

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 13th day of November, 2018 and that an agenda of said meeting was posted at the place of such meeting at 3:40 p.m. on the 11th day of March, 2019.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT TOURISM
ECONOMIC DEVELOPMENT AUTHORITY OF March 13, 2019 AT 4:00 PM, Roscoe J.
Hatfield Council Chambers, 300 West Evergreen, Durant, Oklahoma**

CALL TO ORDER

Chairman Thorpe called the meeting to order at 4:05 p.m.

INVOCATION/FLAG SALUTE

Trustee Garrett provided the invocation. Chairman Thorpe led the flag salute.

ROLL CALL

Present:

Trustee Charles Calhoun
Trustee Bert Davison
Trustee Dennis Garrett
Trustee Destry Hawthorne*
Trustee Janet Reed

Chairman Jim Thorpe

Absent:

Trustee Mina Patel

*denotes partial attendance

Chairman Thorpe declared a quorum.

Chairman Thorpe and trustees recognized Darrell Mendez and presented him with a plaque for his service on the Durant Tourism Economic Development Authority Board.

Trustee Hawthorne entered the meeting at 4:22 p.m.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of February 13, 2019

Approved

Motion was made by Janet Reed and seconded by Bert Davison to approve regular meeting minutes of February 13, 2019.

Motion Passed with the following vote:

Ayes: Calhoun, Davison, Garrett, Reed, Thorpe

Absent: Hawthorne, Patel

2. Consideration Items Removed from Consent

3. Citizen Comments on Non-Agenda Items

There were no citizen comments.

4. Administration

- a. Discuss and Consider Approval of Expense to Retain Legal Counsel to Provide Opinion Regarding Trust Indenture and Cash Flow

No Action Taken

- b. Discuss and Consider Approval of Expenses

- A) Dallas Travel & Adventure Show
- B) Irving Women's Expo
- C) Additional Expenses

Approved

Jennifer Taylor of the Durant Area Chamber of Commerce stepped forward to answer questions from the Authority Board.

Motion was made by Bert Davison and seconded by Destry Hawthorne to approve expenses for Dallas Travel & Adventure Show to be held March 30-31, 2019, in the amount of \$1,251.61; approve expenses for Irving Women's Expo held September 8-9, 2018, in the amount of \$875.43; approve additional expenses for Five Star Office Supply (\$18.03 and \$32.57) and Amazon.com (\$240.40) incurred February 14, 2019 - March 13, 2019 in the combined amount of \$291.00.

Motion Passed with the following vote:

Ayes: Calhoun, Davison, Garrett, Hawthorne, Reed, Thorpe

Absent: Patel

- c. Discuss and Consider Approval of Trade Show Banners

Approved

Motion was made by Dennis Garrett and seconded by Bert Davison to approve trade show banner estimate from Price's Printing in the amount of \$527.10.

Motion Passed with the following vote:

Ayes: Calhoun, Davison, Garrett, Hawthorne, Reed, Thorpe

Absent: Patel

d. Discuss and Consider Approval of Grant Applications

- A) Silo Softball Booster Club
- B) Durant Rotary Club
- C) Southern Oklahoma Wine Walk & Brew Fest
- D) Magnolia Festival of Oklahoma

Approved

(A) Silo Softball Booster Club for the 2nd Annual Duel on the Diamond Softball Tournament. The event will be held May 29-31, 2019 at the Durant Multi Sports Complex. The grant request is for \$4,140.

Motion was made by Destry Hawthorne and seconded by Charles Calhoun to approve Silo Softball Booster Club grant application for 2nd Annual Duel on the Diamond Softball Tournament for full amount requested of \$4,140.

Motion Passed with the following vote:

Ayes: Calhoun, Davison, Garrett, Hawthorne, Reed, Thorpe

Absent: Patel

(B) Durant Rotary Club for the 23rd Annual Rotary Magnolia Bike Tour. The event will be held May 18, 2019. The grant request is for \$1,765.

Motion was made by Janet Reed and seconded by Trustee Garrett to approve Durant Rotary Club grant application for the 23rd Annual Rotary Magnolia Bike Tour for the lesser amount of \$1,700.

Motion Passed with the following vote:

Ayes: Calhoun, Davison, Garrett, Hawthorne, Reed, Thorpe

Absent: Patel

(C) Southern Oklahoma Wine Walk & Brew Fest - Sherri Rogers with Frontier Country Marketing Association addressed the Authority Board and stated the April 27, 2019 event would feature Oklahoma wineries and breweries and one spirit company. This is a new event. The grant request is for \$15,000.

Trustee Reed suggested additional guidelines with limits for grant applications. Trustee Reed stated Chairman Thorpe had originally appointed a three person committee to review grant applications however the committee was never

activated. Trustee Reed suggested the Board go back to that. Trustee Reed asked that a discussion be placed on the April 10, 2019 agenda. Trustee Garrett suggested the implementation of a point system.

Motion was made by Charles Calhoun and seconded by Bert Davison to approve grant application from Frontier Country Marketing Association for Southern Oklahoma Wine Walk & Brew Fest for lesser amount of \$5,000.

Motion Passed with the following vote:

Ayes: Calhoun, Davison, Garrett, Hawthorne, Reed, Thorpe

Absent: Patel

(D) Magnolia Festival of Oklahoma - Jenny Sanchez, Co-Chair of the Magnolia Festival of Oklahoma stepped forward and stated the requester is the Durant Area Chamber of Commerce. The Magnolia Festival will be held May 29, 2019 - June 1, 2019. The grant request is for \$15,000.

Motion was made by Destry Hawthorne and seconded by Bert Davison to approve Magnolia Festival of Oklahoma for Magnolia Festival for full amount requested of \$15,000.

Motion Passed with the following vote:

Ayes: Calhoun, Davison, Garrett, Hawthorne, Thorpe

Abstain: Reed

Absent: Patel

- e. Discuss and Consider Approval of Contract with the Durant Area Chamber of Commerce

Tabled

The management team proposal submitted by the Durant Area Chamber of Commerce was approved at the February 13, 2019 meeting. A contract between the Durant Tourism Economic Development Authority and the Durant Area Chamber of Commerce has not been drafted. City Attorney Tom Marcum stated he would draft a contract on behalf of the Durant Tourism Economic Development Authority. Chairman Thorpe will forward the contract terms to City Attorney Marcum.

Motion was made by Destry Hawthorne and seconded by Charles Calhoun to continue consideration of contract with the Durant Area Chamber of Commerce to the April 10, 2019 regular meeting.

Motion Passed with the following vote:

Ayes: Calhoun, Davison, Garrett, Hawthorne, Reed, Thorpe

Absent: Patel

5. Information Items

- a. Durant Area Chamber of Commerce (Representative of DTEDA)
Activity Report - February/March 2019
- b. Discussion of Use of Funds and Budget
- c. Lodging Tax Historical Report

6. New Business

There was no new business.

Adjournment

Motion was made by Destry Hawthorne and seconded by Charles Calhoun to adjourn meeting.

Motion Passed with the following vote:

Ayes: Calhoun, Davison, Garrett, Hawthorne, Reed, Thorpe

Absent: Patel