

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY/ DAA

6:00 PM

**Roscoe J. Hatfield
Council Chambers, 300
West Evergreen,
Durant, Oklahoma 74701
AMENDED
AGENDA**

April 14, 2020

This meeting will include videoconferencing. Trustee Mike Morris will be appearing remotely using videoconferencing via Zoom. Trustee Danny Sherrer will be appearing remotely using videoconferencing via Zoom.

Trustee Jerry Tomlinson will be appearing remotely using videoconferencing via Zoom. Vice Chairman Steve Brittingham will be appearing remotely using videoconferencing via Zoom. Chairman Grube will be physically present at the meeting site. You may watch the council meeting live at: www.durant.org/live

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

- a. Consider Approval of Regular Meeting Minutes of March 10, 2020

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Monthly Report - March 2020

4. Administration

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 12th day of November, 2019 and that an agenda of said meeting was posted at the place of such meeting at 4:00 p.m. on the 9th day of April, 2020. An amended agenda was posted at 4:25 p.m. on the 10th day of April, 2020.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 4/1/2020
To: Airport Authority
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of March 10, 2020

Council Information / Action Requested

Approval of Regular Meeting Minutes of March 10, 2020

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 3.10.2020	Exhibit	4/1/2020

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 12th day of November, 2019 and that an agenda of said meeting was posted at the place of such meeting at 12:55 p.m. on the 6th day of March, 2020.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT AIRPORT
AUTHORITY OF March 10, 2020 AT 6:00 PM, Roscoe J. Hatfield Council Chambers,
300 West Evergreen, Durant, Oklahoma**

CALL TO ORDER

Chairman Grube called the meeting to order at 7:48 p.m.

ROLL CALL

Present: Trustee Mike Morris	City Manager John Dean
Trustee Danny Sherrer	City Attorney Tom Marcum
Trustee Jerry Tomlinson	Administrative Assistant Paige Murray
Vice Chairman Steve Brittingham	
Chairman Oden Grube	

Absent: None (*denotes partial attendance)

Chairman Grube declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of February 11, 2020

Approved

Motion was made by Steve Brittingham and seconded by Jerry Tomlinson to approve consent item as presented.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

2. Consideration Items Removed from Consent

3. Information Items

- a. Airport Manager Monthly Report - February 2020

Airport Manager Katie Hefner stepped forward and answered questions from the Authority Board. Ms. Hefner stated she has contacted a company who is willing to assist with fuel supply on a temporary basis. Ms. Hefner further stated she has located a tank which is available for sale and presented that information to city management for consideration.

4. Citizen Comments on Non-Agenda Items

Dan Craige - fuel availability, fuel contamination

5. New Business

There was no new business.

Adjournment

Motion was made by Steve Brittingham and seconded by Danny Sherrer to adjourn meeting.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson



The City of Durant

Airport

Memorandum

Date: 4/8/2020
To: Airport Authority
From: Katie Hefner, Airport Manager
Re: Airport Monthly Report - March 2020

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Airport Monthly Report March	Cover Memo	4/8/2020

Durant Airport Monthly Report – March 2020

AIRPORT MONTHLY SALES

- Avgas 100LL – Fuel sales suspended
- Jet A w/additive – 10,082 gallons and \$36,787 in sales
- Parking/Misc - \$80 in sales

Hangars

- Hangars have one occupancy. Waiting list applicant to take possession within a week.
- Completed new hangar lease draft. Submitted to city management for review. Included late payment collection, non-aviation storage termination, and aircraft inventory.

Maintenance Issues

- Jet A fuel truck filters changed. Some electrical wiring issues maintenance and now functioning.
- Repairs made to electric vehicle gate. Repaired damage to gate operator. Call box/pin code box functioning but display is broken.
- Meetings scheduled with city management to move forward with replacement of 100LL tank and service.

Safety Issues

- New security cameras installed for terminal and ramp surveillance. Hangar cameras to be installed in the future when funds are available.
-

Construction Update

Final inspection revealed substandard paint quality. Runway markings had several areas paint was chipped off or separating. Scheduled work and closure TBD.

