

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

AIRPORT ADVISORY BOARD

4:00 PM

**Durant Regional Airport
Conference Room
10 Waldron Dr,
Durant, Oklahoma
AGENDA**

July 2, 2025

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Called Meeting Minutes of May 7th, 2025

2. Consider Items Removed from Consent

3. Information Items

- a. Airport Director's Report

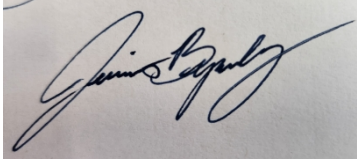
4. Administration

5. New Business

ADJOURNMENT

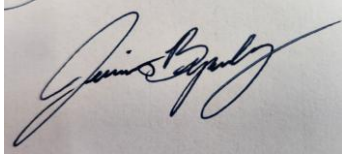
CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of November, 2024 and that an agenda of said meeting was posted at the place of such meeting at 4:00 p.m. on the 30th day of June, 2025.

A handwritten signature in black ink on a light-colored background. The signature is cursive and appears to read 'Jessica Byerly'.

Jessica Byerly, City of Durant
[INGORE_INDENT]

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of November, 2024 and that an agenda of said meeting was posted at the place of such meeting at 11:00 a.m. on the 5th day of May, 2025.



Jessica Byerly, City of Durant

**MINUTES OF THE MEETING OF AIRPORT ADVISORY BOARD
May 7, 2025 AT 4:00 PM, Durant Regional Airport
Conference Room,
10 Waldron Dr
Durant, Oklahoma**

CALL TO ORDER

Chairman Dan Craige called the meeting to order at 4:02.

INVOCATION/FLAG SALUTE

Board Member Dan Moore provided the invocation. Chairman Craige led the flag salute.

ROLL CALL

Present:
Board Member Dufur
Board Member Dan Moore
Board Member Thomas
Vice Chairman Sherrer*
Chairman Dan Craige

Absent:
Board Member Kathy Moore
Board Member Lambert
Board Member Stuteville

*denotes partial attendance

ORDER OF BUSINESS

1. Introduction to Airport Director

This was Denis Godfrey's first meeting as the new airport director. During this section of the meeting he let us know a little about himself.

Denis has been in aviation for 20–30 years and has managed a few different airports. Most recently he was in Boulder, Colorado. Before that, he spent time in Telluride, Colorado, where he ran the FBO, he spent time at Skyhaven, which is the airport for the University of Central Missouri, and Heber Valley, Utah. He also let us know that he got his pilot's license in 1992.

Danny Sherrer joined the meeting at 4:06.

2. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Called Meeting Minutes of April 2nd, 2025

Motion To: Approve Minutes from Regular Called Meeting of April 2nd, 2025

Motion By: Dan Moore

Seconded By: Thomas

Ayes: Dufur, Dan Moore, Thomas, Sherrer, Craige

Nays: None

Abstain: None

3. Consider Items Removed from Consent

4. Administration

During the administration section, it was mentioned that the previous directors usually gave a monthly report during this time. However, Director Godfrey wanted to ask the board about what they would prefer to have a report on. Board Member Dufur stated that he liked seeing how the gallon amounts changed from last year to now, and would like to continue to see those numbers. Chairman Craige let it be known that he wanted to know if we are up or down compared to last year, not necessarily specific amounts.

Board Member Thomas mentioned that his concern is that the advisory board has not been utilized as an advisory board. He stated that a lot of the time these members get told about projects, events, etc. after the fact. Board Member Dufur backed him up on this, stating that there have been some projects where the previous directors went straight to the Airport Authority board before coming to advisory. The Director stated that the city does have discretion not to take the advisory board's advice, but agreed that in matters of big items like airport projects, improvement projects and any kind of policy changes, the advisory board should have a voice. He also mentioned that at one of his previous airports they had some issues within the advisory board and the solution was to completely rewrite the advisory board's by-laws and add more seats to the board. After those changes, the board would have tasks growth, hangar development, master plan, but there were also technical committees that would focus on one subject matter that they would then bring the information back to the advisory board. This is something the Director suggested that the board may want to do.

Board Member Thomas stated that our Commemorative Air Force event this past weekend seemed to be a good turnout. Chairman Craige did mention that he would have liked to see more advertisements for the event.

Members also asked if the Oklahoma National Guard had reached out about conducting their tower program again this year. As of now, none of the airport staff have heard from anyone from the National Guard.

5. New Business

ADJOURNMENT

Motion To: Adjourn the Regular Called Meeting of May 7th, 2025

Motion By: Dufur

Seconded By: Dan Moore

Ayes: Dufur, Dan Moore, Thomas, Sherrer, Craige

Nays: None

Abstain: None