

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

## **DURANT DEVELOPMENT AUTHORITY / DDA**

**6:00 PM**

**Roscoe J. Hatfield  
Council Chambers, 300  
West Evergreen,  
Durant, Oklahoma  
AGENDA**

**October 10, 2017**

**DURANT CITY HALL  
300 W. EVERGREEN, DURANT, OK  
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

### **CALL TO ORDER**

### **ROLL CALL**

### **ORDER OF BUSINESS**

#### **1. Consent Items**

- a. Consider Approval of Regular Meeting Minutes of July 11, 2017

#### **2. Information Items**

#### **3. New Business**

### **ADJOURNMENT**

#### **CERTIFICATE**

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 17th day of November, 2016 and that an agenda of said meeting was posted at the place of such meeting at 4:56 p.m. on the 6th day of October, 2017.

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Cynthia J. Price, City of Durant



# The City of Durant

## Office of City Clerk

### Memorandum

**Date:** 10/3/2017  
**To:** Development Authority  
**From:** Cynthia J. Price, City Clerk  
**Re:** Consider Approval of Regular Meeting Minutes of July 11, 2017

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#### Council Information / Action Requested

Approval of Regular Meeting Minutes of July 11, 2017.

#### City Staff Information / Action Follow-up, if Council authorizes this action:

#### ATTACHMENTS:

| Description       | Type    | Upload Date |
|-------------------|---------|-------------|
| Minutes 7.11.2017 | Exhibit | 10/3/2017   |

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 17th day of November, 2016 and that an agenda of said meeting was posted at the place of such meeting at 5:20 p.m. on the 7th day of July, 2017.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT CITY  
DEVELOPMENT AUTHORITY OF July 11, 2017 AT 6:00 PM, Roscoe J. Hatfield  
Council Chambers, 300 West Evergreen, Durant, Oklahoma**

**CALL TO ORDER**

Chairman Tomlinson called the meeting to order at 8:04 p.m.

**ROLL CALL**

|                              |                               |
|------------------------------|-------------------------------|
| Present: Trustee Oden Grube  | City Attorney Pat Phelps      |
| Trustee Destry Hawthorne     | City Manager Tim Rundel       |
| Vice-Chairman Chad Hitchcock | City Clerk Cynthia J. Price   |
| Chairman Jerry Tomlinson     | (*denotes partial attendance) |

Absent: None

Chairman Tomlinson declared a quorum.

**1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

**a. Consider Approval of Meeting Minutes of June 13, 2017**

Approved

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to approve consent items as presented. Motion Passed with the following vote:

Ayes: Grube, Hawthorne, Hitchcock, Tomlinson

**2. Consider Items Removed from Consent**

**3. New Business**

Chairman Tomlinson asked the city attorney for an update on Trustee Hawthorne's question from the prior meeting in which he asked if the Durant Development Authority was still required to hold meetings. City Attorney Phelps stated it was his

opinion that meetings must continue to be held although the meetings could be held on an annual basis instead of a quarterly basis. City Attorney Phelps suggested that incoming City Attorney Tom Marcum research this.

### **Adjournment**

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to adjourn meeting. Motion Passed with the following vote:

Ayes: Grube, Hawthorne, Hitchcock, Tomlinson