

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

THE DURANT CITY UTILITIES AUTHORITY / DCUA

6:00 PM

**Roscoe J. Hatfield
Council Chambers,
Durant City Hall
AGENDA**

July 12, 2016

**DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Minutes of June 14, 2016
- b. Consider Approval of Special Called Minutes of June 21, 2016
- c. Consider Approval of Special Called Minutes of June 29, 2016

2. Consider Items Removed from Consent

3. Information Items

- a. Landfill Information & Reports
- b. Solid Waste Collection Report June 2016

4. Administration

- a. Consider Approval of Request for Authorization to Purchase Three New Packer Trucks for Solid Waste Collection (Two (2) Rear Load Refuse Packer Trucks and One (1) Automated Side-Load Packer Truck) (RFAP #2016-090)
- b. Consider Award of Financing for 2016 (1) Mack Rolloff Truck and

Authorize The Durant City Utilities Authority Chairman to Execute Loan Agreement

- c. Consider Award Financing for 2016 (2) Ford F-350 Trucks and Authorize The Durant City Utilities Authority Chairman to Execute Loan Agreement
- d. Consider Award of Financing for One (1) 2017 Mack Automated Refuse Packer Truck and Authorize The Durant City Utilities Authority Chairman to Execute Loan Agreement
- e. Consider Award of Financing for 2017 (2) Freightliner Rear-Load Trucks and Authorize The Durant City Utilities Authority Chairman to Execute Loan Agreement
- f. Consider Approval of Recommendation by Acting City Manager to Fill Southern Oklahoma Regional Disposal (SORD) Board Position Vacated by Former Landfill Supervisor

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of November, 2015 and that an agenda of said meeting was posted at the place of such meeting at 4:00 p.m. on the 8th day of July, 2016.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 7/1/2016
To: Utilities Authority
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Regular Minutes of June 14, 2016

Council Information / Action Requested

Approve minutes of June 14, 2016.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes of 6.14.2016	Backup Material	7/1/2016

Agenda posted on Durant City Hall Entry Door at This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of November, 2015 and that an agenda of said meeting was posted at the place of such meeting at 4:55 p.m. on the 10th day of June, 2016.

MINUTES OF THE REGULAR SCHEDULED MEETING OF THE DURANT CITY UTILITIES AUTHORITY OF June 14, 2016 AT 6:00 PM, Roscoe J. Hatfield Council Chambers, Durant City Hall

CALL TO ORDER

Mayor Hoffman called the meeting to order at 6:13 p.m.

ROLL CALL

Present: Trustee Chad Hitchcock	City Attorney Pat Phelps
Trustee Billy L. Orr	Acting City Manager Donnalla Miller
Trustee Jerry Tomlinson	City Clerk Cynthia J Price
Vice-Chairman Destry Hawthorne	
Chairman Stewart Hoffman	(*denotes partial attendance)

Absent: None
Chairman Hoffman declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Minutes of May 10, 2016
- b. Consider Approval of Special Minutes of May 26, 2016
- c. Consider Approval of Request for Authorization to Purchase One New Roll Off Truck
- d. Consider Approval of Request for Authorization to Purchase Two Front Loader Trucks , One Rear Loader Truck and Dumpsters
- e. Consider Approval of Request for Authorization to Purchase Two One-Ton Dump Trucks

Approved

Vice Chairman Hawthorne asked that Item 1(d) be removed for further

discussion.

Motion was made by Jerry Tomlinson and seconded by Chad Hitchcock to approve the remaining consent items as presented. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

2. Consideration Items Removed from Consent

2(d) - Jacque Wilson, Projects Manager, stated removal of this item from the agenda was appropriate because they are looking for better financing and are in the process of re-tooling the bid. Mr. Wilson stated he anticipates a lesser amount than previously requested and is looking for vehicles that would better match the current needs. Mr. Wilson stated he would like to provide the trustees with better numbers and clearer facts and place this item on the July 12, 2016 agenda. No action was taken on this item.

3. Information Items

- a. Landfill Project Schedule
- b. Solid Waste Collection Report May 2016
- c. May 2016 Utility Monthly Report

4. Administration

- a. Consider Motion to File the Durant City Utilities Authority Fiscal Year 2016-17 Financial Plan with the Beneficiary

Approved

Motion was made by Jerry Tomlinson and seconded by Destry Hawthorne to file the Durant City Utilities Authority Fiscal Year 2016-17 Financial Plan with the Beneficiary. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

- b. Consider Approval of Renewal Contract with Southern Oklahoma Regional Disposal, Inc. (SORD) (C-2016-45)

Approved

Motion was made by Jerry Tomlinson and seconded by Destry Hawthorne to

approve renewal contract with Southern Oklahoma Regional Disposal, Inc. (SORD) (C-2016-45). Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

5. New Business

Adjournment

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to adjourn meeting. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson



The City of Durant

Office of City Clerk

Memorandum

Date: 7/1/2016
To: Utilities Authority
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Special Called Minutes of June 21,
2016

Council Information / Action Requested

Approve minutes of June 21, 2016.

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 7/1/2016
To: Utilities Authority
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Special Called Minutes of June 29, 2016

Council Information / Action Requested

Approve minutes of June 29, 2016

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes of 6.29.2016	Backup Material	7/1/2016

Agenda posted on Durant City Hall Entry Door at This is to certify that in conformity with the Oklahoma Open Meeting Act, notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 21st day of June, 2016 and that an agenda of said meeting was posted at the place of such meeting at 4:45 p.m. on the 27th day of June, 2016.

MINUTES OF THE SPECIAL CALLED SCHEDULED MEETING OF THE DURANT CITY UTILITIES AUTHORITY OF June 29, 2016 AT 6:00 PM, Roscoe J. Hatfield Council Chambers

CALL TO ORDER

Chairman Tomlinson called the meeting to order at 6:33 p.m.

ROLL CALL

Present: Trustee Chad Hitchcock	City Attorney Pat Phelps
Trustee Billy L. Orr	Acting City Manager Donnalla Miller
Trustee Jerry Tomlinson	City Clerk Cynthia J Price
Vice-Chairman Destry Hawthorne	
Chairman Stewart Hoffman	(*denotes partial attendance)

Absent: None

Chairman Hoffman declared a quorum.

1. Administration

- a. Consider Granting Electric Power Easement to Oklahoma Gas and Electric (OG&E) to Serve Facilities at Durant Multi Sports Complex

Approved

Motion was made by Jerry Tomlinson and seconded by Destry Hawthorne to grant Electric Power Easement to Oklahoma Gas and Electric (OG&E) to serve facilities at Durant Multi Sports Complex. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

2. New Business

Adjournment

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to adjourn meeting. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson



The City of Durant

Solid Waste Landfill

Memorandum

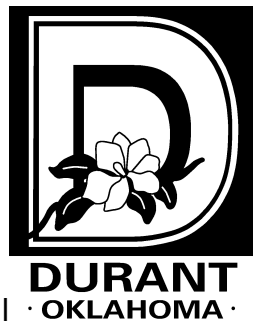
Date: 6/23/2016
To: Utilities Authority
From: Zefe Laborico Solid Waste Landfill
Re: Landfill Information & Reports

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
June Project Schedule	Cover Memo	6/23/2016
City haul of landfill appliances	Cover Memo	6/23/2016
Landfill DEQ Reports June 2016	Cover Memo	6/30/2016



THE CITY OF DURANT

Office of the Solid Waste Superintendent

SOLID WASTE DISPOSAL PROJECTS SCHEDULE ***June 2016***

A. Work Completed for June:

1. Had 1050c dozer repaired
2. Pumped water out of cell 10C
3. Hauled appliances for recycling to Durant Metal Shredding
4. Covered C&D site

B. Work Planned For July:

1. Continue Covering C&D site
2. Have new C&D cell 10C inspected and approved
3. Expanding landfill hours from 7am to 3 pm to 7am to 5 pm.

C. Work Planned For Jan. '16 – Dec. '16:

Approx. Start – Finish Date:

- | | |
|--------------------------|---------------------|
| 1. Haul trash to Ardmore | 1-2016 thru 12-2016 |
|--------------------------|---------------------|

D. Projects Planned And Requested For Authorization:

1. None.

CITY OF DURHAM



MONTHLY REPORT FOR SOLID WASTE DISPOSAL FACILITIES

(Please see instructions prior to completing this form)

Due by the 10th of the month following the reporting month

Administrative Services
Accounts Receivable
P. O. Box 2036
Oklahoma City, OK 73101-2036

Report month/year: JUNE 2016

Facility Name: CITY OF DURANT C/D LANDFILL
Mailing Address: PO BOX 578
DURANT, OK 74702-0578

Permit Number: 3507001

Phone Number: 580-931-6606

Total # of Days open: 26

COMPLETE SECTIONS 5-10 ONLY IF SCALES GO DOWN

D A Y	(1) Total weight accepted (tons)	(2) Weight which is reused or recycled in accordance with facility permit (tons)	(3) Weight accepted from a DEQ approved emergency or special event (tons)	(4) Weight accepted from large industrial waste generators with DEQ exemption certificate (tons)	(5) Time scales placed out of service	(6) Time scales placed into service	(7) Total volume accepted (yd3)	(8) Volume which is reused or recycled in accordance with facility permit (yd3)	(9) Volume accepted from a DEQ approved emergency or special event (yd3)	(10) Volume accepted from large industrial waste generators with DEQ exemption certificate (yd3)
1	5.37									
2	6.59									
3	3									
4	2.88									
5	0									
6	62.88									
7	66.74									
8	40.88									
9	83.65									
10	91.65									
11	16.69									
12	0									
13	48.02									
14	46.37									
15	106.31									
16	61.75									
17	54.92									
18	41.84									
19	0									
20	64.52									
21	20.16									
22	68.11									
23	28.15									
24	94.07									
25	29.18									
26	0									
27	45.79									
28	41.47									
29	39.74									
30	37.7									
31	0									
Total	1208.43	0	0	0	0	0	0	0	0	0

I hereby certify that the information reported above is accurate and correct to the best of my knowledge and includes all solid waste received at this facility.

Signature of authorized agent: _____

Phone #: 580-924-8358

Date: _____



The City of Durant

Office of the Solid Waste Department

Memorandum

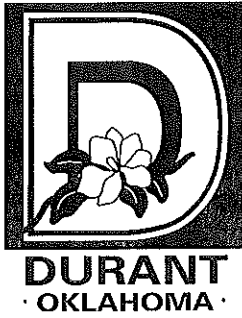
Date: 6/28/2016
To: Utilities Authority
From: Albert Pierce, Solid Waste Collection
Supervisor
Re: Solid Waste Collection Report June 2016

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Solid Waste Collection Report - June 2016	Backup Material	7/1/2016
Compactors Emptied And Returned - June 2016	Backup Material	7/1/2016
Rolloffs Emptied and Delivered	Backup Material	7/1/2016



THE CITY OF DURANT

Office of the Solid Waste Superintendent

SOLID WASTE PROJECTS SCHEDULE

June

A. Work Completed:

1. Picked up & emptied 199 roll offs
2. Picked up & emptied 58 compactors
3. Delivered to 3 new customers
4. Delivered and picked up 15 Sharp containers
5. Picked up 112.54 tons of extra hauling
6. Hauled 119 loads of extra hauling to the landfill

B. Work Planned For April

1. Repair and paint 2 and 4 yd. Dumpsters
2. repair or replace old poly carts

C. Work Planned For April '16 – April '16: Approx. Start – Finish Date:

- | | | |
|------------------|----------|-----------|
| 1. Pick up trash | 7-1-2016 | 7-31-2016 |
|------------------|----------|-----------|

D. Projects Planned And Requested For Authorization:

1. None.

	A	B	C	D	E	G
1	Compactors Picked Up & Delivered					
2						
3	<u>Location</u>	<u># Picked Up</u>	<u># Delivered</u>	<u>Delivery Date</u>	<u>Emptied</u>	<u>Account #</u>
4						
5	Big Lots (Distribution Center)	C16	C16		June 27, 2016	30-2003-00
6	Choctaw Casino	C23	C23		June 20, 2016	40-7777-00
7	Choctaw Casino	C24	C24		June 30, 2016	40-7777-00
8	Choctaw Casino	C3	C3		June 30, 2016	40-7777-00
9	Choctaw Grand Tower/Event Center	C25	C25	August 6/2015	June 24, 2016	40-0777-00
10	Choctaw Grand Tower/Event Center	C26	C26	August 6/2015	February 8, 2016	40-0777-00
11	Choctaw Grand tower/Event Center	C27	C27	September 3,2015	June 24, 2016	40-0777-00
12	Choctaw Travel Plaza-Eastside	C12	C12		June 20, 2016	30-0758-00
13	DMC /MOB (pickup first Thursday)	C8	C8		April 27, 2016	29-0076-02
14	Durant High School	C2	C2		May 27, 2016	18-1950-01
15	Eagle Suspension	C10	C10	July 7, 2006	April 18, 2016	30-0591-02
16	ETS Test Systems (1016 Waldron Dr.)	C6	C6		June 16, 2016	30-0825-00
17	Gamco	C5	C5		June 30, 2016	30-0828-00
18	Icon	C20	C20		June 23, 2016	30-2917-01
19	Indian Nation Wholesale	C13	C13		June 17, 2016	50-0230-00
20	Lowe's	C11	C11	November 11, 2005	June 24, 2016	40-0720-00
21	McDonald's	C15	C15		June 24, 2016	30-0172-01
22	Alliance Health Durant	C7	C7		June 30, 2016	29-0074-00
23	Salita's Restaurant	C17	C17	March 14, 2008	June 14, 2016	21-0317-00
24	SOSU (New student Union)	C14	C14	September 1, 2006	May 16, 2016	40-0240-00
25	Sports City Café	C22	C22		June 14, 2016	30-5067-01
26	Wal-Mart	C18	C18		June 27, 2016	40-3712-01

Rolloffs Picked Up & Delivered

Location	# Picked Up	# Delivered	Delivery Date	Emptied	Account #	Charges
Aaron's Rent to Own (405 Westside Dr.)	69	73	May 14, 2013	June 20, 2016	30-0018-03	
Alliance Health (420 commercial lane)	419	final	April 27, 2016	June 8, 2016	50-0074-00	
Alliance Health (420 Commercial lane)	305	final	April 27, 2016	June 9, 2016	50-0074-00	
Alliance Health cardboard	131	131		June 2, 2016		
Allied Stone (21st & Arkansas)	142	142	May 16, 2005	May 24, 2016	30-0130-01	
Allied Stone (21st & Arkansas)	14	137	January 14, 2013	June 24, 2016	30-0130-01	
Best Fender (301 S 22nd)	142	142	November 2, 2007	June 30, 2016	30-0404-03	
Big Five (217 N. 16th)	2	2		April 20, 2016	12-0650-06	
Big Lots (Distribution Center)	407	408	December 3, 2015	April 22, 2016	30-2003-00	
Broken Arrow Electric Supply(380-7107)		421	March 8, 2016		60-0027-01	
Bruce Pac		426	June 1, 2016		50-0155-01	
Carl's Jr.	102	102		June 28, 2016	21-0310-00	
Choctaw (Sweeper)	68	68	October 2, 2014	May 9, 2016	50-0757-00	
Choctaw (holding pens)	120	45	January 20, 2012	June 2, 2016	30-3000-00	
Choctaw Travel Plaza Administration Offices	108	106		May 13, 2016	50-3825-00	
Choctaw Bus Repair (Armstrong)	25	59	December 15, 2009	June 6, 2016	18-0214-02	
Choctaw Casino		307	June 17, 2016		40-7777-00	
Choctaw Casino (Filter)	425	425	August 5, 2014	June 24, 2016	40-7777-00	
Choctaw Childhood Development Center	87	77		May 19, 2016	50-2752-03	
Choctaw Event Center	97	97	December 3, 2015	June 6, 2016	30-2312-00	
Choctaw Event Center	110	final	June 6, 2016	June 13, 2016	30-2312-00	
Choctaw Event Center	147	50	June 6, 2016	June 24, 2016	30-2312-00	
Choctaw Event Center	102	final	June 6, 2016	June 13, 2016	30-2312-00	
Choctaw Inn	133	133		June 27, 2016	50-0725-00	
Choctaw Nation Headquarters	4	146		May 26, 2016	24-0195-00	
CHOCTAW SILVERADO		303		April 12, 2016	24-0195-00	
Choctaw Nation Silverado	96	final	February 11, 2016	May 31, 2016	50-0874-00	
Choctaw Recycling 3108 Enterprise	149	149	June 29, 2011	June 30, 2016		
Choctaw Nation Transportation(3210 Enterprise)		33	March 16, 2016		30-0751-01	
Choctaw Storage on Enterprise/REI	146	146	December 30, 2010	May 24, 2016	30-2912-02	
Choctaw RV Park		57	May 26, 2016		30-3650-01	
Choctaw Travel Plaza-Westside	130	130		June 27, 2016	30-0761-00	
Communicom	18	8		June 24, 2016	07-0671-00	
Dish Network	137	68	January 11, 2013	June 24, 2016	40-0233-00	
DMSC (City Sports Complex)	26	26	May 6, 2008	June 28, 2016		
Durant Daily Democrat (924-4388)	136	136	October 1, 2015	June 23, 2016	13-0230-01	
Dollar Tree	57	57	February 7, 2008	June 28, 2016	30-0107-00	
Durant Motor Sports (201 Shady Creek)	62	72		May 24, 2016	50-0201-00	
Eagle suspension	423	423		March 3, 2016	30-0591-02	
ETS Test Systems (1016 Waldron Dr.)	410	410		June 16, 2016	30-0825-00	
ETS Test Systems (1016 Waldron Dr.)	413	413	April 16, 2016	June 16, 2016	30-0825-00	
ETS Test Systems (1016 Waldron Dr.)	420	final	May 26, 2015	May 12, 2016	30-0825-00	
Fannin Hardy Farms (428 Clark Ave.)	23	20	March 5, 2010	May 9, 2016	12-0200-02	

First United	66	66		June 28, 2016	21-0296-00					
Four Seasons	151	151	July 27, 2005	June 30, 2016	29-0805-00					
Gaming Capital Group llc(1125 Waldron Dr.)	300	300	March 31, 2016	June 20, 2016	50-0025-01					
GAMCO	34	final	April 25, 2016	June 7, 2016	30-0828-00					
hands of hope	126	126		June 23, 2016						
Herron's Carpet	17		September 2, 2012	June 3, 2016	29-0044-00					
Icon	144	144	January 7, 2014	June 23, 2016	30-2917-01					
Jalapeno's	83	83	September 24, 2008	June 22, 2016	12-0615-05					
Klica Inc.Tim Wiggington (580-920-4839)	14	127	March 21, 2016	April 11, 2016	50-0105-03					
Kiamichi (Fire Training Center)	58	58	April 11, 2012	March 22, 2016						
Legacy Floors (608 S. 9th)	3	3	August 11, 2005	June 8, 2016	06-0263-00					
Lewis Insulation	14	final	February 27, 2008	May 27, 2016	60-0006-00					
Lithko Contracting (3251 Big Lots Parkway)	W1	W1	April 27, 2016	June 22, 2016	50-3251-00					
Lowes	425	final	May 10, 2016	May 25, 2016	40-0720-01					
Locke Supply	91	91	December 23, 2003	June 15, 2016	19-0815-01					
Manhattan const	307	301	March 23, 2016	May 31, 2016	30-3313-00					
Manhattan const. (Laydown yard 1)	305	305	June 14, 2016	June 22, 2016	30-3313-00					
Manhattan Const. (2754 Big Lots Parkway)	308	308	February 16, 2016	June 9, 2016	50-2754-00					
Manhattan const.(office)	305	304	March 23, 2016	June 8, 2016	30-3313-00					
Manhattan Const.(office)	108	108	November 19, 2015	June 14, 2016	30-3313-00					
Manhattan Const.	301	301	April 25, 2016	June 30, 2016	30-3313-00					
MayFab	415	403	April 28, 2011	June 27, 2016	30-0774-00					
National Guard Armory	415	411	July 28, 2015	September 24, 2015	30-0785-00					
Northlake Mobile Home (1900 HWY 48)	57	67	October 16, 2013	June 15, 2016	40-1900-00					
Oakridge	150	150	November 25, 2009	June 30, 2016	19-0440-00					
OG&E (2520 N. 1st)	421	416	January 24, 2006	June 24, 2016	17-0901-00					
Orscheln's (Old Wal-Mart)	6	20	November 2, 2006	June 28, 2016	30-0362-01					
Overland Materials (868 Country Club)	406	425		June 25, 2015	50-0868-01					
Pellit Machinery	415	406	March 13, 2008	May 13, 2016	17-0820-01					
Pizza Hut	89	89		June 28, 2016	20-0119-00					
PLYER CONST.(515 Cardinal PKWY)	53	16	February 10, 2016	June 14, 2016	50-0051-00					
RHYNES & RHODES	81	81	January 8, 2016	March 30, 2016	60-3710-00					
Red River Ford	73	70		June 9, 2016	30-0353-01					
S & L Body Shop	147	final	November 19, 2003	May 3, 2016	18-0904-00					
Sonic	134	65		June 27, 2016	13-0595-00					
SOAU TOWERS	132	132	May 2, 2016	May 20, 2016	40-0240-00					
SOSU (Towers)	97	final		May 27, 2016	40-0240-00					
SOSU (Physical Plant 2906 N. 1st)	6	40		June 2, 2016	40-0240-00					
SOSU-NORTH HALL	109	109	May 2, 2016	June 20, 2016	40-0240-00					
SOSU - Northhall	69	final	May 2, 2014	May 27, 2016	40-0240-00					
Sosu -bloomer sullivan	5	5	September 11, 2015	April 25, 2016	40-0240-00					
SOSU Equest. Center (4321 S 9th)	29	final	August 19, 2013	May 16, 2016	30-0756-00					
Taco Casa	129	129		June 22, 2016	12-0355-00					
Taco Mayo	45	69	April 7, 2014	June 16, 2016	30-1420-00					
Texoma Truss (Waldron Dr.)	25	25	August 26, 2014	June 14, 2016	50-0092-01					
Texas By Products (2525 s 9th)	63	63	April 28, 2016	June 9, 2016	50-2525-00					
Texoma Utility (3527 N Washington)	417	415	February 13, 2014	June 27, 2016	60-3527-00					
The Tile Shop (1800 W Arkansas)	1	1	April 10, 2013	June 30, 2016	07-0875-05					
The Tile Shop (1800 W Arkansas)	8	14		June 24, 2016	07-0875-05					
Thermal Pipe	137	36	June 4, 2015	April 29, 2016	18-1010-00					

Victory Life	68	19	June 4, 2010	June 23, 2016	33-0012-00					
Villegas (510 S 9th) Veronica Santibaznez	37	37	October 19, 2011	June 21, 2016	06-0217-02					
Waffle Shoppe	15	15	April 24, 2009	June 28, 2016	30-0185-00					
Whataburger	11	11	April 29, 2014	June 27, 2016	30-3505-03					
3316 N. Washington (SOSU)	425	425	January 21, 2015	December 10, 2015	40-0240-00					
1915 E Highway 70 (Brucepac)	408	421	May 8, 2015	July 31, 2015	50-0155-01					
2121 W Main (Magnolia Inn)	407	final	June 9, 2015	April 27, 2016	30-0100-02					
2760 Big Lots (Robins & Morton)	W4	W4	February 2, 2016	May 13, 2016	50-2760-00					
7506 Perfic Circle (David Davis) # 760-2672	20	58	October 7, 2015	June 28, 2016	50-7506-00					
1459 Fort McCullough (Jerry Shipman)	68	107	March 2, 2016	June 14, 2016	40-0020-00					
\$SAVER FEED (RONNY TRENT) 916-1353	14	88	April 5, 2016	April 15, 2016	40-1402-00					
501 MOCKINGBIRD (LARRY SHIPMAN)	401	401	April 22, 2016	May 2, 2016	50-0996-00					
1502 N 10TH (E L CONSTRUCTION CO.)	108	final	May 20, 2016	May 26, 2016	50-1502-00					
1229 E MAIN (JIMMY SMITH)	140	final	May 31, 2016	June 15, 2016	50-1229-00					
210 CORNELL (James Mackey) 903-271-2392		27	June 13, 2016		09-0470-00					
427 ne 5th Virginia Airington	420		June 14, 2016		50-0427-00					
behind fire station (city of durant)	53	139	June 17, 2016	June 24, 2016						



The City of Durant

Office of City Clerk

Memorandum

Date: 7/7/2016
To: Utilities Authority
From: Earlene Walker, Finance Director
Re: Consider Approval of Request for Authorization to Purchase Three New Packer Trucks for Solid Waste Collection (Two (2) Rear Load Refuse Packer Trucks and One (1) Automated Side-Load Packer Truck) (RFAP #2016-090)

The Request for Authorization to Purchase (RFAP) was originally listed on the June 14, 2016 Durant City Utilities Authority (DCUA) agenda, but no action was taken due to an error on the form in the description of the equipment.

This RFAP is for three new packer trucks for the Solid Waste Collection Department (two rear-load packer trucks and one automated side-load packer truck) to be purchased from United Engines on state contract pricing, in the total amount of \$655,296.00.

The budget for this equipment was approved in June 2016, and financing is planned for the acquisition. Financial proposals are being considered under a separate agenda item.

Council Information / Action Requested

Approve Request for Authorization to Purchase two rear-load packer trucks and one automated side-load packer truck) to be purchased from United Engines on state contract pricing, in the total amount of \$655,296.00 (RFAP #2016-090).

City Staff Information / Action Follow-up, if Council authorizes this action:

A purchase order for the equipment may be issued and the City Treasurer's Office will finalize financing arrangements.

ATTACHMENTS:

Description	Type	Upload Date
RFAP #2016-090	Exhibit	7/8/2016

SPEND/CNTRCT#

INCODE PROJ#

RFAP# 2016-090

REQUEST FOR AUTHORIZATION TO PURCHASE

Ref: 11 O.S. §10:114 (B) and 61 O.S. §103 (D) and City of Durant Code: § 37.003-37.010

Item #

- 1 Item planned for spending (provide details):
Three (3) new Rear-Load Refuse Packer Trucks (1-2017 Mack and 2-2016 Freightliners with packer bodies - from HEIL)
- 2 Department requesting authorization:
Solid Waste Collection
- 3 Bidding recommendation (award or reject along with name and contact information of vendor):
United Engines, Oklahoma City
- 4 Estimated Purchase Date (M/D/Y): July 1, 2016
- 5 What are the financing or lease purchase terms (APR %, length of financing, payments, etc.)
Formal Quote from Empire Financial (Tulsa, OK) for 5 year lease-purchase arrangement at 2.25% with monthly payments
- 6 Is this item included in the FY2017 budget (Yes/No) Yes
- 7 GL account code: 015-029-554.61-85
- 8 Spending / purchase request details (complete below blanks):
- 8a Amount requested to spend \$655,296.00
- 8b Item (new or replacement, if a capital item complete fixed asset form)? Replacement
- 8c Old Item to be Traded-In (Yes / No). Note: if a capital item complete fixed asset form? No
No trade-in. These will replace two 16-yr-old trucks and one 22-yr-old truck, all in poor condition.
- If a Replacement Item, give description, age and condition of item to be replaced (including model & serial or VIN, trade allowance)*
- 8d Is a contractor written agreement involved (Yes / No), if yes include a copy of the contract after City Attorney Review No
- 8e Does the purchase involve Grant Funding (Yes or No) No
- 8f What is the City Cash Match for the Grant N/A
- 8g What other match or financial obligation is involved with the City accepting this Grant (explain with details)
- 9 Purchase is Planned By (complete appropriate item(s) below):
- 9a **Informal Quotes** – Purchases of \$2000-\$15,000 City Manager approval required. Purchases with an estimated cost over \$15,000 use formal bids. Specifications & at least 3 quotes must be attached for items over \$5,000 (city manager can require quotes for below \$5,000):
blank
- 9b **Formal Bids** – Purchases with an estimated cost over \$15,000 Council approval required. Attach complete specifications and a bidders list with at least 3 bidders. Include bidder name, address, phone number, fax number and email address of recommended vendor:
blank
- 9c **State Contract** – Purchases of \$2,000-\$15,000 City Manager approval required. Purchases over \$15,000 Council approval required. Include name, address, phone number, fax number, email address of state contract vendor and state contract number:
United Engines, 5555 W. Reno, Oklahoma City, OK 73127. Ph 405-947-3321

Spend & Contract Form

9d **Buy Board** – Purchases of \$2,000-\$15,000 City Manager approval required. Purchases more than \$15,000 Council approval required. Include name, address, phone number, fax number, email address of Buy Board:
blank

9e **Professional Services Agreement** – Purchases over \$2,000 and less than \$15,000 via an engineering, surveying, architect, computer services, janitorial, etc. firm covered by a council approved professional services agreement, City Manager approval required.
blank

9f **Emergency Purchase** – To be utilized only when immediate action must be taken to protect the public health or safety or to prevent damage to property, prior council approval not required. Notify the City Manager immediately that an emergency purchase is needed.
blank

9g **Sole Source Purchase** – Purchases of \$2,000-\$15,000 City Manager approval required. Purchases with an estimated cost over \$15,000 Council approval required in addition to City Manager approval. Attach to this request a memo detailing the nature of the Sole source designation, that is explain how this purchase fulfills the requirements to be considered a sole source purchase:
blank

10 Signature & date blocks (complete appropriate sections):

10a Signature of Grants Administrator (if applicable) *N/A* date (M/D/Y):
6-20-16

10b Signature Department Head *[Signature]* date (M/D/Y):
6/16/16

10c Signature of Division Head *[Signature]* date (M/D/Y):
6-20-16

10d Signature of Budget Administrator *[Signature]* date (M/D/Y):
6/16/16

10e Signature of Finance Manager *[Signature]* date (M/D/Y):
6/17/16

10f Signature of City Manager (only over \$2,000) *[Signature]* date (M/D/Y):
6/20/2016

10g Signature of City Treasurer (date) *[Signature]* date (M/D/Y):

11h City Manager Comments:



The City of Durant

Office of City Treasurer

Memorandum

Date: 6/29/2016
To: Utilities Authority
From: An-Chen Lai, City Treasurer
Re: Consider Award of Financing for 2016 (1) Mack Rolloff Truck and Authorize The Durant City Utilities Authority Chairman to Execute Loan Agreement

The Treasurer's office sent out financial bid requests on June 22, 2016 for Purchase 2016 (1) Rolloff for the Solid Waste Collection Department. Requests were sent out to six local financial institutions and one finance agent.

Four responses were received.

It is recommended that the Landmark Bank quote of 2.45% and the monthly payment of \$3,252.62, for a period of Sixty (60) months be authorized for the financing of (1) Rolloff Truck (\$183,340.36).

Please authorize the Durant Utilities Authority Chairman to Execute Loan Agreement for Financing (1) 2016 Mack Rolloff Truck.

Council Information / Action Requested

Award the financial bid to Landmark Bank
Authorize Chairman to execute agreement

City Staff Information / Action Follow-up, if Council authorizes this action:

City Treasurer to contact Landmark Bank to complete documents for financing.
Durant Utilities Authority Chairman provide Information to Treasurer's Office
Durant Utilities Authority Chairman sign the Loan Document
City Treasurer prepare account payable for monthly payments.

ATTACHMENTS:

Description	Type	Upload Date
2016 (1) Mack GU713 Financing Qotoes	Cover Memo	7/6/2016

The City of Durant requested on June 22, 2016 quote for the Financing of (1) 2016 Mack GU713 Rolloff truck

Listed are the responses:

2016 Mack GU713 Rolloff Truck

\$183,340.36

Period Quote Source: 60 months

Bank	Rate	Interest Pd at Term	Additional fees	Monthly Pymnt
Empire Financial	2.250%	\$16,996.64	\$0.00	\$3,338.95
First Texoma National Bank	N/A			
First United Bank & Trust	2.690%	\$12,811.05	\$0.00	\$3,269.19
Landmark Bank	2.457%	\$11,817.04	\$0.00	\$3,252.62
Shamrock Bank	N/A			
Texas Star Bank	N/A			
Vision Bank	2.541%	\$12,271.64	\$0.00	\$3,260.20



The City of Durant

Office of City Treasurer

Memorandum

Date: 6/29/2016
To: Utilities Authority
From: An-Chen Lai, City Treasurer
Re: Consider Award Financing for 2016 (2) Ford F-350 Trucks and Authorize The Durant City Utilities Authority Chairman to Execute Loan Agreement

The Treasurer's office sent out financial bid requests on June 22, 2016 for Purchase 2016 (2) Ford F-350 Trucks for the Solid Waste Collection Department. Requests were sent out to six local financial institutions and one finance agent. Four responses were received.

It is recommended that the First United Bank and Trust quote of 2.69% and the monthly payment of 1,533.24, for a period of Sixty (60) months be authorized for the financing of (2) Ford F-350 Trucks (\$85,986.00).

Please authorize The Durant Utilities Authority Chairman to Execute Loan Agreement for Financing (2) 2016 Ford F-350 Trucks.

Council Information / Action Requested

Award the financial bid to First United Bank & Trust
Authorize Chairman to execute agreement

City Staff Information / Action Follow-up, if Council authorizes this action:

City Treasurer to contact First United Bank & Trust to complete documents for financing.
Durant Utilities Authority Chairman provide Information to Treasurer's Office
Durant Utilities Authority Chairman sign the Loan Document
City Treasurer prepare account payable for monthly payments.

ATTACHMENTS:

Description	Type	Upload Date
2016 (2) Ford F-350 Quotes	Cover Memo	7/6/2016

City of Durant

The City of Durant requested on June 22, 2016 quote for the Financing of (2) Ford F-350 (1-ton) trucks

Listed are the responses:

(2) 2016 Ford F-350 (1-ton) trucks with 12' dump body
\$85,986.00

Period Quote Source: 60 months

Bank	Rate	Interest Pd at Term	Additional fees	Monthly Pymnt
Empire Financial	2.250%	\$7,971.60	\$0.00	\$1,565.96
First Texoma National Bank	N/A			
First United Bank & Trust	2.690%	\$6,008.34	\$0.00	\$1,533.24
Landmark Bank	2.950%	\$6,700.25	\$0.00	\$1,544.77
Shamrock Bank				
Texas Star Bank				
Vision Bank	2.541%	\$9,535.20	\$0.00	\$1,592.02



The City of Durant

Office of City Treasurer

Memorandum

Date: 6/29/2016
To: Utilities Authority
From: An-chen Lai, City Treasurer
Re: Consider Award of Financing for One (1) 2017 Mack Automated Refuse Packer Truck and Authorize The Durant City Utilities Authority Chairman to Execute Loan Agreement

The Treasurer's office sent out financial bid requests on June 22, 2016 for Purchase One (1) 2017 Mack Automated Refuse Packer Truck for the Solid Waste Collection Department. Requests were sent out to six local financial institutions and one finance agent. Four responses were received.

It is recommended that the Landmark Bank quote of 2.407% and the monthly payment of \$4,872.60, for a period of Sixty (60) months be authorized for the financing of (1) Mack Automated Refuse Packer Truck (\$275,000.00).

Please authorize The Durant Utilities Authority Chairman to Execute Loan Agreement for Financing One (1) 2017 Mack Automated Refuse Packer Truck

Council Information / Action Requested

Award the financial bid to Landmark Bank
Authorize chairman to execute agreement

City Staff Information / Action Follow-up, if Council authorizes this action:

City Treasurer to contact Landmark Bank to complete documents for financing.
Durant Utilities Authority Chairman provide Information to Treasurer's Office
Durant Utilities Authority Chairman sign the Loan Document
City Treasurer prepare account payable for monthly payments.

ATTACHMENTS:

Description	Type	Upload Date
2017 Mack Automated Refuse Packer Truck Financial Quotes	Cover Memo	7/6/2016

The City of Durant requested on June 22, 2016 quote for the Financing of (1) Mack Refuse Packer Truck

2017 Mack Refuse Packer Truck

\$275,000.00

Period Quote Source: 60 months

Bank	Rate	Interest Pd at Term	Additional fees	Monthly Pymnt
Empire Financial	2.250%	\$26,047.60	\$5,979.00	\$5,117.06
First Texoma National Bank	N/A			
First United Bank & Trust	2.690%	\$19,215.84	\$0.00	\$4,903.60
Landmark Bank	2.407%	\$17,356.06	\$0.00	\$4,872.60
Shamrock Bank	N/A			
Texas Star Bank	N/A			
Vision Bank	2.476%	\$17,926.00	\$0.00	\$4,882.11



The City of Durant

Office of City Treasurer

Memorandum

Date: 6/29/2016
To: Utilities Authority
From: An-Chen Lai, City Treasurer
Re: Consider Award of Financing for 2017 (2) Freightliner Rear-Load Trucks and Authorize The Durant City Utilities Authority Chairman to Execute Loan Agreement

The Treasurer's office sent out financial bid requests on June 22, 2016 for Purchase 2017 (2) Freightliner Rear-Load Trucks for the Solid Waste Collection Department. Requests were sent out to six local financial institutions and one finance agent. Four responses were received.

It is recommended that the Landmark Bank quote of 2.25% and the monthly payment of \$6,478.14, for a period of Sixty (60) months be authorized for the financing of (2) Freightliner Rear-Load Trucks (\$367,000.00).

Please authorize the Durant Utilities Authority Chairman to Execute Loan Agreement for Financing (2) Freightliner Rear-Load Trucks

Council Information / Action Requested

Award the financial bid to Landmark Bank
Authorize chairman to execute agreement

City Staff Information / Action Follow-up, if Council authorizes this action:

City Treasurer to contact Landmark Bank to complete documents for financing.
Durant Utilities Authority Chairman provide Information to Treasurer's Office
Durant Utilities Authority Chairman sign the Loan Document
City Treasurer prepare account payable for monthly payments

ATTACHMENTS:

Description	Type	Upload Date
(2) Freightliners Trucks Financing Quotes	Cover Memo	7/6/2016

The City of Durant requested on June 22, 2016 quote for the Financing of (2) Freightliners

Listed are the responses:

(2) Freightliners Rear-Load Truck

\$367,000.00

Period Quote Source: 60 months

Bank	Rate	Interest Pd at Term	Additional fees	Monthly Pymnt
Empire Financial	2.250%	\$34,701.20	\$7,320.00	\$68,170.20
First Texoma National Bank	N/A			
First United Bank & Trust	2.690%	\$25,644.40		\$6,554.07
Landmark Bank	2.250%	\$21,688.29		\$6,478.14
Shamrock Bank	N/A			
Texas Star Bank	N/A			
Vision Bank	2.476%	\$23,924.00		\$6,515.48



The City of Durant

Office of City Clerk

Memorandum

Date:

To: Utilities Authority

From: Donnalla Miller, Acting City Manager

Re: Consider Approval of Recommendation by Acting City Manager to Fill Southern Oklahoma Regional Disposal (SORD) Board Position Vacated by Former Landfill Supervisor

The City of Durant holds one seat on the Southern Oklahoma Regional Disposal (SORD) Board. This position was vacated when the former landfill supervisor terminated his employment.

I recommend Zefe Laborico, Landfill Supervisor, to fill the vacated position designated for the City of Durant on the Southern Oklahoma Regional Disposal (SORD) Board.

Council Information / Action Requested

Approve acting city manager recommendation of Zefe Laborico, Landfill Supervisor, to fill the vacated position designated for the City of Durant on the Southern Oklahoma Regional Disposal (SORD) Board.

City Staff Information / Action Follow-up, if Council authorizes this action: