

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY/ DAA

6:00 PM

**Roscoe J. Hatfield
Council Chambers, 300
West Evergreen, Durant,
Oklahoma
AGENDA**

February 14, 2017

**DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

- a. Consider Approval of Regular Meeting Minutes of January 10, 2017
- b. Consider Approval of Special Called Meeting Minutes of January 26, 2017

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Manager Monthly Report - January 2017

4. Citizen Comments on Non-Agenda Items

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

5. Administration

6. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public

notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 17th day of November, 2016 and that an agenda of said meeting was posted at the place of such meeting at 3:19 p.m. on the 10th day of February, 2017.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 1/24/2017
To: Airport Authority
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of January 10, 2017

Council Information / Action Requested

Approve Regular Meeting Minutes of January 10, 2017.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
DAA minutes - 1.10.2017	Exhibit	1/24/2017

Agenda posted on Durant City Hall Entry Door at This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 17th day of November, 2016 and that an agenda of said meeting was posted at the place of such meeting at 3:50 p.m. on the 6th day of January, 2017.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT AIRPORT
AUTHORITY OF January 10, 2017 AT 6:00 PM, Roscoe J. Hatfield Council
Chambers, 300 West Evergreen, Durant, Oklahoma**

CALL TO ORDER

Chairman Hoffman called the meeting to order at 7:05 p.m.

ROLL CALL

Present: Trustee Chad Hitchcock	City Attorney Pat Phelps
Trustee Billy L. Orr	City Manager Tim Rundel
Trustee Jerry Tomlinson	City Clerk Cynthia J Price
Vice-Chairman Destry Hawthorne	
Chairman Stewart Hoffman	(*denotes partial attendance)

Absent: None

Chairman Hoffman declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes - December 13, 2016
- b. Consider Approval of Special Called Meeting Minutes of December 20, 2016

Approved

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve consent items as presented. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

2. Consideration Items Removed from Consent

3. Information Items

- a. Airport Manager Monthly Report - December 2016

4. Citizen Comments on Non-Agenda Items

There were no citizen comments.

5. Administration

- a. Consider Approval of the Airport Management Contract between D/W Aviation and the City of Durant.

Tabled

Jacque Wilson, Projects Manager, addressed council and asked that this item be tabled. Mr. Wilson stated the contract extension expires on January 31, 2017.

6. New Business

There was no new business.

Adjournment

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to adjourn meeting. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson



The City of Durant

Office of City Clerk

Memorandum

Date: 2/1/2017
To: Airport Authority
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Special Called Meeting Minutes of January 26, 2017

Council Information / Action Requested

Approval of Special Called Meeting Minutes of January 26, 2017

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 1.26.2017	Exhibit	2/1/2017

Agenda posted on Durant City Hall Entry Door at This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 13th day of January, 2017 and that an agenda of said meeting was posted at the place of such meeting at 7:30 a.m. on the 24th day of January, 2017.

**MINUTES OF THE SPECIAL CALLED MEETING OF DURANT AIRPORT
AUTHORITY OF January 26, 2017 AT 8:00 AM, Roscoe J. Hatfield Council
Chambers, 300 West Evergreen, Durant, Oklahoma**

CALL TO ORDER

Chairman Hoffman called the meeting to order at 8:11 a.m.

ROLL CALL

Present: Trustee Chad Hitchcock	City Attorney Pat Phelps
Trustee Billy L. Orr	City Manager Tim Rundel
Trustee Jerry Tomlinson	City Clerk Cynthia J Price
Vice-Chairman Destry Hawthorne	
Chairman Stewart Hoffman	(*denotes partial attendance)

Absent: None

Chairman Hoffman declared a quorum.

1. Consideration Items Removed from Consent

2. Administration

- a. Consider Approval of the Airport Management Contract between D/W Aviation and the City of Durant

Approved

Jacque Wilson, Projects Manager, addressed council and stated this contract is effective through June 30, 2017. City Manager Rundel stated this contract is one of many contracts that will be reviewed in the spring and given further consideration.

Motion was made by Destry Hawthorne and seconded by Bill Orr to approve Airport Management Contract between D/W Aviation and the City of Durant.
Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

Adjournment

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to adjourn

meeting. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson



The City of Durant

Office of City Clerk

Memorandum

Date: 2/8/2017
To: Airport Authority
From: Jacque Wilson, Projects Manager
Re: Airport Manager Monthly Report - January 2017

This report will be presented by the Airport Manager during the Information Section of the Durant City Council Meeting on February 14, 2017.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Airport Manager Monthly Report - January 2017	Exhibit	2/8/2017



Durant Regional Airport Eaker Field

Airport Managers Monthly Report

Dewayne Williams, F.B.O.

- Fuel Sales – January 2017
Avgas 100 Low Lead (100LL) – 2065 Gallons
Jet A w/prist (Deicing additive) – 10,882 Gallons
- Hangars
100% Occupancy
Waiting list for hangars – Could rent 10-20 more if we had them.
Considerable interest in Corporate Hangars
- F27 Fairchild removed from airport grounds.
Operation to remove started on 11/17/16 and was completed 23 days early on 1/23/17.
- Community Hangar
Developing data and guidelines to rehabilitate doors, windows and floor.
- Maintenance Issues
No major issues at this time.
PAPI light repair is starting next week.
- Questions/Concerns/Comments?
- Thank you.