

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

## **AIRPORT ADVISORY BOARD**

**4:00 PM**

**Durant Regional Airport,  
Conference Room,  
10 Waldron Dr  
Durant, Oklahoma**

**April 2, 2025**

### **AGENDA**

#### **CALL TO ORDER**

#### **INVOCATION/FLAG SALUTE**

#### **ROLL CALL**

#### **ORDER OF BUSINESS**

##### **1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

- a. Consider Approval of Regular Called Meeting Minutes of February 5th, 2025

##### **2. Consider Items Removed from Consent**

##### **3. Information Items**

- a. Airport Manager's Monthly Report

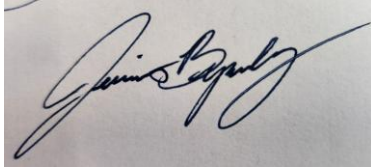
##### **4. Administration**

##### **5. New Business**

## **ADJOURNMENT**

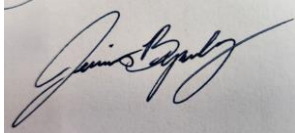
### CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of November, 2024 and that an agenda of said meeting was posted at the place of such meeting at 4:00 p.m. on the day of 31st March, 2025.

A handwritten signature in black ink, appearing to read "Jessica Byerly", is written over a light gray rectangular background.

Jessica Byerly, City of Durant

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of November, 2024 and that an agenda of said meeting was posted at the place of such meeting at 11:00 a.m. on the 3rd day of February, 2025.



Jessica Byerly, City of Durant

**MINUTES OF THE MEETING OF AIRPORT ADVISORY BOARD  
February 5, 2025 AT 4:00 PM, Durant Regional Airport,  
Eaker Feild Conference Room,  
10 Waldron Dr,  
Durant, Oklahoma**

**CALL TO ORDER**

Chairman Dan Craige called the meeting to order at 4:03PM.

**INVOCATION/FLAG SALUTE**

Board Member Dan Moore provided the invocation. Board Member Thomas led the flag salute.

**ROLL CALL**

Present:

Board Member Dan Moore  
Board Member Stuteville  
Board Member Thomas  
Vice Chairman Sherrer  
Chairman Dan Craige

Absent:

Board Member Kathy Moore  
Board Member Dufur  
Board Member Lambert

**ORDER OF BUSINESS**

**1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However,*

*any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

a. Consider Approval of Regular Called Meeting Minutes of January 8th, 2025  
Motion To: Approve Regular Called Meeting Minuets of January 8th, 2025

Motion By: Stuteville

Seconded By: Dan Moore

Ayes: Dan Moore, Stuteville, Thomas, Sherrer, Craige

Nays: None

Abstain: None

## **2. Consider Items Removed from Consent**

### **3. Information Items**

a. Airport Managers Monthly Report

Starting out the Manager's report, it was noted by Interim Director Gibson that he was unable to locate the sales totals from January 2024. Vice Chair Sherrer did ask what the Interim Director would attribute our higher operation numbers to for this year. The response was nice weather and the airport's competitive fuel prices. Board Member Thomas also stated that he gets compliments on how nice and accommodating the staff of the FBO is.

While discussing the bid for the Alpha 1 repair it was stated that the contract for J Lee Enterprises would be moved straight to Authority and Council review, consideration, and possible approval, because it is an insurance claim. The hope is this project will still be linked up with the Runway and Taxiway remarking project scheduled for March 17th. Airport staff are hoping all of these projects can coincide to shorten the amount of time the airport will be closed.

Airplanes and Coffee reached out to the airport and have scheduled an event for March 15th. The Interim Director asked if the board had any recommendations on someone who may be able to provide discovery flights for this event. Board Member Thomas said that Southeastern, unfortunately, is not able to provide this service for legal reasons with their insurance. The Interim also mentioned that he is willing to reach out to the City Manager about a possible discount or fuel compensation for anyone who could provide discovery flights; no names were brought forth. Southeastern does have some student organizations that may be willing to volunteer for this event.

Commemorative Air Force is also scheduled for this summer on May 3rd. This date was unintentionally missed in the manager's report.

Board Member Stuteville did let the admin know that he could share a list of food

vendors his businesses have used for events that we, as the airport, might be able to reach out to for these events as well.

Chairman Craige also asked if anyone at the airport had reached out to Choctaw to help with advertising for these events.

The topic of the security gate was brought up by Stuteville. The Interim Director stated the City Manager had a line for a company that might be willing to get a passcode gate installed; however, she is waiting on a response from them. The key pad that this company says they can install should be able to accommodate roughly 250 unique codes. It is unknown at this time how these codes will be tracked, but there is the ability to shut down a code should someone vacate a hangar.

Vice Chairman Sherrer asked if there were any updates to the Air Evac hangar. Interim Director and the Admin stated that as of this meeting there are no updates for this project.

**4. Administration**

**5. New Business**

**ADJOURNMENT**

Motion To: Adjourn Regular Called Meeting of February 5th, 2025 at 4:29PM

Motion By: Thomas

Seconded By: Stuteville

Ayes: Dan Moore, Stuteville, Thomas, Sherrer, Craige

Nays: None

Abstain: None

# Durant Airport Monthly Report – March 2025

Airport Monthly Sales	March 2025		March 2024	
Avgas 100LL -	3,821.52 G	\$16,662.02	3,036.8 G	\$14,822.38
Self-Serve 100LL -	1,212.31	\$5,794.04	1,353.75 G	\$6,701.08
Jet A W/Additive -	18,039	\$71,266.91	18,877G	\$84,258.70
Total Sales -	23,072.83	\$93,722.97	23,267.55G	\$105,782.16
Total Number of Sales -	204		215	
Misc. - Hangar - \$2700	Ramp Fee - \$300	Callout - \$150	Overnight-\$150	
Total Gross Revenue for March - \$202,805.13				

## Current Projects & Updates

- 1) The marking project got completed ahead of schedule. Due to the high winds we had, it delayed their painting schedule. They were able to do 24 hours for the first 3 days to get everything thing stripped up, giving them more time to be able to lay down the paint quicker. They do need to come out and touch up an area around building 12 but everything else looks great.
- 2) The City let KSA know that they were no longer going through with Air Evac hangar build. I do not know the details on the decision.
- 3) We did get the security gate back up and working. Still in talks on getting the security camera system installed.
- 4) A new Airport Director will be starting April 7.

Virtower Operations for the Month of March 2025 – 4,517

