent auditor's report.
8. Determine that the total environmental obligations of the City do not exceed 45% of the City's total annual revenues for the year ended June 30, 2021 by reviewing the City's audited basic financial statements.
9. Determine whether the current municipal finance test materials have been placed in the City's landfill operating records. Management will ensure that a reference to the closure and post-closure costs will be assured through the financial tests and will be included in the City's audited financial statements.



FY-2021 Single Audit Engagement Letter

May 7, 2021

To the Governance and Management of the City of Durant, Oklahoma

We are pleased to confirm our understanding of the services we are to provide the City of Durant, Oklahoma (the "City") for the year ended June 30, 2021. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the City as of and for the year ended June 30, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis;
- 2) Budgetary Comparison Information;
- 3) Pension Plan Fund Schedules; and
- 4) Other Post Employment Benefit Information.

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 5) Combining Schedules.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on-

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our single audit. Our reports will be addressed to the Mayor and City Council of the City of Durant, Oklahoma. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government*

Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a single audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures

described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City 's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City 's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any

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allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, granters, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the

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adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the Governance and Management of the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Arledge & Associates, P.C. and constitutes confidential information. However, subject to applicable laws and regulations; audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Oklahoma State Auditor and Inspector or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Arledge & Associates, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Oklahoma State Auditor and Inspector. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Jake Winkler, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be \$37,850. This fee includes our miscellaneous charges, such as travel, meals, and copies. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. The fee is also based on the assistance of Crawford & Associates, P.C. in preparing the City's financial statements. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Our fee includes Single Audit services, as described above, for two major programs. Should the number of major programs identified increase and/or the mix in CFDA numbers change in such a way as to require

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a

further work, the audit will be subject to an additional price negotiation, including an Addendum to the Engagement Letter and agreed upon payment terms, before the additional services are performed.

Because our Engagement Letter provides ongoing access to the accounting and business advice you need on a fixed-price basis, you are not inhibited from seeking timely advice from us. While the fixed price entitles you to unlimited consultation with us, if your questions or issues require additional research and analysis beyond consultation, that work will be subject to an additional price negotiation before the service is to be performed, an Addendum to the Engagement Letter will be issued before delivery of the additional service is to be performed, with payment terms agreed to in advance. By virtue of signing this document, you have indicated that your reporting entity has been appropriately defined, all trial balances will be reasonably adjusted, your key accounts will be reconciled, unusual transactions, significant financial estimates and disclosures have been communicated to us prior to the date at the top of this letter. Also, you have indicated that the entity has competent personnel in key financial positions and there has been no turnover in the accounting/finance department. If we find that the facts are different for any of the preceding assumptions, we will negotiate an Addendum to the Engagement Letter and negotiate a new engagement fee before we issue our final report.

To the extent that you utilize outside consultants to supplement your accounting and finance department and produce various schedules and reports, please note that by virtue of signing this document you have indicated that their work will be timely and reliable. Should we find that their work is other than timely and/or reliable, we will negotiate an Addendum to the Engagement Letter and determine a new engagement fee and payment arrangement before we issue our final report.

Cost of Consequential Damages

Any liability of Arledge & Associates, P.C. and its personnel to City is limited to the amount of the annual fee the City paid for this external audit engagement as liquidated damages.

The City agrees that any dispute regarding this engagement will, prior to resorting to litigation, be submitted to mediation upon request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The American Arbitration Association will administer any such mediation in accordance with its Commercial Mediation Rules. The results of the mediation proceeding shall be binding only if both Arledge & Associates, P.C. and the City agree to be bound. Arledge & Associates, P.C. and the City will share any cost of mediation equally.

We appreciate the opportunity to be of service to the City of Durant, Oklahoma and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Sincerely,

Arledge & Associates, P.C.

Arledge & Associates, P.C.

RESPONSE:

This letter correctly sets forth the understanding of the City of Durant, Oklahoma.

Management signature: _____

Title: _____

Governance signature: _____

Title: _____



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Consider Approval of Service Agreement with Crawford & Associates, P.C. for Accounting and Consulting Services (C-2021-24)

Approval of Crawford & Associates, P.C., Service Agreement for FY 2020-2021 Audit Preparation and Consulting Services (C-2021-24)

Council Information / Action Requested

Approved a Letter of Services for FY2020-2021 (C-2021-24)

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. C-2021-24 Crawford Scope of Service



March 12, 2021

Honorable Mayor and Members of the City Council
 City of Durant
 P.O. Box 578
 Durant, OK 74702-0578

To the Honorable Mayor and Members of the City Council:

Crawford & Associates, P.C. is pleased that the City of Durant (the City) continues to express its confidence in our firm and our state and local government expertise. We look forward to a continued long and successful relationship as an integral financial management resource to the City of Durant management and governing body.

We are prepared to provide a full range of accounting and consulting services to the City of Durant contingent upon approval of your management and/or governing body. The purpose of this engagement letter is to identify the scope of available services from Crawford & Associates, the specific initial services requested at this time, and to confirm the terms, objectives, and limitations of our engagement services.

Scope of Services

The scope of professional services that are available and can be provided to the City of Durant are outlined below under the heading *Scope of Available Services*. While this listing includes a range of services available from Crawford & Associates, the specific initial services requested to be provided at the current time are separately identified under the heading *Initial Services Requested*. Any additional services that are available from Crawford & Associates beyond these initially requested services can be provided upon subsequent specific request and agreement.

Scope of Available Services

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance
- Budget Preparation and Amendment Assistance
- Capital Asset Records and Accounting Assistance
- Information Technology System Assistance
- Internal Control Policies and Procedures Assistance
- Labor Relations Consulting
- Laws and Regulations Compliance Assistance
- Investigation of Allegations or Concerns
- Tax and Other Regulatory Report Assistance

Initial Services Requested

- Preparation of Annual Financial Statements
- General Accounting and Advisory Assistance
- Assistance with year-end adjustments and entries in preparation for financial statement audit

Services Related to the Preparation of Annual Financial Statements

You have requested that we prepare the annual financial statements of the financial reporting entity of the City of Durant, Oklahoma as of and for the year ended June 30, 2021. Such financial statements will include:

- a. Basic Financial Statements, including notes to the financial statements
- b. Required Supplementary Information
- c. Supplementary Information (to the extent management elects to include)
- d. Other Information (to the extent management elects to include)

Crawford & Associates' Responsibilities

The objective of our engagement is to prepare the annual financial statements in accordance with accounting principles generally accepted in the United States of America based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARSs) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

Management Responsibilities

The engagement to be performed is conducted on the basis that management acknowledges and understands that our role is to prepare financial statements in accordance with accounting principles generally accepted in the United States of America. Management has the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your financial statements in accordance with SSARSs:

- a. The selection of accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements
- b. The prevention and detection of fraud
- c. To ensure that the entity complies with the laws and regulations applicable to its activities
- d. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare financial statements

e. To provide us with:

- i. Documentation, and other related information that is relevant to the preparation and presentation of the financial statements,
- ii. Additional information that may be requested for the purpose of the preparation of the financial statements, and
- iii. Unrestricted access to persons within the City of Durant, Oklahoma, of whom we determine necessary to communicate.

The financial statements will not be accompanied by a report. However, you agree that the financial statements will clearly indicate that no assurance is provided on them.

Other Requested and Available Services

In conjunction with the other requested and available services (other than the preparation of the annual financial statements) as identified in the Scope of Services section of this letter, Crawford & Associates will be responsible for providing such services upon request in accordance with the applicable professional standards of the AICPA. It is anticipated that most if not all of these other services will be performed in accordance with the standards applicable to consulting services as prescribed by the AICPA.

Crawford & Associates, is not obligated to, but may report or otherwise communicate to management any recommendations, it determines necessary, resulting from the professional services provided.

Management and the governing body will be responsible for establishing the scope of our other professional services to be provided and for providing the necessary resources allocated to the work; such responsibility includes determining the nature, scope, and extent of the services to be performed, providing sufficient appropriation for the estimated cost of these services, providing overall direction and oversight for each service, and reviewing and accepting the results of the work.

Access to Working Papers and Reports

Any working papers prepared by Crawford & Associates in connection with performing the financial statement preparation and other professional services are the property of Crawford & Associates. Upon request, copies of any or all working papers and reports that we consider to be nonproprietary will be provided to management. Management may make such copies available to its external auditors and to certain regulators in the exercise of their statutory oversight responsibilities. Such copies may not be made available to any other third party without the prior written consent from Crawford & Associates.

Fees and Costs

Fees and out-of-pocket expenses for this engagement will be billed as the work progresses and payable upon receipt of our invoices. Out-of-pocket expenses include such costs incurred by Crawford & Associates in providing the services including travel, lodging, telecommunications, printing, document reproduction, and the like. Our fees for these services will be billed at our standard hourly rates, as follows, for the individual performing such services based on the actual number of hours of work, including travel time, performed by that individual.

Standard Hourly Rates:

- Firm President \$255
- Shareholders \$170
- Consulting Senior Managers \$155
- Consulting Managers \$130
- Consulting Staff \$115
- Clerical Staff \$45

Because Crawford & Associates has no direct control over the type and amount of services requested by the management or the governing body during the term of this engagement, nor does Crawford & Associates have direct control over the quality of your accounting system or records, potential turnover of your staff, or your staffing levels, resources, or capabilities, it is impractical for us to provide an accurate amount of hours that will be required for the services requested or a not-to-exceed limit on fees and expenses charged. We will rely on you to provide us with a copy of approved purchase orders, containing estimated fees and expenses, monitor the cumulative fees and expenses charged, and notify us if and when the cumulative amount approaches the total appropriated level estimated. You also agree to provide sufficient appropriation for all services requested prior to the services being performed. For your purchase order preparation purposes, we estimate that the fees for the services anticipated at this time, as defined in the Scope of Services section of this letter, will approximate \$60,000, unless the City requests further changes to the scope of this agreement.

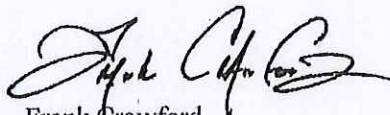
The term of this engagement is a period from July 1, 2021 through June 30, 2022. Crawford & Associates may perform additional services upon receipt of a formal request from management or the governing body with terms and conditions that are acceptable to both parties.

The agreements and undertakings contained in this engagement letter, shall survive the completion or termination of this engagement.

Acceptance

Please indicate your acceptance of this agreement by signing in the space provided below and returning this engagement letter to us. A duplicate copy of this engagement letter is provided for your records. We look forward to continuing our professional relationship with the City of Durant.

Respectfully submitted and agreed to by,



Frank Crawford
Crawford and Associates, P.C.

Accepted and agreed to for the City of Durant:

By: _____

Title: _____

Date: _____



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: Lisa Taylor, Director
Re: Consider Approval of the Appointment of Jeff Shattuck to Represent the Durant Industrial Authority on the Durant Tourism Economic Development Authority.

Council Information / Action Requested

Approval of the Appointment of Jeff Shattuck to Represent the Durant Industrial Authority on the Durant Tourism Economic Development Authority.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. DIA 5.4.2021 Minutes

MINUTES OF THE MEETING OF DURANT INDUSTRIAL AUTHORITY
May 4, 2021 AT 4:00 PM,
Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma

CALL TO ORDER

Chairman Pierce called the meeting to order at 4:00 p.m.

INVOCATION/FLAG SALUTE

Trustee Shattuck provided the invocation.

ROLL CALL

Present:

Trustee Edwin Boothe
Trustee Steve Brittingham
Trustee Jeff Shattuck
Vice Chairman Jeff Hammock
Chairman Chris Pierce
Advisory Member Tammye Gwin

Absent:

Trustee Brett Rogers
Trustee Ashley Stuteville

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

Motion was made by Trustee Brittingham and seconded by Trustee Shattuck to approve all consent items.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Shattuck, Hammock, Pierce
Nays: None
Abstain: None

- a. Consider Approval of Regular Meeting Minutes of April 6, 2021
- b. Consider Approval of Special Meeting Minutes of April 16, 2021

- c. Consider Approval of Financial Report.
- d. Consider Approval of Claims

2. Consider Items Removed from Consent

3. Information Items

- a. Director's Report

4. Administration

- a. Consider Appointment of a Durant Industrial Authority Representative to Serve as Trustee for the Durant Tourism Economic Development Trust Authority.

Motion was made by Vice Chairman Hammock and seconded by Trustee Brittingham to appoint Trustee Jeff Shattuck of the Durant Industrial Authority to serve as Trustee for the Durant Tourism Economic Development Trust Authority.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Shattuck, Hammock, Pierce

Nays: None

Abstain: None

- b. Consider Appointment of a Member of the Durant Industrial Authority Board of Trustees to serve as Treasurer

Motion was made by Trustee Boothe and seconded by Trustee Brittingham to appoint Trustee Jeff Shattuck to serve as Treasurer on the Durant Industrial Authority Board of Trustees.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Shattuck, Hammock, Pierce

Nays: None

Abstain: None

5. Executive Session

- a. Consider Executive Session for discussing the purchase or appraisal of real property. This Executive Session Authorized by Title 25, Section 307 (B)(3) of the Oklahoma State Statutes.

- b. Enter Executive Session

Motion was made by Trustee Shattuck and seconded by Vice Chairman Hammock to enter executive session.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Shattuck, Hammock, Pierce
Nays: None
Abstain: None

c. Return from Executive Session

Motion was made by Vice Chairman Hammock and seconded by Trustee Brittingham to return from executive session.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Shattuck, Hammock, Pierce
Nays: None
Abstain: None

d. Consider Action Pursuant to Item 6a

No action.

6. New Business

There was no new business.

ADJOURNMENT

Motion was made by Trustee Shattuck and seconded by Vice Chairman Hammock to adjourn.

Motion Passed with the following vote:

Ayes: Boothe, Brittingham, Shattuck, Hammock, Pierce
Nays: None
Abstain: None



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: Lisa Taylor, Director
Re: Consider Approval of Mayoral Appointment of Dr. Thomas Newsom, President of Southeastern Oklahoma State University, to Serve a Four Year Term as Non-Voting Advisory Member of the Durant Industrial Authority Representing an Educational Institution Serving the City of Durant, Oklahoma Pursuant to the Supplement to Trust Indenture of Durant Industrial Authority Dated June 14, 2016.

Council Information / Action Requested

Approval of Mayoral Appointment of Dr. Thomas Newsom, President of Southeastern Oklahoma State University, to serve a four year term as non-voting advisory member of the Durant Industrial Authority representing an education institution serving the City of Durant, Oklahoma pursuant to the Supplement to Trust Indenture of Durant Industrial Authority dated June 14, 2016.

City Staff Information / Action Follow-up, if Council authorizes this action:

Notify Durant Industrial Authority Board and Dr. Thomas Newsom of council decision.

ATTACHMENTS:



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: David Houser, Chief
Re: Consider Approval to Purchase Motorola Flex Mobile Records Management System in the Amount of \$231,070

Motorola Flex Mobile Records Management System (FLEX RMS) is the second portion of a systems upgrade in the 911 Center and Police Department. Motorola FLEX Computer Aided Dispatch (FLEX CAD) is an approved project grant funded by the Oklahoma 911 Authority and is on track for completion July 2021. To achieve full integration, purpose and sharing of field data FLEX RMS is needed to complete the operating system for fluidity from field to dispatch and vice versa. This piece will allow full integration for dispatch data, field reporting, evidence management, statistical data and analytics with seamless work flow. Dollars will have been capitalized in the current budget to achieve this purchase. It is the goal to initiate this project to coincide with the implementation of FLEX CAD to achieve "go live" at the same time.

Council Information / Action Requested

Consider Approval or Denial of Purchase / Staff Recommends Approval

City Staff Information / Action Follow-up, if Council authorizes this action:

City Manager or Authorized Signature / Sign Quote and Purchase Addendum
Police Chief / Submit Signed Agreement to Initiate Project
IT / Work with Police Department, 911 and Motorola for Project Implementation

ATTACHMENTS:

1. 1.2Final Durant PD, OK_RMS-Mobile pricing 030421
2. Flex Quote -RMS Modules

Durant Police Department Preliminary Price Quote

Quote Date: 03/09/2021

Expiration Date: 06/9/2021

**Prepared By: Travis
Dillingham**

This quote includes an initial overall cost estimate for your agency. Features of this quote include:

- First-year (12 months) maintenance and warranty coverage, which begins at Go-live
- Upgrades and enhancements included as part of annual maintenance, as a standard business practice
- All travel and per diem costs for onsite implementation, installation, project management, and training

Solution		Price
Records Management Suite		\$143,339
Mobile Data Computing Suite		\$73,970
Interfaces – Digiticket & Incode Courts		\$16,816
Query tool (query In-Synch RMS database)		\$20,000
Professional Services		Included
Warranty/ 1 st year maintenance and support		Included
Total:		\$254,125
HGAC discount (10%)		\$19,300
Motorola Discount		\$36,978
TOTAL PRICE:		\$197,847
2nd Year Maintenance		\$23,643

Not Included

***Note:** While the items below are not included in this preliminary quote (unless otherwise specified), Motorola Solutions can work with our partners to provide them, based on further discussions of your agency's exact needs.

- Esri desktop and server licensing
- Networking hardware and any required workstations unless listed in the price table above
- Third party software requirements
- Any applicable taxes

Records Management	
Law Records (RMS)	\$35,150
• Easy report generation on crime analysis, presentation, and archiving saves time and reduces effort for agency personnel • Reduces errors and duplicate data entry through full integration with the rest of the Flex modules • Enhances situational awareness along with investigator and officer safety through automatic visual alerts	
IBR Reporting	\$17,451
• Enables agencies to compile detailed, organized crime summary and activity information such as offenses, arrests, and law incidents for submitting IBR reports that meet state and federal standards • Automatically retrieves data from the Flex system for report generation, saving time and eliminating any manual or redundant efforts to create these reports	
Traffic Information	\$7,560
• Organizes and delivers consistent, accurate data for shaping sound traffic safety procedures • Captures all citation and accident information, enabling proactive decision-making • Integrates with analytical tools (e.g., Pin Mapping, LexisNexis or CompStat) and state-specific citation and accident products	
Evidence Management	\$7,560
• Maintains an organized, complete and accurate chain of custody for all evidence received • Provides a complete evidence history, detailed evidence data, and displays evidence custody for completed and closed cases in barcode lists	
Evidence Barcode and Audit	\$4,715
• Simplifies data entry, precise labeling, and hand-held auditing of storage locations by using a barcode reader • Enables users to inventory and audit evidence using a handheld barcode reader, reducing effort and saving time	
Barcode Equipment Hardware	\$3,281
• Barcode scanner, printer and supplies	
Pin Mapping	\$7,630
• Organizes and simplifies jurisdictional data by populating it on a geographic pin map • Reduces search efforts by allowing access to any piece of data, record, or a combination of fields from any point on the map • Provides organized, accurate and timely data to analyze incidents and crime trends, facilitating informed decision-making	
CompStat Dashboard	\$39,969
• Identifies crime trends and provides organized aggregate data for determining the best use of agency resources • Calculates statistics and presents information in a simplified, easy-to-analyze format without having to run multiple reports	

Officer Productivity Dashboard	\$20,023
- Provides a clear organized measurement of performance metrics, creating a culture of accountability and accomplishment - Gathers and organizes clear, concise performance reports through dashboard charts that depict various statistics	

Mobile Data Computing	
Voiceless Dispatch	\$6,960
Connects dispatch personnel with field personnel through status updates and the ability to add/view all comments	
Mobile Mapping and AVL	\$7,565
- User map viewing options help organize information and enhance situational awareness - Enables customization for easy viewing, saving time and reducing effort during resource allocation	
Driver License Scanning	\$4,021
Enables officers to scan a driver license and populate Mobile search screens with identifying information, reducing the need to enter information by hand and saving time	
Touch App	\$9,349
- Enables personnel to access vital CAD, Records, and master table information on the go, reducing response time as first responders can focus on getting to the scene - Allows personnel to add call comments, access crisp, high-resolution maps and other organized mobile data	
Mobile Field Report with Field Interview (AFR)	\$17,506
- Users can easily navigate fields and drop-down menus using either a touch-screen monitor or keyboard and mouse to record data and conduct field interviews, saving time - Enables officers to quickly complete forms from their patrol vehicles, eliminating the need to return to the station - Contains large fields that are easy to navigate with a touchscreen monitor, keyboard, or mouse, streamlining the navigation process and saving time	
Mobile Records	\$20,460
- Empowers personnel with universal data access, simplifying the search process in the field - Mobile personnel can search for records in multiple places without leaving the vehicle or requesting dispatch assistance, saving time and effort	
Mobile State & National Queries	\$8,110
- Allows users to perform state and federal searches simultaneously, saving time by requiring only one query - Returns include alerts on records containing warnings, and are delivered audibly as well as with visual highlights, appealing to each officer's most effective mode of notification and saving time	

Interfaces	
Digiticket XML Citation Interface – Durant Police Department	\$8,316
• Eliminates redundant data entry by transferring Citation information to the Flex software • Saves time by creating new information in the Flex software each time a user creates a citation record in the Digiticket software	
XML Accident Interface for Brazos – Durant Police Department	Included
• Eliminates redundant data entry by transferring Accident information to the Flex software • Saves time by creating new information in the Flex software each time a user creates an accident record in the Brazos software	
Incode Courts – Durant Police Department	\$8,500
• Eliminates redundant data entry by transferring Citation information to the Flex software • Saves time by creating new information in the Flex software each time a user creates a citation record in the Digiticket software	

Reliable Administration Solutions
Implementation Services
• Provide implementation services and training to admin users and end users • Services to begin at the time of Flex system implementation
Ongoing System Administration
• See attached document: RAS Administration Services • Optional annual renewal

Warranty / Maintenance / Support	
Updates, Enhancements, and Bug Fixes	
- As a standard business practice, Spillman offers updates and enhancements with the annual maintenance cost - Customers can take advantage of continually improving technology for the lifetime of the partnership - Agencies are not required to update their solution when an enhancement is released, and Spillman supports Flex up to two versions back	
Warranty	
Provides ongoing software maintenance that includes updates, enhancements, bug fixes, and support services	
Support Services	
- Includes toll-free hotline support, software support, bug fixes, first-year support, and software release updates - Software is modified to fix identified bugs at no additional cost to the customer - Conduct training in the Knowledge Center - Submit support requests 24/7 and track their status from your MySpillman account	

Payment	
Payment Amount	\$197,847.00
Due at time of project implementation	

Optional Pricing (not included in package price)	
CommandCentral Analytics	\$33,160.00
- Three year proposal - Year 1: \$15,420.00 (Includes onsite implementation services) - Year 2: \$8,870.00 - Year 3: \$8,870.00	

Quote and Purchase Addendum

Quoted Date:	April 20, 2021	Quote Number:	20210085
Quote Expiration:	June 30, 2021	Prepared By:	Travis Dillingham

Services Included

- **First-year Maintenance** – For the specific module(s) listed in this document, all upgrades and live phone support services are included for the entire first year.

Included in Quote

- Law Records
- IBR
- Traffic Information
- Evidence Management
- Evidence Barcode and Audit
- Datalogic Barcode Scanner w/ Dock
- Pin Mapping
- CompStat Dashboard
- CompStat Officer Productivity Dashboard
- CompStat CAD Dashboard
- digiTICKET XML Citation Interface
- XML Accident Interface
- InCode Courts Interface
- Mobile Voiceless Dispatch
- Mobile AVL & Mapping
- Mobile Driver License Scanning
- Mobile Field Report w/ Field Interview
- Mobile Records
- Mobile State & National Queries
- Flex Touch App
- CommandCentral Analytics – Three Years
(*Subscription Services Agreement Required and Signed Separately*)
- One Year of Reliable Administration Solutions
SAA Managed Services
(*To Begin at Project Implementation*)

Package Quote

\$231,007.00

Payment Due within 30 Days of Contract Execution

Future Maintenance

- Future maintenance is estimated for your planning purposes and is not included in this purchase.
- 2nd-year maintenance will begin 12 months from production implementation.

2nd-year Maintenance Total: \$23,643.00

The Customer's signature below constitutes its agreement to purchase the licenses, products and/or services according to the terms quoted by Motorola Solutions within this document. This document shall serve as an addendum to the Purchase Agreement previously entered into between the Customer and Spillman Technologies. The terms and conditions of the Purchase Agreement, as well as the related License Agreement and Support Agreement, shall apply to the items quoted herein.

City of Durant

Customer Name

Authorized Signature

Date

Print Name and Title



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: Kari Jones, Supervisor
Re: Consider Approval of Amendment to the City of Durant Personnel Manual to Include Paid Parental Leave.

This amendment would provide up to four weeks of paid parental leave to employees following the birth of an employee's child or the placement of a child with an employee in connection with adoption or foster care. The purpose of paid parental leave is to enable the employee to care for and bond with a newborn or a newly adopted or newly placed child. This policy will run concurrently with Family, and Medical Leave Act (FMLA) leave, as applicable. This policy will be in effect for births, adoptions, or placements of foster children occurring on or after 06/01/2021.

Council Information / Action Requested

Consider approval of the personnel manual amendment providing for paid paternal leave.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. APPENDIX G- PAID PARENTAL LEAVE

Paid Parental Leave Policy

Purpose/Objective

The City of Durant will provide up to four weeks of paid parental leave to employees following the birth of an employee's child or the placement of a child with an employee in connection with adoption or foster care. The purpose of paid parental leave is to enable the employee to care for and bond with a newborn or a newly adopted or newly placed child. This policy will run concurrently with Family, and Medical Leave Act (FMLA) leave, as applicable. This policy will be in effect for births, adoptions, or placements of foster children occurring on or after 06/01/2021.

1. Eligibility

Eligible employees must meet the following criteria:

- a. Have been employed with the company for at least six consecutive months.
- b. Be a full- or part-time, regular employee (temporary employees and interns are not eligible for this benefit).
- c. Continuing part-time employees who work 20 hours a week will be eligible for two weeks of Parental Leave, and those who work 30 hours a week will be eligible for three weeks.

In addition, employees must meet one of the following criteria:

- d. Have given birth to a child.
- e. Be a spouse or common law spouse of a woman who has given birth to a child.
- f. Have adopted a child or been placed with a foster child (in either case, the child must be age 17 or younger). The adoption of a new spouse's child is excluded from this policy.

2. Amount, Time Frame, and Duration of Paid Parental Leave

- a. Eligible employees will receive a maximum of four weeks of paid parental leave per birth, adoption, or placement of a child/children. The fact that a multiple birth, adoption, or placement occurs (e.g., the birth of twins or adoption of siblings) does not increase the 4-week total amount of paid parental leave granted for that event. In addition, in no case will an employee receive more than four weeks of paid parental leave in a rolling 12-month period, regardless of whether more than one birth, adoption, or foster care placement event occurs within that 12-month time frame.

APPENDIX G

- b. If both parents work for The City, the combined leave to which they are entitled is 4 weeks. However, time may be split in any manner chosen by the parents.
- c. Each week of paid parental leave is compensated at 100 percent of the employee's regular, straight-time weekly pay. Paid parental leave will be paid on a biweekly basis on regularly scheduled pay dates.
- d. Approved paid parental leave may be taken at any time during the 12 months immediately following the birth, adoption, or placement of a child with the employee. Paid parental leave may not be used or extended beyond this 12-month time frame.
- e. Employees must take paid parental leave in one continuous period of leave and must use all paid parental leave during the 12-month time frame indicated above. Any unused paid parental leave will be forfeited at the end of the 12-month time frame.
- f. Upon termination of the individual's employment at the company, he or she will not be paid for any unused paid parental leave for which he or she was eligible.

3. Coordination with Other Policies

- a. Paid parental leave taken under this policy will run concurrently with leave under the FMLA; thus, any leave taken under this policy that falls under the definition of circumstances qualifying for leave due to the birth or placement of a child due to adoption or foster care, the leave will be counted toward the 12 weeks of available FMLA leave per a 12-month period. All other requirements and provisions under the FMLA will apply. In no case will the total amount of leave—whether paid or unpaid—granted to the employee under the FMLA exceed 12 weeks during the 12-month FMLA period. Please refer to the Family and Medical Leave Policy for further guidance on the FMLA.
- b. After the paid parental leave is exhausted, the balance of FMLA leave (if applicable) will be compensated through employees' accrued sick and/or vacation. Upon exhaustion of accrued sick and/or vacation, any remaining leave will be unpaid leave. Please refer to the Family and Medical Leave Policy for further guidance on the FMLA.
- c. The company will maintain all benefits for employees during the paid parental leave period just as if they were taking any other paid leave such as paid vacation or sick leave.
- d. If a company holiday occurs while the employee is on paid parental leave, such day will be charged to holiday pay; however, such holiday pay will not extend the total paid parental leave entitlement.
- e. An employee who takes paid parental leave that does not qualify for FMLA leave will be afforded the same level of job protection for the period of time

APPENDIX G

that the employee is on paid parental leave as if the employee was on FMLA-qualifying leave.

4. Requests for Paid Parental Leave

The employee will provide his or her supervisor and the human resource department with notice of the request for leave at least 30 days prior to the proposed date of the leave (or if the leave was not foreseeable, as soon as possible). The employee must complete the necessary HR forms and provide all documentation required by the HR department to substantiate the request.



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: James Dalton, Assistant City Manager
Re: Assistant City Manager Report - April 2021

Assistant City Manager Report - April 2021

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



THE CITY OF DURANT

Assistant City Manager

TO: Durant City Council
FROM: James Dalton, Assistant City Manager
DATE: May 1, 2021
SUBJECT: Monthly Report for April 2021

Parks Department

Carl Albert Park update: The Carl Albert Playground Oklahoma Land and Water Grant project has been completed and on April 13, the City received \$121,796.23 from the Oklahoma Tourism and Recreation Department. Work remaining at Carl Albert Park includes drainage improvements, parking lot overlays, track lighting, and ADA improvements to the restrooms. We are also continuing work on developing future plans for all 13 parks in the City. DMSC has been having some tournaments; however, due to weather and cancellations by tournament organizers, the Complex hasn't been used to its full potential. Also, I have been working with Caleb on budgeting and developing a 5 year Capital Improvement Plan for all City recreational facilities.

Airport

The airport has multiple issue that we're in the process of working through in an effort to maximize the full potential of the airport. Below is a list of tasks in April.

1. Working with Airport Manager John Wyatt on issues and staffing at the airport. We have hired 1 full time employee to help with Airport Operations and 1 additional part time employee to assist with daily operation. That makes a total of 2 full time and 2 part time employees currently at the airport. However, since the airport is open 80 hours per week, and local air traffic has increased, additional employees are needed.
2. Thank you to the council for approving The General Service Agreement with our new Airport Consultant, KSA Engineering. I am currently working with KSA and the Oklahoma Aeronautics Commission to hold a stakeholders meeting for airport planning.
3. Work continues on the 100 LL Fuel Tank system. The tank was set in late March and the power and self service POD were connected in mid April. Leaks were discovered when the tank was filled and pressurized to pump. The manufacturer of the tank came and repaired the leaks. The OCC has been here to inspect the tank and the permit fee has been paid. Some minor operational issues continue with the tank, and Airport Manager John Wyatt continues to work to resolve those issues. I have requested the City Attorney review the contract and to make a recommendation on what legal remedies the City.
4. Worked with staff to develop airport infrastructure needs, maintenance issues, and staffing needs; including the development of a 5 year Capital Improvements Plan.



Utility Billing

I met with Stephanie Barfield, Utility Billing Supervisor who reports that the change over to the AMR's is going well and about three-fourths of the new AMR meters have been installed. I met with Shane Knight and we're moving forward with design for construction of a drive-thru for City payments at the Library. The drive-thru will include a covered area that will be located on the NW side of the building, near the book return drop. We are waiting on quotes for material cost and design plans.

Garage

Met with Jerry Burk and developed the garage / motor pool 5 year CIP; which would include a building designed as a garage. We also discussed the further implementation of a motor pool that would house equipment that would be maintained by the garage; and be checked out to qualified operators for projects. Jerry Burk and the garage staff have been very helpful with mechanical issues at the airport and assisting other departments with technical questions for the 5 year CIP.

Senior Center

The City with funding from the DCFA is in the process of remodeling the new Senior Center Building located at 1401 Chuckwa, the previous Northwest Church of Christ. Senior Center work includes the following:

1. Coordinating with Senior Center Director Mike Davis for daily construction updates.
2. Mike continues meeting with various stakeholders regarding future use of the Center.
3. Worked with Mike in developing operating guidelines, programs, and a 5 year Capital Improvement Plan for the center.

4. Plumbers have been working to finish the rough-in.
5. The M & O Department has finished the tap for the fire suppression system and water supply for the building.
6. The fire suppression system is being constructed and should be installed in May.
7. I.T. Director Brenton Rucker has secured quotes and a contract with Secure Oklahoma to install the I.T. and security hardware.
8. City Manager Dean, Mike Davis, and I met with Shane Knight and selected floor coverings and furniture needs for the building. Shane Knight is in the process of getting those items out for quotes.

I.T. Department

1. I.T. Director Brenton Rucker has been negotiating with various Fiber providers to supply fiber to City facilities that currently are dramatically underserved.
2. Completed a 5 year Capital Improvement Plan.
3. Working with Brenton for the possibility of installing two message boards for community information in the City.
4. Brenton and the I.T. Department has been really busy installing new software at 9-1-1 to enhance our 9-1-1 capabilities.

Library

1. The Library has resumed pre-covid operations.
2. Roof leaks at the Library have been fixed.
3. Shane Knight in designing and implementing the City drive-thru to be located at the Library for extend hours coverage for Utility and Court payments.
4. Library is providing its annual tax filing assistance program for community residents.



James Dalton



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: City Clerk Monthly Report - April 2021

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. City Clerk Monthly Report - April 2021

CITY CLERK MONTHLY INFORMATION REPORT

MAY 2021

MUNICIPAL COURT -

I have created the attached spreadsheet which will allow you to track the various municipal court categories as the calendar year progresses.

LICENSES -

Food Truck Licenses – 2

Farmers Market Vendor Licenses – 21

SPECIAL EVENT PERMIT APPLICATIONS -

There were four Special Event Permit Applications received in April 2021.

Events Held in City of Durant in April 2021:

None requiring permits.

Events To Be Held in City of Durant in May 2021:

Farmers Market – May 1, 8, 15, 22, 29, 2021

Cinco De Mayo – May 1, 2021

580 Realty Grand Opening – May 1, 2021

Jazz Fest – May 7, 2021

Upcoming Events To Be Held in City of Durant in June 2021:

Farmers Market – June 5, 12, 19, 26, 2021

Magnolia Run – June 5, 2021

1st Annual Durant Red Dirt Music & Food Festival – June 12, 2021

Draggin' Main Car & Bike Show – June 18-19, 2021

RECORD REQUESTS -

There were twelve (12) record requests received and processed in April 2021.

CEMETERY ADMINISTRATION/3B GRAVE SERVICE –

I have created the attached spreadsheets which will allow you to track burials and sales (through the city and private seller) as the calendar year progresses.

CEMETERY –

Cemetery Pavilion – We are fortunate to have a beautiful open-air pavilion available for funeral services at Highland Cemetery. Due to the milder weather and observing safety precautions due to Covid, the pavilion has become the venue of choice for families. There is no charge to families burying their loved one at Highland Cemetery. If a family wishes to use the pavilion for a memorial service but no burial will take place at Highland Cemetery, there is a \$100.00 charge.

Cemetery Chapel – The cemetery chapel at Highland Cemetery is back to operating at full capacity and is available for services on a rental basis. The chapel seats 40 and continues to be professionally cleaned and disinfected after each service to protect the safety and health of each family and funeral home staff when using this venue.

Phase 2 -Ground Penetrating Radar Project – Phase 2 of the Ground Penetrating Project is underway. The portion of the project performed by Texas Cemetery Restoration Services is complete. Field work by staff personnel is ongoing.

Highland Cemetery Trash Receptacles – There are now two dumpsters available for disposal of gravesite decorations only. In an effort to lessen the stress, wear and tear on the roadways within the cemetery, the trash cans randomly placed throughout the cemetery have been removed. In their place, a second dumpster has been placed in front of the Cemetery Maintenance Building. This is in addition to the dumpster at the back of the cemetery. This change will reduce the amount of roadway the trash truck will need to travel within the cemetery to empty trash receptacles. These dumpsters are placed as a courtesy and for the convenience of visitors to the cemetery. They are not intended for use by the general public for disposal of residential garbage.

BIDS -

There was one bid advertised in April 2021:

Municipal Court and Accounts Receivable Collection Services – Deadline: May 13, 2021

Open Ended:

Call Service Providers for Health Nuisance Abatements

BOARD SECRETARY -

I served functions of the secretary for the following council, authorities, and advisory boards in the month of April 2021:

Durant City Council;
Special Called Durant City Council;
Durant City Utility Authority;
Durant Airport Authority;
Durant Community Facilities Authority.

CITY OF DURANT MUNICIPAL COURT

2021	Total Violations Issued			Total Cases Heard By Judge			Warrants Issued			Warrants Cleared			Fine Suspended			Transfer to County		
Dec																		
Nov																		
Oct																		
Sept																		
Aug																		
July																		
Jun																		
May																		
Apr	478	36	47	390	42	52	216	40	47	189	41	56	0	0	0	0	0	0
Mar	531	45	27	418	34	39	321	43	70	237	41	64	0	0	0	0	0	0
Feb	303	21	14	232	13	27	115	28	27	140	16	30	0	0	0	0	0	0
Jan	362	37	35	184	18	16	112	16	14	167	19	22	0	0	0	0	0	0
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

DISMISSED CASES

2021	Completed Deferred			Dismissed by Complainant			Presented Insurance			Dismissed by Judge's Order			Dismissed Compliance			Prosecutor's Motion		
Dec																		
Nov																		
Oct																		
Sept																		
Aug																		
July																		
Jun																		
May																		
Apr	13	2	0	0	0	0	17	0	0	10	2	0	14	0	0	0	0	0
Mar	20	1	1	3	2	0	19	0	0	16	2	2	29	0	0	3	2	0
Feb	29	0	0	1	0	0	18	0	0	4	0	1	16	0	0	1	0	0
Jan	19	0	0	2	1	0	8	0	0	13	0	12	9	0	0	0	0	0
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

2021 GRAVE OPENINGS/CLOSINGS
HIGHLAND CEMETERY

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
17												
16												
15												
14												
13												
12												
11												
10												
9												
8												
7												
6												
5												
4												
3												
2												
1												

CASKET
CREMAINS

2021 CEMETERY SALES
HIGHLAND CEMETERY

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
10												
9												
8												
7												
6												
5												
4												
3												
2												
1												



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From:
Re: City Manager Monthly Report - April 2021

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. City Manager Monthly Report - April 2021



City of Durant

300 West Evergreen St
Durant, OK 74701

May 05, 2021

Mayor Grube and members of the City Council:

April, 2021 City Manager Monthly Report

- Attended Council meetings.
- Attended DTEDA meeting.
- Attended DIA meeting.
- Attended COVID-19 Task Force meetings.
- Attended CAPI meeting.
- Attended SODA meeting.
- Attended KDBA meeting.
- Met with City Attorney, City Judge and Police Chief regarding the Curtis Act.
- Virtually attended CMAO Board meeting.
- Continued negotiations with the FOP and IAFF.
- Conducted staff meetings.
- Met with the City Attorney on a number of items.
- Met with Brandon Wall (City Engineer) regarding several PW and Street projects.
- Staff absences during the month due to COVID-19 were very minimal.
- AMR project continued. Approximately 70% of the meters installed through the end of April.
- Sludge Press project continued.
- Senior Center renovation project continued.
- Dealt with a number of resident issues and concerns.
- Finalized Draft FY 22 Budget.
- Sales Tax collections were up again over the same month last year.
- Received RWD #5 data and need projections for the future.
- Met with DISD School Board President regarding use of the 5/8 cent sales tax for street improvements in the vicinity of the high school.
- Worked on the Unity Arch project.

Respectfully Submitted,

John R Dean, Jr.

John R. Dean, Jr., City Manager



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: Danielle O'Neal, Director
Re: Community Development Monthly Report - April, 2021

The following and attached is a summary of the various activities worked on by the Community Development Staff during the month of April:

- A municipal Planning Commission meeting was held where eight items were heard. Two were recommended for approval, one item was approved, one item was tabled and three items were recommended for denial. Five of the items will be heard by the City Council at their regularly scheduled meeting in May. There are currently two items on the schedule for the regular meeting scheduled in May. There are several cases that are in various stages of being prepared for Planning Commission and City Council.
- As a note, the Planning Commission voted to move their meeting to the first Tuesday of each month starting in June.
- The Regional Planning Commission meeting was held to discuss a draft of an ordinance that would set forth some basic guidelines / rules for the Commission. The Regional Planning Commission also voted to move their meeting date to match the Municipal Planning Commission meetings on the first Tuesday of each month.
- Staff met with several citizens and developers to discuss various projects and/or issues they may have. Staff has been quite busy with various public information requests.
- Staff continues working on the business license as well the amended roll-off licenses and permits that come in.
- Staff will be beginning the annual renewal for the various licenses that will be due at the start of the new fiscal year.
- Staff attended two conferences as well as meetings with Blue Zones, Destination Durant and Imagine Durant.
- Staff continues training and working on a lot of different items to help the department improve on all aspects that will help streamline some processes and make things better for both citizens and staff.
- Staff examined and helped with some code enforcement concerns.
- Staff is working together on the transition of the new Neighborhood Services Department.
- Staff remains examining and working through some ordinance or policy issues that we are facing.

Council Information / Action Requested

No Action Required

City Staff Information / Action Follow-up, if Council authorizes this action:

None

ATTACHMENTS:

1. Community Development Monthly Report - April 2021



The City of Durant

Office of Community Development

Monthly Activity Report, April 2021

Community Development Department

1. Permits Issued	97
Building	35
Electrical	15
Plumbing	10
Mechanical	6
Floodplain	4
Roll Off (through 04.21.21)	27
2. Public Hearings	8
Board of Adjustment	0
Planning Commission	7
City Council	1
3. GIS / Mapping	108
Maps printed	71
911 Addresses Requested	37

4. Licenses Issued	60
Electrical	2
Plumbing	0
Mechanical	4
Roll Off (eff. 04.21.21)	2
Business (Issued)	38
Business (Pending Payment)	7
Business (Pending Info)	7
6. Letters Mailed	81
Public Hearings	81
Other	0

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PROJECT VALUATION AND FEE REPORT

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PROJECTS: 0

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APPLIED DATES: 3/01/2021 THRU 3/31/2021

ISSUED DATES: 3/01/2021 THRU 3/31/2021

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	I

031700	3/01/2021	HOFFMAN SANITATION	513 UNIVERSITY PL	HOFFMAN	ROLL OFF	I
031701	3/01/2021	AMERICAN ELECTRIC	1709 S 9TH AVE	OWNER	NEW ELECTRIC PERMIT	I
031702	3/01/2021	HOFFMAN SANITATION	3802 W UNIVERSITY	HOFFMAN	ROLL OFF	I
031703	3/01/2021	PERCELL MECHANICAL SERVICES	1709 S 9TH AVE	OWNER	NEW MECHANICAL PERMIT	N
031704	3/02/2021	THE SIGN DEPOT	115 S 3RD AVE	OWNER	SIGN MODIFICATION PERMIT	I
031705	3/01/2021	STARNES, RONALD	1709 S 9TH AVE	OWNER	NEW HOME PERMIT	I
031706	3/01/2021	BLACKBURN PLUMBING LLC	1709 S 9TH AVE	OWNER	NEW PLUMBING PERMIT	I
031707	3/02/2021	BRYAN COUNTY STEEL	3527 N WASHINGTON	OWNER	COMMERCIAL REMODEL PERMIT	I
031708	3/02/2021	ELECTREX LLC	3527 N WASHINGTON	OWNER	NEW ELECTRIC PERMIT	I
031709	3/02/2021	BLACKBURN PLUMBING LLC	3527 N WASHINGTON	OWNER	NEW PLUMBING PERMIT	I
031710	3/02/2021	THE SIGN DEPOT	108 N 2ND AVE	OWNER	NEW SIGN PERMIT	I
031711	3/02/2021	HOFFMAN SANITATION	513 UNIVERSITY PL	HOFFMAN	ROLL OFF	I
031712	3/02/2021	HOFFMAN SANITATION	3802 W UNIVERSITY	HOFFMAN	ROLL OFF	I
031713	3/02/2021	HOFFMAN SANITATION	362 COUNTRY CLUB	HOFFMAN	ROLL OFF	I
031714	3/02/2021	HOFFMAN SANITATION	3735 CHOCTAW RD	HOFFMAN	ROLL OFF	I
031715	3/03/2021	HOFFMAN SANITATION	1400 W MAIN ST	HOFFMAN	ROLL OFF	I
031716	3/03/2021	HOFFMAN SANITATION	1206 DALLAS ST	HOFFMAN	ROLL OFF	I
031717	3/03/2021	FREDERICK, JERRY A	303 N 49TH AVE	OWNER	COMMERCIAL REMODEL PERMIT	I
031718	3/03/2021	HOFFMAN SANITATION	2351 BIG LOTS PKWY	HOFFMAN	ROLL OFF	I
031719	3/03/2021	HEADRICK OUTDOOR MEDIA	5278 W MAIN ST	OWNER	LOVE'S SIGN PACKAGE (16 SIG I	I
031720	3/05/2021	CENTRAL ELECTRIC	1301 N 3RD AVE	OWNER	CHANGE SERVICE TO 200 AMP	I
031722	3/05/2021	WALKER, CURT	111 S 2ND AVE	OWNER	COMMERCIAL REMODEL PERMIT	I
031723	3/05/2021	CENTRAL ELECTRIC	111 S 2ND AVE	OWNER	COMMERCIAL ALTERATION	N
031724	3/05/2021	CENTRAL ELECTRIC	111 S 2ND AVE	OWNER	COMMERCIAL ALTERATION	I

05/04/2021 4:56 PM PROJECT VALUATION AND FEE REPORT I

PROJECTS: 0 -ZZZZZZZZZZ

APPLIED DATES: 3/01/2021 THRU 3/31/2021

ISSUED DATES: 3/01/2021 THRU 3/31/2021

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	I
031725	3/05/2021	JACKSON'S PLUMBING	111 S 2ND AVE	OWNER	COMMERCIAL ALTERATION	I
031726	3/05/2021	TEXOMA MAINTENANCE	109 LOST ST	OWNER	NEW MECHANICAL PERMIT	I
031728	3/08/2021	HOFFMAN SANITATION	1400 W MAIN ST	HOFFMAN	ROLL OFF	I
031729	3/08/2021	HOFFMAN SANITATION	200 GERLACH	HOFFMAN	ROLL OFF	I
031730	3/08/2021	COMFORT FRIENDLY MECHANICAL	2626 N 1ST	OWNER	NEW MECHANICAL PERMIT	I
031731	3/08/2021	HALL, MARY DEAN	703 E MAIN	OWNER	NEW HOME PERMIT	I
031732	3/08/2021	HALL, MARY DEAN	705 E MAIN ST	OWNER	NEW HOME PERMIT	I
031733	3/08/2021	HOFFMAN SANITATION	513 UNIVERSITY PL	HOFFMAN	ROLL OFF	I
031734	3/08/2021	NEON SIGNS AND DESIGNS INC	3601 W MAIN ST	OWNER	NEW SIGN PERMIT	I
031735	3/08/2021	KRAAKEVIK, JAMES C	1501 W MISSISSIPPI ST	OWNER	REMODEL ELECTRIC PERMIT	I
031736	3/09/2021	WEEDMEN DISPENSARY	2929 UNIVERSITY BLVD	OWNER	TEMPORARY BANNER SIGN	I
031737	3/09/2021	METRO SIGN CORP	519 UNIVERSITY PLACE 103	OWNER	NEW WALL SIGN PERMIT	I
031738	3/09/2021	ELITE WHOLESALE AUTO	3106 UNIVERSITY BLVD	OWNER	TEMP FLAG SIGN PERMIT	I
031739	3/09/2021	ABEL ALEMAN ROOFING COMPANY	201 NE 18TH AVE	OWNER	ROOF REPLACEMENT PERMIT	I
031740	3/09/2021	HOFFMAN SANITATION	3527 N WASHINGTON	HOFFMAN	ROLL OFF	I
031741	3/09/2021	HOFFMAN SANITATION	913 CROOKED OAK DR	HOFFMAN	ROLL OFF	I
031742	3/09/2021	HOFFMAN SANITATION	1400 W MAIN ST	HOFFMAN	ROLL OFF	I
031743	3/10/2021	HOFFMAN SANITATION	924 N 6TH AVE	HOFFMAN	ROLL OFF	I
031744	3/10/2021	HOFFMAN SANITATION	3117 WESTSIDE	HOFFMAN	ROLL OFF	I
031745	3/10/2021	HOFFMAN SANITATION	608 S 9TH AVE	HOFFMAN	ROLL OFF	I
031746	3/10/2021	HOFFMAN SANITATION	608 S 9TH AVE	HOFFMAN	ROLL OFF	I
031747	3/10/2021	HOFFMAN SANITATION	3802 W UNIVERSITY	HOFFMAN	ROLL OFF	I
031748	3/10/2021	HOFFMAN SANITATION	2351 BIG LOTS PKWY	HOFFMAN	ROLL OFF	I
031749	3/10/2021	HOFFMAN SANITATION	5119 ROADRUNNER DR	HOFFMAN	ROLL OFF	I

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PROJECT VALUATION AND FEE REPORT

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PROJECTS: 0 -ZZZZZZZZZZ

APPLIED DATES: 3/01/2021 THRU 3/31/2021

ISSUED DATES: 3/01/2021 THRU 3/31/2021

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	I

031750	3/11/2021	HOFFMAN SANITATION	3735 CHOCTAW RD	HOFFMAN	ROLL OFF	I
031751	3/15/2021	STORY, BOBBY	3212 UNIVERSITY BLVD	OWNER	DEMOLITION PERMIT	I
031752	3/12/2021	KELSO DEMOLITION	124 S 9TH AVE	OWNER	DEMOLITION PERMIT	I
031753	3/15/2021	HOFFMAN SANITATION	924 S 9TH	HOFFMAN	ROLL OFF	I
031754	3/15/2021	HOFFMAN SANITATION	1102 N 1ST	HOFFMAN	ROLL OFF	I
031755	3/15/2021	HOFFMAN SANITATION	1400 W MAIN ST	HOFFMAN	ROLL OFF	I
031756	3/15/2021	HOFFMAN SANITATION	3527 N WASHINGTON	HOFFMAN	ROLL OFF	I
031757	3/16/2021	LEGACY CUSTOM	1413 SAN ANGELO LN	OWNER	NEW HOME PERMIT	I
031758	3/16/2021	LEGACY CUSTOM	1413 SAN ANGELO LN	OWNER	FLOOD PLAIN MANAGEMENT	I
031759	3/16/2021	TOP TECH	1413 SAN ANGELO LN	OWNER	NEW MECHANICAL PERMIT	M
031760	3/16/2021	AMERICAN ELECTRIC	1413 SAN ANGELO LN	OWNER	NEW ELECTRIC PERMIT	I
031761	3/16/2021	CLARK, CHARLIE	1413 SAN ANGELO LN	OWNER	NEW PLUMBING PERMIT	I
031762	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	317 VENUS RD	OWNER	NEW HOME PERMIT	I
031763	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	317 VENUS RD	OWNER	FLOOD PLAIN MANAGEMENT	I
031764	3/16/2021	PERCELL MECHANICAL SERVICES	317 VENUS RD	OWNER	NEW MECHANICAL PERMIT	M
031765	3/16/2021	ALPHA ELECTRICAL SERVICES	317 VENUS RD	OWNER	NEW ELECTRIC PERMIT	I
031766	3/16/2021	BLACKBURN PLUMBING LLC	317 VENUS RD	OWNER	NEW PLUMBING PERMIT	I
031767	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	325 VENUS RD	OWNER	NEW HOME PERMIT	I
031768	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	325 VENUS RD	OWNER	FLOOD PLAIN MANAGEMENT	I
031769	3/16/2021	PERCELL MECHANICAL SERVICES	325 VENUS RD	OWNER	NEW MECHANICAL PERMIT	M
031770	3/16/2021	ALPHA ELECTRICAL SERVICES	325 VENUS RD	OWNER	NEW ELECTRIC PERMIT	I
031771	3/16/2021	BLACKBURN PLUMBING LLC	325 VENUS RD	OWNER	NEW PLUMBING PERMIT	I
031772	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	333 VENUS RD	OWNER	NEW HOME PERMIT	I
031773	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	333 VENUS RD	OWNER	FLOOD PLAIN MANAGEMENT	I

PROJECTS: 0 -ZZZZZZZZZZ

APPLIED DATES: 3/01/2021 THRU 3/31/2021

ISSUED DATES: 3/01/2021 THRU 3/31/2021

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	
031774	3/16/2021	PERCELL MECHANICAL SERVICES	333 VENUS RD	OWNER	NEW MECHANICAL PERMIT	M
031775	3/16/2021	ALPHA ELECTRICAL SERVICES	333 VENUS RD	OWNER	NEW ELECTRIC PERMIT	F
031776	3/16/2021	BLACKBURN PLUMBING LLC	333 VENUS RD	OWNER	NEW PLUMBING PERMIT	I
031777	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	425 VENUS RD	OWNER	NEW HOME PERMIT	F
031778	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	425 VENUS RD	OWNER	FLOOD PLAIN MANAGEMENT	I
031779	3/16/2021	PERCELL MECHANICAL SERVICES	425 VENUS RD	OWNER	NEW MECHANICAL PERMIT	M
031780	3/16/2021	ALPHA ELECTRICAL SERVICES	425 VENUS RD	OWNER	NEW ELECTRIC PERMIT	F
031781	3/16/2021	BLACKBURN PLUMBING LLC	425 VENUS RD	OWNER	NEW PLUMBING PERMIT	I
031782	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	501 VENUS RD	OWNER	NEW HOME PERMIT	F
031783	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	501 VENUS RD	OWNER	FLOOD PLAIN MANAGEMENT	I
031784	3/16/2021	PERCELL MECHANICAL SERVICES	501 VENUS RD	OWNER	NEW MECHANICAL PERMIT	M
031785	3/16/2021	ALPHA ELECTRICAL SERVICES	501 VENUS RD	OWNER	NEW ELECTRIC PERMIT	F
031786	3/16/2021	BLACKBURN PLUMBING LLC	501 VENUS RD	OWNER	NEW PLUMBING PERMIT	I
031787	3/16/2021	WHITLOCK, DAVID W	1901 RADIO RD	OWNER	NEW 30 X 40 SHOP BUILDING	I
031788	3/16/2021	WHITLOCK, DAVID W	1901 RADIO RD	OWNER	NEW ELECTRIC PERMIT	F
031789	3/16/2021	KYLE TUCKER PLUMBING	1901 RADIO RD	OWNER	NEW PLUMBING PERMIT	I
031790	3/17/2021	BLACKBURN PLUMBING LLC	903 PARKLAND DR	OWNER	GAS LEAK REPAIR	I
031791	3/17/2021	BLACKBURN PLUMBING LLC	1912 PARKWAY CIR	OWNER	GAS LEAK REPAIR	I
031792	3/17/2021	TEXOMA PARK VICTORY INV LLC	1548 CALE SWITCH RD	OWNER	DEMOLITION PERMIT	I
031793	3/17/2021	TLC POOLS AND SPAS	3201 CASTLE CT	OWNER	NEW POOL PERMIT	F
031794	3/18/2021	CRAWFORD ELECTRIC	215 N 3RD AVE	OWNER	COMMERCIAL REMODEL PERMIT	F
031795	3/18/2021	TEXOMA MAINTENANCE	215 N 3RD AVE	OWNER	COMMERCIAL REMODEL	M
031796	3/18/2021	CRAWFORD ELECTRIC	215 N 3RD AVE	OWNER	NEW ELECTRIC PERMIT	F
031797	3/18/2021	WILKEY PLUMBING	215 N 3RD AVE	OWNER	NEW PLUMBING PERMIT	F

PROJECTS: 0 -ZZZZZZZZZZ
 APPLIED DATES: 3/01/2021 THRU 3/31/2021
 ISSUED DATES: 3/01/2021 THRU 3/31/2021
 EXPIRE DATES: 0/00/0000 THRU 99/99/9999
 STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	I
031798	3/18/2021	F217 CONSTRUCTION	515 CARDINAL PKWY	OWNER	COMMERCIAL REMODEL PERMIT	I
031799	3/18/2021	MATTRESS PLUS MORE	519 UNIVERSITY PL	OWNER	TEMPORARY BANNER SIGN PERMI	I
031800	3/19/2021	JAMISON ELEC	524 W MISSISSIPPI ST	OWNER	METER RELEASE	I
031801	3/19/2021	HOFFMAN SANITATION	5278 W MAIN ST	HOFFMAN	ROLL OFF	I
031802	3/19/2021	HOFFMAN SANITATION	2351 BIG LOTS PKWY	HOFFMAN	ROLL OFF	I
031803	3/19/2021	HOFFMAN SANITATION	200 GERLACH	HOFFMAN	ROLL OFF	I
031804	3/19/2021	HOFFMAN SANITATION	1400 SAN ANGELO LN	HOFFMAN	ROLL OFF	I
031805	3/19/2021	HOFFMAN SANITATION	805 E FLORIDA ST	HOFFMAN	ROLL OFF	I
031806	3/19/2021	JLS POOLS OF TEXOMA	7607 PERFECT DR	OWNER	NEW SWIMMING POOL PERMIT	I
031807	3/22/2021	HOFFMAN SANITATION	1400 W MAIN ST	HOFFMAN	ROLL OFF	I
031808	3/22/2021	HOFFMAN SANITATION	2351 BIG LOTS PKWY	HOFFMAN	ROLL OFF	I
031809	3/22/2021	JACO ELECTRIC LLC	1901 W MISSISSIPPI J	OWNER	NEW ELECTRIC PERMIT	I
031810	3/22/2021	JACO ELECTRIC LLC	1901 W MISSISSIPPI L138	OWNER	NEW ELECTRIC PERMIT	I
031811	3/22/2021	JACO ELECTRIC LLC	1901 W MISSISSIPPI E54	OWNER	NEW ELECTRIC PERMIT	I
031812	3/22/2021	JAMES, LISA	301 NE 5TH AVE	OWNER	METER RELEASE	I
031813	3/22/2021	CLARKS PLUMBING	1432 W UNIVERSITY	OWNER	GAS TEST	I
031814	3/24/2021	BELIEVERS CHURCH	303 N 49TH AVE	OWNER	COMMERCIAL REMODEL PERMIT	I
031815	3/24/2021	TEXOMA MAINTENANCE	303 N 49TH AVE	OWNER	COMMERCIAL REMODEL PERMIT	I
031816	3/24/2021	HOFFMAN SANITATION	92 WALDRON RD	HOFFMAN	ROLL OFF	I
031817	3/24/2021	HOFFMAN SANITATION	3735 CHOCTAW RD	HOFFMAN	ROLL OFF	I
031818	3/24/2021	HOFFMAN SANITATION	902 N 10TH AVE	HOFFMAN	ROLL OFF	I
031819	3/24/2021	HOFFMAN SANITATION	2520 WILSON ST	HOFFMAN	ROLL OFF	I
031820	3/24/2021	ALL STAR INVESTMENTS	2520 WILSON ST	OWNER	NEW HOME PERMIT	I
031821	3/24/2021	ALL STAR INVESTMENTS	2520 WILSON ST	OWNER	FLOOD PLAIN MANAGEMENT	I

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 3/01/2021 THRU 3/31/2021
ISSUED DATES: 3/01/2021 THRU 3/31/2021
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	I

031822	3/24/2021	PERCELL MECHANICAL SERVICES	2520 WILSON ST	OWNER	NEW MECHANICAL PERMIT	M
031823	3/24/2021	AMERICAN ELECTRIC	2520 WILSON ST	OWNER	NEW ELECTRIC PERMIT	I
031824	3/24/2021	K&D PLUMBING	2520 WILSON ST	OWNER	NEW PLUMBING PERMIT	I
031826	3/24/2021	3 AMIGOS TAX	200 W BEECH ST	OWNER	TEMPORARY FLAG SIGN PERMIT	I
031827	3/24/2021	B&H CONSTRUCTION	505 N 8TH AVE	OWNER	GAS TEST PERMIT	I
031828	3/24/2021	CRAWFORD ELECTRIC	917 W MAIN ST	OWNER	NEW ELECTRIC PERMIT	I
031829	3/25/2021	HOFFMAN SANITATION	362 COUNTRY CLUB	HOFFMAN	ROLL OFF	I
031830	3/29/2021	THE SIGN DEPOT	405 W MAIN ST	OWNER	NEW SIGN PERMIT	I
031831	3/29/2021	MILLIGAN, CHRISTOPHER J	1946 PARKWAY CIR	OWNER	NEW STORM SHELTER PERMIT	I
031832	3/30/2021	HOFFMAN SANITATION	901 N 10TH AVE	HOFFMAN	ROLL OFF	I
031833	3/30/2021	HOFFMAN SANITATION	3735 CHOCTAW RD	HOFFMAN	ROLL OFF	I
031834	3/30/2021	HOFFMAN SANITATION	2351 BIG LOTS PKWY	HOFFMAN	ROLL OFF	I
031835	3/30/2021	HOFFMAN SANITATION	1421 W MISSISSIPPI	HOFFMAN	ROLL OFF	I
031836	3/30/2021	HOFFMAN SANITATION	302 S 2ND AVE	HOFFMAN	ROLL OFF	I
031837	3/30/2021	HOFFMAN SANITATION	5278 W MAIN ST	HOFFMAN	ROLL OFF	I
031838	3/30/2021	B & H CONSTRUCTION LLC	822 N 15TH	OWNER	GAS METER REHANG	I
031839	3/31/2021	TEXOMA ROOFING	203 HOLCOMB AVE	OWNER	ROOF REPLACEMENT PERMIT	I
031840	3/31/2021	HOFFMAN SANITATION	3735 CHOCTAW RD	HOFFMAN	ROLL OFF	I
031841	3/31/2021	TEXOMA ROOFING	803 E FLORIDA ST	OWNER	ROOF REPLACEMENT PERMIT	I
031842	3/31/2021	TEXOMA ROOFING	809 E FLORIDA ST	OWNER	ROOF REPLACEMENT PERMIT	I
031843	3/31/2021	TEXOMA ROOFING	813 E FLORIDA ST	OWNER	ROOF REPLACEMENT PERMIT	I
031844	3/31/2021	THE SIGN DEPOT	3802 N WASHINGTON AVE	OWNER	NEW SIGN PERMIT	I
*** TOTALS ***	NUMBER OF PROJECTS:		142	VALUATION:	9,180,190.87	FEEES: 3

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 3/01/2021 THRU 3/31/2021
ISSUED DATES: 3/01/2021 THRU 3/31/2021
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
BLDG - NEW BUILDING PERMIT	38	2,357,178.87	18,704.00
ELEC - NEW ELECTRIC PERMIT	21	1,867,503.00	3,633.00
FPM - FLOOD PLAIN MANAGEMENT	7	1,498,000.00	728.00
MECH - NEW MECHANICAL PERMIT	13	1,590,003.00	2,922.00
PLUMB - NEW PLUMBING PERMIT	17	1,867,506.00	3,658.00
ROL - ROLLOFF DUMPSTER	46	0.00	7,900.00
*** TOTALS ***	142	9,180,190.87	37,545.00

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 3/01/2021 THRU 3/31/2021
ISSUED DATES: 3/01/2021 THRU 3/31/2021
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	
ACCS - SIGNS/ACCESSORY STRUCTURES	20	20	367,172.87	5
CA - COMMERCIAL ALTERATION	20	20	1,268,005.00	5
DEMO - DEMOLITION	5	5	5.00	
SFR - SINGLE FAMILY RESIDENTIAL	35	35	7,490,000.00	16
SFRA - SINGLE FAMILY RESIDENTIAL ALTERATION	16	16	55,008.00	2
SWD - SOLID WASTE	46	46	0.00	7
*** TOTALS ***	142	142	9,180,190.87	37

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: 0 THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 03/01/2021 THROUGH 03/31/2021
ISSUED RANGE FROM: 03/01/2021 THROUGH 03/31/2021
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: NO
COMMENT CODES: None

*** END OF REPORT ***



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From:
Re: Economic Development Report

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. May 2021 Monthly Report

Monthly Economic Development Report

April 2021

To: Mayor and Council Members

From: Lisa Taylor, Director

Date: May 4, 2021

During the previous month, I conducted the following activities:

- Attended the following meetings: DIA, City Council, Planning Commission, Ward, Blue Zones, Destination Durant, Select Oklahoma, Community Development Council Board Meeting, Business Retention & Expansion International Education Committee, Durant Area Chamber of Commerce Board Meeting, Manufacturing Committee, Economic Development Council, DIA Real Estate Committee, DIA Special Meeting.
- Prepared agendas and/ or related documents to the following meetings: DIA Meeting, DIA Special Meeting, City Council Meeting, Planning Commission Meeting, Real Estate Committee meeting.
- Conducted BRE Interviews and/ or site visits: Webstaurant and Cardinal Glass. (Team consists of Chamber of Commerce, Choctaw Nation and myself. Additional interviews were conducted with Gamco and Southeastern Oklahoma State University).
- Conducted site visits and/ or other recruitment activities: aviation school, equipment distributor, housing developer, and participated in the Lt. Governor's Invitational Turkey Hunt.
- Activities related to real estate acquisition: Abstract list, Terracon report and clarification, application for rezone, estimate for property cleanup, title activities.
- Finalized contracts with New Growth Group (grant consultant) and Marketing Alliance (workforce recruitment campaign).
- Developed communication plan, and met with Durant's PIO to finalize activities for Economic Development Week.
- Conducted weekly calls with Retail Strategies, Marketing Alliance and New Growth Group.
- Met with representatives from the following organizations regarding various activities: Imagine Durant, Durant Main Street, Southeastern OK State University, Durant Area Chamber of Commerce, Kiamichi Railroad, Choctaw Nation of Oklahoma, Kiamichi Technology Center, Southern Workforce Board, Blue Zones – Durant, Oklahoma Department of Commerce.
- Negotiated land purchase agreements and related activities.
- Spent countless hours reviewing various DIA documents (contracts, funding documents, property records, etc.)
- Worked with Marketing Alliance and local team members to provide content for the new website. Coordinated reviews and photography activities.
- Worked with CGI Team to develop scripts, and hosted the videographer around town for two days to get interviews and videos.



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: Ken Eppler, Director
Re: Emergency Management Monthly Report - April 2021

Emergency Management Monthly Report - April 2021

Council Information / Action Requested

No Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

No Action Requested

ATTACHMENTS:

1. Monthly EM Report April 2021



TO: Mayor, City Council

FROM: Kenneth Eppler, Emergency Management Director

DATE: May 1, 2021

SUBJECT: Monthly Report for April 2021

I filed Q2 payment request for the 2021 EMPG on April 6th 2021.

**We performed the Monthly Outdoor Warning Siren Test for April on the 1st.
All Durant sirens functioned properly.**

April 1- Performed monthly Outdoor Warning Siren Test.

April 5- Participated in staff meeting at City hall. Worked on Q2 report for 2021 EMPG grant. Prepared COVID-19 Vaccination Exercise documents for EMPG grant requirements.

April 6- Completed Q2 EMPG requirements and filed for \$10,000 reimbursement.

April 7- Repaired Outdoor Warning Siren. EM staff conducted new driver training for the Solid Waste department at KTC. Seven drivers were trained. Participated in FEMA Recovery Scoping Meeting regarding winter storm damage.

April 8- Worked on Emergency Management warehouse electrical. Met with drywall contractor for EOC.

April 9- Prepared of upcoming severe wether. Worked on warehouse electrical. Ran generators and small engines. EOC activated at 1915 for severe weather. Spotters were deployed. EOC deactivated at 2200.

April 12- Worked on EM warehouse electrical which must be moved in order to install the roll-up doors.

April 13- Participated in COVID Task Force Zoom meeting. Continued to work on electrical at EM warehouse. Worked on EMPG Q3 report which is due by June 10th. Attended City Council regular meeting.

April 14- Traveled to Ada for the Southeast Area Emergency Management quarterly meeting.

April 15- Worked on electrical at EM warehouse. Toured new construction at Choctaw with the Durant Fire Department.

April 19- Prep[ar]ed training room for drywall installation. Prepared warehouse for iron work needed to install roll-up doors. Started raising light fixtures in the EM warehouse.

April 20- Worked on light fixtures in EM warehouse. Moved equipment out of EOC back room in preparation for drywall.

April 21- Drywall installation began in EOC. Worked on warehouse lights. Started severe weather preparations for Friday the 23rd.

April 23- EOC activated for severe weather and flooding. Work continued on EM warehouse electrical. Worked on three outdoor warning sirens.

April 27- Deputy Director participated in COVID Task Force Zoom meeting. Continued work on EM warehouse. Performed monthly IPAWS test. Made commission cards for two new Durant Police Department recruits. Programmed one radio for Durant Police Department. Replaced backup power supply on Durant Police Department radio repeater.

April 28- Participated mandatory Oklahoma Emergency Management virtual conference 1300-1700. Prepared for possible severe weather. EOC activated at 2000 for Tornado Watch. Spotters deployed. EOC deactivated at 0130.

April 29- Assisted Public Information Officer with television interview preparations. Participated in mandatory OEMA virtual conference 1300-1700.

April 30- Took EM truck to sign shop to have safety striping and signage applied. Helped with ADA compliance reporting procedures.

Kenneth Eppler, Director



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Financial Statements and Sales Tax Breakdown- March 2021

March 2021 Financial Statements

001-General Fund

015- Capital Improvements

405- DCUA

AND

April 2021 Sales Tax Report

10-Year Sales Tax Report

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. MARCH 2021 General Fund (001) Revenue & Expense Report
2. MARCH 2021 CI REV and Expenses
3. MARCH 2021 DCUA Revenues & Expense Report
4. April 2021 Sales Tax Breakdown
5. 10-Year Sales Tax

City of Durant, Oklahoma
General Fund - UNAUDITED

Monthly Revenue and Expense Report
MARCH 2021 - 75.00% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY20/21 Budget	% of Budget Y-T-D
Sales Tax (2%)	694,806	6,466,015	7,548,000	85.67%
Use Tax	159,712	1,730,972	1,600,000	108.19%
Alcoholic Beverage Tax	16,072	157,257	152,204	103.32%
Tobacco Excise Tax	10,805	131,352	150,000	87.57%
Telephone Franchise Tax	11	4,909	15,000	32.73%
Electric Service Franchise Tax	47,564	670,451	850,000	78.88%
Natural Gas Franchise Tax	6,732	44,495	60,000	74.16%
Cable TV Service Franchise Tax	-	70,372	71,000	99.12%
Vehicle Tax	10,957	98,603	125,000	78.88%
Gasoline Excise Tax	-	31,144	35,000	88.98%
Licenses - All Types	6,260	83,455	171,500	48.66%
Permits - All Types	24,945	231,988	247,700	93.66%
Swimming Pool Revenues	-	20,314	45,000	45.14%
Library Café Revenues	-	0	2,500	0.00%
Charges For Services	1,035	18,155	18,000	100.86%
Police Bonds & Fines	71,463	373,568	338,941	110.22%
Interest Earnings	1,794	13,889	28,000	49.60%
Proceeds From Sale of Assets	-	22,887	18,787	121.82%
Grant Revenues	17,906	79,239	134,992	58.70%
Miscellaneous Revenues	23,239	1,656,501	1,639,990	101.01%
Sub-Total Revenues	1,093,301	11,905,566	13,251,614	89.84%
Transfer from Emp Insurance	-	97,000	97,000	
Transfer from Utility Authority	396,322	3,747,894	4,936,859	75.92%
	396,322	3,844,894	5,033,859	76.38%
USE OF FUND BALANCE			1,598,839	
Total Revenues & Other Financing Sources	1,489,623	15,750,460	19,884,312	79.21%
Department:	This Period	Year-To-Date	Current FY20/21 Budget	% of Budget Y-T-D
City Administration	46,156	408,224	643,948	63.39%
City Clerk	6,022	52,816	99,301	53.19%
City Treasurer	29,798	281,588	366,970	76.73%
Legal Services - Attorney	-	9,206	100,000	9.21%
Law Enforcement - Police Dept	348,293	3,690,478	5,555,498	66.43%
Animal Control	5,391	70,273	118,561	59.27%
Fire Dept	310,736	2,755,387	3,498,533	78.76%
Parks, Rec & General Services	45,195	542,822	965,423	56.23%
Swimming Pool	768	76,834	121,139	63.43%
Municipal Court	9,357	121,202	150,732	80.41%
Community Development	46,510	423,400	597,875	70.82%
Public Library	62,467	492,890	669,979	73.57%
Street Department	79,030	765,576	1,477,627	51.81%
Economic Development	8,618	132,994	204,473	65.04%
Civil Emergency Management	30,442	233,912	346,974	67.41%
General Government	30,932	428,607	1,543,725	27.76%
City Garage	26,645	218,877	341,102	64.17%
Senior Citizens Center	4,832	21,168	77,600	27.28%
Sub-Total Operating Expenditures	1,091,191	10,726,254	16,879,459	63.55%
Other Financing Uses:				
P. TRSF to I.T. service Fund	-	238,878	238,878	
Transfer to Insurance Cash Fund		193,438	193,438	100.00%
Transfer to Airport Authority	8,336	66,691	100,036	66.67%
Transfer to 911 Tax Fund	44,539	356,315	534,473	66.67%
Transfer to DMSC Fund	30,261	242,085	363,128	66.67%
Transfer to Capital Impr. Fund	-	1,251,297	1,464,197	85.46%
Transfer to Cemetery Operations Fund	9,225	73,801	110,702	66.67%
Sub-Total Transfers Out	92,362	2,422,506	3,004,852	80.62%
Total Expenditures & Other Financing Sources	1,183,552	13,148,760	19,884,312	66.13%
Net Gain / (Loss) - Excluding Balance Forward	306,070	2,601,700	0	

City of Durant, Oklahoma

Capital Improvements Fund - UNAUDITED

Monthly Revenue and Expense Report MARCH 31, 2021

Revenue Type:	This Period	Year-To-Date	Current FY20/21 Budget
Interest Earnings	299	3,468	10,000
Miscellaneous	-	66,927	75,149
CCPF Donation	-	160,000	200,000
FAA Grant	-	-	28,120
ODOT Streetscape V Grant	-	-	399,968
OPJ-BVP Bullet Proof Vest	-	755	3,819
OWBR Loan Proceeds	-	-	3,949,500
Grant-2019 BOR-WEEG	-	-	1,487,000
Grant-2018 BOR-SWEP	-	-	73,724
FY17 Land and Water Grant CA Park	-	-	108,861
OEM/911 MNGMNT AUTH GRANT	-	-	225,344
EDA 08-01-05284 WWTP IMP 69%	-	-	1,406,534
County Fire Tax Fund	-	56,336	56,337
Sub-Total Revenues	299	287,487	8,024,356
TRSF From General Fund	-	1,251,297	1,464,197
TRSF From 1% S.T. Rev. Fun	147,500	1,327,500	1,770,000
Transfer from DCFA Fund-MISC	-	-	-
Transfer from Utility Authority	16,667	150,000	365,000
TRSF FR DCUASF 12-STRN 210	-	239,345	232,534
Transfer from UA 2020 STRN 210-052	-	2,088,372	13,001,400
Transfer from 2020 CWSRF 210-053	-	-	12,670,800
Equipment Financing	-	731,152	762,000
TRSF From DCFFA Fund-Misc	-	24,000	900,000
Sub-Total Transfers In	164,167	5,811,667	31,165,931
Balance Forward from FY19 (Unaudited)			1,132,012
Total Revenue & Other Financing Sources	164,466	6,099,153	40,322,299

Expenditure Type:	This Period	Year-To-Date	Current FY20/21 Budget
Law Enforcement - Police Dept	233,362	359,316	443,012
Animal Control	-	5,200	141,618
Communication Ctr.	-	71,925	359,181
Fire Dept	-	557,652	557,832
Parks, Rec, & Gen Services	10,980	159,762	403,122
Community Development	-	-	31,500
Street	245,048	381,113	870,061
Economic Development	4,462	19,883	30,000
Civil Emergency Management	14,000	114,762	338,800
General Government	32,425	545,426	1,734,065
Information Technology	1,269	25,980	214,500
City Garage	61	28,851	30,000
Senior Cityzens Center	6,616	102,848	726,000
Public Works Administration	-	-	21,510
Water / Sewer Line Maintenance	228,037	2,066,586	5,716,426
Water Treatment Plant	-	31,378	210,440
Wastewater Treatment Plant	-	330,974	2,388,361
Collection-Solid Waste	23,314	54,310	224,995
Disposal- Solid Waste	-	156,960	234,437
Eaker Field Airport	17,500	59,615	110,120
Sub-Total Expenditures	817,074	5,072,540	14,785,980
Sub-total of Transfer Expenses	-	-	-
Total Expenses	817,074	5,072,540	14,785,980
2020 U.S.S.T.R.N. Exp.	26,335	2,414,686	12,865,519
2020 CWSRF Exp.	-	177,979	12,670,800
Total Fund Expenditures	843,409	7,665,205	40,322,299
Net Gain / (Loss) - Excluding Balance Forward	(678,943)	(1,566,052)	-

City of Durant, Oklahoma
Durant City Utilities Authority Fund 405 - Unaudited

Monthly Revenue and Expense Report
MARCH 2021 - 75.00% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY 20/21 Budget	% of Budget Y-T-
Licenses and Permits	1,025	16,018	25,000	64.07%
Laboratory Test Performed	1,563	16,605	25,000	66.42%
Water Service - City-Wide	225,552	2,049,747	2,800,000	73.21%
Water Sales - RW Dist. #2	3,034	27,302	37,000	73.79%
Water Sales - RW Dist. #5	80,998	865,972	1,175,000	73.70%
Sewer Service Fees	220,775	1,870,783	2,625,000	71.27%
Sewer Excessive Strength Fees	30,468	187,309	-	0.00%
Sanitation Service Fees	274,277	2,443,901	3,100,000	78.84%
Sanitation - Roll off Bins Revenue	79,801	670,396	1,003,000	66.84%
Sanitation - Compactor Revenue	18,818	189,655	270,000	70.24%
Landfill Gate Fees (excluding Xfer ST.)	32,269	713,881	526,500	135.59%
Transfer Station Fees Revenue	3,574	272,295	435,000	62.60%
Interest Earnings	1,270	10,830	23,495	46.09%
Agri. Lease Revenue	-	-	2,600	0.00%
Late Payment Penalties	10,834	89,565	100,000	89.56%
Non Payment Fee	15,482	118,521	120,000	98.77%
Bad Debt Collect Fees Revenue	362	4,215	20,000	21.08%
Water Tower Lease	8,750	86,981	103,000	84.45%
DCUA Service Initiation Fee	2,250	20,450	28,000	73.04%
Tap Fees: Water & Sewer	14,525	84,941	150,000	56.63%
Recyclable Products SW Dis.	514	17,467	6,000	291.12%
Interest Earnings in 2007 USSTRN Proj. Acct.	5	174	-	0.00%
Miscellaneous Revenues	3,479	32,552	36,474	89.25%
2020 Airport Tank Principal Pymt	-	-	5,318	0.00%
2020 Airport Tank Interest Pymt	-	-	203	0.00%
2020 LED Proj. Principal FM GF	-	-	25,761	0.00%
2020 LED Proj. Interest FM GF	-	-	213	0.00%
Trans from emp insurance 005	-	187,000	187,000	100.00%
Sub-Total Operating Revenues	1,029,624	9,976,561	12,829,564	77.76%

USE OF FUND BALANCE 1,095,588

Total Revenues & Other Financing Sources	1,029,624	9,976,561	13,925,152	71.64%
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Expense Type:	This Period	Year-To-Date	Current FY 20/21 Budget	
Public Works Administration	30,174	265,683	332,860	79.82%
Utility Billing	47,110	400,079	606,183	66.00%
Water/Sewer Line Maintenance	73,997	732,908	1,035,622	70.77%
Water Treatment Plant	89,996	762,787	1,155,551	66.01%
Wastewater Treatment Plant	67,435	684,767	970,358	70.57%
Solid Waste - Collections	80,026	751,245	1,070,861	70.15%
Utility General Administration	4,726	205,876	753,258	27.33%
Lake Durant	3,263	40,020	47,250	84.70%
Solid Waste - Disposals	78,793	1,113,344	1,731,154	64.31%
Sub-Total Operating Expenses	475,521	4,956,709	7,703,097	64.35%

Transfer to Insurance Cash Fund	-	139,467	139,467	100.00%
Transfer to I.T. service Fund 010	-	4,032	4,032	0.00%
Transfer to General Fund	396,322	3,747,894	4,936,859	75.92%
Transfer to Capital Improvement Fund	16,667	150,000	200,000	75.00%
Transfer 2007 USSTRN To CI Fund 015	-	-	-	-
Transfer to Airport Authority	12,936	441,426	480,234	91.92%
Sub-Total Transfer Expenses	425,924	4,482,819	5,760,592	77.82%

Reserve - Contingency			308,463	
Reserve for Payroll			153,000	
DCUA Fund Expense & Transfer Totals:	425,924	4,482,819	6,222,055	
Total Fund Expenses & Transfers	901,445	9,439,528	13,925,152	67.79%

Net Gain / (Loss) - Excluding Balance Forward	128,179	537,033	0	
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City of Durant, Oklahoma
4.375% Sales Tax Revenue Breakdown

Current Month Sales Tax Revenue Detail	
1/4% Economic Development (e	\$83,410.74
1/4% Multi-Sports Facilities (eff	\$83,410.74
1/4% SOSU Improvements (effe	\$83,410.74
1% Capital Improvements (effect	\$333,642.96
2% General Operations	\$667,285.91
5/8% DISD Improvements (effec	\$208,526.84
Total Sales Tax Rev. April 2021	\$1,459,687.93

City of Durant, Oklahoma Ten-Year History Report - 1% Sales Tax Revenue

	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	% Change	Single Month Period
July	\$262,370	\$264,561	\$280,589	\$274,992	\$285,723	\$282,117	\$313,058	\$329,525	331,058	376,455	13.71%	June / July
August	\$271,678	\$270,982	\$274,864	\$192,988	\$301,211	\$314,889	\$329,217	\$323,680	343,378	371,268	8.12%	July / Aug.
September	\$243,537	\$265,390	\$280,800	\$387,003	\$310,412	\$292,744	\$298,291	\$309,656	340,005	375,103	10.32%	Aug. / Sept.
October	\$255,780	\$261,089	\$264,719	\$277,693	\$292,477	\$295,814	\$313,960	\$305,445	329,146	359,331	9.17%	Sept. / Oct.
November	\$242,999	\$225,334	\$259,486	\$279,266	\$263,753	\$305,225	\$317,104	\$292,323	322,363	360,649	11.88%	Oct. / Nov.
December	\$232,683	\$251,426	\$244,334	\$273,374	\$280,961	\$282,558	\$287,917	\$302,025	336,928	342,145	1.55%	Nov. / Dec.
January	\$264,219	\$257,713	\$272,680	\$287,156	\$303,941	\$316,625	\$319,265	\$319,947	331,582	348,969	5.24%	Dec. / Jan.
February	\$260,541	\$271,834	\$285,667	\$293,872	\$282,081	\$304,006	\$314,369	\$300,025	340,113	351,684	3.40%	Jan. / Feb.
March	\$248,797	\$253,498	\$252,598	\$265,962	\$255,710	\$278,891	\$281,267	\$275,318	295,098	347,403	17.72%	Feb. / March
April	\$257,195	\$252,569	\$261,938	\$271,232	\$290,669	\$305,276	\$313,062	\$299,350	328,110	333,643	1.69%	March / April
May	\$262,840	\$261,496	\$273,004	\$290,750	\$286,450	\$317,742	\$325,558	\$332,701	331,431			April / May
June	\$241,265	\$276,146	\$280,815	\$283,656	\$277,462	\$298,475	\$286,097	\$318,281	\$332,952			May / June
Total	\$3,043,904	\$3,112,039	\$3,231,494	\$3,377,943	\$3,430,849	\$3,594,364	\$3,699,166	\$3,708,275	\$3,962,165	\$3,566,650		
FY Monthly Average	\$253,659	\$259,337	\$269,291	\$281,495	\$285,904	\$299,530	\$308,264	\$309,023	\$330,180	\$356,665		
% change from prior yr.	1.88%	2.24%	3.84%	4.53%	1.57%	4.77%	2.92%	0.25%	6.85%	7.15%		
\$ change from prior yr.	\$56,198	\$68,136	\$119,454	\$146,449	\$52,906	\$163,515	\$104,802	\$9,109	\$253,889	282,272		

Current Month Sales Tax Revenue Detail	
1/4% Economic Development (effective)	\$83,410.74
1/4% Multi-Sports Facilities (effective)	\$83,410.74
1/4% SOSU Improvements (effective)	\$83,410.74
1% Capital Improvements (effective)	\$333,642.96
2% General Operations	\$667,285.91
5/8% DISD Improvements (effective)	\$208,526.84
Total Sales Tax Rev. April 2021 @	\$1,459,687.93
* Per Ordinance #1589, Durant City Sales Tax Rate Increased from 3.75% to 4-3/8% (4.375%)	

Use Tax	\$27,072.29	\$235,599.13
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1% Sales Tax - Current Annual Growth		
Previous 12 - Month Period	Current 12 - Month Period	% Change
\$3,948,763	\$4,231,034	7.15%



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: Jeff Langford, Deputy Chief
Re: Fire Department Monthly Report - April 2021

Fire Department Monthly Report - April 2021

Council Information / Action Requested

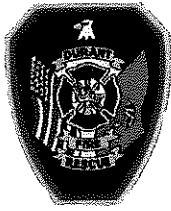
Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

N/A

ATTACHMENTS:

1. Council Monthly Report April 2021



Durant Fire Department

Monthly Report

April 2021

Type of Response	Month	Year to Date	
	April	2020	2021
Fires & Fire Related Calls	12	50	76
Rescue (MVC's) & Medical Calls	164	439	195
Hazardous Condition (No Fire)	5	14	9
Service Calls	8	18	12
Good Intent Calls	22	82	42
False Alarm & False Calls	10	28	16
Special Incident Types	2	2	3
Total Responses	223	633	353

Type of Service Performed	Month	Year to Date	
	April	2020	2021
Permits	15	74	71
Inspections	56	205	174
Plans Review	22	76	78
Smoke Alarm Installed	2	3	3
Public Education	0	0	2
Fire Investigations	2	19	12
Pre-Fire Plans	2	2	5
Total Services	99	379	345

Comments :

Training for April 2021

Week 1: Prepared new hire Zach Hill for departure to Firefighter I academy.

Week 2: All 3 shifts participated in a tour and walk through of Choctaw Casino addition and the new Sky Tower.

Week 3: All 3 shifts participated in Vent, Enter, Isolate and Search training. (VEIS)

Week 4: All 3 shifts participated in Large building search with ropes training

DFD sent two personnel to OSU-FST for their basic Firefighting training. FF-1 This is a two week program that gives the men their basic firefighting skills and knowledge.



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: Kari Jones, Supervisor
Re: Human Resources Report - April 2021

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. April HR Report, Council



THE CITY OF DURANT

Administration/ Human Resources

Date: 05/03/2021

To: Mayor and City Council

From: Human Resources

Re: HR Report, April 2021

Staffing info for April 2021:

0 Terminations (0 Full- time)

10 New Hires (8 Full-time, 2 Temporary)

226 Total Employees as of April 30th, 2021.

(214 Full-time, 6 Part-time, 6 Temporary)



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: Robbee Tonubbee, Director
Re: Library Monthly Report - April 2021

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Library Monthly report Apr2021

Donald W Reynolds Community Center & Library

April 2021

Statistical Report

Attendance monthly total -----limitations lifted M 4/19----- 3,175

We were only 25 days this month.

Attendance daily average -----127

Circulation monthly (physical units)----- 3,621

Circulation average daily ----- 144

Computer usage total -----303

Computer users average daily----- 12

Computer usage average time----- 31 min

Computer guest passes-----108

Computer guest passes average daily-----4

New Library card holders-----50

Materials donated ----- 513

(22 put in collection)

Interesting Statistics

Attendance: We have gone back to our normal hours to M-FR 9:00am to 8:00pm and SA 9:00am to 5:00pm. We opened both entrances towards the end of April and removed the computer lab restrictions. Public areas are still being sanitized, shields are up at the circ desk, and masks are worn when in close proximity with patrons. The statistics do not include the traffic at the drive thru window. Many are requesting copies, faxing, and scanning to email through the window as well as picking up request/hold items.

Revenue: \$2,232.60 for April. There were 4 paying events in the community center this month; Metts Powerlines & Texoma Board of Realtors. There was a pre-pay for an event in May in the theater. \$655 in copies, \$158 in faxes, \$400 in fines, \$50 in lost items, \$27 in replacement cards, \$21 in laminating services, and \$336 from the coin op (copies & prints).

What's Happened

- The library continued handing out the "take away" program bags in April. There were **68** bags given out to Early Childhood patrons (ages 2-4) & **105** bags to School-Aged patrons (ages 5-12). This makes **173** young patrons served in the month of April.
- The "Very Hungry Reader" food program resumed evening meals and snacks (M-F from 4:00pm to 6:00pm, ending on Fridays at 5:00 due to going back to regular hours) w/a total of **525** for the month with an average of **25** meals per day.
- The City held a reception for outgoing council member Jerry Tomlinson. People from the city, county, and community came by to wish Jerry well and thank him for his service to the city.
- The library hosted court ordered mediations, literacy sessions, GED classes in the computer lab through the Ardmore Adult Ed. Center, a deposition, & AARP tax aid program days. There were several paying events: Texoma Board of Realtors met three times in the meeting room, Metts Powerlines training, & a Webstaurant hiring event.

Community Engagement/FOL

- The AARP Tax Aid crew prepared taxes for the public on Tuesdays and Thursdays through mid-April. From Feb 15 – April 15 they e-filed **595** returns, did **12** paper returns, and saw **52** people for questions/help for a total of **659** people. They worked through the end of the month to prepare and file the taxes but didn't take any new returns after April 15th.
- The library has been extended as an evening food site through 7/31/21, maybe through the end of 2021. These meals and snacks are provided by the Oklahoma Food Bank program and are a part of the library's "Very Hungry Reader" program. The meals are picked up in the drive thru and are available from 4:00-6:00pm weekdays, sans Fridays as we now close at 5:00pm.
- A local chess coach began a chess club in the library's conference room on Saturdays. Coach Curtis is volunteering to do chess games for kids and adults a few Saturdays a month.
- The library will partner with Durant Main Street to put donated books in their new "Little Library" in one of the downtown pocket parks. This little library will have free books to take or trade for all ages.

Projects

- IT replaced the laptops in the theater & meeting room as these laptops are used by groups renting these rooms and the current computers are not working at full capacity (they are almost 10 years old.) They have also replaced computers at the circulation desk and are working on replacing staff computers for this year's cycle.
- The library's roof has not shown any more signs of leaking since the contractor came and sealed some rooftop HVAC vents. If there is no new damage by the end of summer the sheetrock will be replaced in the areas that had leaks.
- The library's main entrance was wrapped in the custom book wrapping to match the entrance on the west side.
- The library will house the covid relief grant program, Utility Billing Assistance Program, to help City of Durant utility customers with their bills. This program will help citizens needing help with their water bills for the next two years.
- The library will also be able to take water bill payments through the drive thru window later in the year as an awning is being put up over the drive thru window and drop box in the summer.

Library Promotion

Library Website – www.donaldwreynolds.okpls.org

Donald W Reynolds & Donald W Reynolds Friends of the Library- FACEBOOK FOR PHOTOS AND INFORMATION

<http://www.facebook.com/home.php?#!/rlwpubliclibrary>

"Check it out at the Library" - weekly column with the Sunday edition of the Durant Daily Democrat. *Currently on hold.*



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: Marc Hall, Neighborhood Services
Re: Neighborhood Services Monthly Report - April 2021

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Neighborhood Services Monthly Report 2021 - April 2021

The City of Durant				
Office of Community Development				
Monthly Activity Report, April 2021				
Neighborhood Services Department				



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: David Houser, Chief
Re: Police Department Monthly Report - March 2021

May 9th through May 15th is National Police Week.

In 1962, President John F. Kennedy signed a proclamation which designated May 15th as Peace Officers Memorial Day and the week in which that date falls as Police Week.

A Memorial Service began in 1982 as a gathering in Senate Park of approximately 120 survivors and supporters of law enforcement. Decades later, the event, more commonly known as National Police Week, has grown to a series of events which attracts thousands of survivors and law enforcement officers to our Nation's Capital each year and events locally as well.

This year Durant FOP Lodge #113 will host a memorial service at Market Square May 13th at 6:00PM to honor the fallen law enforcement officers of Bryan County.

See/Review Attached Report

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

None

ATTACHMENTS:

1. MAR 2021



Durant Police Department

3104 Carl Albert Drive
Durant, Ok 74701-5015
Phone 580-924-3737 Fax 580-924-8928
David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT March 2021

In accordance with the mandatory monthly report to the Oklahoma Bureau of Investigation and the Federal Uniform Crime Reporting system, the following offenses were reported

OFFENSES	Mar-21	Mar-20	YTD 2021
UCR PART 1 CRIMES			
Criminal Homicide	0	2	0
Forcible Rape	0	0	0
Robbery	0	0	1
Aggravated Assaults	3	2	5
Burglary	10	9	24
Larceny-Theft	23	30	65
Motor Vehicle Theft	6	5	9
Arson	0	0	0
UCR Part 1 Crimes - TOTAL	42	48	104
UCR PART 2 CRIMES **			
Other Assaults (Simple)**	4	11	19
Forgery and Counterfeiting; Fraud; Embezzlement; Stolen Property-Buying, Receiving, Possessing; Vandalism; Weapons-Carrying, Possessing, etc; Prostitution and Commercialized Vice; Sex Offenses; Drug Abuse Violations; Gambling; Offenses Against the Family and Children; Driving Under the Influence; Liquor Laws; Drunkenness; Disorderly Conduct; Vagrancy; All Other Offenses (Warrant Arrests); Suspicion; Curfew and Loitering Laws; Runaways			
UCR Part 2 Crimes-TOTAL	319	213	830
TOTAL OFFENSES (UCR Part 1 & Part 2 Crimes)	361	261	934

Domestic Violence Cases	Mar-21	Mar-20	YTD 2021
This number is included in Part 1 Crimes- Aggravated Assaults & Part 2 Crimes-Simple Assaults	4	5	21



Durant Police Department

3104 Carl Albert Drive
Durant, Ok 74701-5015
Phone 580-924-3737 Fax 580-924-8928
David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT March 2021

ARRESTS	Mar-21	Mar-20	YTD 2021
UCR Part 1 Crimes	11	7	19
UCR Part 2 Crimes	181	111	419
Juvenile Crimes	1	1	7
TOTAL ARRESTS	193	119	445

EOD Actions	32	24	66
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Emergency Order of Detentions include the preparation of reports and affidavit to commit persons for an emergency mental health evaluation, having the officer stand by while the evaluation is conducted by a mental health professional, and then the transport to an approved state mental health institution for treatment. (Norman, McAlester, Ada or Sulphur)

MOTOR VEHICLE COLLISIONS	Mar-21	Mar-20	YTD 2021
Injury Accidents	9	4	24
Property Damage Accidents	48	34	128
Private Property Accidents	16	10	30
Fatality Accidents	0	0	1
TOTAL ACCIDENTS	73	48	183

CITATIONS	Mar-21	Mar-20	YTD 2021
Traffic/Non-Traffic Citations	577	293	1,515
Warnings	116	57	311
DUI	13	5	39
TOTAL	706	355	1,865



Durant Police Department

3104 Carl Albert Drive

Durant, Ok 74701-5015

Phone 580-924-3737 Fax 580-924-8928

David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT March 2021

<i>CALLS FOR SERVICE</i>	<i>Mar-21</i>	<i>Mar-20</i>	<i>YTD 2021</i>
Durant Police Department	2,359	1,773	6,287
Bryan County*	2,762	1,776	6,479
TOTAL CALLS FOR SERVICE	5,121	3,549	12,766

*Bryan County *Calls for Service* include all calls received for any jurisdictions participating in the CAD System and contracting with the City of Durant for communication services: Achilles PD; Bryan County Sheriff's Office; Bennington PD; Bokchito PD; Bryan County District Attorney's Office; Caddo PD; Calera PD; Choctaw Nation Tribal; Colbert PD; OHP; and SOSU PD

<i>RESERVE HOURS</i>	90	134	412.00
<i>CHAPLAIN HOURS</i>	7.5	7.5	67.75

<i>ANIMAL CONTROL</i>	<i>Mar-21</i>	<i>Mar-20</i>	<i>YTD 2021</i>
Calls for Service	127	112	376
Citations Issued	7	3	16
Adoptions	0	1	3

Department Report Totals (OSBI-UCR)

2021	>>> >>> >>>			MISC OFFENSES								<<<		<<<		DOM VIOL	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	UCR PT 1	UCR PT 2	JUV		TOTAL	INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES		TOTAL	TRAF/NON- TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS	FEELS COLL	ADOP- TIONS						
JAN	0	0	1	1	6	10	23	1	0	36	280	316	7	6	129	1	136	23	8	37	8	1	54	490	105	10	605	2,044	1,889	3,933	147.0	17.25	128	6		0				
FEB	0	0	0	1	9	4	19	2	0	26	231	257	10	2	109	5	116	11	7	43	6	0	56	448	90	16	554	1,884	1,828	3,712	175.0	43.00	121	3		3				
MAR	0	0	0	3	4	10	23	6	0	42	319	361	4	11	181	1	193	32	9	48	16	0	73	577	116	13	706	2,359	2,762	5,121	90.0	7.50	127	7		0				
APR										0		0					0						0				0			0										
MAY										0		0					0						0				0			0										
JUNE										0		0					0						0				0			0										
JULY										0		0					0						0				0			0										
AUG										0		0					0						0				0			0										
SEPT										0		0					0						0				0			0										
OCT										0		0					0						0				0			0										
NOV										0		0					0						0				0			0										
DEC										0		0					0						0				0			0										
TOTAL	0	0	1	5	19	24	65	9	0	104	830	934	21	19	419	7	445	66	24	128	30	1	183	1,515	311	39	1,865	6,287	6,479	12,766	412.00	67.75	376	16		3				

2020	>>> >>> >>>			MISC OFFENSES					<<<		<<<		DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<				
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF		UCR PT 1	UCR PT 2	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON- TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL			CFS	CITA- TIONS	FEELS COLL	ADOP- TIONS	
JAN	0	2	0	1	9	19	41	4	0	67	283	350	5	10	161	0	171	29	11	36	11	0	58	655	151	11	817	2,592	1,646	4,238	134.5	17.75	207	0			3
FEB	0	1	1	1	10	3	32	5	1	44	270	314	3	5	152	2	159	16	11	41	11	0	63	569	118	12	699	2,263	1,633	3,896	90.0	26.25	172	1			2
MAR	2	0	0	2	11	9	30	5	0	48	213	261	5	7	111	1	119	24	4	34	10	0	48	293	57	5	355	1,773	1,776	3,549	134.0	7.50	112	3			1
APR	0	0	1	0	10	13	28	4	0	46	151	197	6	6	54	9	69	23	2	12	2	0	16	95	35	4	134	1,402	1,395	2,797	130.0	8.50	205	9			1
MAY	0	1	0	9	9	14	34	1	0	59	284	343	6	6	125	1	132	27	6	23	11	1	41	622	155	13	790	2,735	1,993	4,728	207.0	22.75	239	5			1
JUNE	0	1	0	2	19	17	37	4	0	61	332	393	11	3	148	1	152	33	5	31	14	0	50	645	374	6	1,025	2,430	2,073	4,503	204.0	23.25	194	23			1
JULY	0	0	1	1	16	11	22	6	0	41	249	290	11	6	125	3	134	33	10	33	15	0	58	612	343	9	964	2,308	1,997	4,305	188.0	0.50	208	12			1
AUG	0	0	1	2	11	12	47	3	0	65	346	411	10	9	167	4	180	27	8	32	9	0	49	522	196	16	734	2,220	2,204	4,424	210.0	12.25	157	19			0
SEPT	0	1	0	3	8	10	22	3	0	39	254	293	8	7	149	2	158	42	13	36	8	1	58	297	78	4	379	2,091	1,919	4,010	194.0	9.25	227	9			3
OCT	0	1	1	2	10	8	28	3	0	43	326	369	6	13	173	1	187	25	11	40	11	0	62	353	81	6	440	2,166	2,044	4,210	129.0	10.75	267	21			0
NOV	0	0	0	0	10	10	30	4	0	44	231	275	7	8	112	3	123	17	9	36	5	0	50	499	73	4	576	2,231	2,106	4,337	177.0	4.25	184	34			0
DEC	0	0	0	3	16	9	26	5	0	43	191	234	13	18	82	6	106	22	13	39	10	0	62	314	52	3	369	1,815	1,935	3,750	165.0	1.50	153	8			4
TOTAL	2	7	5	26	139	135	377	47	1	600	3,130	3,730	91	98	1,559	33	1,690	318	103	393	117	2	615	5,476	1,713	93	7,282	26,026	22,721	48,747	1,962.50	144.50	2,325	144			17

Department Report Totals (OSBI-UCR)

2019	>>>			MISC OFFENSES								<<<			DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	UCR PT 1	UCR PT 2		JUV	TOTAL	INJU- RIES	PROP DAM		PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON- TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS			FEES COLL	ADOP- TIONS		
JAN	0	0	0	11	5	18	25	2	0	56	221	277	6	14	128	1	143	24	13	30	12	1	56	311	246	10	567	1,975	1,994	3,969	95.0	14.75	168	2		4		
FEB	0	0	0	3	14	14	35	1	0	53	193	246	10	10	104	0	114	13	6	35	14	0	55	241	173	9	423	1,764	1,718	3,482	91.0	4.25	163	1		3		
MAR	1	0	0	9	11	16	36	1	0	63	222	285	9	6	136	1	143	16	8	33	15	0	56	239	133	15	387	1,746	2,034	3,780	105.0	9.75	199	4		6		
APR	0	0	1	2	15	11	32	5	0	51	235	286	8	8	121	0	129	23	14	45	8	0	67	252	106	7	365	1,916	1,684	3,600	104.0	10.50	196	1		4		
MAY	0	0	0	8	20	15	66	8	1	98	280	378	16	19	153	6	178	22	17	38	15	0	70	422	132	15	569	2,409	2,039	4,448	329.0	15.50	161	1		4		
JUNE	0	4	1	3	12	9	54	6	0	77	250	327	10	15	139	1	155	23	9	30	22	0	61	367	192	7	566	2,304	1,946	4,250	123.0	3.00	191	2		11		
JULY	0	1	0	4	10	12	50	9	0	76	273	349	7	16	128	2	146	27	13	22	18	0	53	317	207	8	532	2,090	1,938	4,028	151.0	3.50	207	2		7		
AUG	0	1	0	4	10	14	65	3	0	87	286	373	7	10	140	5	155	17	9	26	24	0	59	458	338	10	806	2,418	1,779	4,197	232.0	4.00	180	3		12		
SEPT	0	0	1	3	12	12	34	4	0	54	236	290	6	11	145	0	156	20	12	35	19	0	66	493	378	14	885	2,327	1,783	4,110	198.5	5.75	208	3		22		
OCT	0	0	0	2	14	19	43	6	0	70	219	289	8	11	133	3	147	24	13	27	13	1	54	291	51	23	365	2,057	1,642	3,699	351.0	15.75	242	11		22		
NOV	0	0	0	2	11	20	48	8	1	79	236	315	5	14	138	1	153	16	13	26	14	2	55	221	29	20	270	1,938	1,607	3,545	310.0	13.50	235	6		8		
DEC	0	1	2	1	8	30	46	4	0	84	272	356	4	10	164	1	175	31	13	30	11	1	55	244	122	14	380	2,141	1,797	3,938	528.0	8.00	222	4		41		
TOTAL	1	7	5	52	142	190	534	57	2	848	2,923	3,771	96	144	1,629	21	1,794	256	140	377	185	5	707	3,856	2,107	152	6,115	25,085	21,961	47,046	2,617.50	108.25	2,372	40		144		

2018	>>> >>> >>>			MISC OFFENSES					<<<		<<<		<<<	>>> ARRESTS <<<					<<<	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF		DOM VIOL	UCR PT 1	UCR PT 2	JUV	TOTAL		EOD	INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON- TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO			TOTAL	CFS	CITA- TIONS	FEES COLL
JAN	0	0	0	1	11	20	40	1	0	62	243	305	6	6	130	6	142	20	9	28	10	0	47	321	320	6	647	1,741	1,728	3,469	220.0	13.75	172	2		31	
FEB	0	0	1	9	7	16	41	3	0	70	209	279	8	12	100	1	113	15	10	45	12	0	67	205	53	2	260	1,621	1,548	3,169	184.0	8.25	151	1		29	
MAR	0	0	0	1	20	12	57	5	0	75	226	301	8	12	105	3	120	21	20	33	12	1	66	261	102	5	368	1,883	2,141	4,024	167.5	4.75	191	1		42	
APR	0	0	0	2	10	16	51	8	1	78	223	301	5	10	101	5	116	20	19	37	17	0	73	296	190	6	492	1,647	1,870	3,517	145.0	12.50	153	0		38	
MAY	0	1	0	4	10	19	86	5	1	116	254	370	8	15	124	1	140	27	13	31	11	0	55	239	120	7	366	2,010	2,268	4,278	178.0	17.25	142	0		41	
JUNE	0	0	0	4	13	19	70	5	1	99	249	348	8	15	109	3	127	18	15	29	20	0	64	222	260	4	486	1,987	2,040	4,027	242.0	9.75	161	0		5	
JULY	0	0	0	2	7	22	52	4	0	80	211	291	4	15	101	6	122	19	10	25	12	0	47	177	279	9	465	1,904	2,024	3,928	167.0	5.00	166	2		3	
AUG	0	0	1	6	17	9	48	5	0	69	237	306	6	11	126	1	138	24	11	27	11	1	50	196	210	8	414	1,771	2,165	3,936	122.0	8.25	156	1		4	
SEPT	0	0	1	5	8	19	40	6	0	71	186	257	9	17	84	2	103	24	15	32	10	0	57	154	220	3	377	1,672	2,059	3,731	235.5	2.25	196	0		7	
OCT	0	1	0	6	5	10	51	7	0	75	229	304	6	12	125	2	139	26	11	35	14	0	60	190	126	6	322	1,764	1,741	3,505	245.5	9.75	196	0		12	
NOV	0	1	1	2	10	16	55	2	1	78	261	339	6	15	112	1	128	20	12	42	11	0	65	231	275	6	512	1,851	1,897	3,748	104.0	4.00	178	3		2	
DEC	0	1	0	3	10	16	66	7	0	93	220	315	8	15	120	8	143	21	8	36	10	1	55	244	151	12	407	2,031	2,027	4,058	244.0	13.00	227	2		6	
TOTAL	0	4	4	45	128	194	657	58	4	966	2,748	3,716	82	155	1,337	39	1,531	255	153	400	150	3	706	2,736	2,306	74	5,116	21,882	23,508	45,390	2,254.50	108.50	2,089	12		220	

Department Report Totals (OSBI-UCR)

2017	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS		BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF		UCR PT 1	UCR PT 2	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON- TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS			CITA- TIONS	FELS COLL	ADOP- TIONS	
				AGG	SIMP																																
JAN	0	0	0	5	12	17	64	8	0	94	324	418	7	20	168	6	194	21	4	32	13	0	49	675	373	9	1,057	2,493	2,036	4,529	150.5	34.00	185	1		51	
FEB	0	0	0	4	22	14	67	8	0	93	272	365	15	16	130	10	156	21	11	38	9	0	58	437	454	8	899	1,914	1,951	3,865	109.0	43.75	141	5		27	
MAR	0	0	0	6	15	14	39	4	0	63	281	344	9	17	144	5	166	10	15	41	19	0	75	299	224	8	531	2,059	2,025	4,084	177.0	40.25	174	1		40	
APR	0	1	0	4	11	9	57	2	0	73	248	321	9	20	114	5	139	22	5	44	17	0	66	352	48	2	402	1,815	1,890	3,705	152.0	19.50	133	5		34	
MAY	0	0	0	1	10	14	46	5	0	66	203	269	4	10	117	7	134	18	10	31	6	0	47	235	109	9	353	2,098	1,959	4,057	205.0	22.00	103	0		24	
JUNE	0	1	1	6	9	19	58	2	0	87	211	298	7	18	94	6	118	17	14	30	9	1	54	186	32	11	229	1,953	2,015	3,968	298.0	4.50	172	1		31	
JULY	0	0	1	2	12	29	62	3	0	97	204	301	9	14	107	3	124	25	11	41	13	0	65	262	268	7	537	2,089	1,951	4,040	203.0	11.50	163	0		37	
AUG	0	1	0	2	24	27	61	4	0	95	211	306	14	7	93	4	104	16	10	30	23	0	63	471	664	5	1,140	1,939	2,156	4,095	142.0	14.00	169	3		28	
SEPT	0	2	0	6	7	23	45	3	0	79	232	311	9	14	108	4	126	21	10	32	13	1	56	278	92	8	378	2,104	2,033	4,137	159.0	4.75	198	3		38	
OCT	0	1	0	6	7	24	46	3	0	80	218	298	2	15	104	2	121	23	19	33	17	0	69	341	244	8	593	2,023	2,065	4,088	0.0	13.25	219	0		20	
NOV	0	0	1	3	16	16	57	5	0	82	230	312	6	13	109	6	128	19	13	27	14	1	55	216	103	4	323	1,681	1,978	3,659	163.0	8.75	174	2		18	
DEC	0	1	3	3	20	18	64	5	0	94	203	297	10	15	100	2	117	13	9	27	15	0	51	146	23	4	173	1,632	1,776	3,408	315.0	13.00	136	0		31	
TOTAL	0	7	6	48	165	224	666	52	0	1,003	2,837	3,840	101	179	1,388	60	1,627	226	131	406	168	3	708	3,898	2,634	83	6,615	23,800	23,835	47,635	2,073.50	229.25	1,967	21		379	

2016	>>> >>> >>>			MISC OFFENSES							<<<			<<<			<<<	>>> ARRESTS <<<				<<<	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	DOM VIOL	UCR PT 1	UCR PT 2	JUV		TOTAL	EOD	INJU- RIES	PROP DAM		PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS	FELS COLL			ADOP- TIONS			
JAN	0	0	1	3	9	11	50	3	0	68	231	299	6	19	138	7	164	20	7	40	14	0	61	261	62	126	11	460	1,802	1,691	3,493	295.0	21.75	119	2		31					
FEB	0	1	1	5	17	8	55	1	1	72	244	316	11	14	118	18	150	12	12	40	13	0	65	445	69	246	10	770	1,869	1,757	3,626	200.0	14.25	133	2		26					
MAR	0	0	0	2	25	10	50	3	1	66	221	287	13	14	113	6	133	22	14	51	19	0	84	373	73	134	10	590	2,073	1,895	3,968	143.5	22.25	181	11		46					
APR	0	1	0	4	23	22	45	5	1	78	241	319	15	21	124	10	155	22	2	37	18	0	57	405	61	207	15	688	1,986	1,857	3,843	230.0	8.00	169	6		22					
MAY	0	1	0	8	10	18	75	1	0	103	214	317	9	25	108	6	139	18	13	40	4	2	59	371	56	111	7	545	2,267	2,170	4,437	178.5	43.75	144	4		25					
JUNE	0	0	2	1	16	13	66	2	0	84	242	326	11	19	53	10	82	24	16	35	8	1	60	228	49	87	9	373	2,121	1,981	4,102	203.0	3.25	185	1		51					
JULY	0	1	0	9	8	19	74	1	0	104	236	340	7	16	114	1	131	16	8	26	14	0	48	214	30	109	9	362	2,239	2,029	4,268	87.0	12.25	224	3		39					
AUG	0	1	0	8	16	15	59	2	0	85	252	337	17	19	147	9	175	20	12	37	14	0	63	377	36	117	12	542	2,698	1,917	4,615	320.5	14.75	179	2		52					
SEPT	0	0	0	4	12	13	50	1	0	68	258	326	6	14	119	5	138	16	13	29	17	0	59	338	10	59	6	413	2,349	1,830	4,179	302.0	9.50	171	6		30					
SubT	0	5	4	44	136	129	524	19	3	728	2,139	2,867	95	161	1,034	72	1,267	170	97	335	121	3	556	####	446	1,196	89	4,743	19,404	17,127	36,531	1,960	150	1,505	37		322					
OCT	0	0	0	1	14	16	68	5	0	90	218	308	5	19	102	6	127	15	11	31	18	1	61	333		53	6	392	2,160	1,766	3,926	272.0	15.30	134	2		67					
NOV	0	1	0	3	13	16	85	4	0	109	237	346	7	23	98	9	130	26	9	41	14	2	66	435		200	7	642	1,919	1,685	3,604	193.0	18.50	110	4		28					
DEC	0	0	1	5	10	7	45	5	0	63	193	256	7	11	84	8	103	19	8	27	23	0	58	348		196	0	544	1,999	1,921	3,920	215.0	31.50	145	0		28					
SubT	0	1	1	9	37	39	198	14	0	262	648	910	19	53	284	23	360	60	28	99	55	3	185	1,116	449	13	1,578	6,078	5,372	11,450	680	65	389	6		123						
TOTAL	0	6	5	53	173	168	722	33	3	990	2,787	3,777	114	214	1,318	95	1,627	230	125	434	176	6	741	4,574	1,645	102	6,321	25,482	22,499	47,981	2,640	215	1,894	43		445						

Department Report Totals (OSBI-UCR)

2015	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF		UCR PT 1	UCR PT 2	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS			CITA- TIONS	FEES COLL	ADOP- TIONS	
JAN	0	2	0	1	9	16	73	3	0	95	245	349	7	25	120	6	151	21	9	36	9	2	56	422	62	62	9	555	2,247	1,730	3,977	248.5	13.50	123	0	\$57	20	
FEB	0	0	0	2	14	23	80	1	0	106	235	355	11	24	114	12	150	11	11	36	12	0	59	373	89	96	14	572	1,857	1,443	3,300	250.0	28.00	152	3	\$162	21	
MAR	0	0	0	1	17	20	97	4	2	124	243	384	8	32	138	10	180	12	5	42	15	1	63	148	90	91	6	335	1,957	1,875	3,832	284.5	27.75	160	12	\$109	25	
APR	0	0	0	6	15	23	75	5	0	109	216	340	12	27	119	6	152	20	12	32	13	0	57	163	70	67	6	306	1,950	1,991	3,941	306.5	16.25	117	5	\$20	13	
MAY	0	0	0	3	15	13	81	4	0	101	211	327	12	27	111	14	152	18	5	33	17	1	56	283	79	78	9	449	2,002	1,967	3,969	392.0	21.50	143	1	\$17	15	
JUNE	0	2	1	2	14	10	62	3	0	80	211	305	7	16	119	6	141	17	10	39	15	0	64	326	74	117	10	527	2,196	1,984	4,180	149.0	5.25	171	3	\$0	27	
JULY	0	2	0	4	16	18	56	3	0	83	230	329	15	23	147	5	175	19	13	26	19	1	59	362	75	113	12	562	2,312	1,860	4,172	330.0	23.00	161	1	\$0	23	
AUG	0	0	0	3	5	11	72	0	0	86	253	344	7	19	151	4	174	19	12	35	20	0	67	291	66	125	8	490	2,353	1,817	4,170	212.0	26.25	139	1	\$0	25	
SEPT	0	1	0	5	17	12	62	6	0	86	268	371	15	19	148	8	175	18	8	30	27	0	65	175	68	154	11	408	2,045	1,650	3,695	233.0	9.25	157	2	\$0	20	
OCT	0	0	2	2	19	17	98	5	0	124	220	363	12	25	109	10	144	22	18	39	13	0	70	250	53	134	6	443	1,783	1,621	3,404	291.0	20.50	164	9	\$0	27	
NOV	0	0	0	2	7	13	68	4	0	87	164	258	4	22	87	5	114	12	6	35	14	0	55	268	57	165	2	492	1,583	1,743	3,326	407.0	14.50	133	14	\$0	31	
DEC	0	1	0	5	12	9	59	4	1	79	182	273	8	26	96	4	126	16	15	36	16	0	67	222	56	186	9	473	1,556	1,587	3,143	408.0	25.75	135	10	\$0	40	
Totals	0	8	3	36	160	185	883	42	3	1,160	2,678	3,998	118	285	1,459	90	1,834	205	124	419	190	5	738	####	839	1,388	102	5,612	23,841	21,268	45,109	3,511.5	231.50	1,755	61	\$365	287	

2014	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	MISC OFF	TOTAL OFF		FEL- ONIES	MISD	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL			CFS	CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	0	0	8	0	12	66	6	0	92	239	331	6	42	142	9	193	21	11	28	14	0	53	324	63	8	14	409	2,164	1,473	3,637	348.0		122	0	\$188	28
FEB	0	0	0	2	0	12	77	3	0	94	184	278	5	50	79	11	140	11	10	43	16	0	69	169	57	7	8	241	1,748	1,374	3,122	259.5		103	4	\$91	13
MAR	0	1	0	4	0	20	71	4	0	100	210	310	9	41	70	9	120	16	11	41	10	1	63	128	43	18	6	195	1,947	1,587	3,534	447.5		152	1	\$154	22
APR	0	0	0	7	1	14	60	3	0	84	236	321	13	45	110	3	158	13	6	23	9	1	39	138	101	0	18	257	2,041	1,652	3,693	472.0		151	7	\$50	15
MAY	0	1	2	3	1	28	71	6	1	112	257	371	9	53	129	9	191	13	5	46	13	0	64	291	97	43	13	444	2,322	1,907	4,229	459.5		113	0	\$111	27
JUNE	0	1	0	4	15	16	65	7	0	93	257	365	10	51	137	6	194	13	6	32	7	1	46	112	63	7	8	190	2,060	1,671	3,731	246.5		93	1	\$214	22
JULY	0	0	0	5	11	29	60	8	0	102	215	328	10	49	109	5	163	18	5	30	14	0	49	136	47	221	8	412	2,089	1,531	3,620	217.5		113	0	\$70	24
AUG	0	1	1	4	18	29	67	7	0	109	250	377	9	60	126	6	192	7	9	30	11	0	50	175	86	332	15	608	1,938	1,578	3,516	425.0		87	0	\$70	13
SEPT	0	2	1	10	9	16	85	4	0	118	207	334	5	10	154	4	168	14	10	50	18	0	78	182	75	368	10	635	1,965	1,529	3,494	340.0		112	2	\$60	17
OCT	0	0	0	5	16	21	82	8	0	116	234	366	10	62	103	7	172	11	6	57	26	0	89	80	72	2	10	164	1,820	1,664	3,484	333.5		119	2	\$74	19
NOV	0	0	0	5	8	13	50	3	0	71	201	280	8	44	98	4	146	17	16	41	11	0	68	157	58	278	7	500	1,643	1,587	3,230	188.5		96	0	\$122	17
DEC	0	2	0	0	14	11	77	2	0	92	227	333	6	56	83	7	146	13	10	30	14	0	54	161	45	162	6	374	1,708	1,693	3,401	266.5		115	1	\$64	19
Totals	0	8	4	57	93	221	831	61	1	1,183	2,717	3,994	100	563	1,340	80	1,983	167	105	451	163	3	722	####	807	1,446	123	4,429	23,445	19,246	42,691	4,004.0		1,376	18	\$1,268	236

Department Report Totals (OSBI-UCR)

2013	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<					
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF		FEL- ONIES		MISD	JUV		TOTAL	INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES		TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI		TOTAL	DURANT			BRYAN CO		CFS	CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	1	1	10	9	20	64	4	1		180	290	9	50	128	6	184	10	11	34	11	1	57	277	40	144	6	467	1,705	1,390	3,095	564.5		114	1	\$67	20			
FEB	0	0	0	9	9	11	50	1	0		221	301	9	49	137	3	189	13	9	36	26	0	71	255	43	36	7	341	1,566	1,220	2,786	502.0		121	1	\$213	27			
MAR	0	0	1	20	12	25	73	2	1		188	322	11	54	111	6	171	13	10	32	11	0	53	271	32	52	7	362	1,705	1,584	3,289	424.0		164	1	\$203	29			
APR	0	0	2	16	13	32	63	4	1		208	339	12	35	115	4	154	18	10	40	13	0	63	203	27	21	4	255	1,658	1,428	3,086	506.5		185	1	\$164	43			
MAY	0	1	0	9	10	28	72	3	0		208	330	10	20	157	7	177	17	17	37	13	0	67	236	41	49	11	337	1,986	1,400	3,386	377.0		164	3	\$105	27			
JUNE	0	0	0	19	4	27	71	0	0		192	313	14	32	129	14	175	20	10	24	7	0	41	145	41	39	7	232	1,726	1,471	3,197	356.5		137	0	\$189	33			
JULY	0	3	0	11	8	14	84	5	0		164	289	9	54	121	3	178	25	12	35	17	0	64	144	46	35	10	235	1,906	1,475	3,381	491.5		123	0	\$174	32			
AUG	0	2	1	9	9	17	92	6	1		211	348	8	97	138	8	243	11	10	39	11	0	60	187	55	30	8	280	1,960	1,540	3,500	479.0		170	1	\$192	29			
SEPT	0	0	2	13	8	34	96	0	0		250	403	11	71	102	7	180	17	13	32	13	0	58	117	131	5	10	263	1,808	1,831	3,639	339.5		150	2	\$67	26			
OCT	0	1	1	5	9	27	69	6	0		237	355	10	47	108	4	155	23	16	23	16	0	55	48	57	2	5	112	1,607	1,504	3,111	402.5		140	1	\$40	23			
NOV	0	0	0	10	12	19	67	3	0		203	314	6	37	105	8	150	13	11	39	13	0	63	192	54	28	13	287	1,861	1,535	3,396	341.5		123	1	\$105	18			
DEC	0	2	2	17	3	23	58	5	0		195	305	8	26	109	11	146	10	10	44	13	0	67	138	47	25	5	215	1,755	1,451	3,206	411.5		85	1	\$51	10			
Totals	0	10	10	148	106	277	859	39	4		2,457	3,909	117	572	1,460	81	2,102	190	139	415	164	1	719	####	614	466	93	3,386	21,243	17,829	39,072	5,196.0		1,676	13	\$1,570	317			

2012	MISC OFFENSES											DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<									
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF		TOTAL OFF	FEL- ONIES		MISD		JUV	TOTAL	INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES		TOTAL	TRAF- FIC	NON- TRAF		WARN	DUI				TOTAL		BRYAN CO		TOTAL	CFS	CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	1	0	7	9	11	55	3	0		175	261	8	31	135	8	174	11	11	24	14	0	49	225	37	213	12	487	1,957	1,672	3,629	541.0		163	0	\$342	28					
FEB	0	0	0	3	4	10	43	2	0		203	265	4	29	115	2	146	10	8	27	12	0	47	230	31	178	12	451	1,752	1,348	3,100	580.0		181	2	\$349	56					
MAR	0	0	0	9	4	5	41	0	0		194	253	6	36	143	5	184	10	11	31	11	0	53	230	35	139	16	420	2,044	1,368	3,412	570.5		181	0	\$224	51					
APR	0	0	2	14	10	7	37	4	0		210	284	16	34	169	6	209	10	8	36	5	0	49	220	47	46	21	334	1,907	1,564	3,471	697.5		138	1	\$463	19					
MAY	0	1	1	9	12	17	37	3	1		215	296	9	32	132	7	171	9	9	33	9	0	51	145	27	34	13	219	1,852	1,643	3,495	845.0		127	0	\$185	20					
JUNE	0	0	0	19	14	15	53	3	0		158	262	12	35	109	7	151	8	12	34	11	0	57	200	27	93	9	329	1,925	1,555	3,480	914.5		164	1	\$178	23					
JULY	0	0	2	22	4	20	75	5	0		239	367	11	44	151	25	220	13	9	28	12	0	49	189	52	298	18	557	2,176	1,740	3,916	591.0		147	0	\$158	28					
AUG	0	4	1	19	4	22	67	0	0		214	331	9	41	142	6	189	17	12	38	15	0	65	128	45	54	5	232	1,804	1,468	3,272	547.5		167	0	\$352	44					
SEPT	0	2	0	16	9	17	54	3	1		209	311	9	50	164	8	222	10	14	39	17	0	70	297	73	12	8	390	1,968	1,406	3,374	514.5		177	1	\$130	44					
OCT	0	1	1	11	3	27	51	7	0		215	316	9	35	172	8	215	22	14	39	12	0	65	282	70	15	7	374	1,708	1,478	3,186	722.0		173	1	\$316	30					
NOV	0	1	1	7	12	21	66	3	0		184	295	9	44	160	12	216	8	16	25	20	0	61	206	58	55	8	327	1,646	1,438	3,084	479.0		124	2	\$237	33					
DEC	0	1	1	7	6	22	56	3	0		156	252	9	31	94	5	130	6	21	42	17	0	80	132	31	37	5	205	1,646	1,395	3,041	507.0		86	2	\$20	15					
Totals	0	11	9	143	91	194	635	36	2		2,372	3,493	111	442	1,686	99	2,227	134	145	396	155	0	696	####	533	1,174	134	4,325	22,385	18,075	40,460	7,509.5		1,828	10	\$2,954	391					

Department Report Totals (OSBI-UCR)

2011	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<				
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF		FEL- ONIES					TOTAL	INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES		TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI		TOTAL				BRYAN CO		TOTAL	CFS	CITA- TIONS
JAN	0	3	1	4	14	14	46	3	1		149	235	8	43	168	4	215	11	8	15	41	0	64	428	40	109	22	599	1,625	1,680	3,305	646.5		187	0	\$404	50		
FEB	0	1	0	8	5	8	35	6	1		180	244	6	36	118	1	155	7	9	50	16	0	75	215	39	54	9	317	1,441	1,439	2,880	681.5		185	0	\$310	51		
MAR	0	0	0	7	18	18	39	5	0		260	347	17	41	157	6	204	6	13	38	14	0	65	199	40	95	19	353	1,722	1,676	3,398	758.5		228	1	\$451	52		
APR	0	2	1	6	17	17	25	2	0		259	329	10	29	164	9	202	7	13	49	20	0	82	224	42	69	17	352	1,633	1,568	3,201	1,043.0		166	3	\$281	45		
MAY	0	0	1	12	6	21	31	3	1		270	345	9	42	205	3	250	9	14	45	9	0	68	451	35	82	15	583	1,950	1,709	3,659	527.5		219	1	\$272	58		
JUNE	0	0	1	16	12	13	33	3	0		253	331	19	39	158	6	203	9	11	28	15	0	54	328	45	59	20	452	1,912	1,694	3,606	732.0		152	1	\$124	32		
JULY	0	2	2	11	12	15	41	5	0		173	261	17	30	113	2	145	12	10	30	19	0	59	370	24	83	6	483	1,832	1,849	3,681	379.5		191	1	\$324	50		
AUG	0	2	1	22	14	16	45	5	0		129	234	21	49	118	2	169	7	10	23	19	0	52	171	25	36	7	239	1,854	1,832	3,686	306.0		206	0	\$340	49		
SEPT	0	3	1	13	11	19	46	8	0		250	351	14	46	139	1	186	17	12	31	20	0	63	123	49	42	15	229	2,050	1,812	3,862	458.0		279	1	\$466	39		
OCT	0	6	1	6	8	26	57	4	0		229	337	10	42	159	6	207	4	10	35	16	0	61	148	45	112	16	321	2,068	1,749	3,817	523.5		194	1	\$359	40		
NOV	0	2	2	8	12	33	53	1	0		186	297	9	30	123	8	161	15	8	24	15	0	47	81	34	129	12	256	1,545	1,586	3,131	397.0		164	1	\$362	59		
DEC	0	1	0	13	11	23	52	2	0		189	291	15	29	126	9	164	11	11	43	17	0	71	135	42	85	8	270	1,512	1,713	3,225	597.0		162	0	\$481	58		
Totals	0	22	11	126	140	223	503	47	3		2,527	3,602	155	456	1,748	57	2,261	115	129	411	221	0	761	####	460	955	166	4,454	21,144	20,307	41,451	7,050.0		2,333	10	\$4,174	583		

2010	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF		FEL- ONIES	MISD	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS			CITA- TIONS	FEES COLL	ADOP- TIONS	
JAN	0	2	1	5	0	24	44	4	0		191	271	10	30	107	9	146	4	8	36	15	0	59	662					1,961	1,533	3,494	385.5		215	0	\$326	14	
FEB	0	1	0	14	1	4	30	1	0		250	301	13	25	96	4	125	7	11	38	17	0	66	284	50	245	15	594	1,796	1,520	3,316	573.0		188	3	\$279	22	
MAR	0	0	0	6	0	21	23	1	0		362	413	8	36	148	1	185	10	10	42	13	0	65	313	46	201	20	580	1,831	1,578	3,409	686.0		233	0	\$497	49	
APR	1	0	1	4	14	16	30	3	1		266	335	11	120	32	7	159	4	10	32	15	0	57	588	45	155	9	797	2,063	1,581	3,644	717.0		188	2	\$421	26	
MAY	0	1	0	7	7	23	47	4	0		238	327	12	23	145	3	171	4	11	37	18	0	66	444	43	126	22	635	2,000	1,800	3,800	466.0		193	0	\$194	15	
JUNE	0	0	0	7	16	10	52	1	0		252	338	14	25	115	10	150	7	6	27	6	0	39	238	43	57	10	348	1,715	1,628	3,343	892.5		205	0	\$236	9	
JULY	0	1	1	15	3	28	67	3	0		267	385	12	31	120	5	156	3	9	37	15	0	61	334	50	95	13	492	1,886	1,639	3,525	325.5		228	0	\$274	19	
AUG	0	0	0	18	4	18	52	4	1		287	384	11	28	142	6	176	8	11	33	14	0	58	135	66	23	17	241	1,832	1,709	3,541	353.0		209	0	\$148	9	
SEPT	0	6	0	9	6	34	27	5	1		251	339	5	22	140	5	167	14	11	34	13	1	59	134	51	33	14	232	1,714	1,494	3,208	643.5		197	3	\$382	24	
OCT	0	0	0	9	20	33	51	2	0		269	384	6	53	208	4	265	6	13	37	13	1	64	228	76	112	14	430	1,865	1,587	3,452	672.5		207	2	\$342	22	
NOV	0	1	1	5	13	16	39	2	0		215	292	16	50	168	8	226	12	16	53	16	0	85	530	38	115	20	703	1,576	1,624	3,200	591.5		162	0	\$351	37	
DEC	0	2	0	12	9	27	44	1	0		288	383	6	49	158	6	213	8	13	39	9	0	61	282	57	38	16	393	1,569	1,491	3,060	707.5		107	0	\$164	25	
Totals	1	14	4	111	93	254	506	31	3		3,136	4,152	124	492	1,579	68	2,139	87	129	445	164	2	740	####	565	1,200	170	5,445	21,808	19,184	40,992	7,013.5		2,332	10	\$3,614	271	



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: John Cain, Superintendent
Re: Street Department Monthly Report - April 2021

Monthly Report

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Monthly Report April 2021



THE CITY OF DURANT

Office of the Street Department

Monthly Report
April 1, 2021 – April 30, 2021

Tasks Completed:

1. Asphalt street repair was done at many locations throughout the city
2. Utility cut repair was done at many locations throughout the city
3. Debris was removed from area drains during the rain event
4. Street sweeping was done at various locations within the community
5. Traffic signal maintenance was done at various locations within the city
6. Street sign repair, installations, and relocations was done at various locations within the city
7. Work requests completed 92

Planned Tasks:

1. Continue street maintenance activities
2. Drainage & parking lot improvements at Carl Albert Park
3. Relocate and improve signage throughout the city
4. City wide pothole repair and utility cut repair (asphalt and/or concrete)
5. Continue downtown brick street project

Respectfully Submitted,

John Cain



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Consider Acceptance of FY19-20 Annual Financial Statements and Auditor's Reports, including Single Audit Report

Mr. Jack Winkler with Arledge and Associates is presenting and discussing our Annual Audited Financial Reports and Single Audit for Fiscal Year End June 30,2020.

The report is for all funds of the City of Durant and related Public Trusts.

Council Information / Action Requested

Your review and acceptance of the Fiscal Year 2019-2020 Auditor's Reports is requested.

City Staff Information / Action Follow-up, if Council authorizes this action:

The City Treasurer's Office will distribute the reports to all required financial institutions and agencies.
The distribution is needed to keep the city compliant with all Federal, State and debt covenant requirements.

ATTACHMENTS:

1. FY 19-20 Annual FS and Independent Auditor's Reports
2. FY 19-20 SINGLE AUDIT REPORT

**CITY OF
DURANT,
OKLAHOMA**



**ANNUAL FINANCIAL STATEMENTS AND
INDEPENDENT AUDITOR'S REPORTS
AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2020**



THE CITY OF DURANT, OKLAHOMA

ANNUAL FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORTS

**AS OF AND FOR THE FISCAL YEAR ENDED
JUNE 30, 2020**

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

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CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

TABLE OF CONTENTS

	Page
Independent Auditor's Report on Financial Statements.....	5-6
Management's Discussion and Analysis (Unaudited).....	7-17
The Basic Financial Statements:	
Government-Wide Financial Statements:	
Statement of Net Position	19
Statement of Activities	20
Governmental Funds Financial Statements:	
Balance Sheet	22
Statement of Changes in Fund Balances.....	23
Reconciliation of Governmental Fund and Government-Wide Financial Statements.....	24-25
Proprietary Funds Financial Statements:	
Statement of Net Position.....	27
Statement of Changes in Net Position.....	28
Statement of Cash Flows.....	29
Footnotes to the Basic Financial Statements	30-69
Required Supplementary Information:	
Budgetary Comparison Information	
Budgetary Comparison Schedule (Budgetary Basis) – General Fund.....	71
Budgetary Comparison Schedule (Budgetary Basis) – 1/4% Economic Development Fund, 5/8% Sales Tax Education Fund, and Durant Tax Increment Finance Authority.....	72
Footnotes to Budgetary Comparison Schedule.....	73
Pension Plan Information	
Schedule of share of the Net Pension Liability – Firefighter's Pension	74
Schedule of City Contributions – Firefighter's Pension & Retirement System	74
Schedule of share of the Net Pension Liability (Asset) – Police's Pension	75
Schedule of City Contributions – Police's Pension & Retirement System	75
Schedule of Changes in Net Pension Liability (Asset) - OkMRF	76
Schedule of Employer Contributions – OkMRF.....	77

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

TABLE OF CONTENTS

Supplementary Information:

Combining and Individual Fund Financial Statements and Schedules:

Combining Balance Sheet – General Fund Accounts.....	79
Combining Schedule of Changes in Fund Balance – General Fund Accounts	80
Combining Balance Sheet – Nonmajor Governmental Funds.....	81
Combining Statement of Changes in Fund Balance – Nonmajor Governmental Funds	82
Combining Statement of Net Position – Internal Service Funds.....	83
Combining Statement of Changes in Net Position – Internal Service Funds.....	83
Combining Schedule of Net Position – DCUA Accounts.....	84
Combining Schedule of Changes in Net Position – DCUA Accounts.....	85

INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Members of the City Council
City of Durant, Oklahoma

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Durant, Oklahoma (the "City"), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City, as of June 30, 2020, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information, pension plan information, and other post-employment benefit information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The combining and individual fund financial statements and schedules, as listed in the table of contents, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund financial statements and schedules, as listed in the table of contents, are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements and schedules, as listed in the table of contents, are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 5, 2021, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Arledge & Associates, P.C.

May 5, 2021

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the City of Durant's financial performance provides an overview of the City's financial activities for the fiscal year ended June 30, 2020. Please read it in conjunction with the City's financial statements, which follow this section.

FINANCIAL HIGHLIGHTS

- For the fiscal year ended June 30, 2020, the City's total net position increased by \$8,778,944 or 8.9% from the prior year.
- During the year, the City's expenses for governmental activities were \$28,126,162 and were funded by program revenues of \$4,821,766 and further funded with taxes and other general revenues that totaled \$25,807,084.
- In the City's business-type activities, such as utilities, total program revenues exceeded expenses by \$7,065,101.
- For budgetary reporting purposes, the General Fund reported revenues exceeding estimates by \$1,025,186 or 7.1%, while expenditures were under the final appropriations by \$1,576,566 or 9.7%.

OVERVIEW OF THE FINANCIAL STATEMENTS

The financial statements presented herein include all of the activities of the City of Durant (the "City") and its component units using the integrated approach as prescribed by GASB. Included in this report are government-wide statements for each of the three categories of activities, governmental, business-type, and discretely-presented component units. The government-wide financial statements present the complete financial picture of the City's reporting entity from the economic resources measurement focus using the accrual basis of accounting. They present governmental activities and business type activities separately and combined. These statements include all assets of the City (including infrastructure capital assets) as well as all liabilities (including all long-term debt), and also include all deferred outflows and deferred inflows.

Reporting the City as a Whole

The Statement of Net Position and the Statement of Activities

One of the most frequently asked questions about the City's finances is, "Has the City's overall financial condition improved, declined or remained steady over the past year?" The Statement of Net Position and the Statement of Activities report information about the City as a whole and about its activities in a way that helps answer this question. These statements include all assets, deferred outflows, liabilities, and deferred inflows using the accrual basis of accounting. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two government-wide statements report the City's net position and changes in them from the prior year. You can think of the City's net position – the difference between assets, deferred outflows, liabilities, and deferred inflows – as one way to measure the City's financial condition, or position. Over time, increases or decreases in the City's net position are one indicator of whether its financial health is improving, deteriorating, or remaining steady. However, you must consider other nonfinancial factors, such as changes in the City's tax base, the condition of the City's roads, and the quality of services to assess the overall health and performance of the City.

Unaudited

The Statement of Net Position and the Statement of Activities divide the City into three categories:

- Governmental activities -- Most of the City's basic services are reported here, including the police, fire, general administration, streets, economic development and parks. Sales taxes, franchise fees, fines, and state and federal grants finance most of these activities.
- Business-type activities -- For certain activities, the City charges a fee to customers to help cover all or most of the cost of certain services it provides. The City's water, wastewater, sanitation and airport activities are reported here.
- Discretely-presented component units – These account for activities of the City's reporting entity that do not meet the criteria for blending. The City's discretely-presented component units report industrial development activities, tourism-economic development activities and public works projects.

Reporting the City's Most Significant Funds

Fund Financial Statements

The fund financial statements provide detailed information about the most significant funds – not the City as a whole. Some funds are required to be established by State law and by bond covenants. However, management establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants and other money.

Governmental funds -- Most of the City's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the City's general government operations and the basic service it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. The differences of results in the governmental fund financial statements to those in the government-wide financial statements are explained in a reconciliation following each governmental fund financial statement.

Proprietary funds -- When the City charges customers for the services it provides – whether to outside customers or to other units of the City – these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the government-wide financial statements. In fact, the City's enterprise funds are essentially the same as the business-type activities we report in the government-wide statements but provide more detail and additional information, such as cash flows.

Unaudited

CITY OF DURANT, OKLAHOMA
MANAGEMENT DISCUSSION & ANALYSIS
June 30, 2020

A FINANCIAL ANALYSIS OF THE CITY AS A WHOLE

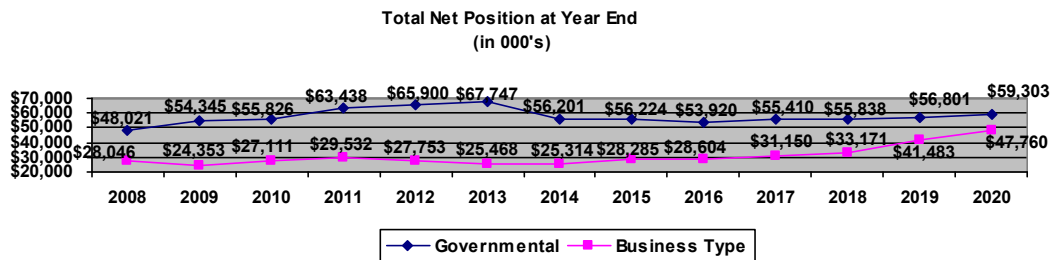
Net Position

The City's combined net position increased from \$98,284,020 to \$107,062,964 between fiscal years 2019 and 2020. Looking at the net position of governmental and business-type activities separately, governmental activities increased \$2,502,688, while business-type activities increased \$6,276,256.

Table 1
Net Position

	Governmental Activities		% Inc. Dec.	Business-type Activities		% Inc. Dec.	Total Primary Government		% Inc. Dec.
	2020	2019		2020	2019		2020	2019	
Assets:									
Current and other assets	\$ 18,759,463	\$ 16,039,739	17%	\$ 23,477,197	\$ 10,731,684	119%	\$ 42,236,660	\$ 26,771,423	58%
Capital assets, net	49,906,708	50,261,980	-1%	53,829,334	49,800,542	8%	103,736,042	100,062,522	4%
Total assets	68,666,171	66,301,719	4%	77,306,531	60,532,226	28%	145,972,702	126,833,945	15%
Deferred Outflows of Resources:									
Deferred amount related to pensions	3,549,161	3,277,530	8%	455,993	377,365	21%	4,005,154	3,654,895	10%
Deferred amount on refunding	-	-	-	-	9,976	-100%	-	9,976	-100%
Total deferred outflows	3,549,161	3,277,530	8%	455,993	387,341	18%	4,005,154	3,664,871	9%
Liabilities:									
Long-term debt	8,994,332	8,946,735	1%	29,309,638	18,577,868	58%	38,303,970	27,524,603	39%
Other liabilities	2,159,596	1,847,235	17%	447,715	498,922	-10%	2,607,311	2,346,157	11%
Total liabilities	11,153,928	10,793,970	3%	29,757,353	19,076,790	56%	40,911,281	29,870,760	37%
Deferred Inflows of Resources:									
Deferred amount related to pensions	1,758,181	1,984,744	-11%	245,430	359,292	-32%	2,003,611	2,344,036	-15%
Net Position:									
Net investment in capital assets	49,558,540	49,814,669	-1%	39,231,001	33,636,112	17%	88,789,541	83,450,781	6%
Restricted	5,625,785	4,526,582	24%	673,004	752,794	-11%	6,298,789	5,279,376	19%
Unrestricted	4,118,898	2,459,284	67%	7,855,736	7,094,579	11%	11,974,634	9,553,863	25%
Total net position	\$ 59,303,223	\$ 56,800,535	4%	\$47,759,741	\$41,483,485	15%	\$107,062,964	\$98,284,020	9%

Total net position of the City's governmental activities increased to approximately \$59.3 million. \$55,184,325 of that net position is either restricted as to the purposes they can be used for or are invested in capital assets (buildings, roads, bridges, and so on). Consequently, unrestricted net position amounted to \$4,118,898 at the end of this year. Total net position of the business-type activities increased to approximately \$47.8 million. However, \$39,904,005 of net position is either restricted as to the purposes they can be used for or are invested in capital assets. Consequently, unrestricted net position amounted to \$7,855,736 at the end of the year.



Unaudited

CITY OF DURANT, OKLAHOMA
MANAGEMENT DISCUSSION & ANALYSIS
June 30, 2020

Changes in Net Position

For the year ended June 30, 2020, net position of the primary government changed as follows:

Table 2
Changes in Net Position

	Governmental Activities		% Inc. (Dec.)	Business-Type Activities		% Inc. (Dec.)	Total Primary Government		% Inc. (Dec.)
	2020	2019		2020	2019		2020	2019	
Revenues:									
Program revenues:									
Charges for services	\$ 1,084,733	\$ 1,030,414	5%	\$ 12,773,610	\$ 13,372,183	-4%	\$ 13,858,343	\$ 14,402,597	-4%
Operating grants/contributions	2,294,270	4,278,493	-46%	-	-	-	2,294,270	4,278,493	-46%
Capital grants/contributions	1,442,763	695,702	107%	4,835,685	3,663,410	32%	6,278,448	4,359,112	44%
General revenues:									
Sales and use taxes	19,812,894	18,199,244	9%	-	-	-	19,812,894	18,199,244	9%
Other taxes	4,118,731	1,817,891	127%	-	-	-	4,118,731	1,817,891	127%
Other general revenue	886,403	723,744	22%	200,211	166,555	20%	1,086,614	890,299	22%
Total revenues	<u>29,639,794</u>	<u>26,745,488</u>	11%	<u>17,809,506</u>	<u>17,202,148</u>	4%	<u>47,449,300</u>	<u>43,947,636</u>	8%
Program expenses:									
General government	4,916,849	4,703,950	5%	-	-	-	4,916,849	4,703,950	5%
Public safety	11,265,730	9,220,353	22%	-	-	-	11,265,730	9,220,353	22%
Public works	3,429,702	3,131,098	10%	-	-	-	3,429,702	3,131,098	10%
Culture and recreation	2,715,392	2,598,463	4%	-	-	-	2,715,392	2,598,463	4%
Cemetery	164,821	99,276	66%	-	-	-	164,821	99,276	66%
Economic development	3,097,549	2,752,391	13%	-	-	-	3,097,549	2,752,391	13%
Industrial dev. (payment to DIA)	152,749	102,034	50%	-	-	-	152,749	102,034	50%
Community dev. (payment to DCFA)	1,981,082	1,854,138	7%	-	-	-	1,981,082	1,854,138	7%
Tourism-Econ dev (payment to DTEDA)	384,391	412,576	-7%	-	-	-	384,391	412,576	-7%
Interest on long-term debt	17,897	7,278	146%	260,209	244,855	6%	278,106	252,133	10%
Water	-	-	-	3,260,793	2,998,087	9%	3,260,793	2,998,087	9%
Sewer	-	-	-	2,816,899	2,424,843	16%	2,816,899	2,424,843	16%
Sanitation	-	-	-	3,168,979	2,883,873	10%	3,168,979	2,883,873	10%
Airport	-	-	-	1,037,314	1,239,726	-16%	1,037,314	1,239,726	-16%
Total expenses	<u>28,126,162</u>	<u>24,881,557</u>	13%	<u>10,544,194</u>	<u>9,791,384</u>	8%	<u>38,670,356</u>	<u>34,672,941</u>	12%
Excess (deficiency) before transfers	1,513,632	1,863,931	-19%	7,265,312	7,410,764	-2%	8,778,944	9,274,695	-5%
Transfers	<u>989,056</u>	<u>(901,299)</u>	210%	<u>(989,056)</u>	<u>901,299</u>	-210%	<u>-</u>	<u>-</u>	-
Increase in net position	<u>\$ 2,502,688</u>	<u>\$ 962,632</u>	160%	<u>\$ 6,276,256</u>	<u>\$ 8,312,063</u>	-24%	<u>\$ 8,778,944</u>	<u>\$ 9,274,695</u>	-5%

The City's governmental activities' current year increase in net position of \$2,502,688 represents a 160% increase from the increase in net position from the prior year. The business-type activities' current year increase in net position of \$6,276,256 represents a 24% decrease from the increase in net position from the prior year.

Some of the greater differences as noted in Table 1 and 2 are explained as follows:

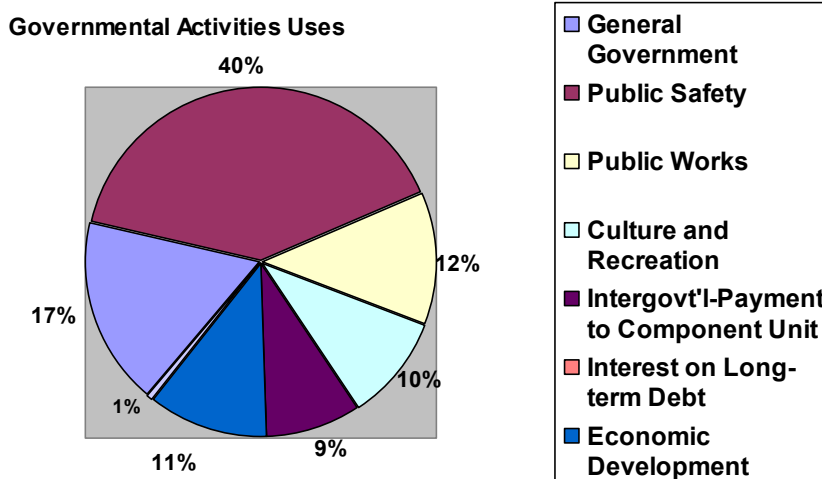
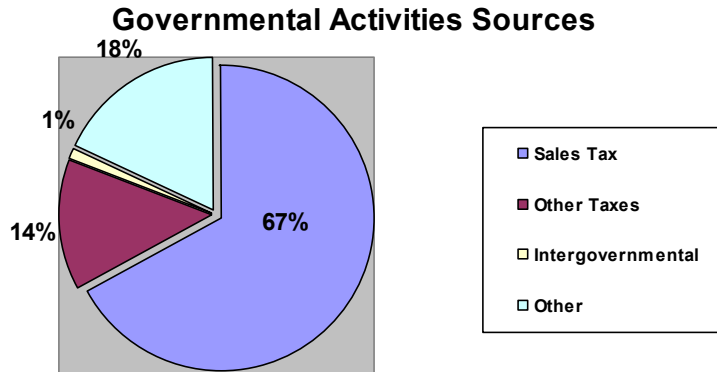
- Governmental activities capital grants and contributions increased 107% due mainly to the increase in Homeland Security grant of \$952,381 from prior year and a decrease in contributed assets of \$250,019.
- Governmental activities operating grants and contributions decreased 46% due to the decrease in contributions from CMC manufacturing company.
- Business-type activities capital grants and contributions increased 32% due to the increase in grants from the Oklahoma Department of Commerce, Federal Aviation Administration and private donations.
- Governmental activities cemetery expenses increased by 66% due to an increase in mowing contracts and miscellaneous repairs and maintenance.
- Transfers changed significantly due to the reclassification of grant and capital asset activity between governmental and business-type activities.

Unaudited

Governmental Activities

To aid in the understanding of the Statement of Activities some additional explanation is given. Of particular interest is the format that is significantly different than a typical Statement of Revenues, Expenses, and Changes in Fund Balance. You will notice that expenses are listed in the first column with revenues from that particular program reported to the right. The result is a Net (Expense)/Revenue. The reason for this kind of format is to highlight the relative financial burden of each of the functions on the City's taxpayers. It also identifies how much each function draws from the general revenues or if it is self-financing through fees and grants or contributions. All other governmental revenues are reported as general. It is important to note all taxes are classified as general revenue even if restricted for a specific purpose.

For the year ended June 30, 2020, the City's governmental activities were funded as follows:



Unaudited

CITY OF DURANT, OKLAHOMA
MANAGEMENT DISCUSSION & ANALYSIS
June 30, 2020

For the year ended June 30, 2020, total expenses for governmental activities amounted to \$28,126,162. Of these total expenses, taxpayers and other general revenues funded \$25,807,084, while those directly benefiting from the program funded \$3,737,033 from grants and other contributions and \$1,084,733 from charges for services.

Net Cost of Durant's Governmental Activities

	<u>Total Cost of Services</u>		<u>Percentage Change</u>	<u>Net Revenue (Expense) of Services</u>		<u>Percentage Change</u>
	<u>2020</u>	<u>2019</u>	<u>2020-2019</u>	<u>2020</u>	<u>2019</u>	<u>2020-2019</u>
General government	\$4,916,849	\$4,703,950	4.5%	(\$4,430,077)	(\$4,231,104)	4.7%
Public safety	11,265,730	9,220,353	22.2%	(8,523,387)	(7,268,472)	17.3%
Public works	3,429,702	3,131,098	9.5%	(3,166,148)	(2,968,620)	6.7%
Culture and recreation	2,715,392	2,598,463	4.5%	(2,132,425)	(1,927,989)	10.6%
Cemetery	164,821	99,276	66.0%	(132,377)	(80,862)	63.7%
Economic development	3,097,549	2,752,391	12.5%	(2,383,863)	(23,875)	9884.8%
Industrial development - payments to DIA	152,749	102,034	49.7%	(152,749)	(102,034)	49.7%
Community development - payments to DCFA	1,981,082	1,854,138	6.8%	(1,981,082)	(1,854,138)	6.8%
Tourism-Econ development - payments to DTEDA	384,391	412,576	-6.8%	(384,391)	(412,576)	-6.8%
Interest on long-term debt	17,897	7,278	145.9%	(17,897)	(7,278)	145.9%
Total	<u>\$28,126,162</u>	<u>\$24,881,557</u>	<u>13.0%</u>	<u>(\$23,304,396)</u>	<u>(\$18,876,948)</u>	<u>23.5%</u>

Business-type Activities

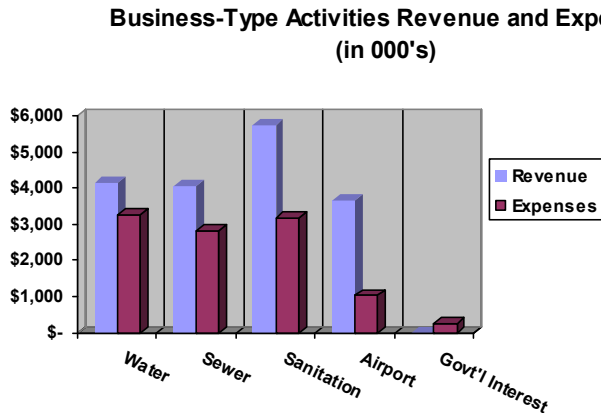
In reviewing the business-type activities net (expense)/revenue, the following highlights should be noted:

Net Cost of Durant's Business-Type Activities

	<u>Total Cost of Services</u>		<u>Percentage Change</u>	<u>Net Revenue (Expense) of Services</u>		<u>Percentage Change</u>
	<u>2020</u>	<u>2019</u>	<u>2020-2019</u>	<u>2020</u>	<u>2019</u>	<u>2020-2019</u>
Water	\$3,260,793	\$2,998,087	8.8%	\$878,325	\$2,158,328	-59.3%
Sewer	2,816,899	2,424,843	16.2%	1,233,167	264,344	366.5%
Sanitation	3,168,979	2,883,873	9.9%	2,580,458	2,707,881	-4.7%
Airport	1,037,314	1,239,726	-16.3%	2,633,360	2,358,511	11.7%
Governmental interest on long-term debt	260,209	244,855	6.3%	(260,209)	(244,855)	6.3%
Total	<u>\$10,544,194</u>	<u>\$9,791,384</u>	<u>7.7%</u>	<u>\$7,065,101</u>	<u>\$7,244,209</u>	<u>-2.5%</u>

- Total business-type activities reported net revenues of \$7,065,101 for the year ended June 30, 2020.
- Water, sewer, sanitation and airport activities reported net revenues for the year ended June 30, 2020, while governmental interest on long-term debt reported net expenses of \$260,209.

Unaudited



A FINANCIAL ANALYSIS OF THE CITY'S FUNDS

As the City completed its 2020 fiscal year, the governmental funds reported a combined total fund balance of \$15,325,071 or a 19.6% increase from the prior year. The enterprise funds reported total net position of \$47,090,312 or a 14.5% increase from 2019.

Other fund highlights include:

- For the year ended June 30, 2020, the General Fund's total fund balance increased by \$568,705 or 13.3%.
- The 1/4% Economic Development Fund's total fund balance increased by \$900,137 or 19.5%.
- The Capital Improvement Fund's total fund balance increased by \$478,316 or 32.2%.

General Fund Budgetary Highlights

For the year ended June 30, 2020, the General Fund reported actual budgetary basis revenues above final estimates by \$1,025,186 or a 7.1% positive variance. General Fund actual budgetary basis expenditures were under final appropriations by \$1,576,566 or a 9.7% positive variance.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

At the end of June 30, 2020, the City had \$103,736,042 invested in capital assets, net of depreciation, including police and fire equipment, buildings, park facilities, water lines and sewer lines. (See table below).

Unaudited

CITY OF DURANT, OKLAHOMA
MANAGEMENT DISCUSSION & ANALYSIS
June 30, 2020

Primary Government Capital Assets (Net of accumulated depreciation)						
	Governmental Activities		Business-Type Activities		Total	
	2020	2019	2020	2019	2020	2019
Land	\$5,341,392	\$5,341,392	\$2,674,435	\$2,434,493	\$8,015,827	\$7,775,885
Buildings	18,293,672	18,695,280	10,958,205	12,066,196	29,251,877	30,761,476
Improvements	2,022,286	2,182,174	12,316,742	6,242,189	14,339,028	8,424,363
Machinery & equipment	4,267,977	3,599,025	2,897,462	2,738,176	7,165,439	6,337,201
Infrastructure	19,160,917	20,369,914	23,640,949	22,552,733	42,801,866	42,922,647
Construction in progress	820,464	74,195	1,341,541	3,766,755	2,162,005	3,840,950
Totals	\$49,906,708	\$50,261,980	\$53,829,334	\$49,800,542	\$103,736,042	\$100,062,522

This year's more significant capital asset additions are discussed below:

- The City placed in service a 110' Pierce Aerial Platform Fire truck totaling \$970,000.
- The City placed in service Airport Runway Extension Improvements totaling \$6,442,496.
- The City placed in service a 24" Force Main Relocation project totaling \$358,145.
- The City placed in service a WTP Fluoride Improvement project totaling \$319,530.
- The City placed in service a Water & Wastewater Improvement-Steelfab project totaling \$1,158,283.
- The City placed in service a 2019 Mack 28 yd Auto Trash truck totaling \$299,900.

See Note 5 to the financial statements for more detail information on the City's capital assets and changes therein.

Long- Term Debt

At year-end, the City had \$30,771,270 in long-term debt outstanding which represents a \$10,493,284 or 51.7% increase from the prior year. The City's changes in long-term debt by type of debt are as follows:

Primary Government Long-Term Debt							Total Percentage Change
	Governmental Activities		Business-Type Activities		Total		
	2020	2019	2020	2019	2020	2019	2020-2019
Capital lease obligations	\$348,168	\$447,311	\$ -	\$ -	\$348,168	\$447,311	-22.2%
Notes payable	-	-	27,848,352	17,238,703	27,848,352	17,238,703	61.5%
Landfill closure liability	-	-	506,602	601,760	506,602	601,760	-15.8%
Meter deposit liability	-	-	524,854	492,144	524,854	492,144	6.6%
Accrued comp absences	1,259,642	1,252,807	283,652	245,261	1,543,294	1,498,068	3.0%
Totals	\$1,607,810	\$1,700,118	\$29,163,460	\$18,577,868	\$30,771,270	\$20,277,986	51.7%

Unaudited

For the year ended June 30, 2020, the significant transactions that occurred were the issuance of a \$13,280,000 Utility System & Sales Tax Revenue Note and 2 new OWRB Notes, along with normal debt retirements.

See Note 6 to the financial statements for more detail information on the City's long-term debt and changes therein.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

Sales Tax Collection

Sales tax collections to date in fiscal year 2019-2020 increased over the previous fiscal year of 2018-2019 by 6.8%, while sales tax collections of the fiscal year of 2018-2019 reflect an increase by 0.25%.

The city sales tax collection has increased ten consecutive years since 2010-2011. The rate at June 30, 2020 was 4.375 cent tax on each dollar of taxable sales. The distribution of the sales tax is as follows:

Economic Development (effective 1/1/04)	.25%
Multi-Sports Facilities (effective 10/1/04)	.25%
SOSU Improvements (effective 10/1/04)	.25%
Capital Improvements (effective 1978, rev. 1999)	1.00%
General Operations	2.00%
DISD Improvements (effective 7/1/08)	.625%

Major Economic Development projects:

Tubacex Durant

Tubacex Durant officially opened in March 2020. Tubacex Group is a Spanish company, located near Bilbao, Spain. Tubacex Durant will serve as the U.S. headquarters of the Tubacex Group. The plant will use the latest technology to manufacture stainless steel and allow tubing and will serve the petroleum refining, aerospace, nuclear and other industries that utilize tubing for production and instrumentation process controls. Tubacex Durant will employ 150 persons when fully in operation, and constructed the plant so that it could easily be expanded as the company grows.

The Durant Industrial Authority, working with the City of Durant, has addressed the infrastructure needs of the East Industrial Park through funding from a CDBG-ED grant, totaling close to \$1,000,000, to provide water and sewer service. Also, to meet the needs of the plant, the DIA and City will provide a temporary water tap and extend a smaller line to serve as the permanent water tap for production. Grant funds will pay for all but \$3400 for the temporary tap. The City of Durant has partnered with Rural Water District 5 to provide service to the plant, which is located in the Rural Water 5 District service area.

Bruce Packing Company

In July 2016, the Durant Industrial Authority entered into a seven-year Job Creation loan agreement with Bruce Packing Company. Funds were used to expand plant operations, which created at least 70 new jobs. In exchange for creating a minimum of 70 quality jobs, Bruce Packing Company was loaned \$700,000, interest free, to be totally forgiven after seven years. At the close of fiscal year 2020, Bruce Packing Company has met or exceeded every requirement of the loan agreement.

Unaudited

Choctaw Nation Casino & Resort

Choctaw Nation of Oklahoma broke ground in April 2019 on an expansion project at its resort property in Durant, Oklahoma. The number of rooms in the luxury hotel will increase by 1,000 making it a total of more than 1,600, the largest hotel room count in the state. The Nation plans to invest more than \$500 million on the project and this is the fourth expansion project since the original casino opened in 2006.

In addition to the increased room capacity, the plans feature an expanded gaming floor and fresh amenities such as new pools and lazy river, parking garage, retail space, entertainment options and dining venues. The Nation anticipates it will open in the spring of 2021 and will generate 1,000 more jobs for the city of Durant.

Echo DCL

On March 1, 2020, Echo DCL purchased the assets of ICON Construction. Echo DCL is a small business general contractor specializing in Design/Build of permanent modular and temporary modular buildings. Since April 1, 1998 ECHO DCL has been able to meet the space needs of major markets, including military, education, administration facilities, health care, government, commercial and residential manufacturing. Their prefabricated buildings provide both permanent and temporary space for a wide variety of uses including modular hospitals and healthcare / medical clinics, offices, dormitories, child day care centers, SCIF units, disaster and emergency buildings, and military housing. Echo DCL's Oklahoma location houses their corporate office as well as a 75,000 square foot, state-of-the-art facility for the manufacturing of commercial modular buildings. The company currently employs about fifty people.

Projects In Process for Upcoming Fiscal year 2020-2021

Administrative Changes

During the regular June 2020 meeting, Durant Industrial Authority members voted to move operations to the Durant City Hall. Operations will continue to be directed by the DIA Executive Director, who will be a City of Durant employee, and who will also carry out additional economic development duties for the City of Durant. This move will be a savings to the Durant Industrial Authority of more than \$16,000 annually.

Business Retention & Expansion

The Durant Industrial Authority Members selected Blane Canada LTD, and the E-Synchronist Program for the platform to house data for a comprehensive business retention and expansion program in Durant. The DIA will collaborate with various partners in Durant to administer employer interviews, and aggregate data will be used to guide future development decisions.

CONTACTING THE CITY OF DURANT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers and creditors with a general overview of the City's finances and to show the City's accountability for the money it receives. If you have questions about this report or need additional financial information, please contact the Durant City Manager via phone at 580-931-6605 or the Durant City Treasurer at 580-931-6651 or via mail at City of Durant-P.O. Box 578-Durant, OK 74702-0578.

Unaudited

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

BASIC FINANCIAL STATEMENTS – GOVERNMENT-WIDE

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Statement of Net Position— June 30, 2020

	Primary Government			Component Units		
	Governmental Activities	Business-type Activities	Total	Durant Industrial Authority	Durant Community Facilities Authority	Durant Tourism Economic Development Authority
ASSETS:						
Cash and cash equivalents	\$ 12,434,398	\$ 20,714,426	\$ 33,148,824	\$ 490,258	\$ 2,512,180	\$ 740,501
Investments	45,206	-	45,206	351,463	-	-
Investment in Durant TIF Authority bonds	-	-	-	3,100,000	-	-
Accounts receivable, net of allowance	-	2,090,545	2,090,545	-	-	-
Miscellaneous taxes receivable	102,100	-	102,100	-	-	-
Court fine receivable, net of allowance	55,034	-	55,034	-	-	-
Internal balances	(664,321)	664,321	-	-	-	-
Due to/from component unit	(19,259)	-	(19,259)	-	-	19,259
Advance to/from component unit	2,850,000	-	2,850,000	(2,850,000)	-	-
Due from other governments	3,845,280	7,905	3,853,185	-	-	-
Notes receivable	-	-	-	1,084,497	-	-
Other receivables	63,242	-	63,242	-	-	-
Net pension asset	47,783	-	47,783	-	-	-
Capital assets:						
Land and construction in progress	6,161,856	4,015,976	10,177,832	1,673,856	266,000	-
Other capital assets, net of depreciation	43,744,852	49,813,358	93,558,210	15,602	-	-
Total assets	68,666,171	77,306,531	145,972,702	3,865,676	2,778,180	759,760
DEFERRED OUTFLOWS OF RESOURCES:						
Deferred amount related to pensions	3,549,161	455,993	4,005,154	13,924	-	-
Deferred amount on refunding	-	-	-	-	502,129	-
Total deferred outflows	3,549,161	455,993	4,005,154	13,924	502,129	-
LIABILITIES:						
Accounts payable	905,326	187,677	1,093,003	6,715	-	7,550
Accrued payroll liabilities	496,307	38,604	534,911	-	-	-
Accrued interest payable	-	221,434	221,434	219	31,248	-
Due to other governments	5,282	-	5,282	-	-	-
Claims liability	679,111	-	679,111	-	-	-
Due to bondholders	12,567	-	12,567	-	-	-
Unearned revenue	61,003	-	61,003	-	-	-
Long-term liabilities:						
Due within one year	207,113	3,280,210	3,487,323	146,069	1,322,627	-
Due in more than one year	8,787,219	26,029,428	34,816,647	635,552	5,201,562	-
Total liabilities	11,153,928	29,757,353	40,911,281	788,555	6,555,437	7,550
DEFERRED INFLOWS OF RESOURCES:						
Deferred amount related to pensions	1,758,181	245,430	2,003,611	9,158	-	-
NET POSITION:						
Net investment in capital assets	49,558,540	39,231,001	88,789,541	1,546,442	266,000	-
Restricted	5,625,785	673,004	6,298,789	-	-	-
Unrestricted (deficit)	4,118,898	7,855,736	11,974,634	1,535,445	(3,541,128)	752,210
Total net position	\$ 59,303,223	\$ 47,759,741	\$ 107,062,964	\$ 3,081,887	\$ (3,275,128)	\$ 752,210

See accompanying notes to the Basic Financial Statements.

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Statement of Activities –Year Ended June 30, 2020

Functions/Programs	Program Revenue				Net (Expense) Revenue and Changes in Net Position					
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government			Component Units		
					Governmental Activities	Business-type Activities	Total	Durant Industrial Authority	Durant Community Facilities Authority	Durant Tourism Economic Development Authority
Primary government										
Governmental activities:										
General government	\$ 4,916,849	\$ 247,772	\$ 239,000	\$ -	\$ (4,430,077)	\$ -	\$ (4,430,077)	\$ -	\$ -	\$ -
Public safety	11,265,730	618,207	1,171,755	952,381	(8,523,387)	-	(8,523,387)	-	-	-
Public works	3,429,702	9,516	160,572	93,466	(3,166,148)	-	(3,166,148)	-	-	-
Culture and recreation	2,715,392	178,763	24,795	379,409	(2,132,425)	-	(2,132,425)	-	-	-
Cemetery	164,821	30,475	1,969	-	(132,377)	-	(132,377)	-	-	-
Economic development	3,097,549	-	696,179	17,507	(2,383,863)	-	(2,383,863)	-	-	-
Industrial development (Payment to DIA)	152,749	-	-	-	(152,749)	-	(152,749)	-	-	-
Community development (Payment to DCFA)	1,981,082	-	-	-	(1,981,082)	-	(1,981,082)	-	-	-
Tourism-Econ Dev (Payment to DTEDA)	384,391	-	-	-	(384,391)	-	(384,391)	-	-	-
Interest on long-term debt	17,897	-	-	-	(17,897)	-	(17,897)	-	-	-
Total governmental activities	28,126,162	1,084,733	2,294,270	1,442,763	(23,304,396)	-	(23,304,396)	-	-	-
Business-type activities										
Water	3,260,793	4,015,334	-	123,784	-	878,325	878,325	-	-	-
Sewer	2,616,899	2,508,488	-	1,541,578	-	1,233,167	1,233,167	-	-	-
Sanitation	3,168,979	5,749,437	-	-	-	2,580,458	2,580,458	-	-	-
Airport	1,037,314	500,351	-	3,170,323	-	2,633,360	2,633,360	-	-	-
Governmental interest on long-term debt	260,209	-	-	-	-	(260,209)	(260,209)	-	-	-
Total business-type activities	10,544,194	12,773,610	-	4,835,685	-	7,065,101	7,065,101	-	-	-
Total primary government	\$ 38,670,356	\$ 13,858,343	\$ 2,294,270	\$ 6,278,448	(23,304,396)	7,065,101	(16,239,295)	-	-	-
Component Units										
Industrial development	\$ 206,197	\$ -	\$ -	\$ -				(206,197)	-	-
Community development	452,778	-	-	-				-	(452,778)	-
Tourism-Economic development	168,691	380	-	-				-	-	(168,311)
Total component units	\$ 827,666	\$ 380	\$ -	\$ -				(206,197)	(452,778)	(168,311)
General revenues:										
Taxes:										
Sales and use taxes					19,812,894	-	19,812,894	-	-	-
Franchise and public service taxes					996,476	-	996,476	-	-	-
E-911 taxes					432,180	-	432,180	-	-	-
Tourism taxes					384,391	-	384,391	-	-	-
Tax increment financing (TIF) taxes					2,305,684	-	2,305,684	-	-	-
Intergovernmental revenue not restricted to specific programs					347,893	-	347,893	-	-	-
Investment income					91,154	93,308	184,462	2,327	20,729	5,950
Miscellaneous					283,878	106,903	390,781	40,274	-	566
Payments received from primary government					-	-	-	152,749	1,981,082	384,391
Payments received from component unit					163,478	-	163,478	-	-	-
Transfers - internal activity					989,056	(989,056)	-	-	-	-
Total general revenues and transfers					25,807,084	(788,845)	25,018,239	195,350	2,001,811	390,907
Change in net position					2,502,688	6,276,256	8,778,944	(10,847)	1,549,033	222,596
Net position - beginning					56,800,535	41,483,485	98,284,020	3,092,734	(4,824,161)	529,614
Net position - ending					\$ 59,303,223	\$ 47,759,741	\$ 107,062,964	\$ 3,081,887	\$ (3,275,128)	\$ 752,210

See accompanying notes to the Basic Financial Statements.

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

BASIC FINANCIAL STATEMENTS - GOVERNMENTAL FUNDS

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Governmental Funds Balance Sheet - June 30, 2020

	General	Special Revenue Funds			Capital Project Funds		Other Governmental Funds	Total Governmental Funds
		1/4% Economic Development Fund	5/8% Sales Tax Education Fund	Durant Tax Increment Finance Authority	Capital Improvement Fund	1% Sales Tax Revenue Fund		
ASSETS								
Cash and cash equivalents	\$ 3,988,816	\$ 2,516,532	\$ -	\$ 334,752	\$ 1,459,032	\$ -	\$ 1,305,808	\$ 9,604,940
Investments	-	-	-	-	-	-	45,206	45,206
Receivables:								
Advance to component unit	-	2,850,000	-	-	-	-	-	2,850,000
Due from other funds	1,490	-	-	-	647,137	-	27,332	675,959
Due from other governments	1,493,497	140,522	394,959	-	131,590	562,090	1,122,622	3,845,280
Miscellaneous taxes receivable	82,841	-	-	-	-	-	19,259	102,100
Court fines receivable, net	55,034	-	-	-	-	-	-	55,034
Other receivables	4,836	-	-	-	-	-	58,406	63,242
Total assets	<u>\$ 5,626,514</u>	<u>\$ 5,507,054</u>	<u>\$ 394,959</u>	<u>\$ 334,752</u>	<u>\$ 2,237,759</u>	<u>\$ 562,090</u>	<u>\$ 2,578,633</u>	<u>\$ 17,241,761</u>
LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES:								
Liabilities:								
Accounts payable	\$ 176,232	\$ -	\$ -	\$ -	\$ 204,188	\$ -	\$ 183,488	\$ 563,908
Accrued payroll liabilities	464,833	-	-	-	-	-	23,122	487,955
Due to other funds	22,224	-	-	-	-	-	648,627	670,851
Due to component unit	-	-	-	-	-	-	19,259	19,259
Due to other governments	5,282	-	-	-	-	-	-	5,282
Due to bondholders	12,567	-	-	-	-	-	-	12,567
Unearned revenue	61,003	-	-	-	-	-	-	61,003
Total liabilities	<u>742,141</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>204,188</u>	<u>-</u>	<u>874,496</u>	<u>1,820,825</u>
Deferred Inflows of Resources:								
Deferred revenue	24,885	-	-	-	70,980	-	-	95,865
Fund balances:								
Restricted	6,277	3,909,074	394,959	334,752	-	560,409	755,066	5,960,537
Assigned	1,635,255	1,597,980	-	-	1,962,591	1,681	949,071	6,146,578
Unassigned	3,217,956	-	-	-	-	-	-	3,217,956
Total fund balances	<u>4,859,488</u>	<u>5,507,054</u>	<u>394,959</u>	<u>334,752</u>	<u>1,962,591</u>	<u>562,090</u>	<u>1,704,137</u>	<u>15,325,071</u>
Total liabilities, deferred inflows and fund balances	<u>\$ 5,626,514</u>	<u>\$ 5,507,054</u>	<u>\$ 394,959</u>	<u>\$ 334,752</u>	<u>\$ 2,237,759</u>	<u>\$ 562,090</u>	<u>\$ 2,578,633</u>	<u>\$ 17,241,761</u>

See accompanying notes to the Basic Financial Statements.

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Governmental Funds Statement of Changes in Fund Balances – Year Ended June 30, 2020

	General Fund	Special Revenue Funds			Capital Project Funds		Other Governmental Funds	Total Governmental Funds
		1/4% Economic Development Fund	5/8% Sales Tax Education Fund	Durant Tax Increment Finance Authority	Capital Improvement Fund	1% Sales Tax Revenue Fund		
REVENUES								
Taxes	\$ 10,941,322	\$ 1,005,376	\$ 2,830,413	\$ 2,305,684	\$ -	\$ 4,021,507	\$ 2,827,323	\$ 23,931,625
Intergovernmental	1,685,944	-	-	-	1,085,380	-	913,889	3,685,213
Charges for services	191,498	-	-	-	-	-	97,017	288,515
Licenses and permits	243,049	-	-	-	-	-	-	243,049
Fines and forfeitures	546,479	-	-	-	-	-	-	546,479
Investment income	37,444	18,938	-	10,251	16,194	-	4,311	87,138
Miscellaneous	327,444	-	-	696,179	1,037,283	-	350,000	2,410,906
Total revenues	13,973,180	1,024,314	2,830,413	3,012,114	2,138,857	4,021,507	4,192,540	31,192,925
EXPENDITURES								
Current:								
General government	2,037,620	-	2,784,060	-	-	-	-	4,821,680
Public safety	10,113,301	-	-	-	-	-	786,815	10,900,116
Public works	2,003,585	-	-	-	-	-	-	2,003,585
Culture and recreation	2,126,992	-	-	-	-	-	3,901	2,130,893
Cemetery	121,428	-	-	-	-	-	-	121,428
Economic development	86,295	-	-	2,698,742	-	-	-	2,785,037
Capital outlay	17,666	3,400	-	-	3,867,749	-	1,187,452	5,076,267
Debt service:								
Principal	-	-	-	-	62,705	-	31,779	94,484
Interest and other charges	-	-	-	-	3,319	-	13,672	16,991
Total expenditures	16,506,887	3,400	2,784,060	2,698,742	3,933,773	-	2,023,619	27,950,481
Excess (deficiency) of revenues over (under) expenditures	(2,533,707)	1,020,914	46,353	313,372	(1,794,916)	4,021,507	2,168,921	3,242,444
OTHER FINANCING SOURCES (USES)								
Transfers in	3,048,393	-	-	-	2,548,728	-	361,271	5,958,392
Transfers out	(41,759)	(20,028)	-	-	(291,196)	(3,962,165)	(17,822)	(4,332,970)
Transfers from component unit	95,778	52,000	-	-	15,700	-	-	163,478
Transfers to component unit	-	(152,749)	-	-	-	-	(2,365,473)	(2,518,222)
Total other financing sources and uses	3,102,412	(120,777)	-	-	2,273,232	(3,962,165)	(2,022,024)	(729,322)
Net change in fund balances	568,705	900,137	46,353	313,372	478,316	59,342	146,897	2,513,122
Fund balances - beginning	4,290,783	4,606,917	348,606	21,380	1,484,275	502,748	1,557,240	12,811,949
Fund balances - ending	\$ 4,859,488	\$ 5,507,054	\$ 394,959	\$ 334,752	\$ 1,962,591	\$ 562,090	\$ 1,704,137	\$ 15,325,071

See accompanying notes to the Basic Financial Statements.

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Fund Balance – Net Position:

Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position:

Total fund balance, governmental funds	\$ 15,325,071
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Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not current financial resources and therefore are not reported in the funds, net of accumulated depreciation of \$83,367,852	49,875,559
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Certain long-term assets are not available to pay current period expenditures and therefore are deferred in the funds:

Grants receivable	70,980
Court fines receivable	24,885
	95,865

Certain other long-term assets are not current financial resources and, therefore, they, along with deferred outflows, are not reported in the funds:

Net pension asset	47,783
Pension related deferred outflows	3,549,161
	3,596,944

Internal service funds are used by management to charge the costs of certain activities, such as insurance, to individual funds. A portion of the net position of the internal service fund is included in governmental activities in the Statement of Net Position:

Net position of the Internal Service Funds	2,131,867
Internal service fund interfund balance resulting from net revenues reported in business-type activities	(669,429)
	1,462,438

Certain long-term liabilities are not due and payable from current financial resources and, therefore, they, along with deferred inflows, are not reported in the funds:

Capital lease obligations	(337,980)
Due to others - TIF Authority	(334,752)
Accrued compensated absences	(1,235,219)
Net pension liability	(7,386,522)
Pension related deferred inflows	(1,758,181)
	(11,052,654)

Net Position of Governmental Activities in the Statement of Net Position	\$ 59,303,223
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CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Changes in Fund Balances - Net Position Reconciliation:

Net change in fund balances - total governmental funds: \$ 2,513,122

Amounts reported for Governmental Activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:

Capital assets contributed or transferred	1,867
Capital asset purchases capitalized	2,309,056
Book value on capital assets disposed	(33,472)
Depreciation expense	(2,621,370)
	(343,919)

Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds:

Change in deferred revenue	(9,275)
	(9,275)

In the Statement of Activities, the net cost of pension benefits earned is calculated and reported as pension expense. The fund financial statements report pension contributions as pension expenditures. This amount represents the difference between pension contributions and calculated pension expense.

(164,982)
(164,982)

Debt proceeds provide current financial resources to governmental funds, but issuing debt increases long-term liabilities in the Statement of Net Position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Position:

Debt principal payments	94,484
	94,484

Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds:

Change in due to others-TIF Authority	(313,372)
Change in accrued compensated absences	(5,440)
	(318,812)

Internal service funds are used by management to charge the costs of certain activities, such as insurance, to individual funds. A portion of the change in net position of the internal service fund is included in governmental activities in the Statement of Net Position:

Total change in net position of the internal service funds	1,044,481
Net revenues (expenses) of the internal service fund reported in business-type activities	(312,411)
	732,070

Change in net position of governmental activities	\$ 2,502,688
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CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

BASIC FINANCIAL STATEMENTS - PROPRIETARY FUNDS

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Proprietary Funds Statement of Net Position - June 30, 2020

	Enterprise Funds			
	Utility Authority Fund	Airport Authority Fund	Total	Internal Service Funds
ASSETS				
Current assets:				
Cash and cash equivalents	\$ 5,534,879	\$ 510,236	\$ 6,045,115	\$ 2,829,458
Restricted cash and cash equivalents	14,669,311	-	14,669,311	-
Due from other funds	-	8,225	8,225	-
Due from other governments	-	7,905	7,905	-
Accounts receivable, net	2,062,829	27,716	2,090,545	-
Total current assets	22,267,019	554,082	22,821,101	2,829,458
Noncurrent assets:				
Capital assets:				
Land and other non-depreciable assets	3,670,604	345,372	4,015,976	-
Other capital assets, net of depreciation	34,032,190	15,781,168	49,813,358	31,149
Total noncurrent assets	37,702,794	16,126,540	53,829,334	31,149
Total assets	59,969,813	16,680,622	76,650,435	2,860,607
DEFERRED OUTFLOWS OF RESOURCES:				
Deferred amounts related to pensions	439,934	16,059	455,993	-
LIABILITIES				
Current liabilities:				
Accounts payable	167,960	19,717	187,677	6,666
Accrued payroll liabilities	36,861	1,743	38,604	8,352
Due to other funds	13,333	-	13,333	-
Accrued interest payable	221,434	-	221,434	-
Estimated liability for claims	-	-	-	679,111
Current portion of:				
Meter deposit liability	104,971	-	104,971	-
Notes payable	3,077,324	44,220	3,121,544	4,943
Landfill closure liability	25,330	-	25,330	-
Accrued compensated absences	28,055	310	28,365	2,442
Total current liabilities	3,675,268	65,990	3,741,258	701,514
Noncurrent liabilities:				
Meter deposit liability	419,883	-	419,883	-
Notes payable	24,488,865	237,943	24,726,808	5,245
Landfill closure liability	481,272	-	481,272	-
Accrued compensated absences	252,494	2,793	255,287	21,981
Net pension liability	141,079	5,099	146,178	-
Total noncurrent liabilities	25,783,593	245,835	26,029,428	27,226
Total liabilities	29,458,861	311,825	29,770,686	728,740
DEFERRED INFLOWS OF RESOURCES:				
Deferred amounts related to pensions	233,248	12,182	245,430	-
NET POSITION				
Net investment in capital assets	23,386,624	15,844,377	39,231,001	20,961
Restricted for debt service	673,004	-	673,004	-
Unrestricted	6,658,010	528,297	7,186,307	2,110,906
Total net position	\$ 30,717,638	\$ 16,372,674	47,090,312	\$ 2,131,867

Amounts reported for business-type activities in the Statement of Net Position are different because: Internal service funds are used by management to charge the costs of certain activities, such as insurance, to individual funds. An interfund receivable or payable has been recorded in the business-type activities for its share of the net income or loss of the internal service funds.

Net position of the Internal Service Funds	669,429
Net position of business-type activities	<u>\$ 47,759,741</u>

See accompanying notes to the Basic Financial Statements.

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Proprietary Funds Statement of Changes in Net Position - Year Ended June 30, 2020

	Enterprise Funds			
	Utility Authority Fund	Airport Authority Fund	Total	Internal Service Funds
OPERATING REVENUES				
Charges for services:				
Water charges	\$ 3,714,449	\$ -	\$ 3,714,449	\$ -
Sewer charges	2,392,957	-	2,392,957	-
Water and sewer taps	204,600	-	204,600	-
Penalties	92,711	-	92,711	-
Non-payment fees	116,996	-	116,996	-
Sanitation charges	4,493,330	-	4,493,330	-
Landfill gate fees	726,638	-	726,638	-
Lab tests	21,047	-	21,047	-
Airport	-	480,593	480,593	-
Rentals	106,903	-	106,903	-
Transfer station fees	430,736	-	430,736	-
Recyclable products	9,838	-	9,838	-
Self insurance charges	-	-	-	3,577,010
Miscellaneous	69,957	19,758	89,715	901,398
Total operating revenues	12,380,162	500,351	12,880,513	4,478,408
OPERATING EXPENSES				
Public works administration	190,846	-	190,846	-
Utility billing	646,363	-	646,363	-
Water/sewer line maintenance	884,979	-	884,979	-
Water treatment plant	1,086,456	-	1,086,456	-
Wastewater treatment	832,225	-	832,225	-
Collection - solid waste	974,545	-	974,545	-
General government	178,633	-	178,633	-
Lake Durant	38,066	-	38,066	-
Disposal - solid waste	1,335,579	-	1,335,579	-
Airport	-	476,303	476,303	-
Claims expense	-	-	-	3,425,684
Debt issuance costs	593,300	-	593,300	-
Depreciation expense	2,427,353	493,326	2,920,679	11,353
Total operating expenses	9,188,345	969,629	10,157,974	3,437,037
Operating income (loss)	3,191,817	(469,278)	2,722,539	1,041,371
NON-OPERATING REVENUES (EXPENSES)				
Investment income	84,743	8,565	93,308	4,016
Interest expense and fiscal charges	(675,963)	(11,575)	(687,538)	(906)
Total non-operating revenue (expenses)	(591,220)	(3,010)	(594,230)	3,110
Net income (loss) before contributions and transfers	2,600,597	(472,288)	2,128,309	1,044,481
Capital contributions	2,292,502	3,170,323	5,462,825	-
Transfers in	4,318,612	187,058	4,505,670	-
Transfers out	(5,967,205)	(165,754)	(6,132,959)	-
Change in net position	3,244,506	2,719,339	5,963,845	1,044,481
Total net position - beginning	27,473,132	13,653,335	41,126,467	1,087,386
Total net position - ending	\$ 30,717,638	\$ 16,372,674	\$ 47,090,312	\$ 2,131,867
Change in net position - enterprise funds			\$ 5,963,845	
Amounts reported for business-type activities in the Statement of Activities are different because: Internal service funds are used by management to charge the costs of certain activities, such as insurance, to individual funds. An interfund receivable or payable has been recorded in the business-type activities for its share of the net income or loss of the				
Change in net position of the Internal Service Fund			312,411	
Change in the net position of the business-type activities			\$ 6,276,256	

See accompanying notes to the Basic Financial Statements.

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Proprietary Funds Statement of Cash Flows - Year Ended June 30, 2020

	Enterprise Funds			Internal Service Funds
	Utilities Authority Fund	Airport Authority Fund	Total Proprietary Funds	
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts from customers	\$ 12,260,098	\$ 511,241	\$ 12,771,339	\$ 4,478,408
Payments to suppliers	(3,580,007)	(369,929)	(3,949,936)	(3,290,165)
Payments to employees	(3,279,545)	(104,043)	(3,383,588)	(221,775)
Receipts of customer meter deposits	140,017	-	140,017	-
Refunds of customer meter deposits	(107,307)	-	(107,307)	-
Net Cash Provided by Operating Activities	5,433,256	37,269	5,470,525	966,468
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES				
Transfers from other funds	4,318,612	187,058	4,505,670	-
Transfers to other funds	(5,967,205)	(165,754)	(6,132,959)	-
Net Cash Provided by (Used in) Noncapital Financing Activities	(1,648,593)	21,304	(1,627,289)	-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES				
Purchases of capital assets	(143,003)	(4,513,966)	(4,656,969)	-
Proceeds from capital grant and contributions	-	3,223,280	3,223,280	-
Proceeds from issuance of capital debt	13,594,700	-	13,594,700	-
Principal paid on capital debt	(2,942,704)	(42,347)	(2,985,051)	(4,659)
Interest and fiscal charges paid on capital debt	(613,307)	(11,575)	(624,882)	(906)
Net Cash Provided by (Used in) Capital and Related Financing Activities	9,895,686	(1,344,608)	8,551,078	(5,565)
CASH FLOWS FROM INVESTING ACTIVITIES				
Interest and dividends	84,743	8,565	93,308	4,016
Net Cash Provided by Investing Activities	84,743	8,565	93,308	4,016
Net Increase (Decrease) in Cash and Cash Equivalents	13,765,092	(1,277,470)	12,487,622	964,919
Balances - beginning of the year	6,439,098	1,787,706	8,226,804	1,864,539
Balances - end of the year	\$ 20,204,190	\$ 510,236	\$ 20,714,426	\$ 2,829,458
Reconciliation to Statement of Net Position:				
Cash and cash equivalents	\$ 5,534,879	\$ 510,236	\$ 6,045,115	\$ 2,829,458
Current restricted cash and cash equivalents	14,669,311	-	14,669,311	-
	\$ 20,204,190	\$ 510,236	\$ 20,714,426	\$ 2,829,458
Reconciliation of operating income (loss) to net cash provided by operating activities:				
Operating income (loss)	\$ 3,191,817	\$ (469,278)	\$ 2,722,539	\$ 1,041,371
Adjustments to reconcile operating income (loss) to net cash provided by operating activities:				
Depreciation expense	2,427,353	493,326	2,920,679	11,353
Change in assets and liabilities:				
Receivables	(120,064)	10,890	(109,174)	-
Due from other funds	-	-	-	-
Accounts payable	(61,455)	(3,737)	(65,192)	(4,553)
Accrued payroll liabilities	(40,438)	1,743	(38,695)	2,945
Due to other funds	-	-	-	-
Estimated liability for claims	-	-	-	(86,043)
Landfill closure liability	(95,158)	-	(95,158)	-
Meter deposit liability	32,710	-	32,710	-
Pension liability & related accounts	63,203	1,222	64,425	-
Accrued compensated absences	35,288	3,103	38,391	1,395
Net Cash Provided by Operating Activities	\$ 5,433,256	\$ 37,269	\$ 5,470,525	\$ 966,468
Noncash activities:				
Contributed capital assets received	\$ 2,292,502	\$ -	\$ 2,292,502	\$ -

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

FOOTNOTES TO THE BASIC FINANCIAL STATEMENTS

Footnotes to the Basic Financial Statements:

1. Financial Reporting Entity

In determining the financial reporting entity, the City complies with the provisions of Governmental Accounting Standards Board Statement No. 14, "The Financial Reporting Entity", as amended by Statement 61, and includes all component units for which the City is financially accountable.

The City's financial reporting entity includes the primary government (City of Durant), blended component units, and discretely presented component units as follows:

The City of Durant –operates the public safety, culture and recreation, streets and public works, cemetery, and administrative activities

The City of Durant is a Council/Manager form of government with a population of approximately 16,891 located in Bryan County in southeastern Oklahoma. The City is governed by a five-member council and operates under state law and City ordinances through the three branches of democratic government:

- Legislative – the City Council is a five-member governing body elected by the citizens at large
- Executive – the City Manager is the Chief Executive Officer and is appointed by the City Council
- Judicial – the Municipal Judge is a practicing attorney appointed by the City Council

The City provides typical municipal services such as public safety, culture and recreation, cemetery, streets and public works.

Blended Component Units [City Council serves as governing body (trustees)]:

The Durant City Utility Authority –operates the water, sewer, and sanitation facilities of the City.

The Durant Library Authority –operates to promote, own, construct, lease and finance charitable, scientific, literary or educational facilities or purposes.

The Durant Airport Authority –operates to develop, construct, plan, establish, install, and enlarge, improve, maintain, equip, operate, control and regulate air transportation facilities.

The Durant Development Authority –operates to stimulate economic growth and development of the City – would be reported as a blended component unit, but currently has no financial activity.

The Durant Tax Increment Finance Authority –operates to assist the Beneficiary, the State of Oklahoma, its Governmental Agencies, and private entities, agencies and citizens in implementing provisions of the Local Development Act.

Discretely Presented Component Units [Separate governing body (trustees) from the City Council]:

The Durant Industrial Authority –operates to finance, operate, construct and administer any public works improvements or facilities on behalf of the City

Durant Community Facilities Authority –operates to promote and develop public works projects or facilities, recreation and/or tourism, and educational opportunities.

Durant Tourism Economic Development Authority –operates to encourage, promote and foster tourism economic development.

Each of these component units are Public Trusts established pursuant to Title 60 of Oklahoma State law. Public Trusts (Authorities) have no taxing power. The Authorities are generally created to finance City services through issuance of revenue bonds or other non-general obligation debt and to enable the City Council to delegate certain functions to the governing body (Trustees) of the Authority. The Authorities generally retain title to assets which are acquired or constructed with Authority debt or other Authority generated resources. In addition, the City has leased certain existing assets at the creation of the Authorities to the Trustees on a long-term basis. The City, as beneficiary of the Public Trusts, receives title to any residual assets when a Public Trust is dissolved. These trusts issue debt in their name for the acquisition of assets that benefit both other governments and their own.

New Accounting Pronouncements Implemented

Also, the City implemented GASB 95 (Postponement of the Effective Dates of Certain Authoritative Guidance) in the current year. This standard effectively delayed the implementation date of GASB Standards No. 83-93 and associated implementation guides.

2. Basis of Presentation and Accounting

Government-Wide Financial Statements:

The statements of net position and activities are reported on the accrual basis of accounting and the economic resources measurement focus. Under the accrual basis of accounting, revenues are recognized when earned and expenses (including depreciation and amortization) are recorded when the liability is incurred or economic asset used. In accordance with the economic resources measurement focus, all assets and liabilities, both current and noncurrent are reported, along with any related deferred outflows and deferred inflows.

Program revenues within the Statement of Activities are derived directly from each activity or from parties outside of the City's taxpayers. The City has the following program revenues in each activity:

- Public Safety – Fire, Police, Animal Control, Court, and Civil Emergency Management – fines and forfeitures, restricted operating grants and restricted capital grants
- Public works –Streets and City Garage – commercial vehicle and gasoline excise tax shared by the State, sidewalk and street repair fees, operating and capital grants
- Cemetery – cemetery openings/closings and interments, operating grants
- Culture and recreation – swimming pool fees, library fees, multi-sports complex fees, operating grants
- General Government – license and permits, mowing fees, reports and copy fees, digital mapping fees, operating grants
- Economic Development – Tax increment financing (TIF) taxes and operating grants and contributions

All other governmental revenues are reported as general. All taxes are classified as general revenue even if restricted for a specific purpose.

**CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020**

Governmental Funds:

The City's governmental funds are comprised of the following:

Major Funds:

- General Fund – accounts for all activities not accounted for in other special-purpose funds.

Special Revenue Funds:

- 1/4 % Sales Tax Economic Development - accounts for one-quarter cent sales tax restricted for economic development.
- 5/8 % Sales Tax Education Fund - accounts for five-eighths cent sales tax restricted for Durant Public Schools for education capital projects.
- Durant Tax Increment Finance Authority - accounts for TIF taxes restricted for repayment of Tax Increment Revenue bonds.

Capital Project Funds:

- 1% Sales Tax Revenue Fund - accounts for revenues received from the third-penny city sales tax, earmarked for capital improvements and related debt service.
- Capital Improvement Fund - accounts for capital expenditures of all departments, in all funds. Receives transfers from other funds as its main revenue source.

Aggregated Non-Major Funds (reported as Other Governmental Funds):

Special Revenue Funds:

- Special 911 Tax Fund - accounts for the revenues received from the emergency service fees on telephone bills. Funds are used to pay monthly service charges for the enhanced 911 system. Remaining funds may be used for other emergency communications needs.
- R.L Williams Library Fund - accounts for revenues received from library fines, copies, memorials, etc. Funds are used for operations of the library.
- Drug Enforcement Fund - accounts for revenues received by police department from a proportionate distribution of funds related to property received from drug forfeitures. Funds are expended for purposes of surveillance, communications and related expenditures.
- HOME/FEMA Grant Fund - accounts for HOME/FEMA Grant funds in accordance with state and federal program guidelines.
- 1/4 % Sales Tax M.S. Fund - accounts for one-quarter cent sales tax restricted for transfer to DCFA for multi-sports complex.

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

- 1/4 % Sales Tax SOSU Fund - accounts for one-quarter cent sales tax restricted for transfer to DCFA for SOSU capital projects.
- 5% Lodging Tourism Tax Fund – accounts for 5% lodging/tourism tax restricted for transfer to Durant Tourism Economic Development Authority (DTEDA)

Capital Project Funds:

- DWRF Community Center & Library Fund – accounts for donation revenue for community center & library project.
- Cemetery Care Fund - accounts for the transfer of 12.5% of revenue from cemetery lot sales and interment fees, which, with the exception of interest earnings, may only be used to purchase additional land and for major capital improvements to the cemetery. Interest earnings in the fund are transferred to Cemetery Operations Account, which is combined with the General Fund for report purposes.
- CDBG Fund - accounts for Community Development Block Grant funds in accordance with state and federal program guidelines.

The governmental funds are reported on the modified accrual basis of accounting and current financial resources measurement focus. On the modified accrual basis of accounting revenues are recorded when earned and measurable and available to pay current financial obligations, while expenditures are recorded when incurred and payable from current financial resources. The City defines revenue availability as collected within 60 days of period end.

The reconciliation of the governmental funds financial statements to the governmental activities presentation in the government-wide financial statements is the result of the use of the accrual basis of accounting and economic resources measurement focus at the government-wide level.

The General Fund, 1% Sales Tax Revenue Fund, Capital Improvement Fund, 1/4% Sales Tax Economic Development Fund, 5/8% Sales Tax Education Fund, and Durant Tax Increment Finance Authority are considered major funds and are therefore displayed in separate columns. All other governmental funds are considered non-major funds and are aggregated under the column Other Governmental Funds.

Proprietary Funds:

When the City charges customers for the services it provides, these services are generally reported in proprietary funds. Proprietary funds include enterprise funds and internal service funds. Enterprise funds are used to account for business-like activities provided to the general public. Internal service funds are used to account for business-type activities provided within the government. Proprietary funds are reported on the accrual basis of accounting and economic resources measurement focus. For example, proprietary fund capital assets are capitalized and depreciated and principal payments on long-term debt are recorded as a reduction to the liability. The City's enterprise funds are the Durant City Utilities Authority, and Durant Airport Authority. The City's internal service funds include the Employee Health Fund, Worker's Compensation Fund, and the Info Tech Service Fund.

The Durant City Utilities Authority Fund and the Durant Airport Authority Fund are considered major funds and are therefore displayed in separate columns.

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

3. Cash, Cash Equivalents, Deposits and Investments

For the purposes of the statement of net position, balance sheets, and statement of cash flows, cash and cash equivalents includes all demand and savings accounts, certificates of deposit or short-term investments with an original maturity of three-months or less. Revenue bond and promissory note trust account investments in open-ended mutual fund shares are also considered cash equivalents and are reported at the funds' current share prices.

Investments consist of non-negotiable certificates of deposit whose original maturity term exceeds three months and mutual funds. These non-negotiable certificates of deposit are carried at cost. Marketable investments are carried at fair value.

The City of Durant is governed by the deposit and investment limitations of state law. The deposits and investments held at June 30, 2020 are as follows:

Deposits and Investments

PRIMARY GOVERNMENT:

<u>Type of Deposits and Investments</u>	<u>Maturities</u>	<u>Credit Rating</u>	<u>Carrying Value</u>
Demand deposits			\$18,679,736
Time deposit	02/04/21		45,206
Cash on hand			4,381
Mutual Funds - First United Money Market		not rated	14,144,457
Mutual Funds - Blackrock Liq Fedfd-Csh Res		AAAm	320,250
Total			\$33,194,030
Reconciliation to Statement of Net Position:			
Cash and cash equivalents			\$ 33,148,824
Investments			45,206
			\$ 33,194,030

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

COMPONENT UNITS:

Durant Industrial Authority:

<u>Type of Deposits and Investments</u>	<u>Maturities</u>	<u>Carrying Value</u>
Demand deposits		\$ 490,258
Time deposit	9/20/2020	351,463
		<u>\$ 841,721</u>

Reconciliation to Statement of Net Position:

Cash and cash equivalents	\$ 490,258
Investments	351,463
	<u>\$ 841,721</u>

Durant Community Facilities Authority:

<u>Type of Deposits and Investments</u>	<u>Carrying Value</u>
Demand deposits	\$ 2,277,206
	Credit Rating
Mutual Funds - Goldman Sachs Financial Sq Trsy Oblig	AAAm 234,974
Total	<u>\$ 2,512,180</u>

Reconciliation to Statement of Net Position:

Cash and cash equivalents	\$ 2,512,180
	<u>\$ 2,512,180</u>

Durant Tourism Economic Development Authority:

<u>Type of Deposits and Investments</u>	<u>Carrying Value</u>
Demand deposits	\$ 740,501
Total	<u>\$ 740,501</u>

Reconciliation to Statement of Net Position:

Cash and cash equivalents	\$ 740,501
	<u>\$ 740,501</u>

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Custodial Credit Risk – Exposure to custodial credit risk related to deposits exists when the City holds deposits that are uninsured and uncollateralized; collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the City's name; or collateralized without a written or approved collateral agreement. Exposure to custodial credit risk related to investments exists when the City holds investments that are uninsured and unregistered, with securities held by the counterparty or by its trust department or agent but not in the City's name.

The City's policy as it relates to custodial credit risk is to secure its uninsured deposits with collateral, valued at no more than market value, at least at a level of 110% of the uninsured deposits and accrued interest thereon. As of June 30, 2020, the City's deposits were fully collateralized.

Investment Interest Rate Risk - the City does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The City's only investments are in open ended mutual funds.

Investment Credit Risk – The City has no investment policy that limits its investment choices other than the limitations of state law that generally authorize investments in:

- a. Direct obligations of the U. S. Government, its agencies and instrumentalities to which the full faith and credit of the U. S. Government is pledged.
- b. Certificates of deposit or savings accounts that are either insured or secured with acceptable collateral with in-state financial institutions, and fully insured certificates of deposit or savings accounts in out-of-state financial institutions.
- c. With certain limitation, negotiable certificates of deposit, prime bankers acceptances, prime commercial paper and repurchase agreements with certain limitations.
- d. County, municipal or school district tax supported debt obligations, bond or revenue anticipation notes, money judgments, or bond or revenue anticipation notes of public trusts whose beneficiary is a county, municipality or school district.
- e. Notes or bonds secured by mortgage or trust deed insured by the Federal Housing Administrator and debentures issued by the Federal Housing Administrator, and in obligations of the National Mortgage Association.
- f. Money market funds regulated by the SEC and in which investments consist of the investments mentioned in the previous paragraphs a., b., c., and d.

Concentration of Investment Credit Risk - the City places no limit on the amount it may invest in any one issuer. The City had no investments in one issuer that exceeded the 10% threshold.

Restricted Cash and Investments - The amounts reported as restricted assets of the Enterprise Funds on the statement of net position are comprised of amounts held by the Durant City Utilities Authority and Durant Airport Authority for utility deposits (refunded upon termination of service or applied to final bill) and amounts held by the trustee bank related to debt activity. The restricted assets as of June 30, 2020 are as follows:

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

	Current Cash and cash Equivalents
Utility Deposits	\$ 524,854
OWRB Accounts (DCUA):	
2009A Principal Account	121,664
2009A Interest Account	77,518
2009B Principal Account	40,846
2009B Interest Account	26,730
2009B Construction Account	4
2010 Principal Account	52,007
2010 Interest Account	31,145
2012A Principal Account	244,121
2012A Interest Account	9,550
2012A Construction Account	239,170
2013 Principal Account	128,417
2013 Interest Account	7,570
2007 Revenue Account	4,686
2007 Project Account	78
2007 Principal Account	107,300
2007 Interest Account	42,884
2020 Construction Account	13,010,767
Total Restricted Assets	<u>\$ 14,669,311</u>

4. Accounts Receivable

	Receivable	Allowance for Bad Debts	Net Receivable
Governmental Activities:			
Court Fines Receivable	<u>\$ 550,339</u>	<u>\$ (495,305)</u>	<u>\$ 55,034</u>
Business-Type Activities:			
Airport Receivables	<u>\$ 31,159</u>	<u>\$ (3,443)</u>	<u>\$ 27,716</u>
Utility Receivables	<u>\$ 2,184,601</u>	<u>\$ (121,772)</u>	<u>\$ 2,062,829</u>

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

5. Capital Assets and Depreciation

Capital Assets:

Capital assets consist of land, land improvement, construction in progress, buildings and building improvements, machinery and equipment, and infrastructure. A capitalization threshold of \$5,000 is used to report capital assets with the exception of buildings and infrastructure assets which have a threshold of \$25,000. Capital assets are reported at actual or estimated historical cost. Estimated historical cost was used to value the majority of the assets acquired prior to June 30, 2003. Prior to July 1, 2003, governmental funds' infrastructure assets, such as streets, bridges, drainage systems and traffic signal systems were not capitalized. Infrastructure assets acquired since that date are recorded at cost. Donated capital assets are recorded at their fair value at the date of donation. For the year ended June 30, 2020, capital assets balances changed as follows:

Primary Government:

	Balance at July 1, 2019	Additions and Transfers	Disposals and Transfers	Balance at June 30, 2020
Governmental activities:				
Non-depreciable:				
Land	\$ 5,341,392	\$ -	\$ -	\$ 5,341,392
Construction-in-progress	74,195	886,900	(140,631)	820,464
Total non-depreciable assets at historical cost	<u>5,415,587</u>	<u>886,900</u>	<u>(140,631)</u>	<u>6,161,856</u>
Depreciable:				
Buildings	25,447,734	231,614	-	25,679,348
Improvements	4,452,629	-	-	4,452,629
Machinery and equipment	13,247,344	1,314,368	(156,199)	14,405,513
Infrastructure	82,644,802	52,804	-	82,697,606
Total depreciable assets at historical cost	<u>125,792,509</u>	<u>1,598,786</u>	<u>(156,199)</u>	<u>127,235,096</u>
Less accumulated depreciation				
Buildings	(6,752,454)	(633,222)	-	(7,385,676)
Improvements	(2,270,455)	(159,888)	-	(2,430,343)
Machinery and equipment	(9,648,319)	(611,944)	122,727	(10,137,536)
Infrastructure	(62,274,888)	(1,261,801)	-	(63,536,689)
Total accumulated depreciation	<u>(80,946,116)</u>	<u>(2,666,855)</u>	<u>122,727</u>	<u>(83,490,244)</u>
Net depreciable assets	<u>44,846,393</u>	<u>(1,068,069)</u>	<u>(33,472)</u>	<u>43,744,852</u>
Governmental activities capital assets, net	<u>\$ 50,261,980</u>	<u>\$ (181,169)</u>	<u>\$ (174,103)</u>	<u>\$ 49,906,708</u>
Business-type activities:				
Non-depreciable:				
Land	\$ 2,434,493	\$ 239,942	\$ -	\$ 2,674,435
Construction-in-progress	3,766,755	5,853,241	(8,278,455)	1,341,541
Total non-depreciable assets at historical cost	<u>6,201,248</u>	<u>6,093,183</u>	<u>(8,278,455)</u>	<u>4,015,976</u>
Depreciable:				
Buildings	33,537,652	14,950	-	33,552,602
Improvements	15,381,988	6,442,495	-	21,824,483
Machinery and equipment	11,517,597	800,758	(36,000)	12,282,355
Utility property and improvements	39,100,932	1,904,606	-	41,005,538
Total depreciable assets at historical cost	<u>99,538,169</u>	<u>9,162,809</u>	<u>(36,000)</u>	<u>108,664,978</u>
Less accumulated depreciation				
Buildings	(21,471,456)	(1,122,941)	-	(22,594,397)
Improvements	(9,139,799)	(367,942)	-	(9,507,741)
Machinery and equipment	(8,779,421)	(639,605)	34,133	(9,384,893)
Utility property and improvements	(16,548,199)	(816,390)	-	(17,364,589)
Total accumulated depreciation	<u>(55,938,875)</u>	<u>(2,946,878)</u>	<u>34,133</u>	<u>(58,851,620)</u>
Net depreciable assets	<u>43,599,294</u>	<u>6,215,931</u>	<u>(1,867)</u>	<u>49,813,358</u>
Business-type capital assets, net	<u>\$ 49,800,542</u>	<u>\$ 12,309,114</u>	<u>\$ (8,280,322)</u>	<u>\$ 53,829,334</u>

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Component Units:

	Balance at July 1, 2019	Additions and Transfers	Deductions and Transfers	Balance at June 30, 2020
COMPONENT UNITS:				
Durant Industrial Authority:				
Non-depreciable:				
Land	\$ 1,673,856	\$ -	\$ -	\$ 1,673,856
Construction-in-progress	67,426	-	(67,426)	-
Total non-depreciable assets at historical cost	<u>1,741,282</u>	<u>-</u>	<u>(67,426)</u>	<u>1,673,856</u>
Depreciable:				
Machinery and equipment	34,631	-	(34,631)	-
Utility property and improvements	17,664	-	-	17,664
Total depreciable assets at historical cost	<u>52,295</u>	<u>-</u>	<u>(34,631)</u>	<u>17,664</u>
Less accumulated depreciation				
Machinery and equipment	(34,631)	-	34,631	-
Utility property and improvements	(1,620)	(442)	-	(2,062)
Total accumulated depreciation	<u>(36,251)</u>	<u>(442)</u>	<u>34,631</u>	<u>(2,062)</u>
Net depreciable assets	<u>16,044</u>	<u>(442)</u>	<u>-</u>	<u>15,602</u>
Durant Industrial Authority capital assets, net	<u>\$ 1,757,326</u>	<u>\$ (442)</u>	<u>\$ (67,426)</u>	<u>\$ 1,689,458</u>
Durant Community Facilities Authority:				
Non-depreciable:				
Land	\$ 266,000	\$ -	\$ -	\$ 266,000
Durant Community Facilities Authority capital assets, net	<u>\$ 266,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 266,000</u>

Depreciation:

Depreciable capital assets are depreciated on a straight-line basis over useful lives. The range of estimated useful lives by type of asset is as follows: Buildings 20-40 years, Improvements other than buildings 20-50 years, Machinery and equipment 3-15 years, and Infrastructure 30-40 years.

Depreciation of capital assets is included in total expenses and is charged or allocated to the activities primarily benefiting from the use of the specific asset. Depreciation expense has been allocated as follows:

Governmental Activities:		Business-Type Activities:	
General government	\$ 153,453	Water	\$ 908,297
Public safety	461,537	Sewer	1,130,676
Public works	1,338,993	Sanitation	388,380
Culture and recreation	670,509	Airport	493,326
Cemetery	8,230	Total depreciation expense	<u>\$ 2,920,679</u>
Total depreciation expense	<u>\$ 2,632,722</u>		
Transfers - accumulated depr.	34,133		26,199
Total accumulated depreciation	<u>\$ 2,666,855</u>		<u>\$ 2,946,878</u>

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

6. Long-Term Debt and Debt Service Requirements

For the year ended June 30, 2020, the reporting entity's long-term debt changed as follows:

<u>Type of Debt</u>	<u>Balance July 1, 2019</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance June 30, 2020</u>	<u>Amounts Due Within a Year</u>
Governmental Activities:					
Capital Lease Obligations	\$ 447,311	\$ -	\$ 99,143	\$ 348,168	\$ 81,149
Accrued Compensated Absences	<u>1,252,807</u>	<u>132,116</u>	<u>125,281</u>	<u>1,259,642</u>	<u>125,964</u>
Total Governmental Activities	<u>\$ 1,700,118</u>	<u>\$ 132,116</u>	<u>\$ 224,424</u>	<u>\$ 1,607,810</u>	<u>\$ 207,113</u>
Plus: Net Pension Liability				<u>7,386,522</u>	
				<u>\$ 8,994,332</u>	
Business-type Activities:					
Notes Payable - Direct Borrowings/Placements	\$ 17,238,703	\$ 13,594,700	\$ 2,985,051	\$ 27,848,352	\$ 3,121,544
Landfill Closure Liability	601,760	-	95,158	506,602	25,330
Meter Deposit Liability	492,144	140,017	107,307	524,854	104,971
Accrued Compensated Absences	<u>245,261</u>	<u>62,917</u>	<u>24,526</u>	<u>283,652</u>	<u>28,365</u>
Total Business-Type Activities	<u>\$ 18,577,868</u>	<u>\$ 13,797,634</u>	<u>\$ 3,212,042</u>	<u>\$ 29,163,460</u>	<u>\$ 3,280,210</u>
Plus: Net Pension Liability				<u>146,178</u>	
				<u>\$ 29,309,638</u>	
Component Unit Debt:					
Durant Industrial Authority:					
Notes Payable - Direct Borrowings/Placements	\$ 910,875	\$ -	\$ 132,709	\$ 778,166	\$ 145,942
Accrued Compensated Absences	<u>-</u>	<u>1,267</u>	<u>-</u>	<u>1,267</u>	<u>127</u>
Total Durant Industrial Authority	<u>910,875</u>	<u>1,267</u>	<u>132,709</u>	<u>\$ 779,433</u>	<u>146,069</u>
Plus: Net Pension Liability				<u>2,188</u>	
				<u>\$ 781,621</u>	
Durant Community Facilities Authority:					
Notes Payable - Direct Borrowings/Placements	\$ 508,720	\$ -	\$ 89,531	\$ 419,189	\$ 87,627
Revenue Bonds Payable	<u>7,270,000</u>	<u>-</u>	<u>1,165,000</u>	<u>6,105,000</u>	<u>1,235,000</u>
Total Durant Community Facilities Authority	<u>7,778,720</u>	<u>-</u>	<u>1,254,531</u>	<u>6,524,189</u>	<u>1,322,627</u>
Total Component Unit Debt	<u>\$ 8,689,595</u>	<u>\$ 1,267</u>	<u>\$ 1,387,240</u>	<u>\$ 7,305,810</u>	<u>\$ 1,468,696</u>

Governmental activities long-term debt:

Capital Lease Obligations:

\$200,230 capital lease with First United Bank for a rescue pumper, payable in monthly installments of \$3,586, final payment due August 20, 2022, with interest at 2.85%	\$86,590
\$283,169 capital lease with Motorola for 911 equipment, payable in annual installments of \$45,451, final payment due December 31, 2025, with interest at 4.07%	251,390
\$24,681 capital lease with Dell Financial Services for IT equipment, payable in annual installments of \$5,565, final payment due September 30, 2021, with interest at 5.937%	<u>10,188</u>
Total Capital Lease Obligations	<u>\$ 348,168</u>
Current portion	\$ 81,149
Non-current portion	<u>267,019</u>
Total Capital Lease Obligations	<u>\$ 348,168</u>

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Accrued Compensated Absences:

Accrued compensated absences reported in the governmental activities are comprised of accrued vacation, holiday and compensatory time leave.

Current portion	\$ 125,964
Non-current portion	<u>1,133,678</u>
Total Accrued Compensated Absences	<u>\$1,259,642</u>

Net Pension Liability:

Current portion	\$ -
Non-current portion	<u>7,386,522</u>
Total Net Pension Liability	<u>\$7,386,522</u>

Business-type activities long-term debt:

Notes Payable - Direct Borrowings/Placements:

Note Payable (DCUA) to Oklahoma Water Resources Board dated March 25, 2003, original amount of \$4,127,524 with an annual interest rate of 0%, admin fee of 0.5%, due in semi-annual principal installments each March 15 and September 15 of \$114,653 beginning September 15, 2003, final installment due March 15, 2021. Collateral for this note is a pledge of revenues. In the event of default, the lender may: 1) file suit for specific performance of any or all of the covenants of the Borrower contained in this Loan Agreement or in the Local Note; 2) accelerate the payment of principal of and interest accrued on the Local Note; 3) appoint temporary trustees to take over, operate and maintain the System on a profitable basis and ensure the payment of the principal of and interest on the Local Note and any other Borrower indebtedness; 4) file suit to enforce or enjoin the action or inaction of the parties under the provisions of this Loan Agreement.

\$ 229,307

Note Payable (DCUA) to Oklahoma Water Resources Board dated April 16, 2004, original amount of \$2,131,976 with an annual interest rate of 0%, admin fee of 0.5%, due in semi-annual principal installments each March 15 and September 15 of \$62,705 beginning September 15, 2004, final installment due March 15, 2021. Collateral for this note is a pledge of revenues. In the event of default, the lender may: 1) file suit for specific performance of any or all of the covenants of the Borrower contained in this Loan Agreement or in the Local Note; 2) accelerate the payment of principal of and interest accrued on the Local Note; 3) appoint temporary trustees to take over, operate and maintain the System on a profitable basis and ensure the payment of the principal of and interest on the Local Note and any other Borrower indebtedness; 4) file suit to enforce or enjoin the action or inaction of the parties under the provisions of this Loan Agreement.

125,396

Note Payable (DCUA) to Oklahoma Water Resources Board dated June 18, 2019, original amount of \$4,000,000 with an annual interest rate of 1.51%, admin fee of 0.5%, due in semi-annual principal installments each March 15 and September 15 of \$100,000 beginning September 15, 2020, final installment due March 15, 2040. Collateral for this note is a pledge of revenues. In the event of default, the lender may: 1) file suit for specific performance of any or all of the covenants of the Borrower contained in this Loan Agreement or in the Local Note; 2) accelerate the payment of principal of and interest accrued on the Local Note; 3) appoint temporary trustees to take over, operate and maintain the System on a profitable basis and ensure the payment of the principal of and interest on the Local Note and any other Borrower indebtedness; 4) file suit to enforce or enjoin the action or inaction of the parties under the provisions of this Loan Agreement.

50,500

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Note Payable (DCUA) to Oklahoma Water Resources Board dated June 1, 2020, original amount of \$12,935,000 with an annual interest rate of 1.2%, admin fee of 0.5%, due in semi-annual principal installments each March 15 and September 15 ranging from \$1,000 to \$612,000, beginning March 15, 2022, final installment due September 15, 2041. Collateral for this note is a pledge of revenues. In the event of default, the lender may: 1) file suit for specific performance of any or all of the covenants of the Borrower contained in this Loan Agreement or in the Local Note; 2) accelerate the payment of principal of and interest accrued on the Local Note; 3) appoint temporary trustees to take over, operate and maintain the System on a profitable basis and ensure the payment of the principal of and interest on the Local Note and any other Borrower indebtedness; 4) file suit to enforce or enjoin the action or inaction of the parties under the provisions of this Loan Agreement.

264,200

Note Payable (DAA) to Vision Bank dated May 2, 2016, original amount of \$450,000 with an annual interest rate of 3.706%, due in monthly installments of \$4,493, final installment due May 1, 2026. The Note is unsecured. In the event of default, the lender may declare the entire principal amount of the Note and the accrued interest due and payable immediately.

282,163

Sales Tax & Utility Revenue Note (DCUA) to First United Trust Bank dated August 28, 2007, original amount of \$5,610,000 with an annual interest rate of 4.49%, due in semi-annual installments with principal ranging from \$80,000 to \$215,000, final installment due September 1, 2027. The collateral for this note is a pledge of revenues. In the event of default, the lender may: 1) file suit for specific performance of any or all of the covenants of the Authority contained in this Note Indenture; 2) acceleration of the payment of principal of and interest accrued on all notes; 3) appoint temporary trustees to take over, operate and maintain the System on a profitable basis and ensure the payment of the principal of and interest on the note; 4) file suit to enforce or enjoin the action or inaction of the borrower under the provisions of the Note Indenture.

2,710,000

Sales Tax & Utility Revenue Note (DCUA) to First United Trust Bank dated September 1, 2009, original amount of \$6,000,000 with an annual interest rate of 4.45%, due in semi-annual installments with principal ranging from \$90,000 to \$255,000, final installment due September 1, 2029. The collateral for this note is a pledge of revenues. In the event of default, the lender may: 1) file suit for specific performance of any or all of the covenants of the Authority contained in this Note Indenture; 2) acceleration of the payment of principal of and interest accrued on all notes; 3) appoint temporary trustees to take over, operate and maintain the System on a profitable basis and ensure the payment of the principal of and interest on the note; 4) file suit to enforce or enjoin the action or inaction of the borrower under the provisions of the Note Indenture.

3,545,000

Sales Tax & Utility Revenue Note (DCUA) to First United Trust Bank dated September 1, 2009, original amount of \$2,000,000 with an annual interest rate of 4.589%, due in semi-annual installments with principal ranging from \$25,000 to \$75,000, final installment due September 1, 2029. The collateral for this note is a pledge of revenues. In the event of default, the lender may: 1) file suit for specific performance of any or all of the covenants of the Authority contained in this Note Indenture; 2) acceleration of the payment of principal of and interest accrued on all notes; 3) appoint temporary trustees to take over, operate and maintain the System on a profitable basis and ensure the payment of the principal of and interest on the note; 4) file suit to enforce or enjoin the action or inaction of the borrower under the provisions of the Note Indenture.

1,185,000

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Sales Tax & Utility Revenue Note (DCUA) to First United Trust Bank dated November 1, 2010, original amount of \$6,000,000 with an annual interest rate of 3.95%, due in semi-annual installments with principal ranging from \$100,000 to \$215,000, final installment due November 1, 2030. The collateral for this note is a pledge of sales tax and gross revenues of the system and a security interest in the lease agreement. In the event of default, the lender may: 1) file suit for specific performance of any or all of the covenants of the Authority contained in this Note Indenture; 2) acceleration of the payment of principal of and interest accrued on all notes; 3) appoint temporary trustees to take over, operate and maintain the System on a profitable basis and ensure the payment of the principal of and interest on the note; 4) file suit to enforce or enjoin the action or inaction of the borrower under the provisions of the Note Indenture.

3,725,000

Sales Tax & Utility Revenue Note (DCUA) to First United Trust Bank dated April 23, 2020, original amount of \$13,280,000 with an annual interest rate of 3.00%, due in semi-annual installments with principal ranging from \$10,000 to \$625,000, final installment due March 1, 2035. The collateral for this note is a pledge of sales tax and gross revenues of the system and a security interest in the lease agreement. In the event of default, the lender may: 1) file suit for specific performance of any or all of the covenants of the Authority contained in this Note Indenture; 2) acceleration of the payment of principal of and interest accrued on all notes; 3) appoint temporary trustees to take over, operate and maintain the System on a profitable basis and ensure the payment of the principal of and interest on the note; 4) file suit to enforce or enjoin the action or inaction of the borrower under the provisions of the Note Indenture.

13,280,000

Note Payable (DCUA) to Landmark Bank for 2 sanitation trucks dated September 22, 2016, original amount of \$374,340 with an annual interest rate of 2.25%, due in monthly installments of \$6,607, final installment due September 22, 2021. The collateral is a security interest in the equipment purchased with the proceeds of this Note. In the event of default, the lender may declare the entire principal amount of the Note and the accrued interest due and payable immediately.

97,296

Note Payable (DCUA) to Landmark Bank for a sanitation truck dated November 1, 2016, original amount of \$183,340 with an annual interest rate of 2.45%, due in monthly installments of \$3,254, final installment due November 1, 2021. The collateral is a security interest in the equipment purchased with the proceeds of this Note. In the event of default, the lender may declare the entire principal amount of the Note and the accrued interest due and payable immediately.

50,836

Note Payable (DCUA) to Landmark Bank for a sanitation truck dated September 22, 2016, original amount of \$280,986 with an annual interest rate of 2.4%, due in monthly installments of \$4,978, final installment due September 22, 2021. The collateral is a security interest in the equipment purchased with the proceeds of this Note. In the event of default, the lender may declare the entire principal amount of the Note and the accrued interest due and payable immediately.

73,221

Note Payable (DCUA) to First United Bank for 2 sanitation vehicles dated November 16, 2016, original amount of \$85,986 with an annual interest rate of 2.69%, due in monthly installments of \$1,535, final installment due November 20, 2021. The collateral is a security interest in the equipment purchased with the proceeds of this Note. In the event of default, the lender may declare the entire principal amount of the Note and the accrued interest due and payable immediately.

25,433

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Sales Tax & Utility Revenue Note (DCUA) to First United Trust Bank dated December 20, 2012, original amount of \$7,500,000 with an annual interest rate of 2.35%, due in semi-annual installments with principal ranging from \$300,000 to \$495,000, final installment due October 1, 2021. The collateral for this note is a pledge of sales tax and gross revenues of the system and a security interest in the lease agreement. In the event of default, the lender may: 1) file suit for specific performance of any or all of the covenants of the Authority contained in this Note Indenture; 2) acceleration of the payment of principal of and interest accrued on all notes; 3) appoint temporary trustees to take over, operate and maintain the System on a profitable basis and ensure the payment of the principal of and interest on the note; 4) file suit to enforce or enjoin the action or inaction of the borrower under the provisions of the Note Indenture.

1,455,000

Sales Tax & Utility Revenue Note (DCUA) to First United Trust Bank dated July 24, 2013, original amount of \$3,805,000 with an annual interest rate of 2.06%, due in semi-annual installments with principal ranging from \$60,000 to \$255,000, final installment due October 1, 2021. The collateral for this note is a pledge of revenues. In the event of default, the lender may: 1) file suit for specific performance of any or all of the covenants of the Authority contained in this Note Indenture; 2) acceleration of the payment of principal of and interest accrued on all notes; 3) appoint temporary trustees to take over, operate and maintain the System on a profitable basis and ensure the payment of the principal of and interest on the note; 4) file suit to enforce or enjoin the action or inaction of the borrower under the provisions of the Note Indenture.

750,000

Total Notes Payable (Direct Borrowings/Placements)

\$27,848,352

Current portion

\$3,121,544

Non-current portion

24,726,808

Total Notes Payable (Direct Borrowings/Placements)

\$27,848,352

Accrued Compensated Absences:

Accrued compensated absences reported in the business-type activities are comprised of accrued vacation, holiday and compensatory time leave.

Current portion

\$28,365

Non-current portion

255,287

Total Accrued Compensated Absences

\$283,652

Meter Deposit Liability:

Meter deposit liability reported in the business-type activities:

Current portion

\$104,971

Non-current portion

419,883

Total Meter Deposit Liability

\$524,854

Landfill Closure Liability:

Landfill closure liability reported in the business-type activities:

Current portion

\$25,330

Non-current portion

481,272

Total Landfill Closure Liability

\$506,602

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Component Unit long-term debt:

Notes Payable (DIA) – Direct Borrowings/Placements:

Notes payable of the Durant Industrial Authority to ODOC dated February 23, 2000, original amount of \$300,000 with an annual interest rate of 0%, due in monthly installments of \$1,250, final installment due February 1, 2023. The collateral for this note is a pledge of water and wastewater revenues. In the event of default, the lender may: 1) declare the entire principal amount of the Note and the accrued interest due and payable immediately. 2) charge a default rate of interest at 6% above the set per annum rate 3) charge a late fee not to exceed an amount equal to \$0.04 per each dollar of each payment not paid w/in 10 days of due date (not applicable if option #2 is elected) 4) charge a fee for collection costs. \$37,500

Notes payable of the Durant Industrial Authority to ODOC dated April 29, 2004, original amount of \$400,000 with an annual interest rate of 0%, due in monthly installments of \$1,667, final installment due January 1, 2025. The collateral for this note is a pledge of utility revenues. In the event of default, the lender may: 1) declare the entire principal amount of the Note and the accrued interest due and payable immediately. 2) charge a default rate of interest at 6% above the set per annum rate 3) charge a late fee not to exceed an amount equal to \$0.04 per each dollar of each payment not paid w/in 10 days of due date (not applicable if option #2 is elected) 4) charge a fee for collection costs. 88,333

Notes payable of the Durant Industrial Authority to ODOC dated May 8, 2003, original amount of \$500,000 with an annual interest rate of 0%, due in monthly installments of \$2,083, final installment due January 1, 2024. The collateral for this note is a pledge of utility revenues. In the event of default, the lender may: 1) declare the entire principal amount of the Note and the accrued interest due and payable immediately. 2) charge a default rate of interest at 6% above the set per annum rate 3) charge a late fee not to exceed an amount equal to \$0.04 per each dollar of each payment not paid w/in 10 days of due date (not applicable if option #2 is elected) 4) charge a fee for collection costs. 85,416

Note Payable of the Durant Industrial Authority to private individuals dated February 20, 2003, for land, original amount of \$700,000 with an annual interest rate of 5.5%, due in monthly installments of \$4,815, final installment due February 20, 2023. There is no collateral for this note. In the event of default, the lender may declare the entire principal amount of the Note and the accrued interest due and payable immediately. 143,016

Notes payable of the Durant Industrial Authority to ODOC dated August 25, 2006, original amount of \$400,000 with an annual interest rate of 0%, due in monthly installments of \$1,667, final installment due December 1, 2026. The collateral for this note is a pledge of utility revenues. In the event of default, the lender may: 1) declare the entire principal amount of the Note and the accrued interest due and payable immediately. 2) charge a default rate of interest at 6% above the set per annum rate 3) charge a late fee not to exceed an amount equal to \$0.04 per each dollar of each payment not paid w/in 10 days of due date (not applicable if option #2 is elected) 4) charge a fee for collection costs. 280,583

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Notes payable of the Durant Industrial Authority to ODOC dated November 8, 2006, original amount of \$399,956 with an annual interest rate of 0%, due in monthly installments of \$1,666, final installment due September 1, 2027. The collateral for this note is a pledge of utility revenues. In the event of default, the lender may: 1) declare the entire principal amount of the Note and the accrued interest due and payable immediately. 2) charge a default rate of interest at 6% above the set per annum rate 3) charge a late fee not to exceed an amount equal to \$0.04 per each dollar of each payment not paid w/in 10 days of due date (not applicable if option #2 is elected) 4) charge a fee for collection costs.

143,318

\$778,166

Current portion	\$ 145,942
Non-current portion	<u>632,224</u>
Total Notes Payable (Direct Borrowings/Placements)	<u>\$778,166</u>

Accrued Compensated Absences (DIA):

Accrued compensated absences reported in the component unit activities are comprised of accrued vacation, holiday and compensatory time leave.

Current portion	\$127
Non-current portion	<u>1,140</u>
Total Accrued Compensated Absences	<u>\$1,267</u>

Notes Payable (DCFA) – Direct Borrowing/Placement:

Sales Tax Revenue Note (DCFA) to First United Bank dated February 1, 2007, original amount of \$1,275,000 with an annual interest rate of 5.6%, due in monthly installments of \$9,099, final installment due October 30, 2024. Final draw-downs equal \$1,085,320. Collateral for this note is a pledge sales tax revenues. In the event of default, the lender may: 1) pursue any available remedy at law or equity by suit, action, foreclosure, mandamus or other proceeding to enforce the payment of the principal of, premium, if any, and interest on the indebtedness then Outstanding; 2) enforce and compel the performance of the duties and obligations of the Authority as set for within the Note.

\$ 419,189

Current portion	\$ 87,627
Non-current portion	<u>331,562</u>
Total Notes Payable (Direct Borrowing/Placement)	<u>\$ 419,189</u>

Revenue Bonds Payable (DCFA):

Refunding revenue bonds payable of the Durant Community Facilities Authority dated December 22, 2011, original amount of \$14,115,000 with an annual interest rate of 3.1%, due in semi-annual principal installments each May 1 and November 1 ranging from \$350,000 to \$735,000 beginning November 1, 2012, final installment due November 1, 2024

\$ 6,105,000

Current portion	\$1,235,000
Non-current portion	<u>4,870,000</u>
Total Revenue Bonds Payable	<u>\$6,105,000</u>

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Long-term debt service requirements to maturity:

Year Ending June 30,	Governmental Activities	
	Capital Lease Obligations	
	Principal	Interest
2021	\$ 81,149	\$ 12,893
2022	84,067	9,975
2023	41,580	7,331
2024	39,698	5,753
2025	41,313	4,138
2026	60,361	2,456
Total	<u>\$ 348,168</u>	<u>\$ 42,546</u>

Year Ending June 30,	Business-Type Activities	
	Notes Payable - Direct Borrowings/Placements	
	Principal	Interest
2021	\$ 3,121,544	\$ 872,703
2022	2,281,552	1,232,662
2023	1,884,617	994,335
2024	1,961,412	922,501
2025	2,043,274	845,578
2026-2030	10,516,753	3,030,583
2031-2035	11,139,000	1,403,211
2036-2040	5,749,000	433,705
2041-2042	1,822,000	31,577
Subtotal	\$ 40,519,152	<u>\$ 9,766,855</u>
Less: Amount not yet drawn	(12,670,800)	
Total	<u>\$ 27,848,352</u>	

Year Ending June 30,	Component Units	
	Durant Industrial Authority	
	Notes Payable-Direct Borrowings/Placements	
	Principal	Interest
2021	\$ 145,942	\$ 6,588
2022	154,080	3,700
2023	130,237	782
2024	70,413	-
2025	48,331	-
2026-2030	143,330	-
2031-2035	85,833	-
Total	<u>\$ 778,166</u>	<u>\$ 11,070</u>

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Durant Community Facilities Authority				
Year Ending June 30,	Notes Payable-Direct Borrowings/Placements		Revenue Bonds Payable	
	Principal	Interest	Principal	Interest
2021	\$ 87,627	\$ 21,560	\$ 1,235,000	\$ 179,955
2022	92,733	16,453	1,320,000	141,127
2023	98,138	11,049	1,380,000	99,510
2024	103,844	5,342	1,435,000	56,343
2025	36,847	450	735,000	11,392
Total	<u>\$ 419,189</u>	<u>\$ 54,854</u>	<u>\$ 6,105,000</u>	<u>\$ 488,327</u>

Component Unit – Conduit Debt:

<u>Original Debt</u>	<u>Project</u>	<u>Remaining Principal</u>
Durant Tax Increment Finance Authority:		
Durant TIF Authority Rev Bonds 2017A \$ 20,433,380	(1) Commercial Metals Co mill site	\$ 16,390,557
Durant TIF Authority Rev Bonds 2017B \$ 3,100,000	(1) Commercial Metals Co mill site	3,100,000

(1) Commercial Metals Co mill site Tax Apportionment Bonds

The Tax Apportionment Bonds were issued to fund reimbursement of a portion of the projected plant construction and equipping costs of a technologically advanced processing building having the operational capability of producing steel products. The TIF Bonds were issued in two series, with the senior series purchased by a group of banking institutions with locations in the City and the junior series purchased by Durant Industrial Authority (DIA). The TIF Bonds would not be a general obligation bond of the City and would not be recourse to the City. The TIF Bonds would be secured only by the TIF Revenues. The TIF Revenues would be limited to the amount of the incentive provided to the Company, plus any amounts necessary (i) to pay interest and other financing costs, including costs of issuance, as well as to fund any capitalized interest and reasonably required reserves associated with the TIF Bonds, and/or (ii) to pay or reimburse the costs incurred or to be incurred by or on behalf of the City or the TIF Trust in implementing and administering this Project Plan. The City began receiving incremental taxes in 2018. These are paid to the trustee bank to be applied to the debt. If the incremental taxes are insufficient to service the debt, the Durant TIF Authority has no further liability. The apportionment of the TIF Revenues shall begin on the effective date of the debt, or July 3, 2017, and shall continue for that period required for the payment of the TIP Costs, or a period not to exceed twenty-five (25) full fiscal years, whichever is less. It is expected that TIP Revenues generated during the initial sixteen (16) years following the Effective Date will be sufficient to pay all TIF Costs and that the Increment District would terminate at such time.

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Landfill Closure Liability:

State and federal laws and regulations require the City to place a final cover on its construction and demolition landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for eight years after closure. Although closure and post-closure care costs will be paid only near or after the date that the landfill stops accepting waste, the City reports a portion of these costs as an operating expense of the Utilities Authority in each fiscal year. The current period expense amount is based upon the amount of landfill capacity used as of each fiscal year end.

The \$506,602 reported as accrued landfill closure cost liability at June 30, 2020, represents the cumulative amount of such costs reported to date based on the use of 68.99% of the estimated capacity of the landfill. The Authority will recognize the remaining estimated costs of closure and post-closure care in the amount of \$227,722 as the remaining estimated capacity is filled. These amounts are based on what it would cost to perform all closure and post-closure care in 2020. The Authority expects to close the landfill in the year 2023 and actual costs may be higher or lower at that time due to inflation, changes in technology or changes in regulations.

The City has qualified under the Department of Environmental Quality (DEQ) financial assurance test relating to these future closure and post-closure care costs, whereby the City's overall financial condition and other submitted information serves as evidence of the City's ability to pay for the closure and post-closure care costs when the landfill is actually closed. As such, the City is not required to fund an escrow trust account for these costs.

Pledge of Future Revenues

Sales Tax and Utility Net Revenues Pledge - The City has pledged, for debt covenant coverage purposes, three cents (or 69%) of future sales tax revenues, and net utility revenues to repay the \$6,000,000 of the 2010 Sales Tax and Utility Revenue Note, \$6,000,000 of the 2009A Sales Tax and Utility Revenue Note, \$2,000,000 of the 2009B Sales Tax and Utility Revenue Note, \$5,610,000 of the 2007 Sales Tax Revenue Note, \$4,127,524 of the 2003A OWRB BF Note, \$2,131,976 of the 2004 OWRB ORF Note, \$7,500,000 of the 2012A Utility System and Sales Tax Note, \$3,805,000 of the 2013 Sales Tax and Utility Revenue Note, \$4,000,000 of the 2019 OWRB ORF Note, \$12,935,000 of the 2020 OWRB ORF Note, and \$13,280,000 of the 2020 Sales Tax & Utility Revenue Note. Proceeds from the notes provided for the purchase or construction of capital assets. The notes are payable from the pledged sales tax revenues and net utility revenues. The notes are payable through 2030, 2029, 2029, 2027, 2021, 2021, 2021, 2021, 2040, 2041 and 2035 respectively. The total principal and interest payable for the remainder of the life of these notes are \$49,721,016. Pledged sales taxes in the current year were \$12,064,519 and net utility revenues and interest were \$2,631,892. Maximum annual debt service payments of \$6,090,320 for the applicable debt were 41.4% of pledged sales taxes and net utility revenues.

Sales Tax Revenue Pledge – Component Unit (DCFA) – The City has pledged one-half cent of future sales tax revenues to repay the \$14,115,000 of the 2011 Refunding Sales Tax Revenue Bonds and the \$1,275,000 of the 2007 Sales Tax Revenue Note. Proceeds from the notes provided for the purchase or construction of capital assets. The notes are payable from the pledged sales tax revenue. The notes are payable through 2024 and 2025. The total principal and interest for the remainder of the life of these notes are \$7,067,370. Pledged sales taxes received in the current year were \$1,981,082. Current annual debt service payments of \$1,501,898 for the applicable debt were 75.8% of pledged and transferred sales taxes.

7. Net Position and Fund Balances

Net Position:

Net position as reported in the government-wide and proprietary fund financial statements is displayed in three components:

- a. *Net investment in capital assets* - Consists of capital assets and related accounts, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.
- b. *Restricted net position* - Consists of net position with constraints placed on the use either by 1) external groups such as creditors, grantors, contributors, or laws and regulations of other governments, or 2) law through constitutional provisions or enabling legislation.
- c. *Unrestricted net position* - All other net position that does not meet the definition of “restricted” or “net investment in capital assets.”

It is the City’s policy to first use restricted net position prior to the use of unrestricted net position when an expense is incurred for purposes for which both restricted and unrestricted net position are available.

Fund Balances

Governmental fund equity is classified as fund balance. Fund balance is further classified as nonspendable, restricted, committed, assigned and unassigned. These classifications are defined as:

- a. *Nonspendable* – includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact.
- b. *Restricted* – consists of fund balance with constraints place on the use of resources either by 1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments, or 2) law through constitutional provisions or enabling legislation.
- c. *Committed* – includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the city’s highest level of decision-making authority. The City’s highest level of decision-making authority is made by ordinance. The City currently reports no committed fund balance. Public trusts reported as governmental funds use a resolution as their highest level of decision-making authority.
- d. *Assigned* – includes amounts that are constrained by the city’s intent to be used for specific purposes but are neither restricted nor committed. Assignments of fund balance may be made by city council action or management decision when the city council has delegated that authority. Assignments for transfers and interest income for governmental funds are made through the budgetary process.
- e. *Unassigned* – represents fund balance that has not been assigned to other funds and has not been restricted, committed, or assigned to specific purposes within the general fund.

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

It is the City's policy to first use restricted fund balance prior to the use of unrestricted fund balance when an expense is incurred for purposes for which both restricted and unrestricted fund balance are available. The City's policy for the use of unrestricted fund balance amounts require that committed amounts would be reduced first, followed by assigned amounts and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

Proprietary fund equity is classified the same as in the government-wide statements.

The following tables show the fund balance classifications as shown on the Governmental Funds Balance Sheet:

	General Fund	1/4% Economic Development Fund	5/8% Sales Tax Education Fund	Durant Tax Increment Finance Authority	Capital Improvement Fund	1% Sales Tax Revenue Fund	Other Governmental Funds	Total
Fund Balance:								
Restricted For:								
Economic development	\$ -	\$ 3,909,074	\$ -	\$ 334,752	\$ -	\$ -	\$ -	\$ 4,243,826
Education	-	-	394,959	-	-	-	-	394,959
Capital improvements and debt service	-	-	-	-	-	560,409	38,452	598,861
Cemetery	-	-	-	-	-	-	173,246	173,246
Multi-sports complex	-	-	-	-	-	-	140,522	140,522
SOSU capital projects	-	-	-	-	-	-	140,522	140,522
Public safety	6,277	-	-	-	-	-	1,377	7,654
Community center & library	-	-	-	-	-	-	214,889	214,889
Library	-	-	-	-	-	-	46,058	46,058
Sub-total Restricted	6,277	3,909,074	394,959	334,752	-	560,409	755,066	5,960,537
Assigned to:								
Economic development	-	1,597,980	-	-	-	-	-	1,597,980
Capital improvements and debt service	-	-	-	-	1,962,591	1,681	-	1,964,272
Public safety	-	-	-	-	-	-	146	146
Community center & library	-	-	-	-	-	-	803,961	803,961
Library	-	-	-	-	-	-	2,425	2,425
Insurance	4,563	-	-	-	-	-	-	4,563
Christmas lighting	1,019	-	-	-	-	-	-	1,019
Beautification	112,052	-	-	-	-	-	-	112,052
Cemetery	37,462	-	-	-	-	-	8,751	46,213
Recreation	80,159	-	-	-	-	-	-	80,159
Capital projects - grants	-	-	-	-	-	-	11	11
E911 services	-	-	-	-	-	-	133,777	133,777
Budget balancing purposes	1,400,000	-	-	-	-	-	-	1,400,000
Sub-total Assigned	1,635,255	1,597,980	-	-	1,962,591	1,681	949,071	6,146,578
Unassigned	3,217,956	-	-	-	-	-	-	3,217,956
Total Fund Balance	\$ 4,859,488	\$ 5,507,054	\$ 394,959	\$ 334,752	\$ 1,962,591	\$ 562,090	\$ 1,704,137	\$ 15,325,071

Restricted Net Position – Governmental Activities

The following table shows the net position restricted for other purposes as shown on the Government-Wide Statement of Net Position:

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Fund	Restricted By	Amount
1/4% Economic Development Fund	Enabling legislation	\$ 3,909,074
5/8% Sales Tax Education Fund	Enabling legislation	394,959
1% Sales Tax Revenue Fund	Enabling legislation	560,409
1/4% Sales Tax M.S. Fund	Enabling legislation	140,522
1/4% Sales Tax SOSU Fund	Enabling legislation	140,522
General Fund	External parties	6,277
DWRF Community Center & Library Fund	External parties	214,889
R.L. Williams Library Fund	External parties	46,058
CDBG Grant Fund	External parties	38,452
Drug Enforcement Fund	State statutes and/or debt indentures	1,377
Cemetery Care Fund	State statutes and/or debt indentures	173,246
		<u>\$ 5,625,785</u>

8. Internal and Interfund Balances and Transfers

The City's policy is to eliminate interfund transfers and balances in the statements of activities and net position to avoid the grossing up of balances. Only the residual balances transferred between governmental and business-type activities are reported as internal transfers and internal balances and then offset in the total column in the government-wide statements. Interfund transfers and balances between funds are not eliminated in the fund financial statements.

Transfers:

Internal transfers between funds and activities for the year ended June 30, 2020 were as follows:

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

<u>Transfer From</u>	<u>Transfer To</u>	<u>Amount</u>	<u>Nature of Transfer</u>
General Fund	Capital Improvement	\$39,087	Capital purchase
General Fund	Cemetery Care Fund	2,672	Statutory transfer (12.5%)
1/4% Economic Development Fund	CDBG Fund	20,028	Grant match
1% Sales Tax Revenue Fund	Durant City Utilities Authority	3,962,165	Sales tax transfer
Capital Improvement Fund	CDBG Fund	94,571	Grant match
Capital Improvement Fund	Durant City Utilities Authority	196,625	Debt payments
Drug Enforcement Fund	Capital Improvement	12,501	Capital purchase
Special 911 Tax Fund	General Fund	3,821	Operational subsidy
Cemetery Care Fund	General Fund	1,500	Cemetery annual interest
Durant Airport Authority Fund	General Fund	5,932	Reimbursement of expenses
Durant Airport Authority Fund	Durant City Utilities Authority	159,822	Debt payments
Durant City Utilities Authority	General Fund	2,600,000	Operating transfer
Durant City Utilities Authority	Special 911 Tax Fund	164,000	Operational subsidy
Durant City Utilities Authority	Governmental activities	1,867	Capital asset activity
Durant City Utilities Authority	Capital Improvement	818,840	Reimbursement of Note financing
Durant City Utilities Authority	Capital Improvement	1,678,300	Operational subsidy
Durant City Utilities Authority	Durant Airport Authority Fund	27,236	Transfer for capital purchases
Durant City Utilities Authority	Durant Airport Authority Fund	159,822	Debt payments
Durant City Utilities Authority	DWRF Com Ctr & Lib Fund	80,000	Maintenance reserve
Durant City Utilities Authority	General Fund	114,000	Reimbursement of expenses
Durant City Utilities Authority	General Fund	323,140	Operational subsidy
		<u>\$ 10,465,929</u>	

Reconciliation to fund financial statements:

	<u>Transfers In</u>	<u>Transfers Out</u>	<u>Net Transfers</u>
Governmental Funds	\$ 5,958,392	\$ (4,332,970)	\$ 1,625,422
Enterprise Funds	4,505,670	(6,132,959)	(1,627,289)
Total	<u>\$ 10,464,062</u>	<u>\$ (10,465,929)</u>	<u>\$ (1,867)</u>

Reconciliation to statement of activities:

	<u>Governmental</u>	<u>Business-Type</u>
Net transfers	\$ 1,625,422	\$ (1,627,289)
Reclassification of capital asset activity	(2,301,728)	2,303,595
Reclassification of activities at the govt-wide statements	1,665,362	(1,665,362)
Total Transfers - Internal Activity	<u>\$ 989,056</u>	<u>\$ (989,056)</u>

Interfund Balances:

<u>Due From</u>	<u>Due To</u>	<u>Amount</u>	<u>Nature of Balance</u>
E911 Fund	General Fund	\$ 1,490	Service fees initially posted to wrong account
General Fund	E911 Fund	13,861	Deposit of county 911 taxes to wrong fund
General Fund	Cemetery Care Fund	138	Transfer not yet made for 12.5% of cemetery revenues
CDBG Fund	Capital Improvement Fund	647,137	Negative share of pooled cash
General Fund	Durant Airport Authority	8,225	Expense paid out of wrong account
Durant City Utilities Authority	DWRF Comm Ctr & Library	13,333	Expense paid out of wrong account
Total		<u>\$ 684,184</u>	

Reconciliation to Fund Financial Statements:

	<u>Due From</u>	<u>Due To</u>	<u>Internal Service Funds</u>	<u>Net Internal Balances</u>
Governmental Funds	\$ 675,959	\$ (670,851)	\$ (669,429)	\$ (664,321)
Proprietary Funds	8,225	(13,333)	669,429	664,321
Total	<u>\$ 684,184</u>	<u>\$ (684,184)</u>	<u>\$ -</u>	<u>\$ -</u>

9. Sales and Property Tax

Sales Tax:

The City levies a 4.375 cent sales tax on each dollar of taxable sales of which is recorded as follows:

- 2 cents recorded as revenue within the General Fund then transferred to the Durant City Utilities Authority for pledging purposes as required by resolution. Any unused portion is transferred back to the General Fund.
- 1 cent recorded as revenue within the 1% Sales Tax Revenue Fund then transferred to the Durant City Utilities Authority as required by bond indenture for debt service. Any unused portion is transferred back to the 1% Sales Tax Revenue Fund.
- 1/4 cent recorded as revenue within the 1/4 % Sales Tax Economic Development Fund to be used for economic development.
- 1/4 cent recorded as revenue within the 1/4 % Sales Tax M.S. Fund to be transferred to the Durant Community Facilities Authority for debt service.
- 1/4 cent recorded as revenue within the 1/4 % Sales Tax S.O.S.U. Fund to be transferred to the Durant Community Facilities Authority for debt service.
- 5/8 cent recorded as revenue within the 5/8% Sales Tax Education Fund to be transferred to and used by Durant Public Schools for education-related capital projects.

Property Tax:

The City presently levies no property tax. In accordance with state law, a municipality may only levy a property tax to retire general obligation debt approved by the voters and to pay judgments rendered against the City.

10. Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City manages these various risks of loss by securing commercial insurance for general liability and physical property and being self-insured for workers compensation. For workers compensation, the City has a third-party administrator for the claims process. Claims Administrative Services and the City signed an agreement for these services, effective November 22, 2011. Management believes such insurance coverage is sufficient to preclude any significant losses to the City. Settled claims have not exceeded this insurance coverage in any of the past three fiscal years.

Claims Liability Analysis – Internal Service Funds:

The claims liabilities related to the risks of loss that are retained reports a liability for claims if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated. Such accrued losses include an estimated liability for incurred but not reported claims based on past historical experience.

For the risk management internal service self-insurance funds, changes in the estimated claims liability for the City from July 1, 2017, to June 30, 2020, are as follows:

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

	Employee Health	Worker's Compensation	Total Internal Service
Claims liability, July 1, 2017, (restated)	\$ 463,934	\$ 1,343,849	\$ 1,807,783
Claims incurred and changes in estimates	3,392,621	(76,191)	3,316,430
Claims paid	(3,856,555)	(306,873)	(4,163,428)
Claims liability, July 1, 2018	-	960,785	960,785
Claims incurred and changes in estimates	2,804,542	151,872	2,956,414
Claims paid	(2,804,542)	(347,503)	(3,152,045)
Claims liability, June 30, 2019	-	765,154	765,154
Claims incurred and changes in estimates	2,699,321	181,605	2,880,926
Claims paid	(2,699,321)	(267,648)	(2,966,969)
Claims liability, June 30, 2020	<u>\$ -</u>	<u>\$ 679,111</u>	<u>\$ 679,111</u>
Assets available to pay claims at June 30, 2020	<u>\$ 2,240,290</u>	<u>\$ 366,264</u>	<u>\$ 2,606,554</u>

11. Contingencies

Litigation:

The City is a party to various legal proceedings which normally occur in the course of governmental operations. The financial statements do not include accruals or provisions for loss contingencies that may result from these proceedings. State statutes provide for the levy of an ad valorem tax over a three-year period by a City Sinking Fund for the payment of any court assessed judgment rendered against the City. While the outcome of the above noted proceedings cannot be predicted, due to the insurance coverage maintained by the City and the State statute relating to judgments, the City feels that any settlement or judgment not covered by insurance would not have a material adverse effect on the financial condition of the City.

Federal and State Award Programs:

The City of Durant participates in various federal or state grant/loan programs from year to year. In 2020, the City's involvement in federal and state award programs was material. The grant/loan programs are often subject to additional audits by agents of the granting or loaning agency, the purpose of which is to ensure compliance with the specific conditions of the grant or loan. The City has not been notified of any noncompliance with federal or state award requirements. Any liability for reimbursement which may arise as a result of these audits cannot be reasonably determined at this time, although it is believed the amount, if any, would not be material.

12. Outstanding Notes Receivable – City and Component Units

The component units have five outstanding notes receivable as of June 30, 2020.

The Durant Industrial Authority executed a \$400,000 note receivable in April 2004 with Cardinal FG Company at a zero percent (0%) interest rate, due in 240 monthly installments of \$1,667, maturity date January 2025	\$92,359
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CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

The Durant Industrial Authority executed a \$399,956 note receivable in November 2006 with Eagle Suspensions, Inc at a zero percent (0%) interest rate, due in 240 monthly installments of \$1,666, maturity date September 2027	143,316
The Durant Industrial Authority executed a \$400,000 note receivable in August 2006 with Earth Biofuels at a zero percent (0%) interest rate, due in 240 monthly installments of \$1,667, maturity date October 2023 . In the prior year, it was determined that this note receivable meets the definition of uncollectible; therefore, an allowance was recorded in the DIA to offset this receivable.	283,417
The Durant Industrial Authority executed a \$520,000 note receivable in August 2012 with PharmcareOK at a zero percent (0%) interest rate, due in 120 monthly installments of \$4,333, maturity date January 2023	148,822
The Durant Industrial Authority executed a \$700,000 forgivable note receivable in July 2016 with Bruce Packing Company, Inc. at a zero percent (0%) interest rate, forgivable in 3 annual amounts of \$233,333, beginning July 21, 2021 and maturing on July 21, 2023	<u>700,000</u>
Total Notes Receivable – DIA	1,367,914
Less: Allowance for Uncollectible	<u>(283,417)</u>
Notes Receivable – DIA, net	<u>\$1,084,497</u>

The following schedule shows the current year activity related to these notes receivable:

	Beginning Balance	Additions	Deletions	Ending Balance
DIA:				
Cardinal FG Company	112,359	-	20,000	92,359
Abbott Family LLC/Pharmcare	199,333	-	50,511	148,822
Eagle Suspension	163,315	-	19,999	143,316
Earth Biofuels	271,688	11,729	-	283,417
Earth Biofuels-Allowance	(271,688)	(11,729)	-	(283,417)
Bruce Packing Company dba BrucePac	700,000	-	-	700,000
Total	<u>\$ 1,175,007</u>	<u>\$ -</u>	<u>\$ 90,510</u>	<u>\$ 1,084,497</u>

13. Pension Plan Participation

The City of Durant participates in four pension or retirement plans:

- Oklahoma Firefighter's Pension and Retirement System (OFPRS) – a statewide cost-sharing plan
- Oklahoma Police Pension and Retirement System (OPPRS) – a statewide cost-sharing plan
- Oklahoma Municipal Retirement System Master Defined Benefit Plan and Trust (OkMRF) – an agent multiple-employer defined benefit plan
- Oklahoma Municipal Retirement System Defined Contribution Plan (OkMRF) – an agent multiple-employer defined contribution plan

Firefighters' Plan:

Plan description - The City of Durant, as the employer, participates in the Firefighters Pension & retirement—a cost-sharing multiple-employer defined benefit pension plan administered by the Oklahoma Firefighters Pension & Retirement System (FPRS). Title 11 of the Oklahoma State Statutes grants the authority to establish and amend the benefit terms to the FPRS. FPRS issues a publicly available financial report that can be obtained at www.ok.gov/fprs.

Benefits provided - FPRS provides defined retirement benefits based on members' final average compensation, age, and term of service. In addition, the retirement program provides for benefits upon disability and to survivors upon death of eligible members. The Plan's benefits are established and amended by Oklahoma statute. Retirement provisions are as follows:

Normal Retirement:

- Hired Prior to November 1, 2013
Normal retirement is attained upon completing 20 years of service. The normal retirement benefit is equal to 50% of the member's final average compensation. Final average compensation is defined as the monthly average of the highest 30 consecutive months of the last 60 months of participating service. For volunteer firefighters, the monthly pension benefit for normal retirement is \$150.60 per month.
- Hired After November 1, 2013
Normal retirement is attained upon completing 22 years of service. The normal retirement benefit is equal to 55% of the member's final average compensation. Final average compensation is defined as the monthly average of the highest 30 consecutive months of the last 60 months of participating service. Also participants must be age 50 to begin receiving benefits. For volunteer firefighters, the monthly pension benefit for normal retirement is \$165.66 per month.

All firefighters are eligible for immediate disability benefits. For paid firefighters, the disability in-the-line-of-duty benefit for firefighters with less than 20 years of service is equal to 50% of final average monthly compensation, based on the most recent 30 months of service. For firefighters with over 20 years of service, a disability in the line of duty is calculated based on 2.5% of final average monthly compensation, based on the most recent 30 months, per year of service, with a maximum of 30 years of service. For disabilities not in the line of duty, the benefit is limited to only those with less than 20 years of service and is 50% of final average monthly compensation, based on the most recent 60-month salary as opposed to 30 months. For volunteer firefighters, the not-in-the-line-of-duty disability is also limited to only those with less than 20 years of service and is \$7.53 per year of service. For volunteer firefighters, the in-the-line-of-duty pension is \$150.60 with less than 20 years of service or \$7.53 per year of service, with a maximum of 30 years.

A \$5,000 lump sum death benefit is payable to the qualified spouse or designated recipient upon the participant's death. The \$5,000 death benefit does not apply to members electing the vested benefit.

Contributions - The contributions requirements of the Plan are at an established rate determined by Oklahoma Statute and are not based on actuarial calculations. Employees are required to contribute 9% percent of their annual pay. Participating cities are required to contribute 14% of the employees' annual pay. Contributions to the pension plan from the City were \$294,930. The State of Oklahoma also made on-behalf contributions to FPRS in the amount of \$710,830 during the calendar year and this is reported as both expense and revenue in the General Fund Statement of Revenues, Expenditures, and Changes in

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Fund Balance. In the government-wide Statement of Activities, revenue is recognized for the state's on-behalf contributions on an accrual basis of \$688,051. These on-behalf payments did not meet the criteria of a special funding situation.

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions - At June 30, 2020, the City reported a liability of \$7,148,870 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2019, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of July 1, 2019. The City's proportion of the net pension liability was based on the City's contributions received by the pension plan relative to the total contributions received by pension plan for all participating employers as of June 30, 2019. Based upon this information, the City's proportion was .6765%.

For the year ended June 30, 2020, the City recognized pension expense of \$1,099,814. At June 30, 2020, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 1,197,076	\$ 145,411
Changes of assumptions	-	183,650
Net difference between projected and actual earnings on pension plan investments	-	517,496
Changes in proportion and differences between City contributions and proportionate share of contributions	332,829	283,812
City contributions during measurement date	7,458	889
City contributions subsequent to the measurement date	294,930	-
Total	<u>\$ 1,832,293</u>	<u>\$ 1,131,258</u>

In the year ending June 30, 2021, \$294,930 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the subsequent year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:

2021	\$ 177,124
2022	(40,970)
2023	172,244
2024	102,801
2025	(5,094)
	<u>\$ 406,105</u>

Actuarial Assumptions-The total pension liability was determined by an actuarial valuation as of July 1, 2019, using the following actuarial assumptions, applied to all prior periods included in the measurement:

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Inflation:	2.75%
Salary increases:	2.75% to 10.5% average, including inflation
Investment rate of return:	7.5% net of pension plan investment expense

Mortality rates were based on the RP2000 combined healthy with blue collar adjustment as appropriate, with adjustments for generational mortality improvement using scale AA for healthy lives and no mortality improvement for disabled lives.

The actuarial assumptions used in the July 1, 2019, valuation were based on the results of an actuarial experience study for the period July 1, 2013, to June 30, 2018.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2019, are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Fixed income	20%	4.90%
Domestic equity	47%	7.07%
International equity	15%	9.19%
Real estate	10%	7.99%
Other assets	8%	5.57%

Discount Rate- The discount rate used to measure the total pension liability was 7.5%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at contractually required rates, determined by State statutes. Projected cash flows also assume the State of Oklahoma will continue contributing 36% of the insurance premium, as established by statute. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate-The following presents the net pension liability of the employers calculated using the discount rate of 7.5%, as well as what the Plan's net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower (6.5%) or 1-percentage-point higher (8.5%) than the current rate:

	<u>1% Decrease (6.5%)</u>	<u>Current Discount Rate (7.5%)</u>	<u>1% Increase (8.5%)</u>
Employers' net pension liability	\$ 9,231,202	\$ 7,148,870	\$ 4,862,266

Pension plan fiduciary net position - Detailed information about the pension plan's fiduciary net position is available in the separately issued financial report of the FPRS which can be located at www.ok.gov/FPRS.

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Police Plan:

Plan description - The City of Durant, as the employer, participates in the Oklahoma Police Pension and Retirement Plan—a cost-sharing multiple-employer defined benefit pension plan administered by the Oklahoma Police Pension and Retirement System (OPPRS). Title 11 of the Oklahoma State Statutes, through the Oklahoma Legislature, grants the authority to establish and amend the benefit terms to the OPPRS. OPPRS issues a publicly available financial report that can be obtained at www.ok.gov/OPPRS.

Benefits provided - OPPRS provides retirement, disability, and death benefits to members of the plan. The normal retirement date under the Plan is the date upon which the participant completes 20 years of credited service, regardless of age. Participants become vested upon completing 10 years of credited service as a contributing participant of the Plan. No vesting occurs prior to completing 10 years of credited service. Participants' contributions are refundable, without interest, upon termination prior to normal retirement. Participants who have completed 10 years of credited service may elect a vested benefit in lieu of having their accumulated contributions refunded. If the vested benefit is elected, the participant is entitled to a monthly retirement benefit commencing on the date the participant reaches 50 years of age or the date the participant would have had 20 years of credited service had employment continued uninterrupted, whichever is later. Monthly retirement benefits are calculated at 2.5% of the final average salary (defined as the average paid base salary of the officer over the highest 30 consecutive months of the last 60 months of credited service) multiplied by the years of credited service, with a maximum of 30 years of credited service considered.

Monthly benefits for participants due to permanent disability incurred in the line of duty are 2.5% of the participants' final average salary multiplied by 20 years. This disability benefit is reduced by stated percentages for partial disability based on the percentage of impairment. After 10 years of credited service, participants who retire due to disability incurred from any cause are eligible for a monthly benefit based on 2.5% of their final average salary multiplied by the years of service. This disability benefit is also reduced by stated percentages for partial disability based on the percentage of impairment. Effective July 1, 1998, once a disability benefit is granted to a participant, that participant is no longer allowed to apply for an increase in the dollar amount of the benefit at a subsequent date.

Survivor's benefits are payable in full to the participant's beneficiary upon the death of a retired participant. The beneficiary of any active participant killed in the line of duty is entitled to a pension benefit.

Contributions - The contributions requirements of the Plan are at an established rate determine by Oklahoma Statute and are not based on actuarial calculations. Employees are required to contribute 8% percent of their annual pay. Participating cities are required to contribute 13% of the employees' annual pay. Contributions to the pension plan from the City were \$345,918. The State of Oklahoma also made on-behalf contributions to OPPRS in the amount of \$319,302 during the calendar year and this is reported as both expense and revenue in the General Fund Statement of Revenues, Expenditures, and Changes in Fund Balance. In the government-wide Statement of Activities, revenue is recognized for the state's on-behalf contributions on an accrual basis of \$296,093. These on-behalf payments did not meet the criteria of a special funding situation.

Pension Liabilities (Assets), Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions - At June 30, 2020, the City reported an asset of \$47,783 for its proportionate share of the net pension asset. The net pension asset was measured as of June 30, 2019, and the total pension liability used to calculate the net pension asset was determined by an actuarial

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

valuation as of July 1, 2019. The City's proportion of the net pension asset was based on the City's contributions received by the pension plan relative to the total contributions received by pension plan for all participating employers as of June 30, 2019. Based upon this information, the City's proportion was .7485%.

For the year ended June 30, 2020, the City recognized pension expense of \$580,997. At June 30, 2020, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 28,676	\$ 225,607
Changes of assumptions	122,010	-
Net difference between projected and actual earnings on pension plan investments	436,648	-
Changes in proportion and differences between City contributions and proportionate share of contributions	31,748	4,199
City contributions during measurement date	7,294	6,014
City contributions subsequent to the measurement date	345,918	-
Total	<u>\$ 972,294</u>	<u>\$ 235,820</u>

In the year ending June 30, 2021, \$345,918 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability (asset) in the subsequent year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30:		
2021	\$	218,171
2022		(59,054)
2023		75,362
2024		147,706
2025		8,371
	<u>\$</u>	<u>390,556</u>

Actuarial Assumptions-The total pension liability was determined by an actuarial valuation as of July 1, 2019, using the following actuarial assumptions, applied to all prior periods included in the measurement:

Inflation:	2.75%
Salary increases:	3.5% to 12% average, including inflation
Investment rate of return:	7.5% net of pension plan investment expense

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Cost-of-living adjustments:	Police officers eligible to receive increased benefits according to repealed Section 50-120 of Title 11 of the Oklahoma Statutes pursuant to a court order receive an adjustment of 1/3 to 1/2 of the increase or decrease of any adjustment to the base salary of a regular police officer, based on an increase in base salary of 3.5% (wage inflation).
Mortality rates:	Active employees (pre-retirement) RP-2000 Blue Collar Healthy Combined table with age set back 4 years with fully generational improvement using Scale AA. Active employees (post-retirement) and nondisabled pensioners: RP-2000 Blue Collar Healthy Combined table with fully generational improvement using scale AA. Disabled pensioners: RP-2000 Blue Collar Healthy Combined table with age set forward 4 years.

The actuarial assumptions used in the July 1, 2019, valuation were based on the results of an actuarial experience study for the period July 1, 2012, to June 30, 2017.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2019, are summarized in the following table:

<u>Asset Class</u>	<u>Long-Term Expected Real Rate of Return</u>
Fixed income	4.79%
Domestic equity	5.74%
International equity	9.19%
Real estate	7.99%
Private Equity	10.20%
Commodities	3.50%

The current allocation policy is that approximately 60% of assets in equity instruments, including public equity, long-short hedge, venture capital, and private equity strategies; approximately 25% of assets in fixed income to include investment grade bonds, high yield and non-dollar denominated bonds, convertible bonds, and low volatility hedge fund strategies; and 15% of assets in real assets to include real estate, commodities, and other strategies.

Discount Rate- The discount rate used to measure the total pension liability was 7.5%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current contribution rate and that contributions from employers will be made at contractually required rates, determined by State statutes. Projected cash flows also assume the State of Oklahoma will

**CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020**

continue contributing 14% of the insurance premium, as established by statute. Based on these assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate- The following presents the net pension liability (asset) of the employers calculated using the discount rate of 7.5%, as well as what the Plan's net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage point lower (6.5%) or 1-percentage-point higher (8.5%) than the current rate:

	1% Decrease (6.5%)	Current Discount Rate (7.5%)	1% Increase (8.5%)
Employers' net pension liability (asset)	\$ 2,035,551	\$ (47,783)	\$ (1,809,269)

Pension plan fiduciary net position - Detailed information about the pension plan's fiduciary net position is available in the separately issued financial report of the OPPRS; which can be located at www.ok.gov/OPPRS.

OkMRF Defined Benefit Plan:

Plan Description-The City contributes to the OkMRF for all eligible employees except for those covered by the Police and Firefighter Pension Systems. The plan is an agent multiple employer - defined benefit plan administered by OkMRF. The OkMRF plan issues a separate financial report and can be obtained from OkMRF or from their website: www.okmrf.org/reports.html. Benefits are established or amended by the City Council in accordance with O.S. Title 11, Section 48-101-102.

Summary of Significant Accounting Policies-For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City's plan and additions to/deductions from the City's fiduciary net position have been determined on the same basis as they are reported by OkMRF. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value based on published market prices. Detailed information about the OkMRF plans' fiduciary net position is available in the separately issued OkMRF financial report.

Eligibility Factors and Benefit Provisions

<u>Provision</u>	<u>As of 07/01/19 OkMRF Plan</u>
a. Eligible to participate	Full-time employees except police, firefighters and other employees who are covered under an approved system.
b. Period Required to Vest	7 years of credited service
c. Eligibility for Distribution	-Normal retirement at age 65 with 7 years of service -Early retirement at age 55 with 7 years of

**CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020**

	service
	-Disability retirement upon disability with 7 years of service
	-Death benefit with 7 years of service for married employees
d. Benefit Determination Base	Final average salary - the average of the five highest consecutive annual salaries out of the last 10 calendar years of service
e. Benefit Determination Methods:	
Normal Retirement	2.625% of final average salary multiplied by credited years of service
Early Retirement	Actuarially reduced benefit based upon age, final average salary, and years of service at termination
Disability Retirement	Same as normal retirement
Death Benefit	50% of employees accrued benefit, but terminates upon spouse re-marriage
Prior to 7 Years of Service	No benefits
f. Benefit Authorization	Benefits are established and amended by City Council adoption of an ordinance in accordance with O.S. Title, 11, Section 48-101-102
g. Form of Benefit Payments	Normal form is a 60 months certain and life thereafter basis. Employee may elect, with City consent, option form based on actuarial equivalent.

B. Employees Covered by Benefit Terms

	<u>City</u>	<u>DIA</u>	<u>Total</u>
Active Employees	120	0	120
Deferred Vested Former Employees	36	0	36
Retirees or Retiree Beneficiaries	<u>54</u>	<u>2</u>	<u>56</u>
Total	<u>210</u>	<u>2</u>	<u>212</u>

Contribution Requirements-The City Council has the authority to set and amend contribution rates by ordinance for the OkMRF defined benefit plan in accordance with O.S. Title 11, Section 48-102. The contribution rates for the current fiscal year have been made in accordance with an actuarially determined rate. The actuarially determined rate is 7.28% of covered payroll as of 7-1-19 and 7.43% of covered payroll as of 7-1-18. For the year ended June 30, 2020, the City recognized \$407,750 of employer contributions to the plan which exceeds the actuarially determined amount based on covered payroll of \$5,487,903. Employees cannot contribute to the plan in accordance with the plan provisions adopted by the City Council.

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Actuarial Assumptions

Date of Last Actuarial Valuation	July 1, 2019
a. Actuarial cost method	Entry age normal
b. Rate of Return on Investments and Discount Rate	7.50%
c. Projected Salary Increase	Varies between 7.5% and 4.5% based on age
d. Post Retirement Cost-of-Living Increase	Benefits (attributable to service prior to 1/1/2010) in payment status are adjusted each July 1 st based on the percentage change in the CPI. The maximum increase or decrease in any year is 3%.
e. Inflation Rate	2.75%
f. Mortality Table	UP 1994, with projected mortality improvement
g. Percent of married employees	100%
h. Spouse age difference	3 years (female spouses younger)
i. Turnover	Select and ultimate rates Ultimate rates are age-related as shown Additional rates per thousand are Added during the first 5 years:
	Year 1: 225
	Year 2: 140
	Year 3: 100
	Year 4: 70
	Year 5: 40

Discount Rate – The discount rate used to value benefits was the long-term expected rate of return on plan investments, 7.5% since the plan's net fiduciary position is projected to be sufficient to make projected benefit payments.

The City has adopted a funding method that is designed to fund all benefits payable to participants over the course of their working careers. Any differences between actual and expected experience are funded over a fixed period to ensure all funds necessary to pay benefits have been contributed to the trust before those benefits are payable. Thus, the sufficiency of pension plan assets was made without a separate projection of cash flows.

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation (2.75%). Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of July 1, 2019 are summarized in the following table:

	Target Allocation	Real Return	Weighted Return
Large cap stocks S&P 500	25%	5.80%	1.45%
Small/mid cap stocks Russell 2500	10%	6.40%	0.64%
Long/short equity MSCI ACWI	10%	5.00%	0.50%
International stocks MSCI EAFE	20%	6.20%	1.24%
Fixed income bonds Barclay's Capital Aggregate	30%	2.30%	0.69%
Real estate NCREIF	5%	4.60%	0.23%
Cash equivalents 3 month Treasury	0%	0.00%	0.00%
TOTAL	<u>100%</u>		
Average Real Return			4.75%
Inflation			<u>2.75%</u>
Long-term expected return			<u>7.50%</u>

Changes in Net Pension Liability (Asset) – The total pension liability was determined based on an actuarial valuation performed as of July 1, 2019 which is also the measurement date. There were several changes in assumptions or changes in benefit terms that affected measurement of the total pension liability. There were no changes between the measurement date of July 1, 2019 and the City's report ending date of June 30, 2020, that would have had a significant impact on the net pension liability (asset). The following table reports the components of changes in net pension liability (asset):

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

	SCHEDULE OF CHANGES IN NET PENSION LIABILITY (ASSET)		
	Increase (Decrease)		
	Total Pension Liability	Plan Net Position	Net Pension Liability (Asset)
	(a)	(b)	(a) - (b)
Balances Beginning of Year	<u>\$ 22,748,693</u>	<u>\$ 23,051,507</u>	<u>\$ (302,814)</u>
Changes for the Year:			
Service cost	498,246	-	498,246
Interest expense	1,670,475	-	1,670,475
Differences between expected and actual experience	13,151	-	13,151
Changes of assumptions	598,473	-	598,473
Contributions--City	-	386,867	(386,867)
Contributions--members	-	182,243	(182,243)
Net investment income	-	1,571,394	(1,571,394)
Benefits paid	(968,910)	(968,910)	-
Plan administrative expenses	-	(48,991)	48,991
Net Changes	<u>1,811,435</u>	<u>1,122,603</u>	<u>688,832</u>
Balances End of Year	<u>\$ 24,560,128</u>	<u>\$ 24,174,110</u>	<u>\$ 386,018</u>

Sensitivity of the net pension liability (asset) to changes in the discount rate-The following presents the net pension liability (asset) of the City, calculated using the discount rate of 7.5 percent, as well as what the City's net pension liability (asset) would be if it were calculated using a discount rate that is 1-percentage-point lower (6.5 percent) or 1-percentage-point higher (8.5 percent) than the current rate:

	1% Decrease (6.5%)	Current Discount Rate (7.5%)	1% Increase (8.5%)
Net Pension Liability (Asset)	\$ 3,601,364	\$ 386,018	\$ (2,279,021)

The City reported \$583,372 in pension expense for the year ended June 30, 2020. At June 30, 2020, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources			Deferred Inflows of Resources		
	Primary Government	DIA	Total	Primary Government	DIA	Total
Differences between expected and actual experience	\$ 74,023	\$ 422	\$ 74,445	\$ 620,261	\$ 3,535	\$ 623,796
Changes of assumptions	683,964	3,898	687,862	-	-	-
Net difference between projected and actual earnings on pension plan investments	15,929	91	16,020	-	-	-
Changes in proportionate share of contributions and proportionate share of contributions	7,705	380	8,085	4,150	3,932	8,082
City contributions during measurement date	13,507	6,822	20,329	12,122	1,691	13,813
City contributions subsequent to the measurement date	405,439	2,311	407,750	-	-	-
Total	<u>\$ 1,200,567</u>	<u>\$ 13,924</u>	<u>\$ 1,214,491</u>	<u>\$ 636,533</u>	<u>\$ 9,158</u>	<u>\$ 645,691</u>

The \$405,439 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as an increase or decrease of the net pension liability (asset) in the year ended June 30, 2021.

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Amortization of Pension Deferrals - Amounts reported as deferred outflows of resources (excluding deferred outflows of resources related to contributions made subsequent to the measurement date) and deferred inflows of resources will be recognized in pension expense as follows:

	<u>Total</u>	<u>Government</u>	<u>DIA</u>
Year ended June 30:			
2021 \$	80,887	\$ 79,389	\$ 1,498
2022	(122,567)	(122,762)	195
2023	124,057	123,573	484
2024	78,673	78,395	278
	<u>\$ 161,050</u>	<u>\$ 158,595</u>	<u>\$ 2,455</u>

OkMRF Defined Contribution Plan:

The City has also provided a defined contribution plan and trust known as the City of Durant Plan and Trust (the “Plan”) in the form of The Oklahoma Municipal Retirement System Master Defined Contribution Plan (OkMRF). OkMRF operations are supervised by a nine-member Board of Trustees elected by the participating municipalities. The plan is administered by Bank One of Oklahoma City. The defined contribution plan is available to all full-time employees except those participating in state fire or police programs. Benefits depend solely on amounts contributed to the plan plus investment earnings. Employees are eligible to participate upon employment, and are required to make contributions to the plan of 5% (not to exceed 10%), effective July 1, 2001. By City ordinance, the City, as employer, intends to make contributions to the plan at a variable rate effective July 1, 2001. Voluntary nondeductible contributions by employees shall be allowed under the provisions of the plan. The City’s contributions for each employee (and interest allocated to the employee’s account) are vested at a rate of 100% after 7 years of service. City contributions for, and interest forfeited by, employees who leave employment prior to fully vesting are allocated back to remaining eligible participants. The authority to establish and amend the provisions of the plan rests with the City Council.

By City adopted ordinance in 2007, a plan for the City Manager and Assistant City Manager was approved in which employees in these positions contribution rate is 7% and employer contribution rate is 13% and they are immediately vested (no year limit).

For the year ended June 30, 2020, the City contributed \$11,573 to the plan, while the employee contributions totaled \$101,334.

OkMRF issues separate plan financial statements which may be obtained by contacting the Oklahoma Municipal Retirement Fund, 100 N. Broadway, Oklahoma City, Oklahoma, 73102.

16. Subsequent Events

In September 2020, the City received \$1,439,319 from the Office of Management and Enterprise Services for reimbursement of public safety expenses related to the CARES Act grant.

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Budgetary Comparison Schedule (Budgetary Basis) – Year Ended June 30, 2020

	GENERAL FUND			
	Budgeted Amounts		Actual Amounts	Final Budget Positive (Negative)
	Original	Final		
Beginning Budgetary Fund Balance:	\$ 1,875,301	\$ 1,875,301	\$ 4,356,430	\$ 2,481,129
Resources (Inflows):				
Taxes	10,000,000	10,000,000	10,941,322	941,322
Intergovernmental	570,000	595,857	655,812	59,955
Charges for services	79,000	79,000	93,545	14,545
Fines and forfeitures	325,900	325,900	546,479	220,579
Licenses and permits	281,000	281,000	243,049	(37,951)
Investment income	28,000	28,000	33,457	5,457
Miscellaneous	211,500	303,812	325,095	21,283
Other financing sources	2,800,004	2,800,004	2,600,000	(200,004)
Total Resources	14,295,404	14,413,573	15,438,759	1,025,186
Amounts available for appropriation	16,170,705	16,288,874	19,795,189	3,506,315
Charges to Appropriations (Outflows):				
City Administration	600,373	600,373	526,140	74,233
City Clerk	133,729	133,729	126,671	7,058
City Treasurer	422,739	446,739	411,904	34,835
City Attorney	100,350	100,350	60,357	39,993
General Government	1,127,420	969,106	598,402	370,704
Police	5,483,036	5,579,717	5,092,251	487,466
Animal Control	115,127	115,127	98,316	16,811
Fire	3,551,425	3,551,475	3,420,669	130,806
Municipal Court	141,629	141,629	136,008	5,621
Civil Emergency Management	294,732	296,233	259,739	36,494
Community Development	579,186	579,186	562,046	17,140
Economic Development	151,168	120,908	82,409	38,499
Streets	1,198,661	1,266,734	1,129,279	137,455
City Garage	344,826	344,826	306,033	38,793
Parks, Recreation and General Services	850,097	850,097	823,662	26,435
Swimming Pool	117,485	117,485	114,011	3,474
Public Library	700,401	702,285	659,354	42,931
Senior Citizens Center	54,321	54,321	10,363	43,958
Other Financing Uses - Transfers Out	204,000	318,554	294,694	23,860
Total Charges to Appropriations	16,170,705	16,288,874	14,712,308	1,576,566
Ending Budgetary Fund Balance	\$ -	\$ -	\$ 5,082,881	\$ 5,082,881

Unaudited

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Budgetary Comparison Schedule (Budgetary Basis) – Year Ended June 30, 2020, Continued

SPECIAL REVENUE - 1/4% ECONOMIC DEVELOPMENT FUND

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Beginning Budgetary Fund Balance	\$ -	\$ -	\$ 4,606,917	\$ 4,606,917
Resources (Inflows):				
Taxes	925,000	925,000	1,005,376	80,376
Investment income	8,800	8,800	18,938	10,138
Transfers in - component unit	52,000	52,000	52,000	-
Amounts available for appropriation	985,800	985,800	5,683,231	4,697,431
Charges to appropriations (outflows):				
Economic development	883,767	797,323	3,400	793,923
Transfers out	-	20,028	20,028	-
Transfers out - component unit	102,033	168,449	152,749	15,700
Total Charges to Appropriations	985,800	985,800	176,177	809,623
Ending Budgetary Fund Balance	\$ -	\$ -	\$ 5,507,054	\$ 5,507,054

SPECIAL REVENUE - 5/8% SALES TAX EDUCATION FUND

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Beginning Budgetary Fund Balance	\$ -	\$ -	\$ 348,606	\$ 348,606
Resources (Inflows):				
Taxes	2,579,167	2,579,167	2,830,413	251,246
Amounts available for appropriation	2,579,167	2,579,167	3,179,019	599,852
Charges to appropriations (outflows):				
General government	2,579,167	2,579,167	2,784,060	(204,893)
Total Charges to Appropriations	2,579,167	2,579,167	2,784,060	(204,893)
Ending Budgetary Fund Balance	\$ -	\$ -	\$ 394,959	\$ 394,959

SPECIAL REVENUE - DURANT TAX INCREMENT FINANCE AUTHORITY

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Beginning Budgetary Fund Balance	\$ -	\$ -	\$ 21,380	\$ 21,380
Resources (Inflows):				
Taxes	15,000	15,000	2,305,684	2,290,684
Investment income	500	500	10,251	9,751
Miscellaneous income	2,683,190	2,683,190	696,179	(1,987,011)
Amounts available for appropriation	2,698,690	2,698,690	3,033,494	334,804
Charges to appropriations (outflows):				
Economic development	2,698,690	2,698,690	2,698,742	(52)
Total Charges to Appropriations	2,698,690	2,698,690	2,698,742	(52)
Ending Budgetary Fund Balance	\$ -	\$ -	\$ 334,752	\$ 334,752

Unaudited

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Footnotes to Budgetary Comparison Schedules:

1. The City prepares its budgets for all funds on the modified accrual basis of accounting with the exception of payroll accruals and certain expenditures related to on-behalf payments for police and fire and tax apportionment revenue transfers. For budgetary purposes expenditures are recorded in the period the invoice is received, except for payroll expenditures that are recorded when paid. All unexpended encumbrances lapse at year-end and therefore are not recorded as expenditures for budgetary purposes.
2. The legal level of appropriation control is the department level within a fund. Transfers of appropriation within a fund require the approval of the City Manager. All supplemental appropriations require the approval of the City Council. Supplemental appropriations must be filed with the Office of the State Auditor and Inspector.
3. The budgetary basis differs from the modified accrual basis as shown in the schedule below:

	<u>General Fund</u>
Total budgetary amounts available for appropriation	\$19,795,189
Current year on-behalf payments made by state	1,030,132
Beginning budgetary fund balance	<u>(4,356,430)</u>
Actual revenues and transfers per Statement of Revenues and Expenditures and Changes in Fund Balance	<u>\$16,468,891</u>
Total revenues	\$13,868,891
Transfers in	<u>2,600,000</u>
	<u>\$16,468,891</u>
Total budgetary charges to appropriations	\$14,712,308
Net difference in prior year and current year payroll accruals	99,515
Current year on-behalf payments made by state	<u>1,030,132</u>
Actual expenditures and transfers per Statement of Revenues and Expenditures and Changes in Fund Balance	<u>\$15,841,955</u>
Total expenditures	15,547,261
Interaccount transfers	255,607
Transfers out	<u>39,087</u>
	<u>\$15,841,955</u>

4. In the 5/8% Sales Tax Education Fund and the Durant Tax Increment Finance Authority Fund, the City had negative variances in the following departments and for the following amounts:

5/8% Sales Tax Education Fund - General Government	(\$204,893)
Durant Tax Increment Finance Authority Fund - Economic Development	(\$52)

Unaudited

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Schedules of Required Supplementary Information

SCHEDULE OF THE CITY OF DURANT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY

OKLAHOMA FIREFIGHTERS PENSION & RETIREMENT SYSTEM

Last 10 Fiscal Years*

	2015	2016	2017	2018	2019	2020
City's proportion of the net pension liability	0.688374%	0.685132%	0.650685%	0.662943%	0.643774%	0.676549%
City's proportionate share of the net pension liability	\$ 7,078,874	\$ 7,272,054	\$ 7,949,524	\$ 8,337,995	\$ 7,246,617	\$ 7,148,870
City's covered-employee payroll	\$ 1,788,012	\$ 1,868,206	\$ 1,900,625	\$ 1,951,518	\$ 1,914,700	\$ 2,097,823
City's proportionate share of the net pension liability as a percentage of its covered-employee payroll	396%	389%	418%	427%	378%	341%
Plan fiduciary net position as a percentage of the total pension liability	68.12%	68.27%	64.87%	66.61%	70.73%	72.85%

*The amounts present for each fiscal year were determined as of 6/30

Notes to Schedule:

Only six years are presented because 10-year data is not yet available.
Current measurement date is June 30, 2019

SCHEDULE OF CITY CONTRIBUTIONS

OKLAHOMA FIREFIGHTERS PENSION & RETIREMENT SYSTEM

Last 10 Fiscal Years

	2015	2016	2017	2018	2019	2020
Statutorially required contribution	\$ 262,072	\$ 266,089	\$ 273,213	\$ 268,059	\$ 293,695	\$ 294,930
Contributions in relation to the statutorially required contribution	262,072	266,089	273,213	268,059	293,695	294,930
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City's covered-employee payroll	\$ 1,868,206	\$ 1,900,625	\$ 1,951,518	\$ 1,914,700	\$ 2,097,823	\$ 2,106,650
Contributions as a percentage of covered-employee payroll	14.03%	14.00%	14.00%	14.00%	14.00%	14.00%

Notes to Schedule:

Only six years are presented because 10-year data is not yet available.

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Schedules of Required Supplementary Information

SCHEDULE OF THE CITY OF DURANT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY (ASSET)

OKLAHOMA POLICE PENSION & RETIREMENT SYSTEM

Last 10 Fiscal Years*

	2015	2016	2017	2018	2019	2020
City's proportion of the net pension liability (asset)	0.8113%	0.8804%	0.8469%	0.8646%	0.7956%	0.7485%
City's proportionate share of the net pension liability (asset)	\$ (273,169)	\$ 35,899	\$ 1,296,951	\$ 66,503	\$ (378,977)	\$ (47,783)
City's covered-employee payroll	\$ 2,191,728	\$ 2,395,574	\$ 2,498,075	\$ 2,674,985	\$ 2,393,906	\$ 2,447,776
City's proportionate share of the net pension liability (asset) as a percentage of its covered-employee payroll	12.46%	1.50%	51.92%	2.49%	15.83%	1.95%
Plan fiduciary net position as a percentage of the total pension liability	101.53%	99.82%	93.50%	99.68%	101.89%	100.24%

*The amounts present for each fiscal year were determined as of 6/30

Notes to Schedule:

Only six years are presented because 10-year data is not yet available.
Current year measurement date is June 30, 2019.

SCHEDULE OF CITY CONTRIBUTIONS

OKLAHOMA POLICE PENSION & RETIREMENT SYSTEM

Last 10 Fiscal Years

	2015	2016	2017	2018	2019	2020
Statutorially required contribution	\$ 312,317	\$ 324,679	\$ 347,748	\$ 313,991	\$ 317,698	\$ 345,918
Contributions in relation to the statutorially required contribution	312,317	324,679	347,748	313,991	317,698	345,918
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City's covered-employee payroll	\$ 2,395,574	\$ 2,498,075	\$ 2,674,985	\$ 2,393,906	\$ 2,447,776	\$ 2,660,910
Contributions as a percentage of covered-employee payroll	13.04%	13.00%	13.00%	13.12%	12.98%	13.00%

Notes to Schedule:

Only six years are presented because 10-year data is not yet available.

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Required Supplementary Information
Oklahoma Municipal Retirement Fund

Schedule of Changes in Net Pension Liability (Asset) and Related Ratios

Last Six Fiscal Years

	2015	2016	2017	2018	2019	2020
Total pension liability						
Service cost	\$ 474,442	\$ 504,423	\$ 535,334	\$ 520,170	\$ 567,186	\$ 498,246
Interest	1,339,625	1,397,991	1,511,043	1,524,210	1,617,469	1,670,475
Differences between expected and actual experience	-	224,049	(1,156,893)	73,474	(557,229)	13,151
Changes of assumptions	-	-	-	577,148	-	598,473
Benefit payments, including refunds of member contributions	(555,849)	(618,337)	(719,024)	(720,157)	(874,167)	(968,910)
Net change in total pension liability	<u>1,258,218</u>	<u>1,508,126</u>	<u>170,460</u>	<u>1,974,845</u>	<u>753,259</u>	<u>1,811,435</u>
Total pension liability - beginning	<u>17,083,785</u>	<u>18,342,003</u>	<u>19,850,129</u>	<u>20,020,589</u>	<u>21,995,434</u>	<u>22,748,693</u>
Total pension liability - ending (a)	<u>\$ 18,342,003</u>	<u>\$ 19,850,129</u>	<u>\$ 20,020,589</u>	<u>\$ 21,995,434</u>	<u>\$ 22,748,693</u>	<u>\$ 24,560,128</u>
Plan fiduciary net position						
Contributions - employer	\$ 493,430	\$ 461,861	\$ 442,455	\$ 467,299	\$ 358,545	\$ 386,867
Contributions - member	174,621	177,044	179,833	186,706	178,254	182,243
Net investment income	2,676,643	532,000	176,438	2,411,380	1,609,044	1,571,394
Benefit payments, including refunds of member contributions	(555,849)	(618,337)	(719,024)	(720,157)	(874,167)	(968,910)
Administrative expense	(39,638)	(39,943)	(38,554)	(42,698)	(46,535)	(48,991)
Net change in plan fiduciary net position	<u>2,749,207</u>	<u>512,625</u>	<u>41,148</u>	<u>2,302,530</u>	<u>1,225,141</u>	<u>1,122,603</u>
Plan fiduciary net position - beginning	<u>16,220,856</u>	<u>18,970,063</u>	<u>19,482,688</u>	<u>19,523,836</u>	<u>21,826,366</u>	<u>23,051,507</u>
Plan fiduciary net position - ending (b)	<u>\$ 18,970,063</u>	<u>\$ 19,482,688</u>	<u>\$ 19,523,836</u>	<u>\$ 21,826,366</u>	<u>\$ 23,051,507</u>	<u>\$ 24,174,110</u>
Net pension liability (asset) - ending (a) - (b)	<u>\$ (628,060)</u>	<u>\$ 367,441</u>	<u>\$ 496,753</u>	<u>\$ 169,068</u>	<u>\$ (302,814)</u>	<u>\$ 386,018</u>
Plan fiduciary net position as a percentage of the total pension liability	103.42%	98.15%	97.52%	99.23%	101.33%	98.43%
Covered employee payroll	\$ 4,936,396	\$ 5,050,820	\$ 5,146,282	\$ 5,529,720	\$ 5,092,952	\$ 5,208,258
Net pension liability (asset) as a percentage of covered-employee payroll	12.72%	7.27%	9.65%	3.06%	5.95%	7.41%

Notes to Schedule:

Only six years are presented because 10-year data is not yet available.
This information includes activity for the City and the DIA, a discretely presented component unit.

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Required Supplementary Information
Oklahoma Municipal Retirement Fund

Schedule of Employer Contributions

Last Five Fiscal Years

	2015	2016	2017	2018	2019	2020
Actuarially determined contribution	\$ 462,585	\$ 443,916	\$ 483,908	\$ 358,544	\$ 386,867	\$ 399,519
Contributions in relation to the actuarially determined contribution	462,585	443,916	483,908	358,544	386,867	407,750
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (8,231)</u>
Covered employee payroll	\$ 5,050,820	\$ 5,146,282	\$ 5,529,720	\$ 5,092,952	\$ 5,208,258	\$ 5,487,903
Contributions as a percentage of covered-employee payroll	9.16%	8.63%	8.75%	7.04%	7.43%	7.43%

Notes to Schedule:

- Only six years are presented because 10-year data is not yet available.
- Latest Valuation Date: July 1, 2019
- Actuarially determined contribution rate is calculated as of July 1, 2014, July 1, 2015, July 1, 2016, July 1, 2017, July 1, 2018 and July 1, 2019
Fiscal year 2014-2015 contributions were at a rate of 9.13%.
Fiscal year 2015-2016 contributions are set at a rate of 8.59%.
Fiscal year 2016-2017 contributions are set at a rate of 8.76%.
Fiscal year 2017-2018 contributions are set at a rate of 7.04%.
Fiscal year 2018-2019 contributions are set at a rate of 7.43%.
Fiscal year 2019-2020 contributions are set at a rate of 7.28%.
- Methods and assumptions used to determine contribution rates:
Actuarial cost method - Entry age normal
Amortization method - Level percent of payroll, closed
Remaining amortization period - 24 years
Asset valuation method - Actuarial:
Smoothing period - 4 years
Recognition method - Non-asymptotic
Corridor - 70% - 130%
Salary increases - 4.50% to 7.50% (varies by attained age)
Investment rate of return - 7.25%
- This information includes activity for the City and DIA, a discretely presented component unit

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

SUPPLEMENTARY INFORMATION

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Combining Balance Sheet – General Fund Accounts – June 30, 2020

	General Fund Accounts					Multi-Sports Complex Account	Total
	General Fund	Cemetery Operations Account	Beautification Account	Christmas Lighting Account	Insurance Cash Account		
ASSETS							
Cash and cash equivalents	\$ 3,715,387	\$ 59,157	\$ 112,052	\$ 1,019	\$ 10,009	\$ 91,192	\$ 3,988,816
Due from other funds	1,490	-	-	-	-	-	1,490
Due from other governments	1,493,497	-	-	-	-	-	1,493,497
Miscellaneous taxes receivable	82,841	-	-	-	-	-	82,841
Court fines receivable, net	55,034	-	-	-	-	-	55,034
Other receivables	4,836	-	-	-	-	-	4,836
Total assets	<u>\$ 5,353,085</u>	<u>\$ 59,157</u>	<u>\$ 112,052</u>	<u>\$ 1,019</u>	<u>\$ 10,009</u>	<u>\$ 91,192</u>	<u>\$ 5,626,514</u>
LIABILITIES, DEFERRED INFLOWS AND FUND BALANCES							
Liabilities:							
Accounts payable	\$ 144,381	\$ 21,557	\$ -	\$ -	\$ 5,446	\$ 4,848	\$ 176,232
Accrued payroll liabilities	458,648	-	-	-	-	6,185	464,833
Due to other funds	22,086	138	-	-	-	-	22,224
Due to other governments	5,282	-	-	-	-	-	5,282
Due to bondholders	12,567	-	-	-	-	-	12,567
Unearned revenue	61,003	-	-	-	-	-	61,003
Total liabilities	<u>703,967</u>	<u>21,695</u>	<u>-</u>	<u>-</u>	<u>5,446</u>	<u>11,033</u>	<u>742,141</u>
Deferred Inflows of Resources:							
Deferred revenue	<u>24,885</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>24,885</u>
Fund balances:							
Restricted	6,277	-	-	-	-	-	6,277
Assigned	1,400,000	37,462	112,052	1,019	4,563	80,159	1,635,255
Unassigned	3,217,956	-	-	-	-	-	3,217,956
Total fund balances	<u>4,624,233</u>	<u>37,462</u>	<u>112,052</u>	<u>1,019</u>	<u>4,563</u>	<u>80,159</u>	<u>4,859,488</u>
Total liabilities, deferred inflows and fund balances	<u>\$ 5,353,085</u>	<u>\$ 59,157</u>	<u>\$ 112,052</u>	<u>\$ 1,019</u>	<u>\$ 10,009</u>	<u>\$ 91,192</u>	<u>\$ 5,626,514</u>

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Combining Schedule of Revenues, Expenditures, and Changes in Fund Balance – General Fund Accounts – Year Ended June 30, 2020

	General Fund	Cemetery Operations Account	Beautification Account	Christmas Lighting Account	Insurance Cash Account	Multi-Sports Complex Account	Total
REVENUES							
Taxes	\$ 10,941,322	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,941,322
Intergovernmental	1,685,944	-	-	-	-	-	1,685,944
Charges for services	93,545	30,475	-	-	-	67,478	191,498
Licenses and permits	243,049	-	-	-	-	-	243,049
Fines and forfeitures	546,479	-	-	-	-	-	546,479
Investment income	33,457	413	1,036	31	1,464	1,043	37,444
Miscellaneous	325,095	1,969	-	-	380	-	327,444
Total revenues	<u>13,868,891</u>	<u>32,857</u>	<u>1,036</u>	<u>31</u>	<u>1,844</u>	<u>68,521</u>	<u>13,973,180</u>
EXPENDITURES							
Current:							
General government	1,729,579	-	-	4,343	303,698	-	2,037,620
Public safety	10,113,301	-	-	-	-	-	10,113,301
Public works	2,003,585	-	-	-	-	-	2,003,585
Culture, tourism and recreation	1,614,501	-	-	-	-	512,491	2,126,992
Cemetery	-	121,428	-	-	-	-	121,428
Economic development	86,295	-	-	-	-	-	86,295
Capital Outlay	-	-	-	-	-	17,666	17,666
Total expenditures	<u>15,547,261</u>	<u>121,428</u>	<u>-</u>	<u>4,343</u>	<u>303,698</u>	<u>530,157</u>	<u>16,506,887</u>
Excess (deficiency) of revenues over expenditures	(1,678,370)	(88,571)	1,036	(4,312)	(301,854)	(461,636)	(2,533,707)
OTHER FINANCING SOURCES (USES)							
Interaccount transfers	(255,607)	95,000	-	-	163,657	(3,050)	-
Transfers in	2,600,000	1,500	-	-	123,753	323,140	3,048,393
Transfers out	(39,087)	(2,672)	-	-	-	-	(41,759)
Transfer from component unit	-	-	-	-	14,445	81,333	95,778
Total other financing sources and uses	<u>2,305,306</u>	<u>93,828</u>	<u>-</u>	<u>-</u>	<u>301,855</u>	<u>401,423</u>	<u>3,102,412</u>
Net change in fund balances	626,936	5,257	1,036	(4,312)	1	(60,213)	568,705
Fund balances - beginning	3,997,297	32,205	111,016	5,331	4,562	140,372	4,290,783
Fund balances - ending	<u>\$ 4,624,233</u>	<u>\$ 37,462</u>	<u>\$ 112,052</u>	<u>\$ 1,019</u>	<u>\$ 4,563</u>	<u>\$ 80,159</u>	<u>\$ 4,859,488</u>

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Combining Balance Sheet – Nonmajor Governmental Funds – June 30, 2020

	SPECIAL REVENUE FUNDS					
	Special 911 Tax Fund	R.L. Williams Library Fund	Drug Enforcement Fund	HOME/FEMA Grant Fund	1/4% Sales Tax M.S. Fund	1/4% Sales Tax SOSU Fund
ASSETS						
Cash and cash equivalents	\$ 88,871	\$ 3,277	\$ 1,523	\$ 11	\$ -	\$ -
Investments	-	45,206	-	-	-	-
Miscellaneous taxes receivable	-	-	-	-	-	-
Due from other funds	13,861	-	-	-	-	-
Due from other governments	-	-	-	-	140,522	140,522
Other receivables	58,406	-	-	-	-	-
Total assets	<u>\$ 161,138</u>	<u>\$ 48,483</u>	<u>\$ 1,523</u>	<u>\$ 11</u>	<u>\$ 140,522</u>	<u>\$ 140,522</u>
LIABILITIES AND FUND BALANCES						
Liabilities:						
Accounts payable	\$ 2,749	\$ -	\$ -	\$ -	\$ -	\$ -
Accrued payroll liabilities	23,122	-	-	-	-	-
Due to other funds	1,490	-	-	-	-	-
Due to other component unit	-	-	-	-	-	-
Total liabilities	<u>27,361</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund balances:						
Restricted	-	46,058	1,377	-	140,522	140,522
Assigned	133,777	2,425	146	11	-	-
Total fund balances	<u>133,777</u>	<u>48,483</u>	<u>1,523</u>	<u>11</u>	<u>140,522</u>	<u>140,522</u>
Total liabilities and fund balances	<u>\$ 161,138</u>	<u>\$ 48,483</u>	<u>\$ 1,523</u>	<u>\$ 11</u>	<u>\$ 140,522</u>	<u>\$ 140,522</u>

(Continued)

Combining Balance Sheet – Nonmajor Governmental Funds – June 30, 2020, (Continued)

	SPECIAL REVENUE FUNDS		CAPITAL PROJECT FUNDS			
	5% Lodging Tourism Tax Fund	DWRF Community Center & Library Fund	Cemetery Care Fund	CDBG Fund		TOTALS
ASSETS						
Cash and cash equivalents	\$ -	\$ 1,005,517	\$ 206,609	\$ -	\$	1,305,808
Investments	-	-	-	-	-	45,206
Miscellaneous taxes receivable	19,259	-	-	-	-	19,259
Due from other funds	-	13,333	138	-	-	27,332
Due from other governments	-	-	-	841,578	-	1,122,622
Other receivables	-	-	-	-	-	58,406
Total assets	<u>\$ 19,259</u>	<u>\$ 1,018,850</u>	<u>\$ 206,747</u>	<u>\$ 841,578</u>	<u>\$</u>	<u>2,578,633</u>
LIABILITIES AND FUND BALANCES						
Liabilities:						
Accounts payable	\$ -	\$ -	\$ 24,750	\$ 155,989	\$	183,488
Accrued payroll liabilities	-	-	-	-	-	23,122
Due to other funds	-	-	-	647,137	-	648,627
Due to other component unit	19,259	-	-	-	-	19,259
Total liabilities	<u>19,259</u>	<u>-</u>	<u>24,750</u>	<u>803,126</u>	<u>\$</u>	<u>874,496</u>
Fund balances:						
Restricted	-	214,889	173,246	38,452	-	755,066
Assigned	-	803,961	8,751	-	-	949,071
Total fund balances	<u>-</u>	<u>1,018,850</u>	<u>181,997</u>	<u>38,452</u>	<u>\$</u>	<u>1,704,137</u>
Total liabilities and fund balances	<u>\$ 19,259</u>	<u>\$ 1,018,850</u>	<u>\$ 206,747</u>	<u>\$ 841,578</u>	<u>\$</u>	<u>2,578,633</u>

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Combining Statement of Revenues, Expenditures, and Changes in Fund Balance – Nonmajor Governmental Funds – Year Ended June 30, 2020

	SPECIAL REVENUE FUNDS					
	Special 911 Tax Fund	R.L. Williams Library Fund	Drug Enforcement Fund	HOME/FEMA Grant Fund	1/4% Sales Tax M.S. Fund	1/4% Sales Tax SOSU Fund
REVENUES						
Taxes	\$ 432,180	\$ -	\$ -	\$ -	\$ 1,005,376	\$ 1,005,376
Intergovernmental	-	2,000	-	-	-	-
Charges for services	97,017	-	-	-	-	-
Investment earnings	1,394	156	-	-	-	-
Miscellaneous	-	-	-	-	-	-
Total revenues	<u>530,591</u>	<u>2,156</u>	<u>-</u>	<u>-</u>	<u>1,005,376</u>	<u>1,005,376</u>
EXPENDITURES						
Current:						
Public safety	785,281	-	1,534	-	-	-
Culture and recreation	-	3,901	-	-	-	-
Debt Service:						
Principal	31,779	-	-	-	-	-
Interest and other charges	13,672	-	-	-	-	-
Capital outlay	-	-	-	-	-	-
Total expenditures	<u>830,732</u>	<u>3,901</u>	<u>1,534</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess (deficiency) of revenues over expenditures	(300,141)	(1,745)	(1,534)	-	1,005,376	1,005,376
OTHER FINANCING SOURCES (USES)						
Transfers in	164,000	-	-	-	-	-
Transfers out	(3,821)	-	(12,501)	-	-	-
Transfer to component unit	-	-	-	-	(990,541)	(990,541)
Net change in fund balances	(139,962)	(1,745)	(14,035)	-	14,835	14,835
Fund balances - beginning	273,739	50,228	15,558	11	125,687	125,687
Fund balances - ending	<u>\$ 133,777</u>	<u>\$ 48,483</u>	<u>\$ 1,523</u>	<u>\$ 11</u>	<u>\$ 140,522</u>	<u>\$ 140,522</u>

(Continued)

Combining Statement of Revenues, Expenditures, and Changes in Fund Balance – Nonmajor Governmental Funds – Year Ended June 30, 2020, (Continued)

	SPECIAL REVENUE FUNDS		CAPITAL PROJECT FUNDS		
	5% Lodging Tourism Tax Fund	DWRF Community Center & Library Fund	Cemetery Care Fund	CDBG Fund	Totals
REVENUES					
Taxes	\$ 384,391	\$ -	\$ -	\$ -	\$ 2,827,323
Intergovernmental	-	-	-	911,889	913,889
Charges for services	-	-	-	-	97,017
Investment earnings	-	798	1,963	-	4,311
Miscellaneous	-	350,000	-	-	350,000
Total revenues	<u>384,391</u>	<u>350,798</u>	<u>1,963</u>	<u>911,889</u>	<u>4,192,540</u>
EXPENDITURES					
Current:					
Public safety	-	-	-	-	786,815
Culture and recreation	-	-	-	-	3,901
Debt Service:					
Principal	-	-	-	-	31,779
Interest and other charges	-	-	-	-	13,672
Capital outlay	-	135,881	35,163	1,016,408	1,187,452
Total expenditures	<u>-</u>	<u>135,881</u>	<u>35,163</u>	<u>1,016,408</u>	<u>2,023,619</u>
Excess (deficiency) of revenues over expenditures	384,391	214,917	(33,200)	(104,519)	2,168,921
OTHER FINANCING SOURCES (USES)					
Transfers in	-	80,000	2,672	114,599	361,271
Transfers out	-	-	(1,500)	-	(17,822)
Transfer to component unit	(384,391)	-	-	-	(2,365,473)
Net change in fund balances	-	294,917	(32,028)	10,080	146,897
Fund balances - beginning	-	723,933	214,025	28,372	1,557,240
Fund balances - ending	<u>\$ -</u>	<u>\$ 1,018,850</u>	<u>\$ 181,997</u>	<u>\$ 38,452</u>	<u>\$ 1,704,137</u>

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Combining Statement of Net Position – Internal Service Funds – June 30, 2020

	Employee Health Fund	Worker's Compensation Fund	Info Tech Service Fund	Total
ASSETS				
Current assets:				
Cash and cash equivalents	\$ 2,240,290	\$ 366,264	\$ 222,904	\$ 2,829,458
Total current assets	2,240,290	366,264	222,904	2,829,458
Non-current assets:				
Capital Assets:				
Other capital assets, net of depreciation	-	-	31,149	31,149
Total non-current assets	-	-	31,149	31,149
Total assets	2,240,290	366,264	254,053	2,860,607
LIABILITIES				
Current liabilities:				
Accounts payable	-	-	6,666	6,666
Accrued payroll liabilities	-	-	8,352	8,352
Estimated liability for claims	-	679,111	-	679,111
Capital lease payable - current	-	-	4,943	4,943
Accrued compensated absences - current	-	-	2,442	2,442
Total current liabilities	-	679,111	22,403	701,514
Non-current liabilities:				
Capital lease payable - noncurrent	-	-	5,245	5,245
Accrued compensated absences - noncurrent	-	-	21,981	21,981
Total noncurrent liabilities	-	-	27,226	27,226
Total liabilities	-	679,111	49,629	728,740
NET POSITION				
Net investment in capital assets	-	-	20,961	20,961
Unrestricted (deficit)	2,240,290	(312,847)	183,463	2,110,906
Total net position	\$ 2,240,290	\$ (312,847)	\$ 204,424	\$ 2,131,867

**Combining Statement of Changes in Net Position—Internal Service Funds—Year Ended
June 30, 2020**

	Employee Health Fund	Worker's Compensation Fund	Info Tech Service Fund	Total
REVENUES				
Charges for services:				
Self insurance charges	\$ 3,158,660	\$ 418,350	\$ -	\$ 3,577,010
Miscellaneous	244,494	193	656,711	901,398
Total operating revenues	3,403,154	418,543	656,711	4,478,408
OPERATING EXPENSES				
Claims expense	2,699,321	181,605	-	2,880,926
Info tech services	-	-	544,758	544,758
Depreciation	-	-	11,353	11,353
Total operating expenses	2,699,321	181,605	556,111	3,437,037
Operating income (loss)	703,833	236,938	100,600	1,041,371
NON-OPERATING REVENUES (EXPENSES)				
Investment income	112	2,690	1,214	4,016
Interest expense	-	-	(906)	(906)
Total non-operating revenue (expenses)	112	2,690	308	3,110
Change in net position	703,945	239,628	100,908	1,044,481
Total net position - beginning	1,536,345	(552,475)	103,516	1,087,386
Total net position - ending	\$ 2,240,290	\$ (312,847)	\$ 204,424	\$ 2,131,867

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Combining Schedule of Net Position – DCUA Accounts – June 30, 2020

	Utilities Authority Fund Accounts		
	Utilities Authority Fund	UA Bonds Sinking Account	Total
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 3,485,978	\$ 2,048,901	\$ 5,534,879
Restricted cash and cash equivalents	679,802	13,989,509	14,669,311
Accounts receivable, net of allowance	2,062,829	-	2,062,829
Total current assets	6,228,609	16,038,410	22,267,019
Non-current assets:			
Capital Assets:			
Land and other non-depreciable assets	3,670,604	-	3,670,604
Other capital assets, net of depreciation	34,032,190	-	34,032,190
Total noncurrent assets	37,702,794	-	37,702,794
Total assets	43,931,403	16,038,410	59,969,813
DEFERRED OUTFLOWS OF RESOURCES:			
Deferred amounts related to pensions	439,934	-	439,934
LIABILITIES			
Current liabilities:			
Accounts payable	167,960	-	167,960
Accrued payroll liabilities	36,861	-	36,861
Due to other funds	13,333	-	13,333
Accrued interest payable	221,434	-	221,434
Current portion of:			
Meter deposit liability	104,971	-	104,971
Notes payable	3,077,324	-	3,077,324
Landfill closure liability	25,330	-	25,330
Accrued compensated absences	28,055	-	28,055
Total current liabilities	3,675,268	-	3,675,268
Non-current liabilities:			
Meter deposit liability	419,883	-	419,883
Notes payable	24,488,865	-	24,488,865
Landfill closure liability	481,272	-	481,272
Accrued compensated absences	252,494	-	252,494
Net pension liability	141,079	-	141,079
Total noncurrent liabilities	25,783,593	-	25,783,593
Total liabilities	29,458,861	-	29,458,861
DEFERRED INFLOWS OF RESOURCES:			
Deferred amounts related to pensions	233,248	-	233,248
NET POSITION			
Net investment in capital assets	10,136,683	13,249,941	23,386,624
Restricted for debt service	(66,564)	739,568	673,004
Unrestricted	4,609,109	2,048,901	6,658,010
Total net position	\$ 14,679,228	\$ 16,038,410	\$ 30,717,638

CITY OF DURANT, OKLAHOMA
ANNUAL FINANCIAL REPORT
As of and for the Year Ended June 30, 2020

Combining Schedule of Revenues, Expenses, and Changes in Net Position – DCUA Accounts – Year Ended June 30, 2020

	Utilities Authority Fund Accounts		
	Utilities Authority Fund	UA Bonds Sinking Account	Total
REVENUES			
Charges for services:			
Water charges	\$ 3,714,449	\$ -	\$ 3,714,449
Sewer charges	2,392,957	-	2,392,957
Water and sewer taps	204,600	-	204,600
Penalties	92,711	-	92,711
Non-payment fees	116,996	-	116,996
Sanitation charges	4,493,330	-	4,493,330
Landfill gate fees	726,638	-	726,638
Lab tests	21,047	-	21,047
Rentals	106,903	-	106,903
Transfer station fees	430,736	-	430,736
Recyclable products	9,838	-	9,838
Miscellaneous	69,957	-	69,957
Total operating revenues	<u>12,380,162</u>	<u>-</u>	<u>12,380,162</u>
OPERATING EXPENSES			
Public works administration	190,846	-	190,846
Utility billing	646,363	-	646,363
Water/sewer line maintenance	884,979	-	884,979
Water treatment plant	1,086,456	-	1,086,456
Wastewater treatment	832,225	-	832,225
Collection - solid waste	974,545	-	974,545
General government	178,633	-	178,633
Lake Durant	38,066	-	38,066
Disposal - solid waste	1,335,579	-	1,335,579
Debt issuance costs	593,300	-	593,300
Depreciation expense	2,427,353	-	2,427,353
Total operating expenses	<u>9,188,345</u>	<u>-</u>	<u>9,188,345</u>
Operating income	<u>3,191,817</u>	<u>-</u>	<u>3,191,817</u>
NON-OPERATING REVENUES (EXPENSES)			
Investment income	37,631	47,112	84,743
Interest expense and fiscal changes	(675,963)	-	(675,963)
Total non-operating revenue (expenses)	<u>(638,332)</u>	<u>47,112</u>	<u>(591,220)</u>
Income before contributions and transfers	<u>2,553,485</u>	<u>47,112</u>	<u>2,600,597</u>
Capital contributions	2,292,502	-	2,292,502
Interaccount transfers	(9,640,278)	9,640,278	-
Transfers in	196,625	4,121,987	4,318,612
Transfers out	(5,121,129)	(846,076)	(5,967,205)
Change in net position	<u>(9,718,795)</u>	<u>12,963,301</u>	<u>3,244,506</u>
Total net position - beginning	24,398,023	3,075,109	27,473,132
Total net position - ending	<u>\$ 14,679,228</u>	<u>\$ 16,038,410</u>	<u>\$ 30,717,638</u>

CITY OF DURANT, OKLAHOMA
SINGLE AUDIT REPORTS
AND SUPPLEMENTARY SCHEDULES
June 30, 2020

CITY OF DURANT, OKLAHOMA

June 30, 2020

PAGE

SINGLE AUDIT REPORTS AND SUPPLEMENTARY SCHEDULES:

**Reports related to financial statements of the reporting entity
Required by GAO *Government Auditing Standards*:**

Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	1
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Reports related to Federal Assistance Programs Required by the Uniform Guidance:

Independent Auditor's Report on Compliance for Each Major Program and on Internal Control over Compliance Required By the Uniform Guidance; and Report on the Schedule of Expenditures of Federal Awards Required by the Uniform Guidance	3
Schedule of Expenditures of Federal Awards	5
Notes to the Schedule of Expenditures of Federal Awards	7
Schedule of Findings and Questioned Costs	8
Summary Schedule of Prior Audit Findings and Questioned Costs	10

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Mayor and Members of the City Council
City of Durant, Oklahoma

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Durant, Oklahoma (the "City"), as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated May 5, 2021.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Arledge & Associates, P.C.

May 5, 2021

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON
INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE; AND
REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
REQUIRED BY THE UNIFORM GUIDANCE

To the Honorable Mayor and Members of the City Council
City of Durant, Oklahoma

Report on Compliance for Each Major Federal Program

We have audited the City of Durant, Oklahoma's (the "City") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended June 30, 2020. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the City's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.

Opinion on Each Major Federal Program

In our opinion, the City, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2020.

Report on Internal Control over Compliance

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements. We issued our report thereon dated May 5, 2021, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Arledge & Associates, P.C.

May 5, 2021

CITY OF DURANT, OKLAHOMA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
June 30, 2020

<i>Federal Grantor/Program or Cluster Title</i>	<i>Federal CFDA Number</i>	<i>Name of Grant - Grant ID No.</i>	<i>Federal Expenditures(\$)</i>
<i>Economic Development Cluster-Cluster</i>			
Department of Commerce			
Investments for Public Works and Economic Development Facilities	11.300		93,466
<i>Total Department of Commerce</i>			<u>93,466</u>
<i>Highway Safety Cluster-Cluster</i>			
Department of Transportation			
State and Community Highway Safety	20.600	OHS Traffic Enf Grant - Impaired Driving Enforcement--AL-20-03-08-17	16,198
State and Community Highway Safety	20.600	OHS Traffic Enf Grant - Traffic Enforcement--PT-19-03-06-16	39,041
<i>Total State and Community Highway Safety</i>			<u>55,239</u>
National Priority Safety Programs			
National Priority Safety Programs	20.616		838
<i>Total National Priority Safety Programs</i>			<u>838</u>
<i>Total Department of Transportation</i>			<u>56,076</u>
<i>Homeland Security Cluster-Cluster</i>			
Department of Homeland Security			
State Homeland Security Program	97.073	OK Office of Hmld Security-RD Comm Trailer Cell Serv FY 20 (9-1-19 to 8-31---1050.067	312
State Homeland Security Program	97.073	OK Office of Homeland Security-Bandwidth Service FY 2018 (10-1-19 to 9-30-2--1050.065	2,417
State Homeland Security Program	97.073	OK Office of Homeland Security-Bandwidth Service FY 2017 (10-1-18 to 9-30-1--950.065	604
<i>Total Department of Homeland Security</i>			<u>3,334</u>
<i>Other Programs</i>			
Department of Homeland Security			
Emergency Operations Center	97.052		952,381
<i>Total Department of Homeland Security</i>			<u>952,381</u>
Department of the Interior			
WaterSMART (Sustain and Manage Americas Resources for Tomorrow)	15.507	2018 Bureau of Reclamation-SWEP (Scale Water Efficiency Project)	70,980
<i>Total WaterSMART (Sustain and Manage Americas Resources for Tomorrow)</i>			<u>70,980</u>

CITY OF DURANT, OKLAHOMA
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
June 30, 2020

<i>Federal Grantor/Program or Cluster Title</i>	<i>Federal CFDA Number</i>	<i>Name of Grant - Grant ID No.</i>	<i>Federal Expenditures(\$)</i>
Outdoor Recreation Acquisition, Development and Planning	15.916	Oklahoma Tourism & Rec Dept-Land and Water Conservation Fund--40-01229	29,409
Total Outdoor Recreation Acquisition, Development and Planning			29,409
<i>Total Department of the Interior</i>			100,389
United States Department of Justice			
Bulletproof Vest Partnership Program	16.607	OPJ-BVP BULLETPROOF VEST Partnership Grant--2017 BPV	6,347
Bulletproof Vest Partnership Program	16.607	OPJ-BVP BULLETPROOF VEST Partnership Grant--2019 BPV	755
Total Bulletproof Vest Partnership Program			7,102
<i>Total United States Department of Justice</i>			7,102
Department of Transportation			
Airport Improvement Program	20.106	FAA - Rehabilitate Runway (Design Only) and AGIS--3-40-0025-011-2016	38,565
Airport Improvement Program	20.106	FAA - Rehab Runway 17-35, Extend Runway & Parallel Taxiway--3-40-0025-013-2018	2,905,956
Airport Improvement Program	20.106	FAA - CARES Act--3-40-0025-015-2020	69,000
Total Airport Improvement Program			3,013,521
<i>Total Department of Transportation</i>			3,013,521
Department of Housing and Urban Development			
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	ODOC - CDBG FY 16 Small Cities -CMC RWD#5 Water/Sewer Line Proj--16802 CDBG 16	52,804
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	ODOC - CDBG ED - SteelFab, Inc--17166 CDBG ED 87	41,100
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	ODOC - CDBG - Market Square--17031 CDBG 17	17,507
Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii	14.228	ODOC - CDBG - Tubacex Durant--17488 CDBG ED 18	800,498
Total Community Development Block Grants/State's program and Non-Entitlement Grants in Hawaii			911,909
<i>Total Department of Housing and Urban Development</i>			911,909
<i>Total Other Programs</i>			4,985,302
<i>Total Expenditures of Federal Awards</i>			\$ 5,138,178

CITY OF DURANT, OKLAHOMA

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

June 30, 2020

NOTE A—BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (SEFA) includes the federal award activity of the City under programs of the federal government for the year ended June 30, 2020. The information in this SEFA is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the SEFA presents only a selected portion of the operations of City, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the City.

NOTE B—SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the SEFA are reported on the modified accrual basis of accounting. Such expenditures are recognized following, as applicable, either the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. The City has elected not to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

NOTE C—SUBRECIPIENTS

During the year end June 30, 2020, the City did not provide federal awards to subrecipients.

CITY OF DURANT, OKLAHOMA

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

June 30, 2020

Section I--Summary of Auditor's Results

Financial statements

Type of auditor's report issued on whether the financial statements were in accordance with GAAP:

Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? ☐ yes ☒ no
- Significant deficiency(ies) identified? ☐ yes ☒ none reported

Noncompliance material to financial statements noted?

☐ yes ☒ no

Federal Awards

Internal control over major federal programs:

- Material weakness(es) identified? ☐ yes ☒ no
- Significant deficiency(ies) identified? ☐ yes ☒ none reported

Type of auditor's report issued on compliance for major federal programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

☐ yes ☒ no

Identification of major federal programs:

<u>Program</u>	<u>CFDA Number</u>
Community Development Block Grant	14.228
Airport Improvement Grant	21.106
Emergency Operations Center	97.502

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

Auditee qualified as low-risk auditee?

☐ yes ☒ no

CITY OF DURANT, OKLAHOMA

SCHEDULE OF FINDINGS AND QUESTIONED COSTS--Continued

June 30, 2020

Section II--Findings Required to be Reported in Accordance with *Government Auditing Standards*:

A. Internal control

No matters were reported.

B. Compliance Findings

No matters were reported.

Section III--Findings Required to be Reported in Accordance with the Uniform Guidance:

A. Internal control

No matters were reported.

B. Compliance Findings

No matters were reported.

CITY OF DURANT, OKLAHOMA

SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS AND QUESTIONED COSTS

June 30, 2020

Findings Required to be Reported in Accordance with *Government Auditing Standards*:

A. Internal Control

No matters were reported

B. Compliance Findings

No matters were reported.

Findings Required to be Reported in Accordance with the Uniform Guidance:

A. Internal Control

No matters were reported.

B. Compliance Findings

<u>Reference</u>	<u>Finding</u>	<u>Status</u>	<u>Corrective Action Plan or Other Explanation</u>
2019-001	Internal control processes were not adequately designed to ensure the data collection form was filed with federal audit clearinghouse within the required time frame	Fully Corrected	



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: Danielle O'Neal, Director
Re: Discussion, Consideration and Possible Action on Ordinance O-2021-11 a Rezoning request from A-1, General Agriculture to R-2, Two-Family Residential and PC2021-08 a Preliminary Plat for property located near Cemetery Road and Rodeo Road

1. Consider Action on Preliminary Plat and Ordinance O-2021-11 Section 1.
2. Consider Action on Ordinance O-2021-11 Section 2. (Emergency Clause)

Request: Consider a request from B.R. Yandell & Mecky Yandell, for a Rezoning from A-1, General Agriculture to R-2, Two-Family Residential and Preliminary Plat Request for property located near Rodeo Road and Cemetery Road.

Current Zoning: A-1 General Agriculture

Requested Zoning: R-2 Two-Family Residential

Surrounding Properties:

Direction	Zoning	Use
North	A-1	Vacant Property
East	A-1	Vacant Property
South	A-1	Single Family Homes
West	A-1	Single Family Homes

Applicant: B.R. Yandell & Mecky Yandell

Background: Applicants approached staff regarding filing for a rezoning and preliminary plat for a housing development that contains approximately 8 lots. The applicant stated that this development would be made up of duplex style homes. There is currently city water that is in the area, but no sewer lines are in the area.

Notifications have been made to the surrounding property owners and at the time of this report staff has not received any letters/emails about this request. There was a couple of people who spoke at the Planning Commission meeting that had concerns regarding water run-off and availability of water in the area.

Analysis: The subject property is approximately 5 acres in total, and the current preliminary plat shows approximately 8 half-acre lots. The applicant stated they are planning to have duplex style homes built on the lots. Each lot will have an aerobic septic systems and will be permitted through Oklahoma Department of Environmental Quality. City water runs along Rodeo Road and the applicant shows a water line to go into the development. Water runoff is expected to run along the East side of the property and will be engineered by a licensed engineer. The Fire Marshall has stated that they will need to add one new fire hydrant inside the development.

Staff has reviewed and signed off on this plat with the main issues expressed were in regards to water runoff and adding a

fire hydrant. Once they have an engineered plan for a water line and for runoff, staff will ensure the City Engineer reviews and approves those plans.

The area is made up of a mixture of mostly Agriculture Zoning, but there are a few areas that have Residential Zoning, primarily Single-Family (R-1) and General Residential (R-3). The subject property does meet the requirements for the lot area required within the requested zoning type. It should be noted that there currently is not any Two-Family Residential within the general area of the subject property. Therefore, the rezoning request would be considered spot zoning.

The current Future Land Use Map has this area as Agricultural; therefore, this request is generally not in compliance with the Comprehensive Plan. However, it should be noted that the Future Land Use Map and Comprehensive Plan are still being updated and this area could potentially change.

Planning Commission Recommendation: The Planning Commission did recommend denial of the rezoning and preliminary plat request for located near Rodeo Rd and Cemetery Rd.

Required Action: Hold a hearing and approve or deny Ordinance O-2021-11 a Rezoning request and Preliminary Plat request for property located near Rodeo Rd and Cemetery Rd. Any specific conditions imposed by the Council should be read into any approval motion.

Council Information / Action Requested

Staff has concerns over the zoning and the two issues raised. Planning Commission recommends denial for the rezoning and preliminary plat.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk to file Ordinance
GIS to update City Maps
Community Development to notify applicant

ATTACHMENTS:

1. PC2021 08 Additional Information
2. Wrangler Acres Preliminary Plat

ORDINANCE NO. O-2021-11

AN ORDINANCE AMENDING THE ZONING MAP OF THE ZONING CODE
AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA

SECTION 1. That the zoning map is hereby amended as to replace the A-1, Agricultural District to the R-2, Two-Family Residential District for property located near Cemetery Road and Rodeo Road, in Durant, and more particularly described as;

A tract of land situated in the Southeast Quarter of the Southwest Quarter of the Southeast Quarter (SE/4 SW/4 SE/4) of Section 8, Township 7 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, more particularly described as follows: Commencing at the Southwest Corner of the SE/4 of said Section 8; Thence North 89 degrees 20 minutes 42 seconds East along the South line of said SE/4, a distance of 659.23 feet to the Southwest Corner of said SE/4 SW/4 SE/4, said point being the Point of Beginning; Thence North 00 degrees 05 minutes 32 seconds West along the West line of said SE/4 SW/4 SE/4, a distance of 660.62 feet to the Northwest Corner of said SE/4 SW/4 SE/4; Thence North 89 degrees 20 minutes 09 seconds East along the North line of said SE/4 SW/4 SE/4, a distance of 329.69 feet; Thence South 00 degrees 05 minutes 32 seconds East along a line parallel with said West line, a distance of 660.67 feet to a point on said South line; Thence South 89 degrees 20 minutes 42 seconds West along said South line, a distance of 329.69 feet to the Point of Beginning.

SECTION 2. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and the inhabitants thereof, it is necessary that this ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

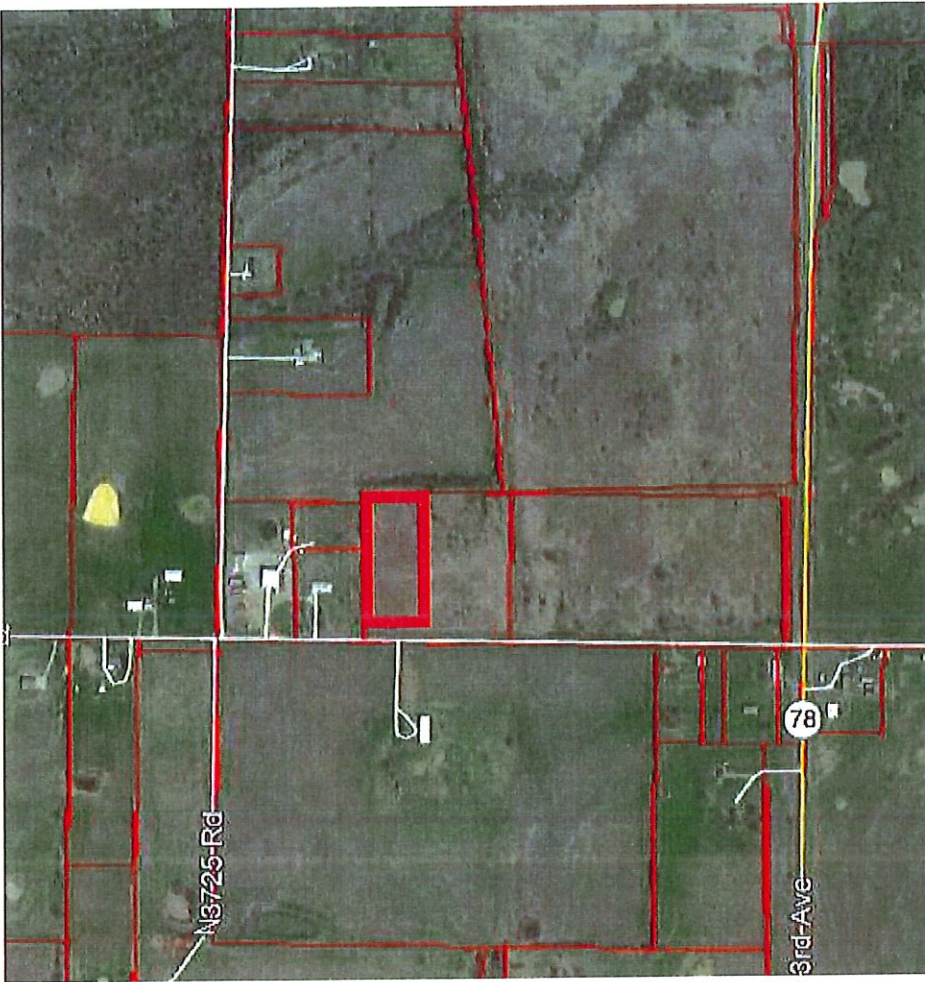
PASSED AND APPROVED by the Mayor and City Council of the City of Durant this 11th day of May, 2021.

Oden Grube, Mayor
City Of Durant, Oklahoma

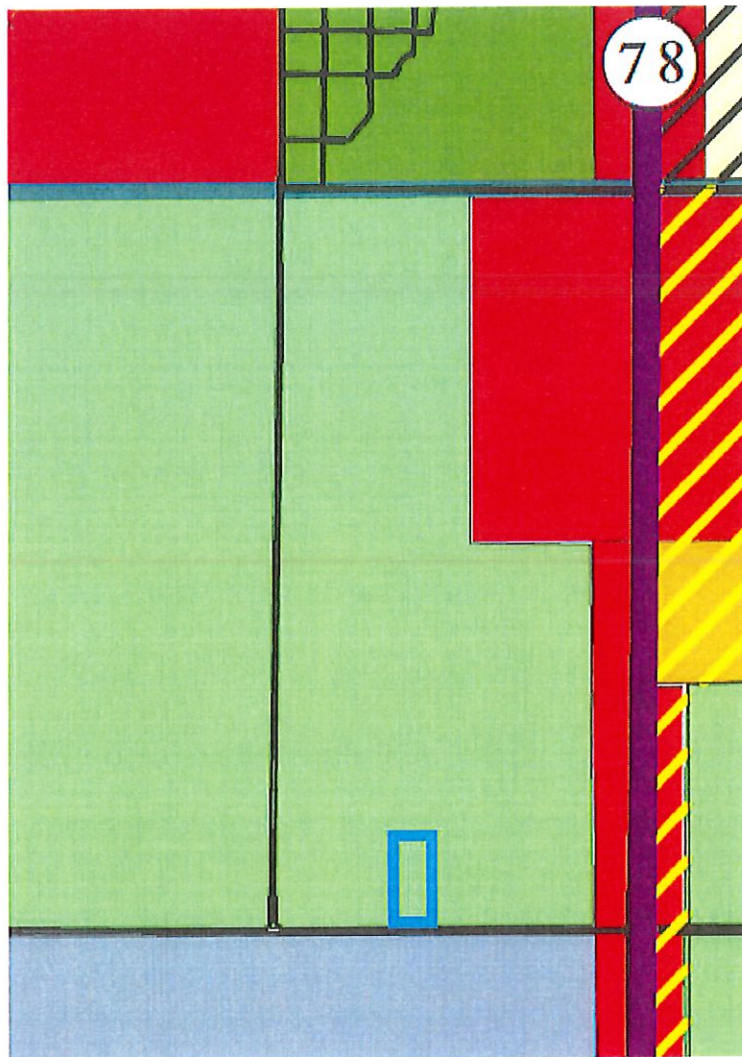
ATTEST:

Cynthia J. Price, City Clerk

Aerial Map



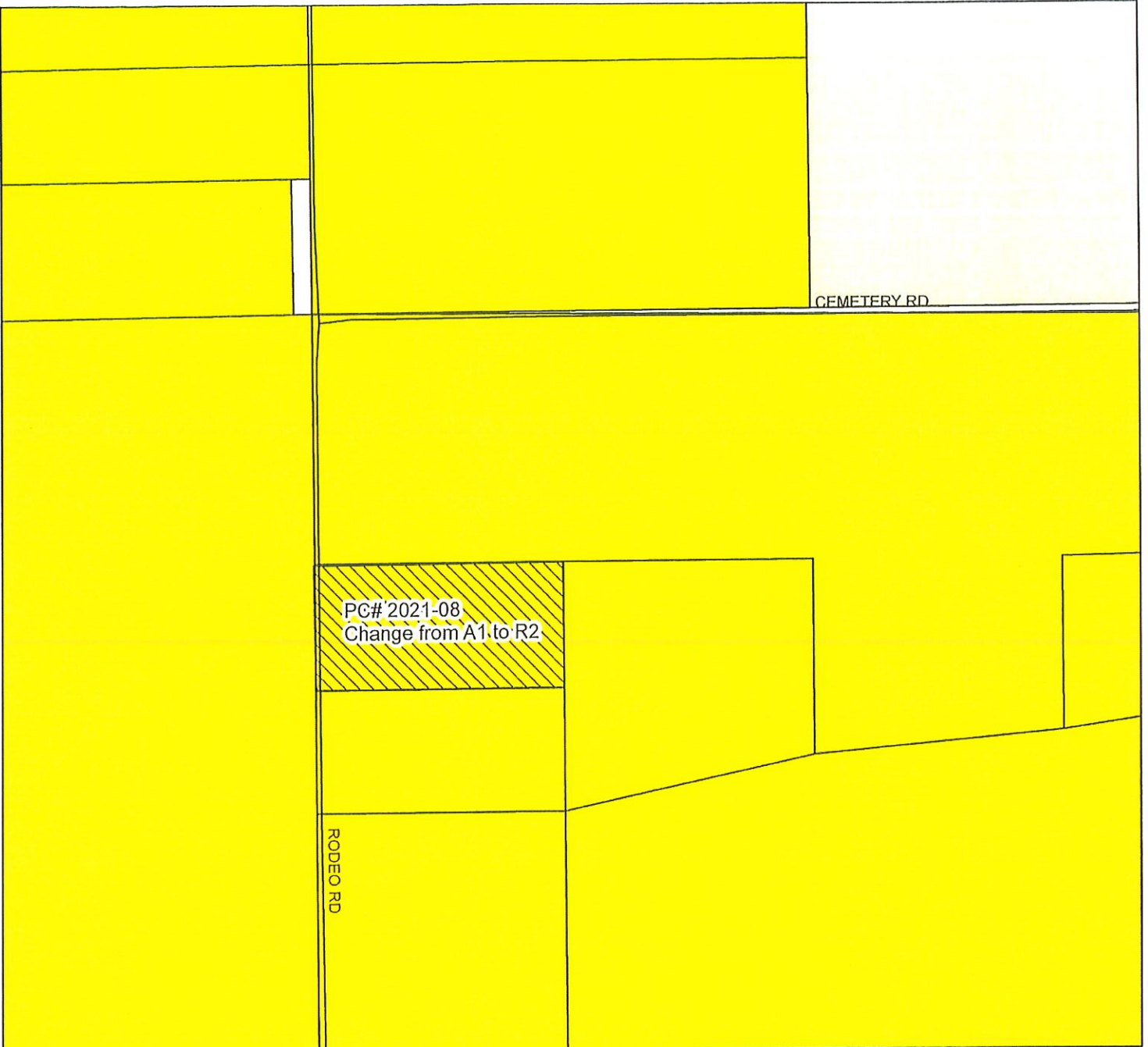
Future Land Use Map



	Durant City Limits
	Calera City Limits
	Roads and Highways
	Railroads
	School District Boundaries
	Agriculture
	Low-density Residential
	Medium-density Residential
	High-density Residential
	Public & Open Space
	General Commercial
	Central Business District
	Highway Commercial
	Light Industrial
	Medium Industrial
	Outside City Limits
	Parks

Zoning Map

Petition # 2021-08 - Rodeo Rd

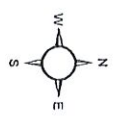


- A1 - Agriculture
- C0 - Professional & Business Office
- C1 - Convenient Commercial
- C2 - Highway Commercial
- C3 - General Commercial
- CBD - Central Business District
- H1 - Health Facilities
- I1 - Light Industrial
- I2 - Medium Industrial
- R1 - Single Family Residential
- R2 - Two Family Residential
- R3 - General Residential - Multi-Family

Use this map as a guide and not as definitive information. The information depicted by this map are provided for illustrative purposes only. Information such as (property ownership, acreage, property boundaries) are to be verified at the Bryan County Assessor's Office by the user. The burden for determining accuracy and/or correctness of information rest solely with the user. This map is provided "as is" with no warranties, expressed or implied.



City of Durant
Community Development
Printed: 2/3/2021



Zoning Map

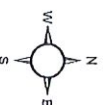
Petition # 2021-08 - Rodeo Rd

- A1 - Agriculture
- C0 - Professional & Business Office
- C1 - Convenient Commercial
- C2 - Highway Commercial
- C3 - General Commercial
- CBD - Central Business District
- H1 - Health Facilities
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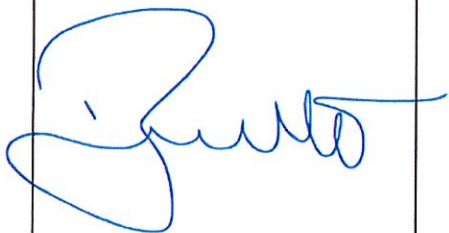
City of Durant
Community Development
Printed: 2/3/2021



COMMUNITY DEVELOPMENT PLAT SIGN OFF SHEET

Wrangler Acres (Rodeo Rd)

PC 2021-08

Department	Signature	Date	Notes
Com Dev Director Danielle O'Neal		4/20/21	ensure property owner signs
M&O Randy Cantrell		04-13-2021	
Streets John Cain		2021-04-07	Lot to lot drainage, follow drainage plan.
Fire Marshal Wade Boyd		04-21-21	Must add 1 Fire hydrant midway inside the development to meet current codes.
Building Official Marc Hall		4-21-21	R-2 Zoning (2 family dwelling)
Engineer Brandon Wall		04/05/21	Consideration should be given to the location of future stormwater holding since a location doesn't appear to be depicted on the Plat.

- (d) Existing contours of the tract in intervals of two feet or less, referred to sea level datum.
 - (e) Existing sewers, water mains, culverts, or other underground structures within the tract and immediately adjacent thereto with pipe sizes and locations included.
 - (f) Proposed water, sanitary sewer and storm sewer pipe lines with culverts, bridges, and other appurtenances or structures shown.
 - (g) Storm water retention or detention basins as required.
 - (h) Erosion mitigation of lots or roads next to creeks and drainage ways.
 - (i) General tree survey information.
- (4) *Standards for Approval.* No sketch plat shall be approved by the Planning Commission for a plat which is intended for development unless it conforms to the Comprehensive Plan and the development ordinances of the city.
- (5) *Approval Procedure.* After review of the sketch plat, the report and recommendations of the Community Development Director and the exhibits submitted at a scheduled meeting, the Planning Commission shall approve, conditionally approve or disapprove the sketch plat. One (1) copy of the proposed sketch plat shall be returned to the owner with the date of approval or disapproval and the reasons therefore accompanying the copy. If the Planning Commission disapproves the proposed sketch plat, the applicant may execute an appeal to the City Council in the manner prescribed in these regulations.
- (6) *Effect of Approval.* Approval of the sketch plat in conformance to these procedures by the Planning Commission constitutes authorization by the city for the property owner to submit application for approval of a preliminary plat subject to compliance with any conditions attached to approval of the sketch plat. The approval of any study or plat other than a preliminary plat does not certify the availability or capacity of infrastructure or that the property is suitable for development. The determination of infrastructure needs and capacity and the delineation of floodplain or other limitations on development will be done only during the review and approval of either a preliminary or final plat complete with required engineering plans and studies.

§ 156.043 PRELIMINARY PLAT.

- (A) *Purpose.* The purpose of the preliminary plat is to provide an interim step in the procedure at which point the subdivider shall present drawings of the detail features of the subdivision. It is at this point that the items discussed at the sketch plat stage and as set down herein are prepared in a form from which determinations can be made as to the technical workability of the development proposal.
- (B) After the Planning Commission has approved the sketch plat, the subdivider may proceed with the preparation of the preliminary plat. After the subdivider has prepared the preliminary plat he or she may take either of the following actions:
- (1) He or she may present the preliminary plat and preliminary plat checklist to the Planning Commission and obtain approval thereof before proceeding with preparation of the improvement plans; or
 - (2) He or she may present the improvement plans and improvement plans checklist to the Planning Commission at the time the preliminary plat and preliminary plat checklist are presented.
- (C) Whenever the subdivider presents to the Planning Commission a preliminary plat and preliminary plat checklist, without improvement plans, the Planning Commission may conditionally approve the preliminary plat, subject to Planning Commission approval of the improvement plans within six months following the preliminary plat conditional approval.
- (D) After review of the preliminary plat, the Planning Commission shall, within 60 days of its submission, approve, conditionally approve or reject the plat. The subdivider shall be notified in writing of this action, together with any conditions of approval or the reasons for rejection.

(E) Whenever the subdivider presents to the Planning Commission the preliminary plat, preliminary plat checklist, improvement plans and improvement plans checklist and the Planning Commission finds that the plat and improvement plans meet all the requirements of these regulations, it shall approve the preliminary plat and improvement plans by placing a certificate of approval upon each copy of the plat and plans. Such certificate of approval shall bear the signature of the Chairperson and Secretary of the Planning Commission and shall provide that the approval given thereby does not constitute approval for purposes of recording.

(F) Approval of the preliminary plat shall not in all cases entitle the subdivider to approval of the final plat. Upon preliminary approval, if any conditions arise which would cause the preliminary plat to become unsatisfactory due to health, safety or welfare of the community, the Planning Commission shall recommend that the final plat be rejected.

(G) *Application Procedure and Requirements.* On forms approved by the city, the applicant shall file for approval of a preliminary plat, which conforms substantially with the sketch plat (if required) or alternate plan submitted by the applicant. The plat shall be prepared by or under the supervision of a registered public surveyor in the State of Oklahoma and shall bear his seal, signature and date on each sheet. The payment of all applicable fees shall be required at the time of submission.

(1) *General Application Requirement.* Copies of the proposed preliminary plat shall be at a scale of 1" = 100' or larger and in a form substantially as follows:

(a) The boundary lines with accurate distances and bearings and the exact location and width of all existing or recorded streets intersecting the boundary of the tract.

(b) True bearings and distances to the nearest established street lines and monuments, which shall be accurately described on the plat.

(c) Specific tree survey.

(d) The exact layout including:

(i) *Proposed street names* - Street names must be submitted to the Community Development Department for approval in accordance with the city's guidelines for the naming of streets. The Community Development Department will maintain an index of street names which will contain these guidelines. Street names and subdivision names are fixed at the time of approval of the preliminary plat. A fee, as set by the City Council by motion or resolution, will be charged to change street names and subdivision names after approval of the preliminary plat.

(ii) The length of all arcs, radii, internal angles, points of curvature, length, and bearings of the tangents.

(iii) All easements for rights-of-way provided for public services or utilities and any limitations of the easements.

(iv) All lot numbers and lines with accurate dimensions in feet and hundredths of feet and with bearings and angles to street and alley lines.

(v) The location of the centerline of creeks or drainage ways should be tied with accurate dimensions in feet and hundredths of feet with bearings and angles. No unplatted remainder will be allowed between property boundaries and centerlines of creeks.

(e) The accurate location, material, and size of all monuments approved by the City Engineer. Horizontal and vertical control data shall be established for a minimum of two (2) corners of the subdivision or addition. One inch iron rods shall be set at all block corners, angle points, points of corners, and points of tangents. One-half inch iron rods shall be set at all other lot corners.

- (f) The accurate outline of all property which is offered for dedication for public use with the purpose indicated thereon, and of all property that may be reserved by deed covenant for the common use of the property owners in the subdivision or addition.
 - (g) Building setback lines for residential properties.
 - (h) Special restrictions including, but not limited to, drainage and floodway, fire lanes, and screening.
 - (i) Proposed name of the subdivision or addition. The name shall not duplicate, be the same in spelling or alike in pronunciation with any other recorded subdivision.
 - (j) Names of adjacent subdivisions.
 - (k) Name and address of the property owner, the owner's Surveyor, and the owner's Engineer.
 - (l) North point, scale, and date.
 - (m) Legal description according to the real estate records maintained by the County Clerk's office and area calculations.
 - (n) Location by section, town, range, township, county and state.
 - (o) Additional documents necessary for dedication or conveyance of easements or rights-of-way, as required by the city. The city may, in some instances, require the conveyance of fee simple title for certain rights-of-way.
 - (p) Entry easements to allow city inspectors to enter the property being platted for the purpose of inspecting the construction of the public improvements.
 - (q) Important features such as existing permanent buildings;
 - (1) Large trees and water courses;
 - (2) Parks and other public lands;
 - (3) railway lines;
 - (4) Existing public easements;
 - (5) Oil and gas lines or wells as shown on the records of the Oklahoma Corporation Commission (including abandoned or gas or oil wells and dry holes which remain unplugged),
 - (6) Existing utilities including sewer, water mains, culverts and other underground structures within the tract or immediately adjacent thereto, showing pipe sizes and grades indicates;
 - (7) Contours at intervals of 2 feet which are referenced to USGS data; and
 - (8) Any other relevant feature necessary for a full and complete understanding of the proposed subdivision.
 - (r) Title of document and a vicinity sketch drawn to a scale of a maximum of 2,000 feet to the inch.
 - (s) Copies of any private restrictions to be included in the deeds shall be attached to the preliminary plat.
 - (t) Regulatory flood boundaries, and the ten (10) year flood boundaries.
- (2) *Other Required Documents and Information to Be Filed With Preliminary Plat.*
- (a) Proposed covenants and deed restrictions, if any.
 - (b) Source of water supply.

- (c) Provisions for sewage disposal.
 - (d) Construction Plans
- (3) *Standards for Approval.* No preliminary plat shall be approved by the Planning Commission or by the City Council unless the following standards have been met:
- (a) The plat substantially conforms with the approved sketch plat or other study as provided in these regulations.
 - (b) The construction plans have been reviewed by the City Engineer.
 - (c) Provision for installation and dedication of public improvements has been made.
 - (d) The plat conforms to applicable zoning and other regulations.
 - (e) The plat meets all other requirements of these regulations.
- (4) *Timing of Public Improvements:*
- (a) The Planning Commission may require that all public improvements be installed, offered for dedication, and ready for acceptance by the city prior to the signing of the final plat by the Chairman of the Planning Commission.
- The Planning Commission may permit or require the deferral of the construction of public improvements if in its judgment, deferring the construction would not result in any harm to the public, or offer significant advantage in coordinating the site's development with adjacent properties and off-site public improvements. Any required public improvement(s) approved for deferred construction must be provided for as required prior to the approval of the final plat.
- (b) If the Planning Commission does not require that all public improvements be installed, offered for dedication and accepted by the city prior to signing of the final plat by the Chairman, it shall require that the applicant execute an improvement agreement and provide security for the agreement as provided in these regulations.
 - (c) This procedure shall also apply to the approval of a final plat if the preliminary plat is omitted.
- (5) *Approval Procedure.* After review of the preliminary plat, the report and recommendations of the Community Development Director concerning the land study and the application, the report and recommendation of the City Engineer on the construction plans, and any exhibits submitted at a public meeting, the applicant shall be advised of any required changes and/or additions. The Planning Commission shall approve or disapprove the preliminary plat. One (1) copy of the proposed preliminary plat shall be returned to the owner with the date of approval, conditional approval or disapproval and the reasons therefore accompanying the plat. If the Planning Commission disapproves the proposed preliminary plat, the applicant may execute an appeal in the manner prescribed in these regulations.
- (6) *Effect of Approval.* Approval of a preliminary plat by the Planning Commission constitutes authorization for the City Engineer to release construction plans subject to his final approval and for the City Engineer to authorize for the property owner to commence grading of the site and construction of such public improvements as are required by the Planning Commission. Approval of a preliminary plat also authorizes the property owner, upon fulfillment of all requirements and conditions of approval, to submit for approval an application for final plat approval. Upon release of the construction plans, the City Engineer may, upon request of the applicant, issue a certificate indicating the construction plans have been released and construction of the improvement is thereafter authorized. Additional certificates may be issued by the City Engineer authorizing the construction of private utilities on a phased schedule. The certificate shall read as follows:

"The preliminary plat for (Insert name of the subdivision or addition) as approved by the City of Durant Planning Commission on (Insert date of approval) is authorized for use

with engineering plans for the construction of public improvements as approved by the City Engineer. A final plat shall be approved by the Planning Commission upon the completion of all public improvements or the provision of a subdivision improvement agreement under the terms of the Subdivision Ordinance and submission of a final plat in compliance with Section 3.6 of the Subdivision Ordinance of the City of Durant.

Zoning regulations that affect exterior appearance of a single-family house or the landscaping of a single-family lot and that are adopted after approval of a preliminary plat for a single-family residential development, shall not apply for a period of two years from the latter of the date of plat approval or the date of the acceptance of public improvements related to the plat."

(7) *Lapse of Preliminary Plat Approval.* The approval of a preliminary plat shall be effective for a period of two (2) years from the date that the preliminary plat is approved by the Planning Commission or the City Council, at the end of which time the applicant must have submitted and received approval for a final plat. If a final plat is not submitted and approved within two (2) years, or an extension is not granted in accordance with these regulations, the preliminary plat approval shall be null and void, and the applicant shall be required to submit a sketch plat for review subject to the then existing zoning restrictions and subdivision regulations.

(H) *Construction Plan Procedure and Requirements:*

(1) *General Application Requirement.* Construction plans shall be prepared by or under the supervision of a professional engineer or architect registered in the State of Oklahoma as required by state law governing such professions. Plans submitted for review by the city shall be dated and bear the responsible engineer's or architect's name, serial number and the designation of "engineer," "professional engineer," or "P.E." or "architect" and an appropriate stamp or statement near the engineer's or architect's identification, stating that the documents are for preliminary review and are not intended for construction. Final plans acceptable to the city shall bear the seal and signature of the engineer or architect and the date signed on all sheets of the plans. Public works construction in streets, alleys or easements which will be maintained by the city shall be designed by a professional engineer registered in the State of Oklahoma.

(2) *Construction Plan Review Procedure.* Copies of the construction plans, and the required number of copies of the plat shall be submitted to the City Engineer for final approval. The plans shall contain all necessary information for construction of the project, including screening walls and other special features. All materials specified shall conform to the design standards of the city. Each sheet of the plans shall contain a title block including space for the notation of revisions. This space is to be completed with each revision to the plan sheet and shall clearly note the nature of the revision and the date the revision was made. The City Engineer will release the plans for construction, after approval of the preliminary plat by the Planning Commission and payment of all inspection fees. Upon such release, each Contractor shall maintain one set of plans, stamped with city release, on the project at all times during construction. This procedure shall also apply to approval of a final plat, if a preliminary plat is omitted.

(3) *Failure to Commence Construction.* If construction has not commenced within one (1) year after approval of the plans, resubmittal of plans may be required by the City Engineer for meeting current standards and engineering requirements. "Construction" shall mean installation of city maintained public improvements.

§ 156.044 FINAL PLAT.

(A) *Purpose.* The purpose of the final plat is to create a record document which accurately describes the subdivided land, both as to accurate dimensions, and as to legal provisions which are pertinent to the subdivision. Much of the reason for this step is to make the transfer of the land more simple and certain. Land sales by reference to a legally filed plat are generally less complicated and more likely to provide the precise legal situation sought. The certainty of such sales derives from the assurance of an accurate survey and processes designed to assure the provision of facilities necessary to service the land.

(B) At the time the final plat and final plat checklist are submitted to the Community Development Department, the subdivider shall take one of the following courses of action:

(1) If the subdivider elects to, deposit the surety bond as specified in § 156.026, he or she shall submit plans for all improvements required under this chapter, such plans to bear the approval of the Planning Commission. Upon completion of a portion of the construction of the required improvements, the Planning Commission may release a portion of the surety bond in the amount of the costs of the constructed improvements, as estimated by the Planning Commission, Secretary or municipal staff. Before any portion of the surety bond may be released, the City Engineer, City Building Inspector or City Manager shall approve the as-built plans and specifications for that portion of the improvements for which the subdivider has requested release of the surety bond;

(2) If the subdivider elects to complete all improvements as specified in the preliminary plat, he or she shall submit the as-built specifications and as-built original tracings of all improvements. If the Secretary of the Planning Commission finds that the as-built plan and specifications comply with requirements, and that the actual construction is as shown in the plans and specifications, he or she shall endorse his or her approval thereon.

(C) All actions of the Planning Commission, whether approving final plats for all or part of an area shown in a preliminary plat shall, in so far as the plat involves dedications to the public, constitute only an authorization for the subdivider to submit the plat to the City Council to which the dedications are proposed. Such Planning Commission actions shall not constitute an acceptance of dedication or a commitment to accept dedication.

(C) *Applicability.* A final plat shall be required for subdivisions of property and the recording of single lots in accordance with these regulations.

(D) *Application Procedure and Requirements.* A final plat for minor subdivisions may be approved by the Community Development Director. A final plat for a major subdivision shall require approval by the Planning Commission. Final plats shall comply to the preliminary plat where applicable. The application shall be accompanied by the following:

(1) Four (4) mylar and (4) paper copies of the proposed final plat bearing all information specified in these regulations and the following:

(a) The final plat shall be clearly and legibly prepared by a Surveyor or Engineer. The size of the map shall not be less than 22 inches by 34 inches and shall be drawn to the scale of one inch equals 100 feet, unless the Community Development Director authorizes a different scale in writing.

(b) *Notice Statement.* "Notice: Selling a portion of this addition by metes and bounds is a violation of city ordinance and state law and is subject to fines and withholding of utilities and building permits."

(c) Name of subdivision and the name and number of any larger subdivision of which this tract now subdivided was once a part.

(d) Number of lots and the acreage platted

(e) *Boundary Lines.* The boundary lines with accurate distances and bearings and the exact location and width of all existing or recorded streets intersecting the boundary of the tract.

(f) *Bearing Distances.* True bearings and distances to the nearest established street lines and monuments, which shall be accurately described on the plat

(g) *Property Offered For Dedication.* The accurate outline of all property which is offered for dedication for public use, and of all property that may be reserved by covenant in the deeds for the common use for the common use of the property owners in the subdivisions, with the purpose indicated thereon.

(h) The exact layout including:

REZONING APPLICATION

 Petition # PC 2021-08
 Fee \$ _____

APPLICANT INFORMATION

Name: B R Yandell and Mecky Yandell	Email: mgy054@sbcglobal.net	Phone #1 918-791-1111
Mailing Address: PO Box 450125	Phone #2	
City: Grove	State: OK	Zip: 74345
Applicant's Interest in Property:		
Property Owners		

Please use attached addendum if there is more than one applicant.

Physical Address of Rezoning Request: No current address			
☐ Platted	Subdivision	Lot	Block
☒ Un-Platted	New Subdivision. Wrangler Acres		
Legal Description: See attached survey and lot-split			
☒ Deed Attached (required) If applicant is not owner listed on deed, owner consent must be included.			

Request Rezoning From: A1		Request Rezoning To: R2	
Present Use: Agriculture		Proposed Use: Multi-family duplexes.	
Parcel Width: 329.69	Parcel Length: 660.62	Acres: 5	Street/Road Frontage: 329.69
☒ City Water (If City Water will be extended or improvements will be made, please explain:)			
Install water main throughout subdivision.			
☐ City Sewer (If City Sewer will be extended or improvements will be made, please explain:)			
☐ Private Water ☒ Private Sewer			
Is Property in the Floodplain?		Is property in the Airport Zone.	
No			

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

 Signature of Applicant: Mecky Yandell
 Date: 03/12/2021

Office Use Only			
Date Filed	Date Payment Received	Notification Mailed	Comments
Initial	Initial	Initial	
Proof of Publication Received		Property Posting Verified	Comprehensive Plan Recommendations
Date	Initial	Date	Initial
Staff Recommendation	PC Recommendation	City Council Action	Ordinance #
☐ Approve ☐ Deny	☐ Approve ☐ Deny	☐ Approve ☐ Deny	

REZONING SUPPORTING INFORMATION

1. List the changed or changing conditions in the area or in the City which makes this zone change necessary.

Current need for multi-family housing units. Extremely low availability of housing.

2. Indicate whether or not this zone change is in accordance with the Comprehensive Plan. If it is not, explain why the Plan is incorrect.

3. List any other reasons to support this zone change.

There is a current shortage of housing due to Commercial business growth. This project will house up to 36 families to help with the housing shortage.

Subdivision/Plat Application

Preliminary Plat: ☒

Final Plat: ☐

Petition #: PC2021-08

Fee \$ _____

Expedited Fee \$ _____

APPLICANT INFORMATION

Name: B R Yandell and Mecky Yandell	Email: mjoy054@sbcglobal.net	Phone #1 918-791-1111
Mailing Address: PO Box 450125		Phone #2
City: Grove	State: OK	Zip: 74345
Applicant's Interest In Property: Property Owner		Fax #

SURVEYOR INFORMATION

Name: Michael T Reynolds	Email: tobyholly@sbcglobal.net	Phone #1 580-371-941
Mailing Address: 621 North Elks Rd		Phone #2
City: Tishomingo	State: OK	Zip: 73460
Surveyor Oklahoma License Number:		Fax #

ENGINEER INFORMATION

Name:	Email:	Phone #1
Mailing Address:		Phone #2
City:	State:	Zip:
Engineer Oklahoma License Number:		Fax #

LAND INFORMATION

Legal Description: Lot 1 - See attached survey and Lot Split.	Parcel Number:
Proposed Subdivision Name: Wrangler Acres	Current Zone: A-1
Proposed Use: Multi-family Housing	Proposed Zone: R-2
Current Property Owner's Name: B R Yandell and Mecky Yandell	

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Applicant: B R Yandell Mecky Yandell Date: 03/12/2021

3/12/2021 2:50:05 PM CST

3/12/2021 2:54:47 PM CST

Office Use Only

Date Filed	Date Payment Received	Notification Mailed	Comments
Initial	Initial	Date Initial	
Proof of Publication Received		Property Posting Verified	Comprehensive Plan Recommendations
Date Initial	Date Initial		
Staff Recommendation ___ Approve ___ Deny	PC Recommendation ___ Approve ___ Deny	City Council Action ___ Approve ___ Deny	Ordinance #

APPLICATION WILL NOT BE CONSIDERED COMPLETE WITHOUT THE FOLLOWING INFORMATION ADDRESSED:

Please describe the nature and operating characteristics of the proposed use:

Duplexes. Multi-family housing

STATE HOW THE FOLLOWING ISSUES WILL BE ADDRESSED:

1. Parking: Plan to have 4 off street parking spaces per dwelling unit.

2. Screening of offensive areas (trash, loading areas, transformers, utility connections, detention ponds, etc.).
No dumpsters, only poly carts.

3. Traffic Impacts:
The proximity to Highway 78 and Highway 70 Bypass should allow any increase in local traffic.

4. Protection of Neighborhoods:
NA

What licenses and permits (if any) are required for this proposed use?
Subdivision plat and re-zoning.

Please list or describe any other reasons to support this Subdivision/Final Plat Application.
Durant is in need of more multi-family housing. This location is excellent for the proposed use.

OWNER

Buddy Yandell

SURVEYOR

Michael T. Reynolds, PLS
621 North Elva Road
Tishomingo, OK 73460
Ph: 580-371-9410

LEGAL DESCRIPTION

Lot 1 of the LOT SPLIT of the SE/4 SW/4 SE/4 of Section 8, Township 7 South, Range 9 East of the Indian Meridian, Bryan County, Oklahoma.

AREA OF ADDITION

217,800 square feet / 5.000 acres

VINCINITY MAP



LEGEND

- found 5/8" iron pin
- found 1/2" iron pin
- found 1/2" iron pin with yellow cap stamped "1566"
- found magnetized (MAG) nail with washer stamped "1827"
- set 5/8" iron pin with 1.5" aluminum cap stamped "REYNOLDS PLS 1651"
- set magnetized (DURA) nail with washer stamped "1651"
- calculated corner / nothing set
- u/e utility easement
- d/e drainage easement
- b/L building limit
- 21,780 S.F. square footage
- line not to scale



CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	49.50	23.44	23.22	N 13°28'16" E	27°07'36"
C2	50.50	23.91	23.69	N 13°28'16" E	27°07'36"
C3	15.00	12.09	11.77	N 23°11'08" W	46°11'13"
C4	50.00	48.38	46.51	N 18°33'43" E	55°26'04"
C5	50.00	69.71	64.20	N 49°05'45" E	79°52'52"
C6	50.00	69.89	64.34	N 80°53'12" W	80°05'15"
C7	50.00	49.72	47.69	N 17°36'33" E	58°58'18"
C8	15.00	12.09	11.77	N 23°00'05" E	46°11'13"
C9	18.50	17.64	17.29	N 13°28'16" E	27°07'36"
C10	20.50	9.71	9.62	N 13°28'16" E	27°07'36"
C11	80.50	38.11	37.76	N 13°28'16" E	27°07'36"
C12	19.50	9.23	9.19	N 13°28'16" E	27°07'36"

GENERAL NOTES

Survey conducted 01/09/21.

Controlling corners for this survey are shown. OCCR is the abbreviation for Oklahoma Certified Corner Record. OCCRs are filed with the Archivist, Archives & Record Division, Oklahoma Department of Libraries, 200 Northeast 18th Street, Oklahoma City, Oklahoma.

All bearings shown on this plat are based on the Oklahoma State Plane Coordinate System of 1983, South Zone. The South line of the SE/4 being N 89°20'42" E.

No utilities of any kind have been located or shown on this plat. BEFORE YOU DIG CALL Oklahoma One-Call System, Inc. - 811 or 1-800-522-6543.

Subject to easements, rights of way and restrictions, recorded or implied, if any, thereof.

Photo and electronic copies of this plat make it invalid and may alter its meaning.

THIS DOCUMENT IS PRELIMINARY
IN NATURE AND IS NOT A FINAL,
SIGNED AND SEALED DOCUMENT.

PROPOSED UTILITIES AND STORM WATER DETENTION

The proposed water and electric service shown on this drawing is to facilitate the evaluation of the proposed utilities with the layout of the addition. The proposed utilities are dashed and are not to be accepted as approved systems designed by an engineer licensed to do so.

The addition will be serviced by private aerobic septic systems to be permitted by the Oklahoma Department of Environmental Quality.

Storm water moves across the property from the West to the Northeast. Proposed storm water detention will be along the East side of the property. Detention volumes, discharge rates and detention pond will be calculated - designed by an engineer licensed to do so.

PRELIMINARY PLAT
WRANGLER ACRES
AN ADDITION IN THE
CITY OF DURANT, BRYAN COUNTY, OKLAHOMA.

OWNER'S CERTIFICATE AND DEDICATION

That Buddy Yandell, hereby certify that he is the owner of, and the only person, firm or corporation having any right, title, or interest in and to the land shown on the Final Plat of Wrangler Acres, an addition in the City of Durant, Oklahoma. That it has caused the same to be platted into lots, block, street and easements as shown on said Final Plat, which said Final Plat represents a careful survey of all property Oklahoma.

That Buddy Yandell, further certifies that he is the owner of and the only person, firm, or corporation who have any right, title or interest to the land included in the above mentioned Final Plat, and do hereby dedicate the public street and all easements, as shown on said Final Plat, to the use of the public, for public highways, streets, fire protection, utility and drainage easements for their heirs, executors, administrators, successors and assigns forever and have caused the same to be released from all encumbrances to be executed on this _____ day of _____, 2021.

Buddy Yandell

STATE OF OKLAHOMA
COUNTY OF BRYAN

Before me, the undersigned, a notary public in and for said county and state on the _____ day of _____, 2021, personally appeared Buddy Yandell, to me known to be the identical person who the name of the maker thereof to the foregoing instrument, and duly acknowledged to me that he executed the same as his free and voluntary act and deed of such partnership for the uses and purposes therein set forth. Given under my hand and seal the day and year last written above.

Notary Public

CERTIFICATE OF SURVEY

I, Michael T. Reynolds, a Professional Land Surveyor in the State of Oklahoma, hereby certify that I have made a careful survey of the foregoing described property designated as the Final Plat of Wrangler Acres, an addition to the City of Durant, Bryan County, Oklahoma, and that the foregoing plat represents said survey and that steel rods, as described on this plat, have been located or placed at all lot corners unless noted. This plat of survey meets the Oklahoma Minimum Standards for the practice of land surveying as adopted by the Oklahoma State Board of Licensure for Professional Engineers and Land Surveyors.

Witnessed my hand and seal this 9th day of April, 2021.

Michael T. Reynolds, PLS No. 1651
License Expires 11/30/2022

STATE OF OKLAHOMA
COUNTY OF JOHNSTON

Before me, the undersigned, a notary public in and for said county and state on the 9th day of April, 2021, personally appeared Michael T. Reynolds to me known to be the identical person who the name of the maker thereof to the foregoing instrument as its president, and duly acknowledged to me that he executed the same as his free and voluntary act and deed of such partnership for the uses and purposes therein set forth. Given under my hand and seal the day and year last written above.

Notary Public

CERTIFICATE OF DEPARTMENT OF ENVIRONMENTAL QUALITY APPROVAL

The Oklahoma Department of Environmental Quality certifies that this plat is approved for the construction of private sewage systems and a public water system this _____ day of _____, 2021.

Environmental Specialist
Department of Environmental Quality

CERTIFICATE OF COUNTY TREASURER

I, Prudy Sullivan-Holt, do hereby certify that I am duly elected, qualified, and acting County Treasurer of Bryan County, State of Oklahoma, that the tax records of said county, show all taxes are paid for the year _____ and prior years on the land shown as the Final Plat of Wrangler Acres, an addition to the City of Durant, Bryan County, Oklahoma, that the required statutory security has been deposited in the Office of the County Treasurer guaranteeing payment of the taxes for the current year.

In witness whereof, said County Treasurer has caused the instrument to be executed at Durant, Oklahoma, this _____ day of _____, 2021.

County Treasurer

CERTIFICATE OF DURANT CITY PLANNING COMMISSION APPROVAL

I, _____, Chairman of the Durant Planning Commission for the City of Durant, Oklahoma, hereby certify that the said commission duly approved the Final Plat of Wrangler Acres, an addition to the City of Durant, Bryan County, Oklahoma, on this _____ day of _____, 2021 and voluntary act and deed and as the free and voluntary act and deed of said such corporation for the uses and purposes.

Chairman

CERTIFICATE OF ACCEPTANCE OF DEDICATION BY CITY COUNCIL

Pursuant to Durant subdivision regulations, this document was given approval by the Durant City Council at a meeting held on the _____ day of _____, 2021. All of the conditions for approval having been completed, this document is hereby accepted and this certificate executed under authority of such regulations.

Date of execution _____, 2021

Attest, City Clerk

Mayor

CERTIFICATE OF RECORDING

This document, number _____, filed for record _____ day of _____, 2021, at _____ in Plat Book _____.

County Clerk





The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: Danielle O'Neal, Director
Re: Discussion, Consideration and Possible Action on Ordinance O-2021-12 a Rezoning request from R-3, General Residential to C-2 Highway Commercial and Commercial Recreation District for property located at 211 S. 1st Street (PC2021-10)

1. Consider action on Ordinance O-2021-12 Section 1.
2. Consider action on Ordinance O-2021-12 Section 2 (Emergency Clause)

Request: Consider a request from Charles Maxey, for a rezoning of the property located at 211 S. 1st Avenue from R-3, General Residential to C-2, Highway Commercial and Commercial Recreation.

Current Zoning: R-3, General Residential

Requested Zoning: C-2, Highway Commercial and Commercial Recreation

Surrounding Properties:

Direction	Zoning	Use
North	I-2	Vacant Property
West	C-2	Commercial Uses
South	I-2	Shop Uses
East	C-2	Vacant Property

Applicant: Charles Maxey

Background: Applicants approached staff regarding the rezoning of this property to convert a condemned dwelling into an operating commercial facility. The lot does have city water and sewer nearby.

Notifications have been made to the surrounding property owners and at the time of this report no emails/letters have been received by staff.

Analysis: The aforementioned property is approximately 3,600 square feet and currently has a house on the lot. The area is made up of a mixture of Commercial Zoned, Industrial Zoned and Residential Zoned properties. The subject property does not meet the requirements for lot area that is required within the requested zoning type. It should also be noted that the lot does not meet the lot size requirements for the current zoning district either.

The current Land Use Map has this area as general commercial land uses; therefore, this rezoning request is in compliance with the Comprehensive Plan.

Planning Commission Recommendation: The Planning Commission recommended denial of this rezoning request.

Required Action: Hold a hearing and approve or deny the rezoning request for the property located at 211 S. 1st Street. Any specific conditions imposed by the Council should be read into any approval motion.

Council Information / Action Requested

City staff and the Planning Commission recommend denial of this rezoning request.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk to File Ordinance

GIS to update City Maps

Community Development to notify applicant

ATTACHMENTS:

1. PC2021 10 Additional Information

ORDINANCE NO. O-2021-12

**AN ORDINANCE AMENDING THE ZONING MAP OF THE ZONING CODE
AND DECLARING AN EMERGENCY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA

SECTION 1. That the zoning map is hereby amended as to replace the R-3, General Residential Zoning District to the C-2, Highway Commercial and Commercial Recreation District for property located at 211 S. 1st Street, in Durant, and more particularly described as;

The South 60 feet of Lot 4 in Block 225, City of Durant, Bryan County, Oklahoma, according to the Official Plat and Survey thereof;

SECTION 2. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and the inhabitants thereof, it is necessary that this ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant this 11th day of May, 2021.

Oden Grube, Mayor
City Of Durant, Oklahoma

ATTEST:

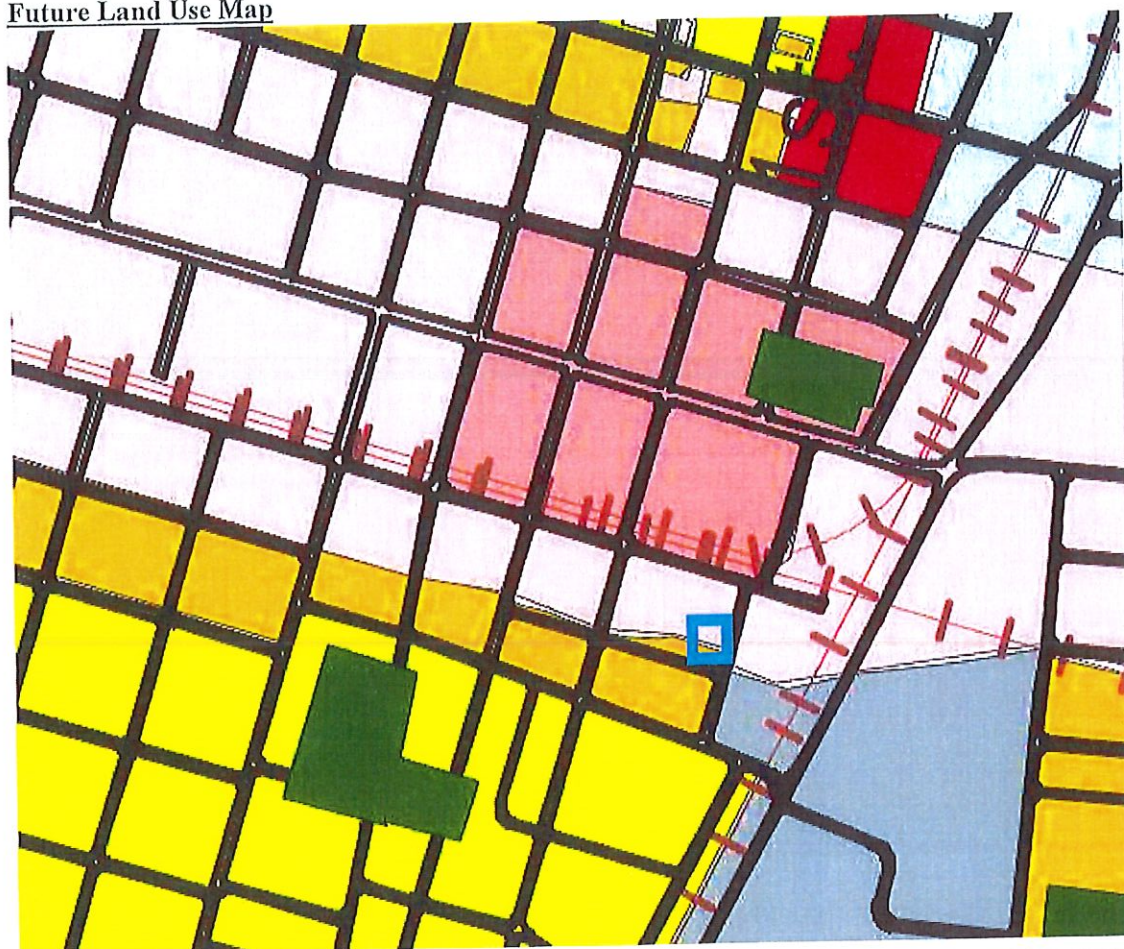
Cynthia J. Price, City Clerk

Aerial Map



Lot lines are off a bit on the map so drew square around where actual property is located

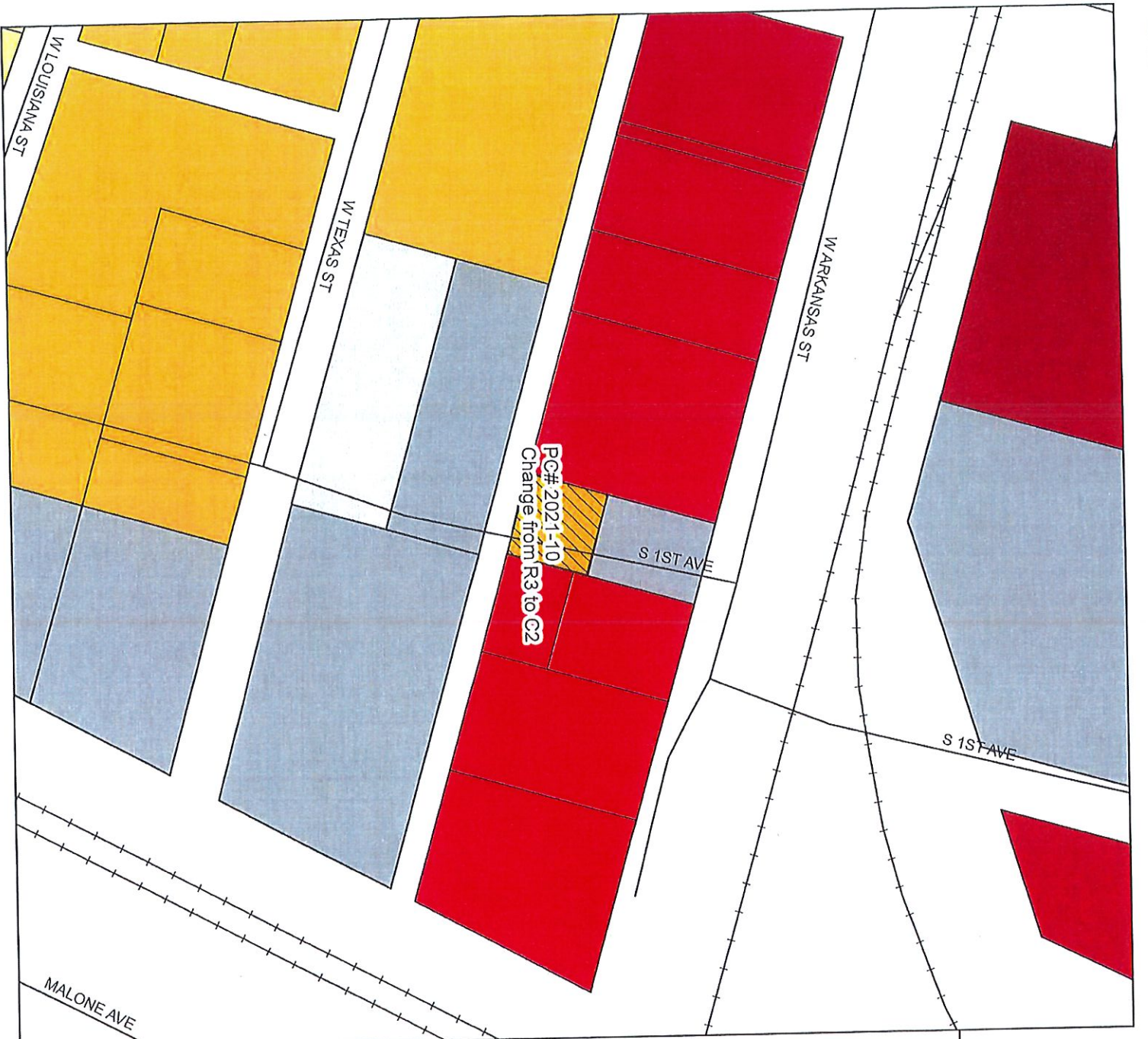
Future Land Use Map



	Durant City Limits
	Calera City Limits
	Roads and Highways
	Railroads
	School District Boundaries
	Agriculture
	Low-density Residential
	Medium-density Residential
	High-density Residential
	Public & Open Space
	General Commercial
	Central Business District
	Highway Commercial
	Light Industrial
	Medium Industrial
	Outside City Limits
	Parks

Zoning Map

Petition # 2021-10 - S 1st Ave

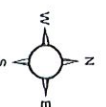


- A1 - Agriculture
- C0 - Professional & Business Office
- C1 - Convenient Commercial
- C2 - Highway Commercial
- C3 - General Commercial
- CBD - Central Business District
- H1 - Health Facilities
- I1 - Light Industrial
- I2 - Medium Industrial
- R1 - Single Family Residential
- R2 - Two Family Residential
- R3 - General Residential - Multi-Family

Use this map as a guide and not as definitive information. The information depicted by this map is provided for illustrative purposes only. Information such as property ownership, acreage, property boundaries are to be verified at the Bryan County Assessor's Office by the user. The burden for determining accuracy and/or correctness of information rests solely with the user. This map is provided "as is" with no warranties, expressed or implied.



City of Durant
Community Development
Printed: March 29, 2021



REZONING APPLICATION

Petition # PC2021-10
Fee \$ 300

APPLICANT INFORMATION

Name: <u>Charles Maxey</u>	Email: <u>hsouthern@hotmail.com</u>	Phone #1 <u>580-775-4871</u>
Mailing Address: <u>118 W. Spruce St.</u>	Phone #2	
City: <u>Mead, OK. 73449</u>	State:	Zip:
Applicant's Interest in Property: <u>Own</u>		

☐ Please use attached addendum if there is more than one applicant.

Physical Address of Rezoning Request: <u>211 S. 1st St. Durant, OK.</u>			
☒ Platted ☐ Un-Platted	Subdivision	Lot <u>4</u>	Block <u>25</u>
Legal Description: (If Un-platted)			
☒ Deed Attached (required) If applicant is not owner listed on deed, owner consent must be included.			

Request Rezoning From: <u>R-3</u>	Request Rezoning To: <u>C-2</u>
Present Use: <u>Single family dwelling w/ Fire Damage</u>	Proposed Use: <u>Dispensary or other commercial Retail business.</u>
Parcel Width:	Parcel Length:
Acres:	
Street/Road Frontage:	
☐ City Water (If City Water will be extended or improvements will be made, please explain:)	
☐ City Sewer (If City Sewer will be extended or improvements will be made, please explain:)	
☐ Private Water ☐ Private Sewer	
Is Property in the Floodplain? <u>NID</u>	Is property in the Airport Zone? <u>NID</u>

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Charles Maxey
Signature of Applicant

3-10-21
Date

Office Use Only		Date Payment Received		Notification Mailed		Comments	
Date Filed		Initial		Date		Initial	
Proof of Publication Received		Property Posting Verified		Comprehensive Plan Recommendations			
Date		Date		Initial		Initial	
Staff Recommendation		PC Recommendation		City Council Action		Ordinance #	
☐ Approve ☐ Deny		☐ Approve ☐ Deny		☐ Approve ☐ Deny			

REZONING SUPPORTING INFORMATION

1. List the changed or changing conditions in the area or in the city which makes this zone change necessary.

Increased commercial retail growth has increased the demand for available commercial retail space.

This property, located at 211 S. 1st St. Durant, OK., is a 3-bedroom single family dwelling sitting on the corner of 1st St. and Arkansas Ave. and has suffered moderate fire damage. The area is currently zoned ~~F-2~~ R-3. Re-zoning this area would allow for the conversion of this condemned dwelling into a functional operating commercial retail facility.

2. Indicate whether or not this zone change is in accordance with the Comprehensive Plan. If it is not, explain why the Plan is incorrect.

This change is in accordance with the current Comprehensive Plan for Durant, OK.

Community values are represented; community vision incorporated; economic development and use of land – to provide opportunity for the redevelopment and renovation of existing underutilized commercial and industrial areas; to promote economic growth while improving the aesthetics of the community.

3. List any other reasons to support this zone change.

This change would aid in allowing for the eastern end of Arkansas Ave. to be opened up to commercial retail development, thereby supporting the commercial retail growth and stability of the surrounding downtown merchant area.

Prepared by:

Glenn P. Harvey
5121 SE 3rd Avenue
Durant, Oklahoma 74701

I-2021-729537 Book 1547 Pg: 1,079
01/08/2021 8:28 am Pg 1079-1080
Fee: \$ 20.00 Doc: \$ 10.50
Tammy Reynolds - Bryan County Clerk
State of Oklahoma

After recording, return to:

Charlie Maxey
P.O. Box 1037
Calera, Oklahoma 74730

QUITCLAIM DEED

Under 16 O.S. § 41

KNOW ALL MEN BY THESE PRESENTS that the grantor,

Glenn P. Harvey and Shonda V. Harvey, a married couple
5121 SE 3rd Avenue
Durant, Oklahoma 74701

STATE OF OKLAHOMA
Bryan County
Documentary Stamp \$ 10.50

in consideration of the sum of \$7,000.00

Seven Thousand Dollars

in hand paid, the receipt of which is hereby acknowledged, does hereby QUITCLAIM, GRANT,
BARGAIN, SELL, AND CONVEY unto the grantee,

Charlie L. Maxey and Holley Maxey, a married couple
P.O. Box 1037
Calera, Oklahoma 74730

the following described real property and premises, situated in Bryan County,
State of Oklahoma, to-wit:

Durant S60' LT 4 BLK 225, Bryan County, Oklahoma as platted and recorded in Book 932,
Page 402, Bryan County, Oklahoma Plat Records in Bryan County, Oklahoma

And commonly known as: 211 South 1st Avenue, Durant, Oklahoma 74701

Parcel ID: A001-00-225-004-0-000-00

Source of Title:

Being the same property conveyed by quitclaim deed from James A. Simmons to Glenn P.
Harvey and Shonda V. Harvey, recorded February 5, 1999 in the records of Bryan County Clerk,
Oklahoma

Together with all the improvements thereon and the appurtenances thereunto belonging.

TO HAVE AND TO HOLD said described premises unto the said party of the second part, his heirs and assigns forever, free, clear, and discharged of and from all former grants, charges, taxes, judgements, mortgages and other liens and encumbrances of whatsoever nature, subject to: Easements, restrictions, and rights of way appearing of record or enforceable in law and equity, and general property taxes for the year 2021 and thereafter.

Signed and delivered on this 7th day of January, 2021.

Glenn P. Harvey
Signature
Glenn P. Harvey
Print Name
Grantor / Spouse
Capacity

Shonda V. Harvey
Signature
Shonda V. Harvey
Print Name
Grantor / Spouse
Capacity

Signature

Print Name

Capacity

Signature

Print Name

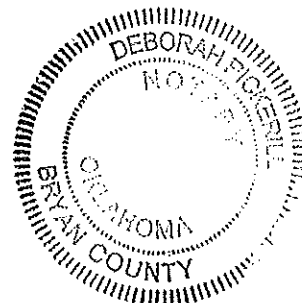
Capacity

Construe all terms with the appropriate gender and quantity required by the sense of this deed.

STATE OF Oklahoma
COUNTY OF Bryan

Before me, Deborah Pickrell, in and for this state, on this 7th day of January, 2021, personally appeared Glenn P. Harvey and Shonda V. Harvey to me known to be the identical person who executed the within and foregoing instrument, and acknowledged to me that They executed the same as Their free and voluntary act and deed for the uses and purposes therein set forth.

Signature: Deborah Pickrell
Print Name: Deborah Pickrell
Title: _____
My Commission Expires: 04/18/2023





The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: Danielle O'Neal, Director
Re: Discussion, Consideration and Possible Action of Ordinance O-2021-13 a Rezoning request from R-3 General Residential to C-3, General Commercial for property located at 106 SE 3rd Ave (PC2021-11)

1. Consider action on Ordinance O-2021-13 Section 1.
2. Consider action on Ordinance O-2021-13 Section 2 (Emergency Clause).

Request: Consider a request from Saira & Ty Osmani, for a rezoning of the property located at 106 SE 3rd Street from R-3, General Residential to C-3, General Commercial.

Current Zoning: R-3, General Residential

Requested Zoning: C-3, General Commercial

Surrounding Properties:

Direction	Zoning	Use
North	C-3	Single Family Uses
West	R-3	Single Family Uses
South	R-3	Single Family Uses
East	R-3	Single Family Uses

Applicant: Saira & Ty Osmani

Background: Applicants approached staff regarding the rezoning of this property to place a dispensary on the lot where there is a current gas station. The lot does have city water and sewer nearby.

Notifications have been made to the surrounding property owners and at the time of this report staff received one email and it is included in your packet. During the Planning Commission Meeting there were several citizens who spoke in opposition of this rezoning request.

Analysis: The aforementioned property is approximately 16,240 square feet and currently has a gas station on the lot. The area is made up of a mixture of Commercial Zoned and Residential Zoned properties. The subject property does meet the requirements for lot area that is required within the requested zoning type. It should be noted that the current use of this property is not in compliance with current zoning ordinances.

The current Land Use Map appears to have this area as high density residential land uses; therefore, this rezoning request is not in compliance with the current Comprehensive Plan. However, it should be noted that we are currently working on an updated Comprehensive Plan and Future Land Use Map.

Planning Commission Recommendation: The Planning Commission recommended denial of this request.

Required Action: Hold a hearing to approve or deny Ordinance Number O-2021-13 a rezoning request for the property located at 106 SE 3rd Street. Any specific conditions imposed by the Council should be read into any approval motion.

Council Information / Action Requested

Planning Commission and Staff both recommend denial of the Rezoning request for property located at 106 SE 3rd.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk to file Ordinance

GIS to update City Maps

Community Development to notify applicant

ATTACHMENTS:

1. PC2021-11 Additional Information

ORDINANCE NO. O-2021-13

**AN ORDINANCE AMENDING THE ZONING MAP OF THE ZONING CODE
AND DECLARING AN EMERGENCY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA

SECTION 1. That the zoning map is hereby amended as to replace the R-3, General Residential District to the C-3, General Commercial District for property located at 106 SE 3rd Street, in Durant, and more particularly described as;

Lot 4 and the West 45 feet of Lot 5 Block 191 in the City of Durant, Bryan County, Oklahoma, according to the Official Plat thereof;

SECTION 2. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and the inhabitants thereof, it is necessary that this ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant this 11th day of May, 2021.

Oden Grube, Mayor
City Of Durant, Oklahoma

ATTEST:

Cynthia J. Price, City Clerk

REZONING APPLICATION

Petition # PC2021-11
Fee \$ 300

APPLICANT INFORMATION

Name: <u>Saira & Ty Osmani</u>	Email: <u>saraosmanisma@gmail.com</u>	Phone #1: <u>903 424 9704</u>
Mailing Address: <u>4936 S. State Highway 91</u>	Phone #2: <u>903 424 9701</u>	
City: <u>Denison</u> TX	State: <u>TX</u>	Fax #: <u>903 463 1338</u>
Applicant's Interest In Property: <u>106 SE 3rd Ave</u>		

☐ Please use attached addendum if there is more than one applicant.

Physical Address of Rezoning Request:			
☐ Platted ☐ Un-Platted	Subdivision	Lot	Block
Legal Description: (If Un-platted)			

☐ Deed Attached (required) If applicant is not owner listed on deed, owner consent must be included.

Request Rezoning From: <u>Residential (R3)</u>	Request Rezoning To: <u>Commercial (C3)</u>		
Present Use: <u>Gas Station</u>	Proposed Use: <u>Auto dispensary</u>		
Parcel Width:	Parcel Length:	Acres:	Street/Road Frontage:
☒ City Water (If City Water will be extended or improvements will be made, please explain: <u>No changes</u>			
☒ City Sewer (If City Sewer will be extended or improvements will be made, please explain: <u>No changes</u>			
☐ Private Water ☐ Private Sewer			
Is Property in the Floodplain?	Is property in the Airport Zone.		
<u>No</u>	<u>No</u>		

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Saira Osmani
Signature of Applicant

2/5/2021
Date

Office Use Only

Date Filed:	Date Payment Received:	Notification Mailed:	Comments:
Initial:	Initial:	Initial:	
Proof of Publication Received:		Property Posting Verified:	Comprehensive Plan Recommendations:
Date:	Initial:	Date:	Initial:
Staff Recommendation:	PC Recommendation:	City Council Action:	Ordinance #:
☐ Approve ☐ Deny	☐ Approve ☐ Deny	☐ Approve ☐ Deny	

REZONING SUPPORTING INFORMATION

1. List the changed or changing conditions in the area or in the City which makes this zone change necessary.

There is a gas station on this property already. We would like to open a dispensary at this location and need it to be zoned as commercial property.

2. Indicate whether or not this zone change is in accordance with the Comprehensive Plan. If it is not, explain why the Plan is incorrect.

3. List any other reasons to support this zone change.

① There is already commercial businesses at this location

RETURN TO:
TY OSMANI
4805 BELLE VISTA COURT
SHERMAN, TX 75090

INDEXED

537902
State of Oklahoma
County of Bryan
Filed 5-13-02
Book 001 Page 305 Tm 1.00
Glenda Sue Williams
County Clerk XX Deputy

WARRANTY DEED

(JOINT TENANCY)

KNOW ALL MEN BY THESE PRESENTS:

That SOONER PETROLEUM COMPANY, A CORPORATION, party of the first part, in consideration of the sum of Ten and More Dollars, the receipt of which is hereby acknowledged, does, by these presents, grant, bargain, sell and convey unto TY OSMANI and SAIRA OSMANI, husband and wife, as joint tenants, the survivor to take all, and not as tenants in common, parties of the second part, their grantees and the heirs and grantees of the survivor, all of the following described real property and premises situated in Bryan County, State of Oklahoma, to-wit:

Lot 4 in Block 191 in the City of Durant, County of Bryan, State of Oklahoma, according to the Official Plat and Survey thereof;

STATE OF OKLA.
Bryan County
Documentary Stamps \$240.00



R.S. \$240.00

together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto parties of the second part, their grantees and the heirs and grantees of the survivors, forever, free, clear and discharged of and from all former grants, titles, charges, judgments, taxes, mortgages and other liens and encumbrances of whatsoever nature, LESS AND EXCEPT easements and rights-of-way of record.

SIGNED and Sealed this 22nd day of December, 2000.

SOONER PETROLEUM COMPANY, A CORPORATION

BY:

[Signature]
PRESIDENT

STATE OF OKLAHOMA

COUNTY OF BRYAN)

) ss. CORPORATE ACKNOWLEDGMENT

BEFORE ME, the undersigned, a notary public in and for said County and State, on this 22 day of December, 2000, personally appeared Mr. L. Casey, to me known to be the identical person who signed the name of the maker thereof to the within and foregoing instrument as its _____ president, and acknowledged to me that he executed the same as his free and voluntary act and deed and as the free and voluntary act and deed of said corporation for the uses and purposes therein set forth.

WITNESS MY HAND AND SEAL the day and year last above written.



[Signature]
NOTARY PUBLIC

2000OSMANI.DDED

000305

WARRANTY DEED

Statutory Form - Individual

Know All Men By These Presents:

Umar NASEEM KHAN & SHAHNAZ KHAN
104 ARAPAHO EAST Husband & Wife
SHERMAN, TX 75092

of GRAYSON County,

State of TEXAS, part 100 of the first part, in consideration of the
sum of TWO THOUSAND DOLLARS

In hand paid, the receipt of which is hereby acknowledged, does hereby Grant, Bargain, Sell and Convey unto

TY OSMANI - Ammanidhusan
4805 BELLO VISTA CT, SHERMAN, TX 75090, party

of the second part, the following described real property and premises situate in Bryan County,

State of OKLAHOMA, to-wit:

THE WEST 45 FEET OF LOT 5 IN BLOCK 191 IN THE CITY OF
DURANT, BRYAN COUNTY, STATE OF OKLAHOMA

together with all the improvements thereon and the appurtenances thereto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto the said part 100 of the second part, 3.00
heirs, and assigns forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens
and incumbrances of whatsoever nature.

Signed and delivered this 30 day of Sept 2005

Shahnaaz Naseem

STATE OF OKLAHOMA

COUNTY OF Grayson

SS.

INDIVIDUAL ACKNOWLEDGEMENT
Oklahoma Form

Before me the undersigned a Notary Public in and for said County and State on this 30 day of
September, 192005, personally appeared Naseem Khan & Shahnaaz Khan

to me known to be the identical persons who executed the within and foregoing instrument and acknowledged to me that
They executed the same as their free and voluntary act and deed for the uses and purposes therein set forth

Given under my hand and seal the day and year last above written

My commission expires 2-4-06 B. Monte Hart Notary Public

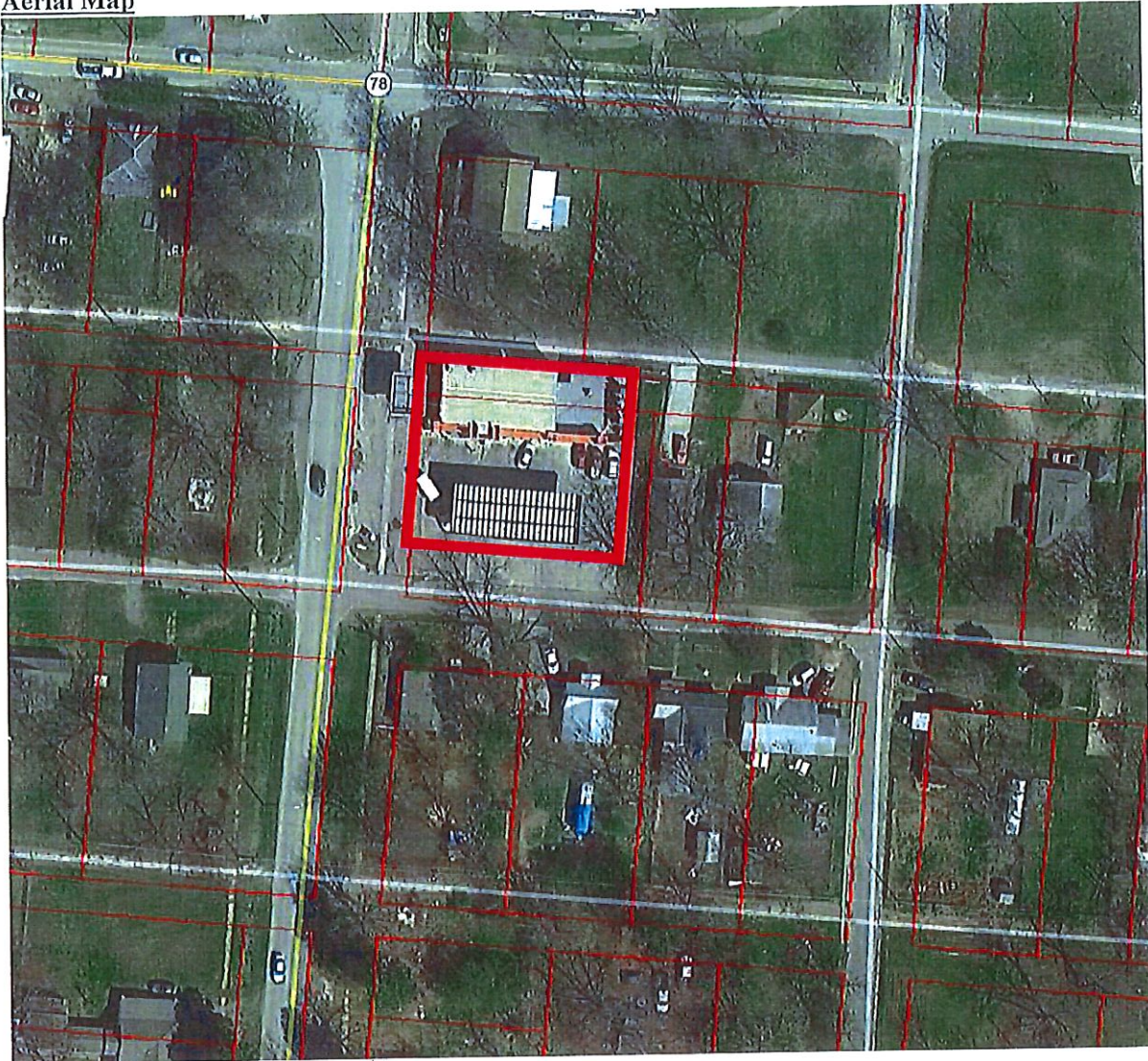
Form No. 325 (04/01) EXPIRES 12/31/05

000388

This Space Reserved for Filing Stamp

572596
State of Oklahoma
County of Bryan
Filed 9-30-05
Book 916 Page 388 Tr 250
Patricia L. Brady
County Clerk TSA Deputy

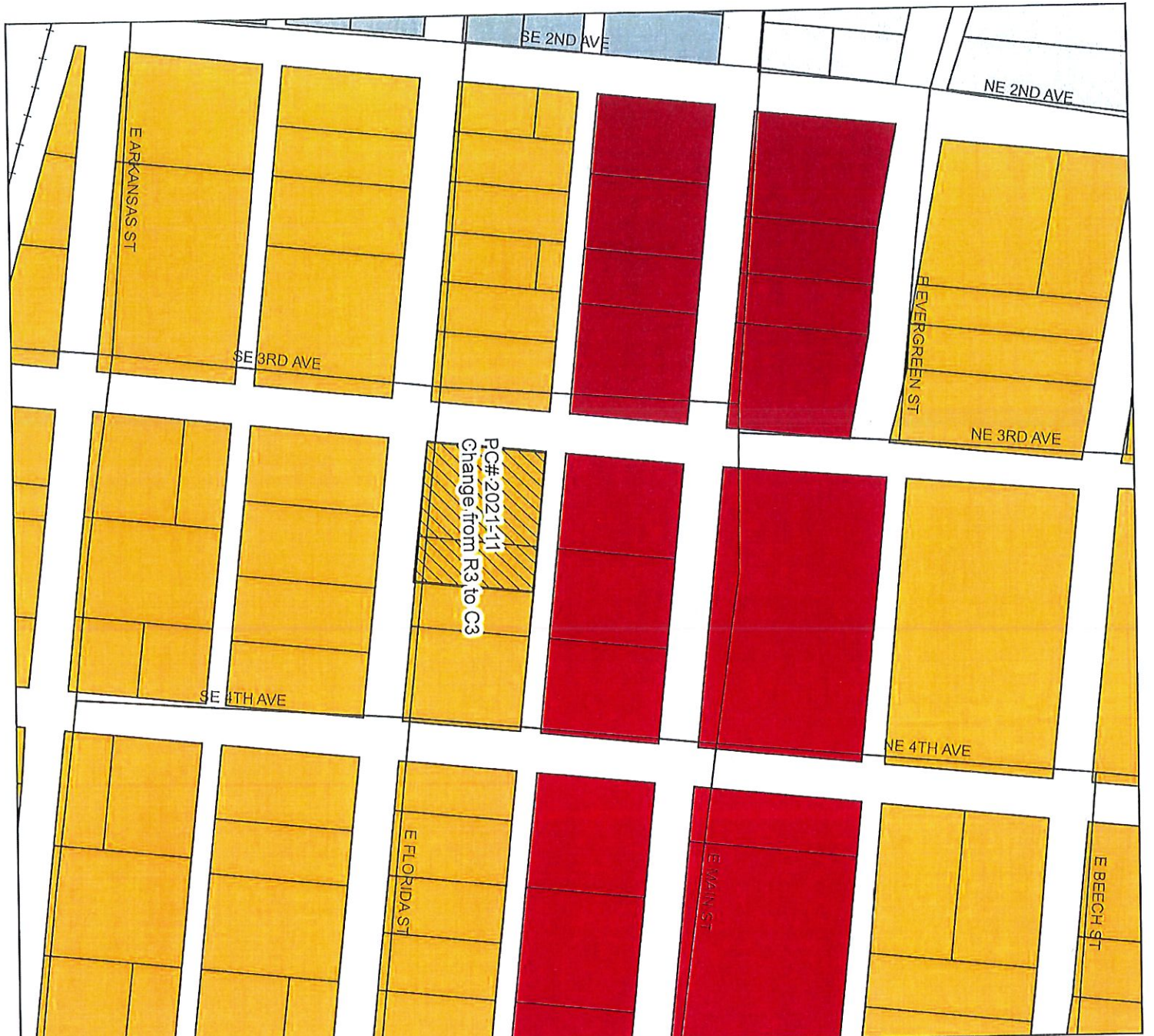
Aerial Map



Lot lines are off a bit on the map so drew square around where actual property is located

Zoning Map

Petition # 2021-11 - SE 3rd Ave

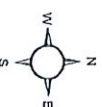


- A1 - Agriculture
- C0 - Professional & Business Office
- C1 - Convenient Commercial
- C2 - Highway Commercial
- C3 - General Commercial
- CBD - Central Business District
- H1 - Health Facilities
- I1 - Light Industrial
- I2 - Medium Industrial
- R1 - Single Family Residential
- R2 - Two Family Residential
- R3 - General Residential - Multi-Family

Use this map as a guide and not as definitive information. The information depicted by this map are provided for illustrative purposes only. Information such as (property ownership, acreage, property boundaries) are to be verified at the Bryan County Assessor's Office by the user. The burden for determining accuracy and/or correctness of information rest solely with the user. This map is provided "as is" with no warranties, expressed or implied.



City of Durant
Community Development
Printed: March 29, 2021



Public Hearing PC2021-11

1 message

Anthony Williams <lifeplus@simplynet.net>
To: planning@durant.org

Fri, Apr 16, 2021 at 3:57 PM

Grace Baptist Church, 206 East Main, Durant, Oklahoma 74701

Attention Zoning and Planning Commission:

In reference to the notice of Public Hearing PC2021-11:

Grace Baptist Church opposes the rezoning of the property at 106 SE 3rd Avenue near the church and across from the church property from General Residential District to C-3 General Commercial District. We want to keep our neighborhood intact around the church. We are in the business of ministering to people and meeting their needs. Therefore, we want to continue seeing families and homes surround our church and not businesses. We definitely oppose businesses that might bring down the value of homes and property in our neighborhood. That also applies to businesses that might bring harm and danger to our children and families.

Sincerely,

Anthony G. Williams, Pastor

Please reply that you have received this notice, thank you.



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: Danielle O'Neal, Director
Re: Discussion, Consideration and Possible Action on Ordinance Number O-2021-14 a Rezoning request from A-1 General Agriculture to I-1, Light Industrial for property located near Hillcrest Avenue and McLean Drive (PC2021-12)

1. Consider action on Ordinance O-2021-14 Section 1.
2. Consider action on Ordinance O-2021-14 Section 2 (Emergency Clause).

Request: Consider a request from Don Singleton, for a rezoning of the property located near Hillcrest and McClean from A-1, Agriculture to I-1, Light Industrial.

Current Zoning: A-1, Agriculture

Requested Zoning: I-1, Light Industrial

Surrounding Properties:

Direction	Zoning	Use
North	R-3	Single Family Uses
West	I-1	Vacant
South	I-1	Vacant
East	I-2	Industrial Uses

Applicant: Don Singleton

Background: Applicants approached staff regarding the rezoning of this property for potential future industrial uses on the lot. The lot does have city sewer and Rural Water District 5 lines nearby. Notifications have been made to the surrounding property owners and at the time of this report no emails/letters have been received by staff. However, several citizens spoke out against this rezoning request at the Planning Commission meeting.

Analysis: The aforementioned property is approximately 20 acres and currently is a vacant lot. The area is made up of a mixture of Industrial Zoned and Residential Zoned properties. The subject property does meet the requirements for lot area that is required within the requested zoning type.

The current Land Use Map appears to have this area as low density residential land uses; therefore, this rezoning request is not in compliance with the current Comprehensive Plan. However, it should be noted that we are currently working on an updated Comprehensive Plan and Future Land Use Map.

Planning Commission Recommendation: The Planning Commission recommended approval of the rezoning request near the intersection of Hillcrest and McClean

Required Action: Hold a hearing to approve or deny the rezoning request for the property located near Hillcrest and McClean. Any specific conditions imposed by the Council should be read into any approval motion.

Council Information / Action Requested

Staff and the Planning Commission both recommend approval of the rezoning request.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk to file Ordinance

GIS to update City Maps

Community Development to notify applicant

ATTACHMENTS:

1. PC2021 12 Additional Information

ORDINANCE NO. O-2021-14

**AN ORDINANCE AMENDING THE ZONING MAP OF THE ZONING CODE
AND DECLARING AN EMERGENCY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA

SECTION 1. That the zoning map is hereby amended as to replace the A-1, Agriculture Zoning District to the I-1, Light Industrial District for property located near Hillcrest Avenue and McClean Drive, in Durant, and more particularly described as;

The N/2 SE/4 SE/4 of Section 33, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, according to the Government Survey thereof;

SECTION 2. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and the inhabitants thereof, it is necessary that this ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

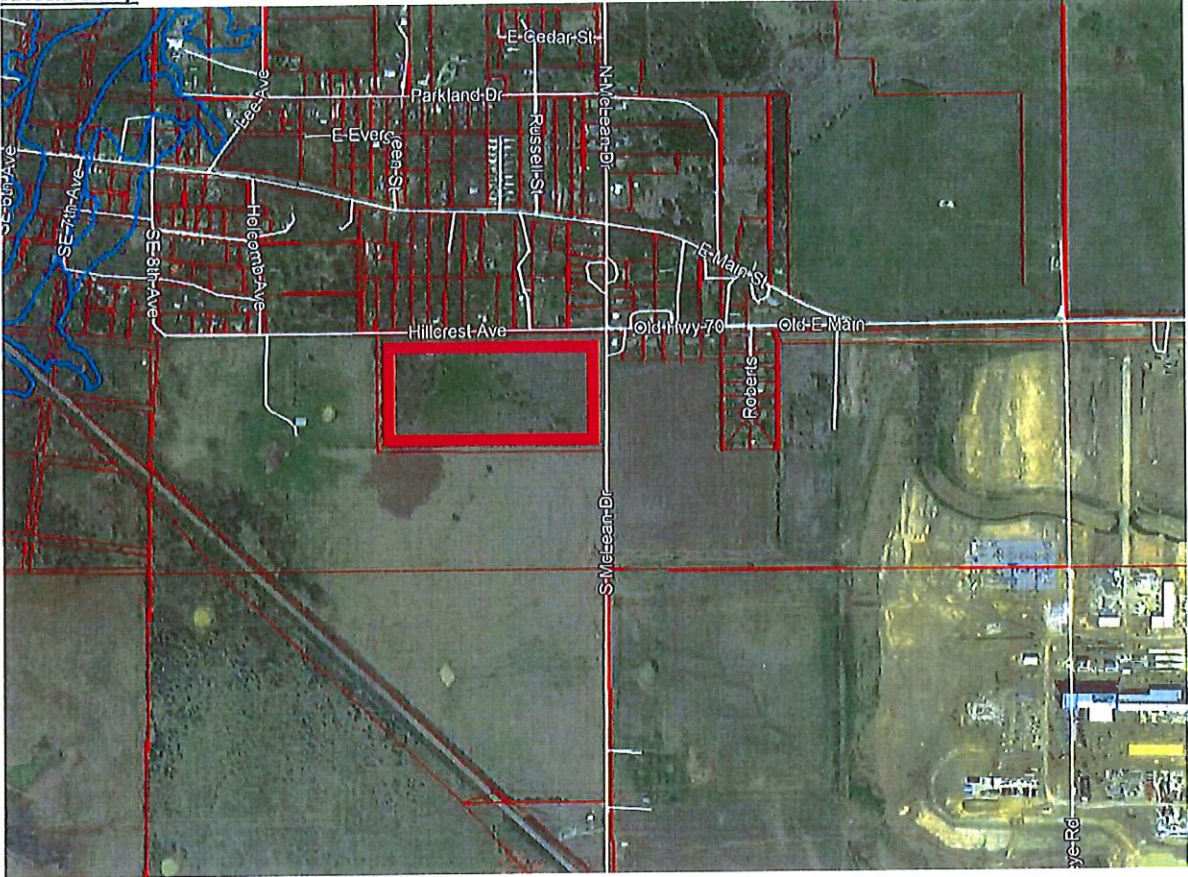
PASSED AND APPROVED by the Mayor and City Council of the City of Durant this 11th day of May, 2021.

Oden Grube, Mayor
City Of Durant, Oklahoma

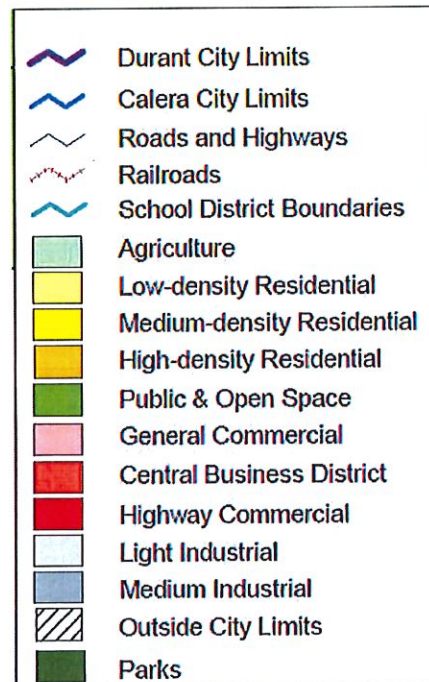
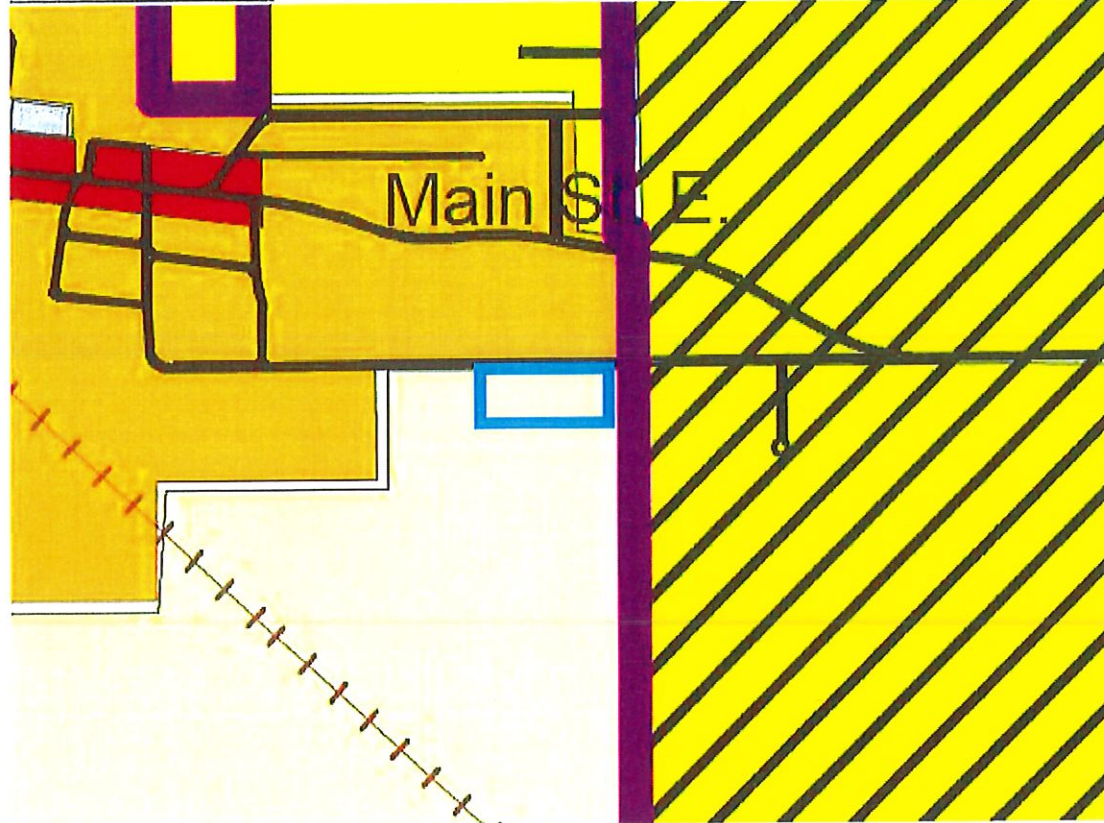
ATTEST:

Cynthia J. Price, City Clerk

Aerial Map



Future Land Use Map



Zoning Map

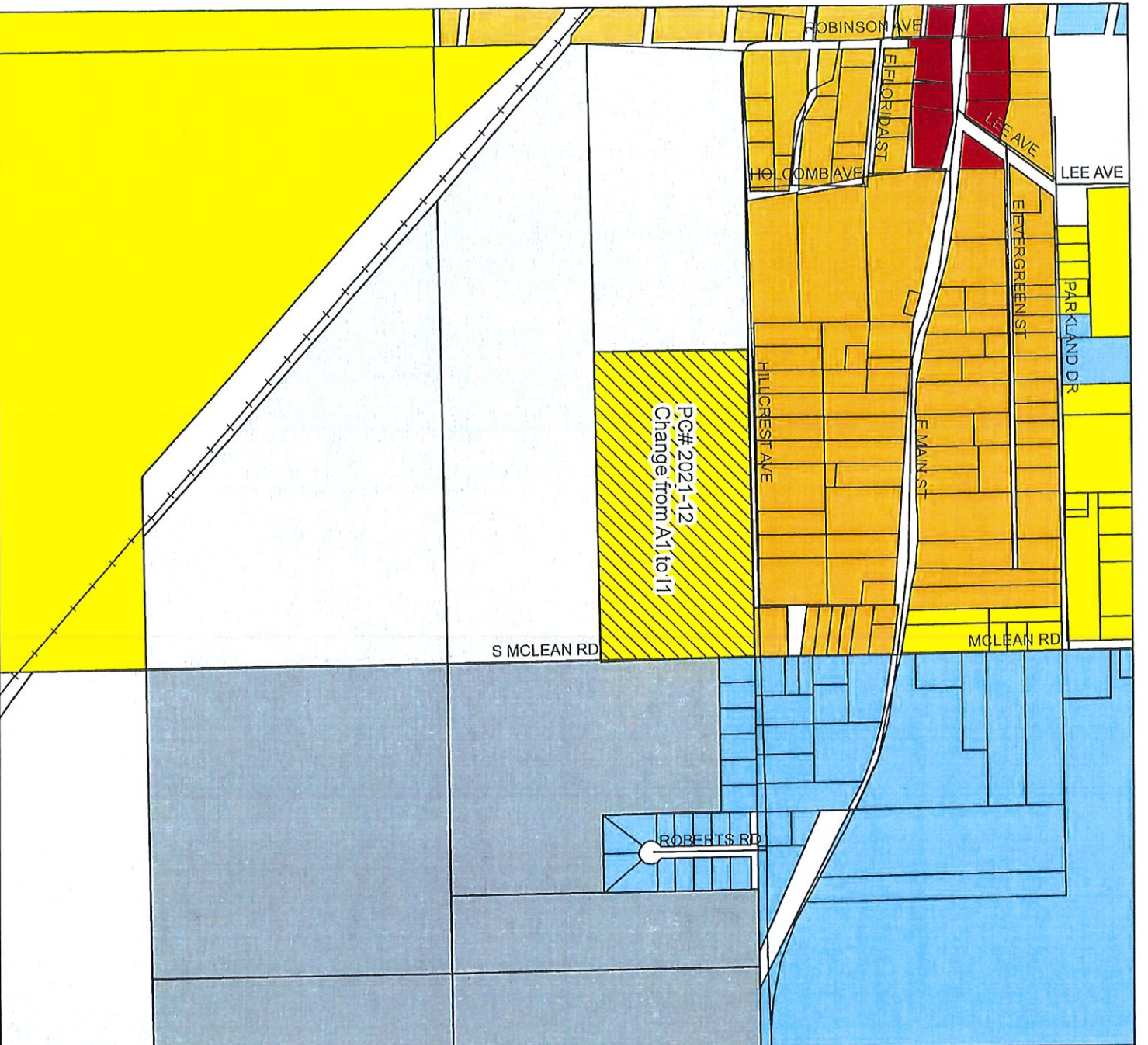
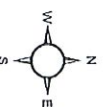
Petition # 2021-12 - Hillcrest Ave

- A1 - Agriculture
- C0 - Professional & Business Office
- C1 - Convenient Commercial
- C2 - Highway Commercial
- C3 - General Commercial
- CBD - Central Business District
- H1 - Health Facilities
- I1 - Light Industrial
- I2 - Medium Industrial
- R1 - Single Family Residential
- R2 - Two Family Residential
- R3 - General Residential - Multi-Family

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City of Durant
Community Development
Printed: March 29, 2021



§ 157.053 INDUSTRIAL DISTRICT STANDARDS.

(A) Any use constructed, established, altered or enlarged in the I-1 Light Industrial District after the effective date of these regulations shall be so operated as to comply with the following standards:

- (1) Any building used for residential purposes shall comply with restrictions set down in R-3;
- (2) No noise from any operation conducted on the premises, other than that emanating from the vehicular traffic, either continuous or intermittent, shall be detectable at any boundary line of the I-1 District;
- (3) No toxic matter, noxious matter, smoke, gas or odorous or particulate matter shall be emitted that is detectable beyond the lot lines of the zoning lot on which the use is located;
- (4) No vibrations shall be detectable beyond the lot lines of the zoning lot on which the use is located;
- (5) Exterior lighting fixtures shall be shaded wherever necessary to avoid casting direct light upon property located in any residence district;
- (6) The manufacture of flammable materials which produce explosive vapors or gases is prohibited; and
- (7) Any operation that produces intense glare or heat shall be performed within a completely enclosed building, and exposed sources of light shall be screened so as not to be detectable beyond the lot lines.

(B) Any use constructed, established, altered or enlarged in the I-2 Medium Industrial District after the effective date of these regulations shall be so operated as to comply with the following standards. No use already established on the effective date of these regulations shall be so altered or modified as to conflict with, or further conflict with, the applicable standards established hereinafter for the I-2 Medium Industrial District:

- (1) Any building used for residential purposes shall comply with the restrictions set forth in R-3;
- (2) Exterior lighting fixtures shall be shaded wherever necessary to avoid casting direct light upon property located in any residence district;
- (3) All manufacturing, fabricating, assembly, disassembly, repairing, storing, cleaning, servicing and testing of goods, water and merchandise shall be carried on in such a manner as not to be injurious or offensive by reason of the emission or creating of noise, vibration, smoke, dust or other particulate matter, toxic or noxious matter, odorous, glare or heat, fire or explosive hazards; and
- (4) No activities involving storage, utilization or manufacture of materials or products which decompose by detonation shall be permitted.

(C) Permitted use in the I-2 Medium Industrial District shall include manufacturing, fabricating, assembling, repairing, storing and cleaning, servicing or testing any of the following materials, goods or merchandise:

- (1) Apparel;
- (2) Beverages (nonalcoholic), processing and bottling;
- (3) Building materials specialties;
- (4) Clothing;
- (5) Compounding and packaging of chemicals;

- (6) Cosmetics and toiletries;
 - (7) Dairy products;
 - (8) Drugs and pharmaceutical products;
 - (9) Electrical and acoustic products and components;
 - (10) Food products (except fish, sauerkraut, vinegar and yeast);
 - (11) Furniture;
 - (12) Glass products;
 - (13) Ice, dry and natural;
 - (14) Jewelry;
 - (15) Medical laboratory supplies, equipment and specialties;
 - (16) Metal products and utensils;
 - (17) Musical instruments;
 - (18) Optical goods;
 - (19) Paper products, including boxes and containers;
 - (20) Radio, phonograph recorder and television sets and parts;
 - (21) Textiles;
 - (22) Toys and children's vehicles;
 - (23) Trailers and carts; and
 - (24) Wood products, including wooden boxes and containers.
- (`93 Code, § 12-240) (Ord. 1040, passed 4-12-83)

REZONING APPLICATION

PC
Petition # 2021-12
Fee \$ 300

APPLICANT INFORMATION

Name: <u>Don SINGLETON</u>	Email:	Phone #1 <u>580-775-4499</u>
Mailing Address: <u>13711 ST. RD. 22</u>		Phone #2
City: <u>BOKCHITO</u>	State: <u>OK</u>	Zip: <u>74726</u>
Applicant's Interest in Property:		

☐ Please use attached addendum if there is more than one applicant.

Physical Address of Rezoning Request:			
☐ Platted ☐ Un-Platted	Subdivision	Lot	Block
Legal Description: (If Un-platted) <u>See attached</u>			
☐ Deed Attached (required) If applicant is not owner listed on deed, owner consent must be included.			

Request Rezoning From: <u>Agri</u>		Request Rezoning To: <u>Z-1</u>	
Present Use:		Proposed Use:	
Parcel Width:	Parcel Length:	Acres: <u>20</u>	Street/Road Frontage: <u>HILL CREST</u>
☒ City Water (If City Water will be extended or improvements will be made, please explain:)			
☒ City Sewer (If City Sewer will be extended or improvements will be made, please explain:)			
☐ Private Water ☐ Private Sewer			
Is Property in the Floodplain?		Is property in the Airport Zone.	

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Don Singleton 3-11-21
Signature of Applicant Date

Office Use Only

Date Filed	Date Payment Received	Notification Mailed	Comments
Initial	Initial	Initial	
Proof of Publication Received		Property Posting Verified	Comprehensive Plan Recommendations
Date	Initial	Date	Initial
Staff Recommendation ☐ Approve ☐ Deny	PC Recommendation ☐ Approve ☐ Deny	City Council Action ☐ Approve ☐ Deny	Ordinance #

REZONING SUPPORTING INFORMATION

1. List the changed or changing conditions in the area or in the City which makes this zone change necessary.

The property is being purchased by the Durant Industrial Authority. The DIA owns the 93+ acres that adjoins this property. The 93-acre parcel is zoned I-1, and the property to the east is zoned I-2.

2. Indicate whether or not this zone change is in accordance with the Comprehensive Plan. If it is not, explain why the Plan is incorrect.

This zone change is in accordance with the Comp. plan.

3. List any other reasons to support this zone change.

The 20-acre site, if purchased & rezoned to I-1, will give DIA a total of 113 acres in one site with rail access. This will allow DIA to market to a greater variety of projects in the future, to create more jobs for Durant.

PERSONAL REPRESENTATIVE'S DEED

KNOW ALL MEN BY THESE PRESENTS:

I-2015-678205 Book 1388 Pg: 957
06/03/2015 9:00 am Pg 0957-0958
Fee: \$ 15.00 Doc: \$ 0.00
Tammy Reynolds - Bryan County Clerk
State of Oklahoma

This deed is made between JUDY STEVENS, Personal Representative of the Estate of HENRY DONALD SMITH, JR., deceased, party of the first part, and DON SINGLETON, 13711 State Rd 22, Bokchito, OK 74726, party of the second part.

Under bequests granted in the Last Will and Testament of Henry Donald Smith, Jr., deceased, as admitted to probate in Case No. PB-2012-80 in the District Court of Bryan County, Oklahoma, the Court entered its Order Allowing Partial Distribution on 4th day of May, 2015, and directed Judy Stephens as Personal Representative of the Estate to execute a proper conveyance to party of the second part, conveying the following described real property to Don Singleton, Party of the Second Part, the property left to him in the Last Will and Testament of Henry Donald Smith, Jr., deceased. Reference is hereby made to the Order Allowing Partial Distribution on file with the District Court Clerk of Bryan County, Oklahoma; and a certified copy of such order was filed for record on the 3rd day of June, 2015, in Book 1388 at Page 955 in the office of the County Clerk of Bryan County, Oklahoma.

Now, therefore, party of the first part, pursuant to the Order Allowing Partial Distribution dated May 4, 2015, does hereby grant, bargain, sell and convey unto DON SINGLETON, all the right, title, interest and estate of the decedent, Henry Donald Smith, Jr., at the time of his death, in the following described real property and premises, situate in Bryan County, State of Oklahoma, to-wit:

N/2 SE/4 SE/4, Section 33, Township 6 South, Range 9 East, Bryan County, Oklahoma; and

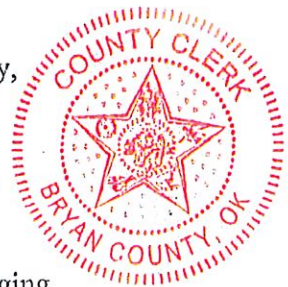
Lot 17 in Block 1, Fred Jones Addition, Durant, Bryan County, Oklahoma.

together with all the improvements thereon and the appurtenances thereunto belonging,

To have and to hold said described premises unto the said party of the second part, his heirs and assigns.

Signed and delivered this 2 day of June, 2015.


JUDY STEPHENS
Personal Representative



STATE OF OKLAHOMA

)
) ss.

COUNTY OF BRYAN

)

ACKNOWLEDGMENT

Before me, the undersigned, a Notary Public, in and for said County and State, on this 2 day of June, 2015, personally appeared JUDY STEPHENS, Personal Representative of the Estate Henry Donald Smith, Jr., deceased, to me known to be the identical person who executed the within and foregoing instrument and acknowledged to me that she executed the same as her free and voluntary act and deed for the uses and purposes therein set forth.

WITNESS my hand and Seal the day and year last above written.

My Commission Expires:

10-1-2015



Waynette Taylor
NOTARY PUBLIC

I-2015-678205 Book 1388 Pg: 958
06/03/2015 9:00 am Pg 0957-0958
Fee: \$ 15.00 Doc: \$ 0.00
Tammy Reynolds - Bryan County Clerk
State of Oklahoma

Memorandum

Date: May 5, 2021
To: Mayor and Council Members
From: Lisa Taylor, Executive Director, Durant Industrial Authority
RE: Singleton Property Rezone Request

Mayor Grube and Members of Council,

The Durant Industrial Authority has entered into an agreement to purchase a 20-acre tract of property from Don and Kathie Singleton. The property sits on the Southwest Corner of Hillcrest and South McLean in Durant, Oklahoma, and is currently zoned as Agricultural. The request to rezone the property to I-1 will allow the property to attract companies who align with I-1 uses.

During the Durant Planning Commission meeting held on April 27, 2021, a public hearing was held and several local residents voiced their concerns about noise, pollution and potential for annexation that could result from this rezone request. According to Ordinance 157.053 of the Durant Municipal Code, businesses who are located within I-1 Zone cannot cause noise, vibrations or pollution beyond their property boundaries. Please see attached ordinance for additional requirements and details.

Please consider the following facts in your decision to grant this rezone request:

- The 20-acre Singleton tract is bordered on the South and West sides by a 55.25-acre tract which is zoned as I-1, and is currently owned by the Durant Industrial Authority.
- At this time, the DIA does not have an active prospect for the property. All recruitment efforts to this 20-acre site will align with I-1 uses.
- Commercial Metals Company is zoned I-2 and has property that borders South McLean on the East side.
- There is a metal scrap yard further South on McLean, which is outside Durant City limits. This company is not currently required to follow Durant City code.
- The Singleton property associated with this rezone is located within the municipal boundaries of the City of Durant, and does not require annexation.
- Once the Singleton property is acquired by the Durant Industrial Authority, improvements will be made in order to secure the property from trespassers and ongoing illegal dumping.

In closing, I hope you will consider the aforementioned facts in your decision to grant our request for rezone to I-1. If you have any questions or concerns, please do not hesitate to email me at ltaylor@durant.org or give me a call at 580-916-1512. Thank you.

§ 157.053 INDUSTRIAL DISTRICT STANDARDS.

(A) Any use constructed, established, altered or enlarged in the I-1 Light Industrial District after the effective date of these regulations shall be so operated as to comply with the following standards:

- (1) Any building used for residential purposes shall comply with restrictions set down in R-3;
- (2) No noise from any operation conducted on the premises, other than that emanating from the vehicular traffic, either continuous or intermittent, shall be detectable at any boundary line of the I-1 District;
- (3) No toxic matter, noxious matter, smoke, gas or odorous or particulate matter shall be emitted that is detectable beyond the lot lines of the zoning lot on which the use is located;
- (4) No vibrations shall be detectable beyond the lot lines of the zoning lot on which the use is located;
- (5) Exterior lighting fixtures shall be shaded wherever necessary to avoid casting direct light upon property located in any residence district;
- (6) The manufacture of flammable materials which produce explosive vapors or gases is prohibited; and
- (7) Any operation that produces intense glare or heat shall be performed within a completely enclosed building, and exposed sources of light shall be screened so as not to be detectable beyond the lot lines.

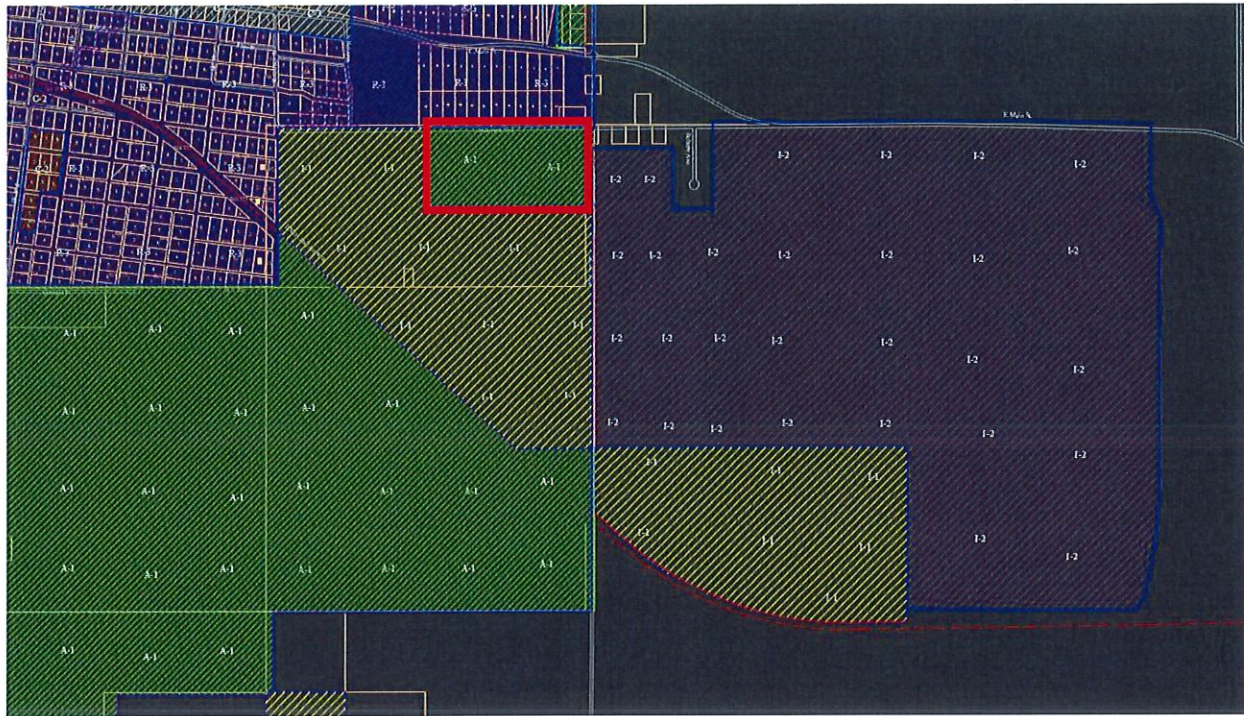
(B) Any use constructed, established, altered or enlarged in the I-2 Medium Industrial District after the effective date of these regulations shall be so operated as to comply with the following standards. No use already established on the effective date of these regulations shall be so altered or modified as to conflict with, or further conflict with, the applicable standards established hereinafter for the I-2 Medium Industrial District:

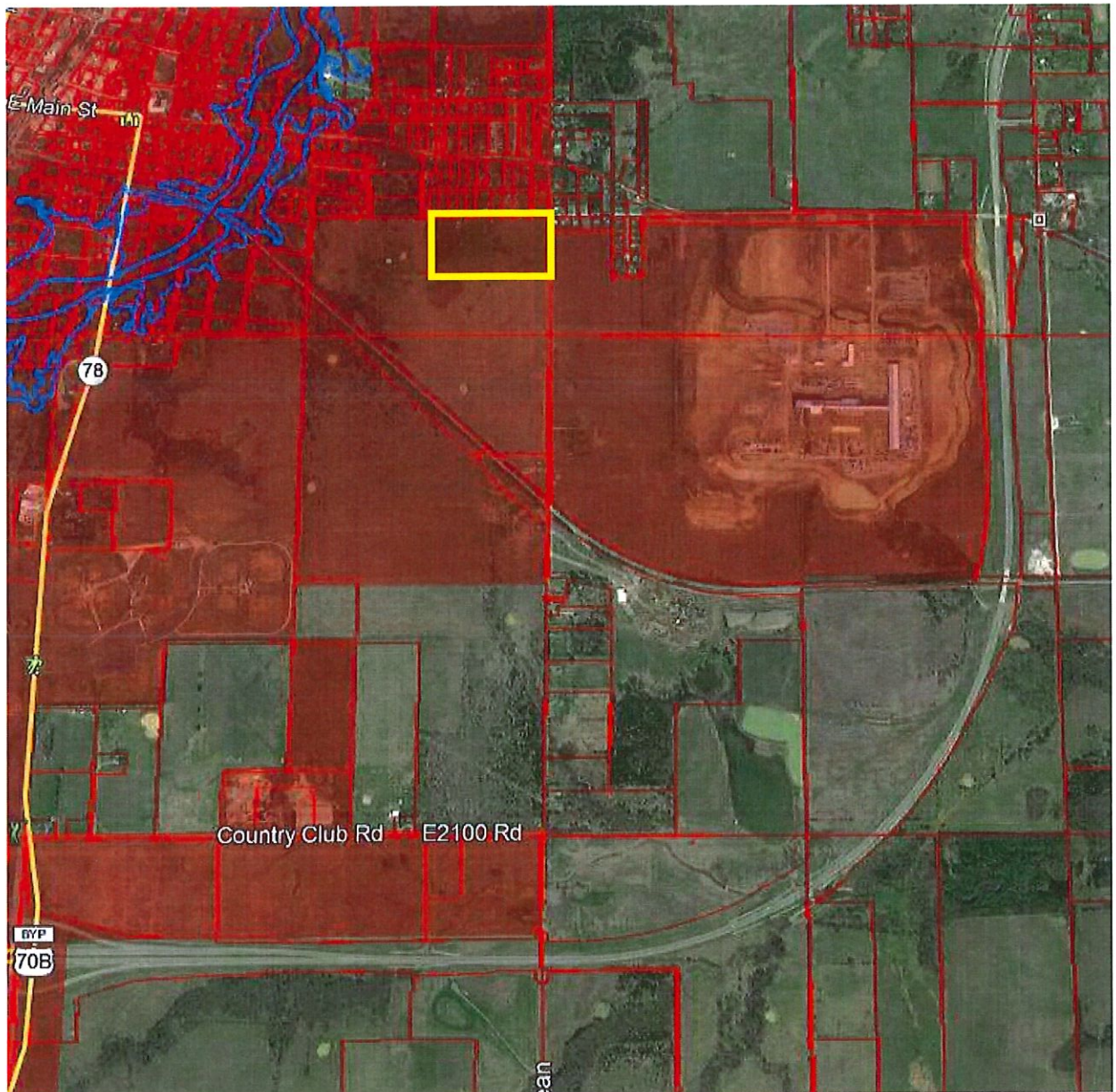
- (1) Any building used for residential purposes shall comply with the restrictions set forth in R-3;
- (2) Exterior lighting fixtures shall be shaded wherever necessary to avoid casting direct light upon property located in any residence district;
- (3) All manufacturing, fabricating, assembly, disassembly, repairing, storing, cleaning, servicing and testing of goods, water and merchandise shall be carried on in such a manner as not to be injurious or offensive by reason of the emission or creating of noise, vibration, smoke, dust or other particulate matter, toxic or noxious matter, odorous, glare or heat, fire or explosive hazards; and
- (4) No activities involving storage, utilization or manufacture of materials or products which decompose by detonation shall be permitted.

(C) Permitted use in the I-2 Medium Industrial District shall include manufacturing, fabricating, assembling, repairing, storing and cleaning, servicing or testing any of the following materials, goods or merchandise:

- (1) Apparel;
- (2) Beverages (nonalcoholic), processing and bottling;
- (3) Building materials specialties;
- (4) Clothing;
- (5) Compounding and packaging of chemicals;

- (6) Cosmetics and toiletries;
 - (7) Dairy products;
 - (8) Drugs and pharmaceutical products;
 - (9) Electrical and acoustic products and components;
 - (10) Food products (except fish, sauerkraut, vinegar and yeast);
 - (11) Furniture;
 - (12) Glass products;
 - (13) Ice, dry and natural;
 - (14) Jewelry;
 - (15) Medical laboratory supplies, equipment and specialties;
 - (16) Metal products and utensils;
 - (17) Musical instruments;
 - (18) Optical goods;
 - (19) Paper products, including boxes and containers;
 - (20) Radio, phonograph recorder and television sets and parts;
 - (21) Textiles;
 - (22) Toys and children's vehicles;
 - (23) Trailers and carts; and
 - (24) Wood products, including wooden boxes and containers.
- (`93 Code, § 12-240) (Ord. 1040, passed 4-12-83)







The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: Danielle O'Neal, Director
Re: Discussion, Consideration and Possible Action on PC2021-01, the 2040 Comprehensive Plan and Future Land Use Map

Request: Discussion, consideration and possible action for an update to the Comprehensive Plan and Future Land Use Map for the City of Durant.

Background: The Comprehensive Plan was started and a draft was submitted by IBTS around June of 2019. However, a Future Land Use Map was not started and there were several that brought up desired changes they would like to see within the Comprehensive Plan. Since that time several public and staff meetings were held to gain further feedback. The process was slowed down a little when the Covid-19 Pandemic struck. However, staff was able to complete the Comprehensive Plan and made several changes including creating an action item table rather than having the action items within the document itself. Staff was also able to complete a Future Land Use Map that includes a 3-mile buffer around the city limits.

Analysis: Staff was able to pull out each of the action items and create a table that changes how the timeframes are given, does not have repetitive action items and also provides partner/responsible party which will help give some ownership of each of these items. There were other changes made within the Comprehensive Plan to give clarification, added in some items that would further help support the effort of Blue Zones. Staff created a future land use map that incorporates mixed use, expands the CBD District and introduces mixed residential. When reading the Future Land Use Map, I'm showing some correlation between zoning types and the future land use designations for the residential and commercial areas below for your guidance. However, remember that a future land use map guides a zoning map, but is not a zoning map.

Mixed Residential: R1, R2, R3
 Low Density Residential: A1, R1, R4
 Low to Medium Density Residential: R1, R2
 Commercial: C0, C1, C2, C3

Staff does have the Future Land Use Map in a KMZ file that can be uploaded into Google Earth if you are interested.

Planning Commission Recommendation: The Planning Commission recommends approval of the 2040 Comprehensive Plan and Future Land Use Map

Required Action: Hold a hearing and approve or deny the 2040 Comprehensive Plan and Future Land Use Map. Any specific conditions imposed by the Council should be read into any approval motion.

Council Information / Action Requested

Staff and the Planning Commission both recommend approval of the 2040 Comprehensive Plan and Future Land Use Map.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk
GIS to update City Maps
Community Development to post and begin implementation

ATTACHMENTS:

1. 2040 Comp Plan Final Draft
2. Future Land Use map update 4-12-21



City of Durant

2040 Comprehensive Plan





Cover Photo By: Megan Estrada

Table of Contents

Executive Summary. Page 6

 Introduction. Page 6

 Why Now? Page 7

 What Process? Page 8

Community Snapshot Page 10

Community Values Page 12

Community Vision Page 14

Key Performance Areas Page 15

 Economic Development Page 17

 Land Use Page 23

 Housing Page 26

 Natural Resource Management & Open Space Page 32

 Quality of Life Page 36

 Transportation Page 40

 Health and Wellbeing Page 44

Action Items Page 48

ACKNOWLEDGMENTS

Oden Grube, Mayor

John Dean, City Manager

Tim Rundel, City Manager (past)

City of Durant City Council

Oden Grube

Steve Brittingham

~~Jerry Tomlinson~~ Humphrey Miller

Mike Morris

Danny Sherrer

City of Durant Planning and Zoning

Commission

Kevin Keener

Whitney Kerr

Shane Knight

Drew Jackson

Clent Horner

City of Durant Community Development Department

Danielle Barker, Director

Matthew Nahrstedt, Director (past)

This plan would not have been made possible without the commitment, advice, and insights of the Envision Durant task force members, who selflessly devoted their time to the development of this plan. We thank them for their dedication to this important project.

Barbee Barber

Bill Sudderth

Billy Waldell

Candy Horsley

Charles Bachmann

Clint McMahan

Dale Goad

Drew Jackson

Elizabeth Brittingham

Geary W. Bestairs II

Jaque Wilson

Jeff McQueen

Jeri Walker

Jerry Combrink

Kathryn Vanderpool

Kevin Keener

Linda Combrink

Linda Gray

Mike Morris

Paul Buntz

Randy Downs

Tricia Clark

Whitney Ker

We would also like to thank the Donald W. Reynolds Community Center & Library for the use of their facility throughout the planning process. Their generosity and hospitality is highly appreciated. Also, big thanks to the City of Durant Fire Department for volunteering their time and excellent hot dog grilling skills at the meetings.

FROM THE MAYOR

Dear Citizens of Durant,

I am honored to present to you the City of Durant 2040 Comprehensive Plan, "Envision Durant." Supported by a clearly articulated set of key performance areas and strategic objectives, the Envision Durant 2040 vision statement identifies the right choices to move Durant forward toward a sustainable future.

This document represents our collective vision for the future and is the product of a year and a half of dedication and commitment from residents, City Staff, the Planning Commission, and the consultant team, IBTS. This document sets the course for improved sustainability and for moving Durant forward into the future as a thriving, resilient, evolving, and equitable community that supports our values.

The success of this plan will depend on your continued support and participation. The plan places priority on actions and initiatives that we can work on together to strengthen our neighborhoods and business districts. It urges us to tackle small projects that, when combined, make significant differences in the quality of life and economy, now and tomorrow.

Durant is a progressive, forward-thinking community. Durant is a great place to earn a living, raise a family, and enjoy life. Our legacy is one of hard work, enterprise, cooperation and loyalty to this great place we call home. We must all work together to realize the future that we have collectively envisioned.

I thank you all for your hard work and continued support to build a sustainable future for Durant. I look forward to working with you to implement the strategic objectives contained within this plan as we Envision Durant and all of the great things to come.

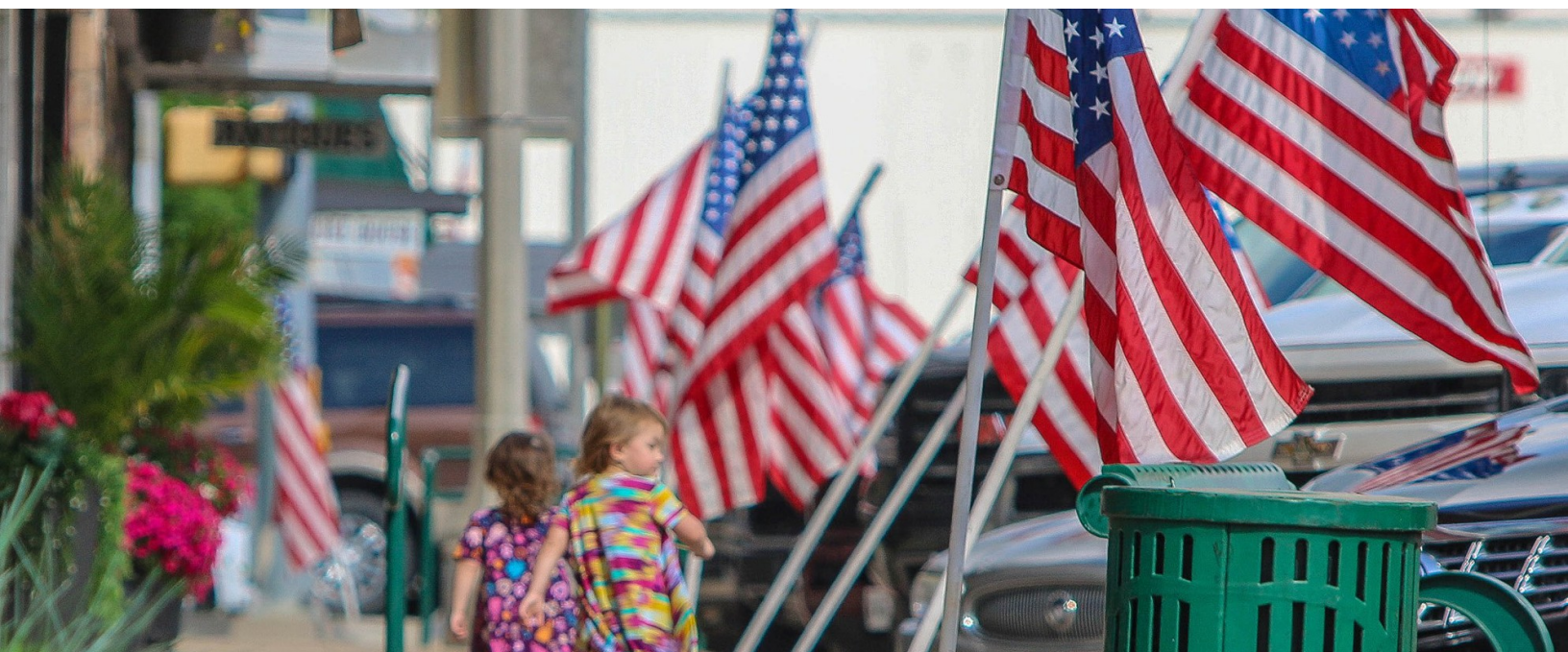
Sincerely,



Oden Grube, Mayor
City of Durant, Oklahoma



Executive Summary



The Wall That Heals in Downtown Durant by Matt Swarengin

Introduction

As time moves forward, so shall Durant. As the community grows it will face both opportunities and challenges in many forms. By exploring these possibilities now, we hope to better anticipate our future. This comprehensive plan update is meant to be used on a daily basis as a guide for elected officials, City staff, residents, business owners and potential newcomers, allowing them to make well-informed decisions related to issues such as land use and transportation. These types of decisions can greatly impact the community's growth and physical development as well as its quality of life. More importantly, those decisions will be based on the community's vision for the future. The vision from this plan looks toward the future approximately 10 to 20 years from now; however, it is strongly recommended that the community's vision and this plan be revisited every five to seven years to ensure that it remains consistent with the ever-changing values and concerns of the community. It is also important to note that due to the important nature of comprehensive planning, the State of Oklahoma has established laws that allow municipalities to have the power to regulate land use; however, that power exists only if such regulations are based on an adopted comprehensive plan (Oklahoma Revised State Statutes Section 11-43-103).

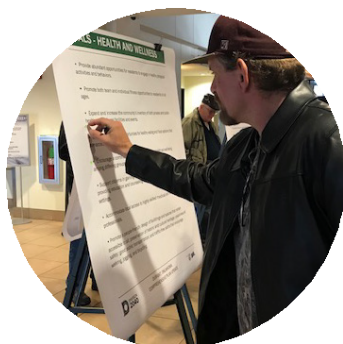
This comprehensive plan, once adopted and implemented, will also strengthen partnerships between public and private entities. This partnership can achieve far more for both parties than either acting alone. An important premise of an effective comprehensive plan is that it creates "win/win" situations for the public and private sectors, for old and new neighborhoods, urban development and open lands conservation, and fiscal integrity and enhanced quality of life.



Why Now?

Much has changed since Durant adopted its last Comprehensive Plan in 2002. The Durant of 2019 is facing a growing, increasingly diverse population and tremendous housing and infrastructure pressures due to thriving industry and plentiful job supply (6.6% 2016 unemployment rate; U.S.: 7.4%). With growth comes change, and City leaders should look to the comprehensive plan to guide decisions related to future land use and development in the community.

This comprehensive plan will help safeguard our community's collective goals and values. Our Durant community values the City's unique history, downtown charm, neighborhood character, and demographic diversity. Concern about the impact of new growth and how to accommodate the needs of a diverse and growing population have pushed the need for comprehensive, community-wide planning to the forefront. Effective planning that addresses the needs of the different sectors and groups that make up the Durant community can help the city grow efficiently while protecting existing assets and accommodating change. Successful communities do not just happen; they must be continually shaped and guided. A community must actively manage its growth and respond to changing circumstances if it is to continue to meet the needs of its residents and retain the quality of life that the citizens of Durant expect and deserve.



What is the process?

Project Kickoff

This task laid the foundation for the planning process by refining the specifics of the project, including the key topic areas, project schedule and project logo. Task forces for the key topic areas were formed and their role in the planning process was determined.

First Open House Meeting

Public engagement is integral to the success of the Durant comprehensive plan update. During this first set in the public engagement process, we performed a SWOT Analysis to identify Strengths, Weaknesses, Opportunities, and Threats facing the community in each of the topic areas.

Existing Conditions Assessment

During this task, data collection to support the development of the plan was conducted. A solid plan needs quantitative data such as demographic, employment and housing patterns.

Second Public Workshop

During this informal public open house, residents were invited to review, discuss and vote on key elements of the comprehensive plan to determine which visions and goals are important to the community to address over the next twenty years. Residents had the opportunity to view displays and talk with staff one-on-one.

Drafting of Goals, Policies & Actions

The next step in the process was to establish the specific goals and objectives of the plan. This task required significant input from task force members, residents, business owners and City staff.

Third Public Workshop

During this meeting residents had the opportunity to review the current land use plan and land use patterns of Durant in order to develop a land use map according to their ideas and opinions for future growth and changes in the community.

Drafting of Comprehensive Plan Update

Finally, it's time to start drafting the plan! During this time, the team organized chapters focused on the key topic areas. These focus on providing the reader with an explanation of the topic area's purpose, as well as an overview of the specific goals and objectives contained within the key topic area.

Public Review & Final Plan Adoption

This is the last step in the process, where the plan is presented to the Planning Commission at a public hearing. Once adopted by the Commission, the plan is forwarded to the City Council for consideration and final adoption.

Once the plan is adopted, the real work begins. Implementation requires commitment and accountability, as the plan has been written with the goal of fostering change. In order to do so, impacts of the plan must be measured and updated accordingly.

"If we could first know where we are, and wither we are trending, we could better judge what to do, and how to do it."

-ABRAHAM LINCOLN





History

The City of Durant is located approximately 90 miles north of Dallas/Fort Worth and is situated on approximately 17,152 acres (26.8 square miles) in Bryan County. First established in the early 1870s, Durant is the second largest city within the Choctaw Nation and boasts a vibrant downtown and strong sense of community, and offers abundant recreational and entertainment choices.

The first step in assessing a community's needs is to understand the people who live there. This information becomes one of the benchmarks against which we can measure plan implementation and success. In order to paint a comprehensive picture of who is living in Durant, the demographic assessment relies on data from a variety of sources and methodologies. Unless otherwise noted, the following data is from 2017 estimates of the U.S. Census Bureau's American Community Survey. The following is a summary of findings:

Population:

The City of Durant has experienced modest but constant growth throughout the City's history. The 2017 Census indicated a total population of roughly 17,198, with a median age of 32.3 years. The population is 51.5% Female and 48.5% Male. The average household size is 2.21, slightly lower than the average in Oklahoma (2.27) and nationally (2.37).

Race:

White: 71.4%, American Indian and Alaska Native: 14.6%, Hispanic or Latino: 7.9%, Black or African American: 2.2%, Asian: 0.5%, Two or more races: 6.1%.

Housing:

Total housing units: 7,769, Total occupied housing units: 6,707, Total vacant housing units: 1,062.

Poverty:

14.6% of people are living in poverty (compared to Oklahoma at 16.2%; and the U.S. average of 23.7%).

Educational Attainment:

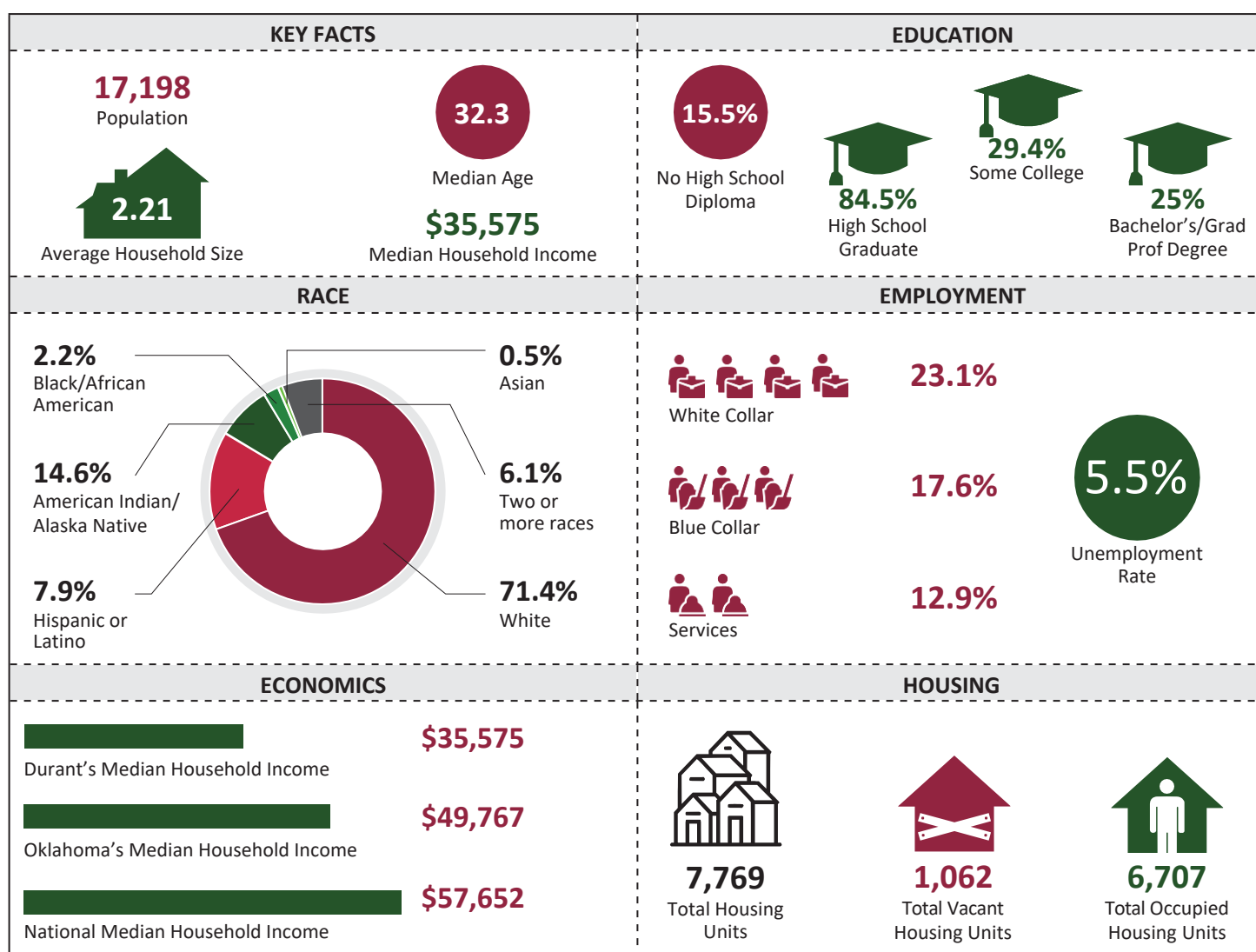
84.5% of Durant residents are high school graduates (Oklahoma 87.5%, U.S. 87.3%). 25% of Durant residents have a Bachelor's degree or higher (Oklahoma 24.8%, U.S. 30.9%).

Employment and Occupations:

The largest employment industry in Durant is educational services, and health care and social assistance which employ roughly 22.1% of the population. The second largest industry – arts, entertainment and recreation, and accommodation and food services – employ 18.6% of the population. The third, retail trade, employs roughly 13.3% of the population.

Economics:

The estimated median household income in Durant in 2017 was \$35,575, which was quite a bit lower than Oklahoma’s national median household income of \$49,767 and the national median household income of \$57,652.



Community Values

Community values are the core principles the community's citizens wish to maintain. These values overlap and are mutually inclusive. They must be acknowledged and constantly defended to ensure that change and development align in accordance with these core principles. These values guide the community's vision and mission, as well as its goals, objective, activities, capital improvements, levels of service and budgets. Illustrated on the facing page are the core values. The list are only examples of what these values might represent.

Community Values Represent

- Walkable, attractive streets and public spaces
- Safe, convenient and flexible transportation systems
- Excellence in educational and cultural services
- A safe, nonthreatening community
- A culture of excellence and kindness
- Community wellness and health
- Environmental stewardship
- Enhanced community pride
- Innovation, creativity and entrepreneurial opportunities
- Healthy economy and fiscal responsibility
- Local and regional partnerships



Photo by: Matt Swearengin





Community Vision:

Durant thrives! Durant is a vibrant, modern community, the community of choice, offering outstanding quality of life for all generations. Durant has a strong sense of pride. Residents honor the past, treasure the present, and responsibly shape the community's future.

The government is fiscally sound and provides top-quality public safety and services responsive to community requirements. They have trust and peace with city governance and as a result, feel safe and secure. Preserving the "Old Durant" while advancing to a "New Durant" makes it a community so rich in character and opportunities that no citizen can imagine a better place to live.

Durant has some of the best dining and night life around. It is well maintained with great streets. It is lush in greenery and citizens are environmentally aware. Families are healthy and happy and utilize the community to walk, run, bike and enjoy their time together. Citizens are diverse, well-educated, motivated, and above everything, they care.

Key Performance Areas

The comprehensive plan consists of six key performance areas. Each chapter identifies primary challenges facing the community for that topic area, followed by goals to address those challenges.

.....



ECONOMIC DEVELOPMENT - How to create a strong local economy by attracting new businesses and maintaining successful, resilient businesses, which is essential to the social, cultural and financial vitality of the City of Durant.



LAND USE - How land use policy decisions impact the City's preferred settlement patterns, design qualities and the daily lives of its residents.



HOUSING - How to facilitate the provision of safe, high-quality and affordable housing options to meet the needs of the present and future residents of the City, while preserving and enhancing the community's physical and social fabric and cultural diversity.



NATURAL RESOURCE MANAGEMENT & OPEN SPACE - How ecosystem integrity and biodiversity are protected systems and how to provide direction for future actions that will improve natural resource management in Durant.



QUALITY OF LIFE - Focuses on creating a place where people want to live, work and play. Durant wants to be an attractive, family-friendly, safe, healthy and diverse community, improving the opportunities for housing choices and creating "sense of place" throughout the City.



TRANSPORTATION - Durant will sustain itself through the support of community led investments and city led improvements. With the community raising the necessary funds to support ongoing infrastructure needs. Durant will prioritize the transportation and infrastructure needs, while also focusing on multimodal infrastructure.



HEALTH AND WELLBEINGNESS - Creating accessible, equitable ~~How to reduce barriers and improve~~ opportunities to meet the physical, ~~nutritional~~, mental, spiritual and social ~~emotional~~ needs of the community to improve quality of life and wellness.

HISTORIC



DOWNTOWN
Durant

EAT. SHOP. LIVE.
Local

#OURDURANT

WWW.DURANTMAINSTREET.ORG



Photo



by: Matt Swaenginn

“Coming together is a beginning; keeping together is progress; working together is success.”

— Henry Ford

Economic Development

Economic development is the sustained, concentrated actions of policy makers and local governments that promote the improvement of a community’s economic well-being and quality of life. Economic activity is the central, most important part of any community. A strong economy provides opportunities to all citizens by creating jobs, increasing business opportunities, and creating a tax base that provides funding for schools, parks, public facilities and other community services. The City of Durant’s approach to current and future economic considerations can strategically position the City long term as a quality place to live and conduct business – both of which are crucial elements to retaining and recruiting the next generation of residents.

Durant envisions a healthy and resilient economy with an emphasis on fostering innovation and entrepreneurship, growing and attracting primary employers, maintaining a well-rounded tourism industry, and supporting and strengthening existing businesses. Additionally, Durant wants to be seen as a place with a high quality of life, excellent educational and medical services, and the amenities that make it an all-around great place to live and raise a family. The community’s economic success will be accomplished through strong partnerships between the City and the

private and nonprofit sectors. Working together with such entities as the Durant Industrial Authority, Imagine Durant, the Choctaw Nation of Oklahoma, the Durant Independent School District, and the Medical Center of Southeastern Oklahoma, among others, we will create a network to move the community forward.

Like other fluid systems such as transportation and energy, Durant’s economy is dynamic, interdependent and constantly influx. It doesn’t adhere to municipal boundaries and is driven by internal as well as external forces. To be successful, economic development must function as part of the whole socio-economic environment. Economic growth and sustainability are essential to Durant’s future and will determine how the City evolves and redevelops in the coming years.

Economic development does not happen on its own. It requires a deliberate and proactive strategy developed through a public engagement process involving a diverse group of citizens and stakeholders to articulate community values and preferences for growth and development. The goal of this chapter is to discuss goals, strategies, action steps, and resources to grow and diversify the City of Durant’s economy.

GOALS

STRATEGIES/POLICIES

The economic health of the community will be sustainable.

- Promote the revitalization of all economic sectors within Durant, including neighborhoods and downtown.
- Foster opportunities that encourage private investments and partnerships within the community.
- Create a focus on tourism in the downtown, and make the downtown more inviting to university students and visitors.
- Promote education and technical training of the workforce to encourage job skill advancement and increased wage levels.
- Grow and retain employment opportunities in the City by executing strategies to encourage businesses and industries that exemplify the overall character of the community.
- Promote the creation of affordable and diverse housing options close to employment in order to facilitate workforce retention and multimodal options.

Continue to support efforts to renovate, rebuild, build and expand the downtown core by increasing the amenities in the downtown – including hotels, entertainment, restaurants, mixed-use development and other compatible uses – in a manner that is harmonious with the historic character and existing uses.

- Implement a historic preservation-based approach to economic development within the downtown core.
- Promote new housing and mixed use development.
- Promote and enhance the use of the downtown as a center for social interaction, entertainment and arts and culture activities.
- Make the downtown a space oriented for those biking and walking, including pedestrian mall and enhanced crossings and intersections, while allowing for all modes to access the core. ~~be accessible to cars, pedestrians and bicycles.~~

GOALS

STRATEGIES/POICIES

Support the efforts of public and private organizations to diversify the local economy.

- Collaborate with the business community to develop policies and planning to support economic development and opportunities.
- Strategically coordinate land use, infrastructure and multimodal connectivity to facilitate opportunities for vital areas to flourish.

Support cultural amenities as an important contributor to our economic health and as a reflection of the importance of the arts and our heritage.

- Enhance historic resources through preservation and the inclusion of heritage daily life.
- Protect historic landmarks and significant cultural features to the extent reasonable feasible.
- Promote and encourage the growth of cultural development and participation.

~~Continue to encourage retail businesses that allow greater opportunities for residents to shop locally.~~

Encourage opportunities for residents to shop locally and help incentivize local businesses.

- Promote the revitalization and growth of Durant.
- Continue to support efforts to renovate, rebuild, build and expand the downtown core.

Expand recreational, cultural and entertainment opportunities to increase local tourism ~~in the area~~.

- Continue to promote and expand local projects and programs that attract both tourist and local community members. Examples would include the Nowa Oka Trail and expansion of the trail system, the Oklahoma Shakespearean Festival and the Magnolia Festival to name a few.
- Continue to promote the creation of an Artist District, art incubator or maker space center.

GOALS

STRATEGIES/POLICIES

Promote efforts to further establish Durant as a destination and ideal place for new businesses and industries.

- Cooperatively amplify the community's rich recreational and cultural heritage.
- Enhance and expand partnerships to promote the community and its amenities.
- Ensure multimodal access to employment centers and develop efficient transit networks.
- Encourage affordable and diverse housing development near major employment centers to reduce travel time to work.
- Assist in identifying and preserving key undeveloped industrial parcels in order to provide appropriate sites for future industry.
- Convert some downtown buildings into classrooms, housing and other university presence.

Southeastern Oklahoma State University and the Choctaw Nation will continue to be major factors in the community's economy.

- Encourage cooperative land use and transportation planning and collaborative public space activation to support present and proposed expansions to that promote economic development opportunities.



“Cities have the capacity of providing something for everybody, only because, and only when, they are created by everyone.”

— Jane Jacobs

Land Use

Land use planning influences the type and character of development in Durant, as well as the City’s ability to provide and sustain essential urban services. The type, quality and amount of new development and its required urban services can affect attainment of community objectives such as quality of life, sense of place and uniqueness, and a strong local economy. The comprehensive plan and its implementing regulations are important policy and regulatory tools needed to achieve the above, and other, community objectives. They are also essential to guide cooperation, coordination and partnerships with other agencies that have a stake in the overall well-being of the community. In general, land uses should be efficient and sustainable; support a multi-modal transportation network; provide a variety housing choices conveniently located near jobs, schools, shops and parks; prevent sprawling development; minimize conflicts between incompatible uses; and integrate development with existing and planned infrastructure.

The City of Durant is characterized by a broad mix of land uses, ranging from agricultural land to heavier industrial uses. In general, it can be described as a traditional small-town pattern, consisting of a downtown core of shops and offices, surrounded by housing that decrease in age and density moving outward. The City’s

northern boundary is defined by Lake Durant and the southern boundary is defined by the Durant Regional Airport. Existing commercial development is concentrated primarily along large thoroughfares, including U.S. Highway 69/75 and U.S. Highway 70. There are infill and redevelopment opportunities concentrated in these areas as well.

The goals and policies contained in this chapter establish the legislative policy basis for Durant’s land use planning program. The program includes the Durant Municipal Code, regulatory maps, special area plans, etc. In addition, these policies establish important criteria to be used when initiating regulatory changes or reviewing and developing code, map, and policy amendments. The policies also provide guidance on when and how to update the comprehensive plan and state the City’s commitment to coordinating the development and maintenance of its land use program with other affected agencies and jurisdictions.

GOALS	STRATEGIES POLICIES
Discourage a sprawling land use pattern by establishing encouraging a well-defined growth -boundaries.	• Promote the revitalization and growth of Durant, including neighborhoods and the downtown. • Maintain and enhance community infrastructure to support revitalization and anticipated growth. • Adopt a citywide structure of neighborhoods, districts, corridors and edges as a means of creating identifiable places and sense of place. • Direct future development toward mixed-use neighborhoods and districts to promote compact development patterns.
Promote the infill of existing vacant parcels.	• Use subarea plans to identify targeted areas for redevelopment and infill activity. • Develop standards and guidelines to promote infill and development of mixed-use projects. • Promote, encourage and stimulate (when possible) compatible infill within targeted redevelopment areas. • Assess the effect and, if necessary, modify policy and regulations related to infill development cost to achieve an appropriate balance between affordability and other objectives, such as urban design quality, community character and public safety.
Provide opportunities for the redevelopment and revitalization of existing underutilized commercial and industrial areas to promote economic growth, while improving the aesthetics of the community.	• CreateUse subarea plans to identify targeted areas for redevelopment and infill activity. • Develop standards and guidelines to promote redevelopment and revitalization of underutilized areas. • Assess the effect and, if necessary, modify policy and regulations related to infill development cost to achieve an appropriate balance between affordability and other objectives, such as urban design quality, community character and public safety.
Encourage live/work development opportunities.	• Use subarea plans to identify targeted areas for redevelopment and infill activity. • Develop standards and guidelines to promote the development, redevelopment and revitalization of underutilized areas as live/work developments. • Promote, encourage and stimulate (when possible) compatible infill within targeted redevelopment areas. • Assess the effect and, if necessary, modify policy and regulations related to live/work developments.

GOALS	STRATEGIES POLICIES
Durant is a city of cohesive, distinct, diverse, attractive and safe neighborhoods.	• Preserve stable-residential character through neighborhood planning, assistance to neighborhood organizations, and supportive regulations. • Design policies for residential buildings and neighborhoods that are intended to emphasize creativity, diversity and individuality. • Require development proposals to show that the development contributes to a neighborhood in terms of interconnecting streets, schools, parks, commercial centers and open space, to the extent possible. • Form neighborhood edges using features shared with adjoining neighborhoods, such as as streets, open space and other features like streams or channels. Landscaped outdoor areas and trails may be used to create an attractive edge. • <u>Connect neighborhoods through a network of walkways and bike paths. Provide connections in the pedestrian network every 400 500 to 700 feet. Provide direct walkway and bikeway routes to schools.</u> • <u>Consider having block perimeters every 1200 and 2000 feet.</u> • Make all parts of the community accessible to all citizens.
Promote adequate residential densities to support existing and future commercial centers.	• Retain existing affordable housing stock through conservation efforts of older residential neighborhoods. • Assess the effect and, if necessary, modify policy and regulations related to infill development-cost to achieve an appropriate balance between affordability and other objectives, such as urban design quality, community character and public safety.
Work cooperatively with local governments and organizations to promote and encourage positive growth and development patterns.	• Seek opportunities to modify land use regulations and permit processes to be consistent, predictable and efficient. • Support and encourage private development by offering incentives and reducing local governmental barriers, when possible.



“The ache for home lives in all of us, the safe place where we can go as we are and not be questioned.”

— Maya Angelou

Housing

Housing is very important for Durant and the people who live here. Studies have shown that in addition to being a place to sleep, relax and keep possessions, decent shelter is important for one’s self-respect. People who take responsibility and pride in their homes are also more likely to participate in community and civic activities. In addition to its social importance, housing plays a critical role in local economies in the form of property taxes. By considering housing-related issues as part of the comprehensive planning process, Durant can be better prepared to meet its future housing needs.

The cornerstone of a city’s quality of life is its housing opportunities and neighborhood character. Offering a diverse mix of housing in cost, unit types and neighborhood settings is important to meet the needs and preferences of all residents. When it comes to housing, one size does not fit all. Each person seeking a new place to call home must find a suitable match between price, location, housing type and lifestyle, which can be a daunting task. A sustainable housing market that allows for a mix of housing options – such as mixed-use residential units, accessory dwelling units (ADUs), co-housing, duplexes and quadplexes and small lot urban estates – provides a window of opportunity to embrace new design, rehabilitate existing neighborhoods and create a more diverse and affordable housing stock that meets the

needs of all current and future residents ~~of~~ Durant.

Neighborhoods

Neighborhoods are the fundamental social units of a community. They are more than a simple collection of homes. A neighborhood’s physical characteristics, aesthetics, level of security and sense of community all have a major influence on its resident’s quality of life. Proper planning is critical to support strong neighborhoods and provides the foundation for quality future residential development that fosters neighborhood character while meeting homebuyers’ expectations. Neighborhood character can be improved rather easily through small touches such as attractive signage and streetscape, well-maintained homes and yards, and proactive code enforcement. Additionally, neighborhood character can be improved by adding entrance, gateway and exit features that are easy to spot and create a sense of arrival. Interactive features such as public art, neighborhood kiosks, and/or library boxes can open the door for community expression and foster placemaking and pride among residents.

HOUSING

This Housing Chapter provides a framework for promoting a diverse and affordable housing supply, protecting and improving the health and livability of the City's neighborhoods, and making adequate provisions for the current and projected housing needs of all socio-economic segments of the community. The City must develop housing that is affordable to residents of all income levels – from those who are homeless, to low-income and workforce families, and those earning higher

wages. This chapter focuses on providing principles and policies to address housing and neighborhood livability to support a vision for the community that provides opportunities for residents to live in safe, habitable neighborhoods, and addresses the household composition needs that change over time.





GOALS	STRATEGIES POLICIES
Create adequate public facilities, services and infrastructure to serve existing development and new growth.	- Promote the revitalization of all sectors within Durant, including neighborhoods and the downtown. - Foster opportunities that encourage private investments within the community. Promote education and technical training of the work-force to encourage job skill advancement and increased wage levels. Grow and retain employment opportunities in the City by executing strategies to encourage businesses and industries that exemplify the overall character of the community. - Promote the creation of affordable housing opportunities close to places of employment to facilitate the retention of workforce.
Promote opportunities for redevelopment, revitalization and growth in targeted areas.	- Implement a historic preservation-based approach to economic development within the downtown core. - Promote new housing and mixed-use development. - Promote and enhance the use of the downtown as a center for social interaction, entertainment and arts and cultural activities. - Make the downtown <u>a space oriented for those biking, walking, including pedestrian malls and enhanced crossings and intersections, while allowing for all modes to access the core.</u>be accessible to, cars, pedestrians and bicycles.
Develop safe, attractive and diverse neighborhoods that enhance the overall character of the City.	- Collaborate with the business community to develop policies and planning to support economic development and opportunities. - Strategically coordinate land use, infrastructure and connectivity to facilitate opportunities for vital areas to flourish.
Create quality and accessible housing options for all household types and income levels.	Encourage the construction of diverse housing options within neighborhoods, ranging from multi-family units to single-family units, on a variety of lot sizes.

HOUSING

GOALS	STRATEGIES POLICIES
Preserve and enhance existing historic housing.	• Enhance historic resources through preservation and the inclusion of heritage in daily life. • Protect historic landmarks and significant cultural features to the extent reasonably feasible. • Promote and encourage the growth of cultural development and participation. • Promote the revitalization and growth of Durant.
Encourage efforts for public and private organizations to provide new affordable units and encourage the formation of partnerships to implement these policies .	• Accommodate a wide variety of culturally appropriate housing types throughout the City to support residents at all stages of life and levels of ability .



“In every walk with nature one receives far more than he seeks.”

— John Muir

Natural Resource Management & Open Space

Natural resources are defined as those elements found in nature and include land, vegetation, wildlife, water systems and air. People value these resources because they directly contribute to the physical, mental and economic health and well-being of the community. Management of these resources affects the quality of life in Durant and the City’s commitment to development, sustainability and environmental stewardship. Natural resource management deals with managing the way people and the natural landscape interact and specifically focuses on a scientific and technical understanding of resources and ecology and the life-supporting capacity of those resources.

There are compelling reasons for placing natural resource management as a high priority in Durant. For example, without management, natural systems and features that can be community assets become liabilities instead. There is a clear connection between today’s daily activities that affect the environment and the quality of life that will be possible for future generations.

With an extensive parks system in place, many of the parks and amenities in Durant are outdated and not designed to sustainable standards. An updated Parks and Open

Space Master Plan could consider these deficiencies. Maintenance efforts could address the current condition of parks and a lack of adequate informational, educational and wayfinding signage. A Greenway System Master Plan could be executed to make planned connections a reality.

A current comprehensive assessment and GIS-based inventory of all natural resources does not exist and could be established. This action will allow for the development of updated natural resource management policies and will uncover critical needs and priorities.

Durant enjoys potable water from the City and Rural Water Districts and must continue to maintain infrastructure to support such. Public lakes and rivers should be managed for better fish and wildlife habitat. Having stormwater management practices and an agreement with the Rural Water Districts and the Choctaw Nation for sewer treatment expansion in place could be essential tasks.

GOALS	<u>STRATEGIES POLICIES</u>
Strive to be responsible stewards of the natural environment through initiatives such as improving air and water quality, conserving resources and reducing solid waste .	• Promote a citywide reduction in air pollution emissions over the long term and evaluate the implementation of a comprehensive Air Quality Plan. • Develop and adhere to water quality standards, treatment practices, low-impact development stormwater quality practices, and procedures to provide the highest level of health protection that can be realistically obtained. • Encourage <u>and possibly incentivize</u> efficient energy consumption or renewable energy resources. • Apply cost-effective pollution prevention and zero-waste strategies that will help protect environmental resources .
Develop strong waste reduction and management programs and protect the community from all forms of hazardous materials .	• Apply cost-effective pollution prevention and zero-waste strategies that will help protect environmental resources .
Preserve <u>and restore</u> the natural character of creeks, streams and other valuable environmental features .	• Recognize and manage floodplains with intent to provide balance between environmental protection and economic development. • Design flood control, drainage functions and stormwater systems to minimize the introduction of human caused pollutants. • Encourage private landowners and organizations to integrate creeks, streams and other valuable environmental features into new development and to protect, restore or enhance privately owned open space .
Expand trail systems along drainages and riparian areas .	• <u>Further implement the Design-a</u> citywide trail system <u>ensuring they include</u>that includes on- and off- road bicycle transportation facilities. • <u>These facilities should</u>Design systems that provide for enjoyable and scenic bicycling routes. • Implement off-street, multi-use trails to complement the on-street network and improve transportation, while mitigating impacts on wildlife and native plant communities.

OPEN SPACE AND TRAILS

GOALS	STRATEGIES POLICIES
Create a comprehensive balanced system of parks and open spaces that include public parks, trails, recreational facilities, and urban streetscapes.	• Provide the community with a variety of recreational opportunities through a diverse and interconnected system of parks, trails and open space. • Design public spaces, such as plazas, streetscapes, parks, trails and gateway landscapes, to be functional, accessible, attractive and safe. • Design street systems with consideration to the visual character of the community. Street layout will contribute to the character, form and scale of the City.
Establish a range of recreational facilities and programs that serve all levels of physical ability and ages.	• Provide the community with a variety of recreational opportunities through a diverse and interconnected system of parks, trails and open space. • Disperse trails along creek, stream and drainage corridors throughout the City to provide public access and link neighborhoods, schools, parks and commercial areas where compatible with the natural habitat values. • Design street systems with consideration to the visual character of the community. Street layout will contribute to the character, form and scale of the City. • Ensure recreational facilities and programs provide basic access and functionally for people of all ages and widely varying mobility and ambulatory-related abilities.
Preserve and protect valued open space and natural resources through an active, comprehensive program and innovative protection techniques.	• Develop and maintain an inventory and assessment of open space and natural features within the area to aid the City and public with information related to preservation and protection of natural resources, including management of publicly owned lands. • Manage conflicts between citizens and natural features through site design, public information and education. • Promote understanding and enjoyment of local parks and open space through site-appropriate recreational activities, formal and in-formal education and interpretive programs.



*“Great places are not created in one fell swoop,
but through many creative acts of citizenship.”*

— #thinkLQC

Quality of Life

Quality of life is the general well-being of individuals and societies that includes the standard of health, comfort and happiness.

Urban planning has historically focused on tangible resources such as land or housing. Strong communities, however, are more than a collection of streets and buildings. These communities provide places for citizens to gather, interact, learn, pursue common interests and discover new things. These resources help citizens to learn from and preserve their ~~past~~ history, enhance their present quality of life, and prepare for the future.

A part of the quality of life includes placemaking. The term “placemaking” is a classic planning and development concept to describe a community oriented approach to designing the built environment by activating public spaces.—A sense of place describes human relationships with particular areas through perceived emotions, relationships, memories, stories and personal experiences. Placemaking is key to retaining and advancing excellent quality of life in Durant and is necessary for creating and sustaining great spaces. The City’s ability to create inviting environments that foster community and communication among people outside of home and work is crucial to improving the quality of life among all residents.

The City of Durant is committed to providing a high quality of life for its citizens, which has a direct correlation to the community’s ability to engage residents, enhance public spaces and contribute to healthy, sustainable practices and opportunities. Durant is fortunate to have a wealth of community resources that contribute to a high quality of life for its residents. These resources include community events, such as the Magnolia Festival; private clubs and organizations, such as the Durant Young Professionals group; and numerous recreational and wellness opportunities, among others.

The City of Durant seeks to continue providing opportunities for leisure and amenities consistent with a high quality of life.

GOALS	STRATEGIES POLICIES
Develop adequate public facilities, services and infrastructure to serve existing development and new growth.	• Review investments in services and capital facilities comprehensively and within a framework that balances and evaluates costs with relative importance of competing needs. • Develop and adopt criteria and level of service standards to ensure that adequate public facilities are available. • Fund facilities in accordance with adopted levels of services for public facilities and outline services within an adopted capital improvement plan. • Permit development only where it can adequately be served by critical public facilities and services. • Ensure development pays its share of the cost of providing needed public facilities and services.
Create opportunities for redevelopment, revitalization and growth in targeted areas.	• Use subarea plans to identify targeted areas for redevelopment and infill activity. • Develop standards and guidelines to promote infill and development of mixed-use projects. Explore strategies to seed initial development in specified targeted areas. • Explore strategies to offset the impacts to public amenities within targeted areas. • Promote new housing and mixed-use development. • Promote and enhance the use of the downtown as a center for social interaction, entertainment and arts and cultural activities. • <u>Create opportunities for park improvements and revitalization.</u>
Enhance the overall character of the City with safe, attractive and diverse neighborhoods.	• Develop “livable,” safe neighborhoods with a focused center and design for easy access to schools, shopping and services. • Integrate new neighborhoods into the broader community structure. • Form an interconnected network of streets and sidewalks that includes automobiles, bicycles and pedestrians.

GOALS	STRATEGIES POLICIES
Preserve and enhance existing historic housing.	• Explore opportunities to combine development efforts with historic preservation. • Place priority on preserving existing residential structures of historic value. • Identify targeted areas for preservation through the Historic Properties Inventory and subarea plans. • Develop standards and guidelines to promote historic preservation.
Create residential development that has a distinctive and attractive community image, design and its own identifiable neighborhood characteristics while meeting the special needs of our residents .	• Identify targeted neighborhoods through subarea plans. • Develop standards and guidelines to enhance community image, design and identity. • Preserve the character of stable residential neighborhoods through neighborhood planning, assistance to neighborhood organizations and supportive regulations with consistent enforcement.
Develop many different forms of housing in attractive, safe neighborhoods that encourage walking and social interaction.	• Design policies for residential structures that are intended to emphasize creativity, diversity and individuality. Design should be on the premise that creative design is responsive to its context and shall contribute to the comfort and interests of the community .
Encourage the construction of diverse housing options within neighborhoods ranging from multi-family units to single-family units on a variety of lot sizes .	• Encourage a variety of housing types and densities, including mixed-use developments .
Encourage efforts for public and private organizations to provide new affordable units and encourage the formation of partnerships to implement these policies .	• Encourage public and private, for profit and nonprofit sectors to take action to develop and maintain an adequate supply of single and multi-family housing that is proportionately balanced to the wages within the community's labor force. • Meet the housing needs of all special populations within the community. • Construct housing units with practical features that provide basic access and functionally for people of all ages and widely varying mobility and ambulatory-related



“If you plan cities for cars and traffic, you get cars and traffic. If you plan for people and places, you get people and places.”

— Fred Kent

Transportation

To be a ~~thriving~~successful community, Durant will need to improve the walkability and bikeability of the community. It will be essential to provide linkages to connect neighborhoods with amenities, such as schools, trails and parks. Residents desire walkable access to areas where they work and play ~~within walking distance~~. More regional trail improvements are already identified, including connecting the existing trail system to the Nowa Oka Trail. This connection will not only serve the demands of the community, but will also provide an economic benefit by attracting additional tourism to the area.

By acknowledging that bicycle and pedestrian travel are practical modes of transportation, the community will show dedication to improving their existing transportation system so that ~~accommodates it becomes more responsive to~~ more modes of travel. Development and implementation of a “Complete Streets Policy” will help to achieve the community’s vision of walkability and bikeability. Ensuring streets are planned, designed and operated as ~~Developing future streets to be~~ multi-modal will ensure provide the framework for a transportation system that which balances access, mobility, safety and emergency response ~~iveness all as one~~

Context-sensitive design ~~is will also be~~ critical as the community moves into the future. This will allow projects to be designed with careful consideration for the projects’ settings. This ensures that ~~the~~ transportation projects consider all modes as well as prioritize and honor ~~not only move vehicles, bicycles and pedestrians safely and efficiently, but that they will also be sensitive to~~ environmental, ~~scenic~~, aesthetic and historic values offer the area.

As one of the fastest growing communities in the state, Durant finds itself with a unique opportunity to become a leader as it improves access and mobility across the community. However, in order to lead by example ~~this is easier said than done~~, as Durant will need to identify and secure funding to accomplish these improvements – a challenge for municipalities across the State and the nation. Durant will need to be innovative in securing its funding mechanisms. For example, joining forces with local partners will improve chances for receiving state and federal grant funding. Durant could partner with the Bryan County Industrial Authority, Imagine Durant, the Choctaw Nation of Oklahoma, the Durant Independent School District and the Bryan County Turning Point Coalition to develop programs like Safe Routes to Schools and other transportation related programs. In addition to financial resources, citizen support for public improvement and infrastructure will be vital to making Durant’s transportation vision a reality.

TRANSPORTATION

GOALS	STRATEGIES POLICIES
Create an affordable, accessible, low-energy, low-impact, and efficient transportation system through full integration of local and regional land use and transportation.	- Coordinate transportation operations, planning and improvements with the State, the County, neighboring jurisdictions and all transportation planning agencies to ensure the City's interests are well represented in regional planning strategies, policies, and projects. <u>Plan and coordinate with regional partners to create comparable land use designations.</u> Plan and coordinate with regional partners to create more walkable and bikeable areas. Locate commercial, industrial, multifamily, and other uses that generate high levels of traffic in designated activity centers around intersections of arterial roadways. - Plan for land use patterns and transportation systems that minimize air pollution and greenhouse gas emissions.
Create safe, reliable, convenient and effective multi-modal/vehicular mobility and access <u>for all</u> .	Adopt and implement programs and policies that improve safety and accessibility <u>for multi-modal transit</u> for all users .
Develop transportation options that support a healthy lifestyle .	Adopt and maintain policies, codes and land use patterns that promote walking, biking, public transportation that will connect to each other. <u>Adopt and maintain policies, codes, and land use patterns that promote walking, biking, public transportation accessible and affordable for all.</u> <u>Adopt and maintain policies, codes and land use patterns that also promote social interaction to increase public health and the sense of place.</u> and social interaction to increase public health and sense of place.
Encourage the use of alternate modes of transportation/mobility, including walking, bicycling and public transportation, to reduce the dependency on private automobile use .	Design transportation infrastructure holistically for all mode<u>al</u> users, especially pedestrians, and bicyclists <u>and transit riders</u>.

TRANSPORTATION

GOALS	STRATEGIES POLICIES
Promote high-quality infrastructure that is accessible, equitable, efficient, cost effective and sensitive to the environment.	• Encourage the adoption and implementation of local policies and ordinances to fulfill Complete Streets concepts. • <u>Adopt Complete Streets policies that include an implementation plan.</u>
Establish sidewalks, bicycle lanes, routes, signage and trails throughout the community.	• Require pedestrian access within commercial development and ensure <u>attractive and functional</u> connectivity with the City's sidewalk network. • Provide pedestrian and bicycle accessibility to major activity and employment centers. • Incorporate trail development with street construction. Where possible, the trail should be detached and separate from the roadway .



The best six doctors anywhere, and no one can deny it, are sunshine, water, rest, air, exercise, and diet.”

— Wayne Fields

Health & Wellbeingness

Maintaining and improving public health and wellness is one of society’s most fundamental goals, similar in importance to public safety, equality of opportunity, and public education. The City of Durant is committed to fostering the health and well-being of all of its residents and to working across sectors to provide opportunities for every citizen to attain good physical, social and mental health.

The concept of health and wellness has historically been associated with issues surrounding physical health. However, the healthy communities movement defines health beyond traditional health issues and also considers social determinants of health. A city’s role in improving the health and wellness of individuals, families and communities requires addressing the factors that influence or cause health-related behaviors through local policies that enhance equity. Those behaviors include the following:

- Resource allocation,
- the built environment,
- housing options,
- quality public education
- efficient public transportation,
- employment options,
- cultural belonging,
- recreational opportunities,
- available healthcare.

such as resource allocation, the built environment, housing choices, quality public education, efficient

public transportation, employment options, cultural and recreational opportunities, and accessible health systems through local policies that enhance equity.

Achieving sustainable public health outcomes requires a systematic approach to identifying and amending barriers in each of these areas.

The places where people live, work, learn, and play impacts personal health and wellness in a profound way. Healthy communities are sourced in healthy environments and built on face-to-face contracts between residents. Purposeful planning, supportive infrastructure and thoughtful urban landscapes stimulate social ties and physical activity. Social ties and physical activity, in turn, elevate community health, wellness and resilience. Longer, healthier lives positively impact our economy and our ability to adapt and recover from adversity. The DurantOur community continues to strive to improve health, housing, education and transportation systems, along with increasing access to resources so that the City of Durant is a healthy and inviting place for people of all ages to live.

This chapter provides The overall intent of this chapter is to provide guidance for community health in the municipality health, planning and code enforcement context. We recognize that there are many community health organizations in Durant and Bryan County and it is the City’s intent to help support those functions. In this chapter, we establish meaningful goals and policies that support our vision to further the public’s health and wellness.

GOALS	STRATEGIESPOLICIES
Provide abundant opportunities for residents to engage in healthy physical activities and behaviors. <u>Remove institutional policy barriers to designing cities for cities.</u> <u>Discourage outer suburban growth</u>	- Invest in community education efforts that provide a variety of easily accessible recreational programs and opportunities available at little or no cost to participants. <u>Provide incentives for developers to build walkable neighborhoods.</u> <u>Update municipal code to incentivize walkable scale neighborhoods.</u> <u>Make infill investments a preferred choice of developers and home buyers.</u>
Promote both team and individual wellbeingfitness opportunities to all residents.	- Identify opportunities to createadd new and/or expand health and wellness programs. - Support recreational programs in partnership with the Durant School District, the Parks & Recreation Department and area health agencies, where appropriate .
Expand and increase the community's inventory of both private and public health and wellness facilities.	Coordinate with public and private agencies and other entities to evaluate existing needs, facilities and programs relative to health and human services, and develop regionally equitable and comprehensive programs and service delivery systems .
Promote and provide opportunities for healthy eating and food options that are accessible to all .	- Encourage and support local food production such as home and community gardens and farmers' markets - Identify and promote healthy dining options within the City. - Implement policies to increase accessibility and affordability of healthy food options within walking distance of all neighborhoods.

GOALS	STRATEGIES POLICIES
Encourage a common goal to support community health and well-being among differing groups of residents and interest groups .	• Ensure every resident, employee and business has equal access to healthy living resources and opportunities.
Support citizens in gaining the skills necessary to address health issues by providing education and counseling in schools, homes, workplaces and community settings.	• Partner with healthcare organizations to promote, support and expand comprehensive public health services and programs, including substance abuse-free lifestyles and substance use prevention programs.
Promote walking and bicycling as a safe and convenient mode of transportation	• Improve pedestrian and bicycle amenities to serve the recreation and travel needs of residents and visitors in all parts of Durant .
Promote a people-friendly design of buildings and spaces that are remain accessible to all and encourage active living.	• Consider incorporating a development wellness checklist into development review policies. • Establish information programs for developers to convey the role of the built environment in achieving sustainability and community health goals.



ACTION ITEMS

ACTION ITEM	RESPONSIBLE PARTY	TIMEFRAME
Expand the Economic Development Department	City Staff	Short-Term to Mid-Term
Establish an Economic Development Strategic Plan	City Staff / Durant Industrial Authority	Short-Term
Collaborate with public and private economic development entities.	City Staff / Partner Organizations	Ongoing
Develop a housing study that include an inventory of the existing housing stock and an analysis of housing needs.	City Staff / Realtor Group	Mid-Term
Develop a Downtown Master Plan	Main St / City Staff / Blue Zones	Short-Term to Mid-Term
Develop a historic properties inventory for the entire community.	Main St / City Staff	Mid-Term
Expand upon the existing Arts District	Imagine Durant / Main St / City Staff	Short-Term to Mid-Term
Explore becoming a Certified Local Government with the State Historic Preservation Office.	City Staff	Mid-Term
Develop and adopt historic preservation standards and guidelines.	City Staff / City Council	Mid-Term
Develop and implement a Downtown Streetscape Plan that includes adding walkable and bikeable provisions, greenery/plants, slowing traffic and creating a stronger sense of place.	City Staff / Main St / Imagine Durant / Blue Zones	Mid-Term
Encourage opportunities for residents to shop locally or incentivize local businesses.	City Staff / Main St / Imagine Durant	Short-Term

ACTION ITEMS

ACTION ITEM	RESPONSIBLE PARTY	TIMEFRAME
Collaborate with public and private tourism and recreation entities.	City Staff	Ongoing
Collaborate with state and local arts councils.	City Staff	Ongoing
Promote Durant's cultural, historic, recreational, educational and environmental assets as important marketing tools.	City Staff / Main St / Imagine Durant	Ongoing
Develop and utilize vacant lands inventory.	City Staff / Durant Industrial Authority	Short-Term
Develop a branding and marketing campaign for the City.	City Staff / Durant Industrial Authority / Imagine Durant / Main St	Short-Term to Mid-Term
Collaborate with public and private entities	City Staff / Durant Industrial Authority	Ongoing

Key:

Short-Term: 1 -5 Years

Mid-Term: 5 -7 years

Long-Term: 7+ years

ACTION ITEM	RESPONSIBLE PARTY	TIMEFRAME
Analyze and prioritize subareas and corridors to identify future planning efforts.	City Staff / Imagine Durant	Short-Term to Mid-Term
Develop subarea plans related to neighborhoods or neighborhood districts.	City Staff / Imagine Durant	Mid-Term

ACTION ITEMS

ACTION ITEM	RESPONSIBLE PARTY	TIMEFRAME
Expand the Central Business District.	City Staff / Main Street / City Council	Short-Term
Update Regulations and implement new zoning types to allow for a mix of land uses and alternative development opportunities that support quality growth principles, including mixed-use districts.	City Staff / City Council	Short-Term
Proactively promote and incentivize smart growth strategies.	City Staff	Mid-Term
Establish programs to provide incentives for redevelopment and rehabilitation of existing structures and property within the target area established by subarea or corridor plans.	Imagine Durant / Main St / City Staff	Mid-Term
Amend the development regulations to encourage infill of vacant properties within targeted areas.	City Staff / City Council	Short-Term
Adopt a Complete Streets Ordinance.	City Staff / Imagine Durant / Blue Zones / City Council	Short Term
Identify and remove all barriers to affordable housing and accessibility. Including barriers within housing regulations	City Staff / City Council	Mid-Term
Refine development regulations as necessary to ensure an efficient, predictable and flexible process.	City Staff	Short-Term to Mid-Term
Develop and adopt design standards that provide guidance for new neighborhood construction or existing neighborhood revitalization (including new residential development).	City Staff / Developers	Short-Term to Mid-Term
Create incentive programs for developers who follow LEED-Neighborhood Development Principles.	City Staff	Mid-Term
Develop and implement changes to the development regulations around connectivity and accessibility.	City Staff	Short-Term to Mid-Term
Key: Short-Term: 1 -5 Years Mid-Term: 5 -7 years Long-Term: 7+ years		

ACTION ITEM	RESPONSIBLE PARTY	TIMEFRAME
Amend development regulations to allow mixed-use development in suitable locations.	City Staff / City Council	Short-Term to Mid-Term
Encourage the establishment of neighborhood centers within proposed neighborhoods (i.e. having a minimum acreage requirement).	City Staff	Mid-Term
Amend the municipal code to include decision criteria for the evaluation of annexation requests.	City Staff / City Council	Short-Term to Mid-Term
Develop an intergovernmental agreement with Bryan County governing annexation and recognizing a 3 mile urban growth area.	City Staff / County Commissioners / City Council	Ongoing
Amend development regulations to include for cluster developments and provide incentives when needed.	City Staff / City Council	Mid-Term
Ensure new development is held accountable for providing its fair share of infrastructure cost to support the growth it creates.	City Staff / Developers	Short-Term to Mid-Term
Promote alternative models of housing types including mixed-use developments.	City Staff	Short-Term to Mid-Term
Establish a support program for the maintenance of existing housing in older neighborhoods within the community.	City Staff	Short-Term
Promote affordable and diverse housing options across the City to support economically diverse neighborhoods. Options include: Accessory Dwelling Unit allowance by right, supporting inclusionary housing policies/practices, pursuing land bank & land trust strategies.	City Staff	Short-Term to Mid-Term
Protect and preserve the City's historically significant housing stock and incorporate policies that discourage the demolition of historic homes and resources.	City Staff	Short-Term to Mid-Term
Enforce property maintenance codes to ensure upkeep and maintenance of existing neighborhoods and aging housing stock.	City Staff	Ongoing
Provide assistance to property owners in the rehabilitation and adaptive reuse of historically significant housing.	City Staff	Mid-Term

ACTION ITEMS

ACTION ITEM	RESPONSIBLE PARTY	TIMEFRAME
Provide technical assistance to property owners of historically significant housing in applying for and utilizing state and federal assistance programs.	City Staff / Other Partners	Short-Term to Mid-Term
Develop provisions to support emergency and transitional housing, group homes and other community-based residential and care facilities.	City Staff	Short-Term

Key:

Short-Term: 1 -5 Years

Mid-Term: 5 -7 years

Long-Term: 7+ years

ACTION ITEM	RESPONSIBLE PARTY	TIMEFRAME
Adopt and implement a comprehensive Air Quality Plan.	City Staff / ODEQ / City Council	Short-Term to Mid-Term
Adopt health standards aimed at reducing the risk to air pollution exposure.	City Staff / ODEQ / Health Department	Short-Term to Mid-Term
Establish and implement a Municipal Source Stormwater Discharge Program (MS4).	City Staff / ODEQ	Short-Term to Mid-Term
Encourage and facilitate public and private sector information and educational programs that explain and demonstrate energy efficiency, renewable energy and their importance to the community.	City Staff / OG&E	Short-Term
Develop a Solid Waste Management Plan.	City Staff	Short-Term to Mid-Term
Explore and possibly facilitate community and curbside recycling programs.	City Staff	Mid-Term
Facilitate annual hazardous material collection events.	City Staff / ODEQ	Short-Term to Mid-Term

ACTION ITEM	RESPONSIBLE PARTY	TIMEFRAME
Develop Natural Resources Management Plan.	City Staff	Short-Term to Mid-Term
Inventory and prioritize the quality and community importance of creek, streams and other environmental features.	City Staff	Short-Term to Mid-Term
Establish a Natural Resources Advisory Board.	City Staff / City Council	Short-Term
Establish and implement Natural Resource Protection Standards	City Staff	Short-Term to Mid-Term
Establish a Walkability and Bikeability Board	City Staff / City Council	Short-Term
Update the Master Parks and Trails Plans include an equity and accessibility component.	City Staff / Imagine Durant	Ongoing
Inventory and prioritize the quality and community importance of parks, trails and recreational facilities.	City Staff / Imagine Durant	Short-Term
Collaborate with Durant Public Schools and public health agencies.	City Staff / DPS / Health Dept.	Short-Term to Mid-Term
Develop and implement design and protection standards and guidelines for updates to parks, trails and open spaces.	City Staff / Imagine Durant	Short-Term to Mid-Term
Enhance lighting throughout the City, ensuring lighting is also on a human scale.	City Staff / OG&E	Short-Term to Mid-Term
Assess and develop a baseline for the level of service performance of infrastructure and capital needs.	City Staff	Short-Term

Key:

Short-Term: 1 -5 Years

Mid-Term: 5 -7 years

Long-Term: 7+ years

ACTION ITEM	RESPONSIBLE PARTY	TIMEFRAME
Conduct and assessment of the City's police, fire and civic facilities to identify additional resources that will need to be provided in the future.	City Staff	Short-Term
Develop a master drainage study.	City Staff	Ongoing
Monitor the amount of developed and undeveloped land within the city to continually evaluate efforts for more balanced land use patterns and to ensure that land is available for entrepreneurial efforts.	City Staff / Main St. / Imagine Durant	Ongoing
Continue efforts to expand the retail base on a strategic and opportunities basis.	City Staff / Durant Industrial Authority / Main St./ Imagine Durant	Ongoing
Encourage the development of lodging and entertaining opportunities in the downtown area.	City Staff / Main St.	Short-Term to Mid-Term
Continue to support local festivals and events that occur in the downtown area and promote new ideas for tourism opportunities.	City Staff / Main St. / Imagine Durant	Ongoing
Create policies and guidelines to develop and promote placemaking.	City Staff / City Council / Blue Zones / Imagine Durant	Short-Term
Establish a Neighborhood Resources Office with support programs.	City Staff / Imagine Durant / Blue Zones	Mid-Term
Nominate properties for a local, state or national historic designation based on the results of the historic properties inventory.	City Staff / Main St. / Imagine Durant	Short-Term to Mid-Term
Modify development regulations to comply with subarea plans, including design standards and guidelines.	City Staff	Short-Term
Assess and amend development code to remove potential barriers to affordability and accessibility.	City Staff	Short-Term to Mid-Term

Key:

Short-Term: 1 -5 Years

Mid-Term: 5 -7 years

Long-Term: 7+ years

ACTION ITEMS

ACTION ITEM	RESPONSIBLE PARTY	TIMEFRAME
Modify development regulations so that zoning districts specify a variety of housing types and densities.	City Staff	Short-Term
Secure funding mechanisms (i.e. local, state, federal revenue sources) for public improvement and infrastructure to create a multi-modal City.	City Staff / Industrial Authority / Imagine Durant / Blue Zones / Turning Point Coalition / Choctaw Nation / County Commissioners / DISD	Short-Term to Mid-Term
Update and implement the existing Transportation Master Plan.	City Staff	Short-Term
Coordinate multimodal transportation planning with the Future Land Use Map.	City Staff	Short-Term
Support all multimodal transportation alternatives that provide access to and circulation between adjacent neighborhoods, parks, shopping centers and employment areas.	City Staff	Short-Term to Mid-Term
Employ Transportation Demand Management (TDM) strategies to reduce the number of single-occupancy trips and provide more modal choice.	City Staff	Short-Term to Mid-Term
Implement intersection safety improvements such as pedestrian crosswalks, traffic signal lights, roundabouts and pedestrian countdown timers.	City Staff	Short-Term to Mid-Term
Encourage traffic calming techniques to reduce conflict between vehicles, pedestrians and bicyclists, bring motorized speeds down and create safer spaces for nonmotorized modes.	City Staff / Developers	Short-Term to Mid-Term
Reduce speed limits, where appropriate	City Staff	Short-Term
Support driver, bicyclist and pedestrian education to improve mutual awareness and safety.	City Staff / Blue Zones / Imagine Durant	Short-Term

ACTION ITEMS

ACTION ITEM	RESPONSIBLE PARTY	TIMEFRAME
Develop Safe Routes to Schools Program and out-of-school programs to allow access by bicycle and pedestrian paths or reliable and safe transit.	City Staff / Blue Zones / DISD / Imagine Durant	Short-Term
Develop walking/biking connections to public facilities, parks and employment centers (i.e. downtown and the university)	City Staff / Blue Zones / Imagine Durant	Short-Term to Mid-Term
Install attractive wayfinding, landscaping, other greening and treescapes throughout the City to encourage walking and biking.	City Staff / Blue Zones / Imagine Durant / Main St.	Short-Term to Mid-Term
Identify bike lane, recreational trail and sidewalk projects that enhance pedestrian/cyclist safety and encourage use of these facilities in Durant, including streetscape amenities such as lighting, treescapes, other greening, benches, banners and signage.	City Staff / Blue Zones / Imagine Durant	Short-Term to Mid-Term
Evaluate and improve existing sidewalks and ensure compliance with applicable American with Disabilities Act (ADA) standards.	City Staff / Blue Zones	Short-Term to Mid-Term
Develop and implement a Health and Wellbeing Master Plan	City Staff / Blue Zones	Short-Term to Mid-Term

Key:

Short-Term: 1 -5 Years

Mid-Term: 5 -7 years

Long-Term: 7+ years

ACTION ITEM	RESPONSIBLE PARTY	TIMEFRAME
Review and amend Durant Municipal Code and add provisions relating to community health and active living.	City Staff / Blue Zones	Short-Term to Mid-Term
Provide prevention/intervention services through the City.	City Staff / Health Dept.	Mid-Term
Collaborate with neighboring jurisdictions to address any issues related to emergency and preventative medical services in the region.	City Staff / Hospitals / Blue Zones / Other Partners	Mid-Term

ACTION ITEMS

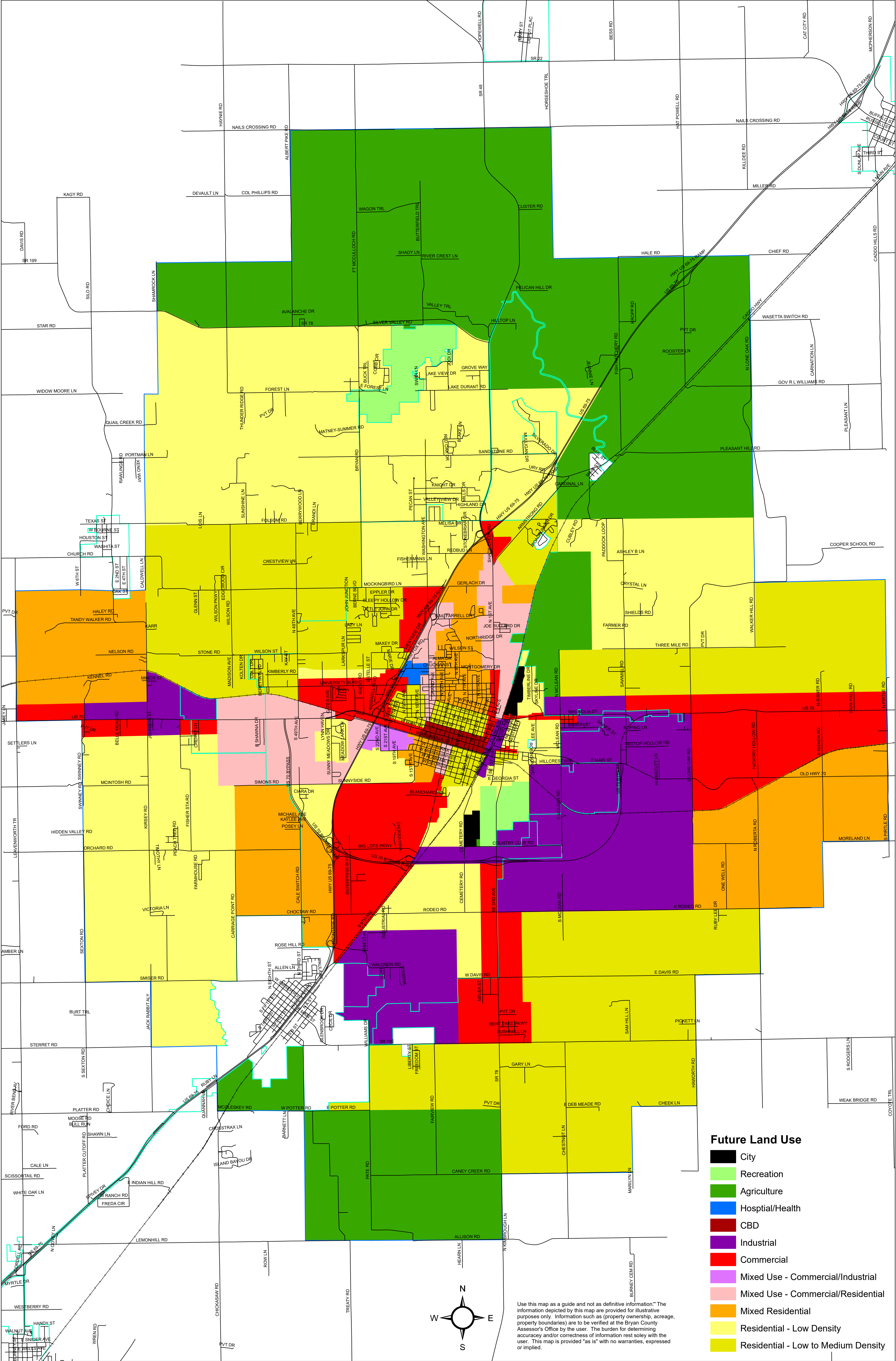
ACTION ITEM	RESPONSIBLE PARTY	TIMEFRAME
Create programs to support and assist with recruiting, retaining and replacing health care and medical professionals	City Staff / Blue Zones	Mid-Term
Research opportunities for promoting healthy dining options	Blue Zones / City Staff / Local Restaurants	Ongoing
Continue to support the Durant Farmer's Market	City Staff / Blue Zones / Main St.	Ongoing
Work with local groups to provide locally grown food to schools, hospitals, nursing homes, daycare centers and businesses.	Blue Zones / City Staff	Short-Term to Mid-Term
Promote urban agriculture	Blue Zones / City Staff / Imagine Durant	Short-Term to Mid-Term
Collaborate with public and private entities to increase access to active recreation facilities and programs to residents of all ages.	City Staff / Blue Zones	Short-Term to Mid-Term
Consider establishing citywide fitness activities and challenges.	City Staff / Blue Zones	Short-Term to Mid-Term
Take steps to create an active living & healthy eating working group that will continue to champion the health and wellbeing related implementation strategies within this plan.	Blue Zones / City Staff	Ongoing
Provide culturally and linguistically appropriate prevention-oriented workshops.	City Staff / Blue Zones / Health Dept. / Bryan County	Short-Term to Mid-Term
Provide crisis management services	City Staff	Ongoing
Promote age friendly and aging in place policies and programs.	City Staff / Blue Zones	Short-Term to Mid-Term
Connect major destinations such as parks, open spaces, civic facilities, employment centers, retail and recreation areas with pedestrian and bicycle infrastructure.	City Staff / Blue Zones / Imagine Durant	Short-Term to Mid-Term

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The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From: David Houser, Chief
Re: Discussion, Consideration and Possible Action to Restrict On-Street Parking on South First Avenue from Main Street to Arkansas Street and to Put in Place Appropriate Signage.

Special Events in the Downtown Durant area are quickly becoming the norm. Many of these events require Main Street to be closed and traffic to be re-routed. The first opportunity to re-route westbound traffic occurs at the intersection of Main and South First. Restricting on-street parking in the 100 block of South First from Main to Arkansas will allow traffic (trailers and oversize units specifically) to move without obstruction and without causing narrowing of the roadway.

Council Information / Action Requested

Consider Approval or Denial of Traffic Control Devices / Staff Recommends Approval

City Staff Information / Action Follow-up, if Council authorizes this action:

Street Department / Erect Signage

ATTACHMENTS: