

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 12th day of June, 2018 and that an agenda of said meeting was posted at the place of such meeting at 5:00 p.m. on the 19th day of June, 2018.

**MINUTES OF THE SPECIAL MEETING OF DURANT CITY Council Special Meeting
OF June 21, 2018 AT 5:15 PM, Roscoe J. Hatfield Council Chambers, Durant City
Hall, 300 W. Evergreen, Durant, OK**

CALL TO ORDER

Mayor Tomlinson called the meeting to order at 5:19 p.m.

INVOCATION/FLAG SALUTE

Interim Executive Director of the Durant Industrial Authority Paul Buntz provided the invocation. Police Chief David Houser led the flag salute.

ROLL CALL

Present: Council Member Destry Hawthorne	City Attorney Tom Marcum
Council Member Oden Grube	City Manager Tim Rundel
Council Member Mike Dills	City Clerk Cynthia J. Price
Vice-Mayor Chad Hitchcock*	
Mayor Jerry Tomlinson	

Absent: None (*denotes partial attendance)

Mayor Tomlinson declared a quorum.

1. 2017 Community Development Block Grant (CDBG) Economic Development Infrastructure Finance Grant Award 17166 CDBG -ED 87 For Water and Wastewater Infrastructure Improvements (C-2018-17) Benefitting SteelFab, Inc Facility To Create New Jobs At 446 Country Club Road.
 1. Consideration To Approve Easements Necessary For The Water And Wastewater Utility Infrastructure Improvements Serving The SteelFab, Inc. Project Related To 17166 CDBG -ED 87 (C-2018-17).
 2. Consideration To Approve Modification For The Statement Of Compliance To Ensure Compliance With Specific Grant Award Conditions Relating To 17166 CDBG-ED 87 For The SteelFab, Inc. Project.
 3. Consideration To Accept 1/4 Cent Economic Development Sales Tax Funds Pending Approved Specified Allocation By The Durant Industrial Authority To Be Contributed Towards The Water And Wastewater Utility

Infrastructure Improvements Serving The SteelFab, Inc. Project Related To 17166 CDBG -ED 87 (C-2018-17).

4. Consideration To Approve The Revised RFAP 2018-149 CONST - Originally Approved May 8, 2018 - With Revision To Include Additional Funds From The 1/4 Cent Economic Development Sales Tax Funds Pending Approved Specified Allocation By The Durant Industrial Authority Related To 17166 CDBG -ED 87 (C-2018-17).

5. Consideration To Award Or Reject Construction Bid No. 2018-149 Contract # 1 For Lift Station Related To The SteelFab, Inc. Project To Contractor Identified In The Competitive Bid Process Contingent Upon Achieving Release Of Funds For 17166 CDBG-ED 87 (C-2018-17), Completion Of All Grant Requirements And Legal Counsel Approval.

6. Consideration To Award Or Reject Construction Bid No. 2018-149 Contract # 2 For Water And Sewer Lines Related To The SteelFab, Inc. Project To Contractor Identified In The Competitive Bid Process Contingent Upon Achieving Release Of Funds For 17166 CDBG-ED 87 (C-2018-17), Completion Of All Grant Requirements And Legal Counsel Approval.

7. Consideration To Award Construction Contract (C-2018-33) For The Lift Station Relating To 17166 CDBG-ED 87 (C-2018-17) To Contractor Identified In The Competitive Bid No. 2018-149 Process For Contract # 1 Contingent Upon Completion Of All Contract and Grant Requirements With Legal Counsel Approval.

8. Consideration To Award Construction Contract (C-2018-34) For The Water And Sewer Lines Relating To 17166 CDBG-ED 87 (C-2018-17) To Contractor Identified In The Competitive Bid No. 2018-149 Process For Contract # 2 Contingent Upon Completion Of All Contract and Grant Requirements With Legal Counsel Approval.

Approved

1.(1) Rebecca Collins, Grants Coordinator, addressed council and stated this is for the water and wastewater improvements serving SteelFab Inc. Ms. Collins recommended approval of this item contingent upon full execution of the utility easements by SteelFab, Inc.

Motion was made by Destry Hawthorne and seconded by Mike Dills to approve easements necessary for the water and wastewater utility infrastructure improvements serving the SteelFab, Inc. project related to 17166 CDBG-ED 87 (C-2018-17) contingent upon the full execution of the easements by SteelFab, Inc..

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Tomlinson

Absent: Hitchcock

1.(2) Rebecca Collins, Grants Coordinator, addressed council.

Motion was made by Destry Hawthorne and seconded by Mike Dills to approve modification for the Statement of Compliance to ensure compliance with specific grant award conditions relating to 17166 CDBG-ED 87 for the SteelFab, Inc. Project contingent upon the full execution of the easements by SteelFab, Inc. as referenced in Item 1(1).

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Tomlinson

Absent: Hitchcock

1.(3) Rebecca Collins, Grants Coordinator, addressed council and stated the Durant Industrial Authority (DIA) approved the funds yesterday. DIA Interim Director Paul Buntz addressed council and stated the DIA approved \$151,000 for the lift station project, \$30,000 for contingencies, and \$30,000 for temporary sewer tank.

Motion was made by Destry Hawthorne and seconded by Mike Dills to accept 1/4 cent Economic Development Sales Tax Funds pending approved specified allocation by the Durant Industrial Authority to be contributed towards the water and wastewater utility infrastructure improvements serving the SteelFab, Inc. Project related to 17166 CDBG-ED 87 (C-2018-17) in the amount of \$211,000 (\$151,000 - lift station project, \$30,000 contingencies, \$30,000 temporary sewer tank).

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Tomlinson

Absent: Hitchcock

1.(4) Rebecca Collins, Grants Coordinator, addressed council and stated the original amount was \$882,715 for construction and the revision is to include \$180,000 in additional funds from the 1/4 Cent Economic Development Sales Tax Funds.

Motion was made by Destry Hawthorne and seconded by Mike Dills to approve the revised RFAP 2018-149 CONST - originally approved May 8, 2018 - with revision to include \$180,000 in additional funds from the 1/4 Cent Economic Development Sales Tax Funds.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Tomlinson

Absent: Hitchcock

1.(5) Rebecca Collins, Grants Coordinator, addressed council and stated this bid is for the lift station. The Oklahoma Department of Commerce has given their approval for the bid to be awarded contingent upon the release of funds,

all grant requirements being achieved and legal counsel approval. Ms. Collins recommended the bid be awarded to Sooner Site Utility Company in Oklahoma City as the lowest bidder at \$318,000.

Motion was made by Destry Hawthorne and seconded by Mike Dills to award Construction Bid No. 2018-149 Contract #1 for Lift Station related to the SteelFab, Inc. Project to Sooner Site Utility Company in the amount of \$318,000 contingent upon achieving release of funds for 17166 CDBG-ED 87 (C-2018-17), completion of all grant requirements and legal counsel approval.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Tomlinson

Absent: Hitchcock

1.(6) Rebecca Collins, Grants Coordinator, addressed council and stated this bid is for water and sewer lines. The Oklahoma Department of Commerce has given their approval for the bid to be awarded contingent upon the release of funds, all grant requirements being achieved and legal counsel approval. Ms. Collins recommended the bid be awarded to W. Brown Enterprises as the lowest bidder at \$915,000.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to award Construction Bid No. 2018-149 Contract #2 for water and sewer lines related to the SteelFab, Inc. Project to W. Brown Enterprises in the amount of \$915,000 contingent upon achieving release of funds for 17166 CDBG-ED 87 (C-2018-17), completion of all grant requirements and legal counsel approval.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

1.(7) Rebecca Collins, Grants Coordinator, addressed council.

Motion was made by Destry Hawthorne and seconded by Oden Grube to award Construction Contract (C-2018-33) for the lift station relating to 17166 CDBG-ED 87 (C-2018-17) to Sooner Site Utility Company for Contract #1 contingent upon completion of all contract and grant requirements, legal counsel approval and giving Mayor Tomlinson authority to sign documents once all conditions are met.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

1.(8) Rebecca Collins, Grants Coordinator, addressed council.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to award Contraction Contract (C-2018-34) for water and sewer lines relating to 17166 CDBG-ED 87 (C-2018-17) to W. Brown Enterprises for Contract #2 contingent upon completion of all contract and grant requirements, legal counsel approval and giving Mayor Tomlinson authority to sign documents once all conditions are met.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

2. Consideration To Accept Donated Match Funds In The Amount Of \$9,640 From Durant Trails And Open Space, A Local Community Partner, To Be Utilized Specifically Towards The Cash Match Requirement For The 2016 Transportation Alternative Project (TAP) Rails To Trails Phase 1 Grant Award TAPS-2983-(004)TP State Job No. 32983 (04) From The OK Department Of Transportation In The Amount Of \$ 396,630. (C-2017-25)

Approved

Rebecca Collins, Grants Coordinator, addressed council and stated the Rails to Trails Project is moving forward with design. The City of Durant's required 20% cash match City in the amount of \$29,640. Durant Trails and Open Spaces has donated \$20,000 and are now prepared to donate the remaining \$9,640. Council expressed appreciation to Durant Trails and Open Spaces.

Motion was made by Mike Dills and seconded by Chad Hitchcock to accept donated match funds in the amount of \$9,640 from Durant Trails and Open Space, a local community partner, to be utilized specifically towards the cash match requirement for the 2016 Transportation Alternative Project (TAP) Rails to Trails Phase 1 Grant Award TAPS-2983-(004) TP State Job No. 32983 (4) from the OK Department of Transportation in the amount of \$396,630 (C-2017-25).

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

3. Consider Approval of IAFF, Local 3061 Fiscal Year 2018-19 Collective Bargaining Agreement and Authorize Mayor to Sign, or take any other appropriate action.

No Action Taken

4. Executive Session

- a. Consider Executive Session to Discuss Hiring of City Treasurer (This Executive Session Authorized by Title 25, Section 307 B(1) of the Oklahoma State Statutes)

Approved

Motion was made by Destry Hawthorne and seconded by Mike Dills to enter into executive session.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to re-enter into regular session.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

b. Consider Action Pursuant to 4(a) Above

No Action Taken

Interviews were conducted.

Adjournment

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to adjourn meeting.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson