

Agenda posted on Durant City Hall Entry Door at This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of November, 2015 and that an agenda of said meeting was posted at the place of such meeting at 3:40 p.m. on the 4th day of November, 2016.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF THE DURANT CITY UTILITIES AUTHORITY OF November 8, 2016 AT 6:00 PM, Roscoe J. Hatfield Council Chambers, Durant City Hall**

**CALL TO ORDER**

Chairman Hoffman called the meeting to order at 8:22 p.m.

**ROLL CALL**

|                                 |                               |
|---------------------------------|-------------------------------|
| Present: Trustee Chad Hitchcock | City Attorney Pat Phelps      |
| Trustee Billy L. Orr            | City Manager Tim Rundel       |
| Trustee Jerry Tomlinson         | City Clerk Cynthia J Price    |
| Vice-Chairman Destry Hawthorne  |                               |
| Chairman Stewart Hoffman        | (*denotes partial attendance) |

Absent: None

Chairman Hoffman declared a quorum.

**1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

- a. Consider Approval of Regular Called Meeting Minutes of October 11, 2016

Approved

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve consent item as presented. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

**2. Consideration Items Removed from Consent**

**3. Information Items**

- a. Landfill Information & Reports - October 2016

- b. Solid Waste Collection Report - October 2016
- c. Water Treatment Plant Monthly Operation Reports - October 2016
- d. Utilities Monthly Report - October 2016
- e. Breakroom / Office Progress Update

#### **4. Administration**

- a. Consider Approval of Request for Authorization to Purchase for Equipment Parts and Maintenance for Wastewater Treatment Plant in the Blanket Amount of \$44,000 for FY 2016/2017 (RFAP #2016-181)

Approved

Jacque Wilson, Projects Manager, addressed council and recommended approval of RFAP #2016-181.

Motion was made by Jerry Tomlinson and seconded by Destry Hawthorne to approve Request for Authorization to Purchase for Equipment Parts and Maintenance for Wastewater Treatment Plant in the blanket amount of \$44,000 for FY 2016/2017 (RFAP #2016-181). Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

- b. Consider Request for Authorization to Purchase Roll-Offs in the Amount of \$22,800.00 (RFAP # 2016-188)

Approved

Albert Pierce, Solid Waste Collections Superintendent, addressed council and stated the requested purchase of four new 30 yard roll-offs, one new 20 yard closed top roll-off; and the conversion of two existing 40 yard roll-offs to 30 yard roll-offs. Mr. Pierce stated his request is in response to increased customer demand.

Motion was made by Jerry Tomlinson and seconded by Chad Hitchcock to approve Request for Authorization to Purchase Roll-Offs in the amount of \$22,800 (RFAP #2016-188). Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

## **5. New Business**

There was no new business.

## **Adjournment**

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to adjourn meeting. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson