

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DONALD W. REYNOLDS CC & LIBRARY BOARD

3:00 PM

**Roscoe J. Hatfield
Council Chambers
300 West Evergreen
Durant, Oklahoma**

March 19, 2025

AGENDA

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of September 11, 2024
- b. Consider Approval of 2025 Meeting Schedule

2. Consider Items Removed from Consent

3. Information Items

- a. Monthly Reports

4. Administration

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 18th day of December, 2024 and that an agenda of said meeting was posted at the place of such meeting at 1:55 p.m. on the 13th day of March, 2025.



Cynthia J. Price, City of Durant

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 13th day of December 2023 and that an agenda of said meeting was posted at the place of such meeting at 1:00 p.m. on the 9th day of September 2024.

Robbee Tonubbee

Robbee Tonubbee, City of Durant

**MINUTES OF THE MEETING OF DONALD W. REYNOLDS CC & LIBRARY BOARD
September 11, 2024 AT 3:00 PM, Roscoe J. Hatfield
Council Chambers
300 West Evergreen
Durant, Oklahoma**

CALL TO ORDER

Gloria Hodge called the meeting to order at 3:07 p.m.

ROLL CALL

Board Members present: Gloria Hodge, Jane Hicks, Kaylee Curry, and Marion Hill

Melissa Brewer was excused. Phyllis Rustin was absent.

Robbee Tonubbee, Library Director, and Jennifer Simpkins, Library Board secretary, also attended the meeting.

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

Board members reviewed the minutes from the March 20, 2024, library board meeting. Marion Hill made the motion to accept the meeting minutes, and Kaylee Curry seconded the motion. All members agreed, and the motion was passed.

2. Consider Items Removed from Consent

3. Information Items

Robbee Tonubbee presented a library report:

- The Summer Reading Program concluded in July:
 - There were thirty programs for the 5 to 8 year olds with 425 in attendance, thirty programs for the 9 to 12 year olds with 359 in attendance, and eight

- programs for the teens, who only met once a week with 67 in attendance.
 - This was the first year the Very Hungry Reader meal program served breakfast. 220 breakfasts and 645 lunches were served for a total of 865 meals. More kids who were not enrolled in the Summer Reading Program came to eat a meal this year, which is the goal.
- The summer reading program theme next summer will be art.
- The Health Literacy program concluded in July. It will resume in October if it is funded. Robbee believes it will be.
- Robbee wants to talk to the Friends of the Library about sponsoring a summer internship next summer.
- Robbee is also considering adding a temporary summer employee next year through the City and an additional full time employee in preparation for the eventual opening of the reading park and the introduction of Sunday hours. Robbee is hoping for more information about the park in October.
- Gloria Hodge asked for an update about the Gale Online High School program. There have been no new grads recently, but one student is close to finishing despite having no high school credits before enrolling in the program. There are still several people on the wait list.

- a. May Library Report
- b. June Library Report
- c. July Library Report

4. Administration

- The annual book sale is coming up on the first Thursday, Friday, and Saturday in October.
- The quiet reading room is in the process of being converted into a "makerspace". The magazines and newspapers currently located in the room will be relocated to racks in the genealogy section. The room will be split into two areas. The room will stay locked unless it's being used for programs.
 - The north side will be "The Forge". The 3D printer and the resin printer will be relocated to this portion of the room. There are plans to get a laser printer and a mounted TV for video game play. Dungeons & Dragons will be relocated to the Forge.
 - The south side of the room will be "Sew You Think You Can Craft". This will be a sewing and crafting area. There will be a cutting table, a sewing station with one or two sewing machines, an embroidery machine, and a Cricut machine.
 - Samuel McAtee will manage the Forge, and the owners of Lulu and Hazel Quilt Shop and other community members will help patrons with sewing and crafting.
- The Sunday library hours being considered are noon to 5 p.m. or 1 p.m. to 5 p.m. The reading park will only be open during library hours.
- The holiday craft show is coming up on the first Thursday, Friday, and Saturday in December. Robbee approached Andrea Cardoza about setting up a

genealogy table at the book sale.

- Jane Hicks brought up voting outreach and information. Robbee explained the Bryan County Federation of Democratic Women come the library once a month to register people to vote and answer questions. The library also has voter registration packets available.
- The MyLibro app is starting to become more widely used, and the holds shelf has had to be rearranged to make more room for held items.
- Robbee asked the library board members if the December 18 date still works for everyone for the next board meeting. Everyone agreed it should work.

ADJOURNMENT

Marion Hill made the motion to adjourn the meeting, and Jane Hicks seconded the motion. All members agreed, and the motion was passed. The meeting adjourned at 3:53 p.m.

**Schedule of Regular Meetings
Donald W. Reynolds CC & Library Board
Calendar Year 2025**

Quarterly on the Third Wednesday, unless otherwise noted

<u>Date</u>			<u>Time</u>	<u>Location</u>
March	19,	2025	3:00 pm	City Council Chambers – City Hall
June	11*,	2025	3:00 pm	City Council Chambers – City Hall
September	17,	2025	3:00 pm	City Council Chambers – City Hall
December	17,	2025	3:00 pm	City Council Chambers – City Hall

* Conflicts in mid June.

Filed By:

Ms. Robbee Tonubbee
Library Director
P.O. Box 578
Durant, OK 74702-0578

Filed in the office of the Durant City Clerk

On _____, 2024.

Cynthia Price, City Clerk