

**REGULAR MEETING
STREETS AND INFRASTRUCTURE TASK FORCE
3:30 PM June 6, 2019
Large Conference Room, Durant City Hall, 300 West Evergreen,
Durant, OK
DURANT CITY HALL
300 W. Evergreen, Durant, OK**

CALL TO ORDER

INVOCATION

ROLL CALL

ORDER OF BUSINESS

1. Consider Approval of Regular Called Meeting Minutes for May 2, 2019, May 16, 2019 and May 30, 2019
2. Drafting Committee to Present Fees Proposal and Take Possible Action
3. Drafting Committee to Present Progress on Two Versions of Road Proposals and Take Possible Action

NEW BUSINESS

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of February, 2019 and that an agenda of said meeting was posted at the place of such meeting at 10:00 a.m. on the 3rd day of June, 2019.

Cynthia J. Price, City Clerk



The City of Durant

Office of City Clerk

Memorandum

Streets and Infrastructure Task Force

Date: 6/3/2019
To: Committee Members
From: Cynthia J. Price, City Clerk and Board Secretary
Re: Consider Approval of Regular Called Meeting Minutes for May 2, 2019, May 16, 2019 and May 30, 2019

Council Information / Action Requested

Approval of Regular Called Meeting Minutes for May 2, 2019, May 16, 2019 and May 30, 2019

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 5.2.2019	Exhibit	6/3/2019
Minutes 5.16.2019	Exhibit	6/3/2019
Minutes 5.30.2019	Exhibit	6/3/2019

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of February, 2019 and that an agenda of said meeting was posted at the place of such meeting at 3:00 p.m.. on the 26th day of April, 2019.

MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT CITY STREETS AND INFRASTRUCTURE TASK FORCE OF May 2, 2019 AT 3:30 PM, Large Conference Room, Durant City Hall, 300 West Evergreen, Durant, OK

CALL TO ORDER

INVOCATION

Jerry Tomlinson provided the invocation.

ROLL CALL

Present: Member Oden Grube
Member Dr. Michael Simulescu
Manager

Tim Rundel, City Manager
Greg Buckley, Assistant City

Member Jerry Tomlinson

Marty Cook, Public Works Director

Vice Chairman Kevin Keener
Chairman Michael Davis

Cynthia Price, City Clerk/Secretary

Absent: Member Charles Bachmann
Member James Dalton

(*denotes partial attendance)

ORDER OF BUSINESS

1. Consider Approval of Regular Call Meeting Minutes of April 4, 2019

Motion was made by Michael Simulescu and seconded by Jerry Tomlinson to approve regular called meeting minutes of April 4, 2019. Motion Passed with the following vote:

Ayes: Davis, Grube, Keener, Simulescu, Tomlinson

Absent: Bachmann, Dalton

2. Discussion and Deliberation and Take Possible Action
 - A) As To Numerical Ranking of Streets and Infrastructure Priorities;
 - B) As To Financing Proposals - Preferably Tied to Each Infrastructure Priority with Specificity;
 - C) As To Proposed Modifications to the City Budget;

D) As To Proposed Shape/Form/Details of Future General Obligation (GO) Bonds (if any);

E) As To Proposed Shape/Form/Details of Fee Increase Proposals (if any);

F) As To Proposed Shape/Form/Details of Future Sales Tax Revenue Allocations (if any);

G) As To Proposed Straw Poll Questions To Be Addressed Under Agenda Item # 3.

The discussion went around the table as each member of the task force was asked to state their personal position with regard to Agenda Items 2 A-G.

Michael Davis - Ranking: 1st - Water and Waste Water Treatment; 2nd - Streets. Solutions - Fee increase, impact fees. When both quarter penny sales tax expires in 2024, propose one of the quarter penny sales tax go back before the voters for infrastructure. He is open to a General Obligation Bond for 75% or 50% of the original proposed bond.

Oden Grube - Solution: Gradually bring back roll off exclusivity, institute general business license with fee on sliding scale based on number of employees; not funding the Durant Industrial Authority. She is opposed to a General Obligation Bond except as a last resort and would like to explore other options.

Dr. Mike Simulescu - Priority - Water/Sewer. Solutions: Fee increases, extend 1% sales tax with a 10 year sunset to be used towards streets/infrastructure that needs improvement not new projects; He is open to General Obligation Bond or something similar to diversify collections. Lower sales tax by letting SOSU Arena and Durant Multi Sports Complex bonds expire. He is in favor of impact fees and business licenses. He is in support of going back to voters to make the Durant Industrial Authority pay all its operational expenses from their sales tax.

Kevin Keener - Priorities: Water, Sewer. Solutions: Perform testing on infrastructure to detect leaks and storm drainage into road; open to fee increases for water/sewer. He opposes a General Obligations Bond. He supports funding the street and water/sewer line maintenance program; supports impact fees on commercial development; city business licensing; bringing back roll off exclusivity, requiring back flow preventers.

Jerry Tomlinson - Priorities: Quality of water, Waste Water Treatment, Streets. Solutions: Impact fee for residential and commercial; go back to voters to consider - 1) a portion of hotel tax going to infrastructure or streets; 2) to consider one-fourth of sales tax revenue to Durant Industrial Authority be used to fund their operations; 3) when tax bonds expire for SOSU arena and Durant Multi Sports Complex, consider one of quarter penny bonds be reallocated for 20 years or remove sunset. He is in favor of General Obligation Bond. .

3. Straw Poll and Take Possible Action
 - A) As To Fee Increase for Water/Sewer;
 - B) As To A New General Operation (GO) Bond for Streets;
 - C) As To Impact Fees or Other Similar New Municipal Revenue Streams;
 - D) As To Any Straw Poll Items Proposed In Meeting Under Item 2.

The straws polls were conducted to determined if the majority of the task force was in support of further considering these items.

- A. Straw poll resulted in unanimous show of hands as to being open to further consideration of fee increase for water/sewer;
- B. Straw poll resulted in unanimous show of hands as to being open to further consideration as to a new General Operation (GO) Bond for streets;
- C. Straw poll resulted in unanimous show of hands as to being open to further consideration of impact fees or other similar new municipal revenue streams;
- D. Straw poll resulted in unanimous show of hands as to being open to further consideration of proposing to the City a modification of the way the Durant Industrial Authority is funded.

Straw poll resulted in unanimous show of hands as to being open to further consideration of proposing to the City a reallocation of existing sales tax revenue after scheduled expiration.

4. Debate and Take Possible Action
5. Consider Appointment of Drafting Committee and Take Possible Action

Motion was made by Jerry Tomlinson and seconded by Oden Grube to appoint Dr. Michael Simulescu, Vice Chairman Keener and Chairman Davis to Drafting Committee. Motion Passed with the following vote:

Ayes: Davis, Grube, Keener, Simulescu, Tomlinson

Absent: Bachmann, Dalton

Adjournment

New Business - Discuss actual language and verbiage for fee proposals to the City of Durant

Motion was made by Jerry Tomlinson and seconded by Oden Grube to adjourn meeting.
Motion Passed with the following vote:

Ayes: Davis, Grube, Keener, Simulescu, Tomlinson

Absent: Bachmann, Dalton

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of February, 2019 and that an agenda of said meeting was posted at the place of such meeting at 11:02 a.m. on the 14th day of May, 2019.

MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT CITY STREETS AND INFRASTRUCTURE TASK FORCE OF May 16, 2019 AT 3:30 PM, Large Conference Room

CALL TO ORDER

Meeting called to order at 3:37 p.m.

INVOCATION

James Dalton provided the invocation.

ROLL CALL

Present: Member Charles Bachmann
Member James Dalton
Member Oden Grube
Member Dr. Michael Simulescu*
Member Mayor Jerry Tomlinson
Vice Chairman Kevin Keener
Chairman Michael Davis

Tim Rundel, City Manager
Greg Buckley, Treasurer
Marty Cook, Public Works
Cynthia Price, City Clerk

Absent: None

(*denotes partial attendance)

ORDER OF BUSINESS

1. Discuss Actual Language and Verbiage for Potential Fee Proposals to the City of Durant and Take Possible Action

Chairman Davis provided each member of the task force with a first draft which was prepared by the drafting committee consisting of Dr. Simulescu, Vice Chairman Keener and Chairman Davis. The draft supports a fee increase that would pay for increased capacity at the wastewater treatment plant and infrastructure at the water plant. Public Works Director Marty Cook suggested Brandon Wall review the draft as well and offer his opinion. Vice Chairman Keener proposed a hybrid where half of the proposed fee would be fixed and the balance would be variable.

Motion was made by Jerry Tomlinson and seconded by James Dalton to request the drafting committee will consider some chained CPI (Consumer Price Index) language.

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Davis, Grube, Keener, Simulescu, Tomlinson

Motion was made by Charles Bachmann and seconded by Jerry Tomlinson to direct Assistant City Manager Greg Buckley to draft a memo as to how a 50% fixed fee and 50% variable fee would work.

Motion Passed with the following vote:

Ayes: Admin, Bachmann, Dalton, Davis, Grube, Keener, Simulescu, Tomlinson

James Dalton stated the comprehensive drainage study is eligible for hazard mitigation funding through FEMA which is 75/25 federal to local match if approved. Mr. Dalton stated the grant application process would take nine to twelve months.

Motion was made by Michael Simulescu and seconded by Jerry Tomlinson to delegate to the drafting committee some language about storm water/ infiltration study and whether that would be tacked into the potential fee.

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Davis, Grube, Keener, Simulescu, Tomlinson

2. Discuss Roads and Funding/Financing Options and Take Possible Action

No Action Taken

New Business

Chairman Davis would like to have a discussion of roads and funding/financing options be the agenda item discussed at the May 30, 2019 meeting.

Chairman Davis asked the committee members to consider holding weekly meetings during the month of June 2019.

Adjournment - 4:55 p.m.

Motion was made by James Dalton and seconded by Jerry Tomlinson to adjourn meeting.

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Davis, Grube, Keener, Simulescu, Tomlinson

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of February, 2019 and that an agenda of said meeting was posted at the place of such meeting at 4:25 p.m. on the 28th day of May, 2019.

MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT CITY STREETS AND INFRASTRUCTURE TASK FORCE OF May 30, 2019 AT 3:30 PM, Large Conference Room, Durant City Hall, 300 West Evergreen, Durant, OK

CALL TO ORDER

INVOCATION

Jerry Tomlinson provided the invocation.

ROLL CALL

Present: Member Charles Bachmann
Member James Dalton
Member Oden Grube

Tim Rundel, City Manager
Marty Cook, Public Works Director
Cynthia Price, City Clerk/Secretary

Member Dr. Michael Simulescu*
Member Mayor Jerry Tomlinson
Vice Chairman Kevin Keener
Chairman Michael Davis

Absent: None

(*denotes partial attendance)

ORDER OF BUSINESS

1. Discussion of Roads and Funding/Financing Options and Take Possible Action

Chairman Davis asked what the difference was between the resurfacing recently performed on Washington and what was proposed in the prior bond issue. Brandon Wall referred the committee to a chart entitled 'City of Durant City Street Rehabilitation Street Design Life Option & Life Cycle Costs' which is broken down into five categories. This chart was included in the binder provided to each committee member when the task force first met. Mr. Wall stated the resurfacing work recently performed would have fallen under Category 3 on the chart while the bond proposed a Category 5. Chairman Davis asked what level of street rehabilitation was assigned to 'other road' under the prior bond issue. Mr. Wall replied it was a combination of Categories 2 and 3. Chairman Davis asked if there was a formula of dollar per year that degradation costs. Mr. Wall replied 5% of the total cost every five years. Chairman Davis asked about concrete vs. asphalt. Mr. Wall stated concrete lasts longer, less susceptible to water damage, twice the service life, more expensive. City Manager Tim Rundel stated the funds received from the Choctaw Nation of Oklahoma in the amount of \$150,000 - \$200,000 per year is designated for street

improvement. City Manager Rundel stated a laser study would prioritize every street in order of need of repair. The cost would be \$30,000 - \$40,000 based on an old estimate.

Subject - Repair of Main and University - Cost \$11 Million - How to Fund

Chairman Davis - In support of small bond.

Charles Bachmann - Extend sunset on existing bond for 10 years. Get loan. Revenue from sales tax would be used to make loan payments with half of the revenue going to roads and the other half to debt services/other emergency needs. Does not support property tax increase.

Jerry Tomlinson - Suggest sunset being extended for 20 years. Voters would have to approve.

James Dalton - Grant money could be available under Hazard Mitigation. Grant would be 75/25 and would only apply to drainage not roads. The city would need to secure the 25% match. Grant application process would take one year and approval is not guaranteed.

Kevin Keener - A debt instrument is needed.

Jerry Tomlinson - Bond should be less than the prior proposed bond.

Dr. Michael Simulescu - Extend 1% bond for 20 years, be able to pay off debt service within that 20 years. Use property taxes.

Oden Grube - Extend sunset - not in support of property tax.

Jerry Tomlinson - You should not lose sight of other capital needs.

Motion was made by James Dalton and seconded by Jerry Tomlinson to delegate to drafting committee to draft a General Operations Bond version of immediate street needs proposal and draft a non-General Operations Bond version of immediate street needs proposal.

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Davis, Grube, Keener, Simulescu, Tomlinson

Motion was made by James Dalton and seconded by Jerry Tomlinson to meet on a weekly basis during the month of June 2019.

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Davis, Grube, Keener, Tomlinson

Nays: Simulescu

Dr. Simulescu stated it would be difficult for him to meet on a weekly basis and asked Chairman Davis if he could use face time instead of appearing in-person. Chairman Davis approved his request.

New Business

Chairman Davis stated the drafting committee will present a fees proposal and whatever progress has been made on the road proposals. Assistant City Manager Greg Buckley will provide the drafting committee with numbers needed for the drafting of the road proposals.

Adjournment

Motion was made by Jerry Tomlinson and seconded by Oden Grube to adjourn meeting.

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Davis, Grube, Keener, Simulescu, Tomlinson



The City of Durant

Office of City Clerk

Memorandum

Streets and Infrastructure Task Force

Date: 6/3/2019

To: Committee Members

From: Drafting Committee

Re: Drafting Committee to Present Fees Proposal and Take Possible
Action

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Streets and Infrastructure Task Force

Date: 6/3/2019
To: Committee Members
From: Drafting Committee
Re: Drafting Committee to Present Progress on Two Versions of Road Proposals and Take Possible Action

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