

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY/ DAA

6:00 PM

**Roscoe J. Hatfield
Council Chambers,
Durant City Hall
AGENDA**

April 12, 2016

**DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

- a. Consider Approval of Minutes for the Regular Scheduled Durant Airport Authority Meeting of March 8, 2016
- b. Consider Approval of Resolution 2016-04 Authorizing Durant Airport Authority Chairman to Execute Loan Agreement, Promissory Note and Miscellaneous Documents

2. Consider Items Removed from Consent

3. Information Items

4. Administration

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of November, 2015 and that an agenda of said meeting was posted at the place of such meeting at 6:30 p.m. on the 7th day of April, 2016.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 3/17/2016
To: Airport Authority
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Minutes for the Regular Scheduled Durant Airport Authority Meeting of March 8, 2016

Council Information / Action Requested

Approve minutes of March 8, 2016.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
DAA Minutes 3.8.2016	Backup Material	3/17/2016

Agenda posted on Durant City Hall Entry Door at This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of November, 2015 and that an agenda of said meeting was posted at the place of such meeting at 5:15 p.m. on the 4th day of March, 2016.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT AIRPORT
AUTHORITY OF March 8, 2016 AT 6:00 PM, Roscoe J. Hatfield Council
Chambers, Durant City Hall**

CALL TO ORDER

The meeting was called to order by Mayor Hoffman at 7:46 pm.

ROLL CALL

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Minutes for Regularly Scheduled Durant Airport Authority Meeting Held February 9, 2016
- b. Consider Approval Of Contract (2016-08) With Contech, Inc. For Construction Of A Ten Unit T- Hangar At Durant Regional Airport- Eaker Field
- c. Consider Request For Authorization To Purchase (#2016-031) For Engineering Runway Rehabilitation At Durant Regional Airport - Eaker Field
- d. Consider Approval Of Amended Request For Authorization To Purchase (2015-089) For Airport Operators Share Of Fuel Sales At Durant Regional Airport- Eaker Field.

Approved

Council Member Tomlinson asked that Item 1(d) be removed for further discussion.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve the remaining consent items as presented. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

2. Consideration Items Removed from Consent

City Manager Sherrer spoke on this item and stated that every June a contract is entered into for the fixed based operator (FBO) for operation at the airport based on fuel sales and certain fees . Fuel sales have increased beyond what was projected and the percentage due the fixed based operator now exceeds the amount of the contract. City Manager Sherrer stated this amendment is needed to stay in accordance with the terms of the contract.

Motion was made by Jerry Tomlinson and seconded by Destry Hawthorne to approve Item 2d. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

3. New Business

There was no new business.

Adjournment

Motion was made by Destry Hawthorne and seconded by Bill Orr to to adjourn meeting. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson



The City of Durant

Office of City Manager

Memorandum

Date: 3/29/2016
To: Airport Authority
From: An-Chen Lai, City Treasurer
Re: Consider Approval of Resolution 2016-04 Authorizing Durant Airport Authority Chairman to Execute Loan Agreement, Promissory Note and Miscellaneous Documents

Authorizing The Durant Airport Authority Chairman to Execute Loan Agreement, Promissory Note and Miscellaneous Documents Between Vision Bank and The Durant Airport Authority for Financing Ten T-hangars at Durant Regional Airport.

Council Information / Action Requested

Chairman Provide Information to Treasurer's Office
Chairman Sign the Loan Document

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Resolution 2016-4	Cover Memo	3/29/2016

RESOLUTION NO. 2016- 04

**AUTHORIZING CHAIRMAN TO EXECUTE LOAN AGREEMENT, PROMISSORY
NOTE AND MISCELLANEOUS DOCUMENTS BETWEEN VISION BANK
AND THE DURANT AIRPORT AUTHORITY FOR FINANCING TEN
T-HANGARS AT DURANT REGIONAL AIRPORT**

WHEREAS, the Durant Airport Authority, an Oklahoma public trust, did on February 9, 2016 approve a contract (Contract #2016-08) with Contech, Inc. to construct ten (10) T-Hangars at the Durant Regional Airport; and

WHEREAS, the Durant Airport Authority selected Vision Bank as the successful bidder to provide funds for payment of said public infrastructure in the amount of \$ 450,000.00 at 3.706%.

THEREFORE BE IT RESOLVED that the Chairman, and Secretary of the Durant Airport Authority are hereby authorized and directed to execute said Loan Agreement, Promissory Note and other documents necessary to complete the transaction.

PASSED AND APPROVED this ____ day of April 2016, by the Chairman and Trustees of the Durant Airport Authority.

STEWART HOFFMAN, Chairman
Durant Airport Authority

ATTEST:

CYNTHIA J. PRICE, Secretary