

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 17th day of November, 2016 and that an agenda of said meeting was posted at the place of such meeting at 4:50 p.m. on the 8th day of September, 2017.

MINUTES OF THE REGULAR SCHEDULED MEETING OF THE DURANT CITY UTILITIES AUTHORITY OF September 12, 2017 AT 6:00 PM, Roscoe J. Hatfield Council Chambers, 300 West Evergreen, Durant, Oklahoma

CALL TO ORDER

Chairman Tomlinson called the meeting to order at 9:20 p.m.

ROLL CALL

Present: Trustee Destry Hawthorne	City Attorney Tom Marcum
Trustee Oden Grube	City Manager Tim Rundel
Trustee Mike Dills	City Clerk Cynthia J. Price
Vice-Chairman Chad Hitchcock	
Chairman Jerry Tomlinson	

Absent: None (* denotes partial attendance)

Chairman Tomlinson declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Regular Meeting Minutes of August 8, 2017

Approved

Motion was made by Chad Hitchcock and seconded by Oden Grube to approve consent item as presented. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Grube, Dills, Tomlinson

2. Consideration Items Removed from Consent

3. Administration

a. Consider Award of Quote and Approval of Request for Authorization to Purchase for Overhaul of Headworks at Public Works and Overhaul of

Headworks at Waste Water Treatment Plant (Choctaw) (RFAP #2018-054)

Approved

Jacque Wilson, Public Works Director, stated this is an periodic maintenance item however the overhaul of the headworks will need to be completed before the Highway 78 South pipe upgrade project begins. Mr. Wilson and Terry Condor, Waste Water Treatment Plant Superintendent, both recommended Automatic Engineering. It is not the lowest bid but the best bid for logistical reasons.

Motion was made by Chad Hitchcock and seconded by Oden Grube to approve award of quote to Automatic Engineering and approve Request for Authorization to Purchase in the amount of \$20,000 for overhaul of headworks at Public Works and overhaul of headworks at Waste Water Treatment Plant (Choctaw) (RFAP #2018-054). Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Grube, Dills, Tomlinson

- b. Consider Approval of Request for Authorization for Purchase for RTU Upgrade to Cellular for Communications from Headworks at Public Works to the Waste Water Treatment Plant on Davis Road (RFAP #2018-019)

Approved

Jacque Wilson, Public Works Director, addressed council and stated this upgrade would allow better communication between Terry Condor and his team and their remote site. Mr. Wilson stated this is a budgeted item.

Motion was made by Chad Hitchcock and seconded by Mike Dills to approve Request for Authorization to Purchase in the amount of \$20,000 to Industrial Networking Solutions for RTU Upgrade to cellular for communications from headworks at Public Works to the Waste Water Treatment Plant on Davis Road (RFAP#2018-19). Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Grube, Dills, Tomlinson

4. Information Items

- a. Landfill Information & Reports - August 2017
- b. Solid Waste Collection Report - August 2017
- c. Utility Office Monthly Summary Report - July 2017

d. Waste Water Treatment Plant Monthly Report - August 2017

e. Water Treatment Plant Monthly Operation Reports - August 2017

Adjournment

Motion was made by Chad Hitchcock and seconded by Oden Grube to adjourn meeting.
Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Grube, Dills, Tomlinson