

Agenda posted on Durant City Hall Entry Door at This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of December, 2016 and that an agenda of said meeting was posted at the place of such meeting at 1:40 p.m. on the 16th day of December, 2016 and an amended agenda of said meeting was posted at the place of such meeting at 1:55 p.m. on the 19th day of December, 2016..

**MINUTES OF THE SPECIAL MEETING OF DURANT CITY Council Special Meeting  
OF December 20, 2016 AT 4:00 PM, AMENDED AGENDA Roscoe J. Hatfield  
Council Chambers, 300 West Evergreen, Durant, Oklahoma**

**CALL TO ORDER**

Mayor Hoffman called the meeting at 4:02 p.m.

**ROLL CALL**

|                                        |                               |
|----------------------------------------|-------------------------------|
| Present: Council Member Chad Hitchcock | City Attorney Pat Phelps      |
| Council Member Billy L. Orr            | City Manager Tim Rundel       |
| Council Member Jerry Tomlinson         | City Clerk Cynthia J Price    |
| Vice-Mayor Destry Hawthorne            |                               |
| Mayor Stewart Hoffman                  | (*denotes partial attendance) |

Absent: None

Mayor Hoffman declared a quorum.

1. Consider Notice of Appeal filed by Tanya Hall Gentry Concerning Property Located at East Florida St. and South East 1st St.

Disapproved

Marty Cook, Community Development Manager, addressed council and provided them with a timeline of events and current pictures of the subject property. Mary Hall was present and addressed council. Ms. Hall initially requested a 30 day extension to clean up property and then stated she could complete the work in two weeks.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to deny appeal filed by Tanya Hall Gentry; allow Mary Hall two weeks to remove personal property and clear structure, fence and debris from property in effort to reduce abatement costs; re-bid abatement of property with bid to be awarded January 3, 2017 and abatement work to be performed on January 4, 2017. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

2. Consider Approval of Contract between the City of Durant and the Durant Area Chamber of Commerce (C-2016-90)

Approved

Jacque Wilson, Projects Manager, addressed council and stated the terms are identical to those in the previous contract.

Motion was made by Jerry Tomlinson and seconded by Destry Hawthorne to approve contract between the City of Durant and the Durant Area Chamber of Commerce (C-2016-90). Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

3. Consider Approval of Amended Contract Services Agreement for City Attorney Services City of Durant

Approved

Tim Rundel, City Manager, addressed council and stated this item was tabled in October 2016 to allow him an opportunity to review the contract with the city attorney. Mr. Rundel stated he and the city attorney have mutually agreed to strike the language 'not to exceed \$5500' and add the language 'not to exceed the annual budget'.

Motion was made by Jerry Tomlinson and seconded by Chad Hitchcock to approve Amended Contract Services Agreement for City Attorney services City of Durant effective through June 30, 2017. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

4. Consideration To Approve Contract Change Order No. 2 Related To Rocking O Construction, LLC. Contract No. C-2015-09 For Country Club Road Infrastructure Improvements Funded By Community Development Block Grant 16246 CDBG-ED 14 (C-2015-05) Serving Overland Materials and Manufacturing Asphalt Plant.

Approved

Rebecca Collins, Grants Coordinator, addressed council and stated the Country Club Road Project is complete and stayed within budget.

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to approve Contract Change Order No. 2 related to Rocking O Construction,

LLC. Contract No. C-2015-09 for Country Club Road Infrastructure Improvements funded by Community Development Block Grant 16246 CDBG-ED 14 (C-2015-05) serving Overland Materials and Manufacturing Asphalt Plant. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

5. Consideration To Approve Contract Change Order No. 1 Related To Haynes Equipment Company Contract No. C-2016-34 For Water System SCADA Improvements Funded By Community Development Block Grant 16436 CDBG 15 (C-2015-56).

Approved

Jacque Wilson, Projects Manager, addressed council and stated this is for chemical feed equipment. Rebecca Collins, Grants Coordinator, stated this cost falls within the funding of the grant.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve Contract Change Order No. 1 related to Haynes Equipment Company Contract No. C-2016-34 for Water System SCADA Improvements funded by Community Development Block Grant 16436 CDBG 15 (C-2015-56). Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

6. Consideration to Approve Bid RFB No. 2016-102B Identified In The December 19, 2016 Bid Opening For 10" Water Main And Associated Appurtenances Materials Funded By Community Development Block Grant 16802 CDBG-ED 16 (C-2016-86) To Build Infrastructure Improvements Serving The Commercial Metals Company - CMC Steel Oklahoma, LLC.

Approved

Rebecca Collins, Grants Coordinator, addressed council and stated this is for water main materials that the city will install. There was only one bid and it came in under budget. Ms. Collins stated the Oklahoma Department of Commerce approved proceeding with the single bid.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve Bid RFB No. 2016-102B identified in the December 19, 2016 Bid Opening as 10" Water Main and associated appurtenance materials funded by Community Development Block Grant 16802 CDBG-ED 16 (C-2016-86) to build infrastructure improvements serving the Commercial Metals Company - CMC Steel Oklahoma, LLC.. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

7. Consider Approval of Amendment No. 3 to Agreement for Professional Airport Consulting Services dated February 10, 2015 Between City of Durant and LBR, Inc.

Approved

Jacque Wilson, Projects Manager, addressed council and stated the purpose of this amendment is to prepare the airport for new approaches that are required once the runway extension is completed. Mr. Wilson stated this item is included in the project budget.

Motion was made by Jerry Tomlinson and seconded by Destry Hawthorne to approve Amendment No. 3 to Agreement for Professional Airport Consulting Services dated February 10, 2015 between City of Durant and LBR, Inc.. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

8. Consider Approval of Request for Authorization to Purchase for Aeronautical Survey (RFAP #2016-164)

Approved

Jacque Wilson, Projects Manager, appeared before council.

Motion was made by Jerry Tomlinson and seconded by Chad Hitchcock to approve Request for Authorization to Purchase for Aeronautical Survey (RFAP #2016-164). Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

### **Adjournment**

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to adjourn meeting. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson