

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

THE DURANT CITY UTILITIES AUTHORITY / DCUA

6:00 PM

**Roscoe J. Hatfield
Council Chambers,
Durant City Hall
AGENDA**

March 8, 2016

**DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Minutes of Regularly Scheduled Durant City Utilities Authority Meeting Held February 9, 2016

2. Consider Items Removed from Consent

3. Information Items

- a. Water Sewer Line Maintenance Monthly Report 2016
- b. Solid Waste Collection Report February 2016
- c. Solid Waste Disposal Report February 2016
- d. Utility Summary - February 2016

4. Administration

- a. Consider Request For Authorization To Purchase (2016-034) For Repair/ Rebuild Of Effluent Pump #3 For The Wastewater Headworks

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of November, 2015 and that an agenda of said meeting was posted at the place of such meeting at 5:15 p.m. on the 4th day of March, 2016.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 3/1/2016
To: Utilities Authority
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Minutes of Regularly Scheduled Durant City Utilities Authority Meeting Held February 9, 2016

Minutes from the regular scheduled meeting of the Durant City Utilities Authority held on February 9, 2016 are attached for your review and approval.

Council Information / Action Requested

Approval of minutes.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes - February 9, 2016	Backup Material	3/1/2016

Agenda posted on Durant City Hall Entry Door at This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of November, 2015 and that an agenda of said meeting was posted at the place of such meeting at 6:30 p.m. on the 4th day of February, 2016.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT CITY UTILITIES
AUTHORITY OF February 9, 2016 AT 6:00 PM, ROSCOE J. HATFIELD COUNCIL
CHAMBERS, DURANT CITY HALL**

CALL TO ORDER

Chairman Hoffman called the meeting to order at 7:28 P.M.

ROLL CALL

Present: Trustee Chad Hitchcock	City Attorney Pat Phelps
Trustee Billy L. Orr	City Manager Sarah Sherrer
Trustee Jerry Tomlinson	City Clerk Cynthia J Price
Vice-Chairman Destry Hawthorne	
Chairman Stewart Hoffman	(*denotes partial attendance)

Absent: None
Chairman Hoffman declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Minutes
- b. Consider Approval of Claims - January 2016

Approved

Motion was made by Destry Hawthorne and seconded by Jerry Tomlinson to approve the Minutes of the January 12, 2016 Regular Meeting of the Durant City Utilities Authority; and Claims - January 2016 as presented. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

2. Consideration Items Removed from Consent

There were no consideration items removed from consent.

3. Information Items

- a. Utility Summary December 2015
- b. Utility Summary January 2016
- c. Water Treatment Plant's Operation Reports
- d. Solid Waste & Landfill January 2016 Reports
January 2016 Monthly Report for Solid Waste Collection and Solid Waste Disposal

4. New Business

There was no new business.

Adjournment

Chairman Hoffman declared the meeting adjourned at 7:31 P.M.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to adjourn meeting. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson



The City of Durant

Office of the Water and Sewer Maintenance Department

Memorandum

Date: 2/29/2016
To: Utilities Authority
From: Mike Stinson, Maintenance Supervisor
Re: Water Sewer Line Maintenance Monthly Report
2016

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
February Monthly report	Cover Memo	2/29/2016



THE CITY OF DURANT

Office of Water and Sewer Maintenance Department

Water and Sewer Maintenance Project Schedule

February 1 thru February 29, 2016

A. Work Completed:

1. Repaired (23) water leaks.
2. Installed (4) new water taps.
3. Installed (4) new sewer taps.
4. Completed (200) work orders for utility Office.
5. 78 hours doing locates for contractors.
6. Responded to (16) sewer stops.
7. Read (5,575) water meters.
8. Replaced (15) defective water meters.
9. Regular maintenance & readings of lift stations.
10. Regular cleaning of sewer mains & manholes, cleaned (30) manholes, cleaned (14,800) feet of sewer mains.
11. Had 7 after hour's call-outs for water and sewer problems.
12. Had 2 emergency water cut-offs.
13. Clean and vacuum WWTP Davis Rd. 4 hours.
14. Installing inflow protectors in low lying manholes.
15. Completed 10" water line at SOSU.
16. 6" water tap for Calera

B. Work Planned for Mar. 1 thru Mar. 31 2016

- | | |
|-------------------------------------|----------|
| 1. Inspect & replace fire hydrants. | On going |
| 2. (3) water taps on schedule. | On going |
| 3. (8) Sewer taps on schedule. | On going |
| 4. (3) Leaks to repair. | |

C. Work planned for Jan. 2016 thru Dec. 2016 Approx. start date – finish date:

1. Install sewer lines and lift station at Airport for new hanger.

D. Projects planned and requested for Authorization:



The City of Durant

Office of the Solid Waste Department

Memorandum

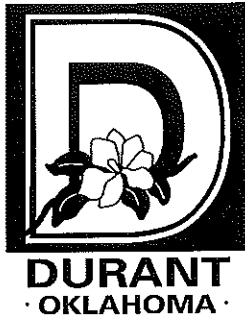
Date: 2/29/2016
To: Utilities Authority
From: Albert Pierce Solid Waste Supervisor
Re: Solid Waste Collection Report February 2016

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Monthly Report	Cover Memo	3/1/2016



THE CITY OF DURANT

Office of the Solid Waste Superintendent

SOLID WASTE PROJECTS SCHEDULE ***Feb 2016***

A. Work Completed:

1. Picked up & emptied 215 roll offs
2. Picked up & emptied 68 compactors
3. Delivered 10 roll offs to new customers
4. Delivered and picked up 12 Sharp containers
5. Tons of Extra hauling. 51.26 Loads of extra hauling. 74

B. Work Planned For March:

1. Refurbish 2 yd. Dumpsters
2. Maintenance on poly carts

C. Work Planned For Jan. '16 – Dec. '16:

Approx. Start – Finish Date:

- | | |
|------------------|-------------------|
| 1. Pick up trash | 01/2016 – 12/2016 |
|------------------|-------------------|

D. Projects Planned And Requested For Authorization:

1. None.

E. PROBLEMS WE ARE WORKING ON:

Keeping our trucks able to operate.

	A	B	C	D	E	G
1	Compactors Picked Up & Delivered					
2						
3						
4	<u>Location</u>	<u># Picked Up</u>	<u># Delivered</u>	<u>Delivery Date</u>	<u>Emptied</u>	<u>Account #</u>
5	Big Lots (Distribution Center)	C16	C16		February 29, 2016	30-2003-00
6	Choctaw Casino	C23	C23		February 29, 2016	40-7777-00
7	Choctaw Casino	C24	C24		February 29, 2016	40-7777-00
8	Choctaw Casino	C3	C3		February 29, 2016	40-7777-00
9	Choctaw Grand Tower/Event Center	C25	C25	August 6/2015	February 26, 2016	40-0777-00
10	Choctaw Grand Tower/Event Center	C26	C26	August 6/2015	February 8, 2016	40-0777-00
11	Choctaw Grand tower/Event Center	C27	C27	September 3, 2015	February 19, 2016	40-0777-00
12	Choctaw Travel Plaza-Eastside	C12	C12		February 22, 2016	30-0758-00
13	DMC /MOB (pickup first Thursday)	C8	C8		January 7, 2016	29-0076-02
14	Durant High School	C2	C2		February 23, 2016	18-1950-01
15	Eagle Suspension	C10	C10	July 7, 2006	February 18, 2016	30-0591-02
16	ETS Test Systems (1016 Waldron Dr.)	C6	C6		February 22, 2016	30-0825-00
17	Gamco	C5	C5		February 18, 2016	30-0828-00
18	Icon	C20	C20		February 23, 2016	30-2917-01
19	Indian Nation Wholesale	C13	C13		February 26, 2016	50-0230-00
20	Lowe's	C11	C11	November 11, 2005	February 23, 2016	40-0720-00
21	McDonald's	C15	C15		February 1, 2016	30-0172-01
22	Alliance Health Durant	C7	C7		February 25, 2016	29-0074-00
23	Rhynes & Rhodes	C21	final		January 8, 2016	60-3710-00
24	Salita's Restaurant	C17	C17	March 14, 2008	February 2, 2016	21-0317-00
25	SOSU (New student Union)	C14	C14	September 1, 2006	February 11, 2016	40-0240-00
26	Sports City Café	C22	C22		February 3, 2016	30-5067-01
27	Wal-Mart	C18	C18		February 29, 2016	40-3712-01

Rolloffs Picked Up & Delivered

<u>Location</u>	<u># Picked Up</u>	<u># Delivered</u>	<u>Delivery Date</u>	<u>Emptied</u>	<u>Account #</u>	<u>Charges</u>
Aaron's Rent to Own (405 Westside Dr.)	97	50	May 14, 2013	February 26, 2016	30-0018-02	
Alliance Health cardboard	131	131		February 25, 2016		
Allied Stone (21st & Arkansas)	96	120	May 16, 2005	February 23, 2016	30-0130-01	
Allied Stone (21st & Arkansas)	141	141	January 14, 2013	February 24, 2016	30-0130-01	
Best Fender (301 S 22nd)	96	96	November 2, 2007	February 19, 2016	30-0404-03	
Big Five (217 N. 16th)	2	75		December 8, 2015	12-0650-06	
Big Lots (Distribution Center)	413	416	December 3, 2015	January 27, 2016	30-2003-00	
Big Lots (Distribution Center)	406	final	July 30, 2014	November 20, 2015	30-2003-00	
Bruce Pac	425	406		February 29, 2016	50-0155-01	
Carl's Jr.	102	109		February 23, 2016	21-0310-00	
Choctaw (Sweeper)	68	68	October 2, 2014	December 1, 2015	50-0757-00	
Choctaw (Bull Barn)	127	59	January 20, 2012	February 16, 2016	30-3000-00	
Choctaw Bus Repair (Armstrong)	43	25	December 15, 2009	February 29, 2016	18-0214-02	
Choctaw Casino (Filter)	406	408	August 5, 2014	February 26, 2016	40-7777-00	
Choctaw Childhood Development Center	69	87		February 16, 2016	50-2752-03	
Choctaw Event Center	149	134	December 3, 2015	February 26, 2016	30-2312-00	
Choctaw Event Center		16	January 21, 2016		30-2312-00	
Choctaw Inn	65	65		February 29, 2016	50-0725-00	
Choctaw Nation Headquarters	139	139		February 29, 2016	24-0195-00	
Choctaw Nation Silverado	27	143	February 11, 2016	February 23, 2016	50-0874-00	
Choctaw Recycling 3108 Enterprise	50	66	June 29, 2011	February 25, 2016		
Choctaw Storage on Enterprise/REI	30	146	December 30, 2010	February 29, 2016	30-2912-02	
Choctaw Travel Plaza-Westside	123	123		February 29, 2016	30-0761-00	
Communicom	12	12		February 22, 2016	07-0671-00	
Dish Network	137	23	January 11, 2013	February 26, 2016	40-0233-00	
DMSC (City Sports Complex)	46	20	May 6, 2008	June 24, 2014		
DUMPSTERS-R-US (918-306-0520) mike	40	final	November 4, 2015	January 29, 2016	50-1500-01	
Durant Daily Democrat (924-4388)	136	136	October 1, 2015	February 18, 2016	13-0230-01	
Dollar Tree	81	97	February 7, 2008	February 26, 2016	30-0107-00	
Durant Motor Sports (201 Shady Creek)	111	45		January 5, 2016	50-0201-00	
Durant Lumber (205 S. 2nd)	120	final	September 1, 2015	January 6, 2016	08-0130-03	

Eagle suspension	423	423		February 22, 2016	30-0591-02	
ETS Test Systems (1016 Waldron Dr.)	120	34		February 22, 2016	30-0825-00	
ETS Test Systems (1016 Waldron Dr.)	106	final		February 10, 2016	30-0825-00	
ETS Test Systems (1016 Waldron Dr.)	426	421	May 26, 2015	February 22, 2016	30-0825-00	
Fannin Hardy Farms (428 Clark Ave.)	25	127	March 5, 2010	February 17, 2016	12-0200-02	
First United	147	147		February 23, 2016	21-0296-00	
Four Seasons	151	151	July 27, 2005	February 29, 2016	29-0805-00	
GAMCO	23	final	January 14, 2016	February 25, 2016	30-0828-00	
Green Country Interiors Inc.	415	final	October 23, 2015	December 3, 2015	50-4418-03	
Green Country Interiors Inc.(20 sandstone rd.)	421	final	January 5, 2016	January 28, 2016	50-0873-00	
hands of hope	133	133		February 16, 2016		
Herron's Carpet	8	144	September 2, 2012	February 26, 2016	29-0044-00	
Icon	20	6	January 7, 2014	February 18, 2016	30-2917-01	
Jalapeno's	83	83	September 24, 2008	February 24, 2016	12-0615-05	
Klamichi (Fire Training Center)	59	58	April 11, 2012	November 10, 2015		
Legacy Floors (608 S. 9th)	108	108	August 11, 2005	November 17, 2015	06-0263-00	
Lewis Insulation	48	112	February 27, 2008	February 24, 2016	60-0006-00	
Locke Supply	91	91	December 23, 2003	February 18, 2016	19-0815-01	
Manhattan const. (Laydown yard 1)	307	307		January 14, 2016	30-3313-00	
Manhattan Const. (2754 Big Lots Parkway)		308	February 16, 2016		66-0275-00	
Manhattan Const.(office)	3	10	November 19, 2015	January 29, 2016	30-3313-00	
Manhattan const.pool	301	301	November 10, 2015	February 29, 2016	30-3313-00	
Manhattan Const. (Southern Expan.)	308	final	July 30, 2015	February 16, 2016	30-3313-00	
MayFab	408	417	April 28, 2011	February 26, 2016	30-0774-00	
National Guard Armory	415	411	July 28, 2015	September 24, 2015	30-0785-00	
Northlake Mobile Home (1900 HWY 48)	117	114	October 16, 2013	February 24, 2016	40-1900-00	
Oakridge	150	150	November 25, 2009	February 29, 2016	19-0440-00	
OG&E (2520 N. 1st)	425	413	January 24, 2006	February 4, 2016	17-0901-00	
Orschel's (Old Wal-Mart)	4	3	November 2, 2006	February 23, 2016	30-0362-01	
Overland Materials (868 Country Club)	406	425		June 25, 2015	50-0868-01	
Pettit Machinery	408	403	March 13, 2008	January 20, 2016	17-0820-01	
Pizza Hut	81	102		February 23, 2016	20-0119-00	
PLYER CONST.(515 Cardinal PKWY)		53	February 10, 2016		50-0051-00	
PRC/ALORICA (1012 Radio Road)	36	68	December 22, 2015	January 15, 2016	50-0271-00	
PRC/ALORICA (1012 Radio Road)	12	final	December 15, 2015	January 15, 2016	50-0271-00	
TERRY REYNOLD (CHEVROLET)		8	February 26, 2016		50-0372-00	
RHYNES & RHODES		88	January 8, 2016		60-3710-00	

Red River Ford	132	57			February 16, 2016	30-0353-01
Reeves Const. (3008 University)	75	final		October 7, 2015	February 11, 2016	29-0233-00
S & L Body Shop	147	143		November 19, 2003	February 19, 2016	18-0904-00
Sonic	130	130			February 29, 2016	13-0555-00
SOSU (Hanger)	410	final		February 17, 2016	February 24, 2016	40-0240-00
SOSU	149	final		December 9, 2015	December 14, 2015	40-0240-00
SOSU	89	final		December 9, 2015	December 14, 2015	40-0240-00
SOSU (Towers)	50	89			February 19, 2016	40-0240-00
SOSU (Physical Plant 2906 N. 1st)	142	44			January 25, 2016	40-0240-00
SOSU - Northhall	69	149		May 2, 2014	February 29, 2016	40-0240-00
Sosu-bloomer sullivan	5	5		September 11, 2015	January 20, 2016	40-0240-00
SOSU Equest. Center (4321 S 9th)	98	98		August 19, 2013	January 15, 2016	30-0756-00
Taco Casa	129	129			February 24, 2016	12-0355-00
Terminix International(2206 rabbit alley)/CALERA		62		February 2, 2016		26-1825-00
Terri Holder 920-5890 (4209 w. hwy 70)	127	final		November 13, 2015	February 17, 2016	60-0062-01
Taco Mayo	66	77		April 7, 2014	February 25, 2016	30-1420-00
Texoma Truss	27	18		January 22, 2016	January 29, 2016	50-3805-00
Texoma Truss (Waldron Dr.)	144	75		August 26, 2014	February 25, 2016	50-0092-01
Texas By P Products (2525 s 9th)	63	final		February 16, 2016	February 29, 2016	30-0730-00
Texoma Utility (3527 N Washington)	410	415		February 13, 2014	February 2, 2016	60-3527-00
The Tile Shop (1800 W Arkansas)	25	30		April 10, 2013	February 29, 2016	07-0875-05
The Tile Shop (1800 W Arkansas)	72	4			February 24, 2016	07-0875-05
The Womble Company (101w.Main)		421		November 16, 2015		50-2201-00
Thermal Pipe	101	137		June 4, 2015	February 26, 2016	18-1010-00
Tractor Supply	18	final		December 21, 2015	December 22, 2015	19-0818-00
TODD Allison (5053 MALLARD DR.)	4	final		January 5, 2016	February 1, 2016	50-5053-00
Todd Allison (43 W Mulberry)	403	final		October 21, 2015	January 4, 2016	50-0595-00
Victory Life	33	111		June 4, 2010	February 22, 2016	33-0012-00
Victory Life	106	final			January 14, 2016	50-1900-00
Veronica Santibaznez (435 S 9th)	425	423		November 18, 2015	December 2, 2015	50-1174-00
Villegas (510 S 9th) Veronica Santibaznez	37	37		October 19, 2011	February 23, 2016	06-0217-02
Waffle Shoppe	110	110		April 24, 2009	February 23, 2016	30-0185-00
Wendy's (2420 W. Main)	70	70		August 24, 2011	February 23, 2016	40-2420-00
Whataburger	122	122		April 29, 2014	February 23, 2016	30-3505-03
3316 N. Washington (SOSU)	425	425		January 21, 2015	December 10, 2015	40-0240-00
1915 E Highway 70 (Brucepac)	408	421		May 8, 2015	July 31, 2015	50-0155-01
2121 W Main (Magnolia Inn)	407	407		June 9, 2015	October 6, 2015	30-0100-02

2760 Big Lots (Robins & Morton)	W2	W4	February 2, 2016	February 10, 2016	50-2760-00	
2760 Big Lots (Robins & Morton)615-504-1033	W2	W1	August 4, 2015	February 9, 2016	50-2760-00	
2760 Big lots (Robins & Morton)	426	final	January 26, 2016	February 2, 2016	50-2760-00	
2760 Big Lots (Robins & Morton)	404	final	August 4, 2015	February 2, 2016	50-2760-00	
1804 W Evergreen (Daniel Sherwood)	113	113	August 7, 2015	October 21, 2015	50-1804-00	
3514 Lionel In(David Davis) Extreme landing	14	final	August 12, 2015	February 26, 2016	50-4414-00	
2718 Chuckwa dr. (Isabel Cano)	300	final	October 23, 2015	January 27, 2016	29-0340-02	
7506 Perfic Circle (David Davis) # 760-2672	62	40	October 7, 2015	February 1, 2016	50-7506-00	
1124 University (Bob Butland)	143	final	December 14, 2015	January 12, 2016	19-0747-01	
410 N 6TH (KENNETH NUBINE)TEC-AN INC.		43	February 29, 2016		50-0410-00	
1419 REMINGTON W.CR (Jerry Lim)	146	final	January 6, 2016	February 18, 2016	60-1419-01	
7601 PERFIC DR (DAVID DAVIS JR)		19	January 7, 2016		50-7601-01	
1027 W MAIN BELL CONSULTING INC	417	final	January 12, 2016	February 9, 2016	50-0885-01	
Choctaw Nation Of Oklahoma (3701 Bus69/75)	301	final	December 8, 2015	January 22, 2016	50-0574-00	
549 Hartline Rd (James R Batema)	34	106	February 9, 2016	February 19, 2016	50-0549-01	
1729 Asberry St. (Casey A Roberts)		13	February 19, 2016		50-1729-00	
BRYAN COUNTY FAIR S.9TH		94	February 26, 2016		30-0680-00	

**** TOTALS BY JOB CODE ****

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
P/U P - PICK/UP POLY CART	6	3	0	0	0
PCR - POLY CART REPAIR	42	1	0	0	0
EPLY - DELIVER AN EXTRA PLY	16	1	0	0	0
ERRO - EMPTY/RETURN ROLLOFF	59	5	0	0	2
EXHAU - EXTRA HAULING	56	2	0	0	0
PCI - PLY CART INFORMATION	8	1	0	0	0
R-RO - REMOVE THE ROLL OFF	3	0	0	0	0
ROFF - DELIVER ROLL OFF	12	0	0	0	2
TMIS - TRASH MISSED	28	2	0	0	1
ERCOM - EMPTY/RETURN COMPACTOR	15	0	0	0	0
SHARP - PICKUP/DELIVER SHARPS	8	0	0	0	0
DPLY - DELIVER A POLY	6	0	0	0	0
DMP - DUMPSTER	8	0	0	0	1
TOTAL ALL CODES	267	15	0	0	6



The City of Durant

Office of the Solid Waste Department

Memorandum

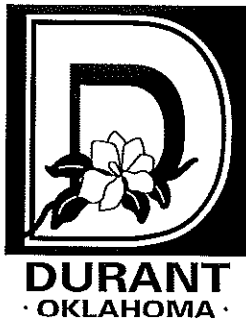
Date: 3/1/2016
To: Utilities Authority
From: Zefe Laborico Solid Waste Disposal
Supervisor
Re: Solid Waste Disposal Report February 2016

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Solid Waste Report	Cover Memo	3/1/2016



THE CITY OF DURANT

Office of the Solid Waste Superintendent

SOLID WASTE DISPOSAL PROJECTS SCHEDULE *March 2016*

A. Work Completed:

1. Daily covering of site
2. Pumped water from cell 10c

B. Work Planned For April:

1. Covering C&D site
2. Hauling dirt from WTP when available

C. Work Planned For Jan. '16 – Dec. '16:

Approx. Start – Finish Date:

- | | |
|-----------------------------------|---------------------|
| 1. Haul trash to Ardmore | 1-2016 thru 12-2016 |
| 2. Have cell 10c approved by ODEQ | |

D. Projects Planned And Requested For Authorization:

1. None.

Date 03/01/16
Time 05:11:23

Durant Utility Authority, OK

Page 1

Material Analysis Report by Material

Inbound and outbound materials for the period 02/01/2016 - 02/29/2016

Summary Report for Sites: 1, 3

Accounts 0 - 999999 Customer Types - Z Materials - ZZZZZZZZZZ Material Types - Z

Date	Material	Type	Customer	Type	Tickets	Count	Est. vol.	Act. Vol.	Est. Wt.	Actual Wt.	Charge
	6			Total Average	1	0	0	0	4.65	4.65	69.75 69.75
	100			Total Average	83	83	0	0	0.00	0.00	17,297.20 208.40
	103			Total Average	36	36	721	0	0.00	0.00	24,647.40 684.65
	104			Total Average	1	1	0	0	0.00	0.00	456.50 456.50
	200			Total Average	22	22	0	0	0.00	0.00	9,164.10 416.55
	202			Total Average	2	2	0	0	0.00	0.00	0.00 0.00
	230			Total Average	3	3	0	0	0.00	0.00	1,380.00 460.00
	300			Total Average	4	4	0	0	0.00	0.00	3,651.60 912.90
	302			Total Average	6	6	0	0	0.00	0.00	5,477.40 912.90
	375			Total Average	21	21	0	0	0.00	0.00	15,657.60 745.60
	6			Total Average	2	0	0	0	5.12	5.12	84.80 42.40
	APPL FREON			Total Average	4	4	0	0	0.00	0.00	125.80 31.45
	APPLIANCE			Total Average	2	2	0	0	0.00	0.00	31.50 15.75
	DMSW			Total Average	180	153	694280	0	347.14	347.14	25,662.78 142.57

Date 03/01/16
Time 05:11:23

Durant Utility Authority, OK

Page 2

Material Analysis Report by Material

Inbound and outbound materials for the period 02/01/2016 - 02/29/2016

Summary Report for Sites: 1, 3
Accounts 0 - 999999 Customer Types - Z Materials - ZZZZZZZZZZ Material Types - Z

Date	Material	Type	Customer	Type	Tickets	Count	Est. vol.	Act. Vol.	Est. Wt.	Actual Wt.	Charge
	DMSW-FLAT	Total			6	6	2400	0	0.00	0.00	3,110.40
		Average				1	400	0	0.00	0.00	518.40
	DMSW-M	Total			349	0	2575780	0	1287.89	1287.89	0.00
		Average				0	7380	0	3.69	3.69	0.00
	IMPOUND	Total			2	2	0	0	0.00	0.00	20.00
		Average				1	0	0	0.00	0.00	10.00
	IMPOUND DA	Total			2	3	0	0	0.00	0.00	21.00
		Average				2	0	0	0.00	0.00	10.50
	STERILE DE	Total			1	1	0	0	0.00	0.00	35.00
		Average				1	0	0	0.00	0.00	35.00
	TCD	Total			591	13	0	0	551.06	551.06	23,286.83
		Average				0	0	0	0.93	0.93	39.40
	TCD-M	Total			142	0	0	0	245.33	245.33	0.00
		Average				0	0	0	1.73	1.73	0.00
	TIRES CAR	Total			1	3	0	0	0.00	0.00	11.70
		Average				3	0	0	0.00	0.00	11.70
	Report Total				1461	365	3273181	0	2441.19	2441.19	130,191.36
	Report Average					0	2240	0	1.67	1.67	89.11

Date 03/01/16
Time 05:09:52

Durant Utility Authority, OK

Page 1

Material Analysis Report by Date

Inbound and outbound materials for the period 02/01/2016 - 02/29/2016

Summary Report for Sites: 1, 3
Accounts 0 - 999999 Customer Types - Z Materials - ZZZZZZZZZZ Material Types C - D

Date	Material	Type	Customer	Type	Tickets	Count	Est. vol.	Act. Vol.	Est. Wt.	Actual Wt.	Charge
02/01/16		Total			38	0	0	0	46.91	46.91	1,563.23
		Average				0	0	0	1.23	1.23	41.14
02/02/16		Total			48	4	0	0	85.08	85.08	5,061.02
		Average				0	0	0	1.77	1.77	105.44
02/03/16		Total			47	1	0	0	40.77	40.77	1,265.64
		Average				0	0	0	0.87	0.87	26.93
02/04/16		Total			39	5	0	0	40.82	40.82	3,444.50
		Average				0	0	0	1.05	1.05	88.32
02/05/16		Total			38	1	0	0	48.09	48.09	2,465.80
		Average				0	0	0	1.27	1.27	64.89
02/06/16		Total			9	0	0	0	2.94	2.94	154.45
		Average				0	0	0	0.33	0.33	17.16
02/08/16		Total			31	1	0	0	32.22	32.22	653.61
		Average				0	0	0	1.04	1.04	21.08
02/09/16		Total			26	3	0	0	47.57	47.57	2,871.21
		Average				0	0	0	1.83	1.83	110.43
02/10/16		Total			30	3	0	0	31.64	31.64	1,215.99
		Average				0	0	0	1.05	1.05	40.53
02/11/16		Total			33	3	0	0	41.38	41.38	1,874.00
		Average				0	0	0	1.25	1.25	56.79
02/12/16		Total			36	1	0	0	26.46	26.46	711.32
		Average				0	0	0	0.74	0.74	19.76
02/13/16		Total			26	0	0	0	15.26	15.26	714.04
		Average				0	0	0	0.59	0.59	27.46
02/16/16		Total			48	1	0	0	47.95	47.95	2,240.14
		Average				0	0	0	1.00	1.00	46.67
02/17/16		Total			25	1	0	0	29.10	29.10	1,678.86
		Average				0	0	0	1.16	1.16	67.15

Date 03/01/16
Time 05:09:52

Durant Utility Authority, OK

Page 2

Material Analysis Report by Date

Inbound and outbound materials for the period 02/01/2016 - 02/29/2016

Accounts 0 - 999999 Customer Types - Z Materials Summary Report for Sites: 1, 3 - ZZZZZZZZZZ Material Types C - D

Date	Material	Type	Customer	Type	Tickets	Count	Est. vol.	Act. Vol.	Est. Wt.	Actual Wt.	Charge
02/18/16		Total			41	2	0	0	44.12	44.12	2,220.91
		Average				0	0	0	1.08	1.08	54.17
02/19/16		Total			39	1	0	0	50.59	50.59	1,855.31
		Average				0	0	0	1.30	1.30	47.57
02/20/16		Total			24	0	0	0	17.13	17.13	773.68
		Average				0	0	0	0.71	0.71	32.24
02/22/16		Total			45	2	0	0	43.51	43.51	2,196.36
		Average				0	0	0	0.97	0.97	48.81
02/23/16		Total			6	1	0	0	3.24	3.24	774.83
		Average				0	0	0	0.54	0.54	129.14
02/24/16		Total			18	2	0	0	11.05	11.05	902.39
		Average				0	0	0	0.61	0.61	50.13
02/25/16		Total			15	0	0	0	11.14	11.14	193.03
		Average				0	0	0	0.74	0.74	12.87
02/26/16		Total			17	2	0	0	10.25	10.25	1,749.98
		Average				0	0	0	0.60	0.60	102.94
02/27/16		Total			32	0	0	0	13.23	13.23	592.54
		Average				0	0	0	0.41	0.41	18.52
02/29/16		Total			43	0	0	0	55.94	55.94	1,771.59
		Average				0	0	0	1.30	1.30	41.20
		Report Total			754	34	0	0	796.39	796.39	38,944.43
		Report Average				0	0	0	1.06	1.06	51.65



MONTHLY REPORT FOR SOLID WASTE DISPOSAL FACILITIES

(Please see instructions prior to completing this form)

Due by the 10th of the month following the reporting month

Administrative Services
Accounts Receivable
P. O. Box 2036
Oklahoma City, OK 73101-2036

Report month/year: **FEBRUARY 2016**

Facility Name: CITY OF DURANT C/D LANDFILL
Mailing Address: PO BOX 578
DURANT, OK 74702-0578

Permit Number: **3507001**

Phone Number: **580-931-6606**

Total # of Days open: 24

COMPLETE SECTIONS 5-10 ONLY IF SCALES GO DOWN

D A Y	(1) Total weight accepted (tons)	(2) Weight which is reused or recycled in accordance with facility permit (tons)	(3) Weight accepted from a DEQ approved emergency or special event (tons)	(4) Weight accepted from large industrial waste generators with DEQ exemption certificate (tons)	(5) Time scales placed out of service	(6) Time scales placed into service	(7) Total volume accepted (yd3)	(8) Volume which is reused or recycled in accordance with facility permit (yd3)	(9) Volume accepted from a DEQ approved emergency or special event (yd3)	(10) Volume accepted from large industrial waste generators with DEQ exemption certificate (yd3)
1	46.91									
2	85.08									
3	40.77									
4	40.82									
5	48.09									
6	2.94									
7	0									
8	32.22									
9	47.57									
10	31.64									
11	41.38									
12	26.46									
13	15.26									
14	0									
15	0									
16	47.95									
17	29.1									
18	44.12									
19	50.59									
20	17.13									
21	0									
22	43.51									
23	3.24									
24	11.05									
25	11.14									
26	10.25									
27	13.23									
28	0									
29	55.94									
30										
31										
Total	796.39	0	0	0	0	0	0	0	0	0

I hereby certify that the information reported above is accurate and correct to the best of my knowledge and includes all solid waste received at this facility.

Signature of authorized agent: _____

Phone #: **580-924-8358**

Date: _____

INSTRUCTIONS FOR COMPLETING THE MONTHLY REPORT FOR SOLID WASTE DISPOSAL FACILITIES

The monthly report for solid waste disposal facilities should be submitted to the DEQ no later than the 10th of the month following the reporting month and should include all solid waste received during the month. **If no solid waste is received in a given month, a monthly report is still required. Please include a notation that no solid waste was received during the month.**

1. In the spaces provided, enter the month and year covered by the report, the facility name, permit number, mailing address, and phone number.
2. For each operating day of the month, provide the following and identify which days during the month the facility was closed.

Column 1: **Total weight accepted:** Enter the total weight, in **tons**, of all waste accepted at the facility for each day. The total must include weights to be reported in columns 2, 3, and 4.

Column 2: (Only applicable to landfill disposal facilities) **Weight which is reused or recycled in accordance with facility permit:** Enter the weight, in **tons**, of waste accepted at the facility which was productively reused at the facility in accordance with the facility's permit OR was recovered and sold in accordance with the facility's permit.

Column 3: (Only applicable to landfill disposal facilities) **Weight accepted from a DEQ approved emergency or special event:** Enter the weight, in **tons**, of waste accepted at the facility from an emergency or special event for which the facility received prior approval from the DEQ to waive the state disposal fee.

Column 4: (Only applicable to landfill disposal facilities) **Weight accepted from large industrial waste generators with DEQ exemption certificate:** Enter the weight, in **tons**, of waste received from large industrial waste generators which was accompanied by a large industrial waste generator fee exemption certificate issued by the DEQ.

Column 5: (Only applicable to landfill disposal facilities) **Time scales placed out-of-service:** Enter the approximate time (hour:minute) the scales became inoperative.

Column 6: (Only applicable to landfill disposal facilities) **Time scales placed into service:** Enter the approximate time (hour:minute) the scales were placed into service.

*Note: Section 2-10-802 of the Oklahoma Solid Waste Management Act requires operators of certain landfill disposal facilities to weigh all solid waste received at the landfill. **Only when the scales are inoperative may a landfill record the volume of waste***

Column 7: **Total volume accepted:** Enter the total volume in **cubic yards** of all waste accepted at the facility. The total must include volumes to be reported in columns 8, 9, and 10.

Column 8: (Only applicable to landfill disposal facilities) **Volume which is reused or recycled in accordance with facility permit:** Enter the volume, in **cubic yards**, of waste accepted at the facility which was productively reused at the facility in accordance with the facility's permit OR was recovered and sold in accordance with the facility's permit.

Column 9: (Only applicable to landfill disposal facilities) **Volume accepted from a DEQ approved emergency or special event:** Enter the volume, in **cubic yards**, of waste accepted at the facility from an emergency or special event for which the facility received prior approval from the DEQ to waive the state disposal fee.

Column 10: (Only applicable to landfill disposal facilities) **Volume accepted from large industrial waste generators with DEQ exemption certificate:** Enter the volume, in **cubic yards**, of waste received from large industrial waste generators which was accompanied by a large industrial waste generator fee exemption certificate issued by the DEQ.

3. At the end of the month, calculate the total down time for the scales (hours:minutes) and include in the space provided. Sum each column and include in the appropriate column.



The City of Durant

Office of City Clerk

Memorandum

Date: 3/4/2016
To: Utilities Authority
From: Kelly Hawthorne, Customer Service Representative
Re: Utility Summary - February 2016

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Utility Summary February 2016	Backup Material	3/4/2016



Monthly Utility Billing,
Cash Collection,
And Consumption Summary

FEBRUARY 2016

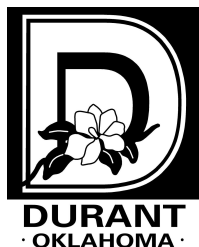
	WATER		SANITARY SEWER		SANITATION	
	Month	YTD	Month	YTD	Month	YTD
Number of Bills - Active Accounts	6010		5893		6186	

Total Revenue Billed	\$220,457.77	\$2,202,847.09	\$168,445.42	\$1,232,496.29	\$353,537.81	\$2,882,934.90
Amount of Penalties	\$4,790.66	\$74,185.88				

Adjustments in Dollar	(\$2,671.89)	(\$43,684.76)	(\$2,314.75)	(\$25,349.86)	(\$7,078.12)	(\$53,209.95)
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TOTAL CASH RECEIPTS	\$229,426.88	\$2,048,218.16	\$137,885.90	\$1,130,316.31	\$302,560.82	\$2,378,582.45
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CONSUMPTION IN GALLONS	55,315,200
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The City of Durant

Office of Technical Projects

Memorandum

Date: 2/25/2016
To: Utilities Authority
From: Jerry Yandell, Public Works Director
Re: Consider Request For Authorization To Purchase (2016-034) For Repair/ Rebuild Of Effluent Pump #3 For The Wastewater Headworks

The effluent pump # 3, located at the headworks was pulled for maintenance and it was discovered that the impeller has extensive wear. This pump is in need of maintenance and rebuilding before placing back in service.

Council Information / Action Requested

Council Approval

City Staff Information / Action Follow-up, if Council authorizes this action:

Make arrangements for rebuild of pump.

ATTACHMENTS:

Description	Type	Upload Date
RFAP #2016-034	Backup Material	3/4/2016

SPEND/CNTRCT#

INCODE PROJ#

RFAP# 2016-034

REQUEST FOR AUTHORIZATION TO PURCHASE

Ref: 11 O.S. §10:114 (B) and 61 O.S. §103 (D) and City of Durant Code: § 37.003-37.010

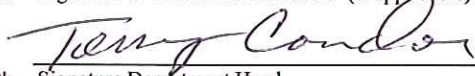
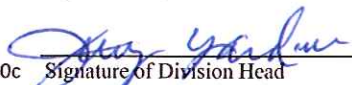
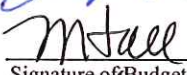
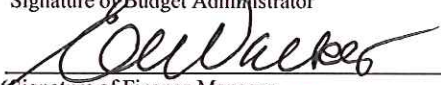
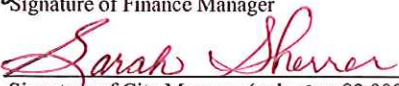
Item #

- 1 Item planned for spending (provide details):
Rebuild Effluent Pump #3
- 2 Department requesting authorization:
WWTP
- 3 Bidding recommendation (award or reject along with name and contact information of vendor):
Automatic Engineering
- 4 Estimated Purchase Date (M/D/Y): **March**
- 5 What are the financing or lease purchase terms (APR %, length of financing, payments, etc.)
- 6 Is this item included in the current FY budget (Yes/No) **No**
- 7 GL account code:
- 8 Spending / purchase request details (complete below blanks):
- 8a Amount requested to spend **405-028-553-50-69**
55,000
\$45,000.00
- 8b Item (new or replacement, if a capital item complete fixed asset form)? **Replacement**
- 8c Old Item to be Traded-In (Yes / No). Note: if a capital item complete fixed asset form? **No**
need do Budget Am.
- If a Replacement Item, give description, age and condition of item to be replaced (including model & serial or VIN, trade allowance)*
- 8d Is a contractor written agreement involved (Yes / No), if yes include a copy of the contract after City Attorney Review **No**
- 8e Does the purchase involve Grant Funding (Yes or No) **No**
- 8f What is the City Cash Match for the Grant
- 8g What other match or financial obligation is involved with the City accepting this Grant (explain with details)
- 9 Purchase is Planned By (complete appropriate item(s) below):
- 9a **Informal Quotes** – Purchases of \$2000-\$15,000 City Manager approval required. Purchases with an estimated cost over \$15,000 use formal bids. Specifications & at least 3 quotes must be attached for items over \$5,000 (city manager can require quotes for below \$5,000):
- 9b **Formal Bids** – Purchases with an estimated cost over \$15,000 Council approval required. Attach complete specifications and a bidders list with at least 3 bidders. Include bidder name, address, phone number, fax number and email address of recommended vendor:
- 9c **State Contract** – Purchases of \$2,000-\$15,000 City Manager approval required. Purchases over \$15,000 Council approval required. Include name, address, phone number, fax number, email address of state contract vendor and state contract number:

- 9d **Buy Board** – Purchases of \$2,000-\$15,000 City Manager approval required. Purchases more than \$15,000 Council approval required. Include name, address, phone number, fax number, email address of Buy Board:
- 9e **Professional Services Agreement** – Purchases over \$2,000 and less than \$15,000 via an engineering, surveying, architect, computer services, janitorial, etc. firm covered by a council approved professional services agreement, City Manager approval required.
- 9f **Emergency Purchase** – To be utilized only when immediate action must be taken to protect the public health or safety or to prevent damage to property, prior council approval not required. Notify the City Manager immediately that an emergency purchase is needed.
- 9g **Sole Source Purchase** – Purchases of \$2,000-\$15,000 City Manager approval required. Purchases with an estimated cost over \$15,000 Council approval required in addition to City Manager approval. Attach to this request a memo detailing the nature of the Sole source designation, that is explain how this purchase fulfills the requirements to be considered a sole source purchase:

Automatic Engineering: 1501 E. 6th St. Tulsa, OK. 74120~~PH. 918-585-5703~~`They are the only Representative in Ok. For Flyth .

- 10 Signature & date blocks (complete appropriate sections):

10a	Signature of Grants Administrator (if applicable)	date (M/D/Y):
		2-26-16
10b	Signature Department Head	date (M/D/Y):
		2/26/16
10c	Signature of Division Head	date (M/D/Y):
		2/26/16
10d	Signature of Budget Administrator	date (M/D/Y):
		2/29/16
10e	Signature of Finance Manager	date (M/D/Y):
		29 FEB 2016
10f	Signature of City Manager (only over \$2,000)	date (M/D/Y):
		2-28-2016
10g	Signature of City Treasurer (date)	date (M/D/Y):
11h	City Manager Comments:	



AUTOMATIC ENGINEERING

A COGENT COMPANY

DATE: 3/4/2016

PROPOSAL #: KL030416-01

TO: Terry Condor, WWTP Superintendent

PROJECT: Effluent Pump Overhaul

Automatic Engineering proposes to furnish equipment, materials and/or services as described below.

Quantity	Item	Each	Ext. Price
1	Rebuild Flygt CP3312 470HP Effluent Pump. Includes: Motor overhaul (new bearings, new seals, stator check, rotor shaft wear check), Hydraulic overhaul (Volute repair, new impeller, new wear rings), delivery, install and startup of repaired pump.	\$54,861	\$54,861
	Price includes freight and crane rental services		
TOTAL			\$54,861

THIS PROPOSAL IS SUBJECT TO OUR STANDARD ATTACHED CONDITIONS OF SALE

TERMS: Net 30 Days

QUOTED BY: Keith Lovett
(918) 986-4184 Direct

SHIPMENT: 4-6 weeks ARO and APPROVAL

F.O.B. Factory

Corporate Office
Phone (918) 585-5703
Fax (918) 585-5707

STANDARD TERMS AND CONDITIONS

Price is FOB factory. Price does not include any freight charges. Price does not include any applicable duties or sales tax, use tax, excise tax, value-added or other similar taxes that may apply to this equipment and/or project. Unless specifically stated, price does not include manual or automatic controls, starters, protective or signal devices, wiring, anchor bolts, gauges, vibration isolation devices, installation, startup or testing.

If the price is included in a proposal, the price is firm for receipt of an order within 30 days of the date shown on the proposal. Any additional terms and conditions included in the proposal are specifically included in these terms and conditions.

Payment terms are net 30 days with approved credit. An interest charge of 1-1/2% per month will be added to balances over 30 days. Retainage of any invoiced amount is unacceptable unless specifically agreed to by Company at the time of order, and shall in no case exceed a period of 120 days. If payments are not timely received by Company, and this account is turned over to an attorney for collections, Customer agrees to pay all reasonable costs and attorney fees incurred in collection of the past due amounts.

Payment of "commercial transaction" invoices by credit card will be charged a fee based upon Cogent's average discount rate for credit card transactions for the prior calendar year. This fee will change annually and is currently 2.55%.

All equipment either rented from or through Company is subject to all of the terms and conditions listed on the back of the rental contract. Pricing does not include any overtime running of power equipment.

In no event shall Company's obligations and liabilities under this Agreement include any direct, indirect, punitive, special, incidental or consequential damages or losses that Customer may suffer or incur in connection with this sale, service or rental, including, but not limited to, loss of revenue or profits, damages or losses as a result of Customer's inability to operate, perform its obligations to third persons or injuries to goodwill; nor shall Company's liability extend to damages or losses Customer may suffer or incur as a result of such claims, suits or other proceedings made or instituted against Customer by third parties. Customer remises, releases and discharges Company from any and all liability or damages which might be caused by failure to deliver any equipment within the agreed time by Company.

Customer shall be responsible for determining the good operating condition of all materials and equipment prior to accepting the materials and equipment. NO WARRANTY OR GUARANTEE, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY AS TO MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE IS MADE UNLESS THE SAME IS SPECIFICALLY SET FORTH IN WRITING AND ACCEPTED IN WRITING BY COMPANY, BUT IN SUCH CASE THE WARRANTY OR GUARANTEE IS LIMITED AS ABOVE PROVIDED. Notwithstanding the foregoing, Company will pass through to the Customer any warranty provided by the manufacturer of any equipment supplied by Company.

Customer covenants and agrees to defend, indemnify and hold Company harmless from any claims, damages or liability arising out of the use, maintenance or delivery of the equipment or materials purchased or rented hereunder. Customer shall further defend, indemnify and hold Company harmless from any and all damages to third persons or to property caused by Customer's use or possession of the equipment or materials, to the fullest extent allowable by law.

In connection with a proposal, if Customer has any further questions or comments regarding the proposal, please feel free to contact Company. If the proposal meets with Customer's approval, please sign, date and mail or fax a copy of the proposal back to Company's office, and the identified equipment will be ordered and/or scheduled for delivery.

This agreement shall be governed by the laws of the state where the Company's branch office is located from which the equipment is rented or purchased. Customer further agrees that venue and jurisdiction shall be appropriate in the county in which Company's branch office is located from which the equipment was rented or purchased. Any provisions hereof which may prove unenforceable under any law shall not affect the validity of any other provision hereof.