

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

## **AIRPORT ADVISORY BOARD**

**4:00 PM**

**Durant Regional Airport  
Conference Room,  
10 Waldron Dr  
Durant, Oklahoma  
AGENDA**

**May 7, 2025**

### **CALL TO ORDER**

### **INVOCATION/FLAG SALUTE**

### **ROLL CALL**

### **ORDER OF BUSINESS**

#### **1. Introduction to Airport Director**

#### **2. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

a. Consider Approval of Regular Called Meeting Minutes of April 2nd, 2025

#### **3. Consider Items Removed from Consent**

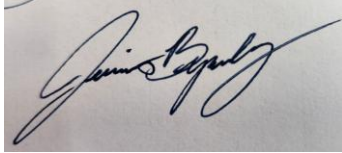
#### **4. Administration**

#### **5. New Business**

### **ADJOURNMENT**

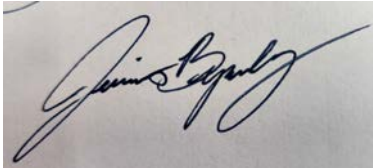
### **CERTIFICATE**

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of November, 2024 and that an agenda of said meeting was posted at the place of such meeting at 11:00 a.m. on the 5th day of May, 2025.

A handwritten signature in black ink, appearing to read "Jessica Byerly", written in a cursive style on a light-colored background.

Jessica Byerly, City of Durant

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of November, 2024 and that an agenda of said meeting was posted at the place of such meeting at 4:00 p.m. on the th day of 31st March, 2025.



Jessica Byerly, City of Durant

**MINUTES OF THE MEETING OF AIRPORT ADVISORY BOARD  
April 2, 2025 AT 4:00 PM, Durant Regional Airport,  
Conference Room,  
10 Waldron Dr  
Durant, Oklahoma**

**CALL TO ORDER**

Chairman Dan Craige called the meeting to order at 4:06pm.

**INVOCATION/FLAG SALUTE**

Board Member Dan Moore provided the invocation. Chairman Craige led the flag salute.

**ROLL CALL**

Present:

- Board Member Kathy Moore
- Board Member Dan Moore
- Board Member Thomas
- Chairman Dan Craige

Absent:

- Vice Chairman Sherrer
- Board Member Dufur
- Board Member Lambert
- Board Member Stuteville

## **ORDER OF BUSINESS**

### **1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

- a. Consider Approval of Regular Called Meeting Minutes of February 5th, 2025

Motion To: Approve Regular Called Meeting Minutes of February 5th, 2025

Motion By: Thomas

Seconded By: Craige

Ayes: Dan Moore, Thomas, Craige, Kathy Moore

Nays: None

Abstain: None

### **2. Consider Items Removed from Consent**

### **3. Information Items**

- a. Airport Manager's Monthly Report

Board Member Kathy Moore who is also the city's Economic Development Director, helped shed some light on the situation involving the Air Evac hangar build. The city discovered that when Air Evac approached the city their intent was to be located at the hospital and that they had their own funding and plans. This conversation came about because the contract the Airport had with the Durant Industrial Authority had a clause in it that made the contract invalid back in February 2024. The trustees went back to the drawing board because there were no assurances for the trustees and no job creation was written into the contract. Because of this, the funding device was illegal for the Industrial Authority to fund.

During the time of trying to get past this "hump" with the original clause, the City manager and Kathy had conversations with the Air Evac team and the CEOs of the Hospital and from those conversations, that is when the city found out that Air Evac actually had their own funding and did not require funding from the city. As a result, these parties looked at the land and space near the Hospital and worked out a place for an Air Evac helipad and the clinic nearby has space within the back side of their

building that could be used as housing for the Air Evac teams. Board Member Kathy Moore was asked how long it would be till Air Evac moved out of the airport terminal building. Her reply was that it could be around 120 days, but there are no set dates as of this time.

Board Member Dan Moore asked if the Airport had expended any money to get plans drawn up for this project. Board Member Kathy Moore answered that Air Evac had paid \$200000 to the City that then paid KSA for the plans. All but \$12000 was expended, and that money is being reimbursed back to Air Evac. The City and Air Evac are in discussion about how to make good on the remaining balance due back to Air Evac. She also stated that there will be some "not yet determined" value for the plans that were drawn up for the hangar that Air Evac may still be able to use in scenario. Also, in some combination with work the city may provide for the area for the pilots and the helipad to make things right.

Board Member Thomas did ask about the Alpha 1 repair project. At this time, we are still communicating with the contractors about the schedule. This project was supposed to coincide with the marking project, but due to scheduling conflicts on the contractors' side, it has been postponed.

Board Member Thomas also asked with the departure of Magnolia Aviation if there are any plans to have viable maintenance at the airport. Interim Director Sean Gibson stated that there are currently parties interested in the hangar that was left vacant, but currently none of them are airplane mechanics. Board members stated that it has become an inconvenience for not only Southeastern but for other tenants as well. Currently, a lot of our tenants have followed Magnolia to where they are currently located, which is a grass strip, causing most of the planes to get stranded because of rain causing the grass strips to get muddy. Member Kathy Moore stated that this is a priority for the city manager and that she has already been discussing the vacancy and what was lost with the new director.

The Interim Director forgot to put in an update about the Airplanes and Coffee event this past month. Members asked what the turnout was, and the staff stated that it was a larger turnout than last year. We had several planes flying in and lots of foot traffic as well. Fuel sales were not where we hoped they would be, but it was a great turn out.

#### **4. Administration**

#### **5. New Business**

## **ADJOURNMENT**

Motion To: Adjourn the Regular Called Meeting of April 2nd, 2025 at 4:28

Motion By: Dan Moore

Seconded By: Thomas

Ayes: Dan Moore, Thomas, Craig, Kathy Moore

Nays: None

Abstain: None