

**REGULAR MEETING
STREETS AND INFRASTRUCTURE TASK FORCE
3:30 PM April 4, 2019
Large Conference Room, Durant City Hall, 300 West Evergreen,
Durant, OK
DURANT CITY HALL
300 W. Evergreen, Durant, OK**

CALL TO ORDER

INVOCATION

ROLL CALL

ORDER OF BUSINESS

1. Consider Approval of Regular Meeting Minutes of March 2019
 - A) March 7, 2019
 - B) March 21, 2019
2. Present Update on In-Person Forum
3. Discuss and Decide as a Task Force What Are the Infrastructure Priorities and What is the Most Feasible and Publicly Supportable Financing Options

NEW BUSINESS

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of February, 2019 and that an agenda of said meeting was posted at the place of such meeting at 10:25 a.m. on the 2nd day of April, 2019.

Cynthia J. Price, City Clerk



The City of Durant

Office of City Clerk

Memorandum

Streets and Infrastructure Task Force

Date: 3/22/2019

To: Committee Members

From: Cynthia J. Price, City Clerk and Committee Secretary

Re: Consider Approval of Regular Meeting Minutes of March 2019
A) March 7, 2019
B) March 21, 2019

Council Information / Action Requested

Approval of Regular Meeting Minutes of March 2019

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 3.7.2019	Exhibit	3/22/2019
Minutes 3.21.2019	Exhibit	3/22/2019

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of February, 2019 and that an agenda of said meeting was posted at the place of such meeting at 9:15 a.m.on the 4th day of March, 2019.

MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT CITY STREETS AND INFRASTRUCTURE TASK FORCE OF March 7, 2019 AT 3:30 PM, Large Conference Room, Durant City Hall, 300 West Evergreen, Durant, OK

CALL TO ORDER

INVOCATION

Mayor Jerry Tomlinson provided the invocation.

ROLL CALL

Present: Member Charles Bachmann
Member James Dalton*
Member Oden Grube
Member Dr. Michael Simulescu*
Member Mayor Jerry Tomlinson
Vice Chairman Kevin Keener
Chairman Michael Davis

Tim Rundel, City Manager
Greg Buckley, Treasurer
Marty Cook, Public Works
Cynthia Price, City Clerk/Secretary
Brandon Wall, Engineer

Absent: None

(*denotes partial attendance)

ORDER OF BUSINESS

1. Consider Approval of Regular Meeting Minutes of February 2019

Member Dr. Michael Simulescu entered the meeting at 3:37 p.m.

Member James Dalton entered the meeting at 3:38 p.m.

Motion was made by Charles Bachmann and seconded by Michael Simulescu to approve regular meeting minutes of February 7, 2019 and February 21, 2019.

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Davis, Grube, Keener, Simulescu, Tomlinson

2. Discuss What Mechanism Is To Be Used To Seek Information From The Public And Take Possible Action

Chairman Davis will draft a letter and send to organizations inviting them to come to future meetings. Oden Grube suggested members of the Durant Streets and Infrastructure Task Force volunteer to be guest speakers at upcoming meetings of the various civic

organizations. Chairman Davis stated he will include an offer for committee members to speak as part of his letter.

Motion was made by Kevin Keener and seconded by Jerry Tomlinson to solicit information from civic, municipal and independent organizations.

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Davis, Grube, Keener, Simulescu, Tomlinson

Oden Grube suggested using the community survey results. City Manager Tim Rundel stated he will send a link for the community survey results to each committee member. Dr. Simulescu suggested using the comprehensive plan summary. Charles Bachmann stated the need to equate the home budget to the city budget, provide what we owe, a plan to pay it off and how to do it responsibly. Mayor Jerry Tomlinson suggested a town hall meeting to show how the budget works. City Manager Rundel stated the meetings could be advertised on social media. Chairman Davis suggested inviting the community to a 'Sound Off' meeting at the library. Citizens would be also be given the opportunity to email their comments. A suggestion was made to invite local civic organizations to attend future meetings.

Motion was made by Jerry Tomlinson and seconded by Michael Simulescu to receive input from the community at a time and date to be determined and also solicit information to a neutral email address.

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Davis, Grube, Keener, Simulescu, Tomlinson

3. Supplementary Briefing From The City On Infrastructure And Roads Not Discussed At The First Meeting And Take Possible Action

Chairman Davis thanked City Manager Rundel and city staff involved in the tour of the city facilities. City Manager Rundel opened the floor for any questions from the committee resulting from the tour. Chairman Davis asked about a timeline to act with regard to the capacity limits at the waste water treatment plant. Engineer Brandon Wall responded the sludge press should be on line within the next eighteen months. Mr. Walls stated within the next two years to do planning and get permits from DEQ and amend the discharge permit. At that point, monitor the capacity of the plant. Mr. Wall suggested that in five years, there should be full efforts in place to get a new waste water treatment plant built.

City Manager Rundel asked Public Works Director Marty Cook to compare rates that the city is current paying for disposal of household waste. It was determined the best rate and best value is with the current vendor, Southern Oklahoma Regional Disposal Inc.

Chairman Davis asked Street Department Superintendent James Young if he was making a wish list, what would be on the top of that list. Mr. Young responded he would like a maintenance program for equipment and personnel and a designated drainage crew. Mr. Young would like to see main road milling and overlay work done by contractors and the city crews concentrate on residential streets. Mr. Young stated that when his crews are

working major projects, they are not available to do regular maintenance. City crews take longer to complete major projects as they are limited to established city workday hours, weather, and unforeseen delays to address urgent maintenance matters throughout the city, assisting other departments with parts of their projects that fall under the scope of the street department, street sweeping, lighting issues, and setting up for special events. Mr. Young stated the department is currently rebuilding itself after several crew members have either retired or left the city.

Mayor Jerry Tomlinson asked about non-existent streets, particularly the extension of 21st Street. James Dalton stated the Planning and Zoning Commission developed a master street plan in 2000. Mr. Dalton still has the old power point presentation and will send a copy to Chairman Davis who will forward it to the committee.

Marty Cook stated there are two bridges that are in severe need of reconditioning - the 'humpback' bridge on South 9th and the bridge on East Main Street.

NEW BUSINESS

A) Gaye Cunningham of RSVP addressed the committee to discuss a property currently for sale on Chuckwa Drive that she feels would be an ideal site for a new Senior Citizens Center. It is a 10,000 square foot facility with a sale price of \$433,500. Ms. Cunningham stated she will be seeking \$250,000 through a combination of contributions by the city and corporate sponsorships. The facility would be deeded to the city who would maintain the facility. City Manager Rundel stated grant funds could not be used to purchase the facility,

In response to a request by Chairman Davis for suggestions of agenda items to be discussed at the March 21, 2019 meeting:

B) City Manager Tim Rundel stated the Treasurer and Finance Director could provide a powerpoint presentation on revenue and debt, the basic mechanics of how a general obligation bond works, an overall accounting of what the city owes, a calendar of indebtedness, and the sales tax and ad valorem trends for the last two years.

C) Brandon Wall suggested inviting Allan Brooks with the Public Finance Law Group or Chris Gander with the Bank of Oklahoma to speak to the committee at a future meeting about the different financing vehicles. A discussion followed with suggestions of other external groups who could also be considered.

Adjournment

Motion was made by Jerry Tomlinson and seconded by James Dalton to adjourn meeting.

Motion Passed with the following vote:

Ayes: Bachmann, Dalton, Davis, Grube, Keener, Simulescu, Tomlinson

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of February, 2019 and that an agenda of said meeting was posted at the place of such meeting at 4:15 p.m. on the 15th day of February, 2019.

MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT CITY STREETS AND INFRASTRUCTURE TASK FORCE OF February 21, 2019 AT 3:30 PM, Large Conference Room, Durant City Hall, 300 West Evergreen, Durant, OK

CALL TO ORDER

ROLL CALL

Present: Member Charles Bachmann	Tim Rundel, City Manager
Member James Dalton	Greg Buckley, Treasurer
Member Oden Grube	Marty Cook, Public Works
Member Dr. Michael Simulescu	Paige Murray, Secretary
Member Mayor Jerry Tomlinson	Brandon Wall, Engineer
Chairman Michael Davis	

Absent: Vice Chairman Kevin Keener

(*denotes partial attendance)

ORDER OF BUSINESS

1. Tour of City Facilities

The Streets and Infrastructure Task Force departed by bus and toured the following facilities:

Landfill
Waste Water Treatment Plant
Water Treatment Plant

2. Discuss Items To Be Placed on March 7, 2019 Agenda

Chairman Davis queried the committee members who agreed the following matters be placed on the March 7, 2019 agenda:

- 1) Discuss what mechanism is to be used to seek information from the public.
- 2) Supplementary briefing from the City on infrastructure and roads not discussed at the first meeting.

Adjournment

Motion was made by Michael Simulescu and seconded by James Dalton to adjourn meeting.

Motion Passed with the following vote:

Ayes: Admin, Bachmann, Dalton, Davis, Grube, Simulescu, Tomlinson

Absent: Keener



The City of Durant

Office of City Clerk

Memorandum

Streets and Infrastructure Task Force

Date: 3/22/2019

To: Committee Members

From: Chairman Mike Davis

Re: Present Update on In-Person Forum

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Streets and Infrastructure Task Force

Date: 3/22/2019

To: Committee Members

From: Chairman Mike Davis

Re: Discuss and Decide as a Task Force What Are the Infrastructure Priorities and What is the Most Feasible and Publicly Supportable Financing Options

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action: