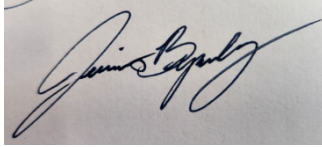


This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 4th day of December, 2025 and that an agenda of said meeting was posted at the place of such meeting at 4:00 p.m. on the 29th day of June, 2026.



Jessica Byerly, City of Durant

MINUTES OF THE MEETING OF AIRPORT ADVISORY BOARD
July 1, 2026 AT 4:00 PM, Durant Regional Airport
Conference Room
10 Waldron Rd,
Durant, OK 74701

CALL TO ORDER

Chairman Dan Craige called the meeting to order at 4:05 pm.

INVOCATION/FLAG SALUTE

Board Member Moore provided the invocation. Chairman Craige led the flag salute.

ROLL CALL

Present:

Board Member Lowrance
Board Member Dewald
Board Member Moore
Board Member Stuteville
Board Member Gaffney
Board Member Thomas
Chairman Dan Craige

Absent:

Board Member Dufur
Vice Chairman Sherrer

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Called Meeting Minutes of June 3rd, 2026

Motion To: Approve Regular Called Meeting Minutes of June 3rd, 2026

Motion By: Stuteville

Seconded By: Gaffney

Ayes: Dewald, Moore, Stuteville, Gaffney, Craige, Thomas

Nays: None

Abstain: Lowrance

2. Consider Items Removed from Consent

3. Information Items

a. Director's Report

Vice Chairman Sherrer entered at 4:12 pm.

Director Godfrey started off by giving the board an update on the Capital Improvement projects, beginning with the Tower Project. The airport has provided the engineering consultants with four possible tower locations. First and most optimal for the airport would be between the terminal building and Southeastern's campus. Second, between SE campus and Choctaw's hangar. Third, in the middle of the old cross-section runway on the east side of the field. Lastly, in the triangle grass area located in between the hangars. The consultants have a specialized company that works on erecting ATC towers and now that they have the potential site locations, they will work on 3D modeling. This should all occur within the next 30 days. Craige asked who had the final say on what location gets selected. Godfrey answered with the FAA.

Godfrey notes that there will be a bid notice going out soon for the hangar project off the south apron. This will be a 70x80 hangar according to the director.

The airport had its first Food Truck Fly-in this past Saturday and while the turn-out wasn't as great as expected, the staff learned a lot. We attribute most of the downfall to the weather. It was hot, and the wind picked up more than expected, keeping away several previously committed fly-in guests from getting in. Godfrey stated that the breakfast portion was a huge success and Magnolia Cafe is interested in doing more events with us, hopefully leading to more breakfast fly-ins. In the future, the director would like to do a fly-in of this style in either May or the autumn months, possibly linking it with a Wheels and Wings event. Gaffney asked if Godfrey had considered getting the FAA safety team to come do a seminar in the morning, stating that you can get a lot of promotion out of them, and that Thomas and himself are representatives for the FAAST team. To which Thomas provided that he could be a contact for that. Godfrey accepted that idea and spoke of a gentleman he had a conversation with earlier in the day who is pretty involved in a club, and they were always looking for places to host fly-ins. Godfrey offered out the airport for consideration.

Air Evac has vacated the south end of the terminal building, and it is currently being used by part of the Durant PD while their building is getting work done. USDA has set out a catch pen for the wild pigs, currently totaling around 12 pigs caught. No activity in the last couple of weeks has led them to believe they may have captured them all or at least deterred them from airport property. Next, they will deal with the deer population.

At the end of the report, Stuteville asked about North Texas airport (KGYI) shutting down and how that was going to affect us. Thomas provided that KGYI is planning to shut down their big runway in August to replace the lighting system. For Durant, that means we will see an increase in training traffic.

b. Staff Report: Outline of New Airport Hangar Provisions

To begin this section, Chairman Craig asked Godfrey what was driving the changes to the lease. The director commented that this is just to outline some possible changes to the old hangar lease.

The director proposed some changes to the hangar lease to the board for their opinions. They were overall accepting of the changes, but a few still sparked some controversy. The board liked that the lease would go from a "rent" month-to-month version to a possible two-year lease. However, they did not welcome the concept of a sliding scale rate based on the hull value. Gaffney said that most other airports use the square footage that a plane occupies over the hull value. Godfrey mentions that he is not stating that this is what should be done it is just an idea, and that if the board is against it they play heavily into what to do moving forward.

There was some discussion about the topic of charging more in rent for SASOs (Special Aeronautical Service Operator), e.i. maintenance/avionic shops, plane rental companies, and other commercial aviation businesses. Some members seemed to be accepting of this change, while others are fine with charging them the regular rate per square footage as long as it stays for aeronautical use.

The board also seemed to prefer the one-month free with an annual payment as opposed to the 6% discount but stated this could be discussed more as the new lease is being created. Everyone seems very welcoming of the automatic credit-card payment option. The Admin did want it made clear that this is not the same as a utility bill or subscription auto-pay. The airport admin will be running these transactions manually every month with stored credit-card information on file in the POS system for any who choose this option. These would take place on the first workday (M-F) of each month.

The board seemed to unanimously agree with the proposed insurance requirements. Gaffney also stated that it should really but upheld for any subletters there may be. On the topic of airworthiness, the director is looking at aircraft that are derelict and will never fly again. He is not focused on aircraft that are actively being worked on. The airport staff and board want to see active aircraft on our field and not people using the hangars as cheap storage.

After the review of the hangar provisions, Godfrey said that he would like a task force for Airport Entry Signage for the entrance at Waldron Drive. Gaffney brought up knowing our vision for the airport, asking what we would want it to look like in 5 years. Leading into a conversation about what the airport's identity is. The director said he can see us as three different types of airport: Flight Training, Business, and Resort Destination. He wants to play to those strengths and would like to see a possible partnership in the training regard with Southeastern, Choctaw, and Kiamichi. Gaffney stated we should consider this future outlook in what we look for as a sign and stated we could put together a PowerPoint of pictures and ideas from other airports. Craige proposed that the board members gather some ideas and bring them to the next meeting and Godfrey could choose his task force from that. The board agreed.

4. Administration

5. New Business

ADJOURNMENT

Motion To: Adjourn the Regular Called Meeting of July 1st, 2026

Motion By: Gaffney

Seconded By: Sherrer

Ayes: Dewald, Moore, Stuteville, Gaffney, Sherrer, Craige, Thomas

Nays: None

Abstain: Lowrance