

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT AIRPORT AUTHORITY/ DAA

6:00 PM

**Roscoe J. Hatfield
Council Chambers, 300
West Evergreen,
Durant, Oklahoma
AGENDA**

January 12, 2021

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

- a. Consider Approval of Regular Meeting Minutes of December 8, 2020

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Manager Monthly Report - December 2020

4. Administration

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of November, 2020 and that an agenda of said meeting was posted at the place of such meeting at 5:18 p.m. on the 7th day of January, 2021.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 12/14/2020
To: Airport Authority
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of December 8, 2020

Council Information / Action Requested

Approval of Regular Meeting Minutes of December 8, 2020

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 12.8.2020	Exhibit	12/14/2020

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 12th day of November, 2019 and that an agenda of said meeting was posted at the place of such meeting at 4:40 p.m. on the 3rd day of December, 2020.

**MINUTES OF THE REGULAR SCHEDULED MEETING OF DURANT AIRPORT
AUTHORITY OF December 8, 2020 AT 6:00 PM, Roscoe J. Hatfield Council
Chambers, 300 West Evergreen, Durant, Oklahoma**

CALL TO ORDER

Chairman Grube called the meeting to order at 6:41 p.m.

ROLL CALL

Present: Trustee Mike Morris	City Manager John Dean
Trustee Danny Sherrer	City Attorney Tom Marcum
Trustee Jerry Tomlinson	City Clerk Cynthia J. Price
Vice Chairman Steve Brittingham	
Chairman Oden Grube	

Absent: None (*denotes partial attendance)

Chairman Grube declared a quorum.

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of November 10, 2020

Approved

Motion was made by Mike Morris and seconded by Danny Sherrer to approve consent item as presented.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

2. Consideration Items Removed from Consent

3. Information Items

- a. Airport Monthly Report - November 2020

4. Administration

- a. Present Status Update on Ongoing Airport Improvements

No Action Taken

Airport Manager John Wyatt addressed the Authority Board and stated he is having weekly meeting with consultants and the company installing the new fuel farm. Construction is scheduled to begin January 4, 2021. Construction should be completed by February 4, 2021 and capable of self-serve. Mr. Wyatt expects fuel sales to increase dramatically. The fuel provider is proposing a longer term contract which is currently under review. There is a request for qualifications for an airport consultant which will be advertised publicly on December 10, 2021.

5. New Business

There was no new business.

Adjournment

Motion was made by Steve Brittingham and seconded by Danny Sherrer to adjourn meeting.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson



The City of Durant

Office of City Clerk

Memorandum

Date: 1/5/2021
To: Airport Authority
From: John Wyatt, Airport Manager
Re: Airport Manager Monthly Report - December 2020

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Airport Manager Monthly Report - December 2020	Exhibit	1/5/2021

Durant Airport Monthly Report –DECEMBER 2020

Airport Monthly Sales

- Avgas 100LL - 1287.9 Gallons \$5100.08
- Jet A w/Additive- 8455 Gallons \$26,722.35
- Total Sales – 9742.9 Gallons \$31,822.43
- Total Number of Sales- 97
- Parking/Misc - \$

Hangers

- Working on Hanger Leases issuance and pricing. Need to know whether we will use the 2020 or 2021 rate.
- I am trying to get Hanger tenants to start preparing to fill out new leases.
- Dealing with ongoing maintenance issues with Hanger doors and Lights. DH Pace is coming to work on several doors
- The crew for the City has been very helpful. They will send someone to be trained on balancing the hanger doors

Project status

Incidents

- There have been no major incidents this month