

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

## **KEEP DURANT BEAUTIFUL**

**4:00 PM**

**Roscoe J. Hatfield  
Council Chambers,  
300 West Evergreen,  
Durant, Oklahoma**

**December 12, 2024**

### **AGENDA**

#### **CALL TO ORDER**

#### **INVOCATION/FLAG SALUTE**

#### **ROLL CALL**

#### **ORDER OF BUSINESS**

##### **1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

- a. Recognize new board members Lenzie Knight and Sara Solis
- b. Consideration and Possible Approval of March 21st Minutes
- c. Consideration and Possible Approval of the 2025 Meeting Schedule

##### **2. Consider Items Removed from Consent**

##### **3. Administration**

- a. Consideration and Possible Approval to Fund the Christmas Tree
- b. Consideration and Possible Approval to Fund Container for Christmas Tree
- c. Consideration and Possible Approval for the Downtown Dumpster Decorating Contest
- d. Discuss Concerning Yard of the Month Program.

#### 4. New Business

#### ADJOURNMENT

#### CERTIFICATE

The agenda was posted at 300 W. Evergreen St. at 4:00 p.m. on the 11th day of December 2024.

*Melody Meador*

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Melody Meador, City of Durant



# The City of Durant

## Memorandum

**Date:** 12/12/2024  
**To:** Mayor and City Council  
**From:**  
**Re:** Recognize new board members Lenzie Knight and Sara Solis

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**Council Information / Action Requested**

**City Staff Information / Action Follow-up, if Council authorizes this action:**

**ATTACHMENTS:**



# The City of Durant

## Memorandum

**Date:** 12/12/2024  
**To:** Mayor and City Council  
**From:** Melody Mealor, Assistant to City Manager  
**Re:** Consideration and Possible Approval of March 21st Minutes

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### Council Information / Action Requested

### City Staff Information / Action Follow-up, if Council authorizes this action:

### ATTACHMENTS:

1. Keep Durant Beautiful Minutes 03212024 MNM

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 30th day of October, 2023 and that an agenda of said meeting was posted at the place of such meeting at 4:00 p.m. on the 19th day of March, 2024.

*Melody Meador*

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Melody Meador, City of Durant

**MINUTES OF THE MEETING OF KEEP DURANT BEAUTIFUL  
March 21, 2024 AT 4:00 PM, Roscoe J. Hatfield  
Council Chambers,  
300 West Evergreen,  
Durant, Oklahoma**

**CALL TO ORDER**

Chairman Humphrey Miller called the meeting to order at 4:00pm.

**ROLL CALL**

Present:  
Board Member  
Board Member Candy Horsley  
Board Member  
Vice Chairman Phillip Hightower  
Chairman Humphrey Miller

Absent: Board Member Kayla Mercer

**ORDER OF BUSINESS**

**1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

- a. Consideration of approval of the minutes from the December 21st meeting

The motion was made by Board Member Phillip Hightower and seconded by Board Member Candy Horsley to approve the minutes from the December 21st meeting.

Motion Passed with the following vote:

Ayes: Hightower, Horsley, Humphrey, Sudderth  
Nays: None  
Abstain: None

## **2. Consider Items Removed from Consent**

## **3. Information Items**

## **4. Administration**

a. Consideration of Approval for the Downtown Dumpster Decorating Contest  
The motion was made by Board Member Phillip Hightower and seconded by Board Member Candy Horsley to approve a downtown dumpster decorating contest.

We will need a minimum number of 10 participants. It will be shared on the city's website and within the water bills. They will be able to register online or come to City Hall and sign up. A mock-up of a dumpster is to be included in the application for approval of the design. We will be taking entries starting on April 22nd, and the last entry to be submitted on August 30th, then judging on October 15th. The design must be submitted along with sign-up sheets. It will only be for dumpsters for up to 3 yards. The review of the design will be done by Bill Sudderth. If something needs to be changed, then it could be brought to Phillip or Rick for final approval.

Motion Passed with the following vote:

Ayes: Hightower, Horsley, Humphrey, Sudderth  
Nays: None  
Abstain: None

b. Consideration of flowers and/or grass around the Unity Statue

This was tabled due to a partnership with Rotary Club to take over this part of the project. Once we find out what Rotary is going to do and if they need our help. It can then be placed back on the agenda for discussion and approval.

c. Consideration of Cemetery Beautification Project for \$600

The motion was made by Board Member Phillip Hightower and seconded by Board Member Candy Horsley to approve the cemetery beautification project to replace and buy some new plants for the cemetery for the amount of \$600. The Angel Statue has been redone, and she wants to replace some of the plants around it.

The City is going to put in mulch and Cindy will take care of the plants and water them.

Motion Passed with the following vote:

Ayes: Hightower, Horsley, Humphrey, Sudderth

Nays: None

Abstain: None

## **5. New Business**

Yard of the Month: Bill thinks it should be brought back. He feels like it would be good for the citizens to feel wanted. We would need to purchase the metal signs or maybe 2 for different yards. We will need guidelines for purchasing the signs and how to pick the yards. The board members would be the ones that would be finding the yards. Since we only meet quarterly, we can decide via email the different yards of the month. It could go year round and transition into decorations when we get into the holiday season. It will need to be an Agenda item for the next meeting.

We could possibly put it in the spotlight on the city website and/or Facebook page and also have it in the paper to show that the city cares. The sign should say Durant Yard of the Month, sponsored by the Keep Durant Beautiful Committee.

Candy suggested having multiple large peanuts placed around town. Businesses could sponsor one to decorate them. It could help draw people into Durant. They could have it on the website for people to be able to find them for pictures and along them with who had painted them and the business sponsor of them. The Chamber is on board as well.

## **ADJOURNMENT**

The motion was made by Board Member Phillip Hightower and seconded by Board Member Candy Horsley at 4:26pm

Motion Passed with the following vote:

Ayes: Hightower, Horsley, Humphrey, Sudderth

Nays: None

Abstain: None



# The City of Durant

## Memorandum

**Date:** 12/12/2024  
**To:** Mayor and City Council  
**From:** Melody Mealor, Assistant to City Manager  
**Re:** Consideration and Possible Approval of the 2025 Meeting Schedule

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### Council Information / Action Requested

**City Staff Information / Action Follow-up, if Council authorizes this action:**

### ATTACHMENTS:

1. 2025 Keep Durant Beautiful Schedule

**Schedule of Regular Meetings for  
Keep Durant Beautiful  
Calendar Year 2025**

*Third Thursday on a quarterly basis, unless otherwise noted*

<b>DATE</b>	<b>TIME</b>	<b>LOCATION</b>
March 20st	4:00 P.M.	Roscoe J. Hatfield Council Chambers, Room 110
June 19th	4:00 P.M.	Roscoe J. Hatfield Council Chambers, Room 110
September 18th	4:00 P.M.	Roscoe J. Hatfield Council Chambers, Room 110
December 18th	4:00 P.M.	Roscoe J. Hatfield Council Chambers, Room 110

Filed By:  
Melody Mealor  
Board Secretary

Filed in the office of the Durant City  
Clerk on December 10, 2024.

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Cynthia J. Price, City Clerk



# The City of Durant

## Memorandum

**Date:** 12/12/2024  
**To:** Mayor and City Council  
**From:**  
**Re:** Administration

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**Council Information / Action Requested**

**City Staff Information / Action Follow-up, if Council authorizes this action:**

**ATTACHMENTS:**



# The City of Durant

## Memorandum

**Date:** 12/12/2024  
**To:** Mayor and City Council  
**From:** Melody Mealor, Assistant to City Manager  
**Re:** Consideration and Possible Approval to Fund the Christmas Tree

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### Council Information / Action Requested

### City Staff Information / Action Follow-up, if Council authorizes this action:

#### ATTACHMENTS:

1. Christmas Tree
2. Christmas Tree Topper



# Invoice

Invoice #: INV16787  
 Date: 10/22/2024  
 Terms: DUE UPON RECEIPT  
 Due date: 10/23/2024  
 Ref #: 00018933  
 PO #:

Billing Address:  
 City of Durant  
 PO Box 578  
 Durant, OK 74701

**City of Durant** 300 W.  
 Evergreen St.  
 Durant, OK 74701

**Holiday Outdoor Décor welcomes Northern Lights Display!**

Please note new remit to address.

<b>Remit to:</b> Holiday Outdoor Décor PO Box 4365 Bethlehem, PA 18018	<b>W-9 and other information available at:</b> <a href="https://holidayoutdoordecor.com/terms-conditions/">https://holidayoutdoordecor.com/terms-conditions/</a>
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Questions? : Please contact your [sales rep](#), email us at [ar@holidayoutdoordecor.com](mailto:ar@holidayoutdoordecor.com) , or call 877-444-8888.

SHIP VIA:	LSI	TRACKING/BOL:	# OF PACKAGES	69
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**Inspect all cartons/crates upon receipt.**

Note all damage and/or shortages on the freight carrier's delivery receipt.  
 Damaged items must be reported within 5 days of the receipt of goods.  
 This is required if a freight claim is to be filed with carrier, per their requirements.

ITEM #	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
T-26E-WW-V2	26' EXTENDED BRANCH PANEL TREE WITH 14.5' BASE. WARM WHITE C7. LED - VERSION 2 List Price: \$32,320 15% Off Sale Price: \$27,472, 26' EXTENDED BRANCH PANEL TREE WITH 14.5' BASE. WARM WHITE C7. LED - VERSION 2	Each	1	\$27,472.00	\$27,472.00
SHIPPING	,	Each	1	\$2,500.00	\$2,500.00
<b>Subtotal</b>					<b>\$29,972.00</b>
<b>Sales Tax</b>					<b>\$0.00</b>
<b>Total</b>					<b>\$29,972.00</b>
<b>Less Payments or Credits</b>					<b>0.00</b>
<b>TOTAL DUE</b>					<b>29,972.00</b>



# Invoice

Invoice #: INV16687  
 Date: 10/18/2024  
 Terms: DUE UPON RECEIPT  
 Due date: 10/19/2024  
 Ref #: 00018933  
 PO #:

Billing Address:  
 City of Durant  
 PO Box 578  
 Durant, OK 74701

**City of Durant** 300 W.  
 Evergreen St.  
 Durant, OK 74701

### Holiday Outdoor Décor welcomes Northern Lights Display!

Please note new remit to address.

<b>Remit to:</b> Holiday Outdoor Décor PO Box 4365 Bethlehem, PA 18018	<b>W-9 and other information available at:</b> <a href="https://holidayoutdoordecor.com/terms-conditions/">https://holidayoutdoordecor.com/terms-conditions/</a>
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Questions? : Please contact your [sales rep](#), email us at [ar@holidayoutdoordecor.com](mailto:ar@holidayoutdoordecor.com) , or call 877-444-8888.

SHIP VIA:	PRIORITY 1	TRACKING/BOL:	77142253-5/BOL60108829987	# OF PACKAGES	1
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### Inspect all cartons/crates upon receipt.

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 Damaged items *must be reported within 5 days* of the receipt of goods.  
 This is required if a freight claim is to be filed with carrier, per their requirements.

ITEM #	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
TT-5-3DNS-RB-WW	5' Sil 3D Nativity Star Tree Topper 164 C7 lamps in Warm White LED List Price: \$1,180.00 15% Off Sales Price: \$,5' Sil 3D Nativity Star Tree Topper 164 C7 lamps in Warm White LED	Each	1	\$1,003.00	\$1,003.00
<b>Subtotal</b>					<b>\$1,003.00</b>
<b>Sales Tax</b>					<b>\$0.00</b>
<b>Total</b>					<b>\$1,003.00</b>
<b>Less Payments or Credits</b>					<b>0.00</b>
<b>TOTAL DUE</b>					<b>1,003.00</b>



# The City of Durant

## Memorandum

**Date:** 12/12/2024  
**To:** Mayor and City Council  
**From:** Melody Mealor, Assistant to City Manager  
**Re:** Consideration and Possible Approval to Fund Container for Christmas Tree

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### Council Information / Action Requested

### City Staff Information / Action Follow-up, if Council authorizes this action:

### ATTACHMENTS:

1. City of Durant Quote 12-11-24



# QUOTE

Express Storage & Containers  
 316 Meyers Drive  
 Sherman, Texas 75092  
 903-868-2544

DATE:  
 DECEMBER  
 11, 2024

TO City of Durant

SALESPERSON	JOB	SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE	PAYMENT TERMS	DUE DATE
Ashley				As required	Upon Order	
QTY	SIZE	DESCRIPTION	UNIT PRICE	DEL/PICKUP	LINE TOTAL	
1	40HC	40' high cube one trip	\$5400.00	\$200	\$5600.00	
			\$			
			\$		\$	
			\$		\$	
			\$		\$	
			\$		\$	
					\$	
				Sub Total	\$5600.00	
				Tax	\$0.00	
				Total	\$5600.00	





# The City of Durant

## Memorandum

**Date:** 12/12/2024  
**To:** Mayor and City Council  
**From:** Melody Mealor, Assistant to City Manager  
**Re:** Consideration and Possible Approval for the Downtown Dumpster Decorating Contest

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**Council Information / Action Requested**

**City Staff Information / Action Follow-up, if Council authorizes this action:**

**ATTACHMENTS:**



# The City of Durant

## Memorandum

**Date:** 12/12/2024  
**To:** Mayor and City Council  
**From:** Melody Mealor, Assistant to City Manager  
**Re:** Discuss Concerning Yard of the Month Program.

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**Council Information / Action Requested**

**City Staff Information / Action Follow-up, if Council authorizes this action:**

**ATTACHMENTS:**