

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY/ DAA

6:00 PM

**Roscoe J. Hatfield
Council Chambers, 300
West Evergreen,
Durant, Oklahoma
AGENDA**

June 11, 2019

**DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

- a. Consider Approval of Regular Meeting Minutes of May 14, 2019

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Monthly Report - May 2019

4. Citizen Comments on Non-Agenda Items

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

5. Administration

6. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 13th day of November, 2018 and that an agenda of said meeting was posted at the place of such meeting at 4:40 p.m. on the 7th day

of June, 2019..

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 6/3/2019
To: Airport Authority
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of May 14, 2019

Council Information / Action Requested

Approval of Regular Meeting Minutes of May 14, 2019

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 5.14.2019	Exhibit	6/3/2019

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 13th day of November, 2018 and that an agenda of said meeting was posted at the place of such meeting at 3:30 p.m. on the 10th day of May, 2019.. Amended agenda of said meeting was posted at the place of such meeting at 3:30 p.m. on the 11th day of May, 2019.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT AIRPORT
AUTHORITY OF May 14, 2019 AT 6:00 PM, Roscoe J. Hatfield Council Chambers,
300 West Evergreen, Durant, Oklahoma AMENDED**

CALL TO ORDER

Chairman Grube called the meeting to order at 7:35 p.m.

ROLL CALL

Present: Trustee Mike Morris	City Manager Tim Rundel
Trustee Danny Sherrer	City Attorney Tom Marcum
Trustee Jerry Tomlinson	City Clerk Cynthia J. Price
Vice Chairman Steve Brittingham	
Chairman Oden Grube	

Absent: None (*denotes partial attendance)

Chairman Grube declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of April 9, 2019

Approved

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to approve consent item as presented.

Motion Passed with the following vote: Ayes:

Morris, Sherrer, Tomlinson, Brittingham, Grube

2. Consideration Items Removed from Consent

3. Information Items

- a. Airport Manager Monthly Report - April 2019

4. Citizen Comments on Non-Agenda Items

There were no citizen comments.

5. Administration

- a. Consider Approval of the Fixed Base Operator (FBO) Minimum Standards Document and to Begin Implementation

Approved

Public Works Director Marty Cook addressed the Authority Board and stated the intent in doing this is to cancel the current contract with DW Aviation for management services and hire city employees to manage the airport.

Motion was made by Mike Morris and seconded by Steve Brittingham to approve Fixed Base Operator (FBO) Minimum Standards Document and begin implementation.

Motion Passed with the following vote:

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

- b. Consider Termination of Ground Lease Agreement #C-2019-06 with First United Bank

Approved

Public Works Director Marty Cook addressed the Authority Board and stated First United Bank determined the soil conditions would significantly increase the price of construction. First United Bank has submitted a written request to terminate the ground lease agreement and pro rate money back. Mr. Cook recommended the lease agreement be terminated since the property has not been used. The property can be re-utilized in the future as the city sees fit. Discussion followed.

Motion was made by Jerry Tomlinson and seconded by Danny Sherrer to approve termination of ground lease agreement C-2019-06 with First United Bank.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

- c. Consider Allowing Hangar 10 Aviation, LLC to Begin Fixed Based Operations (FBO) Out of Their Leased Facility Which Would Include But not be Limited to the Installation of Storage for Jet Fuel and 100LL Aviation Fuels by Hangar 10 Aviation, LLC and the Retail Sale of Those Fuels Subject to the Fair and Equal Fuel Flowage Fee Established for all Fuel Storage Tank Owners as Set by The Airport Authority and to be Located at Durant Regional Airport - Eaker Field

Approved

Public Works Director Marty Cook addressed council and stated the current rules and regulations state the city has an exclusive right to all fuel sales. Hangar 10 Aviation, LLC is asking to be a competitor for fuel sales and pay a fee to the city.

David Bray of Hangar 10 Aviation LLC addressed the Authority Board and asked for the right to provide services at the airport including fuel sales. Mr. Bray stated Hangar 10 Aviation is only interested in providing services if it includes fuel sales.

Motion was made by Steve Brittingham and seconded by Mike Morris to deny Hangar 10 Aviation LLC the right to sell fuel at Durant Regional Airport.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

6. New Business

There was no new business.

Adjournment

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to adjourn meeting.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson



The City of Durant

Office of City Clerk

Memorandum

Date: 6/6/2019
To: Airport Authority
From: Dewayne Williams, F.B.O.
Re: Airport Monthly Report - May 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Airport Monthly Report - May 2019	Exhibit	6/6/2019



Durant Regional Airport Eaker Field

Airport Managers Monthly Report

June 11, 2019

Dewayne Williams, F.B.O.

- **Fuel Sales – May 2019**

Avgas 100 Low Lead (100LL)

May 2019 – 2,311 Gallons

Jet A w/prist (Deicing additive)

May 2019 – 11,318 Gallons

- **Hangars – 100% Occupancy**

- **Maintenance Issues**

Weed control is on-going at this time.

Normal minor issues with hangars, (roofs and doors.)

No major issues currently.

- **Equipment Upgrades Needed**

100 LL Self-Service Fuel Terminal needs to be upgraded soon.

QTpod will **discontinue all product support for M3000 Self-Serve Fueling Terminals** that were installed prior to January 1, 2008, after **June 30, 2019.**

Plan for AWOS complete system upgrade within four (4) years.

Questions/Concerns/Comments?

- Thank you.