

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not necessary accommodation.

DURANT CITY COUNCIL

6:00 PM

**Roscoe J. Hatfield
Council Chambers
300 West Evergreen
Durant, Oklahoma**

March 11, 2025

AGENDA

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

PRESENTATIONS

1. Proclamation Recognizing April 2025 as Fair Housing Month

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of February 11, 2025
- b. Consider Approval of Special Called Meeting Minutes of February 14, 2025
- c. Consider Approval of Budget Supplements BA 25-8
- d. Consider Approval of Mayoral Recommendation of Cynthia Ruhl to be Appointed to the Ron Cross Senior Activity Center Advisory Board
- e. Consider Approval of AirMedCare Network Group Agreement for City of Durant

2. Consider Items Removed from Consent

3. Information Items

- a. January 2025 Financial Reports and February 2025 Sales Tax Reports

4. Administration

- a. Consideration Approval of Resolution Establishing Fees and Costs Charged by the City of Durant and Durant City Utilities Authority for Durant Services (R-2025-01)
- b. Discussion, Consideration and Possible Action to Consider Adoption of the 2025 Citizen Participation Plan - Required for all Community Development Block Grant (CDBG) Applications and Closeout Process for CDBG Funded Projects.
- c. Consider Approval of Right of Way Lease Agreement Between City of Durant and Dobson Technologies - Transport and Telecom Solutions LLC d/b/a Dobson Fiber
- d.
 - a. Consider Award of Bid for Durant Police Department Fleet Maintenance and Repair;
 - b. Consider Approval of Service Agreement Pursuant to Bid Award.

5. Public Hearings

- a. Consideration and Possible Approval of a Final Re-Plat for Property Located Between Larkspur Lane and Little John Drive in Durant and More Particularly Described as:
A tract of land located in the SE/4 NE/4 of Section 24, Township 6 South, Range 8 East of the Indian Base and Meridian, Bryan County, Oklahoma, being more particularly described as follows: Beginning at the Southeast Corner of Lot 22, Heritage North - Phase I, an addition to the City of Durant, as recorded in the Bryan County Clerk's Office, and noting that all subsequent calls to Lots - Outlots as shown in this legal refer to Lots and Outlots in said Heritage North - Phase I; thence S89°02'34"W along the South line of said Lot 22, a distance of 180.00 feet to the Southwest corner of said Lot 22; thence continuing S89°02'34"W, a distance of 60.00 feet; thence N01°01'16"W, a distance of 16.82 feet to the Southeast Corner of Lot 23; thence S89°02'34"W along the South line of said Lot 23, a distance of 120.00 feet to the Southwest corner of Lot 23; thence N01 ° 01'16"W along the West line of Lot 23 and Lot 24, a distance of 90.71 feet to the Southeast corner of Lot 26; thence S89°02'34"W along the South line of Lots 26 through 36, a distance of 725.68 feet to the Southwest corner of Lot 36; thence S43°27'22"W, a distance of 60.00 feet; thence N46°32'38"W, a distance of 28.84 feet to the Northeast corner of Lot 37; thence S43°27'22"W along the East line of Lot 37, a distance of 120.00 feet to the Southeast corner of Lot 37; thence S46°32'38"E along the North line of Outlot B, a distance of 893.24 feet to the Northwest corner of Lot 49; thence N89°00'36"E, a distance of 242.97 feet along the North line of Lot 49 to the Northeast corner of Lot 49 and a point on the West line of a tract of land described in Warranty Deed (Wagnitz to Cummins), filed 06/25/2020, recorded in Book 1530, Pages 796-797 in the Bryan County Clerk's

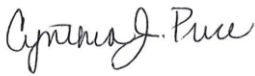
Office thence N01°01'16"W along the West line of said Cummins Tract, a distance of 120.00 feet to the Northwest corner of said Cummins Tract; thence 89°00'36"W along the North line of said Cummins Tract, a distance of 292.04 feet, said point being on the East line of said SE/4 NE/4, same being the West line of Madison Ridge - Phase I, an addition to the City of Durant, as recorded in the Bryan County Clerk's Office; thence N01°01'16"W along the West line of Madison Ridge - Phase I, a distance of 505.67 feet to the Point of Beginning.

6. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of December, 2024 and that an agenda of said meeting was posted at the place of such meeting at 5:20 p.m. on the 7th day of March, 2025.



Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 3/11/2025
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of February 11, 2025

Council Information / Action Requested

Approval of Regular Meeting Minutes of February 11, 2025

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant City Council Minutes 02112025 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of December, 2024 and that an agenda of said meeting was posted at the place of such meeting at 4:15 p.m. on the 7th day of February, 2025.



Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DURANT CITY COUNCIL
February 11, 2025 AT 6:00 PM
Roscoe J. Hatfield Council Chambers
300 West Evergreen
Durant, Oklahoma**

CALL TO ORDER

Mayor Tucker called the meeting to order at 6:01 p.m.

INVOCATION/FLAG SALUTE

Mayor Tucker provided the invocation and led the flag salute.

ROLL CALL

Present:

Council Member Lauran Fuller
Council Member Humphrey Miller
Council Member Danny Sherrer
Vice Mayor Mike Simulescu
Mayor Martin Tucker
City Attorney Tom Marcum
City Clerk Cynthia J. Price

Absent:

City Manager Pam Polk

PRESENTATIONS

1. Present Proclamation Declaring April 2025 as Autism Awareness & Acceptance Month

Vice Mayor Simulescu presented the proclamation. The following individuals were present to receive the proclamation:

The Owen Foundation - Brina Dutton, Executive Director; Reuben Marris, Board President; Christy Baca, Board Vice President; Charlee Laborico, Board Member.

The Owen Academy - Jeana Peters, Executive Director of Operations; Becky Rowland, Client Relations Manager.

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of January 14, 2025
- b. Consider Approval of Budget Supplements BA 25-7

Motion To: Approved Consent Items as Presented

Motion By: Lauran Fuller

Seconded By: Humphrey Miller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. December 2024 Financial Reports and January 2025 Sales Tax Reports

4. Administration

- a. 1.) Consideration and Possible Approval for a Preliminary Replat and Rezone Request for Property Located at Rodeo Road and Highway 78 in Durant and more particularly described as:

The S/2 SE/4 SE/4 of Section 8, Township 7 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, according to the Government Survey thereof, LESS AND EXCEPT a strip, piece or parcel of land lying in part of the S/2 SE/4 SE/4, Section 8, Township 7 South, Range 9 East, Indian Base and Meridian, Bryan County, Oklahoma, said parcel of land being described by metes and bounds as

follows: Commencing at the Southeast corner of said S/2 SE/4 SE/4; thence S89°18'41"W along the South line of said S/2 SE/4 SE/4, a distance of 64.69 feet to a point on the present West right-of-way line of State Highway No. 78, said point being the Point of Beginning; thence continuing S89°18'41"W along said South line, a distance of 25.00 feet; thence N00°23'40"W, a distance of 661.35 feet to a point on the North line of said S/2 SE/4 SE/4; thence N89°19'29"E along said North line, a distance of 25.00 feet to a point on said present West right-of-way line; thence S00°23'40"E along said present West right-of-way line, a distance of 661.34 feet to said Point of Beginning. (Ordinance O-2025-01 Section 1)

2.) Consider Approval of Ordinance No. O-2025-01 Section 2 (Emergency Clause)

Motion To: Approve Ordinance O-2025-01, Section 1

Motion By: Mike Simulescu

Seconded By: Humphrey Miller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

Motion To: Approve Ordinance O-2025-01, Section 2 Emergency Clause

Motion By: Martin Tucker

Seconded By: Lauran Fuller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

Motion To: Approve Preliminary Replat Request for Property Located at Rodeo Road and Highway 78 in Durant

Motion By: Martin Tucker

Seconded By: Humphrey Miller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

5. New Business

City Attorney Tom Marcum stated Agenda Item 4(a) should include a Motion to Approve the Replat Request for property located at Rodeo Road and Highway 78.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Martin Tucker

Seconded By: Lauran Fuller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 3/11/2025
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Special Called Meeting Minutes of February 14, 2025

Council Information / Action Requested

Approval of Special Called Meeting Minutes of February 14, 2025

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Special Called Durant City Council Minutes 02142025 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 5th day of February 2025 and that an agenda of said meeting was posted at the place of such meeting at 4:15 p.m. on the 5th day of February 2025.



Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DURANT CITY COUNCIL
February 14, 2025 AT 12:00 PM
Large Conference Room
300 West Evergreen
Durant, Oklahoma**

CALL TO ORDER

Mayor Tucker called the meeting to order at 12:05 p.m.

INVOCATION/FLAG SALUTE

Mayor Tucker provided the invocation and the flag salute.

ROLL CALL

Present:
Council Member Humphrey Miller
Council Member Danny Sherrer
Vice Mayor Mike Simulescu
Mayor Martin Tucker
City Attorney Tom Marcum
City Manager Pam Polk
City Clerk Cynthia J. Price

Absent:
Council Member Lauran Fuller

ORDER OF BUSINESS

1. Administration

- a. Work Session - Main Street Improvement Project

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Martin Tucker

Seconded By: Humphrey Miller

Ayes: Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 3/11/2025
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Consider Approval of Budget Supplements BA 25-8

#377 Appropriate funds for Operation Expenditure, Donation-Choctaw Nation, Animal Shelter, Chili Cook off and OK Literacy Grant Adjustment
#378 Transfer funds for downtown 30 buildings window cleaning
#379 Appropriate funds for County TIF#3 TUBACEX check Revenue and Reimburse to Tubacex
#380 Appropriate funds for Pendleton Trust Monthly Revenue Income and Expenses
#381 Transfer funds for DCUA Operating Expenses
#382 Appropriate funds for Concession Sales Revenue and Inventory Expenses

Council Information / Action Requested

Approval of BA 25-8

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. BA 25-8 61-66 Budget Adjustment Register



Durant, OK

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT10460 - BA 25-8 61-66

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000377	FY 24/25 ORIGINAL BUDGET	BA25-8-61 DONATION CHOCTAW, ANIMAL SHELTER	3/11/2025

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
001-000-301-1000	BEGINNING UNENCUMBERED	BA25-8-61 GRANT EXP ADJ \$4,000	-2,603,829.00	4,000.00	-2,599,829.00
March:	4,000.00				
001-000-301-1000	BEGINNING UNENCUMBERED	BA25-8-61 ROLLOVER OK LITERACY GRNAT	-2,603,829.00	-431.00	-2,604,260.00
March:	-431.00				
001-000-361-4000	MISC. REVENUE	BA25-8-61 DONATION ANIMAL SHELTER 0720...	-567,758.00	-1,068.00	-568,826.00
March:	-1,068.00				
001-000-361-4000	MISC. REVENUE	BA25-8-61 DONATION TO PD EQUIP- CHOCTAW	-567,758.00	-1,000.00	-568,758.00
March:	-1,000.00				
001-000-361-4000	MISC. REVENUE	BA25-8-61 DONATION CHILI COOK OFF	-567,758.00	-100.00	-567,858.00
March:	-100.00				
001-005-550-5861	MINOR TOOLS AND EQUIPMENT	BA25-8-61 DONATION CHOCTAW TO PD TOOL...	750.00	1,000.00	1,750.00
March:	1,000.00				
001-009-550-5658	BUILDING AND MAINTENANCE	BA25-8-61 OPERATION EXPENSES	5,000.00	1,500.00	6,500.00
February:	1,500.00				
001-009-550-5861	MINOR TOOLS AND EQUIPMENT	BA25-8-61 AJD OPERATION EXPENSES	10,640.00	-1,500.00	9,140.00
March:	-1,500.00				
001-015-530-3051	CONTRACT LABOR	BA25-8-61 OK LITERACY GRANT	10,000.00	-4,000.00	6,000.00
March:	-4,000.00				
001-015-570-7038	OK LITERACY COALITION GRANT..	BA25-8-61 OK LITERACY GRANT ROLLOVER	4,000.00	431.00	4,431.00
March:	431.00				
001-019-570-7012	EMPLOYEE EVENT PROGRAM	BA25-8-61 DONATION CHILI COOK OFF	7,000.00	100.00	7,100.00
March:	100.00				
001-019-599-0150	TRSF TO CAPITAL IMPR. FUND	BA25-8-61 DONATION ANIMAL SHELTER 0720...	0.00	1,068.00	1,068.00
March:	1,068.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000378	FY 24/25 ORIGINAL BUDGET	BA 25-8 62 DOWNTOWN 30 BUILDING WINDOW CLEAN	3/11/2025

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
008-019-570-7010	MISC. EXPENDITURES	BA 25-8 62 DOWNTOWN 30 BUILDING WIND...	0.00	750.00	750.00
March:	750.00				
008-019-570-7800	FUND RESERVE	BA 25-8 62 DOWNTOWN 30 BUILDING WIND...	97,314.00	-750.00	96,564.00
March:	-750.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000379	FY 24/25 ORIGINAL BUDGET	BA 25-8 63 TIF#3 CHECK TUBACEX REVENUE & REIMBURSE	3/11/2025

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
020-000-375-0602	TIF#3-19 TUBACEX TAX REFND ...	BA 25-8 63 TIF#3 CHECK TUBACEX REVENUE & ...	-454,404.62	-8.91	-454,413.53
March:	-8.91				
020-000-375-0602	TIF#3-19 TUBACEX TAX REFND ...	BA 25-8 63 TIF#3 CHECK TUBACEX REVENUE & ...	-454,404.62	-0.09	-454,404.71
March:	-0.09				

Budget Adjustment Register
Packet: GLPKT10460 - BA 25-8 61-66

020-067-530-3502	TIF#3 19 TUBACEX REIMB PYM...	BA 25-8 63 TIF#3 CHECK0008 TUBACEX REVEN...	481,174.62	8.91	481,183.53
March:	8.91				
020-067-570-7400	CONTINGENCY RESERVE	BA 25-8 63 TIF#3 CHECK 0008 TUBACEX	170,489.92	0.09	170,490.01
March:	0.09				

Adjustment Number	Budget Code	Description	Adjustment Date		
BA0000380	FY 24/25 ORIGINAL BUDGET	BA 25-8 64 LIBRARY PENDLETON TRUST	3/11/2025		

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
350-000-363-1000	PENDLETON TRUST	BA 25-8 64 LIBRARY PENDLETON TRUST 84 EN...	-31,242.00	-4,584.84	-35,826.84
March:	-4,584.84				
350-000-363-1000	PENDLETON TRUST	BA 25-8 64 LIBRARY PENDLETON TRUST CITATI...	-31,242.00	-416.80	-31,658.80
March:	-416.80				
350-000-363-1000	PENDLETON TRUST	BA 25-8 64 LIBRARY PENDLETON TRUST ENER...	-31,242.00	-62.53	-31,304.53
March:	-62.53				
350-015-550-5605	PENDLETON TRUST MAINT/PR...	BA 25-8 64 LIBRARY PENDLETON TRUST	321,848.00	5,064.17	326,912.17
March:	5,064.17				

Adjustment Number	Budget Code	Description	Adjustment Date		
BA0000381	FY 24/25 ORIGINAL BUDGET	BA 25-8 65 DCUA OPERATION EXPENSES ADJ	3/11/2025		

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
405-028-550-5074	SAFETY SUPPLIES	BA 25-8 65 DCUA OPERATION EXPENSES ADJ	3,000.00	1,600.00	4,600.00
March:	1,600.00				
405-028-550-5509	OTHER EQUIP PARTS & MAINT	BA 25-8 65 DCUA OPERATION EXPENSES ADJ	268,295.00	-1,600.00	266,695.00
March:	-1,600.00				
405-031-550-5051	OFFICE SUPPLIES	BA 25-8 65 DCUA OPERATION EXPENSES ADJ	500.00	500.00	1,000.00
March:	500.00				
405-031-550-5658	BUILDING AND MAINTENANCE	BA 25-8 65 DCUA OPERATION EXPENSES ADJ	6,000.00	-500.00	5,500.00
March:	-500.00				

Adjustment Number	Budget Code	Description	Adjustment Date		
BA0000382	FY 24/25 ORIGINAL BUDGET	BA 25-8-66 DMSC CONCESSION SALES REV & INVENTORY	3/11/2025		

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
500-000-301-1000	BEGINNING UNENCUMBERED	BA 25-8-66 DMSC CONCESSION SALES REV & I...	-337,478.00	20,000.00	-317,478.00
March:	20,000.00				
500-000-331-6002	CONCESSION SALES	BA 25-8-66 DMSC CONCESSION SALES REV & I...	-50,000.00	-50,000.00	-100,000.00
March:	-50,000.00				
500-010-550-5801	CONCESSION PRODUCT INVEN...	BA 25-8-66 DMSC CONCESSION SALES REV & I...	30,000.00	30,000.00	60,000.00
March:	30,000.00				

Budget Adjustment Register

Packet: GLPKT10460 - BA 25-8 61-66

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
25	FY 24/25 ORIGINAL BUDGET	001-000-301-1000	BEGINNING UNENCUMBERED	-2,603,829.00	3,569.00	-2,600,260.00
		001-000-361-4000	MISC. REVENUE	-567,758.00	-2,168.00	-569,926.00
		001-005-550-5861	MINOR TOOLS AND EQUIPMENT	750.00	1,000.00	1,750.00
		001-009-550-5658	BUILDING AND MAINTENANCE	5,000.00	1,500.00	6,500.00
		001-009-550-5861	MINOR TOOLS AND EQUIPMENT	10,640.00	-1,500.00	9,140.00
		001-015-530-3051	CONTRACT LABOR	10,000.00	-4,000.00	6,000.00
		001-015-570-7038	OK LITERACY COALITION GRANT EX	4,000.00	431.00	4,431.00
		001-019-570-7012	EMPLOYEE EVENT PROGRAM	7,000.00	100.00	7,100.00
		001-019-599-0150	TRSF TO CAPITAL IMPR. FUND	0.00	1,068.00	1,068.00
		008-019-570-7010	MISC. EXPENDITURES	0.00	750.00	750.00
		008-019-570-7800	FUND RESERVE	97,314.00	-750.00	96,564.00
		020-000-375-0602	TIF#3-19 TUBACEX TAX REFND REV	-454,404.62	-9.00	-454,413.62
		020-067-530-3502	TIF#3 19 TUBACEX REIMB PYMNT	481,174.62	8.91	481,183.53
		020-067-570-7400	CONTINGENCY RESERVE	170,489.92	0.09	170,490.01
		350-000-363-1000	PENDLETON TRUST	-31,242.00	-5,064.17	-36,306.17
		350-015-550-5605	PENDLETON TRUST MAINT/PROJ.	321,848.00	5,064.17	326,912.17
		405-028-550-5074	SAFETY SUPPLIES	3,000.00	1,600.00	4,600.00
		405-028-550-5509	OTHER EQUIP PARTS & MAINT	268,295.00	-1,600.00	266,695.00
		405-031-550-5051	OFFICE SUPPLIES	500.00	500.00	1,000.00
		405-031-550-5658	BUILDING AND MAINTENANCE	6,000.00	-500.00	5,500.00
		500-000-301-1000	BEGINNING UNENCUMBERED	-337,478.00	20,000.00	-317,478.00
		500-000-331-6002	CONCESSION SALES	-50,000.00	-50,000.00	-100,000.00
		500-010-550-5801	CONCESSION PRODUCT INVENTORY	30,000.00	30,000.00	60,000.00
			25 Total:	-2,628,700.08	0.00	-2,628,700.08
			Grand Total:	-2,628,700.08	0.00	-2,628,700.08

Fund Summary

Fund	Before	Adjustment	After
Budget Code:25 - FY 24/25 ORIGINAL BUDGET Fiscal: 2024-2025			
001	-3,134,197.00	0.00	-3,134,197.00
008	97,314.00	0.00	97,314.00
020	197,259.92	0.00	197,259.92
350	290,606.00	0.00	290,606.00
405	277,795.00	0.00	277,795.00
500	-357,478.00	0.00	-357,478.00
Budget Code 25 Total:	-2,628,700.08	0.00	-2,628,700.08
Grand Total:	-2,628,700.08	0.00	-2,628,700.08



The City of Durant

Memorandum

Date: 3/11/2025
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Mayoral Recommendation of Cynthia Ruhl to be Appointed to the Ron Cross Senior Activity Center Advisory Board

It is the recommendation of Mayor Tucker that Cynthia Ruhl be appointed to the Ron Cross Senior Activity Center Advisory Board. The application is attached for your review and consideration.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Cynthia Ruhl Application



City of Durant, OK

Application for Appointment to a City Board, Commission, or Committee

Applicant Information

Full Name: Ruhl Cynthia (Cindy) A Date: 2/24/2025
Last First M.I. Suffix
Address: 5116 Valley View Dr
Street Address Apartment/Unit #
Durant OK 74701
City State ZIP Code
Phone: ☒ (434) 962-4405 text ☐ Email caruhl@gmail.com

Board, Commission, or Committee Appointment Desired: Ron Cross Senior Activity Center Advisory Board

Qualifications: (list educational background or experience that would assist you in carrying out the duties of this appointment)

I spent almost 9 years with Oklahoma Healthy Aging Initiative (OHA) working with older adults across southcentral and southeastern Oklahoma. During that time, I spent many hours in senior centers across the same region. I've seen a lot, and I've learned a lot.

Reasons for Serving: (state briefly the contributions you can make to this appointment and your reasons for wanting to serve on the Board, Commission, or Committee)

I truly enjoy working with senior adults. I am so glad for the new RCSAC - it was so needed. I would like to serve on this committee in order to help continue the good work going on there.

Have you ever been convicted of a felony, or entered a guilty or no contest plea thereto?

YES
☐

NO
☒

If yes, please give details of the conviction(s) and explain:

Do you understand that attendance and active support is required for each appointee?

YES
☒

NO
☐

Signature

Signature: Cynthia Ruhl Date: 2/24/2025

Please place a check in the ☐ (s) for your preferred method of contact. Once the City Council has filled a position, your application will be removed from the file and you must reapply for future openings.

This information will become a Public Record.
You may return this form to Durant City Hall, City Clerk's Office
300 W. Evergreen, P.O. 578 Durant, OK 74701
Or Fax to (833) 994-0399



The City of Durant

Memorandum

Date: 3/11/2025
To: Mayor and City Council
From: Brandi Nelson, HR Manager
Re: Consider Approval of AirMedCare Network Group Agreement for City of Durant

This is a twelve (12) month agreement covering April 18, 2025, to April 18, 2026. The agreement has no changes and the amount per employee has not increased. The City of Durant has had an agreement with AirMedCare since April 2010.

Council Information / Action Requested

Approval of AirMedCare Network Group Agreement for City of Durant

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. City of Durant 2025 Invoice

Invoice

City of Durant
300 W Evergreen
Durant, OK 74701
ATTN: Brandi Nelson

For: AMCN Membership
Invoice#: 3702-02202025
Thursday, February 20, 2025

Quantity	Type	Price Per Unit	Names and Dates	Amount
237	Census Slots	\$70.00	City of Durant 04/18/2025 – 04/18/2026	\$16,590.00
4	Growth	\$70.00		\$280.00
				\$16,870.00

Credit Card Type	Credit Card Number Information
☐ Visa	#: _____
☐ Mastercard	Exp Date: __/ __ Authorization Code: _____
☐ American Express	Signature: _____
☐ Other	

Please make all checks payable to **Air Med Care Network**
Mail to: **PO Box 948 West Plains, MO 65775**

If you have any questions concerning this invoice, please contact:
Jeremy Cummings at 417-257-2289 or email Jeremy.Cummings@gmr.net

Terms and Conditions

AirMedCare Network (“**AMCN**”) is an alliance of affiliated emergency air ambulance providers* (each a **Provider**). Your AMCN membership automatically enrolls you as a member in each Provider’s membership program. Membership ensures that you will have no out-of-pocket flight expenses if flown by a Provider by providing prepaid protection against a Provider’s air ambulance costs that are not covered by any insurance, benefits, or third-party responsibility available to you, subject to the following terms and conditions:

1. Patient transport will be to the closest appropriate medical facility for medical conditions that are deemed by a physician (or other appropriate provider) or first responder to be emergent or time- and which require emergency air ambulance transport. A patient’s medical condition, not membership status, will dictate whether or not air transportation is appropriate and required. Emergent ground ambulance transport of a member by an AMCN Provider, in connection with an emergent air ambulance transport by a Provider, will be covered under these same terms and conditions.

2. AMCN Provider air ambulance services may not be available when requested due to factors beyond the Provider’s control, such as use of the appropriate aircraft by another patient or other circumstances governed by operational requirements or restrictions including, but not limited to, equipment manufacturer limitations, governmental regulations, maintenance requirements, patient condition, age or size, or weather conditions. FAA restrictions prohibit most AMCN Provider aircraft from flying in inclement weather conditions. The primary determinant of whether to accept a flight is always the safety of the patient and medical flight crews.

3. Members who have any insurance or other benefits available to them, or third party responsibility (or liability) claims, that cover in any way the cost of ambulance services are financially liable for the cost of AMCN Provider services up to the limit of any such available coverage or recovery. In return for payment of the membership fee, the AMCN Provider will consider its air ambulance costs that are not covered by any insurance, benefits or other third-party responsibility available to the member to have been fully prepaid. “**Insurance**” or “**benefits**” means any and all types of insurance or benefits without any limitation. By way of example only, such “insurance” or “benefits” include medical benefits available under health insurance, automobile insurance, homeowners insurance, workers compensation, and government insurance or benefits programs. Further, the terms “insurance” or “benefits” include any insurance or benefits that are owned by a member (or that are written or held in a member’s name), as well as any insurance or benefits owned by someone else (or that are written or held in someone else’s name) that provide coverage, to any extent, for the services provided by the AMCN Provider to a member. “Third-party responsibility” means any amounts that any third-party is required to pay to a member because of or related to the AMCN Provider’s services rendered to the member. The AMCN Provider reserves the right to seek payment directly from any available insurance, benefits provider, or third party for services rendered to a member (to the same extent it could do so for any non-member patient), and members authorize all available insurers, benefits providers, and responsible third parties to pay any covered amounts directly to the AMCN Provider.

4. Members agree to remit to the AMCN Provider any payment received from any insurance, benefit providers, or any third party for any services provided by the AMCN Provider, not to exceed the amount charged by the AMCN Provider, including (but not limited to) instances in which payment for an AMCN Provider’s services is made via settlement with any insurers, benefit providers, or third parties found responsible for a member’s injury or condition leading to the air medical services provided by the AMCN Provider. Remitting such payments are not member out-of-pocket expenses because such payments originated from third parties only because of the air medical services provided to the member. Failure by a member to remit such payments constitutes a material breach of these terms and conditions and authorizes the Provider to seek full payment for its services from the member.

5. Neither the Providers nor AMCN is an insurance company. Membership is not an insurance policy and cannot be considered as a secondary insurance coverage or a supplement to any insurance coverage. **Neither the Providers nor AMCN will be responsible for payment for services provided by another ambulance service.**

6. Membership starts 15± days after AMCN receives a complete application with full payment; however, the waiting period will be waived for unforeseen events occurring during such time. Members must be natural persons. Memberships are non-refundable and non-transferable.

7. Some state laws prohibit Medicaid beneficiaries from being offered membership or being accepted into membership programs. By applying, members certify to the Providers that they are not Medicaid beneficiaries.



8. **LIMITATION OF LIABILITY.** THE LIABILITY OF AMCN AND THE PROVIDERS, AND THE DAMAGES AVAILABLE TO A MEMBER, FOR BREACH OF THESE TERMS AND CONDITIONS IS LIMITED TO ACTUAL DAMAGES IN AN AMOUNT NOT TO EXCEED (A) ANY AMOUNT ACTUALLY RECEIVED BY AMCN OR ANY PROVIDER IN VIOLATION OF THESE TERMS AND CONDITIONS AND (B) THE MEMBERSHIP FEE PAID BY THE MEMBER FOR THE APPLICABLE MEMBERSHIP TERM. IN NO EVENT SHALL AMCN OR ANY PROVIDER BE LIABLE TO A MEMBER UNDER THESE TERMS AND CONDITIONS PURSUANT TO ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY, TORT, OR OTHER LEGAL OR EQUITABLE THEORY FOR ANY INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES OF ANY NATURE WHATSOEVER, ARISING OUT OF OR IN CONNECTION WITH THE MEMBERSHIP PROGRAM OR THESE TERMS AND CONDITIONS, EVEN IF AMCN OR A PROVIDER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE MEMBER ACKNOWLEDGES AND AGREES THAT THE LIMITATIONS OF LIABILITY SET FORTH IN THESE TERMS AND CONDITIONS REFLECT AN ALLOCATION OF RISK SET FORTH IN THESE TERMS AND CONDITIONS AND THAT, IN THE ABSENCE OF SUCH LIMITATIONS, THESE TERMS AND CONDITIONS WOULD BE SUBSTANTIALLY DIFFERENT.

9. Any and all matters arising out of or relating to the AMCN membership program, these terms and conditions, and/or the subject matter hereof shall be governed by, construed, and enforced in accordance with the laws of the United States of America (including without limitation, the Federal Arbitration Act) and, to the extent not preempted by Federal law, the laws of the State of Missouri without regard to conflicts or choice of law principles, regardless of the legal theory upon which such matter is asserted. Outside of these terms and conditions, Federal law preempts state and local laws, regulations, and other provisions, including common law duties that relate to rates, routes, or services of an air carrier. To the extent a state or political subdivision thereof makes the incorporation of common law duties or state law in contracts optional, the Providers and you agree that this contract does not incorporate any such common law duties or state laws.

10. **ARBITRATION AGREEMENT.** Any controversy or claim arising out of or relating to the AMCN membership program, these terms and conditions, and/or the subject matter hereof shall be resolved by binding arbitration by a single arbitrator pursuant to the Consumer Arbitration Rules of the American Arbitration Association ("**Rules**"), as modified by these terms and conditions. The place of arbitration will be St. Louis, Missouri. The judgment on any award rendered by the arbitrator may be entered in any court having jurisdiction thereof. **THERE SHALL BE NO RIGHT OR AUTHORITY FOR ANY CLAIMS TO BE ARBITRATED ON A CLASS ACTION, JOINT OR CONSOLIDATED BASIS OR ON BASES INVOLVING CLAIMS BROUGHT IN A PURPORTED REPRESENTATIVE CAPACITY ON BEHALF OF OTHER MEMBERS OR OTHER PERSONS. THE ARBITRATOR MAY AWARD RELIEF ONLY IN FAVOR OF THE INDIVIDUAL PARTY SEEKING RELIEF AND ONLY TO THE EXTENT NECESSARY TO PROVIDE RELIEF WARRANTED BY THAT INDIVIDUAL PARTY'S CLAIM. The arbitrator is not authorized to award attorney's fees and costs or equitable relief.** In the event the prohibition on class arbitration or any other provision in this arbitration agreement is deemed invalid or unenforceable, then the remaining provisions of these terms and conditions will remain in full force and effect. In the event of any dispute between the parties, you agree to first contact the Provider or AMCN and make a good faith effort to resolve the dispute before resorting to arbitration under these terms and conditions.

11. These terms and conditions supersede all previous terms and conditions between a member and the Providers or AMCN, including any other writings, or verbal representations, relating to the terms and conditions of membership. These terms and conditions may be modified or amended only in writing signed by the President or a Vice President of AMCN or a Provider, and may not be modified or amended orally, by trade usage or by course of conduct or dealing.

*Air Evac EMS, Inc. / Guardian Flight, LLC / Med-Trans Corporation / REACH Air Medical Services, LLC -- These terms and conditions apply to all AMCN participating provider membership programs, regardless of which participating provider transports you.

‡In Nebraska, waiting periods are not allowed; however, a member cannot purchase a membership at the time of transport.





The City of Durant

Memorandum

Date: 3/11/2025
To: Mayor and City Council
From:
Re: Information Items

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 3/11/2025
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: January 2025 Financial Reports and February 2025 Sales Tax Reports

January 2025
General Fund (001) Report
Capital Improvements Fund (015) Report
DCUA (405) Report
AND
February 2025
Sales Tax Breakdown
1% Sales Tax 10-Year Sheet
1% Sales Tax Monthly Average

Council Information / Action Requested
Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. January 2025 General Fund (001) Revenue & Expense Report
2. January 2025 Capital Improvements Fund (015) Revenue & Expense Report
3. January 2025 DCUA Fund (405) Revenue & Expense Report
4. February 2025 Sales Tax Breakdown
5. February 2025 1% Sales Tax 10-Year History
6. February 2025 1% Sales Tax Monthly Average

City of Durant, Oklahoma
General Fund - UNAUDITED

Monthly Revenue and Expense Report
JANUARY 2025- 58.33% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY24/25 Budget	% of Budget Y-T-D
Sales Tax (2%)	823,879	5,913,309	9,836,254	60.12%
Use Tax	325,614	1,933,022	2,342,412	82.52%
Alcoholic Beverage Tax	19,256	128,998	215,500	59.86%
Tobacco Excise Tax	10,936	77,233	150,000	51.49%
Telephone Franchise Tax	1,329	23,876	25,000	95.51%
Electric Service Franchise Tax	82,952	742,687	1,500,000	49.51%
Natural Gas Franchise Tax	6,567	32,003	400,000	8.00%
Cable TV Service Franchise Tax	-	-	70,000	0.00%
Vehicle Tax	10,416	79,724	135,000	59.05%
Gasoline Excise Tax	2,913	21,359	35,000	61.03%
Licenses - All Types	1,710	15,297	25,000	61.19%
Permits - All Types	4,903	171,479	352,000	48.72%
Swimming Pool Revenues	-	30,786	66,000	46.65%
Library Café Revenues	187	2,066	3,000	68.88%
Parks & Rec. Facility Rent Rev	-	1,364	400	0.00%
Charges For Services	4,028	33,212	47,500	69.92%
Police Bonds & Fines	66,837	451,377	570,000	79.19%
Interest Earnings	1,235	233,238	120,000	194.36%
Grant Revenues	17,649	271,594	283,749	95.72%
Miscellaneous Revenues	15,775	655,866	636,638	103.02%
Sub-Total Revenues	1,396,185	10,818,490	16,813,453	64.34%
TRSF FROM CAPITAL IMPROVEMENT	-	-	150,000	
Transfer from Emp Insurance	-	-	375,000	
Transfer from Utility Authority	122,138	854,963	1,465,650	58.33%
	122,138	854,963	1,990,650	42.95%
USE OF FUND BALANCE		0	2,603,829	
Total Revenues & Other Financing Sources	1,518,322	11,673,452	21,407,932	54.53%

Department:	This Period	Year-To-Date	Current FY24/25 Budget	% of Budget Y-T-D
City Administration	72,899	425,508	1,016,662	41.85%
City Clerk	13,019	72,291	118,646	60.93%
City Treasurer	48,968	268,509	483,756	55.50%
Legal Services - Attorney	10,660	40,707	136,000	29.93%
Law Enforcement - Police Dept	670,590	3,566,527	6,519,545	54.71%
Animal Control	22,302	117,191	209,815	55.85%
Fire Dept	651,592	2,839,475	4,523,585	62.77%
Parks, Rec & General Services	82,961	544,167	990,425	54.94%
Swimming Pool	6,407	110,900	320,926	34.56%
Municipal Court	9,754	118,339	178,839	66.17%
Community Development	51,054	308,148	769,211	40.06%
Public Library	69,929	430,431	742,733	57.95%
Street Department	152,134	842,845	1,687,119	49.96%
Economic Development	14,465	112,377	258,441	43.48%
Civil Emergency Management	37,187	213,010	434,982	48.97%
General Government	41,152	378,923	1,634,922	23.18%
City Garage	39,928	227,295	373,712	60.82%
Senior Citizens Center	11,081	60,290	105,968	56.89%
Sub-Total Operating Expenditures	2,006,082	10,676,935	20,505,287	52.07%
Other Financing Uses:				
P. TRSF to I.T. service Fund	27,892	195,247	334,714	58.33%
Transfer to Insurance Cash Fund	-	168,932	187,932	89.89%
Transfer to 911 Tax Fund	8,333	58,333	100,000	58.33%
Transfer to DMSC Fund	15,000	105,000	180,000	58.33%
Transfer to Cemetery Operations Fund	8,333	58,333	100,000	58.33%
Sub-Total Transfers Out	59,559	585,846	902,646	64.90%
Total Expenditures & Other Financing Sources	2,065,641	11,262,780	21,407,933	52.61%

Net Gain / (Loss) - Excluding Balance Forward	(547,319)	410,672	(0)	
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***January 2025 HAD 3 PAYROLLS

City of Durant, Oklahoma
Capital Improvements Fund - UNAUDITED

Monthly Revenue and Expense Report
JANUARY 31, 2025

Revenue Type:	This Period	Year-To-Date	Current FY24/25 Budget
Interest Earnings	1,263	77,622	900
Miscellaneous	25,710	62,677	62,677
CCPF Donation	-	161,100	230,000
Sale Of Property	-	242,775	242,775
FAA Grant	-	-	469,933
ODOT Streetscape V Grant	-	-	-
Private Donation	-	-	-
Homeland Security Grant	-	-	-
OPJ-BVP Bullet Proof Vest	-	-	7,154
2021 ARPA Grant	-	-	-
OWBR Loan Proceeds	-	-	1,938,473
Grant-2019 BOR-WEEG	-	-	-
Grant-2018 BOR-SWEP	-	-	-
OEM/911 MNGMNT AUTH GRANT	-	-	-
DOT REIMB. 78S UTILITY RE	-	-	-
EDA 08-01-05284 WWTP IMP 69%	-	62,338	-
County Fire Tax Fund	-	-	-
Sub-Total Revenues	26,973	606,512	2,951,912
TRSF From General Fund	-	-	-
TRSF From 1% S.T. Rev. Fund	207,104	1,522,825	2,460,102
TRSF From Airport Authority	-	25,500	25,500
Transfer from DCFA Fund-MISC	-	-	-
TRSF From Beautification Fund (008)	-	-	36,300
Transfer from Utility Authority	154,658	1,082,607	2,320,897
REIMB FROM CDBG	-	-	-
TRSF FR DCUASF 12-STRN 210	-	-	-
Transfer from UA 2020 STRN 210-052	-	1,321,982	4,951,568
Transfer from 2020 CWSRF 210-053	-	-	12,670,800
Transfer from 2023 CWSRF 210-058	-	-	22,534,500
Equipment Financing	-	-	1,450,000
TRSF From DCFA Fund-Misc	-	-	-
CONTRIBUTED CAPITAL REVENUE (911 TRSF)	-	-	200,000
Sub-Total Transfers In	361,762	3,952,914	46,649,667
Balance Forward from FY24 (Unaudited)			3,158,981
Total Revenue & Other Financing Sources	388,735	4,559,426	52,760,560

Expenditure Type:	This Period	Year-To-Date	Current FY24/25 Budget
Law Enforcement - Police Dept	-	157,285	486,300
Animal Control Facility	-	10,382	890,786
Communication Ctr.	-	-	220,000
Fire Dept	7,528	8,479	894,559
Parks, Rec, & Gen Services	9,572	77,313	385,045
Pool	-	-	512,000
Community Development	-	-	-
Street	-	993,096	1,456,940
Economic Development	-	-	-
Civil Emergency Management	-	9,642	127,886
General Government	42,494	444,395	1,997,848
Information Technology	2,756	52,901	135,500
City Garage	-	-	240,200
Senior Citizens Center	15,034	15,034	50,000
Public Works Administration	-	26,327	146,327
Water / Sewer Line Maintenance	92,737	229,945	4,127,549
Water Treatment Plant	-	190,094	731,587
Wastewater Treatment Plant	-	42,477	89,000
Collection-Solid Waste	-	-	170,000
Lake Durant	2,077	98,774	401,435
Disposal- Solid Waste	-	142,996	742,284
Eaker Field Airport	-	130,775	1,598,099
Sub-Total Expenditures	172,198	2,629,915	15,403,345
Sub-total of Transfer Expenses	-	-	-
Total Expenses	172,198	2,629,915	15,403,345
2020U.S.S.T.R.N. Exp.	-	1,117	4,089,648
2020 CWSRF OWRB EXP.	-	90,116	10,733,067
2023 CWSRF WWTP IMPV.2 EXO	-	-	22,534,500
Total Fund Expenditures	172,198	2,721,148	52,760,560
Net Gain / (Loss) - Excluding Balance Forward	216,537	1,838,278	-

City of Durant, Oklahoma

Durant City Utilities Authority Fund 405 - Unaudited

Monthly Revenue and Expense Report JANUARY 2025- 58.33% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY 24/25 Budget	
Licenses and Permits	130	9,647	10,000	96.47%
Laboratory Test Performed	1,224	10,584	20,000	52.92%
Water Service - City-Wide	238,919	2,351,519	4,000,000	58.79%
Water Sales - RW Dist. #2	3,034	81,462	37,000	220.17%
Water Sales - RW Dist. #5	78,510	678,309	1,250,000	54.26%
Sewer Service Fees	231,851	1,938,223	3,500,000	55.38%
Sewer Excessive Strength Fees	31,236	110,313	16,800	0.00%
Sanitation Service Fees	307,427	2,115,511	4,000,000	52.89%
Sanitation - Roll off Bins Revenue	53,900	397,192	772,000	51.45%
Sanitation - Compactor Revenue	45,491	331,827	600,000	55.30%
Landfill Gate Fees (excluding Xfer ST.)	839	113,097	101,500	111.43%
Transfer Station Fees Revenue	11,802	144,195	150,000	96.13%
Interest Earnings	1,290	97,575	60,000	162.62%
Agri. Lease Revenue	2,000	2,000	4,500	44.44%
Late Payment Penalties	10,191	75,447	100,000	75.45%
Non Payment Fee	12,912	60,238	120,000	50.20%
Bad Debt Collect Fees Revenue	408	1,641	5,000	32.82%
Water Tower Lease	6,830	49,607	90,000	55.12%
DCUA Service Initiation Fee	1,950	19,410	30,000	64.70%
Tap Fees: Water & Sewer	19,413	131,696	200,000	65.85%
Recyclable Products SW Dis.	1,186	10,226	10,000	102.26%
Interest Earnings in 2007 USSTRN Proj. Acct.	322	1,620	1,800	90.00%
Miscellaneous Revenues	398	11,328	1,313	0.00%
2020 Airport Tank Principal Pymt	-	21,464	21,464	100.00%
2020 Airport Tank Interest Pymt	-	615	615	100.00%
Trans from emp insurance 005	-	-	240,000	0.00%
Trans from General Fund	-	-	-	0.00%
Sub-Total Operating Revenues	1,061,263	8,764,744	15,341,992	57.13%

USE OF FUND BALANCE

46,795

Total Revenues & Other Financing Sources	1,061,263	8,764,744	15,388,787	56.96%
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Expense Type:	This Period	Year-To-Date	Current FY 24/25 Budget	
Public Works Administration	52,871	265,379	498,084	53.28%
Utility Billing	63,083	409,315	710,177	57.64%
Water/Sewer Line Maintenance	121,076	778,262	1,500,688	51.86%
Water Treatment Plant	126,140	792,946	1,645,590	48.19%
Wastewater Treatment Plant	113,281	683,759	1,288,001	53.09%
Solid Waste - Collections	135,622	761,079	1,403,074	54.24%
Utility General Administration	3,669	166,611	2,100,902	7.93%
Lake Durant	3,811	32,683	51,300	63.71%
Solid Waste - Disposals	141,680	1,088,223	1,900,393	57.26%
Sub-Total Operating Expenses	761,233	4,978,257	11,098,208	44.86%

Transfer to Insurance Cash Fund	-	255,522	284,022	89.97%
Transfer to General Fund	122,138	854,963	1,465,650	58.33%
Transfer to Capital Improvement Fund	154,658	1,082,607	2,305,897	46.95%
Transfer to DMSC Fund 500	-	-	-	
Transfer to Airport Authority	12,943	90,599	155,312	58.33%
Transfer to DCUA Sinking Fund	6,642	46,491	79,698	58.33%
Sub-Total Transfer Expenses	296,380	2,330,180	4,290,579	

Reserve - Contingency

DCUA Fund Expense & Transfer Totals:	296,380	2,330,180	4,290,579	
Total Fund Expenses & Transfers	1,057,613	7,308,437	15,388,787	47.49%
Net Gain / (Loss) - Excluding Balance Forward	3,651	1,456,307	(0)	

*** JANUARY 2025 HAD 3 PAYROOLS

City of Durant, Oklahoma
4.375% Sales Tax Revenue Breakdown

Current Month Sales Tax Revenue Detail	
1% Capital Improvements - for Debt Services/Payment	\$409,636.08
2% General Operations-For General Operation	\$819,272.17
1/4% Economic Development- Fund 110 for Indurstry Improv	\$102,409.02
1/2% Sales Tax- Infrastructure	\$204,818.04
5/8% DISD Improvements - for High School	\$256,022.55
Total Sales Tax Rev. FEB. 2025, 4-3/8%	\$1,792,157.86

City of Durant, Oklahoma Ten-Year History Report - 1% Sales Tax Revenue

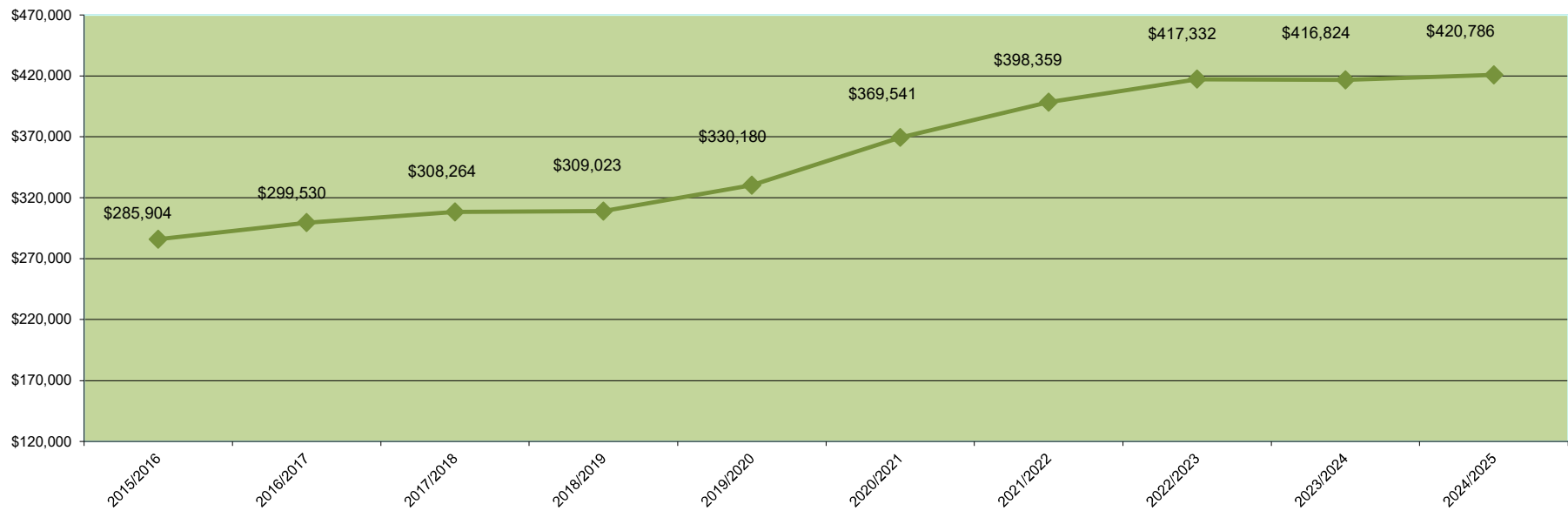
	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	% Change	Single Month Period
July	\$285,723	\$282,117	\$313,058	\$329,525	331,058	376,455	411,465	429,866	428,333	415,327	-3.04%	May / June
August	\$301,211	\$314,889	\$329,217	\$323,680	343,378	371,268	405,522	436,588	445,870	432,991	-2.89%	June / July
September	\$310,412	\$292,744	\$298,291	\$309,656	340,005	375,103	396,622	406,801	426,408	424,939	-0.34%	July / Aug.
October	\$292,477	\$295,814	\$313,960	\$305,445	329,146	359,331	394,840	423,692	440,473	427,244	-3.00%	Aug. / Sept.
November	\$263,753	\$305,225	\$317,104	\$292,323	322,363	360,649	383,784	417,467	415,755	380,235	-8.54%	Sept. / Oct.
December	\$280,961	\$282,558	\$287,917	\$302,025	336,928	342,145	389,101	411,863	415,785	463,979	11.59%	Oct. / Nov.
January	\$303,941	\$316,625	\$319,265	\$319,947	331,582	348,969	399,365	411,980	417,692	411,939	-1.38%	Nov. / Dec.
February	\$282,081	\$304,006	\$314,369	\$300,025	340,113	351,684	430,326	422,394	419,238	409,636	-2.29%	Dec. / Jan.
March	\$255,710	\$278,891	\$281,267	\$275,318	295,098	347,403	350,947	381,905	377,515			Jan. / Feb.
April	\$290,669	\$305,276	\$313,062	\$299,350	328,110	333,643	403,097	406,036	380,313			Feb. / March
May	\$286,450	\$317,742	\$325,558	\$332,701	331,431	439,672	411,741	446,047	434,804			March / Aprl.
June	\$277,462	\$298,475	\$286,097	\$318,281	\$332,952	\$428,168	\$403,495	\$413,350	\$399,706			Aprl. / May
Total	\$3,430,849	\$3,594,364	\$3,699,166	\$3,708,275	\$3,962,165	\$4,434,490	\$4,780,305	\$5,007,988	\$5,001,890	\$3,366,290		8,868,979.72
FY Monthly Average	\$285,904	\$299,530	\$308,264	\$309,023	\$330,180	\$369,541	\$398,359	\$417,332	\$416,824	\$420,786		
% change from prior yr.	1.57%	4.77%	2.92%	0.25%	6.85%	11.92%	7.80%	4.76%	-0.12%	-1.94%		
\$ change from prior yr.	\$52,906	\$163,515	\$104,802	\$9,109	\$253,889	391,781	345,815	227,683	(6,098)	(98,261)		

Current Month Sales Tax Revenue Data		
1/4% Economic Development (eff)		\$102,409.02
1/2% Sales Tax-Infrastructure (eff)		\$204,818.04
1% Capital Improvements (effectiv		\$409,636.08
2% General Operations		\$819,272.17
5/8% DISD Improvements (effecti		\$256,022.55
Total Sales Tax Rev. Feb. 2025 @		\$1,792,157.86
* Per Ordinance #1589, Durant City Sales Tax		

Use Tax	DISD Monthly
\$56,551.93	\$312,574.48

1% Sales Tax - Current Annual Growth		
Previous 12 - Month Period	Current 12 - Month Period	% Change
\$5,056,889	\$4,958,628	-1.94%

**City of Durant, Oklahoma
1% Sales Tax - Monthly Average
Ten-Year History**





The City of Durant

Memorandum

Date: 3/11/2025
To: Mayor and City Council
From:
Re: Administration

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 3/11/2025
To: Mayor and City Council
From: Ryan Brewer, Parks and Recreation Manager
Re: Consideration Approval of Resolution Establishing Fees and Costs Charged by the City of Durant and Durant City Utilities Authority for Durant Services (R-2025-01)

Council Information / Action Requested

Approval of Resolution Establishing Fees and Costs Charged by the City of Durant and Durant City Utilities Authority for Durant Services (R-2025-01)

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. R-2025-01
2. 2025 Fee Schedule Change Proposal Justifications

RESOLUTION NO. R-2025-01

**A RESOLUTION ESTABLISHING FEES AND COSTS CHARGED BY THE CITY OF
DURANT AND DURANT CITY UTILITY AUTHORITY FOR DURANT SERVICES**

WHEREAS, the City Council of the City of Durant and the Trustees for the Durant City Utility Authority have reviewed various fees charged for special event permits, movie sponsorships, admission fees, tournament fees, facility rentals, camping fees, and other services provided by Durant as set forth on the Exhibit A attached hereto; and,

WHEREAS, the costs charged for various fees are in need of adjustment to ensure the City of Durant and the Durant City Utility Authority will recover its expenses involved in providing certain services.

NOW, THEREFORE, be it resolved by the City Council of the City of Durant, Oklahoma, that the attached Exhibit A, with various services and fees set forth therein, are hereby established as fees to be charged by the City of Durant for the specific services enumerated.

PASSED AND APPROVED by the Durant City Council on this 11th day of March, 2025, all rates will become effective immediately.

Mayor

ATTEST:

Cynthia Price, City Clerk

Exhibit A
Fees and Other Charges
Fee Schedule
Effective Date 3/11/2025

Section	Fee Description	Amount (in Dollars)	
Parks, Lake, DMSC, Rec, Pool Departments		Current	Proposed
Permits (For Vendors who are wanting to sell on City Owned Parks Only)	Special Event Permit	\$25.00	\$50.00
	Food Truck Daily Permit		\$50.00
	Food Truck Monthly Permit		\$125.00
	Food Truck Yearly Permit		\$250.00
	Mobile Boutique Permit 3 Day		\$50.00
	Mobile Boutique Permit Annual		\$125.00
	Beverage Garden Permit		\$250.00
	Produce Permit (When selling on Parks Property)		\$25.00
Sponsorships	1 Movie Sponsor	\$100.00	\$50.00/Each
	Yard Sign		\$100.00/Year
	1 Field Banner	\$400.00	\$250.00/Year
	Single Event Naming Rights		\$500.00/Each
	Single Field/Pavilion Naming Rights		\$1000.00/Each
	Hub Naming Rights		\$5000.00/Each
	Sponsor Package 1st Tier		\$250.00/Year
	Sponsor Package 2nd Tier		\$500.00/Year
	Sponsor Package 3rd Tier		\$1000.00/Year
	Sponsor Package 4th Tier		\$2500.00/Year
	Sponsor Package 5th Tier		\$5000.00/2 years
	Sponsor Package 6th Tier		\$10000.00/5 years
Cancellations & Refunds	Withdraw from Event/League (Prior to Start Date)		\$10.00
	Withdraw from Event/League/Class/Camp (Day of or After Start Date)		No Refund
	Reservation Cancelled (More than 30 Days before)		\$10.00
	Reservation Cancelled (Between 14 and 29 Days)		50% of Rental refunded
	Reservation Cancelled (Between 7 and 13 Days)		25% of Rental refunded
	Reservation Cancelled (Less than 7 days)		No Refund
Admission Fees	Children Toddler (0-3y/o)	\$0.00	
	Students (4-15y/o)	\$4.00/Person	
	Adults (16-64 y/o)	\$5.00/Person	
	Seniors (65+ y/o)	\$4.00/Person	
	Individual Weekend Pass		\$10.00/Person
	Individual Monthly Pass		\$50.00/Person
	Individual Season Membership	\$100.00	
	Family (up to 4 members) Membership	\$250.00	
	Additional Family Memberships	\$50.00	
	City Employee Family Membership (4 Members)		\$0.00

Recreation		Current	Proposed
Leagues	Adult Recreation League Day fee Individual		\$10.00/Person
	Adult Recreation League Season Fee individual	\$20.00/Person	\$30.00/Person
	3rd party Youth Rental Fee (Regular Season Games Only)	\$12.00/Person	
Camps	Camp Fee	\$50.00/Person	
	3rd Party Camp Fee		\$80.00/Person
City Tournament Fees	City Tournament (Individual)	\$25.00/Person	\$50.00/Person
	Individual Golf Registration		\$100.00/Each
	City Tournament (Pairs)	\$50.00/Pair	\$75.00/Team
	1 Golf Team		\$400.00/Each
	City Tournament Team A	\$200.00/Team	\$250.00/Team
	City Tournament Team B	\$400.00/Team	\$500.00/Team
Parks		Current	Proposed
Facility Rental	Pavilion Rental	\$10.00/Hr	
	Field Rental Hourly w/ Lights	\$30.00/Hr	
	Facility All Day Deposit (Nonrefundable)		\$25.00/Facility
	Field Rental All Day	\$50.00/Day	
	Disc Golf Course Tournament Fee	\$50.00/Day	
	Parks Special Permit	\$25.00	
	Facility All Day Rental		\$100.00/Facility
Lake		Current	Proposed
Camping	Lake Durant Tent Camping Fee (30 Day Max)	\$10.00/Day	
	Lake Durant RV Camping Fees-Daily (28 Day Max)-(1-6 Days)	\$25.00	\$35.00/Day
	Lake Durant RV Camping Fees- Weekly (4 Week Max) (7-28 Days)	\$150.00	\$30.00/Day
	Lake Durant Rv Camping Monthly Fee (1 month Max) (29-30 Days)	\$500.00	\$25.00/Day
	RV Camping Cancellation Fee	\$10.00	
	Lake Durant RV Domestic Sewage Disposal Fee	\$25.00 per	
	City Employee Camping Discount		50% off invoice
Facility Rental	Lake Durant Pavilion Reservation Fee Rental	\$10.00/Hr	
	Disc Golf Course Tournament Fee	\$50.00/Day	
	Facility All Day Deposit (Nonrefundable)		\$25.00/Facility
	Facility All Day Rental		\$100.00/Day
Fishing Regulation	Durant Lake Fish Regulations should coincide with the Oklahoma Department of Wildlifes' Regulations.		
Boating	Daily Boat Launch Fee	\$5.00	
	Boat Launch Fee Annual Permit	\$25.00	
	City Employee Annual Boat Launch Permit		1 free one a year
	Fishing Guide Annual Permit	\$50.00	
Durant Multisport Complex		Current	Proposed
	Facility All Day Deposit (Nonrefundable)		\$25.00/Facility
	Field Rental Fee w/Lights	\$30.00/HR	
	Tournament Rental Deposit	\$100.00/day	

	Tournament Rental Use Fee (Deposit is Included)	\$250.00/field	\$300.00/Field
Pool		Current	Proposed
Classes	Ages 4-6 Swim Lesson Package (4 Lessons)	\$100.00/Each	
	Ages 7-9 Swim Lesson Package (4 Lessons)	\$125.00/each	
	Ages 10+ Swim Lesson Package (4 Lessons)	\$150.00/Each	
	Individual Lesson	\$50.00	\$20.00/Each
	Dive Lesson Package		\$50.00
Facility Rental	Pool Party (non-refundable) Deposit	\$100.00/Party	
	Non-Profit Pool Party		\$100.00/Party
	Semi Private Pool Party (Does not exceed 60 Guests)		\$150.00/Party
	2-hour Private pool party (up to 60 guests)	\$200.00	
	Additional 30 Guests (Private Parties Only)	\$50.00	

Parks and Recreation Fee Schedule Proposal March 11, 2025 to go into effect Immediately

Cleaned up the fee schedules that are under all the Parks and Recreation Departments. I have added 2 new Section Categories; Parks, Lake, DMSC, Rec, Pool Departments and Recreation.

Parks, Lake, DMSC, Rec, Pool Department-

Fees that can be utilized in 2 or more departments.

Permits- are permits that the funding goes to parks to help with the cost recovery of certain special events or programs. These funds typically just go to the general fund even if it is for our event. Listing permits for food trucks, Mobile boutique, beverage garden, or produce permit under the parks department lets the parks control who is able to operate on City Park Property and during City Ran events.

- Parks Special Event Permit- Current \$25.00 Raise to \$50.00
 - Special Event Permits are events that have to be open to the public free and lines up with the City of Durant Values, and Mission Statements. The raise in the cost is to cover the extra staff hours to check trash and or bathrooms 1-3 times during the event.
- Food truck, Mobile Boutique, Beverage Garden, Produce Permits the prices are the same as other permits just can be controlled on who can operate on City Parks Property.

Sponsorships-Sponsorships either are to raise money for programming or special events a blanket sponsorship to be used for programming or can be made to be specific to one program. I restructured the entire sponsorship program to allow more members of the community to participate.

- 1 Movie Sponsor- Current \$100.00 Reduce to **\$50.00**- This allows more members of the community to sponsor movies in the park events.
- Yard Sign- \$100.00- To be used at locations that are not capable of using banners
- Field Banner- Current \$400.00 Reduced to \$250- To allow more community members to get a field banner. It will be an annual cost to have the banner on DMSC fields
- Single Event Naming Rights- \$500.00- For most special events we shoot for a budget of no more than \$2000. Naming rights help recover a quarter of the event cost. 1 event per year
- Single Field/Pavilion Naming Rights- \$1000.00- Naming a particular field we will get a sign to be posted on center field for each field or plaque on pavilion. Annual Cost
- Hub Naming Rights- \$5000.00- Sign will go above or on entry gate for the hub or stadium gates. Annual Rate
- Sponsor Packages- Various pricing- Sponsor packages varies in what sponsors will get but the higher the package. Packages may change depending on cost of items every year but will stick to this 6 tier system as long as costs can be justified

Cancellations and Refunds- The goal here is to get all the refunds and cancellations policies on the record so we have documentation of how much we will refund.

- Withdraw prior to start date- \$20.00. This covers our Credit Card charges
- Withdraw After Start Date-No Refund

- Reservation Cancelled More than 30 days- Current \$10.00 Raise to \$20.00
 - This covers our credit card charges and gives us time to fill the empty spot
- Reservation Cancelled between 14-29 days- 50% of the reservation
 - We don't allow bookings of our fields for tournaments less than 30 days out from the event. So if someone cancels we lost that date. The fee is to help patrons decide sooner rather than later if their tournament or event will make so we have ample time to refill the spot.
- Reservations cancelled between 7-13 days- 25% of the reservation
 - Same as before but now we have already started adjusting peoples schedules or getting products purchased for concession sales. It helps covers the cost
- Reservations cancelled less than 7 days- No Refund

Admission- These fees are admissions and memberships for the pool and complex if we have a city hosted tournament.

- Individual Weekend Pass- \$10.00/person
- Individual Monthly Pass-\$50.00
- City Employee Family Memberships (3 Members)- Free season Pass

Recreation

Fees Associated with Recreational Leagues, Camps, Tournaments.

Leagues

- Adult Recreational League Day Fee (Individual)- \$10.00-for patrons wanting to just play one game.
- Adult Recreational League Fee Individual- Current \$20.00 Raise to \$30.00- Umpire cost is rising due to arguments during play so raising price is to cover the additional cost for more qualified officials.

Camps

- 3rd Party Camp Fee- \$80.00-For Camps/Classes that the city has to pay for 3rd party to lead the camp or class.

Tournaments

- Individual Tournament Fee- \$25.00 raise to \$50.00- This will cover cost for individual tournament games
- Individual Golf Registration- \$100.00 –If approved we will host a golf tournament during Sports Festival if date is still available.
- Golf Team- \$400-Same as individual golf registration fee this covers the cost we would pay the golf course and no more.
- City Tournament Team Class A- For smaller tournaments when costs are less than \$150 per team to run the tournament
- City Tournament Team Class B- For larger tournaments when costs will be more than \$150 per team but less than \$400.00 per team to cover cost for the tournament.

Parks

Fees that are associated with City Parks excluding Lake Durant, and DMSC

Facility Rental

- Facility All Day Deposit (Nonrefundable)- \$25.00/facility- When someone is wanting to rent a city facility all day whether it's a pavilion, ball field, or court.

- Facility All Day Rental- Currently \$50.00 Raising to \$100- To cover staff cost of cleaning restrooms or running trash.

Lake

Fees Associated with Lake Durant Only.

Camping

- RV Camping Daily Fees (1-6 Days)- Current \$25.00 raise to \$35.00- With the improvements to pad we have almost the same if not better pads than many locations at Lake Texoma. Raising the rates to help recover the funds spent to make the improvements.
- RV Camping Weekly (7-28 Days)- Changing the rate from a weekly price of \$150 per week to a daily cost of \$30. Still covers the cost but allows patrons to book more days at a discounted rate if they want to stay between the 7 day charge.
- RV Monthly (29-30 Days)- Changing the rate from a solid monthly rate of \$500 to a daily rate of \$25.00. Still gives them a discounted rate but covers the cost for the pad for the month
- City Employee Camping Discount- Offer city employees a half off rate to encourage employees to camp at Lake Durant.

Facility Rental

- Facility Daily Deposit- \$25.00 per facility
- Facility All Day Rental- \$100.00/Day

Boating

- City Employee Annual Boat Launch Permit- 1 free permit per year

Durant Multisport Complex

Fees Associated with the Durant Multisport Complex

- Facility All day Rental (Deposit is Included)- Current \$250.00 Raising to \$300. To help cover cost of having maintenance crew out to clean and maintain fields during the tournament.

Pool

Fees associated with City of Durant Pool

Programs

- Individual Lesson-Current \$50.00 Reduce to \$20.00 per lesson
- Dive Lesson Package- \$50.00 new program to focus just on diving

Facility Rental

- Non-Profit Pool Party- \$100/Party- Allowing nonprofit groups book a pool party during the designated time slot at a reduced rate.
- Semi Private Pool Party-\$150.00-new idea of allowing patrons to book the pool at a reduced rate but they will share the pool with at one other party



The City of Durant

Memorandum

Date: 3/11/2025
To: Mayor and City Council
From: Tiffany Steele, Assistant Grants Coordinator
Re: Discussion, Consideration and Possible Action to Consider Adoption of the 2025 Citizen Participation Plan - Required for all Community Development Block Grant (CDBG) Applications and Closeout Process for CDBG Funded Projects.

An annually approved Citizen Participation Plan is required to maintain Community Development Block Grant (CDBG) eligibility, submit CDBG applications, and close out CDBG funded grant projects. The 2025 Citizen Participation Plan outlines required activities, including public hearings, to inform and engage citizens on proposed and then approved CDBG projects, ensuring compliance from application to closeout.

Council Information / Action Requested

Adopt the 2025 Citizen Participation Plan - Required for all Community Development Block Grant (CDBG) Applications and Closeout Process for CDBG Funded Projects.

City Staff Information / Action Follow-up, if Council authorizes this action:

The Grants Department will ensure the FY 2025 Citizen Participation Plan elements are part of any CDBG application and closeout process throughout 2025.

ATTACHMENTS:

1. 2025 Durant Citizen Participation Plan

2025 CITIZEN PARTICIPATION PLAN

Community Development Block Grant (CDBG) Projects

City of Durant

The City of Durant intends to implement a **Citizen Participation Plan** to participate in the CDBG application process during 2025 to accomplish the following objectives:

- A. Provide for and encourage citizen participation, particularly by low and moderate income persons who reside in areas where Community Development Block Grant (CDBG) funds are proposed to be used. This will be accomplished by:
 - 1. Providing frequent and timely public notices of the 2025 CDBG program activities by posting at Durant City Hall, Bryan County Courthouse and Annex, Donald W. Reynolds Community Center and Library and Durant Chamber of Commerce Office. The notice will also be posted on the appropriate City Council Agenda, City of Durant's Facebook page and City website - <https://www.durant.org>
 - 2. Adopting a comprehensive CDBG Statement of Needs with an approved Resolution.
 - 3. Conducting a Special Public Hearing to inform citizens of the proposed 2025 CDBG project and requesting authorization in a council meeting for the appropriate authorized official to sign CDBG application documents.
- B. Ensure that citizens will be given reasonable and timely access to local meetings, information, and records relating to proposed and actual use of funds, including, but not be limited to:
 - 1. The amount of CDBG funds to be made available for the current fiscal year, if the proposed project is approved.
 - 2. The range of activities which may be undertaken with those funds.
 - 3. The estimated amount of those funds proposed to be used for activities that will benefit low and moderate-income persons.
 - 4. Any of the proposed 2025 CDBG activities likely to result in displacement and any anti-displacement and relocation plans would be developed by the City of Durant in accordance with Section 104(d)(1) and (2) of the Act.
 - 5. The basis on which the City of Durant may provide technical assistance to groups representative of persons of low and moderate income that may request assistance in developing proposals. The level and type of assistance to be provided is at the discretion of the City of Durant and does not necessarily include providing funding to such groups.

This requirement will be accomplished by discussing the 2025 CDBG proposal during regular or specially called Council meetings and in one formal public hearing prior to the submittal of the City of Durant's 2025 CDBG application. During the hearing the five (5) items listed above will be explained to the public. Records of the 2025 CDBG process will be maintained in the Durant City Hall by the City Clerk and will be available upon request for review by the public. A brief summary of the proposed 2025 CDBG project will be available for public review after the Durant City Council has considered project approval.

- C. Provide for a minimum of two (2) public hearings; one (1) prior to submission of the application requesting funding of the project for the purpose of obtaining citizen views and formulating or responding to proposals and questions. The application stage hearing will include discussion of CDBG needs and the development of activities being proposed for CDBG funding. If the City of Durant receives CDBG funding, a second public hearing will be conducted at the end of the grant performance period during the closeout process, to discuss the City of Durant's accomplishments in relation to initial plans. There will be reasonable notice of all hearings, which will be scheduled for times and locations with intent for convenience to the potential and actual beneficiaries and every effort will be made to the best of the City's ability to accommodate for ADA accessibility and language interpretations.
 - 1. This requirement will be met through scheduling a Special Public Hearing to discuss the City of Durant's 2025 CDBG proposal. At this hearing, the proposed project will be reviewed for the public and further citizen input will be solicited.
 - 2. Notice will be given within a minimum of seven (7) to ten (10) business days in advance of the public hearings by posting at Durant City Hall, Bryan County Courthouse and Annex, Donald W. Reynolds Community Center and Library and Durant Chamber of Commerce Office. The notice will also be posted on the City of Durant's Facebook page and official website. Notices for both public hearings will be posted in the same locations and length of time, as stated above.
- D. Meet the needs of non-English speaking residents in those instances where a significant number of non-English speaking residents can reasonably be expected to participate in the 2025 CDBG process. The City of Durant does not currently have a significant population of non-English speaking citizens. However, every effort will be made to accommodate the needs of any non-English speaking citizens, who wish to participate.
- E. Provide citizens with reasonable advance notice of, and opportunity to comment on, proposed activities not previously described in the City of Durant's funding request and on activities, which are proposed to be deleted or substantially changed in terms of purpose, scope, location or beneficiaries.

The proposed seven (7) to ten (10) business day notice for all public hearings in connection with the City of Durant's 2025 CDBG application or project closeout process is believed by the City of Durant to afford citizens with reasonable advance notice. In addition, if any change is proposed to the purpose, scope, location, or beneficiaries of the proposed project, or if the CDBG project budget changes by more than 25%, the public will be notified and provided an opportunity for additional input.

- F. Provide the place, telephone number, and times when citizens may submit written complaints or grievances, and the process which the City of Durant will use to provide a timely, written response to such complaints or grievances. Citizens with comments or grievances on the 2025 CDBG process may submit them in writing, in person at Durant City Hall or may call the City Clerk at (580) 931-6645, during regular business hours. When feasible, The City of Durant will respond to such comments or grievances within fifteen (15) working days.

By formally adopting this 2025 Citizen Participation Plan, the City Council accepts the responsibility for implementing its provisions. The City of Durant directs all employees and contractors with the responsibility of implementing this plan and achieving the citizen participation requirements of the 2025 CDBG Funds Program.

Adopted this 11th day of March 2025 by the City Council of the City of Durant.

Martin Tucker, Mayor

ATTEST:

Cynthia Price, City Clerk



The City of Durant

Memorandum

Date: 3/11/2025
To: Mayor and City Council
From: Phillip Hightower, Public Works Director
Re: Consider Approval of Right of Way Lease Agreement Between City of Durant and Dobson Technologies - Transport and Telecom Solutions LLC d/b/a Dobson Fiber

Council Information / Action Requested

Approval of Right of Way Lease Agreement Between City of Durant and Dobson Technologies - Transport and Telecom Solutions LLC d/b/a Dobson Fiber

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Dobson ROW Lease Agreement Unsigned

ROW Lease Agreement

This agreement made and entered into this ____ day of _____, 2025, by and between the **CITY OF DURANT**, hereinafter called **City**, and **DOBSON TECHNOLOGIES – TRANSPORT AND TELECOM SOLUTIONS, LLC D/B/A DOBSON FIBER**, 14101 Wireless Way, Ste 300, Oklahoma City, OK 73134 hereinafter called **Permittee**.

WITNESSTH:

Pursuant to the covenants and agreements hereinafter contained to be kept and performed by the Permittee, the City of Durant does hereby authorize and limit the Permittee to lay said fiber optic cables for the provisioning of telecommunications services along and across certain streets, alleys, easements, public right-of-way and public property from Permittee's existing fiber in said City.

With each application, Permittee shall submit payment history of the required Gross Revenue payments to the Community Development Department when notifying its system Gross Revenue payments are due quarterly to the City Clerk's Office at 300 W. Evergreen Street, Durant, OK 74701. Past payments are subject to a 1.5% per month late charge. Gross Revenue shall include all recurring forms of monthly recurring revenue (excluding all taxes/fees and other federal, state and local regulatory fees) received by Permittee for telecommunications services provided within the City limits to customers that reside within the City limits.

This authorization is made by the City Council of the City of Durant and accepted by said Permittee upon the terms set forth herein and subject to the following conditions:

1. Permittee must allow the City of Durant to audit Permittee account records for customer billings within the City of Durant.
2. The method of construction of said cable along, over and across the property above described shall be subject to the approval of the Public Works Director and also the Director of Community Development through the normal permitting process as defined by the City.

3. Said cable shall be constructed at such grade that the top thereof shall not be less than thirty-six (36) inches along main thoroughfares and fifteen (15) inches for the distribution network (i.e. front/rear utility easements and back alleyways) below the surface of said property as above described as now located, and shall thereafter be maintained at such grade.
4. Boring and/or shallow buried contractor shall notify the City Public Works Director ten (10) working days prior to starting work and must notify any pipeline operator immediately. If the excavator's work damages a pipeline and shall call 911 or other local emergency response number immediately if the damage results in a release of natural gas or other hazardous substance or potentially endangers life, health, or property.
5. Said cables shall be constructed, repaired, replaced, and maintained by the Permittee, at the Permittee's own cost and expense, in a safe, proper and workman-like manner, and at such times and in such manner as not to prevent or interfere with the safe, proper and convenient movement of traffic along, over and across said properly above described.
6. All cables installed crossing from one side of the public right of way to the other shall be encased in a steel pipe, grade '6" having a minimum wall thickness of 0.188 inches or better or HDPE SDR 11 pipe or in accordance with national standards.
7. Permittee shall have the authority to trim trees or other natural growth overhanging any of its cable system so as to prevent branches from coming in contact with Permittee wires, cables, or other equipment. Permittee shall reasonably compensate City or property owner for any excessive trimming or unnecessary damages caused by such trimming, for any trees or other natural growth located in a public right-of-way.
8. All newly constructed manholes and hand holes shall be located back of curb as approved by then Public Works Director and the Community Development Director. None shall be located in the paved portion of the street right-of-way unless specifically approved by the Public Works Director, the Director of Community Development and the Street Department Superintendent. All construction debris shall be properly

disposed of at the City of Durant landfill.

9. The Permittee agrees that it will at all times hereafter Indemnify, protect and save harmless the City of Durant from and against any and all damages, claims, demands, suits, actions, and causes of action arising from or growing out of all injuries to or deaths of persons, or loss or destruction of or damage default of Permittee, its contractors, agents, or employees, in the construction; maintenance, operation, altering, repairing or replacing of said cable. Permittee will provide the City Clerk a copy of general liability, workman's comp and vehicle insurance certificates annually with Gross Revenue payments.

10. The Permittee shall backfill all trenches, fill all holes caused by shrinkage, remove all excess dirt, remove all Okie one locate marking flags, and leave the property above described in a solid and safe condition. The Permittee shall restore all sodded areas to its original condition by utilizing original sod that was removed, if possible, and where not possible, by placing new sod on all disturbed areas and subject to the Inspection and approval of the Public Works Director and the Director of Community Development of the City. If the Permittee shall fail to make any repairs or do any work required of said Permittee by the provisions of this agreement within ten (10) days after receipt of written notice from the City calling attention thereto and requesting such repairs or work to be done, then the City shall have the right to make such repairs or do such work at the expense of the Permittee, and the Permittee shall reimburse the City for the cost and expense of such repairs or work promptly upon receipt of an invoice therefore by the City to the Permittee,

11. This agreement shall ensure to the benefit of the successors, lessees and assigns of the Permittee hereto only upon consent thereto in writing duly executed by the City.

12. It is understood and agreed by the parties hereto that this agreement to the Permittee is subject to any and all Ordinances now in force or hereafter enacted by the City of Durant under and by virtue of agreements heretofore granted and/or executed by the Director of Community Development or

the City of Durant, and that this agreement is revocable at any time by the City upon notice thereof to the Permittee.

13. Where openings are made in or adjacent to any street, alley, or public right-of-way, the Permittee shall at its own expense, furnish such barricades, fences, light and danger signals, shall provide such watchman, and shall take such other precautionary measures for the protection of persons, or property, as are necessary. Permittee must notify the Director of Public Works and the City Street Department Superintendent a minimum of ten (10) days in advance of any work in or on city streets and is to perform street repairs in accordance with city specifications.

14. Neither the materials excavated nor machinery used in the construction of the work shall be placed so as to endanger the work, or prevent free access to all water valves, gas valves, manholes, or electric, telephone or telegraph conduits, or fire alarms, or police call boxes in the vicinity. The City reserves the right to remedy neglect on the part of the Permittee as regards the protection of the work at the Permittee's expense.

15. It is expressly agreed that in the event said Director of Public Works and the Director of Community Development and or the City of Durant revokes this agreement or directs Permittee to relocate all or a portion of the cable(s) authorized under this agreement, Permittee will, at its sole expense, remove or relocate its cable(s) as the City directs.

16. Unless revoked as provided in Paragraph 12 above, this agreement shall only continue in force until the _____ day of _____ 2035, and only if the Permittee pays 5.0% of Gross Revenue generated within the City of Durant jurisdiction for each year on the 30th day of May annually.

17. This agreement authorizes Permittee to use and occupy a portion of certain streets, alleys, easements public right of-way and public properties, for the location of its cable(s) in a manner that will not interfere with the public use of said rights of way.

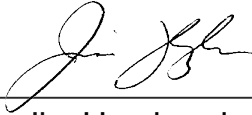
18. It is expressly understood, that this agreement conveys no property interest in or to any street, alley, easement, public right-of-way or public property subject hereto.

19. Issuance of this agreement does not constitute any express or implied warranties as to the legal title to, right to legal possession or the physical condition of any property subject to this agreement.

20. The Permittee agrees to provide the city an electronic copy of cable Installation drawings in .dwg (electronic map format) to the Public Works Director and the Community Development Director to enable addition of these lines to city maps.

Permittee hereby accepts the terms and conditions of this permit agreement.

Dobson Technologies - Transport and Telecom Solutions, LLC



By: Jim Horsburgh
Chief Strategy Officer

By: Martin Tucker, Mayor
City of Durant, Oklahoma

ATTEST:

Cindy Price, City Clerk

ACKNOWLEDGMENT

The foregoing instrument was acknowledged before me this _____ day of _____, 2025, by Martin Tucker, Mayor of the City of Durant, on behalf of said City.

Notary Public

ACKNOWLEDGMENT

The foregoing instrument was acknowledged before me the _____ day of _____, 2025 by _____ of Dobson Technologies-Transport and Telecom Solutions, LLC on behalf of said corporation.

Notary Public



The City of Durant

Memorandum

Date: 3/11/2025
To: Mayor and City Council
From: Jesse Petty, Police Chief
Re: a. Consider Award of Bid for Durant Police Department Fleet Maintenance and Repair;
b. Consider Approval of Service Agreement Pursuant to Bid Award.

This bid was advertised on the city website continuously from January 30, 2025 through February 25, 2025. Courtesy bid packets were sent to 13 service companies. There were five bids received. Staff recommends the bid be awarded to Classic of Texoma.

Council Information / Action Requested

- a. Award of Bid for Durant Police Department Fleet Maintenance and Repair to Classic of Texoma;
- b. Approval of Service Agreement Pursuant to Bid Award.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

- 1. Bid Tab Sheet - 2.25.2025

**City of Durant
Bid Tabulation Sheet**

Durant Police Department Fleet Vehicle Maintenance and Repair

Bid Deadline: February 25, 2025 @ 10:00am

Bid Term: 2 Years

BIDDER	AMOUNT
Classic of Texoma 899 South Highway 75 Denison, TX 75020	\$90/hour
Stuteville Chevrolet of Durant 851 West Side Drive Durant, OK 74701	\$130/hour
Dayton Tire Sales Inc. 3703 Texoma Parkway Sherman, TX 75090	\$110/hour - We are unable to pick up or drop off vehicles. We do not have a collision center.
Sarge's Garage and Towing 2800 N. 1st Avenue Durant, OK 74701	\$100/hour – Mechanical and \$15 oil change. Any major repairs will be delivered to dealer for repairs.
White's Garage and Wrecker Service 4502 West Highway 70 Durant, OK 74701	\$85/hour – One free alignment per fleet vehicle per year. \$120 alignments after first initial alignment. In-town tows \$70, 25% markup on parts.

IN ATTENDANCE:

Cynthia Price, City Clerk
Joe Clark, Deputy Police Chief

STAFF RECOMMENDATION: Classic of Texoma



The City of Durant

Memorandum

Date: 3/11/2025
To: Mayor and City Council
From: Paul Cottrell, Community Development Director
Re: Consideration and Possible Approval of a Final Re-Plat for Property Located Between Larkspur Lane and Little John Drive in Durant and More Particularly Described as:
 A tract of land located in the SE/4 NE/4 of Section 24, Township 6 South, Range 8 East of the Indian Base and Meridian, Bryan County, Oklahoma, being more particularly described as follows: Beginning at the Southeast Corner of Lot 22, Heritage North - Phase I, an addition to the City of Durant, as recorded in the Bryan County Clerk's Office, and noting that all subsequent calls to Lots - Outlots as shown in this legal refer to Lots and Outlots in said Heritage North - Phase I; thence S89°02'34"W along the South line of said Lot 22, a distance of 180.00 feet to the Southwest corner of said Lot 22; thence continuing S89°02'34"W, a distance of 60.00 feet; thence N01°01'16"W, a distance of 16.82 feet to the Southeast Corner of Lot 23; thence S89°02'34"W along the South line of said Lot 23, a distance of 120.00 feet to the Southwest corner of Lot 23; thence N01 ° 01'16"W along the West line of Lot 23 and Lot 24, a distance of 90.71 feet to the Southeast corner of Lot 26; thence S89°02'34"W along the South line of Lots 26 through 36, a distance of 725.68 feet to the Southwest corner of Lot 36; thence S43°27'22"W, a distance of 60.00 feet; thence N46°32'38"W, a distance of 28.84 feet to the Northeast corner of Lot 37; thence S43°27'22"W along the East line of Lot 37, a distance of 120.00 feet to the Southeast corner of Lot 37; thence S46°32'38"E along the North line of Outlot B, a distance of 893.24 feet to the Northwest corner of Lot 49; thence N89°00'36"E, a distance of 242.97 feet along the North line of Lot 49 to the Northeast corner of Lot 49 and a point on the West line of a tract of land described in Warranty Deed (Wagnitz to Cummins), filed 06/25/2020, recorded in Book 1530, Pages 796-797 in the Bryan County Clerk's Office thence N01°01'16"W along the West line of said Cummins Tract, a distance of 120.00 feet to the Northwest corner of said Cummins Tract; thence 89°00'36"W along the North line of said Cummins Tract, a distance of 292.04 feet, said point being on the East line of said SE/4 NE/4, same being the West line of Madison Ridge - Phase I, an addition to the City of Durant, as recorded in the Bryan County Clerk's Office; thence N01°01'16"W along the West line of Madison Ridge - Phase I, a distance of 505.67 feet to the Point of Beginning.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. CC Staff Report Heritage North Phase II
2. PC 2025-03 Maps
3. PC2025-03 Heritage North Phase II Final Plat
4. PC 2025-03 Tac Sheet



THE CITY OF DURANT

Office of Community Development

Date: 03/5/2025
To: City Council
Case: PC-2025-03
From:
Re: Final Plat.

Request: To finalize final plat for Heritage North Phase II Subdivision.

Location: Near Larkspur and Little John

Current Zoning: R-1 Single Family Residential.

Surrounding Properties:

Direction	Zoning	Use
North	R-1	Single Family Residential
West	R-1	Single Family Residential
South	R-1	Single Family Residential
East	R-1	Single Family Residential

Applicant: Buddy Holder.

Background: Applicants approached staff seeking a final plat on Heritage North Subdivision.

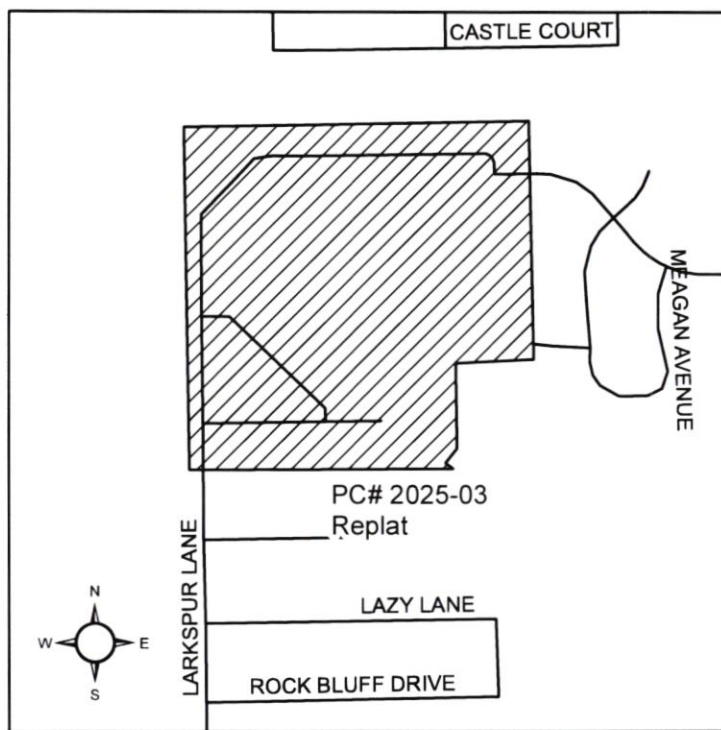
Notifications have been made to the surrounding property owners and at the time of this report staff has not received phone calls or letters of support or protest regarding this rezone request.

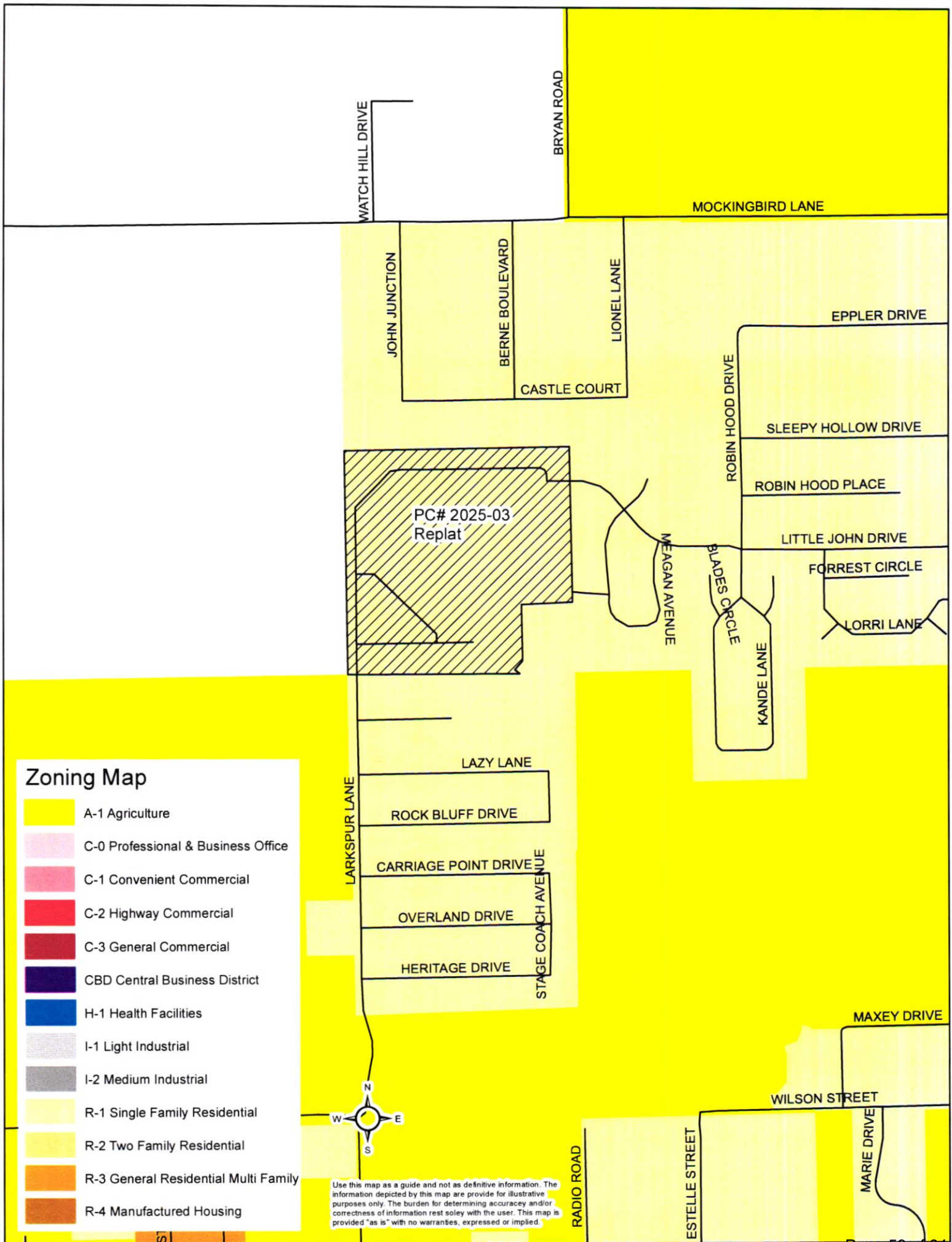
Analysis: Applicant will be going straight to a final plat. All infrastructure has been installed (sewer, streets etc.). There will be 49 lots in this final phase. On Seabiscuit Street you will find an out lot. This is a legal existing easement for the property owner to the southeast. This will be sold or given to said property owner once the plat is final. Applicant made this an out lot rather than a lot so to avoid any construction there in the future.

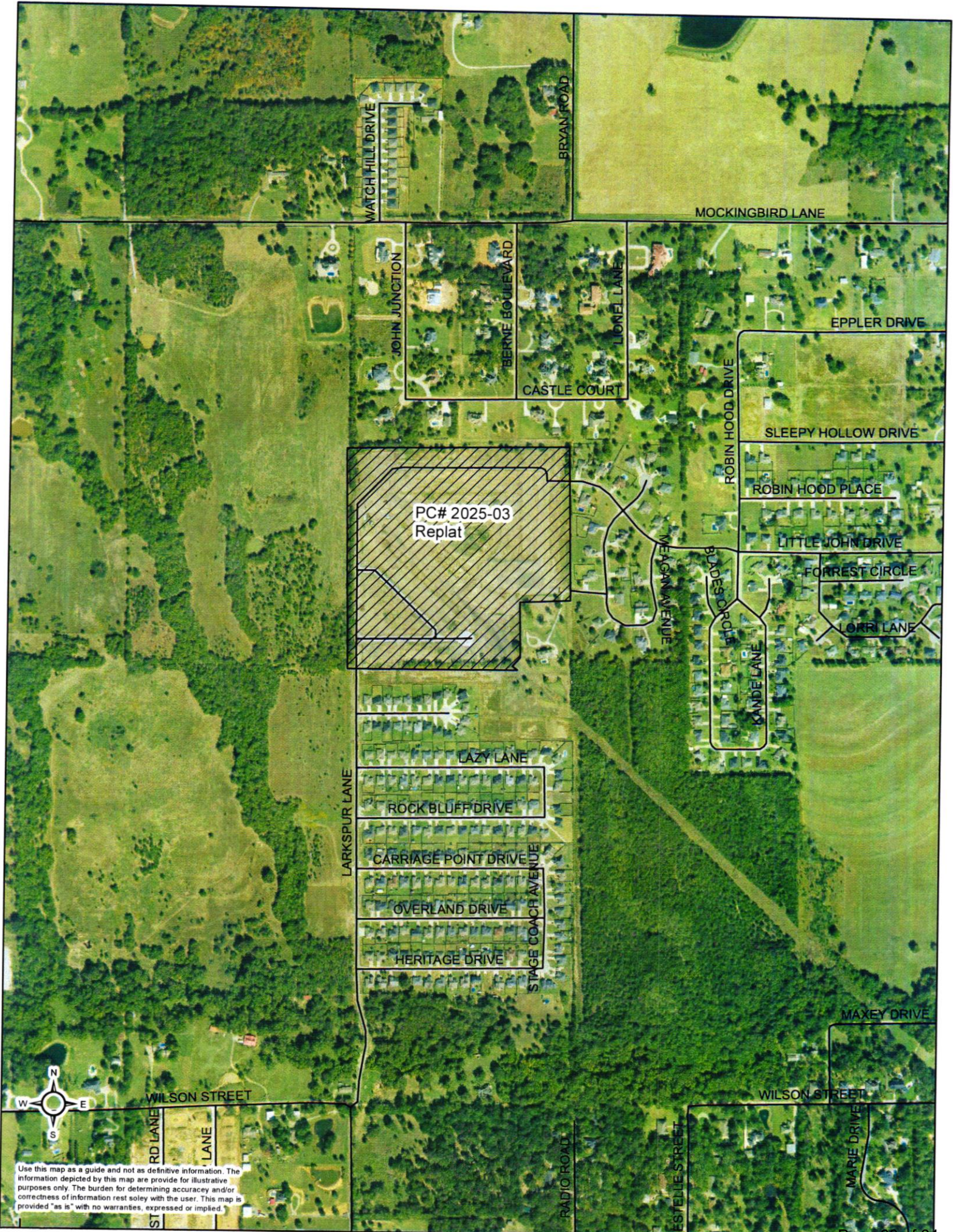
The current Future Land Use map shows this area as residential low density.

Planning Commission Recommendation: Recommended approval of final plat.

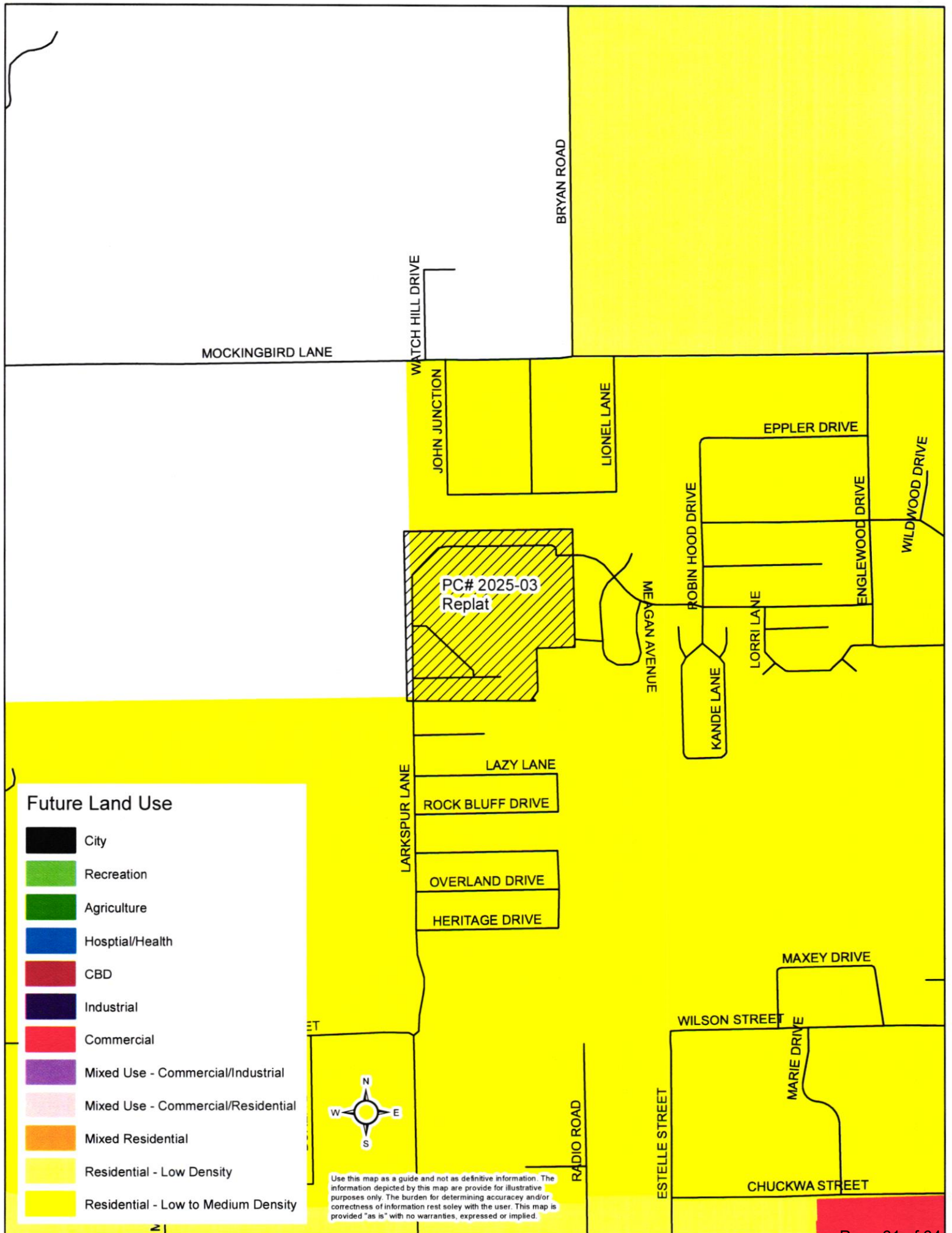
Required Action: Hold a public hearing and recommend approval or denial of the final plat request for the subdivision known as Heritage North Phase II. Any specific conditions imposed by the Council should be read into any approval motion.







Use this map as a guide and not as definitive information. The information depicted by this map are provide for illustrative purposes only. The burden for determining accuracy and/or correctness of information rest solely with the user. This map is provided "as is" with no warranties, expressed or implied.



FINAL PLAT **HERITAGE NORTH - PHASE II**
AN ADDITION IN THE CITY OF DURANT,
LOCATED IN THE SE/4 NE/4 OF SECTION 24, T-6-S, R-8-E OF THE I.M.,
DURANT, BRYAN COUNTY, OKLAHOMA.

THIS DOCUMENT IS PRELIMINARY IN NATURE AND IS NOT A FINAL, SIGNED AND SEALED DOCUMENT.

NORTH

Bearings are based on the Oklahoma State Plane Coordinate system (OK S3502).

The East line of the NE/4 of Sec. 24, T-6-S, R-8-E of the I.M., is measured to be N 01°01'16" W.

NE cor. of Sec. 24, T-6-S, R-8-E of the I.M., Bryan County, Oklahoma. Monumentation - found 1/2" iron pin as shown on Oklahoma Certified Corner Record filed by Carroll, PLS 1566, dated 06/14/2016, Page PLS 1566, dated 05/11/2004 and Page PLS 1324, dated 08/04/2000.

found 1/2" iron pin with cap stamped "PAGE 1566"

NE cor. of the SE/4 NE/4

120.35' N 01°01'16" W 203.00' EAST LINE OF THE SE/4 NE/4

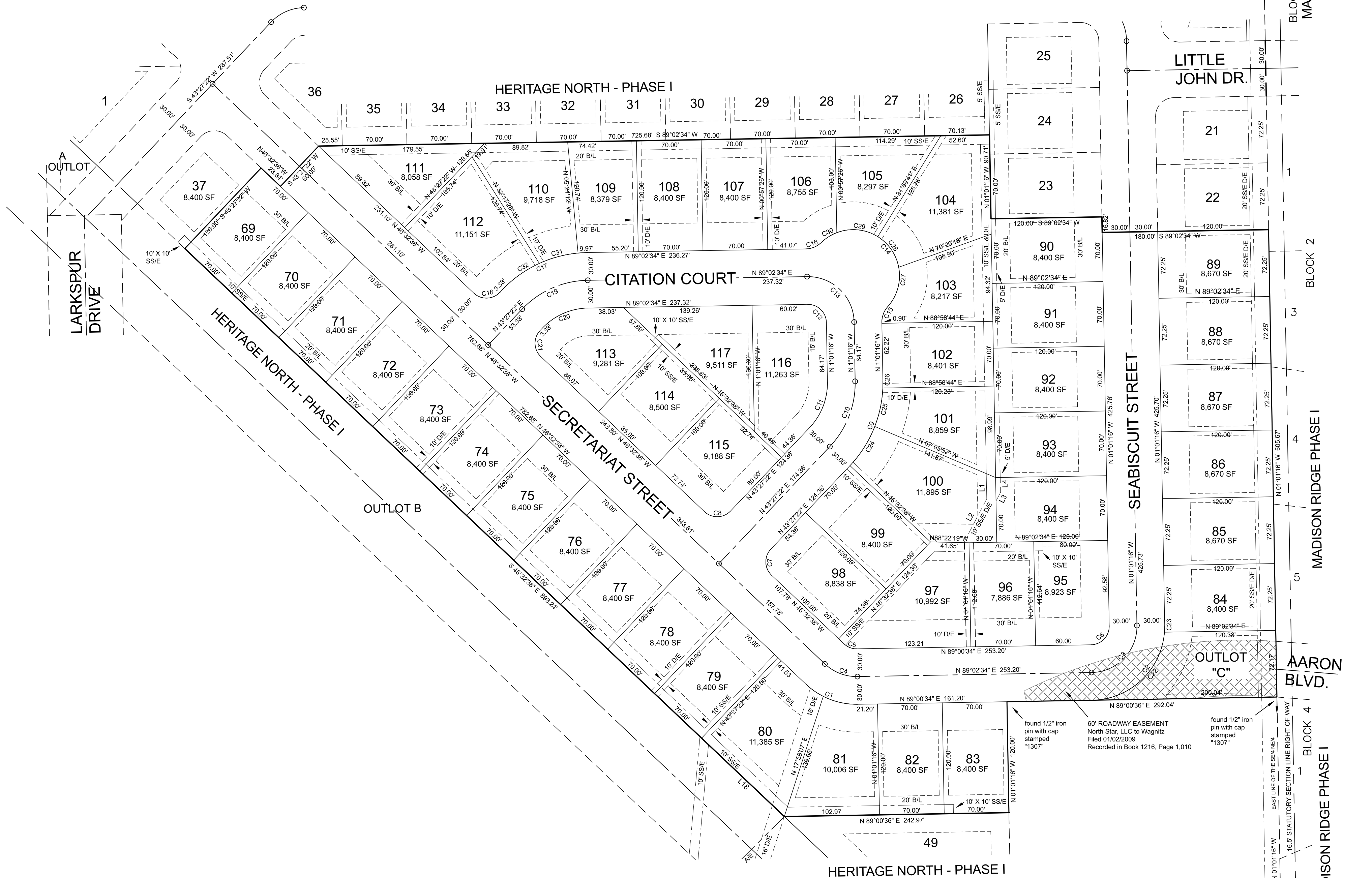
BLOCK 1
MADISON RIDGE PHASE I

BLOCK 2
MADISON RIDGE PHASE I

BLOCK 4
MADISON RIDGE PHASE I

E/4 cor. of Sec. 24, T-6-S, R-8-E of the I.M., Bryan County, Oklahoma. Monumentation - found 1/2" iron pin with yellow cap stamped "PAGE 1566" as shown on Oklahoma Certified Corner Record filed by Brooks, PLS 1563, dated 07/21/2008 and Page PLS 1566, dated 04/21/2008.

SE cor. of the SE/4 NE/4



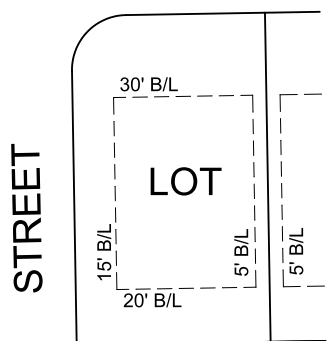
CURVE TABLE

CURVE	ARC LENGTH	RADIUS	CHORD BEARING	CHORD LENGTH
C1	62.08'	80.00'	N 68°46'01" W	60.51'
C2	125.71'	80.00'	N 45°57'12" E	109.24'
C3	78.57'	50.00'	N 43°59'40" E	70.73'
C4	38.79'	50.00'	N 68°46'01" W	37.82'
C5	15.51'	20.00'	N 68°46'01" W	15.13'
C6	31.43'	20.00'	N 43°59'40" E	28.29'
C7	31.42'	20.00'	N 01°32'38" W	28.28'
C8	31.42'	20.00'	N 88°27'22" E	28.28'
C9	100.92'	130.00'	N 21°13'03" E	96.40'
C10	77.63'	100.00'	N 21°13'03" E	75.69'
C11	54.34'	70.00'	N 21°13'03" E	52.99'
C12	31.39'	20.00'	N 45°59'21" W	28.27'
C13	78.46'	50.00'	N 45°59'21" W	70.61'
C14	153.24'	50.00'	N 45°59'21" W	99.93'
C15	18.69'	25.00'	N 20°23'44" E	18.26'
C16	18.69'	25.00'	N 67°37'34" E	18.26'
C17	103.43'	130.00'	N 66°14'58" E	100.73'
C18	31.42'	20.00'	N 88°27'22" E	28.28'
C19	79.56'	100.00'	N 66°14'58" E	77.48'
C20	55.69'	70.00'	N 66°14'58" E	54.24'
C21	31.42'	20.00'	N 01°32'38" W	28.28'
C22	117.89'	80.00'	N 46°47'35" E	107.51'
C23	7.81'	80.00'	N 01°46'39" E	7.81'
C24	50.46'	130.00'	N 32°20'12" E	56.14'
C25	42.68'	130.00'	N 11°48'46" E	42.49'
C26	7.78'	130.00'	N 00°41'36" E	7.78'
C27	45.88'	50.00'	N 15°31'34" E	44.29'
C28	41.23'	50.00'	N 34°22'57" W	40.07'
C29	46.17'	50.00'	N 84°27'27" W	44.55'
C30	19.97'	50.00'	N 57°38'59" E	19.83'
C31	43.49'	130.00'	N 75°03'45" E	43.29'
C30	49.97'	130.00'	N 54°28'02" E	49.66'

LINE TABLE

LINE	BEARING	DISTANCE
L1	N 01°01'21" W	27.33'
L2	N 27°36'14" E	53.39'
L3	N 27°36'14" E	10.43'
L4	N 01°01'21" W	16.27'

TYPICAL BUILDING LIMITS STREET



LEGEND

all lot corners are monumented with a 5/8" iron pin with 1.5" aluminum cap stamped "REYNOLDS 1651"

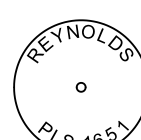
○ calculated corner / nothing set

SS/E sanitary sewer easement

D/E A/E drainage easement - access easement

U/E B/L utility easement - building limit

— line not to scale



SCALE 1" = 70'



FINAL PLAT

HERITAGE NORTH - PHASE II

AN ADDITION IN THE CITY OF DURANT,
LOCATED IN THE SE/4 NE/4 OF SECTION 24, T-6-S, R-8-E OF THE I.M.,
DURANT, BRYAN COUNTY, OKLAHOMA.

THIS DOCUMENT IS PRELIMINARY IN NATURE AND IS NOT A FINAL, SIGNED AND SEALED DOCUMENT.

SHEET 1 OF 2

OWNER

SUNSTAR, LLC
an Oklahoma limited liability company
721 Highway 70 E.
Kingston, OK 73439

ENGINEER

Ashley Bice, PE
P.O. Box 26634
Little Rock, AR 72221
Ph: 501-593-1298

SURVEYOR

Michael T. Reynolds, PLS
621 North Elks Road
Tishomingo, OK 73460
Ph: 580-371-9410

OWNER'S CERTIFICATE AND DEDICATION

That the undersigned, hereby certify that it is the owner of, and the only person, firm or corporation having any right, title, or interest in and to the land shown on the Final Plat of Heritage North — Phase II, an addition to the City of Durant, Oklahoma. That it has caused the same to be platted into lots, blocks, streets and easements as shown on said Final Plat, which said Final Plat represents a careful survey of all property included therein under the Final Plat of Heritage North — Phase II, an addition to the City of Durant, Bryan County, Oklahoma.

That the undersigned, further certifies that they are the owner of and the only person, firm, or corporation who have any right, title or interest to the land included in the above mentioned Final Plat, and it does hereby dedicate public streets and all easements, as shown on said Final Plat, to the use of the public, for public highways, streets, fire protection, utility and drainage easements for their heirs, executors, administrators, successors and assigns forever and have caused the same to be released from all encumbrances to be executed on this _____ day of _____, 2025.

Preston Holder, Member

Terry Holder, Member

Jason Mauck, Member

Elberg Holder, Member

STATE OF OKLAHOMA
COUNTY OF BRYAN

Before me, the undersigned, a notary public in and for said county and state on the _____ day of _____, 2025, personally appeared Preston Holder, Terry Holder, Elberg Holder and Jason Mauck, to me known to be the identical persons who the name of the maker thereof to the foregoing instrument, and duly acknowledged to me that they executed the same as their free and voluntary act and deed of such partnership for the uses and purposes therein set forth. Given under my hand and seal the day and year last written above.

Notary Public

CERTIFICATE OF SURVEY

I, Michael T. Reynolds, a Professional Land Surveyor in the State of Oklahoma, hereby certify that I have made a careful survey of the foregoing described property designated as the Final Plat of Heritage North — Phase II, an addition to the City of Durant, Bryan County, Oklahoma, and that the foregoing plat represents said survey and that steel rods, as described on this plat, have been located or placed at all lot corners unless noted. This plat of survey meets the Oklahoma Minimum Standards for the practice of land surveying as adopted by the Oklahoma State Board of Licensure for Professional Engineers and Land Surveyors.

Witnessed my hand and seal this _____ day of _____, 2025.

Michael T. Reynolds, PLS No. 1651
License Expires 11/30/2026

STATE OF OKLAHOMA
COUNTY OF JOHNSTON

Before me, the undersigned, a notary public in and for said county and state on the _____ day of _____, 2025, personally appeared Michael T. Reynolds to me known to be the identical person who the name of the maker thereof to the foregoing instrument as its president, and duly acknowledged to me that he executed the same as his free and voluntary act and deed of such partnership for the uses and purposes therein set forth. Given under my hand and seal the day and year last written above.

Notary Public

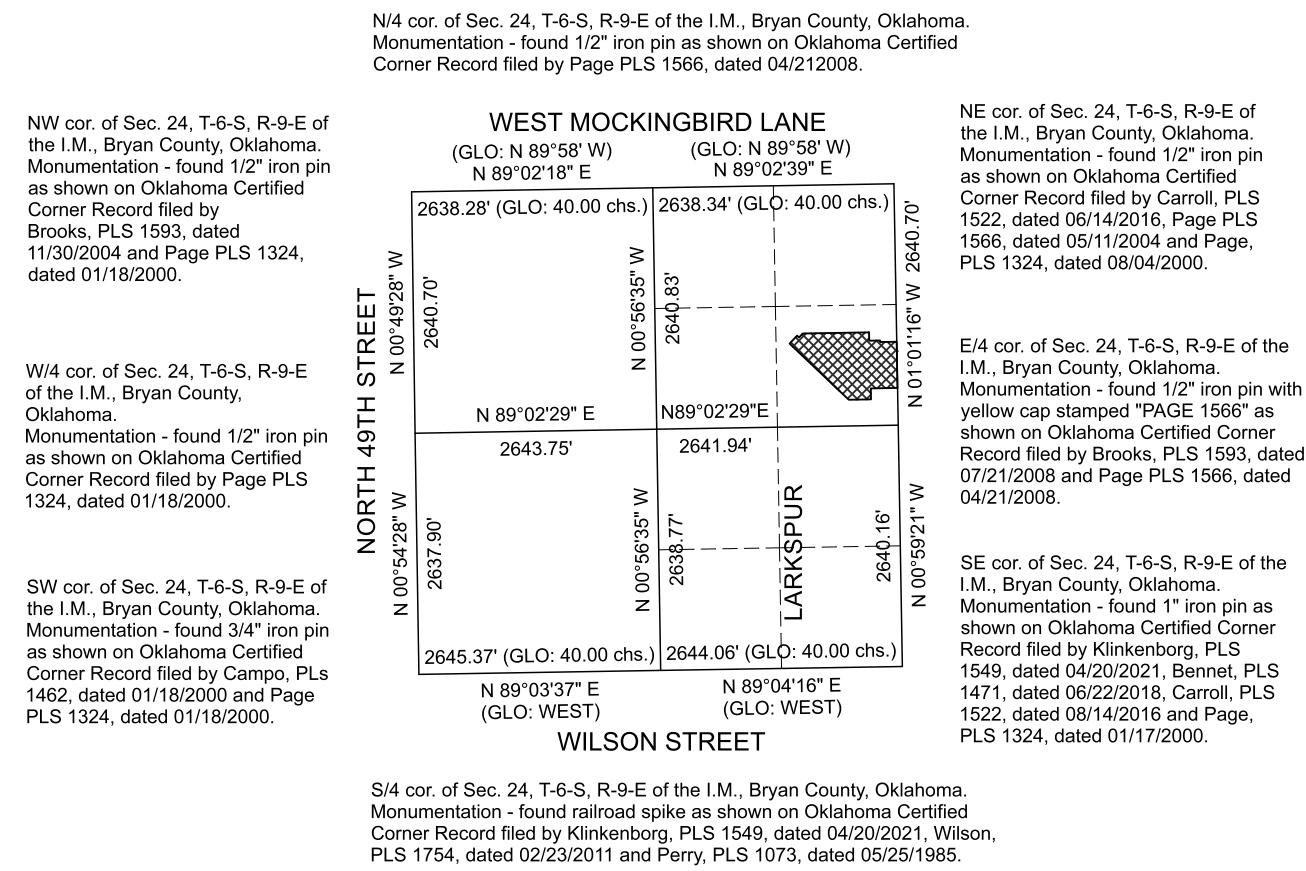
AREA

588,279 square feet
13.5050 acres

FLOOD ZONE STATEMENT

Subject property lie in Zone "X" (Areas determined to be outside the 0.2% annual chance floodplain.) as shown of Flood Insurance Rate Map, Map Number 40013C0170E, effective date: June 02,2011.

LOCATION MAP / SURVEY CONTROL
PROPERTY IN RELATION TO SECTION 24,
T-6-S, R-8-E OF THE I.M.,
BRYAN COUNTY, OKLAHOMA.



GENERAL NOTES

Survey conducted 03/10/21 through 01/14/24. Last site visit 02/16/24.

All bearings shown on this plat were based upon the Oklahoma State Plane Coordinate (OK3502).

This plat of survey meets the Oklahoma Minimum Standards for the practice of land surveying as adopted by the Oklahoma State Board of Licensure for Professional Engineers and Land Surveyors.

All lot corners are monumented with 5/8" rebar with 1.5" aluminum cap stamped "REYNOLDS 1651" unless otherwise noted.

(D: P:) represents bearings as recorded in deeds or plat.

Subject to easements, rights of way and restrictions, recorded or implied, if any, thereof.

COMMUNITY DEVELOPMENT PLAT SIGN OFF SHEET			
REZONE/REPLAT Heritage North Phase II			
PC 2025-03			
Department	Signature	Date	Comments
Community Development Director: Paul Cottrell		2-5-25	No Comment
M & O: Randy Cantrell		02-03 2025	No Comment
Public Works Director: Phillip Hightower		2-5-25	No Comment
Solid Waste: Jared Dillingham		2-3-25	
Streets Director: Tony Baeza		1-3-25	
OGE: Jeremy Mullins			
ONG: Kyle Chilton			
Building Inspector: Raven Bates		2-3-25	No Comment
Fire Marshall: Collin Gordan			
Address and Mapping Aaron Walkup	NIA		