

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT CITY COUNCIL

6:00 PM

**Roscoe J. Hatfield
Council Chambers
AMENDED
SPECIAL AGENDA**

June 29, 2016

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consider Approval of Minutes of October 6, 2015
2. Consider Granting Electric Power Easement to Oklahoma Gas and Electric (OG&E) to Serve Facilities at Durant Multi Sports Complex
3. Public Hearing for the 2016 Community Development Block Grant Small Cities (CDBG) Application Phase Grant Request for Residential Street Improvements
4. (1) Consider Approval of Memorandum (MOU) between the City of Durant and Bryan County Establishing a Partnership as Mandated by 2016 Edward Byrne Memorial Local Justice Assistance Grant Eligibility Requirements
(2) Consider Authorization to Apply for the 2016 Edward Byrne Memorial Local Justice Assistance Grant
5. Consider Authorization to Apply for the 2016 National Endowment For The Arts Technical Assistance Pilot Program
6. Consideration for Approval of the Wall Engineering Work Order DU-16-01 (C-2016-53) for the Engineering Services Necessary for the Publicly Owned Water and Sewer Infrastructure Improvements to Serve the Commercial Metals Company Facility

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 21st day of June, 2016 and that an agenda of said meeting was posted at the place of such meeting at 5:15 p.m. on the 27th day of June, 2016. The amended agenda was posted at 7:15 pm on the 27th day of June,

2016.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 6/22/2016
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Minutes of October 6, 2015

It came to my attention that the minutes of the Durant City Council Special Called Meeting held on October 6, 2015 were never presented for approval by city council. These minutes are now being presented for approval to correct that oversight.

Council Information / Action Requested

Approval of October 6, 2015 minutes.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
October 6, 2015 Minutes	Exhibit	6/23/2016

**MINUTES OF THE SPECIAL CALLED MEETING OF THE
DURANT CITY COUNCIL OF OCTOBER 6, 2015,
IN THE ROSCOE J. HATFIELD COUNCIL CHAMBERS,
DURANT CITY HALL, 300 W. EVERGREEN**

CALL TO ORDER

Mayor Hoffman called the meeting to order at 5:34 p.m.

INVOCATION

James Dalton provided the invocation.

ROLL CALL

Present:	Council Member Hitchcock	Vice Mayor Hawthorne
	Council Member Orr	Mayor Hoffman
	Council Member Tomlinson	

Absent: None

ORDER OF BUSINESS

1. Consider Approval of Resolution 2015-34 Authorizing Application to the National Endowment for the Arts "Our Town" Grant to Create the 9th Avenue Arts District in Partnership with the Oklahoma Shakespearean Festival Organization

Rebecca Collins, Grants Coordinator, addressed the council. Ms. Collins stated the City of Durant along with the Imagine Durant organization has located a grant through the National Endowment for the Arts. The program is called "Our Town", to provide funding for cultural arts and design and planning for the community. Through the process, the desire is to create an "arts district" within the city. The grant request is \$50,000 with a 1-1 match. The partner is the Oklahoma Shakespearean Festival which has committed to locate some cash match to go along with that, as well as community involvement - those hours would count toward the project. The source of the match funds does not need to be stated at the time of application. The project will not involve any city cash.

Motion made by Jerry Tomlinson and seconded by Chad Hitchcock to approve Resolution 2015-34 contingent upon the Resolution number being correct.

Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None

2. Public Hearing - Altering Terms for Basic Water, Sanitary Sewer and Solid Waste Rates for Residential Customers Who Satisfy Eligibility Criteria

Interim City Manager Sarah Sherrer provided an overview of the program that would

facilitate discounts or certificates for certain demographics that may assistance with utility costs in light of recent utility rate increase. Citizens already utilizing public assistance programs (State Supplemental Payment for Aged, Blind or Disabled; State Supplemental Nutritional Assistance Program Benefits - SNAP; Low Income Medicare Beneficiaries) would automatically meet the income criteria. A letter would be provided to all utility account holders stating this program is being offered and if interested to sign a release of information which would allow the Department of Human Services to communicate with the city. Once the form is received, a list of names would be provided to Department of Human Services who will confirm that eligibility criteria is met. The fourth criteria is for citizens who could qualify by income but who do not receive public assistance. In those instances, the citizen could appeal to the city manager who would review the citizen's income documentation and make a determination of eligibility on a case by case basis. All current utility holders as of January 1, 2016 who make application and are approved would be exempted from the utility rate increase over the next three years. Several citizens addressed council with comments and concerns.

3. Consider Approval of Resolution 2015-32 Establishing Discounted Rates for Basic Water, Sanitary Sewer and Solid Waste Services for Durant City Utilities Authority Residential Customers Who Satisfy Eligibility Criteria

Motion was made by Council Member Tomlinson and seconded by Council Member Hitchcock that we table Resolution 2015-32 for further research and discussion.

Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None

Abstain: None

4. Consider Approval of Resolution 2015-31 Approving the Incurrence of Indebtedness by the Durant City Utilities Authority (the "Authority") Issuing Its Utility System and Sales Tax Revenue Note, Series 2015 (the "Note"); Providing that the Organizational Document Creating the Authority is Subject to the Provisions of the Indenture Authorizing the Issuance of Said Note; Waiving Competitive Bidding with Respondent to the Sale of Said Note and Approving the Proceedings of the Authority Pertaining to the Sale of Said Note; Ratifying, Confirming, and Approving the Sales Tax Agreement By and Between the City of Durant, Oklahoma (the "City") and the Authority Pertaining to the Year-to-Year Pledge of Certain Sales Tax Revenues; Ratifying, Confirming, and approving the Lease, as Amended, Pertaining to the City's Utility Systems; Establishing the City's Reasonable Expectation with Respect to the Issuance of Tax-Exempt Obligations By or On Behalf of Said City in Calendar Year 2015, and Designating the Note as a Qualified Tax-Exempt Obligation; and Containing Other Provisions Related Thereto.

A citizen approached the podium and presented handouts to council.

Five minute recess was called.

Motion was made by Council Member Tomlinson and seconded by Council Member Orr that we table consideration of Resolution 2015-31 contingent upon further research being done

and this matter brought back before council at a future meeting.

Jon Wolfe addressed council in rebuttal to the citizen comments. Mr. Wolff provided a review of the bidding history up to its present status. Mr. Wolff answered questions from council.

Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson

Nay: Hawthorne, Hoffman Abstain: None

ADJOURNMENT – 7:20 p.m.

Motion made by Council Member Hitchcock and seconded by Vice Mayor Hawthorne to adjourn.
Motion carried with the following vote:

Motion carried with the following vote:

Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman

Nay: None Abstain: None



The City of Durant

Office of Technical Projects

Memorandum

Date: 6/16/2016
To: Mayor and City Council
From: Jacque Wilson, Projects Manager
Re: Consider Granting Electric Power Easement to Oklahoma Gas and Electric (OG&E) to Serve Facilities at Durant Multi Sports Complex

Council Information / Action Requested

Approval of easement to OG&E for Durant Multi Sports Complex restroom improvement.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk - Obtain proper signatures
City Clerk - File easement with county clerk

ATTACHMENTS:

Description	Type	Upload Date
Easement for City of Durant Baseball Fields	Exhibit	6/16/2016

AFTER RECORDING RETURN TO:
LAND MANAGEMENT COORDINATOR
OGE ELECTRIC SERVICES
2214 W. BROADWAY
ARDMORE, OK 73401

EASEMENT

Work Order No: 7367609

KNOW ALL MEN BY THESE PRESENTS: THAT the **City of Durant**, a municipal corporation, Grantor, in consideration of the sum of Ten or more dollars in hand paid, the receipt of which is hereby acknowledged, and other good and valuable consideration, does hereby grant and warrant unto **OKLAHOMA GAS AND ELECTRIC COMPANY**, an Oklahoma corporation, Grantee, its successors and assigns, the right, privilege and authority to enter upon and install, erect, construct, operate, maintain, and reconstruct underground and/or above ground a system of poles, anchors, guy wires, conduits, wires, cables, vaults, junction boxes, switches, fuses, transformers, service connection boxes and other fixtures for the transmission and distribution of electrical current and communication messages, including the right of ingress and egress to and from said system across adjoining lands of Grantor, together with the authority to cut down, control the growth of, or trim and keep trimmed any trees that may in the judgment of the Grantee interfere with or endanger said line or its maintenance and operation.

The real property covered by this easement is situated in **BRYAN** County, State of Oklahoma, and is described as follows:

A part of the **S/2 S/2 NW/4, Section 4, T7S, R9E, I.M.**, being a part of a tract described in a deed recorded in Book 1094, Page 706 at the County Clerk, as shown and described on Exhibit "A", attached hereto and hereby made a part of this easement.

Grantor further covenants agrees that no building or other structure shall ever be erected nor shall any excavation or other removal of soil, so as to change the grade of terrain, be accomplished by Grantor, its heirs or assigns, within the above described easement area unless the written consent of the Grantee is first obtained. Grantor further acknowledges the requirements of 63 Oklahoma Statutes (1991) Section 142.1, et. seq. (One-call statute).

Grantor hereby consents to permit Grantee to trim and keep trimmed any trees and foliage on Grantor's property immediately adjacent to the easement granted herein, and Grantee shall have the right to enter upon Grantor's property for this purpose.

The rights and privileges above granted to continue so long as same are used or needed for the transmission and distribution of electric current or communication messages; but should the Grantee remove its property from the premises and abandon the right of way herein granted, then the rights granted in this easement shall terminate.

Signed and delivered this _____ day of _____, 2016.

Attest:

City of Durant

Secretary

By: _____
Stewart Hoffman, Mayor

CORPORATION ACKNOWLEDGMENT

STATE OF OKLAHOMA, COUNTY OF _____ SS;
Before me, the undersigned, a Notary Public, in and for said County and State, on this _____ day of _____, 2016, personally appeared Stewart Hoffman, to me known to be the identical person who subscribed the name of the maker thereof to the foregoing instrument as its Mayor, and acknowledged to me that he executed the same as his free and voluntary act and deed of such corporation, for the uses and purposes set forth.

Witness my hand and seal the day and year last above written.

My Commission Expires: _____

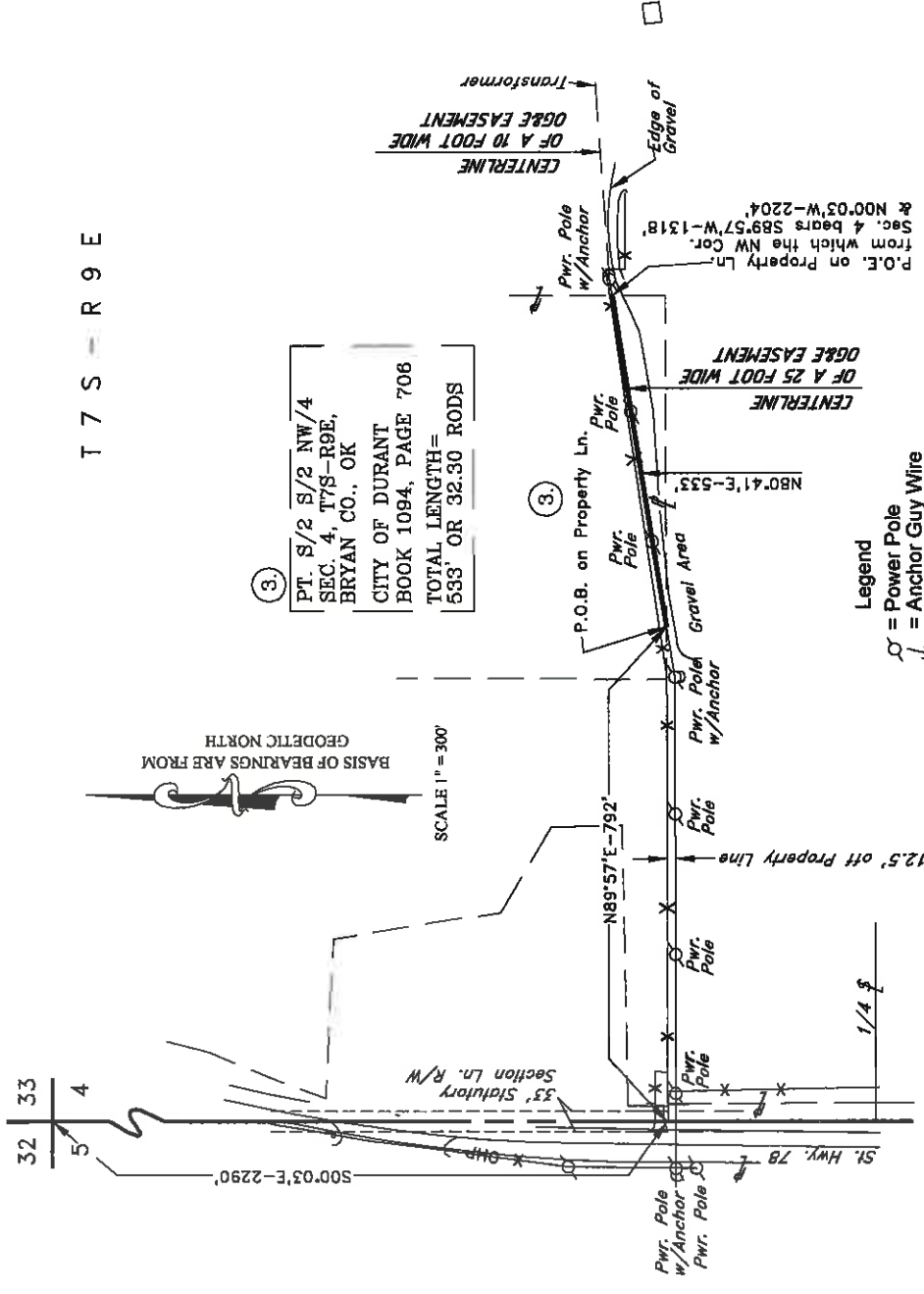
Commission # _____

Notary Public

25 FOOT WIDE OG&E EASEMENT IN A PART OF THE S/2 S/2 NW/4 SECTION 4, T7S-R9E, BRYAN COUNTY, OKLAHOMA

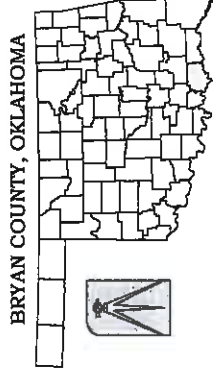
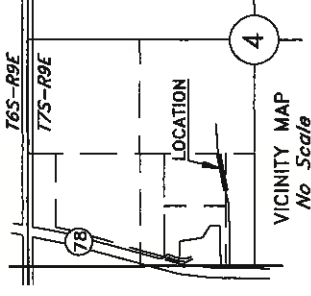
EASEMENT SKETCH

EXHIBIT "A"



③ PT. S/2 S/2 NW/4 SEC. 4, T7S-R9E, BRYAN CO., OK CITY OF DURANT BOOK 1094, PAGE 706 TOTAL LENGTH= 533' OR 32.30 RODS

Legend
○ = Power Pole
└ = Anchor Guy Wire



CENTERLINE DESCRIPTION OF A 25 FOOT WIDE OG&E EASEMENT IN A PART OF THE S/2 S/2 NW/4 SECTION 4, T7S-R9E OF THE I.M., BRYAN COUNTY, OKLAHOMA:

COMMENCING at the Northwest Corner of said Section 4, Thence S00°03'E with the West Line of said Section, 2290 feet, Thence N89°57'E perpendicular to the West Line of said Section, 792 feet to the POINT OF BEGINNING, said point being on a Property Line, Thence N80°41'E 533 feet to the point of ending from which the Northwest Corner of said Section bears S89°57'W perpendicular to the West Line of said Section, 1318 feet and N00°03'W with the West Line of said Section, 2204 feet. Basis of Bearings are Geodetic North. Said being described by Aaron L. Morris, RPLS No. 1477 on 4-11-16.

TOTAL LENGTH= 533' OR 32.30 RODS

SURVEYOR'S CERTIFICATE

I, Aaron L. Morris, Registered Professional Land Surveyor, hereby state that this plat depicts an accurate representation of the easement description, as shown hereon, it is not a Land or Boundary Survey.



Aaron L. Morris R.P.L.S. No. 1477
Phone (580) 226-5108
Fax (888) 662-7778
Mobile (580) 221-0304
1010 Northwest Boulevard
Ardmore, OK 73401

OKLAHOMA GAS AND ELECTRIC COMPANY			
Bennett-Morris And Associates Land Surveying, P.C. ARDMORE, OKLAHOMA Surveying, P.C. - C.A. No. 5975 (LS)	OG&E EASEMENT SKETCH W.O. #7367609 City of Durant Baseball Fields	REVISIONS:	
DRAWN BY: M. Sweeney	FILE #: 164021	DATE: 4-9-16	SCALE: 1in = 300 ft.
APPROVED BY: Aaron Morris	DRWG #: 164021.DWG	DATE: 4-9-16	SHEET 1

572020

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS:

That **LEONARD W. WALLACE and LINDA L. WALLACE, husband and wife**, parties of the first part in consideration of the sum of **TEN & MORE (\$10.00) DOLLARS**, the receipt of which is hereby acknowledged, does by these presents grant, bargain, sell and convey unto **CITY OF DURANT**, a municipal corporation of the state of Oklahoma, **300 West Evergreen, Durant, OK 74701**, party of the second part, the following described real property and premises, situated in Bryan County, State of Oklahoma, to-wit:

The East Ten (10) acres of the following described property, being described as a part of the NW/4 of Section 4, Township 7 South, Range 9 East, beginning at a point 330.36 feet North and North 89°51'44" East 25.05 feet from the Southwest Corner of NW/4 of said Section 4 on the East highway right of way for Point of Beginning: thence North 89°51'44" East 1292.84 feet; thence North 00°05'46" East 713.24 feet; thence South 89°49'10" West 1216 feet to the Easterly right of way; thence Southwesterly on a curve to the left with a radius of 2814.79 feet a distance of 170.65 feet; thence South 87°14'40" East 254.16 feet; thence South 08°51'08" East 269.00 feet; thence South 59°31'08" East 159.00 feet; thence South 01°11'08" East 113.00 feet; thence South 88°47'52" West 447 feet; thence South 63.71 feet along East highway right of way to the Point of Beginning, containing 17.0 acres, more or less, Subject to Easements, conditions or restrictions of record, if any, all in Section 4, Township 7 South, Range 9 East of the Indian Base and Meridian, LESS and except all of the oil, gas and other minerals lying in and under the said tract,

EXEMPT UNDER 68 O.S. §3202.11

together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto party of the second part, his heirs and assigns, forever free, clear, and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

SIGNED and Sealed this 9th day of September, 2005.

Leonard W. Wallace
LEONARD W. WALLACE

Linda L. Wallace
LINDA L. WALLACE

STATE OF OKLAHOMA, BRYAN COUNTY, ss.

ACKNOWLEDGMENT

Before me, the undersigned, a Notary Public in and for said County and State, on this 9th day of September, 2005 personally appeared **LEONARD W. WALLACE and LINDA L. WALLACE, husband and wife**, to me known to be the identical persons who executed the within and foregoing instrument, and acknowledged to me that they executed the same as their free and voluntary act and deed for the uses and purposes therein set forth.



Patricia Hitchcock
Notary Public

My Commission Expires: 01-14-2005
My Commission No.: 00020650

706



The City of Durant

Office of City Clerk

Memorandum

Date: 6/27/2016
To: Mayor and City Council
From: Rebecca Collins, Grant Administrator
Re: Public Hearing for the 2016 Community Development Block Grant Small Cities (CDBG) Application Phase Grant Request for Residential Street Improvements

The Application Phase Public Hearing will be conducted on Wednesday, June 29, 2016 at 6:00 P.M. for the submission of the 2016 CDBG Small Cities Grant application.

Durant is eligible for the annual **FY16 CDBG Small Cities Grant** in the amount of \$85,707 with a required 1:1 leverage (cash match) - a total project minimum of \$171,414.

Staff members have identified streets that were listed in the FY16-17 Street Department Budget request. The attached map and street list reflects four (4) streets that are being considered.

The proposed project is for street improvements in the east and south side areas of the city, as reflected on the attached map. Per the grant requirement, projects must be completed within areas that serve at least 51% low to moderately low income residents, according to HUD Income Guidelines. A door to door household survey of the project beneficiaries will be conducted on and in the proximity of the proposed streets.

Council Information / Action Requested

Becca Collins will conduct the Public Hearing per the grant guidelines.

City Staff Information / Action Follow-up, if Council authorizes this action:

Becca Collins will proceed with the household survey and present the final documents at the next city council meeting in order to complete the 2016 CDBG application and submit by July 18, 2016. The grant should be awarded August - September 2015.

ATTACHMENTS:

Description	Type	Upload Date
Public Hearing Notice for 2016 CDBG Application	Exhibit	6/27/2016
List of Streets to Consider	Exhibit	6/27/2016
2016 CDBG Proposed Street Improvements Map	Exhibit	6/27/2016

NOTICE OF PUBLIC HEARING

TO DISCUSS A PROPOSAL FOR A COMMUNITY DEVELOPMENT BLOCK GRANT

FY 16 OK Department of Commerce Small Cities Program

The City of Durant is proposing to submit a grant application by July 18, 2016 to the Oklahoma Department of Commerce for a Community Development Block Grant with the Small Cities Set Aside Program. The City of Durant will hold an Application Phase Public Hearing announcing a grant proposal for residential street improvements within the east and south sides of the City, identified in the approved FY16-17 budget. If funded, the proposed project would be partially financed with FY 16 Community Development Block Grant (CDBG) funds.

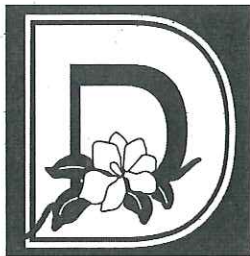
The Public Hearing is scheduled for Wednesday - June 29, 2016 at 6:00 P.M. in the City Council Chambers at Durant City Hall, 300 West Evergreen, Durant, Oklahoma.

The purpose of the public hearing is to provide a clear explanation of the proposed project and to give an opportunity for citizens to discuss the FY 16 CDBG Small Cities project, community needs and community development priorities concerning assistance to low and moderate income persons in the community, with city officials and fellow citizens. According to the Oklahoma Department of Commerce's Income guidelines, the project will benefit at least 51% low and moderate-income residents.

All interested citizens are invited to attend the public hearing. Topics of discussion will include: OK State CDBG Program purpose, design and emphasis; the proposed City of Durant FY 16 CDBG Small Cities Project to include project purpose and description.

If you will be unable to attend the Application Phase Public Hearing at the scheduled time, and you would like more information, please write or call the City Clerk, 300 West Evergreen Street, Durant, Oklahoma 74701, (580) 931.6645 to comment on the proposed project. A City of Durant official attending the Public Hearing will answer your comments or questions.

Posted Thursday, June 23, 2016 before 5:00 p.m. on the City of Durant website (www.durant.org), at Durant City Hall, Durant County Courthouse and Annex, Donald W. Reynolds Public Library, and Durant Chamber Of Commerce..



DURANT
OKLAHOMA

THE CITY OF DURANT

Office of the Street Superintendent

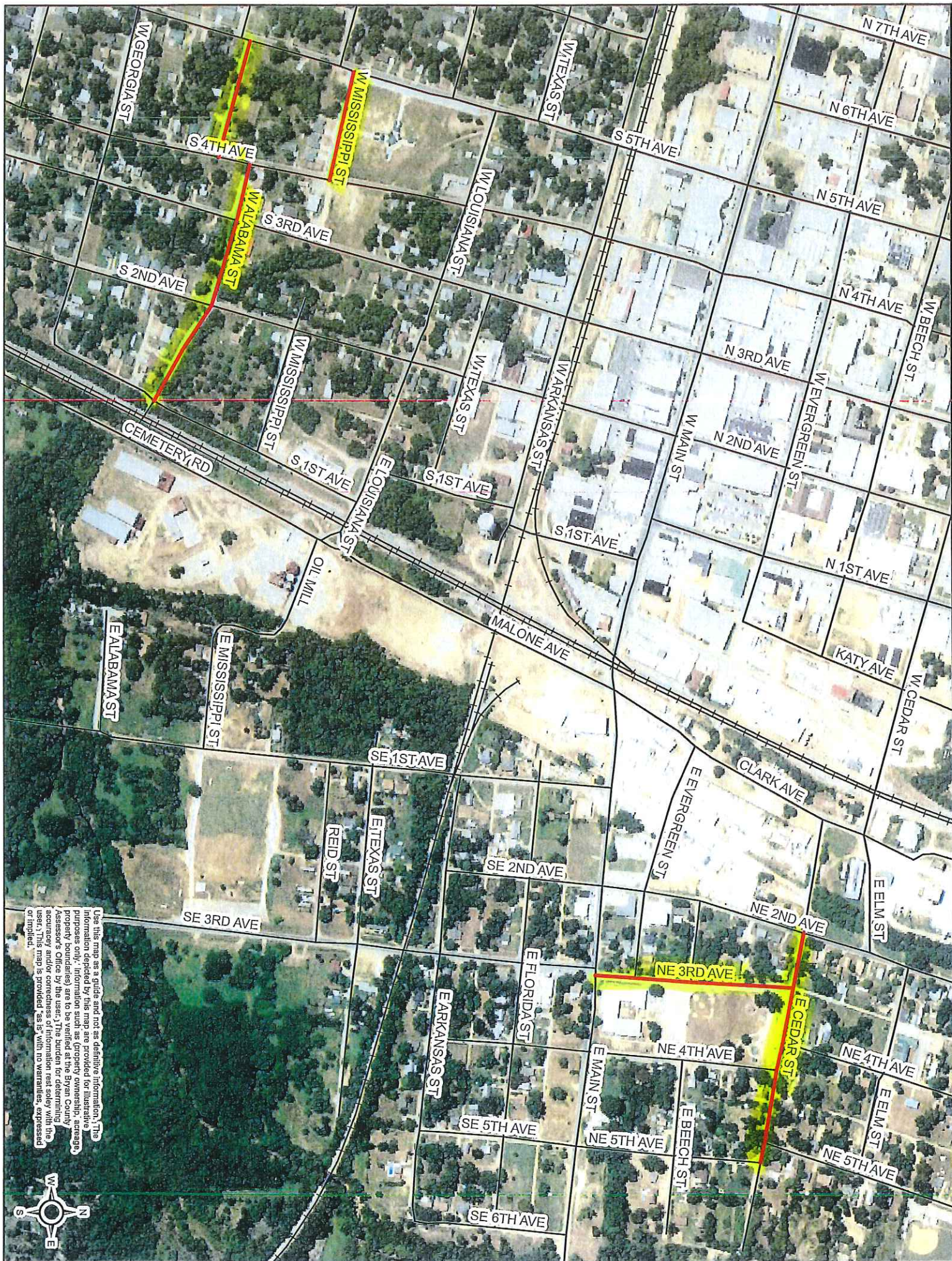
Street Maintenance Estimates

03/14/16

1. NTH 21 ST AND EVERGREEN	\$40,000.00
2. NTH 19 TH AND EVERGREEN	\$105,000.00
3. WASHINGTON AND CHUCKWA	\$20,000.00
4. NTH 12 TH AND UNIVERSITY	\$22,000.00
5. NTH 7 TH AND UNIVERSITY	\$20,000.00
6. LIVEOAK FROM NTH 1 ST TO KATY	\$ 50,000.00
7. 100 AND 200 BLOCK OF NTH 5 TH	\$60,000.00
8. NTH 7 TH AND MULBERRY	\$30,500.00
9. MULBERRY BETWEEN NTH 8 TH AND NTH 7 TH	\$42,000.00
10. NTH 9 TH BETWEEN PINE AND WALNUT	\$42,000.00
11. LIVEOAK FROM WASHINGTON TO NTH 14 TH	\$50,500.00
12. LIVE OAK FROM NTH 12 TH TO NTH 13 TH	\$13,500.00
- 13. MISSISSIPPI FROM STH 4 TH TO STH 5 TH	\$45,000.00
- 14. ALABAMA FROM STH 1 ST TO STH 5 TH	\$55,000.00
- 15. NE 3 RD FROM E. MAIN TO E. CEDAR	\$55,000.00
- 16. E. CEDAR FROM NE 2 ND TO NE 5 TH	\$55,000.00

GRAND TOTAL \$705,500.00

- Combination of these four (4) STREETS
ARE PROPOSED FOR 2016 CDBG PROJECT.



Use this map as a guide and not as definitive information. The information depicted by this map are provided for illustrative purposes only. Information such as (property ownership, acreage, property boundaries) are to be verified at the Bryan County Assessor's Office by the user. The burden for determining accuracy and/or correctness of information rest solely with the user. This map is provided "as is" with no warranties, expressed or implied.



The City of Durant

Office of City Clerk

Memorandum

Date: 6/27/2016
To: Mayor and City Council
From: Rebecca Collins, Grants Administrator
Re: (1) Consider Approval of Memorandum (MOU) between the City of Durant and Bryan County Establishing a Partnership as Mandated by 2016 Edward Byrne Memorial Local Justice Assistance Grant Eligibility Requirements (2) Consider Authorization to Apply for the 2016 Edward Byrne Memorial Local Justice Assistance Grant

The Police Department has identified a project to submit for a grant request through the 2016 Edward Byrne Memorial JAG Program, funded by the Bureau of Justice Assistance (OJP).

At Chief Houser and Lt. Joe Sebourn's request, these funds would be utilized towards the purchase and installation of a new HVAC system at the firing range, owned and maintained by the City.

The city has been allocated \$11,995 from the Office of Justice (OJP), which requires a project that will benefit the county also. SEE ATTACHED MOU.

The (OJP) grant does NOT require any match.

The Bryan County Commissioners will present the MOU at their scheduled meeting on Friday, June 30, 2016 to consider for approval. Commissioner Ron Boyer has discussed the project with both Chief Houser and Becca Collins.

Council Information / Action Requested

Approve Memorandum (MOU) between the City of Durant and Bryan County Establishing a Partnership as Mandated by 2016 Edward Byrne Memorial Local Justice Assistance Grant Eligibility Requirements

Authorize application for 2016 Edward Byrne Memorial Local Justice Assistance Grant

City Staff Information / Action Follow-up, if Council authorizes this action:

Becca Collins will complete the grant application to submit on Friday, June 30, 2016.

ATTACHMENTS:

Description	Type	Upload Date
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Durant Police Department

3104 Carl Albert Drive
Durant, Oklahoma 74701-5015
Phone: 580/924-3737 * Fax: 580/924-8928
David R. Houser, Chief of Police

MEMORANDUM OF UNDERSTANDING

WHEREAS the CITY OF DURANT owns and maintains a POLICE FIRING RANGE located at 1620 Blanchard Road in Durant, Oklahoma.

WHEREAS the POLICE FIRING RANGE is under the care and control of the DURANT POLICE DEPARTMENT and is the only public safety range in Bryan County.

WHEREAS the DURANT POLICE DEPARTMENT offers MONTHLY TRAINING and STATE MANDATED yearly qualification opportunities at the police firing range for the BRYAN COUNTY SHERIFF'S DEPARTMENT and other local, state and federal agencies free of charge.

WHEREAS the POLICE FIRING RANGE classroom is in need of a heating, ventilation and air conditioning (HVAC) unit to FURTHER the offering of these TRAINING initiatives.

WHEREAS the CITY OF DURANT and BRYAN COUNTY both share in the value obtained from the upgraded classroom facility to further continuing education training in order to increase officer safety, officer awareness, officer capabilities and meet state mandates.

WHEREAS the disparate parties identify that application to the Edward Byrne Memorial Justice Assistance Grant Program FY 2016 is a joint application and identifies the CITY OF DURANT as the applicant and fiscal agent for the joint funds.

IN WITNESS THEREOF, the City of Durant and Bryan County have signed this memorandum of understanding agreeing that both parties receive benefit from the improved training facility.

CITY OF DURANT

Signature

Representative Printed Name

Title

Date

BRYAN COUNTY

Signature

Representative Printed Name

Title

Date



The City of Durant

Office of City Clerk

Memorandum

Date: 6/27/2016
To: Mayor and City Council
From: Rebecca Collins, Grants Coordinator
Re: Consider Authorization to Apply for the 2016 National Endowment For The Arts Technical Assistance Pilot Program

The City has received the 2016 Our Town Grant from the National Endowment for the Arts for funding to create an Arts District.

The National Endowment for the Arts has announced an opportunity to participate in a "pilot project". This program would provide technical assistance consultants at no cost to the city, which would enhance the community effort to create and design the proposed Arts District.

The National Endowment For The Arts (NEA) has engaged the National LISC Creative Placemaking Program in partnership with PolicyLink to provide targeted technical assistance (TA) to select grantees of the NEA "Our Town" program. The goal of this pilot TA program is to address capacity gaps and increase the likelihood that grantees' projects are both successful and catalytic, resulting in longer-term positive outcomes for their communities. This is a highly competitive program, anticipating seven grantees being selected in its pilot year.

Council Information / Action Requested

Authorize application for the 2016 National Endowment For The Arts Technical Assistance Pilot Program

City Staff Information / Action Follow-up, if Council authorizes this action:

Becca Collins will complete the 2016 NEA Technical Assistance grant application and submit by Friday, June 30, 2016.

Becca Collins will present the 2016 Our Town grant award at the next council meeting.



The City of Durant

Office of City Clerk

Memorandum

Date: 6/27/2016
To: Mayor and City Council
From: Rebecca Collins, Grants Coordinator
Re: Consideration for Approval of the Wall Engineering Work Order DU-16-01 (C-2016-53) for the Engineering Services Necessary for the Publicly Owned Water and Sewer Infrastructure Improvements to Serve the Commercial Metals Company Facility

The council approved city staff's recommendation at the regular council meeting on June 14, 2016 and Wall Engineering was selected as the engineer for the Commercial Metals Company publicly-owned water and sewer infrastructure improvements to be constructed in the public right-of-ways.

As requested by council, Jacque (JJ) Wilson has negotiated the contract with Brandon Wall, and the Work Order DU-16-01 is being presented for council approval.

Council Information / Action Requested

Approve the Wall Engineering Work Order DU-16-01 (C-2016-53) for the engineering services necessary for the publicly owned water and sewer infrastructure improvements to serve the Commercial Metals Company facility.

City Staff Information / Action Follow-up, if Council authorizes this action:

Becca Collins will ensure the executed contract is distributed to all parties.

ATTACHMENTS:

Description	Type	Upload Date
Work Order DU-16-01 (C-2016-53)	Exhibit	6/27/2016

WORK ORDER FOR PROFESSIONAL SERVICES

CITY OF DURANT

WORK ORDER NUMBER DU-16-01

CMC CDBG WATER AND SEWER IMPROVEMENTS

This will constitute authorization by the CITY OF DURANT (Owner) for WALL ENGINEERING, LLC (Engineer) to proceed with the outlined scope of services as described and in accordance with the previously executed "Work Order Agreement for Engineering Services."

PROJECT: CMC CDBG WATER AND SEWER IMPROVEMENTS

- Participate in meetings with the Owner's representatives and any State, Federal and other Agencies as required to define the project scope and design requirements.
- Prepare Engineering Plans and Specifications of infrastructure improvements for the Project.
- Obtain approval of the Plans and Specifications from the Owner and Oklahoma DEQ (fee to be paid by Owner)
- Prepare bid packages, and assist owner in obtaining bids from contractors
- Prepare Contract documents and coordinate contract execution.
- Provide engineering during construction to include review of contractors work, approving contractors pay estimates, review change order requests, and be the final judge of acceptance of the work performed by the contractor.
- Provide Inspection Services during Construction.
- Conduct Final Inspection and Project Closeout.
- Submit final "As-Built" drawings to Oklahoma DEQ

