

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY/ DAA

6:00 PM

**Roscoe J. Hatfield
Council Chambers, 300
West Evergreen,
Durant, Oklahoma
AGENDA**

February 11, 2020

**DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

- a. Consider Approval of Regular Meeting Minutes of January 14, 2020

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Manager Monthly Report - January 2020

4. Citizen Comments on Non-Agenda Items

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

5. Administration

- a. Consider Approval of Supplemental Agreement # 4 (C-2018-60a) for a Change in Scope of Work to be Performed on the Runway Extension Project Located at Durant Regional Airport - Eaker Field
- b. Consider Approval of Supplemental Amendment #5S for LBR, Inc. (C-2018-56a) for a Alteration in Cost for Testing and Inspections on the Runway Extension Project at Durant Regional Airport - Eaker Field

6. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 12th day of November, 2019 and that an agenda of said meeting was posted at the place of such meeting at 3:30 p.m. on the 6th day of February, 2020.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 2/5/2020
To: Airport Authority
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of January 14, 2020

Council Information / Action Requested

Approval of Regular Meeting Minutes of January 14, 2020

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 1.14.2020	Exhibit	2/5/2020

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 12th day of November, 2019 and that an agenda of said meeting was posted at the place of such meeting at 4:20 p.m. on the 9th day of January, 2020.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT AIRPORT
AUTHORITY OF January 14, 2020 AT 6:00 PM, Roscoe J. Hatfield Council
Chambers, 300 West Evergreen, Durant, Oklahoma**

CALL TO ORDER

Chairman Grube called the meeting to order at 7:10 p.m.

ROLL CALL

Present: Trustee Mike Morris	City Manager John Dean
Trustee Danny Sherrer	City Attorney Tom Marcum
Trustee Jerry Tomlinson	City Clerk Cynthia J. Price
Vice Chairman Steve Brittingham	
Chairman Oden Grube	

Absent: None

(*denotes partial attendance)

Chairman Grube declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of December 10, 2019

Approved

Motion was made by Danny Sherrer and seconded by Steve Brittingham to approve consent item as presented.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

2. Consideration Items Removed from Consent

3. Information Items

- a. Airport Monthly Report - December 2019

4. Citizen Comments on Non-Agenda Items

There were no citizen comments.

5. New Business

There was no new business.

Adjournment

Motion was made by Steve Brittingham and seconded by Danny Sherrer to adjourn meeting.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson



The City of Durant

Office of City Clerk

Memorandum

Date: 2/5/2020
To: Airport Authority
From: Katie Hefner, Airport Manager
Re: Airport Manager Monthly Report - January 2020

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Airport Manager Monthly Report - January 2020	Exhibit	2/5/2020

Durant Airport Monthly Report – January 2020

MONTHLY FUEL SALES

- Avgas 100LL – Fuel sales suspended
- Jet A/prist – 3,454 gallons and \$12,780 in sales

Hangars

- 1 hangar available. Contacting people on waiting list. 10 people on waiting list.
- Hangar door repairs 100% completed in November.

Maintenance Issues

- Jet A fuel tank service completed in December. Jet A truck service partially completed. Due to complete by next month.
- Concrete repairs completed behind large hangar in December.
- Ongoing issues with electric vehicle gate. Repairs estimated at \$2,300. Repairs to gate/fencing currently being worked on.
- Avgas 100LL out of compliance and fuel contamination. Receiving preliminary estimations. Projected engineering costs \$25,000 for survey work and engineering specs. New tank estimate costs \$170,000. Additional cost for concrete work dependent on engineer specs.

Safety Issues

- Fuel truck and tanks received new Purple K Fire Extinguishers. First aid kits received and installed in terminal in December.
- Received estimates for repairs/upgrades to security cameras. Estimates \$7,000 not budgeted for. Planning to make upgrades next fiscal year.

Construction Update

Runway and taxiway extension project completed on January 23rd.





The City of Durant

Public Works Director

Memorandum

Date: 2/5/2020
To: Airport Authority
From: Marty Cook - Public Works Director
Re: Consider Approval of Supplemental Agreement # 4 (C-2018-60a) for a Change in Scope of Work to be Performed on the Runway Extension Project Located at Durant Regional Airport - Eaker Field

It was discovered that there was not a bid item to pay for the rip rap installation that was shown in the plans. This Supplemental Agreement #4 adds a pay item for that work. Once this item is approved, we will need to send it to the Oklahoma Aeronautics Commission before they will pay this request since the work is included in the pay app. Both the OAC and the FAA should pay their share of this additional cost.

Council Information / Action Requested

Approve Supplemental Agreement #4 (C-2018-60a)

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
SA #4	Cover Memo	2/5/2020

SUPPLEMENTAL AGREEMENT NO. 4**1. Sponsor's (Public Agency) Name and Address**

City of Durant
300 West Evergreen
Durant, OK 74702

2. Name of Airport
Durant Regional Airport-Eaker Field**3. Project Numbers**
AIP 3-40-0025-013-2018
DUA-19-FS**4. Date Prepared - Prepared by:**
January 31, 2020 - Tyler McDonald**5. Name and Address of Contractor**
Overland Corporation
534 Hwy 77 South, PO Box 1947
Ardmore, OK 73402**6. Description of Work Included in Contract**

"Rehabilitate Runway 17-35; and Extend Runway 17-35 and the Parallel Taxiway System"

7. Changes Ordered and Reason Ordered (List individual changes as A, B, C, D etc.)

A.- The plans call for 6" rip rap to be installed at the outfall of the drainage structures. It was discovered that a pay item was not included in the bidding documents for this item. This change order adds the cost of rip rap and installation.

8. Contract Changes	Bid Item No.	Original Estimated Quantity	Contract Unit Price	Revised Estimated Quantity	Negotiated C.O. Unit Price	Original Estimated Cost	Revised Estimated Cost	
A.	Not Originally Bid			665	\$35.50	\$0.00	\$23,607.50	
					Total:		\$23,607.50	

9. Original Contract Amount	\$5,660,161.75
Supplemental Agreement #1	-\$5,862.77
Supplemental Agreement #2	\$0.00
Supplemental Agreement #3	\$24,150.00
Supplemental Agreement #4	<u>\$23,607.50</u>
New Contract Amount After SA #4	\$5,702,056.48

10. Original Contract Time:	7 working days (Phase 1)	New Contract time:	4 working days (Phase 1)
	65 working days (Phase 2)	New Contract time:	160 working days (Phase 2)
	14 working days (Phase 3)	New Contract time:	7 working days (Phase 3)
	160 working days (Phase 4)	New Contract time:	65 working days (Phase 4)
	4 working days (Phase 5)	New Contract time:	14 working days (Phase 5)

This Change Order Subject to All Original Contract Provisions.

11. ISSUED FOR REASONS INDICATED ABOVE


Signature

Consultant
Title

Date 1/31/2020

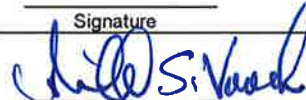
12. ACCEPTED BY SPONSOR

Signature

Mayor
Title

Date

13. ACCEPTED BY CONTRACTOR


Signature

President
Title

Date 1-31-20



The City of Durant

Public Works Director

Memorandum

Date: 2/5/2020
To: Airport Authority
From: Marty Cook - Public Works Director
Re: Consider Approval of Supplemental Amendment #5S for LBR, Inc. (C-2018-56a) for a Alteration in Cost for Testing and Inspections on the Runway Extension Project at Durant Regional Airport - Eaker Field

Due to higher than expected cost of 3rd party testing and inspection services associated with the Runway Extension Project at Durant Regional Airport, the newly received supplemental amendment 5S was drawn submitted for approval. The costs associated with this change are all grant eligible.

Council Information / Action Requested

Approve Supplemental Amendment 5S

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
5S	Cover Memo	2/6/2020

AMENDMENT NO. 5S

This Amendment, made as of the _____ day of _____, 2020, by and between the **Durant Airport Authority** and **LBR Inc.**, shall be made a part of the Agreement for Professional Airport Consulting Services between said parties and dated February 10, 2015.

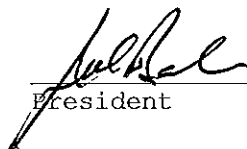
1. The following services shall be added to Section I. A. 1:
 - A. Provide Additional Construction Inspection for "Rehabilitate Runway 17-35; and Extend Runway 17-35 and the Parallel Taxiway System", AIP 3-40-0025-013-2018 at Durant Regional Airport-Eaker Field.
 - B. Provide Additional Construction Testing for the above project.

2. The following fees shall be added to Section V. B. as related to the above items:
 - 1A. \$75.00 per hour, not to Exceed \$165,000.00 (Amendment 5 originally estimated the total not to exceed \$150,000)
 - 1B. Actual Cost Plus a Fixed Fee of \$5,000.00, Not to Exceed \$125,000.00 (Amendment 5 originally estimated a not to exceed of \$80,000)

In witness whereof, the parties hereto have made and executed this Amendment the day and year first written above.

LBR INC.

DURANT AIRPORT AUTHORITY

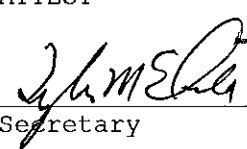


President

Mayor

ATTEST

ATTEST



Secretary

City Clerk

(Seal)



Certification of Legality:
Approved as to form and legality

City Attorney