

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT CITY COUNCIL

10:00 AM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma
SPECIAL AGENDA**

August 21, 2019

**DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

ORDER OF BUSINESS

1. 1(a) Consider Approval of Library HVAC Roof Top Unit Repairs
1(b) Consider Approval of Budget Supplement #001802
2. Consider Appointment of Seventh Member to Senior Citizen Advisory Committee
3. Consider Approval of Employee Health and Dental Benefit Renewals with Blue Cross Blue Shield and Vision Benefit with VSP, or Take Any Other Appropriate Action
4. Consider Approval of Enterprise Fleet Management Equity Lease Open - End Lease of a Special Service/Investigation Vehicle
5. Consider Approval of Change of Signatory for Banking Transactions
6. **Executive Session**
 - a. Consider Executive Session for Confidential Communication with Attorney Concerning Pending Claim Against the City of Durant: Tort Claim of Dempsey Keach Ballard; (This Executive Session Authorized by Title 25, Section 307 B(4) of the Oklahoma State Statutes)
 - b. Consider Action Pursuant to 6(a) Above

- c. Consider Acceptance of Resignation of City Treasurer (This Executive Session Authorized by Title 25, Section 307 B(1) of the Oklahoma State Statutes)
- d. Consider Action Pursuant to 6(c) Above
- e. Consider Appointment of City Treasurer (This Executive Session Authorized by Title 25, Section 307 B(1) of the Oklahoma State Statutes)
- f. Consider Action Pursuant to 6(e) Above

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on August 13, 2019 at 8:15 p.m. and that an agenda of said meeting was posted at the place of such meeting at 9:50 a.m. on the 20th day of August, 2019.

Cynthia J. Price, City of Durant



The City of Durant

Donald W. Reynolds Community Center and Library

Memorandum

Date: 8/14/2019
To: Mayor and City Council
From: Robbee Tonubbee, Library Director
Re: 1(a) Consider Approval of Library HVAC Roof Top Unit Repairs
1(b) Consider Approval of Budget Supplement #001802

Council Information / Action Requested

1(a) Award to Entech for Repairs to Roof Top Units by Certified Aeon Tech for \$13,214;
1(b) Approval of Budget Supplement #001802

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Quote from Entech	Cover Memo	8/14/2019
Budget Supplement #001802	Exhibit	8/15/2019

August 9, 2019

Submitted to:
Robbee Tonbbbee
(580) 924-3486

Jobsite:
City of Durant – Donald W Reynolds Library
and Community Center
1515 W. Main St
Durant, OK 74701

Project Name: City of Durant – Library and Community Center – RTU Repair

Entech Sales and Service is pleased to offer you the following proposal for your consideration.

Scope of Work:

RTU #1

- Isolate unit and lockout, tag out.
- Furnish and install new (QTY-1) 575V 3Ph motor.
- Start unit and check operations upon completion of work.
- Provide written report of all work performed.

RTU #2

- Isolate unit and lockout, tag out.
- Furnish and install new (QTY-1) exhaust fan.
- Furnish and install new (QTY- 1) fan prop.
- Furnish and install new (QTY-1) CFM.
- Start unit and check operations upon completion of work.
- Provide written report of all work performed.

RTU #3

- Isolate unit and lockout, tag out.
- Furnish and install new (QTY-1) filter drier.
- Furnish and install new (QTY-1) CFM.
- Start unit and check operations upon completion of work.
- Provide written report of all work performed.

RTU #4

- Isolate unit and lockout, tag out.
- Furnish and replace new (QTY-2) contactors.
- Furnish and install new (QTY-1) Copeland digital module.
- Furnish and install unloader solenoid coils to compressor.
- Start unit and check operations upon completion of work.
- Provide written report of all work performed.

Total Net Price – (Excluding Sales Tax).....\$13,214.00



Clarifications:

- Labor is calculated using Regular Time (Mon.- Fri. 7am – 5pm) with no overtime included.
- Pricing does NOT include any applicable Taxes, Bonds, or Fees
- All work to conform to applicable codes, however Entech will not be responsible for existing code violations.

Should you have any questions or concerns regarding this project or any details of this proposal please don't hesitate to call. We look forward to working with you soon.

Regards,

Gavin Bell
Mechanical Division
Entech Sales & Service
Fax: 972-485-0971
Cell: 469-601-8586
Email: gavin.bell@entechsales.com

PACKET: 00372-LIBRARY HVAC IMPROVEMENTS

BUDGET CODE: DR-DEPT. REQUESTED BUDGET

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET

Budget Adj. # 001802						
350 015-571.61-04	9/10/2019	RTU REPAIR	13,214.00	0.00	0.00	13,214.00
IMPROVEMENTS						
DEPT: DWR CC PROJECT						
PACKET NOTES:						
THIS REQUEST IS A CONTINUATION OF IMPROVEMENTS TO THE						
LIBRARY HVAC SYSTEM. THIS REQUEST RELATES TO THE REPAIR OF						
THE RTU (ROOF TOP UNITS). FUNDING TO COME FROM FUND						
BALANCE.						
TOTAL NO. ADJUSTMENTS--EXPENSE:					1	13,214.00
TOTAL IN PACKET--						<u>13,214.00</u>

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***



The City of Durant

Office of City Clerk

Memorandum

Date: 8/19/2019
To: Mayor and City Council
From: Paul Buntz, Interim City Manager
Re: Consider Appointment of Seventh Member to Senior Citizen Advisory Committee

Six members of the Senior Citizen Advisory Committee were appointed at the August 13, 2019 regular city council meeting. Resolution No. 2019-19, Paragraph 1 states the membership shall consist of seven members. An additional application has been received and is attached for consideration by council.

Council Information / Action Requested

Appointment of Seventh Member to Senior Citizen Advisory Committee

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Application of Ronald Michael Ridgway	Exhibit	8/19/2019



Application for Appointment to a City Board, Commission or Committee

Ms.
Mrs.
Mr.

Name

(Last)

(First)

(MI)

☐ Physical Address

City

State

Zip

☐ Mailing Address

City

State

Zip

☐ Home Phone

☐ Work Phone

☐ Cell Phone

☐ E-mail address By providing your e-mail address in the space above, you are consenting to the release of your personal e-mail address by the City.

Board, Commission or Committee Appointment Desired: _____

Qualifications: (list educational background or experience that would assist you in carrying out the duties of this appointment)

Reasons for Serving: (state briefly the contributions you can make to this appointment and your reasons for wanting to serve on the Board, Commission or Committee)

Do you understand that attendance and active support is required for each appointee?

☒ Yes

☐ No

Signature

Date

Please place a check in the ☐ (s) for your preferred method of contact. Once the City Council has filled a position, your application will be removed from the file and you must reapply for future openings.

This information will become a Public Record.
You may return this form to Durant City Hall, City Manager's Office, 300 W. Evergreen,
P.O. Box 578, Durant, OK 74702 or fax to 924-3490.



The City of Durant

Human Resources Department

Memorandum

Date: 8/19/2019
To: Mayor and City Council
From: Kari Jones, Human Resources Supervisor
Re: Consider Approval of Employee Health and Dental Benefit Renewals with Blue Cross Blue Shield and Vision Benefit with VSP, or Take Any Other Appropriate Action

Employee health benefit renewals with Blue Cross Blue Shield for the 19/20 plan year reflect a 7.60% decrease in the City's premium for medical, and a 3.79% decrease in the premium for dental. There is no change in premium of the employee paid vision benefit with VSP.

All covered services, co-insurance, and deductibles from the preceding year to remain the same.

Council Information / Action Requested

Staff recommends approval of the quoted renewals for the 19/20 benefit plan year.

City Staff Information / Action Follow-up, if Council authorizes this action:

Human Resources to provide all appropriate documentation to INSURICA, the City's Broker of Record.

ATTACHMENTS:

Description	Type	Upload Date
PowerPoint Presentation	Exhibit	8/20/2019

CITY OF DURANT

2019-2020 Health & Welfare Renewal Overview

Identified Gaps in Care

- The plan continued to provide a comprehensive benefit for plan members, so no changes in design are recommended for 2019-2020 plan year.

Proposed 2019-2020

- Medical & Pharmacy claims have continued to run very well against premiums paid.
- 2019-2020 Blue Cross premium are set to decrease by 7.6%!

Medical	Current	Renewal
Annual Premium	\$2,593,847	\$2,396,717
Dollar change in premium		-\$197,131
Percentage Change in premium		-7.6%
Insure Ok Subsidy		\$220,499
Net Plan Cost		\$2,176,218

Health Plan

Blue Cross & Blue Shield of Oklahoma

Identified Gaps in Care

- The plan has continued to operate very well, so no recommended changes for the upcoming 2019-2020 benefit plan year.

Proposed 2019-2020 Renewal

- Dental claims performance has continued to perform as project by Blue Cross & Blue Shield's dental Underwriter.
- Blue has requested a 3.79% reduction in premium for 2019-2020.

Dental	Current	Renewal
Annual Premium	\$149,060	\$143,403
Dollar change in premium		-\$5,657
Percentage change in premium		-3.79%

Dental Plan

Blue Cross & Blue Shield of Oklahoma

Identified Gaps in Care

- No identified gaps in coverage

Proposed 2019-2020

- There will be no added cost to renew “as-is”

Vision	Current	Renewal
Annual Premium	\$21,281	\$21,281
Dollar change		\$0
Percentage change		0%

Vision Plan

VSP Vision

Identified Gaps in Care

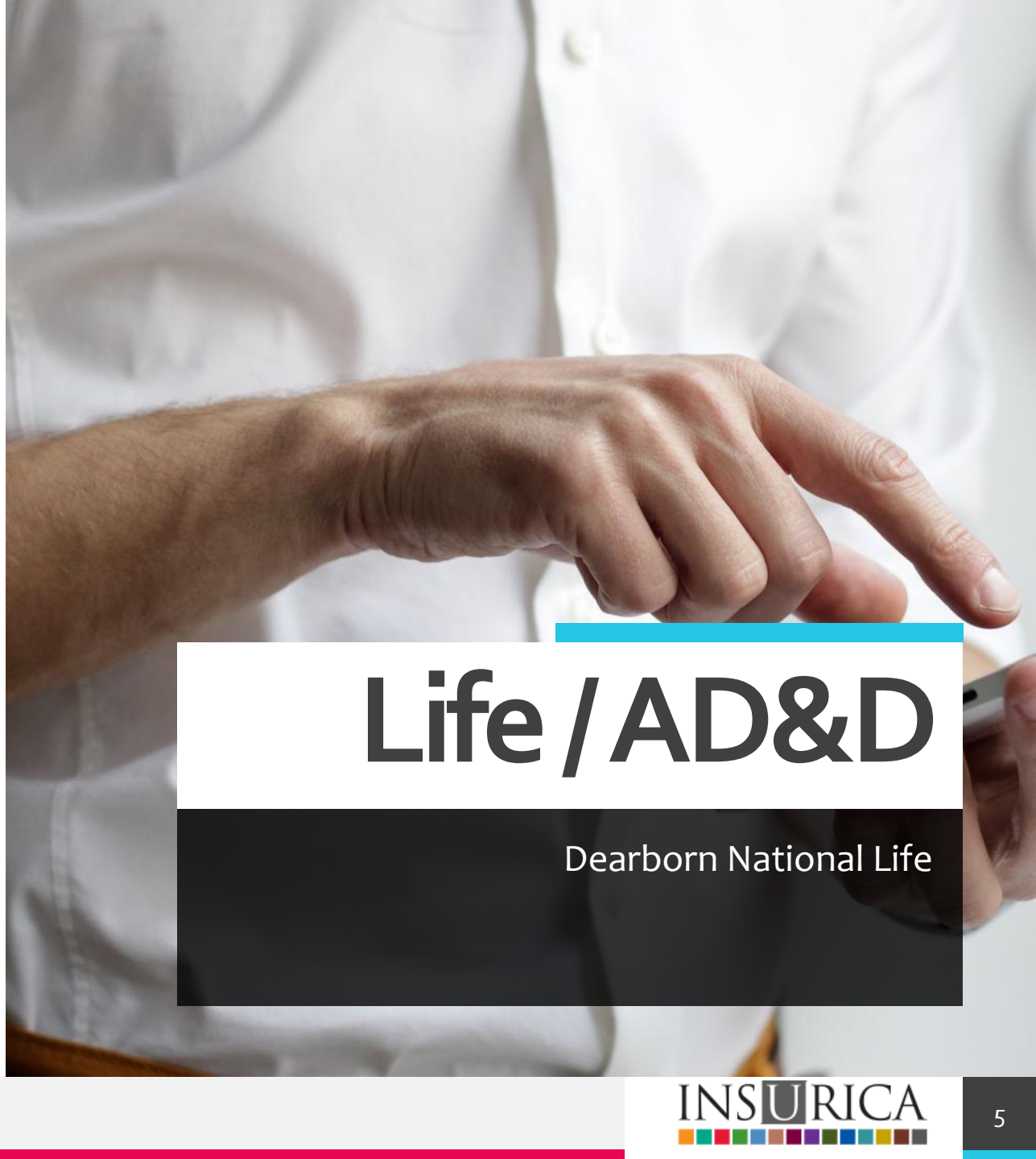
- No identified Gaps in Care!

Proposed 2019-2020

- No cost increase
- Recommended City renew the coverage!

Group Life/AD&D	Current	Renewal
Annual Premium	\$9,172	\$9,172
Proposed Increase		\$0

Dependent Life	Current	Renewal
Cost per Unit	\$3.21	\$3.21
Proposed Increase		\$0



Life / AD&D

Dearborn National Life

Comparison

Annual Health & Welfare Cost Summary Overview – Current vs. Proposed Renewal

	First Year 2017-2018	Current Year 2018-2019	Proposed Renewal 2019-2020
Blue Cross – Medical	\$2,878,040	\$2,593,847	\$2,396,717
Insure Oklahoma Subsidy	-\$200,649	-\$207,621	\$220,499
NET MEDICAL after Subsidy	\$2,677,391	\$2,386,226	\$2,176,218
Blue Cross – Dental	\$149,060	\$143,403	\$143,403
VSP - Vision	\$19,169	\$21,281	\$21,281
Life / AD&D	\$9,172	\$9,172	\$9,172
Total Annual Premium	\$2,810,792	\$2,560,082	\$2,350,074
Additional Cost / Savings		-\$250,710	-\$210,008



Thank You

Dustin Brand



405-556-225



Dustin.brand@insurica.com



www.insurica.com





The City of Durant

Durant Police Department

Memorandum

Date: 8/18/2019
To: Mayor and City Council
From: David Houser, Chief of Police
Re: Consider Approval of Enterprise Fleet Management Equity Lease Open - End Lease of a Special Service/Investigation Vehicle

The Special Investigations Division would like to lease a vehicle using Enterprise Fleet Management (C-2018-72) agreement; a TIPS www.tips-usa.com Inter local Purchasing System, to replace their current one which has more than 130,000 miles.

The Durant Police Department participates in the Federal Government Seizure Program referred to as Equitable Sharing. These funds are usually specifically related to dollars or assets seized and forfeited through the Federal Judicial System with a percentage of forfeiture dollars awarded to participating local agencies. In March 2019, the Durant Police Department received \$14,040.00 in equitable sharing funds from the United States Postal Service after a joint investigation.

Enterprise provided four quotes for a special investigations vehicle - a 2020 Chevrolet, a 2020 Ford; both of which must be ordered and built to specifications. They quoted a 2019 Chevrolet and a 2019 Ford from existing stock that are immediately available. The difference in lease costs per month is only 68.18 from the lowest quote to the highest quote.

The investigator reviewed all quotes and specifications, inspected and researched all models presented and feels that the Quote 4352422 for a 2019 Chevrolet is not the lowest cost but is the best option for leasing. It is readily available and most suitable for covert lighting placement, standard options and anticipated resale value. In addition, the vehicle is consistent with vehicles already purchased (2019 Tahoes) if one ever went out of service, parts may interchange.

Cost for this fiscal year will be \$3,223.86 in capitalized price reduction due upon delivery of the vehicle and \$5,585.20 in lease costs for a total of \$8,809.06 this FY. Future funding for this vehicle is anticipated through pending forfeiture dollars that have been seized and awaiting award.

Pending dollars are:

\$132,000 in Federal Court; North Texas jurisdiction

- **\$66,000 expected award at 50%**

\$437,000 in Federal Court; Eastern Oklahoma jurisdiction

- **\$109,250 expected award at 25%**

\$20,000 in District Court; Bryan County

- \$12,000 expected award at 60%

In summary, the budgeted fund is currently sufficient to cover year one of the leased vehicle. The expected Federal Forfeiture funds will be more than enough to cover years 2-5 of the lease. However, it is important to note that if the forfeitures are not awarded for any reason, years 2-5 would have to be budgeted from Capital Improvement sources other than forfeiture dollars.

Based on the investigator's review of all quotes and his knowledge of current needs and usage, it is recommended that the best quote 4352422 be approved. If that is not the pleasure of the council, the other quotes are within acceptable parameters as well.

Council Information / Action Requested

Council - Recommend approval of Quote 4352422 **or** if not approved; the consideration and approval of any one of the other attached quotes

City Staff Information / Action Follow-up, if Council authorizes this action:

Mayor - Sign Quote

Police - Submit Order and follow up

Treasurer - Budget amendment from revenue fund 305 to capital improvement fund 15 then to department 19 leasing

ATTACHMENTS:

Description	Type	Upload Date
2019 Chevrolet Enterprise Lease Quote 4352422	Cover Memo	8/19/2019
2019 Ford Enterprise Lease Quote 4345771	Cover Memo	8/19/2019
2020 Chevrolet Enterprise Lease Quote 4355500	Cover Memo	8/19/2019
2020 Ford Enterprise Lease Quote 4355485	Cover Memo	8/19/2019

FLEET
MANAGEMENT

Open-End (Equity) Lease Rate Quote

Quote No: 4352422

Prepared For: City of Durant, OK
Houser, DavidDate 07/31/2019
AE/AM JH9/ZCK

Unit

Year 2019 Make Chevrolet Model Silverado 1500

Series LT 4x2 Crew Cab 5.75 ft. box 147.4 in. WB

Vehicle Order Type In-Stock Term 60 State OK Customer# 579163

\$ 35,820.69	Capitalized Price of Vehicle ¹
\$ 0.00	* Motor Vehicle Excise Tax <u>3.2500%</u> State <u>OK</u>
\$ 111.75	* Initial License Fee
\$ 0.00	Registration Fee
\$ 100.00	* Other: (See Page 2)
\$ 3,223.86	* Capitalized Price Reduction
\$ 0.00	* Tax on Capitalized Price Reduction
\$ 0.00	* Gain Applied From Prior Unit
\$ 0.00	* Tax on Gain On Prior
\$ 0.00	* Security Deposit
\$ 0.00	* Tax on Incentive(Taxable Incentive Total : \$0.00)

\$ 32,596.83 Total Capitalized Amount (Delivered Price)

\$ 440.06 Depreciation Reserve @ 1.3500%\$ 118.46 Monthly Lease Charge (Based on Interest Rate - Subject to a Floor)²**\$ 558.52 Total Monthly Rental Excluding Additional Services****Additional Fleet Management**

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment (Estimate Only)

Liability Limit \$0.00

\$ 0.00 Physical Damage Management

\$ 0.00 Full Maintenance Program³ Contract Miles 0Incl: # Brake Sets (1 set = 1 Axle) 0**\$ 0.00 Additional Services SubTotal**\$ 0.00 Use Tax 0.0000%

State

\$ 558.52 Total Monthly Rental Including Additional Services\$ 6,193.23 Reduced Book Value at 60 Months

\$ 375.00 Service Charge Due at Lease Termination

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name

Exterior Color (0 P) Silver Ice Metallic

Interior Color (0 I) Jet Black w/Cloth Seat Trim

Lic. Plate Type Government

GVWR 0

Comp/Coll Deductible 0 / 0OverMileage Charge \$ 0.0450 Per Mile# Tires 1

Loaner Vehicle Not Included

Quote based on estimated annual mileage of 5,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle.

Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Durant, OK

BY

TITLE

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

FLEET
MANAGEMENT

Open-End (Equity) Lease Rate Quote

Quote No: 4345771

Prepared For: City of Durant, OK
Houser, DavidDate 07/25/2019
AE/AM JH9/ZCK

Unit

Year 2019 Make Ford Model F-150

Series XL 4x2 SuperCrew Cab Styleside 5.5 ft. box 145 in. WB

Vehicle Order Type In-Stock Term 60 State OK Customer# 579163

\$ 31,219.37	Capitalized Price of Vehicle ¹
\$ 0.00	* Motor Vehicle Excise Tax <u>3.2500%</u> State <u>OK</u>
\$ 111.75	* Initial License Fee
\$ 0.00	Registration Fee
\$ 100.00	* Other: (See Page 2)
\$ 2,809.74	* Capitalized Price Reduction
\$ 0.00	* Tax on Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00	* Tax on Gain On Prior
\$ 0.00	* Security Deposit
\$ 0.00	* Tax on Incentive(Taxable Incentive Total : \$0.00)

\$ 28,409.63	Total Capitalized Amount (Delivered Price)
--------------	--

\$ 383.53	Depreciation Reserve @ <u>1.3500%</u>
-----------	---------------------------------------

\$ 108.57	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²
-----------	---

\$ 492.10	Total Monthly Rental Excluding Additional Services
-----------	---

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00	Commercial Automobile Liability Enrollment (Estimate Only)
---------	--

Liability Limit	\$0.00
-----------------	--------

\$ 0.00	Physical Damage Management
---------	----------------------------

\$ 24.79	Full Maintenance Program ³ Contract Miles <u>25,000</u>
----------	--

Incl: # Brake Sets (1 set = 1 Axle)	<u>0</u>
-------------------------------------	----------

\$ 24.79	Additional Services SubTotal
----------	-------------------------------------

\$ 0.00	Use Tax <u>0.0000%</u>
---------	------------------------

State

\$ 516.89	Total Monthly Rental Including Additional Services
-----------	---

\$ 5,397.83	Reduced Book Value at <u>60</u> Months
-------------	--

\$ 375.00	Service Charge Due at Lease Termination
-----------	---

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name

Exterior Color (0 P) Magnetic Metallic

Interior Color (0 I) Black w/Unique Sport Cloth 40/Console/4

Lic. Plate Type Government

GVWR 0

Quote based on estimated annual mileage of 5,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle.

Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Durant, OK

BY

TITLE

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Prepared For: City of Durant, OK
Houser, David

Date 08/02/2019
AE/AM JH9/ZCK

Unit #

Year 2020 **Make** Chevrolet **Model** Silverado 1500

Series LT 4x2 Crew Cab 5.75 ft. box 147.4 in. WB

Vehicle Order Type Ordered **Term** 60 **State** OK **Customer#** 579163

\$ 30,967.15	Capitalized Price of Vehicle ¹
\$ 0.00	* Motor Vehicle Excise Tax <u>3.2500%</u> State OK
\$ 0.00	* Initial License Fee
\$ 0.00	* Registration Fee
\$ 300.00	* Other: (See Page 2)
\$ 2,787.04	* Capitalized Price Reduction
\$ 0.00	* Tax on Capitalized Price Reduction
\$ 0.00	* Gain Applied From Prior Unit
\$ 0.00	* Tax on Gain On Prior
\$ 0.00	* Security Deposit
\$ 0.00	* Tax on Incentive(Taxable Incentive Total : \$0.00)
\$ 28,180.11	Total Capitalized Amount (Delivered Price)
\$ 380.43	Depreciation Reserve @ <u>1.3500%</u>
\$ 109.91	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor)²

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name	
Exterior Color	(0 P) Satin Steel Metallic
Interior Color	(0 I) Jet Black w/Cloth Seat Trim
Lic. Plate Type	Government
GVWR	0

\$ 490.34 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment (Estimate Only)

Liability Limit \$0.00

\$ 0.00 Physical Damage Management

Comp/Coll Deductible 0 / 0

\$ 0.00 Full Maintenance Program³ Contract Miles 0

OverMileage Charge \$ 0.0450 Per Mile

Incl: # Brake Sets (1 set = 1 Axle) 0

Tires 1

Loaner Vehicle Not Included

\$ 0.00 Additional Services SubTotal

\$ 0.00 Use Tax 0.0000%

State

\$ 490.34 Total Monthly Rental Including Additional Services

\$ 5,354.31 Reduced Book Value at 60 Months

\$ 375.00 Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 5,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle.

Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Durant, OK

BY

TITLE

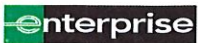
DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

FLEET
MANAGEMENT

Open-End (Equity) Lease Rate Quote

Quote No: 4355485

Prepared For: City of Durant, OK
Houser, DavidDate 08/02/2019
AE/AM JH9/ZCK

Unit

Year 2020 Make Ford Model F-150

Series XL 4x2 SuperCrew Cab Styleside 5.5 ft. box 145 in. WB

Vehicle Order Type Ordered Term 60 State OK Customer# 579163

\$ 31,326.00	Capitalized Price of Vehicle ¹
\$ 0.00 *	Motor Vehicle Excise Tax <u>3.2500%</u> State <u>OK</u>
\$ 0.00 *	Initial License Fee
\$ 0.00 *	Registration Fee
\$ 300.00 *	Other: (See Page 2)
\$ 2,819.34 *	Capitalized Price Reduction
\$ 0.00 *	Tax on Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00 *	Tax on Gain On Prior
\$ 0.00 *	Security Deposit
\$ 0.00 *	Tax on Incentive(Taxable Incentive Total : \$0.00)

\$ 28,506.66	Total Capitalized Amount (Delivered Price)
--------------	--

\$ 384.84	Depreciation Reserve @ <u>1.3500%</u>
-----------	---------------------------------------

\$ 110.70	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²
-----------	---

\$ 495.54	Total Monthly Rental Excluding Additional Services
-----------	--

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00	Commercial Automobile Liability Enrollment (Estimate Only)
---------	--

Liability Limit	\$0.00
-----------------	--------

\$ 0.00	Physical Damage Management
---------	----------------------------

Comp/Coll Deductible 0 / 0

\$ 0.00	Full Maintenance Program ³ Contract Miles <u>0</u>
---------	---

OverMileage Charge \$ 0.0450 Per Mile

Incl: # Brake Sets (1 set = 1 Axle)	<u>0</u>
-------------------------------------	----------

Tires 1

Loaner Vehicle Not Included

\$ 0.00	Additional Services SubTotal
---------	------------------------------

\$ 0.00	Use Tax <u>0.0000%</u>
---------	------------------------

State

\$ 495.54	Total Monthly Rental Including Additional Services
-----------	--

\$ 5,416.26	Reduced Book Value at <u>60</u> Months
-------------	--

\$ 375.00	Service Charge Due at Lease Termination
-----------	---

Quote based on estimated annual mileage of 5,000

(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle.

Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE City of Durant, OK

BY

TITLE

DATE

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.



The City of Durant

Office of City Treasurer

Memorandum

Date: 8/19/2019
To: Mayor and City Council
From: Judy Siemens, Finance Director / Treasurer
Re: Consider Approval of Change of Signatory for Banking Transactions

With the many changes that have occurred and will be occurring, the city needs to authorize two (2) new signers for banking transactions.

It is recommended that An Chen Lai and James Dalton be added to the bank signature cards.

Request to remove Tim Rundel, effective immediately and Judy Siemens as of close of business on August 30, 2019.

Council Information / Action Requested

Approve two (2) signers to be added to all city bank accounts.

Approve removal of two (2) signers as directed.

City Staff Information / Action Follow-up, if Council authorizes this action:

The necessary documents will be amended with each bank concerning the addition and removal of said individuals.



The City of Durant

Office of City Clerk

Memorandum

Date: 8/15/2019
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Executive Session for Confidential Communication with Attorney Concerning Pending Claim Against the City of Durant: Tort Claim of Dempsey Keach Ballard; (This Executive Session Authorized by Title 25, Section 307 B(4) of the Oklahoma State Statutes)

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 8/15/2019
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Action Pursuant to 6(a) Above

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 8/19/2019
To: Mayor and City Council
From: Paul Buntz, Interim City Manager
Re: Consider Acceptance of Resignation of City Treasurer (This Executive Session Authorized by Title 25, Section 307 B(1) of the Oklahoma State Statutes)

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 8/19/2019
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Action Pursuant to 6(c) Above

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 8/19/2019
To: Mayor and City Council
From: Paul Buntz, Interim City Manager
Re: Consider Appointment of City Treasurer (This Executive Session Authorized by Title 25, Section 307 B(1) of the Oklahoma State Statutes)

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 8/19/2019
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Action Pursuant to 6(e) Above

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action: