

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY/ DAA

6:00 PM

**Roscoe J. Hatfield
Council Chambers, 300
West Evergreen,
Durant, Oklahoma
AGENDA**

May 12, 2020

This meeting will include videoconferencing. Council Member Mike Morris and Vice Mayor Steve Brittingham will be appearing remotely using videoconferencing via Zoom. Council Member Danny Sherrer, Council Member Jerry Tomlinson and Mayor Grube will be physically present at the meeting site. You may watch the council meeting live at: www.durant.org/live

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

- a. Consider Approval of Regular Meeting Minutes of April 14, 2020

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Manager Monthly Report - April 2020

4. Administration

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 12th day of November, 2019 and that an agenda of said meeting was posted at the place of such meeting at 9:00 a.m. on the 8th day of May, 2020.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 4/21/2020
To: Airport Authority
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of April 14, 2020

Council Information / Action Requested

Approval of Regular Meeting Minutes of April 14, 2020

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 4.14.2020	Exhibit	4/21/2020

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 12th day of November, 2019 and that an agenda of said meeting was posted at the place of such meeting at 4:00 p.m. on the 9th day of April, 2020. An amended agenda was posted at 4:25 p.m. on the 10th day of April, 2020.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT AIRPORT
AUTHORITY OF April 14, 2020 AT 6:00 PM, Roscoe J. Hatfield Council Chambers,
300 West Evergreen, Durant, Oklahoma 74701**

CALL TO ORDER

Chairman Grube called the meeting to order at 6:50 p.m.

ROLL CALL

In Attendance and Appearing Remotely:

Trustee Mike Morris
Trustee Jerry Tomlinson
City Clerk Cynthia J. Price

In Attendance and Appearing In-Person:

Trustee Danny Sherrer
Vice Chairman Steve Brittingham
Chairman Oden Grube
City Manager John Dean
City Attorney Tom Marcum

Absent: None

(*denotes partial attendance)

Chairman Grube declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of March 10, 2020

Approved

Motion was made by Danny Sherrer and seconded by Steve Brittingham to approve consent item as presented.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

2. Consideration Items Removed from Consent

3. Information Items

a. Airport Monthly Report - March 2020

Discussion regarding the status of the thermal plastic paint on the south end of the runway. Assistant City Manager James Dalton stated the contractor will re-do the paint.

Discussion regarding fuel concerns. Assistant City Manager James Dalton stated the purchase of a fuel tank is moving forward, it is just taking longer than expected.

4. New Business

There was no new business.

Adjournment

Motion was made by Danny Sherrer and seconded by Steve Brittingham to adjourn meeting.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson



The City of Durant

Airport

Memorandum

Date: 5/5/2020
To: Airport Authority
From: Katie Hefner, Airport Manager
Re: Airport Manager Monthly Report - April 2020

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Monthly Report	Cover Memo	5/7/2020

Durant Airport Monthly Report – April 2020

AIRPORT MONTHLY SALES

- Avgas 100LL – Fuel sales suspended
- Jet A w/additive – 5,608 gallons and \$16,186 in sales
- Parking/Misc - \$540 in sales
- Fuel Sales down due to COVID 19 restrictions

Hangars

- Hangars 100% occupancy.
- Completed new hangar lease draft. Pending city management approval.

Maintenance Status

- Jet A fuel truck operational.
- Vehicle gate operational. Call box/pin code box functioning but display is broken.
- Licensed Airport Consultant/Engineer Firm Lochner hired to complete 100LL Tank specs. Ohio tank does not meet OK state requirement. Modifications may be possible. Engineering firm will give OH manufacturer option to meet specs. Geo surveys have been completed. Tank to be drained and permitted out of service this month. Specs to be completed this month pending survey results. City leadership to determine whether to bid or sole source tank construction and installation. Electrical will be bid separately.

Grant Status

- Grant submitted for CARES Act funding. FAA to dispense \$69,000 to Durant Airport.
- Windcone grant to be submitted next month. Normal match (10%) is being absorbed by CARES Act Funding and will be 100% funded through the FAA.

Construction Update

Final touch up painting items completed from Runway extension project. Additional Windcone to be installed in the fall pending approval of FAA grant.