This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on June 5, 2020 at 2:00 p.m. and that an agenda of said meeting was posted at the place of such meeting at 10:20 a.m. on the 12th day of June, 2020.

MINUTES OF THE SPECIAL MEETING OF DURANT CITY Council Special Meeting OF June 16, 2020 AT 6:00 PM, Roscoe J. Hatfield Council Chambers, 300 West Evergreen, Durant, OK 74701

CALL TO ORDER

Mayor Grube called the meeting to order at 6:00 p.m.

INVOCATION/FLAG SALUTE

Assistant City Manager James Dalton provided the invocation. Vice Mayor Steve Brittingham led the flag salute.

ROLL CALL

Present: Council Member Mike Morris
Council Member Danny Sherrer
Council Member Jerry Tomlinson
Vice Mayor Steve Brittingham
Mayor Oden Grube

City Manager John Dean
City Attorney Tom Marcum
City Clerk Cynthia J. Price

Absent: None

(*denotes partial attendance)

Mayor Grube declared a quorum.

1. Presentation of Proclamation for Roma's Italian Restaurant

Mayor Grube was joined by all council members and the city manager as she presented a Proclamation of Appreciation to Gzim (Jimmy) Krasniqi and Tony Liridon (not present), owners of Roma's Italian Restaurant, in appreciation for their community loyalty, longstanding support and generosity.

2. Consent Items

A. Regular Meeting Minutes of May 12, 2020;
B. Special Called Meeting Minutes of May 26, 2020;
C. Payroll Claims - May 2020;
D. Consider Approval of Budget Amendment 2020-12;
E. Consider Approval of Durant Main Street Annual Contract for FY2020-2021 (C-2020-31).

Approved

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to approve consent items as presented.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

3. Consider Items Removed from Consent

4. Information Items

A. City Clerk Report - May 2020;
B. City Manager Report - May 2020;
C. Community Development Monthly Report - May 2020;
D. Economic Development Monthly Report - May 2020;
E. Emergency Management Monthly Report - May 2020;
F. Financial Statements April 2020 and Sales Tax Breakdown May 2020;
G. Fire Department Monthly Report - May 2020;
H. Library Monthly Report - May 2020;
I. Parks Department Monthly Report - May 2020;
J. Planning Commission Minutes of 5.26.2020;
K. Police Department Monthly Report - April 2020;
L. Street Department Monthly Report - May 2020

5. Consider Approval of Updated Personnel Manual Effective July 1st, 2020

Approved

Human Resources Supervisor Kari Jones addressed council and stated the current handbook was implemented in 2005 and amended over the years. Ms. Jones reviewed changes made and additions to the new handbook being presented for consideration.

Motion was made by Jerry Tomlinson and seconded by Mike Morris to approve updated personnel manual effective July 1, 2020.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

6. Consider Award of Bid for Street Construction Project to J & L Paving, LLC in the amount of $1,798,665.00 for Mill and Overlay of 30 Specified Streets Sections

Approved

Public Works Director Marty Cook addressed council and stated there were four companies who received bid packets and two companies who placed bids. Mr. Cook recommended J & L Paving LLC be awarded the bid as best and lowest bid. The start date is set for July 21, 2020. The project is estimated to take 45 days to complete, weather permitting.

Motion was made by Danny Sherrer and seconded by Steve Brittingham to award bid for street construction project to J & L Paving LLC in the amount of $1,798,665.00 for mill and overlay of 30 specified street sections.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

7. Public Hearing: 2020 Community Development Block Grant (CDBG) Small Cities Application Requesting Funding for Water Treatment Plant Improvements

No Action Taken

Grants Coordinator Rebecca Payne addressed council and stated the city is eligible on an annual basis for the Small Cities Community Development Block Grant (CDBG) due to the percentage of low to moderate income residents in the area. This year the allocated grant amount is $152,222. It was determined by the city manager and staff that the project most needed was the Supervisory Control and Data Acquisition (SCADA) System at the Water Treatment Plant. The project has an estimated cost of $600,000. The CDBG funds would be applied to that project and the remainder would be paid from funds already allocated by the city thus meeting the one to one match requirement.

Public hearing open to public.

Call for comment three times.

No public comment.

Public hearing closed.

8. 2020 Community Development Block Grant (CDBG) Small Cities Application Requesting Funding for Water Treatment Plant Improvements

1. Consideration to Approve Application Resolution 2020-021 For The 2020 Community Development Block Grant (CDBG) Small Cities Application Requesting Funding for Publicly-Owned Water Treatment Improvements.

2. Consideration to Approve Leverage Resolution 2020-022 Committing The Required 1:1 Cash Match for The Community Development Block Grant (CDBG) Small Cities Project for Publicly-Owned Water Treatment Improvements.

3. Consideration to Authorize Mayor to Sign Relevant CDBG Application Documents for The 2020 Community Development Block Grant (CDBG) Small Cities Application for Publicly-Owned Market Square Improvements

Approved

8(1).

Motion was made by Jerry Tomlinson and seconded by Mike Morris to approve Application Resolution 2020-21 for the 2020 Community Development Block Grant (CDBG) Small Cities Application requesting funding for publicly-owned water treatment improvements.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

8(2).

Motion was made by Jerry Tomlinson and seconded by Danny Sherrer to approve Leverage Resolution 2020-22 committing the required 1:1 Cash Match for the Community Development Block Grant (CDBG) Small Cities Project for publicly-owned water treatment improvements.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

8(3).

Motion was made by Jerry Tomlinson and seconded by Steve Brittingham to authorize mayor to sign relevant CDBG application documents for the 2020 Community Development Block Grant (CDBG) Small Cities Application for Publicly-Owned Market Square Improvements.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

9. CONSIDER AND TAKE ACTION WITH RESPECT TO RESOLUTION 2020-24 OF THE CITY COUNCIL OF THE CITY OF DURANT, OKLAHOMA (THE “CITY”) APPROVING ACTION TAKEN BY THE DURANT CITY UTILITIES AUTHORITY (THE “AUTHORITY”) AUTHORIZING ISSUANCE, SALE AND DELIVERY OF ITS CLEAN WATER SRF PROMISSORY NOTE TO OKLAHOMA WATER RESOURCES BOARD; RATIFYING AND CONFIRMING A LEASE AGREEMENT, AS AMENDED; RATIFYING, CONFIRMING, AND

APPROVING A SALES TAX AGREEMENT BY AND BETWEEN THE CITY AND THE AUTHORITY PERTAINING TO A YEAR-TO-YEAR PLEDGE OF CERTAIN SALES TAX REVENUE; AND CONTAINING OTHER PROVISIONS RELATED THERETO.

Approved

Allan Brooks, Bond Counsel with Public Finance Law Group, addressed council and stated he is seeking city council approval to close the loan documents. The loan amount is $12,935,000. The maturity date is September 2041. The loan rate is 1.70%. It is a line of credit. Interest will be paid as the money is drawn. The Oklahoma Water Resources Board met today at their regular monthly meeting and approved the transaction. The purpose of this loan is for work at the wastewater treatment plan for refurbishing and upgrading capacity from 3.6 million gallons per day(GPD) to 5 million GPD.

Motion was made by Jerry Tomlinson and seconded by Danny Sherrer to approve Resolution 2020-24 approving action taken by the Durant City Utilities Authority authorizing issuance, sale and delivery of its Clean Water SRF Promissory Note to Oklahoma Water Resources Board; ratifying and confirming a lease agreement, as amended; ratifying, confirming and approving a sales tax agreement by and between the City and the Authority pertaining to a year-to-year pledge of certain sales tax revenue; and containing other provisions related thereto.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson

10. New Business

There was no new business.

Adjournment

Motion was made by Steve Brittingham and seconded by Danny Sherrer to adjourn meeting.

Motion Passed with the following vote:

Ayes: Brittingham, Grube, Morris, Sherrer, Tomlinson