

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on August 13, 2019 at 8:15 p.m. and that an agenda of said meeting was posted at the place of such meeting at 9:50 a.m. on the 20th day of August, 2019.

**MINUTES OF THE SPECIAL MEETING OF DURANT CITY COUNCIL OF August 21, 2019
AT 10:00 AM, Roscoe J. Hatfield Council Chambers, 300 West Evergreen, Durant,
Oklahoma**

CALL TO ORDER

Mayor Grube called the meeting to order at 10:02 a.m.

INVOCATION/FLAG SALUTE

Police Chief David Houser provided the invocation. Council Member Morris led the flag salute.

ROLL CALL

Present:	Council Member Mike Morris	Interim City Manager Paul Buntz
	Council Member Danny Sherrer	City Attorney Tom Marcum
	Council Member Jerry Tomlinson	City Clerk Cynthia J. Price
	Vice Mayor Steve Brittingham	
	Mayor Oden Grube	

Absent: None (*denotes partial attendance)

Mayor Grube declared a quorum.

1. 1(a) Consider Approval of Library HVAC Roof Top Unit Repairs 1(b)

Consider Approval of Budget Supplement #001802

Approved

1(a) - Angie Mullens, Library Administrative Assistant, addressed council in place of Robbee Tonubbee, Library Director. Ms. Mullens stated the other work that was done brought the system back up, however, it led to the discovery of various repairs needed on Roof Top Units #1, 2, 3 and 4. Roof Top Unit 5 did not require repair.

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to approve Library HVAC Roof Top Unit Repairs by Entech Sales and Service in the amount of \$13,214.00.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

Motion was made by Jerry Tomlinson and seconded by Danny Sherrer to approve Budget Supplement #001802.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

2. Consider Appointment of Seventh Member to Senior Citizen Advisory Committee

Approved

Motion was made by Mike Morris and seconded by Danny Sherrer to appoint Ronald Michael Ridgway as seventh member of Senior Citizen Advisory Committee.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

3. Consider Approval of Employee Health and Dental Benefit Renewals with Blue Cross Blue Shield and Vision Benefit with VSP, or Take Any Other Appropriate Action

Approved

Kari Jones, Human Resources Supervisor, addressed council and stated this is the third year that the city has been fully insured. The broker went out for renewal rates and Blue Cross Blue Shield had the best rates. Health and dental rates are lower for the new year. There were no rate changes to vision or life insurance. Ms. Jones provided a PowerPoint presentation which compared the new insurance rates with the previous year. Staff recommends approval of employee health and dental benefit renewals with Blue Cross Blue Shield and vision benefit with VSP.

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to approve employee health and dental benefit renewals with Blue Cross Blue Shield and vision benefit with VSP.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

4. Consider Approval of Enterprise Fleet Management Equity Lease Open - End Lease of a Special Service/Investigation Vehicle

Approved

Police Chief David Houser addressed council and stated the vehicle would be used by the Special Investigations Unit out of the Criminal Investigations Division. It will not be a marked vehicle. Enterprise provided Chief Houser with quotes for four different vehicles for consideration. The Special Investigator chose the 2019 Chevrolet Silverado 1500 as the best bid. Chief Houser stated the Criminal Investigations Division operates off of seizure and forfeiture funds and that is how the first year of payments would be funded. The current vehicle is a 2010 model with 130,000+ miles. It will be repurposed by replacing the vehicle currently used by the Investigations Division. In turn, the vehicle being replaced will be repurposed for use by the Waste Water Treatment Plant. Financing for Years 2-5 would come from the forfeiture and seizure money that is outstanding through the equitable sharing agreement with the federal government. Chief Houser was asked by council to meet with Enterprise to discuss eliminating the over mileage charge or raising the mileage limit.

Motion was made by Jerry Tomlinson and seconded by Danny Sherrer to approve the Enterprise Fleet Management Equity Lease Open-End Lease of a 2019 Chevrolet

Silverado 1500 as the Special Service/Investigation Vehicle contingent upon Chief Houser's final negotiations of over mileage charges and mileage limit.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

5. Consider Approval of Change of Signatory for Banking Transactions

Approved

Interim City Manager Paul Buntz recommended the two signatories on banking transactions be changed by removing Former City Manager Tim Rundel and replacing him with Interim Assistant City Manager James Dalton and removing Treasurer Judy Siemens effective at the end of business on August 30, 2019 and replace her with AnChen Lai.

Motion was made by Mike Morris and seconded by Steve Brittingham to approve change of signatories on banking transactions by removing Former City Manager Tim Rundel as signatory and replacing him with Interim Assistant City Manager James Dalton and removing Treasurer Judy Siemens as signatory effective at end of business on August 30, 2019 and replacing her with AnChen Lai..

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

6. **Executive Session**

- a. Consider Executive Session for Confidential Communication with Attorney Concerning Pending Claim Against the City of Durant: Tort Claim of Dempsey Keach Ballard; (This Executive Session Authorized by Title 25, Section 307 B(4) of the Oklahoma State Statutes) Approved

Motion was made by Steve Brittingham and seconded by Mike Morris to enter into executive session.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to re-enter regular session.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

- b. Consider Action Pursuant to 6(a) Above

No Action Taken

- c. Consider Acceptance of Resignation of City Treasurer (This Executive Session Authorized by Title 25, Section 307 B(1) of the Oklahoma State Statutes)

Approved

Motion was made by Steve Brittingham and seconded by Mike Morris to enter into executive session.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to re-enter regular session.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

- d. Consider Action Pursuant to 6(c) Above

Approved

Interim City Manager Paul Buntz recommended the city council accept the resignation of Treasurer Judy Siemens effective at the end of business August 30, 2019. Interim City Manager Paul Buntz thanked Ms. Siemens for her service.

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to accept resignation of Treasurer Judy Siemens effective at the end of business August 30, 2019.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

- e. Consider Appointment of City Treasurer (This Executive Session Authorized by Title 25, Section 307 B(1) of the Oklahoma State Statutes)

Approved

Motion was made by Steve Brittingham and seconded by Mike Morris to enter into executive session.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to re-enter regular session.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

- f. Consider Action Pursuant to 6(e) Above

Approved

Interim City Manager Paul Buntz recommended AnChen Lai be appointed as city treasurer effective at the end of business on August 30, 2019.

Motion was made by Danny Sherrer and seconded by Jerry Tomlinson to appoint AnChen Lai as City Treasurer effective at the end of business on August 30, 2019.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

Adjournment

Motion was made by Danny Sherrer and seconded by Mike Morris to adjourn meeting.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson