

**REGULAR MEETING
STREETS AND INFRASTRUCTURE TASK FORCE
3:30 PM June 27, 2019
Durant Regional Airport Conference Room, 10 Waldron Dr., Durant, OK
DURANT CITY HALL
300 W. Evergreen, Durant, OK**

CALL TO ORDER

INVOCATION

ROLL CALL

ORDER OF BUSINESS

1. Presentation by Annie Vest, Planning and Grants Administrator and Hazard Mitigation Specialist with Meshek and Associates
2. Consider Approval of Regular Meeting Minutes of June 6, 2019, June 13, 2019, and June 20, 2019
3. Consider Final Approval of the Task Force Report & Recommendations

NEW BUSINESS

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of February, 2019 and that an agenda of said meeting was posted at the place of such meeting at 10:45 a.m. on the 25th day of June, 2019.

Cynthia J. Price, City Clerk



The City of Durant

Office of City Clerk

Memorandum

Streets and Infrastructure Task Force

Date: 6/25/2019
To: Committee Members
From: Committee Member James Dalton
Re: Presentation by Annie Vest, Planning and Grants Administrator and Hazard Mitigation Specialist with Meshek and Associates

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Streets and Infrastructure Task Force

Date: 6/25/2019
To: Committee Members
From: Committee Secretary Cynthia Price
Re: Consider Approval of Regular Meeting Minutes of June 6, 2019, June 13, 2019, and June 20, 2019

Council Information / Action Requested

Approval of Regular Meeting Minutes of June 6, 2019, June 13, 2019, and June 20, 2019

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 6.6.2019	Exhibit	6/25/2019
Minutes 6.13.2019	Exhibit	6/25/2019
Minutes 6.20.2019	Exhibit	6/25/2019

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of February, 2019 and that an agenda of said meeting was posted at the place of such meeting at 10:00 a.m. on the 3rd day of June, 2019.

MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT CITY STREETS AND INFRASTRUCTURE TASK FORCE OF June 6, 2019 AT 3:30 PM, Large Conference Room, Durant City Hall, 300 West Evergreen, Durant, OK

CALL TO ORDER

INVOCATION

Jerry Tomlinson provided the invocation.

ROLL CALL

Present: Member Charles Bachmann	Tim Rundel, City Manager
Member James Dalton	Greg Buckley, Assistant City Manager
Member Oden Grube	Marty Cook, Public Works Director
Member Dr. Michael Simulescu	Cynthia Price, City Clerk/Secretary
Member Mayor Jerry Tomlinson	
Vice Chairman Kevin Keener	
Chairman Michael Davis	

Absent: None

(*denotes partial attendance)

ORDER OF BUSINESS

1. Consider Approval of Regular Called Meeting Minutes for May 2, 2019, May 16, 2019 and May 30, 2019

Motion was made by Jerry Tomlinson and seconded by Kevin Keener to approve the regular called meeting minutes of May 2, 2019, May 16, 2019 and May 30, 2019.

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Grube, Simulescu, Tomlinson, Kenner, Davis

2. Drating Committee to Present Fees Proposal and Take Possible Action

Assistant City Manager Greg Buckley provided each committee member with handouts entitled '1% Capital Improvement Sales Tax with Debt Payment 10, 15, and 20 Years' and 'Funding Option - 1/2 Flat Fee and 1/2 Usage Based'. Discussion followed.

Chairman Davis provided each committee member with the first draft of the fees proposal for their review and consideration. Discussion followed.

Motion was made by Oden Grube and seconded by Jerry Tomlinson to direct the Drafting Committee to amend the fee proposal as to Water and Wastewater Infrastructure Recommendations, Page 2, Paragraph 1, Part 7 to read 'generally increase capacity from 3.55 million gallons per day (GPD) to 4.5+ MGD, projected to increase the capacity of the facility through 2050.'

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Davis, Grube, Keener, Simulescu, Tomlinson

Motion was made by Jerry Tomlinson and seconded by James Dalton to direct the Drafting Committee to amend the fee proposal as to Water and Wastewater Distribution and Collection Recommendations, Commissioned/Contracted Studies, Page 3, Paragraph 3, last sentence to read 'The monies required to fund these studies can be funded through existing utility rate revenue.'

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Davis, Grube, Keener, Simulescu, Tomlinson

3. Drafting Committee to Present Progress on Two Versions of Road Proposals and Take Possible Action

TABLED

New Business

There was no new business.

Adjournment - 4:18 p.m.

Motion was made by James Dalton and seconded by Oden Grube to adjourn meeting.

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Davis, Grube, Keener, Simulescu, Tomlinson

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of February, 2019 and that an agenda of said meeting was posted at the place of such meeting at 10:00 a.m. on the 3rd day of June, 2019.

MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT CITY STREETS AND INFRASTRUCTURE TASK FORCE OF June 13, 2019 AT 3:30 PM, Large Conference Room, Durant City Hall, 300 West Evergreen, Durant, OK

CALL TO ORDER

INVOCATION

Jerry Tomlinson provided the invocation.

ROLL CALL

Present: Member Charles Bachmann	Tim Rundel, City Manager
Member James Dalton	Greg Buckley, Assistant City Manager
Member Oden Grube	Marty Cook, Public Works Director
Member Dr. Michael Simulescu	Cynthia Price, City Clerk/Secretary
Member Mayor Jerry Tomlinson	
Vice Chairman Kevin Keener	
Chairman Michael Davis	

Absent: None

(*denotes partial attendance)

ORDER OF BUSINESS

1. Drafting Committee to Present Progress on Two Versions of Road Proposals and Take Possible Action

Chairman Davis presented three proposals for consideration as follows: Proposal One -3/4 Size General Obligation Bond; Proposal Two - No Property Tax Increase; and Proposal Three - A Compromise Proposal.

A straw poll was taken to determine which proposals should be further addressed and which could be eliminated from further consideration. The results were as follows: 4 committee members in favor of further consideration of Proposal One. No committee members were in favor of further consideration of Proposal Two. 3 committee members were in favor of further consideration of Proposal Three.

Motion was made by Jerry Tomlinson and seconded by Charles Bachmann to eliminate Proposal Two.

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Grube, Simulescu, Tomlinson, Kenner, Davis

Motion was made by Jerry Tomlinson and seconded by Kevin Keener to remove 'Street Rehabilitation for 150 blocks' from Proposal One.

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Grube, Simulescu, Tomlinson, Kenner, Davis

A straw poll was taken to determine which remaining proposals should be further addressed and which could be eliminated from further consideration. The results were as follows: 4 committee members in favor of further consideration of Proposal One. 3 committee members were in favor of further consideration of Proposal Three.

Discussion will continue on Proposal One only.

2. Consider Any Other Items Proposed by the Drafting Committee and Take Possible Action

The drafting committee has no other items for consideration.

New Business

Chairman Davis asked committee members to come to the next regular scheduled meeting on June 20, 2019 with their draft language proposals for the final draft to be presented to the city council.

Chairman Davis also asked committee members to bring any draft language modifications to anything already passed by a previous Motion of the Committee.

Chairman Davis requested a last review of the water and sewer fee proposal for consideration at the next meeting.

James Dalton stated there will be a guest speaker at the next meeting - Annie Vest, Planning and Grants Administrator and Hazard Mitigation Specialist with Meshek and Associates.

Adjournment - 5:15 p.m.

Motion was made by Dr. Michael Simulescu and seconded by Charles Bachmann to adjourn meeting.

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Davis, Grube, Keener, Simulescu, Tomlinson

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of February, 2019 and that an agenda of said meeting was posted at the place of such meeting at 9:10 a.m. on the 18th day of June, 2019.

MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT CITY STREETS AND INFRASTRUCTURE TASK FORCE OF June 20, 2019 AT 3:30 PM, Large Conference Room, Durant City Hall, 300 West Evergreen, Durant, OK

CALL TO ORDER - 3:33 p.m.

INVOCATION

Jerry Tomlinson provided the invocation.

ROLL CALL

Present: Member Charles Bachmann
Member James Dalton
Member Mayor Oden Grube
Member Dr. Michael Simulescu
Member Jerry Tomlinson
Chairman Michael Davis

Tim Rundel, City Manager
Marty Cook, Public Works Director
Paige Murray, Secretary

Absent: Vice Chairman Kevin Keener

(*denotes partial attendance)

Dr. Michael Simulescu attended via phone.

ORDER OF BUSINESS

1. Presentation by Annie Vest, Planning and Grants Administrator and Hazard Mitigation Specialist with Meshek and Associates

Committee Member James Dalton stated Annie Vest is not able to attend today and will not be providing a presentation. Ms. Vest did ask for her presentation to be placed on the June 27, 2019 agenda.

2. Consider Any Draft Language Proposals By Committee Members for Final Draft and Take Possible Action

As to section titled 'Water and Wastewater Infrastructure Recommendations', Paragraph 1, Line 3, it was generally agreed to strike the words 'municipal water and sewer ' and replace with the word 'utility'.

As to section titled 'Water and Wastewater Infrastructure Recommendations', Paragraph 4, Line 1, it was generally agreed to strike the word 'water' and replace with 'utility' and add the word 'line' after 'separate fee' .

As to section titled 'Streets Priorities and Recommendations', Paragraph 6, Line 2, it was generally agreed to amend the monetary amount from \$4.9 Million to \$9.4 Million.

As to section titled 'Streets Priorities and Recommendations', Paragraph 6, Line 5, it was generally agreed to amend the monetary amount from \$75 to \$55 per year.

Chairman Davis withdrew his proposed draft language entitled 'Allow the Sales Tax to Automatically Decrease in 2024' on Page 13 of the Report and Recommendations.

Motion was made by Michael Davis and seconded by Jerry Tomlinson to add language to the end of 'Streets Priorities and Recommendations', Paragraph 4 which shall read "Other cities such as Glenpool, Bristow, Holdenville, Kiowa, and Watonga have higher sales tax than Durant. The squeeze on our budget without external financing is realistically prohibitive of major capital improvements.'

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Davis, Grube, Simulescu, Tomlinson

Absent: Keener

Motion was made by Michael Davis and seconded by James Dalton to approve a new second section under the heading 'Other Recommendations' which shall be titled 'Sidewalks for Major Thoroughfares' and shall read as follows: 'It has become commonplace for municipalities, particularly in Oklahoma, to either remove or stop maintaining sidewalks in residential areas - particularly due to costs and their competition with other priorities. We do not disagree with a plan for moving away from residential sidewalks as priorities. Instead, we recommend that the City of Durant develop a plan to incrementally install and maintain at least minimal sidewalks for major pedestrian thoroughfares - especially in areas where walking in the street is dangerous because of traffic. In particular, we urge the City of Durant to explore options for installation and maintenance of sidewalks and LED illumination for appropriate sections of Main Street, University Boulevard, Washington Avenue and South Ninth Avenue,'.

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Davis, Grube, Simulescu, Tomlinson

Absent: Keener

3. Consider Any Draft Language Modifications by Committee Members to Anything Already Passed by Previous Motion of the Committee

Chairman Davis reviewed draft language modifications since the last meeting.

4. Consider Final Review of Water and Sewer Fee Proposal and Take Possible Action

Chairman Davis reviewed the 'Water and Wastewater Distribution and Collection Recommendations' section of the drafted 'Report & Recommendations'. Brandon Wall stated he recommends financing treatment equipment for no longer than twenty years.

Motion was made by Jerry Tomlinson and seconded by James Dalton to amend the monetary amount under section titled 'Water and Wastewater Infrastructure Recommendations', Paragraph 5, Line 2, from \$7.00 to \$7.20.

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Davis, Grube, Simulescu, Tomlinson

Absent: Keener

New Business

City Manager Tim Rundel provided every committee member with a handout entitled '2019 Statutory Election Dates and Deadlines'.

Chairman Davis stated he will bring bound copies of the report with all attachments tabbed to the next meeting.

Motion was made by James Dalton and seconded by Charles Bachmann to have a final meeting next week for which the agenda items will be 1) the presentation of Annie Vest and 2) the final approval of the Task Force Report & Recommendations.

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Davis, Grube, Simulescu, Tomlinson

Absent: Keener

Adjournment

Motion was made by James Dalton and seconded by Charles Bachmann to adjourn meeting.

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Davis, Grube, Simulescu, Tomlinson

Absent: Keener



The City of Durant

Office of City Clerk

Memorandum

Streets and Infrastructure Task Force

Date: 6/25/2019

To: Committee Members

From: Chairman Mike Davis

Re: Consider Final Approval of the Task Force Report &
Recommendations

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action: