

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not necessary accommodation.

DURANT AIRPORT AUTHORITY

6:00 PM

**Roscoe J. Hatfield
Council Chambers
300 West Evergreen
Durant, Oklahoma
AGENDA**

April 14, 2026

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of March 10, 2026
- b. Consider Approval of Special Called Meeting Minutes of April 7, 2026

2. Consider Items Removed from Consent

3. Information Items

4. Administration

- a. 1) Consider Approval of Agreement Between City of Durant and KSA Engineers Inc. for Professional Services for Air Traffic Control Tower Siting Study in the Amount of \$257,522.25;
- 2) Accept Award Letter from Oklahoma Aerospace & Aeronautics in the Amount of \$257,522.25 for Air Traffic Control Tower Siting Study Project;
- 3) Consider Approval of Application and Agreement for Airport Improvement Grant for Air Traffic Control Tower Siting Study in the Amount of \$257,522.25.

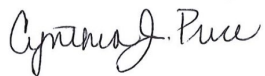
- b. Consider Approval of Agreement Between City of Durant and KSA Engineers Inc. for Professional Engineering Services for Terminal Apron Expansion and Taxiway Relocation Project - Design Phase in the Amount of \$196,985.00
- c. Consider Declaration of 1991 Ford F-800 Jet Fuel Refueler, VIN #6642, as Surplus

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 18th day of November 2025 and that an agenda of said meeting was posted at the place of such meeting at 2:40 p.m. on the 10th day of April 2026.



Cynthia J. Price, City of Durant



The City of Durant

[AGENDA_ITEM_DEPARTMENT]

Memorandum

Date: 4/14/2026
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of March 10, 2026

Council Information / Action Requested

Approval of Regular Meeting Minutes of March 10, 2026

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant Airport Authority Minutes 03102026 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 18th day of November 2025 and that an agenda of said meeting was posted at the place of such meeting at 3:00 p.m. on the 6th day of March 2026.



Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DURANT AIRPORT AUTHORITY
March 10, 2026 AT 6:00 PM
Roscoe J. Hatfield Council Chambers
300 West Evergreen
Durant, Oklahoma**

CALL TO ORDER

Chairman Tucker called the meeting to order at 7:07 p.m.

ROLL CALL

Present:

Trustee Humphrey Miller
Trustee Clint Morrison
Trustee Danny Sherrer
Vice Chairman Mike Simulescu
Chairman Martin Tucker
City Attorney Doug Elliott
City Manager Pam Polk
City Clerk Cynthia J. Price

Absent:

None

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of February 10, 2026

Motion To: Approve Consent Item as Presented

Motion By: Mike Simulescu

Seconded By: Humphrey Miller

Ayes: Miller, Morrison, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

4. Administration

5. New Business

There was no new business.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Martin Tucker

Seconded By: Humphrey Miller

Ayes: Miller, Morrison, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None



The City of Durant

[AGENDA_ITEM_DEPARTMENT]

Memorandum

Date: 4/14/2026
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Special Called Meeting Minutes of April 7, 2026

Council Information / Action Requested


Approval of Special Called Meeting Minutes of April 7, 2026

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Special Called Durant Airport Authority Minutes 04072026 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 2nd day of April, 2026 and that an agenda of said meeting was posted at the place of such meeting at 12:55 p.m. on the 6th day of April, 2026.



Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DURANT AIRPORT AUTHORITY
April 7, 2026 AT 6:00 PM
Roscoe J. Hatfield Council Chambers
300 West Evergreen
Durant, Oklahoma**

CALL TO ORDER

Chairman Tucker called the meeting to order at 6:00 p.m.

ROLL CALL

Present:

Trustee Humphrey Miller
Trustee Clint Morrison
Trustee Danny Sherrer*
Chairman Martin Tucker
City Attorney Doug Elliott
City Manager Pam Polk
City Clerk Cynthia J. Price

Absent:

Vice Chairman Mike Simulescu

* Entered Meeting After Roll Call at 6:03 p.m.

ORDER OF BUSINESS

1. Administration

- a. Consider Approval of Proposal for KSA Professional Engineering Services for Durant Regional Airport South Development Hangars Project in the Amount of \$171,260.00

Motion To: Approve Proposal for KSA Professional Engineering Services for Durant Regional Airport South Development Hangars Project in the Amount of \$171,260.00

Motion By: Danny Sherrer

Seconded By: Humphrey Miller

Ayes: Miller, Morrison, Sherrer, Tucker

Nays: None

Abstain: None

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Martin Tucker

Seconded By: Humphrey Miller

Ayes: Miller, Morrison, Sherrer, Tucker

Nays: None

Abstain: None



The City of Durant

[AGENDA_ITEM_DEPARTMENT]

Memorandum

Date: 4/14/2026
To: Mayor and City Council
From:
Re: Information Items

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

[AGENDA_ITEM_DEPARTMENT]

Memorandum

Date: 4/14/2026
To: Mayor and City Council
From:
Re: Administration

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

[AGENDA_ITEM_DEPARTMENT]

Memorandum

Date: 4/14/2026
To: Mayor and City Council
From: Denis Godfrey, Airport Director
Re: 1) Consider Approval of Agreement Between City of Durant and KSA Engineers Inc. for Professional Services for Air Traffic Control Tower Siting Study in the Amount of \$257,522.25;
 2) Accept Award Letter from Oklahoma Aerospace & Aeronautics in the Amount of \$257,522.25 for Air Traffic Control Tower Siting Study Project;
 3) Consider Approval of Application and Agreement for Airport Improvement Grant for Air Traffic Control Tower Siting Study in the Amount of \$257,522.25.

See attached Staff Memo.

Council Information / Action Requested

- 1) Approval of Agreement Between City of Durant and KSA Engineers Inc. for Professional Services for Air Traffic Control Tower Siting Study in the Amount of \$257,522.25;
- 2) Accept Award Letter from Oklahoma Aerospace & Aeronautics in the Amount of \$257,522.25 for Air Traffic Control Tower Siting Study Project;
- 3) Approval of Application and Agreement for Airport Improvement Grant for Air Traffic Control Tower Siting Study in the Amount of \$257,522.25.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. ATCT Staff Memo
2. Professional Services Agreement City and KSA - ATCT Siting Study
3. Durant Regional Eaker Field Award Letter - Tower Siting Study
4. ODAA Grant Application - ATCT



STAFF MEMO

Meeting of the Durant Airport Authority, April 14, 2026

Agenda Item #1 – Airport Capital Project Task Order, Air Traffic Control Tower Siting

Summary

Previously, the state legislature appropriated \$3,000,000 to the Oklahoma Aerospace & Aeronautics Commission on behalf of the City of Durant to initiate the development and eventual construction of an air traffic control tower (ATCT) at Durant Regional Airport – Eaker Field.

December 10, 2025, the Commission awarded \$257,522.25 from this appropriation, toward an ATCT siting study. This is the first disbursement and step in the overall initiative. This initiative is 100% state grant funded with no local matching dollars.

The product of the study will present several possible locations for a control tower. The airport engineer of record, KSA Engineering, will conduct this work in conjunction with the FAA. KSA has performed this task previously for the new control tower at Norman, OK.

Cost - none

Action Requested

Approve and sign into effect, KSA Task Order #104425, for Professional Engineering Services in the amount of \$257,522.25.

Exhibits

ODAA Award Letter

Task Order

TASK ORDER FORM

This is Task Order No. 104425,
consisting of 6 pages,
dated _____.

KSA Project Number: 104425

Owner Project (or Purchase Order) Number:

Project Name: Durant Regional Airport - ATCT Siting Study

In accordance with paragraph 1.01 of the Standard Form of Agreement Between Owner and Engineer for Professional Services – Task Order Edition, dated April 13, 2021 ("Agreement"), Owner and Engineer agree as follows:

1. Specific Project Data

- A. Owner: Durant Airport Authority
- B. Title: Durant Regional Airport - ATCT Siting Study
- C. Description: Assist the Durant Regional Airport (DUA) to acquire FAA signature approvals for a recommended/approved site of a new Air Traffic Control Tower (ATCT) at DUA
- D. Number of Construction Contracts: 0

2. Services of Engineer

A. Provide the services in Exhibit A – Schedule of Engineer’s Services as outlined below:

- a. *Study and Report Phase:*
Per Attached Exhibit A
- b. *Preliminary Design Phase:*
Per Attached Exhibit A
- c. *Final Design Phase:*
Not Included
- d. *Bidding or Negotiating Phase:*
Not Included
- e. *Construction Phase:*
Not Included
- f. *Commissioning Phase (or Operational Phase):*
Not Included

B. Additional Services of ENGINEER: As noted below, the ENGINEER is hereby authorized to perform the following additional services as outlined in Exhibit A – Paragraphs 2.01 and 2.02:

Included	Excluded		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	a.	Design Survey
<input type="checkbox"/>	<input checked="" type="checkbox"/>	b.	Grant or Loan Application
<input type="checkbox"/>	<input checked="" type="checkbox"/>	c.	Storm Water Pollution Prevention Plan
<input type="checkbox"/>	<input checked="" type="checkbox"/>	d.	Environmental Assessment
<input type="checkbox"/>	<input checked="" type="checkbox"/>	e.	Environmental Information Document
<input type="checkbox"/>	<input checked="" type="checkbox"/>	f.	Resident Project Representative Services
<input type="checkbox"/>	<input checked="" type="checkbox"/>	g.	Construction Survey (Baselines and Benchmarks)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	h.	Geotechnical Investigation
<input type="checkbox"/>	<input checked="" type="checkbox"/>	i.	Materials Testing
<input type="checkbox"/>	<input checked="" type="checkbox"/>	j.	Analytical Testing
<input type="checkbox"/>	<input checked="" type="checkbox"/>	k.	Reimbursable Expenses (Mileage, Printing, Postage & etc.)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	l.	Easement or Boundary Surveys
<input type="checkbox"/>	<input checked="" type="checkbox"/>	m.	Easement or Boundary Descriptions
<input type="checkbox"/>	<input checked="" type="checkbox"/>	n.	Land Acquisition Services
<input type="checkbox"/>	<input checked="" type="checkbox"/>	o.	TxDOT Utility Installation Request Applications
<input type="checkbox"/>	<input checked="" type="checkbox"/>	p.	Operation and Maintenance Manual
<input checked="" type="checkbox"/>	<input type="checkbox"/>	q.	Other: Air Traffic Control Siting Study
<input type="checkbox"/>	<input checked="" type="checkbox"/>	r.	Other:
<input type="checkbox"/>	<input checked="" type="checkbox"/>	s.	Other:
<input type="checkbox"/>	<input checked="" type="checkbox"/>	t.	Other:
<input type="checkbox"/>	<input checked="" type="checkbox"/>	u.	Other:
<input type="checkbox"/>	<input checked="" type="checkbox"/>	v.	Other:
<input type="checkbox"/>	<input checked="" type="checkbox"/>	w.	Other:

5. **Payments to Engineer**

A. Owner shall pay Engineer for services rendered as follows:

Work Task	Study & Report Phase	Preliminary Design Phase	Final Design Phase	Bidding Phase	Construction Phase (See Note Two)	Commissioning Phase	Total	Payment Method (See Note 1)
Basic Services	\$257,522.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$257,522.25	Lump Sum
Subtotal	\$257,522.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$257,522.25	

								Hourly Rate and Reimbursable Expenses
Subtotal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Total	\$257,522.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$257,522.25	

Notes:

¹ Payment Method: Fees shown for services to be provided on the basis of Hourly Rates and Reimbursable Expenses as shown in Par. 6 of this Task Order are estimated only and are not considered lump sum or not-to-exceed values.

² Construction Phase Basic Service assumes a construction period of N/A consecutive calendar days. ENGINEER's work on this phase beyond the construction period will be billed at hourly rates.

6. **Hourly Rates and Reimbursable Expenses Schedule**

Rates for hourly work and reimbursable expenses effective on the date of this Agreement are:

Principal	\$360.00/hour
Senior Aviation Planner	\$260.00/hour
Aviation Planner	\$185.00/hour
Electrical Engineer	\$225.00/hour
Electrical Design Engineer	\$160.00/hour
Senior Project Manager	\$280.00/hour
Project Manager	\$215.00/hour
Senior Project Engineer	\$200.00/hour
Project Engineer	\$180.00/hour
Senior Design Engineer	\$160.00/hour
Design Engineer	\$140.00/hour
Senior Project Architect	\$285.00/hour
Project Architect	\$145.00/hour
Design Architect	\$110.00/hour
Senior Engineering Technician	\$230.00/hour
Engineering Technician	\$125.00/hour
Senior Design Technician	\$160.00/hour
Design Technician	\$100.00/hour
Project Assistant	\$130.00/hour
Senior CAD Technician	\$120.00/hour
CAD Technician	\$ 95.00/hour
Senior Project Representative	\$130.00/hour
Project Representative	\$110.00/hour
Graphic Designer	\$ 80.00/hour
Grant Administrator	\$150.00/hour
Administrative Assistant	\$100.00/hour
Secretary	\$ 65.00/hour
Three-Man Survey Crew	\$235.00/hour
Two-Man Survey Crew	\$190.00/hour
Senior Registered Surveyor	\$215.00/hour
Registered Surveyor	\$175.00/hour
Senior Survey Technician	\$125.00/hour
Survey Technician	\$110.00/hour
Mileage	\$ 0.70/mile
ATV (4-Wheeler)	\$100.00/day
GPS	\$100.00/day
Reimbursable Expenses (Travel, Lodging, Copies, Printing)	Actual Cost
Outside Consultants	Cost + 15%

NOTE: The Standard Hourly Rates and Reimbursable Expenses Schedule shall be adjusted annually to reflect equitable changes in the compensation payable to Engineer.

7. Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is _____.

OWNER: Durant Airport Authority

ENGINEER: KSA Engineers, Inc.

By: _____

By: 

Name: Martin Tucker

Name: Craig H. Phipps

Title: Chairman

Title: Senior Vice President

Date Signed: _____

Date Signed: 01/19/2020

Engineer License or Firm's
Certificate No. F-1356

State of: Texas

DESIGNATED REPRESENTATIVE FOR
TASK ORDER:

DESIGNATED REPRESENTATIVE FOR TASK
ORDER:

Name: Denis Godfrey

Name: Adam Marsh, P.E.

Title: Director

Title: Senior Project Manager

Address: P O Box 578

Address: 2720 Washington Drive

Durant, OK 74702

Suite 120

Norman, OK 73069

E-Mail Address: dgodfrey@durant.org

E-Mail Address: amarsh@ksaeng.com

Phone: 580.920.0574

Phone: 877.572.3647

Fax: _____

Fax: 888.224.9418

**EXHIBIT A
SCOPE OF WORK**

**AIR TRAFFIC CONTROL TOWER (ATCT) SITING STUDY
DURANT REGIONAL AIRPORT (DUA)**

PURPOSE AND DESCRIPTION

The purpose of the project is for Durant Regional Airport (DUA) to acquire FAA signature approvals for a recommended/approved site of a new Air Traffic Control Tower (ATCT) at DUA. This project will be funded by state funds. The Contract Tower Siting Study will be conducted in accordance with the FAA Siting Process of a Federal Contract Tower (FCT), ref. Order 6480.4C, Chapter 9 and the FAA Virtual Immersive Siting Tower Assessment (VISTA) process for FCT siting. KSA will complete the siting report and siting validation and assessment. The FAA will generate the 3D model under a separate agreement with the City.

A new ATCT will be located on the airport property at an approved site and height selected through the FAA VISTA Siting Process.

1.0 PROJECT MANAGEMENT AND GRANT MANAGEMENT

1.1.1 Task – Grant Management

KSA will provide grant management throughout the project. This task includes one ODAA grant application, monthly partial payment requests, and grant closeout. The project is anticipated to last approximately 12 months.

1.1.2 Task –Project Management and Coordination

KSA will provide project management, agency coordination, and advise the client throughout the project. This includes coordinating the Reimbursable Agreement (RA) with the FAA, coordination with the FAA's VISTA team, and ODAA and Owner updates.

1.1 SITING REPORT

Siting Study

1.1.1 Task – Kick-off Meeting, Survey and Data Collection

Consultant will meet with Airport and City officials and coordinate with the FAA National Coordinator, FCT Program Implementation Manager (PIM), and VISTA team to discuss site observations and evaluate several potential ATCT locations to arrive at a minimum of three (3) candidate sites for further study.

1.1.2 Task – Survey and Data Collection for VISTA Team Coordination

Consultant will coordinate with field surveyor to verify latitude/longitude/elevation of key airfield points and probable sites. Consultant will take photographs and gather data on buildings and airfield features to incorporate into a 3D computer simulation completed by the FAA. Consultant will gather other pertinent data about the airport and aircraft operations necessary to conduct the study.

At each of the three (3) candidate sites Consultant will provide preliminary engineering services to produce conceptual site plans including access, fencing, parking, drainage, utilities, and other required infrastructure. Site development sketch plans will be prepared to scale in AutoCAD and provided in PDF form for the study. Each site is anticipated to be approximately 200-foot by 200-foot in area. Consultant will also provide an Engineer's Opinion of Preliminary Construction Cost (EOPCC).

Survey will include airport control points, building locations and elevations of twelve (12) existing structures, airfield pavement (existing and future), and survey data for four (4) potential sites. Survey information will be provided to the FAA for the completion of the 3D model.

1.1.3 Task – Draft Siting Report

Consultant will prepare and provide a Draft Siting Report for review and comment to DUA and City officials, the FAA National Coordinator and FCT PIM for review and comment. Proposed controller eye heights will be determined for each candidate site and tested with the FAA Visibility Tool (ATCTVAT). The report will address the characteristics of each of the three (3) candidate sites with detailed narratives and graphics as well as address the FAA siting requirements and potential hazards. A Site Comparison Chart will be presented for quick reference of siting criteria results.

1.1.4 Task – Review Meeting

A review meeting will be held with DUA and City officials, the FAA National Coordinator and FCT PIM to discuss review comments and necessary updates to the report. A preliminary assessment of potential hazards for each site will be addressed, all to be reevaluated at the FAA Safety Panel. Data for FAA Airspace Determinations will also be submitted to the National Coordinator for the three (3) candidate sites to result in a NASWATCH Report (including TERPS and FAR Part 77) from FAA Flight Standards and Technical Operations.

1.1.5 Task – Submitted Siting Report

Consultant will incorporate all applicable review comments from the Task 1.1.4 review meeting. Additional supporting narratives and appendices will be added to document panoramic photos and 3D panoramic screen shots from the three (3) candidate sites (in coordination with the FAA VISTA team). Consultant will determine sources, layouts, and connections of all required utilities for each of the three (3) candidate sites. In addition, preliminary layouts will include access and parking as required. The consultant will provide Engineers' Opinion of Probable Construction Cost (EOPCC) for each site. The updated Siting Report will be submitted to DUA and City officials, and the FAA Contract Tower Program Manager.

1.2 SITING VALIDATION AND ASSESSMENT

1.2.1 Task – FAA 3D Model Validation Session

Consultant will participate in a 3D Model Validation Session conducted virtually by the FAA National Coordinator, in which each site will be reviewed with DUA, City officials, and DUA's air traffic representative(s). ATCT siting hazards listed in FAA Order 6480.4C and VISTA are typically reviewed and identified with respect to likelihood and severity. Consultant will provide the VISTA Team with four (4) control cab design alternatives (columns, mullions, conventional, and slatwall consoles) in a compatible software 3D model as required by the FAA VISTA team. It is assumed the cab will be 8-sided and roughly 500 square feet.

1.2.2 Task – FAA Siting Assessment Panel

The Siting Assessment is assumed to be conducted virtually by the FAA. Consultant, DUA and city officials, DUA's ATC representative, FAA ADO, FAA line of business representatives and others will be invited by the FAA. FAA will run various scenarios in the 3D model airport simulations, in real time, to evaluate the candidate sites. Consultant will assist in the evaluation of each site, take notes to document decisions made, and provide supplemental information as requested.

1.2.3 Task – Coordinate Site Height and Coordinates

Consultant will provide preliminary site location and height data for three (3) viable sites as concurred with by the airport sponsor. Data will be coordinated by the Consultant with the FAA VISTA team for the feasibility study. Consultant will conduct internal preliminary studies regarding impacts to instrument approach procedures (TERPS). Consultant will submit FAA Airspace Determinations (7460 Notice of Proposed Construction or Alternation) for the three (3) sites. A final determination will be submitted at the completion of the FAA siting assessment.

1.3 FINAL SITING REPORT

1.3.1 Task – Safety Risk Management Document

Consultant will provide final documentation of the completed Siting Report for DUA officials to submit as the FAA approval signature document. The Siting Report will then be transmitted by the FAA National Coordinator to the FAA ATO Planning Manager for appropriate circulation to obtain FAA approval signatures authorizing the Recommended Site. Final report will be provided in digital format only.

EXCLUSIONS:

The following items are not included in this scope of work. An amendment to this contract can be negotiated to add any of the excluded services if desired by the City and Airport.

1. Environmental clearance.
2. Subsurface utility engineering will not be performed. Existing utilities will be approximated based on information provided by the Airport and utility owners.

FEE:

KSA proposes a lump sum fee of **\$257,522.25** to complete the tasks as outlined above. A detailed breakdown of the fee is contained in the attached labor hour projection sheet.

SCHEDULE:

KSA proposes the following schedule for the work outlined in this scope of work. Calendar day durations do not include time for Airport, City, and Agency review. Overall project timeline is dependent on FAA review and response times.

Siting Study	Calendar Days from Notice to Proceed	Duration (Calendar Days)	Calendar Deadline
Notice to Proceed Issued by Owner to KSA	0	-	
Submit Preliminary Siting Report	90	90	
Submit Advanced Siting Report (After FAA completes 3D model)	-	60	
Submit Final Siting Report for FAA signatures	-	45	



December 22, 2025

The Honorable Martin Tucker
Mayor
City of Durant
300 W. Evergreen
Durant, OK 74701

Dear Mayor Tucker,

I am pleased to advise you that on December 10, 2025, during a regularly scheduled meeting, the Oklahoma Department of Aerospace & Aeronautics (Department) awarded a State Grant to the City of Durant (Sponsor) for the Durant Regional Airport – Eaker Field contingent upon the Department receiving an acceptable grant application. The project consists of an air traffic control tower siting study. The cost of the study is \$257,522.25 and will be funded with \$257,522.25 of legislative-directed state grant funds.

At this time, the Department requests the following signed documents be submitted in electronic format:

- State Grant Application
- Any amendments or contracts associated with the project

Once the Department and Sponsor have signed and executed the State Grant Application, the Department will provide a separate written Notice to Proceed (NTP) with the study.

Michelle Bouziden is the Department's Senior Project & Grants Manager and is the primary point of contact regarding the grant application process. Should you have any questions do not hesitate to contact her at michelle.bouziden@aerospace.ok.gov or 405-604-6912.

Respectfully,

A handwritten signature in black ink, appearing to read "Grayson Ardies". The signature is fluid and cursive.

Grayson Ardies
Executive Director
Oklahoma Department of Aerospace & Aeronautics

Cc: The Honorable J. Kevin Stitt
Governor of Oklahoma

The Honorable James Lankford
United States Senator

The Honorable Markwayne Mullin
United States Senator

The Honorable Josh Brecheen
United States Congressman – OK-2

The Honorable Lonnie Paxton
Oklahoma State Senate President Pro Tempore – District 23

The Honorable David Bullard
Oklahoma State Senate – District 6

The Honorable Tom Woods
Oklahoma State Senate – District 4

The Honorable Kyle Hilbert
Oklahoma Speaker of the House of Representatives – District 29

The Honorable Cody Maynard
Oklahoma State Representative – District 21

The Honorable Nicole Miller
Oklahoma State Representative – District 82

Mr. Tim Gatz
Executive Director, Oklahoma Department of Transportation

Ms. Pam Polk
City Manager, City of Durant

Mr. Denis Godfrey
Airport Manager, City of Durant

Mr. Adam Marsh, P.E.
KSA

Oklahoma Department of Aerospace and Aeronautics

STATE GRANT APPLICATION

AIRPORT IMPROVEMENT



Oklahoma Department of Aerospace and Aeronautics
110 N. Robinson Ave., Suite 200
Oklahoma City, Oklahoma 73102
Phone: 405-604-6900

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APPLICATION and AGREEMENT

AIRPORT IMPROVEMENT GRANT

OKLAHOMA DEPARTMENT OF AEROSPACE AND AERONAUTICS

110 N. Robinson Ave., Suite 200
Oklahoma City, OKLAHOMA 73102

State Project #: DUA-26-LD

Date: 4/14/2026

1. PROJECT INFORMATION

City of Durant, OK, hereinafter referred to as the (Sponsor) hereby makes application to the Oklahoma Department of Aerospace and Aeronautics (Department) for State Funds for the purpose of aiding in financing a project (hereinafter referred to as Project) for the development of the Airport (hereinafter referred to as Airport) located 5 miles south (direction) from the City of Durant, OK, Bryant, County, Oklahoma.

It is proposed that the Project shall consist of the following
(brief project description required):

Durant Regional Airport – Eaker Field: Air Traffic Control Tower Siting Study
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FUNDING	SPONSOR	STATE (DEPARTMENT)	FEDERAL	TOTAL PROJECT COST
SHARES	\$	\$257,522.25	\$	\$257,522.25
	(0 %)	(100%)	(0 %)	(100%)

Round Sponsor share up to the nearest dollar and Department share down to the nearest dollar

The above identified project is depicted on the Airport Layout Plan or Sketch (Exhibit A) and major project items listed on the Project Costs page (Exhibit B-2).

Revised December 4, 2025

2. FUNDING

2.1 Projects funded by State Only Grant

For state grants, the maximum level of participation for the Department shall not exceed 95 percent (95%) of "Total Eligible Project Cost." The airport sponsor is required to provide a minimum of 5 percent (5%) of the project funding for the airport sponsor matching share.

Projects funded by Federal and State Grant

For FAA grants for projects identified in the Department's Airport Construction Program, the Department may provide half of the match that is required from the airport sponsor.

For FAA grants for projects identified in the Department's Airport Construction Program, the Department may provide supplemental state grant funding for project items. The maximum level of participation for the Department in such supplemental funding shall not exceed 95 percent (95%). The airport sponsor is required to provide a minimum of 5 percent (5%) of the supplemental project funding for the airport sponsor matching share.

For non-primary entitlement (NPE) grants or special federal earmarks not identified in the Department's Airport Construction Program, the Department will not provide half the match that is required from the airport sponsor. If NPE grant funds are transferred from other airport sponsors to an airport sponsor for a project identified in the Department's Airport Construction Program, the Department may assist with half of any required match from the receiving airport sponsor so long as it will save the Department state funds.

Projects funded by PREP

For funding directed to the Department as a part of the Preserving Rural Economic Prosperity (PREP) program or other similar state program created by the legislature for specifically identified site locations and infrastructure projects within the Oklahoma Airport System the Department may provide funds at a 100 percent (100%) level.

Terminal Building Projects

For terminal building projects, the Department's maximum cost-share level of participation shall be fifty percent (50%) and shall not exceed \$1,000,000. The airport sponsor is required to provide a dollar-for-dollar airport sponsor matching share for every dollar the Department provides. Remaining share to complete project could come from any available source.

Hangar Construction Projects

For hangar construction projects, the Department may provide funding via grant or loan.

(A) For state grants the Department's maximum cost-share level of participation shall not exceed forty percent (40%). The airport sponsor is required to provide a minimum 5 percent (5%) for the airport sponsor matching share. Remaining share to complete project could come from any available source.

(B) For state loans the Department's maximum cost-share level of participation shall not exceed seventy percent (70%). The airport sponsor is required to provide a minimum 5 percent (5%) for the airport sponsor matching share. Remaining share to complete project could come from any available source.

Fuel System Construction Projects

For fuel system construction projects, the Department's maximum cost-share level of participation shall be fifty percent (50%) and shall not exceed \$500,000 per system type (fixed or mobile) per fuel type. The airport sponsor is required to provide a minimum of 5 percent (5%) for the airport sponsor matching share. Remaining share to complete project could come from any available source.

- 2.2** The Sponsor shall submit an invoice on a monthly basis to the Department for the Department's share of the project cost as described in Section 2.1. The Department will process payment to the Sponsor for the amount that is justified with required supporting documentation. **The Department will not process any invoices until the Engineering Contract and Amendments, Resident Inspection Contract, and Acceptance Testing Contract (if required) has been submitted. In addition, a Construction Management Program (CMP) is required on all paving construction projects. Department staff reserves the right to request a CMP on other projects. The Department will also not process invoices that do not have the required documentation.** The required documentation consists of the following:

1. ODAA Partial Payment Request Form
2. Copy of the Federal Aviation Administration Invoice Summary (Projects funded by Federal and State Grant)
3. Copies of all vendor invoices.
4. Contractor's Application for Payment (State Form G702 or similarly adapted form)

5. Construction Quantities Report signed by the Engineer-of-record
6. Test invoices for the acceptance tests (8.10.6.3) performed in that period.

2.3 The Department will process payments until 90% of the actual project cost of the Department's share has been reached. The final 10% will not be released until:

1. The final acceptance test summary report (8.10.6.4) has been submitted to the Department.
2. The testing laboratory has submitted all acceptance test reports if requested by the Department.
3. If required by the specifications, a Percentage within specification limits report (8.10.6.5) with supporting computations has been submitted to the Department.
4. Final acceptance and project close-out documents have been submitted to the Department.
5. Copy of the final signed Federal Aviation Administration Outlay Report and Invoice Summary (Projects funded by Federal and State Grant)
6. FAA Grant Closeout Letter (Projects funded by Federal and State Grant)
7. A satisfactory Financial Report has been completed by the Department.

2.4 The Sponsor now has on deposit its share of the funding (\$_____0_____) in a designated account, for use in defraying the costs of the project.

2.5 Change Orders

As described in Oklahoma Administrative Code §25:15-1-4(h) and 25:15-1-4(g) the B-2 form lists line-item project costs that cannot be exceeded. During the course of the construction of a project, change orders and/or supplemental agreements may be necessary to increase or decrease bid or line-item amounts and quantities due to unknown or unforeseen circumstances. A change order and/or supplemental agreement shall be sent to the Department along with a request to amend the approved grant's B-2 line-item or bid item.

1. For change orders and/or supplemental agreements that will not increase the Department's overall share for the project the Director may approve such an amendment to the grant application. Change orders and/or supplemental agreements approved by the Director shall be presented to the Commission at its next regular or special business meeting stating the reasons for the change order and/or supplemental agreement with such information as the Commission may require.
2. For change orders and/or supplemental agreements involving a total increase to the Department's overall share for the project not to exceed

Ten Thousand Dollars (\$10,000) the Director may approve such an amendment to the grant application. Such change orders and/or supplemental agreements approved by the Director shall be presented to the Commission at its next regular or special business meeting stating the reasons for the change order and/or supplemental agreement with such information as the Commission may require.

3. Change orders and/or supplemental agreements involving a total increase to the Department's overall share for the project in excess of Ten Thousand Dollars (\$10,000) must be presented to and approved by the Commission before such an amendment can be made to the grant application.

3. EXHIBIT A, Airport Layout Drawing or Project Sketch

An Airport Layout Drawing (ALD) or sketch showing the area and location of proposed construction or rehabilitation work must be provided by the Sponsor with a construction grant application.

4. EXHIBITS B, B-1, B-2, and B-3

Exhibits are to be filled out by the Sponsor and the Sponsor's Engineer. Exhibits B and B-1 have no specific format. Blank forms for Exhibits B-2 and B-3 are attached. All line items on the Exhibit B-2 are considered to be figures **not to be exceeded**. Any amount expended in excess of each line item will not be considered for payment without a change order or a supplemental agreement approved by the Department. A copy of the bid tabulation signed by the Engineer-of-record must accompany the grant application.

5. EXHIBITS C, C-1, and C-2

Exhibits are to be filled out by the Sponsor or the Sponsor's Engineer. Forms C, C-1, and C-2 are attached.

6. EXHIBIT D, Airport Zoning Regulations

As required by 3 O.S. § 103 each airport shall have airport zoning regulations adopted and enacted in order to regulate and restrict the height of structures or trees and land uses within the airport hazard areas. These airport zoning regulations must be adopted and enacted prior to funding. If the Sponsor has not adopted airport zoning regulations, it shall be part of the next state funded project.

7. EXHIBIT E, Sponsor Deposit Verification

The Sponsor is required to furnish verification to the Department that the Sponsor's funding share has been deposited in a designated account for use in defraying the costs of the project.

8. GRANT ASSURANCES

The grant assurances must remain attached to the agreement and be submitted with, and as a part of, this application and agreement.

In order to furnish the Department the Sponsor's assurances required by the Laws and Regulations, the Sponsor hereby covenants and agrees with the State of Oklahoma as follows:

8.1 TIME LIMITS

The Sponsor agrees that the project for which these funds are requested will be completed **within two years** from the date of grant approval.

8.2 EQUAL RIGHTS

8.2.1 The Sponsor agrees that in its operation of the Airport and all facilities thereon, neither it nor any person or organization occupying space or facilities thereon will discriminate against any person or class of persons by reason of race, sex, color, creed, handicap or national origin in the use of any facility provided for the public on airport property.

8.2.2 The Sponsor will operate the Airport as such for the use and benefit of the public. In furtherance of this covenant (but without limiting its general applicability and effect), the Sponsor specifically agrees that it will keep the Airport open to all types, kinds and classes of users: **Provided**, that the Sponsor may establish such fair, equal, and nondiscriminatory conditions to be met by all users of the Airport as may be necessary for the safe and efficient operation of the Airport: **And Provided Further**, that the Sponsor may prohibit or limit any given type, kind, or class of aeronautical use of the Airport if such action is necessary to serve the civil aviation needs of the public.

8.2.3 In furtherance of this covenant (but without limiting its general applicability and effect), the Sponsor specifically covenants and agrees:

8.2.3.1 That in any agreement, contract, lease or other arrangement under which a right or privilege at the Airport is granted to any person, firm, or corporation to render any service or furnish any parts, materials, or supplies (including the sale thereof) essential to the operation of aircraft at the Airport, the Sponsor will insert and enforce provisions requiring the contractor to:

8.2.3.1.1 furnish good, prompt and efficient service adequate to meet all demands for its service at the Airport; and

8.2.3.1.2 furnish said service on a fair, equal and nondiscriminatory basis to all users thereof, and,

8.2.3.1.3 charge fair, reasonable and nondiscriminatory prices for each unit of sale or service: **Provided** that the contractor may be allowed to make reasonable and nondiscriminatory discounts, rebates or other similar types or price reductions to volume purchasers.

8.2.3.2 That it will not exercise or grant any right or privilege which would operate to prevent any person, firm, or corporation operating aircraft on the Airport from performing any services on its own aircraft with its own employees (including, but not limited to, maintenance and repair) that it may choose to perform.

8.2.3.3 That if the Sponsor exercises any of the rights or privileges set forth in paragraph 8.2.2 of the Equal Rights Section, it will be bound by and adhere to the condition specified for contractors as set forth in sub-paragraph 8.2.3 of the Equal Rights Section.

8.2.3.4 Essential facilities, as listed in 8.5 (including night lighting systems, when installed) will be operated in such manner as to assure their availability to all users of the airport.

8.2.4 Nothing contained herein shall be construed to prohibit the granting or exercise of an exclusive right for the furnishing of non aviation products and supplies or any service of a non aeronautical nature.

8.3 AUTHORITY AND POWER

The Sponsor certifies it has the legal authority and power to:

8.3.1 do all things necessary in order to undertake and carry out the Project in conformity with State and Federal Statutes, Acts, and Regulations;

8.3.2 receive, accept and disburse grants of funds from the State of Oklahoma in aid of the Project, in terms and conditions stated in the Laws, Acts, and Regulations; and

8.3.3 carry out all the provisions of this Application and Agreement.

8.4 RESERVATION OF POWERS

The Sponsor will not enter into any transaction which would operate to deprive it of any of the rights and powers necessary to perform any or all of the covenants made herein. If any arrangement is made for management or operation of the Airport by any agency or person other than the Sponsor or an employee of the Sponsor, the Sponsor will reserve sufficient powers and authority to insure that the Airport will be operated and maintained in accordance with these covenants.

8.5 ESSENTIAL FACILITIES

Essential facilities are considered to be the following: a landing area and an aircraft parking area.

8.6 SPONSOR FUND AVAILABILITY AND MAINTENANCE

It has sufficient funds available for that portion of the project costs which are not to be paid by the Department. It has sufficient funds available to assure operation and maintenance of items funded under the grant agreement which it will own or control.

With respect to a project approved after January 1, 1995, for the replacement or reconstruction of pavement at the airport, it assures or certifies that it has implemented an effective airport pavement maintenance-management program and it assures that it will use such program for the useful life of any pavement constructed, reconstructed or repaired with Federal financial assistance at the airport. It will provide such reports on pavement condition and pavement management programs as the Department determines may be useful.

8.7 AIRPORT LAYOUT PLAN

The Sponsor of an airport included in the National Plan of Integrated Airport System (NPIAS) will keep up to date at all times an approved, reproducible Airport Layout Plan (ALP), showing: airport boundaries, aviation easements, location, and the nature of all existing and proposed airport facilities, structures (such as runways, taxiways, aprons, terminal buildings, hangars, roads) including all proposed extensions and the location of all existing and proposed non aviation areas. The ALP must be prepared in accordance with FAA Advisory Circular

150/5300-13 (most current edition).

The Sponsor will not make or permit to be made any changes or alterations to the Airport or any of its facilities other than in conformity with the ALP as so approved by the Department and/or the FAA, if such changes or alterations might adversely affect the safety, utility, or efficiency of the Airport.

8.8 PROJECT FINANCIAL REPORT REQUIREMENTS

The Department shall prepare a financial report of income and expenditures of **all project funds (Federal, Department, and Sponsor)**. The final 10% of the actual project cost of state grant funds will not be released until a satisfactory financial report has been prepared by the Department.

Records of expenditures shall be maintained by the Sponsor for not less than three (3) years. Access to these records will be provided at the grantees regular place of business.

8.9 ACKNOWLEDGMENT

The Sponsor assures that no work has been started nor has any work been completed on any of the Project(s) for which funds are requested in this Application and Agreement. The Sponsor further acknowledges that the funds will be used only for the purpose described in this Agreement.

8.10 TERMS AND CONDITIONS

Upon execution by the Sponsor and the Department, the offer and acceptance of this grant shall constitute a grant agreement between the Department and the Sponsor. The Department and the Sponsor shall be bound by all of the terms and conditions of the grant agreement and the grant assurances. The Department and the Federal Aviation Administration (FAA) representatives will have access to the job site and project records at all times. In addition to all other requirements imposed by law or by this agreement, all grants or loans by the Department shall be subject to the following terms and conditions:

8.10.1 The period of the grant or loan agreement shall be twenty (20) years from the date of the Sponsor's acceptance and/or the life of the improvements contemplated under the grant or loan application, whichever is longer.

8.10.2 The airport and/or visual navigational aids shall remain under the Sponsor's control and shall be maintained by the Sponsor in a safe and serviceable condition during the period of this agreement.

8.10.3 The Sponsor assures that all land to be constructed upon is held in clear fee simple title by the Sponsor or is leased from the Federal Government of the United States. The Sponsor assures that, if the land is leased, the lease will be maintained current for a period not less than the life of the agreement. The Sponsor assures that the land, whether leased or held in fee simple, shall be pledged to airport use and shall not be removed in whole or in part from such use without prior written approval from the Department. In addition, airport property as defined in the airport layout plan cannot be transferred by the airport sponsor without the written approval of the Department.

The Sponsor further assures the possession of sufficient land for development, operation and maintenance of the airport or air navigational facility. This requirement shall include the amount of land needed for necessary runways, taxiways, aircraft parking areas and runway protection zones.

8.10.4 Consistent with safety and security requirements, a Sponsor shall make the airport or navigational facility available to all types, kinds and classes of aeronautical use without discrimination between such types, kinds and classes and shall provide adequate public access during the period of this agreement.

8.10.5 The Sponsor shall not grant or permit anyone to exercise an exclusive right for the conduct of any aeronautical activity on or about an airport project landing area. Aeronautical activities include, but are not limited to scheduled airline flights; charter flights, flight instruction; aircraft sales, rental and repair; sale of aviation petroleum products; and aerial application. The landing area consists of runways or landing strips, taxiways, parking aprons, roads, airport lighting, and navigational aids.

8.10.6 The Sponsor shall carry out and complete a project without undue delay and in accordance with the plans and specifications submitted to the Department. The Sponsor shall ensure that the following is provided to the Department:

1. On all paving construction projects, the sponsor shall furnish a Construction Management Program (CMP) to the Department prior to the start of construction which shall detail the measures and procedures to be used to comply with the quality control provisions of the construction contract, including, but not limited to, all quality

control provisions and tests required by the specifications. Department staff reserves the right to request a CMP on other projects. The CMP shall include as a minimum:

- a. The name of the person representing the Sponsor who has overall responsibility for contract administration for the Grant and the authority to take necessary actions to comply with the contract.
 - b. Names of testing laboratories and consulting engineer firms with quality control responsibilities on the project, together with a description of the services to be provided.
 - c. Procedures for determining that testing laboratories meet the requirements of the American Society of Testing and Materials standards on laboratory evaluation referenced in the contract specifications (D 3666, C 1077).
 - d. Qualifications of engineering, supervision, and construction inspection personnel.
 - e. A listing of all tests required by the contract specifications, including the type and frequency of tests to be taken, the method of sampling, the applicable test standard, and the acceptance criteria or tolerances permitted for each type of test.
 - f. Procedures for ensuring that the tests are taken in accordance with the program, that they are documented daily, and that the proper corrective actions, where necessary, are undertaken.
2. Weekly Progress Report: The sponsor shall ensure that a weekly progress report is submitted using FAA form 5370-1 to the Department.
 3. Acceptance Tests: The Sponsor shall ensure that the acceptance testing laboratory provides a copy of all acceptance tests as and when the results become available.
 4. Summary Report: Upon completion of the project, the Sponsor shall provide the Department a final acceptance test summary report. The report shall document the results of all acceptance tests performed and the location of the material tested. The report shall highlight those acceptance tests that were out-of-tolerance and include the pay reductions applied and reasons for accepting any out-of-tolerance material. An interim test and quality control report shall be submitted, if requested by the Department.
 5. When the specifications provide for acceptance based on the method of estimating percentage of material within specification limits (PWL), the Sponsor will submit a final report of PWL computations in

accordance with section 110, AC 150/5370-10 (most current version) with the summary report.

6. The Department, at its discretion, reserves the right to conduct independent tests and to reduce grant payments accordingly if such independent tests determine that sponsor test results are inaccurate.

8.10.7 The Sponsor, if requested by the Department, shall submit to the Department annual statements of airport or air navigation facility revenues and expenses.

8.10.8 The Sponsor will comply with the Municipal Airports Act of 1948 (Oklahoma Statutes of 1991, Title 3, Section 65.1 et seq.) and specifically, Sec. 65.12, which requires: "The revenues obtained by a municipality from the ownership, control or operation of any airport or navigation facility, including proceeds from the sale of any airport or portion thereof of air navigation facility property, shall be deposited in a special fund to be designated as the 'Airport Fund', which revenues shall be appropriated solely to, and used by the municipality for, the purposes authorized by this act."

8.10.9 All development of an airport constructed with grant funds shall be consistent with the approved Airport Layout Plan. A reproducible copy of such plan (as specified by the Department) and all subsequent modifications thereto, shall be filed with the Department.

8.10.10 The Sponsor shall comply with the "Public Competitive Bidding Act of 1984" (Oklahoma Statutes of 1991, Title 61, Sec. 101 et seq.), which relates to the execution of certain public agency contracts, etc.

8.10.11 After actual bids on the project are received, a tabulation of all bids on the project must be signed by the Engineer-of-record and must accompany the grant application.

8.10.12 When airport lighting is part of a project, the Sponsor shall operate such lighting from sunset to sunrise either manually or by remote control.

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8.10.13 The Department shall not be a party to any contract or commitment which a Sponsor may enter into or assume in carry out a project.

8.10.14 It being further understood and agreed that should the Sponsor fail to do

those things herein described and approved and within the time frame prescribed, that said funds shall, without notice, be withdrawn and revert to the Department. It is the Sponsor's responsibility, when delays or problems are encountered, to notify the Department and request from the Department a written time extension and/or deviation.

8.11 LIFE OF THE AGREEMENT

The covenants and assurances shall become effective upon acceptance by the Sponsor of an offer of State aid for the Project or any portion thereof, made by the Department, and shall constitute a part of the Project Agreement thus formed. These covenants and assurances shall remain in full force and effect throughout the useful life of the facilities developed under this Project; but, in any event a minimum of twenty (20) years from the date of said acceptance of this offer of State aid for the Project.

8.12 HANGAR CONSTRUCTION PROJECTS

8.12.1 The Sponsor will ensure any hangars built using Department funds will receive fair market rental rates compared to similar hangar facilities at airports that have similar amenities and capabilities within the region in which that airport is located.

8.12.2 The Sponsor agrees to include in any rental agreement the most up-to-date Federal Aviation Administration hangar use policy and agrees to actively enforce that policy to its full effect.

8.12.3 The Sponsor agrees that any hangar built using Department funds will not be used as a permanent or semi-permanent residence. Hangars may have crew quarters for intermittent overnight stays at the discretion of the Sponsor.

8.12.4 The Sponsor will include in any rental agreement that the aircraft based in a hangar built using Department funds will be in compliance with federal airworthiness requirements and have complied with state aircraft excise tax and aircraft registration requirements.

8.13 FUEL SYSTEM CONSTRUCTION PROJECTS

The airport sponsor understands that fuel systems funded by the Department must be operated by the public airport sponsor and not a third party entity or contractor.

9. SIGNATURE BLOCK

IN WITNESS WHEREOF, the Sponsor has caused this APPLICATION AND ASSURANCES to be duly executed in its name, this 14th day of April, 2026.

SPONSOR'S ACCEPTANCE:
(Mayor, City Manager or other designated official)

TRUST, IF REQUIRED:

Signature

Martin Tucker, Mayor

Name and Title

300 W. Evergreen

Address

Durant, OK 74701

City/Town, State, Zip

Signature

Name and Title

Address

City/Town, State, Zip

NOTE: APPLICATION MUST BE SIGNED BY MAYOR, CITY MANAGER, OR OTHER DESIGNATED PERSON WHO IS AUTHORIZED TO SIGN CONTRACTS FOR THE SPONSOR. IF THE DAY TO DAY ADMINISTRATION OF THE AIRPORT IS PERFORMED BY A TRUST, THE CHAIRMAN OF THE TRUST MUST ALSO SIGN THE APPLICATION.

DO NOT WRITE BELOW THIS LINE

The work and expenditure of funds in the amount of \$_____ were approved in a regular, convened meeting of the Oklahoma Department of Aerospace and Aeronautics on the _____ day of _____, _____. By its approval, the Commission authorized the Director to execute this agreement.

Executive Director
Oklahoma Department of Aerospace and Aeronautics

EXHIBIT A AIRPORT LAYOUT DRAWING OR PROJECT SKETCH

EXHIBIT B PLANS AND SPECIFICATIONS

Not Applicable.

EXHIBIT B-1 PROGRAM NARRATIVE

The purpose of the project is for Durant Regional Airport (DUA) to acquire FAA signature approvals for a recommended/approved site of a new Air Traffic Control Tower (ATCT) at DUA. The Contract Tower Siting Study will be conducted in accordance with the FAA Siting Process of a Federal Contract Tower (FCT), ref. Order 6480.4C, Chapter 9 and the FAA Virtual Immersive Siting Tower Assessment (VISTA) process for FCT siting. KSA will complete the siting report and siting validation and assessment. The FAA will generate the 3D model under a separate agreement with the City.

EXHIBIT B-2 PROJECT COSTS

AIRPORT: Durant Regional Airport – Eaker Field PROJECT #: DUA-26-LD
 CITY: Durant, OK DATE: _____
 PROJECT DESCRIPTION: Air Traffic Control Tower Siting Study

Item Description	Amount	Ineligible Amount	Remarks
(a) Advertising			
(b) Air Traffic Control Tower Siting Study	257,522.25		
(c) Grant Admin			
(d) Testing			
(e) Inspection			
(f) Construction Admin			
(g) Other:			
(h) Other:			
(i) Other:			
(j) Construction (attach bid tabs)			
(k) Base Bid			
(l) Alternate 1 Bid			
(m) Alternate 2 Bid			
(n) Alternate 3 Bid			
(o) Alternate 4 Bid			
(p) Other:			
(q) TOTAL ELIGIBLE PROJECT COST	257,522.25		
(r) Ineligible Costs:			
Sponsor Share	State Share:	Federal Share:	Total Project Cost:
\$ 0	\$257,522.25	\$ 0	\$257,522.25
(0 %)**	(100%)	(0 %)	

(For funding share information, see section 2.0 Funding) Note: Sponsor share cannot be lower than 5%

**Note: The Department will only participate in costs identified in the contracts
 Round Sponsor share up to the nearest dollar and Department share down to the nearest dollar**

EXHIBIT B-3 PROJECT ENGINEERING

(Project Engineer to provide the following information)

Here are the costs which would be incurred in providing the engineering data necessary to make an investigation, testing, estimates, prepare plans and specifications, supervise award of contract, prepare contract, stake the work, supervise the work, make final inspection and final contract estimates for:

Durant Regional Airport – Eaker Field Air Traffic Control Tower Siting Study

(Name of Airport and Project)

An outline of the work to be performed is as follows:

Preparation of an Air Traffic Control Tower Siting Study.

For Federal Aviation Administration (FAA) funded projects the work will be accomplished in accordance with the FAA Standards for Specifying Construction of Airports (current edition). The work may be accomplished in accordance with the Oklahoma Department of Transportation Standard Specifications (current edition), with prior written approval by FAA.

The engineering fees will not exceed \$257,522.25.

KSA, a Pape-Dawson Company
Name of Engineering Firm



Signature of Engineer

EXHIBIT C STATEMENT OF COMPLIANCE

The Sponsor is in compliance with all terms and conditions of any agreement with the State of Oklahoma related to the development, operation or maintenance of an airport owned by the Sponsor.

Signature (Mayor, City Manager or designated Official)

Signature (Mayor, City Manager or designated Official)

Martin Tucker, Mayor

Name and Title

Name and Title

Date

Date

73-6005186

Sponsor's Federal Identification Number

Sponsor's Federal Identification Number

NOTE: To be signed by same person(s) that signs the Application and Assurances.

EXHIBIT C-1 SUSPENDED/DEBARMENT STATEMENT

The Sponsor hereby specifically agrees that it shall not award the contract for which this grant is given, nor shall bidding documents be given to any contractor which or who is subject to suspension or debarment by the U.S. Department of Transportation or any of its agencies, or the Oklahoma Department of Transportation at the time of the bidding or award of the contract. Violation of this provision shall void this grant.

Signature (Mayor, City Manager or designated Official)

Signature (Mayor, City Manager or designated Official)

Martin Tucker, Mayor
Name and Title

Name and Title

Date

Date

73-6005186
Sponsor's Federal Identification Number

Sponsor's Federal Identification Number

NOTE: To be signed by same person(s) that signs the Application and Assurances.

EXHIBIT C-2 STATUTORY AFFIDAVIT

STATE OF OKLAHOMA

COUNTY OF BRYAN.

AFFIDAVIT

Martin Tucker and _____
(Type name) (Type name)

of lawful age, and having been first duly sworn, on oath, states:

1. That (s)he/they is/are the agent authorized by the Sponsor to submit the attached Grant Application to the State of Oklahoma.
2. That the Sponsor has not paid, given, or donated or agreed to pay, give, or donate to any officer or employee of the State of Oklahoma any money or other thing of value, either directly or indirectly, in the procuring of the grant.
3. That no person who has been involved in any manner in the development of this grant while employed by the State of Oklahoma shall be employed to fulfill any of the services provided for under this contract.
4. That, to the best of his/her/their knowledge and belief, the Sponsor has not previously submitted a grant request to the Oklahoma Department of Aerospace and Aeronautics or any other agency of the State of Oklahoma which would result in a substantial duplication of the project proposed in the Grant Application and Assurances.

Affiant (Signature of Mayor, City Manager
or designated Official)

Affiant (Signature of Trust, if required)

Subscribed and sworn to before me this _____ day of April, 2026.

Seal

Notary Public

My commission expires: _____

NOTE: To be signed by the same person(s) that signs Application and Assurances.

EXHIBIT D AIRPORT ZONING REGULATIONS

See attached Airport Zoning.

QUESTIONNAIRE

(PLEASE TYPE OR PRINT ANSWERS)

1. City Durant, OK Airport Durant Regional Airport – Eaker Field

2. Official point of contact for the Sponsor:

Name Pam Polk

Address 300 W. Evergreen, Durant, OK 74701

Telephone Number 580.931.6600

Official Position City Manager

Email ppolk@durant.org

3. Sponsor contact that can verify payment information:

Name An-Chen Lai

Address 300 W. Evergreen, Durant, OK 74701

Telephone Number 580-931-6651

Official Position Finance Director/Treasurer

Email alai@durant.org

4. State payments should be made to: City of Durant

5. Method of performance: Contract and/or Force Account Contract

6. Number of aircraft based at the airport 42

7. Is the Airport operated by a Trust Authority? If yes, provide the name of the Trust Authority and a copy of the Trust Agreement.

Yes – Durant Airport Authority

8. Is there a Fixed Base Operator(s) on the Airport? If yes:

Name Durant Regional Airport FBO

Address 10 Waldron Road, Durant, OK 74701

Telephone Number 580.920.0574

9. Will financial assistance from a Federal source be required? Yes No

10. Name of your State Senator: David Bullard

11. Name of your State Representative: Cody Maynard

CHECKLIST

When completed, this Checklist becomes a part of the Grant Application and Agreement.

Answer **yes** or **no** on the appropriate lines. Sign the document.

1. Is the Application properly signed and dated _____
2. Is Exhibit A attached _____
3. Are Exhibits B and B-1 attached _____
4. Are Exhibits B-2 and B-3 attached _____
5. Are Exhibits C, C-1, and C-2 attached _____
6. Is Exhibit D attached _____
7. Is Exhibit E attached _____
8. Have all questions been answered on the Questionnaire _____
9. Are yearly funds allocated for airport maintenance _____
10. Have you furnished the names of your Senator and Representative Yes
11. Has any work been started on this project No
12. If the answer to any of the above questions (except #11) is no, explain below or on an attached sheet of paper.

Checklist completed by:

Name _____

Position _____

Telephone Number _____

PROJECT CLOSE-OUT DOCUMENTS

**Close-out documents are to be retained by the Sponsor
until the project is completed.**

CLOSE OUT REQUIREMENTS

At the completion of a construction project, the following documentation must be provided to the Department before the balance of grant funds (ten percent of the approved grant total) can be released by the Department:

1. **Final Inspection Forms**

Once a construction project is completed, a final inspection and acceptance of the project are required. The Department must be made aware of the time and place of the final inspection, in writing. Two weeks' notice is preferred. One of the Department's staff must be in attendance. The following three forms are to be submitted to the Department for the final inspection/final acceptance process.

- a. Notice of Final Inspection
- b. Final Inspection Report
- C. Project Acceptance

2. **Project Financial Report**

A financial report of the project must be prepared by the Department before the balance of funds can be considered for release by the Department. For more information, see the "Project Financial Report Requirements" in section 8.8 of the grant application.

3. **Updated Airport Layout Plan**

If an update to the Airport Layout Plan (ALP) is identified in Exhibit B-2 of the grant agreement, a copy of the preliminary updated ALP, that is submitted to the FAA for approval, must be received by the Department.

4. **Material Test Results**

Prior to final acceptance of the project, documentation of materials and construction quality acceptance tests required by project plans and specifications will be provided to the Department by the Sponsor or the Sponsor's Engineer.

NOTICE OF FINAL INSPECTION

Date: _____

Project Number: _____

Airport: _____

TO: Oklahoma Department of Aerospace & Aeronautics
110 N. Robinson Ave., Suite 200
Oklahoma City OK 73102
(405) 604-6900 – phone
(405) 604-6919 – fax

FROM: _____
Project Engineer, Mayor, City Manager

Address

City/Town and Zip Code

Area Code and Phone Number

This is to advise you that the above referenced project is complete and ready for final inspection.

The final inspection is scheduled to begin at: _____
(Time)

On: _____ at: _____
(Date) (Location)

Prior to making this request, I have carefully gone over this project and have found there to be no known plan omissions and that the work is complete and in reasonably close conformity with approved plans and specifications.

Signature of above named person

Title of above named person

FINAL INSPECTION REPORT

Date: _____ Project No: _____ Airport: _____

TO: Oklahoma Department of Aerospace & Aeronautics
110 N. Robinson Ave., Suite 200
Oklahoma City OK 73102
(405) 604-6900 – phone
(405) 604-6919 – fax

FROM: _____
Project Engineer, Mayor, City Manager

Address

City/Town and Zip Code

Area Code and Phone Number

Final inspection on the above project was made by _____
(Project Engineer, Mayor, City Manager)

On: _____ at: _____
(Date) (Location)

Personnel attending inspection:

name-title-organization	name-title-organization

The project was found acceptable with the following exceptions:

Anticipated completion date for above exceptions: _____.

Signature of above named person

Title of above named person

FINAL ACCEPTANCE NOTICE

Date: _____
Project Number: _____
Airport: _____

TO: Oklahoma Department of Aerospace & Aeronautics
110 N. Robinson Ave., Suite 200
Oklahoma City OK 73102
(405) 604-6900 – phone
(405) 604-6919 – fax

FROM: _____
Project Engineer, Mayor, City Manager

Address

City/Town and Zip Code

Area Code and Phone Number

This is to advise you that the exceptions found at the final inspection have been completed or corrected. The project is accepted by:

_____ Signature of Sponsor	_____ Title
_____ Signature of Engineer of record	_____ Title

On: _____ at: _____
(Date) (Location)

NOTE: If no exceptions are found at the Final Inspection, submit this form at the same time the Final Inspection is completed, showing acceptance of the Project.



The City of Durant

[AGENDA_ITEM_DEPARTMENT]

Memorandum

Date: 4/14/2026
To: Mayor and City Council
From: Denis Godfrey, Airport Director
Re: Consider Approval of Agreement Between City of Durant and KSA Engineers Inc. for Professional Engineering Services for Terminal Apron Expansion and Taxiway Relocation Project - Design Phase in the Amount of \$196,985.00

See attached Staff Memo.

Council Information / Action Requested

Approval of Agreement Between City of Durant and KSA Engineers Inc. for Professional Engineering Services for Terminal Apron Expansion and Taxiway Relocation Project - Design Phase in the Amount of \$196,985.00

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Apron Expansion - Taxiway Design Staff Memo DAA
2. DUA CIP_FY26-31 - 20260313 Edits
3. Appendix A - Site Plan



STAFF MEMO

Meeting of the Durant Airport Authority, April 14, 2026

Agenda Item #2 – Airport Capital Project Task Order, Apron Expansion/Taxiway Design

Summary

This is a federal grant funded project. The 2022 Airport Master Plan, Capital Improvement Program anticipates expansion of the terminal area aircraft parking apron and relocation of the connector taxiway to the apron. This is an acute need as the airport is handling greater numbers of transient aircraft and crucially medium-to-large business jets. As a resort destination airport, transient traffic is often episodic in nature and as such, sufficient apron capacity is needed to safely handle aircraft.

This Task Order initiates Phase I - design of the new apron and taxiway relocation. The airport engineer of record, KSA Engineering, will conduct this work. Additionally, the airport has directed the engineer to add long-term small aircraft tie-down spaces to the design. This type of aircraft parking is a normal feature at general aviation airports; however, Durant Regional Airport has none. Long-term outside parking will generate additional revenue for the airport. The design process will determine a revenue projection.

Phase II – Construction, commences in 2027. Approximately 32,418 square feet of pavement will be added.

Cost

Total of \$196,985.00 billable during FY 2026-2027, with \$187,135.00 reimbursable from the FAA, and a local matching share of \$9,849.00, payable from the airport budget.

Action Requested

Approve and sign into effect, KSA Task Order #101996, for Professional Engineering Services in the amount of \$196,985.00.

Exhibits

5 Year Capital Improvement Plan
Site Plan
Task Order

V2

10 WALDRON ROAD, DURANT, OKLAHOMA 74701

5 Year Capital Improvement Plan (CIP)

Airport Name (Loc ID), ST: Durant Regional Airport - Eaker Field (DUA), Oklahoma

CIP START YEAR: 2026

\$32,000 2023 NPE (Expires FY26)

\$251,000 2023 AIG (Expires FY26)

Federal Share 90%

\$150,000 2024 NPE (Expires FY27)

\$294,000 2024 AIG (Expires FY27)

\$150,000 2025 NPE (Expires FY28)

\$282,000 2025 AIG (Expires FY28)

\$150,000 2025 NPE (for planning through 2030)

\$280,000 2026 AIG (for planning through 2026)

Fed FY	Available		Funding Source	Data Sheet - Project Component/Phase	Estimated Cost	Funding Plan					
	NPE	AIG				NPE	AIG	Additional AIP	Other	Match	
2026	\$482,000	\$1,107,000	AIP	Design Terminal Apron Expansion - Phase 1	\$196,985	\$187,135				\$9,849	
			State	Hangar (Design and Construct)	\$776,842			\$776,842			
			BIL	Hangar (Design and Construct)	\$1,165,263		\$1,106,999		\$58,263		
			State	ATCT Siting Study (\$250,000 KSA // \$150,000 FAA)	\$400,000			\$400,000			
	Total = \$1,589,000										
	\$294,865	\$1	Remaining Funds		2026 Annual Subtotals:	\$2,539,090	\$187,135	\$1,106,999		\$1,176,842	\$68,112
2027	\$444,865	\$1	AIP	Terminal Apron Construction - Phase 1	\$3,500,000	\$150,000		\$2,625,000	\$175,000	\$175,000	
			State	ATCT Environmental Assessment	\$300,000			\$300,000			
	Total = \$444,866										
	\$294,865	\$1	Remaining Funds		2027 Annual Subtotals:	\$3,800,000	\$150,000	\$2,625,000	\$475,000	\$175,000	
2028	\$444,865	\$1	State	ATCT Design (Preliminary)	\$1,000,000				\$1,000,000		
			Total = \$444,866								
	\$444,865	\$1	Remaining Funds		2028 Annual Subtotals:	\$1,000,000			\$1,000,000		
2029	\$594,865	\$1	State	ATCT Design (Final and Bidding)	\$1,000,000				\$1,000,000		
			Total = \$594,866								
	\$594,865	\$1	Remaining Funds		2029 Annual Subtotals:	\$1,000,000			\$1,000,000		
2030	\$600,000	\$1									
			Total = \$600,001								
	\$600,000	\$1	Remaining Funds		2030 Annual Subtotals:						
2031	\$600,000		AIP	ATCT Construction	\$16,000,000			\$14,000,000	\$800,000	\$800,000	
			Total = \$600,000								
	\$600,000		Remaining Funds		2031 Annual Subtotals:	\$16,000,000		\$14,000,000	\$800,000	\$800,000	
6 Year CIP Totals:					\$24,339,090	\$337,135	\$1,106,999		\$4,451,842	\$1,043,112	

SPONSOR SIGNATURE: _____

DATE: _____



The City of Durant

[AGENDA_ITEM_DEPARTMENT]

Memorandum

Date: 4/14/2026
To: Mayor and City Council
From: Denis Godfrey, Airport Director
Re: Consider Declaration of 1991 Ford F-800 Jet Fuel Refueler, VIN #6642, as Surplus

See attached Staff Memo.

Council Information / Action Requested

Declaration of 1991 Ford F-800 Jet Fuel Refueler, VIN #6642, as Surplus

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Jet Refueler Staff Memo DAA



STAFF MEMO **Meeting of the Durant Airport Authority, April 14, 2026**

Agenda Item #3 – Asset Disposal, 3000-gallon jet fuel refueler

Summary

The city (airport) owns a derelict jet aircraft fueling vehicle (refueler). The refueler is 34 years old and is past its practical service life. The refueler has a residual value of \$7,000 – 9,000 dollars that can be recouped through a sale.

Cost - none

Action Requested

Declare the asset as surplus

Exhibits

None