

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

## **AIRPORT ADVISORY BOARD**

**4:00 PM**

**Durant Regional Airport,  
Conference Room,  
10 Waldron Dr  
Durant, Oklahoma  
AGENDA**

**February 5, 2025**

### **CALL TO ORDER**

### **INVOCATION/FLAG SALUTE**

### **ROLL CALL**

### **ORDER OF BUSINESS**

#### **1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

- a. Consider Approval of Regular Called Meeting Minutes of January 8th, 2025

#### **2. Consider Items Removed from Consent**

#### **3. Information Items**

- a. Airport Manager's Monthly Report

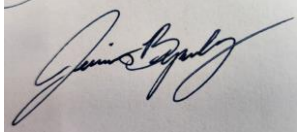
#### **4. Administration**

#### **5. New Business**

### **ADJOURNMENT**

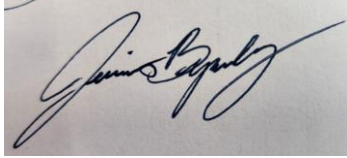
# CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of November, 2024 and that an agenda of said meeting was posted at the place of such meeting at 11:00 a.m. on the 3rd day of February, 2025.

A handwritten signature in black ink, appearing to read "Jessica Byerly", is written over a light gray rectangular background.

Jessica Byerly, City of Durant

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 7th day of November, 2024 and that an agenda of said meeting was posted at the place of such meeting at 11:00 a.m. on the 6th day of January, 2025.

A handwritten signature in black ink, appearing to read 'Jessica Byerly', on a light-colored background.

Jessica Byerly, City of Durant

**MINUTES OF THE MEETING OF AIRPORT ADVISORY BOARD  
January 8, 2025 AT 4:00 PM, Durant Regional Airport,  
Eaker Field Conference Room,  
10 Waldron Dr,  
Durant, Oklahoma**

**CALL TO ORDER**

Chairman Dan Craige called the meeting to order at 4:01PM.

**INVOCATION/FLAG SALUTE**

Chairman Craige provided the invocation. Board Member Thomas led the flag salute.

**ROLL CALL**

Present:

Board Member Lambert  
Board Member Dan Moore  
Board Member Stuteville  
Board Member Thomas  
Chairman Dan Craige

Absent:

Vice Chairman Sherrer  
Board Member Kathy Moore  
Board Member Dufur

## **ORDER OF BUSINESS**

### **1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

- a. Consider Approval of Regular Called Meeting Minutes of November 6th, 2024

Motion To: Approve Regular Called Meeting Minutes of November 6th, 2024

Motion By: Stuteville

Seconded By: Lambert

Ayes: Lambert, Dan Moore, Stuteville, Thomas, Craigie

Nays: None

Abstain: None

### **2. Consider Items Removed from Consent**

### **3. Information Items**

- a. Airport Managers Monthly Report

During the Airport Managers report it was brought up that the bid for the Alpha 1 repair projects may need to be pushed back in the event that the City is shut down due to weather on Friday January 10th. This rebid has come about because the first bid resulted in no bids for the repair due to the FAA regulations on the mixture requirement for pavement. After the results from the first bid we were able to show the FAA those results and this allowed the FAA to approve using our state ODOT mixture requirements instead.

Pertaining to the Runway (RWY) and Taxiway (TWY) remarking project we currently have a notice to proceed slated for March 17th. The Airport and Consultants are hope to have this coincide with the Alpha 1 repair to limit the amount of time the airport will need to be shut down to a one time period instead of different weeks. Board Member Thomas also stated that it would be beneficial to line this time line up with Southeastern's Spring Break. Board Member Lambert wanted to know if they would get enough notice to make plans for any scheduled flights during the proposed time. The Director did announce that the airport will be having an airport tenant meeting for any parties needing to make arrangements for the shutdown. Proposed shut time is 3 days.

The Airport Director did add that the Airports is out for RFQ (Request for Qualifications) for aviation consulting firms. Currently we have interest from KSA, Olsson, Delta, and Centurion. He stated that he recommended to the City Manager that putting together a selection committee of members of the Advisory and Authority/Council would be beneficial for consultant collection. It was also stated for the boards clarification that KSA, should they not be selected to continue as consultants, will finish out the remaining projects they were contracted for.

During this discussion of the VIR Tower operation numbers the Director mentioned that see these numbers increase is our way to be able to connect with the FAA to be able to look at getting a ATC Tower to our airport. Board Member Thomas asked what these number consisted of and it was specified by the Director that this is the count of take-offs and landings. Board Member Stuteville asked about if VIR tower was a subscription that the city pays for and yes it is. The Director said that this is a big benefit to the airport when it comes to managing the ramp and what kind of aircraft we will be seeing. As long as the ADS-B is on for the aircraft we can track them with this program. This feature also helps for us to track the flight path an aircraft takes so if any reports come in of near collisions we can watch the paths of the planes. There is also a part of this program that shows if an aircraft is scheduled to arrive or depart.

Board Member Dan Moore did ask about the Air Evac project and the Director let everyone know that at this time we have no information. KSA and the Airport have completed their sides and it was waiting on Durant Industrial Authority to make a determination.

As a personal note the Airport Director did let the board know that Friday January 10th is his last day with the City and that he has recommend Sean Gibson as the interim until such time as a new director is hired.

#### **4. Administration**

#### **5. New Business**

#### **ADJOURNMENT**

Motion To: Adjourn Regular Scheduled Meeting of January 6th, 2025

Motion By: Stuteville

Seconded By: Thomas

Ayes: Lambert, Dan Moore, Stuteville, Thomas, Craig

Nays: None

Abstain: None

# Durant Airport Monthly Report – January 2025

## Airport Monthly Sales

January 2025

- Avgas 100LL - 5,238.75g \$23,120.03
- Jet A W/Additive - 20,622g \$81,974
- Self-Serve - 1342.16g \$5355.84
- Total Fuel Sales - 27,202.91g \$110,449.87
- Total Number of Sales - 219 Sales
- Misc. -Hangar- \$7930 Lav- \$0 Overnight- \$245 Callout- \$0 Ramp - \$0 Conference- \$0
- Total sales for the month - \$118,624.87

## Monthly Events,

- 1) Bid opening for Alpha 1 repair was held on Jan. 17<sup>th</sup>. Had 2 companies put in for bids Pace Construction services and J Lee Enterprises. Ultimately J Lee Enterprises was selected for the work on Alpha 1 repairs. I was told it was getting pushed straight to counsel due to it being an insurance claim. Schedule is still set for in March.
- 2) Airplanes and Coffee has reached out and we have planned an event for March 15<sup>th</sup>. It'll be a 1-day event from the hours of 08:30 to 12:30. We are expected to have a few food vendors out and some merch vendors. The hosts of Airplanes and Coffee was attempting to have 1 or 2 discovery flights going, we are attempting to look for volunteers to be able to donate their time and aircraft.
- 3) Commemorative Air Force has also reached out about hosting an event in May. They will be bringing out about 4 to 6 aircraft. Still in the planning stage to see what else can be here for the event as far as food vendors.

Total Virtower operations for January 2025 –4178 Virtower 2024 – 3612

566 more operations Jan 2025 than Jan 2024