

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT TOURISM ECONOMIC DEVELOPMENT AUTHORITY

4:00 PM

**Roscoe J. Hatfield
Council Chambers, 300
West Evergreen,
Durant, Oklahoma
AGENDA**

April 11, 2018

**DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

- a. Consider Approval of Regular Meeting Minutes of March 14, 2018

2. Consider Items Removed from Consent

3. Citizen Comments on Non-Agenda Items

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

4. Administration

- a. Consider Approval of Grant Funding
- b. Consider Approval of Logo
- c. Discuss Lease on Highway Signs and Take Possible Action

5. Information Items

- a. Durant Area Chamber of Commerce Activity Report - March/April 2018

6. New Business

ADJOURNMENT**CERTIFICATE**

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 14th day of November, 2017 and that an agenda of said meeting was posted at the place of such meeting at 12:30 p.m. on the 9th day of April, 2018.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 4/9/2018
To: Tourism Economic Development Authority
From: Cynthia J. Price, City Clerk and Board Secretary
Re: Consider Approval of Regular Meeting Minutes of March 14, 2018

Council Information / Action Requested

Approval of Regular Meeting Minutes of March 14, 2018.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 3.14.2018	Exhibit	4/9/2018

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 14th day of November, 2017 and that an agenda of said meeting was posted at the place of such meeting at 2:45 p.m. on the 12th day of March, 2018.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT TOURISM
ECONOMIC DEVELOPMENT AUTHORITY OF March 14, 2018 AT 4:00 PM,
Roscoe J. Hatfield Council Chambers, 300 West Evergreen, Durant, Oklahoma**

CALL TO ORDER

Chairman Thorpe called the meeting to order at 4:12 p.m.

ROLL CALL

Present:

Trustee Charles Calhoun
Trustee Bert Davison
Trustee Janet Reed

Vice Chairman Darrell Mendez
Chairman Jim Thorpe

Absent:

Trustee Destry Hawthorne Trustee Mina Patel

Chairman Thorpe declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Regular Meeting Minutes of February 14, 2018

Approved

Motion was made by Janet Reed and seconded by Darrell Mendez to approve consent item as presented. Motion Passed with the following vote:

Ayes: Calhoun, Davison, Mendez, Reed, Thorpe

Abstain: Hawthorne

Absent: Patel

2. Consideration Items Removed from Consent

3. Citizen Comments on Non-Agenda Items

There were no citizen comments.

4. Administration

a. Consider Approval of Grant Funding

Trustee Reed distributed a proposed cover letter and grant application to board members for consideration. Vice Chairman Mendez and Trustee Calhoun made suggestions on wording. It was suggested that a sample packet be provided to two or three individuals for their feedback.

Trustee Reed will secure website domain.

No action taken.

b. Consider Approval of Logo

Trustee Reed presented logos from other cities in Oklahoma. Trustee Reed reached out to the Choctaw Nation Marketing team who has said they are willing to assist. Ally Howerton was in attendance for Erica Kosemund of Choctaw Nation. Ms. Howerton confirmed the Choctaw Nation Market Team will be meeting with Trustee Reed in the next couple weeks.

Trustee Hawthorne entered the meeting at 4:19 p.m.

c. Consider Approval of Bill Boards

Chairman Thorpe provided comments to the board. Trustee Reed has been in touch with Scott Crain and will have more information to present to the board at the next meeting.

No action taken.

5. Information Items

a. Lodging Tax Historical Report - January 2018/February 2018

b. Durant Area Chamber of Commerce Activity Report - February/March 2018

Trustee Reed stated she will be participating in the Dallas Travel Show on March 17 and 18, 2018.

Trustee Davison exited the meeting.

6. New Business

There was no new business.

Adjournment

Motion was made by Charles Calhoun and seconded by Destry Hawthorne to adjourn meeting. Motion Passed with the following vote:

Ayes: Calhoun, Hawthorne, Mendez, Reed, Thorpe

Absent: Davison, Patel



The City of Durant

Office of City Clerk

Memorandum

Date: 4/9/2018
To: Tourism Economic Development Authority
From: Trustee Janet Reed
Re: Consider Approval of Grant Funding

Council Information / Action Requested

Approval of grant funding.

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 4/9/2018
To: Tourism Economic Development Authority
From: Trustee Janet Reed
Re: Consider Approval of Logo

Council Information / Action Requested

Approval of logo.

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 4/9/2018
To: Tourism Economic Development Authority
From: Chairman Jim Thorpe
Re: Discuss Lease on Highway Signs and Take Possible
Action

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 4/9/2018
To: Tourism Economic Development Authority
From: Trustee Janet Reed
Re: Durant Area Chamber of Commerce Activity Report - March/April 2018

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action: