

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

THE DURANT CITY UTILITIES AUTHORITY / DCUA

6:00 PM

**Roscoe J. Hatfield
Council Chambers,
Durant City Hall
AGENDA**

April 12, 2016

**DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Minutes for the Regular Scheduled Durant City Utilities Authority Meeting of March 8, 2016

2. Consider Items Removed from Consent

3. Information Items

- a. Solid Waste Collection Report March 2016
- b. Utility Summary Report March 2016
- c. Water and Sewer Line Maintenance Project Schedule

4. Administration

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of November, 2015 and that an agenda of said meeting was posted at the place of such meeting at 6:30 p.m. on the 7th day

of April, 2016.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 3/17/2016
To: Utilities Authority
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Minutes for the Regular Scheduled Durant City Utilities Authority Meeting of March 8, 2016

Council Information / Action Requested

Approve minutes of March 8, 2016.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 3.8.2016	Backup Material	3/17/2016

Agenda posted on Durant City Hall Entry Door at This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of November, 2015 and that an agenda of said meeting was posted at the place of such meeting at 5:15 p.m. on the 4th day of March, 2016.

MINUTES OF THE REGULAR SCHEDULED MEETING OF THE DURANT CITY UTILITIES AUTHORITY OF March 8, 2016 AT 6:00 PM, Roscoe J. Hatfield Council Chambers, Durant City Hall

CALL TO ORDER

The meeting was called to order by Chairman Hoffman at 7:41 pm.

ROLL CALL

Present: Trustee Chad Hitchcock	City Attorney Pat Phelps
Trustee Billy L. Orr	City Manager Sarah Sherrer
Trustee Jerry Tomlinson	City Clerk Cynthia J Price
Vice-Chairman Destry Hawthorne	
Chairman Stewart Hoffman	(*denotes partial attendance)

Absent: None

Chairman Hoffman declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Minutes of Regularly Scheduled Durant City Utilities Authority Meeting Held February 9, 2016

Approved

Motion was made by Jerry Tomlinson and seconded by Destry Hawthorne to approve Minutes of February 9, 2016. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

2. Consideration Items Removed from Consent

3. Information Items

- a. Water Sewer Line Maintenance Monthly Report 2016
- b. Solid Waste Collection Report February 2016
- c. Solid Waste Disposal Report February 2016
- d. Utility Summary - February 2016

4. Administration

- a. Consider Request For Authorization To Purchase (2016-034) For Repair/ Rebuild Of Effluent Pump #3 For The Wastewater Headworks

Approved

City Manager Sherrer presented this item and stated that effluent pump #3 located at the headworks for the wastewater treatment plant on Davis Road was pulled for maintenance when it was determined that the impeller was damaged and in need of repair. The repair cost is estimated to be \$55,000.00.

Motion was made by Jerry Tomlinson and seconded by Bill Orr to approve Request for Authorization to Purchase (2016-03). Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

5. New Business

There was no new business.

Adjournment

Motion was made by Chad Hitchcock and seconded by Bill Orr to adjourn meeting. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson



The City of Durant

Office of the Solid Waste Department

Memorandum

Date: 3/31/2016
To: Utilities Authority
From: Albert Pierce, Solid Waste Supervisor
Re: Solid Waste Collection Report March 2016

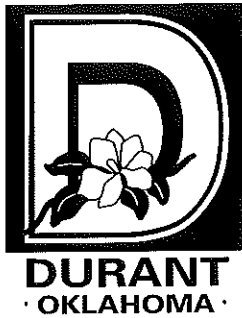
Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
March 2016 Compactors	Backup Material	4/4/2016
March 2016 Solid Waste Projects Schedule	Backup Material	4/4/2016
March 2016 Roll Offs	Backup Material	4/4/2016

	A	B	C	D	E	G
1	Compactors Picked Up & Delivered					
2						
3	<u>Location</u>	<u># Picked Up</u>	<u># Delivered</u>	<u>Delivery Date</u>	<u>Emptied</u>	<u>Account #</u>
4						
5	Big Lots (Distribution Center)	C16	C16		March 30, 2016	30-2003-00
6	Choctaw Casino	C23	C23		March 21, 2016	40-7777-00
7	Choctaw Casino	C24	C24		March 28, 2016	40-7777-00
8	Choctaw Casino	C3	C3		March 28, 2016	40-7777-00
9	Choctaw Grand Tower/Event Center	C25	C25	August 6/2015	March 24, 2016	40-0777-00
10	Choctaw Grand Tower/Event Center	C26	C26	August 6/2015	February 8, 2016	40-0777-00
11	Choctaw Grand tower/Event Center	C27	C27	September 3,2015	March 24, 2016	40-0777-00
12	Choctaw Travel Plaza-Eastside	C12	C12		March 21, 2016	30-0758-00
13	DMC /MOB (pickup first Thursday)	C8	C8		January 7, 2016	29-0076-02
14	Durant High School	C2	C2		March 28, 2016	18-1950-01
15	Eagle Suspension	C10	C10	July 7, 2006	February 18, 2016	30-0591-02
16	ETS Test Systems (1016 Waldron Dr.)	C6	C6		March 21, 2016	30-0825-00
17	Gamco	C5	C5		March 30, 2016	30-0828-00
18	Icon	C20	C20		March 17, 2016	30-2917-01
19	Indian Nation Wholesale	C13	C13		March 16, 2016	50-0230-00
20	Lowe's	C11	C11	November 11, 2005	March 22, 2016	40-0720-00
21	McDonald's	C15	C15		March 1, 2016	30-0172-01
22	Alliance Health Durant	C7	C7		March 31, 2016	29-0074-00
23	Salita's Restaurant	C17	C17	March 14, 2008	March 16, 2016	21-0317-00
24	SOSU (New student Union)	C14	C14	September 1, 2006	March 9, 2016	40-0240-00
25	Sports City Café	C22	C22		March 22, 2016	30-5067-01
26	Wal-Mart	C18	C18		March 28, 2016	40-3712-01



THE CITY OF DURANT

Office of the Solid Waste Superintendent

SOLID WASTE PROJECTS SCHEDULE *March*

A. Work Completed:

1. Picked up & emptied roll offs 227
2. Picked up & emptied compactors 62
3. Delivered to new customers 12
4. Delivered and picked up Sharp containers 15
5. Picked up 92.21 tons of extra hauling
6. Hauled 104 loads of extra hauling to the landfill

B. Work Planned For April

1. replace lids on 2 yd. Dumpsters
2. repair or replace old poly carts

C. Work Planned For April '16 – April '16: Approx. Start – Finish Date:

1. Pick up trash 4/1/2016 – 4/30/2016

D. Projects Planned And Requested For Authorization:

1. None.

Rolloffs Picked Up & Delivered

<u>Location</u>	<u># Picked Up</u>	<u># Delivered</u>	<u>Delivery Date</u>	<u>Emptied</u>	<u>Account #</u>	<u>Charges</u>
Aaron's Rent to Own (405 Westside Dr.)	110	110	May 14, 2013	March 21, 2016	30-0018-02	
Alliance Health cardboard	131	131		March 31, 2016		
Allied Stone (21st & Arkansas)	3	3	May 16, 2005	March 31, 2016	30-0130-01	
Allied Stone (21st & Arkansas)	139	139	January 14, 2013	March 31, 2016	30-0130-01	
Best Fender (301 S 22nd)	88	27	November 2, 2007	March 28, 2016	30-0404-03	
Big Five (217 N. 16th)	2	75		December 8, 2015	12-0650-06	
Big Lots (Distribution Center)	416	403	December 3, 2015	March 3, 2016	30-2003-00	
Broken Arrow Electric Supply(380-7107)		421	March 8, 2016		60-0027-01	
Bruce Pac	410	final		March 28, 2016	50-0155-01	
Carl's Jr.	66	66		March 29, 2016	21-0310-00	
Choctaw (Sweeper)	68	68	October 2, 2014	March 18, 2016	50-0757-00	
Choctaw (holding pens)	127	59	January 20, 2012	March 11, 2016	30-3000-00	
holding pens	17	45		March 16, 2016	30-3000-00	
Choctaw Bus Repair (Armstrong)	43	25	December 15, 2009	February 29, 2016	18-0214-02	
Choctaw Casino (Filter)	415	417	August 5, 2014	March 31, 2016	40-7777-00	
Choctaw Childhood Development Center	87	87		March 15, 2016	50-2752-03	
Choctaw Event Center	134	134	December 3, 2015	March 14, 2016	30-2312-00	
Choctaw Event Center		16	January 21, 2016		30-2312-00	
Choctaw Inn	65	65		March 28, 2016	50-0725-00	
Choctaw Nation Headquarters	143	4		March 23, 2016	24-0195-00	
Choctaw Nation Silverado	143	120	February 11, 2016	March 9, 2016	50-0874-00	
Choctaw Recycling 3108 Enterprise	109	97	June 29, 2011	March 31, 2016		
Choctaw Nation Transportation(3210 Enterprise)		33	March 16, 2016		30-0751-01	
Choctaw Storage on Enterprise/REI	30	146	December 30, 2010	February 29, 2016	30-2912-02	
Choctaw Travel Plaza-Westside	123	123		March 31, 2016	30-0761-00	
Communicom	12	75		March 14, 2016	07-0671-00	
Dish Network	50	102	January 11, 2013	March 28, 2016	40-0233-00	
DMSC (City Sports Complex)	46	20	May 6, 2008	June 24, 2014		
Durant Daily Democrat (924-4388)	136	136	October 1, 2015	March 18, 2016	13-0230-01	
Dollar Tree	132	130	February 7, 2008	March 31, 2016	30-0107-00	
Durant Motor Sports (201 Shady Creek)	45	62		March 16, 2016	50-0201-00	

Eagle suspension	423	423		March 3, 2016	30-0591-02	
ETS Test Systems (1016 Waldron Dr.)	120	34		February 22, 2016	30-0825-00	
ETS Test Systems (1016 Waldron Dr.)	106	final		February 10, 2016	30-0825-00	
ETS Test Systems (1016 Waldron Dr.)	417	406	May 26, 2015	March 21, 2016	30-0825-00	
Fannin Hardy Farms (428 Clark Ave.)	127	23	March 5, 2010	March 31, 2016	12-0200-02	
First United	147	147		March 29, 2016	21-0296-00	
Four Seasons	151	151	July 27, 2005	March 31, 2016	29-0805-00	
Gaming Capital Group llc(1125 Waldron Dr.)		300	March 31, 2016		50-0025-01	
GAMCO	46	final		March 23, 2016	30-0828-00	
GAMCO	23	final	January 14, 2016	February 25, 2016	30-0828-00	
hands of hope	11	11		March 29, 2016		
Herron's Carpet	144	88	September 2, 2012	March 28, 2016	29-0044-00	
Icon	6	6	January 7, 2014	March 24, 2016	30-2917-01	
Jalapeno's	83	83	September 24, 2008	March 30, 2016	12-0615-05	
Klica Inc.Tim Wiggington (580-920-4839)		14	March 21, 2016		50-0105-03	
Kiamichi (Fire Training Center)	58	58	April 11, 2012	March 22, 2016		
Legacy Floors (608 S. 9th)	108	96	August 11, 2005	March 1, 2016	06-0263-00	
Lewis Insulation	112	43	February 27, 2008	March 17, 2016	60-0006-00	
Locke Supply	91	91	December 23, 2003	March 9, 2016	19-0815-01	
Manhattan const		307	March 23, 2016		30-3313-00	
Manhattan const. (Laydown yard 1)	304	304		March 7, 2016	30-3313-00	
Manhattan Const. (2754 Big Lots Parkway)		308	February 16, 2016		66-0275-00	
Manhattan const.(office)	301	305	March 23, 2016	March 24, 2016	30-3313-00	
Manhattan Const.(office)	10	140	November 19, 2015	March 24, 2016	30-3313-00	
Manhattan const.pool	301	final	November 10, 2015	March 23, 2016	30-3313-00	
Manhattan Const. (Southern Expan.)	308	final	July 30, 2015	February 16, 2016	30-3313-00	
MayFab	401	408	April 28, 2011	March 29, 2016	30-0774-00	
National Guard Armory	415	411	July 28, 2015	September 24, 2015	30-0785-00	
Northlake Mobile Home (1900 HWY 48)	97	117	October 16, 2013	March 22, 2016	40-1900-00	
Oakridge	150	150	November 25, 2009	March 31, 2016	19-0440-00	
OG&E (2520 N. 1st)	413	425	January 24, 2006	March 1, 2016	17-0901-00	
Orscheln's (Old Wal-Mart)	3	141	November 2, 2006	March 16, 2016	30-0362-01	
Overland Materials (868 Country Club)	406	425		June 25, 2015	50-0868-01	
Pettit Machinery	413	415	March 13, 2008	March 31, 2016	17-0820-01	
Pizza Hut	70	70		March 29, 2016	20-0119-00	
PLYER CONST.(515 Cardinal PKWY)		53	February 10, 2016		50-0051-00	
PRC/ALORICA (1012 Radio Road)	68	final	December 22, 2015	March 28, 2016	50-0271-00	

TERRY REYNOLD (CHEVROLET)		8	February 26, 2016		50-0372-00	
RHYNES & RHODES	81	81	January 8, 2016	March 30, 2016	60-3710-00	
Red River Ford	57	50		March 30, 2016	30-0353-01	
Reeves Const. (3008 University)	75	final	October 7, 2015	February 11, 2016	29-0233-00	
S & L Body Shop	147	143	November 19, 2003	February 19, 2016	18-0904-00	
Sonic	130			March 31, 2016	13-0595-00	
SOSU (Hanger)	410	final	February 17, 2016	February 24, 2016	40-0240-00	
SOSU (Towers)	69	77		March 28, 2016	40-0240-00	
SOSU (Physical Plant 2906 N. 1st)	142	44		January 25, 2016	40-0240-00	
SOSU - Northhall	69	102	May 2, 2014	March 24, 2016	40-0240-00	
Sosu -bloomer sullivan	5	5	September 11, 2015	January 20, 2016	40-0240-00	
SOSU Equest. Center (4321 S 9th)	98	98	August 19, 2013	January 15, 2016	30-0756-00	
Taco Casa	129	129		March 30, 2016	12-0355-00	
Terminix International(2206 rabbit alley)CALERA	62	final	February 2, 2016	March 1, 2016	26-1825-00	
Terri Holder 920-5890 (4209 w. hwy 70)	127	final	November 13, 2015	February 17, 2016	60-0062-01	
Taco Mayo	97	97	April 7, 2014	March 31, 2016	30-1420-00	
Texoma Truss	18	final	January 22, 2016	March 14, 2016	50-3805-00	
Texoma Truss (Waldron Dr.)	23	17	March 24, 2016	March 31, 2016	50-0092-01	
Texoma Truss (Waldron Dr.)	23	46	August 26, 2014	March 24, 2016	50-0092-01	
Texas By Products (2525 s 9th)		63	March 29, 2016		50-2525-00	
Texoma Utility (3527 N Washington)	415	416	February 13, 2014	March 29, 2016	60-3527-00	
The Tile Shop (1800 W Arkansas)	112	144	April 10, 2013	March 18, 2016	07-0875-05	
The Tile Shop (1800 W Arkansas)	4	107		March 22, 2016	07-0875-05	
Thermal Pipe	101	137	June 4, 2015	February 26, 2016	18-1010-00	
TODD Allison (5053 MALLARD DR.)	4	final	January 5, 2016	February 1, 2016	50-5053-00	
Victory Life	27	108	June 4, 2010	March 28, 2016	33-0012-00	
Victory Life	72	final		March 24, 2016	50-1900-00	
Veronica Santibaznez (435 S 9th)	401	final	November 18, 2015	March 16, 2016	50-1174-00	
Villegas (510 S 9th) Veronica Santibaznez	37	37	October 19, 2011	March 14, 2016	06-0217-02	
Waffle Shoppe	15	15	April 24, 2009	March 29, 2016	30-0185-00	
Wendy's (2420 W. Main)	70	final	August 24, 2011	March 3, 2016	40-2420-00	
Whataburger	122	122	April 29, 2014	March 29, 2016	30-3505-03	
3316 N. Washington (SOSU)	425	425	January 21, 2015	December 10, 2015	40-0240-00	
1915 E Highway 70 (Brucepac)	408	421	May 8, 2015	July 31, 2015	50-0155-01	
2121 W Main (Magnolia Inn)	407	407	June 9, 2015	October 6, 2015	30-0100-02	
2760 Big Lots (Robins & Morton)	W4	W4	February 2, 2016	March 2, 2016	50-2760-00	
2760 Big Lots (Robins & Morton)615-504-1033	W1	W1	August 4, 2015	March 14, 2016	50-2760-00	

2760 Big lots (Robins & Morton)	426	final	January 26, 2016	February 2, 2016	50-2760-00	
2760 Big Lots (Robins & Morton)	404	final	August 4, 2015	February 2, 2016	50-2760-00	
1804 W Evergreen (Daniel Sherwood)	113	113	August 7, 2015	October 21, 2015	50-1804-00	
3514 Lionel Ln (David Davis) Extreme landing	14	final	August 12, 2015	February 26, 2016	50-4414-00	
7506 Perfic Circle (David Davis) # 760-2672	62	40	October 7, 2015	February 1, 2016	50-7506-00	
410 N 6TH (KENNETH NUBINE)TEC-AN INC.	107	final	February 29, 2016	March 21, 2016	50-0410-00	
7601 PERFIC DR (.DAVID DAVIS JR)	19	final	January 7, 2016	March 9, 2016	50-7601-01	
549 Hartline Rd (James R Batema)	34	106	February 9, 2016	February 19, 2016	50-0549-01	
1729 Asberry St. (Casey A Roberts)	13	final	February 19, 2016	March 23, 2016	50-1729-00	
BRYAN COUNTY FAIR S.9TH		94	February 26, 2016		30-0680-00	
1459 Fort McCullough (Jerry Shipman)	20	68	March 2, 2016	March 29, 2016	40-0020-00	
INDIAN NATION	23	final	March 3, 2016	March 7, 2016	50-0230-00	
INDIAN NATION	9	final	March 3, 2016	March 7, 2016	50-0230-00	
310 Scot st (David E VanWorth) 579-3479		72	March 24, 2016		50-3100-00	



The City of Durant

Office of City Clerk

Memorandum

Date: 4/7/2016
To: Utilities Authority
From: Kelly Hawthorne, Customer Service Representative
Re: Utility Summary Report March 2016

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Utility Summary Report 2016	Backup Material	4/7/2016



Monthly Utility Billing,
Cash Collection,
And Consumption Summary

MARCH 2016

	WATER		SANITARY SEWER		SANITATION	
	Month	YTD	Month	YTD	Month	YTD
Number of Bills - Active Accounts	6036		5917		6210	

Total Revenue Billed	\$331,813.59	\$2,534,660.68	\$284,402.58	\$1,516,898.87	\$351,437.34	\$3,234,372.24
Amount of Penalties	\$7,249.31	\$81,435.19				

Adjustments in Dollar	(\$4,397.98)	(\$48,082.74)	(\$3,593.37)	(\$28,943.23)	(\$5,180.73)	(\$58,390.68)
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TOTAL CASH RECEIPTS	\$225,850.58	\$2,274,068.74	\$169,854.52	\$1,300,171.13	\$352,572.28	\$2,731,154.73
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CONSUMPTION IN GALLONS	78,854,300
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The City of Durant

Office of City Clerk

Memorandum

Date: 4/4/2016
To: Utilities Authority
From:
Re: Water and Sewer Line Maintenance Project
Schedule

Water and Sewer Maintenance Project Schedule for March 01-March 31, 2016.

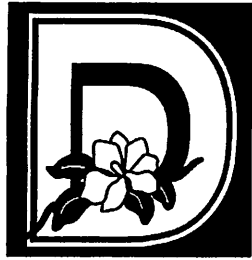
Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Water and Sewer Maintenance Project Schedule	Backup Material	4/7/2016



THE CITY OF DURANT

Office of Water and Sewer Maintenance Department

Water and Sewer Maintenance
Project Schedule
March 1 thru March 31, 2016

A. Work Completed:

1. Repaired (25) water leaks.
2. Installed (5) new water taps.
3. Installed (7) new sewer taps.
4. Completed (200) work orders for utility Office.
5. 75 hours doing locates for contractors.
6. Responded to (19) sewer stops.
7. Read (5,575) water meters.
8. Replaced (30) defective water meters.
9. Regular maintenance & readings of lift stations. (54 hrs)
10. Regular cleaning of sewer mains & manholes, cleaned (20) manholes, cleaned (10,000) feet of sewer mains.
11. Had 8 after hour's call-outs for water and sewer problems.
12. Had (1) emergency water cut-offs.
13. Clean and vacuum WWTP Davis Rd. 4 hours.
14. Installing inflow protectors in low lying manholes.

B. Work Planned for Apr. 1 thru Apr. 30 2016

- | | |
|-------------------------------------|----------|
| 1. Inspect & replace fire hydrants. | On going |
| 2. (2) water taps on schedule. | On going |
| 3. (19) Sewer taps on schedule. | On going |
| 4. (5) Leaks to repair. | |
| 5. Repair 16" force main. | |

C. Work planned for Jan. 2016 thru Dec. 2016 Approx. start date – finish date:

1. Install sewer lines and lift station at Airport for new hanger.

D. Projects planned and requested for Authorization: