

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY

6:00 PM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

May 11, 2021

AGENDA

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of April 13, 2021

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Monthly Report - April 2021

4. Administration

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of November, 2020 and that an agenda of said meeting was posted at the place of such meeting at 5:10 p.m. on the 6th day of May, 2021.



Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From:
Re: Consider Approval of Regular Meeting Minutes of April 13, 2021

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant Airport Authority Minutes 4.13.2021 cjp

MINUTES OF THE MEETING OF DURANT AIRPORT AUTHORITY
April 13, 2021 AT 6:00 PM, Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma

CALL TO ORDER

Chairman Grube called the meeting to order at 7:21 p.m.

ROLL CALL

Present:

Trustee Curtis Morris
Trustee Danny Sherrer
Trustee Jerry Tomlinson
Vice Chair Steve Brittingham
Chairman Oden Grube
City Attorney Tom Marcum
City Manager John Dean
City Clerk Cynthia J. Price

Absent: None

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of March 9, 2021
- b. Consider Approval of Resolution R-2021-02A Amending the Comprehensive Fee Schedule for the City of Durant, Durant City Utility Authority, and Durant Airport Authority.

Motion To: Approve consent items as presented.

Motion By: Curtis Morris

Seconded By: Steve Brittingham

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Manager Monthly Report - March 2021

4. Administration

- a. Discussion, Consideration and Possible Action on a General Service Agreement with KSA Engineering.

Motion To: Approve General Service Agreement with KSA Engineering.

Motion By: Steve Brittingham

Seconded By: Danny Sherrer

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

5. New Business

There was no new business.

ADJOURNMENT

Motion To: Adjourn meeting.

Motion By: Steve Brittingham

Seconded By: Danny Sherrer

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 5/11/2021
To: Mayor and City Council
From:
Re: Airport Monthly Report - April 2021

Airport Monthly Report - April 2021

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Airport Monthly Report- April 2021

Durant Airport Monthly Report –April 2021

Airport Monthly Sales

• Avgas 100LL -	1861.85 Gallons	\$7329.16
• Jet A w/Additive-	16028 Gallons	\$54,874.72
• Total Sales –	17889.85 Gallons	\$ 62,203.88
• Total Number of Sales-	140	
• Parking/Misc - \$	\$ 665.00	\$62,868.88

Hangers

- 75% of Lease Agreements are complete and will be discussing Tenants that have no airplanes that are airworthy.
- Upgrading to LED lighting on a few hangers as we find inoperable lights.
- NEED City owned Large Hanger to accommodate Aircraft needing overnight stay and to house equipment.

RAMP

- I am requesting a ramp fee addition to include \$25.00 For Small General Aviation Aircraft (that we know are delivering/picking up passengers)and \$ 100.00 Fee for Jet/Turbine and these fees can be waived with purchase of fuel.
- Overnight Parking should be \$15.00 for a Single engine GA aircraft and \$25.00 For a Twin Aircraft
- Overnight Parking should be \$50.00 Each overnight stay and can be waived by Manager based on fuel sales
- These charges can be waived with fuel purchase

- The Callout fee is listed as \$150.00 for Airplanes and \$ 150.00 For Helicopters. I suggest \$100.00 Min Callout and an additional \$50.00 per hour afterward.

Project status

- 100LL Fuel Farm is installed . The Tank is about 6" below grade and holds water on the slab.
- The pitch of the slab plus the Cradle pitch is a total of about 9 3/8" instead of max 4.5"
- There have been at least 2 failures of the system that we were able to troubleshoot. Calls have been made to installers and manufacturer.
- The system is currently ready for use but waiting on Oklahoma Corporation Commission to give permit. We have sent the \$50.00 permit fee.

Incidents

- SOSU Student pilot exited the runway at a high rate of speed near the A1 intersection and destroyed the A1 sign. We are getting pricing from Lumicurve so we can work with Southeastern's insurance co. There were no injuries and the aircraft was removed quickly.