Agenda posted on Durant City Hall Entry Door at This is to certify that in conformity with the Oklahoma Open Meeting Act, notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 21st day of June, 2016 and that an agenda of said meeting was posted at the place of such meeting at 5:15 p.m. on the 27th day of June, 2016. The amended agenda was posted at 7:15 pm on the 27th day of June, 2016.

MINUTES OF THE SPECIAL MEETING OF DURANT CITY Council Special Meeting OF June 29, 2016 AT 6:00 PM, Roscoe J. Hatfield Council Chambers AMENDED

CALL TO ORDER

Mayor Hoffman called the meeting to order at 6;16 p.m.

ROLL CALL

Present: Council Member Chad Hitchcock
Council Member Billy L. Orr
Council Member Jerry Tomlinson
Vice-Mayor Destry Hawthorne
Mayor Stewart Hoffman
City Attorney Pat Phelps
Acting City Manager Donnalla Miller
City Clerk Cynthia J Price
(*denotes partial attendance)

Absent: None

Mayor Hoffman declared a quorum.

1. Consider Granting Electric Power Easement to Oklahoma Gas and Electric (OG&E) to Serve Facilities at Durant Multi Sports Complex

   Approved

   Jacque Wilson, Project Manager, addressed council and stated this easement is the same easement that was presented to city council during its June 14, 2016 meeting and was tabled. Mr. Wilson stated there are no significant issues and the easement will serve the city's purpose.

   Motion was made by Jerry Tomlinson and seconded by Destry Hawthorne to grant Electric Power Easement to Oklahoma Gas and Electric (OG&E) to serve facilities at Durant Multi-Sports Complex. Motion Passed with the following vote:

   Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

2. Consider Approval of Minutes of October 6, 2015

   Approved

The city clerk stated it came to her attention that these minutes were not placed before the city council for approval in November 2015.

Motion was made by Chad Hitchcock and seconded by Bill Orr to approve minutes of Special Called Meeting of October 6, 2015. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

3. Public Hearing for the 2016 Community Development Block Grant Small Cities (CDBG) Application Phase Grant Request for Residential Street Improvements

No Action Taken

Rebecca Collins, Grants Coordinator, addressed council. Ms. Collins stated this is an annual CDBG grant application under the Small City Program. The amount of the grant is $85,707 which must be matched with a 1:1 cash commitment for a total project amount of $171,414. The project has to be constructed within a low to moderate income residential area that meets HUD income guidelines. Ms. Collins was hoping for a citywide project but did not receive a good survey response so she had to select a targeted area. Ms. Collins consulted with James Young, Street Superintendent, and selected four streets that had already been presented to the budget committee and approved for repair. Another household survey will be conducted next week and the results presented to council at the next meeting. Jacque Wilson, Projects Manager, stated the budgeted funds which had already been allocated for the selected streets will be re-allocated towards other street repairs identified within the budget request. Hearing was opened for public comment. No public comment. Public hearing closed. No action requested.

4. (1) Consider Approval of Memorandum (MOU) between the City of Durant and Bryan County Establishing a Partnership as Mandated by 2016 Edward Byrne Memorial Local Justice Assistance Grant Eligibility Requirements

(2) Consider Authorization to Apply for the 2016 Edward Byrne Memorial Local Justice Assistance Grant

Approved

Police Chief David Houser addressed council. The funding amount for this joint effort is $12,000. Chief Houser has spoken with County Commissioner Ron Boyer who has agreed to select the installation of an HVAC unit for the range classroom. Both the city and the county use the range for training and enhancement of skills and capabilities. There is no match required.

Motion was made by Jerry Tomlinson and seconded by Chad Hitchcock to

approve Memorandum (MOU) between the City of Durant and Bryan County establishing a partnership as mandated by 2016 Edward Byrne Memorial Local Justice Assistance Grant eligibility requirements. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

Motion was made by Jerry Tomlinson and seconded by Destry Hawthorne to authorize application for the 2016 Edward Byrne Memorial Local Justice Assistance Grant. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

5. Consider Authorization to Apply for the 2016 National Endowment For The Arts Technical Assistance Pilot Program

Approved

Rebecca Collins, Grants Coordinator, addressed council. The City of Durant has received a $50,000 Our Town grant from the National Endowment for the Arts to create and design an Arts District with a 1:1 match. This item was not previously submitted to council for acceptance as Ms. Collins was waiting for the project partner to provide the cash match commitment. There is no cost for this pilot TA program which ties in with the 2016 Our Town Grant. The application deadline is June 30, 2016. Ms. Collins stated the Oklahoma Shakespearean Festival verbally committed to raise the $25,000 match funds through fundraising events. The City of Durant committed a $10,000 in kind match to administer the grant for two years. Community partners will provide a $15,000 in kind match for participation throughout the two year project. When asked by Jacque Wilson, Project Manager, Ms. Collins identified the Oklahoma Shakespearean Festival as the cultural partner who has not provided the written commitment for the match funds as previously committed by Janet Reed, President of the Oklahoma Shakespearean Festival. Jacque Wilson, Project Manager, recommended application for this TA grant and expressed concern that matching funds from the community must be received for the 2016 Our Town Grant.

Motion was made by Jerry Tomlinson and seconded by Chad Hitchcock to authorize application for the 2016 National Endowment for Arts Technical Assistance Pilot Program. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

6. Consideration for Approval of the Wall Engineering Work Order DU-16-01 (C-2016-53) for the Engineering Services Necessary for the Publicly Owned

Water and Sewer Infrastructure Improvements to Serve the Commercial Metals Company Facility

Approved

Rebecca Collins, Grants Coordinator, addressed council. Ms. Collins stated that at the June 14, 2016 council meeting, council approved Wall Engineering to provide engineering services for the publicly owned water and sewer infrastructure improvements to serve the Commercial Metals Company facility, Council had authorized Jacque Wilson, Projects Manager, to negotiate for those engineering services. The work order is the result of those negotiations. All funds are within the grant budget and no local cash is required.

Motion was made by Jerry Tomlinson and seconded by Chad Hitchcock to approve Wall Engineering Work Order DU-16-01 (C-2016-53) for the engineering services necessary for the publicly owned water and sewer infrastructure improvements to serve the Commercial Metals Company facility. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson

Adjournment

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to adjourn meeting. Motion Passed with the following vote:

Ayes: Hawthorne, Hitchcock, Hoffman, Orr, Tomlinson