

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT CITY COUNCIL

6:00 PM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma
AGENDA**

April 13, 2021

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

ORDER OF BUSINESS

- 1. Announcement of Employee Service Award Recipients for 1st Quarter 2021**
- 2. Proclamation Declaring April 11-17, 2021 National Telecommunications Week Recognizing Our 911 Public Safety Communication Specialists**
- 3. Fair Housing Proclamation Recognizing April 2021 as Fair Housing Month**

4. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of March 9, 2021
- b. Consider Approval of Geographic Technologies Group Expenditure for Next Generation 911 Consulting and Field Verification of 911 Addresses in the Amount \$79,000; a Grant Funded Initiative.
- c. Consider Approval of Budget Supplement 2021-09
- d. Consider Approval to Amend the City of Durant Personnel Manual
- e. Consider Appointment of Oden Grube to Cemetery Advisory Board
- f. Consider Approval of Resolution R-2021-02A Amending the Comprehensive Fee Schedule for the City of Durant, Durant City Utility Authority, and Durant Airport Authority.

5. Consider Items Removed from Consent

6. Information Items

- a. Assistant City Manager Report - March 2021
- b. City Clerk Monthly Report - March 2021
- c. City Manager Monthly Report - March 2021
- d. Community Development Monthly Report - March 2021
- e. Economic Development Monthly Report - March 2021
- f. Emergency Management Monthly Report - March 2021
- g. Financial Statements and Sales Tax Reports-February 2021
- h. Fire Department Monthly Report - March 2021
- i. Library Monthly Report - March 2021
- j. Police Department Monthly Report - February 2021
- k. Street Department Monthly Report - March 2021
- l. Human Resources Monthly Report - March 2021

7. Administration

- a. Discussion, Consideration and Possible Action on Ordinance O-2021-07 Amending Sections 72.05 and 72.35 of the Durant Code of Ordinances Regarding Parking, Providing a Repealer Clause and Declaring an Emergency.
 - (1) Consider Section 1.
 - (2) Consider Section 2. (Emergency Clause)
- b. Discussion, Consideration and Possible Action on Ordinance O-2021-08 Amending Sections 51.75 and 51.76 of the Code of Ordinances of the City of Durant Regarding Collection and Disposal of Construction Debris and Materials, Providing a Repealer Clause and Declaring an Emergency.
 - (1) Consider Section 1.
 - (2) Consider Section 2 (Emergency Clause)
- c. Discussion, Consideration and Possible Action on Ordinance O-2021-09 Amending Sections 94.01 and 110.055 of the Code of Ordinances of the City of Durant Regarding the Definitions of Salvage Yards and Junk Yards, Providing a Repealer Clause and Declaring an Emergency.
 - (1) Consider Section 1.
 - (2) Consider Section 2 (Emergency Clause)
- d. Discussion, Consideration and Possible Action to Award Bid to New Growth Group in the amount of \$47,500 for Grant Consultation Services for the Durant Industrial Authority.

- e. Discussion, Consideration and Possible Action on PC2021-09. Request for approval of a Replat for property located at 1224 N. 1st Avenue.
- f. FAA Airport Coronavirus Response Grant (2020 ACRGP)
 - (1) Discussion, Consideration and Possible Action to Accept Federal Aviation Administration (FAA) Airport Coronavirus Response Grant Program (ACRGP) Funds Through the Coronavirus Response and Relief Supplemental Appropriations Act (Public Law 116-260) (CRRSAA), Contingent Upon Receiving the Anticipated ACRGP Grant Award in the Amount of \$23,000 to be Utilized as Reimbursement for Costs Related to Operations, Personnel, Cleaning, Sanitization, Janitorial Services, Combating the Spread of Pathogens, and Debt Service Payments, for Durant Regional Airport-Eaker Field, Beginning July 1, 2020. (C-2021-18 GC)
 - (2) Discussion, Consideration and Possible Action to Authorize City Manager to Sign all Related Grant Award Documents Related to the ACRGP Program funding. (C-2021-18 GC)
- g. 2020 Community Development Block Grant (CDBG) - Coronavirus Relief Program Award 18114 CDBG-CR 20 in the Amount of \$638,300 to be Utilized for City of Durant Eligible Low to Moderate Income Residential Utility Assistance (C-2021-19)
 - (1) Discussion, Consideration and Possible Action to Accept the 2020 Community Development Block Grant-Coronavirus Relief (CDBG-CR) Grant Award 18114 CDBG-CR 20 from Oklahoma Department of Commerce in the Amount of \$ 638,300 to Provide Assistance for City of Durant Eligible Low to Moderate Income Residential Utility Customers Impacted by the Coronavirus pandemic. (C-2021-19 GC)
 - (2) Discussion, Consideration and Possible Action to Adopt the Residential Anti-Displacement and Relocation Assistance Plan Relating to the 18114 CDBG-CR 20 CDBG 20 project.
 - (3) Consider Approval to Authorize the Mayor to Sign Related Grant Award Documents for the 18114 CDBG-CR 20 project.
- h. Discussion, Consideration and Possible Action on REVO2021-02 a Revocable Permit for Property Located at 401 Clark Drive.
- i. 17980 CDBG-20 SCADA Sealed Bid Award (C-2020-68 BA)
 - (1) Discussion, Consideration and Possible Action to Approve or Reject Construction Bid Award in the Amount of \$ 1,675,000 to Howard Construction, Inc. of Ardmore, OK as Identified in the Sealed Bid Opening for Water Treatment Plant Improvements, Including the SCADA System, on March 10,

2021 at 2:00 PM Related to the 2020 Community Development Block Grant (CDBG) Small Cities Program 17980 CDBG 20 (C-2020-68 BA).

(2) Consider to Authorize the Mayor to Sign all Related Construction Contract Documents, Contingent upon all Required Documents Received and Legal Counsel Approval (C-2020-68 BA).

j. **17166 CDBG-ED 87 Closeout for SteelFab, Inc., Durant, OK.**

(1) Discussion, Consideration and Possible Action to Accept the 17166 CDBG-ED 87 Project for Water Distribution and Sewer Collection Infrastructure Improvements Benefitting SteelFab, Inc. in Durant, OK as Successfully Complete.

(2) Discussion, Consideration and Possible Action on Resolution R-2021-09 Referring to the Public Hearing for Closeout of the 17166 CDBG-ED 87 Project

(3) Discussion, Consideration and Possible Action on the Closeout Documents for 17166 CDBG-ED 87 Completion.

8. Public Hearings

- a. **Public Hearing for Closeout of 17166 CDBG-ED 87 Community Development Block Grant Economic Development Infrastructure Grant (C-2018-17) in the Amount of \$1,000,000 for Water Distribution and Sewer Collection Infrastructure Improvements Benefitting the SteelFab, Inc. Facility, Located at 446 Country Club Road in Durant and the Creation of 71 New Jobs Related to the Grant Project for the Durant community.**

9. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of November, 2020 and that an agenda of said meeting was posted at the place of such meeting at 4:50 p.m. on the 8th day of April, 2021. An amended agenda of said meeting was posted at the place of such meeting at 12:30 p.m. on the 9th day of April, 2021.

Cynthia J. Price

Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Announcement of Employee Service Award Recipients for 1st Quarter 2021

A Combined 175 Years of Dedicated Service to the City of Durant:

FIVE YEARS:

Billy Sharp, Landfill, Certificate, Pin, \$50;

TEN YEARS:

Kari Jones, Human Resources, Certificate, Pin, \$100;

John Argo, Fire Department, Certificate, Pin, \$100;

FIFTEEN YEARS:

James Dalton, Administration, Certificate, Pin, \$150;

Randy Cantrell, Water/Sewer Line Maintenance, Certificate, Pin, \$150;

TWENTY YEARS:

Brad Nelson, Police Department, Plaque, Certificate, Pin, \$200;

Cliff Wilson, Fire Department, Plaque, Certificate, Pin, \$200;

TWENTY FIVE YEARS:

Gary McBride, Landfill, Plaque, Certificate, Pin, \$250;

Raymond Stanley, Fire Department, Plaque, Certificate, Pin, \$250;

THIRTY YEARS:

Marc Hall, Community Development, Plaque, Certificate, Pin, \$300.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Lacy Dillingham, 911 Director
Re: Proclamation Declaring April 11-17, 2021 National Telecommunications Week Recognizing Our 911 Public Safety Communication Specialists

911 Public Safety Communication Specialists serve as a vital link between our community and fire, medical, and law enforcement agencies. Acting as a critical lifeline to other first responders, these unsung everyday heroes are always there to answer that call. The dispatcher is the FIRST, first responder for someone in crisis and all response thereafter hinges on their unique ability to calmly handle any situation while simultaneously gathering the resources needed to help as well as to protect the well being of public safety response. The Durant dispatchers service all of Bryan County. They dispatch for Durant Police, Durant Fire, Bryan County Sheriff, Southeastern University Police, six municipal law agencies, two school police departments, seventeen volunteer fire departments and two ambulance services. The Durant Communication Center is lead by 911 Communications Director Lacy Dillingham and Communication Specialists: Raven Swigart, Rebecca Yeager, Kaitlynn Carman, Christine Berlin, Amy Ethridge, Mckenzie Acevedo, Shyann Mckim, Crystal Green, Kaylynn Curtis, Liz Phelps, Amber Cendejas and Callie Eldridge. There are currently two vacant positions.

Council Information / Action Requested

Mayor to Read Proclamation

City Staff Information / Action Follow-up, if Council authorizes this action:

None

ATTACHMENTS:

1. Proclamation 911 National Appreciation 2021

City of Durant *Proclamation*

Whereas, in appreciation of our men and women of the Durant Communications Center who are the FIRST in the first line of defense in any crisis needing the response of public safety whether fire, police or ems.

Whereas, these dedicated professional 911 dispatchers serve as a lifeline to the both Citizens of Durant and Bryan County and to the Public Safety First Responders.

Whereas, having a proper and swift 24-7 911 Public Safety Answering Point is vital to the safety and well-being of not only the residents of Bryan County but to the mobile population, tourists and visitors as well.

Whereas, the Durant Communications Center has been recognized as one of the leading 911 Centers in the State of Oklahoma by the Chairman of the Oklahoma State 911 Advisory Board

Whereas, it is understood that it is the Individual at each 911 workstation, answering Every call and responding to Every need with understanding, courtesy and respect that truly makes the difference

Now, Therefore, I, Oden Grube, Mayor of the City of Durant, do hereby proclaim April 11th through the 17th of 2021 as

“National Telecommunicator Week”

in the City of Durant. I do hereby further proclaim that the City of Durant supports the 911 Center and its mission of providing superior service in a timely, precise and skilled manner.

*Witness my Hand this 13th day of
April, 2021, Durant City Hall*

Oden Grube, Mayor

Cynthia Price, City Clerk



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: Fair Housing Proclamation Recognizing April 2021 as Fair Housing Month

Council Information / Action Requested

Mayor usually reads the annual proclamation for Fair Housing

City Staff Information / Action Follow-up, if Council authorizes this action:

Grants Department will post proclamation on City website and display board.

ATTACHMENTS:

1. April 2021 Fair Housing Proclamation

City of Durant **P**roclamation

A Proclamation Declaring the Month of April as Fair Housing Month in the City of Durant

Whereas, The City of Durant decrees that all citizens affirm to follow the concepts, practices, and intent embodied by the laws of the United States of America, the State of Oklahoma, and the City of Durant in regard to Fair Housing; and

Whereas, The City of Durant has designated the month of April annually as Fair Housing Month and encourages each citizen to implement the provisions of those acts; and

Whereas, The Mayor of the City of Durant designates the Community Development Director as the Fair Housing Activities Coordinator and requests that any person, or group of persons, planning activities to promote Fair Housing to inform the Fair Housing Activities Coordinator of said activities; and

Whereas, It is the desire of the City of Durant to recognize those persons or groups who best create an awareness of the need for Fair Housing practices or otherwise promotes Fair Housing practices;

Now, Therefore, I, Oden Grube, Mayor of the City of Durant, do hereby proclaim the month of April 2021, as

Fair Housing Month

Witness my Hand this 13th day of April 2021 in the office of the Mayor, Durant City Hall.

Oden Grube, Mayor

Cynthia Price, City Clerk



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of March 9, 2021

Council Information / Action Requested

Approval of Regular Meeting Minutes of March 9, 2021

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. City Council Regular Meeting Minutes 3.9.2021

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of November, 2020 and that an agenda of said meeting was posted at the place of such meeting at 12:30 p.m. on the 5th day of March, 2021.

Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DURANT CITY COUNCIL
March 9, 2021 AT 6:00 PM, Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

CALL TO ORDER

Mayor Grube called the meeting to order at 6:02 p.m.

INVOCATION/FLAG SALUTE

Assistant City Manager James Dalton provided the invocation. Council Member Curtis Morris led the flag salute.

ROLL CALL

Present:

Council Member Curtis Morris
Council Member Danny Sherrer
Council Member Jerry Tomlinson
Vice Mayor Steve Brittingham
Mayor Oden Grube
City Attorney Tom Marcum
City Manager John Dean
City Clerk Cynthia J. Price

Absent:

None

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Called Meeting Minutes of February 9, 2021
- b. Consider Approval of Budget Supplements BA 2021-08

- c. Consider Approval to Purchase Animal Control Vehicle Equipped with Containment Body in the Amount of \$56,090
- d. Consider Approval of Resolution R-2021-08 Adopting the Records Retention Manual of the City of Durant Pursuant to 11 O.S. Section 22; and Providing for Annual Supplements.

Motion to approve consent items as presented.

Motion was made by Jerry Tomlinson and seconded by Curtis Morris to approve consent items as presented.

Motion Passed with the following vote:

Ayes: Morris, Sherrer, Tomlinson, Brittingham, Grube

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. Assistant City Manager Report - February 2021
- b. City Clerk Monthly Report - February 2021
- c. City Manager Monthly Report - February 2021
- d. Community Development Monthly Report - February 2021
- e. Economic Development Monthly Report - February 2021
- f. Emergency Management Monthly Report - February 2021
- g. Financial Statements-January 2021 and Sales Tax Breakdown-February 2021
- h. Fire Department Monthly Report - February 2021
- i. Human Resources Monthly Report - February 2021
- j. Library Monthly Report - February 2021
- k. Police Department Monthly Report - January 2021
- l. Street Department Monthly Report - February 2021

4. Administration

- a. Consider Award of Bid for Brush Hogging Services

Motion was made by Curtis Morris and seconded by Jerry Tomlinson to award bid for Brush Hogging Service Areas A-1, A-3, A-4 to Coast to Coast Contracting; and award bid for Brush Hogging Service Area A-2 to Greenbelt Turf Management.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

Nays: None

Abstain: None

- b. Consider Approval of 2021-2023 Growing Season Brush Hogging Services Contract with Coast to Coast Contracting for Areas A-1, A-3, A-4 (C-2021-06); Consider Approval of 2021-2023 Growing Season Brush Hogging Services Contract with Greenbelt Turf Management for Area A-2 (C-2021-08).

Motion was made by Curtis Morris and seconded by Jerry Tomlinson to approve 2021-2023 Growing Season Brush Hogging Services Contract with Coast to Coast Contracting for Areas A-1, A-3, A-4 (C-2021-06); and approve 2021-2023 Growing Season Brush Hogging Services Contract with Greenbelt Turf Management for Area A-2 (C-2021-08).

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

Nays: None

Abstain: None

- c. Discussion, Consideration, and Possible Action on Resolution R-2021-07 Extending the Emergency Declaration Until April 14, 2021 Due to the COVID-19 Pandemic.

Motion was made by Steve Brittingham and seconded by Curtis Morris to approve Resolution R-2021-07 extending the State of Emergency Declaration until April 14, 2021 due to the COVID-19 Pandemic.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

Nays: None

Abstain: None

- d. Discussion, Consideration and Possible Action on Appointments to the Keep Durant Beautiful Association Executive Board

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to appoint Elizabeth Booth, Brandon Martin, Connie Pettitt and Angelica Roesler to the Keep Durant Beautiful Association Executive Board.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

Nays: None

Abstain: None

- e. The Oklahoma Department of Emergency Management (OEM) 9-1-1 Management Authority Grant Award # F2172103-S9 in the Amount of \$ \$51,758 with a Total Project Cost of \$ 86,248 to Implement a Geographic Information System (GIS) Upgrade for Addressing and Mapping Necessary for the Durant Police Department Communication Center (C-2021- 09).
 - 1. Consideration to Accept the 2021 Oklahoma Department of Emergency Management (OEM) 9-1-1 Management Authority Grant Award # F2172103-S9 in the Amount of \$ \$51,758 with a Total Project Cost of \$ 86,248 to Implement a Geographic Information System (GIS) Upgrade for Addressing and Mapping Necessary for the Durant Police Department Communication Center (C-2021- 09)
 - 2. Consideration to Approve the 2021 Oklahoma Department of Emergency Management (OEM) 911 Management Authority State-Local Agreement for the 2021 Oklahoma 9-1-1 Authority Grant Award # 2172103-S9. (C-2021-09)

No action.

5. Public Hearings

- a. Consideration of PC2021-03 a Preliminary Plat and Ordinance Number O-2021-05 Request for Rezoning for Property located at South 9th Avenue and Rodeo Road.
 - 1. Public Hearing
 - 2. Consider Action on Ordinance O-2021-05 Section 1.
 - 3. Consider Action on Ordinance O-2021-05 Section 2. (Emergency Clause)

Community Development Director Danielle Barker addressed council and stated there are 85 lots on 24 acres. Ms. Barker has received citizen concerns. The Planning Commission had a tie vote of 2-2. City staff recommends approval.

Public hearing opened.

Rita Thomas spoke in opposition.

Allen Juelch spoke in opposition.

Jay Mauck, Developer, spoke in support.

Allen Thomas spoke in opposition.

Jay Mauck spoke in opposition.

Allen Juelch spoke in opposition.

Kent Daniel spoke in opposition.

Public hearing closed.

Motion was made by Curtis Morris and seconded by Jerry Tomlinson to approve Ordinance O-2021-05 Section 1, Request for Rezoning for property located at South 9th Avenue and Rodeo Road.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Tomlinson

Nays: Sherrer

Abstain: None

Motion was made by Curtis Morris and seconded by Jerry Tomlinson to approve Ordinance O-2021-05 Section 2 emergency clause.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Tomlinson

Nays: Sherrer

Abstain: None

6. Executive Session

- a. Consider Executive Session for Discussing the Purchase or Appraisal Of Real Property by the Durant Industrial Authority (This Executive Session Authorized by Title 25, Section 307 (B)(3) of the Oklahoma State Statutes).

Motion was made by Curtis Morris and seconded by Steve Brittingham to enter into Executive Session.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

Nays: None

Abstain: None

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to re-enter regular session.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

Nays: None

Abstain: None

b. Consider Action Pursuant to Item 6(a)

Motion to approve purchase at SW Corner of Hillcrest and McLean as previously approved by the Durant Industrial Authority.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

Nays: None

Abstain: None

7. New Business

There was no new business.

ADJOURNMENT

Motion was made by Steve Brittingham and seconded by Jerry Tomlinson to adjourn meeting.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Lacy Dillingham, 911 Director
Re: Consider Approval of Geographic Technologies Group Expenditure for Next Generation 911 Consulting and Field Verification of 911 Addresses in the Amount \$79,000; a Grant Funded Initiative.

Geographic Technologies Group is a Statewide Contract Vendor #5811(SW1177) chosen to consult and conduct field verification of 911 addresses. The contract in the amount of \$79,000 is part of a grant funded initiative through the Oklahoma 911 Management Authority partnering with FEMA to fund 80% of a geographical Information system (GIS) upgrade to coincide and integrate with Motorola Spillman Flex CAD on track for July Implementation. The grant awarded from Oklahoma 911 Management Authority includes \$51,748.80 from Federal Obligations, \$17,249.60 from Oklahoma 911 Management Authority and requires a 20% local match of \$17,249.60 which will be paid with Durant Communication's Center Bryan County Fire Tax Funds. The total grant amount is \$86,248 and also includes the purchase of ESRI GIS Software and licensing. Total cost to the City of Durant for this contract is \$0.

Council Information / Action Requested

Consider Approval of Agreement / Staff Recommends Approval

City Staff Information / Action Follow-up, if Council authorizes this action:

911 Coordinator - Submit Agreement and work with GTG towards implementation
IT Director - Work with GTG toward implementation
GIS Coordinator - Work with 911 and IT Director toward implementation
Grants Coordinator - Submit and Track grant documents and expenditures

ATTACHMENTS:

1. GTG Quote
2. State Contract SW1177
3. GTG Analysis and Scope of Work



GEOGRAPHIC TECHNOLOGIES GROUP®

1202 Parkway Drive
Phone (919)-759-9214 Fax (919)-759-0410

Quote # G20-8371

DATE: October 15, 2020

solutions@geotg.com

Quotation -Next Generation 911 Consulting

To:

Lacy Dillingham, 911 Director
Durant Communications Center
Durant Police Department
3104 Carl Albert Dr. Durant, OK 74701
580-924-3737
ldillingham@durant.org

From:

James Kelt, GISP
Geographic Technologies Group
1009 Turner Dr. Longview, TX 75601
888-757-4222 ext. 156
903-738-2560
jkelt@geotg.com

Contact	Quote Valid for	Terms
James Kelt	90 Days	90 Days

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
	All Phases and Steps Detailed in Project Proposal		
	Phase I Step 1: Project Initiation and Initial Review Step 2: Preliminary Data Analysis Phase II Step 3: Perform Street Centerline Enhancements Step 4: Perform In-Office Address Point Analsys and Corrections Step 5: Field Collection Game Plan and Review Step 6: Correction of City and Town Limits and Other Boundary Layers Step 7: Project Closeout and Training Final Deliverables- Durant Communications Center Next Generation 911 Data Improvement Project		\$79,000

SUBTOTAL	\$79,000
TAX RATE	0.00%
SALES TAX	-
SHIPPING & HANDLING	-
TOTAL	\$79,000

• A notice to proceed can be in the form of a purchase order or by noting the desire to proceed on letterhead.

Purchase Order can be faxed to 919-759-0410

Sales tax is not charged with proof of exemption

THANK YOU FOR YOUR BUSINESS!



03/09/2021

Dear Awarded Supplier,

Oklahoma Statewide Contract #5811(SW1177) was awarded with the base agreement period commencing 04/23/2020 and ending 04/22/2022 with 1 options to renew for one-year periods. The State of Oklahoma is requesting to renew the above contract for the period of 04/23/2021 through 04/22/2022.

Please indicate your firm's response to this request and return by email.

- ☒ Yes, our firm will renew the contract pricing and terms on the above listed contract.
☐ No, our firm will not renew the contract pricing and terms on the above listed contract.

Federal Employer / Tax Identification Number: 56-2038173

PeopleSoft Identification Number: 0000504957

Company Name: GEOGRAPHIC TECHNOLOGIES GROUP INC (GTG)

Address: 1202 Parkway Drive

City: Goldsboro State: NC

Zip Code: 27534

Email: chinton@geotg.com

Curtis A. Hinton, Jr.

3/10/2021

A handwritten signature in blue ink, appearing to read "Curtis A. Hinton, Jr.", written over a horizontal line.

Name / Title

Date

Signature

Send response electronically to the email address below of the contracting officer by: 03/16/2021

Contracting Officer Name: Cini Zacharia

Contracting Officer Phone: (405) 522 - 9078

Contracting Officer Email Address: Cini.zacharia@omes.ok.gov

OMES FORM CP 228 – Rev. 02/2020



This addendum is added to and is to be considered part of the subject contract.

**ADDENDUM 1 TO
STATE OF OKLAHOMA CONTRACT WITH GEOGRAPHIC TECHNOLOGIES
GROUP, INC.
RESULTING FROM SOLICITATION NO. 0900000417**

This Addendum 1 (“Addendum”) is an Amendment to the Contract awarded to Geographic Technologies Group, Inc. in connection with Solicitation #0900000417 (“Solicitation”) and is effective March 13, 2020, (“Effective Date”).

Recitals

Whereas, the State issued a Solicitation for proposals to provide for creating and maintaining GIS data that will be used to provide location and routing data for Next Generation 9-1-1 services in Oklahoma, as more particularly described in the Solicitation;

Whereas, Geographic Technologies Group, Inc. submitted a proposal which contained various other Contract Documents; and

Whereas, the State and Geographic Technologies Group, Inc. have negotiated the final terms under which Geographic Technologies Group, Inc. will perform the Services under the Contract.

Now, therefore, in consideration of the foregoing and the mutual promises set forth herein, the receipt and sufficiency of which are hereby acknowledged the parties agree as follows:

1. Addendum Purpose.

This Addendum memorializes the agreement of the parties with respect to negotiated terms of the Contract that is being awarded to Geographic Technologies Group, Inc as of even date with execution of this Addendum. The parties agree that Supplier has not yet begun performance of work contemplated by the Solicitation.

2. **Negotiated Documents of the Contract.**

2.1. The parties have negotiated certain terms of the Contract as follows:

- i. Incorporation of the Hosting Agreement as contained in Attachment A to this Addendum.

2.2. Accordingly, any reference to a Contract Document refers to such Contract Document as it may have been amended. If and to the extent any provision is in multiple documents and addresses the same or substantially the same subject matter but does not create an actual conflict, the more recent provision is deemed to supersede earlier versions.

3. Geographic Technologies Group, Inc. affirmatively acknowledges it takes no exception to the Solicitation and that it will not ask the State or any Customer to execute additional documents not listed above in connection with this Contract.

State of Oklahoma

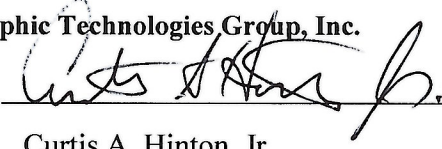
By: _____

Name: D. Jerry Moore

Title: Chief Information Officer

Date: _____

Geographic Technologies Group, Inc.

By:  _____

Name: Curtis A. Hinton, Jr.

Title: President

Date: April 15, 2020



HOSTING AGREEMENT

This Hosting Agreement (“Hosting Agreement”) is a Contract Document in connection with the Contract issued as a result of Solicitation No. 0900000417 (the “Contract”) and entered into between Geographic Technologies Group, Inc. (“Vendor”) and the State of Oklahoma by and through the Office of Management and Enterprise Services (“State” or “Customer”), the terms of which are incorporated herein. This Hosting Agreement is applicable to any Customer Data stored or hosted by Vendor in connection with the Contract. Unless otherwise indicated herein, capitalized terms used in this Hosting Agreement without definition shall have the respective meanings specified in the Contract.

I. Definitions

- a. “Customer Data” shall mean all data supplied by or on behalf of Customer in connection with the Contract, excluding any confidential information of Vendor.
- b. “Data Breach” shall mean the unauthorized access by an unauthorized person that results in the access, use, disclosure or theft of Customer Data.
- c. “Non-Public Data” shall mean Customer Data, other than Personal Data, that is not subject to distribution to the public as public information. It is deemed to be sensitive and confidential by Customer because it contains information that is exempt by statute, ordinance or administrative rule from access by the general public as public information. Non-Public Data includes any data deemed confidential pursuant to the Contract, otherwise identified by Customer as Non-Public Data, or that a reasonable person would deem confidential.
- d. “Personal Data” shall mean Customer Data that contains 1) any combination of an individual’s name, social security numbers, driver’s license, state/federal identification number, account number, credit or debit card number and/or 2) contains electronic protected health information that is subject to the Health Insurance Portability and Accountability Act of 1996, as amended.
- e. “Security Incident” shall mean the attempted or successful unauthorized access, use, disclosure, modification, or destruction of information or interference with the hosted environment used to perform the services.

II. Customer Data

- a. Customer will be responsible for the accuracy and completeness of all Customer Data provided to Vendor by Customer. Customer shall retain exclusive ownership of all Customer Data. Non-Public Data and Personal Data shall be deemed to be Customer's confidential information. Vendor shall restrict access to Customer Data to their employees with a need to know (and advise such employees of the confidentiality and non-disclosure obligations assumed herein).
- b. Vendor shall promptly notify the Customer upon receipt of any requests from unauthorized third parties which in any way might reasonably require access to Customer Data or Customer's use of the hosted environment. Vendor shall notify the Customer by the fastest means available and also in writing pursuant to Contract notice provisions and the notice provision herein. Except to the extent required by law, Vendor shall not respond to subpoenas, service or process, FOIA requests, and other legal request related to Customer without first notifying the Customer and obtaining the Customer's prior approval, which shall not be unreasonably withheld, of Vendor's proposed responses. Vendor agrees to provide its completed responses to the Customer with adequate time for Customer review, revision and approval.
- c. Vendor will use commercially reasonable efforts to prevent the loss of or damage to Customer Data in its possession and will maintain commercially reasonable back-up procedures and copies to facilitate the reconstruction of any Customer Data that may be lost or damaged by Vendor. Vendor will promptly notify Customer of any loss, damage to, or unauthorized access of Customer Data. Vendor will use commercially reasonable efforts to reconstruct any Customer Data that has been lost or damaged by Vendor as a result of its negligence or willful misconduct. If Customer Data is lost or damaged for reasons other than as a result of Vendor's negligence or willful misconduct, Vendor, at the Customer's expense, will, at the request of the State, use commercially reasonable efforts to reconstruct any Customer Data lost or damaged.

III. Data Security

- a. Vendor will use commercially reasonable efforts, consistent with industry standards, to provide security for the hosted environment and Customer Data and to protect against both unauthorized access to the hosting environment, and unauthorized communications between the hosting environment and the Customer's browser. Vendor shall implement and maintain appropriate administrative, technical and organizational security measures to safeguard against unauthorized access, disclosure or theft of Personal Data and Non-Public Data. Such security measures shall be in accordance with recognized industry practice

and not less stringent than the measures the Vendor applies to its own personal data and non-public data of similar kind.

- b. All Personal Data and Non-public Data shall be encrypted at rest and in transit with controlled access. Unless otherwise stipulated, the Vendor is responsible for encryption of Personal Data.
- c. Vendor represents and warrants to the Customer that the hosting equipment will be routinely checked with a commercially available, industry standard software application with up-to-date virus definitions. Vendor will regularly update the virus definitions to ensure that the definitions are as up-to-date as is commercially reasonable. Vendor will promptly purge all viruses discovered during virus checks. If there is a reasonable basis to believe that a virus may have been transmitted to Customer by Vendor, Vendor will promptly notify Customer of such possibility in a writing that states the nature of the virus, the date on which transmission may have occurred, and the means Vendor has used to remediate the virus. Should the virus propagate to Customer's IT infrastructure, Vendor is responsible for costs incurred by Customer for Customer to remediate the virus.
- d. Vendor shall provide its services to Customer and its users solely from data centers in the U.S. Storage of Customer Data at rest shall be located solely in data centers in the U.S. Vendor shall not allow its personnel or contractors to store Customer Data on portable devices, including personal computers, except for devices that are used and kept only at its U.S. data centers. Vendor shall permit its personnel and contractors to access Customer Data remotely only as required to fulfill Vendor's obligations under the Contract.
- e. Vendor shall allow the Customer to audit conformance to the Contract terms. The Customer may perform this audit or contract with a third party at its discretion and at Customer's expense.
- f. Vendor shall perform an independent audit of its data centers at least annually at its expense, and provide a redacted version of the audit report upon request. Vendor may remove its proprietary information from the redacted version. A Service Organization Control (SOC) 2 audit report or approved equivalent sets the minimum level of a third-party audit.

IV. Security Assessment

- a. The State requires any entity or third-party vendor hosting Oklahoma Customer Data to submit to a State Certification and Accreditation Review process to assess initial security risk. Vendor submitted to the review and met the State's minimum security standards at time the Contract was executed. Failure to maintain the State's minimum security standards during the term of the Contract, including renewals, constitutes a material breach.
- b. To the extent Vendor requests a different sub-contractor than the third-party hosting vendor already approved by the State, the different sub-contractor is subject to the State's approval. Vendor agrees not to migrate State's data or otherwise utilize a different third-party hosting vendor in connection with key business functions that are Vendor's obligations under the Contract until the State approves the third-party hosting vendor's State Certification and Accreditation Review, which approval shall not be unreasonably withheld or delayed. In the event the third-party hosting vendor does not meet the State's requirements under the State Certification and Accreditation Review, Vendor acknowledges and agrees it may not utilize such third-party vendor in connection with key business functions that are Vendor's obligations under the Contract, until such third party meets such requirements.

V. Security Incident Notification and Responsibilities: Vendor shall inform Customer of any Security Incident or Data Breach

- a. Vendor may need to communicate with outside parties regarding a Security Incident, which may include contacting law enforcement, fielding media inquiries and seeking external expertise as mutually agreed upon, defined by law or contained in the Contract. If a Security Incident involves Customer Data, Vendor will coordinate with Customer prior to making any such communication.
- b. Vendor shall report a Security Incident to the Customer identified contact set forth herein within five (5) days of discovery of the Security Incident or within a shorter notice period required by applicable law or regulation (i.e. HIPAA requires notice to be provided within 24 hours).
- c. Vendor shall: (i) maintain processes and procedures to identify, respond to and analyze Security Incidents; (ii) make summary information regarding such procedures available to Customer at Customer's request, (iii) mitigate, to the extent practicable, harmful effects of Security Incidents that are known to Vendor; and (iv) documents all Security Incidents and their outcomes.

VI. Data Breach Notification and Responsibilities: This section only applies when a Data Breach occurs with respect to Personal Data or Non-Public Data within the possession or control of Vendor.

- a. Vendor, unless stipulated otherwise, shall promptly notify the Customer identified contact within 2 hours or sooner, unless shorter time is required by applicable law, if it confirms that there is, or reasonably believes that there has been a Data Breach. Vendor shall (1) cooperate with Customer as reasonably requested by Customer to investigate and resolve the Data Breach, (2) promptly implement necessary remedial measures, if necessary, and (3) document responsive actions taken related to the Data Breach, including any post-incident review of events and actions taken to make changes in business practices in providing the services, if necessary.
- b. Unless otherwise stipulated, if a Data Breach is a direct result of Vendor's breach of its obligation to encrypt Personal Data and Non-Public Data or otherwise prevent its release, Vendor shall bear the costs associated with (1) the investigation and resolution of the Data Breach; (2) notifications to individuals, regulators or others required by state law; (3) credit monitoring services required by state or federal law; (4) a website or toll-free numbers and call center for affected individuals required by state law – (2), (3) and (4) not to exceed the agency per record per person cost calculated for data breaches in the United States on the most recent Cost of Data Breach Study: Global Analysis published by the Ponemon Institute at the time of the Data Breach; and (5) complete all corrective actions as reasonably determined by Vendor based on root cause.
- c. If a Data Breach is a direct result of Vendor's breach of its obligations to encrypt Personal Data and Non-Public Data or otherwise prevent its release, Vendor shall indemnify and hold harmless the Customer against all penalties assessed to Indemnified Parties by governmental authorities in connection with the Data Breach.

VII. Notice: Contact information for Customer for notifications pursuant this Hosting Agreement are consistent with the Contract with a copy sent to:

Chief Information Officer
3115 N. Lincoln Blvd
Oklahoma City, OK 73105

And

Chief Information Security Officer
3115 N. Lincoln Blvd
Oklahoma City, OK 73105

And

OMES Information Services General Counsel
3115 N. Lincoln Blvd
Oklahoma City, OK 73105

For immediate notice which does not constitute written notice:

OMES Help Desk

405-521-2444

helpdesk@omes.ok.gov

Attn: Chief Information Security Officer

VIII. Vendor Representations and Warranties: Vendor represents and warrants the following

- a. The product and services provided under this Hosting Agreement do not infringe a third party's patent or copyright or other intellectual property rights.
- b. Vendor will protect Customer's Non-Public Data and Personal Data from unauthorized dissemination and use with the same degree of care that each such party uses to protect its own confidential information and, in any event, will use no less than a reasonable degree of care in protecting such confidential information.
- c. The execution, delivery and performance of the Contract, the Hosting Agreement and any ancillary documents and the consummation of the transactions contemplated by the Contract or any ancillary documents by Vendor will not violate, conflict with, or result in a breach of any provision of, or constitute a default (or an event which, with notice or lapse of time or both, would constitute a default) under, or result in the termination of, any written contract or other instrument between Vendor and any third parties retained or utilized by Vendor to provide goods or services for the benefit of the Customer.
- d. Vendor shall not knowingly upload, store, post, e-mail or otherwise transmit, distribute, publish or disseminate to or through the Hosting Environment any material that contains software viruses, malware or other surreptitious code designed to interrupt, destroy or limit the functionality of any computer software or hardware or telecommunications equipment or circumvent any "copy-protected" devices, or any other harmful or disruptive program.

IX. Indemnity

- a. Vendor's Duty of Indemnification. Vendor agrees to indemnify and shall hold the State of Oklahoma and State, its officers, directors, employees, and agents harmless from all liabilities, claims, damages, losses, costs, expenses, demands, suits and

actions of third parties (including without limitation reasonable attorneys' fees) (collectively "Damages") (other than Damages that are the fault of Customer) arising from or in connection with Vendor's breach of its express representations and warranties or other obligations in this Hosting Agreement and the Contract. If a third party claims that any portion of the products or services provided by Vendor under the terms of the Contract or this Hosting Agreement infringes that party's patent or copyright, Vendor shall defend and indemnify the State of Oklahoma and Customer against the claim at Vendor's expense and pay all related costs, damages, and attorney's fees incurred by or assessed to, the State of Oklahoma and/or Customer. The State of Oklahoma and/or Customer shall promptly notify Vendor of any third party claims and to the extent authorized by the Attorney General of the State, allow Vendor to control the defense and any related settlement negotiations. If the Attorney General of the State of Oklahoma does not authorize sole control of the defense and settlement negotiations to Vendor, Vendor shall be granted authorization to equally participate in any proceeding related to this section but Vendor shall remain responsible to indemnify Customer and the State of Oklahoma for all associated costs, damages and fees incurred by or assessed to the State of Oklahoma and/or Customer. Should the software become, or in Vendor's opinion, be likely to become the subject of a claim or an injunction preventing its use as contemplated under this Hosting Agreement, Vendor may, at its option (i) procure for the State the right to continue using the software or (ii) replace or modify the software with a like or similar product so that it becomes non-infringing.

X. Termination and Suspension of Service:

- a. In the event of a termination of the Contract, Vendor shall implement an orderly return of Customer Data in a mutually agreeable format at a time agreed to by the parties and the subsequent secure disposal of Customer Data.
- b. During any period of service suspension, Vendor shall not take any action to intentionally erase any Customer Data.
- c. In the event of termination of any services or agreement in entirety, Vendor shall not take any action to intentionally erase any Customer Data for a period of:
 - i. 10 days after the effective date of termination, if the termination is in accordance with the contract period
 - ii. 30 days after the effective date of termination, if the termination is for convenience
 - iii. 60 days after the effective date of termination, if the termination is for cause

After such period, Vendor shall have no obligation to maintain or provide any Customer Data and shall thereafter, unless legally prohibited or otherwise stipulated, delete all Customer Data in its systems or otherwise in its possession or under its control.

- d. The State shall be entitled to any post termination assistance generally made available with respect to the services.
- e. Vendor shall securely dispose of all requested data in all of its forms, such as disk, CD/DVD, backup tape and paper, when requested by the Customer. Data shall be permanently deleted and shall not be recoverable, according to National Institute of Standards and Technology (NIST)-approved methods. Certificates of destruction shall be provided to Customer.

Signature Block

IN WITNESS WHEREOF, each person executing this Contract below represents that he or she is authorized to enter into this Contract on behalf of such party and each party expressly agrees to the terms and conditions of this Contract.

VENDOR:

Geographic Technologies Group, Inc.



Curtis A. Hinton, Jr., President

Date April 9, 2020

STATE:

State of Oklahoma by and through the Office of Management and Enterprise Services on behalf of [insert agency name]

[insert printed name and title]

Date

Durant Communications Center Durant, Oklahoma

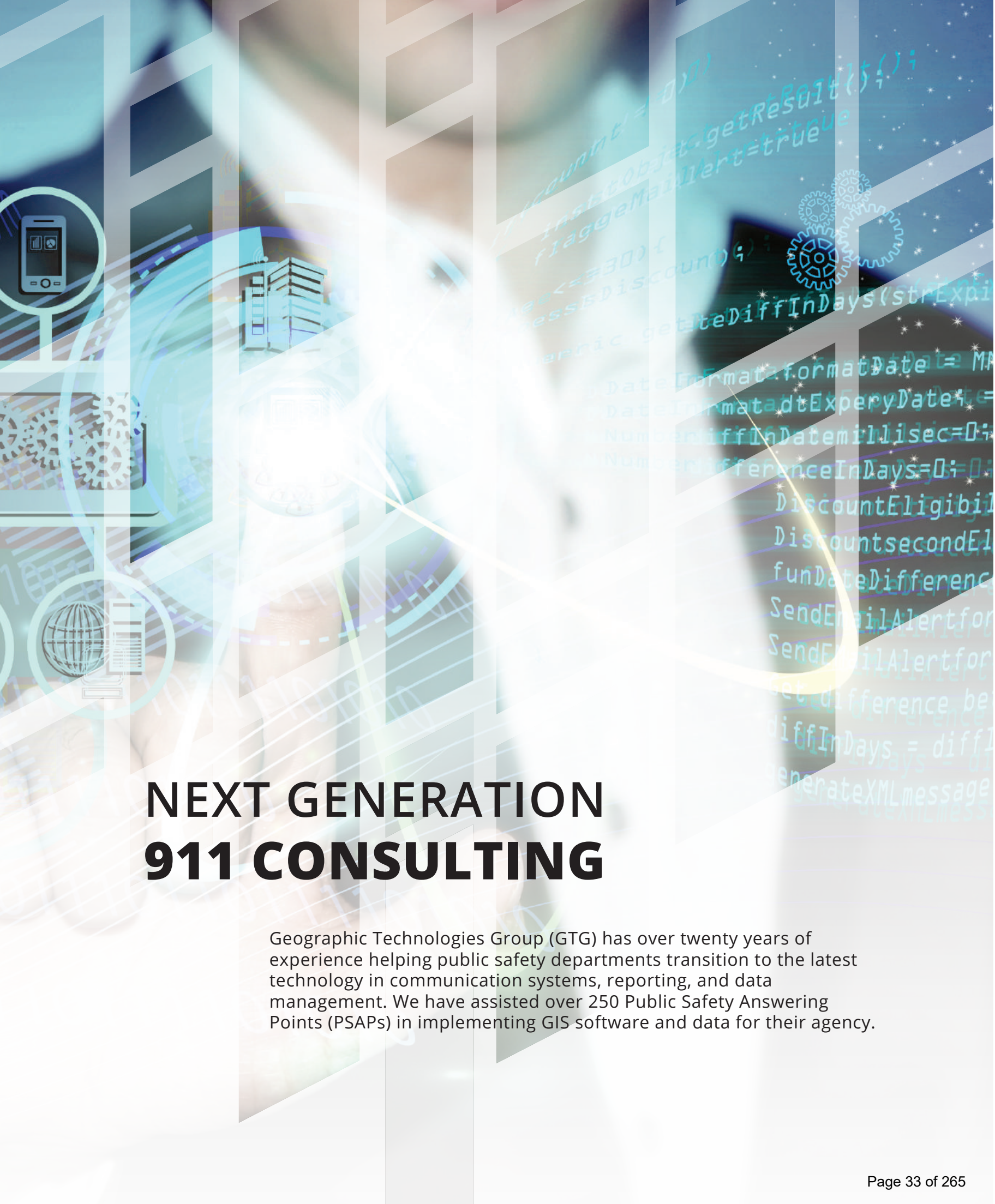
RFP 20-272
NG 9-1-1 GIS Data Audit



**GEOGRAPHIC
TECHNOLOGIESGROUP®**

North Carolina - Idaho - Texas

www.geotg.com
moreinfo@geotg.com
888.757.4222



NEXT GENERATION 911 CONSULTING

Geographic Technologies Group (GTG) has over twenty years of experience helping public safety departments transition to the latest technology in communication systems, reporting, and data management. We have assisted over 250 Public Safety Answering Points (PSAPs) in implementing GIS software and data for their agency.

Durant Communications Center | Durant, Oklahoma

Next Generation 911 Support





Lacy Dillingham
Durant Communications Center
300 W Evergreen
Durant, OK 74701

Dear Ms. Dillingham:

Geographic Technologies Group (GTG) is delighted to propose our services for the Durant Communications Center **Next Generation 911 Data Creation Project**. We understand the Durant Communications Center is seeking qualified vendors to perform data analysis and corrections, street centerline enhancements, address-point analysis and corrections, city/town limit layer correction, and field collection and correction. Each of the resultant layers must be Oklahoma Next Generation 9-1-1 compliant. We have planned, designed, and implemented successful GIS solutions for over 600 public safety organizations. Our team has a unique combination of GIS and NG 9-1-1 skills.

GTG was formed over 23 years ago for the express purpose of supporting local government agencies. As such, we support public safety agencies throughout North America. We pride ourselves on not being a large impersonal firm with hundreds of employees. We are a focused GIS technology firm, which guarantees success and a project management process that is personal and systematic. A majority of our engagements end in long term relationships as our clients appreciate the personal service they receive. Because of this unique mix of Next Generation 9-1-1, GIS, and project management skills we were **selected by the State of Oklahoma to provide Next Generation 9-1-1 services** for agencies with the state. We have extensive experience in Oklahoma having worked with numerous PSAPs over the past two decades.

We are experts in establishing sustainable GIS solutions for public safety and have a dedicated business line to this type of work, SafeCityGIS (<http://www.safecitygis.com>.) Our team members are experts in NG 9-1-1 and Esri-based GIS. GTG is an award-winning GIS company receiving the following distinctions (as GTG or with a client): **Esri Cornerstone Partner Recognition Award, Esri Business Partner of the Year, Esri Best Citizen Engagement Award, Multiple Esri Local Government Special Achievement (SAG) Awards, URISA Best Web GIS, URISA Best Public-Sector GIS, and URISA Distinguished Exemplary Systems Award**. GTG also holds Esri specialties for **ArcGIS Online, ArcGIS for Local Government, and Release Ready**.

The entire GTG team would like to thank you for allowing us to propose on this project. We look forward to working closely with the City staff on this project. Should you have any questions during the review of the proposal, please call me at 919-344-2169.

Respectfully Submitted,

Mr. Curt Hinton, BA, MA, GISP
President, Geographic Technologies Group (GTG)
1202 Parkway Drive Goldsboro, NC 27534
P: 919.344.2169 | E: chinton@geotg.com



Release Ready
Specialty



ArcGIS for
Local Government
Specialty



ArcGIS Online
Specialty



Esri Partner Conference
2017 Award Winner
Best Citizen Engagement



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Company Overview



HELPING PUBLIC SAFETY AGENCIES
REALIZE THE FULL POTENTIAL OF GIS FOR OVER 20 YEARS

Geographic Technologies Group, Inc. (GTG) is a **leading full-service local government and public safety GIS consulting company**. Headquartered in North Carolina with regional offices throughout North America, GTG has secured state, national, and international awards with our clients. One of our primary offices is located **just three hours from Durant in Longview, TX**. Co-founded in 1997 by principals Curt Hinton, President, and David Holdstock, CEO our company celebrates more than twenty-three years of growth and success. Built on its tradition of deploying the very best GIS solutions for public safety, GTG now has over 700 clients nationwide. A corporate culture of quality, understanding public safety operations, and commitment to our clients allow GTG to continue to build an outstanding GIS portfolio. For over two decades GTG has gained exceptional experience in providing public safety GIS technical support services, and completed work within budget, and as scheduled. GTG is equipped and available to deliver incomparable service to the City of Durant. We have developed a ten-step project management process that allows our project managers to deliver a very successful project every time. Because of our large focus on public safety, we developed our SafeCityGIS business line specifically for this specialty. We have been providing public safety services for the entire 23 years of the company.

Legal name of Company: Geographic Technologies Group, Inc.

Headquarters: 1202 Parkway Drive Goldsboro, North Carolina 27534

Other main offices: Texas, Idaho, Minnesota, Virginia, and South Carolina.



Our business line [SafeCityGIS](#) focuses specifically on geospatial solutions for public safety. SafeCityGIS provides customized leading-edge technological advancements. The power of our GIS software, combined with Esri applications, offers innovative data-driven solutions to first responders, emergency managers, and the people they serve. We help build safer, more informed, and smarter communities with data-driven intelligence. GTG works to develop strategically planned solutions for each client, providing a true enterprise and integrated GIS. SafeCityGIS is the premier solution for mapping and analyzing GIS data sources that encompass operation centers, mobile applications, automatic vehicle location data, CAD data, RMS data, and more. The SafeCityGIS solution is tailored for agencies such as:

- Law Enforcement
- Fire Departments
- Emergency Operations Centers
- E911 Communication Centers
- EMS
- Disaster Response & Recovery

Since its inception, SafeCityGIS has been helping public safety departments transition to the latest technology in communication systems, reporting, and data management. We have assisted over 250 Public Safety Answering Points (PSAPs) in implementing GIS software and data for their agency. We also have specialized experience in Next Generation 911 consulting. We have helped several organizations like the Durant Communications Center ensure they are NG911 compliant.



SAFECITYGIS™
GEOGRAPHIC TECHNOLOGIES GROUP

Our Footprint in the Region

GTG has assisted several other organizations in your region with their GIS needs. We also have an office conveniently located close to you.



Project Team

GTG has carefully selected a team that has the proper education and work experience for this project. This team understands public safety, NG911, and are experts in the entire Esri suite of products. GTG understands that a qualified project team is critical to this project. All selected members of the project team have extensive public safety experience, NG911 experience, and have an expert level of Esri skills. An organizational chart of the team can be found below.



GTG is the most organized consultant on the planet. Their in-depth knowledge of addressing is second to none.

- Dax Flinn, County IT Manager of Gwinnett County, GA

I have been in this business for 23 years and I have NEVER worked with a more helpful vendor!

- Tammy Koehn, Communications Supervisor for the Moore Police Department

The support we received from GTG was nothing less than excellent.

- City of Lawrenceville, GA

CURT HINTON, GISP

PRESIDENT AND PROJECT ADVISOR



919.759.9214 ext. 105



chinton@geotg.com



PROFILE

Mr. Curt Hinton established an award-winning company, Geographic Technologies Group, Inc. (GTG) in 1997 with business partner Mr. David Holdstock. Mr. Hinton has planned, designed, and coordinated the implementation of GIS technology for over 300 government organizations, including public safety agencies. As President of GTG his duties include GIS strategic planning, client contact and satisfaction, and project technical supervisor. Mr. Hinton has more than 25 years of GIS strategic planning experience. As Wilson, North Carolina's GIS Coordinator, Mr. Hinton spearheaded the development and implementation of GIS for the City of Wilson. Mr. Hinton was successful in securing for the City of Wilson state, national, and international awards for the exemplary comprehensive use and city-wide implementation of GIS. Mr. Hinton has provided oversight and recommendations for public safety GIS data architecture, infrastructure, and implementations. He has led GIS training seminars and workshops for hundreds of organizations. Mr. Hinton presents his "Seven Keys to a Successful GIS" throughout the United States.



KEY EXPERIENCE

- Next Generation 911 Consulting and Strategic Planning
- Performed Over 300 GIS Needs Assessments, System Designs, and Strategic Implementation Plans
- GIS for Public Safety Expert
- Provides GIS Industry Best Practices for Local Government Departments
- Evaluates and Makes Recommendations for IT/GIS Operations, including Data Architecture Design, Data Layers, and LGIM Migration
- Recommends Hardware, Software, and Network Requirements for Hundreds of Local Government Departments
- Extensive Experience in Technology Assessment Reports that Evaluate Application Performance and Server Infrastructure
- Provides Oversight for Esri Software Implementations- ArcGIS Online, ArcGIS For Server, LGIM, And Desktop GIS
- Implemented the Award-Winning Seven Keys to GIS Success



SIMILAR PROJECTS

Gwinnett County, GA – Public Safety Consulting, Data Layer Review, Database Enhancements for NG911, Address Points, Street Centerlines, Parcels.

Westmoreland County, VA – Data Assessment, creation of NENA Compliant Address Point Model, Master Street Address Guide, and 911 compliance maintenance and services.

City of Concord, CA– Upgrade to Address Point Data following the NENA GIS Data Model, E911 and NG911 data layer maintenance and support.

Sarasota County, FL– Address Point Model Creation with NENA Compliance, Address Point Field Collection, Address Data Maintenance Plan.



EDUCATION

MASTER OF ARTS – Geography
University of North Carolina, Chapel Hill

BACHELOR OF ARTS – Geography and Psychology
University of North Carolina, Chapel Hill

CERTIFICATIONS

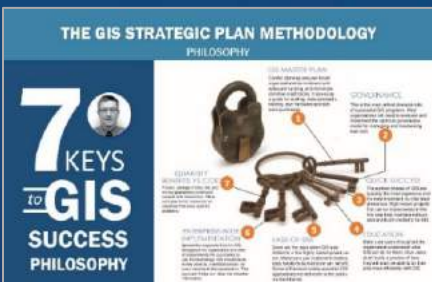
Geographic Information Systems
Professional (GISP)

AWARDS

- Esri Cornerstone Partner Award
- Esri Business Partner of the Year
- 2017 Esri Partner Award Winner: Best Citizen Engagement Award
- Multiple Esri Local Government Special Achievement (SAG) Awards
- 2017 URISA Best Web GIS
- 2017 URISA Best Public-Sector GIS

PUBLICATIONS

Created the Seven Keys to GIS Success



JAMES KELT

VICE PRESIDENT OF SOFTWARE SOLUTIONS

919.759.9214 jkelt@geotg.com



PROFILE

Mr. James Kelt is the Vice President of Software Solutions for Geographic Technologies Group. Mr. Kelt has twenty years in the GIS/GPS field focusing on project management and technical services. Since joining GTG in 2001, Mr. Kelt has immediately contributed to the management of several GIS/GPS projects, implemented Esri and GTG's software applications for clients throughout the United States, and trained staff and clients on GIS/GPS theory and use. Mr. Kelt specializes in GIS for public safety. He manages all public safety client accounts. Mr. Kelt has hands-on experience implementing public safety solutions for City and County departments including police, fire, EOC, and E 911 Centers. He installs, configures, and provides training for all public safety software solutions. He has been instrumental in securing key partnerships with PTS Solutions and CMI. He specializes in integrating GIS with existing information and technology. He also works on improving the GIS capabilities of the software in regards to analytical tools, reporting and tracking, and integrating with CAD vendors, RMS, and other data sources. Mr. Kelt has served as project manager for SafeCityGIS projects, ensuring that the software and standards meet all of the client's public safety needs.



KEY EXPERIENCE

- Specializes in Integrating GIS With Existing Information and Technology Investments
- Installs, Configures, and Provides Training for the SafeCityGIS suite of software
- Performs Project Management Tasks
- Works with Key Public Safety GTG Business Partners
- Improves the functions of SafeCityGIS software- real-time tracking, incident and crime analysis, AVL, mobile, and dispatch
- Customizes public safety applications for client's specific needs and requests
- Has Hands-On Experience Implementing Public Safety GIS Software and Analytics for Local Government Departments
- Performed Over 300 GIS Software and Services Projects for Agencies throughout North America
- ESRI Software – ArcGIS Online, ArcGIS For Server, LGIM, And Desktop GIS
- Presenter at Numerous National and International GIS Conferences



SIMILAR PROJECTS

- California Department of Forestry and Fire Protection (CAL FIRE)-** Review and Upgrade of GIS Street Centerline Data
- City of Roswell, GA Police Department-** GIS Needs Assessment, Strategic Plan, and the deployment of SafeCityGIS suite of software, and training
- Lenoir County, NC-** Deployment of Vantage Points Dispatch for E-911 Center
- Avoyelles Parish, LA-** Deployment of GIS software, GIS services, and training for the E 911 Dispatch Center
- Westmoreland County, VA-** Address Verification for the E 911 Center
- Troup County, GA-** Deployment of GIS software for the E 911 Center
- City of Deer Park, TX-** GIS for OSSI



EDUCATION

BACHELOR OF SCIENCE –
Environmental Science
Stephen F. Austin State University

CERTIFICATIONS

Certified Geographic Information Systems Professional (GISP)

AWARDS

- Esri Cornerstone Partner Award
- Esri Business Partner Of The Year
- 2017 Esri Partner Award Winner:
- Best Citizen Engagement Award
- Multiple Esri Local Government Special Achievement (Sag) Awards
- 2017 Urisa Best Web Gis
- 2017 Urisa Best Public-Sector Gis

ETHAN CREDLE, CAPM

NG911 PROJECT MANAGER

919.429.6362 ecredle@geotg.com



PROFILE

Mr. Ethan Credle serves as a Senior Project Manager for Geographic Technologies Group. He obtained a GIS Certificate from East Carolina University. With his time at GTG, Ethan has managed several of our public safety GIS and NG911 conversion projects. Ethan effectively coordinates with staff to brief, assign, and oversee project tasks, thus ensuring deliverables are of high quality and meet project deadlines. He accurately produces and carries out monthly billing and project milestone projections, creates project work plans and project schedules. Ehtan also meets with and provides weekly project update reports to clients, assist with RFP submissions, develops project Scopes and Quotes. Work directly with City and County upper management to achieve organizational needs.



KEY EXPERIENCE

Managed over 100 GIS Consulting and Strategic Planning Projects
Expertise in Strategic Planning for Public Safety
Prepared several governments for NG911 conversion
ArcGIS Online implementation
Web Application Deployment and Customization
Map Creation and Conversion
Desktop ArcGIS Software
Esri Managed Cloud Services (EMCS)
Data Collection using Collector for ArcGIS
Creation of Reporting and Standard Operating Procedures
Data Migration, collection, and manipulation
Set-up and deployment of Esri's Operations
Image Georeferencing
Web application deployment and customization
GIS Training



SIMILAR PROJECTS

Gwinnett County, GA – Public Safety Consulting, Data Layer Review, Database Enhancements for NG911, Address Points, Streent Centerlines, Parcels.

Westmoreland County, VA – Data Assessment, creation of NENA Compliant Address Point Model, Master Street Address Guide, and 911 compliance maintenance and services.

City of Concord, CA- Upgrade to Address Point Data following the NENA GIS Data Model, E911 and NG911 data layer maintenance and support.

CALFIRE, CA - Upgrades to the quality of GIS street centerline data



BS

EDUCATION

BACHELOR OF SCIENCE – Applied Geography
East Carolina University- Greenville, NC, United States

Coastal and Marine Studies Minor, GIS Certificate

CERTIFICATIONS

Geographic Information Systems Professional (GISP)

Certified Associate in Project Management (CAPM)

ECU - GIS Certificate

TECHNICAL SKILLS

- ArcGIS Online Administrator
- ArcGIS Online
- ArcGIS Desktop
- Collector for ArcGIS
- Arc Catalog
- ArcGIS Online Assistant
- ArcGIS Diagrammer
- ArcGIS Pro
- Workforce for ArcGIS
- Survey 123
- ArcGIS Enterprise – ArcGIS Server
- Portal for ArcGIS
- Microsoft Office Suite
- GPS Office Pathfinder

References

The following projects represent recent NG911 projects GTG has completed within the last five years. These similar projects demonstrate our experience working with public safety agencies of various size, structure, and complexity, with a specific focus on public safety GIS data models, data, and planning. These projects are a testament to our commitment to delivering high-quality public safety GIS services on time and within budget.

1

GWINNETT COUNTY, GEORGIA (2002-CURRENT)

Population: 920,260

The County selected Geographic Technologies Group (GTG) to assist with NG911 planning, database enhancements, specifically address points, street centerlines, and parcels. First, GTG was contracted to perform an addressing study with the focus on ensuring that the county was ready for its new NG911 system from Central Square. This exhaustive study included interviews with all key stakeholders, seminars, presentations, database review and assessment, data review and assessment, and a series of next-step recommendations to ensure that the County was NG911 compliant while considering the needs of all departments.



Once complete, GTG was contracted to assist with the implementation of recommendations to include database augmentations and database cleanup. Our team examined each of the data layers using several software products and scripts to identify potential issues. Utilizing a grid approach, the team worked closely with Gwinnett County to acquire address information, GIS data, CAD data, and ANI/ALI. The data layers also acquired included street centerlines, address points, parcels, and aerial photography. GTG compared address source databases and performed a review and inspection of the digital point address data, followed by manual adjustment of the dataset. An address verification field indicating the status of each address point was included as part of the digital address point layer. GTG also corrected problems regarding data derived from the original datasets such as street name spelling errors, street suffix errors, etc. Additionally, GTG field crews systematically collected missing data.

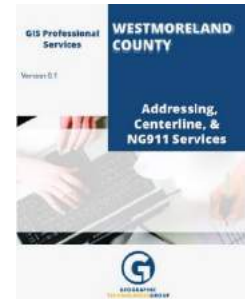
Contact Information

Dax Flinn | IT Manager | County of Gwinnett, GA
75 Langley Dr. Lawrenceville, GA 30046 | 770.822.8033 | dax.flinn@gwinnettcountry.com

2 WESTMORELAND COUNTY, VIRGINIA (2015-2020)

Population: 17,780

Westmoreland County contracted with GTG beginning in 2016 to assist with a full modernization of GIS for public safety. GTG performed a comprehensive NG911 public safety assessment, made NG911 database recommendations, identified missing datasets and address errors, and created a step-by-step work plan. GTG worked closely with County staff to understand their immediate and long-term NG911 needs, then GTG's analysts began developing a data model that would be compliant with NG911 standards. GTG did an exhaustive review of the existing databases and assisted the County in establishing an NG911 compliant data model.



Next GTG assisted with the augmentation of NG911 data layers. GTG performed a comparative analysis between datasets and marked addresses where discrepancies were present, then began performing address verifications leading to addresses being added, updated, or removed as necessary. GTG employed Esri's Collector for ArcGIS to accomplish the field collection portion of this engagement. GTG also deployed a live application in which data changes automatically updated within the database, allowing project managers to review with efficiency. GTG then QA/QC'd all data and began the process of centerline corrections on all address points for corresponding structures. GTG migrated the data into the NG911 compliant data model. GTG developed MSAG (Master Street Address Guide), ALI (Automatic Location Information), and ultimately, 911 dispatch maintenance and services to bring the County up to compliance with accurate databases, allowing County staff to work with greater efficiency and drastically reduce their response times.

Contact Information

Bill Cease | Department of Emergency Services Director | 111 Polk Street Montross, VA 22520
804-493-0155 | bcease@westmoreland-county.org

6 | References

GEOGRAPHIC TECHNOLOGIES GROUP

3 CITY OF CONCORD, CALIFORNIA (2016-2020)

Population: 129,688

GTG worked closely with the City of Concord to upgrade the City of Concord's street centerline and address point data to a NENA NG911 GIS data model as well as perform data quality improvements. The project started with a project kick-off, data model evaluation, data evaluation, and a recommendations report. Concord elected to implement recommended data and database changes and utilized GTG for the implementation. GTG then proceeded with the address point data migration to comply with the NENA standards and created or updated metadata for the address points. Next, GTG did a thorough update to the street centerline layer to ensure its compliance with NG911 standards.



Contact Information

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Project Goal and Approach

Geographic Technologies Group (GTG) understands that the outcome of this project is to ensure that the City can accurately maintain GIS data that is compliant with Oklahoma Next Generation 9-1-1 (NG911) specifications and that the data works with the existing E 9-1-1 system. The overall goals are as follows:

- To improve the existing street centerline file to be complete, accurate, and Oklahoma NG911 compliant
- To improve the address point file to be complete, accurate, and Oklahoma NG911 compliant
- To attain a 99% match rate for calls coming into the PSAP
- Have data that is usable in the existing 911 software from Caliber Public Safety software
- To correct the City and Town limit boundaries to reflect the accurate boundaries as they are today
- To correct other boundary files such as patrol and response zones so that they align with the newly corrected GIS layers
- Ensure all layers are migrated to the Oklahoma NG911 compliant format



To achieve this goal the City requires the services of an experienced firm to review and assess the data, identify errors in existing data layers, perform enhancements and corrections, and migrate the GIS data to the Oklahoma NG911 (NENA-based) data model.

GTG is uniquely qualified to perform this work for the Durant Communications Center. GTG's sole purpose is to serve the needs of local governments with a focus on public safety agencies. GTG has worked with over 500 agencies in the creation of data models and layers for public safety. Our NG911 experience is extensive having recently completed NG911 projects throughout the United States. Our team has been selected by many states to provide NG911 services to include most recently the State of Oklahoma and the State of California. We are also the primary data consultant for the State of California Fire (Cal Fire). With this depth of experience and as a preferred Partner with Esri, the following project approach is carefully thought out and will guarantee success at Durant.

8 | Project Goal and Approach

GEOGRAPHIC TECHNOLOGIES GROUP

Geographic Technologies Group recommends two phases for this project, comprised of seven steps. These steps are broken down on the following pages.

seven PROJECT STEPS

DURANT COMMUNICATIONS CENTER GIS AND NG911 SUPPORT



Phase I

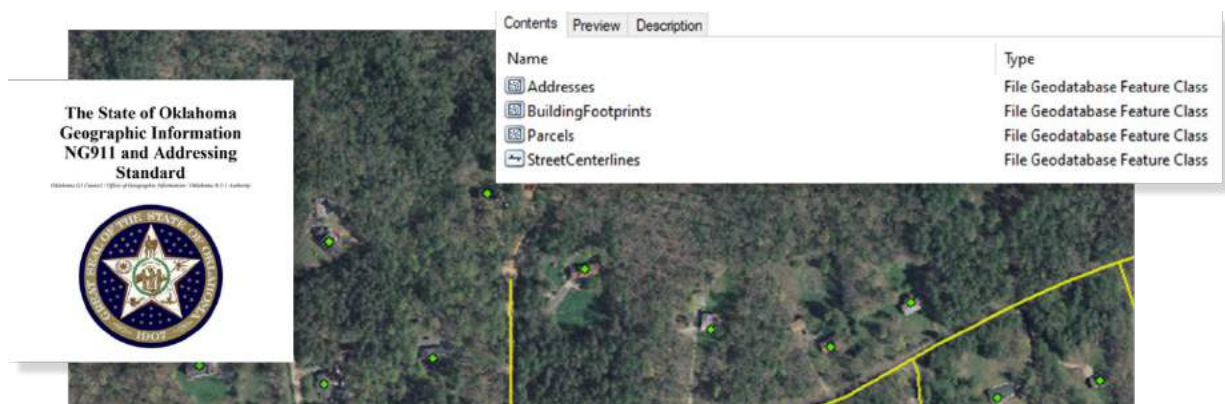
Step 1: Project Initiation and Initial Review

This project is focused on the needs of the Durant Communications Center, which is the Public Safety Answering Point (PSAP) for all of Bryan County. During Phase 1, GTG will finalize data gathering. GTG has already gathered a majority of the data needed to perform this project. GTG will gather the following source data:



- Address Points – already have received a copy from the City's GIS representative
- Street Centerlines – already have received a copy for the City's GIS representative
- MSAG – will need to get a copy from Durant Communications Center staff. We can include the City's 911 vendor (Caliber / Harris) on this task.
- Parcels – currently have parcel lines from the City's GIS liaison and have purchased parcel data for Bryan County from Landgrid
- Aerial Photography – Esri World Photography
- City and Town Limits – Existing GIS layers need to be provided
- City and Town Limits Jurisdiction documents – ordinances and official city limit documents from the City's and Town's
- Other Public Safety Boundary Layers – Police Beats, Sheriff Zones, Response Zones, etc.

GTG will review the data layers and ensure that all needed data and attribution is available and in compliance with Oklahoma Next Generation 911 (NG911) Standards. Additionally,



GTG will create the final project plan that will be updated weekly and sent to key stakeholders.

Step 2: Preliminary Data Analysis

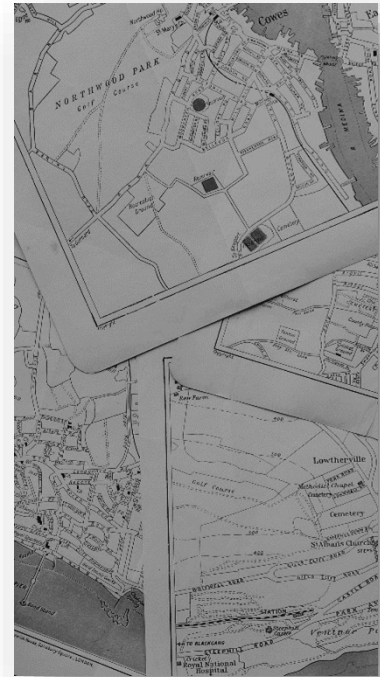
GTG will kick off the data analysis by running ArcGIS Data Reviewer and building topology checks (outlined below) to identify and correct critical issues. Additionally, GTG has several (30+) Python Scripts created from various past public safety data projects that will identify potential errors inherent in each of the existing data layers. This will yield a report and data sets that will then be used by our Next Generation 9-1-1 data team to make corrections on the street centerlines and address points.

ArcGIS Data Reviewer

- Invalid Geometry
- Multipart
- Non-linear Segment
- Polyline Closes on Self
- Duplicate Geometry
- Duplicate Vertex
- Cutbacks

Topology Checks

- Dangles
- Must Not Intersect
- Must Not Overlap
- Must Not Self-Overlap



Phase II

Step 3: Perform Street Centerline Enhancements

Although address points will become the primary way of locating landline calls, the street centerlines will continue to serve as a secondary method of call location. Additionally, street centerlines are needed for any vehicle routing and closet-unit-recommendations. Based on the output from Step 2 and visual inspection of the data, GTG's



NG9-1-1 addressing specialists will make the necessary street centerline corrections. During this step GTG will complete the following:

- Update existing Centerline Network based on data analysis.
- Ensure centerlines are flowing in the proper direction.
- Clean up of inaccurate spatial representation.
- Correct Street address ranges based on issues identified when running some or all the following methodology:
 - Review of every segment within the Durant County
 - Python Scripting
 - Query and spatially assess all centerlines containing attributes with mixed parity
 - Ensure appropriate address ranges are applied to all centerlines and do not have overlaps

The result will be a 100% complete street centerline layer that is complete and NG 9-1-1 compliant

Step 4: Perform In-office Address Point Analysis and Corrections

GTG will perform a manual review and inspection of the digital point address data, followed by the adjustment of the dataset (or data records) to their actual location on the earth's surface. Using aerial photography and other source data such as tax parcels, each digital point will be placed in the middle of each structure. This will be done in the office by experienced addressing staff. They will inspect the address point and associated complementary data; such as tax parcels and aerial photography. The NG9-1-1 Addressing Specialists then use their expert judgment to place the point on its true location on the center of the structure. Based on the evidence from the various data sets, the Specialists will have a very high level of confidence that some of these address points have been moved to their true location. For other points, the specialist may have doubts as to the accuracy of the point. The level of confidence will be noted in the database. This will serve as a road map for field data collection.



*Address Points Created by Matching an Address File to a GIS Parcel Layer
Note - Some Points Do Not Align with Structures*



Address Points after Visual Adjustment by Addressing Specialist

Coding of matched digital address points

An address verification field indicating the status of each address point will be included as part of the digital address point layer. This field will be used to indicate if an address point will need field verification or not. If the addressing specialist has any doubt about the validity of the location of the address point or address, then the point will be attributed that field verification is needed. Each point will be given a value of 1 or 2 depending on whether field verification is needed or not as follows:

Status Field of the Digital Address Point Layer:

Code	Status	Description
1	Good	The point or street has been verified and moved to the appropriate location
2	Field Verify	The point or street cannot be placed on a structure with 100% certainty and needs to be field verified



Example - Red Address Need Field Verification

Additionally, GTG will correct problems regarding data derived from the original datasets such as street name spelling errors, street suffix errors, etc. GTG will document changes made to address data in the address point layer so county staff will have a full record of any changes that have been made. All multi-tenant dwellings will be flagged for review. If individual addresses are not evident on multi-tenant dwellings, then GTG will work with the Durant Communications staff to request address layouts from the property manager. If provided, GTG will attempt to use those to place the addresses. If not provided or not suitable they will be marked with a 2, indicating they need field verification.

Step 5: Field Collection Game Plan and Review

GTG will utilize a grid system to guide field crews in systematically collecting data. This grid will be refined to follow major highways and natural features such as water bodies. This will allow the field crews to work within logical geographic areas. Once an area reaches completion, the data for that area will be delivered to the county for final approval. This logistical game plan will be reviewed with the Durant Communications Center Project Manager and changes will be made as



deemed necessary. Additionally, the Communications Center will be provided with a live portal so that staff can view the progress and changes made throughout the life of the project.

Communication and Field Strategy

A strategy for communication with the public must be decided upon. First, the Durant Communications Center may elect to announce through various media outlets (television and newspaper) that field crews will be working in the county verifying addresses. These public service announcements should describe the importance of the project for public safety and non-public purposes.

GTG field crews will be working within defined areas within a given week. The Bryan County Sheriff and Durant Police Department should be made aware of where the field crews will be daily. Inevitably, citizens will call the sheriff's office or police department reporting a stranger in the area. The whereabouts of the field crews should be relayed to the public safety agencies by GTG's project manager.

GTG's field crews should have a laminated letter from the Durant Communications that clearly explains the purpose of the project and that the work being conducted is approved by the Durant Communications Center. GTG vehicles will be marked with a GTG logo. All

field crews will wear orange safety vests and the vehicles will have an orange flashing safety light attached to the top of the vehicle.



GTG's Staff will be in Clearly Marked Vehicles and Wearing Safety Vests

Project Management and Daily Pre-Planning

The success of any field data collection project is tied to a well thought out game plan. Our team has conducted numerous data collection projects throughout the United States and understands the importance of a thorough project plan and specific daily plans.

Our project manager will conduct weekly meetings with the project team to review the overall progress of the project and guide the technical and logistical aspects of the project. The Project Manager will meet each morning with the field crews to direct the logistical and technical aspects of the data collection effort. Fields in the database will indicate the date of collection, the field crew that did the collection, the GIS Analyst that verified the work, and the final signoff by the Project Manager. Areas that are deemed final will be delivered to the Durant Project Manager incrementally throughout the project for review and signoff.



In the process of verifying each site address, GTG field crews employ a defined process to identify and record attributes for those records that may need additional review. Some addresses will not be discernable even with field verification. These may be areas that are inaccessible such as gated communities, large private commercial properties, and government complexes. During the field verification process each point will be given a value in the status field as identified below:

Status Field of the Digital Address Point Layer

Code	Status	Description
6	Field Verified	The point has been field verified and moved to the appropriate location
3	Problem	The address has not been placed with 100% certainty due to problems encountered during the field verification. A notes field will give additional details

Verification of Secondary Address Units and Problem Structures

Secondary address units are utilized when a building has more than one address. Examples of this are condominiums, townhomes, apartment complexes, shopping centers, and strip malls. The location and address for secondary address units are a critical component in the effective delivery of government services. GTG will do field verification for all multi-address buildings.

Often for multi-family structures (such as an apartment complex), GTG's field crews can obtain a site map from the complex administration office. This map is a reliable source to verify the address and location of each living unit in the complex. Otherwise, a door to door inspection will be undertaken.



Each Unit within a Shopping Center will be Addressed



Individual Addressing Within Apartment Complexes

Durant Communications Center | Durant, Oklahoma

Next Generation 911 Support

In addition to multi-address structures, other addresses can be difficult to identify. The following graphics show a variety of these challenges to include houses hidden by foliage, houses down long driveways, manufactured housing, and multi-structure properties with only one valid address.



Each Town House Unit Will be Identified



Hidden Houses, Long Drives, and Properties with Multiple Structures



Hidden Houses



Manufactured Housing

Address points will be created for all addressable structures. The point geometry will spatially represent the centroid of the addressed structure or the centroid of the units within a structure. Points will be created for all structure types including, but not limited to, single-family residential, multi-family residential, condominiums, apartments, stand-alone commercial, multi-unit commercial, commercial condominiums, warehouse, and government use.

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GEOGRAPHIC TECHNOLOGIES GROUP

Digital Photographs Linked to Problem Addresses

There will be instances of addresses that are problematic in that they are difficult to discern or do not make sense. Some of the problems that may be encountered during field verification include the following.

- Does Not Exist – This address no longer appears to exist, although it was in a source database.
- Could Not Find – the point did not correspond to a nearby structure, although it did exist in source data.
- No Posted Number – a building was present but there was no posted number.
- Wrong Address – the address street number or apartment number appears to be wrong because it does not fit with other addresses in the vicinity. Or the street name is wrong.
- New Development – The structure or building was under construction at the time of field verification and no address information was posted.
- Empty Lot – appears to be an empty lot or vacant parcel.

During the field verification process, GTG will use a defined process to identify all problem addresses. A digital photo will be taken for each of these problem addresses where applicable. The digital photo will be linked via GIS and can be opened within any GIS software application when clicking on the address point.

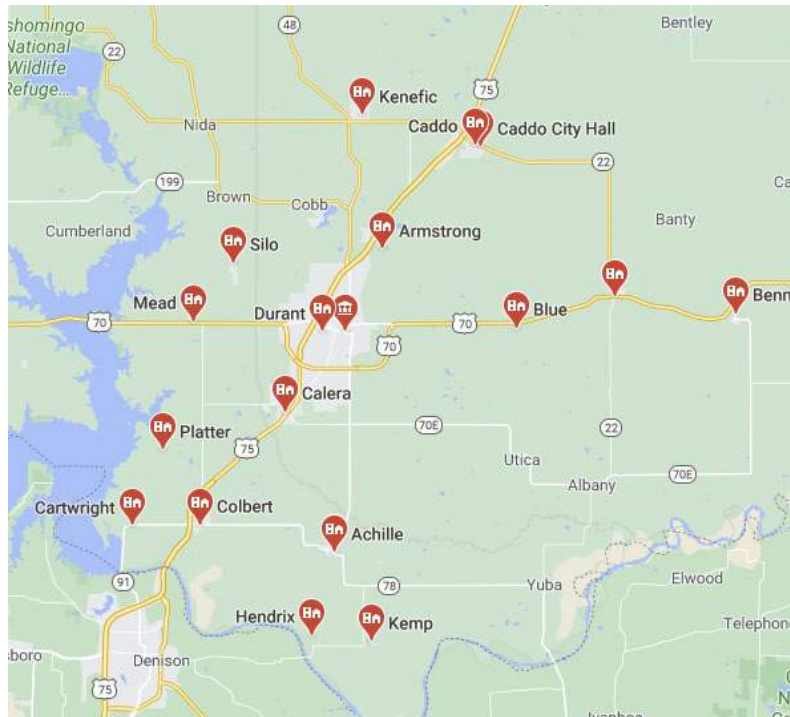


These problem addresses will be reported during the weekly meeting with the Communications Center and will be compiled into a final address exception report.

Step 6: Correction of City and Town Limits and Other Boundary Layers

GTG will work closely with Durant Communications staff to gather information as to the City and Town limits within Bryan County to include:

- Durant
- Achille
- Armstrong
- Bennington
- Bokchito
- Caddo
- Calera
- Colbert
- Hendrix
- Kemp
- Kenefic
- Mead
- Silo



Our GIS Specialists will take the official records of the City and Town limits and compare them to the GIS layers and make the necessary corrections to ensure they are correct. Additionally, our team will correct any of the other pertinent public safety boundary layers, such as police beats, sheriff zones, and emergency service number zones (ESN or ESZ) to align with any changes in the centerlines.

Step 7: Project Closeout and Training

At the conclusion of the project, GTG will deliver GIS Data Layers, the Address data Report, and will perform a project closeout presentation. GTG will provide training for the Durant Communications Center staff on how best to maintain the GIS data layers. Additionally, GTG will create a user's manual detailed the step-by-step process of updating the data using GIS software. After the project has closed, GTG will periodically follow up with the Durant Communications Center to ensure everything is running smoothly and check-in to see if any further support is needed.



Final Deliverables – Durant Communities Center Next Generation 911 Data Improvements Project

The following is a summary of all the final deliverables of this project:

- ✓ An initial data exceptions report based on the various scripts and analysis software
- ✓ A 100% verified and complete Oklahoma Next Generation 911 compliant address point layer for all of Durant County
- ✓ A 100% verified and complete Oklahoma Next Generation 911 compliant street centerline layer for all of Durant County
- ✓ Updated layers of City limits and Town boundaries
- ✓ Updated public safety polygon layers – beats, zones, ESN, ESZ
- ✓ Project tracking portal to track progress throughout the project
- ✓ Final Next Generation 911 Data report documenting the project and compliance with the State of Oklahoma specifications
- ✓ Training on data maintenance
- ✓ Data maintenance manual

Budget Summary And Schedule

GTG is proposing two project scope options for the Durant Communications Center to consider. Providing two options will allow Durant Communications to select the option that best fits their needs and available budget. These options are being proposed as lump-sum totals.

Option 1: Field Verification of Addresses Deemed Suspect from Phase II Step 4

GTG will complete all project phases outlined in the scope. Option one consists of in-office analysis and corrections of Address Points and Street Centerlines, field verification of address points without a one to one parcel match (Flagged problem addresses), and verification of all Multi-Dwelling Units (Onsite). Additionally, GTG will deliver corrected City and Town Limits and other polygon files adjusted to street centerlines (Police Beats, Sheriff Zones, Response Zones). Based on our initial analysis this will require field verification of approximately 50% of the address points. GTG will have staff on-site to conduct field verification. GTG will ensure that all deliverables are compliant with the Oklahoma NextGen 911 specifications.

Estimated Project Timeline:

Durant Communications Center Estimated Project Timeline Option 1																								
TASKS					Month 1				Month 2				Month 3				Month 4				Month 5			
					w1	w2	w3	w4	w1	w2	w3	w4	w1	w2	w3	w4	w1	w2	w3	w4	w1	w2	w3	w4
NG911 GIS Data Audit																								
Phase I																								
Step 1: Project Initiation and Initial Review																								
Step 2: Preliminary Data Analysis																								
Phase II																								
Step 3: Perform Street Centerline Enhancements																								
Step 4: Perform In-House Address Point Analysis and Corrections																								
Step 5: Field Collection Game Plan and Review																								
Step 6: Correction of City and Town Limits and Other Boundary Layers																								
Step 7: Project Closeout and Training																								

Option 1 Lump-Sum Cost: \$79,000

Option 2: Field Verification of All Addresses County-Wide

GTG will complete all project phases outlined in the scope. Option two consists of in-office analysis and corrections of Address Points and Street Centerlines, **100% verification of all address points** (Onsite). Additionally, GTG will deliver corrected City and Town Limits and other polygon files adjusted to street centerlines (Police Beats, Sheriff Zones, Response Zones). GTG will ensure that all deliverables are compliant with the Oklahoma NextGen 911 specifications.

Estimated Project Timeline:

Durant Communications Center Estimated Project Timeline Option 2																				
TASKS	Month 1				Month 2				Month 3				Month 4				Month 5			
	w1	w2	w3	w4	w1	w2	w3	w4	w1	w2	w3	w4	w1	w2	w3	w4	w1	w2	w3	w4
NG911 GIS Data Audit																				
Phase I																				
Step 1: Project Initiation and Initial Review																				
Step 2: Preliminary Data Analysis																				
Phase II																				
Step 3: Perform Street Centerline Enhancements																				
Step 4: Perform In-House Address Point Analysis and Corrections																				
Step 5: Field Collection Game Plan and Review																				
Step 6: Correction of City and Town Limits and Other Boundary Layers																				
Step 7: Project Closeout and Training																				

Lump-Sum Cost: \$129,000

Quality Assurance and Project Management

Quality assurance is of utmost importance to Geographic Technologies Group. To ensure the needs of our clients are being met, we have installed several processes and project management techniques. The project manager, Ethan Credle, is a Certified Associate in Project Management (CAPM). With his skills learned from the Project Management Institute and the detailed project management steps adhered to by GTG, GTG guarantees that project management and quality assurance procedures are second to none.



Quality Assurance

GTG employs a multi-tiered Quality Assurance protocol. Each step of the project will be accomplished by a named staff person. The staff person follows an arduous QA process to ensure that the step is accomplished appropriately and documented. For example, in the data analysis step, each of the recommended changes and data audits is documented within the geodatabase. As a second step, a supervisor will review the work to make sure it complies with the established guidelines for that step. Finally, the Project Manager will provide a tertiary review of the deliverable to ensure that it meets all customer expectations.

The following are our project management procedures and protocols.

Project Management

Progress Status Meetings and Reports

GTG's staff will use a variety of proven techniques to keep the Durant Communications Center updated and informed. GTG will provide a project management plan that will include progress reports, meeting minutes, and regular communication with the City's point of contact. This will provide a platform for open and frequent communication regarding project tasks and the status of deliverables.

The following describes our project management tasks:

Progress Reports

Weekly: GTG will prepare and submit weekly status updates summarizing the events of the week. The status update will include any work, tasks completed, tasks ongoing, or events that took place, who attended, and a summary of the event's purpose. All documentation gathered by GTG will be inventoried and a list supplied to Durant.



Monthly: GTG will prepare and submit progress reports monthly. The progress reports will include a description of the work performed in the preceding month and the work planned for the upcoming month. The report will indicate the status of each activity shown on the schedule and estimate the percent of completion for on-going activities. It will address data needs and list any problems or unresolved issues. The report will be submitted in Microsoft Word or a compatible format.

Progress Meetings

GTG will prepare the agenda and issue meeting minutes. The agenda for the meetings will include the monthly progress reports, data needs, upcoming milestone dates, planning, memoranda, and other topics as deemed necessary.

Project Management and Communication

GTG's project methodology is based on our significant expertise in all aspects of GIS. GTG's project team will be comprised of GIS professionals that are subject matter experts. GTG's team will utilize its 23 years of experience in GIS strategic planning, data integration, innovative geospatial solutions, as well as new and exciting developments in mobile technology, cloud-based services, and software as a service. We are certain our unmatched skills in providing GIS consulting services and management solutions will be imperative for supporting the project.



Communication is a critical element of any project. We provide ourselves on carefully listening and documenting client needs. Key staff will be available to the city using a variety of methods.

- Online Meetings
- Email
- Office Phone
- Mobile Phone
- Toll-Free Number
- Video Conferencing



The proposed work will be completed by using the following:

- Open and Regular Communication
- Experience and Education
- GTG's Company Philosophy

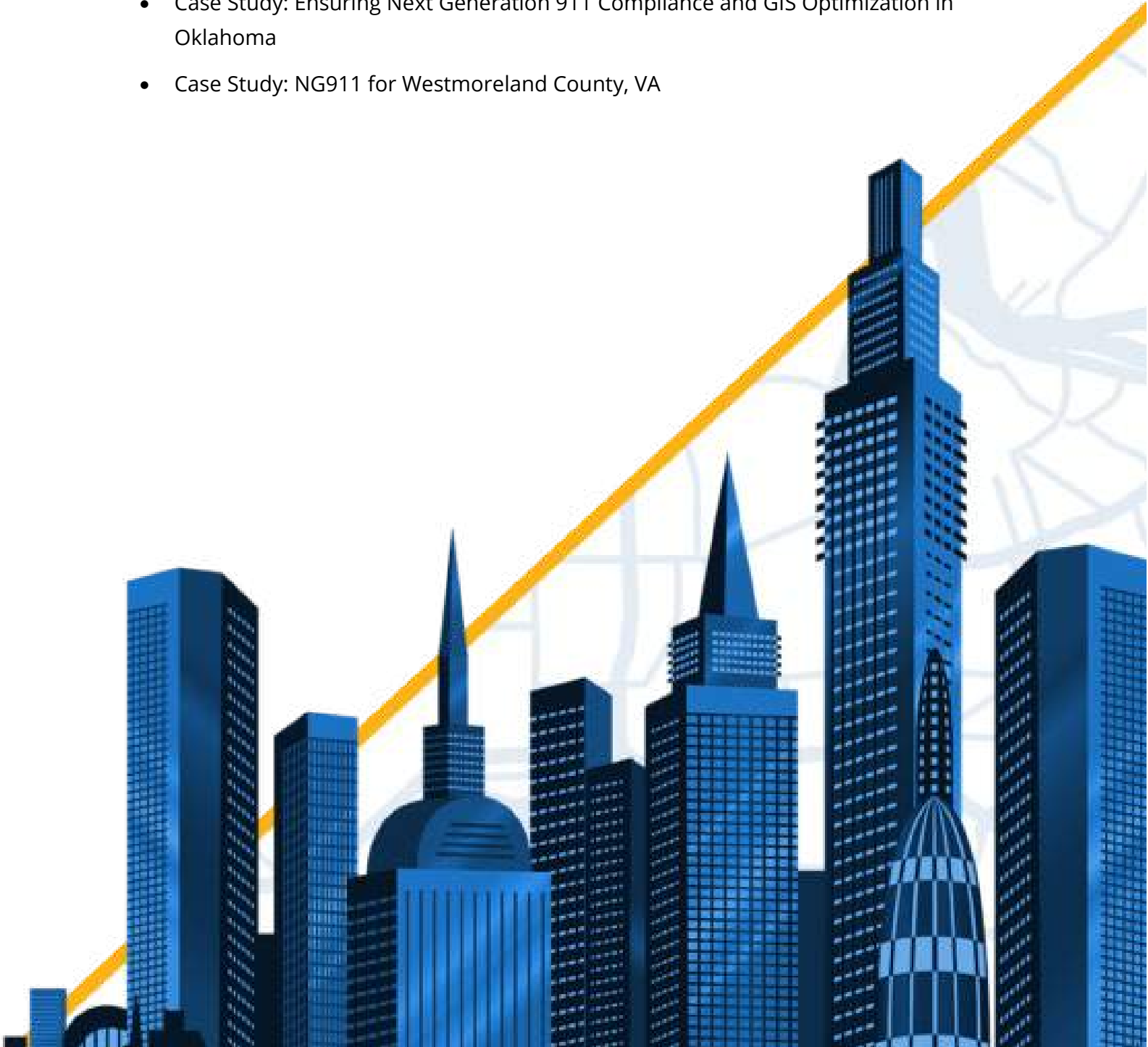
The following list represents our philosophy on ensuring we deliver quality work. The list also reviews the reasons why the Durant Communications Center should consider GTG as the best candidate to help with this GIS Assistance and NG911 Support project:

- We will build relationships with all the stakeholders through confidence and professionalism.
- We have proven listening skills – sensitivity to the needs of all the departments and stakeholders.
- We understand the goals of the City. They are critical to the success of this initiative.
- We are responsive to clients.
- Reliability – on time and within budget.
- We are committed to assessing, designing, and planning a cost-effective and practical solution – meeting the enterprise needs.
- We have ownership in this project.

Appendix

Geographic Technologies Group has provided the following items as a part of the Appendix.

- SafeCityGIS Newsletters
- Case Study: Ensuring Next Generation 911 Compliance and GIS Optimization in Oklahoma
- Case Study: NG911 for Westmoreland County, VA



Location Matters

888.757.4222 | SEPTEMBER 2020

PUBLIC SAFETY EDITION



GIS for Public Safety

Why do 95% of Public Safety Agencies Underutilize GIS?

Mapping/GIS has become a critical tool for public safety agencies. However, almost every agency in the United States underutilizes GIS. Why? The reasons are varied:

One Vendor Mentality – Many organizations feel that they are locked into using only the tools that their primary dispatch or records vendors recommend.

Lack of Understanding – Hundreds of targeted mapping tools have been released for very specific purposes. Agencies need to ensure they are exposed to seminars detailing the use of GIS for public safety.

Cost – Budgeting is always a consideration, but many GIS products are already owned by your agency as part of your Esri GIS licensing or are available at a low cost.

Complexity – Historically many GIS applications were too complex. Targeted tools are now user friendly and available for everyone at your agency as well as the public.

There is no longer a valid reason to not use GIS pervasively and successfully. The possible uses of GIS are varied and achievable. The following are just a few ways GIS should be used in your agency.

- Analyzing incidents geographically
 - Identifying trends and hot spots
 - Providing target pin maps for each officer/deputy
 - Deploying staff as needed
 - Geo-enabling all your data (calls for service, incidents, arrests, warrants, etc.)
- Command staff dashboards sharing targeted and timely information

- Influencing public perception - Informing your public with easy to understand Story Maps depicting key metrics and information about your organization, staff, and programs.
- Viewing critical data for all staff
- Organizing your data into one hub accessible by everyone who needs access
- Targeted decision-making to do the most good and make a greater impact
- Bottom line: With deeper analysis, insights, and informed decision-making, we increase the safety and security of communities.

Hundreds of millions of dollars have been used for research and development to deploy better and more beneficial mapping tools. **Proactive agencies are understanding how these tools can augment existing systems and enable staff in practical ways.** Public facing tools are now so much more diverse and easier-to-use. Agencies are employing these tools to share their stories and to assist with public perception. Story Maps from Esri have been implemented to solve cold cases (Volusia County, FL), introduce neighborhood officers

(San Luis Obispo, CA), and share crime data (many organizations across the US and Canada).

A critical step to deploying the best tools is understanding what is available. Geographic Technologies Group is offering a free seminar on GIS for Public Safety. It is recommended that decision-makers attend this seminar (or similar course) to understand how GIS can impact your organization.

This event will be held on September 22, 2020 at 11 am PT / 2 pm ET. Topics to be covered are:

- Why 95% of Agencies Under-utilize GIS
- What are the Esri GIS Tools You Already Own?
- Easy-to-use Incident Visualization
- Gaining Better Insight into Your Data
- The Tools You Should be Using

To attend, visit LP.geotg.com/sc-webinar-5 and register to save your (virtual) seat.

We hope to see you there!



The Power of Your “Why”

Why did you decide to pursue a career in public safety?

Working in law enforcement has become complex in our increasingly complicated (and politically charged) society. This makes your answer to the question even more vital. Are you here because of your desire to serve and protect? Do you want to make a difference in your community? Whatever your answer, your “Why” behind it is vital to keep in focus.

In the first three years of your law enforcement career, you will likely (or likely did) experience more tragedy than most people see in a lifetime. You carry more emotional weight than most others and struggle to keep these burdens from affecting your time off duty. With years of

exposure to human depravity, paying attention to your mental and emotional health is vital. A positive frame of mind is supported by remembering your “why.”

Questioning your “why” often leads to a negative outlook on your life and your career. While this is a normal reaction to the events you experience on the job, allowing yourself to dwell on them will damage your physical and mental health. So, take a few moments today to realign yourself with your “why.” Remember the core of why you chose this path to begin with. You can increase your positive outlook overall by building

and maintaining a healthy lifestyle and habits that distract you from the overwhelming tragedy you are consistently exposed to.

Your “why” likely doesn’t include flattery or praise from your community. You don’t do what you do for the recognition. We are in the middle of trying times, and the organization of law enforcement will always be under scrutiny. Keep your focus on your “why” and how you wish to serve. Focus on honor and integrity in the face of uncertainty.



Optimizing Public Safety with GIS in Broken Arrow, Oklahoma

The City of Broken Arrow faces the same problem that every other city in the United States faces - they must make sense of the deluge of GIS/mapping applications available to them for public safety. With the GIS applications that come with their various Public Safety core applications (dispatch, records, mobile) and the wealth of GIS products from their GIS vendor (Esri), the City was facing a plethora of options.

Most agencies stop at the mapping applications provided as part of their 911 and records management systems. Often, these are woefully inadequate from a technology or implementation perspective. Curtis Hinton, President of GTG, points out, “Agencies are amazed when they see what GIS can do for them and that many of the tools we recommend, they already own. It is about making sure existing data is leveraged and available internally and to the public through the very best software available.”

Our first step was to help Broken Arrow normalize their data. With various analytical

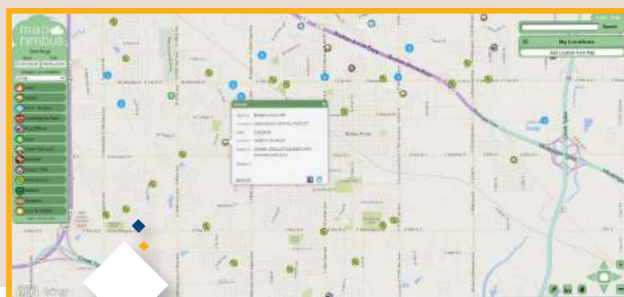
tools and automation tools, GTG assisted Broken Arrow in automatically geocoding all its key datasets. Mr. Hinton points out, “One of the best things this project has accomplished is automating the GIS data creation process. Once key data enters Broken Arrow’s systems, it is mapped.”

After the data processes were refined, Broken Arrow implemented Esri based dispatch, mobile, crime and fire incident analysis, and public-facing tools that are part of the SafeCityGIS suite. Broken Arrow staff noted that the tools are easy-to-use and intuitive, allowing them to quickly visualize and analyze key data. Additionally, the department implemented the public-facing application, MapNimbus. The public can now view and receive notification about incidents in areas of interest in and around the city.

Broken Arrow is taking the next step with SafeCityGIS by implementing a full suite of Esri tools for Emergency

Operations. Mr. Hinton points out, “We are teaming with the City of Broken Arrow to implement Esri tools for a Common Operational Picture, damage assessment, map-based executive dashboards, and innovative public outreach tools.” Broken Arrow is fully immersed in the SafeCityGIS Ecosystem.

Further GIS support is available to all Oklahoma public safety agencies with GTG’s inclusion on the Next Generation 911 service providers’ list. GTG maintains GIS convenience contracts with states across the US, including Oklahoma, Arizona, California, and Vermont. To learn more, call our team at 888.757.4222 or send an email to moreinfo@geotg.com.



FIGHT CRIME WITH GIS

Analyzing the crime for your jurisdiction is vital to understanding when, where, and how to deploy resources for creating safer communities. GIS for incident mapping and crime analysis has advanced rapidly over the past few years.

New tools allow for the entire organization to see crime/incidents for any geography with targeted intelligence.

With the recent move of acquisitions and mergers in the Public Safety space, many of the GIS crime analysis platforms that were available a few years ago are no longer available. Geographic Technologies Group (GTG) continues to be an independent GIS company with a focus on public safety and outfitting public safety agencies with the best tools available with the SafeCityGIS suite of tools. SafeCity Crime Analytics is an easy-to-use crime reporting, mapping, and analysis software application designed for towns, cities, and counties of all sizes and complexities. This

platform aids in the visualization and analysis of law enforcement information and enables automated mapping of incident addresses and call information, as well as dynamic query and browse capabilities that make crime, analytics, and hot spot analysis easy.

Identifying the spatial distribution of public safety records will allow for the maximized use of departmental assets and will satisfy the ever-growing demand for critical intelligence. It is easy to be overwhelmed by the GIS options available to any agency. GTG will assist you with a quick/free evaluation of what you have and how you could be doing better with GIS.

To learn more, contact our team at 888.757.4222 or email moreinfo@geotg.com.



The Missouri City Police Department ——— FIGHTS BACK with Advanced Crime Analytics

In 2019, the Missouri City Police Department welcomed the integration of advanced crime analysis tools for the city's Geographic Information System (GIS) courtesy of a strategic planning initiative set in motion by the city back in 2016. With the help of GTG, the Houston suburb strives to make GIS the primary information technology platform for a number of city departments as they work towards the "Missouri City 2029" vision.

GTG's first step was a thorough investigation of the GIS systems and services that had been put in place for Missouri City under the guidance of their two previous strategic planning initiatives. Over the course of three months, GTG conducted surveys and interviews with Missouri City staff to learn how they used GIS and identify where it had succeeded in meeting their needs and where it was falling short. The needs assessment period explored topics and considerations including existing IT infrastructure, current GIS software, availability and quality of data, and many other factors.

The findings of this phase of the project formed the basis for the two phases to follow, and among the primary beneficiaries of the project emerged the Missouri City Police Department. The department expressed needs for an array of new data layers and functionalities including critical incident mapping, historical crimes data, calls-for service data, and building pre-plans. The accessibility of building pre-plans for critical facilities like schools, hospitals, and government buildings was of noted importance to the department. Pre-plans are integral as they display the locations of emergency exits, evacuation routes, fire extinguishers and more. The Missouri City Police Department wanted to see this information on the general GIS intranet browser, the 911 mapping application, and the mobile mapping application. GTG included a plan to make that happen for the city with their comprehensive SafeCityGIS solution.

SafeCityGIS provides customized leading-edge technological advancements for The Missouri City Police Department. The power of our GIS software, combined with Esri applications, offers innovative data-driven solutions for law enforcement and other public safety agencies. The implementation of this bespoke solution included a reporting dashboard for internal use, an AVL program, and public-facing crime maps, among other GIS toolsets.

The ability to see and interact with this data on a map opens new opportunities for identifying patterns in criminal activity and responding to critical incidents. The department is able to make informed decisions about the future through the analysis and interpretation of geospatial data for assets and past events. Additionally, with the implementation of Esri® Story Maps, the department can communicate more effectively with residents. Residents can get information on community watch meetings in their area or get to know their local officers.



Exclusive Public Safety Newsletter

For a limited time, GTG is offering a free review of your GIS systems for Public Safety. Call us at 888-757-4222 or email moreinfo@geotg.com to schedule your free 2-hour engagement and receive an accompanying report that will identify how you can more effectively leverage GIS for Public Safety operations.

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Law Enforcement Creates **SAFER COMMUNITIES** with Data-Driven Decision Making

What intersections in your city have the most accidents? Is there a neighborhood that is more prone to break-ins? What suburb has the highest rate of violent crimes? While you may be able to take educated guesses based on recent calls and your experience on the force, being able to pinpoint hot spots for crime and traffic incidents with geo-enabled data will drastically change how your department allocates resources, ultimately leading to safer communities.

A data driven law enforcement operations model is supported by Geographic Information Systems (GIS). Databases integrated with mapping applications spatially enable data and make it viewable with a series of queries to identify trends over time based on location. GIS answers the questions posed above and so many more.

When you can pinpoint areas of concern (such as accident-prone thoroughfares), you can respond more effectively. In the case of dangerous intersections or roads, the city may decide to install more signage and traffic signals or allocate funds for road modifications.

If a suburb is experiencing high crime rates, law enforcement may decide to assign extra patrols to increase visibility of police in the area.

GIS for public safety enhances data-driven decision making. Applications can be used for emergency

management, fire, police, EMTs, and many other public safety organizations. Create a safer community for your residents with data-driven decisions powered by GIS.

Learn More at SafeCityGIS.com.





California Improves GIS Data for Optimal Emergency Operations and Response

The men and women of the California Department of Forestry and Fire Protection (CAL FIRE) are dedicated to the stewardship of over 31 million acres of California's privately-owned wildlands. In addition, the Department provides varied emergency services in 36 of the State's 58 counties via contracts with local governments.

While preventing wildfires in the State is a vital part of its mission, CAL FIRE is considered an "all-risk" department. CAL FIRE engines and crews are dispatched to auto accident scenes, hazardous material spills, civil disturbances, swift water rescues, earthquakes, train wrecks, medical aids, and many other emergencies. Because of the department's size and major incident management experience, it is often asked to assist or take the lead in disasters.

Project Overview

Beginning in 2019, CAL FIRE partnered with Geographic Technologies Group (GTG) for a "GIS Mapping Refresh" — an ambitious project that set out to improve the quality of CAL FIRE'S critical GIS data with the ultimate goal of enhancing emergency response and public safety.

CAL FIRE maintains over 350,000 miles of road centerline data throughout the State. Road centerline data is the foundational component of the Computer-Aided Dispatch (CAD) and Radio Mobile Automatic Vehicle Location (AVL) systems that assist CAL FIRE in emergency response and public safety operations. The CAD and AVL systems support CAL FIRE's activities through computer-controlled communications, emergency vehicle dispatching, routing, mobile resource management, incident reporting, and information management.

GTG provided CAL FIRE with GIS technical and program services assisting CAL FIRE in establishing data quality processes and standardization across the State's dataset. The project also set out to perform a comprehensive evaluation of the accuracy and precision of the GIS road centerline data maintained by CAL FIRE's twenty-one discrete operational units to update a uniform state-wide map.

The Project focused on several goals outlined by the agency. These goals guided the project, methodology, and processes. CAL FIRE's major goals for the project included:

- Improving the accuracy of routes
- Updating existing roadway layers (based on provided ancillary datasets)
- Bringing all Unit maps to a state standard (looking forward to an NG-911 implementation)
- Detecting and correcting road centerline data inconsistencies
- Employing and establishing data validation
- Identifying areas that have historically produced the most requests for service

Road centerline data, like any other spatial data, has introduced errors from the various sources

and methods of development. The nature of road centerline data and its need for consistent accurate updating with ongoing construction and development poses a greater challenge.

As the U.S. moves to NG-911, the need for accurate and precise road centerline and address data becomes even more paramount. The Next Generation system promises to allow seamless information sharing between 911 centers, first responders, trauma centers and other emergency response entities. Linked Public Safety Answering Points (PSAPs) will also be able to share resources like GIS databases. However, without good data and the necessary data governance, processes, and protocols, a seamless national system becomes less reliable.

Common GIS road data errors include discrepancies in centerlines and their connections, missing or incorrect data, error in geometry, and/or errors in their attribution. New methods of maintaining data call for additional granularity and detail that address the future need for more regional and seamless datasets. These errors can affect network structure, distance calculations, routing, and as a result, unit response times.

Continued on page 3 ...



5 ACTIVE STEPS TO Managing Work-Related Stress

Job-related stress and tension are not uncommon, but they are even more prevalent and persistent in the Public Safety field. When lives are at stake, the added responsibility can be draining and, at times, overwhelming. And stress doesn't just disappear when you leave the building. Here are a few ways to address work-related stress.

1. Identify and track your stressors. Keep a journal to jot down what you're feeling, what situations cause stress, and how you respond mentally, physically, and emotionally. If you're comfortable sharing, talk with a trusted friend, supervisor, or counselor about these responses to process them.

2. Develop healthy responses to stressful situations. Once you've identified circumstances that cause stress, work to find healthy ways to respond. Rather than grabbing a snack from the vending machine or that chocolate bar from your desk drawer, get up and take a walk. Exercise increases endorphins and immediately reduces stress hormones in your body.

3. Create reasonable boundaries for your time, energy, and space. You don't have to be available 24 hours a day. Try not to think about your next shift when you're wrapping up your day. Rather, stay present where you are and enjoy your time away from the job.

4. Learn to relax and give yourself time to recharge. You can't take care of others if you aren't taking care of yourself. Just as we mentioned above, it's vital to disconnect and "switch off" from work-related activities and thoughts to give priority to activities and hobbies you enjoy.

5. Reach out for support and/or speak to your supervisor. It's okay to ask for help. Your mental health is just as important as your physical health, and studies show a direct link between the two. Your office may even have resources through an employee assistance program that provide access to counselors or psychologists.

You may not have all the answers for combatting stress but recognizing how you're feeling and reaching out for support are the best starting points for living a healthy life with a stressful job.



Managing Pandemic Response Efforts with GIS

The Roswell, Georgia COVID-19 Project

The City of Roswell, GA has a long history with GIS and Geographic Technologies Group (GTG). In 2015, they contracted GTG for a GIS Strategic Plan, which led to the implementation of SafeCityGIS software and services. This contributed to them earning the title of "#18 Safest City in the United States" by City Crime Rankings. When the COVID-19 pandemic hit the United States, the City of Roswell was quick to reach out to GTG for support.

The collaboration process included the development of methods for data visualization, which is a staple of GIS. GTG and the City of Roswell implemented, configured, and introduced various Esri solutions, including Dashboards, Story Maps, and the Community Analyst solution. An internal dashboard provided information and tracking on known affected areas and number of cases within the City of Roswell, Fulton County, and the State of Georgia. The second Dashboard was also for internal use and tracked call counts and trends for the City of Roswell 911 calls. Further

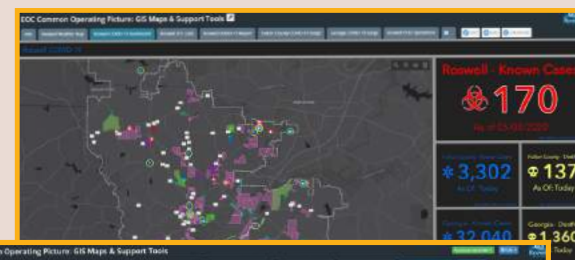
applications included the Community Analyst solution and the Roswell Weather Events Web AppBuilder. Esri's Community Analyst created a critical demographic report for COVID-19 susceptible areas and populations.

Taking their response one step further, the City of Roswell is preparing for the future arrival of a vaccine with a Point of Distribution (POD) Operations dashboard. This application tracks the number of available vaccines, how many vaccines are dispensed, and the average number of vaccines administered per day. It also features live traffic cams to monitor points of potential congestion sites around the location where the vaccine is planned to be administered to the public.

Since implementation of advanced GIS applications and tools, the City of Roswell has gained an increased awareness in COVID-19 response efforts, and the EOC Common

Operating Picture is a program that will continue to grow, expand, and evolve.

For more information about SafeCityGIS software and services, please contact the GTG team at moreinfo@geotg.com or calling 888-757-4222. You can also learn more at SafeCityGIS.com.



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- p.4 A New Generation of Public Safety

Preparing for the NEXT GENERATION of Public Safety

Public Safety tools and standards continue to advance at a rapid pace. As public safety professionals, we need to ensure that we have modern tools to protect our communities and the data that makes these tools work effectively.

Next Generation 911 (NG911) is pushing agencies to accept and utilize voice, photos, videos, and text messages from the public, and these systems require that an organization's GIS/mapping data is

standardized and complete. No longer does an agency need to maintain a master street address guide (MSAG) to validate addresses; instead, a fully developed and complete address point GIS layer becomes the master address database. NENA compliance is also imperative, as agencies need to ensure addresses comprehensively cover the jurisdiction, street centerlines allow for routing and closest unit recommendations, and a host of other concerns are addressed.

should utilize and what needs to be done to ensure NG911 compliant data. Optimally, you will have a plan for this major shift in technology. A Public Safety GIS/mapping game plan is becoming commonplace, and the creation of this plan must include an evaluation of your data and expert recommendations on what tools are best for moving your organization forward.

Never has it been more important to understand your data and mapping options. Creating a Next Generation 911 Mapping Plan is highly recommended for every Public Safety agency. The adage, "A Fail to Plan is a Plan to Fail" has never been truer than it is today.

For more information about creating your Next Generation 911 Mapping and Data Plan, call Curt Hinton at 919-344-2169 or reach out via email to chinton@geotg.com.

To add to these changes and challenges, the GIS industry is rapidly advancing. Public safety agencies are faced with dozens of GIS options to enhance their agency. These include addressing maintenance tools, public engagement tools, executive dashboards, visualization tools, analytical tools, and data collection tools. The questions become what tools your department





The Modernization of Addressing Gwinnett County, Georgia

As of 2018, Gwinnett County was the second-most populous county in Georgia. The county just celebrated its 200th birthday and was named after one of the signers of the Declaration of Independence, Button Gwinnett. The county is rich with history, parks, recreational opportunities, culture, and diversity. To that end, the county government is expected to deliver a number of progressive and innovative services.

Of a critical nature is the management of addressing in the county. Most of the databases housed at the county have some type of addressing component. Specifically, Public Safety, Planning, and Tax Department functions rely on accurate and updated addresses to perform their daily duties. Dax Flinn, County IT Manager, points out, "Accurate addresses are truly at the hub of effective service delivery at the county. Many of our departments cannot operate effectively without good address information."

The county is embarking upon implementing a new E-911 system for emergency dispatch. The new system is Next Generation 911 compliant, which requires a very high level of accuracy for addressing. Mr. Flinn notes, "Our GIS team works closely with all departments at the county, to maintain key addressing GIS layers. The new Next Generation 911 takes this need even further by requiring fully-routable street centerlines and a 100% complete and accurate address point layer."

Mr. Flinn understood that the addressing processes at the county had to move to the next level and explains, "This was the perfect opportunity to evaluate our addressing processes and databases in a holistic fashion." To assist with this evaluation and work-plan evaluation, Gwinnett County contracted

with Geographic Technologies Group (GTG) to perform an addressing assessment and recommendations document. Curtis Hinton, President of GTG notes, "GTG has had a 20-year working relationship with Gwinnett County. Additionally, we are a national leader in GIS addressing projects - having worked with over 500 agencies on their addressing needs. We were excited to bring our experience to the table to assist Gwinnett County."

The county is embarking upon implementing a new E-911 system for emergency dispatch. The new system is Next Generation 911 compliant, which requires a very high level of accuracy for addressing.

The study detailed key addressing concerns for the county, current addressing conditions and workflows for each key department, an organization and architectural analysis, an in-depth data review, and a series of recommended actions. Mr. Hinton asserts, "This study was imperative for the county."

They had a number of projects that all rely on good addressing. Making sound decisions and implementing an optimal game plan for improving and managing addressing was a must."

The county has taken the recommendations of this plan and began to implement the findings. The new 911 system will be implemented in 2020 and a host of addressing upgrades are now underway. "Our team at GTG lives by the old adage, 'A fail to plan is a plan to fail.' A clear roadmap for where you are going is what makes projects and people successful. This plan will ensure that Gwinnett County maintains the level of excellence that the residents of Gwinnett County have grown to expect from their county government. The final result of this effort will be a series of GIS layers and associated technologies and processes that will make service delivery easier and will make the residents of Gwinnett County safer," concludes Mr. Hinton.

For more information about this project, contact Dax Flinn at Dax.Flinn@gwinnettcountry.com or Curt Hinton at chinton@geotg.com. You can also reach the GTG team by calling 888.757.4222.



QUIT UNDERUTILIZING GIS and Mapping

95% of all public safety agencies grossly underutilize GIS and mapping tools. The mapping/GIS world has been flooded with software tools. Many of these tools can and should be used by Public Safety agencies. The challenge is understanding which tools you should use and why. Most Public Safety agencies make the mistake of utilizing only those tools provided by their dispatch and/or records vendor. These are only the tip of the iceberg. Tools abound to enable everyone in your agency and the public with the right amount of data and insight when it's needed most.

We encourage you to use GTG as your trusted advisor for Public Safety GIS. We have coalesced the very best GIS tools for public safety under the SafeCityGIS suite. Many of these tools

you already own. These include tools to Geo-Enable your data, view and analyze your data, crime analysis, GIS-based dashboards, analytical tools, and an assortment of public facing tools. A primary challenge for agencies is knowing what tools exist and how best to use them. We recommend a review of your systems and current mapping tools, which will result in

recommendations on how best to improve and expand your use of GIS tools.

The bottom line is that with a little planning and targeted implementation, your agency can utilize the best and most intuitive mapping tools available at a relatively low cost. Please give our Public Safety GIS team a call so we can do a quick and free evaluation of your situation and make recommendations. You can reach Curt Hinton at 919.344.2169 or email him at chinton@geotg.com to discuss your mapping possibilities.



The City of Simi Valley Emergency Operations: Response to Local Quakes

On July 5, 2019, a 7.1-magnitude temblor hit the Mojave Desert just outside of Ridgecrest, California, leaving a serious mark as one of the strongest earthquakes to hit Southern California in decades. The City of Simi Valley is in southern California half way between Santa Barbara and Los Angeles and just 113 miles south of the recent Mojave Desert quakes.

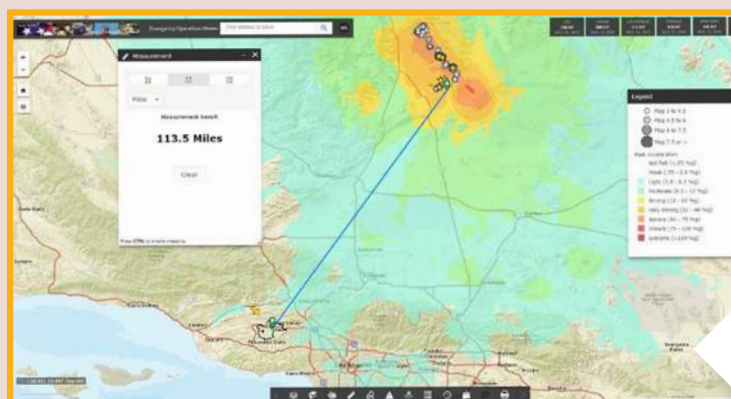
When the July 2019 quakes occurred, the Simi Valley EOC was prepared with their Emergency Operations Viewer, which GTG had implemented for them the previous year. They uploaded quake data into the program to visualize the location and magnitude of the quake and how it would affect their residents. Randy White, the Emergency Services Manager from the City of Simi Valley team says, "The quake was felt here in Simi Valley, but it was not damaging. We did not activate the EOC. However, we did use our SafeCityGIS program. We implemented the EOC Viewer to display the various quake data."

The EOC GIS Viewer displays incident reports and data on an interactive map. It also contains numerous widgets for quick, dynamic analysis. It is used by emergency management personnel to understand the impact of an incident on public infrastructure and human populations. It marks relevant events on the map and includes an overview with details and status when selected. In the event of an incident or natural disaster, Operations Response is used to communicate

the status of emergency facilities and response teams directly to the EOC directors. This allows EOC teams to plan their response actions efficiently and with the greatest impact in mind.

"SafeCityGIS is an information portal that brings dozens of data sources into one geographic based environment. This allows EOC staff to rapidly consume and interpret data, and to develop situational awareness in support of the decision-making process," explains White.

For more information about SafeCityGIS and the entire suite of public safety software solutions, contact James Kelt by phone at 919.759.9214 ext. 156 or email him at jkelt@geotg.com.



A Spotlight on SafeCity Dispatch

STATE-OF-THE-ART GIS SOLUTIONS FOR E-911 AND EMERGENCY COMMUNICATIONS CENTERS

SafeCity Dispatch is a Computer Aided Dispatch (CAD) mapping interface that provides E-911 dispatchers with an interactive map displaying the location of all emergency calls. SafeCity Dispatch uses the latest and most innovative technology to connect to your CAD data and provides a simplified setup and administrative interface. Mission critical data such as Calls For Service (CFS), Phase I and II Calls, Automatic Vehicle Location (AVL), GIS Data, Hotlinks, and Historical Database Integration are all available in an easy to use interface.

"I like the SafeCity Dispatch software much more than our previous software," said Eric Gawlowski, E-911 Call Center Supervisor out of Lenoir County, North Carolina. "It is more user friendly, and I can find addresses or plot coordinates much faster, increasing our response time."

We work with Public Safety clients all around the United States. Many 911 Centers are saddled with mapping technology that is simply not sufficient. They often use whatever is provided by their 911 vendor

and make do. 911 agencies don't have to be satisfied with mediocre mapping, and they shouldn't be. Our team members are experts in GIS and Public Safety, and we have created tools that leverage GIS to its fullest while meeting the needs of public safety professionals like you.

Learn more about available services for Public Safety team at SafeCityGIS.com.



Gain New Insight into Your Data

Every public safety agency is awash in data. Historically, data is entered into a records management system and discerning patterns is difficult. Crime analysts use GIS to discern locations to try to understand the data and make informed decisions. This is very much a critical component for any public safety agency. A new tool introduced by Esri is Insights for ArcGIS. We have incorporated

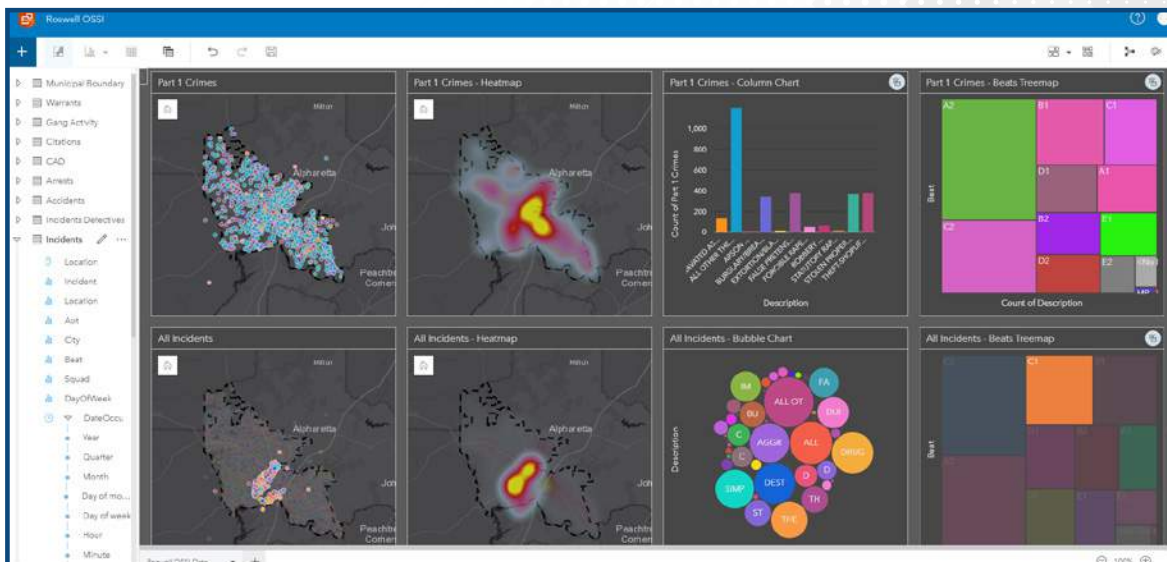
Insights into our SafeCityGIS Suite. We are experts on the use of Insights for crime analytics and believe strongly in the value of Insights, which will give you intelligence about your data based on any combination of factors and geography.

Displaying your incident or call data on a map will allow you to gain insight into the patterns,

distributions, and relationships inherent in your data. However, many patterns and relationships aren't obvious by looking at a map. Often, there's too much data to sift through and present coherently as raw data. The way you display the data on the map can change the patterns you see. Insights allows you to quantify patterns and relationships in the data and display the results as maps,

tables, and charts. It also empowers you to answer questions and make important decisions using more than visual analysis.

Allow our Public Safety GIS team to show you how we can leverage Insights for ArcGIS to bring your data to life and reveal information in a new way. Contact Curtis Hinton at chinton@geotg.com to set up a demonstration of how to gain new Insight into your data.





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Undo the Timewaster:

AUTOMATE & ANALYZE

 One of the challenges for most public safety agencies is geo-enabling data. Many crime analysts spend most of their day just massaging and normalizing data, not performing analysis. This shouldn't be the case. All of this should be automated. Too many hours are wasted by downloading data and accessing data, writing scripts, etc. In the perfect world, this is done automatically.

It is time to break down these barriers and get busy solving problems. Geographic Technologies Group (GTG) has worked with over 500 agencies nationwide and decided to do something about the time suck of manual geo-enablement. Curt Hinton, President of GTG, states, "It is sad that so much time is spent trying to prepare data so it can be used for decision-making. Millions are spent by every agency on systems and data, but there is often not an easy way to visualize this

data. GTG grew tired of this impediment and developed GeoAdaptor to automate geo-enablement of data.

GeoAdaptor allows for data mashup, synchronization, spatial enabling, aggregation, automation, data fusion, extraction, and reporting. It has the ability to automatically geocode and output GIS data layers from any non-spatial database. In short, GeoAdaptor for Public Safety geo-enables your incident data (or any other database).

This allows agencies to turn incidents, violations, reports, alarms, calls for service, crimes, accidents, citations and other datasets into geo-referenceable data layers with your own user-defined attributions. You can combine, blend, and merge data attributes from multiple sources to create



unique GIS layers for analysis. GeoAdaptor

is used to schedule multiple database manipulation routines, including real-time geocoding, reporting, layer output, spatial overlay analysis, and database export to run every minute, every hour, or every day.

GeoAdaptor is a must-have tool for all public safety agencies and ensures the vital information you need is always at your fingertips. Call us at 888.757.4222 for a no obligation, no pressure demonstration. You can also learn more at GeoAdaptor.com.

NEXT GENERATION 911 IN OKLAHOMA

The Cities of Broken Arrow and Moore

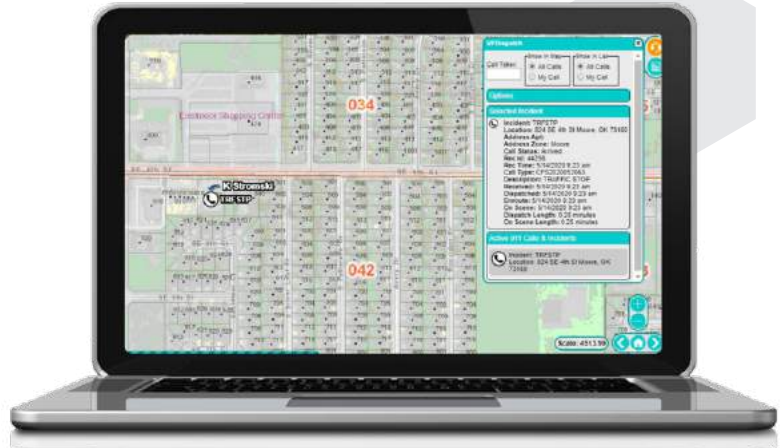
Located just South-East of Tulsa, The City of Broken Arrow has a population of over 99,000 residents and is the fourth-largest city in Oklahoma. With a large population to serve and protect, the City's Police Department states that they strive to serve "... residents by proactively addressing crime, preserving the peace, protecting life and property, and by remaining committed to establishing partnerships within the community to focus on concerns and solve problems with fairness and in the best interest of all parties."

The City of Moore, Oklahoma lies just nine miles south of Oklahoma City and was incorporated in 1893, seven years after three railways laid tracks through the area. Through 1950, Moore remained a small town with a population of fewer than 1,000 people. But in the 1960s, the city became one of Oklahoma's fastest-growing cities, and as of the 2010 census, the city boasts a population of 55,081. The City of Moore has a strong focus on community enrichment and amenities and features eight city parks, a community center, a library, a community pool, and several golf courses.

The Cities of Broken Arrow and Moore both maintain the Public Safety Answering Point (PSAP) for their area, and as a result, face similar challenges. One of those is ensuring that they are Next Generation 911 (NG911) compliant and also that they are using the optimal GIS tools for their agency. Both agencies turned to Geographic Technologies Group (GTG) to assist with the public safety mapping and NG911 preparation, as GTG was recently selected by the Oklahoma Office of Management and Enterprise Services (OMES) as a preferred vendor

for Next Generation 911 (NG911) Data Creation Services.

James Kelt, Public Safety Director for GTG, states, "NG911 is multi-



faceted. First and foremost, the data has to be complete and compliant with the new system. Gone are the cumbersome Master Street Address Guide (MSAG) tables. Now the technology relies on GIS for address location and validation. Having 100% complete and accurate GIS address points and street centerlines are mandatory for NG911 implementation."

GTG has assisted agencies nationwide with NG911 data and is assisting the Cities of Broken Arrow and Moore in ensuring that their data is used optimally in the latest GIS/mapping tools. Mr. Kelt points out, "Our team of Public Safety experts provides NG911 data assessments, data creation, and data cleanup services. We also helped Broken Arrow and Moore implement the ideal set of GIS tools, which included dispatch mapping, executive dashboards, and analytics applications. Without good data, their NG911 compliant GIS applications would be of little value. We help clients first identify the gaps in their data, and then we work to close those gaps. At that point, they can implement and effectively use GIS to visualize and analyze public safety information."

GTG offers an informative online webinar or onsite presentation (whatever works best for you) detailing the "10 Ways to Improve Your Public Safety with GIS and Ensure Next Generation 911 Compliance." If interested in this no-cost seminar, contact James Kelt at 903.738.2560 or jkelt@geotg.com.

"I have been in this business for 23 years and I have NEVER worked with a more helpful vendor! GTG has been absolutely phenomenal when it comes to training, answering questions, and assisting us with whatever we need. I would – without hesitation – recommend this company to anyone. Hands down the best vendor I have ever worked with!"

- Tammy Koehn, Communications Supervisor for the Moore Police Department

Project Profile: Westmoreland County, VA

HOW GIS DATA IMPROVEMENTS LEAD TO A SUCCESSFUL NEXT GENERATION 911 DEPLOYMENT

Public Safety mapping systems are only as good as the data within them. The use of outdated 911 mapping products makes it difficult to maintain an accurate and complete address database. For this reason, Westmoreland County, Virginia recently replaced its antiquated 911 mapping product with a copy of a modern 911 mapping software suite. This has given Westmoreland County 911 the ability to view calls for service and a variety of other critical data sets. The county recognized that discrepancies in their address databases could lead to integrity issues with the Master Street Address Guide (MSAG), Automatic Location Information (ALI) and, ultimately, 911 dispatch. Discrepancies between the geographic information systems (GIS), the MSAG, and the ALI data can lead to a delayed or improper response and dispatch routing problems.

Westmoreland County contracted the GIS experts at Geographic Technologies Group (GTG) to provide a solution beginning in 2016. Upon review of their antiquated 911 programs, GTG proposed a 3-step approach. First, they would evaluate existing GIS layers to determine the rate of compliance to the NENA standard. Second, the team would work on data editing and an improvement process for required layers. And to close out the project, GTG's team would deliver updated required layers, and assist in the development of a maintenance process for the data.

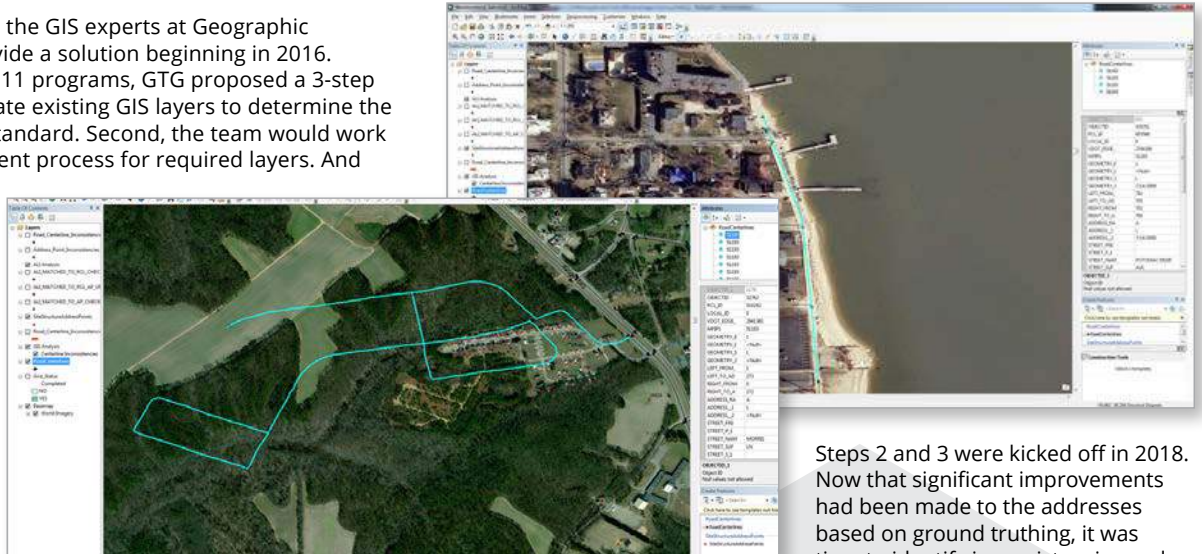
Ethan Credle, Project Manager of GTG, stated, "The key component which led to this project's success was clear and open communication between all parties. The contributions of Westmoreland personnel's local knowledge, VITA's complete understanding of the inner workings of Next Generation 911, and GTG's knowledge and experience working with emergency response data and departments made for a great team and successful project. These types of projects are of the utmost importance as they lead to improved emergency response times, resulting in more lives saved."

To begin the process, GTG worked closely with county officials to understand their immediate and long-term addressing needs. GTG's analysts then began developing an address point data model. The importance of this unique address data model was that it needed to be compliant with the National Emergency Number Association (NENA),

US Postal Service, Federal Geographic Data Committee (FGDC) and Urban and Regional Information Systems Association (URISA) national addressing standards.

Geographic Technologies Group utilized a combination of numerous common technologies to create a unique and powerful field

data collection workflow. GTG performed comparative analysis between datasets and marking addresses when discrepancies were identified. Then GTG conducted onsite address verifications which led to addresses being added, updated, or removed as necessary. The onsite address verifications were conducted using Esri's Collector for ArcGIS application. This application was downloaded on iPads and deployed to accomplish each of the components required for the verifications. GTG also set up a live application in which data changes automatically updated within the database, allowing project managers to review once back in the office. Next, GTG reviewed all data changes and centered all address points on corresponding structures, finalizing the analysis and concluding step one.



Steps 2 and 3 were kicked off in 2018. Now that significant improvements had been made to the addresses based on ground truthing, it was time to identify inconsistencies and

discrepancies between centerlines and the ALI database. GTG performed a series of checks to clean up the inconsistencies, then leveraged VITA's (Virginia Information Technology Association) published ArcGIS tools to determine discrepancies between GIS and ALI databases. After working through the flagged issues, Westmoreland's data was improved to the point which met the required NENA standard.

Once the centerline and address data were up to par, GTG began pushing the data into the NENA required schema. This was a crucial part of the project which required a high level of communication between Westmoreland, VITA, and GTG personnel. The project was concluded with an onsite visit to Westmoreland where project steps completed were recapped, maintenance workflows were discussed, and next steps to Westmoreland's Next Generation 911 deployment were identified.

As Westmoreland moves forward with Next Generation 911 program implementation, their goal is to see a dramatic increase in efficiencies and response times. The more reliable address data will assist first responders with locating incidents in a timely manner to ensure a safer community.

For more information about SafeCityGIS and the entire suite of public safety software solutions, contact James Kelt: jkelt@geotg.com or at 919-759-9214, ext. 156.

These types of projects are of the utmost importance as they lead to improved emergency response times, resulting in more lives saved.

GTG Next Generation 911 Services

1. Evaluate your existing data for NG911 compliance and readiness (NG911 Data Readiness Assessment).
2. Evaluate your database design to ensure it is NG911 compliant.
3. Assist in making changes to your database design to be NG911 compliant.
4. Identify mandatory improvements to your data and assist your team in making the necessary data changes.
5. Provide thorough feedback to PSAPs, reporting on gaps, errors, and discrepancies for adjustments and improvement.
6. Aggregate specific GIS data layers and their representative attributes into datasets compliant with your state.
7. Synchronize your data with the statewide dataset.
8. Provide you tools and training to synchronize and submit your data to the state in the future.
9. Provide a data compliance document and certification for your organization that you are NG911 compliant.
10. Provide an SOP and training for your staff on how best to manage your public safety data to remain NG911 compliant.

Contact Us:

 www.geotg.com

 moreinfo@geotg.com

 (888) 757-4222

about **GEOGRAPHIC TECHNOLOGIES GROUP®**

Geographic Technologies Group, Inc. (GTG) is one of the country's leading full-service local government GIS consulting companies. GTG's corporate headquarters is located in Goldsboro, North Carolina; with regional offices in Raleigh, North Carolina; and Longview, Texas. GTG has secured state, national, and international awards for software solutions and consulting services. Founded in 1997, GTG celebrates more than two decades of growth and success. Built on its tradition of deploying the very best GIS solutions for local government, GTG now has over 700 clients nationwide. A corporate culture of quality, understanding government operations, and commitment to our clients allows GTG to continue to build an outstanding GIS portfolio.



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Consider Approval of Budget Supplement 2021-09

Consider Approval of Budget Supplement 2021-09

#2031 TO ADJ PD REPAIR VEHICLE, DONATE TO FD FROM MAIN STREET, TRANSFER TO CI COVER LARKSPUR PROJECT

#2032 TRANSFER TO CI FOR LARKSPUR EXTENSION AND WTP SCREEN REPLACEMENT PROJECTS

#2033 TO COVER FUND 125 5% LODGING TOURISM LEGAL SERVICES FEES

#2034 TO REPAIR TRUSSWORKS BUILDING PLUMBING

#2035 AJD BIO-MONITOR, LAB EQUIPMENT & TRANSFER TO CI FOR SECRRN REPLACEMENT EXPENSE

#2036 TO COVER CEMETERY GARAGE DOOR MAINT. EXPENSE

#2037 TO ADJ WTP UPGRADE & SCADY CDBG PRJ TRANSFER

#2038 TO ADJ CDBG SCADA PROJECT EXPENSES & TRANSFER

Council Information / Action Requested

Approve Budget Supplement BA 2021-09

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. BA 2021-09

PACKET: 00421-BA 2021-09

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 002031 -----							
001 000-361.40-00	4/13/2021	BA21-09 OMAG PD REP	5,917.00	10,000.00-	57,876.01	73,793.01-	49,568.70
MISC. REVENUE							
001 005-521.50-63	4/13/2021	BA21-09 OMAG PD REP	5,917.00	38,000.00	25,276.24	69,193.24	18,160.48
VEHICLE MAINTENANCE							
DEPT: POLICE - LAW ENFORCEMENT							
001 000-361.56-00	4/13/2021	BA21-09 DONATE TO F	200.00	0.00	50.00	250.00-	25.00
DONATIONS TO FIRE DEPARTMENT							
001 008-522.50-51	4/13/2021	BA21-09 DONATE TO F	200.00	1,500.00	0.00	1,700.00	286.53-
OFFICE SUPPLIES							
DEPT: FIRE DEPARTMENT							
001 016-541.50-95	4/13/2021	BA21-09 TRF CI LARK	200,000.00-	420,000.00	0.00	220,000.00	159,013.80
PAVING MAINTENANCE							
DEPT: STREET DEPARTMENT							
001 019-569.99-15	4/13/2021	BA21-09 TRF CI LARK	200,000.00	0.00	1,264,197.44	1,464,197.44	212,900.00
TRSF TO CAPITAL IMPR. FUND							
DEPT: GENERAL GOVERNMENT							
Budget Adj. # 002032 -----							
015 000-364.11-00	4/13/2021	BA021-09 TRS F GF L	200,000.00	0.00	1,264,197.44	1,464,197.44-	212,900.00-
TRSF FROM GENERAL FUND							
015 016-541.62-97	4/13/2021	BA021-09 TRS F GF L	200,000.00	0.00	132,534.00	332,534.00	147,910.49
PHASE II LARKSPUR EXTENSION							
DEPT: STREET DEPARTMENT							
015 027-552.65-14	4/13/2021	BA021-09 UNDRDRAIN	165,000.00	0.00	0.00	165,000.00	165,000.00
WTP PROJECT - OTHER COSTS							
DEPT: WATER TREATMENT PLANT							
015 000-364.27-00	4/13/2021	BA021-09 UNDRDRAIN	165,000.00	200,000.00-	0.00	365,000.00-	231,666.64-
TRSF FROM UTILITY AUTHORITY							
Budget Adj. # 002033 -----							
125 070-518.70-99	4/13/2021	BA 21-09 LEGAL SEVS	2,500.00-	25,171.00	0.00	22,671.00	22,671.00
OTHER PROJECTS							
DEPT: ECONOMIC DEVELOPMENT							
125 070-518.20-05	4/13/2021	BA 21-09 LEGAL SEVS	2,500.00	5,000.00	0.00	7,500.00	2,065.00
LEGAL FEES							
DEPT: ECONOMIC DEVELOPMENT							

PACKET: 00421-BA 2021-09

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 002034 -----							
206 065-503.30-51	4/13/2021	BA21-09 TRUSSWORK B	5,000.00-	20,000.00	0.00	15,000.00	14,510.00
CONTRACT LABOR							
DEPT: EAKER FIELD							
206 065-503.50-60	4/13/2021	BA21-09 TRUSSWORK B	5,000.00	0.00	18,700.00	23,700.00	3.20
BUILDING MAINTENANCE							
DEPT: EAKER FIELD							
Budget Adj. # 002035 -----							
405 028-553.70-74	4/13/2021	BA21-09 BIO-MINOTOR	1,600.00-	5,900.00	0.00	4,300.00	1,988.95
SAFETY EQUIPMENT							
DEPT: WWTP							
405 028-553.50-76	4/13/2021	BA21-09 BIO-MONITOR	1,600.00	8,000.00	0.00	9,600.00	3,295.00
BIO-MONITORING							
DEPT: WWTP							
405 028-553.50-69	4/13/2021	BA21-09 LAB EQUIP	8,723.00-	120,000.00	0.00	111,277.00	10,092.19
OTHER EQUIP PARTS & MAINT							
DEPT: WWTP							
405 028-553.50-55	4/13/2021	BA21-09 LAB EQUIP	8,723.00	20,000.00	0.00	28,723.00	3,874.78
LAB & EQUIPMENTS							
DEPT: WWTP							
405 030-555.70-17	4/13/2021	BA21-09 TR CI SCREE	165,000.00-	150,000.00	158,463.00	143,463.00	143,463.00
CONTINGENCY RESERVE							
DEPT: UTILITY GENERAL ADMIN.							
405 030-555.99-16	4/13/2021	BA21-09 TR CI SCREE	165,000.00	200,000.00	0.00	365,000.00	231,666.64
TRSF TO CAPITAL IMPROVE. FUND							
DEPT: UTILITY GENERAL ADMIN.							
Budget Adj. # 002036 -----							
615 050-572.60-58	4/13/2021	BA21-09 GARAGE DOOR	4,000.00	0.00	21,295.00	25,295.00	604.57
CHAPEL/BUILDING MAINTENANCE							
DEPT: HIGHLAND CEMETERY							
615 050-572.70-17	4/13/2021	BA21-09 GARAGE DOOR	4,000.00-	0.00	184,755.00	180,755.00	180,755.00
FUND RESERVE							
DEPT: HIGHLAND CEMETERY							
Budget Adj. # 002037 -----							
015 805-555.62-02	4/13/2021	BA21-09 SCADA PRJ T	216,369.00-	0.00	522,298.00	305,929.00	305,929.00
TRSF TO CDBG- SCADA PROJECT							
DEPT: 2020 USSTRN EXPENSE							

PACKET: 00421-BA 2021-09

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 002037 -----							
015 805-555.62-03	4/13/2021	BA21-09 WTP CONSTR	216,369.00	0.00	977,941.00	1,194,310.00	1,192,658.29
WTP PRJ CONSTRUCTION							
DEPT: 2020 USSTRN EXPENSE							
015 027-552.61-01	4/13/2021	BA21-09 WTP CONSTR	3,622.00-	35,000.00	0.00	31,378.00	0.00
3/4 TON PICKUP							
DEPT: WATER TREATMENT PLANT							
015 019-569.61-99	4/13/2021	BA21-09 WTP CONSTR	10,440.00-	114,101.00	200,005.00	303,666.00	303,666.00
FUND RESERVE							
DEPT: GENERAL GOVERNMENT							
015 027-552.65-02	4/13/2021	BA21-09 WTP CONSTR	14,062.00	0.00	0.00	14,062.00	14,062.00
WTP UPGRADE-2021							
DEPT: WATER TREATMENT PLANT							
Budget Adj. # 002038 -----							
250 000-364.29-09	4/13/2021	BA21-09 SCADA CITY	216,369.00-	0.00	522,298.00	305,929.00-	305,929.00-
20 CDBG MTCH FRM 2020 USSTRN							
250 138-596.60-01	4/13/2021	BA21-09 SCADA CITY	198,310.00-	0.00	603,310.00	405,000.00	404,843.60
WTP SCADA CONSTRUCTION							
DEPT: 20 CDBG 17980 WTP SCADA							
250 138-596.60-11	4/13/2021	BA21-09 SCADA CITY	18,059.00-	0.00	71,210.00	53,151.00	0.00
WTP SCADA PROFESSIONAL SERVICE							
DEPT: 20 CDBG 17980 WTP SCADA							
PACKET NOTES:							
#2031 TO ADJ PD OMAG CHECK REPAIR VEHICLE, DONATION TO PD,							
TRANSFER TO CI TO COVER LARKSPUR PHASE II							
#2032 TRSF TO CI FOR LARKSPUR EXTENSION & WTP UNDER DRAIN							
REPLACEMENT							
#2033 TO COVER LEGAL SERVICES FEES							
#2034 TO REPAIR TRUSSWORKS BUILDING PLUMBING							
#2035 ADJ BIO-MONITOR, LAB EQUIP.& TRSF TO CI FOR SCREEN							
REPLACEMENT							
#2036 TO COVER GARAGE DOOR MAINT. EXPENDITURE							
#2037 TO ADJ WTP UPGRADE & SCADA SYS TRANSFER TO CDBG							
#2038 TO ADJ CDBG SCADA TRASFER & PROJECT EXPENSES AMOUNT							
TOTAL NO. ADJUSTMENTS--REVENUE:					5	154,748.00	
TOTAL NO. ADJUSTMENTS--EXPENSE:					25	154,748.00	
TOTAL IN PACKET--						309,496.00	

PACKET: 00421-BA 2021-09

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. #	002038						

*** BUDGET DEFICIT WARNINGS ***

FUND ACCOUNT	NAME	BALANCE
001 006-522.50-51	OFFICE SUPPLIES	286.53-

TOTAL WARNINGS: 1

*** NO ERRORS ***

*** END OF REPORT ***



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Kari Jones, Supervisor
Re: Consider Approval to Amend the City of Durant Personnel Manual

Consideration to Amend City of Durant Personnel Manual

Council Information / Action Requested

Approval Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

HR will provide the employees with the updated information.

ATTACHMENTS:

1. Handbook Amendment 040721



THE CITY OF DURANT

Administration/ Human Resources

Date: 04/07/2021

To: Mayor and City Council

From: Human Resources

Re: Consideration to Amend City of Durant Personnel Manual

The following would replace section 6.05, (5.) – BEREAVEMENT LEAVE

5. The City of Durant acknowledges that bereavement impacts all individuals differently and the guidelines below are intended to show the minimum paid leave in which an employee is entitled. In the event of the death of an immediate family member, 24 hours paid leave will be granted per occurrence.



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Appointment of Oden Grube to Cemetery Advisory Board

Consideration of Oden Grube to fill the designated council member position on the Cemetery Advisory Board.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: John Dean, City Manager
Re: Consider Approval of Resolution R-2021-02A Amending the Comprehensive Fee Schedule for the City of Durant, Durant City Utility Authority, and Durant Airport Authority.

There are a number changes to the fee schedule.

1. Street Cuts and Excavation permits are already established in the Code, however, there are no established fees.
2. Staff recommends changes be made to the building permit fee structure so as to be more equitable for each project. The current building permit fee system is not equitable in relation to the size, scope, and required inspections of each individual project.
3. Staff also recommends fees changes based on the proposed methodology changes for private roll-off service permitting within the City and landfill charges for roll-offs.

Council Information / Action Requested

Staff Recommends Approval of Resolution R-2021-02A

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Fee Schedule Res. R-2021-02A

RESOLUTION NO. R-2021-02A

A RESOLUTION ESTABLISHING FEES AND COSTS CHARGED BY THE CITY OF DURANT, DURANT CITY UTILITY AUTHORITY, AND DURANT AIRPORT AUTHORITY FOR DURANT SERVICES.

WHEREAS, the City Council of the City of Durant and the Trustees for the Durant City Utility Authority, and the Trustees for the Durant Airport Authority have reviewed various fees charged for inspections, utility services, zoning, and other services provided by Durant as set forth on the Exhibit A attached hereto; and,

WHEREAS, the costs charged for various fees are in need of adjustment to ensure the City of Durant, Durant City Utility Authority, and Durant Airport Authority will recover its expenses involved in providing certain services.

NOW, THEREFORE, be it resolved by the City Council of the City of Durant, Oklahoma, and the Trustees for the Durant City Utility Authority, and the Trustees for the Durant Airport Authority that the attached Exhibit A, with various services and fees set forth therein, are hereby established as fees to be charged by the City of Durant, Durant City Utility Authority, and Durant Airport Authority for the specific services enumerated.

BE IT FURTHER resolved that the City Manager is authorized to set additional temporary fees, as needed, to ensure Durant will recover its expenses for services.

PASSED AND APPROVED by the Durant City Council, the Durant City Utility Authority, and Durant Airport Authority on this 13th day of April, 2021 effective the 21st day of April, 2021.

Mayor

DCUA Chairman

DAA Chairman

ATTEST:

Cynthia Price, City Clerk

EXHIBIT A

FEES AND OTHER CHARGES

FEE SCHEDULE

Section	Fee Description	Amount (in dollars)
Administration		
Public Records Requests	Photocopy Costs, per page up to 8.5 x 14	\$0.25
	Photocopy Costs, per page larger than 8.5 x 14	\$0.50
	Certified Photocopy Costs, per page	\$1.00
	Items on CD-ROM or DVD-ROM (additional charge of time to copy to media will apply if employee time exceeds 60 minutes)	\$5.00
	Items on citizen supplied media (charge of time to copy to media will apply if employee time exceeds 60 minutes)	TBD
	Returned Check Fee	\$45.00
	Fingerprint Fee	\$25.00
	Deferment Fee	\$40.00 plus the amount of ticket
	Property Abatement Fee	Actual Costs
	Property Condemnation Fee	Actual Costs
	Asbestos Inspection Fee (per structure)	Actual cost of materials and shipping plus \$25.00
Equipment Costs	See Current FEMA Schedule of Equipment Rates https://www.fema.gov/assistance/public/schedule-equipment-rates	
	Actual Cost of Labor	
Airport		
Hangar Rental Rates		
Building #	Hangar Type & Number	Rate
4	Box Hangar (1-2)	\$400.00
4	Box Hangar (3-12)	\$310.00
8	Box Hangar (1-4)	\$440.00
8	Box Hangar (5-12)	\$350.00
10	T-Hangar (1-9)	\$230.00
10	T-Hangar (10)	\$340.00
12	T-Hangar (1)	\$230.00
12	T-Hangar (2)	\$340.00
12	T-Hangar (3-8)	\$230.00
12	T-Hangar (9)	\$260.00
12	T-Hangar (10)	\$310.00
24	Corp Hangar (A-D)	\$730.00
	After Hours Call Out Fee – Airplanes	\$150.00 per occurrence
	After Hours Call Out Fee – Helicopters	\$150.00 per occurrence
	Single/Twin Engine Overnight Parking	\$5.00 - \$10.00/night - 3 nights Waived with \$100 fuel purchase \$80.00 monthly
	Turban/Jet Overnight Parking	\$15.00 - \$50.00/night - 3 nights Waived with \$200 fuel purchase
	Airport Facility Fee/Training Room	\$100.00 per day
Animal Control		
Impound Fees and Costs	Impound Fee	\$10.00
	Redemption Fee	\$10.00
	Boarding Fee	\$7.00 per day
	Publication of Notice and Animal Care (including veterinary)	Actual Cost
	Pet Adoption Fees	No Charge
	Sterilization Deposit	\$35.00
License Fees	Dangerous Animals – additional license surcharge	\$10.00
	Kennels, Catteries, and Pet Shops – Annual	\$100.00
	Exotic Animal Owner Permit	\$2,400.00

Buildings and Building Regulations (All permits are subject to an additional \$4.00 State Fee)		
Residential Permit Fees	New Construction (Does not include Floodplain permit or MEP's; pulled separate)	\$0.35 per square foot (\$250.00 minimum)
	Remodel Construction (Does not include Floodplain permit or MEP's; pulled separate)	\$0.35 per square foot (\$100.00 minimum)
Commercial Permit Fees	New Commercial, Industrial, Warehouse Construction (Does not include Floodplain permit or MEP's; pulled separate)	\$0.35 per square foot (\$250.00 minimum)
	Remodel Commercial, Industrial, Warehouse Construction (Does not include Floodplain permit or MEP's; pulled separate)	\$0.35 per square foot (\$100.00 minimum)
Other Charges and Fees	Certificate of Occupancy	\$150.00
	Fencing	\$50.00
	Accessory Buildings	\$75.00
	Swimming Pools	\$150.00
	Roofing Residential	\$75.00
	Roofing Commercial	\$150.00
	Demolition	\$100.00
	Building/Structure Relocation Fee	\$50.00
	Electrical Permit	\$0.05 per square foot
	Plumbing Permit	\$0.05 per square foot
	Mechanical Permit	\$0.05 per square foot
	Fire, Health/Safety Code Compliance Certification Fee	\$50.00
	Zoning Code Compliance Certification Fee	\$50.00
	Antenna & Antenna Support Permit Fee	\$500.00
	Roll Off Permit Fee (Annual)	\$100.00 annually
	Non-Permanent Structure	N/A
	Permanent Structure	\$300.00
	Residential Building Inspection Fee	\$50.00/trade per inspection
	Commercial Inspection Fee	\$50.00/trade per inspection
	Electrical Inspection Fee	\$50.00/trade per inspection
	Plumbing or Mechanical Inspection Fee	\$50.00/trade per inspection
	Red Tag Fee	\$100.00 per visit
	Onsite Consultations	\$50.00 per labor hour (2 hour minimum)
	Night, Weekend, Holiday Inspections	\$75.00 per hour (2 hour minimum)
	Contractor License—Electrical, Mechanical, Plumbing, Roofing	\$100.00 annually (expires June 30 each year)
Signs	New Sign Construction Permit	\$200.00
	Sign Modification Permit	\$75.00
	New Sign/Modification Permit	\$25.00
	Temporary Sign Permit	\$40.00
	Billboard Sign Permit	\$500.00
Floodplain Development		
	Floodplain Development Review	\$300.00
	Flood Hazard Development Review	\$100.00
	Floodplain Development Inspection	\$100.00
	The floodplain fee schedule shall not exceed a cumulative amount of \$500.00, in accordance with the Title 82, Section 1604, Item 4.	
Engineering Review		
	In-House Engineering Review	\$500.00
	Consultant Engineering Review	\$50.00 plus invoiced cost
Plan Review Fee		
		25% of permit fee
Cemetery		
	Burial Plot	\$375.00
	Maintenance Fee (one time only, due at time of each burial)	\$75.00
	Highland Cemetery Chapel Rental Fee	\$200.00
	Pavilion Rental (if deceased will not be buried at Highland Cemetery)	\$100.00
	Deed Transfer Fee	\$25.00
Emergency Response Rate Schedule		
Structure Fire (Including Mobile Homes and Outbuilding)	*Minimum charge for first hour, first assignment (three apparatus typical with staff vehicle)	\$750.00*
	For each additional apparatus for the first hour	\$250.00

	For each apparatus for each additional hour or portion thereof	\$250.00
Hazardous Material Response	*Minimum charge for first hour, first alarm assignment (three apparatus typical with staff vehicle)	
	Hourly rate as listed plus actual replacement cost of materials to include, but not limited to: disposable supplies, personal protective equipment, monitoring equipment, and other contaminated unusable equipment. Additional charges may be incurred for specialized equipment and contractors	\$750.00*
	For each additional apparatus for the first hour	\$250.00
	For each apparatus for each additional hour or portion thereof	\$250.00
Vehicle Fire	*minimum charger for the first hour, first alarm assignment (one apparatus typical)	\$250.00*
Wildland Fire	*minimum charge for first hour, first alarm assignment (two apparatus typical)	\$300.00*
Trash Fire	*minimum charge for first hour, first assignment (one apparatus typical)	\$200.00*
Motor Vehicle Collision	*minimum charge for first hour, first alarm assignment (two apparatus typical with staff vehicle)	\$650.00*
	For each additional apparatus for the first hour	\$250.00*
	For each apparatus for each additional hour or portion thereof	\$250.00*
Other Charges and Fees	Firefighter Stand-by	\$50.00 per hour
	Brush Truck Stand-by	\$150.00 per hour
	Engine Stand-by	\$250.00 per hour
Fire Department Permits and Plan Review		
Residential Burn Permit	2 Day Permit	\$10.00
	30 Day Permit	\$25.00
	1 Year Permit	\$100.00
Commercial Burn Permit	1 Year Permit	\$100.00
	Fire Suppression Plan Review	\$50.00/min per .03 sqft
	Fire Alarm Plan Review	\$50.00/min per .03 sqft
	Fire Sprinkler Plan Review	\$50.00/min per .03 sqft
Legal Publications in newspaper or periodicals		
		Invoiced cost of publication
Library		
Late Fees	Books & Audiobooks	\$0.10 per day
	DVDs	\$0.25 per day
	Video Games & Launch Pads	\$1.00 per day
Room Rentals	Children's Story Room	\$50.00
(room set up free)	Conference Room	\$50.00
	Black Box Theater	\$250.00
	CC Meeting Room	\$125.00
	Computer Lab	\$50.00
Private Rentals	Deposit	\$200.00
Library Services	Copies	B&W \$0.10 Color \$0.50
	Fax Sending	\$1.00 per page; additional \$0.25 after 1 page
	Fax Receiving	\$0.10 per page
	Library Card Replacement	\$3.00
	Out of County Membership	\$25.00 for 3 years
	Interlibrary Loan (first loan free per month)	\$1.50
	Proctor	\$15.00 per hour
	Laminating	\$1.00 per business card \$2.00 per 8.5 x 11 sheet \$1.50 per foot
Licenses		
Business	Business License Tax – Annual (January 1 st -December 31 st)	\$100.00
	Family Amusement Center License – Base Fee (Annual)	\$75.00
	Additional for each pool or billiard table	\$15.00
	Additional for each card table	\$5.00
	Additional for each coin-operated amusement device	\$15.00
Caterer	Caterer License – Initial	\$1,000.00
	Caterer License – Renewal	\$900.00
Winemaker	Winemaker License	\$625.00
Brewer	Brewer License	\$1,250.00
Distiller	Distiller License	\$3,125.00

Retail Alcohol	On Premise Beer License	\$900.00
	Off Premise Beer License	\$1,000.00
	Retail Beer	\$500.00
	Retail Wine	\$1,000.00
	Retail Alcohol	\$1,500.00
	Retail Alcohol, Beer, and Wine	\$1,500.00
Retail Spirits Store	Retail Spirits Store	\$900.00
Mixed Beverage Establishment (Bars)	Mixed Beverage Establishment – Initial	\$1,000.00
	Mixed Beverage Establishment – Renewal	\$900.00
Wholesaler	Wholesaler License	\$2,500.00
	Class B Wholesaler License	\$625.00
Itinerant Merchant	Itinerant Merchant License (1-3 Days)	\$250.00
	Itinerant Merchant License (4-7 Days)	\$500.00
	Itinerant Merchant License (Annual)	\$1,000.00
	Locally Grown Produce Vendor License (Annual)	\$100.00
Mobile Home Park	Mobile Home Park License	\$500.00
Pawn Shop	Pawn Shop License	\$25.00
Taxicab	Taxicab Business License	\$125.00
Manufactured Housing and Mobile Homes		
	Manufactured Housing Development License – Initial	\$1,500.00
	Manufactured Housing Development License – Renewal	\$500.00
	Manufactured Housing Development License Transfer	\$500.00
	Manufactured Housing Development Review	\$500.00
	Manufactured Housing Placement Inspection	\$50.00 per home
	Manufactured Housing Development Annual Inspection Fee	\$500.00
	Mobile Home Alteration or Accessory Building Permit Fee	\$75.00
	Mobile Home Permit Fee	\$100.00
Maps and Digital Data		
	8 ½ x 11 Prints	\$5.00
	11 x 17 Prints	\$6.00
	8 ½ x 11 Prints with Aerial Background	\$20.00
	11 x 17 Prints with Aerial Background	\$24.00
	Plots	\$25.00 plus 3.00/linear foot
	Plots with Aerial Background	\$50.00 plus 3.00/linear foot
	Digital Aerial Photos	\$75.00 per section
	Customer Map & Data Research and Preparation	\$50.00 per hour (2 hour minimum)
	Mapping & Electronic Fees	\$25.00
	911 Information and Shape Files	\$1,000.00 per shape file
Oil/Gas and Associated Facilities		
	Oil/Gas Drilling Permit	\$1,000.00/Well
	Oil/Gas Well Drilling Inspection	\$100.00/Site
	Oil/Gas Construction (Tank Batteries, Booster Pumps, Compressor, Pipeline)	\$1,000.00/Site
	Oil/Gas Injection Well and Secondary Recovery Program Permit	\$1,000.00/Site
	Oil/Gas License – Initial	\$7,500.00 applicable structure
	Oil/Gas License – Annual Renewal	\$1,000.00 applicable structure
	Oil/Gas Well Operation Inspection Fee	\$250.00/Site
Parks		
Lake		
Durant City Residents	Lake Durant RV Camping Fees – Daily (28 day max.)	\$15.00 per day plus applicable taxes
	Lake Durant RV Camping Fees – Weekly (4 week max.)	\$87.50 per week plus applicable taxes
	Lake Durant RV Camping Cancellation Fee	\$10.00
	Lake Durant RV Domestic Sewage Disposal Fee	\$15.00
	Lake Durant Pavilion Reservation Fee	\$5.00 per hour (\$25.00 minimum)
Non-Durant City Residents	Lake Durant RV Camping Fees – Daily (28 day max.)	\$30.00 per day plus applicable taxes
	Lake Durant RV Camping Fees – Weekly (4 week max.)	\$175.00 per week plus applicable taxes
	Lake Durant RV Camping Cancellation Fee	\$10.00

	Lake Durant RV Domestic Sewage Disposal Fee	\$15.00
	Lake Durant Pavilion Reservation Fee	\$5.00 per hour (\$25.00 minimum)
Multi-Sports Complex		
Baseball and Softball Fields	Field Deposit (Refundable upon satisfactory inspection)	\$25.00 per field
	Tournament Use Fee	\$150.00 per field
	Durant Youth Complex Tournament Deposit	\$100.00 per day
	Durant Youth Complex – Youth League Use fee (Regular Season only)	\$10.00 per kid
Pool		
Daily Admission	Children (0 – 5 years)	\$1.00
On any day, if arrival fees after 5:00 pm, the fee is dropped to \$2.50 for ages 6-54 years.	Students (6 – 18 years)	\$3.50
	Adults (19 – 54 years)	\$4.00
	Seniors (55+ years)	\$1.00
Season Pass	Individual Pass	\$40.00
	Family (up to 3 members)	\$120.00
	Family (3+ members)	\$120.00 plus \$25.00 or each additional person after 3
Swim Lessons	Group Lessons (4 lessons Monday-Thursday)	\$65.00 per individual
	Private Lessons (4 lessons Monday-Thursday)	\$120.00
Pool Party	2 hour pool party (up to 60 guests)	\$220.00; \$100.00 deposit (non-refundable)
Petitions to the Board of Adjustments (does not include legal publication and engineering review fees)		
	Variances	\$300.00
	Appeals	\$300.00
	Expedited Hearing Fee	\$500.00
Petitions to the Planning Commission (does not include legal publication and engineering review fees)		
	Zoning Amendments	\$300.00
	Conditional Use Permits	\$300.00
	Planned Unit Developments	\$300.00
	Expedited Hearing Fee	\$500.00
Platting/Development (does not include legal publication and engineering review fees)		
	Preliminary Plat through Final Plat Fee	\$300.00
	Lot Split Plat Fee	\$100.00
	Airport Zone Permit	\$300.00
	Zoning Verification Letter	\$50.00
	Zoning Clearance	\$50.00
	Street Improvement Inspection Fee	\$500.00 plus actual cost of inspection
	Water Line Improvement Inspection Fee	\$500.00 plus actual cost of inspection
	Sanitary Sewer Improvement Inspection Fee	\$500.00 plus actual cost of inspection
	Storm Drainage Improvement Inspection Fee	\$500.00 plus actual cost of inspection
Permits		
Special Event Permit	Special Event Permit	\$25.00
Food Truck	Food Truck 3 Day Permit	\$30.00
	Food Truck 1 Month	\$70.00
	Food Truck Annual Permit	\$250.00
Firework Stand	Firework Stand Permit	\$25.00
Farmer's Market	Farmer's Market Permit	\$25.00
Produce	Produce Permit	\$25.00
Snow Cone Stand	Snow Cone Stand Permit	\$250.00
Street Cut/Excavation Permit		
Street Cut/Excavation Permit	Minimum Application Deposit	\$200.00
	Inspection Fee	\$70.00
Type of Surface	Asphalt	\$2.00 per square foot
	Concrete	\$2.00 per square foot
	Earth	\$0.25 per square foot
	Directional Boring	\$1.00 per linear foot
	Work conducted without a permit additional 50% of cost of the permit	50% upcharge
Sanitation		

Residential Poly Cart (once per week)	Inside City Limits	\$20.35
	Additional Cart	\$11.45 each
	Outside City Limits	\$29.30
	Additional Cart	\$13.70 each
Commercial Poly Cart (once per week)	Inside City Limits	\$24.85
	Additional Cart	\$11.45 each
	Outside City Limits	\$29.90
	Additional Cart	\$13.70 each
	Poly Cart Replacement (if missing)	\$90.00
	Extra Dump Poly Cart	\$25.80
Landfill – Durant City Residents	Residential Customer C&D Landfill (min charge)	\$15.00
	Residential Customer C&D Landfill Charge per Ton (including DEQ fee)	\$30.00
Landfill – Commercial and Non-Durant City Residents	Commercial and Out of City Customer C&D Landfill (min charge)	\$25.00
	Commercial and Out of City Customer C&D Landfill Charge per Ton (including DEQ fee)	\$45.00
Landfill – Other Charges and Fees	Transfer Station MSW	\$19.30 minimum charge
	Transfer Station MSW	\$75.00 per ton
	Concrete Disposal	\$16.00 per ton
	Appliance w/ Freon	\$31.45
	Appliance w/o Freon	\$15.75
	Tires 16" and below	\$4.90
	Tires 17" and above	\$9.80
	Clean Dirt	\$10.80
	Unsecured Loads additional 50% of the cost of the load	50% upcharge
Roll Off Charge	Roll Off (container)	\$30.00 per container dumped
Roll Off \$25 one time delivery fee per container	20 yd. per dump on demand (you call)	\$307.05
	Sitting fee if no dump within the billing period (ON DEMAND ONLY)	\$208.40
	20 yd. 1x per week scheduled	\$631.85
	20 yd. 2x per week scheduled	\$1,263.75
	20 yd. 3x per week scheduled	\$1,895.60
	20 yd. 4x per week scheduled	\$2,527.45
	20 yd. 5x per week scheduled	\$3,159.35
Roll Off \$25 one time delivery fee per container	30 yd. per dump on demand (you call)	\$460.00
	Sitting fee if no dump within the billing period (ON DEMAND ONLY)	\$312.40
	30 yd. 1x per week scheduled	\$947.80
	30 yd. 2x per week scheduled	\$1,895.60
	30 yd. 3x per week scheduled	\$2,843.40
	30 yd. 4x per week scheduled	\$3,791.20
	30 yd. 5x per week scheduled	\$4,739.00
Roll Off \$25 one time delivery fee per container	40 yd. per dump on demand (you call)	\$615.25
	Sitting fee if no dump within the billing period (ON DEMAND ONLY)	\$372.85
	40 yd. 1x per week scheduled	\$1,263.75
	40 yd. 2x per week scheduled	\$2,527.45
	40 yd. 3x per week scheduled	\$3,791.20
	40 yd. 4x per week scheduled	\$5,054.95
	40 yd. 5x per week scheduled	\$6,318.65
	Relocating Roll Off Container fee	\$69.00
Commercial Rate Compactor per collection – City Owned	20 yd. self-contained	\$456.50
	30 yd. self-contained	\$684.65
	40 yd. self-contained	\$912.90
Commercial Rate Compactor per collection – Privately Owned	20 yd. compactor	\$345.60
	30 yd. compactor	\$518.40

	40 yd. compactor	\$691.05
Scheduled Collection	2 yd. dumpster (1 Collection per week)	\$69.10
Monthly Dumpster Rates	2 yd. dumpster (2 Collection per week)	\$138.25
	2 yd. dumpster (3 Collection per week)	\$207.35
	2 yd. dumpster (4 Collection per week)	\$276.50
	2 yd. dumpster (5 Collection per week)	\$345.60
	Additional pick up of 2 yd. dumpster	\$84.60
	3 yd. dumpster (1 Collection per week)	\$103.65
	3 yd. dumpster (2 Collection per week)	\$207.30
	3 yd. dumpster (3 Collection per week)	\$310.95
	3 yd. dumpster (4 Collection per week)	\$414.60
	3 yd. dumpster (5 Collection per week)	\$518.25
	Additional pick up of 3 yd. dumpster	\$126.90
Utilities		
Residential Water Inside City Limits	First 2,000 gallons	\$12.00
	Next 1000 gallons	\$3.50
	Next 1000 gallons	\$3.60
	Next 1000 gallons	\$3.70
	Over 5000 gallons, rate per 1000 gallons	\$3.80
Residential Sewer Inside City Limits	First 2,000 gallons	\$9.00
	Next 1000 gallons	\$2.63
	Next 1000 gallons	\$2.70
	Next 1000 gallons	\$2.78
	Over 5000 gallons, rate per 1000 gallons	\$2.85
Commercial Water and Sewer Inside City Limits	First 2000 gallons	\$17.95
	Next 1000 gallons	\$4.25
	Next 1000 gallons	\$4.50
	Next 1000 gallons	\$4.70
	Over 5000 gallons, rate per 1000 gallons	\$4.50
Residential and Commercial Water and Sewer Outside City Limits	First 2000 gallons	\$17.95
	Next 1000 gallons	\$4.25
	Next 1000 gallons	\$4.50
	Next 1000 gallons	\$4.70
	Over 5000 gallons, rate per 1000 gallons	\$4.50
Summer Residential Sewer Rates	Residential sewer customers whose sewer bill is based on water consumption, sewer charges shall be based on a maximum water usage of 10,000 gallons for the months of May, June, July, & August	
Sanitary Sewer Rates for customers not connected to City water service	Customers shall be charged based on RWD reported water usage	
Surcharges for Industrial Wastewater	Surcharge for BOD (Biochemical Oxygen Demand)	\$0.50 per lb.
	Surcharge for TSS (Total Suspended Solids)	\$0.40 per lb.
	Surcharge for FOG (Fats, Oil, Grease)	\$0.65 per lb.
	Surcharge for Nitrogen, Ammonia	N/A
	Table II & III Metals plus Molly	Monitored
Water and Sewer Distribution System Rates	Water Tap ¾-inch Fee	\$875.00
	Water Tap 1-inch Fee	\$1,012.50
	Water Tap 1 ½-inch Fee	\$1,712.50
	Water Tap 2-inch Fee	\$1,912.50
	ALL WATER TAP FEES ARE IN ADDITION TO THE CURRENT COST OF THE METER. LESS \$75.00 CHARGE FOR ANY NEW WATERLINE WITH AN OPEN DITCH NEW SUBDIVISION WITH PRIOR APPROVAL ONLY). STREET CUT FOR ROAD BORE FEES SHALL BE IN ADDITION TO WATER AND TAP FEES AND EQUAL TO \$6.00 PER INCH/FOOT FOR 2" THROUGH 10" DIAMETER PLUS CURRENT COST OF ENCASEMENT.	

	FEES FOR WATER TAPS OVER 2" AND METER COSTS WILL BE SET BY THE M&O SUPERINTENDENT.	
	Sewer Tap 4-inch Fee	\$931.25
	Sewer Tap 6-inch Fee	\$1,393.75
	Sewer Tap 8-inch Fee	\$1,856.25
	PLUS, A MAINTENANCE FEE OF \$13.00 PER FOOT (FROM TAP TO SERVICE LINE EXCESSIVE DEPTH FEE \$13.00 PER LINEAR FOOT FOR EACH 5 FEET OR PORTION THEREOF LESS \$75.00 CHARGE FOR ANY NEW SEWER LINE WITH AN OPEN DITCH ALL USERS CONNECTED TO A SEWER LINE EXTENSION WHICH IS FUNDED IN PART BY THE CITY OF DURANT, EITHER BY CASH EXPENDITURE OR THE FURNISHING OF LABOR IN CONSTRUCTING SAID EXTENSION, SHALL PAY A CONNECTION FEE OF \$1061.00 FOR CONNECTING TO SAID SEWER LINE EXTENSION	
	Subdivision Development Water/Sewer Connection Inspection	\$188.00 per tap
	Water Main and Sub Main Installation Permit Fee	\$100.00
	Water Main and Sub Main Installation Plan Review	\$50.00 per hour
	Water Main and Sub Main Installation Testing	\$50.00 per hour
	Water Main and Sub Main Installation Inspection	\$50.00 per hour
	Collection Line Cleaning (Excessive Grease)	\$125.00 per hour
	Meter On/Off After Hours	\$50.00
	Pop Off Valve Installation & Inspection	\$38.00
Deposits	Residential Water/Sewer and Garbage	\$100.00
	Residential Garbage (only)	\$85.00
	Commercial Accounts	\$300.00
Miscellaneous Fees	Penalty if not paid by the due date (10% of the balance)	10%
	Nonpayment fee if not paid by 5:00 p.m. before the cut-off day	\$50.00
	Transfer Fee	\$25.00
	Clean Up Fee (5 business day clean-up for property owner/landlord)	\$25.00
	Tampering with meter Fee	\$100.00
	Bacteriological Total Coliform Water Testing - 1 sample	\$31.25
	Bacteriological Total Coliform Water Testing - 2 samples or more	\$25.00
	Industrial Pretreatment Wastewater Discharge Permit Application Fee	\$312.50
	Annual Industrial Pretreatment Permit Fee	\$125.00
	Industrial Pretreatment Permit Modification Fee	\$31.25
	Accidental Discharge Procedure/Construction Plan Review	\$31.25 per plan
	Industrial Pretreatment Appeal Filing Fee	\$31.25
	Routine Pretreatment Facility Inspection	\$93.75
	Requested Pretreatment Facility Inspection	\$125.00
	Industrial Pretreatment Onsite Consultations	\$50.00
	Night, Weekend, Holiday Pretreatment Inspection Fee	\$93.75
	After Hours Industrial Visit	\$62.50
	Industrial Pretreatment Grab Sample Collection	\$31.25
	Industrial Pretreatment 24-hour Composite Sample Collection	\$31.25
	Industrial Pretreatment Analytical Testing/Shipping	Actual Cost
	Industrial Pretreatment Code Enforcement Administrative Fee	\$250.00
	Excessive Strength FOG Surcharge	\$0.65 per lb.
	Excessive Strength BOD Surcharge	\$0.50 per lb.
	Excessive Strength TSS Surcharge	\$0.40 per lb.
	Commercial Septic Disposal Permit	\$312.50
	Commercial Septic Waste Disposal Discharge	\$125.00 flat rate or \$0.05/gallon (whichever is greater)



THE CITY OF DURANT

Assistant City Manager

TO: Durant City Council
FROM: James Dalton, Assistant City Manager
DATE: April 1, 2021
SUBJECT: Monthly Report for March 2021

Parks Department

Carl Albert Park update: Work continues on the Carl Albert Playground.

The following work was done in March to move the project to completion.

1. Carl Albert Playground Grant work
 - a. Basketball Goals (4) installed on the multisport court.
 - b. Soccer Goals (2) installed on the multisport court.
 - c. Poles for netting installed on the multisport court.
2. Continued working with new Parks Director Caleb Gwaltney and our Sports Marketing Director Carissa Mikesic on daily activities, filling employee vacancies, and the Developing of a Park Master Plan and a 5 year CIP.
3. Parks Department repairing water leaks that damaged Parks buildings during the subzero temperatures.
4. DMSC staff is working to complete the necessary remodeling to get the concession stands ready for the beginning of the spring sports season. Project was delayed due to having to repair plumbing from the subzero temperatures.
5. On March 20 at Carl Albert Park, Carissa Mikesic our Sports Marketing Director organized and hosted our Dog Day in the Park. It was well attended by both sponsors and participants. I will include pictures below.





Airport

The airport has multiple issue that we're in the process of working through in an effort to maximize the full potential of the airport. Below is a list of tasks in March.

1. Working with Airport Manager John Wyatt on issues and staffing at the airport.
2. Meet with KSA to review the General Service Agreement. Also had Tom Marcum do a legal review of the document. The GSA will be on the April Airport agenda for approval.
3. Continued working on the 100 LL Fuel Tank system with Lochner Engineering and Innovative Fuel Solutions. To date, the spill containment area for the Jet A and 100 LL fuel trucks and the base for the 100 LL 12000 gallon fuel tank have both been poured, the old in-ground fuel line has been removed, environmental testing was done on the soil following the line removal, protective bollards have been installed around the base where the fuel tank will be placed, the preliminary electric has been run to where the tank will be placed, and the awning for the fuel tank kiosk has been delivered.

The tank was scheduled to ship on February 14, to arrive in Durant on February 16, but was delayed due to weather until March. The tank was scheduled to be shipped March 8, and arrive March 9, but the vendor did not make that deadline either. They attributed the delay to trucking logistics. The tank actually arrived two weeks later on March 23.

Once the tank arrived, it was set the same day, and the crew from IFS began finalize the connections on the tank, the electric, and the QT electronic payment POD. The tank is still not operational due to some line leakage, testing, and OCC inspections.

4. Continued working with staff to implement the hangar rates that were developed and recommended by KSA Airport Consultants in 2018, and approved by Council in February.
5. Worked with staff to develop airport infrastructure needs, maintenance issues, and staffing needs; including the development of a 5 year Capital Improvements Plan.
6. Completed work with LBR Airport Consultants and EPS on the installation of a second windcone near the south end of the airport. This was an FAA funded project that will cost the City \$1. Installation is complete and grant closeout documents are submitted.
7. I attended a video conference with KSA and OAC on the 5 year CIP plan for the airport. The next step will be to hold a town hall meeting to get citizen and stakeholder comments on making the needed long term improvements to the airport.

Utility Billing

I met with Stephanie Barfield, Utility Billing Supervisor who reports that the change over to the AMR's is going well and about half of the new AMR meters have been installed.

I met with Shane Knight and we're moving forward with design for construction of a drive-thru for City payments at the Library. The drive-thru will include a covered area that will be located on the NW side of the building, near the book return drop.

Garage

Met with Jerry Burk and assessed the garage needs for the 5 year CIP; which would include a building designed as a garage. We also discussed the further implementation of a motor pool that would house equipment that would be maintained by the garage; and be checked out to qualified operators for projects.

Senior Center

The City with funding from the DCFA is in the process of remodeling the new Senior Center Building located at 1401 Chuckwa, the previous Northwest Church of Christ. Senior Center work includes the following:

1. Coordinating with Senior Center Director Mike Davis for daily construction updates.
2. Attended various meetings with Architect Shane Knight and General Contractor, Cavins Construction on building remodeling plans for the new center. The building has been cleared and all of the demolition has been completed. Rough-in Plumbing changes have been completed. City Crews are in the process of doing a 6" water tap for the facility for fire suppression and a 2" water tap for the facility usage. Electricians have completed the rough-in work on the facility.
3. Mike has been meeting with various stakeholders regarding future use of the Center
4. Working with Mike in developing operating guidelines, programs, and a 5 year Capital Improvement Plan for the center.

I.T. Department

1. In planning with I.T. to look at the cost of establishing fiber connections at many of our remote facilities, who are dramatically underserved now. Brenton has secured quotes for running fiber to all of our City facilities, and planning continues
2. Worked with Brenton on developing a 5 year Capital Improvement Plan.

Library

1. The roof leak at the Library has been repaired and Robbee is obtaining quotes to repair the water damage to the inside of the Library Lobby.
2. I will be working with Robbee and Shane Knight in designing and implementing the City drive-thru to be located at the Library.

James Dalton



THE CITY OF DURANT

Assistant City Manager

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DATE: April 1, 2021
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Met with Jerry Burk and assessed the garage needs for the 5 year CIP; which would include a building designed as a garage. We also discussed the further implementation of a motor pool that would house equipment that would be maintained by the garage; and be checked out to qualified operators for projects.

Senior Center

The City with funding from the DCFA is in the process of remodeling the new Senior Center Building located at 1401 Chuckwa, the previous Northwest Church of Christ. Senior Center work includes the following:

1. Coordinating with Senior Center Director Mike Davis for daily construction updates.
2. Attended various meetings with Architect Shane Knight and General Contractor, Cavins Construction on building remodeling plans for the new center. The building has been cleared and all of the demolition has been completed. Rough-in Plumbing changes have been completed. City Crews are in the process of doing a 6" water tap for the facility for fire suppression and a 2" water tap for the facility usage. Electricians have completed the rough-in work on the facility.
3. Mike has been meeting with various stakeholders regarding future use of the Center
4. Working with Mike in developing operating guidelines, programs, and a 5 year Capital Improvement Plan for the center.

I.T. Department

1. In planning with I.T. to look at the cost of establishing fiber connections at many of our remote facilities, who are dramatically underserved now. Brenton has secured quotes for running fiber to all of our City facilities, and planning continues
2. Worked with Brenton on developing a 5 year Capital Improvement Plan.

Library

1. The roof leak at the Library has been repaired and Robbee is obtaining quotes to repair the water damage to the inside of the Library Lobby.
2. I will be working with Robbee and Shane Knight in designing and implementing the City drive-thru to be located at the Library.

James Dalton



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: City Clerk Monthly Report - March 2021

Council Information / Action Requested

Information Only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. CITY CLERK REPORT -04-13-2021 REPORT ONLY

CITY CLERK MONTHLY INFORMATION REPORT

MARCH 2021

MUNICIPAL COURT -

I have created the attached spreadsheet which will allow you to track the various municipal court categories as the calendar year progresses.

LICENSES -

Food Truck Licenses – 2

Itinerant Merchant Licenses – 1

SPECIAL EVENT PERMIT APPLICATIONS -

There were five Special Event Permit Applications received in March 2021.

Events Held in City of Durant in March 2021:

‘Be a Hero’ Virtual 5K and Fun Run – March 6, 2021

Upcoming Events To Be Held in City of Durant in April 2021:

No events scheduled requiring special event permits.

Upcoming Events To Be Held in City of Durant in May 2021:

Cinco De Mayo – May 1, 2021

580 Realty Grand Opening – May 1, 2021

Jazz Fest – May 7, 2021

RECORD REQUESTS -

There were five (5) record requests received and processed in March 2021.

CEMETERY ADMINISTRATION/3B GRAVE SERVICE –

I have created the attached spreadsheets which will allow you to track burials and sales (through the city and private seller) as the calendar year progresses.

CEMETERY –

Cemetery Pavilion – We are fortunate to have a beautiful open-air pavilion available for funeral services at Highland Cemetery. Due to the milder weather and observing safety precautions

due to Covid, the pavilion has become the venue of choice for families. There is no charge to families burying their loved one at Highland Cemetery. If a family wishes to use the pavilion for a memorial service but no burial will take place at Highland Cemetery, there is a \$100.00 charge.

Cemetery Chapel – The cemetery chapel at Highland Cemetery is available for services on a rental basis. The chapel is professionally cleaned and disinfected after each service to protect the safety and health of each family and funeral home staff when using this venue.

Phase 2 -Ground Penetrating Radar Project – Phase 2 of the Ground Penetrating Project is underway. The portion of the project performed by Texas Cemetery Restoration Services is complete. Field work by staff personnel will begin in March, 2020 and continue until the entire Phase 2 area is reviewed, confirmed and entered into the records electronically. This process will take 8-10 weeks depending on the weather.

Highland Cemetery Trash Receptacles – There are now two dumpsters available for disposal of gravesite decorations only. In an effort to lessen the stress, wear and tear on the roadways within the cemetery, the trash cans randomly placed throughout the cemetery have been removed. In their place, a second dumpster has been placed in front of the Cemetery Maintenance Building. This is in addition to the dumpster at the back of the cemetery. This change will reduce the amount of roadway the trash truck will need to travel within the cemetery to empty trash receptacles. These dumpsters are placed as a courtesy and for the convenience of visitors to the cemetery. They are not intended for use by the general public for disposal of residential garbage.

BIDS -

There were three bids advertised in March 2021:

DIA Grant Consultant – Deadline: March 4, 2021; Status: Award Pending

Construction of Municipal Animal Shelter - Deadline: March 18, 2021; Status- All bids rejected.

Cemetery Addition Hay Lease – Deadline: March 18, 2021 – Bid Awarded.

Open Ended:

Call Service Providers for Health Nuisance Abatements

BOARD SECRETARY -

I served functions of the secretary for the following council, authorities, and advisory boards in the month of March 2021:

Durant City Council;

Durant City Utility Authority;

Durant Airport Authority;

Durant Community Facilities Authority.

CITY OF DURANT MUNICIPAL COURT

2021	Total Violations Issued			Total Cases Heard By Judge			Warrants Issued			Warrants Cleared			Fine Suspended			Transfer to County		
Dec																		
Nov																		
Oct																		
Sept																		
Aug																		
July																		
Jun																		
May																		
Apr																		
Mar	531	45	27	418	34	39	321	43	70	237	41	64	0	0	0	0	0	0
Feb	303	21	14	232	13	27	115	28	27	140	16	30	0	0	0	0	0	0
Jan	362	37	35	184	18	16	112	16	14	167	19	22	0	0	0	0	0	0
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

DISMISSED CASES

2021	Completed Deferred			Dismissed by Complainant			Presented Insurance			Dismissed by Judge's Order			Dismissed Compliance			Prosecutor's Motion		
Dec																		
Nov																		
Oct																		
Sept																		
Aug																		
July																		
Jun																		
May																		
Apr																		
Mar	20	1	1	3	2	0	19	0	0	16	2	2	29	0	0	3	2	0
Feb	29	0	0	1	0	0	18	0	0	4	0	1	16	0	0	1	0	0
Jan	19	0	0	2	1	0	8	0	0	13	0	12	9	0	0	0	0	0
	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance	Traffic	State Law	City Ordinance

2021 GRAVE OPENINGS/CLOSINGS
HIGHLAND CEMETERY

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
17												
16												
15												
14												
13												
12												
11												
10												
9												
8												
7												
6												
5												
4												
3												
2												
1												

CASKET
CREMAINS

2021 CEMETERY SALES
HIGHLAND CEMETERY

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
10												
9												
8												
7												
6												
5												
4												
3												
2												
1												

**2021 CEMETERY PRIVATE SALES
HIGHLAND CEMETERY**

	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC
10												
9												
8												
7												
6												
5												
4												
3												
2												
1												



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: John Dean, City Manager
Re: City Manager Monthly Report - March 2021

Council Information / Action Requested

No Action Required

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. City Manager Monthly Report - March 2021



City of Durant

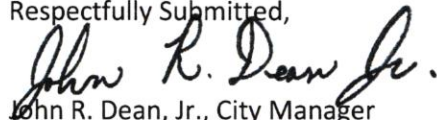
300 West Evergreen St
Durant, OK 74701

April 05, 2021

Mayor Grube and members of the City Council:
March, 2021 City Manager Monthly Report

- Attended Council meetings.
- Attended DTEDA meeting.
- Attended DCFA meeting.
- Attended Planning Commission meeting.
- Attended Regional Planning Commission meeting.
- Attended COVID-19 Task Force meetings.
- Continued negotiations with the FOP and IAFF.
- Conducted staff meetings.
- Met with the City Attorney on a number of items.
- Met with DTOS and Imagine Durant regarding planned trail improvements.
- Hired a new Deputy Fire Chief.
- Met with Brandon Wall (City Engineer) regarding several PW and Street projects.
- Continued to deal with staff absences during the month due to COVID-19.
- AMR project continued. Approximately 3,250 meters installed through the end of March.
- Sludge Press project continued.
- Senior Center renovation project continued.
- Completed the property purchase for extension of Larkspur.
- Dealt with a number of resident issues and concerns.
- Began working on FY 22 Budget.
- Sales Tax collections were up 17.72% over the same month last year.
- Received information from Calera and Colbert regarding RWD#5 information requests.
- Met with RWD #5 and they are collecting data and need projections for the future.
- Opened bids for the SCADA project. Low bid was about \$5,000 above the engineer estimate.
- Met with a group of police officers to discuss a number of factors affecting recruitment of new officers.
- Opened bids for the Animal Control Facility.
- Met with Duane Meredith regarding use of the 5/8 cent sales tax for street improvements in the vicinity of the high school.
- Worked on potential changes to the code regarding on street parking.
- Worked on potential building permit fee changes.

Respectfully Submitted,


John R. Dean, Jr., City Manager



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Danielle Barker, Director
Re: Community Development Monthly Report - March 2021

The following and attached is a summary of the various activities worked on by the Community Development Staff during the month of March:

- A Regular Planning Commission meeting was held where three items were heard. One of them was approved and one had no action taken. A Special Planning Commission meeting was held where one agenda item was heard and recommended for approval. This item will be heard by the City Council at the regular meeting in April. There are currently five cases planned for the regular Planning Commission in April. There are several other cases that are in various stages of being prepared for Planning Commission and City Council.
- As a note, the Planning Commission voted to move their meeting to the last Tuesday of each month.
- The Regional Planning Commission meeting was held where further discussion regarding state statutes and the 3-mile buffer map occurred. The next meeting is scheduled for April 20.
- Staff met with several citizens and developers to discuss various projects and/or issues they may have.
- Staff also met with several citizens and filled several public information requests.
- Staff worked on a new revocable permit application and should be able to be hard by City Council at the regular scheduled meeting in April.
- Staff continues working on the business license and roll-off permits that come in.
- Staff continues training and working on a lot of different items to help the department improve on all aspects that will help streamline some processes and make things better for both citizens and staff.
- Staff examined and helped with various code enforcement concerns.
- Staff remains examining and working through some ordinance or policy issues that we are facing.

Council Information / Action Requested

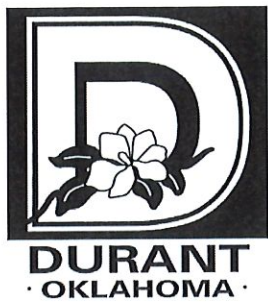
No Action Required

City Staff Information / Action Follow-up, if Council authorizes this action:

None.

ATTACHMENTS:

1. Community Development Monthly Report March 2021



The City of Durant

Office of Community Development

Monthly Activity Report, March 2021

Community Development Department

1. Inspections	245
Building	53
Electrical	89
Mechanical	43
Plumbing	59
Other	1
Drainage Issues	0
2. Code Enforcement	495
Other Contacts Made	85
Grass & Weeds	5
Junk Vehicles	19
Junk Appliances	18
Dilapidated Structures	14
Trash & Debris	104
24 Hour Nuisances Posted	72
PD	1
Code Enforcement	71
Noticed Posted	15
Other	163
Citations Issued	0
No Burn Permit	0
Theft of Utilities	0
3. New Construction	7
SFR	7
MFR	0

4. Permits Issued	142
Building	38
Electrical	21
Plumbing	17
Mechanical	13
Floodplain	7
Roll Off	46
5. Public Hearings	4
Board of Adjustment	0
Planning Commission	3
City Council	1
6. Letters Mailed	65
Code Enforcement	9
Code Hearings	19
Public Hearings	37
Other	
7. GIS / Mapping	135
Maps printed	85
911 Addresses Requested	50
8. Licenses Issued	80
Electrical	4
Plumbing	0
Mechanical	2

City of Durant
March, 2021
Daily Code Enforcement Log

	Location/Address	Inspection Type	Abr	Letter Sent	OA / CTA	Citation issued	Initials
1	University & University Place	Met PD/Squatters					S.J.
2	124 NE 4th	Follow Up/Sight Triangle					S.J.
3	1501 N 7th	Complaint	TD				S.J.
4	1415 W Texas	Complaint	TD				S.J.
5	128 S 14th	24HR	TD				S.J.
6	123 S 14th	24HR	TD				S.J.
7	321 N 6th	24HR	TD				S.J.
8	502 S 21st	24HR	TD				S.J.
9	307 S 21st	24HR	TD				S.J.
10	404 S 12th	24HR	TD				S.J.
11	217 S 15th	24HR	TD				S.J.
12	724 W Evergreen	24HR	TD				S.J.
13	1107 Liveoak	24HR	TD				S.J.
14	1622 W Cedar	24HR	TD				S.J.
15	418 N 17th	24HR	TD				S.J.
16	1623 W Elm	24HR	TD				S.J.
17	419 N 17th	Limbs	TD/MC				S.J.
18	1803 W Elm	Mattresses	TD/MC				S.J.
19	1300 W Evergreen	Temp Signs Pulled	MC				S.J.
20	2929 University	Temp Sign Notice	MC				S.J.
21	2013 W Evergreen	Left Notice	JA				S.J.
22	Davis Motor Co	Temp Sign	MC				S.J.
23	N Light N	Temp Sign	MC				S.J.
24	Bloom	Temp Sign	MC				S.J.
25	Roby's	Temp Sign	MC				S.J.
26	El Jimador	Temp Sign	MC				S.J.
27	Shoe Sensation	Temp Sign	MC				S.J.
28	Firehouse Sub	Temp Sign	MC				S.J.
29	Discount Mattress	Temp Sign	MC				S.J.
30	504 Blanchard	Complaint? livin in Trailer	MC				S.J.
31	522 Blanchard	Complaint	TD				S.J.
32	1507 N 7th	Follow Up	TD/MC				S.J.
33	Davis Motor Sales	Temp Sign	MC				S.J.
34	Elite Motor Sales						S.J.
35	1503 W Texas	Demolition	D				S.J.
36	1408 W Mississippi	Visit	JA				S.J.
37	616 W Mississippi	Visit	JA				S.J.
38	1020 W University	Follow Up	TS				S.J.
39	1219 W University	Visit	TD				S.J.
40	Bloom	Temp Sign	MC				S.J.
41	Kool Cars	Temp Sign	MC				S.J.
42	Elite Motor Sales	Temp Sign	MC				S.J.
43	Meeting With Daniella						S.J.
44	Briarwood Shopping Center	Poss Theft of Water	MC				S.J.
45	Factory Connection	Visit	TD/MC				S.J.
46	Hibbetts	Visit	TD/MC				S.J.
47	Grow In Briarwood	Visit	TD				S.J.
48	403 S 5th	Pics for Abatement					S.J.
49	912 NE 2nd	24HR	TD				S.J.
50	1316 N 3rd	24HR	TD				S.J.
51	Business License, Signs		TD				S.J.
52	124 NE Beech		TS	L	OA		S.J.
53	1019N 2nd		TD,GW,JV	L	OA		S.J.
54	707 W Beech		TD,JA	L	CTA		S.J.
55	220 E Main		TD,JA	L	OA		S.J.
56	1408 W Mississippi		JA	L	OA		S.J.
57	616 W Mississippi		JA	L	OA		S.J.
58	1219 University		TD	L	OA		S.J.
59	1024 W Live Oak	Theft of Utilities	TD,JA				S.J.
60	University & University Place	Trespassing					S.J.
61	1024 W Live Oak	Theft of Utilities	TD,JA				S.J.
62	University & University Place	Trespassing					S.J.
63	435 S 2nd	Raw Sewage	MC				S.J.
64	622 McLean	Met with Kelso	D				S.J.
65	4005 University	Met with Kelso	D				S.J.
66	401 S 4th	Met with Kelso	D				S.J.
67	1548 Cate Switch	Get emails for Demo	D				S.J.
68	902 S 9th	Follow up/ Clean up	TD				S.J.
69	625 S 7th	To Be Lettered	JA				S.J.
70	510 S 13th	No Water	MC				S.J.
71	1803 W Elm	Mattresses 24hr	TD				S.J.
72	1609 W Mississippi	Limbs/24hr	TD				S.J.
73	1011 Lynwood St	Mattresses/24hr	TD				S.J.
74	911 Lynwood St	Limbs/24hr	TD				S.J.
75	3601 Dawna	Mattresses/24hr	TD				S.J.
76	S 1st & Louisiana	Follow up	TD/MC				S.J.
77	401 S 4th	Follow up	D				S.J.
78	1st & Louisiana	Follow up	TD				S.J.
79	435 S 2nd	Follow up/Sewage					S.J.
80	510 S 13th	Condemned No Water	D				S.J.
81	1521 N 10th	24HR	TD				S.J.
82	1112 N 10	24HR	TD				S.J.
83	1808 N 10th	24HR	TD				S.J.
84	1412 Cirine	Camper In Front	MC				S.J.
85	112 W Poplar	Certified Letter	JV	L			S.J.
86	1124 S 9th	Certified Letter	JV	L			S.J.
87	1601 S 9th	Certified Letter	JV	L			S.J.
88	1118 S 9th	Certified Letter	JV	L			S.J.
89	W Cedar & Katy	Certified Letter	JV	L			S.J.

90	BLOCK363	Certified Letter	JV	L			S.J.
91	University & University Place	Follow Up	TD				S.J.
92	Mattress Queen	Non-Compliant Sign	MC				S.J.
93	901 W Beech	Door Notice	TD				S.J.
94	508 N 7th	Door Notice	TD				S.J.
95	603 N 7th	To Be Lettered	JV				S.J.
96	624 N 7th	To Be Lettered	TD/JV				S.J.
97	209 Reid	Removed From Condemned	D				S.J.
98	1st & Louisiana	Follow Up	TD				S.J.
99	Pick Up Signs						S.J.
100	Met Sanitation At Roby's		TD				S.J.
101	508 S 14th	Water Leak					S.J.
102	610 W Alabama	24HR	TD				S.J.
103	5207 Road Runner		TD/MC				S.J.
104	1224 N 1st		TD/MC				S.J.
105	724 N 4th	24HR	TD				S.J.
106	624 N 10th	24HR	TD				S.J.
107	701 University	Certified Letter	D/TD	L			S.J.
108	1327 N 7th	Certified Letter	D/TD	L			S.J.
109	108 E Main	Certified Letter	D/TD	L			S.J.
110	515 W Locust		TD	L			S.J.
111	508 S 14th		D/JV/JA	L			S.J.
112	603 N 7th		JV	L			S.J.
113	624 N 7th		TD/JV	L			S.J.
114	625 S 7th		JA	L			S.J.
115	311 S 13th		TD/JA	L			S.J.
116	32/33 W Locust		GW/JA	L			S.J.
117	1224 W Beech		TS	L			S.J.
118	16213 W Beech		TS	L			S.J.
119	Sweet Lil Repeat	Temo sign	MC				S.J.
120	3 Amigo's	Temo sign	MC				S.J.
121	Nature's Own Remedies	Temo sign	MC				S.J.
122	Quicken Loans	Temo sign	MC				S.J.
123	124 S 9th	PD cleared for Demo	D				S.J.
124	1100 Oak Ridge Dr	Inspect Gas					S.J.
125	1212 Four Seasons	Inspect Gas					S.J.
126	2721 Wilson St	Inspect Wall Plumbing					S.J.
127	2218 Wilson St	Trailer In Front		L			S.J.
128	1111 Four Seasons	24HR	TD				S.J.
129	2104 Four Seasons	Left Notice	TD				S.J.
130	1706 Cedar Ridge	complaint	TD/MC				S.J.
131	204 W Elm	Complaint	JV	L			S.J.
132	1412 Corrine	Follow Up n Trailer	MC				S.J.
133	1817 W Main	Condemned No Water	D/MC				S.J.
134	Post Letters	-13					S.J.
135	1717 Cedar Ridge	Left Notice	TD/GW				S.J.
136	1601 S 9th	Follow Up	JV				S.J.
137	1st & Louisiana	Follow Up	TD				S.J.
138	311 S 13th	Follow Up	TD				S.J.
139	1402 Skyline	Complaint	JV				S.J.
140	2215 Gershwin	Complaint	JV				S.J.
141	211 E Texas	24HR	TD				S.J.
142	1420 University	24HR	TD				S.J.
143	1702 Skyline	Complaint/Trailer		Lx2			S.J.
144	1207 Timberline	Left Notice	TD				S.J.
145	1101 Timberline	Complaint	TD/JV				S.J.
146	415 SE 2nd	Notice	TD/MC				S.J.
147	101 E Texas	24HR	TD				S.J.
148	4310 University	Meeting over Zoning					S.J.
149	724 N 4th	Follow Up	TD/MC				S.J.
150	Cemetery Rd	Complaint	TD				S.J.
151	Severe Weather Meeting						S.J.
152	Code/Economic Tool Meeting						S.J.
153	1st & Louisiana	Follow Up	TD				S.J.
	Location/Address	Violation	Action Taken	Abatement Letter Sent	OA / CTA	Citation Issued	Initials
154	644 S 3rd	Water/No water MC	Follow up MC				GA
155	524 N 10th	CV Chickens at large	Check on				GA
156	402 walnut	24hr LB	24hr notice				GA
157	1225 Houston	24hr LB	24hr notice				GA
158	911 W Cedar	24hr TD	24hr notice				GA
159	Office	Info, rent houses, trees MC	Info MC				GA
160	524 N 10th	CV Chickens at large MC	Warned MC				GA
161	Office	Zoom meeting re Gov Pilot	meeting				GA
162	624 N 7th	24hr TD LB	24hr notice				GA
163	601 locust	24hr TD	24hr notice				GA
164	1118 Stonebrook Circle	24hr TD LB	24hr notice				GA
165	1802 W Cedar	24hr TD	24hr notice				GA
166	1524 W Cedar	24hr TD LB	24hr notice				GA
167	Sign follow ups	assist Shawn	Buisness visits				GA
168	220 E Main	CV TD around and behind	Needs letter				GA
169	Cricket Wireless 3601 W Main #105	Feather sign follow up MC	Removed MC				GA
170	Kool Kar Sales 3951 W Main	Feather sign follow up MC	Warned MC				GA
171	Herban Pharmhouse 3801 W Main	Feather sign follow up MC	Warned MC				GA
172	The Green Reef 615 N 1st	Inflatable sign follow up MC	Removed MC				GA
173	Sign follow ups	Feather signs	Warnings				GA
174	1002 W Main Davis Auto	Feather signs	Removed MC				GA
175	501 Blanchard	camper residence comp	MC complainant				GA
176	504 Blanchard	camper residence	MC Check on				GA
177	research on above violations	Ordinance search.	research				GA
178	tree letter follow ups	tree limbs too low	Check on				GA
179	Office, Marry Hall questions	Rock house demos MC	Callis MC				GA
180	Sign follow ups, Green Reef 615 N 1st	Check and call owner	Info MC				GA
181	various sign follow ups	Check and call owner	Check/info MC				GA
182	602 N 1st Brewers Auto Sales	Sign ord. follow up MC	In compliance				GA
183	1002 W Main davis Auto sales	Sign ord. follow up MC	In compliance				GA

184	647 W Main Bud Barn	Sign ord. follow up MC	Removed MC				GA
185	413 NE 3rd	CV TD JV LB Needs letter	Needs letter				GA
186	724 Evergreen	24 hr TD by road	24hr notice				GA
187	3601 W University	Sign ord. follow up MC	Got permit MC				GA
188	2805 W University	Sign ord. follow up MC	Removed MC				GA
189	2929 Weedman dispensary	Sign ord. follow up MC	Got permit MC				GA
190	1024 W Alabama	24 hr TD LB	24hr notice				GA
191	1003 W Alabama	24hr LB	24hr notice				GA
192	1020 Louisiana	24hr TD	24hr notice				GA
193	221 S 7th	24hr LB	24hr notice				GA
194	601 W Locust	24hr TD	24hr notice				GA
195	Office, phone call w/sanitation	RE 24hr notices	disc. procedure				GA
196	Vehicle maint.	Tire pressure issue	check/fix				GA
197	5207 road Runner dr.	24hr TD, Mattress	24hr notice				GA
198	1204 W Mulberry	24hr LB	24hr notice				GA
199	1118 Waco	24hr LB	24hr notice				GA
200	311 N 4th (alley behind)	Illegal dumping	TOT Sanitation				GA
201	Office - research address	CV TD JV	ID Address				GA
202	118 W Live Oak	24hr TD	24hr notice				GA
203	1224 W Cedar	24hr TD LB	24hr notice				GA
204	1024 Live Oak	Water/No water MC	MC				GA
205	435 S 2nd,	sewer problem	MC				GA
206	1405 S 9th R&D Salvage	Screening	MC				GA
207	C&S Auto 2202 S 9th	Screening	MC				GA
208	Office, research parking issue	Boys and girls clubs	Research				GA
209	Salvage and screening research	salvage yards	Research				GA
210	Deliver extra haul/sanitation filters	Various residences	Information				GA
211	Empty lot north of Holiday Inn	Homeless camp	Warn				GA
212	Post letters (8)	Post letters	Postings 1 MC				GA
213	1024 W Live Oak	Follow up CV TD	Removed				GA
214	435 S 2nd	Follow up sewer problem	In progress				GA
215	410 S 13th	CV no water	Warn 24hr				GA
216	710 E Main Rock houses	talk to contractor	Check on				GA
217	tree letter follow ups	Elm St, Beech st	Check on				GA
218	718 W Live Oak	24hr TD	24hr notice				GA
219	420 S 10th	24hr TD LB	24hr notice				GA
220	115 W Alabama	24hr TD	24hr notice				GA
221	1723 W Olive	24hr refrigerator	24hr notice				GA
222	724 W Evergreen	24hr TD Boards Furniture	24hr notice				GA
223	515 S 7th	24hr old couch by road	24hr notice				GA
224	119 NE 5th	24hr TD	24hr notice				GA
225	1003 Parkland	24hr TD LB Old Furniture	24hr notice				GA
226	435 S 2nd	CV sewer discharge	Check on				GA
227	510 S 13th	CV No Water	Condemned				GA
228	510 S 13th	meet owner/condemned house	remove person	MC			GA
229	311 S 13th	CV TD JA	Needs letter				GA

Code Enforcement Log Key	
MC	Made Contact
GW	Grass & Weeds
JV	Junk Vehicle
JA	Junk Appliance
D / DS	Dilapidated Structures
TD	Trash & Debris
TS	Trees & Shrubs
CV	Code Violation
LB	Limbs
DH	Door Hanger
OA	Owner Abated
CTA	City to Abate
L	Letters mailed
PD	Police Department
FD	Fire Department

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	I

031700	3/01/2021	HOFFMAN SANITATION	513 UNIVERSITY PL	HOFFMAN	ROLL OFF	I
031701	3/01/2021	AMERICAN ELECTRIC	1709 S 9TH AVE	OWNER	NEW ELECTRIC PERMIT	I
031702	3/01/2021	HOFFMAN SANITATION	3802 W UNIVERSITY	HOFFMAN	ROLL OFF	I
031703	3/01/2021	PERCELL MECHANICAL SERVICES	1709 S 9TH AVE	OWNER	NEW MECHANICAL PERMIT	N
031704	3/02/2021	THE SIGN DEPOT	115 S 3RD AVE	OWNER	SIGN MODIFICATION PERMIT	I
031705	3/01/2021	STARNES, RONALD	1709 S 9TH AVE	OWNER	NEW HOME PERMIT	I
031706	3/01/2021	BLACKBURN PLUMBING LLC	1709 S 9TH AVE	OWNER	NEW PLUMBING PERMIT	I
031707	3/02/2021	BRYAN COUNTY STEEL	3527 N WASHINGTON	OWNER	COMMERCIAL REMODEL PERMIT	I
031708	3/02/2021	ELECTREX LLC	3527 N WASHINGTON	OWNER	NEW ELECTRIC PERMIT	I
031709	3/02/2021	BLACKBURN PLUMBING LLC	3527 N WASHINGTON	OWNER	NEW PLUMBING PERMIT	I
031710	3/02/2021	THE SIGN DEPOT	108 N 2ND AVE	OWNER	NEW SIGN PERMIT	I
031711	3/02/2021	HOFFMAN SANITATION	513 UNIVERSITY PL	HOFFMAN	ROLL OFF	I
031712	3/02/2021	HOFFMAN SANITATION	3802 W UNIVERSITY	HOFFMAN	ROLL OFF	I
031713	3/02/2021	HOFFMAN SANITATION	362 COUNTRY CLUB	HOFFMAN	ROLL OFF	I
031714	3/02/2021	HOFFMAN SANITATION	3735 CHOCTAW RD	HOFFMAN	ROLL OFF	I
031715	3/03/2021	HOFFMAN SANITATION	1400 W MAIN ST	HOFFMAN	ROLL OFF	I
031716	3/03/2021	HOFFMAN SANITATION	1206 DALLAS ST	HOFFMAN	ROLL OFF	I
031717	3/03/2021	FREDERICK, JERRY A	303 N 49TH AVE	OWNER	COMMERCIAL REMODEL PERMIT	I
031718	3/03/2021	HOFFMAN SANITATION	2351 BIG LOTS PKWY	HOFFMAN	ROLL OFF	I
031719	3/03/2021	HEADRICK OUTDOOR MEDIA	5278 W MAIN ST	OWNER	LOVE'S SIGN PACKAGE (16 SIG I	I
031720	3/05/2021	CENTRAL ELECTRIC	1301 N 3RD AVE	OWNER	CHANGE SERVICE TO 200 AMP	I
031722	3/05/2021	WALKER, CURT	111 S 2ND AVE	OWNER	COMMERCIAL REMODEL PERMIT	I
031723	3/05/2021	CENTRAL ELECTRIC	111 S 2ND AVE	OWNER	COMMERCIAL ALTERATION	I
031724	3/05/2021	CENTRAL ELECTRIC	111 S 2ND AVE	OWNER	COMMERCIAL ALTERATION	I

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	I
031725	3/05/2021	JACKSON'S PLUMBING	111 S 2ND AVE	OWNER	COMMERCIAL ALTERATION	I
031726	3/05/2021	TEXOMA MAINTENANCE	109 LOST ST	OWNER	NEW MECHANICAL PERMIT	N
031728	3/08/2021	HOFFMAN SANITATION	1400 W MAIN ST	HOFFMAN	ROLL OFF	I
031729	3/08/2021	HOFFMAN SANITATION	200 GERLACH	HOFFMAN	ROLL OFF	I
031730	3/08/2021	COMFORT FRIENDLY MECHANICAL	2626 N 1ST	OWNER	NEW MECHANICAL PERMIT	N
031731	3/08/2021	HALL, MARY DEAN	703 E MAIN	OWNER	NEW HOME PERMIT	I
031732	3/08/2021	HALL, MARY DEAN	705 E MAIN ST	OWNER	NEW HOME PERMIT	I
031733	3/08/2021	HOFFMAN SANITATION	513 UNIVERSITY PL	HOFFMAN	ROLL OFF	I
031734	3/08/2021	NEON SIGNS & DESIGNS	3601 W MAIN ST	OWNER	NEW SIGN PERMIT	I
031735	3/08/2021	KRAAKEVIK, JAMES C	1501 W MISSISSIPPI ST	OWNER	REMODEL ELECTRIC PERMIT	I
031736	3/09/2021	WEEDMEN DISPENSARY	2929 UNIVERSITY BLVD	OWNER	TEMPORARY BANNER SIGN	I
031737	3/09/2021	METRO SIGN CORP	519 UNIVERSITY PLACE 103	OWNER	NEW WALL SIGN PERMIT	I
031738	3/09/2021	ELITE WHOLESALE AUTO	3106 UNIVERSITY BLVD	OWNER	TEMP FLAG SIGN PERMIT	I
031739	3/09/2021	ABEL ALEMAN ROOFING COMPANY	201 NE 18TH AVE	OWNER	ROOF REPLACEMENT PERMIT	I
031740	3/09/2021	HOFFMAN SANITATION	3527 N WASHINGTON	HOFFMAN	ROLL OFF	I
031741	3/09/2021	HOFFMAN SANITATION	913 CROOKED OAK DR	HOFFMAN	ROLL OFF	I
031742	3/09/2021	HOFFMAN SANITATION	1400 W MAIN ST	HOFFMAN	ROLL OFF	I
031743	3/10/2021	HOFFMAN SANITATION	924 N 6TH AVE	HOFFMAN	ROLL OFF	I
031744	3/10/2021	HOFFMAN SANITATION	3117 WESTSIDE	HOFFMAN	ROLL OFF	I
031745	3/10/2021	HOFFMAN SANITATION	608 S 9TH AVE	HOFFMAN	ROLL OFF	I
031746	3/10/2021	HOFFMAN SANITATION	608 S 9TH AVE	HOFFMAN	ROLL OFF	I
031747	3/10/2021	HOFFMAN SANITATION	3802 W UNIVERSITY	HOFFMAN	ROLL OFF	I
031748	3/10/2021	HOFFMAN SANITATION	2351 BIG LOTS PKWY	HOFFMAN	ROLL OFF	I
031749	3/10/2021	HOFFMAN SANITATION	5119 ROADRUNNER DR	HOFFMAN	ROLL OFF	I

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 3/01/2021 THRU 3/31/2021
ISSUED DATES: 3/01/2021 THRU 3/31/2021
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	
031750	3/11/2021	HOFFMAN SANITATION	3735 CHOCTAW RD	HOFFMAN	ROLL OFF	1
031751	3/15/2021	STORY, BOBBY	3212 UNIVERSITY BLVD	OWNER	DEMOLITION PERMIT	1
031752	3/12/2021	KELSO DEMOLITION	124 S 9TH AVE	OWNER	DEMOLITION PERMIT	1
031753	3/15/2021	HOFFMAN SANITATION	924 S 9TH	HOFFMAN	ROLL OFF	1
031754	3/15/2021	HOFFMAN SANITATION	1102 N 1ST	HOFFMAN	ROLL OFF	1
031755	3/15/2021	HOFFMAN SANITATION	1400 W MAIN ST	HOFFMAN	ROLL OFF	1
031756	3/15/2021	HOFFMAN SANITATION	3527 N WASHINGTON	HOFFMAN	ROLL OFF	1
031757	3/16/2021	LEGACY CUSTOM	1413 SAN ANGELO LN	OWNER	NEW HOME PERMIT	1
031758	3/16/2021	LEGACY CUSTOM	1413 SAN ANGELO LN	OWNER	FLOOD PLAIN MANAGEMENT	1
031759	3/16/2021	TOP TECH	1413 SAN ANGELO LN	OWNER	NEW MECHANICAL PERMIT	1
031760	3/16/2021	AMERICAN ELECTRIC	1413 SAN ANGELO LN	OWNER	NEW ELECTRIC PERMIT	1
031761	3/16/2021	CLARK, CHARLIE	1413 SAN ANGELO LN	OWNER	NEW PLUMBING PERMIT	1
031762	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	317 VENUS RD	OWNER	NEW HOME PERMIT	1
031763	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	317 VENUS RD	OWNER	FLOOD PLAIN MANAGEMENT	1
031764	3/16/2021	PERCELL MECHANICAL SERVICES	317 VENUS RD	OWNER	NEW MECHANICAL PERMIT	1
031765	3/16/2021	ALPHA ELECTRICAL SERVICES	317 VENUS RD	OWNER	NEW ELECTRIC PERMIT	1
031766	3/16/2021	BLACKBURN PLUMBING LLC	317 VENUS RD	OWNER	NEW PLUMBING PERMIT	1
031767	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	325 VENUS RD	OWNER	NEW HOME PERMIT	1
031768	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	325 VENUS RD	OWNER	FLOOD PLAIN MANAGEMENT	1
031769	3/16/2021	PERCELL MECHANICAL SERVICES	325 VENUS RD	OWNER	NEW MECHANICAL PERMIT	1
031770	3/16/2021	ALPHA ELECTRICAL SERVICES	325 VENUS RD	OWNER	NEW ELECTRIC PERMIT	1
031771	3/16/2021	BLACKBURN PLUMBING LLC	325 VENUS RD	OWNER	NEW PLUMBING PERMIT	1
031772	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	333 VENUS RD	OWNER	NEW HOME PERMIT	1
031773	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	333 VENUS RD	OWNER	FLOOD PLAIN MANAGEMENT	1

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	I

031774	3/16/2021	PERCELL MECHANICAL SERVICES	333 VENUS RD	OWNER	NEW MECHANICAL PERMIT	N
031775	3/16/2021	ALPHA ELECTRICAL SERVICES	333 VENUS RD	OWNER	NEW ELECTRIC PERMIT	I
031776	3/16/2021	BLACKBURN PLUMBING LLC	333 VENUS RD	OWNER	NEW PLUMBING PERMIT	I
031777	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	425 VENUS RD	OWNER	NEW HOME PERMIT	I
031778	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	425 VENUS RD	OWNER	FLOOD PLAIN MANAGEMENT	I
031779	3/16/2021	PERCELL MECHANICAL SERVICES	425 VENUS RD	OWNER	NEW MECHANICAL PERMIT	N
031780	3/16/2021	ALPHA ELECTRICAL SERVICES	425 VENUS RD	OWNER	NEW ELECTRIC PERMIT	I
031781	3/16/2021	BLACKBURN PLUMBING LLC	425 VENUS RD	OWNER	NEW PLUMBING PERMIT	I
031782	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	501 VENUS RD	OWNER	NEW HOME PERMIT	I
031783	3/16/2021	STEVE WINGFIELD CONSTRUCTIO	501 VENUS RD	OWNER	FLOOD PLAIN MANAGEMENT	I
031784	3/16/2021	PERCELL MECHANICAL SERVICES	501 VENUS RD	OWNER	NEW MECHANICAL PERMIT	N
031785	3/16/2021	ALPHA ELECTRICAL SERVICES	501 VENUS RD	OWNER	NEW ELECTRIC PERMIT	I
031786	3/16/2021	BLACKBURN PLUMBING LLC	501 VENUS RD	OWNER	NEW PLUMBING PERMIT	I
031787	3/16/2021	WHITLOCK, DAVID W	1901 RADIO RD	OWNER	NEW 30 X 40 SHOP BUILDING	I
031788	3/16/2021	WHITLOCK, DAVID W	1901 RADIO RD	OWNER	NEW ELECTRIC PERMIT	I
031789	3/16/2021	KYLE TUCKER PLUMBING	1901 RADIO RD	OWNER	NEW PLUMBING PERMIT	I
031790	3/17/2021	BLACKBURN PLUMBING LLC	903 PARKLAND DR	OWNER	GAS LEAK REPAIR	I
031791	3/17/2021	BLACKBURN PLUMBING LLC	1912 PARKWAY CIR	OWNER	GAS LEAK REPAIR	I
031792	3/17/2021	TEXOMA PARK VICTORY INV LLC	1548 CALE SWITCH RD	OWNER	DEMOLITION PERMIT	I
031793	3/17/2021	TLC POOLS AND SPAS	3201 CASTLE CT	OWNER	NEW POOL PERMIT	I
031794	3/18/2021	CRAWFORD ELECTRIC	215 N 3RD AVE	OWNER	COMMERCIAL REMODEL PERMIT	I
031795	3/18/2021	TEXOMA MAINTENANCE	215 N 3RD AVE	OWNER	COMMERCIAL REMODEL	N
031796	3/18/2021	CRAWFORD ELECTRIC	215 N 3RD AVE	OWNER	NEW ELECTRIC PERMIT	I
031797	3/18/2021	WILKEY PLUMBING	215 N 3RD AVE	OWNER	NEW PLUMBING PERMIT	I

PROJECTS: 0 -ZZZZZZZZZZ

APPLIED DATES: 3/01/2021 THRU 3/31/2021

ISSUED DATES: 3/01/2021 THRU 3/31/2021

EXPIRE DATES: 0/00/0000 THRU 99/99/9999

STATUS: ALL

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	I

031798	3/18/2021	F217 CONSTRUCTION	515 CARDINAL PKWY	OWNER	COMMERCIAL REMODEL PERMIT	I
031799	3/18/2021	MATTRESS PLUS MORE	519 UNIVERSITY PL	OWNER	TEMPORARY BANNER SIGN PERMI	I
031800	3/19/2021	JAMISON ELEC	524 W MISSISSIPPI ST	OWNER	METER RELEASE	I
031801	3/19/2021	HOFFMAN SANITATION	5278 W MAIN ST	HOFFMAN	ROLL OFF	I
031802	3/19/2021	HOFFMAN SANITATION	2351 BIG LOTS PKWY	HOFFMAN	ROLL OFF	I
031803	3/19/2021	HOFFMAN SANITATION	200 GERLACH	HOFFMAN	ROLL OFF	I
031804	3/19/2021	HOFFMAN SANITATION	1400 SAN ANGELO LN	HOFFMAN	ROLL OFF	I
031805	3/19/2021	HOFFMAN SANITATION	805 E FLORIDA ST	HOFFMAN	ROLL OFF	I
031806	3/19/2021	JLS POOLS OF TEXOMA	7607 PERFECT DR	OWNER	NEW SWIMMING POOL PERMIT	I
031807	3/22/2021	HOFFMAN SANITATION	1400 W MAIN ST	HOFFMAN	ROLL OFF	I
031808	3/22/2021	HOFFMAN SANITATION	2351 BIG LOTS PKWY	HOFFMAN	ROLL OFF	I
031809	3/22/2021	JACO ELECTRIC LLC	1901 W MISSISSIPPI J	OWNER	NEW ELECTRIC PERMIT	I
031810	3/22/2021	JACO ELECTRIC LLC	1901 W MISSISSIPPI L138	OWNER	NEW ELECTRIC PERMIT	I
031811	3/22/2021	JACO ELECTRIC LLC	1901 W MISSISSIPPI E54	OWNER	NEW ELECTRIC PERMIT	I
031812	3/22/2021	JAMES, LISA	301 NE 5TH AVE	OWNER	METER RELEASE	I
031813	3/22/2021	CLARKS PLUMBING	1432 W UNIVERSITY	OWNER	GAS TEST	I
031814	3/24/2021	BELIEVERS CHURCH	303 N 49TH AVE	OWNER	COMMERCIAL REMODEL PERMIT	I
031815	3/24/2021	TEXOMA MAINTENANCE	303 N 49TH AVE	OWNER	COMMERCIAL REMODEL PERMIT	I
031816	3/24/2021	HOFFMAN SANITATION	92 WALDRON RD	HOFFMAN	ROLL OFF	I
031817	3/24/2021	HOFFMAN SANITATION	3735 CHOCTAW RD	HOFFMAN	ROLL OFF	I
031818	3/24/2021	HOFFMAN SANITATION	902 N 10TH AVE	HOFFMAN	ROLL OFF	I
031819	3/24/2021	HOFFMAN SANITATION	2520 WILSON ST	HOFFMAN	ROLL OFF	I
031820	3/24/2021	ALL STAR INVESTMENTS	2520 WILSON ST	OWNER	NEW HOME PERMIT	I
031821	3/24/2021	ALL STAR INVESTMENTS	2520 WILSON ST	OWNER	FLOOD PLAIN MANAGEMENT	I

PROJECT	ISSUE DATE	NAME	LOCATION	CONTRACTOR	DESCRIPTION	
031822	3/24/2021	PERCELL MECHANICAL SERVICES	2520 WILSON ST	OWNER	NEW MECHANICAL PERMIT	
031823	3/24/2021	AMERICAN ELECTRIC	2520 WILSON ST	OWNER	NEW ELECTRIC PERMIT	
031824	3/24/2021	K&D PLUMBING	2520 WILSON ST	OWNER	NEW PLUMBING PERMIT	
031826	3/24/2021	3 AMIGOS TAX	200 W BEECH ST	OWNER	TEMPORARY FLAG SIGN PERMIT	
031827	3/24/2021	B&H CONSTRUCTION	505 N 8TH AVE	OWNER	GAS TEST PERMIT	
031828	3/24/2021	CRAWFORD ELECTRIC	917 W MAIN ST	OWNER	NEW ELECTRIC PERMIT	
031829	3/25/2021	HOFFMAN SANITATION	362 COUNTRY CLUB	HOFFMAN	ROLL OFF	
031830	3/29/2021	THE SIGN DEPOT	405 W MAIN ST	OWNER	NEW SIGN PERMIT	
031831	3/29/2021	MILLIGAN, CHRISTOPHER J	1946 PARKWAY CIR	OWNER	NEW STORM SHELTER PERMIT	
031832	3/30/2021	HOFFMAN SANITATION	901 N 10TH AVE	HOFFMAN	ROLL OFF	
031833	3/30/2021	HOFFMAN SANITATION	3735 CHOCTAW RD	HOFFMAN	ROLL OFF	
031834	3/30/2021	HOFFMAN SANITATION	2351 BIG LOTS PKWY	HOFFMAN	ROLL OFF	
031835	3/30/2021	HOFFMAN SANITATION	1421 W MISSISSIPPI	HOFFMAN	ROLL OFF	
031836	3/30/2021	HOFFMAN SANITATION	302 S 2ND AVE	HOFFMAN	ROLL OFF	
031837	3/30/2021	HOFFMAN SANITATION	5278 W MAIN ST	HOFFMAN	ROLL OFF	
031838	3/30/2021	B & H CONSTRUCTION LLC	822 N 15TH	OWNER	GAS METER REHANG	
031839	3/31/2021	TEXOMA ROOFING	203 HOLCOMB AVE	OWNER	ROOF REPLACEMENT PERMIT	
031840	3/31/2021	HOFFMAN SANITATION	3735 CHOCTAW RD	HOFFMAN	ROLL OFF	
031841	3/31/2021	TEXOMA ROOFING	803 E FLORIDA ST	OWNER	ROOF REPLACEMENT PERMIT	
031842	3/31/2021	TEXOMA ROOFING	809 E FLORIDA ST	OWNER	ROOF REPLACEMENT PERMIT	
031843	3/31/2021	TEXOMA ROOFING	813 E FLORIDA ST	OWNER	ROOF REPLACEMENT PERMIT	
031844	3/31/2021	THE SIGN DEPOT	3802 N WASHINGTON AVE	OWNER	NEW SIGN PERMIT	
*** TOTALS ***		NUMBER OF PROJECTS:	142	VALUATION:	9,180,190.87	FEES:

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 3/01/2021 THRU 3/31/2021
ISSUED DATES: 3/01/2021 THRU 3/31/2021
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** SEGMENT RECAP ***

PROJECT SEGMENT - DESCRIPTION	# OF SEGMENTS	VALUATION	FEE
BLDG - NEW BUILDING PERMIT	38	2,357,178.87	18,704.00
ELEC - NEW ELECTRIC PERMIT	21	1,867,503.00	3,633.00
FPM - FLOOD PLAIN MANAGEMENT	7	1,498,000.00	728.00
MECH - NEW MECHANICAL PERMIT	13	1,590,003.00	2,922.00
PLUMB - NEW PLUMBING PERMIT	17	1,867,506.00	3,658.00
ROL - ROLLOFF DUMPSTER	46	0.00	7,900.00
*** TOTALS ***	142	9,180,190.87	37,545.00

PROJECTS: 0 -ZZZZZZZZZZ
APPLIED DATES: 3/01/2021 THRU 3/31/2021
ISSUED DATES: 3/01/2021 THRU 3/31/2021
EXPIRE DATES: 0/00/0000 THRU 99/99/9999
STATUS: ALL

*** BUILDING CODE RECAP ***

BUILDING CODE - DESCRIPTION	# OF PROJECTS	# OF SEGMENTS	VALUATION	
ACCS - SIGNS/ACCESSORY STRUCTURES	20	20	367,172.87	5
CA - COMMERCIAL ALTERATION	20	20	1,268,005.00	5
DEMO - DEMOLITION	5	5	5.00	
SFR - SINGLE FAMILY RESIDENTIAL	35	35	7,490,000.00	10
SFRA - SINGLE FAMILY RESIDENTIAL ALTERATION	16	16	55,008.00	2
SWD - SOLID WASTE	46	46	0.00	7
*** TOTALS ***	142	142	9,180,190.87	37

SELECTION CRITERIA

REPORT SELECTION

PROJECT RANGE FROM: 0 THROUGH ZZZZZZZZZZ
PROJECT STATUS: All
CONTRACTOR: All
PROJECT TYPE: All
SEGMENT: All
VALUATION RANGE FROM: 0.00 THROUGH 999,999,999.99

PROJECT DATES

APPLIED RANGE FROM: 03/01/2021 THROUGH 03/31/2021
ISSUED RANGE FROM: 03/01/2021 THROUGH 03/31/2021
USE SEGMENT DATES: NO
EXPIRE RANGE FROM: 00/00/0000 THROUGH 99/99/9999
USE SEGMENT DATES: NO

PRINT OPTIONS

TOTALS ONLY: NO
INCLUDE SEGMENTS: NO
COMMENT CODES: None

*** END OF REPORT ***



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Lisa Taylor, Director
Re: Economic Development Monthly Report - March 2021

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. April 2021 Monthly Report

Monthly Economic Development Report

March 2021

To: Mayor and Council Members

From: Lisa Taylor, Director

Date: April 1, 2021

Business Retention & Expansion Services: Application for expansion services has been completed for a local company, and they are currently hiring additional employees. Expansion of facilities will take place in the coming months.

Projects: Project Roger 1 still looks promising for Durant. We should receive an answer within a few weeks. This is proposed for the West Industrial Park.

Property: The title work and Phase 1 ESA have been completed for the 20 acres on South McLean. We are waiting for the survey and rezone. Once completed, we can request a closing date.

Workforce: As noted in previous meetings, several local employers are having a hard time filling vacancies. This will be a barrier to recruiting new industry if we do not address it soon. The Durant Industrial Authority has voted to pay for a workforce recruitment marketing plan, which will be carried out in partnership with the Durant Area Chamber of Commerce, the Southern Workforce Board and representatives from several local major employers.

Retail Development: Retail Strategies made a site visit to Durant in February. We have several prospects on the line. Announcements will be made in the near future.

Website Development: Marketing Alliance has written website copy for each section, which is currently under review. When complete, website will allow virtual tours of available sites in Durant. The Durant Industrial Authority has agreed to merge their site with the Economic Development website, and will take over the associated costs and maintenance.

Industrial Parks: The East Industrial Park has completed the certification process with the Oklahoma Department of Commerce. Pictures and video have been completed, and the property is viewable on the OK Commerce site selection website.

CGI Project: CGI will be developing a marketing video for Durant, which was be recorded in Durant on April 7, 2021. This project will be no cost to the City of Durant, as it will be paid for with sponsorships that will be sold by representatives of CGI. This video will be displayed on the City of Durant website. Video Press Release for the project has been recorded, and the crew will be in town to record various portions of the video during the last week of March 2021.



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Ken Eppler, Director
Re: Emergency Management Monthly Report - March 2021

Emergency Management Monthly Report - March 2021

Council Information / Action Requested

No action necessary.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Monthly EM Report March 2021



TO: City Manager

FROM: Kenneth Eppler, Emergency Management Director

DATE: April 1, 2021

SUBJECT: Monthly Report for March 2021

I will file for the Q2 payment of the 2021 EMPG by April 10thth 2021. I received notification of payment on 2/24/2021 for the Q1 payment.

We performed the Monthly Outdoor Warning Siren Test for March on the 4th. All Durant sirens functioned properly.

March 1- Worked on Capital Improvement Budget. Met with paint contractor. Participated in the Pre-Agenda meeting at City Hall. Worked on monthly EM report. Worked on initial damage assessment for winter storm damages.

March 2- Prepared for COVID vaccination clinic at the Choctaw Event Center. Participated in COVID Task Force meeting. Worked on Capital Improvement Budget. Submitted the initial damage assessment to the State. Replaced batteries in another siren.

March 3- 0800-1830 Worked at COVID vaccination clinic at the Choctaw Event Center.

March 4- Replaced batteries and charger in siren. Installed network and TV cable in EOC training room. Performed monthly outdoor warning siren test. Met with drywall contractor.

March 5- Participated in a video meeting with all other Emergency Managers in Bryan County.

March 6- Saturday- Worked on two message boards. Deployed one message board for traffic survey.

March 8- Worked on networking and TV cable in EOC. Worked on capital improvement budget.

March 9- Participated in Covid Task Force meeting. Received 100KW generator for EOC. Continued work on networking and TV cable for EOC. Attended monthly City Council meeting at City Hall.

March 10- 0745 Interviewed at KLBC with Scott Corbin about upcoming COVID vaccinations. 0830-1830 worked at COVID vaccination clinic at Choctaw Event Center.

March 11- Helped Jerry Burk set 100KW EOC generator on concrete pad behind EOC.

March 12- Ran generators and small engines. Worked to prepare EOC for drywall contractor. Prepared and filed Request for Public Assistance (RPA) for winter storm disaster in the event we declare for it. Worked on 2021-2022 budget.

March 15- Worked on budget.

March 16- Participated in weekly COVID Task Force Zoom meeting. Prepared for possible severe weather activation. Worked on video wall for EOC training room.

March 17- 0530 Activated EOC for severe weather. Worked at COVID vaccination clinic at Choctaw Event Center 0830-1330

March 22- Severe Thunderstorm Watch. Worked on electrical for lighting in EOC training room.

March 23- Participated in COVID Task Force meeting. Worked on electrical for lighting in EOC training room.

March 24- Worked at COVID vaccination clinic at Choctaw Event Center 0830-1330.

March 25- Started moving excess equipment out of the EOC to the warehouse to allow room for drywall contractor to work.

March 26- Continued moving equipment.

March 29- Worked on warehouse and message boards.

March 31- Attended departmental budget meeting at City Hall. Met with McCurtain County Sheriff, Undersheriff and Emergency Manager at the EOC.

Kenneth Eppler, Director



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Financial Statements and Sales Tax Reports-February 2021

Attached are the following statements:

February 2021
General Fund
Capital Improvements Fund
Durant City Utilities Authority Fund
AND
March 2021
1% Sales Tax Breakdown and 10-Y report

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Feb. 2021 General Fund (001) Revenue & Expense Report
2. Feb. 2021 CI REV and Expenses
3. Feb. 2021 DCUA Revenues & Expense Report
4. March 2021 Sales Tax Break Down
5. March 2021 1% 10-Year Sales Tax Chart
6. March 2021 1% 10-Year Sales Tax

City of Durant, Oklahoma
General Fund - UNAUDITED

Monthly Revenue and Expense Report
FEBRUARY 2021 - 66.67% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY20/21 Budget	% of Budget Y-T-D
Sales Tax (2%)	703,368	5,771,209	7,548,000	76.46%
Use Tax	234,723	1,571,260	1,600,000	98.20%
Alcoholic Beverage Tax	16,434	141,185	152,204	92.76%
Tobacco Excise Tax	11,575	120,548	150,000	80.37%
Telephone Franchise Tax	4,060	4,899	15,000	32.66%
Electric Service Franchise Tax	67,442	622,887	850,000	73.28%
Natural Gas Franchise Tax	8,006	37,763	60,000	62.94%
Cable TV Service Franchise Tax	70,372	70,372	71,000	99.12%
Vehicle Tax	11,327	87,646	125,000	70.12%
Gasoline Excise Tax	-	31,144	35,000	88.98%
Licenses - All Types	3,200	77,195	171,500	45.01%
Permits - All Types	32,510	207,043	247,700	83.59%
Swimming Pool Revenues	-	20,314	45,000	45.14%
Library Café Revenues	-	0	2,500	0.00%
Charges For Services	1,832	17,120	18,000	95.11%
Police Bonds & Fines	37,779	302,105	338,941	89.13%
Interest Earnings	1,517	12,095	28,000	43.20%
Proceeds From Sale of Assets	-	22,887	18,787	121.82%
Grant Revenues	20,188	61,333	134,992	45.43%
Miscellaneous Revenues	18,617	1,633,262	1,633,873	99.96%
Sub-Total Revenues	1,242,949	10,812,265	13,245,497	81.63%
Transfer from Emp Insurance	-	97,000	97,000	
Transfer from Utility Authority	396,322	3,351,573	4,936,859	67.89%
	396,322	3,448,573	5,033,859	68.51%
USE OF FUND BALANCE			1,598,839	
Total Revenues & Other Financing Sources	1,639,270	14,260,838	19,878,195	71.74%
Department:	This Period	Year-To-Date	Current FY20/21 Budget	% of Budget Y-T-D
City Administration	48,525	362,068	643,948	56.23%
City Clerk	5,220	46,766	99,301	47.09%
City Treasurer	29,983	251,789	366,970	68.61%
Legal Services - Attorney	-	9,206	100,000	9.21%
Law Enforcement - Police Dept	394,204	3,337,286	5,549,581	60.14%
Animal Control	4,578	64,842	118,561	54.69%
Fire Dept	313,215	2,439,290	3,498,333	69.73%
Parks, Rec & General Services	40,951	483,919	965,423	50.13%
Swimming Pool	768	76,066	121,139	62.79%
Municipal Court	10,893	110,431	150,732	73.26%
Community Development	39,815	375,977	597,875	62.89%
Public Library	48,400	430,416	669,979	64.24%
Street Department	56,692	676,853	1,677,627	40.35%
Economic Development	8,618	124,376	204,473	60.83%
Civil Emergency Management	23,129	203,470	346,974	58.64%
General Government	27,782	395,057	1,543,725	25.59%
City Garage	21,440	191,973	341,102	56.28%
Senior Citizens Center	4,655	16,337	77,600	21.05%
Sub-Total Operating Expenditures	1,078,868	9,596,122	17,073,342	56.21%
Other Financing Uses:				
P. TRSF to I.T. service Fund	29,500	238,878	238,878	
Transfer to Insurance Cash Fund		193,438	193,438	100.00%
Transfer to Airport Authority	8,336	66,691	100,036	66.67%
Transfer to 911 Tax Fund	44,539	356,315	534,473	66.67%
Transfer to DMSC Fund	30,261	242,085	363,128	66.67%
Transfer to Capital Impr. Fund	-29,500	1,251,297	1,264,197	98.98%
Transfer to Cemetery Operations Fund	9,225	73,801	110,702	66.67%
Sub-Total Transfers Out	92,362	2,422,506	2,804,852	86.37%
Total Expenditures & Other Financing Sources	1,171,230	12,018,628	19,878,195	60.46%
Net Gain / (Loss) - Excluding Balance Forward	468,040	2,242,209	0	

City of Durant, Oklahoma

Capital Improvements Fund - UNAUDITED

Monthly Revenue and Expense Report FEBRUARY 28, 2021

Revenue Type:	This Period	Year-To-Date	Current FY20/21 Budget
Interest Earnings	447	3,169	10,000
Miscellaneous	-	66,927	75,149
CCPF Donation	59,100	160,000	200,000
FAA Grant	-	-	28,120
ODOT Streetscape V Grant	-	-	399,968
OPJ-BVP Bullet Proof Vest	-	755	3,819
OWBR Loan Proceeds	-	-	3,949,500
Grant-2019 BOR-WEEG	-	-	1,487,000
Grant-2018 BOR-SWEP	-	-	73,724
FY17 Land and Water Grant CA Park	-	-	108,861
OEM/911 MNGMNT AUTH GRANT	-	-	225,344
EDA 08-01-05284 WWTP IMP 69%	-	-	1,406,534
County Fire Tax Fund	17,250	56,336	56,337
Sub-Total Revenues	76,796	287,187	8,024,356
TRSF From General Fund	(29,500)	1,251,297	1,264,197
TRSF From 1% S.T. Rev. Fun	147,500	1,180,000	1,770,000
Transfer from DCFA Fund-MISC	-	-	-
Transfer from Utility Authority	16,667	133,333	200,000
TRSF FR DCUASF 12-STRN 210	-	239,345	232,534
Transfer from UA 2020 STRN 210-052	1,952,491	2,088,372	13,001,400
Transfer from 2020 CWSRF 210-053	-	-	12,670,800
Equipment Financing	231,562	731,152	762,000
TRSF From DCFFA Fund-Misc	-	24,000	900,000
Sub-Total Transfers In	2,318,720	5,647,500	30,800,931
Balance Forward from FY19 (Unaudited)			1,132,012
Total Revenue & Other Financing Sources	2,395,516	5,934,687	39,957,299

Expenditure Type:	This Period	Year-To-Date	Current FY20/21 Budget
Law Enforcement - Police Dept	-	125,954	443,012
Animal Control	-	5,200	141,618
Communication Ctr.	-	33,704	359,181
Fire Dept	-	557,652	557,832
Parks, Rec, & Gen Services	5,886	148,782	403,122
Community Development	-	-	31,500
Street	40,000	136,065	670,061
Economic Development	3,289	15,421	30,000
Civil Emergency Management	50,676	100,761	338,800
General Government	28,338	513,001	1,744,505
Information Technology	-	24,711	214,500
City Garage	2,172	28,790	30,000
Senior Cityzens Center	45	60,464	726,000
Public Works Administration	-	-	21,510
Water / Sewer Line Maintenance	-	1,487,454	5,716,426
Water Treatment Plant	-	31,378	35,000
Wastewater Treatment Plant	3,000	231,224	2,388,361
Collection-Solid Waste	-	30,996	224,995
Disposal- Solid Waste	-	156,960	234,437
Eaker Field Airport	-	42,115	110,120
Sub-Total Expenditures	133,406	3,730,631	14,420,980
Sub-total of Transfer Expenses	-	-	-
Total Expenses	133,406	3,730,631	14,420,980
2020 U.S.S.T.R.N. Exp.	34,812	2,299,051	12,865,519
2020 CWSRF Exp.	-	177,979	12,670,800
Total Fund Expenditures	168,218	6,207,661	39,957,299
Net Gain / (Loss) - Excluding Balance Forward	2,227,298	(272,974)	-

City of Durant, Oklahoma
Durant City Utilities Authority Fund 405 - Unaudited

Monthly Revenue and Expense Report
FEBRUARY 2021 - 66.67% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY 20/21 Budget
Licenses and Permits	845	14,993	25,000
Laboratory Test Performed	1,469	15,042	25,000
Water Service - City-Wide	212,622	1,825,481	2,800,000
Water Sales - RW Dist. #2	3,034	24,269	37,000
Water Sales - RW Dist. #5	101,747	784,974	1,175,000
Sewer Service Fees	205,498	1,650,768	2,625,000
Sewer Excessive Strength Fees	113,223	196,444	
Sanitation Service Fees	274,381	2,169,624	3,100,000
Sanitation - Roll off Bins Revenue	76,222	590,595	1,003,000
Sanitation - Compactor Revenue	22,885	170,837	270,000
Landfill Gate Fees (excluding Xfer ST.)	17,457	625,730	526,500
Transfer Station Fees Revenue	2,090	243,616	435,000
Interest Earnings	1,079	9,560	23,495
Agri. Lease Revenue	-	-	2,600
Late Payment Penalties	7,101	78,731	100,000
Non Payment Fee	19,691	103,088	120,000
Bad Debt Collect Fees Revenue	141	3,853	20,000
Water Tower Lease	8,750	78,231	103,000
DCUA Service Initiation Fee	1,425	18,200	28,000
Tap Fees: Water & Sewer	-	70,416	150,000
Recyclable Products SW Dis.	1,315	16,954	6,000
Interest Earnings in 2007 USSTRN Proj. Acct.	25	169	
Miscellaneous Revenues	1,115	29,374	36,474
2020 Airport Tank Principal Pymt	-	-	5,318
2020 Airport Tank Interest Pymt	-	-	203
2020 LED Proj. Principal FM GF	-	-	25,761
2020 LED Proj. Interest FM GF	-	-	213
Trans from emp insurance 005	-	187,000	187,000
Sub-Total Operating Revenues	1,072,116	8,907,950	12,829,564

USE OF FUND BALANCE 1,095,588

Total Revenues & Other Financing Sources	1,072,116	8,907,950	13,925,152
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Expense Type:	This Period	Year-To-Date	Current FY 20/21 Budget
Public Works Administration	32,654	234,521	332,860
Utility Billing	36,043	352,828	606,183
Water/Sewer Line Maintenance	61,321	658,697	1,035,622
Water Treatment Plant	67,803	669,465	1,155,551
Wastewater Treatment Plant	58,836	615,559	970,358
Solid Waste - Collections	72,896	671,219	1,070,861
Utility General Administration	2,339	200,641	753,258
Lake Durant	4,554	36,757	47,250
Solid Waste - Disposals	114,315	1,034,155	1,731,154
Sub-Total Operating Expenses	450,761	4,473,841	7,703,097

Transfer to Insurance Cash Fund	-	139,467	139,467
Transfer to I.T. service Fund 010	-	4,032	4,032
Transfer to General Fund	396,322	3,351,573	4,936,859
Transfer to Capital Improvement Fund	16,667	133,333	200,000
Transfer 2007 USSTRN To CI Fund 015	-	-	
Transfer to Airport Authority	12,936	428,489	480,234
Sub-Total Transfer Expenses	425,924	4,056,894	5,760,592

Reserve - Contingency 308,463

Reserve for Payroll 153,000

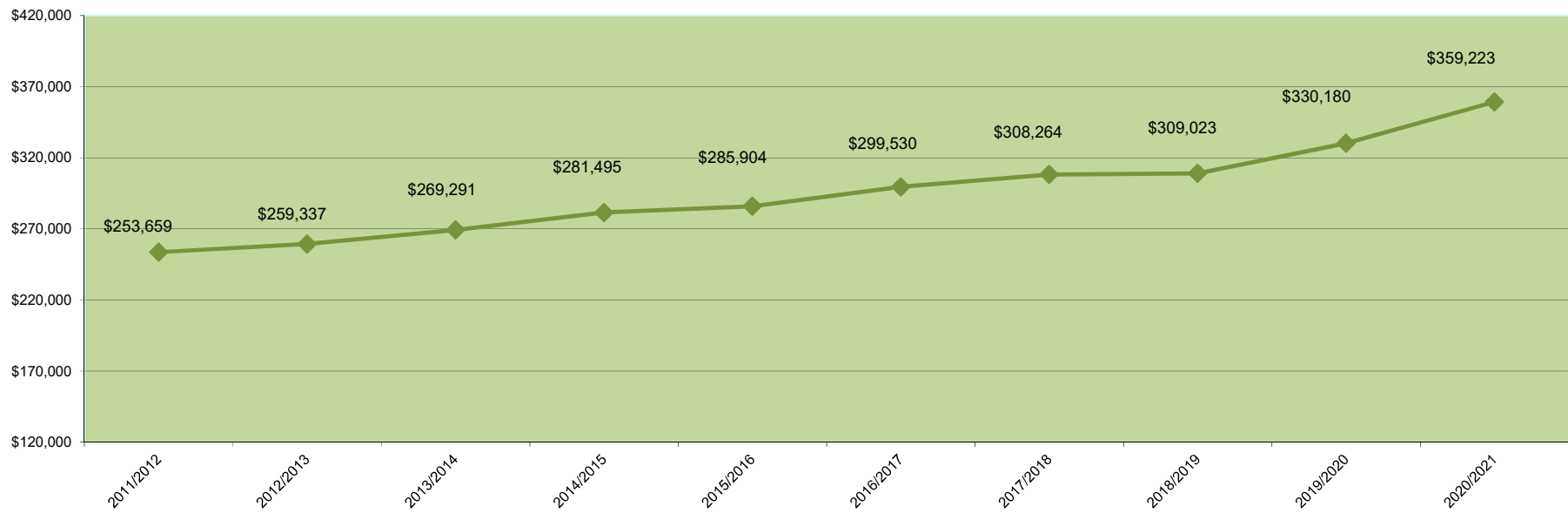
DCUA Fund Expense & Transfer Totals:	425,924	4,056,894	6,222,055
Total Fund Expenses & Transfers	876,685	8,530,736	13,925,152

Net Gain / (Loss) - Excluding Balance Forward	195,431	377,214	0
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City of Durant, Oklahoma
4.375% Sales Tax Revenue Breakdown

Current Month Sales Tax Revenue Detail	
1/4% Economic Development (e	\$86,850.75
1/4% Multi-Sports Facilities (eff	\$86,850.75
1/4% SOSU Improvements (effe	\$86,850.75
1% Capital Improvements (effect	\$347,403.01
2% General Operations	\$694,806.02
5/8% DISD Improvements (effec	\$217,126.88
Total Sales Tax Rev. March 202	\$1,519,888.16

**City of Durant, Oklahoma
1% Sales Tax - Monthly Average
Ten-Year History**



City of Durant, Oklahoma Ten-Year History Report - 1% Sales Tax Revenue

	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	% Change	Single Month Period
July	\$262,370	\$264,561	\$280,589	\$274,992	\$285,723	\$282,117	\$313,058	\$329,525	331,058	376,455	13.71%	June / July
August	\$271,678	\$270,982	\$274,864	\$192,988	\$301,211	\$314,889	\$329,217	\$323,680	343,378	371,268	8.12%	July / Aug.
September	\$243,537	\$265,390	\$280,800	\$387,003	\$310,412	\$292,744	\$298,291	\$309,656	340,005	375,103	10.32%	Aug. / Sept.
October	\$255,780	\$261,089	\$264,719	\$277,693	\$292,477	\$295,814	\$313,960	\$305,445	329,146	359,331	9.17%	Sept. / Oct.
November	\$242,999	\$225,334	\$259,486	\$279,266	\$263,753	\$305,225	\$317,104	\$292,323	322,363	360,649	11.88%	Oct. / Nov.
December	\$232,683	\$251,426	\$244,334	\$273,374	\$280,961	\$282,558	\$287,917	\$302,025	336,928	342,145	1.55%	Nov. / Dec.
January	\$264,219	\$257,713	\$272,680	\$287,156	\$303,941	\$316,625	\$319,265	\$319,947	331,582	348,969	5.24%	Dec. / Jan.
February	\$260,541	\$271,834	\$285,667	\$293,872	\$282,081	\$304,006	\$314,369	\$300,025	340,113	351,684	3.40%	Jan. / Feb.
March	\$248,797	\$253,498	\$252,598	\$265,962	\$255,710	\$278,891	\$281,267	\$275,318	295,098	347,403	17.72%	Feb. / March
April	\$257,195	\$252,569	\$261,938	\$271,232	\$290,669	\$305,276	\$313,062	\$299,350	328,110			March / Aprl.
May	\$262,840	\$261,496	\$273,004	\$290,750	\$286,450	\$317,742	\$325,558	\$332,701	331,431			Aprl. / May
June	\$241,265	\$276,146	\$280,815	\$283,656	\$277,462	\$298,475	\$286,097	\$318,281	\$332,952			May / June
Total	\$3,043,904	\$3,112,039	\$3,231,494	\$3,377,943	\$3,430,849	\$3,594,364	\$3,699,166	\$3,708,275	\$3,962,165	\$3,233,007		
FY Monthly Average	\$253,659	\$259,337	\$269,291	\$281,495	\$285,904	\$299,530	\$308,264	\$309,023	\$330,180	\$359,223		
% change from prior yr.	1.88%	2.24%	3.84%	4.53%	1.57%	4.77%	2.92%	0.25%	6.85%	7.79%		
\$ change from prior yr.	\$56,198	\$68,136	\$119,454	\$146,449	\$52,906	\$163,515	\$104,802	\$9,109	\$253,889	305,500		

Current Month Sales Tax Revenue Detail	
1/4% Economic Development (effective 1/1/20)	\$86,850.75
1/4% Multi-Sports Facilities (effective 1/1/20)	\$86,850.75
1/4% SOSU Improvements (effective 1/1/20)	\$86,850.75
1% Capital Improvements (effective 1/1/20)	\$347,403.01
2% General Operations	\$694,806.02
5/8% DISD Improvements (effective 1/1/20)	\$217,126.88
Total Sales Tax Rev. March 2021 (all taxes)	\$1,519,888.16
* Per Ordinance #1589, Durant City Sales Tax Rate Increased from 3.75% to 4-3/8% (4.375%)	

Use Tax	\$26,618.69	\$243,745.57
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1% Sales Tax - Current Annual Growth		
Previous 12 - Month Period	Current 12 - Month Period	% Change
\$3,920,002	\$4,225,502	7.79%



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Jeff Langford, Deputy Chief
Re: Fire Department Monthly Report - March 2021

Fire Department Monthly Report - March 2021

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. _Fire Department Monthly Report - Mar 2021



Durant Fire Department

Monthly Report

March 2021

Type of Response	Month	Year to Date	
	March	2020	2021
Fires & Fire Related Calls	21	43	64
Rescue (MVC's) & Medical Calls	31	429	64
Hazardous Condition (No Fire)	4	11	19
Service Calls	4	15	7
Good Intent Calls	20	76	37
False Alarm & False Calls	6	24	17
Special Incident Type	1	1	1
Total Responses	87	599	209

Type of Service Performed	Month	Year to Date	
	March	2020	2021
Permits	22	72	56
Inspections	44	160	118
Plans Review	17	64	56
Smoke Alarm Installed	0	1	1
Public Education	1	0	2
Fire Investigations	2	18	10
Pre-Fire Plans	0	2	3
Total Services	86	317	246

Comments :

Training for the month of March 2021:

Week 1: All shifts participated in SCBA review and timed races.

Week 2: All shifts participated in Swift Water Rescue equipment review.

Week 3: All shifts participated in Search and Rescue drills

Training for week #4 was re-familiarization with BCEMS ambulances, due to the start of medical calls 1 April.

Durant Fire (C-shift) took down the Western Shelter that was put up at the hospital for possible overflow patients due to Covid-19. The shelter was put up on 3.25.2020 and taken down on 3.24.2021.

Dustin Rudolf was promoted to the Deputy Fire Chief position starting 3.29.2021

The hiring committee has selected two new candidates to fill the two vacancies that were left by the retirement of Roger Joines and Chad Stanley. They are in the hiring process and should be starting on April 5th and 19th, 2021



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From:
Re: Library Monthly Report - March 2021

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Library Monthly report Mar2021

Donald W Reynolds Community Center & Library

March 2021

Library is open w/limited access, services, & hours

Statistical Report

Attendance monthly total -----*only 8 computers open & up to 50 in library to check out*-----4,515
We were only 27 days this month.

Attendance daily average -----167
Circulation monthly (physical units)----- 4,058
Circulation average daily ----- 150
Computer usage total -----378
Computer users average daily----- 14
Computer usage average time----- 32 min
Computer guest passes-----214
Computer guest passes average daily-----8
New Library card holders-----89
Materials donated ----- 1899

(76 put in collection)

Interesting Statistics

Attendance: We have one entrance open, the west one, and are only allowing a limited amount of people in the library during the day. We have gone back to our normal hours to M-FR 9:00am to 8:00pm and SA 9:00am to 5:00pm. There are 8 computers open still and we've not had anyone who needed to wait to use a computer. The community center saw several events in March, including a wedding. Patrons must check in at the west desk to gain entrance into the library and all the tables and chairs are available for patrons who need to work on laptops or use the wifi.

Areas are sanitized after use.

The statistics do not include the traffic at the drive thru window. Many are requesting copies, faxing, and scanning to email through the window as well as picking up request/hold items.

Revenue: \$2,559.30 for March. There were 3 paying events in the community center this month; a Medicare meeting, training, and a wedding representing \$475 of the month's revenue. \$468 in copies, \$123 in faxes, \$500 in fines, \$258 in lost items, \$66 in replacement cards, \$25 in out-of-county memberships, and \$542 from the coin op (copies & prints).

What's Happened

-The library continued handing out the "take away" program bags in March. There were **77** bags given out to Early Childhood patrons (ages 2-4) & **141** bags to School-Aged patrons (ages 5-12). This makes over **200** young patrons served in the month of March.

- The "Very Hungry Reader" food program resumed evening meals and snacks (M-F from 4:00pm to 6:00pm, ending on Fridays at 5:00 due to going back to regular hours) w/a total of **698** for the month with an average of **26** meals per day.

-The new Fire Chief held an orientation with his staff one evening in March in the library's theater.

-The library hosted court ordered mediations, literacy sessions, GED classes in the computer lab through the Ardmore Adult Ed. Center, blood drives, local sports sign ups for kids, & AARP tax aid program days.

Community Engagement/FOL

- The new local group, Durant OK Kids Baseball, used the library for kids' baseball sign ups this month.
- The AARP Tax Aid crew is preparing taxes for the public on Tuesdays and Thursdays through mid-April. They will work through the end of the month to prepare and file the taxes but won't take any new returns after April 15th.
- The library has been extended as an evening food site through 5/31/21. These meals and snacks are provided by the Oklahoma Food Bank program and are a part of the library's "Very Hungry Reader" program. The meals are picked up in the drive thru and are available from 4:00-6:00pm weekdays, sans Fridays as we now close at 5:00pm.
- The community comes together to help feed the AARP Tax crew lunch on Tuesdays and Thursdays through tax season. Different businesses and individuals sign up for days to bring lunch to the ladies as they work from 10:00am until at least 5:00pm. Others have donated towards drinks and snacks for the ladies as well.

Projects

- The city's IT dept is working to help get a new phone system with the plan to install in April using State Aid funding. IT will replace the laptops in the theater & meeting room as these laptops are used by groups renting these rooms and the current computers are not working at full capacity (they are almost 10 years old.) The library's State Aid funds were delayed until early March. This year has seen a slight increase in State Aid funding.
- The library's contractor, Mid Plains Construction, and roofer, Affordable Construction, came down at the end of February to look at the damaged ceiling from the roof leaks. They will worked to figure out where the roof was leaking and made some repairs on roof top HVAC units to see if that will help the leaking. show up in the next few months.
- The library parking lot was updated with new striping and painting in March. We will also add a heavy duty, outdoor trash can to the SW corner of the building (by the picnic table), and get the carpet cleaned in the theater with state aid funds. The carpet will be cleaned in May, after the tax program is done. There will be new book shelf wrap installed on the main entrance covered walk way in April as well. A big flower bed cleanup will also occur in April.
- The library hopes to help with the covid relief grant program to help City of Durant utility customers with their bills. This program will help citizens needing help with their water bills for two years.
- The city installed a new kiosk for water bill payment inside the library, in the circulation area outside the computer lab entrance. The library will also be able to take water bill payments through the drive thru window later in the year as an awning is being put up over the drive thru window and drop box in April/May.

Library Promotion

Library Website – www.donaldwreynolds.okpls.org

Donald W Reynolds & Donald W Reynolds Friends of the Library- FACEBOOK FOR PHOTOS AND INFORMATION

<http://www.facebook.com/home.php?#!/rlwpubliclibrary>

"Check it out at the Library" - weekly column with the Sunday edition of the Durant Daily Democrat. *Currently on hold.*



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: David Houser, Chief
Re: Police Department Monthly Report - February 2021

See/Review Attached Reports

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

None

ATTACHMENTS:

1. Police Department Monthly Report - February 2021



Durant Police Department

3104 Carl Albert Drive
 Durant, Ok 74701-5015
 Phone 580-924-3737 Fax 580-924-8928
 David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT February 2021

In accordance with the mandatory monthly report to the Oklahoma Bureau of Investigation and the Federal Uniform Crime Reporting system, the following offenses were reported

OFFENSES	Feb-21	Feb-20	YTD 2021
UCR PART 1 CRIMES			
Criminal Homicide	0	0	0
Forcible Rape	0	1	0
Robbery	0	1	1
Aggravated Assaults	1	1	2
Burglary	4	3	14
Larceny-Theft	19	32	42
Motor Vehicle Theft	2	5	3
Arson	0	1	0
UCR Part 1 Crimes - TOTAL	26	44	62
UCR PART 2 CRIMES			
Other Assaults (Simple)**	9	10	15
Forgery and Counterfeiting; Fraud; Embezzlement; Stolen Property-Buying, Receiving, Possessing; Vandalism; Weapons-Carrying, Possessing, etc; Prostitution and Commercialized Vice; Sex Offenses; Drug Abuse Violations; Gambling; Offenses Against the Family and Children; Driving Under the Influence; Liquor Laws; Drunkenness; Disorderly Conduct; Vagrancy; All Other Offenses (Warrant Arrests); Suspicion; Curfew and Loitering Laws; Runaways			
UCR Part 2 Crimes-TOTAL	231	270	511
TOTAL OFFENSES (UCR Part 1 & Part 2 Crimes)	257	314	573

Domestic Violence Cases	Feb-21	Feb-20	YTD 2021
This number is included in Part 1 Crimes- Aggravated Assaults & Part 2 Crimes-Simple Assaults	10	3	17



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David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT February 2021

ARRESTS	Feb-21	Feb-20	YTD 2021
UCR Part 1 Crimes	2	5	8
UCR Part 2 Crimes	109	152	238
Juvenile Crimes	5	2	6
TOTAL ARRESTS	116	159	252

EOD Actions	11	16	34
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Emergency Order of Detentions include the preparation of reports and affidavit to commit persons for an emergency mental health evaluation, having the officer stand by while the evaluation is conducted by a mental health professional, and then the transport to an approved state mental health institution for treatment. (Norman, McAlester, Ada or Sulphur)

MOTOR VEHICLE COLLISIONS	Feb-21	Feb-20	YTD 2021
Injury Accidents	7	11	15
Property Damage Accidents	43	41	80
Private Property Accidents	6	11	14
Fatality Accidents	0	0	1
TOTAL ACCIDENTS	56	63	110

CITATIONS	Feb-21	Feb-20	YTD 2021
Traffic/Non-Traffic Citations	448	569	938
Warnings	90	118	195
DUI	16	12	26
TOTAL	554	699	1159



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David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT February 2021

<i>CALLS FOR SERVICE</i>	<i>Feb-21</i>	<i>Feb-20</i>	<i>YTD 2021</i>
Durant Police Department	1,884	2,263	3,928
Bryan County*	1,828	1,633	3,717
TOTAL CALLS FOR SERVICE	3,712	3,896	7,645

*Bryan County *Calls for Service* include all calls received for any jurisdictions participating in the CAD System and contracting with the City of Durant for communication services: Achilles PD; Bryan County Sheriff's Office; Bennington PD; Bokchito PD; Bryan County District Attorney's Office; Caddo PD; Calera PD; Choctaw Nation Tribal; Colbert PD; OHP; and SOSU PD

<i>RESERVE HOURS</i>	175	90	322
<i>CHAPLAIN HOURS</i>	43	26.25	60.25

<i>ANIMAL CONTROL</i>	<i>Feb-21</i>	<i>Feb-20</i>	<i>YTD 2021</i>
Calls for Service	121	172	249
Citations Issued	3	1	9
Adoptions	3	2	3

Department Report Totals (OSBI-UCR)

2021	>>> >>> >>>			MISC OFFENSES								<<<		<<<		DOM VIOL	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	UCR PT 1	UCR PT 2	JUV		TOTAL	INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES		TOTAL	TRAF/NON- TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS	FELS COLL	ADOP- TIONS						
JAN	0	0	1	1	6	10	23	1	0	36	280	316	7	6	129	1	136	23	8	37	8	1	54	490	105	10	605	2,044	1,889	3,933	147.0	17.25	128	6		0				
FEB	0	0	0	1	9	4	19	2	0	26	231	257	10	2	109	5	116	11	7	43	6	0	56	448	90	16	554	1,884	1,828	3,712	175.0	43.00	121	3		3				
MAR										0		0					0						0				0			0										
APR										0		0					0						0				0			0										
MAY										0		0					0						0				0			0										
JUNE										0		0					0						0				0			0										
JULY										0		0					0						0				0			0										
AUG										0		0					0						0				0			0										
SEPT										0		0					0						0				0			0										
OCT										0		0					0						0				0			0										
NOV										0		0					0						0				0			0										
DEC										0		0					0						0				0			0										
TOTAL	0	0	1	2	15	14	42	3	0	62	511	573	17	8	238	6	252	34	15	80	14	1	110	938	195	26	1,159	3,928	3,717	7,645	322.00	60.25	249	9		3				

2020	>>> >>> >>>			MISC OFFENSES					<<<		<<<		DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<				
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF		UCR PT 1	UCR PT 2	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON- TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL			CFS	CITA- TIONS	FELS COLL	ADOP- TIONS	
JAN	0	2	0	1	9	19	41	4	0	67	283	350	5	10	161	0	171	29	11	36	11	0	58	655	151	11	817	2,592	1,646	4,238	134.5	17.75	207	0			3
FEB	0	1	1	1	10	3	32	5	1	44	270	314	3	5	152	2	159	16	11	41	11	0	63	569	118	12	699	2,263	1,633	3,896	90.0	26.25	172	1			2
MAR	2	0	0	2	11	9	30	5	0	48	213	261	5	7	111	1	119	24	4	34	10	0	48	293	57	5	355	1,773	1,776	3,549	134.0	7.50	112	3			1
APR	0	0	1	0	10	13	28	4	0	46	151	197	6	6	54	9	69	23	2	12	2	0	16	95	35	4	134	1,402	1,395	2,797	130.0	8.50	205	9			1
MAY	0	1	0	9	9	14	34	1	0	59	284	343	6	6	125	1	132	27	6	23	11	1	41	622	155	13	790	2,735	1,993	4,728	207.0	22.75	239	5			1
JUNE	0	1	0	2	19	17	37	4	0	61	332	393	11	3	148	1	152	33	5	31	14	0	50	645	374	6	1,025	2,430	2,073	4,503	204.0	23.25	194	23			1
JULY	0	0	1	1	16	11	22	6	0	41	249	290	11	6	125	3	134	33	10	33	15	0	58	612	343	9	964	2,308	1,997	4,305	188.0	0.50	208	12			1
AUG	0	0	1	2	11	12	47	3	0	65	346	411	10	9	167	4	180	27	8	32	9	0	49	522	196	16	734	2,220	2,204	4,424	210.0	12.25	157	19			0
SEPT	0	1	0	3	8	10	22	3	0	39	254	293	8	7	149	2	158	42	13	36	8	1	58	297	78	4	379	2,091	1,919	4,010	194.0	9.25	227	9			3
OCT	0	1	1	2	10	8	28	3	0	43	326	369	6	13	173	1	187	25	11	40	11	0	62	353	81	6	440	2,166	2,044	4,210	129.0	10.75	267	21			0
NOV	0	0	0	0	10	10	30	4	0	44	231	275	7	8	112	3	123	17	9	36	5	0	50	499	73	4	576	2,231	2,106	4,337	177.0	4.25	184	34			0
DEC	0	0	0	3	16	9	26	5	0	43	191	234	13	18	82	6	106	22	13	39	10	0	62	314	52	3	369	1,815	1,935	3,750	165.0	1.50	153	8			4
TOTAL	2	7	5	26	139	135	377	47	1	600	3,130	3,730	91	98	1,559	33	1,690	318	103	393	117	2	615	5,476	1,713	93	7,282	26,026	22,721	48,747	1,962.50	144.50	2,325	144			17

Department Report Totals (OSBI-UCR)

2019	>>>			MISC OFFENSES								<<<			DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	UCR PT 1	UCR PT 2		JUV	TOTAL	INJU- RIES	PROP DAM		PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON- TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS			FEES COLL	ADOP- TIONS		
JAN	0	0	0	11	5	18	25	2	0	56	221	277	6	14	128	1	143	24	13	30	12	1	56	311	246	10	567	1,975	1,994	3,969	95.0	14.75	168	2		4		
FEB	0	0	0	3	14	14	35	1	0	53	193	246	10	10	104	0	114	13	6	35	14	0	55	241	173	9	423	1,764	1,718	3,482	91.0	4.25	163	1		3		
MAR	1	0	0	9	11	16	36	1	0	63	222	285	9	6	136	1	143	16	8	33	15	0	56	239	133	15	387	1,746	2,034	3,780	105.0	9.75	199	4		6		
APR	0	0	1	2	15	11	32	5	0	51	235	286	8	8	121	0	129	23	14	45	8	0	67	252	106	7	365	1,916	1,684	3,600	104.0	10.50	196	1		4		
MAY	0	0	0	8	20	15	66	8	1	98	280	378	16	19	153	6	178	22	17	38	15	0	70	422	132	15	569	2,409	2,039	4,448	329.0	15.50	161	1		4		
JUNE	0	4	1	3	12	9	54	6	0	77	250	327	10	15	139	1	155	23	9	30	22	0	61	367	192	7	566	2,304	1,946	4,250	123.0	3.00	191	2		11		
JULY	0	1	0	4	10	12	50	9	0	76	273	349	7	16	128	2	146	27	13	22	18	0	53	317	207	8	532	2,090	1,938	4,028	151.0	3.50	207	2		7		
AUG	0	1	0	4	10	14	65	3	0	87	286	373	7	10	140	5	155	17	9	26	24	0	59	458	338	10	806	2,418	1,779	4,197	232.0	4.00	180	3		12		
SEPT	0	0	1	3	12	12	34	4	0	54	236	290	6	11	145	0	156	20	12	35	19	0	66	493	378	14	885	2,327	1,783	4,110	198.5	5.75	208	3		22		
OCT	0	0	0	2	14	19	43	6	0	70	219	289	8	11	133	3	147	24	13	27	13	1	54	291	51	23	365	2,057	1,642	3,699	351.0	15.75	242	11		22		
NOV	0	0	0	2	11	20	48	8	1	79	236	315	5	14	138	1	153	16	13	26	14	2	55	221	29	20	270	1,938	1,607	3,545	310.0	13.50	235	6		8		
DEC	0	1	2	1	8	30	46	4	0	84	272	356	4	10	164	1	175	31	13	30	11	1	55	244	122	14	380	2,141	1,797	3,938	528.0	8.00	222	4		41		
TOTAL	1	7	5	52	142	190	534	57	2	848	2,923	3,771	96	144	1,629	21	1,794	256	140	377	185	5	707	3,856	2,107	152	6,115	25,085	21,961	47,046	2,617.50	108.25	2,372	40		144		

2018	>>> >>> >>>			MISC OFFENSES					<<<		<<<		<<<		DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	UCR PT 1	UCR PT 2		JUV	TOTAL	INJU- RIES	PROP DAM		PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON- TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS			FEES COLL	ADOP- TIONS		
JAN	0	0	0	1	11	20	40	1	0	62	243	305	6	6	130	6	142	20	9	28	10	0	47	321	320	6	647	1,741	1,728	3,469	220.0	13.75	172	2		31		
FEB	0	0	1	9	7	16	41	3	0	70	209	279	8	12	100	1	113	15	10	45	12	0	67	205	53	2	260	1,621	1,548	3,169	184.0	8.25	151	1		29		
MAR	0	0	0	1	20	12	57	5	0	75	226	301	8	12	105	3	120	21	20	33	12	1	66	261	102	5	368	1,883	2,141	4,024	167.5	4.75	191	1		42		
APR	0	0	0	2	10	16	51	8	1	78	223	301	5	10	101	5	116	20	19	37	17	0	73	296	190	6	492	1,647	1,870	3,517	145.0	12.50	153	0		38		
MAY	0	1	0	4	10	19	86	5	1	116	254	370	8	15	124	1	140	27	13	31	11	0	55	239	120	7	366	2,010	2,268	4,278	178.0	17.25	142	0		41		
JUNE	0	0	0	4	13	19	70	5	1	99	249	348	8	15	109	3	127	18	15	29	20	0	64	222	260	4	486	1,987	2,040	4,027	242.0	9.75	161	0		5		
JULY	0	0	0	2	7	22	52	4	0	80	211	291	4	15	101	6	122	19	10	25	12	0	47	177	279	9	465	1,904	2,024	3,928	167.0	5.00	166	2		3		
AUG	0	0	1	6	17	9	48	5	0	69	237	306	6	11	126	1	138	24	11	27	11	1	50	196	210	8	414	1,771	2,165	3,936	122.0	8.25	156	1		4		
SEPT	0	0	1	5	8	19	40	6	0	71	186	257	9	17	84	2	103	24	15	32	10	0	57	154	220	3	377	1,672	2,059	3,731	235.5	2.25	196	0		7		
OCT	0	1	0	6	5	10	51	7	0	75	229	304	6	12	125	2	139	26	11	35	14	0	60	190	126	6	322	1,764	1,741	3,505	245.5	9.75	196	0		12		
NOV	0	1	1	2	10	16	55	2	1	78	261	339	6	15	112	1	128	20	12	42	11	0	65	231	275	6	512	1,851	1,897	3,748	104.0	4.00	178	3		2		
DEC	0	1	0	3	10	16	66	7	0	93	220	315	8	15	120	8	143	21	8	36	10	1	55	244	151	12	407	2,031	2,027	4,058	244.0	13.00	227	2		6		
TOTAL	0	4	4	45	128	194	657	58	4	966	2,748	3,716	82	155	1,337	39	1,531	255	153	400	150	3	706	2,736	2,306	74	5,116	21,882	23,508	45,390	2,254.50	108.50	2,089	12		220		

Department Report Totals (OSBI-UCR)

2017	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF		UCR PT 1	UCR PT 2	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON- TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS			CITA- TIONS	FELS COLL	ADOP- TIONS	
JAN	0	0	0	5	12	17	64	8	0	94	324	418	7	20	168	6	194	21	4	32	13	0	49	675	373	9	1,057	2,493	2,036	4,529	150.5	34.00	185	1		51	
FEB	0	0	0	4	22	14	67	8	0	93	272	365	15	16	130	10	156	21	11	38	9	0	58	437	454	8	899	1,914	1,951	3,865	109.0	43.75	141	5		27	
MAR	0	0	0	6	15	14	39	4	0	63	281	344	9	17	144	5	166	10	15	41	19	0	75	299	224	8	531	2,059	2,025	4,084	177.0	40.25	174	1		40	
APR	0	1	0	4	11	9	57	2	0	73	248	321	9	20	114	5	139	22	5	44	17	0	66	352	48	2	402	1,815	1,890	3,705	152.0	19.50	133	5		34	
MAY	0	0	0	1	10	14	46	5	0	66	203	269	4	10	117	7	134	18	10	31	6	0	47	235	109	9	353	2,098	1,959	4,057	205.0	22.00	103	0		24	
JUNE	0	1	1	6	9	19	58	2	0	87	211	298	7	18	94	6	118	17	14	30	9	1	54	186	32	11	229	1,953	2,015	3,968	298.0	4.50	172	1		31	
JULY	0	0	1	2	12	29	62	3	0	97	204	301	9	14	107	3	124	25	11	41	13	0	65	262	268	7	537	2,089	1,951	4,040	203.0	11.50	163	0		37	
AUG	0	1	0	2	24	27	61	4	0	95	211	306	14	7	93	4	104	16	10	30	23	0	63	471	664	5	1,140	1,939	2,156	4,095	142.0	14.00	169	3		28	
SEPT	0	2	0	6	7	23	45	3	0	79	232	311	9	14	108	4	126	21	10	32	13	1	56	278	92	8	378	2,104	2,033	4,137	159.0	4.75	198	3		38	
OCT	0	1	0	6	7	24	46	3	0	80	218	298	2	15	104	2	121	23	19	33	17	0	69	341	244	8	593	2,023	2,065	4,088	0.0	13.25	219	0		20	
NOV	0	0	1	3	16	16	57	5	0	82	230	312	6	13	109	6	128	19	13	27	14	1	55	216	103	4	323	1,681	1,978	3,659	163.0	8.75	174	2		18	
DEC	0	1	3	3	20	18	64	5	0	94	203	297	10	15	100	2	117	13	9	27	15	0	51	146	23	4	173	1,632	1,776	3,408	315.0	13.00	136	0		31	
TOTAL	0	7	6	48	165	224	666	52	0	1,003	2,837	3,840	101	179	1,388	60	1,627	226	131	406	168	3	708	3,898	2,634	83	6,615	23,800	23,835	47,635	2,073.50	229.25	1,967	21		379	

2016	>>>			MISC OFFENSES							<<<			DOM	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE	Chaplain	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	UCR PT 1		UCR PT 2	JUV	TOTAL	INJU- RIES		PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	HOURS			Hours	CFS	CITA- TIONS	FELS COLL
JAN	0	0	1	3	9	11	50	3	0	68	231	299	6	19	138	7	164	20	7	40	14	0	61	261	62	126	11	460	1,802	1,691	3,493	295.0	21.75	119	2		31	
FEB	0	1	1	5	17	8	55	1	1	72	244	316	11	14	118	18	150	12	12	40	13	0	65	445	69	246	10	770	1,869	1,757	3,626	200.0	14.25	133	2		26	
MAR	0	0	0	2	25	10	50	3	1	66	221	287	13	14	113	6	133	22	14	51	19	0	84	373	73	134	10	590	2,073	1,895	3,968	143.5	22.25	181	11		46	
APR	0	1	0	4	23	22	45	5	1	78	241	319	15	21	124	10	155	22	2	37	18	0	57	405	61	207	15	688	1,986	1,857	3,843	230.0	8.00	169	6		22	
MAY	0	1	0	8	10	18	75	1	0	103	214	317	9	25	108	6	139	18	13	40	4	2	59	371	56	111	7	545	2,267	2,170	4,437	178.5	43.75	144	4		25	
JUNE	0	0	2	1	16	13	66	2	0	84	242	326	11	19	53	10	82	24	16	35	8	1	60	228	49	87	9	373	2,121	1,981	4,102	203.0	3.25	185	1		51	
JULY	0	1	0	9	8	19	74	1	0	104	236	340	7	16	114	1	131	16	8	26	14	0	48	214	30	109	9	362	2,239	2,029	4,268	87.0	12.25	224	3		39	
AUG	0	1	0	8	16	15	59	2	0	85	252	337	17	19	147	9	175	20	12	37	14	0	63	377	36	117	12	542	2,698	1,917	4,615	320.5	14.75	179	2		52	
SEPT	0	0	0	4	12	13	50	1	0	68	258	326	6	14	119	5	138	16	13	29	17	0	59	338	10	59	6	413	2,349	1,830	4,179	302.0	9.50	171	6		30	
SubT	0	5	4	44	136	129	524	19	3	728	2,139	2,867	95	161	1,034	72	1,267	170	97	335	121	3	556	####	446	1,196	89	4,743	19,404	17,127	36,531	1,960	150	1,505	37		322	
OCT	0	0	0	1	14	16	68	5	0	90	218	308	5	19	102	6	127	15	11	31	18	1	61	333		53	6	392	2,160	1,766	3,926	272.0	15.30	134	2		67	
NOV	0	1	0	3	13	16	85	4	0	109	237	346	7	23	98	9	130	26	9	41	14	2	66	435		200	7	642	1,919	1,685	3,604	193.0	18.50	110	4		28	
DEC	0	0	1	5	10	7	45	5	0	63	193	256	7	11	84	8	103	19	8	27	23	0	58	348		196	0	544	1,999	1,921	3,920	215.0	31.50	145	0		28	
SubT	0	1	1	9	37	39	198	14	0	262	648	910	19	53	284	23	360	60	28	99	55	3	185	1,116	449	13	1,578	6,078	5,372	11,450	680	65	389	6		123		
TOTAL	0	6	5	53	173	168	722	33	3	990	2,787	3,777	114	214	1,318	95	1,627	230	125	434	176	6	741	4,574	1,645	102	6,321	25,482	22,499	47,981	2,640	215	1,894	43		445		

Department Report Totals (OSBI-UCR)

2015	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF		UCR PT 1	UCR PT 2	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS			CITA- TIONS	FEES COLL	ADOP- TIONS	
JAN	0	2	0	1	9	16	73	3	0	95	245	349	7	25	120	6	151	21	9	36	9	2	56	422	62	62	9	555	2,247	1,730	3,977	248.5	13.50	123	0	\$57	20	
FEB	0	0	0	2	14	23	80	1	0	106	235	355	11	24	114	12	150	11	11	36	12	0	59	373	89	96	14	572	1,857	1,443	3,300	250.0	28.00	152	3	\$162	21	
MAR	0	0	0	1	17	20	97	4	2	124	243	384	8	32	138	10	180	12	5	42	15	1	63	148	90	91	6	335	1,957	1,875	3,832	284.5	27.75	160	12	\$109	25	
APR	0	0	0	6	15	23	75	5	0	109	216	340	12	27	119	6	152	20	12	32	13	0	57	163	70	67	6	306	1,950	1,991	3,941	306.5	16.25	117	5	\$20	13	
MAY	0	0	0	3	15	13	81	4	0	101	211	327	12	27	111	14	152	18	5	33	17	1	56	283	79	78	9	449	2,002	1,967	3,969	392.0	21.50	143	1	\$17	15	
JUNE	0	2	1	2	14	10	62	3	0	80	211	305	7	16	119	6	141	17	10	39	15	0	64	326	74	117	10	527	2,196	1,984	4,180	149.0	5.25	171	3	\$0	27	
JULY	0	2	0	4	16	18	56	3	0	83	230	329	15	23	147	5	175	19	13	26	19	1	59	362	75	113	12	562	2,312	1,860	4,172	330.0	23.00	161	1	\$0	23	
AUG	0	0	0	3	5	11	72	0	0	86	253	344	7	19	151	4	174	19	12	35	20	0	67	291	66	125	8	490	2,353	1,817	4,170	212.0	26.25	139	1	\$0	25	
SEPT	0	1	0	5	17	12	62	6	0	86	268	371	15	19	148	8	175	18	8	30	27	0	65	175	68	154	11	408	2,045	1,650	3,695	233.0	9.25	157	2	\$0	20	
OCT	0	0	2	2	19	17	98	5	0	124	220	363	12	25	109	10	144	22	18	39	13	0	70	250	53	134	6	443	1,783	1,621	3,404	291.0	20.50	164	9	\$0	27	
NOV	0	0	0	2	7	13	68	4	0	87	164	258	4	22	87	5	114	12	6	35	14	0	55	268	57	165	2	492	1,583	1,743	3,326	407.0	14.50	133	14	\$0	31	
DEC	0	1	0	5	12	9	59	4	1	79	182	273	8	26	96	4	126	16	15	36	16	0	67	222	56	186	9	473	1,556	1,587	3,143	408.0	25.75	135	10	\$0	40	
Totals	0	8	3	36	160	185	883	42	3	1,160	2,678	3,998	118	285	1,459	90	1,834	205	124	419	190	5	738	####	839	1,388	102	5,612	23,841	21,268	45,109	3,511.5	231.50	1,755	61	\$365	287	

2014	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	MISC OFF	TOTAL OFF		FEL- ONIES	MISD	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL			CFS	CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	0	0	8	0	12	66	6	0	92	239	331	6	42	142	9	193	21	11	28	14	0	53	324	63	8	14	409	2,164	1,473	3,637	348.0		122	0	\$188	28
FEB	0	0	0	2	0	12	77	3	0	94	184	278	5	50	79	11	140	11	10	43	16	0	69	169	57	7	8	241	1,748	1,374	3,122	259.5		103	4	\$91	13
MAR	0	1	0	4	0	20	71	4	0	100	210	310	9	41	70	9	120	16	11	41	10	1	63	128	43	18	6	195	1,947	1,587	3,534	447.5		152	1	\$154	22
APR	0	0	0	7	1	14	60	3	0	84	236	321	13	45	110	3	158	13	6	23	9	1	39	138	101	0	18	257	2,041	1,652	3,693	472.0		151	7	\$50	15
MAY	0	1	2	3	1	28	71	6	1	112	257	371	9	53	129	9	191	13	5	46	13	0	64	291	97	43	13	444	2,322	1,907	4,229	459.5		113	0	\$111	27
JUNE	0	1	0	4	15	16	65	7	0	93	257	365	10	51	137	6	194	13	6	32	7	1	46	112	63	7	8	190	2,060	1,671	3,731	246.5		93	1	\$214	22
JULY	0	0	0	5	11	29	60	8	0	102	215	328	10	49	109	5	163	18	5	30	14	0	49	136	47	221	8	412	2,089	1,531	3,620	217.5		113	0	\$70	24
AUG	0	1	1	4	18	29	67	7	0	109	250	377	9	60	126	6	192	7	9	30	11	0	50	175	86	332	15	608	1,938	1,578	3,516	425.0		87	0	\$70	13
SEPT	0	2	1	10	9	16	85	4	0	118	207	334	5	10	154	4	168	14	10	50	18	0	78	182	75	368	10	635	1,965	1,529	3,494	340.0		112	2	\$60	17
OCT	0	0	0	5	16	21	82	8	0	116	234	366	10	62	103	7	172	11	6	57	26	0	89	80	72	2	10	164	1,820	1,664	3,484	333.5		119	2	\$74	19
NOV	0	0	0	5	8	13	50	3	0	71	201	280	8	44	98	4	146	17	16	41	11	0	68	157	58	278	7	500	1,643	1,587	3,230	188.5		96	0	\$122	17
DEC	0	2	0	0	14	11	77	2	0	92	227	333	6	56	83	7	146	13	10	30	14	0	54	161	45	162	6	374	1,708	1,693	3,401	266.5		115	1	\$64	19
Totals	0	8	4	57	93	221	831	61	1	1,183	2,717	3,994	100	563	1,340	80	1,983	167	105	451	163	3	722	####	807	1,446	123	4,429	23,445	19,246	42,691	4,004.0		1,376	18	\$1,268	236

Department Report Totals (OSBI-UCR)

2013	MISC OFFENSES											DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<							
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF		TOTAL OFF	FEL- ONIES					TOTAL	INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES		TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI		TOTAL				BRYAN CO			CFS	CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	1	1	10	9	20	64	4	1		180	290	9	50	128	6	184	10	11	34	11	1	57	277	40	144	6	467	1,705	1,390	3,095	564.5		114	1	\$67	20				
FEB	0	0	0	9	9	11	50	1	0		221	301	9	49	137	3	189	13	9	36	26	0	71	255	43	36	7	341	1,566	1,220	2,786	502.0		121	1	\$213	27				
MAR	0	0	1	20	12	25	73	2	1		188	322	11	54	111	6	171	13	10	32	11	0	53	271	32	52	7	362	1,705	1,584	3,289	424.0		164	1	\$203	29				
APR	0	0	2	16	13	32	63	4	1		208	339	12	35	115	4	154	18	10	40	13	0	63	203	27	21	4	255	1,658	1,428	3,086	506.5		185	1	\$164	43				
MAY	0	1	0	9	10	28	72	3	0		208	330	10	20	157	7	177	17	17	37	13	0	67	236	41	49	11	337	1,986	1,400	3,386	377.0		164	3	\$105	27				
JUNE	0	0	0	19	4	27	71	0	0		192	313	14	32	129	14	175	20	10	24	7	0	41	145	41	39	7	232	1,726	1,471	3,197	356.5		137	0	\$189	33				
JULY	0	3	0	11	8	14	84	5	0		164	289	9	54	121	3	178	25	12	35	17	0	64	144	46	35	10	235	1,906	1,475	3,381	491.5		123	0	\$174	32				
AUG	0	2	1	9	9	17	92	6	1		211	348	8	97	138	8	243	11	10	39	11	0	60	187	55	30	8	280	1,960	1,540	3,500	479.0		170	1	\$192	29				
SEPT	0	0	2	13	8	34	96	0	0		250	403	11	71	102	7	180	17	13	32	13	0	58	117	131	5	10	263	1,808	1,831	3,639	339.5		150	2	\$67	26				
OCT	0	1	1	5	9	27	69	6	0		237	355	10	47	108	4	155	23	16	23	16	0	55	48	57	2	5	112	1,607	1,504	3,111	402.5		140	1	\$40	23				
NOV	0	0	0	10	12	19	67	3	0		203	314	6	37	105	8	150	13	11	39	13	0	63	192	54	28	13	287	1,861	1,535	3,396	341.5		123	1	\$105	18				
DEC	0	2	2	17	3	23	58	5	0		195	305	8	26	109	11	146	10	10	44	13	0	67	138	47	25	5	215	1,755	1,451	3,206	411.5		85	1	\$51	10				
Totals	0	10	10	148	106	277	859	39	4		2,457	3,909	117	572	1,460	81	2,102	190	139	415	164	1	719	####	614	466	93	3,386	21,243	17,829	39,072	5,196.0		1,676	13	\$1,570	317				

2012	MISC OFFENSES											DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<								
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG SIMP		BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF		TOTAL OFF	FEL- ONIES				TOTAL	INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES		TOTAL	TRAF- FIC	NON- TRAF		WARN	DUI				TOTAL		BRYAN CO		TOTAL		CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	1	0	7	9	11	55	3	0		175	261	8	31	135	8	174	11	11	24	14	0	49	225	37	213	12	487	1,957	1,672	3,629	541.0		163	0	\$342	28				
FEB	0	0	0	3	4	10	43	2	0		203	265	4	29	115	2	146	10	8	27	12	0	47	230	31	178	12	451	1,752	1,348	3,100	580.0		181	2	\$349	56				
MAR	0	0	0	9	4	5	41	0	0		194	253	6	36	143	5	184	10	11	31	11	0	53	230	35	139	16	420	2,044	1,368	3,412	570.5		181	0	\$224	51				
APR	0	0	2	14	10	7	37	4	0		210	284	16	34	169	6	209	10	8	36	5	0	49	220	47	46	21	334	1,907	1,564	3,471	697.5		138	1	\$463	19				
MAY	0	1	1	9	12	17	37	3	1		215	296	9	32	132	7	171	9	9	33	9	0	51	145	27	34	13	219	1,852	1,643	3,495	845.0		127	0	\$185	20				
JUNE	0	0	0	19	14	15	53	3	0		158	262	12	35	109	7	151	8	12	34	11	0	57	200	27	93	9	329	1,925	1,555	3,480	914.5		164	1	\$178	23				
JULY	0	0	2	22	4	20	75	5	0		239	367	11	44	151	25	220	13	9	28	12	0	49	189	52	298	18	557	2,176	1,740	3,916	591.0		147	0	\$158	28				
AUG	0	4	1	19	4	22	67	0	0		214	331	9	41	142	6	189	17	12	38	15	0	65	128	45	54	5	232	1,804	1,468	3,272	547.5		167	0	\$352	44				
SEPT	0	2	0	16	9	17	54	3	1		209	311	9	50	164	8	222	10	14	39	17	0	70	297	73	12	8	390	1,968	1,406	3,374	514.5		177	1	\$130	44				
OCT	0	1	1	11	3	27	51	7	0		215	316	9	35	172	8	215	22	14	39	12	0	65	282	70	15	7	374	1,708	1,478	3,186	722.0		173	1	\$316	30				
NOV	0	1	1	7	12	21	66	3	0		184	295	9	44	160	12	216	8	16	25	20	0	61	206	58	55	8	327	1,646	1,438	3,084	479.0		124	2	\$237	33				
DEC	0	1	1	7	6	22	56	3	0		156	252	9	31	94	5	130	6	21	42	17	0	80	132	31	37	5	205	1,646	1,395	3,041	507.0		86	2	\$20	15				
Totals	0	11	9	143	91	194	635	36	2		2,372	3,493	111	442	1,686	99	2,227	134	145	396	155	0	696	####	533	1,174	134	4,325	22,385	18,075	40,460	7,509.5		1,828	10	\$2,954	391				

Department Report Totals (OSBI-UCR)

2011	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<						
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG SIMP		BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF		FEL- ONIES					TOTAL	INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES		TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI		TOTAL				BRYAN CO		TOTAL	CFS	CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	3	1	4	14	14	46	3	1		149	235	8	43	168	4	215	11	8	15	41	0	64	428	40	109	22	599	1,625	1,680	3,305	646.5		187	0	\$404	50				
FEB	0	1	0	8	5	8	35	6	1		180	244	6	36	118	1	155	7	9	50	16	0	75	215	39	54	9	317	1,441	1,439	2,880	681.5		185	0	\$310	51				
MAR	0	0	0	7	18	18	39	5	0		260	347	17	41	157	6	204	6	13	38	14	0	65	199	40	95	19	353	1,722	1,676	3,398	758.5		228	1	\$451	52				
APR	0	2	1	6	17	17	25	2	0		259	329	10	29	164	9	202	7	13	49	20	0	82	224	42	69	17	352	1,633	1,568	3,201	1,043.0		166	3	\$281	45				
MAY	0	0	1	12	6	21	31	3	1		270	345	9	42	205	3	250	9	14	45	9	0	68	451	35	82	15	583	1,950	1,709	3,659	527.5		219	1	\$272	58				
JUNE	0	0	1	16	12	13	33	3	0		253	331	19	39	158	6	203	9	11	28	15	0	54	328	45	59	20	452	1,912	1,694	3,606	732.0		152	1	\$124	32				
JULY	0	2	2	11	12	15	41	5	0		173	261	17	30	113	2	145	12	10	30	19	0	59	370	24	83	6	483	1,832	1,849	3,681	379.5		191	1	\$324	50				
AUG	0	2	1	22	14	16	45	5	0		129	234	21	49	118	2	169	7	10	23	19	0	52	171	25	36	7	239	1,854	1,832	3,686	306.0		206	0	\$340	49				
SEPT	0	3	1	13	11	19	46	8	0		250	351	14	46	139	1	186	17	12	31	20	0	63	123	49	42	15	229	2,050	1,812	3,862	458.0		279	1	\$466	39				
OCT	0	6	1	6	8	26	57	4	0		229	337	10	42	159	6	207	4	10	35	16	0	61	148	45	112	16	321	2,068	1,749	3,817	523.5		194	1	\$359	40				
NOV	0	2	2	8	12	33	53	1	0		186	297	9	30	123	8	161	15	8	24	15	0	47	81	34	129	12	256	1,545	1,586	3,131	397.0		164	1	\$362	59				
DEC	0	1	0	13	11	23	52	2	0		189	291	15	29	126	9	164	11	11	43	17	0	71	135	42	85	8	270	1,512	1,713	3,225	597.0		162	0	\$481	58				
Totals	0	22	11	126	140	223	503	47	3		2,527	3,602	155	456	1,748	57	2,261	115	129	411	221	0	761	####	460	955	166	4,454	21,144	20,307	41,451	7,050.0		2,333	10	\$4,174	583				

2010	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<					
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG SIMP		BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF		FEL- ONIES			TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF					DURANT	BRYAN CO	TOTAL					CFS	CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	2	1	5	0	24	44	4	0		191	271	10	30	107	9	146	4	8	36	15	0	59	662					1,961	1,533	3,494	385.5		215	0	\$326	14			
FEB	0	1	0	14	1	4	30	1	0		250	301	13	25	96	4	125	7	11	38	17	0	66	284	50	245	15	594	1,796	1,520	3,316	573.0		188	3	\$279	22			
MAR	0	0	0	6	0	21	23	1	0		362	413	8	36	148	1	185	10	10	42	13	0	65	313	46	201	20	580	1,831	1,578	3,409	686.0		233	0	\$497	49			
APR	1	0	1	4	14	16	30	3	1		266	335	11	120	32	7	159	4	10	32	15	0	57	588	45	155	9	797	2,063	1,581	3,644	717.0		188	2	\$421	26			
MAY	0	1	0	7	7	23	47	4	0		238	327	12	23	145	3	171	4	11	37	18	0	66	444	43	126	22	635	2,000	1,800	3,800	466.0		193	0	\$194	15			
JUNE	0	0	0	7	16	10	52	1	0		252	338	14	25	115	10	150	7	6	27	6	0	39	238	43	57	10	348	1,715	1,628	3,343	892.5		205	0	\$236	9			
JULY	0	1	1	15	3	28	67	3	0		267	385	12	31	120	5	156	3	9	37	15	0	61	334	50	95	13	492	1,886	1,639	3,525	325.5		228	0	\$274	19			
AUG	0	0	0	18	4	18	52	4	1		287	384	11	28	142	6	176	8	11	33	14	0	58	135	66	23	17	241	1,832	1,709	3,541	353.0		209	0	\$148	9			
SEPT	0	6	0	9	6	34	27	5	1		251	339	5	22	140	5	167	14	11	34	13	1	59	134	51	33	14	232	1,714	1,494	3,208	643.5		197	3	\$382	24			
OCT	0	0	0	9	20	33	51	2	0		269	384	6	53	208	4	265	6	13	37	13	1	64	228	76	112	14	430	1,865	1,587	3,452	672.5		207	2	\$342	22			
NOV	0	1	1	5	13	16	39	2	0		215	292	16	50	168	8	226	12	16	53	16	0	85	530	38	115	20	703	1,576	1,624	3,200	591.5		162	0	\$351	37			
DEC	0	2	0	12	9	27	44	1	0		288	383	6	49	158	6	213	8	13	39	9	0	61	282	57	38	16	393	1,569	1,491	3,060	707.5		107	0	\$164	25			
Totals	1	14	4	111	93	254	506	31	3		3,136	4,152	124	492	1,579	68	2,139	87	129	445	164	2	740	####	565	1,200	170	5,445	21,808	19,184	40,992	7,013.5		2,332	10	\$3,614	271			



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: John Cain, Superintendent
Re: Street Department Monthly Report - March 2021

Street Department Monthly Report

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Street Department Monthly Report - March 2021



THE CITY OF DURANT

Office of the Street Department

Monthly Report
March 1, 2021 – March 31, 2021

Tasks Completed:

1. Asphalt street repair was done at many locations throughout the city
2. Concrete street repair was done on University Blvd. and at West Side Drive
3. Street sweeping was done at various locations within the community
4. Traffic signal maintenance was done at various locations within the city
5. Street sign repair, installations, relocations and 23 stop signs replaced
6. Work requests completed 117

Planned Tasks:

1. Continue street maintenance activities
2. Drainage improvements at Carl Albert Park
3. Relocate and improve signage throughout the city
4. City wide pothole repair and utility cut repair (asphalt and/or concrete)
5. Continue downtown brick street project

Respectfully Submitted,

John Cain



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Human Resources
Re: Human Resources Monthly Report - March 2021

HR Report for March

Council Information / Action Requested

No Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. March HR Report, Council



THE CITY OF DURANT

Administration/ Human Resources

Date: 04/07/2021

To: Mayor and City Council

From: Human Resources

Re: HR Report, March 2021

Staffing info for March 2021:

4 Terminations (4 Full- time)

11 New Hires (7 Full-time, 1 Part-time, 3 Temporary)

217 Total Employees as of March 31st, 2021.

(206 Full-time, 6 Part-time, 5 Temporary)



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: John Dean, City Manager
Re: Discussion, Consideration and Possible Action on Ordinance O-2021-07 Amending Sections 72.05 and 72.35 of the Durant Code of Ordinances Regarding Parking, Providing a Repealer Clause and Declaring an Emergency.

(1) Consider Section 1.
(2) Consider Section 2. (Emergency Clause)

This Ordinance increases the amount of roadway to be left open to traffic from ten feet to twelve feet. The current limitations make it difficult for our large emergency and sanitation vehicles to navigate certain streets at times.

The Ordinance standardizes distances in relation to parking near a traffic control device. It also regulates parking in a bicycle lane. And it addresses parking of trailers of all types on a street or roadway. The current Code strictly regulates parking of trailers on a residential lot but not in a street or roadway.

Council Information / Action Requested

Staff recommends adoption of Ordinance O-2021-07.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Ordinance - O-2021-07 - Parking

ORDINANCE NO. O-2021-07

AN ORDINANCE OF THE CITY OF DURANT, OKLAHOMA, AMENDING SECTIONS 72.05 AND 72.35 OF THE CODE OF ORDINANCES OF THE CITY OF DURANT, OKLAHOMA REGARDING PARKING, PROVIDING A REPEALER CLAUSE AND DECLARING AN EMERGENCY

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DURANT, OKLAHOMA:

SECTION 1. ENACTMENT.

That the Code of Ordinances, Section 72.05 is amended to read as follows:

PARKING TO BE SUCH AS TO LEAVE ~~TEN~~ AT LEAST TWELVE (12) FEET OF ROADWAY AVAILABLE FOR TRAFFIC.

No person shall park a vehicle upon a street or alley in such a manner or under such conditions as to leave available less than ~~ten~~ twelve (12) feet of the width of roadway for the free movement of vehicular traffic.

That the Code of Ordinances, Section 72.35 is amended to read as follows:

STOPPING, STANDING OR PARKING PROHIBITED IN CERTAIN PLACES.

(A) No person shall stop, stand or park a vehicle, except when necessary to avoid a conflict with other traffic or in compliance with law or ordinance or the directions of a police officer or traffic-control device, in any of the following places:

- (1) On a sidewalk;
- (2) In front of a public or private driveway;
- (3) Within an intersection;
- (4) Within ~~45~~thirty (30) feet of a fire hydrant except in a parking space officially marked;
- (5) On a crosswalk;
- (6) Within ~~twenty (20)~~ fifty (50) feet of a crosswalk at an intersection except in a parking space officially marked;
- (7) Within ~~30 feet upon approach~~ fifty (50) feet of any flashing beacon, stop sign or traffic-control signal located at the side of a roadway;
- (8) Between a safety zone and the adjacent curb or within ~~30~~ fifty (50) feet of points on the curb immediately opposite the ends of a safety zone, unless the city indicates the different length by signs or markings;
- (9) Within fifty (50) feet of the nearest rail of a railroad crossing;
- (10) Within ~~20~~ fifty (50) feet of the driveway entrance to any fire station or on the side of a street opposite the entrance to any fire station within 75 feet of such entrance when properly signposted;
- (11) Alongside or opposite any street excavation or obstruction when stopping, standing or parking would obstruct traffic;
- (12) On the roadway side of any vehicle stopped or parked at the edge or curb of a street;

ORDINANCE NO. O-2021-07

- (13) Upon any bridge or other elevated structure upon a highway or within a highway underpass; and
- (14) At any place where official signs prohibit stopping, standing or parking;
- (15) On, over or in such a location as to block or otherwise restrict access to a public utility meter, manhole or other portion of a utility requiring repair, maintenance or inspection;
- (16) At any other place prohibited by this code or law.
- (17) In any position within the clear sight triangle of an intersection. Clear sight triangle means a triangle formed by the curb lines of two intersecting rights of way and a third line connecting a full view zone 25 feet from intersecting corners of the street. On streets with no curb and gutter, the same triangle will be used and measurements made twelve (12) feet from the center of the street if the street is two lanes in width and six (6) additional feet for each lane width as existing at the intersecting corner.
- (18) In a designated bicycle lane.

(B) No person shall move a vehicle not lawfully under his or her control into any such prohibited area or away from a curb such distance as is lawful.

(C) No mobile home, camp trailer, recreational vehicle, travel trailer, motor home, utility trailer, cargo trailer or trailer of any type shall be parked on any public street, thoroughfare or right-of-way, unless specifically authorized by permit for a specific public event.

SECTION 2. EMERGENCY CLAUSE.

It being immediately necessary for the preservation of the public health, peace and safety of the City of Durant and inhabitants thereof, an emergency is hereby declared to exist by reason whereof, this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

SECTION 3. REPEALER CLAUSE.

All ordinances or portions of ordinances in conflict with this Ordinance, or inconsistent with the regulations of this Ordinance, are hereby repealed to the extent necessary to give this Ordinance full force and effect.

PASSED AND APPROVED this 13th day of April, 2021, with the Emergency Clause passed separately.

CITY OF DURANT

Oden Grube, Mayor

ATTEST:

Cynthia J. Price, City Clerk



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: John Dean, City Manager
Re: Discussion, Consideration and Possible Action on Ordinance O-2021-08 Amending Sections 51.75 and 51.76 of the Code of Ordinances of the City of Durant Regarding Collection and Disposal of Construction Debris and Materials, Providing a Repealer Clause and Declaring an Emergency.

(1) Consider Section 1.
(2) Consider Section 2 (Emergency Clause)

This Ordinance modifies the current Code regarding private roll-off service in the City to be a more user friendly system for both the service providers and the City. It also allows for the establishment of a fee for all roll-off providers that use the Durant Landfill.

Council Information / Action Requested

Staff recommends adoption of Ordinance O-2021-08

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Ordinance - O-2021-08 - Roll off

ORDINANCE NO. O-2021-08

AN ORDINANCE OF THE CITY OF DURANT, OKLAHOMA, AMENDING SECTIONS 51.75 AND 51.76 OF THE CODE OF ORDINANCES OF THE CITY OF DURANT, OKLAHOMA REGARDING COLLECTION AND DISPOSAL OF CONSTRUCTION DEBRIS AND MATERIALS, PROVIDING A REPEALER CLAUSE AND DECLARING AN EMERGENCY

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DURANT, OKLAHOMA:

SECTION 1. ENACTMENT.

That the Code of Ordinances, Section 51.75 is amended to read as follows:

It shall be unlawful for any individual, corporation, partnership or other entity to provide for collection or disposal of construction and demolition materials (C&D) in roll off containers within the corporate limits of the city, without having first obtained an annual one haul permit from the Community Development Department and tendering the permit fee to the office of the Durant City Utilities Authority. Each load of construction and demolition materials collected within the City of Durant shall be deposited in the City of Durant Landfill. Fees shall be established by resolution.

That the Code of Ordinances, Section 51.76 is amended to read as follows:

A roll off permit fee is hereby established at \$25. The permit fee authorizes an operator to dispose of construction and demolition materials in the Durant Landfill. A roll off operator shall purchase an additional one haul permit with each new load of construction and demolition materials. The one-time permit for each load shall be affixed in a weatherproof display to the roll off container as directed by the Community Development Department. A fee in addition to regular charges shall be established by resolution and be charged to each roll off container at the time of disposal at the landfill.

SECTION 2. EMERGENCY CLAUSE.

It being immediately necessary for the preservation of the public health, peace and safety of the City of Durant and inhabitants thereof, an emergency is hereby declared to exist by reason whereof, this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

SECTION 3. REPEALER CLAUSE.

All ordinances or portions of ordinances in conflict with this Ordinance, or inconsistent with the regulations of this Ordinance, are hereby repealed to the extent necessary to give this Ordinance full force and effect.

ORDINANCE NO. O-2021-08

PASSED AND APPROVED this 13th day of April, 2021, with the Emergency Clause passed separately.

CITY OF DURANT

Oden Grube, Mayor

ATTEST:

Cynthia J. Price, City Clerk



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: John Dean, City Manager
Re: Discussion, Consideration and Possible Action on Ordinance O-2021-09 Amending Sections 94.01 and 110.055 of the Code of Ordinances of the City of Durant Regarding the Definitions of Salvage Yards and Junk Yards, Providing a Repealer Clause and Declaring an Emergency.

- (1) Consider Section 1.
 - (2) Consider Section 2 (Emergency Clause)
-

This Ordinance provides clarity in defining Salvage Yards and Junk Yards.

Council Information / Action Requested

Staff recommends adoption of Ordinance O-2021-09

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

- 1. Ordinance - O-2021-09 - Salvage Yards

ORDINANCE NO. O-2021-09

AN ORDINANCE OF THE CITY OF DURANT, OKLAHOMA, AMENDING SECTIONS 94.01 AND 110.055 OF THE CODE OF ORDINANCES OF THE CITY OF DURANT, OKLAHOMA REGARDING THE DEFINITIONS OF SALVAGE YARDS AND JUNK YARDS, PROVIDING A REPEALER CLAUSE AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DURANT, OKLAHOMA:

SECTION 1. ENACTMENT.

That the Code of Ordinances, Section 94.01 is amended to read as follows:

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ABANDON. To leave without claimed ownership for 30 days or more.

ABUTTING PROPERTY OWNER. Any person or persons, corporation or other entity that owns, leases, or in any other way uses or controls the real property abutting any portion of the property of another.

HIGHWAY. Any highway, road, street, or other public way, regardless of classification.

HOUSEHOLD APPLIANCE. Any air conditioner, range, stove, refrigerator, washing machine, clothes dryer, water pump, power tool and the like.

JUNK. Old or discarded scrap copper, brass, iron, steel or other metals, or materials including but not limited to tires, household appliances, furniture, rope, rags, batteries, glass, rubber debris, waste, trash, construction debris, plumbing fixtures, or any discarded, dismantled, wrecked, scrapped, or ruined motor vehicle or parts thereof. Any of the above items used in a bona fide agricultural operation are excluded from this definition.

JUNK MOTOR VEHICLE. A discarded, dismantled, wrecked, scrapped or ruined motor vehicle or parts thereof and may include but not be limited to, any vehicle which has had removed from it light, fender, window, door, hood, trunk, wheel, or major parts, including body, engine, transmission, frame or rear end, which would cause such vehicle to be inoperable, dismantled, or partially dismantled; an unregistered motor home not connected to water and/or sewer, or a vehicle other than on-premise utility vehicle which is allowed to remain unregistered for a period of 30 days from the date of discovery.

JUNKYARD. ~~Any place of outdoor storage or deposit which is maintained, operated or used in connection with a business for storing, keeping, processing, buying or selling junk or as a scrap metal processing facility. JUNKYARD also means any place of outdoor storage or deposit, not in connection with a business, which is maintained or used for storing or keeping four or more junk motor vehicles that are visible from any portion of a public highway. It does not mean a garage where wrecked or disabled motor vehicles are stored for less than 90 days for inspection or repairs.~~ An individual or entity engaged in the business of acquiring or owning junk automobiles, appliances, machinery, scrap material, or part or accumulation of parts thereof for:
(A) resale in their entirety or as spare parts; or
(B) rebuilding, restoration, or crushing.

ORDINANCE NO. O-2021-09

MOTOR VEHICLE. Any vehicle propelled or drawn by power other than muscular power, including travel trailers or other trailers for hauling. Functional vehicles and equipment used for agricultural and construction operations are excluded from this definition.

PERSON. Shall mean any person, firm, partnership, association, corporation, company or organization of any kind.

PRIVATE PROPERTY. Any real property in the city which is not public property.

PUBLIC PROPERTY. Any property owned or controlled in the city limits by the city, Bryan County, the State of Oklahoma or United States government, and shall include all alleys, streets and highways.

TRAVELED WAY. That portion of a public highway designed for the movement of a motor vehicle, shoulders, and roadside parking, rest, observation areas, and other areas immediately adjacent and contiguous to the traveled portion of the roadway.

VEHICLE. Any motor vehicle, automobile, truck, travel trailer, hauling trailer, mobile home, motorcycle, tractor, buggy, wagon, or self-propelled farm or construction equipment.

That the Code of Ordinances, Section 110.055 is amended to read as follows:

~~**JUNK YARDS and SALVAGE YARDS,** for the purposes of this subchapter, shall include incidental usages where any given vehicle, appliance, machinery or part or accumulation of parts thereof remain stored on a premises outside of an enclosed building for a period of 72 hours or longer, except where specifically permitted (as in appropriately zoned and legally owned and operated auto sales or farm implement sales businesses). Where such storage continues outside of an appropriately zoned area, the storage is automatically in violation of this subchapter and is, furthermore, a nuisance. Junk yard means an individual or entity engaged in the business of acquiring or owning junk automobiles, appliances, machinery, scrap material, or part or accumulation of parts thereof for:~~

~~(A) resale in their entirety or as spare parts; or~~

~~(B) rebuilding, restoration, or crushing.~~

~~Salvage yard means an individual or entity engaged in the business of acquiring or owning salvage automobiles, appliances, machinery, scrap material, or part or accumulation of parts thereof for:~~

~~(A) resale in their entirety or as spare parts; or~~

~~(B) rebuilding, restoration, or crushing.~~

SECTION 2. EMERGENCY CLAUSE.

It being immediately necessary for the preservation of the public health, peace and safety of the City of Durant and inhabitants thereof, an emergency is hereby declared to exist by reason whereof, this Ordinance shall be in full force and effect from and after its passage and approval, as provided by law.

SECTION 3. REPEALER CLAUSE.

All ordinances or portions of ordinances in conflict with this Ordinance, or inconsistent with the regulations of this Ordinance, are hereby repealed to the extent necessary to give this

ORDINANCE NO. O-2021-09

Ordinance full force and effect.

PASSED AND APPROVED this 13th day of April, 2021, with the Emergency Clause passed separately.

CITY OF DURANT

Oden Grube, Mayor

ATTEST:

Cynthia J. Price, City Clerk



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Lisa Taylor, Director
Re: Discussion, Consideration and Possible Action to Award Bid to New Growth Group in the amount of \$47,500 for Grant Consultation Services for the Durant Industrial Authority.

Council Information / Action Requested

Staff and DIA both recommend Awarding of Bid to New Growth Group in the amount of \$47,500 for Grant Consultation Services for the Durant Industrial Authority.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Grant Consultant Proposal Summary
2. Durant Industrial Authority RFQ

Grant Consultant Proposal Summary

New Growth Group

Proposal met all requirements of the RFQ. Company proposes the following activities and related costs:

1. Conduct an on-site needs assessment with our team. \$10,000
2. Develop Research/ Forecast. \$2,500
3. Develop four separate grant proposals. \$25,000 (additional proposals may be added).
4. Reporting and Compliance activities. \$10,000

Total cost of proposal: \$47,500

Grantscribe

Proposal met all requirements of the RFQ. Company proposes the following activities and related costs:

1. Monthly calls with DIA staff to identify needs, identify grants.
2. Flat fee plus 2.5% bonus if awarded. Ex. A \$500,000 grant would cost \$5,000 for proposal development, and an additional \$12,500 (2.5%) if awarded. Total cost for this example would be \$17,500.
3. \$2,000 monthly fee for tracking and database management. (\$24,000 annually)
4. Company does not include costs for reporting and compliance activities.

Total cost of proposal is flexible dependent upon total amount of grants awarded. However, if only four grants were awarded (\$100,000 each), the total estimated cost would be as follows:

- \$100,000 grant @ \$5,000 + 2.5% bonus = \$7,500 X 4 grants = \$30,000
- \$2,000 monthly fee @ \$2,000 = \$24,000

Total cost of Proposal in this example: \$54,000

Durant Industrial Authority (DIA)
REQUEST FOR QUALIFICATIONS (RFQ)
GRANTS CONSULTING SERVICES

Submitted by:

The New Growth Group, LLC

February 28, 2021



1. Executive Summary

New Growth Group, LLC., (New Growth) will provide grant services to Durant Industrial Authority (DIA), a public trust of the City of Durant, Oklahoma. New Growth will assist with grant writing services outside the normal municipal grant writing activities. Scope of grants services will include: • Onsite annual needs assessment and review • Research and identify potential funding sources for DIA or various Durant City departments • Coordinate with DIA officials for Project Development and Grant Proposal Development • Assistance with grant reporting and compliance, as needed.

2. Scope and Approach

Work Elements and Project Deliverables

A. Scope of Work Onsite Needs Assessment	B. Grant Research and Forecast	C. Grant Proposal Development	D. Reporting & Compliance
Meeting with DIA Officials, Durant City Departments	Manage a Customized Net (public & private funding sources)	Coordinate with DIA officials to obtain relevant technical details	Written summaries of grant reporting requirements
Review current & planned projects	Monitor Grants and Filter Opportunities	Development and Submission of all grant materials	Preparation and review of grant reports
	Review Opportunities to Join Networks/ Partnerships	Develop Four Targeted Grant proposals	
Deliverable: Needs Assessment & funding plan	Deliverable: Grant Forecast/ Presentation of Forecast	Deliverable: Four (4) Proposals	Deliverable: Grant abstracts, report templates

SCOPE OF WORK

- *Conduct and facilitate an annual onsite needs assessment and review and develop a plan(s) to identify funding sources for DIA's objectives for the year. Coordinate with DIA officials, relevant Durant City departments, and other local team members as identified by DIA, to determine if current or planned activities may be eligible for grants.*

In order to develop plans to identify funding sources that align with Durant Industrial Authority's (DIA) annual objectives, New Growth will partner with key individuals at the organization to identify current and aspirational funding sources, learning the priorities of the City's major divisions to enable tighter alignment between identified opportunities and the goals of key leaders.

- *Research and identify potential funding sources, public grants, private foundation grants and possible local and corporate sponsorships. Research shall include a presentation of all grant requirements and criteria; matching fund requirements; reporting requirements and terms and conditions of potential grant opportunities.*

New Growth will create and maintain a customized grant forecast by monitoring information channels and filtering grant opportunities. New Growth will conduct proactive outreach to funders and individuals with funding information, and then provide actionable information to the DIA. New Growth will provide the DIA with the forecast of federal and philanthropic sources in an excel format which includes grant criteria, matching fund requirements, and reporting and compliance conditions of potential grant opportunities. The forecast will be updated quarterly. Scheduled conversations with City's Economic Development Director and key Administration will follow with further exploration of potential opportunities.

As part of the forecasting process, New Growth will conduct proactive research for funders and communicate the information back to DIA. In addition, New Growth will initiate communication with the program officers of funding programs, sending project concepts, scheduling phone conversations for guidance and clarification. New Growth will also inform the public of grant initiatives, disseminate grant projects as directed by funders, and create press releases for required public notifications, facilitating public meetings/comments as necessary.

- *Conduct and facilitate responses to all grant proposals, on behalf of DIA, or various Durant City departments, including narratives and other writing services, statistical gathering, letters of support, budgets and final submissions.*

Based on grants selected, New Growth, led by Director of Grant Services Robin King, will serve as the primary writer for four federal grant applications. This process will consist of managing project meetings, developing project concepts, collecting necessary attachments, responding appropriately to the funding announcement, and packaging the proposal pieces for submission (narrative, summary, budget, budget narrative, and all attachments). Additional grants may be added on a fee-for-service basis.

- *Prepare written summaries of all grant reporting requirements, criteria, obligations, matching fund requirements, terms and conditions, deadlines and evaluation criteria prior to submission.*

New Growth will create an organizational electronic filing system for grant application materials. All grant applications will be stored in one location on a drive accessible to relevant DIA and Durant City staff (Executive Director, Project Managers, Business and Finance Department). Grants will be organized by year of application and client. Each grant will have a project summary page, an application materials folder, an award materials folder, a budget folder, and a reporting folder. Each folder will have documents that New Growth will compile and complete specific to each awarded grant's guidelines.

- *Preparations and review of grant reports and applications as requested by DIA.*

New Growth will develop written policies and procedures needed to ensure compliance with state and federal law. Additionally, New Growth will develop processes to help centralize grant management tasks. Tools and resources include grant management handbooks and templates for each awarded grant that outline key provisions, reporting due dates, project timelines, and necessary documentation to amend the agreement. New Growth will work closely with DIA staff to assess current capacity and capability and will deliver strategic technical assistance to onboard them to the new tools and build the staff's familiarity and comfort with using them. New Growth will lead the development of grant management handbooks and other implementation tools such as monitoring checklists and grant closeout checklists. When necessary, New Growth will prepare and review grant reports for submission to the appropriate funder.

- *Coordinate with DIA officials to obtain relevant technical details and information required to accurately and effectively generate subject-specific grant content.*

For the scope of work for this project New Growth will work very closely with DIA project managers, administrators, and financial staff to understand their current policies and procedures and identify places to build on existing structures. We will work closely with Durant City's Economic Development Director and administration to develop the rules and capacity needed to establish a fully functional grant-seeking process. New Growth will be the primary driver of action, providing coaching and technical assistance to the staff of the DIA.

New Growth uses an inclusive project development methodology that involves client co-creation and development of deliverables. As New Growth begins to develop deliverables for grants, we will check in at least twice a month with the DIA to ensure alignment with strategic objectives and staff capacity. New Growth will also employ hands-on supportive coaching and strategic assistance. This will include frequent check-ins and quick turnaround time for troubleshooting problems as they arise.

New Growth will request materials from DIA staff and City departments to build a library of grant resources, including previously awarded grants, project descriptions, resumes/ bios, and other materials to support easier development of grant proposals. These will be stored electronically in a customized online filing system that will allow easy access for grant preparation. New Growth will work very closely with the appropriate DIA officials to accurately reflect subject-specific content within the grant proposals.

3. Dedicated Team

Include information about the team that will be assigned to work for and interact with DIA officials.

The New Growth Group, LLC (New Growth) is a workforce consulting group that mobilizes businesses and communities to solve workforce challenges. The organization has provided strategic planning, grant and resource development, operations support, and analytics to over 100 public agencies, colleges, philanthropies, and not-for-profit organizations in 23 states and Washington, D.C. Our team has developed over \$150 million in grant funding for our clients from sources including: USDOL, USDOE, USDOD, USDOT, USDA, EDA, NSF, HHS, local and state agencies, and numerous philanthropies.

New Growth also provides grant management services and organizational development to the Enterprise Development Fund of Erie, The Erie County Redevelopment Authority, and NextFlex (a Manufacturing USA Institute). New Growth remains current on regulatory trends, performs funding agency negotiations, assists in IRB approval (as necessary), assists with training and certification of Principal Investigators / Project Managers, assists in securing contracts and MOUs from partners, vendors, and evaluators, assists with budget compliance modifications, manages site visits from funding agencies (as necessary), and ensures project performance reports and final closeout reports are compliant and timely.

Christopher Spence, Principal, New Growth. Christopher Spence, Principal, New Growth. Chris has 15 years of project leadership experience in workforce and economic development. He has successfully written over \$90 million in winning applications to USDOL, USDOE, EDA, USDOD and numerous state agencies and philanthropic funders. Prior to his workforce development career, Chris was a captain in the US Army 10th Mountain Division. He holds two master's degrees from New York University's Wagner School of Public Service, and a bachelor's degree from Case Western Reserve University. Chris teaches a master's level workforce development course at Cleveland State University's Levin College of Urban Affairs.

Robin King, Director Grant Services, New Growth. Robin is Director of Grant Services with over 12 years of experience in fund development. She is responsible for forecasting grant opportunities, preparing proposals that align with the priorities of funders and clients, managing grant awards while collaborating with internal staff, and maintaining regulatory compliance for grant program periods. Robin came to New Growth from DevelopErie, the umbrella organization for the lead economic development agency in Erie, Pennsylvania. She offers proficiency in researching, writing, editing, and packaging competitive grant proposals, and has written over \$30 million in successful applications to both private foundations, state, and federal agencies including US DOL, USDA, USDOD, USDOC EDA, HHS, and the US Department of Treasury's Community Development Financial Institution (CDFI) program. Robin graduated Summa Cum Laude with a Bachelor's Degree in English from Edinboro University of Pennsylvania.

Kaci Roach, Director of Partnerships & Client Engagement, New Growth. Kaci is the Director, Partnerships & Client Engagement. In this role she manages New Growth's communication strategy and provides strategic direction for research and grant administration

projects. She comes to New Growth with expertise in public policy, group facilitation, and continuous improvement. Before joining New Growth, Kaci worked as an independent consultant specializing in providing strategic planning and communications support to startups, minority owned businesses, and nonprofits in the Cincinnati/Dayton region.

Kaci holds a Master of Science in Urban Studies from the Maxine Goodman Levin College of Urban Affairs at Cleveland State University where she studied the non-economic benefits of college degree attainment in urban areas and the startup culture of the Cleveland Metropolitan Statistical Area. She holds a Bachelor of Arts in Political Science from The Ohio State University, where she was in the honor's program.

In addition to its direct staff, New Growth works regularly with a network of professional grant writers with expertise in specific funding sources and program guidelines.

4. References

Provide five current references for communities in which you have performed similar work. At a minimum, three of the references must represent work conducted within the previous two years.

1. Name and Address: Northeastern Technical College

Dates of Service: May 2018 - present

Contact Person: Dr. Kyle Wagner, President

Email: kwagner@netc.edu

Phone Number: 660.909.3396

2. Name and Address: Lorain County Community College, 1005 Abbe Rd N, Elyria, OH 44035

Dates of Service: 2014 - present

Contact Person: Michael Morgenstern, Director of Advancement

Email: mmorgenstern@lorainccc.edu

Phone Number: 216.570.5821

3. Name and Address: Enterprise Development Fund of Erie County

Dates of Service: 2016- present

Contact Person: Terry S. Holmes, Chairman of the Board

Email: holmes022@gannon.edu

Phone Number: 567.277.2771

4. Name and Address: NextFlex Manufacturing USA Institute, 2244 Blach Pl #150, San Jose, CA 95131

Dates of Service: June 2018 - present

Contact Person: Emily McGrath, Director of Workforce Development, Education, and Training

Email: emcgrath@nextflex.us

Phone Number: 206-295-6311

5. Name and Address: Firelands Forward, North Central Ohio Regional Workforce Development Initiative

Dates of Service: January 2020 - present

Contact Person: Abbey Bemis, Erie County Economic Development Corporation

Email: abbey@eriecountyedc.org

Phone Number: 419.627.7791

5. Schedule

The scope of work will begin April 1, 2021 and continue through March 31, 2022. The grant forecast will be delivered at the end of each quarter, and up to four grant proposals will be written and submitted during the year, as funding announcements are made.

6. Compensation/ Fees Proposal

Total Fees for entire scope of work outlined in this document is \$47,500.

New Growth is itemizing the budget as follows:

Onsite Needs Assessment

This fee also includes travel for New Growth project team members to make an in-person site visit at least one time in the year. This will include coordination and interviews with appropriate DIA administration and a written document outlining the community needs and funding plan. Annual site visit/ quarterly check-in (via phone/ webinar)/ expand to ongoing communication infrastructure/ connection to management process.

Travel: \$1500 per person/ 2 people = \$3000

Needs Assessment: \$7000

Sub-Total: \$10,000

Grant Research / Forecast

For the creation and quarterly update of a customized forecast in partnership with city officials and administration. This includes staging of projects, summaries of funding sources, and one-page project concepts.

Sub-Total: \$2,500

Proposal Development

Development of four targeted grant proposals on behalf of the DIA.

New Growth will serve as the primary writer for four federal grant applications. This process will consist of managing project meetings, developing project concepts, collecting necessary attachments, responding appropriately to the funding announcement, and packaging the proposal pieces for submission (narrative, summary, budget, budget narrative, and all attachments). Grant writing is estimated at \$62.50 per hour with an average 100 hours per grant proposal (\$6,250) and four grant proposals per year (\$6,250 X 4 = \$25,000).

Note: Additional grants may be added on a fee-for-service basis.

Sub-Total: \$25,000

Reporting and Compliance

For the implementation of the internal and external funding processes discussed above, including, but not limited to, the development of the grants written handbooks and policies specific to grant reporting, filing, and orientation processes. As New Growth continues to work with the DIA, the workload for reporting and compliance will increase with each successful grant award. The baseline for this subsection is estimated for reporting and compliance of one federal grant award. This includes handbook/ template development, and reporting timelines, etc.

Sub-Total: \$10,000

*As more grant proposals are awarded, New Growth will engage in a separate scope of work specific to administrative management of individual grants (these services can range in amount, with a \$15,000 maximum per additional federal grant. The final amount will be determined upon new grant awards and based on the complexity of reporting and capacity of DIA staff to absorb the reporting duties).

Total Fees for entire scope of work outlined in this document are \$47,500, including travel

New Growth will be responsible for all of its own business expenses, including, but not limited to, computers, email and internet access, software, phone service and office space. New Growth will also be responsible for all licenses, permits, employees' wages and salaries, insurance of every type and description, and all business and personal taxes, including income and Social Security taxes and contributions for Workers' Compensation and Unemployment Compensation coverage, if any.

Note: In addition to the services mentioned above, New Growth provides grant evaluation services. New Growth could partner with DIA under a separate scope of work to provide evaluation and analytics on an as-needed basis.



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Danielle Barker, Director
Re: Discussion, Consideration and Possible Action on PC2021-09. Request for approval of a Replat for property located at 1224 N. 1st Avenue.

Request: Consider a request from Dixon Park Apartments, LLC, for a re-plat of property located at 1224 N. 1st Ave.

Current Zoning: R-3 General Residential

Surrounding Properties:

Direction	Zoning	Use
North	A-1	Single Family Residential
East	I-2	Railroad
South	I-1	Vacant
West	C-3	Commercial Uses

Applicant: Dixon Park Apartments LLC

Background: The applicants approached staff regarding the desire to combine multiple lots into one lot. The property owner owns all of the lots in question and the lots are conjoined. The applicant will continue using the lots for residential purposes. The property owners have also vacated all necessary streets/alleys through District Court. Notifications have been made to the surrounding property owners and at the time of this report no letters or phone calls have been received by staff.

Analysis: The subject property is approximately 16 acres in total. The new lots would exceed the standards of the R-3 zoning category.

The current Future Land Use Map appears to have this area as commercial / industrial; therefore, this re-plat request is not generally in compliance with the Comprehensive Plan. However, it should be stated that a new Future Land Use Map is being worked on. The property owner is not attempting to amend or remove any covenants or restrictions that were previously incorporated in the final plat.

Planning Commission Recommendation: The Planning Commission recommended approval of the Replat request at 1224 N. 1st. Ave.

Required Action: Hold a hearing and approve or deny the re-plat request to combine the proposed lots into one lot located at 1224 N. 1st Ave. Any specific conditions imposed by City Council should be read into any approval motion.

Council Information / Action Requested

Staff and the Planning Commission both recommend approval of the replat request.

City Staff Information / Action Follow-up, if Council authorizes this action:

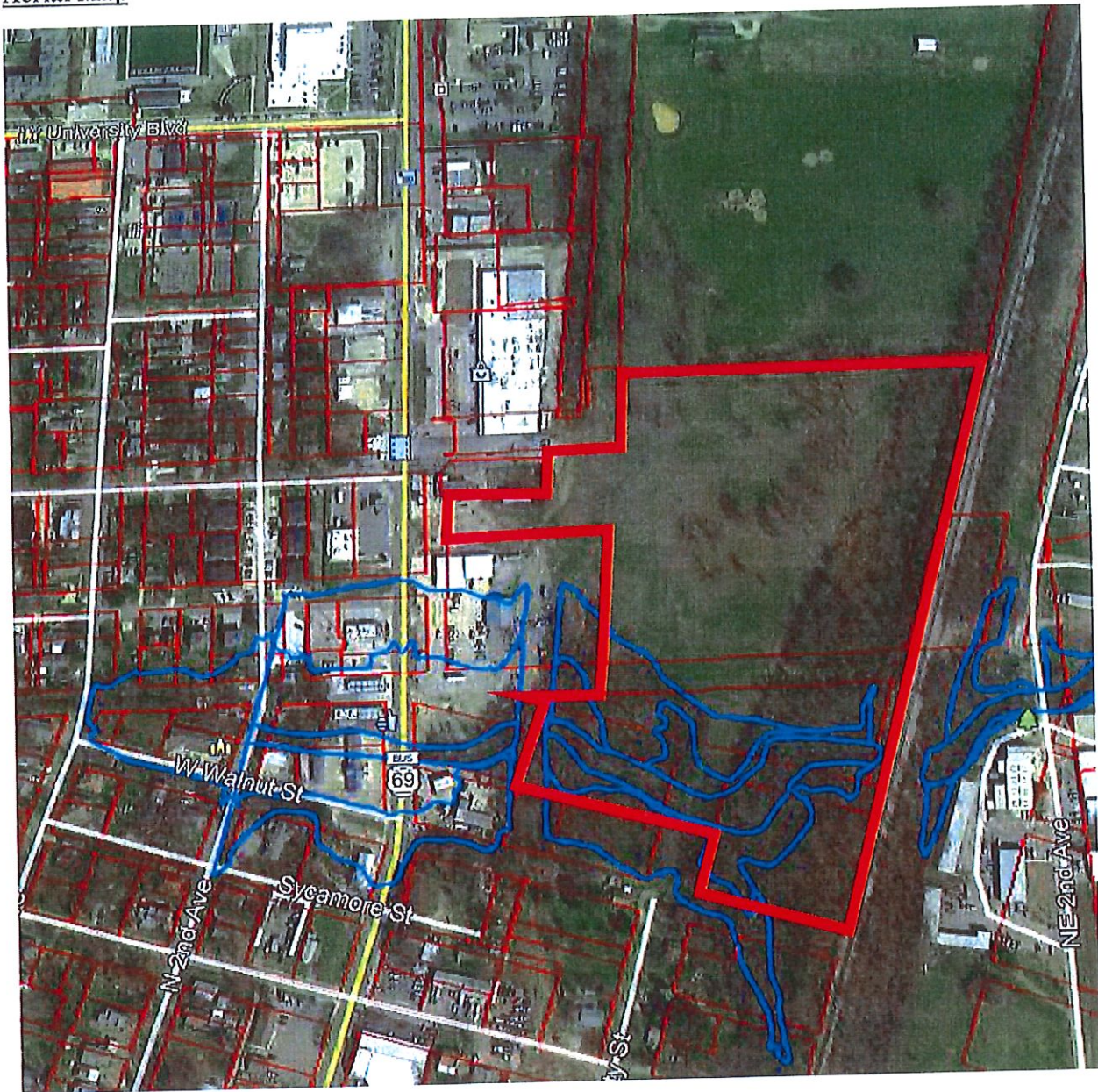
City Clerk

GIS to update City Maps
Community Development to notify applicant

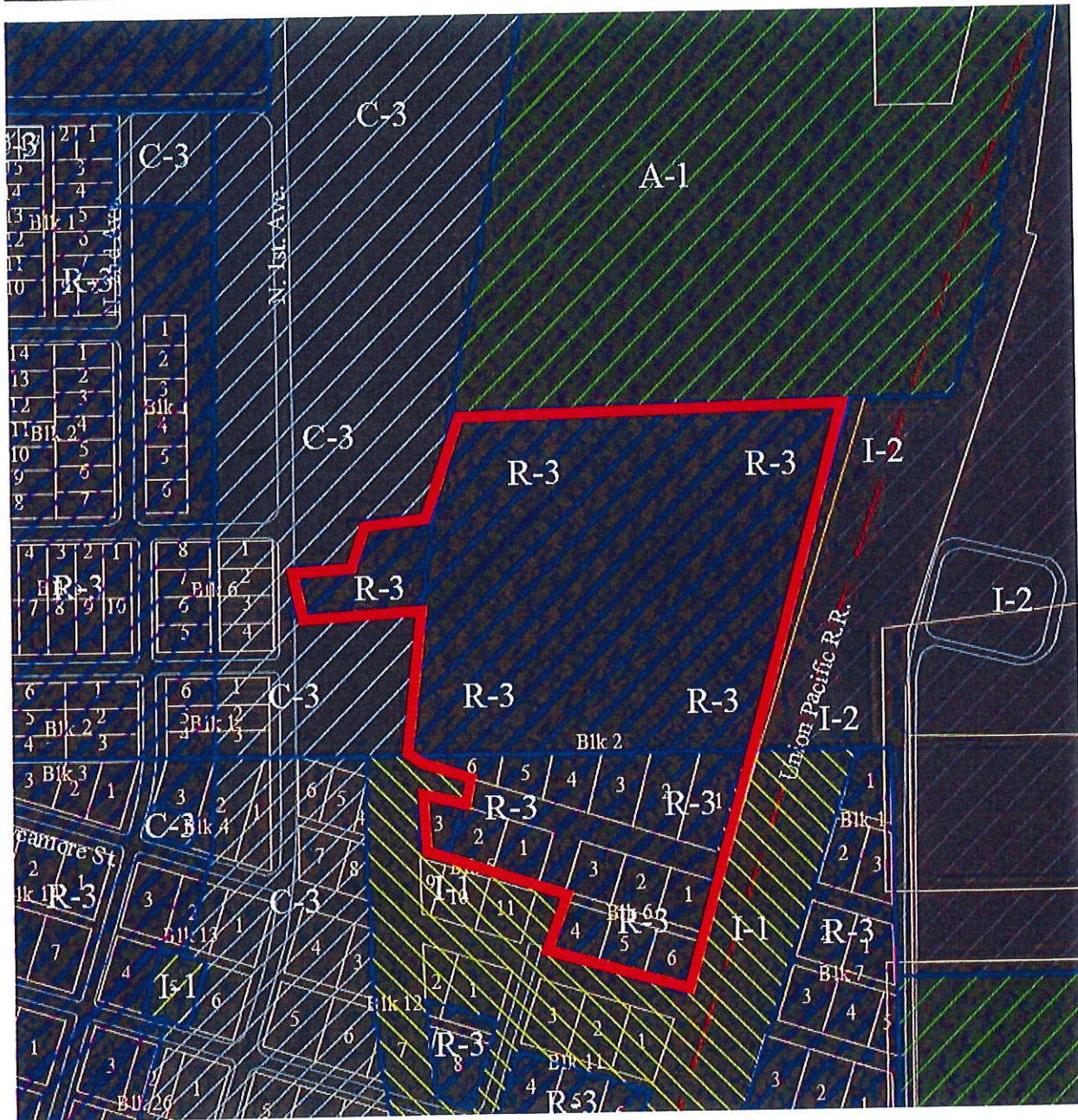
ATTACHMENTS:

1. PC2021 09 Additional Information
2. 18017 FP REVISED 4-6-21

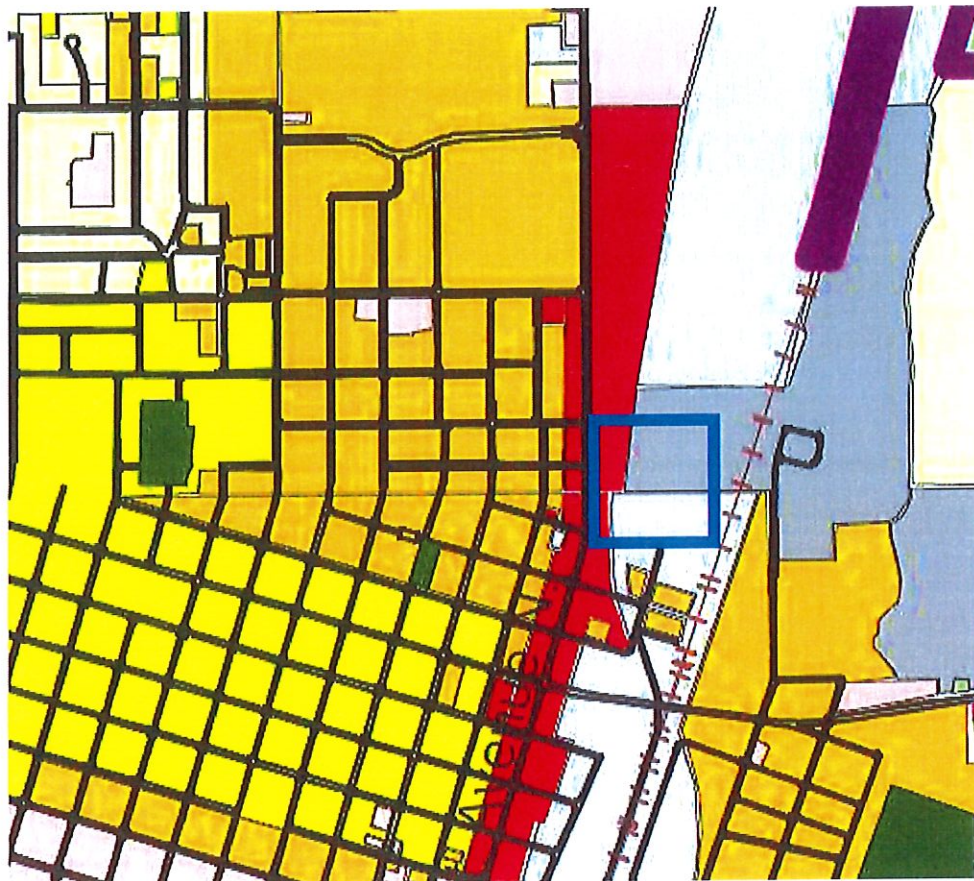
Aerial Map



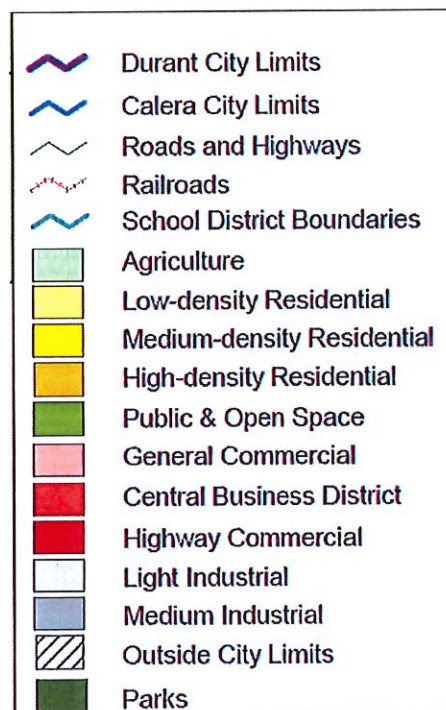
Zoning Map



Future Land Use Map



Approximate Location



Zoning Map

Petition # 2021-09 - N 1st Ave



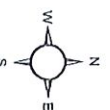
- A1 - Agriculture
- C0 - Professional & Business Office
- C1 - Convenient Commercial
- C2 - Highway Commercial
- C3 - General Commercial
- CBD - Central Business District
- H1 - Health Facilities
- I1 - Light Industrial
- I2 - Medium Industrial
- R1 - Single Family Residential
- R2 - Two Family Residential
- R3 - General Residential - Multi-Family

Use this map as a guide and not as definitive information. The information depicted by this map is provided for illustrative purposes only. Information such as (property ownership, acreage, property boundaries) are to be verified at the Bryan County Assessor's Office by the user. The burden for determining accuracy and/or correctness of information rest solely with the user. This map is provided "as is" with no warranties, expressed or implied.



City of Durant
Community Development

Printed: March 4, 2021



Zoning Map

Petition # 2021-09 - N 1st Ave



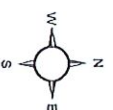
- A1 - Agriculture
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Use this map as a guide and not as definitive information. The information depicted by this map are provided for illustrative purposes only. Information such as (property ownership, acreage, property boundaries), are to be verified at the Engineering Assessor's Office by the user. The user assumes all responsibility for the use of this map. This map is provided "as is" with no warranties, expressed or implied.



City of Durant
Community Development

Printed: March 4, 2021



§ 156.007 DEFINITIONS.

REPLATTING. Any change in a map of an approved or recorded plat, except as permitted as an amended plat, that affects any street layout on the map or area reserved or dedicated thereon for public use or any lot line, or that affects any map or plan legally recorded prior to the adoption of any regulations controlling subdivisions or additions. Replatting includes the combination of lots into a single lot for purposes of development.

§ 156.048 REPLATTING OF LAND.

(A) *Replat required.* Unless otherwise expressly provided for herein, a property owner who proposes to replat any portion of an already approved final plat, other than to amend or vacate the plat, must first obtain approval for the replat under the same standards and by the same procedures prescribed for the platting of land by these regulations. The Community Development Director may waive or modify requirements for a sketch plat under circumstances where the previously approved sketch plat is sufficient to achieve the purposes set forth in these regulations.

(B) *Replatting without vacating preceding plat.* A replat of a final plat or portion of a final plat may be recorded and is controlling over the preceding plat without vacation of that plat if the replat:

- (1) Is signed and acknowledged by only the owners of the property being replatted;
- (2) Is approved, after a public hearing on the matter at which parties in interest and citizens have an opportunity to be heard, by the Planning Commission; and
- (3) Does not attempt to amend or remove any covenants or restrictions previously incorporated in the final plat.

(C) *Additional requirements for certain replays.*

(1) A notice of the public hearing shall be published in an official paper or a newspaper of general circulation in the city at least 15 days prior to the date of the public hearing. Notice shall be mailed to all owners of property located within 300 feet of the subject property as provided by a certified abstractor's list at the applicant's cost at least 20 days prior to the hearing;

(2) If the proposed replat requires a variance, and the owners of 20% or more of the area of lots to whom notice is required to be given under division (B) file with the Planning Commission a written protest of the replatting before or at the hearing, approval of the replat will require the affirmative vote of four of the Planning Commission members. In computing percentages of ownership, each lot is considered equal to all other lots regardless of size or number of owners, and the owners of each lot are entitled to cast only one vote per lot. The area of streets and alleys shall be included in computing the percentage of land area.

(3) Any replat which adds or deletes lots must include the original lot boundaries.

(Ord. 1573, passed 11-13-07)

Subdivision/Plat Application

Petition # 2021-09

Preliminary Plat: ☐

Fee \$ 200 bal

Final Plat: ☒

Expedited Fee \$ 500

Re-Plat: ☒

Lot Split ☐

APPLICANT INFORMATION

Name: Dixon Park Apartments, LP Mandi Paswaters, Senior Manager of Legal Services		Email: mpaswaters@gardnercapital.com	Phone #1 (417) 447-1800
Mailing Address: 4803 South National Avenue, Suite 300			Phone #2 (314) 561-5900
City: Clayton	State: Missouri	Zip: 63105	Fax # (417) 447-5515
Applicant's Interest in Property: Owner			

SURVEYOR INFORMATION

Name: Fox Engineering, Inc.		Email: foxengineering@sbcglobal.net	Phone #1 (580) 223-2319
Mailing Address: P. O. Box 666			Phone #2
City: Ardmore	State: Oklahoma	Zip: 73402	Fax # (580) 223-2492
Surveyor Oklahoma License Number: 1165			

ENGINEER INFORMATION

Name: Fox Engineering, Inc.		Email: foxengineering@sbcglobal.net	Phone #1 (580) 223-2319
Mailing Address: P. O. Box 666			Phone #2
City: Ardmore	State: Oklahoma	Zip: 73402	Fax # (580) 223-2492
Engineer Oklahoma License Number: 12297			

LAND INFORMATION

Legal Description: See attached plat	Parcel Number: A 399-28-065-098-3-008-00
Proposed Subdivision Name: Dixon Park Addition	Current Zone: R-3 Multi-family residential
Proposed Use: apartment complex	Proposed Zone: R-3 Multi-family residential
Current Property Owner's Name: Dixon Park Apartments, LP	

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Dixon Park Apartments, LP
By: Dixon Park GP, LLC, General Partner

Applicant: Michael Gardner, Manager Date: 3/2/21

Office Use Only		Date Payment Received		Notification Mailed		Comments	
Date Filed		Initial		Date Initial			
Proof of Publication Received				Property Posting Verified		Comprehensive Plan Recommendations	
Date Initial		Date Initial		City Council Action		Ordinance #	
Staff Recommendation ___ Approve ___ Deny		PC Recommendation ___ Approve ___ Deny		City Council Action ___ Approve ___ Deny			

APPLICATION WILL NOT BE CONSIDERED COMPLETE WITHOUT THE FOLLOWING INFORMATION ADDRESSED:

Please describe the nature and operating characteristics of the proposed use: The property is used as a multi-family affordable housing project with 60 units (54 affordable units). There are eight two-story buildings with two and three-bedroom units.

STATE HOW THE FOLLOWING ISSUES WILL BE ADDRESSED:

1. Parking: Curbed parking lots have been constructed in between the buildings.
2. Screening of offensive areas (trash, loading areas, transformers, utility connections, detention ponds, etc.). The trash area has been screened. No other areas need screening.
3. Traffic Impacts:
The property has an ingress/egress road to North First Avenue. No significant impact on North First Avenue is expected.
4. Protection of Neighborhoods:
This area is set away from North First Avenue. North First Avenue is commercial to the west of this development. The railroad is east of the development; beyond that is the wastewater plant. This development should not have any impact on the neighborhoods further to the west.

What licenses and permits (if any) are required for this proposed use?
No additional licenses and permits are required.

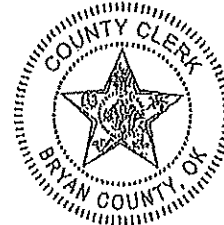
Please list or describe any other reasons to support this Planned Unit Dev. Permit Application.

The apartment project has already received all necessary permits for its construction, construction has been completed, and the apartment units are occupied. It is now an asset to the City of Durant.

After recording, return to:
Gardner Capital, Inc
Attn: Mendi Paswaters
4803 S. National Ave Suite 200
Springfield, MO 65810

1-2018-705205 Book 1470 Pg: 781
08/20/2018 10:40 am Pg 0781-0784
Fee: \$ 19.00 Doc: \$ 450.00
Tammy Reynolds - Bryan County Clerk
State of Oklahoma

WARRANTY DEED
STATUTORY



File No.: 18-03-0393

Documentary Stamps: \$450.00
Sales Price: \$300,000.00

That Allen Wheeler and Betty Wheeler, husband and wife (the "Grantor"), in consideration of the sum of TEN & NO/100 Dollars and other valuable consideration, in hand paid, the receipt of which is hereby acknowledged, do(es) hereby, grant, bargain, sell and convey unto Dixon Park Apartments, LP (the "Grantee"), the following described real property and premises situate in Bryan County, Oklahoma, to wit:

SEE ATTACHED LEGAL DESCRIPTION

PROPERTY ADDRESS: 1280 North 1st Street, Durant, OK 74701

Together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same. LESS AND EXCEPT any interest in and to oil, gas, coal, metallic ores and other minerals therein and thereunder previously reserved or conveyed of record and all rights, interests and estates of whatsoever nature incident thereto or arising thereunder, and SUBJECT TO easements, rights of way, and restrictive covenants of record.

TO HAVE AND TO HOLD said described premises unto said Grantee, and to the heirs, successors and assigns forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

STATE OF OKLAHOMA
Bryan County
Documentary Stamps \$ 450.00

ELITE TITLE SERVICES
7510 EAST 111TH ST
DIXON, OK 74008

18-03-0393

(1)

Signed and delivered this June 14th, 2018.

Allen Wheeler
Allen Wheeler

Betty Wheeler
Betty Wheeler

STATE OF Oklahoma

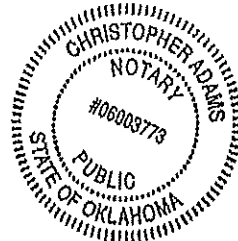
COUNTY OF Bryan

I, the undersigned, a Notary Public, do hereby certify that Allen Wheeler and Betty Wheeler, husband and wife personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal, this the 14th of June, 2018.

Christopher Adams
Notary Public

My Commission Expires: 4/12/2022
(SEAL)



1-2018-705205 Book 1470 Pg: 782
06/20/2018 10:40 am Pg 0781-0784
Fee: \$ 19.00 Doc: \$ 450.00
Tammy Reynolds - Bryan County Clerk
State of Oklahoma

EXHIBIT A

A part of the SW/4 NW/4 SW/4 of Section 28, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, more particularly described as follows: BEGINNING at a point 30 feet East and 288.75 feet North of the Southwest corner of the NW/4 SW/4 of said Section 28; Thence North along the East right-of-way line of U.S. Highway 69 & 75 a distance of 192.5 feet; Thence East a distance of 20 feet; Thence North a distance of 83.57 feet; Thence East a distance of 206.0 feet to the West right-of-way line of the M.O. & G. Railroad; Thence South 5 degrees 28 minutes West a distance of 277.33 feet; Thence West a distance of 199.98 feet to the point of beginning, LESS AND EXCEPT the North 169 feet thereof.

AND

A part of the SW/4 NW/4 SW/4 of Section 28, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, more particularly described as follows: The North 89 feet of the North 169 feet of a tract of land described as BEGINNING at a point 30 feet East and 288.75 feet North of the Southwest corner of the NW/4 SW/4 of said Section 28; Thence North along the East right-of-way line Thence North along the East right-of-way line of U.S. Highway 69 & 75 a distance of 192.5 feet; Thence East a distance of 20 feet; Thence North a distance of 83.57 feet; Thence East a distance of 206.0 feet to the West right-of-way line of the M.O. & G. Railroad; Thence South 5 degrees 28 minutes West a distance of 277.33 feet; Thence West a distance of 199.98 feet to the point of beginning.

AND

A part of the NW/4 SW/4 of Section 28, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, more particularly described as follows: BEGINNING 312.94 feet North 89 degrees 40 minutes 30 seconds East along the South line of the NW/4 SW/4 from the Southwest corner of NW/4 SW/4 of said Section 28 to a point on the Easterly right-of-way of the K.O. & G. Railroad (abandoned); Thence North 5 degrees 28 minutes 24 seconds East along the Easterly right-of-way of the K.O. & G. Railroad for a distance of 662.70 feet to a point on the North line of the S/2 NW/4 SW/4 of said section 28; Thence North 89 degrees 44 minutes 49 seconds East along the North line of the S/2 NW/4 SW/4 of said Section 28 a distance of 807.1 feet to a point 25 feet West of the Westerly right-of-way of the Union Pacific Railroad; Thence South 18 degrees 46 minutes 51 seconds West along and 25 feet West of the Westerly right of way of the Union Pacific Railroad a distance of 696.64 feet to a point on the South line of the NW/4 SW/4 of said Section 28; Thence South 89 degrees 40 minutes 30 seconds West along the South line of the NW/4 SW/4 of said Section 28 a distance of 646.03 feet to the point of beginning.

LESS AND EXCEPT A tract of land commencing at the Southwest corner of the SW/4 of Section 28, Township 6 South, Range 9 East, Thence North 01 degrees 02 minutes 41 seconds West along the West line of said SW/4 a distance of 1796.55 feet; Thence North 88 degrees 52 minutes 28 seconds East a distance of 30.00 feet to the Point of Beginning; Thence North 01 degrees 02 minutes 41 seconds West 5.43 feet; Thence North 88 degrees 52 minutes 28 seconds East a distance of 20.00 feet; Thence North 01 degrees 02 minutes 41 seconds West a distance of 83.57 feet; Thence North 88 degrees 52 minutes 28 seconds East a distance of 287.72 feet to the Centerline of the abandoned M.O. & G Railroad; Thence North 05 degrees 08 minutes 56 seconds East along centerline a distance of 96.05 feet to the North line of the S/2 NW/4 SW/4; Thence North 88 degrees 53 minutes 09 seconds East along said North line a distance of 79.76 feet; Thence South 05 degrees 08 minutes 56 seconds West and parallel with the East line of the abandoned MO&G railroad a distance of 185.57 feet; Thence South 88 degrees 52 minutes 28 seconds West a distance of 377.83 feet to the Point of Beginning.

AND

A part of the S/2 NW/4 SW/4 of Section 28, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, more particularly described as follows: A strip of land 150 feet in width, that is 75 feet on each side of and immediately adjacent and parallel to the center line of the M.O.

1-2018-705205 Book 1470 Pg: 783
08/20/2018 10:40 am Pg 0781-0784
Fee: \$ 19.00 Doc: \$ 450.00
Tammy Reynolds - Bryan County Clerk
State of Oklahoma

& G. Railroad Right of Way. Said center line entering the S/2 NW/4 SW/4 of said section 28 on its North line at a point approximately 250 feet East of the Northwest corner thereof, running thence Southwesterly on a straight line to the South line of said S/2 NW/4 SW/4 to a point approximately 170 feet East of the Southwest corner thereof.

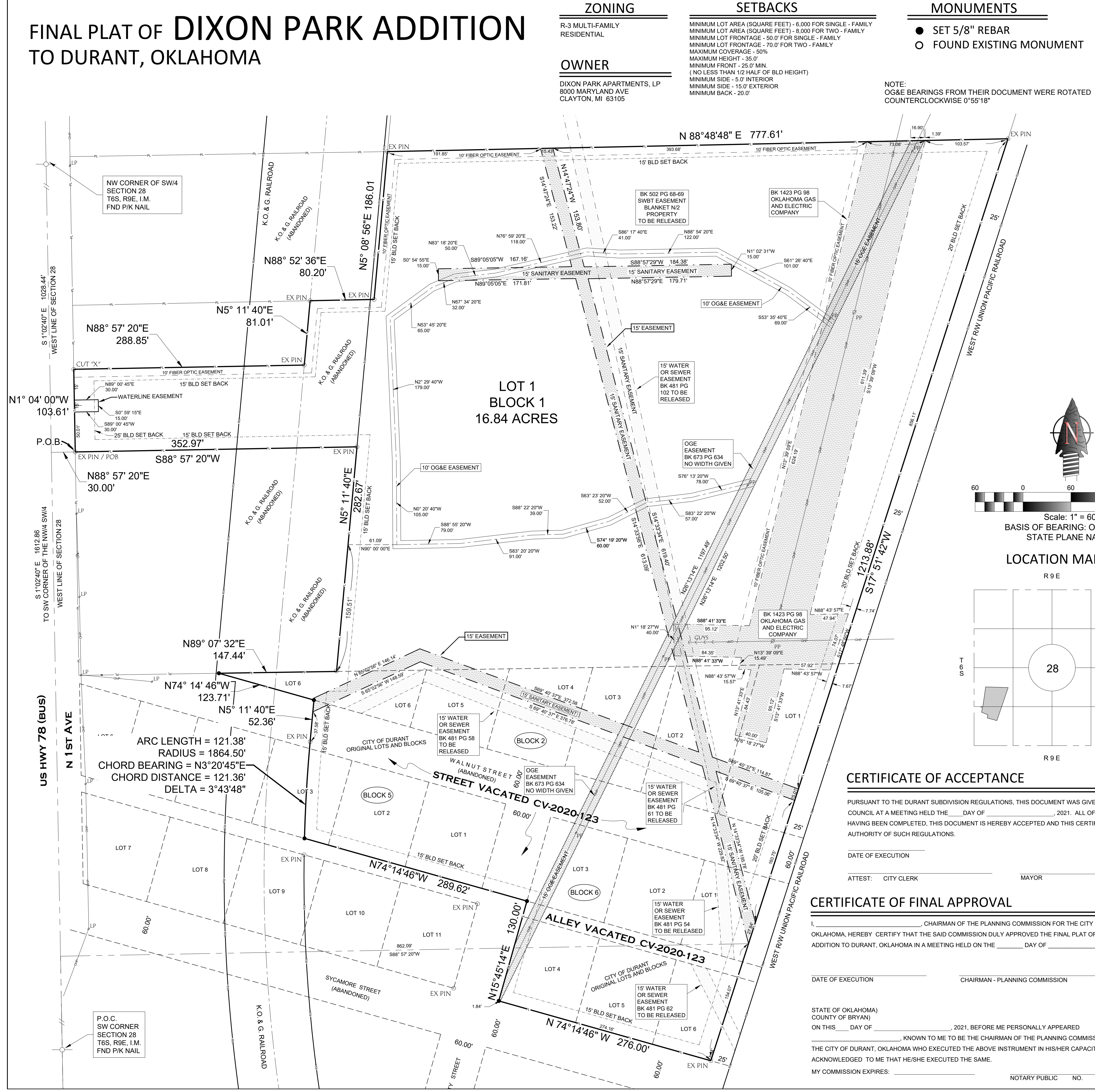
LESS AND EXCEPT that portion described as beginning at the Southwest Corner of the NW/4 SW/4 of Said Section 28; Thence North along the West line of said NW/4 SW/4 a distance of 17.5 poles to a stake; Thence East to the West Right of Way line of the M.O. & G. Railroad Right of Way (now K.O. & G. Railway) for the True Point of Beginning; Thence East 150 feet to the East line of said Railroad Right of Way; Thence Southwesterly along the East line of said Railroad Right of Way to the South line of the NW/4 SW/4 of said Section 28; Thence West 150 feet along the South line of said S/2 NW/4 SW/4 to the West line of said Railroad Right of Way; Thence Northeasterly along the West line of said Railroad Right of Way to the True Point of Beginning.

AND

Lots 1 and 2 and that part of Lot 3 lying East of the M.O. & G. Railroad (abandoned) in Block 5 and all of Block 2, less and except that portion of the East 25 feet thereof adjacent to the Union Pacific Railroad right of way which is part of Union Pacific Railroad property and all of Block 6 in the City of Durant, Bryan County, Oklahoma, according to the Official Plat thereof, including all right, title, claim, estate and interest in and to any and all abandoned or vacated or foreclosed streets, alleys and rights-of-way pertaining to the property, and also any railroad right-of-way easement and/or grants of any kind or character which have been abandoned, relinquished or disclaimed by any railroad

1-2018-705205 Book 1470 Pg: 784
06/20/2018 10:40 am Pg 0781-0784
Fee: \$ 19.00 Doc: \$ 450.00
Tammy Reynolds - Bryan County Clerk
State of Oklahoma

FINAL PLAT OF DIXON PARK ADDITION TO DURANT, OKLAHOMA



ZONING

R-3 MULTI-FAMILY RESIDENTIAL

SETBACKS

MINIMUM LOT AREA (SQUARE FEET) - 6,000 FOR SINGLE - FAMILY
MINIMUM LOT AREA (SQUARE FEET) - 8,000 FOR TWO - FAMILY
MINIMUM LOT FRONTAGE - 50.0' FOR SINGLE - FAMILY
MINIMUM LOT FRONTAGE - 70.0' FOR TWO - FAMILY
MAXIMUM COVERAGE - 50%
MAXIMUM HEIGHT - 35.0'
MINIMUM FRONT - 25.0' MIN.
(NO LESS THAN 1/2 HALF OF BLD HEIGHT)
MINIMUM SIDE - 5.0' EXTERIOR
MINIMUM BACK - 20.0'

OWNER

DIXON PARK APARTMENTS, LP
8000 MARYLAND AVE
CLAYTON, MI 63105

MONUMENTS

● SET 5/8" REBAR
○ FOUND EXISTING MONUMENT

NOTE:

OG&E BEARINGS FROM THEIR DOCUMENT WERE ROTATED COUNTERCLOCKWISE 0°55'18"

EXISTING LEGAL DESCRIPTION

A part of the NW/4 NW/4 SW/4 of Section 28, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, more particularly described as follows: BEGINNING at a point 30 feet East and 288.75 feet North of the Southwest corner of the NW/4 SW/4 of said Section 28, Thence North along the East right-of-way line of U.S. Highway 69 & 75 a distance of 192.5 feet; Thence East a distance of 20 feet; Thence North a distance of 63.57 feet; Thence East a distance of 20 feet to the West right-of-way line of the M.O. & G. Railroad; Thence South 5 degrees 28 minutes West a distance of 277.33 feet; Thence West a distance of 199.98 feet to the point of beginning, LESS AND EXCEPT the North 169 feet thereof.

AND

A part of the NW/4 NW/4 SW/4 of Section 28, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, more particularly described as follows: The North 89 feet of the North 169 feet of a tract of land described as BEGINNING at a point 30 feet East and 288.75 feet North of the Southwest corner of the NW/4 SW/4 of said Section 28; Thence North along the East right-of-way line Thence North along the East right-of-way line of U.S. Highway 69 & 75 a distance of 192.5 feet; Thence East a distance of 20 feet; Thence North a distance of 63.57 feet; Thence East a distance of 20 feet to the West right-of-way line of the M.O. & G. Railroad; Thence South 5 degrees 28 minutes West a distance of 277.33 feet; Thence West a distance of 199.98 feet to the point of beginning.

AND

A part of the NW/4 NW/4 SW/4 of Section 28, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, more particularly described as follows: BEGINNING 312.94 feet North 89 degrees 40 minutes 30 seconds East along the South line of the NW/4 SW/4 of said Section 28 to a point on the East right-of-way of the K.O. & G. Railroad (abandoned); Thence North 5 degrees 28 minutes 24 seconds East along the Easterly right-of-way of the K.O. & G. Railroad for a distance of 662.70 feet to a point on the North line of the S/2 NW/4 SW/4 of said section 28; Thence North 89 degrees 44 minutes 49 seconds East along the North line of the S/2 NW/4 SW/4 of said Section 28 a distance of 807.1 feet to a point 25 feet West of the Westerly right-of-way of the Union Pacific Railroad; Thence South 18 degrees 46 minutes 51 seconds West along and 25 feet West of the Westerly right-of-way of the Union Pacific Railroad a distance of 696.64 feet to a point on the South line of the NW/4 SW/4 of said Section 28; Thence South 89 degrees 40 minutes 30 seconds West along the South line of the NW/4 SW/4 of said Section 28 a distance of 646.03 feet to the point of beginning.

LESS AND EXCEPT

A tract of land commencing at the Southwest corner of the NW/4 of Section 28, Township 6 South, Range 9 East, Thence North 01 degrees 02 minutes 41 seconds West along the West line of said NW/4 a distance of 1796.55 feet; Thence North 88 degrees 52 minutes 28 seconds East a distance of 30.00 feet to the Point of Beginning; Thence North 01 degrees 02 minutes 41 seconds West 5.43 feet; Thence North 88 degrees 52 minutes 28 seconds East a distance of 20.00 feet; Thence North 01 degrees 02 minutes 41 seconds West a distance of 63.57 feet; Thence North 88 degrees 52 minutes 28 seconds East a distance of 287.72 feet to the Centerline of the abandoned M.O. & G. Railroad; Thence North 05 degrees 08 minutes 56 seconds East along centerline a distance of 96.05 feet to the North line of the S/2 NW/4 SW/4; Thence North 88 degrees 53 minutes 09 seconds East along said North line a distance of 79.76 feet; Thence South 05 degrees 08 minutes 56 seconds West and parallel with the East line of the abandoned MO&G railroad a distance of 185.57 feet; Thence South 88 degrees 52 minutes 28 seconds West a distance of 377.53 feet to the Point of Beginning.

AND

A part of the S/2 NW/4 SW/4 of Section 28, Township 6 South, Range 9 East of the Indian Base and Meridian [Bryan County, Oklahoma, more particularly described as follows: A strip of land 150 feet in width, that is 75 feet on each side of and immediately adjacent and parallel to the center line of the M.O. & G. Railroad Right of Way. Said center line entering the S/2 NW/4 SW/4 of said section 28 on its North line at a point approximately 250 feet East of the Northwest corner thereof, running thence Southwesterly on a straight line to the South line of said S/2 NW/4 SW/4 to a point approximately 170 feet East of the Southwest corner thereof.

LESS AND EXCEPT that portion described as beginning at the Southwest Corner of the NW/4 SW/4 of said Section 28, Thence North along the West line of said NW/4 SW/4 a distance of 17.5 poles to a stake; Thence East to the West Right of Way line of the M.O. & G. Railroad Right of Way (now K.O. & G. Railway) for the True Point of Beginning, Thence East 150 feet to the East line of said Railroad Right of Way; Thence Southwesterly along the East line of said Railroad Right of Way to the South line of the NW/4 SW/4 of said Section 28; Thence West 150 feet along the South line of said S/2 NW/4 SW/4 to the West line of said Railroad Right of Way; Thence Northeasterly along the West line of said Railroad Right of Way to the True Point of Beginning.

AND

Lots 1 and 2 and that part of Lot 3 lying East of the M.O. & G. Railroad (abandoned) in Block 5 and all of Block 2, less and except that portion of the East 25 feet thereof adjacent to the Union Pacific Railroad right-of-way which is part of Union Pacific Railroad property and all of Block 6 in the City of Durant, Bryan County, Oklahoma, according to the Official Plat thereof, including all right, title, claim, estate and interest in and to any and all abandoned or vacated or foreclosed streets, alleys and rights-of-way pertaining to the property, and also any railroad right-of-way easement and/or grants of any kind or character which have been abandoned, relinquished or disclaimed by any railroad.

NEW METES & BOUNDS LEGAL DESCRIPTION

Being a part of the S/2 NW/4 SW/4 of Section 28, Township 6 South, Range 9 East of the Indian Base and Meridian Bryan County, Oklahoma and being all of Lots 1,2,3,4,5 & 6, Block 2; Lots 1,2,& 3, Block 5; Lots 1, 2, 3, 4, 5 & 6, Block 6 and the adjacent Streets and alleys between Blocks 2, 5 & 6 of the Original Town Plat of Durant, Oklahoma according to the recorded plat thereof and being more particularly described by metes and bounds as follows:

Commencing at a 3/8" steel rod found maintaining the southwest corner of said Section 28, Thence North 01°02'40" West, along the west line of said Section 28, a distance of 1612.86 feet to a point; thence North 88°57'20" East, a distance of 30.00 feet; to the east right-of-way line of First Avenue/Old Highway No. 69/75 said point being the True Point of Beginning.

Thence North 01°02'40" West along the East line of said First Avenue a distance of 103.61 feet; thence North 88°57'20" East a distance of 288.85 feet in the center of the former K.O.&G. Railroad; thence North 05°11'40" East, along the centerline of said railroad a distance of 81.01 feet; thence North 88°52'38" East, a distance of 80.20 feet; thence North 05°08'56" East a distance of 186.01 feet to a point in the north line of said S/2 NW/4 SW/4; thence North 88°48'48" East along the south line of said S/2 NW/4 SW/4 a distance of 777.61 feet to a point, said point being 125 feet perpendicular to the center of the Union Pacific Railroad (formerly the M.K.&T. Railroad) said point being 92.3 feet perpendicular to the center of the existing tracks; thence South 17°51'43" West, parallel and 25 feet from the existing UP Railroad right-of-way a distance of 1213.88 feet to a point in the south line of Block 6 of said ODP Durant; thence North 74°14'46" West, along the south line of said Block 6, a distance of 276.00 feet to the southwest corner of Lot 4, Block 6; thence North 15°45'14" East, along the West line of said Lot 4 a distance of 130.00 feet the southwest corner of said Lot 3, Block 6; thence North 74°14'46" West along the South line of Lots 1,2 & 3 in Block 5, a distance of 289.62 feet the east right-of-way line of said abandoned K.O.&G. Railroad (100' wide ROW); thence along the East line of said KO&G with a non-tangent curve to the right having a radius of 1864.51 feet, (chord bears North 03°20'45" East, a distance of 121.36 feet) on arc length of 121.36 feet to a point; thence North 05°11'40" East continuing along the East line of said KO&G a distance of 52.36 feet to a point on the South line of Lot 6 Block 2 ODP Durant; thence North 74°14'46" West along the South line of said Lot 6 a distance of 123.71 feet; thence North 89°07'32" E along the North line of said Lot 6 Block 2 of the ODP Durant a distance of 147.44 feet to the East line of said abandoned KO&G Railroad right-of-way (150' wide right-of-way); thence North 05°11'40" East continuing along the East right-of-way line of said KO&G a distance of 282.67 feet to a point; thence South 88°57'20" West a distance of 352.97 feet to the Point of Beginning and containing 16.84 acres of land.

Above legal description was written by J. Steven Fox, P.L.S. #11665 on May 18th, 2020 using existing deeds as a basis of bearing.

COUNTY TREASURER'S CERTIFICATE

I, _____, DO HEREBY CERTIFY THAT I AM DULY ELECTED, QUALIFIED, AND ACTING COUNTY TREASURER OF BRYAN COUNTY, STATE OF OKLAHOMA, AND THAT THE TAX RECORDS OF SAID COUNTY, SHOW ALL TAXES ARE PAID FOR THE YEAR 2021, AND PRIOR YEARS ON THE LAND SHOWN ON THE FINAL PLAT OF DIXON PARK ADDITION TO DURANT, OKLAHOMA AND DEPOSITED IN THE OFFICE OF THE COUNTY TREASURER GUARANTEEING PAYMENTS OF THE CURRENT YEARS TAXES, IN WHEREOF, SAID COUNTY TREASURER HAS CAUSED THE INSTRUMENT TO BE EXECUTED AT DURANT, OKLAHOMA, ON THIS ____ DAY OF _____, 2021

COUNTY TREASURER

CERTIFICATE OF RECORDING

THIS DOCUMENT, NUMBER _____, FILED FOR RECORD THE ____ DAY OF _____, 2021 IN PLAT BOOK _____, PAGE ____.

CLERK

OWNER'S CERTIFICATE & DEDICATION

WE, THE UNDERSIGNED, _____, DO CERTIFY THAT WE ARE THE OWNERS OF AND THE ONLY PERSONS HAVING ANY RIGHT, TITLE, OR INTEREST IN THE LAND SHOWN ON THE FINAL PLAT OF DIXON PARK ADDITION TO DURANT, OKLAHOMA, AND THAT THE PLAT REPRESENTS A CORRECT SURVEY OF THE HEREON DESCRIBED PROPERTY MADE WITH OUR CONSENT, AND THAT WE HEREBY DEDICATE FOR PUBLIC USE ALL THE STREETS SHOWN, AND THAT THE EASEMENTS SHOWN ON THE PLAT ARE FOR THE INSTALLATION AND MAINTENANCE OF PUBLIC UTILITIES, AND THAT WE HEREBY GUARANTEE A CLEAR TITLE TO ALL LANDS SO DEDICATED FROM OURSELVES, OUR HEIRS AND OR ASSIGNS.

WITNESS OUR HANDS THIS ____ DAY OF _____, 2021.

MANAGER OF THE GENERAL PARTNER ATTEST:

STATE OF OKLAHOMA)
COUNTY OF BRYAN)

ON THIS ____ DAY OF _____, 2021, BEFORE ME PERSONALLY APPEARED, _____, WHO EXECUTED THE ABOVE INSTRUMENT IN THEIR CAPACITY AS OWNERS AND ACKNOWLEDGED TO ME THAT THEY EXECUTED THE SAME.

MY COMMISSION EXPIRES: _____ NOTARY PUBLIC NO. _____

REGISTERED LAND SURVEYOR'S CERTIFICATE

I, J. STEVEN FOX, REGISTERED LAND SURVEYOR NO. 1165 IN THE STATE OF OKLAHOMA, HEREBY STATE THAT THE PLAT OF DIXON PARK ADDITION TO DURANT, OKLAHOMA CORRECTLY REPRESENTS AN ACCURATE SURVEY THEREOF, MADE UNDER MY SUPERVISION AND THAT THE MONUMENTS SHOWN THEREON ACTUALLY EXIST AND THEIR RESPECTIVE POSITIONS ARE CORRECTLY SHOWN. THIS PLAT MEETS THE OKLAHOMA MINIMUM STANDARD FOR THE PRACTICE OF LAND SURVEYING.

FOX ENGINEERING
CIVIL ENGINEERS
ARDMORE - OKLAHOMA

Fox Engineering, Inc.
211 E Street N.W., PO Box 666
Ardmore, Oklahoma 73401
Phone: 580.223.2319
Fax: 580.223.2492
E-mail: foxengineering@sbcglobal.net

ON THIS ____ DAY OF _____, 2021

MY COMMISSION EXPIRES: _____ NOTARY PUBLIC NO. _____

CERTIFICATE OF AUTHORIZATION NO. 5133
COA EXPIRES 6-30-2022

J. STEVEN FOX
REGISTERED LAND SURVEYOR #1165

CERTIFICATE OF ACCEPTANCE

PURSUANT TO THE DURANT SUBDIVISION REGULATIONS, THIS DOCUMENT WAS GIVEN APPROVAL BY THE DURANT CITY COUNCIL AT A MEETING HELD THE ____ DAY OF _____, 2021. ALL OF THE CONDITIONS OF APPROVAL HAVING BEEN COMPLETED, THIS DOCUMENT IS HEREBY ACCEPTED AND THIS CERTIFICATE EXECUTED UNDER THE AUTHORITY OF SUCH REGULATIONS.

DATE OF EXECUTION _____

ATTEST: CITY CLERK _____ MAYOR _____

CERTIFICATE OF FINAL APPROVAL

I, _____, CHAIRMAN OF THE PLANNING COMMISSION FOR THE CITY OF DURANT, OKLAHOMA, HEREBY CERTIFY THAT THE SAID COMMISSION DULY APPROVED THE FINAL PLAT OF DIXON PARK ADDITION TO DURANT, OKLAHOMA IN A MEETING HELD ON THE ____ DAY OF _____, 2021.

DATE OF EXECUTION _____ CHAIRMAN - PLANNING COMMISSION _____

STATE OF OKLAHOMA)
COUNTY OF BRYAN)

ON THIS ____ DAY OF _____, 2021, BEFORE ME PERSONALLY APPEARED _____, KNOWN TO ME TO BE THE CHAIRMAN OF THE PLANNING COMMISSION FOR THE CITY OF DURANT, OKLAHOMA WHO EXECUTED THE ABOVE INSTRUMENT IN HIS/HER CAPACITY AND ACKNOWLEDGED TO ME THAT HE/SHE EXECUTED THE SAME.

MY COMMISSION EXPIRES: _____ NOTARY PUBLIC NO. _____



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: FAA Airport Coronavirus Response Grant (2020 ACRGP)

(1) Discussion, Consideration and Possible Action to Accept Federal Aviation Administration (FAA) Airport Coronavirus Response Grant Program (ACRGP) Funds Through the Coronavirus Response and Relief Supplemental Appropriations Act (Public Law 116-260) (CRRSAA), Contingent Upon Receiving the Anticipated ACRGP Grant Award in the Amount of \$23,000 to be Utilized as Reimbursement for Costs Related to Operations, Personnel, Cleaning, Sanitization, Janitorial Services, Combating the Spread of Pathogens, and Debt Service Payments, for Durant Regional Airport-Eaker Field, Beginning July 1, 2020. (C-2021-18 GC)

(2) Discussion, Consideration and Possible Action to Authorize City Manager to Sign all Related Grant Award Documents Related to the ACRGP Program funding. (C-2021-18 GC)

Durant Regional Airport is eligible to receive funds under the Coronavirus Response and Relief Supplemental Appropriations Act (Public Law 116-260) (CRRSAA). These funds are made available to assist airport sponsors in addressing the COVID-19 public health emergency. The FAA will distribute the funds via grants under the new Airport Coronavirus Response Grant Program (ACRGP).

The Grant Agreement No. is unknown at this time; however, the City Clerk has assigned C-2021-18 GC for this project.

Council Information / Action Requested

(1) Accept Federal Aviation Administration (FAA) Airport Coronavirus Response Grant Program (ACRGP) Funds Through the Coronavirus Response and Relief Supplemental Appropriations Act (Public Law 116-260) (CRRSAA), Contingent Upon Receiving the Anticipated ACRGP Grant Award in the Amount of \$23,000.

(2) Authorize City Manager to Sign all Related Grant Award Documents Related to the ACRGP Program funding. (C-2021-18 GC)

City Staff Information / Action Follow-up, if Council authorizes this action:

Becca will complete the award document requirements.

ATTACHMENTS:

1. Durant OK 2020 FAA CRRSAA SF424

Application for Federal Assistance SF-424

*1. Type of Submission:

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*2. Type of Application

- ☒ New
☐ Continuation
☐ Revision

* If Revision, select appropriate letter(s):

*Other (Specify)

*3. Date Received:

NA

4. Applicant Identifier:

DUA (Durant Regional - Eaker Field) Durant, OK

*5b. Federal Entity Identifier:

40-0025

*5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*a. Legal Name: City of Durant

*b. Employer/Taxpayer Identification Number (EIN/TIN):

73-6005186

*c. Organizational DUNS:

01-047-3114

d. Address:

*Street 1: 10 Waldron Dr.

Street 2: _____

*City: Durant

County/Parish: _____

*State: OK

Province: _____

*Country: USA: United States

*Zip / Postal Code 74701

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: _____ *First Name: Rebecca

Middle Name: _____

*Last Name: Payne

Suffix: _____

Title: Grants Coordinator

Organizational Affiliation: CITY OF DURANT, OK

*Telephone Number: (580) 931-6623

Fax Number:

*Email: beccapayne@durant.org

Application for Federal Assistance SF-424

***9. Type of Applicant 1: Select Applicant Type:**

X. Airport Sponsor

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10. Name of Federal Agency:**

Federal Aviation Administration

11. Catalog of Federal Domestic Assistance Number:

20.106 _____

CFDA Title:

Airport Improvement Program

***12. Funding Opportunity Number:**

NA _____

*Title:

NA _____

13. Competition Identification Number:

NA _____

Title:

NA _____

14. Areas Affected by Project (Cities, Counties, States, etc.):

***15. Descriptive Title of Applicant's Project:**

\$23,000 for costs related to operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments.

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

*a. Applicant: 2

*b. Program/Project: 2

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

*a. Start Date: NA

*b. End Date: NA

18. Estimated Funding (\$):

*a. Federal	\$23,000.
*b. Applicant	\$0
*c. State	\$0
*d. Local	\$0
*e. Other	\$0
*f. Program Income	\$0
*g. TOTAL	\$23,000.

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on ____.
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: _____ *First Name: Rebecca

Middle Name: _____

*Last Name: Payne

Suffix: _____

*Title: Grants Coordinator

*Telephone Number: (580) 931-6623

Fax Number:

* Email: beccapayne@durant.org

*Signature of Authorized Representative:

Rebecca Payne

*Date Signed:

3.24.21



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: 2020 Community Development Block Grant (CDBG) - Coronavirus Relief Program Award 18114 CDBG-CR 20 in the Amount of \$638,300 to be Utilized for City of Durant Eligible Low to Moderate Income Residential Utility Assistance (C-2021-19)

(1) Discussion, Consideration and Possible Action to Accept the 2020 Community Development Block Grant-Coronavirus Relief (CDBG-CR) Grant Award 18114 CDBG-CR 20 from Oklahoma Department of Commerce in the Amount of \$ 638,300 to Provide Assistance for City of Durant Eligible Low to Moderate Income Residential Utility Customers Impacted by the Coronavirus pandemic. (C-2021-19 GC)

(2) Discussion, Consideration and Possible Action to Adopt the Residential Anti-Displacement and Relocation Assistance Plan Relating to the 18114 CDBG-CR 20 CDBG 20 project.

(3) Consider Approval to Authorize the Mayor to Sign Related Grant Award Documents for the 18114 CDBG-CR 20 project.

The city received grant award notice from OK Department of Commerce on April 1, 2021 for the 18114 CDBG-CR 20 in the amount of \$ 638,300 with no required cash match. The program funds are to assist City of Durant eligible low to moderate income residential utility customers that are impacted by the Coronavirus pandemic and meet other eligibility requirements. The program allows for a two-year performance period till March 31, 2023.

SEE ATTACHMENTS:

Grant Award 18114 CDBG-CR: Contract Part 1 (C-2021-19 GC)
Grant Contract 18114 CDBG-CR: Part II 18114 CDBG-CR 20 (C-2021-19 GC)
Residential Anti-Displacement and Relocation Assistance Plan 18114 CDBG-CR 20

Council Information / Action Requested

- (1) Accept the 2020 Community Development Block Grant-Coronavirus Relief (CDBG-CR) Grant Award 18114 CDBG-CR 20 (C-2021-19)
- (2) Adopt the Residential Anti-Displacement and Relocation Assistance Plan Relating to the 18114 CDBG-CR 20 (C-2021-19).
- (3) Authorize the Mayor to Sign Related Grant Award Documents for the 18114 CDBG-CR 20 project (C-2021-19)

City Staff Information / Action Follow-up, if Council authorizes this action:

Becca and staff will complete the grant contract process for the 18114 CDBG-CR 20 to allow the project to proceed.

ATTACHMENTS:

1. 18114 CDBG-CR 20 Contract award Part 1
2. 18114 CDBG-CR 20 Contract Part II
3. 18114 CDBG-CR 20 Residential Anti-Displacement Plan

C-2021-19 GC

Durant, City of

CDBG-CV1-DURANT CI-00023

18114 CDBGCR 20

FAIN #:
B-20-DW-40
-0001

UEI #:

FEI #: 73-6005186

CONTRACT

PART I

SUMMARY AND SIGNATURES

RESIDENTIAL Utility
ASSISTANCE

Contracting Agency: Oklahoma Department of Commerce State of Oklahoma (ODOC)
Contractor: City of Durant
Contract Title: ODOC Community Development Block Grant
Contract Number: 18114 18114 CDBGCR 20
CDBGCR 20
Federal Amount: \$0
Match Amount: \$0
Contract Amount: \$638,300.00
Research and
Development:
Indirect Cost Rate: 23.49
Grant Award Amount - This \$638,300.00
Action:
Total Committed: \$638,300.00
Total Obligated: \$638,300.00
Source: U.S. Department of Housing and Urban Development (HUD) Catalog of Federal
Domestic Assistance (CFDA) Number 14.228
Project Funding Period: April 1, 2021 through March 31, 2023
Federal Award Period: October 26, 2020 through October 25, 2026
Summary of Project

Budget Summary

Funds

Construction -	\$0
Engineering/Architect -	\$0
Inspection -	\$0
Other -	\$0
Public Facilities Admin -	\$0
Direct Grantee Admin -	\$0
Planning -	
TOTAL CDBG -	\$0
TOTAL LEVERAGE -	\$0
TOTAL FUNDS -	\$638,300.00

Submit Requisitions to:	Issue Payment To:
Community Development	City of Durant
Oklahoma Department of Commerce	P.O. Box 578
900 North Stiles	Durant, OK 74702-0578

Oklahoma City, OK 73104-3234

AGREEMENT COMPONENT Part I - Summary and Signatures Part II -

18114 CDBGCR 20

Terms and Conditions
Certification Regarding Lobbying

SPECIAL CONDITIONS:

SIGNATURES – EXECUTION OF CONTRACT

The rights and obligations of the parties to this contract are subject to and governed by Part II – Terms and Conditions. To the extent of any inconsistency between the general and the specific, the specific governs.

I certify that I am authorized to sign this document, and any attachments or addendums thereto, and I have read and agree to all parts of the contract.

Executed by:City of Durant

Executed by:Oklahoma Department of
Commerce

Signature of Authorized Official

Signature of Authorized ODOC Official

Date

Date



CDBG-CV- II

18114 CDBG CR 20

Page 1 of 12

PART II - TERMS AND CONDITIONS

1. AVAILABILITY OF FUNDS

Payments pursuant to this contract are to be made only from monies made available to the Oklahoma Department of Commerce (ODOC) by the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant Coronavirus Disease Relief Program (CDBG-CV) for non-entitlement areas. Notwithstanding any other provisions, payments to the Subrecipient by ODOC are subject to the availability of such funds to ODOC as determined by federal and/or State action and/or law. ODOC may take any action necessary in accord with such determination.

2. MODIFICATION AMENDMENT

- A. This contract is subject to such modification as may be required by federal or State law or regulations. Any such modification may be done unilaterally by ODOC.
- B. Except as otherwise provided in this contract, the work and services to be performed and the total contract amount may be modified only upon following the process required by ODOC in accessing the OKGrants system.
- C. Revisions to this contract shall not be approved.
- D. A waiver by ODOC of any provision of this contract must follow the process required by ODOC in accessing the OKGrants system.

3. ODOC

- A. ODOC will provide funding for the project up to the total amount listed in Part I: Total Project Funding.
- B. ODOC shall perform monitoring to assess the Subrecipient's financial and program compliance and progress but said monitoring and evaluation shall not relieve the Subrecipient of any obligation or duty under this contract.

4. SUBRECIPIENT

- A. The Subrecipient agrees to perform those duties, obligations and representations contained in its application and to be bound by the provisions of its application, all amendments thereto and all correspondence relating thereto, which were submitted to and accepted by ODOC in contemplation of this contract, said application being incorporated herein and made apart hereof by reference. Any conflict between said application, amendments and correspondence and the provisions of this contract shall be controlled by this contract.
- B. None of the work and services covered by this contract may be subcontracted without prior written approval of ODOC. All compensated administrative consultants engaged by the Subrecipient must be ODOC Certified CDBG Administrators. However, said



determination by ODOC shall not relieve the Subrecipient of independent obligation to ensure that such persons are fully qualified, and able to perform the duties they have contracted to perform.

- C. In no event will any sub-subrecipient subcontract or incur obligation on the part of ODOC.
- D. The Subrecipient shall comply with all requirements of the ODOC CDBG-CV Policy and Procedure Manual. The Manual is hereby annexed, incorporated, and made a part of this contract. The Manual may be amended during the current contract year by ODOC. When changes are made to the Policy and Procedure Manual, all certified CDBG grant administrators are notified by email that there have been updates to the Manual.
- E. Based upon a Risk Assessment the ODOC may schedule mandatory Technical Assistance meetings. The Subrecipient shall ensure the attendance of any person performing services under this contract whose presence is requested.
- F. The Subrecipient shall begin implementation of the funded project within one hundred twenty (120) days from the start date of the contract.

5. 2 CFR 200.331

Pursuant to 2 CFR 200.331 - All pass-through entities must:

- A. Ensure that every subaward is clearly identified to the subrecipient as a subaward and includes the following information at the time of the subaward and if any of these data elements change, include the changes in subsequent subaward modification. When some of this information is not available, the pass-through entity must provide the best information available to describe the Federal award and subaward. Required information includes:
 - (1) Federal Award Identification.
 - (a) Subrecipient name (which must match the name associated with its unique entity identifier);
 - (b) Subrecipient's unique entity identifier;
 - (c) Federal Award Identification Number (FAIN);
 - (d) Federal Award Date (see §200.39 Federal award date) of award to the recipient by the Federal agency;
 - (e) Subaward Period of Performance Start and End Date;
 - (f) Amount of Federal Funds Obligated by this action by the pass-through entity to the subrecipient;
 - (g) Total Amount of Federal Funds Obligated to the subrecipient by the pass-through entity including the current obligation;



- (h) Total Amount of the Federal Award committed to the subrecipient by the pass-through entity;
- (i) Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA);
- (j) Name of Federal awarding agency, pass-through entity, and contact information for awarding official of the Pass-through entity;
- (k) CFDA Number and Name; the pass-through entity must identify the dollar amount made available under each Federal award and the CFDA number at time of disbursement;
- (l) The rest of Section 200.331 is herein incorporated by reference.

6. EMPLOYEE BENEFITS

The Subrecipient has full responsibility for payment of Workers' Compensation insurance, unemployment insurance, social security, State and federal income tax and any other deductions required by law for its employees.

7. CERTIFICATIONS BY SUBRECIPIENT

- A. The Subrecipient expressly agrees to be solely responsible to ensure that the use of monies received under this contract complies with all Federal, State and local statutes, regulations and other legal authority, all as modified from time to time, that affect the use of said monies.
- B. The Subrecipient specifically certifies and assures that it will comply with applicable terms of the following statutes, regulations and executive orders and any amendments thereto:

(1) Equal Opportunity

- (a) Title VI of the Civil Rights Act of 1964 (42 USC §§2000d, et seq.), which prohibits discrimination on the basis of race, color or national origin under any program receiving federal funds. HUD regulations are at 24 CFR, Part 1;
- (b) Title VIII of the Civil Rights Act of 1968 (42 USC §§3600-3620, 1988), popularly known as the Fair Housing Act;
- (c) Executive Order 11063 (1962) as amended by Executive Order 12259, which requires equal opportunity in housing. HUD regulations are at 24 CFR, Part 107;
- (d) Section 109 of the Housing and Community Development Act of 1974, which prohibits discrimination on the basis of race, color, national origin or sex in connection with funds made available pursuant to the Act. Section 109 also prohibits discrimination on the basis of age and disability as provided in:



- (i) Age Discrimination Act of 1975 (42 USC §§6101, et seq., State Program, Final Rule;
 - (ii) Section 504 of Rehabilitation Act of 1973 (29 USC 794); Regulations are at 24 CFR, Part 570.601;
 - (e) Section 3 of the Housing and Urban Development Act of 1968 (12 USC §1701u), which requires that, to the greatest extent feasible, opportunities for training and employment be provided to lower-income persons in the project area and that contracts for work in connection with the project be awarded to businesses in or owned in substantial part by residents of the project area. Regulations are at 24 CFR, Part 135;
 - (f) Executive Order 11246 (1965), as amended by Executive Order 11375 (1967), which prohibits discrimination on the basis of race, color, religion, sex or national origin and requires affirmative action in connection with federally assisted construction contracts. Regulations are at 24 CFR, Part 100 and 41 CFR, Part 60-1;
 - (g) Section 504 of the Rehabilitation Act of 1973, as amended, which establishes policies, goals and procedures for assuring no otherwise qualified individual with disabilities is, solely on the basis of the disability, denied benefits, subjected to discrimination or excluded from participation in any program or activity receiving federal assistance.
- (2) Labor Standards
- (a) Davis-Bacon Act (40 USC §§ 3141-3148), which requires payment of the prevailing wage for the locality to workers on construction contracts over \$2,000. Housing rehabilitation projects of fewer than eight units are exempt. Regulations are at 29 CFR, Part 5. The Subrecipient further certifies that it shall include in its bidders' packages the U.S. Department of Labor Wage Determination List and a statement that the Subrecipient and any sub-Subrecipients must comply with these wage rates in performance of the work required. The subrecipient must also report all suspected or reported violations to the Federal awarding agency.
 - (b) Copeland (Anti-Kickback) Act (18 USC §874, 40 USC § 3145), which applies to all contracts covered by Davis-Bacon and provides that workers must be paid weekly, with only permissible deductions allowed. Furthermore, each Subrecipient or subrecipient is prohibited from inducing, by any means, any person employed in the construction, completion or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. Subrecipients must report all suspected or reported violations of this act to the Federal awarding agency. Regulations are at 29 CFR, Part 3;
 - (c) Contract Work Hours and Safety Standards Act (40 USC



§§ 3701-3708), which requires overtime compensation. Regulations are at 29 CFR, Part 5;

(3) Environment

- (a) National Environmental Policy Act of 1969 (42 USC §§4231, et seq.) (NEPA), and other provisions of law that further the purposes of the Act as specified in HUD Environmental Review Regulations at 24 CFR, Part 58;
- (b) The Subrecipient's chief executive officer hereby assumes the status of a responsible federal official under NEPA and accepts jurisdiction of the State and federal courts for the purpose of enforcement responsibilities as such an official;
- (c) Finding of Exemption: With regard to the environmental requirements of NEPA and the environmental requirements of related federal authorities, it is the finding of the Subrecipient that the activities of Administration, otherwise known as activity delivery costs, and Engineering located in 24 CFR 58.34(a) are exempt activities. The Exempt form will be required to be submitted as outlined in the CDBG-CV Policy and Procedure Manual.
- (d) Finding of Categorical Exclusion/Not Subject to 24 CFR 58.5: With regard to the environmental requirements of NEPA and the environmental requirements of related federal authorities, it is the finding of the Subrecipient that the activity of Purchase of Equipment located in 24 CFR 58.35(b) is a Categorically Excluded activity not subject to 24 CFR 58.5. The CENST form will be required to be submitted as outlined in the CDBG-CV Policy and Procedure Manual.
- (e) Subrecipients agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC §§7401-7671q) and the Federal Water Pollution Control Act as amended (33 USC 1251-1387). Subrecipients must report violations to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

(5) Acquisition and Relocation

Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (P.L. 91-646, P.L. 100-17). Section 305 of Title III and Section 210 of Title II require State and local recipients to comply with real property acquisition and relocation requirements set forth in said Act. Regulations are at 49 CFR, Part 24;

(5) Lead-Based Paint

Title IV of the Lead-Based Paint Poisoning Prevention Act (42 USC §§4821, et seq.), which prohibits the use of lead-based paint in residences for which federal assistance is provided. Regulations are at 24 CFR, Part 35;



(6) Debarment and Suspension

The Subrecipient certifies it will require certification from sub-subrecipients that neither the sub-subrecipient nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in any proposal submitted as required by 24 CFR, Part 570.489;

(7) The Subrecipient certifies that it is in compliance with 25 O.S. §1313(B). After July 1, 2008, no public employer shall enter into a contract for the physical performance of services within this state unless the Subrecipient registers and participates in the Status Verification System to verify the work eligibility status of all new employees.

(8) The Subrecipient certifies that it will comply with 37 CFR Part 401. The patent rights to any discovery or invention developed as part of the specific activity funded by Community Development Block Grant funds shall belong to the United States Department of Housing and Urban Development.

(9) Duplication of Benefits

Subrecipient must implement procedures to prevent any individual, family, business or other entity from receiving financial assistance from multiple sources for the same period of time for the same purpose and the total assistance received for that purpose is more than the total need for assistance. [Section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, (42 U.S.C 5155) (Stafford Act)].

(10) Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)- Subrecipients that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

8. HOLD HARMLESS CLAUSE

- A. The Subrecipient shall, within limitations placed on such entities by State law, save harmless the State of Oklahoma, its agents, officers and employees from all claims and actions and all expenses defending same that are brought as a result of any injury or damage sustained by any person or property in consequence of any act or omission by the Subrecipient. The Subrecipient shall, within limitations placed on such entities by State law, save harmless the State of Oklahoma, its agents, officers and employees from any claim or amount recovered as a result of infringement of patent, trademark or copyright or from any claim or amounts arising or recovered under Workers' Compensation Law or any



other law. In any agreement with any sub-subrecipient or any agent for the Subrecipient, the Subrecipient will specify that such sub-subrecipients or agents shall hold harmless the State of Oklahoma, its agents, officers and employees for all the herein before-described expenses, claims, actions or amounts recovered.

- B. In the event the Subrecipient chooses to use volunteer labor to assist in the project activities, the Subrecipient shall bear any and all liability for any injury or harm caused by the volunteer labor or any harm or injury to the volunteer labor.

9. POLITICAL ACTIVITY

- A. All employees of the Subrecipient shall observe the limitations on political activities to which they may be subject under the Hatch Act (5 USC §§1501, et seq., 18 USC §595 and any amendments thereto).
- B. No portion of the contract funds may be used for any political activity or to further the election or defeat of any candidate for public office.

10. NO-CONFLICT COVENANT

The Subrecipient covenants that no officers or employees of any governing board of the Subrecipient have any interest, direct or indirect, and that none shall acquire any such interest during their tenure or for one year thereafter that would conflict with the full and complete execution of this contract. The Subrecipient further covenants that in the performance of this contract no person having any such interest will be employed. The Subrecipient covenants that no employee of ODOC has any interest, direct or indirect, nor has any employee of ODOC received anything of value in connection with this contract.

11. PUBLICATIONS AND OTHER MATERIALS

- A. No material produced in whole or in part under this contract shall be subject to copyright in the United States or any other country. ODOC shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data or other materials prepared under this contract.
- B. Any publication or other material produced as a result of this contract shall include in a prominent location near the beginning the following statement:

This (type of material) was financed in whole or in part by funds from the U.S. Department of Housing and Urban Development as administered by the Oklahoma Department of Commerce.

12. CONTRACT ADMINISTRATION

- A. The Subrecipient shall comply with 2 CFR, Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards except as directed otherwise in writing by ODOC, as they relate to the application, acceptance and use of federal funds and with the Oklahoma Department of Commerce requirements pursuant thereto, which are published in the ODOC CDBG-CV Policy and Procedure Manual.



- B. Oklahoma Department of Commerce fully adopts 24 CFR 200.317-326 in full. Units of General Local Government as "sub-recipients" are to follow 2 CFR Part 200.318-326.

13. COMPENSATION TO SUBRECIPIENT

- A. All activities must be used to prevent, prepare for, and respond to Coronavirus and cannot be used for any other purpose. No ODOC funds may be used for expenses incurred prior to January 21, 2020. This is the date of the first known case of Coronavirus in the United States. No ODOC funds may be used for expenses incurred after the contract end date as specified in Part I.
- B. ODOC shall disburse funds to the Subrecipient upon receipt and approval by ODOC of timely, properly executed Requests for Payment of Contract Funds. The Subrecipient may submit a Request for Payment of Contract Funds as often as necessary to meet its financial obligations. All funds received shall be expended within fifteen (15) days of receipt. No funds shall be disbursed by ODOC when any of the following conditions are present:
- (1) The latest Monthly Expenditure Report due has not been received and accepted by ODOC. The Subrecipient is required to submit a Monthly Expenditure Report by the tenth (10th) of the month following the receipt and/or expenditure of funds;
 - (2) Funds are requested for activities not listed on the contract budget or are in excess of the current budget amount for a particular activity.
- C. All requests for funds should be submitted to ODOC during the period funded. A final claim may be submitted no later than sixty (60) days after the final date of the period funded. Said claim will be allowed only for reimbursement of actual expenditures. Any claim submitted after the sixty (60) days may be disallowed by ODOC.
- D. If ODOC determines that payment based on estimated expenditures is resulting in accumulation of excessive balances of cash on hand, ODOC may modify the basis for compensation to the Subrecipient to effect proper cash management.
- E. Payments by Subrecipient for activity delivery costs such as professional grant consultant fees will be made in conformance with the following schedule:

<u>Maximum Fee</u> <u>(Cumulative)</u>	<u>Activity</u>
20%	Release of Funds achieved within 120 days*
5%	Release of Funds achieved greater than 120 days*
55%	As project eligible activity funds are expended (Pro rata).
20%	Submission and acceptance of Final Closeout documents.



100%

Total Funds Expended

*25% of activity delivery costs can be released only IF the release of funds has been obtained within 120 days. Otherwise, only 5% can be released IF after 120 days.

- F. If a question arises as to the validity of any claim made under this contract and the parties are unable to resolve such question by negotiation, then the Subrecipient may request a resolution of the question pursuant to the terms of this contract and the administrative procedures available through ODOC rules promulgated pursuant to the Oklahoma Administrative Procedures Act, 75 O. S. §§ 250, et seq.

14. AUTHORITY TO USE GRANT FUNDS (RELEASE OF FUNDS)

- A. No costs, with the exception of activity delivery costs and engineering, shall be incurred until after the Subrecipient has received written notice from ODOC that the Subrecipient has satisfied the specific requirements listed herein for release of funds as set forth in the CDBG-CV Policy and Procedure Manual.
- B. The Subrecipient shall meet required Authority to Use Grant Funds (Release of Funds) requirements within one hundred twenty (120) days after the beginning of the contract period. In accordance with the CDBG-CV Policy and Procedure Manual and other policies as noted below, the Subrecipient shall submit to ODOC "Request for Authority to Use Grant Funds (Release of Funds)" and required supporting documentation as follows:
- (1) Environmental Review: The Subrecipient shall complete an Environmental Review for each contract activity with the exception of exempt activities and categorically excluded activities not subject to 24 CFR 58.5, i.e., administration, engineering and purchase of equipment;
 - (2) Insurance and Bonding: The Subrecipient shall submit evidence of:
 - (a) General liability insurance covering the funded activities; and
 - (b) Bonding of all officials who are responsible for financial transactions relating to this contract;
 - (3) Anti-Displacement Plan: The Subrecipient must adopt and submit an Anti-Displacement Plan in accordance with ODOC CDBG-CV Project Management Guide;
 - (4) Other: Special conditions in accordance with this contract and ODOC CDBG-CV Policy and Procedure Manual as follows:
 - (a) Subrecipient has met any special conditions specified in Section II of this contract;
 - (b) Subrecipient's audit has been accepted and approved by ODOC;



(c) Subrecipient has attended a CDBG-CV training session.

- (5) A review committee will determine de-obligation of CDBG-CV funding if the project has NOT satisfactorily been completed and Release of Funds has NOT been obtained. This review committee may be composed of ODOC Community Development staff including: CDBG Planner, Director of Programs (Planning and Monitoring), and the Division Director.

15. PROCUREMENT

- A. Procurement, management and disposition of property acquired with contract funds shall be governed by federal and State law, and as directed by ODOC in the CDBG-CV Project Management Guide. Applicable State laws include the Public Competitive Bidding Act of 1974, 61 O. S. §§101, et seq. Oklahoma Department of Commerce fully adopts 24 CFR 200.317-326 in full. Units of General Local Government as "subrecipients" are to follow 2 CFR Part 200.318-326.
- B. Materials acquired for construction purposes shall be deemed real property once they have become part of the improvement.

16. RECORDS, REPORTS, DOCUMENTATION

- A. The Subrecipient shall maintain records and accounts, including property, personnel and financial records that properly document and account for all project funds. Specific types and forms of record are required in the ODOC CDBG-CV Policy and Procedure Manual.
- B. The Subrecipient shall retain all closeout documentation for at least three (3) years from closeout of the grant to ODOC. All records and accounts shall be made available on demand to the Oklahoma State Auditor and Inspector, HUD, the Comptroller General and ODOC, its agents and designee for inspection and use in carrying out its responsibilities for administration of funds.
- C. The Subrecipient will submit to ODOC documentation of local leverage funds used for the project in such form and at such times as required by ODOC.
- D. The Subrecipient has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly in the procuring of this contract.

17. CLOSING OUT OF CONTRACT

- A. The Subrecipient shall promptly return to ODOC any funds received under this contract that are not obligated as of the final date of the period funded. Funds shall be considered obligated only if goods and services have been received as of the final date of the period funded.
- B. ODOC may unilaterally modify this contract to subtract the total amount of funds not obligated by the Subrecipient as of the final date of the period funded.
- C. The Subrecipient cannot close out the contract until the project is completed and all monitoring issues have been resolved and approved by ODOC.



- D. The Subrecipient shall submit closeout documents in accordance with ODOC CDBG-CV Policy and Procedure Manual no later than sixty (60) days after the final date of the period funded or upon completion of the project, whichever comes first.

18. AUDIT, DISALLOWED COSTS

- A. The Subrecipient shall comply with ODOC's Audit Policies and Audit Procedures, which are incorporated herein and made apart hereof.
- B. The Subrecipient shall provide ODOC with timely copies of reports on any audits that include funds received from ODOC.
- C. In the event an audit results in the determination that the Subrecipient has expended contract funds on unallowable costs, the Subrecipient shall reimburse ODOC in full for all such costs.

19. PROGRAM INCOME

The Subrecipient shall account to ODOC for all Program Income resulting from this agreement, as provided in 24 CFR 570.489(e) and any amendments thereto. Disposition of Program Income will be determined by ODOC.

20. INTERPRETATION, REMEDIES

- A. In the event the terms or provisions of this contract are breached by either party or in the event a dispute shall arise between the parties regarding the meaning, requirements or interpretation of the terms and provisions of this contract, then such breach or dispute shall be resolved pursuant to the terms of this contract and the administrative procedures available through ODOC rules promulgated pursuant to the Oklahoma Administrative Procedures Act, 75 O.S. §§250, et seq.
- B. Neither forbearance nor payment by ODOC shall be construed to constitute waiver of any remedies for any default or breach by the Subrecipient that exists then or occurs later.
- C. This contract shall be construed and interpreted pursuant to Oklahoma law.
- D. The Subrecipient may appeal any ODOC monitoring finding or ODOC decision by following procedures outlined in Oklahoma Administrative Code, Title 150, Chapter 1, subchapter 11.

21. TERMINATION OR SUSPENSION

- A. This contract may be terminated or suspended in whole or in part at any time by written agreement of the parties.
- B. This contract may be terminated or suspended by ODOC, in whole or in part, for cause, after notice and an opportunity for the Subrecipient to present reasons why such action should not be taken. Procedures for such a process shall be in accordance with the General Rules or Practice and Procedure of the Department. Grounds constituting cause include but are not limited to:
- (1) The Subrecipient fails to meet the requirements for Authority to



Use Grant Funds within one hundred twenty (120) days after the beginning of the contract period;

- (2) The Subrecipient fails to comply with provisions of this contract or with any applicable laws, regulations, guidelines or procedures, including ODOC policies and issuances, or is unduly dilatory in executing its commitments under this contract;
 - (3) Purposes for the funds have not been or will not be fulfilled or would be illegal to carry out;
 - (4) The Subrecipient has submitted incorrect or incomplete documentation pertaining to this contract;
 - (5) The Subrecipient is unduly dilatory in executing its commitments under a prior contract with ODOC, including, but not limited to submission of any audits due, resolution of audit findings and monitoring results.
- C. If a contract is de-obligated due to failure to meet all applicable federal, ODOC contract, and the ODOC CDBG-CV Policy and Procedure Manual requirements, the Subrecipient shall be liable for repayment to ODOC for any and all CDBG-CV funds received prior to the termination of this contract. Remaining CDBG-CV contract funds will be ineligible for future payment requests. The Subrecipient shall not be eligible to apply for future ODOC CDBG-CV funding until all CDBG-CV funds have been repaid.
- D. The Subrecipient shall not be relieved of liability to ODOC for damages sustained by ODOC by virtue of any breach of this agreement by the Subrecipient. ODOC may withhold payments due under this agreement pending resolution of the damages.
- E. ODOC reserves the right to cancel, suspend or terminate this contract without notice, in the event the Subrecipient has outstanding issues relating to another contract with ODOC. These issues include but are not limited to:
- (1) Failure to timely submit any required reports;
 - (2) Failure to respond to any communication from ODOC; and
 - (3) Failure to abide by any programmatic or ODOC requirements.

22. SEVERABILITY CLAUSE

If any provision under this contract or its application to any person or circumstance is held invalid by any court of competent jurisdiction, such invalidity does not affect any other provision of this contract or its application that can be given effect without the invalid provision or application.



THE CITY OF DURANT

RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN 18114 CDBG-CR 20

The **City of Durant** will undertake a public assistance project funded through the Community Development Block Grant-Coronavirus Relief (CDBG-CR) Program. No demolition or conversion of low and/or moderate-income dwelling units is anticipated by the **City of Durant** in conjunction with the activities assisted with these funds. Under section 104 (d) of the Housing and Community Development Act of 1974, as amended, if such demolition or conversion occurs, before obligating or expending funds that will directly result in such demolition or conversion, the **City of Durant** will make public and submit to the Oklahoma Department of Commerce the following information in writing:

1. A description of the proposed assisted activity;
2. The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low – and moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The location on a map and number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
5. The source of funding and a time schedule for the provision of replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a low – and moderate-income dwelling unit for at least ten (10) years from the date of initial occupancy; and
7. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units is consistent with the housing needs of low – and moderate-income households in the jurisdiction.

If displacement of low and/or moderate-income households occurs in conjunction with the public assistance improvements funded with CDBG-CR funds, the **City of Durant** will provide relocation assistance as described in 570.606 (b) to each low and/or moderate-income household displaced by the demolition of housing or by the conversion of a low and/or moderate-income dwelling to another use as a direct result of assisted activities.

Adopted this 13th day of April 2021.

City of Durant, A Municipal Corporation

ATTEST:

Cynthia Price, City Clerk

Oden Grube, Mayor



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Danielle Barker, Director
Re: Discussion, Consideration and Possible Action on REVO2021-02 a Revocable Permit for Property Located at 401 Clark Drive.

Request: Consider a request from Hardy Farms, for a Revocable Permit Request for property located at 401 Clark Drive to build an addition onto an existing building

Current Zoning: I-1, Light Industrial

Background: Applicants approached staff regarding their desire to add onto an existing commodity barn that will be built over the easement. Therefore, the applicant was required to go through the revocable permit process. The applicant stated that the addition would be for the commodity barn and would have commodity feed dividers within it. As a note, the existing building is also built over the easement and has an existing agreement on file with the City for this portion.

Analysis: The applicant has submitted all required materials as stated within the revocable permit application. The plans show the addition to be approximately 5,000 square feet and adjoins the existing building. Staff has been working with the applicant throughout the process and have not found any issues with their project. Additionally, all required staff has signed off indicating they have no issues or concerns with the project.

Staff Recommendation: Staff recommends approval of REVO2021-02 a revocable permit for the proposed addition located at 401 Clark Drive.

Required Action: Approve or deny the revocable permit for property located at 401 Clark Drive. Any specific conditions imposed by the Council should be ready into any approval motion and written within the agreement document.

Council Information / Action Requested

Staff recommends approval of REVO2021-02 for the proposed addition located at 401 Clark St.

City Staff Information / Action Follow-up, if Council authorizes this action:

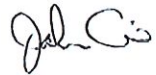
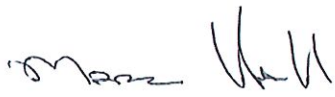
City Clerk
Community Development

ATTACHMENTS:

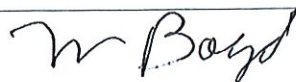
1. REVO2021 02 Additional Information
2. Hardy Farms Site Plan

REVOCABLE PERMIT SIGN OFF SHEET

Hardy Farms Revo2021-02

Department	Signature	Date	Notes
Com Dev Director		3/26/21	
Public Works Director		3-26-21	
M&O		04-07-2021	
Streets		2021-03-26	
Building Official		3-26-21	
Engineer		03/28/21	

Fire Marshal



3-26-21

REVO- 2021-07

REVOCABLE PERMIT

This Revocable Permit made and entered into this 28th day of January, 2021, by and between THE CITY OF DURANT, hereinafter called First Party, and SE Feeders Durant LLC
DBA Hurdy Farms, owner, hereinafter called Second Party.

WITNESSETH:

WHEREAS, the Second Party desires to erect, construct, and maintain addition to local commodity
Dam with commodity feed dividers over, under, or on a portion of the public way or easement, or City
owned property at 401 Clark Drive in Durant, Oklahoma.

NOW THEREFORE, in consideration of the covenants and agreements hereinafter set forth, it is mutually agreed by the parties hereto as follows:

1. First Party hereby grants Second Party a Revocable Permit for the purpose of erection, construction, and maintenance of said improvements over, under, or on a portion of the public way or easement, or City owned property at the above address in Durant, Oklahoma, in accordance with the attached plan.
2. Second Party agrees to erect, construct, and maintain said improvements in a safe and proper manner, with an attractive appearance, and further agrees to defend, protect, and save harmless said First Party and the City of Durant from any and all damages, claims, or causes of action whatsoever arising out of the erection, construction, maintenance, and existence of said structure(s) and/or improvement(s).
3. It is mutually agreed and understood between the parties hereto that by reason of the issuance of this permit, the Second Party acquires no property or contract rights and it is further agreed and understood that this Revocable Permit may be revoked or canceled at the discretion of the First Party at any time.
4. Second Party agrees that in the event of revocation, it will comply with the revocation order and will promptly restore the above described premises to the original condition at its own expense. It is expressly agreed and understood between parties hereto that should it become necessary to remove the structure(s) and/or improvement(s) permitted herein in whole or in part as to allow the City to utilize its easement or property in any manner permitted by law, the City and the City Engineer shall not be deemed responsible for any loss suffered by reason of such removal. Further, Second Party agrees and understands that he acts at his own risk erecting or constructing said structure(s) and/or improvement(s) within, over, under, or upon the City's public way, easement or property. The Second Party further agrees and understands that the Revocable Permit granted hereby is in no manner intended to convey any vested or other interest whatsoever in the subject public way, easement, on property nor shall it be so construed.
5. Second Party agrees that all construction within the right-of-way, easement, or City owned property will be in accordance with City standard specifications and all disturbed areas will be restored to its original condition, which shall include, but not limited to, backfilling all trenches, fill all holes caused by shrinkage, and cover all sodded areas with slab sod.

6. Second Party shall be responsible for locating and protecting all existing utilities and other improvements within the City right-of way. Excavators shall notify the pipeline operator immediately if the excavators' work damages a pipeline and shall call 911 or other local emergency response number immediately if the damage results in a release of natural gas or any other hazardous substance or potentially endangers life, health, or property. Contact OKIE at 840-5032 to locate utility improvements. For City utilities contact the following: For Sanitary Sewer and Water Lines, contact Water/Sewer Maintenance at 580-924-8923; for streets contact the Street Department at 580-931-6665.

7. Second Party shall be responsible for replacing all traffic control devices that are damaged, destroyed or removed during construction. Devices shall be in conformance with the "Manual on Uniform Traffic Devices." For traffic conduit location contact Public Works at 580-931-6630, 48 hours prior to construction.

8. Second Party shall not assign or transfer the permission granted by this Revocable Permit.

9. If application pertains to the placement of private water or sanitary sewer service lines, the following shall apply:

- a. Second Party shall, at his expense, disconnect his private line and reconnect to the City main, should the City construct or cause another to construct a main, which will serve the Second Party's premises
- b. Second Party shall, at his expense, relocate his private line should the right-of-way be needed for City or public purposes.

10. Second Party agrees that this Revocable Permit is subject to the following conditions:

a. Second Party shall _____

IN WITNESS WHEREOF, the parties have caused this permit to be executed by their proper officers thereunto authorized the day and year first above written.

SE Feeders Durant LLC DBA Hardy Farms
COMPANY

Monte Hardy owner
SIGNATURE TITLE

Monte Hardy
PRINT NAME

CITY CLERK

MAYOR

Reviewed for form and legality.

Date 1-27-21

The purpose of this letter is to confirm that I am an officer with OG-2F and that I have no objection to the installation of a storage building @ SE Feeders Durant LLC.

Name (Print or Type) Chad Lovelace
Signature [Signature]
Phone No. 580-224-7358

From: geocall@callokie.com
 Sent: Monday, March 22, 2021 10:30 AM
 To: hardyfarm hardyfarmfeed.com
 Subject: OKIE811 PR Notice - 21031808400666

OKIE811 POSITIVE RESPONSE NOTICE

Ticket Information

Ticket #:	21031808400666	Type:	Update
Processed:	03/18/21 8:40 AM	Excavation Date:	03/23/21 7:00 AM
Excavator:	HARDY FARMS	Work Type:	New Construction - Commercial
County:	BRYAN	Place:	DURANT
Address:	430 CLARK AVE	Nearest Intersection:	N 1ST AVE AND W MULBERRY ST

Utilities Notified and Response Information

Response Status As Of Monday, March 22, 2021 10:29 AM

*The following facility operators have been notified of this locate request. Not all facilities listed are participating in OKIE811's Positive Response System. Facility operators may also correspond directly with the excavator and their direct correspondence takes precedence over positive response provided on this ticket. Facility operators listed on this ticket that are not participating in Positive Response services will respond by marking the approximate location of the underground facilities or communicate to the excavator if they do not have facilities within the proposed area of excavation. Positive response does not relieve the excavator of their responsibility to use care when digging around underground facilities.

CODE	NAME	RESPONSE	FACILITIES
T11158	AT&T Distribution T11158	March 18, 2021 8:40 AM: ResponseProcess - Company not providing Positive Response via OKIE811 Service. They will communicate positive response by contacting you, or marking the approximate location of the underground facilities. Comments: This status was auto-generated from the OKIE811 Positive Response Service.	Telecommunications
T09189	Durant City of T09189	March 18, 2021 8:40 AM: ResponseProcess - Company not providing Positive Response via OKIE811 Service. They will communicate positive response by contacting you, or marking the approximate location of the underground facilities. Comments: This status was auto-generated from the OKIE811 Positive Response Service.	Municipality
T01508	USIC/OG&E/Ardmore T01508	March 18, 2021 8:40 AM: ResponseProcess - Company not providing Positive Response via OKIE811 Service. They will communicate positive response by contacting you, or marking the approximate location of the underground facilities.	Electric Power

Comments: This status was auto-generated from the OKIE811 Positive Response Service.

S00445	USIC/ONG/EAST OK S00445	March 22, 2021 10:29 AM: Clear - Facility is not in conflict with dig site described on the ticket Comments:	Gas
S00637	Vyve/Durant Region S00637	March 18, 2021 8:40 AM: ResponseProcess - Company not providing Positive Response via OKIE811 Service. They will communicate positive response by contacting you, or marking the approximate location of the underground facilities. Comments: This status was auto-generated from the OKIE811 Positive Response Service.	Telecommunications

You are receiving this notification for one, of two, reasons:

1. Either all of the participating utilities listed on your ticket have responded to OKIE811...or
2. Your specified work start date and time has been reached. NOTE if the response section is blank, that company has yet to respond via OKIE811 Positive Response service.

Click on the ticket number above to view the full ticket and up to date response information online in the OKIE811 Web Portal.

Please keep in mind that while responding to the Excavator is mandatory in the state of Oklahoma, submitting response information to OKIE811 is not yet required by law. Utility owners/operators currently responding to OKIE811 are doing so on a voluntary basis. If you see that a utility has not responded, you should visit the excavation site to determine if they have marked their lines prior to calling OKIE811 to request an additional notice. OKIE811 is not responsible for any damage loss or liability that may arise due to the use or misuse of ticket response status information.

Click [HERE](#) to view the Oklahoma Underground Facilities Damage Prevention Act.

Visit us online at <https://www.okie811.org> for safe digging tips and more.

Thank you for contacting OKIE811 before digging and for continuing to keep Oklahoma safe!

APPLICATION FOR REVOCABLE PERMIT

TO THE HONORABLE MAYOR AND CITY COUNCIL
DURANT, OKLAHOMA

Come now the SE Feeders Durant LLC DBA Hardy Farms and applies to the
City Council of Durant for a permit to Addition to local Commodity Barn with
Commodity feed dividers inside within the City of Durant.

The description of said improvement is as follows:

Please See Attached.

And the location of said improvement and all existing utilities are shown on the attached survey.

By: Monte Hardy
AGENT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/26/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Triangle Insurance Agency 205 W. Maple, Suite 103 PO Box 1189 Enid OK 73702-1189		CONTACT NAME: Jade Clements PHONE (A/C, No. Ext): (580) 237-4276 FAX (A/C, No): (580) 233-4847 E-MAIL: jade.clements@triangleins.com ADDRESS:	
INSURED SE Feeders Durant LLC, DBA: Hardy Farms Ltd. 401 Clark Street Durant OK 74701		INSURER(S) AFFORDING COVERAGE INSURER A: Triangle Insurance Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 28535	

COVERAGES

CERTIFICATE NUMBER: 21-22 GL

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:			TPK210103739	01/26/2021	01/26/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY			TPK210103739	01/26/2021	01/26/2022	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☐ DED ☒ RETENTION \$ 10,000 ☐ CLAIMS-MADE ☐ OCCUR			CUL210702964	01/26/2021	01/26/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ \$ PER STATUTE ☐ OTH-ER ☐
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Cargo			TPK210103739	01/26/2021	01/26/2022	\$20,000/\$40,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

To provide proof of coverage.

CERTIFICATE HOLDER

CANCELLATION

SE Feeders Durant LLC DBA Hardy Farms LTD 401 Clark Street Durant OK 74701	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

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(877) 268-3553



Building Quotation

Steel Building Systems & Components

Salesperson: Justin Campbell

Date: 1/13/2021

Quote #: If7072

Submittals

- ☐ Mueller Supplied Components Designed to meet TX Windstorm Criteria
- ☐ See Additional Architectural Drawings
- ☐ Request for Pre-Express
- ☐ Request for Pre-Approved Custom

Customer Data

Customer: LACKEY FAB
Cust. No:
Mail Address:
City, State, Zip: DURANT, OK 74701
Contact: DEAN
Day Phone: -
Home Phone: -
Cell Phone: 903-227-1687
Fax: -
Email: dean.lackey@yahoo.com

End User: Hardy Farms
Name: Commodity Barn
Jobsite Address:
City, State, Zip: Durant, OK 74701
County: Bryan
General Contr:
Address:
City, State, Zip:
Customer Type: Retail

Building Details

Building Type: ☒ RF ☐ SS ☐ LT
Width: 70.000' Peak Offset: 35.000'
Length: 72.000'
Sidewall Bay Spacing: 1 @ 23.0000', 1 @ 26.0000', 1 @ 23.0000'

	Eave Ht	Roof Slope	Girt Type
Front Side:	16.000'	6.000 in 12	ByPass
Back Side:	16.000'	6.000 in 12	ByPass

Frame ID	Frame Type*	Col Type*	Rafter Type*	Frame Line	# Int Col's
1	Rigid Frame	Wide-Flange	Wide-Flange	1	2
2	Rigid Frame	Tapered	Tapered	2 3	-
3	Rigid Frame	Tapered	Tapered	4	-

* May change due to engineering requirements

Building Code (Provided by customer): Building Loads:

Design Code: IBC'15
Closed/Open: C
Exposure: C
Importance - Wind: 1.00
Site Class: D
Importance - Seismic: 1.00
Seismic Coefficient: 0.26
Importance - Snow: 1.00

Dead Load: 2.50 psf
Live Load: 20.00 psf
Load Reduction: Yes
Ground Snow: 5.00 psf
Collateral: 0.00 psf
Wind Load: 115.00 mph

Other Loads:

Crane Load? ☐ Yes ☒ No
Floor Load? ☐ Yes ☒ No
Parapet / Mansard? ☐ Yes ☒ No
(Attach Separate Data Sheet)

Stepped elevations or structures within 20 feet: ☐ Yes ☒ No

Building Use Classification: Standard Building

Description of building use: Feed Storage

Frame Coating

Main Columns & Rafters
☒ Red oxide
☐ Hot-Dipped Galv'd

Purlins, Girts, Eave Struts
☒ Red oxide
☐ Pre-Galvanized
☐ Hot-Dipped Galv'd

Door Framing
☒ Red oxide
☐ Pre-Galvanized
☐ Hot-Dipped Galv'd

Base Angle
☒ Red oxide
☐ Pre-Galvanized
☐ Hot-Dipped Galv'd

End Frames**Base Condition****Wall Bracing**

	Left	Right			Bracing Details
Expandable	☐	☐	☒ Angle	Roof:	Diagonal Bracing
Non-Exp RF	☒	☒	☒ Trim	Left Endwall:	Rigid Frame
Std. Endwall	☐	☐	☐ Channel	Front Sidewall:	Diagonal Bracing
CF Endwall	☐	☐	☐ Girt	Right Endwall:	Rigid Frame
				Back Sidewall:	Diagonal Bracing

Framed Openings

Note: Bolted Clips

Wall	Bay	Open Width	Header Ht	Sill Ht	Offset
Left Endwall	1	16.000'	14.000'	0.000'	3.667'

*Note on framed openings: Mueller, Inc will supply the necessary reinforcement to brace framed openings against necessary loadings. If the size of the framed openings are specified by the customer, Mueller, Inc will not be responsible for adaptability of fit-up of items installed in these framed openings other than stock overhead doors supplied by Mueller, Inc

Purlin Extensions

Wall	Surface	Length	Soffit
None			

Eave Extensions and Canopies

Wall	Bay St	Bay End	Height	Width	Slope	Soffit
None						

Open walls:

*Note: All open walls will contain necessary columns unless otherwise noted.

Left Endwall	☐ Yes	☒ No
Front Sidewall	☐ Yes	☒ No
Right Endwall	☒ Yes	☐ No

Is the Right Endwall going to remain open? Yes No

If No, what material will be in this wall? _____

Back Sidewall	☐ Yes	☒ No
---------------	---------------------------	-------------------------------------

Partial Walls and Wainscot:

Wall	Wainscot	Bay Start	Bay End	Open Height	Base	Full Load
None						

Liner Panel

Location	Start	End	Height
None			

Sheets & Trim

Location	Color	Panel	Gauge	Quality	Trim
Roof	Galvalume Plus	PBR	26	20 Yr.	Gable: Need Color
Walls	Need Color	R	26	30 Yr.	Eave: Need Color
Soffit	---				Corner: Need Color
Roof Liner	---				Jamb: Need Color
Wall Liner	---				Liner: ---
Wainscot	---				Wainscot: ---

* see specific details at www.muellerinc.com.

Fasteners

Roof		Walls		Soffit	
Panel:	TEK1.25	Panel:	TEK1.25	Panel:	
Lap:	LAPTEK	Lap:	LAPTEK	Lap:	
Type:	Plated	Type:		Type:	

Ridge Covering

- Peak Sheets
- Ridge Roll

Eave Condition

- | | |
|-----------------------|-----------------------|
| Front Sidewall | Back Sidewall |
| ○ Gutter & Downspouts | ○ Gutter & Downspouts |
| ● Eave Trim | ● Eave Trim |

Accessories

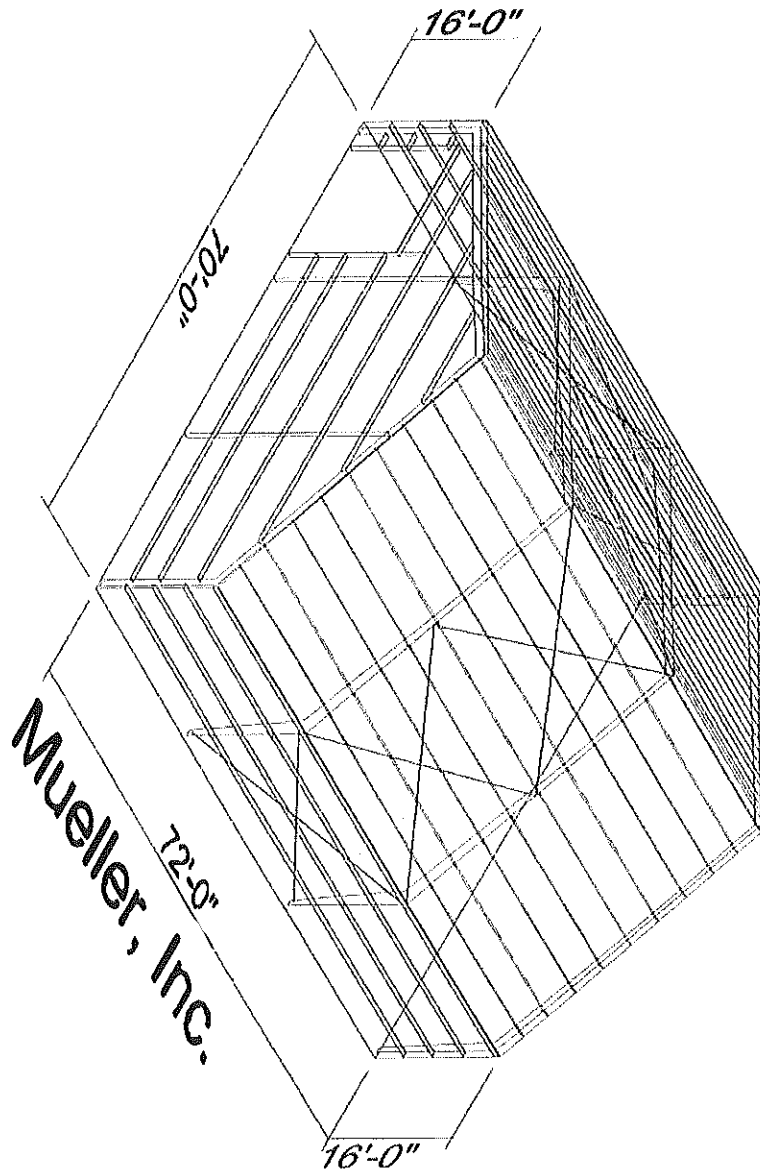
** All accessories need to be applied to the base price as shown on the pricing page. **

<u>Item Description</u>	<u>Quantity</u>	<u>Price</u>
		\$0.00

Estimated Weight of Building: **26,976 lbs.**

(Subject to change after the building is Engineered and Detailed)

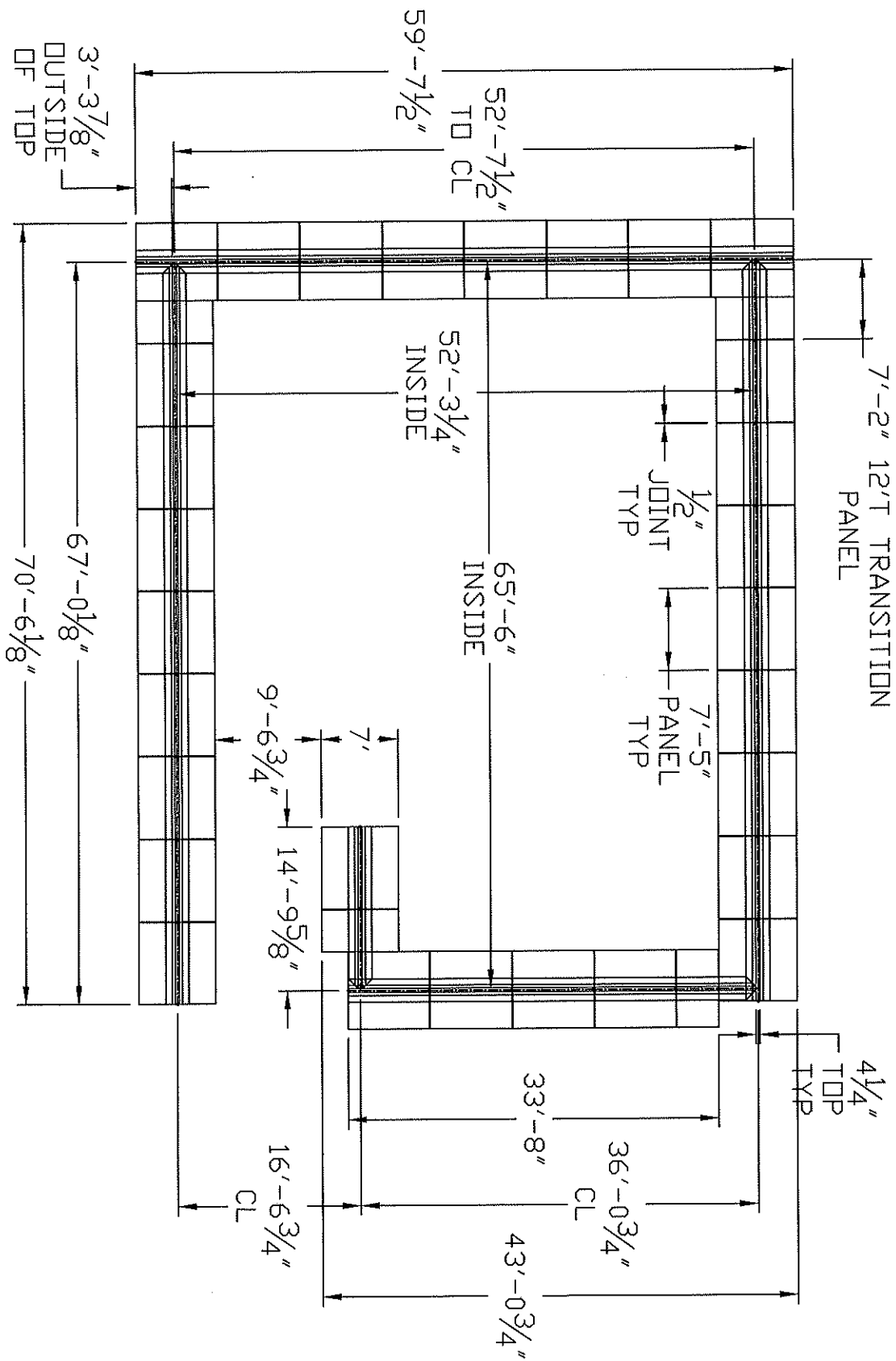
Special Requirements:



Unless noted, drawings are for conceptual purposes only.
 Please review for building dimensions and framed openings accuracy.
 All other aspects such as wall girt and roof purlin spacing, wind
 bracing locations, etc. may change during engineered design unless
 noted in the "Special Requirements" section of the contract.

HARDY FARMS
 401 Clark Dr
 Durant, OK 74701
 580-920-9140

PRELIMINARY



Drawing Revisions		Hanson Silo Co.	
		HARDY FARMS	
		DURANT, OK	
		Material 12' T PANEL	
		Scale NTS	
		Date 9/22/20	
		Drawn By DMK	



www.easyrakefacer.com



Phone (320) 664-4171
 Company Address 11587 County Rd 8 SE
 Lake Lillian, MN 56253
 US

Created Date 6/25/2020
 Expiration Date 7/24/2020
 Quote Number 00009406

Prepared By Mike Hanson
 Phone (320) 979-5220
 Email mikehanson@hansonsilo.com

Contact Name Monty Hardy
 Phone (580) 920-9140
 Email hardyfarm@hardyfarmfeed.com

Bill To Name Hardy Farms
 Billing Address 401 Clark Drive
 Durant, OK 74701

Ship To Name Hardy Farms
 Ship To 401 Clark Drive
 Durant, OK 74701

Product	Product Description	Quantity
12'L STEEL CORNER KIT LH	12' L CORNER KIT LH	1.00
12'L STEEL CORNER KIT RH	12 L CORNER KIT RH	1.00
PANEL 12'T - 12'L TRANSITION (12,200#)	PANEL 12'T - 12'L TRANSITION (12,200#)	1.00
PANEL 12'L (9,800#)	PANEL 12' L (9,800#)	32.00
PANEL 12'T (12,200#)	PANEL 12'T (12,200#)	8.00

Components Description

Description Included:panels delivered to site, lifters and caulking for seams
 Excluded:unloading and install. Can be done with a 12k telehandler

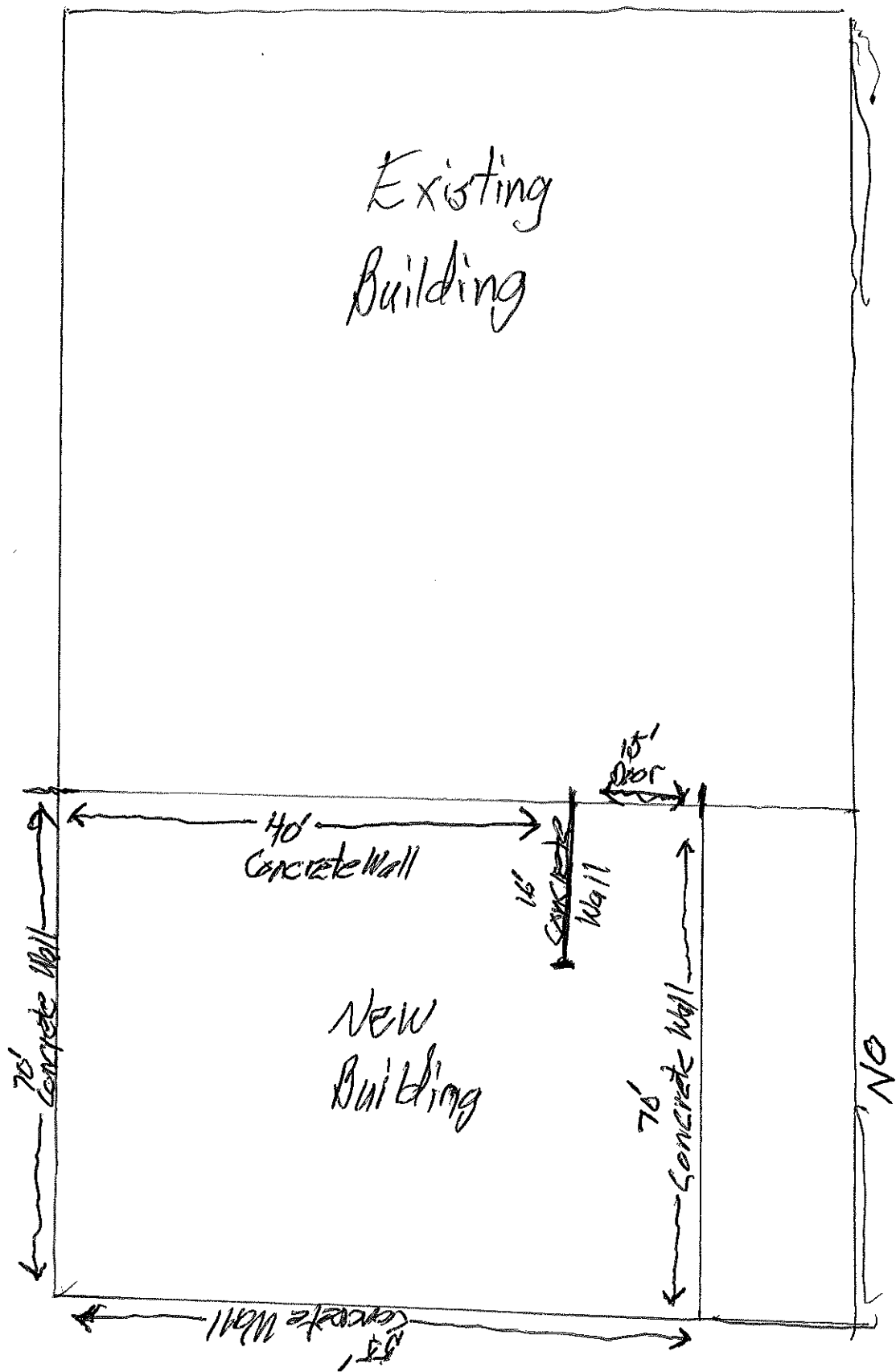
This is a quotation on the goods named, subject to the conditions noted below: Interest rate for past due accounts will be 1.5% per month or any part thereof. 50% down payments are required. Delivery dates depend on when quote is signed and sent back with a down payment. Prices and specifications are subject to change without notice. Fuel Surcharge may be assessed. This proposal is void at Hanson Companies discretion, if not accepted in writing within 21 days of this proposal. Terms and conditions of sale must also be agreed to and signed in order for proposal to be considered valid and accepted. Buyer is responsible for any State, Use or Excise Taxes

Signature _____

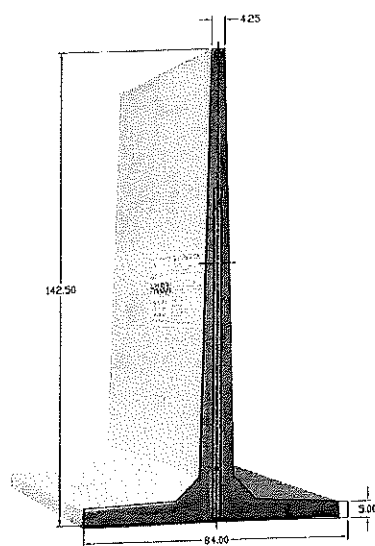
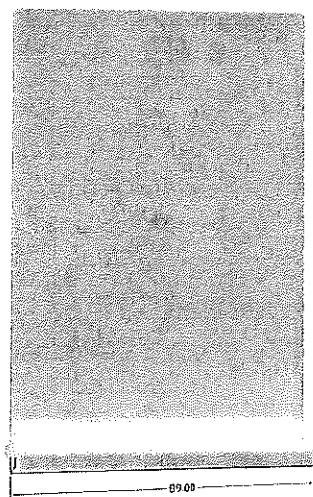
Name _____

Title _____

Date _____

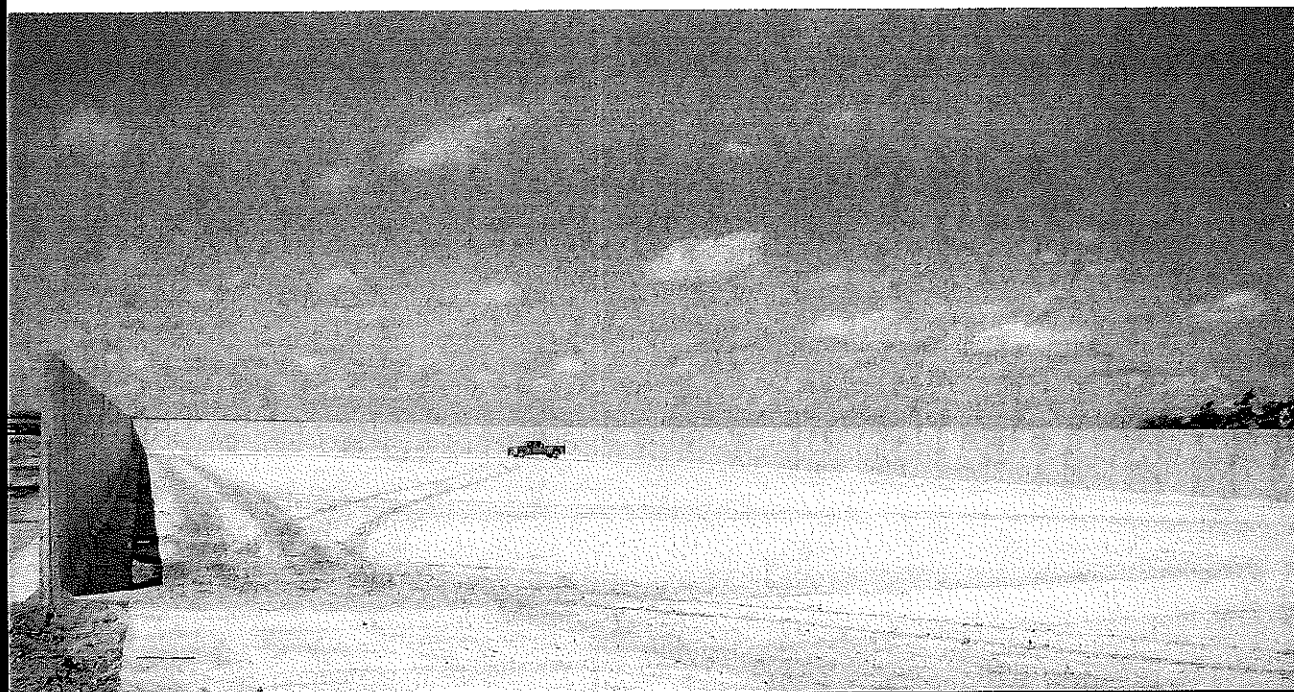


www.hansonsilo.com



12'T
12,500 lbs.
12' TALL
7.5' LONG
7' WIDE

1-800-THE-SILO

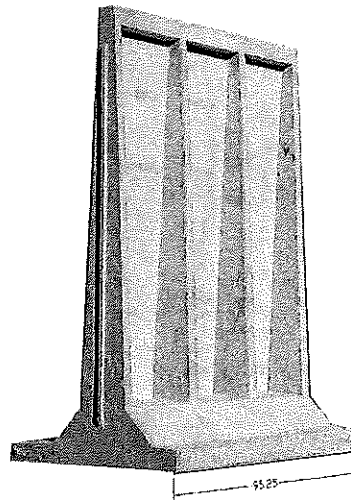
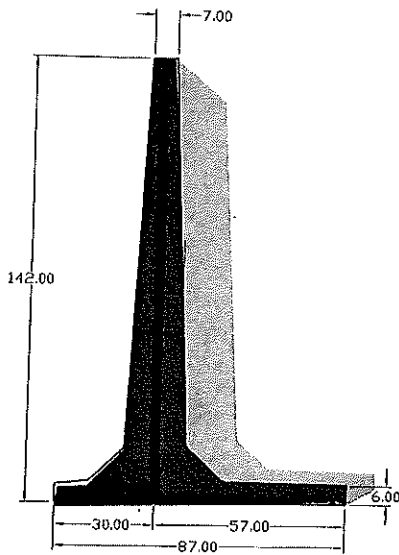
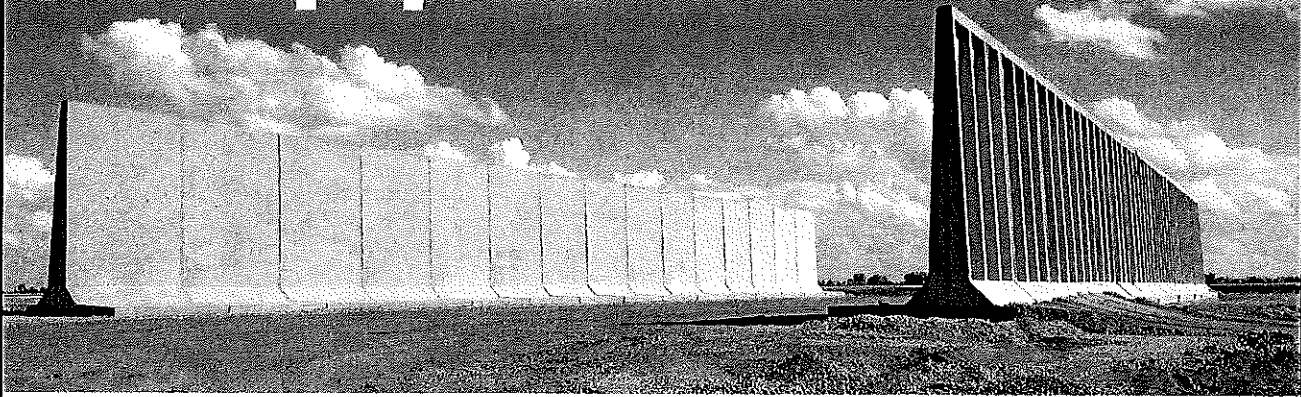


www.hansonsilo.com



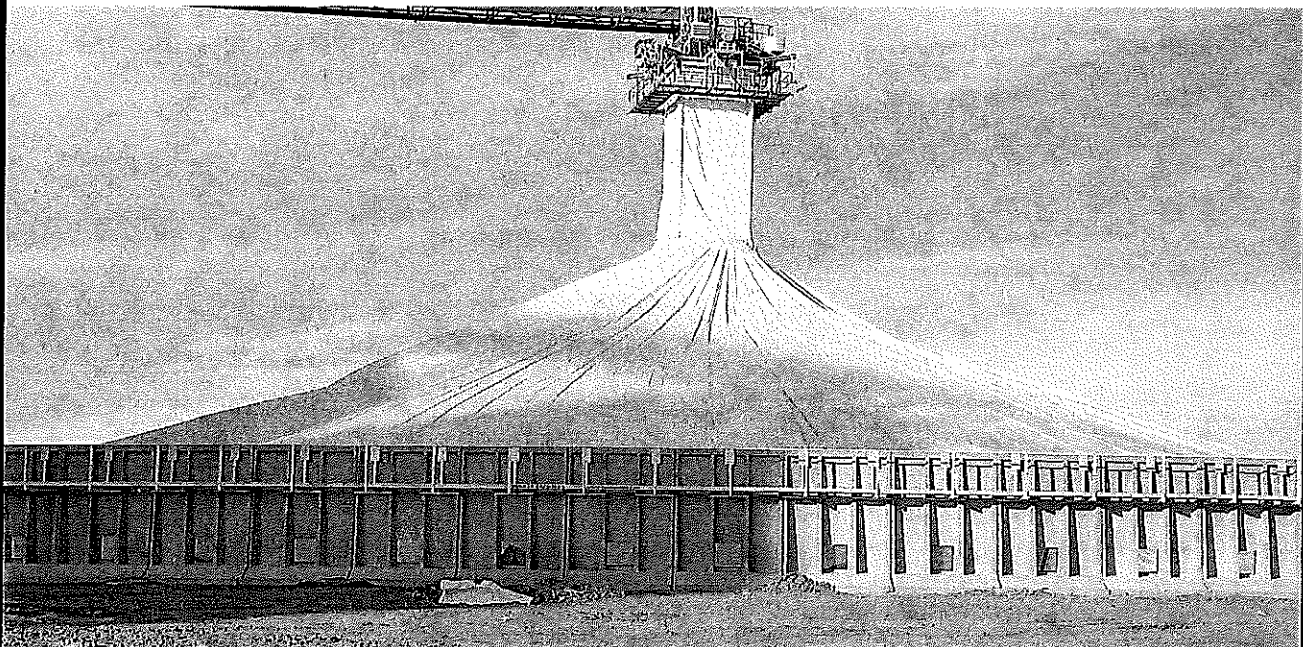
EST. 1916

HANSON
SILO COMPANY



12'L
9600 LBS.
12' TALL
8' LONG
7' WIDE

1-800-THE-SILO



4

WARRANTY DEED

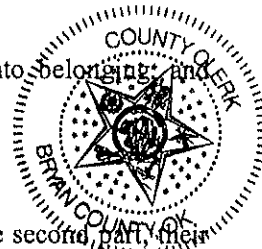
KNOW ALL MEN BY THESE PRESENTS:

I-2008-612270 Book 1203 Pg: 458
07/21/2008 8:29 am Pg 0458-0458
Fee: \$ 13.00 Doc: \$ 45.00
Patricia L. Brady - Bryan County Clerk
State of Oklahoma

That; **ALLEN WHEELER and BETTY WHEELER, husband and wife** parties of the first part, in consideration of the sum of Ten and more (\$10.00) Dollars, the receipt of which is hereby acknowledged, do by these presents grant, bargain, sell and convey unto **FANNIN HARDY FARMS, a Texas limited partnership**, whose address 1609 N. Center St. Bonham, Texas, 75418, party of the second part, the following described real property and premises, situated in Bryan County, State of Oklahoma, to-wit:

Lots 5 and 6 in Block 79 in the City of Durant, Bryan County, Oklahoma, LESS that portion occupied by the KO&G Railroad Company, according to the official plat thereof.

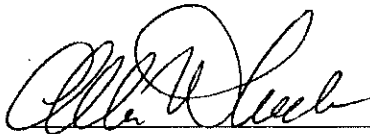
together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

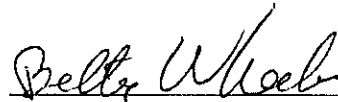


TO HAVE AND TO HOLD said described premises unto party of the second part, their heirs and assigns, forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

R.S. 45.00

SIGNED AND SEALED this the 2nd day of July, 2008


ALLEN WHEELER


BETTY WHEELER

STATE OF OKLAHOMA
Bryan County
Documentary Stamps \$ 45.00

STATE OF OKLAHOMA)

) ss.

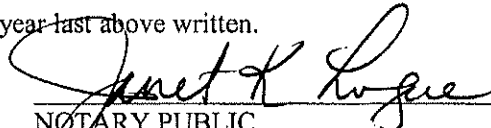
COUNTY OF BRYAN)

ACKNOWLEDGEMENT

Before me, the undersigned, a Notary Public in and for said County and State, on this 2nd day of July, 2008, personally appeared **ALLEN WHEELER and BETTY WHEELER, husband and wife** to me known to be the identical persons who executed the within and foregoing instrument, and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth.



My Commission Expires: 01-17-2009
My Commission No.: 01000873


NOTARY PUBLIC

1
BCAC

QUIT CLAIM DEED

1-2008-610816 Book 1189 Pg: 621
08/11/2008 1:39 pm Pg 0621-0621
Fee: \$ 13.00 Doc: \$ 0.00
Patricia L. Brady - Bryan County Clerk
State of Oklahoma

KNOW ALL MEN BY THESE PRESENTS:

That, **ALLEN WHEELER and BETTY WHEELER, husband and wife**, of State of Oklahoma, party of the first part, in consideration of the sum of (no consideration), the receipt of which is hereby acknowledged, do hereby quit claim grant, bargain, sell and convey unto **FANNIN HARDY FARMS, a Texas limited partnership**, party of the second part, the following described real property and premises, situated in Bryan County, State of Oklahoma, to-wit:

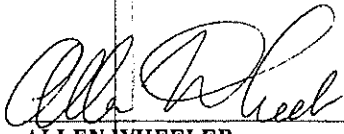
All of Lot 7, Less the South 40 feet in Block 79 ^{*in the City of Durant} and Less that portion taken by the KO&G Railroad, according to the official plat thereof.

Correction deed, no revenue.

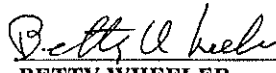
together with all the improvements thereon and the appurtenances thereunto belonging.

TO HAVE AND TO HOLD said described premises unto party of the second part, their heirs and assigns, forever.

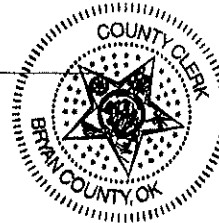
SIGNED AND SEALED this the 6th day of June, 2008.



ALLEN WHEELER



BETTY WHEELER



STATE OF OKLAHOMA)
)ss.
COUNTY OF BRYAN)

ACKNOWLEDGEMENT

6th Before me, the undersigned, a Notary Public in and for said County and State, on this day of June, 2008, personally appeared **ALLEN WHEELER and BETTY WHEELER, husband and wife**, to me known to be the identical persons who executed the within and foregoing instrument, and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth.



My Commission Expires: 01-17-2009
My Commission Number: 01000873



NOTARY PUBLIC

STATE OF OKLAHOMA
Bryan County
Documentary Stamps \$ 450.00

WARRANTY DEED
(INDIVIDUAL)

570713
State of Oklahoma
County of Bryan
Filed 5-30-07 853
Book 1144 Page 852 - Time 2:26
Patricia L. Brady
County Clerk SA Deputy

KNOW ALL MEN BY THESE PRESENTS:

That, **W.E.M., INC.**, an Oklahoma corporation, party of the first part, in consideration of the sum of Ten and more (\$10.00) Dollars, the receipt of which is hereby acknowledged, do by these presents grant, bargain, sell and convey unto **FANNIN HARDY FARMS**, a Texas limited partnership, 1609 N Center St. Bonham, TX
75418, party of the second part, the following described real property and premises, situated in Bryan County, State of Oklahoma, to-wit:

All that portion of Lot 6 in Block 68 in the City of Durant, Bryan County, Oklahoma, lying South and West of KO&G Railroad Right-of-Way, and a part of said Alley running East and West in Block 68 bounded on the West by Clark Avenue and on the East by the KO&G Railroad Right-of-Way, according to the official plat thereof and;

Lots 7, 8, 9 and 10 in Block 68 in the City of Durant, Bryan County, Oklahoma, according to the official plat thereof, EXCEPT that portion of said Lots occupied by the Right-of-Way of the Kansas, Oklahoma and Gulf Railway Company and;

All that portion of Lots 1, 2, 3, 4, and 5 which lies West of the KO&G Railroad and all of Lots 6, 7, 8, 9, 10 and 11, in Block 78, in the City of Durant, Bryan County, Oklahoma, according to the official plat thereof and;

All that part of the original Alley, now vacated, which lies West of the KO&G Railroad, in Block 78 in the City of Durant, Bryan County, Oklahoma, according to the official plat thereof and;

All of Lot 7 less the South 40 feet in Block 79 Less that portion taken by the KO&G Railroad, according to the official plat thereof and;

That part of Elm Street Lying and being between Blocks 78 and 79, and lying West of KO&G Railroad, in the City of Durant, Bryan County, Oklahoma, according to the official plat thereof and;

All that portion of Locust Street lying and being between Blocks 68 and 78 bounded on the West by Clark Avenue and on the East by KO&G Railroad, according to the official plat thereof;

Less and except all oil, gas, and other minerals in and under the land;

R.S. \$450.00

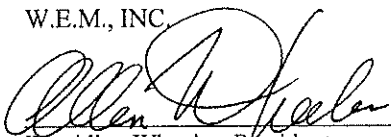
together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto party of the second part, its heirs and assigns, forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

000852

SIGNED AND SEALED this the 27th day of March, 2007.

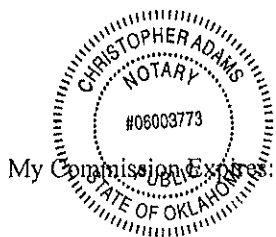
W.E.M., INC.


By: Allen Wheeler, President

STATE OF OKLAHOMA)
)ss. ACKNOWLEDGMENT
COUNTY OF BRYAN)

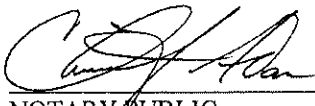
Before me, the undersigned, a Notary Public in and for said County and State, on this 27th day of March, 2007, personally appeared Allen Wheeler, to me known to be the identical person who subscribed the name of the maker thereof to the within and foregoing instrument as its Manager, and acknowledged to me that she executed the same as her free and voluntary act and deed and as the free and voluntary act and deed of such limited liability company, for the uses and purposes therein set forth.

WITNESS my hand and Seal the day and year last above written.



My Commission Expires:

4-12-10



NOTARY PUBLIC

000853

SACS

WARRANTY DEED

2008-608824 04/24/2008 2:35 pm
Book 1194 Page(s) 0007-0007
Fee: \$ 13.00 Doc: \$ 0.00
Patricia L. Brady - Bryan County Clerk
State of Oklahoma

KNOW ALL MEN BY THESE PRESENTS:

That, **W.E.M. INC.**, an Oklahoma corporation, party of the first part, in consideration of the sum of Ten and more (\$10.00) Dollars, the receipt of which is hereby acknowledged, do by these presents grant, bargain, sell and convey unto **FANNIN HARDY FARMS, 1609 N. Center St., Bonham, TX 75418**, party of the second part, the following described real property and premises, situated in Bryan County, State of Oklahoma, to-wit:

All of Lot 8 in Block 79 in the City of Durant, Bryan County, Oklahoma, LESS the South 40 feet of Lot 8 and LESS that portion taken by the KO&G Railroad according to the official plat thereof.

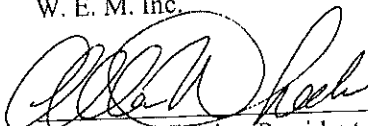
No Consideration

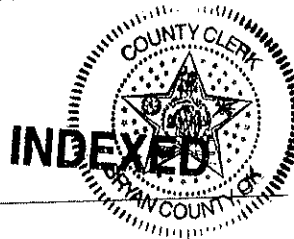
together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto party of the second part, its heirs and assigns, forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

SIGNED AND SEALED this the 22 day of April, 2008

W. E. M. Inc.


By: Allen Wheeler, President



STATE OF OKLAHOMA)

)ss.

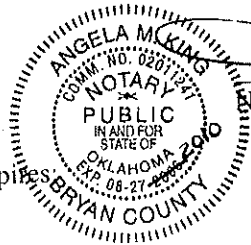
ACKNOWLEDGMENT

COUNTY OF BRYAN)

Before me, the undersigned, a Notary Public in and for said County and State, on this 22 day of April, 2008 personally appeared Allen Wheeler, to me known to be the identical person who subscribed the name of the maker thereof to the within and foregoing instrument as its President, and acknowledged to me that they executed the same as their free and voluntary act and deed and as the free and voluntary act and deed of such corporation, for the uses and purposes therein set forth.

WITNESS my hand and Seal the day and year last above written.

My Commission Expires



NOTARY PUBLIC

000007

1
BCAC

QUIT CLAIM DEED

I-2008-610816 Book 1199 Pg: 621
08/11/2008 1:39 pm Pg 0621-0621
Fee: \$ 13.00 Doc: \$ 0.00
Patricia L. Brady - Bryan County Clerk
State of Oklahoma

KNOW ALL MEN BY THESE PRESENTS:

That, **ALLEN WHEELER and BETTY WHEELER, husband and wife**, of State of Oklahoma, party of the first part, in consideration of the sum of (no consideration), the receipt of which is hereby acknowledged, do hereby quit claim grant, bargain, sell and convey unto **FANNIN HARDY FARMS, a Texas limited partnership**, party of the second part, the following described real property and premises, situated in Bryan County, State of Oklahoma, to-wit:

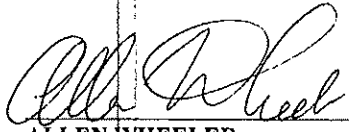
All of Lot 7, Less the South 40 feet in Block 79 ^{*in the City of Durant} and Less that portion taken by the KO&G Railroad, according to the official plat thereof.

Correction deed, no revenue.

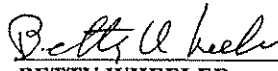
together with all the improvements thereon and the appurtenances thereunto belonging.

TO HAVE AND TO HOLD said described premises unto party of the second part, their heirs and assigns, forever.

SIGNED AND SEALED this the 6th day of June, 2008.



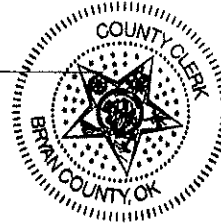
ALLEN WHEELER



BETTY WHEELER

STATE OF OKLAHOMA)
)ss.
COUNTY OF BRYAN)

ACKNOWLEDGEMENT



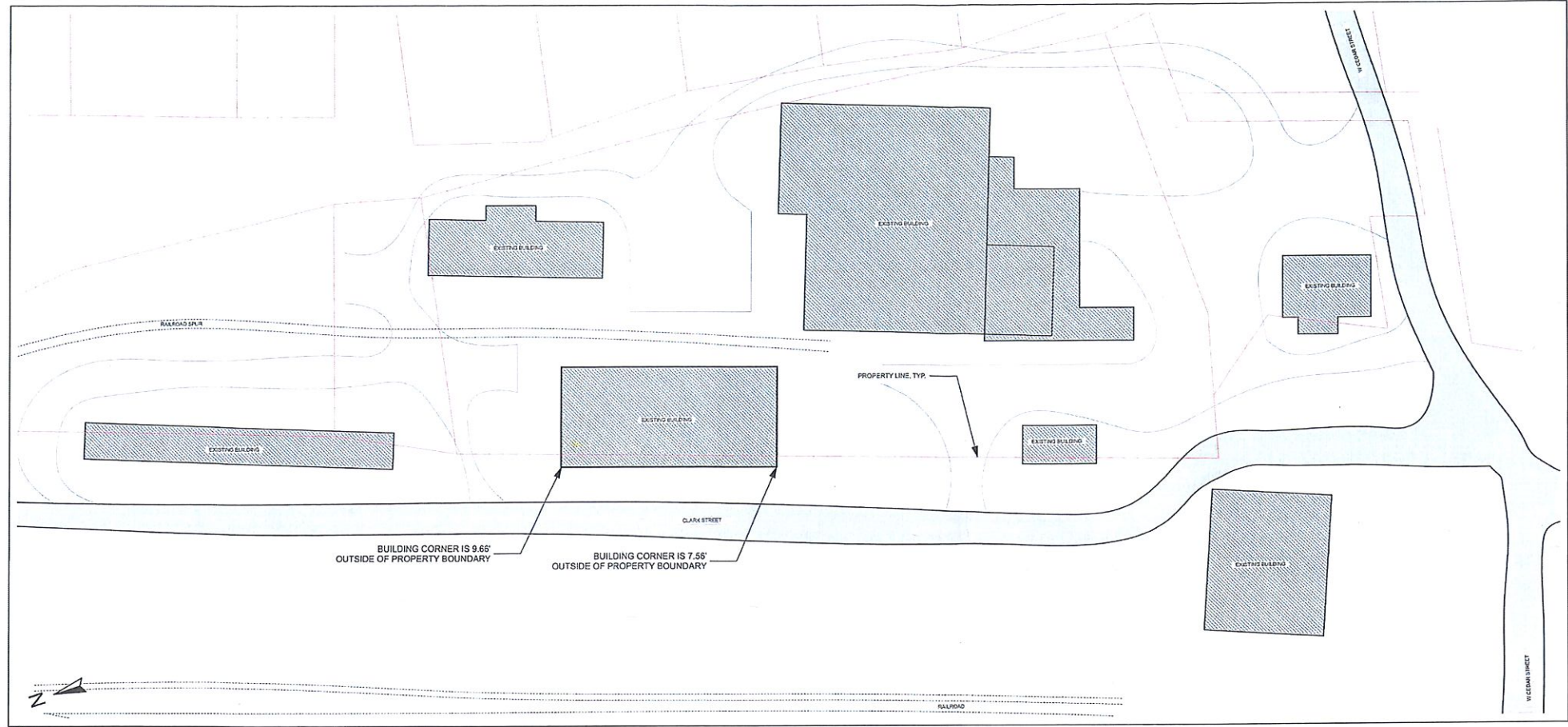
6th Before me, the undersigned, a Notary Public in and for said County and State, on this day of June, 2008, personally appeared **ALLEN WHEELER and BETTY WHEELER, husband and wife**, to me known to be the identical persons who executed the within and foregoing instrument, and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth.



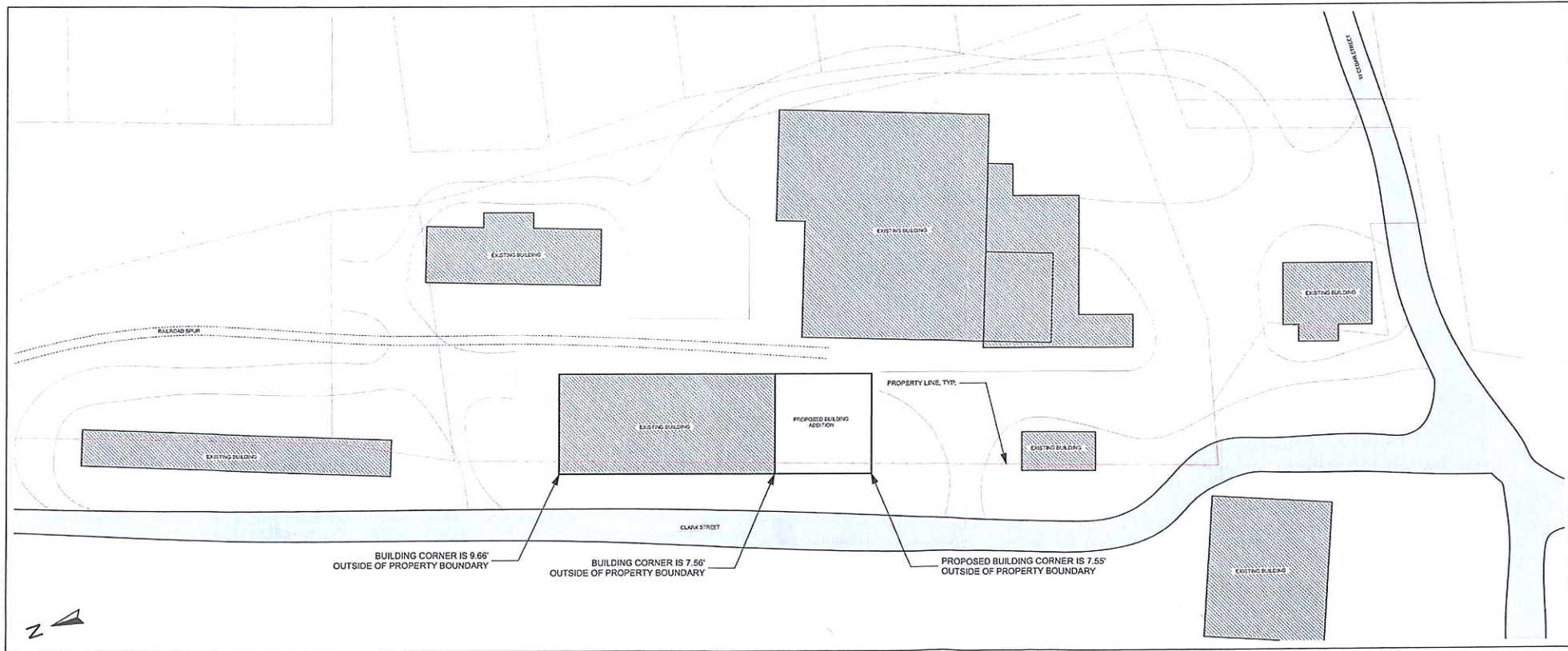
My Commission Expires: 01-17-2009
My Commission Number: 01000873



NOTARY PUBLIC



1 SITE PLAN - EXISTING
SCALE: 1" = 50'



2 SITE PLAN - PROPOSED
SCALE: 1" = 50'

- GENERAL NOTES:**
1. PROPERTY BOUNDARIES FOR THIS DOCUMENT ARE BASED UPON A PROFESSIONAL LAND SURVEY FROM PAGE SURVEYING DATED 3-15-2007.
 2. IT IS RECOMMENDED THAT THE OWNER OBTAIN A CURRENT SURVEY TO VERIFY PROPERTY BOUNDARY LOCATIONS IN AS IT RELATES TO THE EXPANSION OF THE BUILDING SHOWN.
 3. CONSTRUCTION DOCUMENTS FOR ERECTION OF THE BUILDING ADDITION ARE NOT A PART OF THE INFORMATION PROVIDED IN THE DOCUMENTS.

theorem.
design build create
126 North Fourth Ave Durant, OK 74701

CONSULTANT



HARDY FARMS
Building Addition
401 Clark Street
Durant, OK 74701

Hardy Farms
Monte Hardy
401 Clark Street
Durant, OK 74701

MARK	DATE	DESCRIPTION

PROJECT NO: 21002
DATE: 1/13/21
DRAWN BY: JSK
COPYRIGHT 2021 Theorem, LLC

SHEET TITLE
SITE PLAN

AC-100
SHEET 1 OF 2

1. PROPERTY BOUNDARIES FOR THIS DOCUMENT ARE BASED ON THE PROFESSIONAL LAND SURVEY FROM PAGE SURVEYING DATED 3-15-2007.
2. IT IS RECOMMENDED THAT THE OWNER OBTAIN A CURRENT SURVEY TO VERIFY PROPERTY BOUNDARY LOCATIONS IN AS IT RELATES TO THE EXPANSION OF THE BUILDING SHOWN.
3. CONSTRUCTION DOCUMENTS FOR ERECTION OF THE BUILDING ADDITION ARE NOT A PART OF THE INFORMATION PROVIDED IN THE DOCUMENTS.



401 Clark Street
Durant, OK 74701

Hardy Farms
Monte Hardy
401 Clark Street
Durant, OK 74701

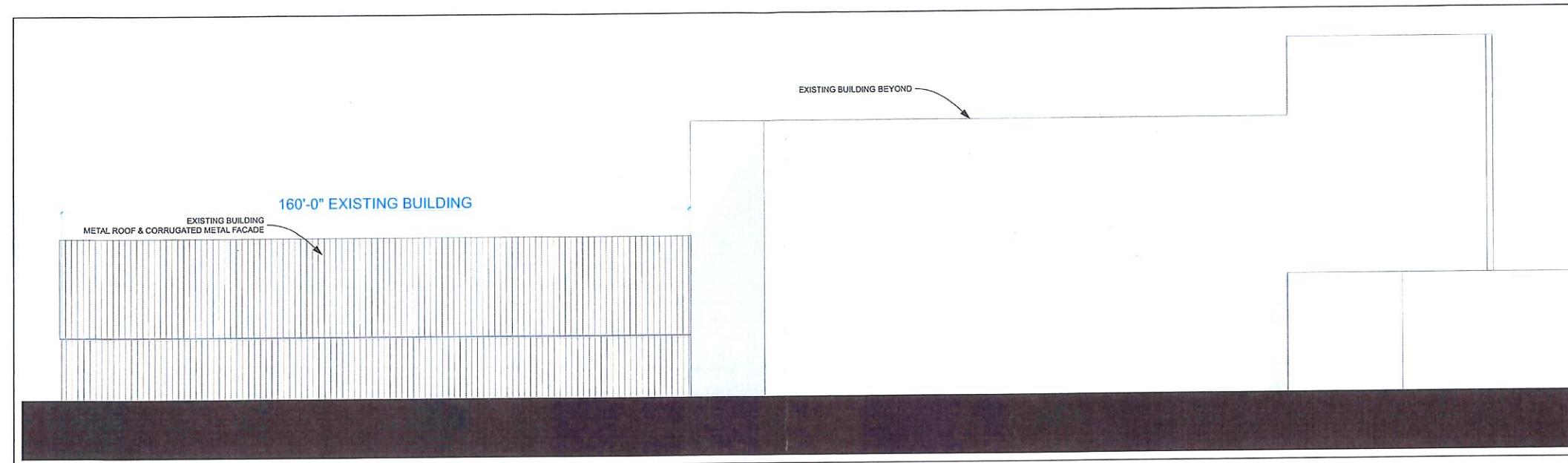
MARK	DATE	DESCRIPTION
PROJECT NO:		21002
DATE:		1/13/21
DRAWN BY:		JSK
COPYRIGHT 2021 Theorem, LLC		

SHEET TITLE

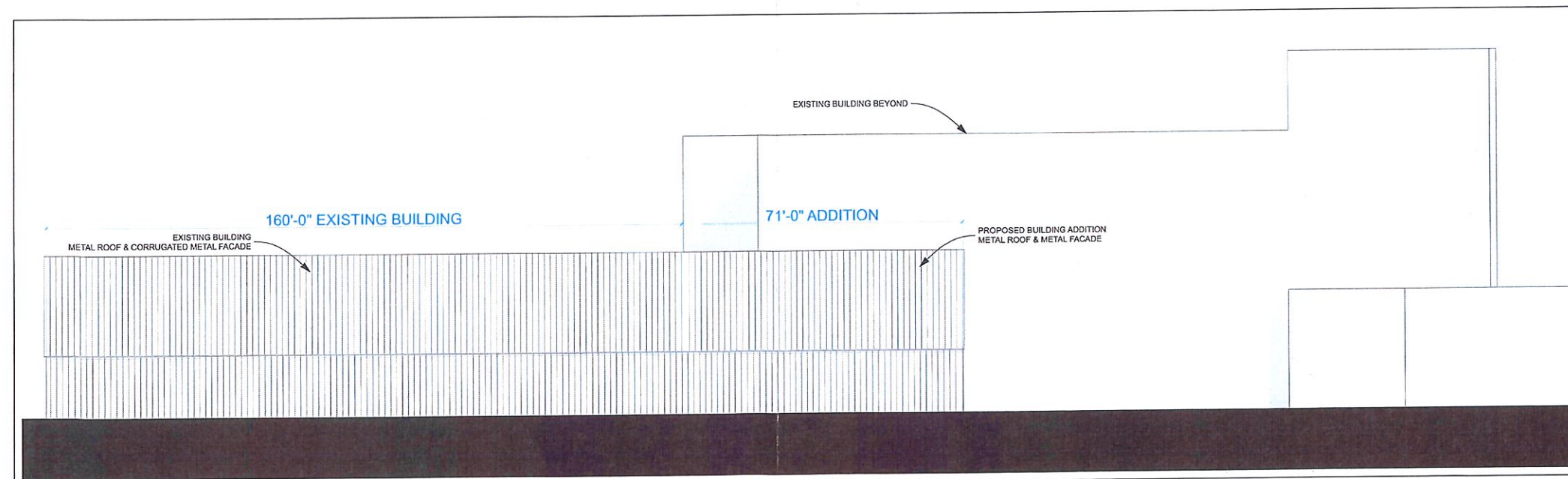
EXTERIOR ELEVATIONS

A-200

SHEET 2 OF 2



1 WEST ELEVATION - EXISTING
SCALE: 1/16" = 1'-0"



2 WEST ELEVATION - PROPOSED
SCALE: 1/16" = 1'-0"



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: 17980 CDBG-20 SCADA Sealed Bid Award (C-2020-68 BA)

(1) Discussion, Consideration and Possible Action to Approve or Reject Construction Bid Award in the Amount of \$ 1,675,000 to Howard Construction, Inc. of Ardmore, OK as Identified in the Sealed Bid Opening for Water Treatment Plant Improvements, Including the SCADA System, on March 10, 2021 at 2:00 PM Related to the 2020 Community Development Block Grant (CDBG) Small Cities Program 17980 CDBG 20 (C-2020-68 BA).

(2) Consider to Authorize the Mayor to Sign all Related Construction Contract Documents, Contingent upon all Required Documents Received and Legal Counsel Approval (C-2020-68 BA).

The City received two SEALED bids for this project, which were publicly opened on March 10, 2021. The water treatment plant improvements include the Supervisory Controls and Data Acquisition (SCADA) System, partially funded by 17980 CDBG 20 grant award in the amount of \$152,222. (C-2020-68 BA). The grant match requirement and balance of the construction bid amount is being provided by an already approved OK Water Resource Board (OWRB) loan specified for the water treatment plant improvements.

The contractor, Howard Construction, Inc., has been approved through the www.sam.gov Contractor Suspension & Debarment system, as required by OK Department of Commerce (ODOC) Program Guidelines.

SEE ATTACHMENTS:

Engineer Recommendation Letter, Notice of Contract Award and Bid Tab

Council Information / Action Requested

- (1) Approve Construction Bid Award in the Amount of \$ 1,675,000 to Howard Construction, Inc. of Ardmore, OK.
- (2) Authorize the Mayor to Sign all Related Construction Documents, Contingent upon all Required Documents Received from Contractor and Legal Counsel Approval (C-2020-68 BA).

City Staff Information / Action Follow-up, if Council authorizes this action:

Becca will complete the contract process with staff, engineer and City attorney to proceed.

ATTACHMENTS:

1. 2020 CDBG 17980 WTP Upgrade - Bid Award Info

WALL ENGINEERING, LLC

223 N Washington
Durant, OK 74701
Ph: 580-924-1800

March 22, 2021

City of Durant
300 W Evergreen
Durant, OK 74701

RE: 2020 CDBG Water Treatment Plant Upgrade
Bid Tabulation and Recommendation

Mayor:

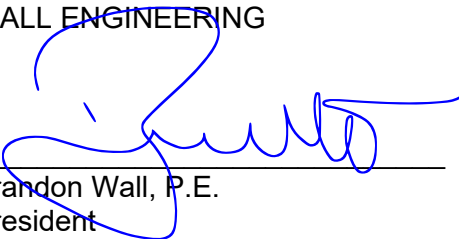
The above referenced project was bid at 2:00 p.m. on March 10, 2021. Fourteen (14) contractors received plans and specifications for this project and Two (2) elected to submit a bid. Howard Construction, Inc. of Ardmore, OK was the apparent low bidder with a bid of: One Million Six Hundred Seventy-Five Thousand Dollars and Zero Cents (\$1,675,000.00). A Certified Bid Tabulation is enclosed.

The construction estimate / budget for this project was \$1,693,152 meaning the as-bid project came in \$18,152 under budget. As such, we recommend award to Howard Construction, Inc. in the amount of: One Million Six Hundred Seventy-Five Thousand Dollars and Zero Cents (\$1,675,000.00) A Notice of Award is attached.

Should you have any questions or require additional information, please do not hesitate to call us at (580) 924-1800.

Respectfully,

WALL ENGINEERING



Brandon Wall, P.E.
President

Enclosure(s)
DBW

cc: Bidding Contractors
Wall Engineering File (DU-20-07)

NOTICE OF CONTRACT AWARD

TO: Howard Construction, Inc.
P.O. Box 1685
Ardmore, OK 73402

CDBG Contract No. 17980 CDBG 20
Project Description: 2020 CDBG
WTP Upgrade

Phone#: (580) 226-4700
Duns #: 091600890
FEI #: 73-1065201

Wage Rate Dec. # OK20210035
Mod # 0 Date 01/01/2021

B. Acceptance of Bid:

The Owner has considered the bid submitted by you for the described work in response to the Advertisement for Bids dated February 11, 2021 and February 18, 2021 and in the Information for Bidders, and opened on March 10, 2021. You are hereby notified that your bid has been accepted for bid items in the amount of One Million Six Hundred Seventy-Five Thousand Dollars and Zero Cents (\$1,675,000.00). If you fail to execute said agreement and furnish applicable bonds and insurance within ten (10) days from the date of this notice, said Owner will be entitled to consider all your rights arising out of the Owner's acceptance of your bid as abandoned and as a forfeiture of your bid bond. The Owner will be entitled to such other rights as may be granted by law. You are required to return an acknowledged copy of this Notice of Award to the Owner. Dated this ____ day of _____, ____.

Owner: City of Durant

By: _____

Typed Name & Title: Oden Grube, Mayor

C. Contractor Eligibility

Receipt of this Notice of Contract Award is hereby acknowledged by _____ this ____ day of _____, 20____, and I hereby certify that this firm does not appear on the List of Parties excluded from Federal Procurement and Non-Procurement Programs i.e., the list of Debarred Contractors.

By: _____ Title: _____ Date: _____

(<https://www.sam.gov/portal/public/SAM>)

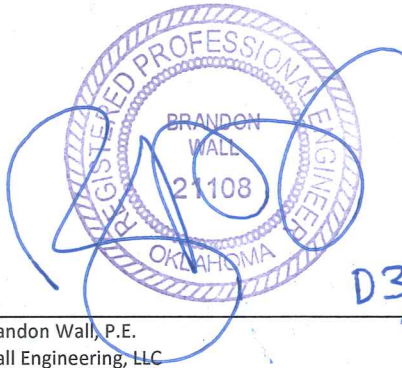
D. Contractor Information:

1. Type of Trade: ____ Construction ____ Other Service (____)
2. Business Ownership: ____ Black or African Americans; ____ Asians, Hispanics, or Latinos; ____ American Indian or Alaskan Natives; ____ Native Hawaiian or Other Pacific Islanders; ____ Whites.
3. Minority/Women Owned Business: Yes ____ No ____

City of Durant
2020 CDBG Water Treatment Plant Upgrade
Wall Engineering Project: DU-20-07
Bid Opening: March 10, 2021 at 2:00 p.m.

#	Bid Item	Unit	Qty	Howard Construction, Inc. Ardmore, OK 73402		Wynn Construction Co., Inc. OKC, OK 73131	
				Unit Price	Total Price	Unit Price	Total Price
1	Mobilization, Bonding, Insurance & General Conditions	LS	1	\$ 60,000.00	\$ 60,000.00	\$ 120,000.00	\$ 120,000.00
2	Equipment Replacement and Improvements to Clarifier	LS	1	\$ 65,000.00	\$ 65,000.00	\$ 62,000.00	\$ 62,000.00
3	Equipment Replacement and Improvements to Rapid Mix	LS	1	\$ 70,000.00	\$ 70,000.00	\$ 71,000.00	\$ 71,000.00
4	Liner and Misc Improvements to Alum Tanks	LS	1	\$ 16,000.00	\$ 16,000.00	\$ 63,000.00	\$ 63,000.00
5	Treatment Plant Site Piping	LS	1	\$ 85,000.00	\$ 85,000.00	\$ 97,000.00	\$ 97,000.00
6	Remove & Replace Filter Control Consoles and Misc Equipment Pertaining to Filters as Specified	LS	1	\$ 350,000.00	\$ 350,000.00	\$ 301,000.00	\$ 301,000.00
7	Remove 2300V Feed Equipment & Replace w/ 480V Feed Equipment	LS	1	\$ 55,000.00	\$ 55,000.00	\$ 53,000.00	\$ 53,000.00
8	Electric Gate	LS	1	\$ 20,000.00	\$ 20,000.00	\$ 28,000.00	\$ 28,000.00
9	WTP Security System	LS	1	\$ 15,000.00	\$ 15,000.00	\$ 16,000.00	\$ 16,000.00
10	Treatment Plant Electrical, Controls & SCADA Improvements	LS	1	\$ 200,000.00	\$ 200,000.00	\$ 213,000.00	\$ 213,000.00
11	Laboratory SCADA System Improvements Including Software, Computers and Miscellaneous Components	LS	1	\$ 55,000.00	\$ 55,000.00	\$ 53,000.00	\$ 53,000.00
12	Transfer Pump Modifications Including Pumps, Piping, Motor, and Miscellaneous	LS	1	\$ 160,000.00	\$ 160,000.00	\$ 137,000.00	\$ 137,000.00
13	High Service Pump Station Generator & Backup Power Improvements	LS	1	\$ 294,000.00	\$ 294,000.00	\$ 335,000.00	\$ 335,000.00
14	South 9th Pump Station Generator & Backup Power Improvements	LS	1	\$ 120,000.00	\$ 120,000.00	\$ 128,000.00	\$ 128,000.00
15	Hwy 70 (Cardinal) Station Generator & Backup Power Improvements	LS	1	\$ 110,000.00	\$ 110,000.00	\$ 116,000.00	\$ 116,000.00
Total Base Bid				\$	1,675,000.00	\$	1,793,000.00

Certified as True and Correct



03/10/21

Brandon Wall, P.E.
Wall Engineering, LLC



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: **17166 CDBG-ED 87 Closeout for SteelFab, Inc., Durant, OK.**

- (1) Discussion, Consideration and Possible Action to Accept the 17166 CDBG-ED 87 Project for Water Distribution and Sewer Collection Infrastructure Improvements Benefitting SteelFab, Inc. in Durant, OK as Successfully Complete.
- (2) Discussion, Consideration and Possible Action on Resolution R-2021-09 Referring to the Public Hearing for Closeout of the 17166 CDBG-ED 87 Project
- (3) Discussion, Consideration and Possible Action on the Closeout Documents for 17166 CDBG-ED 87 Completion.

The 2017 Community Development Block Economic Development Infrastructure Grant was awarded on April 2, 2018 in the amount of \$ 1,000,000 for the Water Distribution and Sewer Collection Infrastructure Improvements benefiting SteelFab, Inc. in Durant. The Durant Industrial Authority also contributed \$ 159,262.40 towards the construction costs.

Council Information / Action Requested

- (1) Accept the Water Distribution and Sewer Collection Infrastructure Improvements 17166 CDBG-ED 87 Serving SteelFab, Inc. in Durant as Successfully Complete.
- (2) Approve Resolution R-2021-09 Referring to the Public Hearing for Closeout of the 17166 CDBG-ED 87 Project
- (3) Approve the Closeout Documents for 17166 CDBG-ED 87 Completion.

City Staff Information / Action Follow-up, if Council authorizes this action:

Becca will complete and submit the closeout documents to ODOC.

ATTACHMENTS:

- 1. 17166 CDBG ED 17 Resolution for Closeout Public Hearing
- 2. 17166 CDBG SteelFab Closeout Certification
- 3. 17166 CDBG SteelFab Final Exp Report
- 4. 17166 CDBG SteelFab Final Inspection
- 5. 17166 CDBG SteelFab Section 3 Report
- 6. 17166 CDBG SteelFab Wage Comp - Sooner Utility
- 7. 17166 CDBG SteelFab Wage Comp - W.Brown

RESOLUTION No. R-2021-09

**A RESOLUTION FOR CLOSEOUT PUBLIC HEARING
Oklahoma Department of Commerce
2017 COMMUNITY DEVELOPMENT BLOCK GRANT –
ECONOMIC DEVELOPMENT INFRASTRUCTURE IMPROVEMENTS (CDBG-ED)
17166 CDBG – ED 87**

WHEREAS, the City of Durant has completed the 2017 Community Development Block Grant through the CDBG – Economic Development Program project 17166 CDBG – ED 87 (C-2018-17) for SteelFab Inc.; and

WHEREAS, the performance period for the 17166 CDBG – ED 87 (C-2018-17) for SteelFab Inc. was April 2, 2018 through April 2, 2021; and

WHEREAS, as required by the 2017 grant program guidelines and the City's 2017 through 2021 Citizen Participation Plans, a public hearing was conducted on this date within a regular scheduled council meeting to provide project and program information; and

WHEREAS, in support of the Oklahoma Governor's State of Emergency Executive Order and the City of Durant's Ordinance 1900 for declared State of Emergency related to Covid-19 pandemic disaster crisis, the City of Durant continues "social distancing" protocol for all public meetings; and

WHEREAS, the public hearing notice was posted in eight public view locations, as well as posted on the City of Durant's website page, and identified as an agenda item within the official agenda sent to approximately 12 media outlets, with public invitation to attend the public hearing or connect via a live stream option; and

WHEREAS, the City's on-staff Grants Coordinator conducted the public hearing during today's City Council meeting on April 13, 2021 at 6:00 PM and provided information about the 2017 Community Development Block Grant Economic Development (CDBG-ED) program and completed project as outlined per grant guidelines and Citizen Participation Plans; and

WHEREAS, the City's on-staff Grants Coordinator will include all Public Hearing documentation and approved closeout items to be submitted to Oklahoma Department of Commerce.

NOW THEREFORE, BE IT RESOLVED by the Durant City Council that the City of Durant confirms the public hearing was held on today's date, as stated in this Resolution as required for the 2017 17166 CDBG-ED 87 closeout.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant, Oklahoma this April 13, 2021, at a called meeting of the governing body, in compliance with the Open Meeting Act, 25 O.S. § 301 et seq.

Oden Grube, Mayor

ATTEST:

Cynthia Price, City Clerk

Applicant: City of Durant
 Contract #:

✓ Please check this box if you did NOT utilize all your contracted funds.

I. FINAL CASH RECONCILIATION

- A. Total cash received under this contract (include cash in transit) \$999,020.82
- B. Less: Total accrued Expenditures this contract \$999,020.82
- C. Excess Cash on Hand to be refunded to ODOC \$0
- D. I certify that the expenditures reported are taken from the original books of account and that such expenditures are valid and consistent with the terms of this contract.
- E. I further certify that the attached check in the amount of (Same as Line C above) fully represents all the money received for but not expended in performance of this Contract.
- F. This amount is refunded to ODOC in accordance with the terms of the contract.

II. RELEASE

- A. Pursuant to the terms of this contract and in consideration of the Total Accrued Expenditures referred to in Line B above which have been paid or will be paid to the Contractor under this contract, Contractor, upon payment of any remaining balance by ODOC, does remise, release and discharge the State of Oklahoma, ODOC and their officers, agents and employees of and from all liabilities, obligations, claims and demands whatsoever under or arising from the performance of this contract.
- B. I understand that the Total Accrued Expenditures certified in I.D. above will become the final total obligated amount of this contract.

III. ASSIGNMENT OF REFUNDS, REBATES AND CREDIT

Pursuant to the terms of this contract and in consideration of payment of costs as provided in said contract, Contractor does hereby:

- A. Assign, transfer, set over and release to the Oklahoma Department of Commerce all right, title and interest to all refunds, rebates and credits or other amounts, including any interest thereon, arising out of the performance of this contract, together with all rights of action accrued or which may accrue thereunder.
- B. Agree to take whatever action may be necessary to effect prompt collection of all such refunds, rebates, credits or other amounts, including any interest thereon, due or which may become due and to forward promptly by check made payable to the Oklahoma Department of Commerce any proceeds so collected.
- C. Agree to cooperate fully with the Oklahoma Department of Commerce as to any claim or suit in connection with such refunds, rebates, credits or other amounts due, including any interest thereon; to execute any protest, pleading, application, power of attorney or documents in connection therewith; and to permit the Oklahoma Department of Commerce to represent it at any hearing, trial or other proceeding arising out of such claim or suit.

Submitted By:

Name Title

Durant, City of

EDIF-EXP-2017-DURANT CI-02081

Contractor Name: Durant, City of

Contract #: 17166 ED 87

Month

Year

April

2021

Type of Expenditure ReportMonthly ☒ Final

Revised

INTEREST RECONCILIATION

Total Interest Earned \$0

(YTD):

Less Interest Expended \$0

(YTD):

Interest Earned Cash \$0

Balance:

CASH RECONCILIATION

Cash Received \$999,020.82

(YTD):

Cash Expended \$999,020.82

(YTD):

Unexpended Cash \$0

Balance:

Category	Current Expenditures	YTD Expenditures	Budget	Remaining Balance
Construction	\$0	\$882,715.00	\$882,715.00	\$0
Engineering/Architect	\$0	\$68,121.00	\$68,121.00	\$0
Inspection	\$0	\$22,296.00	\$22,296.00	\$0
Planning	\$0	\$0	\$0	\$0
Direct Grantee Admin	\$0	\$0	\$0	\$0
Public Facilities Admin	\$0	\$0	\$0	\$0
Other	\$0	\$25,888.82	\$26,868.00	\$979.18
TOTAL CDBG COSTS	\$0	\$999,020.82	\$1,000,000.00	\$979.18
Leverage/Match	\$0	\$14,305,039.68	\$14,000,000.00	(\$305,039.68)

By submitting this report, I hereby certify that the expenditures reported are taken from the original Books of Account and that such expenditures are valid and consistent with the terms of the contract.

Revision Explanation:



Rebecca Payne <beccapayne@durant.org>

Durant Steel Fab Utility Extension- Final Inspection Sign In Sheet

Martin Schultz <martin@wallengineering.com>

Fri, Aug 23, 2019 at 2:41 PM

To: mark.rollins@w.brown.com, mcook@durant.org

Cc: beccacollins@durant.org, Brandon Wall <brandon@wallengineering.com>, Randy Debo <randy@wallengineering.com>

All,

The final inspection for the Steel Fab Utility Extension Project was conducted on Friday, August 23, 2019 at 1:00 p.m. and all punch list items have been addressed. Attached is a copy of the attendees of the meeting. Please let us know if you have any questions.

*Thanks,****Martin Schultz, Assistant Construction Manager*****325 W Evergreen, Durant, OK 74701 (phys) ; PO Box 1457, Durant, OK 74702 (mail)****Cell 580.399.7001****Durant SteelFab Utility Extension Final- Sign In Sheet.pdf**
275K

Economic Opportunities for Low – and Very Low-Income Persons And Eligible Businesses

Office of Fair Housing
And Equal Opportunity

Oklahoma City, OK

1. Recipient Name & Address: (street, city, state, zip) City of Durant 300 West Evergreen Durant, OK 74701	2. Tax Identification Number (TIN): 73-6005186	3. Total Amount Expended: \$1,151,889.00
	4. Contact Person Rebecca Payne, Grants Coordinator	5. Telephone Number: (Include area code) (580) 931-6600
	6. Start Date of Reporting Period: April 2, 2018	7. End Date of Reporting Period: April 2, 2021
	8. Program Code and Name: (A separate report must be submitted for each source of covered funding) CDBG State Administrated	17166 CDBG – ED 87

A Job Category	B Number of New Hires	C Number of New Hires that are Section 3 Residents	D Aggregate Number of all Staff Hours Worked (Optional)	E Total Staff Hours Worked by all Section 3 Employees (Optional)	F Percentage of Staff Hours Worked by Section 3 Employees Column E/ Column D (Optional, but must be completed if columns D & E are completed	G Number of Section 3 Trainees
Professionals – Accountant						
Clerical – Office and Clerical Administrative						
Case Management						
Facilities Management						
Technical (Bookkeeping, IT, etc.)						
Carpentry						
Painting						
Other: Describe						
Total	0	0	0	0	0	0

Part II: Contracting Opportunities

1. Construction Contracts	HUD Amount	Leveraged Amount	Total (HUD Amount + Leveraged Amount)
A. Total dollar amount of construction contracts awarded with covered funds expended during the reporting period	\$882,715.00	\$157,389.00	\$1,040,104.00
B. Total dollar amount of contracts awarded to Section 3 businesses during the reporting period	0	0	0
C. Percentage of the total dollar amount of construction contracts that were awarded to Section 3 businesses during the reporting period (i.e., Item B/ Item A= %)			
D. Total number of Section 3 businesses receiving construction contracts during the reporting period			
2. Non-Construction Contracts			
A. Total dollar amount of non-construction contracts awarded with covered funds expended during the reporting period	\$110,428.00	\$1,357.00	\$111,785.00
B. Total dollar amount of non-contracts awarded to Section 3 businesses during the reporting period	0	0	0
C. Percentage of the total dollar amount of non-construction contracts that were awarded to Section 3 businesses during the reporting period (i.e., Item B/ Item A= %)			
D. Total number of Section 3 businesses receiving non-construction contracts during the reporting period			

Part III: Summary of Efforts

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low-and very low-income persons, particularly those who are recipients of government assistance for housing. (Check all that apply and maintain copies of all documentation as evidence of the actions checked below)

- ☒ Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
- ☐ Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
- ☐ Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
- ☐ Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
- ☐ Entered into "first source" hiring agreements with organizations representing Section 3 residents.
- ☐ Established training programs, which are consistent with the requirements of the Department of Labor.
- ☐ Posted job postings within public housing developments(s) for employment opportunities available which identify the positions to be filled, the qualifications required, and where to obtain additional information about the application process.
- ☐ Advertised and/or issued print or electronic notices of employment opportunities to Section 3 residents.
- ☐ Advertised the jobs to be filled through the local media, such as community television networks, newspapers of general circulation, and/or radio advertising.
- ☐ Contacted public housing resident councils, resident management corporations, or other resident organizations, to request the assistance of these organizations in notifying Section 3 residents of the training and employment positions to be filled.
- ☐ Provided contractors a list of Work force development, social service, community based organizations, etc. that the recipient contacted to assist them with notifying Section 3 residents about employment and training opportunities.
- ☐ Initiated targeted community group meetings and mailings to recruit/attract Section 3 residents and Section 3 businesses.
- ☐ Conducted speaking presentations and or trainings to Section 3 residents and/or businesses.
- ☐ Employed Section 3 residents directly on either a permanent or a temporary basis to perform work generated by Section 3 assistance ("force account labor").
- ☐ Maintained a file of eligible qualified Section 3 residents for future employment positions.
- ☐ Utilized Payroll Certification, Worker Utilization Forms, and other types of data to identify potential employment and contracting opportunities.
- ☐ Maintained documentation of training provided to Section 3 residents.
- ☐ Provided contractors a list of Section 3 Residents that applied for jobs that were advertised (name, address and phone numbers).
- ☐ Contacted business development agencies, minority contractors associations, chambers of commerce, local Small Business Administration (SBA) and/or other similar community organizations to request their assistance in identifying section 3 businesses to be notified about HUD funded contracts.
- ☐ Used HUD's Section 3 Business Registry to locate local Section 3 businesses.
- ☐ Advertised and/or issued print or electronic notices of contracting opportunities to prospective Section 3 businesses.
- ☐ Provided contractors a list of Section 3 businesses to be notified about subcontracting opportunities (names, address and phone numbers).
- ☐ Advertised contracting opportunities by posting notices, which provide general information about the work to be contracted and where to obtain additional information at job sites.
- ☐ Initiated targeted community business group meetings and mailings to notify Section 3 business of contracting opportunities.
- ☐ Other efforts to achieve compliance (Please describe below).

Describe other Efforts to achieve compliance:

Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contracts with the community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.

Covered Recipients are required to either meet all three minimum numerical goals for employment and contracting (see below), or provide a description of the steps taken to meet the goals, barriers encountered, and actions that will be taken to address them If your agency failed to meet all three Section 3 minimum numerical goals, please provide an explanation:

NOTE: The Section 3 minimum numerical goals are as follows:

Employment Opportunities:

30% of the aggregate number of **new hires** shall be Section 3 Residents

Contracting Opportunities:

Construction contract—10% of the aggregate dollar amount of **construction** contracts shall be awarded to Section 3 Businesses

Construction contract—3% of the aggregate dollar amount of **non-construction** contracts shall be awarded to Section 3 Businesses

Please review the Section 3 FAQs for definitions of Section 3 Residents and Business Concerns.

Public reporting for this collection of information is estimated to average 8 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB number.

Section 3 of the Housing and Urban Development Act of 1968, 12 U.S.C. 1701u, and the implementing regulation at 24 CFR § 135 mandates that HUD shall ensure that employment, training, contracting, and other economic opportunities generated by its housing and community development assistance programs are directed toward low- and very-low income persons, particularly those who are recipients of government assistance housing and businesses that substantially employ these persons. Please visit www.hud.gov/section3 to learn more about the regulatory requirements of Section 3.

The information will be used by the Department to monitor program recipients' compliance with Section 3, to assess the results of the Department's efforts to meet the statutory objectives of Section 3, to prepare reports to Congress. The report may also be used by recipients as self-monitoring tool. The data shall be entered into a database and will be analyzed and made available to the public by HUD staff. The collection of information is restricted to direct recipients of Federal financial assistance for housing and community development programs covered by Section 3. The information will be collected annually to assist HUD in meeting its reporting requirements under Section 3 of the Housing and Urban Development Act and Section 916 of the HCDA of 1992. An assurance of confidentiality is not applicable to this form. The Privacy Act of 1974 and OMB Circular A-108 are not applicable. The reporting requirements do not contain sensitive questions. Data is cumulative; personal identifying information is not included.

FINAL WAGE COMPLIANCE REPORT

Grant Recipient Name: City of Durant	Contract Number: 17166 CDBG ED 87
Contact Person: Rebecca Payne, Grants Coordinator	Telephone No.: (580) 931-6623
Project Name: Sewer collection infrastructure improvements	Project Location: 446 County Club Road, Durant, OK
Construction Completion Date: August 23, 2019	Contract Amount: \$253,000.00
Prime Contractor: Sooner Site Utility & Construction 10900 Abbeywood Oklahoma City, OK 73170	
Subcontractors: NA	

1. Were any workers paid less than the specified Davis-Bacon rates that applied to this project?

☐ Yes ☒ No

2. If YES:

a. What was the total amount of restitution paid? \$ _____

b. What was the method of restitution?

- ☐ Paid by the Contractor
☐ Paid by Grant Recipient with funds withheld from payment to the Contractor

Firm	Affected Employees	Amount of Restitution Paid	Nature of Violations

(Attach additional pages if necessary.)

3. Were any workers not paid the correct overtime payments? ☐ Yes ☒ No

If YES: Liquidated damages at the rate of \$10 for each calendar day for each worker must be calculated and the Contractor notified of his liability, and

4. Provide information concerning the nature of the overtime violations. This should include:

a. Firm's Name, Address and Phone Number: _____

b. Date Contractor was notified in writing of the amount of liquidated damages which could be assessed: _____

c. Date the Contractor responded to the written notice: (must be within 30 days of the receipt of notification): _____

d. Did the Contractor seek a reduction or waiver of the liquidated damages?

☐ Yes ☐ No

- e. If YES: Was the requested approved and for what
- ☐ Yes - Reduction. ☐ Yes - Waiver. ☐ No.
- f. On what grounds was HUD's or USDOL's response based? _____
- g. Total amount of Liquidated Damages paid: \$_____
- h. What was the method of payment of the Liquidated Damages?
- ☐ Paid by the Contractor
- ☐ Paid by the Grant Recipient with funds withheld from payment to the Contractor.
- i. Did the Contractor appeal the final decision to assess Liquidated Damages to the Wage Appeals Board?
- ☐ Yes ☐ No
- j. Attach copies of all correspondence relative to any Liquidated Damages.
5. If appropriate, attach a recommendation of and justification for sanctions against the Contractor.

Submitted by:

Signature

Date

Oden Grube, Mayor

Typed Name/Title

FINAL WAGE COMPLIANCE REPORT

Grant Recipient Name: City of Durant	Contract Number: 17166 CDBG ED 87
Contact Person: Rebecca Payne, Grants Coordinator	Telephone No.: (580) 931-6623
Project Name: Water distribution and sewer collection infrastructure improvements	Project Location: 446 County Club Road, Durant, OK
Construction Completion Date: August 23, 2019	Contract Amount: \$787,104.00
Prime Contractor: W. Brown Enterprises, Inc 2905 N 1st Avenue Durant, OK 74701	
Subcontractors: Sooner Site Utility & Construction - 10900 Abbeywood, Oklahoma City, OK 73170	

1. Were any workers paid less than the specified Davis-Bacon rates that applied to this project?
☐ Yes ☒ No

2. If YES:

a. What was the total amount of restitution paid? \$ _____

b. What was the method of restitution?

- ☐ Paid by the Contractor
☐ Paid by Grant Recipient with funds withheld from payment to the Contractor

Firm	Affected Employees	Amount of Restitution Paid	Nature of Violations
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(Attach additional pages if necessary.)

3. Were any workers not paid the correct overtime payments? ☐ Yes ☒ No

If YES: Liquidated damages at the rate of \$10 for each calendar day for each worker must be calculated and the Contractor notified of his liability, and

4. Provide information concerning the nature of the overtime violations. This should include:

a. Firm's Name, Address and Phone Number: _____

b. Date Contractor was notified in writing of the amount of liquidated damages which could be assessed:

c. Date the Contractor responded to the written notice: (must be within 30 days of the receipt of notification):

d. Did the Contractor seek a reduction or waiver of the liquidated damages?

- ☐ Yes ☐ No

- e. If YES: Was the requested approved and for what
- ☐ Yes - Reduction. ☐ Yes - Waiver. ☐ No.
- f. On what grounds was HUD's or USDOL's response based? _____
- g. Total amount of Liquidated Damages paid: \$ _____
- h. What was the method of payment of the Liquidated Damages?
- ☐ Paid by the Contractor
- ☐ Paid by the Grant Recipient with funds withheld from payment to the Contractor.
- i. Did the Contractor appeal the final decision to assess Liquidated Damages to the Wage Appeals Board?
- ☐ Yes ☐ No
- j. Attach copies of all correspondence relative to any Liquidated Damages.
5. If appropriate, attach a recommendation of and justification for sanctions against the Contractor.

Submitted by:

Signature

Date

Oden Grube, Mayor

Typed Name/Title



The City of Durant

Memorandum

Date: 4/13/2021
To: Mayor and City Council
From: Rebecca Payne, Grants Coordinator
Re: **Public Hearing for Closeout of 17166 CDBG-ED 87 Community Development Block Grant Economic Development Infrastructure Grant (C-2018-17) in the Amount of \$1,000,000 for Water Distribution and Sewer Collection Infrastructure Improvements Benefitting the SteelFab, Inc. Facility, Located at 446 Country Club Road in Durant and the Creation of 71 New Jobs Related to the Grant Project for the Durant community.**

Public hearing for the 17166 CDBG-ED 87 **(C-2018-17)** closeout will be led by Rebecca Payne, Grants Coordinator. Upon completion of the Public Hearing, closeout documents will be presented for approval consideration.

ATTACHMENTS

Public Hearing Notice

Council Information / Action Requested

No action needed.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant 17166 CDBG-ED 87 Closeout PH notice

NOTICE OF PUBLIC HEARING

TO DISCUSS THE CLOSEOUT FOR A COMMUNITY DEVELOPMENT BLOCK GRANT

17166 CDBG-ED 17 Program

City of Durant, OK

The City of Durant successfully completed the **water distribution and sewer collection infrastructure improvements** benefitting the SteelFab Inc. facility at 446 County Club Road and the creation of new jobs in Durant, OK. The publicly owned infrastructure project was partially funded by Oklahoma Department of Commerce through the 2017 Community Development Block Grant Economic Development Infrastructure Finance Program.

The City of Durant will hold a Closeout Public Hearing, as required by the grant guidelines.

Tuesday • April 13, 2021 at 6:00 PM

City Council Chambers at Durant City Hall

300 West Evergreen • Durant, Oklahoma.

Public Hearing will also be live-streamed through the

City of Durant website at www.durant.org

within the GOVERNMENT tab: Live Stream - Youtube Channel

link • OR connect directly at - <https:// Durant.org/live> •

The purpose of the public hearing is to provide a clear explanation of the completed project and to give an opportunity for citizens to discuss the CDBG-ED project with city officials and fellow citizens. To adhere to the Oklahoma Department of Commerce's Income guidelines, new job creations were made available to low to moderately low-income persons and the water distribution and sewer collection infrastructure improvements project continues to benefit the SteelFab Inc. facility in Durant.

All interested citizens are invited to attend the Public Hearing. Topics of discussion will include: OK State CDBG Program purpose, design and emphasis; the completed 2017 CDBG Project to include project purpose and description.

If you are unable to attend the Public Hearing at the scheduled time, and you would like more information, please write or call the City Clerk, 300 West Evergreen, Durant, Oklahoma 74071 (580) 931.6645 to comment on the completed project. A City of Durant official attending the Public Hearing will answer your comments or questions.

Posted Tuesday, April 1, 2021 before 6:00 PM on the City of Durant website (www.durant.org), at Durant City Hall, Durant County Courthouse and Annex, Donald W. Reynolds Public Library, and Durant Chamber of Commerce.