

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not necessary accommodation.

DURANT CITY COUNCIL

6:00 PM

**Roscoe J. Hatfield
Council Chambers
300 West Evergreen
Durant, Oklahoma
AGENDA**

January 14, 2025

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

PRESENTATIONS

1. 2024 Fourth Quarter Employee Service Awards

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Regular Meeting Minutes of December 10, 2024

b. Consider Approval of Budget Supplements BA 25-6

2. Consider Items Removed from Consent

3. Information Items

a. November 2024 Financial Reports and December 2024 Sales Tax Reports

4. Administration

a. 1. Consider Award of Bid for Cemetery Mowing and Lawn Maintenance Services;

2. Consider Approval of Contract Pursuant to Bid Award.

- b. 1. Consider Acceptance of FY 2024-2025 Emergency Management Performance (Sub) Grant (EMPG) Award of \$40,000.00 from the Oklahoma Department of Emergency Management.

2. Consider Acceptance of FY 2022 Emergency Management Performance Training (Sub) Grant Award of \$800.00 from the Oklahoma Department of Emergency Management.

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 10th day of December 2024 and that an agenda of said meeting was posted at the place of such meeting at 11:10 a.m. on the 10th day of January, 2025.



Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 1/14/2025
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of December 10, 2024

Council Information / Action Requested

Approval of Regular Meeting Minutes of December 10, 2024

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant City Council Agenda Minutes 12102025 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 14th day of November 2023 and that an agenda of said meeting was posted at the place of such meeting at 5:45 p.m. on the 6th day of December 2024.



Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DURANT CITY COUNCIL
December 10, 2024 AT 6:00 PM
Roscoe J. Hatfield Council Chambers
300 West Evergreen
Durant, Oklahoma**

CALL TO ORDER

Mayor Tucker called the meeting to order at 6:00 p.m.

INVOCATION/FLAG SALUTE

Mayor Tucker provided the invocation. Boy Scout Troop 615 Color Guard presented the colors. Mayor Tucker led the flag salute.

ROLL CALL

Present:
Council Member Lauran Fuller
Council Member Humphrey Miller
Council Member Danny Sherrer
Vice Mayor Mike Simulescu
Mayor Martin Tucker
City Attorney Tom Marcum
City Manager Pam Polk
City Clerk Cynthia J. Price

Absent:
None

PRESENTATIONS

1. Swearing in Ceremony of Police Chief Jesse Petty

Special District Judge of the 19th Judicial District Emily Redman performed the swearing in ceremony for Police Chief Jesse Petty.

2. Oklahoma Municipal League 25 Years of Service Awards

Each year, the Board of Directors of the Oklahoma Municipal League recognizes officials and employees of cities and towns who have completed a minimum of 25 years of service. The honoree names are inscribed in a permanent Honor Roll of Service book at the League's office. In addition, honorees are given a certificate and a lapel pin. The following individuals were recognized for their minimum of 25 years of service completed in 2024:

David Anderson
Joseph Clark
Phillip Hightower
Dustin Rudolf (30 Years of Service)

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of November 12, 2024
- b. Consider Approval of Budget Supplements BA 25-5
- c. Consider Approval of Revised 2025 Meeting Schedule
- d.
 - 1. Consider Approval of General Liability - Auto Insurance Annual Premium Through Oklahoma Municipal Assurance Group (OMAG) for Calendar Year 2025 in the Amount of \$294,017.00;
 - 2. Consider Approval of Property Insurance Annual Premium Through Oklahoma Municipal Assurance Group (OMAG) for Calendar Year 2025 in the Amount of \$222,721.00
- e. Consider Approval of OkMRF Defined Benefit Master Plan and Joinder Agreement Updated and Approved by the Internal Revenue Service.
- f. Consider Approval of Mayoral Appointment Lenzie Knight and Sara Solis to the Keep Durant Beautiful Board

Motion To: Approve Consent Items as Presented

Motion By: Humphrey Miller

Seconded By: Mike Simulescu

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. October 2024 Financial Reports and November 2024 Sales Tax Report

4. Administration

- a. Consider Approval of Resolution R-2024-16 Calling for Non-Partisan General Election of Council Member for Wards One and Two in the City of Durant, Oklahoma

Motion To: Approve Resolution R-2024-16 Calling for Non-Partisan General Election of Council Members for Wards One and Two in the City of Durant, Oklahoma

Motion By: Mike Simulescu

Seconded By: Humphrey Miller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

- b. 1) Consider Approval of Mayoral Recommendation for Municipal Judge for New Judicial Term Beginning January 13, 2025 and Ending January 4, 2027;
2) Consider Approval of Mayoral Recommendation for Alternate Municipal Judge for New Judicial Term Beginning January 13, 2025 and Ending January 4, 2027.

Motion To: Approve Mayoral Recommendation of Jason Pedraska as Municipal Judge for New Judicial Term Beginning January 13, 2025 and Ending January 4, 2027

Motion By: Martin Tucker

Seconded By: Lauran Fuller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

Motion To: Approve Mayoral Recommendation of Morgen Potts as Alternate Municipal Judge for New Judicial Term Beginning January 13, 2025 and Ending January 4, 2027

Motion By: Martin Tucker

Seconded By: Lauran Fuller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

- c. Consider Approval of Lease Agreement Between the City of Durant and Trussworks, LLC

Motion To: Approve Lease Agreement Between the City of Durant and Trussworks, LLC

Motion By: Martin Tucker

Seconded By: Humphrey Miller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

- d. 1) Consider Award of Bid for Motor Fuel Supply;
2) Consider Approval of Contract Pursuant to Bid Award.

Motion To: Approve Award of Bid for Motor Fuel Supply to McCraw Oil Company LLP

Motion By: Martin Tucker

Seconded By: Humphrey Miller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

Motion To: Approval of Contract Pursuant to Bid Award

Motion By: Martin Tucker

Seconded By: Humphrey Miller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

- e. Consider Approval of State of Oklahoma Department of Transportation Supplemental and Modification Agreement No. 1 Project Maintenance, Financing, and Right of Way Agreement for Durant Rails to Trails, Project No. TAP-207F(112)TP, State Job No. 32983(04). (C-2024-63)

Motion To: Approve State of Oklahoma Department of Transportation Supplemental and Modification Agreement No. 1 Project Maintenance, Financing, and Right of Way Agreement for Durant Rails to Trails, Project No. TAP-207F(112)TP, State Job No. 32983(04), (C-2024-63)

Motion By: Martin Tucker

Seconded By: Mike Simulescu

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

- f.
 - 1) Consideration and Possible Approval for a Re-Plat and Rezone Request for Property Located at 301 N 4th Ave (Ordinance O-2024-14 Section 1)
 - 2) Consider Approval of Ordinance No. O-2024-14 Section 2 (Emergency Clause)

Motion To: Approve Re-Plat and Rezone Request for Property Located at 301 N. 4th Ave (Ordinance O-2024-14, Section 1)

Motion By: Martin Tucker

Seconded By: Humphrey Miller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

Motion To: Approve Ordinance No. O-2024-14, Section 2, Emergency Clause

Motion By: Martin Tucker

Seconded By: Humphrey Miller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

- g. 1) Consideration and Possible Approval for a Re-Plat and Rezone for Property Located at S. 22nd Ave and W. Mississippi Street and more partially described as A part of the NW/4 NE/4 SW/4 of Section 31, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma (Ordinance O-2024-15 Section 1)

- 2) Consider Approval of Ordinance O-2024-15 Section 2 (Emergency Clause)

Motion To: Approval of Ordinance O-2024-15, Section 1

Motion By: Humphrey Miller

Seconded By: Mike Simulescu

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

Motion To: Approve Ordinance O-2024-15, Section 2, Emergency Clause

Motion By: Martin Tucker

Seconded By: Humphrey Miller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

- h. Consideration and Possible Approval for Conditional Use Permit for Property Located at 1408 S. 9th Avenue

Motion To: Approve Conditional Use Permit for Property Located at 1408 S. 9th Avenue

Motion By: Humphrey Miller

Seconded By: Lauran Fuller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

5. New Business

There was no new business.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Martin Tucker

Seconded By: Mike Simulescu

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 1/14/2025
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Consider Approval of Budget Supplements BA 25-6

#362 Appropriate Funds for General Fund OPIOID Settlement, Fuel Refund & Transfer fund for Operation Expenditure
#363 Appropriate Funds for Insurance Liability Premium Increase
#364 Transfer Funds to Capital Improvements
#365 Appropriate Funds for Risk Management Excess WC Risk Insurance Premium
#366 Appropriate Funds for PD Vehicle, & adjust Manhole Project
#367 Appropriate Funds for County TIF#3 TUBACEX check and reimburse to TUBACEX
#368 Appropriate Funds for Pendleton Trust Monthly Revenue
#369 Appropriate Funds for Operational Expenses & Transfer to Insurance Cash Fund

Council Information / Action Requested

Approval of Budget Supplements BA 25-6

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. BA 25-6-46-53 Budget Adjustment Register



Durant, OK

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT09951 - BA 25-6 46-53 01142025

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000362	FY 24/25 ORIGINAL BUDGET	BA 25-6 46 001 ROVER PD VEHICLE MAINT EXPENDITURE	1/14/2025

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
001-000-301-1000	BEGINNING UNENCUMBERED	BA 25-6 46 001 ROVER PD VEHICLE MAINT EXP...	-2,571,015.00	-13,814.00	-2,584,829.00
January:	-13,814.00				
001-000-301-1000	BEGINNING UNENCUMBERED	BA 25-6 46 001 INSURANCE CASH FUND INCRE...	-2,571,015.00	-19,000.00	-2,590,015.00
January:	-19,000.00				
001-000-361-4000	MISC. REVENUE	BA 25-6 46 001 FUEL REIMBURSE FOR FUTURE...	-54,025.00	-454,066.00	-508,091.00
January:	-454,066.00				
001-000-361-4000	MISC. REVENUE	BA 25-6 46 001 CRAFTON TULL CK REWRITE C...	-54,025.00	-58,531.00	-112,556.00
January:	-58,531.00				
001-005-550-5663	VEHICLE MAINTENANCE	BA 25-6 46 001 ROVER PD VEHICLE MAINT EXP...	100,471.00	13,814.00	114,285.00
January:	13,814.00				
001-005-550-5854	UNIFORMS	BA 25-6 46 001 STREET UNIFORMS ADJUSTME...	25,000.00	5,000.00	30,000.00
January:	5,000.00				
001-014-530-3051	CONTRACT LABOR	BA 25-6 46 001 \$158,531 REWRITE CODE	100,000.00	58,531.00	158,531.00
January:	58,531.00				
001-016-550-5695	PAVING MAINTENANCE	BA 25-6 46 001 STREET UNIFORMS ADJUSTME...	320,000.00	-5,000.00	315,000.00
January:	-5,000.00				
001-019-530-3051	CONTRACT LABOR	BA 25-6 46 001 SETTLEMENT ELEITE WHOLES...	11,000.00	-7,500.00	3,500.00
January:	-7,500.00				
001-019-570-7010	A & G MISCELLANEOUS	BA 25-6 46 001 SETTLEMENT ELEITE WHOLES...	63,940.00	7,500.00	71,440.00
January:	7,500.00				
001-019-570-7800	FUND RESERVE	BA 25-6 46 001 FUEL REIMBURSE FOR FUTURE...	0.00	454,066.00	454,066.00
January:	454,066.00				
001-019-599-0030	TRSF TO INSURANCE CASH FU...	BA 25-6 46 001 INSURANCE CASH FUND INCR...	168,932.00	19,000.00	187,932.00
January:	19,000.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000363	FY 24/25 ORIGINAL BUDGET	BA 25-6-47 INCREASE INSURANCE PREMIUM PAYMENT	1/14/2025

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
003-000-364-1100	TRANSFER FROM GENERAL FU...	BA 25-6-47 INCREASE INSURANCE PREMIUM P...	-168,931.00	-19,000.00	-187,931.00
January:	-19,000.00				
003-000-364-4050	TRSF FROM UTILITY AUTHORITY	BA 25-6-47 INCREASE INSURANCE PREMIUM P...	-255,522.00	-28,500.00	-284,022.00
January:	-28,500.00				
003-034-530-3047	AUTO & GEN. LIAB. INSURANCE	BA 25-6-47 INCREASE INSURANCE PREMIUM P...	470,000.00	47,500.00	517,500.00
January:	47,500.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000364	FY 24/25 ORIGINAL BUDGET	BA 25-48 TRSFR TO CI FOR CHRISTMAS DECO & STORAGE	1/14/2025

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
008-019-570-7010	MISC. EXPENDITURES	BA 25-48 TRSFR TO CI FOR CHRISTMAS DECO &...	36,300.00	-36,300.00	0.00
January:	-36,300.00				

Budget Adjustment Register

Packet: GLPKT09951 - BA 25-6 46-53 01142025

[008-019-599-0150](#)

TRSF TO CAPITAL IMPR. FUND

BA 25-48 TRSFR TO CI FOR CHRISTMAS DECO &...

0.00

36,300.00

36,300.00

January: 36,300.00

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000365	FY 24/25 ORIGINAL BUDGET	BA 25-6-49 EXCESS WC INSUR. PREMIUM INCREASE	1/14/2025

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
012-090-530-3010	EXCESS W.C. RISK INSURANCE	BA 25-6-49 EXCESS WC INSUR. PREMIUM INCR...	160,000.00	22,051.00	182,051.00
January:	22,051.00				
012-090-570-7800	FUND RESERVE	BA 25-6-49 EXCESS WC INSUR. PREMIUM INCR...	218,500.00	-22,051.00	196,449.00
January:	-22,051.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000366	FY 24/25 ORIGINAL BUDGET	BA 25-6 50 PD VEHIC, CHRISTM DECO ADJ MANHOLE PRJ	1/14/2025

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
015-000-301-1000	BEGINNING UNENCUMBERED	BA 25-6 50 ADJ MANHOLE ARPA FUND	-3,567,544.00	408,563.00	-3,158,981.00
January:	408,563.00				
015-000-361-1000	INTEREST EARNED	BA 25-6 50 PD VEHICLE ADJ	0.00	-900.00	-900.00
January:	-900.00				
015-000-364-3500	TRSF FRM BEAUTIFICATION FU...	BA 25-6 50 CHRISTMAS DECO. STORAGE	0.00	-36,300.00	-36,300.00
January:	-36,300.00				
015-005-560-6324	POLICE VEHICLES W/EQUIP	BA 25-6 50 PD VEHICLE ADJ	156,500.00	900.00	157,400.00
January:	900.00				
015-019-570-7010	MISC. EXPENSES	BA 25-6 50 CHRISTMAS DECO. STORAGE	60,000.00	36,300.00	96,300.00
January:	36,300.00				
015-026-560-9490	MANHOLE/SEWER SYS COLLCT...	BA 25-6 50 ADJ MANHOLE ARPA FUND	3,940,199.00	-408,563.00	3,531,636.00
January:	-408,563.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000367	FY 24/25 ORIGINAL BUDGET	BA 25-6-51 TIF#3 CHECK#005-007	1/14/2025

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
020-000-375-0602	TIF#3-19 TUBACEX TAX REFND ...	BA 25-6-51 TIF#3 CHECK#005-007	-362,648.62	-91,756.00	-454,404.62
January:	-91,756.00				
020-000-375-0605	TIF#3-DIA 1% TAX REFND REV	BA 25-6-51 TIF#3 CHECK#005-007	-3,663.92	-927.00	-4,590.92
January:	-927.00				
020-067-530-3502	TIF#3 19 TUBACEX REIMB PYM...	BA 25-6-51 TIF#3 CHECK#005-007	389,418.62	91,756.00	481,174.62
January:	91,756.00				
020-067-570-7400	CONTINGENCY RESERVE	BA 25-6-51 TIF#3 CHECK#005-007	169,562.92	927.00	170,489.92
January:	927.00				

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000368	FY 24/25 ORIGINAL BUDGET	BA 25-6-52 PENDLETON TRUST 84 ENERGY & CITATION	1/14/2025

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
350-000-361-1000	INTEREST EARNINGS	BA 25-6-52 PENDLETON TRUST 84 ENERGY & C...	0.00	-401.00	-401.00
January:	-401.00				
350-000-363-1000	PENDLETON TRUST	BA 25-6-52 PENDLETON TRUST 84 ENERGY & C...	-23,071.00	-3,612.00	-26,683.00
January:	-3,612.00				

Budget Adjustment Register

Packet: GLPKT09951 - BA 25-6 46-53 01142025

[350-015-550-5605](#)

PENDLETON TRUST MAINT/PR... BA 25-6-52 PENDLETON TRUST 84 ENERGY & C... 323,276.00 4,013.00 327,289.00

January: 4,013.00

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000369	FY 24/25 ORIGINAL BUDGET	BA 25-6-53 UA OPERATION EXPNSES & CASH INS TRSFR	1/14/2025

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
405-000-301-1000	BEGINNING UNENCUMBERED	BA 25-6-53 CASH INS TRSFR FOR PREMIUM	-18,295.00	-28,500.00	-46,795.00
January:	-28,500.00				
405-024-530-3051	CONTRACT LABOR	BA 25-6-53 UA OPERATION EXPNSES & CASH I...	10,000.00	-3,000.00	7,000.00
January:	-3,000.00				
405-024-550-5854	UNIFORMS	BA 25-6-53 UA OPERATION EXPNSES & CASH I...	500.00	3,000.00	3,500.00
January:	3,000.00				
405-030-599-9904	TRSF TO INSURANCE CASH FU...	BA 25-6-53 UA OPERATION EXPNSES & CASH I...	255,522.00	28,500.00	284,022.00
January:	28,500.00				
405-049-550-5051	OFFICE SUPPLIES	BA 25-6-53 UA OPERATION EXPNSES & CASH I...	1,500.00	1,000.00	2,500.00
January:	1,000.00				
405-049-550-5866	ROCK & GRAVEL	BA 25-6-53 UA OPERATION EXPNSES & CASH I...	10,000.00	-1,000.00	9,000.00
January:	-1,000.00				

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
25	FY 24/25 ORIGINAL BUDGET	001-000-301-1000	BEGINNING UNENCUMBERED	-2,571,015.00	-32,814.00	-2,603,829.00
		001-000-361-4000	MISC. REVENUE	-54,025.00	-512,597.00	-566,622.00
		001-005-550-5663	VEHICLE MAINTENANCE	100,471.00	13,814.00	114,285.00
		001-005-550-5854	UNIFORMS	25,000.00	5,000.00	30,000.00
		001-014-530-3051	CONTRACT LABOR	100,000.00	58,531.00	158,531.00
		001-016-550-5695	PAVING MAINTENANCE	320,000.00	-5,000.00	315,000.00
		001-019-530-3051	CONTRACT LABOR	11,000.00	-7,500.00	3,500.00
		001-019-570-7010	A & G MISCELLANEOUS	63,940.00	7,500.00	71,440.00
		001-019-570-7800	FUND RESERVE	0.00	454,066.00	454,066.00
		001-019-599-0030	TRSF TO INSURANCE CASH FUND	168,932.00	19,000.00	187,932.00
		003-000-364-1100	TRANSFER FROM GENERAL FUND	-168,931.00	-19,000.00	-187,931.00
		003-000-364-4050	TRSF FROM UTILITY AUTHORITY	-255,522.00	-28,500.00	-284,022.00
		003-034-530-3047	AUTO & GEN. LIAB. INSURANCE	470,000.00	47,500.00	517,500.00
		008-019-570-7010	MISC. EXPENDITURES	36,300.00	-36,300.00	0.00
		008-019-599-0150	TRSF TO CAPITAL IMPR. FUND	0.00	36,300.00	36,300.00
		012-090-530-3010	EXCESS W.C. RISK INSURANCE	160,000.00	22,051.00	182,051.00
		012-090-570-7800	FUND RESERVE	218,500.00	-22,051.00	196,449.00
		015-000-301-1000	BEGINNING UNENCUMBERED	-3,567,544.00	408,563.00	-3,158,981.00
		015-000-361-1000	INTEREST EARNED	0.00	-900.00	-900.00
		015-000-364-3500	TRSF FRM BEAUTIFICATION FUND(...	0.00	-36,300.00	-36,300.00
		015-005-560-6324	POLICE VEHICLES W/EQUIP	156,500.00	900.00	157,400.00
		015-019-570-7010	MISC. EXPENSES	60,000.00	36,300.00	96,300.00
		015-026-560-9490	MANHOLE/SEWER SYS COLLCTION...	3,940,199.00	-408,563.00	3,531,636.00
		020-000-375-0602	TIF#3-19 TUBACEX TAX REFND REV	-362,648.62	-91,756.00	-454,404.62
		020-000-375-0605	TIF#3-DIA 1% TAX REFND REV	-3,663.92	-927.00	-4,590.92
		020-067-530-3502	TIF#3 19 TUBACEX REIMB PYMNT	389,418.62	91,756.00	481,174.62
		020-067-570-7400	CONTINGENCY RESERVE	169,562.92	927.00	170,489.92
		350-000-361-1000	INTEREST EARNINGS	0.00	-401.00	-401.00
		350-000-363-1000	PENDLETON TRUST	-23,071.00	-3,612.00	-26,683.00
		350-015-550-5605	PENDLETON TRUST MAINT/PROJ.	323,276.00	4,013.00	327,289.00
		405-000-301-1000	BEGINNING UNENCUMBERED	-18,295.00	-28,500.00	-46,795.00
		405-024-530-3051	CONTRACT LABOR	10,000.00	-3,000.00	7,000.00
		405-024-550-5854	UNIFORMS	500.00	3,000.00	3,500.00
		405-030-599-9904	TRSF TO INSURANCE CASH FUND	255,522.00	28,500.00	284,022.00
		405-049-550-5051	OFFICE SUPPLIES	1,500.00	1,000.00	2,500.00
		405-049-550-5866	ROCK & GRAVEL	10,000.00	-1,000.00	9,000.00
25 Total:				-34,094.00	0.00	-34,094.00
Grand Total:				-34,094.00	0.00	-34,094.00

Fund Summary

Fund	Before	Adjustment	After
Budget Code:25 - FY 24/25 ORIGINAL BUDGET Fiscal: 2024-2025			
001	-1,835,697.00	0.00	-1,835,697.00
003	45,547.00	0.00	45,547.00
008	36,300.00	0.00	36,300.00
012	378,500.00	0.00	378,500.00
015	589,155.00	0.00	589,155.00
020	192,669.00	0.00	192,669.00
350	300,205.00	0.00	300,205.00
405	259,227.00	0.00	259,227.00
Budget Code 25 Total:	-34,094.00	0.00	-34,094.00
Grand Total:	-34,094.00	0.00	-34,094.00



The City of Durant

Memorandum

Date: 1/14/2025
To: Mayor and City Council
From:
Re: Information Items

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 1/14/2025
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: November 2024 Financial Reports and December 2024 Sales Tax Reports

November 2024

1. General Fund (001)
2. Capital Improvements Fund (015)
3. DUCA (405)

AND

December 2024

- Sales Tax Break down
1% Sales Tax 10-Year History
1% Sales Tax 10-Year Monthly Average

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. November 2024 General Fund (001) Revenue & Expense
2. November 2024 Capital Improvements (015) Revenue & Expense
3. November 2024 DCUA (405) Revenue & Expense
4. December 2024 Sales Tax Break Down
5. December 2024 1% Sales Tax 10-Year History
6. December 2024 1% Sales Tax 10-Year Monthly Average

City of Durant, Oklahoma
General Fund - UNAUDITED

Monthly Revenue and Expense Report
NOVEMBER 2024 - 41.67% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY24/25 Budget	% of Budget Y-T-D
Sales Tax (2%)	760,470	4,161,472	9,836,254	42.31%
Use Tax	276,758	1,298,669	2,342,412	55.44%
Alcoholic Beverage Tax	18,826	92,606	215,500	42.97%
Tobacco Excise Tax	11,156	55,597	150,000	37.06%
Telephone Franchise Tax	3	22,545	25,000	90.18%
Electric Service Franchise Tax	103,095	590,941	1,500,000	39.40%
Natural Gas Franchise Tax	4,441	20,788	400,000	5.20%
Cable TV Service Franchise Tax	-	-	70,000	0.00%
Vehicle Tax	13,425	55,681	135,000	41.25%
Gasoline Excise Tax	2,968	15,331	35,000	43.80%
Licenses - All Types	100	13,587	25,000	54.35%
Permits - All Types	12,875	114,572	352,000	32.55%
Swimming Pool Revenues	-	30,786	66,000	46.65%
Library Café Revenues	274	1,572	3,000	52.41%
Parks & Rec. Facility Rent Rev	50	1,364	400	0.00%
Charges For Services	10,821	28,504	47,500	60.01%
Police Bonds & Fines	51,392	328,466	570,000	57.63%
Interest Earnings	1,009	70,266	120,000	58.55%
Grant Revenues	2,485	36,228	66,032	54.86%
Miscellaneous Revenues	14,630	177,443	122,905	144.37%
Sub-Total Revenues	1,284,776	7,116,419	16,082,003	44.25%
TRSF FROM CAPITAL IMPROVEMENT	-	-	150,000	
Transfer from Emp Insurance	-	-	375,000	%
Transfer from Utility Authority	122,138	610,688	1,465,650	41.67%
	122,138	610,688	1,990,650	30.68%
USE OF FUND BALANCE		0	2,571,015	
Total Revenues & Other Financing Sources	1,406,914	7,727,106	20,643,668	37.43%
Department:	This Period	Year-To-Date	Current FY24/25 Budget	% of Budget Y-T-D
City Administration	58,156	301,303	1,016,662	29.64%
City Clerk	10,004	49,495	118,646	41.72%
City Treasurer	36,078	183,865	483,756	38.01%
Legal Services - Attorney	-	22,179	136,000	16.31%
Law Enforcement - Police Dept	472,057	2,436,009	6,283,014	38.77%
Animal Control	17,984	75,888	209,815	36.17%
Fire Dept	373,104	1,825,778	4,523,585	40.36%
Parks, Rec & General Services	72,423	395,045	990,425	39.89%
Swimming Pool	4,751	100,147	320,926	31.21%
Municipal Court	9,388	94,729	178,839	52.97%
Community Development	42,786	220,274	710,680	30.99%
Public Library	62,388	308,416	742,733	41.52%
Street Department	118,088	572,038	1,691,783	33.81%
Economic Development	19,618	83,153	258,441	32.17%
Civil Emergency Management	30,647	147,828	417,682	35.39%
General Government	39,979	303,975	1,197,355	25.39%
City Garage	24,984	154,125	373,712	41.24%
Senior Citizens Center	7,498	41,751	105,968	39.40%
Sub-Total Operating Expenditures	1,399,930	7,315,998	19,760,022	37.02%
Other Financing Uses:				
P. TRSF to I.T. service Fund	27,892	139,462	334,714	41.67%
Transfer to Insurance Cash Fund	-	168,932	168,932	100.00%
Transfer to 911 Tax Fund	8,333	41,667	100,000	41.67%
Transfer to DMSC Fund	15,000	75,000	180,000	41.67%
Transfer to Cemetery Operations Fund	8,333	41,667	100,000	41.67%
Sub-Total Transfers Out	59,559	466,728	883,646	52.82%
Total Expenditures & Other Financing Sources	1,459,489	7,782,726	20,643,668	37.70%
Net Gain / (Loss) - Excluding Balance Forward	(52,576)	(55,620)	0	

City of Durant, Oklahoma

Capital Improvements Fund - UNAUDITED

Monthly Revenue and Expense Report NOVEMBER 30, 2024

Revenue Type:	This Period	Year-To-Date	Current FY24/25 Budget
Interest Earnings	1,006	46,764	-
Miscellaneous	-	36,967	36,967
CCPF Donation	83,500	161,100	230,000
Sale Of Property	-	242,775	242,775
FAA Grant	-	-	469,933
ODOT Streetscape V Grant	-	-	-
Private Donation	-	-	-
Homeland Security Grant	-	-	-
OPJ-BVP Bullet Proof Vest	-	-	7,154
2021 ARPA Grant	-	-	-
OWBR Loan Proceeds	-	-	1,938,473
Grant-2019 BOR-WEEG	-	-	-
Grant-2018 BOR-SWEP	-	-	-
OEM/911 MNGMNT AUTH GRANT	-	-	-
DOT REIMB. 78S UTILITY RE	-	-	-
EDA 08-01-05284 WWTP IMP 69%	-	-	-
County Fire Tax Fund	-	-	-
Sub-Total Revenues	84,506	487,606	2,925,302
TRSF From General Fund	-	-	-
TRSF From 1% S.T. Rev. Fund	175,418	1,056,578	2,460,102
TRSF From Airport Authority	-	25,500	25,500
Transfer from DCFA Fund-MISC	-	-	-
Transfer from Utility Authority	154,658	773,290	2,320,897
REIMB FROM CDBG	-	-	-
TRSF FR DCUASF 12-STRN 210	-	-	-
Transfer from UA 2020 STRN 210-052	-	1,321,982	4,951,568
Transfer from 2020 CWSRF 210-053	-	-	12,670,800
Transfer from 2023 CWSRF 210-058	-	-	22,534,500
Equipment Financing	-	-	1,450,000
TRSF From DCFA Fund-Misc	-	-	-
CONTRIBUTED CAPITAL REVENUE (911 TRSF)	-	-	200,000
Sub-Total Transfers In	330,076	3,177,350	46,613,367
Balance Forward from FY24 (Unaudited)			3,567,544
Total Revenue & Other Financing Sources	414,582	3,664,956	53,106,213

Expenditure Type:	This Period	Year-To-Date	Current FY24/25 Budget
Law Enforcement - Police Dept	-	119,000	459,690
Animal Control Facility	-	5,382	890,786
Communication Ctr.	-	-	220,000
Fire Dept	448	951	894,559
Parks, Rec, & Gen Services	-	67,742	385,045
Pool	-	-	512,000
Community Development	-	-	-
Street	-	993,096	1,456,940
Economic Development	-	-	-
Civil Emergency Management	-	1,190	120,867
General Government	47,118	310,725	1,968,567
Information Technology	-	-	135,500
City Garage	-	-	240,200
Senior Citizens Center	-	-	50,000
Public Works Administration	-	26,327	146,327
Water / Sewer Line Maintenance	-	114,708	4,536,112
Water Treatment Plant	475	124,238	731,587
Wastewater Treatment Plant	-	42,477	89,000
Collection-Solid Waste	-	-	170,000
Lake Durant	438	93,879	401,435
Disposal- Solid Waste	-	142,996	742,284
Eaker Field Airport	-	93,726	1,598,099
Sub-Total Expenditures	48,479	2,136,437	15,748,998
Sub-total of Transfer Expenses	-	-	-
Total Expenses	48,479	2,136,437	15,748,998
2020U.S.S.T.R.N. Exp.	-	1,117	4,089,648
2020 CWSRF OWRB EXP.	-	90,116	10,733,067
2023 CWSRF WWTP IMPV.2 EXO	-	-	22,534,500
Total Fund Expenditures	48,479	2,227,670	53,106,213
Net Gain / (Loss) - Excluding Balance Forward	366,103	1,437,287	-

City of Durant, Oklahoma
Durant City Utilities Authority Fund 405 - Unaudited

Monthly Revenue and Expense Report
NOVEMBER 2024 - 41.67% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY 24/25 Budget
Licenses and Permits	115	9,502	10,000
Laboratory Test Performed	1,548	7,992	20,000
Water Service - City-Wide	374,171	1,838,833	4,000,000
Water Sales - RW Dist. #2	13,786	72,649	37,000
Water Sales - RW Dist. #5	92,919	508,165	1,250,000
Sewer Service Fees	324,771	1,493,314	3,500,000
Sewer Excessive Strength Fees	18,395	75,464	16,800
Sanitation Service Fees	302,091	1,506,177	4,000,000
Sanitation - Roll off Bins Revenue	59,304	292,127	772,000
Sanitation - Compactor Revenue	51,216	243,754	600,000
Landfill Gate Fees (excluding Xfer ST.)	335	85,822	101,500
Transfer Station Fees Revenue	8,826	107,228	150,000
Interest Earnings	1,038	49,702	60,000
Agri. Lease Revenue	-	-	4,500
Late Payment Penalties	10,297	53,531	100,000
Non Payment Fee	4,299	42,291	120,000
Bad Debt Collect Fees Revenue	239	1,039	5,000
Water Tower Lease	6,830	35,948	90,000
DCUA Service Initiation Fee	2,310	15,570	30,000
Tap Fees: Water & Sewer	26,679	94,657	200,000
Recyclable Products SW Dis.	-	9,040	10,000
Interest Earnings in 2007 USSTRN Proj. Acct.	171	1,044	1,800
Miscellaneous Revenues	1,023	10,959	1,313
2020 Airport Tank Principal Pymt	-	21,464	21,464
2020 Airport Tank Interest Pymt	-	615	615
Trans from emp insurance 005	-	-	240,000
Trans from General Fund	-	-	-
Sub-Total Operating Revenues	1,300,363	6,576,886	15,341,992

USE OF FUND BALANCE

18,295

Total Revenues & Other Financing Sources	1,300,363	6,576,886	15,360,287
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Expense Type:	This Period	Year-To-Date	Current FY 24/25 Budget
Public Works Administration	38,406	176,093	498,084
Utility Billing	59,301	285,654	710,177
Water/Sewer Line Maintenance	95,892	533,854	1,500,688
Water Treatment Plant	80,637	567,375	1,645,590
Wastewater Treatment Plant	96,929	466,943	1,288,001
Solid Waste - Collections	112,042	538,310	1,403,074
Utility General Administration	14,404	161,645	2,550,902
Lake Durant	5,139	24,778	51,300
Solid Waste - Disposals	119,469	789,109	1,900,393
Sub-Total Operating Expenses	622,220	3,543,760	11,548,208

Transfer to Insurance Cash Fund

-

255,522

255,522

Transfer to General Fund

122,138

610,688

1,465,650

Transfer to Capital Improvement Fund

154,658

773,290

1,855,897

Transfer to DMSC Fund 500

-

-

-

Transfer to Airport Authority

12,943

64,713

155,312

Transfer to DCUA Sinking Fund

6,642

33,208

79,698

Sub-Total Transfer Expenses

296,380

1,737,421

3,812,079

Reserve - Contingency

-

-

DCUA Fund Expense & Transfer Totals:

296,380

1,737,421

3,812,079

Total Fund Expenses & Transfers	918,600	5,281,181	15,360,287
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Net Gain / (Loss) - Excluding Balance Forward	381,764	1,295,706	(0)
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City of Durant, Oklahoma
4.375% Sales Tax Revenue Breakdown

Current Month Sales Tax Revenue Detail	
1% Capital Improvements - for Debt Services/Payment	\$463,978.79
2% General Operations-For General Operation	\$927,957.57
1/4% Economic Development- Fund 110 for Indurstry Improv	\$115,994.70
1/2% Sales Tax- Infrastructure	\$231,989.39
5/8% DISD Improvements - for High School	\$289,986.74
Total Sales Tax Rev. DEC. 2024, 4-3/8%	\$2,029,907.19

City of Durant, Oklahoma Ten-Year History Report - 1% Sales Tax Revenue

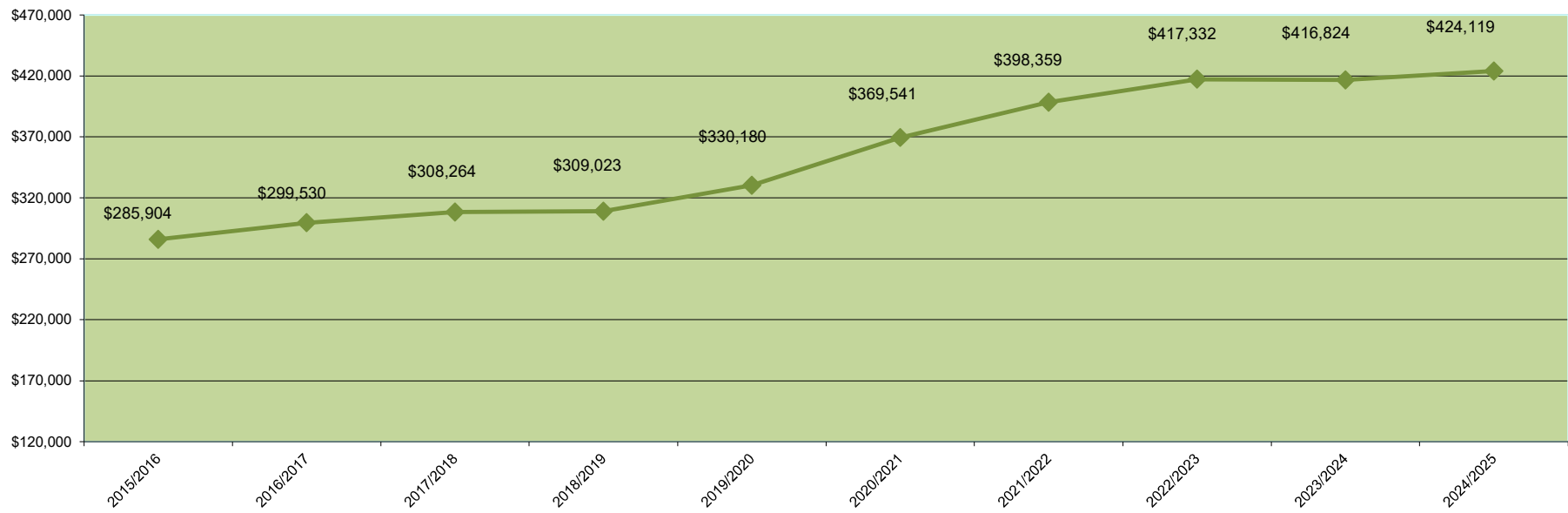
	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	% Change	Single Month Period
July	\$285,723	\$282,117	\$313,058	\$329,525	331,058	376,455	411,465	429,866	428,333	415,327	-3.04%	May / June
August	\$301,211	\$314,889	\$329,217	\$323,680	343,378	371,268	405,522	436,588	445,870	432,991	-2.89%	June / July
September	\$310,412	\$292,744	\$298,291	\$309,656	340,005	375,103	396,622	406,801	426,408	424,939	-0.34%	July / Aug.
October	\$292,477	\$295,814	\$313,960	\$305,445	329,146	359,331	394,840	423,692	440,473	427,244	-3.00%	Aug. / Sept.
November	\$263,753	\$305,225	\$317,104	\$292,323	322,363	360,649	383,784	417,467	415,755	380,235	-8.54%	Sept. / Oct.
December	\$280,961	\$282,558	\$287,917	\$302,025	336,928	342,145	389,101	411,863	415,785	463,979	11.59%	Oct. / Nov.
January	\$303,941	\$316,625	\$319,265	\$319,947	331,582	348,969	399,365	411,980	417,692			Nov. / Dec.
February	\$282,081	\$304,006	\$314,369	\$300,025	340,113	351,684	430,326	422,394	419,238			Dec. / Jan.
March	\$255,710	\$278,891	\$281,267	\$275,318	295,098	347,403	350,947	381,905	377,515			Jan. / Feb.
April	\$290,669	\$305,276	\$313,062	\$299,350	328,110	333,643	403,097	406,036	380,313			Feb. / March
May	\$286,450	\$317,742	\$325,558	\$332,701	331,431	439,672	411,741	446,047	434,804			March / Aprl.
June	\$277,462	\$298,475	\$286,097	\$318,281	\$332,952	\$428,168	\$403,495	\$413,350	\$399,706			Aprl. / May
Total	\$3,430,849	\$3,594,364	\$3,699,166	\$3,708,275	\$3,962,165	\$4,434,490	\$4,780,305	\$5,007,988	\$5,001,890	\$2,544,715		8,868,979.72
FY Monthly Average	\$285,904	\$299,530	\$308,264	\$309,023	\$330,180	\$369,541	\$398,359	\$417,332	\$416,824	\$424,119		
% change from prior yr.	1.57%	4.77%	2.92%	0.25%	6.85%	11.92%	7.80%	4.76%	-0.12%	-1.59%		
\$ change from prior yr.	\$52,906	\$163,515	\$104,802	\$9,109	\$253,889	391,781	345,815	227,683	(6,098)	(80,350)		

Current Month Sales Tax Revenue Data	
1/4% Economic Development (eff)	\$115,994.70
1/2% Sales Tax-Infrastructure (eff)	\$231,989.39
1% Capital Improvements (effectiv	\$463,978.79
2% General Operations	\$927,957.57
5/8% DISD Improvements (effecti	\$289,986.74
Total Sales Tax Rev. Dec. 2024 @	\$2,029,907.19
* Per Ordinance #1589, Durant City Sales Tax	

Use Tax	DISD Monthly
\$51,456.39	\$341,443.13

1% Sales Tax - Current Annual Growth		
Previous 12 - Month Period	Current 12 - Month Period	% Change
\$5,054,333	\$4,973,983	-1.59%

**City of Durant, Oklahoma
1% Sales Tax - Monthly Average
Ten-Year History**





The City of Durant

Memorandum

Date: 1/14/2025
To: Mayor and City Council
From:
Re: Administration

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 1/14/2025
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: 1. Consider Award of Bid for Cemetery Mowing and Lawn Maintenance Services;
2. Consider Approval of Contract Pursuant to Bid Award.

This bid was advertised on the city website continuously from December 4, 2024 to January 3, 2025. A courtesy bid packet was sent to two vendors. There were four companies represented at the mandatory pre-bid meeting. There were four bids received. One of the bids was disqualified as it was received after the bid deadline (bid tab sheet is attached). The lowest and best bid was Greenbelt Turf Management LLC in the amount of \$124,240.08 per year for Highland Cemetery and \$7,200.00 per year for Pioneer Cemetery. Greenbelt Turf Management LLC has been the provider of cemetery mowing and lawn maintenance services for both Highland Cemetery and Pioneer Cemetery since 2019. Their bid amount for Highland Cemetery has remained the same as their past two contracts. There was an increase from their past contract for Pioneer Cemetery. I have been very satisfied with their work performance and their staff. I have received calls from the community in support of Greenbelt Turf Management LLC.

Staff recommends Greenbelt Turf Management LLC be awarded the bid for Cemetery Mowing and Lawn Maintenance Services for both Highland Cemetery and Pioneer Cemetery.

Council Information / Action Requested

1. Award of Bid for Cemetery Mowing and Lawn Maintenance Services to Greenbelt Turf Management LLC;
2. Consider Approval of Contract Pursuant to Bid Award.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Bid Tab Sheet 01032025

BID TABULATION SHEET
CEMETERY MOWING AND LAWN MAINTENANCE SERVICES

JANUARY 3, 2025 @ 10:00 A.M.

	COMPANY NAME AND ADDRESS	HIGHLAND CEMETERY	PIONEER CEMETERY	EQUIPMENT LIST	PROOF OF INSURANCE
1	LaBrada Lawn Care P.O. Box 411 Boswell, OK 74727	\$130,000.00 without Garage Rental	\$5,760.00	Yes	On File
2	Greenbelt Turf Management 1138 Bear Hollow Road Wilson, OK 73463	\$124,240.08 without Garage Rental	\$7,200.00	Yes	On File
3	Texoma Lawn Solutions LLC 2231 Silo Road Durant, OK 74701	\$332,000.00 with Garage Rental of \$300 per Month	\$19,455.00	Yes	Yes
4	The Davey Tree Expert Co. 8223 Golden Harbour Missouri City, TX 77459	DISQUALIFIED OUT OF TIME RECEIVED 12:10 PM ON 1/3/2025			

Staff in Attendance: Cynthia Price, Phillip Hightower



The City of Durant

Memorandum

Date: 1/14/2025
To: Mayor and City Council
From: Richard Ezell, Director
Re: 1. Consider Acceptance of FY 2024-2025 Emergency Management Performance (Sub) Grant (EMPG) Award of \$40,000.00 from the Oklahoma Department of Emergency Management.
2. Consider Acceptance of FY 2022 Emergency Management Performance Training (Sub) Grant Award of \$800.00 from the Oklahoma Department of Emergency Management.

1. Consider Acceptance of FY 2024-2025 Emergency Management Performance (Sub) Grant (EMPG) Award of \$40,000.00 from the Oklahoma Department of Emergency Management. This is the annual EMPG grant that Durant Emergency Management is awarded that offsets staff salary.

2. Consider Acceptance of FY 2022 Emergency Management Performance Training (Sub) Grant Award of \$800.00 from the Oklahoma Department of Emergency Management. This is the annual EMPG reimbursement grant that Durant Emergency Management is awarded to attend training(s).

Council Information / Action Requested

1. Acceptance of FY 2024-2025 Emergency Management Performance (Sub) Grant (EMPG) Award of \$40,000.00 from the Oklahoma Department of Emergency Management.

2. Acceptance of FY 2022 Emergency Management Performance Training (Sub) Grant Award of \$800.00 from the Oklahoma Department of Emergency Management.

City Staff Information / Action Follow-up, if Council authorizes this action:

Signature and Seal of City Clerk

ATTACHMENTS:

1. Durant--City-of-EMPG-2024-Award-Letter-315267-98441



STATE OF OKLAHOMA
DEPARTMENT OF EMERGENCY MANAGEMENT

December 30, 2024

Re: Oklahoma Emergency Management Performance Grant 2024 Award

Grant No. EMT-2024-EP-05005/ALN: 97.042

Congratulations on behalf of the Oklahoma Department of Emergency Management (OEM), I am pleased to inform you that your application for the Fiscal Year (FY) 2024 Oklahoma Emergency Management Performance (Sub)Grant (EMPG) Program has been approved in the amount of \$ _____. As a condition of this award, you are required to contribute non-federal funds in an amount equal to or greater than \$ _____, bringing the total approved budget for your project to \$ _____.

Additionally, your application for the (FY) 2022 Oklahoma Emergency Management Performance Training (Sub)Grant (EMPG) Program has been approved for \$800.00.

Before you may request or receive any of the federal funds awarded, you must formally accept the award by completing the second page of the award document. By doing so, you acknowledge that you have reviewed and agree to the terms outlined in the following documents, which are incorporated into this award:

- [OK FY24 EMPG Application Agreement and Appendices](#)
- [The U. S. Department of Homeland Security \(DHS\) Notice of Funding Opportunity \(NOFO\) Fiscal Year 2024 Emergency Management Performance Grant Program](#)
- [The Department of Homeland Security \(DHS\) Notice of Funding Opportunity \(NOFO\) Fiscal Year 2022 Emergency Management Performance Grant \(EMPG\) Program](#)
- [FEMA Preparedness Grants Manual – 2024](#)
- [Department of Homeland Security FY24 Standard Terms and Conditions](#)

Please ensure that you read, understand, and keep a copy of all relevant documents, including your agreement and applications, in your official files for this award. Participation in this grant program is contingent upon the availability of federal funding. Recipients and award amounts are determined annually, and receipt of this award does not guarantee future funding.

If you have any questions or decide not to accept this award, please notify us via email at empg@oem.ok.gov as soon as possible. This will allow us to make necessary updates and prevent any disruptions in the payment process.

Sincerely,

Abby Anderson

Grants Management Division Manager



STATE OF OKLAHOMA
DEPARTMENT OF EMERGENCY MANAGEMENT

Emergency Management Performance Grant Program FY2024

Grant Award Acceptance Page

By signing below, the jurisdiction of _____ is accepting the terms and conditions of the Emergency Management Performance Grant FY 2024 (EMPG).

Approved By:

County Commissioner, District 1

City Mayor or Manager

County Commissioner, District 2

Tribal Official

County Commissioner, District 3

Emergency Management Director

Witnessed By:

City/County/Tribal Clerk/Treasurer

Date

Notary Stamp



STATE USE ONLY APPROVED on this _____ Day of _____, 20____.

Signed:

Director Annie Mack Vest