

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY/ DAA

6:00 PM

**Roscoe J. Hatfield
Council Chambers, 300
West Evergreen,
Durant, Oklahoma
AGENDA**

January 14, 2020

**DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

- a. Consider Approval of Regular Meeting Minutes of December 10, 2019

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Monthly Report - December 2019

4. Citizen Comments on Non-Agenda Items

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

5. Administration

6. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 12th day of November, 2019 and that an agenda of said

meeting was posted at the place of such meeting at 4:20 p.m. on the 9th day of January, 2020.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 1/3/2020
To: Airport Authority
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of December 10, 2019

Council Information / Action Requested

Approval of Regular Meeting Minutes of December 10, 2019

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 12.10.2019	Exhibit	1/3/2020

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 13th day of November, 2018 and that an agenda of said meeting was posted at the place of such meeting at 10:40 a.m. on the 6th day of December, 2019.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT AIRPORT
AUTHORITY OF December 10, 2019 AT 6:00 PM, Roscoe J. Hatfield Council
Chambers, 300 West Evergreen, Durant, Oklahoma**

CALL TO ORDER

Chairman Grube called the meeting to order at 6:49 p.m.

ROLL CALL

Present: Trustee Mike Morris	City Manager John Dean
Trustee Danny Sherrer	City Attorney Tom Marcum
Trustee Jerry Tomlinson	City Clerk Cynthia J. Price
Vice Chairman Steve Brittingham	
Chairman Oden Grube	

Absent: None (*denotes partial attendance)

Chairman Grube declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Regular Meeting Minutes of October 8, 2019

b. Consider Approval of Regular Meeting Minutes of November 12, 2019

Approved

Motion was made by Danny Sherrer and seconded by Steve Brittingham to approve consent items as presented.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

2. Consideration Items Removed from Consent

3. Information Items

- a. Airport Manager Monthly Report - November 2019

4. Citizen Comments on Non-Agenda Items

There were no citizen comments.

5. New Business

There was no new business.

Adjournment

Motion was made by Steve Brittingham and seconded by Danny Sherrer to adjourn meeting.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson



The City of Durant

Airport

Memorandum

Date: 1/8/2020
To: Airport Authority
From: Katie Hefner, Airport Manager
Re: Airport Monthly Report - December 2019

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Airport Report - December 2019	Cover Memo	1/8/2020

Durant Airport Monthly Report – December 2019

OCTOBER 2019 FUEL SALES

- Avgas 100LL – 436 gallons and \$1,735 in sales
- Jet A/prist – 1,460 gallons and \$5,402 in sales

*Special Note: Avgas 100LL currently unavailable. Construction project decreasing fuel sales.

Hangars

- 100% Occupancy.
- Hangar door repairs 100% completed.

Maintenance Issues

- Fuel tanks and truck in need of service, replacement of hoses, filters and nozzle. Parts and equipment on order and due to arrive in 2 weeks.
- Concrete repairs completed behind large hangar.
- Ongoing issues with electric vehicle gate. Repairs estimated at \$2,300. New fencing scheduled to be installed with 2024 CIP grants.
- Avgas 100LL out of compliance and fuel contamination. Receiving estimations and specifications from vendors for new AST. Bid requests will be brought to City Council for approval.

Safety Issues

- Fuel truck and tanks received new Purple K Fire Extinguishers. First aid kits received and installed in terminal.
- Ongoing vandalism on the airfield. Working on estimates for upgrades to security cameras, back gate repairs, and access upgrades.

Construction Update

Runway and taxiway extension project to be completed no later than January 23rd. Date for re-opening ceremony on January 17th.

