

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT TOURISM ECONOMIC DEVELOPMENT AUTHORITY

4:00 PM

**Roscoe J. Hatfield
Council Chambers, 300
West Evergreen,
Durant, Oklahoma
AGENDA**

June 13, 2018

**DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

- a. Consider Approval of Regular Meeting Minutes of May 9, 2018

2. Consider Items Removed from Consent

3. Citizen Comments on Non-Agenda Items

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

4. Administration

- a. Consider Approval of Grant Funding
- b. Consider Approval of Logo Design
- c. Discuss Lease on Highway Signs and Take Possible Action
- d. Discuss and Consider Approval of 2018-2019 Travel Shows
- e. Discuss and Consider Approval of 2018-2019 Budget

5. Information Items

- a. Durant Area Chamber of Commerce Activity Report - May/June 2018

- b. Lodging Tax Historical Report

6. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 14th day of November, 2017 and that an agenda of said meeting was posted at the place of such meeting at 3:57 p.m. on the 11th day of June, 2018.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 6/8/2018
To: Tourism Economic Development Authority
From: Cynthia J. Price, City Clerk and Board Secretary
Re: Consider Approval of Regular Meeting Minutes of May 9, 2018

Council Information / Action Requested

Approval of Regular Meeting Minutes of May 9, 2018.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 5.9.2018	Exhibit	6/8/2018

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 14th day of November, 2017 and that an agenda of said meeting was posted at the place of such meeting at 2:40 p.m. on the 7th day of May, 2018.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT TOURISM
ECONOMIC DEVELOPMENT AUTHORITY OF May 9, 2018 AT 4:00 PM, Roscoe
J. Hatfield Council Chambers, 300 West Evergreen, Durant, Oklahoma**

CALL TO ORDER

Chairman Thorpe called the meeting to order at 4:05 p.m.

ROLL CALL

Present:

Trustee Charles Calhoun	Chairman Jim Thorpe
Trustee Bert Davison	
Trustee Destry Hawthorne	
Trustee Janet Reed	

Absent:

Trustee Mina Patel	Vice Chairman Darrell Mendez
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Chairman Thorpe declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Regular Meeting Minutes of April 11, 2018

Approved

Motion was made by Janet Reed and seconded by Charles Calhoun to approve consent item with correction to roll call reflecting Trustee Davison was absent. Motion Passed with the following vote:

Ayes: Calhoun, Davison, Hawthorne, Reed, Thorpe

Absent: Mendez, Patel

2. Consideration Items Removed from Consent

3. Citizen Comments on Non-Agenda Items

There were no citizen comments.

4. Administration

a. Consider Approval of Grant Funding

No Action Taken

Trustee Reed presented the Board with a revised application for their review. Trustee Reed stated she has received four requests to date. Trustee Reed asked board members to submit any changes to her by the first of next week.

b. Consider Approval of Logo

Disapproved

Trustee Reed provided board members with logo designs for their review. Board members were asked to put a star by the logo design of their choice. Discussion followed over the selection of a logo during this meeting to avoid further delay.

After the failed motion, discussion continued. Trustee Reed will make revisions to Logo Design #6 and email it out to the board for review.

Motion was made by Charles Calhoun and seconded by Jim Thorpe to approve logo design on Page 3, Top Right Corner. Motion Failed with the following vote:

Ayes: Calhoun, Thorpe
Nays: Davison, Hawthorne
Abstain: Reed
Absent: Mendez, Patel

c. Discuss Lease on Highway Signs and Take Possible Action

No Action Taken

5. Information Items

a. Durant Area Chamber of Commerce Activity Report - April/May 2018

b. Lodging Tax Historical Report

6. New Business

1. City Manager Tim Rundel - City Manager Rundel addressed the board and

provided a copy of a handout about signs the City of Folsom, California uses to promote events and tourism. Trustee Reed stated she will check with local sign shops to determine potential cost. City Manager Rundel stated he would get the dimensions of the plaque and sign.

2. Chairman Thorpe asked Trustee Reed about hiring personnel to work solely for the Durant Tourism Economic Development Authority.

Adjournment

Motion was made by Charles Calhoun and seconded by Bert Davison to adjourn meeting. Motion Passed with the following vote:

Ayes: Calhoun, Davison, Hawthorne, Reed, Thorpe

Absent: Mendez, Patel



The City of Durant

Office of City Clerk

Memorandum

Date: 6/8/2018
To: Tourism Economic Development Authority
From: Trustee Janet Reed
Re: Consider Approval of Grant Funding

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 6/8/2018
To: Tourism Economic Development Authority
From: Trustee Janet Reed
Re: Consider Approval of Logo Design

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 6/8/2018
To: Tourism Economic Development Authority
From: Chairman Jim Thorpe
Re: Discuss Lease on Highway Signs and Take Possible
Action

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 6/8/2018
To: Tourism Economic Development Authority
From: Trustee Janet Reed
Re: Discuss and Consider Approval of 2018-2019 Travel Shows

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 6/8/2018
To: Tourism Economic Development Authority
From: Trustee Janet Reed
Re: Discuss and Consider Approval of 2018-2019
Budget

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 6/8/2018
To: Tourism Economic Development Authority
From: Trustee Janet Reed
Re: Durant Area Chamber of Commerce Activity Report - May/June 2018

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 6/8/2018
To: Tourism Economic Development Authority
From: Greg Buckley, Interim Treasurer
Re: Lodging Tax Historical Report

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action: