

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not necessary accommodation.

DURANT CITY COUNCIL

6:00 PM

**Roscoe J. Hatfield
Council Chambers
300 West Evergreen
Durant, Oklahoma**

November 12, 2024

AGENDA

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

PRESENTATIONS

1. Present Proclamation Proclaiming December 2024 as Osteopathic Medicine Month and Marking the 150th Anniversary of the American Osteopathic Association

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of October 8, 2024
- b. Consider Approval of Budget Supplements BA-25-4
- c. Consider Approval of 2025 Meeting Schedule for Durant City Council
- d. Consider Approval of 2025 City of Durant Holiday Schedule

2. Consider Items Removed from Consent

3. Information Items

- a. September 2024 Financial Reports and October 2024 Sales Tax Report

4. Administration

- a. Consider Approval of An Ordinance of the City of Durant, Oklahoma, Amending the Code of Ordinances of the City of Durant, Oklahoma, By Vacating a Portion of An Alley Lying Within the Original Town Plat of Durant, as More Particularly Described Below; Declaring Repealer; Providing for Severability; and Declaring an Emergency (O-2024-11)
- b. 1) Consider Award of Bid for Propane Sales and Service;

2) Consider Approval of Contract for Propane Sales and Service to McCraw Oil (C-2024-56).
- c. 1) Consideration and Approval for a Rezone Request to Replace A-1 General Agriculture District to R-1 Single Family Residential District for Property Located on Cale Switch Road and in Durant and more particularly described as: A part of the North 19.23 acres of Lot 4 (Sometimes described as the NW/4 NW/4) in Section 1, Township 7 South, Range 8 East of the Indian Base and Meridian in Bryan County, Oklahoma, described as beginning at the Northwest Corner of said Lot 4 in Section 1; Thence East 165 feet; Thence South 322.96 feet; Thence North 89 degrees 55 minutes West 165 feet; Thence North to the Point of Beginning; LESS AND EXCEPT a parcel of land lying in part of Lot 4 in Section 1, Township 7 South, Range 8 East in Bryan County, Oklahoma, said parcel of land being more particularly described as follows: Beginning at Northwest corner of said Lot 4 (NW/4 NW/4); Thence North 89 degrees 05 minutes 13 seconds East along the North line of said Lot 4 (NW/4 NW/4), a distance of 165.00 feet; Thence South 00 degrees 52 minutes 39 seconds East a distance of 59.98 feet; Thence South 89 degrees 04 minutes 37 seconds West a distance of 165.00 feet to a point on the West line of said Lot 4 (NW/4 NW/4); Thence North 00 degrees 52 minutes 39 seconds West along said West line a distance of 60.01 feet to the Point of Beginning. (Ordinance O-2024-12, Section 1)

2) Consider Approval of Ordinance O-2024-12, Section 2 (Emergency Clause)
- d. 1) Consideration and Approval for a Rezone Request to Replace A-1 General Agriculture District to R-1 Single Family Residential District for Property Located at 501 Lee Ave and more particularly described as: The North 210 feet of the SE/4 SW/4 NE/4 of Section 33, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, according to the Government Survey, LESS AND EXCEPT a tract described as: Beginning at a point 1980 feet West and 589.1 feet North of the E/4 corner of said Section 33; thence N00°39'02"W for a distance of 62.54 feet to a fence corner; thence S89°08'08"E for a distance of 230.17 feet to a fence corner; thence S06°26'55"W for a distance of 72.35 feet to a fence corner; thence N86°40'54"W for a distance of 221.68 feet to the Point of Beginning. (Ordinance O-2024-13, Section 1)

2) Consider Approval of Ordinance O-2024-13, Section 2 Emergency Clause)

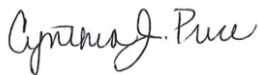
- e. Consideration and Possible Approval for a Preliminary Re-Plat Request for Property Located Near the End of Linden Woods Drive and more particularly described as: A tract of land located in the N/2 SW/4 of Section 21, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, according to the Government Survey thereof, being more particularly described as follows: Commencing at the Southwest Corner of said N/2 SW/4; thence N00°19'48"E along the West line of said N/2 SW/4, a distance of 969.00 feet; thence N89°49'57"E, a distance of 50.00 feet to the True Point of Beginning, said point being in the East Right-of-Way line of U.S. 69 Business Route; thence N00°19'48"E along said East Right-of-Way line, a distance of 45.00 feet to a point in the North line of the 45 foot wide Road and Utility Easement as recorded in the Office of the Bryan County Clerk in Book 1286, Page 729; thence N89°49'57"E along said North line, a distance of 592.68 feet; thence N00°19'48"E, a distance of 303.41 feet to a point in the North line of said N/2 SW/4; thence N89°49'49"E along said North line, a distance of 1994.46 feet to the Northeast Corner of said N/2 SW/4; thence S00°15'29"W along the East line of said N/2 SW/4, a distance of 423.56 feet to a point in the West Right-of-Way line of the Union Pacific Railway; thence S13°42'22"W along said West Right-of-Way line, a distance of 900.14 feet; thence S89°49'57"W parallel with and 20 feet North of the South line of said N/2 SW/4, a distance of 850.47 feet to a point in the East Right-of-Way line of the Kansas, Oklahoma & Gulf Railway; thence S18°46'36"W along said East Right-of-Way line, a distance of 21.15 feet to a point in the South line of said N/2 SW/4; thence S89°49'57"W along said South line, a distance of 61.43 feet; thence N00°19'48"E, a distance of 969.00 feet; thence S89°49'57"W, a distance of 1460.82 feet to the True Point of Beginning.

5. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 14th day of November 2023 and that an agenda of said meeting was posted at the place of such meeting at 4:45 p.m. on the 8th day of November 2024.



Cynthia J. Price, City of Durant



The City of Durant

Memorandum

Date: 11/12/2024
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Present Proclamation Proclaiming December 2024 as Osteopathic Medicine Month and Marking the 150th Anniversary of the American Osteopathic Association

Council Information / Action Requested

Presentation of Proclamation

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 11/12/2024
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of October 8, 2024

Council Information / Action Requested

Approval of Regular Meeting Minutes of October 8, 2024

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant City Council Minutes 10082024 cjp

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 14th day of November 2023 and that an agenda of said meeting was posted at the place of such meeting at 9:55 a.m. on the 7th day of October 2024.



Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DURANT CITY COUNCIL
October 8, 2024 AT 6:00 PM
Roscoe J. Hatfield Council Chambers
300 West Evergreen
Durant, Oklahoma**

CALL TO ORDER

Mayor Tucker called the meeting to order at 6:00 p.m.

INVOCATION/FLAG SALUTE

Mayor Tucker provided the invocation and led the flag salute.

ROLL CALL

Present:

Council Member Lauran Fuller
Council Member Humphrey Miller
Council Member Danny Sherrer
Vice Mayor Mike Simulescu
Mayor Martin Tucker
City Attorney Tom Marcum
City Manager Pam Polk
City Clerk Cynthia J. Price

Absent:

None

PRESENTATIONS

1. 2024 3rd Quarter Employee Service Awards

The following employees received service awards:

5 YEARS

An Chen Lai (Finance)

25 YEARS

David Anderson (Garage)
Joseph Clark (Police)

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Called Meeting Minutes of September 17, 2024
- b. Consider Approval of Budget Supplement BA-25-3-19-23

Motion To: Approve Consent Items as Presented

Motion By: Humphrey Miller

Seconded By: Mike Simulescu

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. August 2024 Financial Reports and September 2024 Sales Tax Report

4. Administration

- a. Consider Approval of Group Life/AD&D and Dependent Life Renewal with Symetra, or Take Any Other Appropriate Action

Motion To: Approve Group Life/AD&D and Dependent Life Renewal with Symetra

Motion By: Humphrey Miller

Seconded By: Lauran Fuller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

- b. Consideration and Approval for a Preliminary Plat Request for Property Located at Linden Woods and more particularly described as A tract of land located in the N/2 SW/4 of Section 21, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, according to the Government Survey thereof, being more particularly described as follows: Commencing at the Southwest Corner of said N/2 SW/4; thence N00°19'48"E along the West line of said N/2 SW/4, a distance of 969.00 feet; thence N89°49'57"E, a distance of 50.00 feet to the True Point of Beginning, said point being in the East Right-of-Way line of U.S. 69 Business Route; thence N00°19'48"E along said East Right-of-Way line, a distance of 45.00 feet to a point in the North line of the 45 foot wide Road and Utility Easement as recorded in the Office of the Bryan County Clerk in Book 1286, Page 729; thence N89°49'57"E along said North line, a distance of 592.68 feet; thence N00°19'48"E, a distance of 303.41 feet to a point in the North line of said N/2 SW/4; thence N89°49'49"E along said North line, a distance of 1994.46 feet to the Northeast Corner of said N/2 SW/4; thence S00°15'29"W along the East line of said N/2 SW/4, a distance of 423.56 feet to a point in the West Right-of-Way line of the Union Pacific Railway; thence S13°42'22"W along said West Right-of-Way line, a distance of 900.14 feet; thence S89°49'57"W parallel with and 20 feet North of the South line of said N/2 SW/4, a distance of 850.47 feet to a point in the East Right-of-Way line of the Kansas, Oklahoma & Gulf Railway; thence S18°46'36"W along said East Right-of-Way line, a distance of 21.15 feet to a point in the South line of said N/2 SW/4; thence S89°49'57"W along said South line, a distance of 61.43 feet; thence N00°19'48"E, a distance of 969.00 feet; thence S89°49'57"W, a distance of 1460.82 feet to the True Point of Beginning.

Motion To: Deny Preliminary Plat Request for Property Located at Linden Woods

Motion By: Humphrey Miller

Seconded By: Mike Simulescu

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None

5. New Business

There was no new business.

ADJOURNMENT

Motion To: Adjourn Meeting

Motion By: Martin Tucker

Seconded By: Humphrey Miller

Ayes: Fuller, Miller, Sherrer, Simulescu, Tucker

Nays: None

Abstain: None



The City of Durant

Memorandum

Date: 11/12/2024
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: Consider Approval of Budget Supplements BA-25-4

#340 Appropriate funds for IRS, Membership expenditure
#341 Appropriate funds for CivicClerk annual fee increase
#342 Appropriate funds for checks reimbursement
#343 Appropriate funds for fuel tank, manhole projects
#345 Appropriate funds for TIF#3 Tubacex Tax Revenue & Expense
#346 Appropriate funds for reappropriate 1/2% Sales tax Transfer
#347 Appropriate funds for reappropriate 1/2% Sales tax Transfer
#348 Appropriate funds for reappropriate 1/2% Sales tax Transfer
#349 Appropriate funds for Airport Trunk or Treat & Sign Repair Reimburse
#350 Appropriate funds for reappropriate 1/2% Sales tax Transfer
#351 Appropriate funds for DWRF Library Pendleton
#352 Appropriate funds for DCUA CLD MyGov tablet expense
#353 Appropriate funds for DMSC capital Improvements Prj fund by DCFA

Council Information / Action Requested

Approval of Budget Supplements BA-25-4

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. BA 25-4 Budget Adjustment Register



Durant, OK

Budget Adjustment Register

Adjustment Detail

Packet: GLPKT09450 - BA 25-4-24-37

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000340	FY 24/25 ORIGINAL BUDGET	BA25-4 24 GF MEMBSHIP, JEANIORIAL SUPL, IRS FEES	11/12/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
001-001-510-1100	SALARIES AND WAGES	BA25-4 24 GF MEMBSHIP, JEANIORIAL SUPL, IR...	700,855.83	-26,692.00	674,163.83
November: -26,692.00					
001-001-510-1200	OVERTIME	BA25-4 24 GF MEMBSHIP, JEANIORIAL SUPL, IR...	520.00	300.00	820.00
November: 300.00					
001-001-510-1204	VEHICLE & CELL PHONE ALLO...	BA25-4 24 GF MEMBSHIP, JEANIORIAL SUPL, IR...	0.00	25,392.00	25,392.00
November: 25,392.00					
001-001-550-5857	MMBRSHIP/LCNSE/CRTFCATIO...	BA25-4 24 GF MEMBSHIP, JEANIORIAL SUPL, IR...	7,000.00	1,000.00	8,000.00
November: 1,000.00					
001-019-510-1096	V,S, & H BUYBACK RESERVE	BA25-4 24 GF MEMBSHIP, JEANIORIAL SUPL, IR...	150,000.00	-38,940.00	111,060.00
November: -38,940.00					
001-019-530-3051	CONTRACT LABOR	BA25-4 24 GF MEMBSHIP, JEANIORIAL SUPL, IR...	21,000.00	-5,000.00	16,000.00
November: -5,000.00					
001-019-550-5062	JANITORIAL SUPPLIES	BA25-4 24 GF MEMBSHIP, JEANIORIAL SUPL, IR...	3,000.00	5,000.00	8,000.00
November: 5,000.00					
001-019-570-7010	A & G MISCELLANEOUS	BA25-4 24 GF MEMBSHIP, JEANIORIAL SUPL, IR...	25,000.00	38,940.00	63,940.00
November: 38,940.00					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000341	FY 24/25 ORIGINAL BUDGET	BA 25-4-25 IT CIVICKERK FEE INCREASE	11/12/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
010-020-550-5690	ACCOUNTING SOFTWARE & M...	BA 25-4-25 IT CIVICKERK FEE INCREASE	207,600.00	-2,300.00	205,300.00
November: -2,300.00					
010-020-550-5870	AGENDA PREP SOFTWARE	BA 25-4-25 IT CIVICKERK FEE INCREASE	12,500.00	2,300.00	14,800.00
November: 2,300.00					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000342	FY 24/25 ORIGINAL BUDGET	BA25-4 26 CAS REFUND CHECK BRYANT, MCTCHELL	11/12/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
012-000-361-4000	MISC. REVENUE	BA25-4 26 CAS REFUND CHECK BRYANT, MCTC...	0.00	-450.00	-450.00
November: -450.00					
012-090-570-7029	MEDICAL CLAIMS	BA25-4 26 CAS REFUND CHECK BRYANT, MCTC...	120,000.00	450.00	120,450.00
November: 450.00					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000343	FY 24/25 ORIGINAL BUDGET	BA25-4-27 CI PD VEH,FUEL TNK, ARAP AD, FD EN FINAC	11/12/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
015-000-301-1000	BEGINNING UNENCUMBERED	BA25-4-27 CI ARPA GRANT TO MANHOLE ADJ	-2,570,438.00	-997,106.00	-3,567,544.00
November: -997,106.00					

Budget Adjustment Register

Packet: GLPKT09450 - BA 25-4-24-37

015-000-364-3300	EQUIPMENT FINANCING	BA25-4-27 CI FD ENGIN-3 FINANCING	-1,365,000.00	-85,000.00	-1,450,000.00
November: -85,000.00					
015-005-560-6324	POLICE VEHICLES W/EQUIP	BA25-4-27 CI PD VEH,	105,500.00	51,000.00	156,500.00
November: 51,000.00					
015-006-530-3409	ANIMAL CONTROL VEHICLE/E...	BA25-4-27 CI PD VEH,	56,446.00	-51,000.00	5,446.00
November: -51,000.00					
015-008-560-6320	FD TRUCK/VEHICLE PURCHASE	BA25-4-27 CI FD EN TOTAL 750K	665,000.00	85,000.00	750,000.00
November: 85,000.00					
015-019-560-6424	SPECIAL PROJECTS	BA25-4-27 CI ,FUEL TNK,	0.00	37,816.00	37,816.00
November: 37,816.00					
015-019-570-7800	FUND RESERVE	BA25-4-27 CI FUEL TANK	787,060.00	-56,961.00	730,099.00
November: -56,961.00					
015-026-560-9490	MANHOLE/SEWER SYS COLLCT...	BA25-4-27 CI ARPA GRANT TO WWTP MANHO...	2,943,093.00	997,106.00	3,940,199.00
November: 997,106.00					
015-049-560-2003	FUEL TANK - LF	BA25-4-27 CI FUEL TANK LF	0.00	19,145.00	19,145.00
November: 19,145.00					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000344	FY 24/25 ORIGINAL BUDGET	BA 25-4 28 ADJ 1/2% SALES TAX INFR PRJ EXP	11/12/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
016-000-364-1160	TRSF FROM 1/2% ST REV. FUND	BA 25-4 28 ADJ 1/2% SALES TAX INFR PRJ EXP	-1,844,298.00	409,844.00	-1,434,454.00
July: 409,844.00					
016-019-570-7800	FUND RESERVE	BA 25-4 28 ADJ 1/2% SALES TAX INFR PRJ EXP	1,844,298.00	-409,844.00	1,434,454.00
July: -409,844.00					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000345	FY 24/25 ORIGINAL BUDGET	BA 25-4 29 DIA TUBACEX REV & EXP	11/12/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
020-000-375-0602	TIF#3-19 TUBACEX TAX REFND ...	BA 25-4 29 DIA TUBACEX REV & EXP	-338,138.62	-24,510.00	-362,648.62
November: -24,510.00					
020-000-375-0605	TIF#3-DIA 1% TAX REFND REV	BA 25-4 29 DIA TUBACEX REV & EXP	-3,415.92	-248.00	-3,663.92
November: -248.00					
020-067-530-3502	TIF#3 19 TUBACEX REIMB PYM...	BA 25-4 29 DIA TUBACEX REV & EXP	364,908.62	24,510.00	389,418.62
November: 24,510.00					
020-067-570-7400	CONTINGENCY RESERVE	BA 25-4 29 DIA TUBACEX REV & EXP	169,314.92	248.00	169,562.92
November: 248.00					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000346	FY 24/25 ORIGINAL BUDGET	BA 25-4 30 ADJ 1/2% SALES TAX & TRANSFER	11/12/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
115-000-311-1000	SALES TAX REVENUE (.25%)	BA 25-4 30 ADJ 1/2% SALES TAX TO 1/4% DCFA...	-307,382.95	-204,922.00	-512,304.95
July: -204,922.00					
115-055-599-2150	TRANSFER SALES TAX TO DCFA	BA 25-4 30 ADJ 1/2% SALES TAX TO 1/4% DCFA...	307,382.95	204,922.00	512,304.95
July: 204,922.00					

Adjustment Number	Budget Code	Description	Adjustment Date
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Budget Adjustment Register

Packet: GLPKT09450 - BA 25-4-24-37

BA0000347 FY 24/25 ORIGINAL BUDGET BA 25-4 31 ADJ 1/2% SALES TAX TO 1/4% DCFA MS,SOSU 11/12/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
116-000-311-1000	SALES TAX REVENUE (1/2%)	BA 25-4 31 ADJ 1/2% SALES TAX TO 1/4% DCFA...	-1,844,298.00	409,844.00	-1,434,454.00
July: 409,844.00					
116-062-599-0160	TRSF TO INFRAST(016) FUND	BA 25-4 31 ADJ 1/2% SALES TAX TO 1/4% DCFA...	1,844,298.00	-409,844.00	1,434,454.00
July: -409,844.00					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000348	FY 24/25 ORIGINAL BUDGET	BA 25-4 32 ADJ 1/2% SALES TAX TO 1/4% DCFA MS,SOSU	11/12/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
120-000-311-1000	SALES TAX REVENUE (.25%)	BA 25-4 32 ADJ 1/2% SALES TAX TO 1/4% DCFA...	-307,382.95	-204,922.00	-512,304.95
July: -204,922.00					
120-060-599-2150	TRANSFER SALES TAX TO DCFA	BA 25-4 32 ADJ 1/2% SALES TAX TO 1/4% DCFA...	307,382.95	204,922.00	512,304.95
July: 204,922.00					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000349	FY 24/25 ORIGINAL BUDGET	BA 25-4 33 AIRP DONATION & SIGN REIMB	11/12/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
206-000-361-4000	MISC. REVENUE	BA 25-4 33 AIRP TRUNK OR TREAT DONATION	0.00	-150.00	-150.00
November: -150.00					
206-000-361-4000	MISC. REVENUE	BA 25-4 33 AIRP GETERRELL AVIA. SIGN REIMB	0.00	-2,193.00	-2,193.00
November: -2,193.00					
206-065-550-5509	EQUIPMENT & GROUNDS MAI...	BA 25-4 33 AIRP SIGN REIMB	58,976.00	2,193.00	61,169.00
November: 2,193.00					
206-065-550-5658	TERMINAL BLDG. MAINTENAN...	BA 25-4 33 AIRP HVAC REPLACE	15,000.00	7,000.00	22,000.00
November: 7,000.00					
206-065-550-5659	HANGARS BLDG. MAINTENANCE	BA 25-4 33 AIRP HVAC REPLCE	25,000.00	-7,000.00	18,000.00
November: -7,000.00					
206-065-570-7010	MISC. EXPENDITURES	BA 25-4 33 AIRP DONATION TRUNK W BROWN	5,000.00	150.00	5,150.00
November: 150.00					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000350	FY 24/25 ORIGINAL BUDGET	BA 25-4 34 ADJ 1/2% SALES TAX TO 1/4% DCFA MS,SOSU	11/12/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
215-000-364-2300	TRSF. FROM 1/4% S.T. M.S. FU...	BA 25-4 34 ADJ 1/2% SALES TAX TO 1/4% DCFA...	-307,383.00	-204,922.00	-512,305.00
July: -204,922.00					
215-000-364-2400	TRSF. FROM 1/4% S.T. SOSU F...	BA 25-4 34 ADJ 1/2% SALES TAX TO 1/4% DCFA...	-307,383.00	-204,922.00	-512,305.00
July: -204,922.00					
215-078-570-7045	REIMBURSE TO SE PROJECTS	BA 25-4 34 ADJ 1/2% SALES TAX TO 1/4% DCFA...	0.00	356,671.00	356,671.00
July: 356,671.00					
215-078-570-7800	FUND RESERVE	BA 25-4 34 ADJ 1/2% SALES TAX TO 1/4% DCFA...	400,000.00	409,844.00	809,844.00
July: 409,844.00					
215-078-570-7800	FUND RESERVE	BA 25-4 34 ADJ 1/2% SALES TAX TO 1/4% DCFA...	400,000.00	-356,671.00	43,329.00
July: -356,671.00					
215-078-570-7800	FUND RESERVE	BA 25-4 34 ADJ 1/2% SALES TAX TO 1/4% DCFA...	400,000.00	-356,671.00	43,329.00
July: -356,671.00					
215-078-599-5001	TRSF TO CI -MISC REIMBURSE...	BA 25-4 34 ADJ 1/2% SALES TAX TO 1/4% DCFA...	0.00	356,671.00	356,671.00

Budget Adjustment Register

Packet: GLPKT09450 - BA 25-4-24-37

July: 356,671.00

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000351	FY 24/25 ORIGINAL BUDGET	BA 25-35 DWRF LIBRY FENDLETON 84 ENERGY & CITATION	11/12/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
350-000-363-1000	PENDLETON TRUST	BA 25-35 DWRF LIBRY FENDLETON 84 ENERGY	-16,389.00	-3,615.00	-20,004.00
November: -3,615.00					
350-000-363-1000	PENDLETON TRUST	BA 25-35 DWRF LIBRY FENDLETON CITATION	-16,389.00	-1,050.00	-17,439.00
November: -1,050.00					
350-015-550-5605	PENDLETON TRUST MAINT/PR...	BA 25-35 DWRF LIBRY FENDLETON 84 ENERGY...	316,594.00	4,665.00	321,259.00
November: 4,665.00					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000352	FY 24/25 ORIGINAL BUDGET	BA25-4 36 CLD, MYGOV TABLET, HOLIDAY SCHEDULE	11/12/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
405-029-530-3051	CONTRACT LABOR	BA25-4 36 MYGOV TABLET, HOLIDAY SCHED...	20,000.00	-6,500.00	13,500.00
November: -6,500.00					
405-029-530-3478	PUBLICATIONS	BA25-4 36 HOLIDAY SCHEDULE	0.00	1,500.00	1,500.00
November: 1,500.00					
405-029-550-5861	MINOR TOOLS AND EQUIPMENT	BA25-4 36 MYGOV TABLET,	7,000.00	5,000.00	12,000.00
November: 5,000.00					
405-030-530-3051	CONTRACT LABOR	BA25-4 36 CLD,	35,000.00	-500.00	34,500.00
November: -500.00					
405-030-530-3312	CDL RENEWAL FEES ALL DEPTS	BA25-4 36 CLD,	500.00	500.00	1,000.00
November: 500.00					

Adjustment Number	Budget Code	Description	Adjustment Date
BA0000353	FY 24/25 ORIGINAL BUDGET	BA25-4 37 CI PROJECT FROM DCFA FUND	11/12/2024

Summary Description:

Account Number	Account Name	Adjustment Description	Before	Adjustment	After
500-000-364-2150	TRSF FROM DCFA FUND	BA25-4 37 CI PROJECT FROM DCFA FUND	0.00	-356,671.00	-356,671.00
July: -356,671.00					
500-011-560-6404	CAPITAL IMPRV. ITEM	BA25-4 37 CI PROJECT FROM DCFA FUND	0.00	356,671.00	356,671.00
November: 356,671.00					

Budget Code Summary

Budget	Budget Description	Account	Account Description	Before	Adjustment	After
25	FY 24/25 ORIGINAL BUDGET	001-001-510-1100	SALARIES AND WAGES	700,855.83	-26,692.00	674,163.83
		001-001-510-1200	OVERTIME	520.00	300.00	820.00
		001-001-510-1204	VEHICLE & CELL PHONE ALLOWAN...	0.00	25,392.00	25,392.00
		001-001-550-5857	MMBRSHIP/LCNSE/CRTFCATION/E...	7,000.00	1,000.00	8,000.00
		001-019-510-1096	V,S, & H BUYBACK RESERVE	150,000.00	-38,940.00	111,060.00
		001-019-530-3051	CONTRACT LABOR	21,000.00	-5,000.00	16,000.00
		001-019-550-5062	JANITORIAL SUPPLIES	3,000.00	5,000.00	8,000.00
		001-019-570-7010	A & G MISCELLANEOUS	25,000.00	38,940.00	63,940.00
		010-020-550-5690	ACCOUNTING SOFTWARE & MAINT	207,600.00	-2,300.00	205,300.00
		010-020-550-5870	AGENDA PREP SOFTWARE	12,500.00	2,300.00	14,800.00
		012-000-361-4000	MISC. REVENUE	0.00	-450.00	-450.00
		012-090-570-7029	MEDICAL CLAIMS	120,000.00	450.00	120,450.00
		015-000-301-1000	BEGINNING UNENCUMBERED	-2,570,438.00	-997,106.00	-3,567,544.00
		015-000-364-3300	EQUIPMENT FINANCING	-1,365,000.00	-85,000.00	-1,450,000.00
		015-005-560-6324	POLICE VEHICLES W/EQUIP	105,500.00	51,000.00	156,500.00
		015-006-530-3409	ANIMAL CONTROL VEHICLE/EQUI...	56,446.00	-51,000.00	5,446.00
		015-008-560-6320	FD TRUCK/VEHICLE PURCHASE	665,000.00	85,000.00	750,000.00
		015-019-560-6424	SPECIAL PROJECTS	0.00	37,816.00	37,816.00
		015-019-570-7800	FUND RESERVE	787,060.00	-56,961.00	730,099.00
		015-026-560-9490	MANHOLE/SEWER SYS COLLCTION...	2,943,093.00	997,106.00	3,940,199.00
		015-049-560-2003	FUEL TANK - LF	0.00	19,145.00	19,145.00
		016-000-364-1160	TRSF FROM 1/2% ST REV. FUND	-1,844,298.00	409,844.00	-1,434,454.00
		016-019-570-7800	FUND RESERVE	1,844,298.00	-409,844.00	1,434,454.00
		020-000-375-0602	TIF#3-19 TUBACEX TAX REFND REV	-338,138.62	-24,510.00	-362,648.62
		020-000-375-0605	TIF#3-DIA 1% TAX REFND REV	-3,415.92	-248.00	-3,663.92
		020-067-530-3502	TIF#3 19 TUBACEX REIMB PYMNT	364,908.62	24,510.00	389,418.62
		020-067-570-7400	CONTINGENCY RESERVE	169,314.92	248.00	169,562.92
		115-000-311-1000	SALES TAX REVENUE (.25%)	-307,382.95	-204,922.00	-512,304.95
		115-055-599-2150	TRANSFER SALES TAX TO DCFA	307,382.95	204,922.00	512,304.95
		116-000-311-1000	SALES TAX REVENUE (1/2%)	-1,844,298.00	409,844.00	-1,434,454.00
		116-062-599-0160	TRSF TO INFRAST(016) FUND	1,844,298.00	-409,844.00	1,434,454.00
		120-000-311-1000	SALES TAX REVENUE (.25%)	-307,382.95	-204,922.00	-512,304.95
		120-060-599-2150	TRANSFER SALES TAX TO DCFA	307,382.95	204,922.00	512,304.95
		206-000-361-4000	MISC. REVENUE	0.00	-2,343.00	-2,343.00
		206-065-550-5509	EQUIPMENT & GROUNDS MAINT.	58,976.00	2,193.00	61,169.00
		206-065-550-5658	TERMINAL BLDG. MAINTENANCE	15,000.00	7,000.00	22,000.00
		206-065-550-5659	HANGARS BLDG. MAINTENANCE	25,000.00	-7,000.00	18,000.00
		206-065-570-7010	MISC. EXPENDITURES	5,000.00	150.00	5,150.00
		215-000-364-2300	TRSF. FROM 1/4% S.T. M.S. FUND	-307,383.00	-204,922.00	-512,305.00
		215-000-364-2400	TRSF. FROM 1/4% S.T. SOSU FUND	-307,383.00	-204,922.00	-512,305.00
		215-078-570-7045	REIMBURSE TO SE PROJECTS	0.00	356,671.00	356,671.00
		215-078-570-7800	FUND RESERVE	400,000.00	-303,498.00	96,502.00
		215-078-599-5001	TRSF TO CI -MISC REIMBURSEMENT	0.00	356,671.00	356,671.00
		350-000-363-1000	PENDLETON TRUST	-16,389.00	-4,665.00	-21,054.00
		350-015-550-5605	PENDLETON TRUST MAINT/PROJ.	316,594.00	4,665.00	321,259.00
		405-029-530-3051	CONTRACT LABOR	20,000.00	-6,500.00	13,500.00
		405-029-530-3478	PUBLICATIONS	0.00	1,500.00	1,500.00
		405-029-550-5861	MINOR TOOLS AND EQUIPMENT	7,000.00	5,000.00	12,000.00
		405-030-530-3051	CONTRACT LABOR	35,000.00	-500.00	34,500.00
		405-030-530-3312	CDL RENEWAL FEES ALL DEPTS	500.00	500.00	1,000.00
		500-000-364-2150	TRSF FROM DCFA FUND	0.00	-356,671.00	-356,671.00
		500-011-560-6404	CAPITAL IMPRV. ITEM	0.00	356,671.00	356,671.00
25 Total:				2,313,720.83	0.00	2,313,720.83
Grand Total:				2,313,720.83	0.00	2,313,720.83

Fund Summary

Fund	Before	Adjustment	After
Budget Code:25 - FY 24/25 ORIGINAL BUDGET Fiscal: 2024-2025			
001	907,375.83	0.00	907,375.83
010	220,100.00	0.00	220,100.00
012	120,000.00	0.00	120,000.00
015	621,661.00	0.00	621,661.00
016	0.00	0.00	0.00
020	192,669.00	0.00	192,669.00
115	0.00	0.00	0.00
116	0.00	0.00	0.00
120	0.00	0.00	0.00
206	103,976.00	0.00	103,976.00
215	-214,766.00	0.00	-214,766.00
350	300,205.00	0.00	300,205.00
405	62,500.00	0.00	62,500.00
500	0.00	0.00	0.00
Budget Code 25 Total:	2,313,720.83	0.00	2,313,720.83
Grand Total:	2,313,720.83	0.00	2,313,720.83



The City of Durant

Memorandum

Date: 11/12/2024
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of 2025 Meeting Schedule for Durant City Council

Council Information / Action Requested

Approval of 2025 Meeting Schedule for Durant City Council

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. 2025 City Council, DCUA, DAA, DDA

**Schedule of Regular Meetings for
Durant City Council,
The Durant City Utilities Authority (DCUA)
Durant Airport Authority (DAA)
*Durant Development Authority (DDA)**

Calendar Year 2025

Second Tuesday each month, unless otherwise noted

DATE	TIME	LOCATION
*January 14	6:00 P.M.	Roscoe J. Hatfield Council Chambers, Room 110
February 11	6:00 P.M.	Roscoe J. Hatfield Council Chambers, Room 110
March 11	6:00 P.M.	Roscoe J. Hatfield Council Chambers, Room 110
*April 8	6:00 P.M.	Roscoe J. Hatfield Council Chambers, Room 110
May 13	6:00 P.M.	Roscoe J. Hatfield Council Chambers, Room 110
June 10	6:00 P.M.	Roscoe J. Hatfield Council Chambers, Room 110
*July 8	6:00 P.M.	Roscoe J. Hatfield Council Chambers, Room 110
August 12	6:00 P.M.	Roscoe J. Hatfield Council Chambers, Room 110
September 9	6:00 P.M.	Roscoe J. Hatfield Council Chambers, Room 110
*October 14	6:00 P.M.	Roscoe J. Hatfield Council Chambers, Room 110
November 11	6:00 P.M.	Roscoe J. Hatfield Council Chambers, Room 110
December 9	6:00 P.M.	Roscoe J. Hatfield Council Chambers, Room 110

* Durant Development Authority
Meets on Quarterly Basis

Filed By:
Pam Polk, City Manager
Durant City Hall
P.O. Box 578
Durant, OK 74702-0578
(580) 931-6605

Filed in the office of the Durant City
Clerk on November 11, 2024.

Cynthia J. Price, City Clerk
Cynthia J. Price, City Clerk



The City of Durant

Memorandum

Date: 11/12/2024
To: Mayor and City Council
From: Cynthia Price, City Clerk
Re: Consider Approval of 2025 City of Durant Holiday Schedule

The holidays listed are the same as the last two years.

Council Information / Action Requested

Approval of 2025 City of Durant Holiday Schedule

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. 2025 Holiday Schedule



THE CITY OF DURANT

Office of the City Manager

Memorandum

Date: November 12, 2024
To: Mayor and City Council
From: Pam Polk, City Manager
Re: 2025 City of Durant Holiday Schedule

The proposed holiday schedule will apply to all city employees. Holiday leave will not be granted until after the holiday has been accrued.

City of Durant Holidays for 2025

New Year's Holiday	Wednesday	January 1	Observed
Martin Luther King Jr.	Monday	January 20	Observed 3 rd Monday
President's Day	Monday	February 17	Observed 3 rd Monday
Good Friday	Friday	April 18	Observed Friday Before Easter
Memorial Day	Monday	May 26	Observed Last Monday
Juneteenth	Thursday	June 19	Observed
Independence Day	Friday	July 4	Observed
Labor Day	Monday	September 1	Observed 1 st Monday
Indigenous Peoples Day	Monday	October 13	Observed 2 nd Monday
Veterans Day	Tuesday	November 11	Observed
Thanksgiving	Thurs-Fri	November 27-28	Observed 4 th Thursday
Christmas Holiday	Weds -Thurs	December 24-25	Observed



The City of Durant

Memorandum

Date: 11/12/2024
To: Mayor and City Council
From: An chen Lai, Finance Director/Treasurer
Re: September 2024 Financial Reports and October 2024 Sales Tax Report

Council Information / Action Requested

Informaiton Only

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Sept 2024 General Fund (001)
2. Sept 2024 Capital Improvements (015) Fund
3. Sept 2024 DCUA (405) Fund
4. Oct. 2024 Sales Tax Breakdown
5. Oct. 2024 1% Sales Tax 10-Year Monthly History
6. Oct. 2024 1% Sales Tax 10-Year Monthly Average

City of Durant, Oklahoma
General Fund - UNAUDITED

Monthly Revenue and Expense Report
SEPTEMBER 2024 - 25% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY24/25 Budget	% of Budget Y-T-D
Sales Tax (2%)	849,878	2,546,514	9,836,254	25.89%
Use Tax	268,351	765,350	2,342,412	32.67%
Alcoholic Beverage Tax	14,939	53,455	215,500	24.80%
Tobacco Excise Tax	13,160	34,010	150,000	22.67%
Telephone Franchise Tax	7	8,552	25,000	34.21%
Electric Service Franchise Tax	137,417	371,169	1,500,000	24.74%
Natural Gas Franchise Tax	3,938	11,779	400,000	2.94%
Cable TV Service Franchise Tax	-	-	70,000	0.00%
Vehicle Tax	13,715	28,109	135,000	20.82%
Gasoline Excise Tax	2,926	9,236	35,000	26.39%
Licenses - All Types	1,725	9,600	25,000	38.40%
Permits - All Types	21,004	93,495	347,500	26.90%
Swimming Pool Revenues	-	30,764	66,000	46.61%
Library Café Revenues	326	1,003	3,000	33.43%
Parks & Rec. Facility Rent Rev	-	474	400	0.00%
Charges For Services	2,528	16,372	47,500	34.47%
Police Bonds & Fines	64,868	200,185	570,000	35.12%
Interest Earnings	1,709	62,139	120,000	51.78%
Grant Revenues	-	19,743	66,032	29.90%
Miscellaneous Revenues	25,316	152,531	122,683	124.33%
Sub-Total Revenues	1,421,809	4,414,480	16,077,281	27.46%
Transfer from Emp Insurance	-	-	375,000	%
Transfer from Utility Authority	122,138	244,275	1,465,650	16.67%
	122,138	366,413	1,840,650	19.91%
USE OF FUND BALANCE		0	2,571,015	
Total Revenues & Other Financing Sources	1,543,947	4,780,892	20,488,946	23.33%
Department:	This Period	Year-To-Date	Current FY24/25 Budget	% of Budget Y-T-D
City Administration	57,925	190,439	1,019,440	18.68%
City Clerk	9,141	30,397	118,646	25.62%
City Treasurer	33,652	113,537	483,756	23.47%
Legal Services - Attorney	4,743	16,890	136,000	12.42%
Law Enforcement - Police Dept	443,674	1,509,750	6,283,014	24.03%
Animal Control	21,758	52,700	209,815	25.12%
Fire Dept	336,508	1,095,372	4,523,585	24.21%
Parks, Rec & General Services	77,786	249,552	990,425	25.20%
Swimming Pool	5,102	88,901	320,926	27.70%
Municipal Court	10,161	73,892	178,839	41.32%
Community Development	29,308	124,758	706,180	17.67%
Public Library	59,863	187,914	742,733	25.30%
Street Department	103,495	347,631	1,691,783	20.55%
Economic Development	12,599	49,489	255,441	19.37%
Civil Emergency Management	25,236	88,176	417,682	21.11%
General Government	33,328	185,262	1,047,355	17.69%
City Garage	29,462	99,873	373,712	26.72%
Senior Citizens Center	8,577	26,738	105,968	25.23%
Sub-Total Operating Expenditures	1,302,316	4,531,272	19,605,300	23.11%
Other Financing Uses:				
P. TRSF to I.T. service Fund	27,892	83,678	334,714	25.00%
Transfer to Insurance Cash Fund	-	168,932	168,932	100.00%
Transfer to 911 Tax Fund	8,333	25,000	100,000	25.00%
Transfer to DMSC Fund	15,000	45,000	180,000	25.00%
Transfer to Cemetery Operations Fund	8,333	25,000	100,000	25.00%
Sub-Total Transfers Out	59,559	347,610	883,646	39.34%
Total Expenditures & Other Financing Sources	1,361,875	4,878,882	20,488,946	23.81%
Net Gain / (Loss) - Excluding Balance Forward	182,072	(97,990)	0	

City of Durant, Oklahoma

Capital Improvements Fund - UNAUDITED

Monthly Revenue and Expense Report SEPTEMBER 30, 2024

Revenue Type:	This Period	Year-To-Date	Current FY24/25 Budget
Interest Earnings	1,751	38,580	-
Miscellaneous	1,130	36,967	36,967
CCPF Donation	-	77,600	230,000
Sale Of Property	-	242,775	-
FAA Grant	-	-	266,047
ODOT Streetscape V Grant	-	-	-
Private Donation	-	-	-
Homeland Security Grant	-	-	-
OPJ-BVP Bullet Proof Vest	-	-	7,154
2021 ARPA Grant	-	-	-
OWBR Loan Proceeds	-	-	1,938,473
Grant-2019 BOR-WEEG	-	-	-
Grant-2018 BOR-SWEP	-	-	-
OEM/911 MNGMNT AUTH GRANT	-	-	-
DOT REIMB. 78S UTILITY RE	-	-	-
EDA 08-01-05284 WWTP IMP 69%	-	-	-
County Fire Tax Fund	-	-	-
Sub-Total Revenues	2,881	395,922	2,478,641
TRSF From General Fund	-	-	-
TRSF From 1% S.T. Rev. Fund	220,103	658,751	2,460,102
TRSF From Airport Authority	-	25,500	25,500
Transfer from DCFA Fund-MISC	-	-	-
Transfer from Utility Authority	154,658	463,974	1,870,897
REIMB FROM CDBG	-	-	-
TRSF FR DCUASF 12-STRN 210	-	-	-
Transfer from UA 2020 STRN 210-052	-	1,321,982	4,951,568
Transfer from 2020 CWSRF 210-053	-	-	12,670,800
Transfer from 2023 CWSRF 210-058	-	-	22,534,500
Equipment Financing	-	-	1,365,000
TRSF From DCFA Fund-Misc	-	-	-
CONTRIBUTED CAPITAL REVENUE (911 TRSF)	-	-	200,000
Sub-Total Transfers In	374,762	2,470,208	46,078,367
Balance Forward from FY24 (Unaudited)			2,860,628
Total Revenue & Other Financing Sources	377,643	2,866,130	51,417,636

Expenditure Type:	This Period	Year-To-Date	Current FY24/25 Budget
Law Enforcement - Police Dept	-	-	408,690
Animal Control Facility	-	5,382	699,011
Neighborhood Services	-	-	-
Communication Ctr.	-	-	220,000
Fire Dept	-	-	809,559
Parks, Rec, & Gen Services	19,200	19,200	385,045
Pool	-	-	512,000
Community Development	-	-	-
Street	-	993,096	1,451,940
Economic Development	-	-	-
Civil Emergency Management	-	1,190	126,652
General Government	45,273	128,356	1,986,927
Information Technology	-	-	135,500
City Garage	-	-	240,200
Senior Citizens Center	-	-	50,000
Public Works Administration	-	-	146,327
Water / Sewer Line Maintenance	-	108,555	3,829,671
Water Treatment Plant	22,459	69,020	281,587
Wastewater Treatment Plant	-	-	89,000
Collection-Solid Waste	-	-	170,000
Lake Durant	-	-	401,435
Disposal- Solid Waste	1	142,996	723,139
Eaker Field Airport	18,336	65,106	1,393,738
Sub-Total Expenditures	105,269	1,532,902	14,060,421
Sub-total of Transfer Expenses	-	-	-
Total Expenses	105,269	1,532,902	14,060,421
2020 U.S.S.T.R.N. Exp.	1,117	1,117	4,089,648
2020 CWSRF OWRB EXP.	-	7,356	10,733,067
2023 CWSRF WWTP IMPV.2 EXO	-	-	22,534,500
Total Fund Expenditures	106,386	1,541,375	51,417,636
Net Gain / (Loss) - Excluding Balance Forward	271,257	1,324,755	-

City of Durant, Oklahoma
Durant City Utilities Authority Fund 405 - Unaudited

Monthly Revenue and Expense Report
SEPTEMBER 2024 - 25% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY 24/25 Budget
Licenses and Permits	6,225	7,622	10,000
Laboratory Test Performed	1,152	4,248	20,000
Water Service - City-Wide	377,312	1,085,724	4,000,000
Water Sales - RW Dist. #2	17,280	27,153	37,000
Water Sales - RW Dist. #5	109,448	318,590	1,250,000
Sewer Service Fees	278,414	853,920	3,500,000
Sewer Excessive Strength Fees	9,858	44,461	16,800
Sanitation Service Fees	301,936	905,766	4,000,000
Sanitation - Roll off Bins Revenue	55,714	176,055	772,000
Sanitation - Compactor Revenue	51,513	144,473	600,000
Landfill Gate Fees (excluding Xfer ST.)	(404)	53,721	101,500
Transfer Station Fees Revenue	14,808	70,755	150,000
Interest Earnings	1,551	42,144	60,000
Agri. Lease Revenue	-	-	4,500
Late Payment Penalties	10,457	31,452	100,000
Non Payment Fee	6,365	27,966	120,000
Bad Debt Collect Fees Revenue	220	506	5,000
Water Tower Lease	6,830	20,489	90,000
DCUA Service Initiation Fee	3,450	10,350	30,000
Tap Fees: Water & Sewer	27,094	49,655	200,000
Recyclable Products SW Dis.	8,472	8,943	10,000
Interest Earnings in 2007 USSTRN Proj. Acct.	67	738	1,800
Miscellaneous Revenues	6,277	8,615	1,313
2020 Airport Tank Principal Pymt	-	21,464	21,464
2020 Airport Tank Interest Pymt	-	615	615
Trans from emp insurance 005	-	-	240,000
Trans from General Fund	-	-	-
Sub-Total Operating Revenues	1,294,038	3,915,425	15,341,992
USE OF FUND BALANCE			18,295
Total Revenues & Other Financing Sources	1,294,038	3,915,425	15,360,287

Expense Type:	This Period	Year-To-Date	Current FY 24/25 Budget
Public Works Administration	35,607	101,192	498,084
Utility Billing	58,876	169,455	710,177
Water/Sewer Line Maintenance	100,023	335,943	1,500,688
Water Treatment Plant	112,850	343,162	1,645,590
Wastewater Treatment Plant	91,209	281,821	1,288,001
Solid Waste - Collections	107,141	288,981	1,403,074
Utility General Administration	(1,237)	143,022	2,550,902
Lake Durant	4,044	13,131	51,300
Solid Waste - Disposals	89,643	451,347	1,900,393
Sub-Total Operating Expenses	598,156	2,128,053	11,548,208
Transfer to Insurance Cash Fund	-	255,522	255,522
Transfer to General Fund	122,138	366,413	1,465,650
Transfer to Capital Improvement Fund	154,658	463,974	1,855,897
Transfer to DMSC Fund 500	-	-	-
Transfer to Airport Authority	12,943	38,828	155,312
Transfer to DCUA Sinking Fund	6,642	19,925	79,698
Sub-Total Transfer Expenses	296,380	1,144,661	3,812,079
Reserve - Contingency			-
DCUA Fund Expense & Transfer Totals:	296,380	1,144,661	3,812,079
Total Fund Expenses & Transfers	894,536	3,272,715	15,360,287
Net Gain / (Loss) - Excluding Balance Forward	399,502	642,711	(0)

City of Durant, Oklahoma
4.375% Sales Tax Revenue Breakdown

Current Month Sales Tax Revenue Detail		
1% Capital Improvements - for Debt Services/Payment	\$427,244.20	\$1,281,732.60
2% General Operations-For General Operation	\$854,488.40	
1/4% Economic Development- Fund 110 for Indurstry Improv	\$106,811.05	
1/4% Multi-Sports Facilities -For DMSC	\$106,811.05	
1/4% SOSU Improvements-For SOSU Football Field & Arena	\$106,811.05	\$587,460.77
5/8% DISD Improvements - for High School	\$267,027.62	
Total Sales Tax Rev. Oct. 2024, 4-3/8%	\$1,869,193.37	

City of Durant, Oklahoma Ten-Year History Report - 1% Sales Tax Revenue

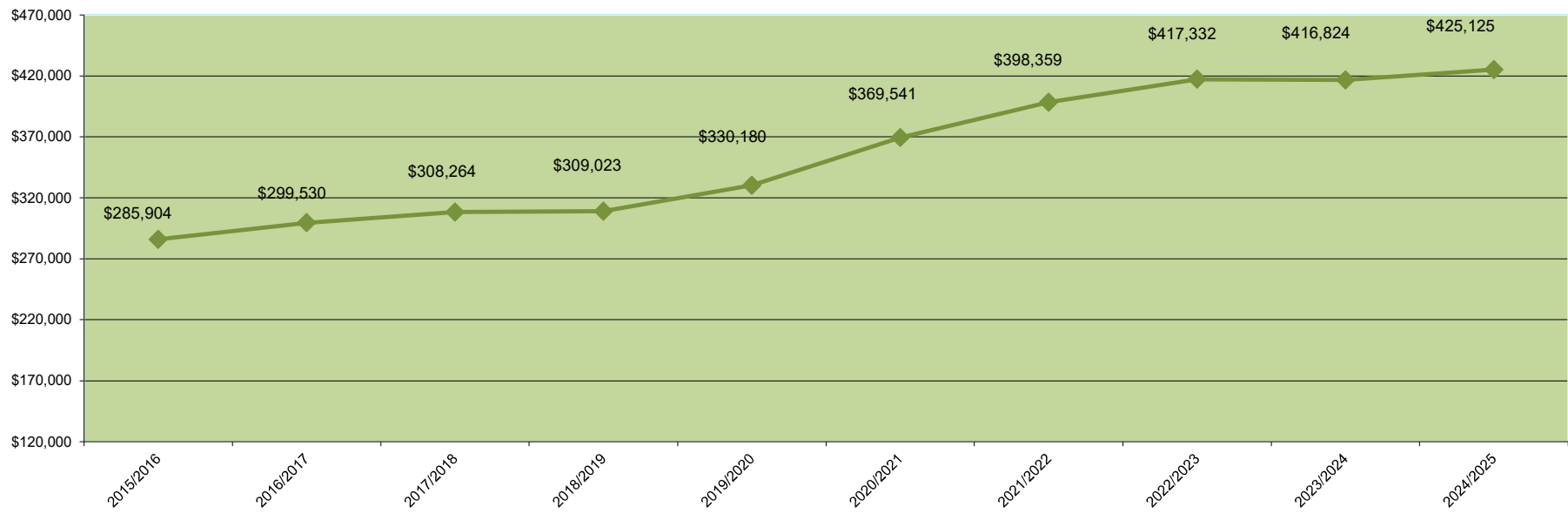
	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	% Change	Single Month Period
July	\$285,723	\$282,117	\$313,058	\$329,525	331,058	376,455	411,465	429,866	428,333	415,327	-3.03%	June / July
August	\$301,211	\$314,889	\$329,217	\$323,680	343,378	371,268	405,522	436,588	445,870	432,991	-2.95%	July / Aug.
September	\$310,412	\$292,744	\$298,291	\$309,656	340,005	375,103	396,622	406,801	426,408	424,939	-0.36%	Aug. / Sept.
October	\$292,477	\$295,814	\$313,960	\$305,445	329,146	359,331	394,840	423,692	440,473	427,244	-3.12%	Sept. / Oct.
November	\$263,753	\$305,225	\$317,104	\$292,323	322,363	360,649	383,784	417,467	415,755			Oct. / Nov.
December	\$280,961	\$282,558	\$287,917	\$302,025	336,928	342,145	389,101	411,863	415,785			Nov. / Dec.
January	\$303,941	\$316,625	\$319,265	\$319,947	331,582	348,969	399,365	411,980	417,692			Dec. / Jan.
February	\$282,081	\$304,006	\$314,369	\$300,025	340,113	351,684	430,326	422,394	419,238			Jan. / Feb.
March	\$255,710	\$278,891	\$281,267	\$275,318	295,098	347,403	350,947	381,905	377,515			Feb. / March
April	\$290,669	\$305,276	\$313,062	\$299,350	328,110	333,643	403,097	406,036	380,313			March / Aprl.
May	\$286,450	\$317,742	\$325,558	\$332,701	331,431	439,672	411,741	446,047	434,804			Aprl. / May
June	\$277,462	\$298,475	\$286,097	\$318,281	\$332,952	\$428,168	\$403,495	\$413,350	\$399,706			May / June
Total	\$3,430,849	\$3,594,364	\$3,699,166	\$3,708,275	\$3,962,165	\$4,434,490	\$4,780,305	\$5,007,988	\$5,001,890	\$1,700,501		8,868,979.72
FY Monthly Average	\$285,904	\$299,530	\$308,264	\$309,023	\$330,180	\$369,541	\$398,359	\$417,332	\$416,824	\$425,125		
% change from prior yr.	1.57%	4.77%	2.92%	0.25%	6.85%	11.92%	7.80%	4.76%	-0.12%	-1.80%		
\$ change from prior yr.	\$52,906	\$163,515	\$104,802	\$9,109	\$253,889	391,781	345,815	227,683	(6,098)	(90,815)		

Current Month Sales Tax Revenue Deta	
1/4% Economic Development (eff)	\$106,811.05
1/4% Multi-Sports Facilities (effe	\$106,811.05
1/4% SOSU Improvements (effecti	\$106,811.05
1% Capital Improvements (effectiv	\$427,244.20
2% General Operations	\$854,488.40
5/8% DISD Improvements (effecti	\$267,027.62
Total Sales Tax Rev. Oct. 2024 @	\$1,869,193.37
* Per Ordinance #1589, Durant City Sales Tax Rate Increased from 3.75% to 4-3/8% (4.375%)	

Use Tax	DISD Monthly
\$42,760.19	\$309,787.81

1% Sales Tax - Current Annual Growth		
Previous 12 - Month Period	Current 12 - Month Period	% Change
\$5,052,123	\$4,961,308	-1.80%

**City of Durant, Oklahoma
1% Sales Tax - Monthly Average
Ten-Year History**





The City of Durant

Memorandum

Date: 11/12/2024
To: Mayor and City Council
From: Tom Marcum, City Attorney
Re: Consider Approval of An Ordinance of the City of Durant, Oklahoma, Amending the Code of Ordinances of the City of Durant, Oklahoma, By Vacating a Portion of An Alley Lying Within the Original Town Plat of Durant, as More Particularly Described Below; Declaring Repealer; Providing for Severability; and Declaring an Emergency (O-2024-11)

Council Information / Action Requested

Approval of An Ordinance of the City of Durant, Oklahoma, Amending the Code of Ordinances of the City of Durant, Oklahoma, By Vacating a Portion of An Alley Lying Within the Original Town Plat of Durant, as More Particularly Described Below; Declaring Repealer; Providing for Severability; and Declaring an Emergency (O-2024-11)

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Ordinance O-2024-11 Close Portion of Alley between 4th and 5th Streets

ORDINANCE NO. O-2024-11

AN ORDINANCE OF THE CITY OF DURANT, OKLAHOMA, CLOSING A PORTION OF AN ALLEY IN BLOCK 132 OF THE ORIGINAL TOWN PLAT OF THE CITY OF DURANT, AS MORE PARTICULARLY DESCRIBED BELOW; DECLARING REPEALER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EMERGENCY

WHEREAS, the City of Durant, seeks to close to public use the following describe alley:

Being a part of Section 32, Township 6 South, Range 9 East of the Indian Base and Meridian according to the Government Survey thereof, and port of the alley in Block 132 of the Original Town Plat of the City of Durant, and being described by metes and bound as follows:

Commencing at a 1/2" steel rod found for the southeast corner of said Block 132, and at the intersection of the westerly right-of-way line of North 4th Avenue and the northerly right-of-way line of West Beech Street;

Thence North 74°09'58" West, with the southerly line of said Block 132, and with the northerly right-of-way line of said West Beech Street, a distance of 140.00 feet to a 1/2" steel rod set for the True Point-of-Beginning, and at the Intersection of the northerly right-of-way line of said Beech Street and the easterly line of aforesaid alley;

Thence North 74°09'58" West, with the southerly line of said Block 132, and with the northerly right-of-way line of said West Beech Street, a distance of 20.00 feet to a 1/2" steel rod set, and at the intersection of the northerly right-of-way line of said Beech Street and the westerly line of said alley;

Thence North 15°51'58" East with the westerly line of said alley, a distance of 104.92 feet to a 1/2" steel rod set;

Thence South 74°08'02" East crossing said alley, a distance of 10.00 feet to a 1/2" steel rod set;

Thence South 15°51'58" West, continuing across said alley, a distance of 29.92 feet to a 1/2" steel rod set;

Thence South 74°09'58" East, continuing across said alley, a distance of 10.00 feet to a 1/2" steel rod set and on the easterly line of said alley;

Thence South 15°51'58" West, with the easterly line of said alley, a distance of 75.00 feet to the Point of Beginning and containing 0.041 acres of land more or less.

WHEREAS, the City of Durant believes it to be necessary and expedient to close the subject street.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DURANT, OKLAHOMA:

SECTION 1. ENACTMENT.

The City of Durant, Oklahoma, hereby closes the subject property dedicated to the

City of Durant, which is more particularly described above. The City of Durant reserves the absolute right to reopen the subject alley without expense to the City, and this ordinance shall not affect the right to maintain, repair, reconstruct, operate or remove utilities, public service corporations, franchise holders, or transmission company facilities or services therein, nor shall such closing affect private ways existing by operation of law.

SECTION 2. REPEALER

All former ordinances or parts of Ordinances conflicting or inconsistent with the provisions of this Ordinance are hereby repealed.

SECTION 3. SEVERABILITY.

If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, said portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. EMERGENCY.

It being immediately necessary for the preservation of the public health, peace and safety of the City of Durant and inhabitants thereof, an emergency is hereby declared to exist by reason whereof, this Ordinance shall be in full force and effect from and after its passage and approval.

Passed and approved this 12th day of November, 2024, in regular session of the Durant City Council.

CITY OF DURANT

MAYOR
CITY OF DURANT, OKLAHOMA

ATTEST:

CYNTHIA J. PRICE
CITY CLERK



The City of Durant

Memorandum

Date: 11/12/2024
To: Mayor and City Council
From: Phillip Hightower, Public Works Director
Re: 1) Consider Award of Bid for Propane Sales and Service;
2) Consider Approval of Contract for Propane Sales and Service to McCraw Oil (C-2024-56).

This bid was advertised continuously on the city website from October 1, 2024 through October 22, 2024. Courtesy bid packets were sent to three propane companies. There was one bidder. Staff recommends the bid for propane sales and service be awarded to McCraw Oil. City Attorney Tom Marcum has reviewed the contract and approved as to form.

Council Information / Action Requested

- 1) Award of Bid for Propane Sales and Service;
- 2) Approval of Contract for Propane Sales and Service to McCraw Oil (C-2024-56).

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. 2024 Propane Bid Tab Sheet
2. C-2024-56 2024 Propane Service and Supply Contract

2024 PROPANE SALES AND SERVICE FOR THE CITY OF DURANT
BID TABULATION
OCTOBER 22, 2024 @ 9:30 AM

Bidder - McCraw Oil Company, Inc., 2715 North 1st Avenue, Durant, OK 74701

Group 1 Lake Durant 541 Silver Valley Road Durant, OK 74701	Price Per Gallon - Year 1	\$ 1.5040
	Price Per Gallon - Year 2	\$ 1.4840
	Price Per Gallon - Year 3	\$ 1.4540
	Tank Rental	No Charge
Group 2 Durant Multi Sports Complex 1920 S. Highway 78 Durant, OK 74701	Price Per Gallon - Year 1	\$ 1.5040
	Price Per Gallon - Year 2	\$ 1.4840
	Price Per Gallon - Year 3	\$ 1.4540
	Tank Rental	Not Applicable
Group 3 Durant Police Department 3104 Carl Albert Drive Durant, OK 74701	Price Per Gallon - Year 1	\$ 1.5040
	Price Per Gallon - Year 2	\$ 1.4840
	Price Per Gallon - Year 3	\$ 1.4540
	Tank Rental	Not Applicable
Group 4 Durant Fire Dept Station #2 1224 Gail Farrell Drive Durant, OK 74701	Price Per Gallon - Year 1	\$ 1.5040
	Price Per Gallon - Year 2	\$ 1.4840
	Price Per Gallon - Year 3	\$ 1.4540
	Tank Rental	No Charge
Group 5 Durant Fire Dept Station #3 2808 Enterprise Blvd. Durant, OK 74701	Price Per Gallon - Year 1	\$ 1.5040
	Price Per Gallon - Year 2	\$ 1.4840
	Price Per Gallon - Year 3	\$ 1.4540
	Tank Rental	Not Applicable
Group 6 Drug Enforcement Building 3917 North 1st Durant, OK 74701	Price Per Gallon - Year 1	\$ 1.5040
	Price Per Gallon - Year 2	\$ 1.4840
	Price Per Gallon - Year 3	\$ 1.4540
	Tank Rental	Not Applicable
Group 7 Emergency Operations Center 5861 Cessna Drive Durant, OK 74701	Price Per Gallon - Year 1	\$ 1.5040
	Price Per Gallon - Year 2	\$ 1.4840
	Price Per Gallon - Year 3	\$ 1.4540
	Tank Rental	No Charge

Staff in Attendance: Phillip Hightower, Cynthia Price

Staff Recommendation: McCraw Oil Company, Inc.

PROPANE GENERATOR LOCATIONS DISCLOSED

Generator 1 Durant Weather Radar 9523 US 70 Durant, OK 74701	Tank Size	City Owned
	1000 Gallons	Yes
Generator 2 Tower 1st and Arkansas Durant, OK 74701	Tank Size	City Owned
	250 Gallons	Yes
Generator 3 Tower 10 Waldron Road Durant, OK 74701	Tank Size	City Owned
	250 Gallons	Yes
Generator 4 Tower 13th and Arkansas Durant, OK 74701	Tank Size	City Owned
	250 Gallons	Yes
Generator 5 Emergency Operations Center 5861 Cessna Drive Durant, OK 74701	Tank Size	City Owned
	1000 Gallons	Yes
	Tank is BURIED.	



Deviations to Specifications

Upon initial delivery, a **complimentary system safety inspection** will be required at any location where McCraw Propane does not have an inspection on file or any site where McCraw was not the most recent supplier.

McCraw would request that each site be placed on a **scheduled delivery**. This greatly decreases the chance that any location would run out of propane. On a scheduled delivery, each site would be checked periodically by a McCraw Propane representative. Once the tank reaches the refill level (as set by the City of Durant in consultation with McCraw Propane) the tank will be filled.

Any needed **tanks will be provided on a loan basis** as long as a binding supply agreement is in place. All parts and service connected to a loaned tank will be the responsibility of McCraw.

The 2024 Propane Sales and Service contract is not final until the contract is signed between both parties. McCraw Propane cannot predict the propane market, it can be volatile at times. Since the bid asks for a locked in price, McCraw is at risk until the contract is signed and the hedge is purchased. McCraw Propane reserves the right to withdraw current bid and rebid.



Warranty Terms

This warranty applies to services and parts provided by a McCraw Propane service representative only. The decision to replace/service parts will be within the sole discretion of a McCraw Propane service representative licensed by the Oklahoma LP Gas Administration.

This warranty does not apply to parts provided or service performed due to abuse, theft, vandalism, fire, flood, earthquake, or other natural disasters, acts of war or acts of God or improper or negligent use by the customer or any other individual who is not an authorized McCraw service representative.

McCraw will supply only approved, quality parts in repairing your propane system(s). In the event that a new part is not readily available, we will attempt to obtain a substitute part and replace it with a new part as soon as possible. In the unlikely event that Superior is unable to obtain a replacement part, we reserve the right to refund your entire annual fee for the current year without notice and without any liability to McCraw.

Total maximum distance travelled by any service personnel up to 75 miles round-trip is included in cost. Warranty coverage applies to necessary repairs only. Manufacturers' warranties will not be affected by this plan.

Warranty coverage will begin once a binding supply agreement is in place. In the event of cancellation of the supply agreement or unauthorized delivery or service, McCraw's liability is restricted to only those sites where a supply agreement is still binding or any unauthorized delivery or service has not taken place. The original propane/equipment supply contract(s) between the parties are/is unamended, unaffected and remain(s) in full force and effect.

**CITY OF DURANT
2024 STANDARD PROPANE SERVICE and TANK RENTAL CONTRACT**

This Standard Propane Service and Tank Rental Contract ('Contract') made and entered into this 12th day of November, 2024 by and between **McCraw Oil Company, Inc.** (hereinafter referred to as McCraw) and **City of Durant**, a municipal corporation, 300 West Evergreen Street, Durant, OK 74701, (hereinafter referred to as 'City').

The parties to this agreement, in consideration of the mutual covenants and stipulations set out, agree as follows:

SECTION A:

1. TERMS OF SERVICE

McCraw agrees to deliver propane to City at the multiple sites listed in Section B of this agreement.

McCraw agrees to deliver said propane to each site at the cost of \$1.5040 per gallon for Year 1 under the contract (November 13, 2024 – November 12, 2025).

McCraw agrees to deliver said propane to each site at the cost of 1.4840 per gallon for Year 2 under the contract (November 13, 2025 – November 12 31, 2026).

McCraw agrees to deliver said propane to each site at the cost of \$1.4540 per gallon for Year 3 under the contract (November 13, 2026 – November 12, 2027).

McCraw agrees no tank rental fee will be charged at any location serviced.

Sub-contracting of propane delivery will not be permitted.

2. DURATION

All propane services at all locations shall be performed as specified in Section A, Paragraph 1 of the 2024 Standard Propane Service and Tank Rental Agreement, for three consecutive twelve month time periods being: November 13, 2024 to November 12, 2025; November 13, 2025 to November 12, 2026; and November 13, 2026 to November 12, 2027.

3. NON-APPROPRIATION CLAUSE

The City shall be permitted to cancel the lease, without penalty, at the end of a fiscal period if its governing body elects not to include in the budget an appropriation for the contractual payments coming due in the next fiscal period.

SECTION B: PAY REQUESTS

As full consideration for performing all work and services set out in this Contract, the City agrees to pay McCraw a unit price based upon the consecutive twelve month time period set forth in Section A, Paragraphs 1 and 2 of this contract. McCraw is to submit a monthly pay request or invoice for each facility group **only after all work is completed for each group.** The city personnel responsible for property inspection and payment approval for each group is listed below.

GROUP	LOCATION	APPROVER
Group #1	Lake Durant	Ryan Brewer
Group #2	Durant Multi Sports Complex	Ryan Brewer
Group #3	Durant Police Department	Joe Clark
Group #4	Durant Fire Department Station 2	Jeff Langford
Group #5	Durant Fire Department Station 3	Jeff Langford
Group #6	Drug Enforcement Building	Joe Clark
Group #7	Durant Landfill	Kenny Cooper

The invoice must clearly state **INVOICE** with an associated invoice number, date, amount of pay requested, the company name and address, and an itemized description of the service provided; i.e. 'Propane Service' with the group number and week and quantity of propane delivered specified. **Invoices will not be processed the same work week as the work performed under any circumstances.** Invoices may be submitted by U.S. Mail to the address below:

City of Durant
c/o Accounts Payable Clerk
PO Box 578
Durant, Ok 74702

Alternatively, invoices may be submitted by electronic mail to the Accounts Payable Department at: ap@durant.org. All work must be inspected by City personnel prior to payment being made to McCraw. Every effort will be made on the City's behalf to process the pay requests as efficiently and promptly as humanly possible. All payments will be made on the second Wednesday of each month following the regularly scheduled Durant City Council meeting provided that invoices are received by the Accounts Payable Clerk by the 25th of each month prior.

SECTION C: DAMAGES TO CITY/PRIVATE PROPERTY

The Contractor is required to take necessary precautions to protect the City and private property. Any damages to property resulting from wrongful or negligent acts shall be reported to the Durant City Clerk at 580-931-6641 immediately. McCraw will be responsible for the repair or replacement of any damages caused to the City or private property, including vehicles on City's property, immediately and at McCraw's expense. The replacement of materials/parts shall be identical or City approved equal to those

damaged. In the event that McCraw does damage to City/private property and such damages are not repaired within a reasonable length of time, the City reserves the right to make such repairs and bill or deduct from payment the cost of such repairs.

SECTION D: SAFETY

All materials and performance of work will meet all Federal Health and Safety laws currently in effect and those of local authorities having jurisdiction. McCraw will take all necessary precautions for the safety of his/her employees on the job and of the general public. Services will be scheduled to provide the least inconvenience to the occupants of the building and the users of the fields.

SECTION E: NON-COLUSION

McCraw warrants that it has not employed or retained any company or person other than a bona fide employee working solely for him/her to solicit or secure this contract. McCraw further warrants that it has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for McCraw, any fee, compensation, percentage, gift or consideration contingent upon or resulting from the award or making of this contract. If McCraw violates this provision, the City shall have the right (which shall be cumulative to the other rights the City may have) to forthwith terminate this Contract without liability. McCraw also certifies that its Contract is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, services, or equipment and is in respects fair and without collusion or fraud. The signing of this Contract indicates that McCraw understands and agrees to this clause.

SECTION F: BANKRUPTCY/INSOLVENCY

At the time of the signing of this contract, McCraw shall not be in the process of or engaged in any type of proceedings in insolvency or bankruptcy either voluntary or involuntary or receivership proceedings (a person legally appointed to receive and have charge of property or money involved in a lawsuit). If McCraw files for bankruptcy during the term of, insolvency or receivership, the City may, at its option, terminate and cancel said contract in which all rights hereunder shall immediately cease and terminate.

SECTION G: ENTIRE AGREEMENT/RIGHT TO TERMINATE:

This Propane Service and Tank Rental Contract contains the entire agreement between the parties, and no statements, promises, or inducements made by either party or the agent of either party that are not contained in this written contract shall be valid or binding; this contract may not be enlarged, modified, or altered except in writing signed and endorsed by the parties on this agreement.

Each party to this agreement has the right to terminate this agreement with a thirty (30) day written notification of cancellation of said agreement.

Signed on this 12th day of November, 2024.

McCRAW OIL COMPANY, INC.

BY: _____
General Manager

Date Approved _____

CITY OF DURANT

BY: _____
Martin Tucker, Mayor

Cynthia J. Price, City Clerk

Date Approved _____

APPROVED BY LEGAL COUNSEL:

Thomas Marcum, City Attorney

Date Approved _____



THE CITY OF DURANT

Office of Community Development

Date: 11/06/2024
To: City Council
Case: PC 2024-35
From: Paul Cottrell
Re: Rezone

Request: Consider a request to rezone property located at the SE corner of Cale Switch Rd & Sunnyside Rd from the current zoning A-1 to R-1.

Current Zoning: A-1 Agriculture.

Surrounding Properties:

Direction	Zoning	Use
North	A-1	Agriculture
West	A-1	Single Family Residential
South	A-1	Empty Was Single Family
East	A-1	Single Family Residential

Applicant: George Breeden

Background: Applicant desires to have the property rezoned to re-plat and has proposed constructing duplexes.

Notifications have been made to the surrounding property owners and at the time of this report. Staff has not received any phone calls or letters of support or protest regarding this rezone application.

Analysis: The subject property is currently zoned Ag and the future land use map shows the zoning as residential low density. This location is on rural water and would not have sewer.

Staff Recommendation: Although there is a large portion of land zoned R-2 a block to the south and is used for duplexes staff concern is current zoning and future land use does not align with R-2.

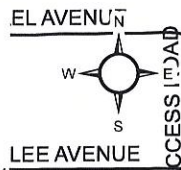
Planning Commission Recommendation: Planning Commission recommends R-1 for single family homes. Applicant was present and agreed with the R-1 Single Family Residential District.



Use this map as a guide and not as definitive information. The information depicted by this map are provide for illustrative purposes only. The burden for determining accuracy and/or correctness of information rest solely with the user. This map is provided "as is" with no warranties, expressed or implied.

Zoning Map

- A-1 Agriculture
- C-0 Professional & Business Office
- C-1 Convenient Commercial
- C-2 Highway Commercial
- C-3 General Commercial
- CBD Central Business District
- H-1 Health Facilities
- I-1 Light Industrial
- I-2 Medium Industrial
- R-1 Single Family Residential
- R-2 Two Family Residential
- R-3 General Residential Multi Family
- R-4 Manufactured Housing



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PC# 2024-34
Change from A1 to R2

UNITED STATES HIGHWAY 69-75

SUNNY MEADOWS DRIVE

SUNNYSIDE ROAD

CALE SWITCH ROAD

UNITED STATES HIGHWAY 70 BYPASS
UNITED STATES HIGHWAY 70 BYPASS

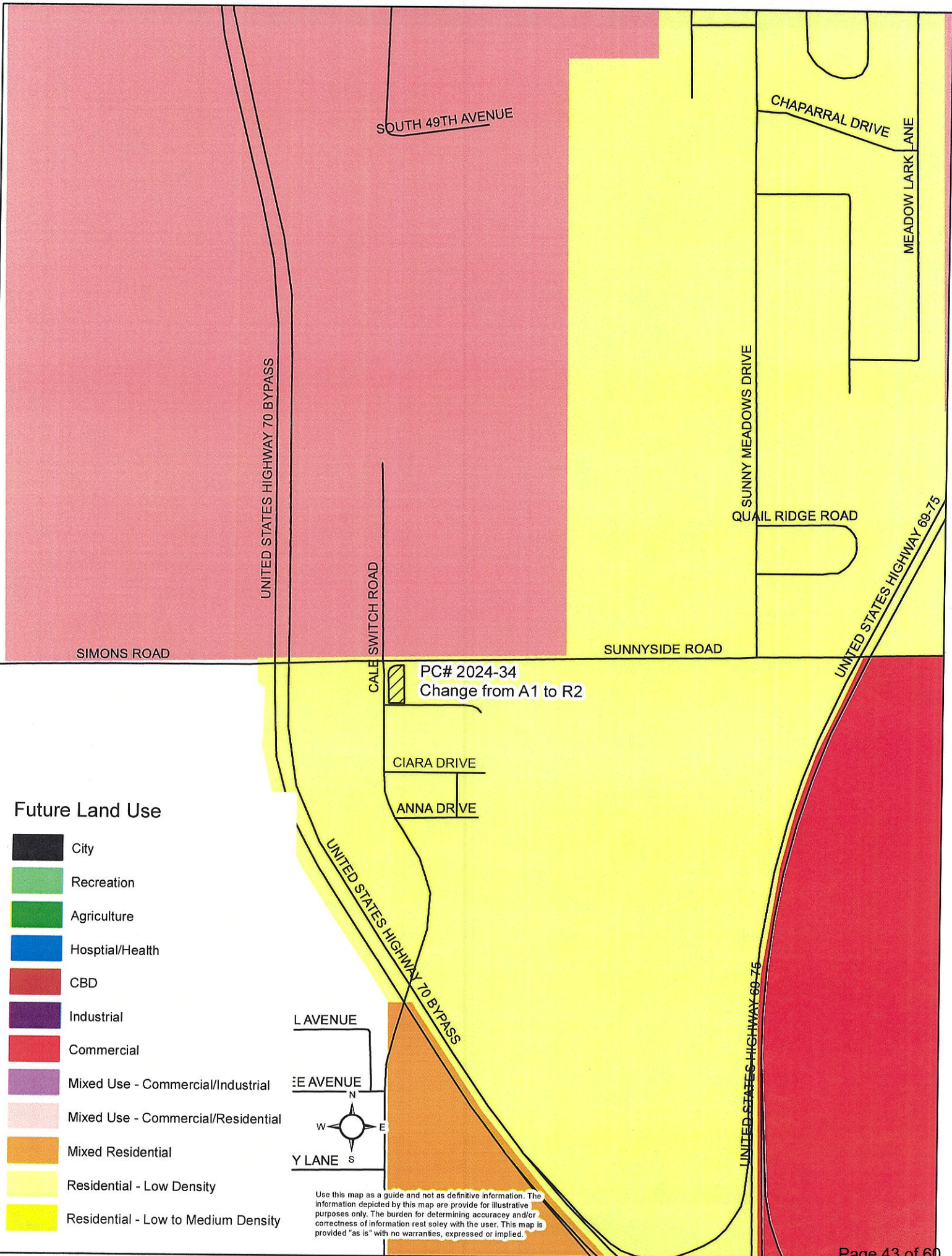
SIMONS ROAD

CIARA DRIVE

ANNA DRIVE

EL AVENUE

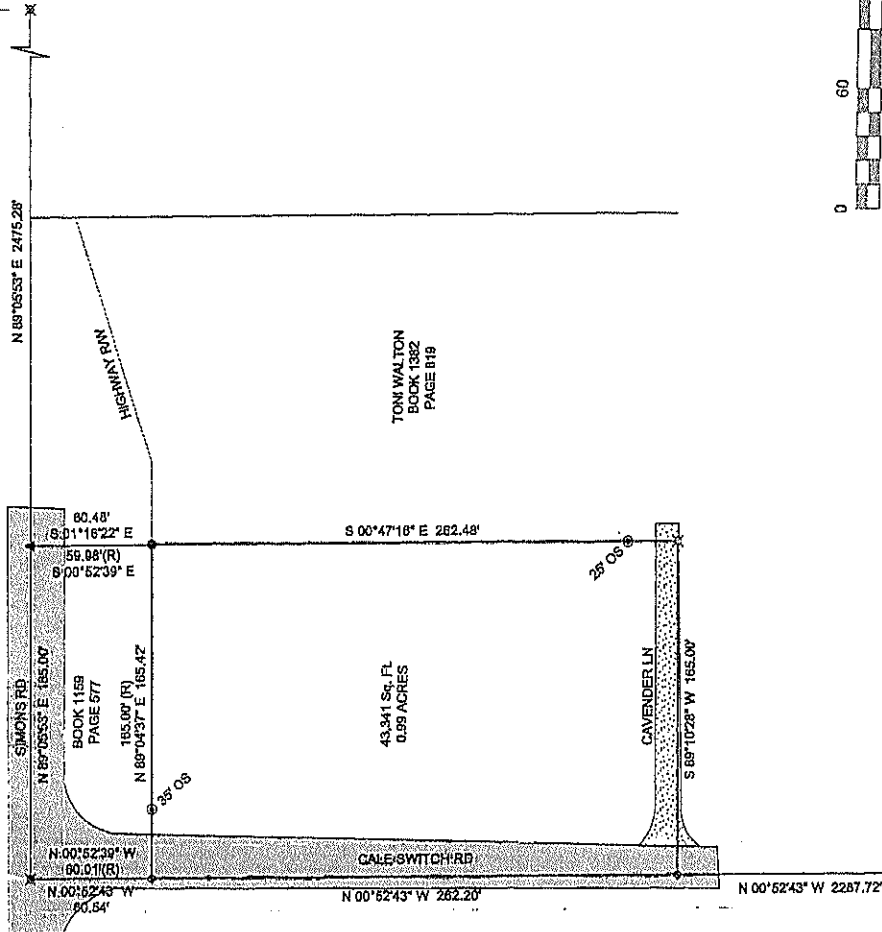
LEE AVENUE



LAND BOUNDARY SURVEY PLAT
PART OF SECTION 1 T7S R8E
BRYAN COUNTY, OK

NW1/4 NW1/4
1 T7S R8E
BRYAN COUNTY
FOUND MAG NAIL

NW1/4 NW1/4
1 T7S R8E
BRYAN COUNTY
FOUND MAG NAIL 1 S 1665'

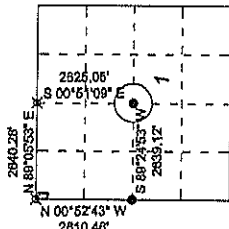


LEGEND

These standard symbols will
be found in the drawing.

- MAG NAIL SET
- × MAG NAIL FOUND
- 1/2\" IRON PIN SET
- IRON PIN FOUND
- ⊠ 1000 NAIL SET
- △ CALCULATED CORNER
- BARS WIRE FENCE
- BOUNDARY LINE
- 162' STATUTORY R/W

LOCATION & SURVEY CONTROL MAP
SECTION 1 T7S R8E



COLE CRAIG, A LICENSED PROFESSIONAL LAND SURVEYOR NO. 1780 IN THE STATE
OF OKLAHOMA, TO BEERED AND PREPARED THIS SURVEY PLAT UNDER MY DIRECT
SUPERVISION, ACCURATELY REPRESENTS A PARCEL OF LAND DESCRIBED AS BEING

A PART OF THE NORTH 1/2 OF LOT 4 IN SECTION 1, TOWNSHIP 7 SOUTH RANGE 8
EAST OF THE INDIAN BASE AND MERIDIAN IN BRYAN COUNTY, OKLAHOMA, BEING
AS BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 4 IN SECTION 1, THENCE
S 00°52'43\"/>

GENERAL SURVEY NOTES:

SUBJECT TO EASEMENTS AND/OR RIGHT-OF-WAYS,
EITHER RECORDED, OR IMPLIED, THEREOF,
THIS SURVEY WAS PREPARED FOR THE BENEFIT
OF GEORGE BREEDER, ANY OTHER USE OF
THIS PLAT IS PROHIBITED.

THIS SURVEY WAS PREPARED FOR THE EXCLUSIVE
USE OF GEORGE BREEDER, AND NOT EXTENDED TO
ANY UNNAMED PERSONS OR OTHERS.
RECERTIFICATION BY SURVEYOR NEEDED AND PERSON(S)
THIS IS NOT A VALID SURVEY WITHOUT THE SURVEYORS
HAND WRITTEN SIGNATURE AND DATE.

THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF AN
ABSTRACTOR TITLE OPINION.

THIS PLAT AND SURVEY MEETS THE OKLAHOMA MINIMUM
STANDARD OF ACCURACY FOR SURVEYS OF THIS TYPE
ADOPTED BY THE OKLAHOMA STATE BOARD OF SURVEYORS
FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS.

CRAIG SURVEYING, L.L.C. COPYRIGHT 2004



7/22/24
DATE

COLE CRAIG
COLE CRAIG, P.L.S. # 1780

CRAIG SURVEYING, L.L.C.

P.O. BOX 383 BUCKINGHAM, OK 74720
(580) 265-2804
CA # 6165, P.L.S. # 1780
craigsurveyingllc@gmail.com

GEORGE BREEDER
CALE SWITCH RD.
DURANT, OKLAHOMA
775-3940
PART OF SE2 SE4
SECTION 1, T7S R8E
BRYAN COUNTY, OKLAHOMA



SURVEY INFO.	REVISION/ISSUE
SURVEY ORDERED- 6-25-24	1.
FIELDWORK DATES- 7-11-24 & 7-12-24	2.
SURVEY PLAT COMPLETE- 7-12-24	3.
DATE OF LAST REVISION- 7-12-24	4.
SCALE 1" = 60'	SHEET 1 OF 1
CSD FILE: 07-11-24 T7S R8E SECTION 1 T7S R8E DWG FILE: 07-11-24 T7S R8E SECTION 1 T7S R8E	

ORDINANCE NO. O-2024-12

AN ORDINANCE AMENDING THE ZONING MAP OF THE ZONING CODE AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA

SECTION 1. That the zoning map is hereby amended as to replace the A-1, General Agriculture District to the R-1, Single-Family Residential Zoning District for property located on Cale Switch Road, in Durant, and more particularly described as;

A part of the North 19.23 acres of Lot 4 (Sometimes described as the NW/4 NW/4) in Section 1, Township 7 South, Range 8 East of the Indian Base and Meridian in Bryan County, Oklahoma, described as beginning at the Northwest Corner of said Lot 4 in Section 1; Thence East 165 feet; Thence South 322.96 feet; Thence North 89 degrees 55 minutes West 165 feet; Thence North to the Point of Beginning; LESS AND EXCEPT a parcel of land lying in part of Lot 4 in Section 1, Township 7 South, Range 8 East in Bryan County, Oklahoma, said parcel of land being more particularly described as follows: Beginning at Northwest corner of said Lot 4 (NW/4 NW/4); Thence North 89 degrees 05 minutes 13 seconds East along the North line of said Lot 4 (NW/4 NW/4), a distance of 165.00 feet; Thence South 00 degrees 52 minutes 39 seconds East a distance of 59.98 feet; Thence South 89 degrees 04 minutes 37 seconds West a distance of 165.00 feet to a point on the West line of said Lot 4 (NW/4 NW/4); Thence North 00 degrees 52 minutes 39 seconds West along said West line a distance of 60.01 feet to the Point of Beginning.

SECTION 2. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and the inhabitants thereof, it is necessary that this ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant this _____ day of _____, 2024.

Martin Tucker, Mayor
City Of Durant, Oklahoma

ATTEST:

Cynthia J. Price, City Clerk



THE CITY OF DURANT

Office of Community Development

Date: 11/01/2024
To: City Council
Case: PC-2024-38
From:
Re: Rezone.

Request: Consider a request to rezone property located at 501 Lee Ave from the current zoning of A-1 to R-1 for the purpose of building a home.

Current Zoning: A-1 Agriculture.

Surrounding Properties:

Direction	Zoning	Use
North	A-1	Single Residential Home/AG Use
West	Not in City	Slaughter House
South	A-1	Single Family Residential
East	R-4	Two Single Family Homes

Applicant: Steven Ray Matthews.

Background: Applicants approached staff seeking a rezone to build a house.

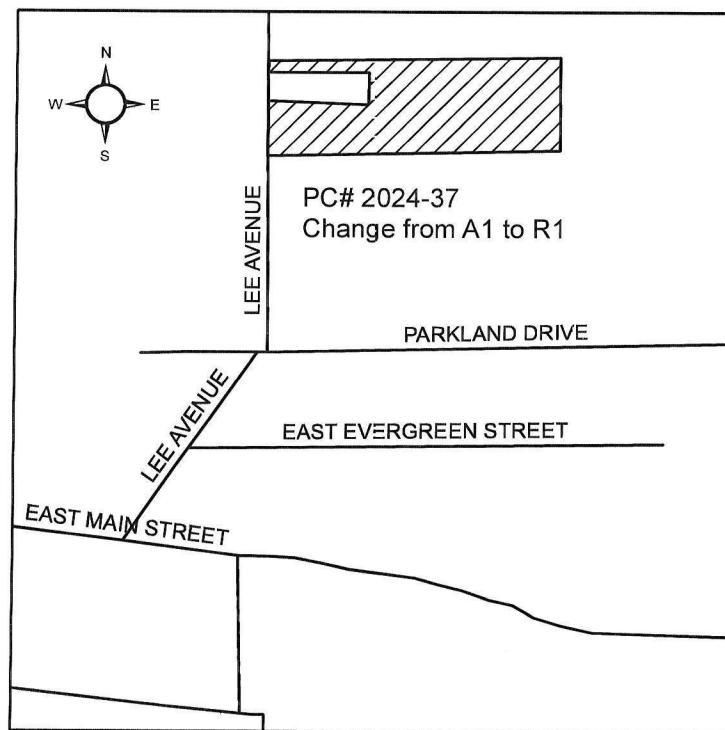
Notifications have been made to the surrounding property owners and at the time of this report staff has received phone calls or letters of support or protest regarding this rezone request.

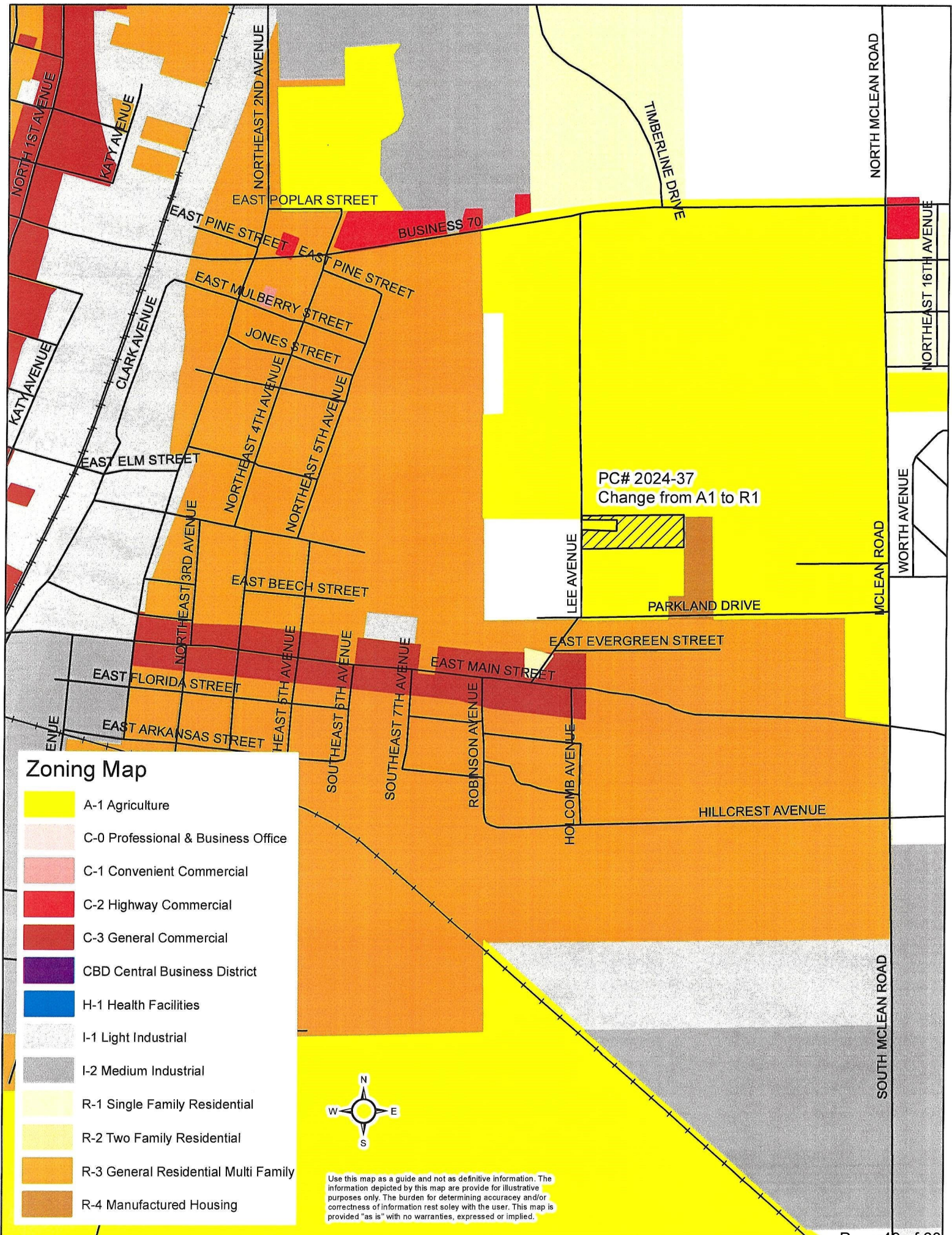
Analysis: The current code 156.035 District Regulations states that any land zones agriculture must have a lot minimum of 5 acers and a frontage of 150 feet. Rezone is needed to allow the construction of a single family home as the current lot does not meet the 5 acer minimum.

The current Future Land Use map shows this area as residential low density.

Staff Recommendation: Staff recommends approval of rezoning to R-1 in accordance with the future land use map.

Planning Commission Recommendation: Planning Commission recommends to rezone to R-1 in accordance with the future land use map

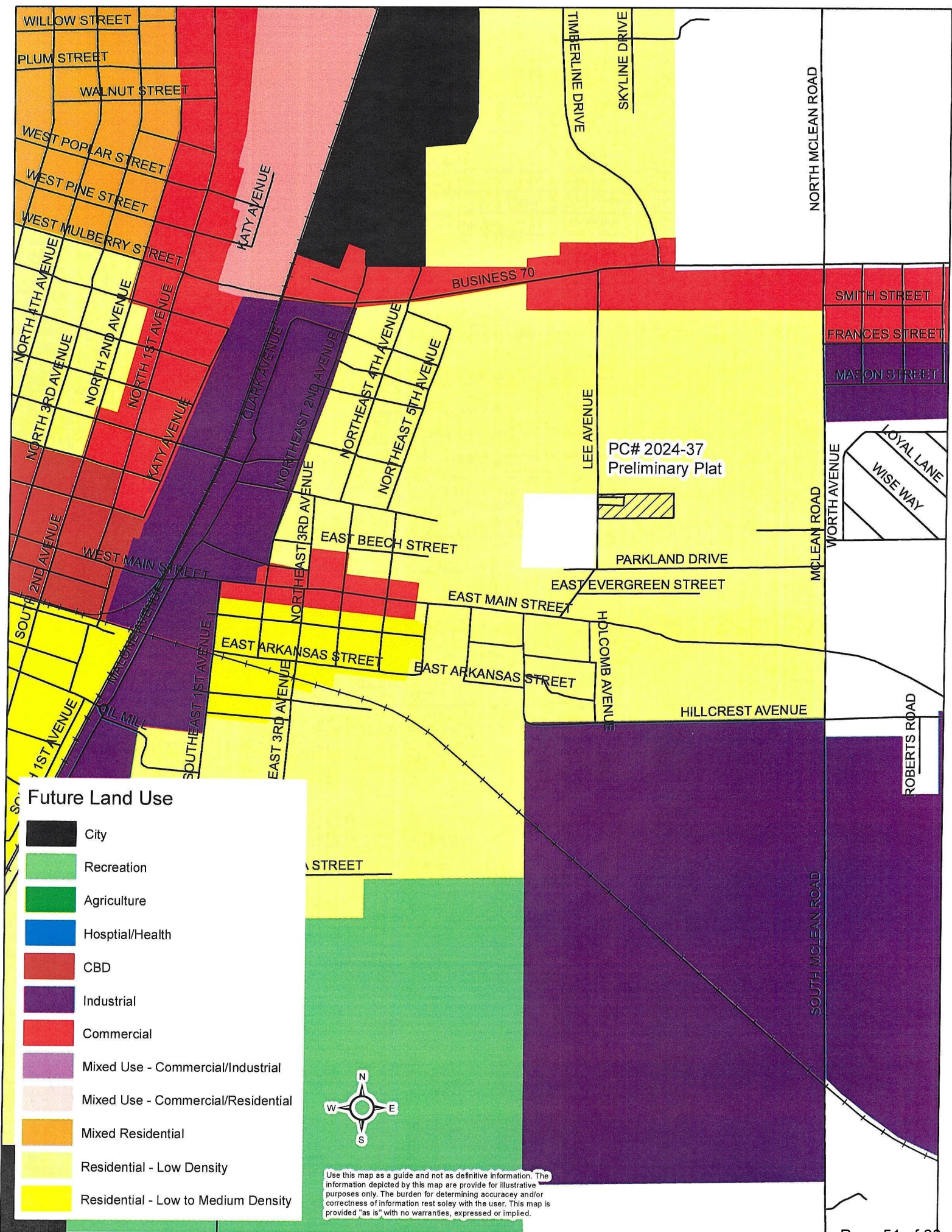






PC# 2024-37
Change from A1 to R1

Use this map as a guide and not as definitive information. The information depicted by this map are provide for illustrative purposes only. The burden for determining accuracy and/or correctness of information rest solely with the user. This map is provided "as is" with no warranties, expressed or implied.



Future Land Use

- City
- Recreation
- Agriculture
- Hospital/Health
- CBD
- Industrial
- Commercial
- Mixed Use - Commercial/Industrial
- Mixed Use - Commercial/Residential
- Mixed Residential
- Residential - Low Density
- Residential - Low to Medium Density



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ORDINANCE NO. O-2024-13

AN ORDINANCE AMENDING THE ZONING MAP OF THE ZONING CODE AND DECLARING AN EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA

SECTION 1. That the zoning map is hereby amended as to replace the A-1, General Agriculture District to the R-1, Single-Family Residential Zoning District for property located at 501 Lee Ave and more particularly described as:

The North 210 feet of the SE/4 SW/4 NE/4 of Section 33, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, according to the Government Survey, LESS AND EXCEPT a tract described as: Beginning at a point 1980 feet West and 589.1 feet North of the E/4 corner of said Section 33; thence N00°39'02"W for a distance of 62.54 feet to a fence corner; thence S89°08'08"E for a distance of 230.17 feet to a fence corner; thence S06°26'55"W for a distance of 72.35 feet to a fence corner; thence N86°40'54"W for a distance of 221.68 feet to the Point of Beginning.

SECTION 2. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and the inhabitants thereof, it is necessary that this ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant this _____ day of _____, 2024.

Martin Tucker, Mayor
City Of Durant, Oklahoma

ATTEST:

Cynthia J. Price, City Clerk



THE CITY OF DURANT

Office of Community Development

Date: 11/1/2024
To: Planning Commission
Case: PC-2024-37
From: Paul Cottrell
Re: Plat.

Request: Consider a request to plat property located at the end of Lindenwoods Dr. in order to build 25 single family homes.

Current Zoning: R-3 General Residential.

Surrounding Properties:

Direction	Zoning	Use
North	R-3	Unused
West	R-3	Single/Multi Family
South	R-3	Unused
East	R-3	Railroad

Applicant: HPH Investors LP.

Background: Applicants approached staff seeking to plat the current property to build single family structures.

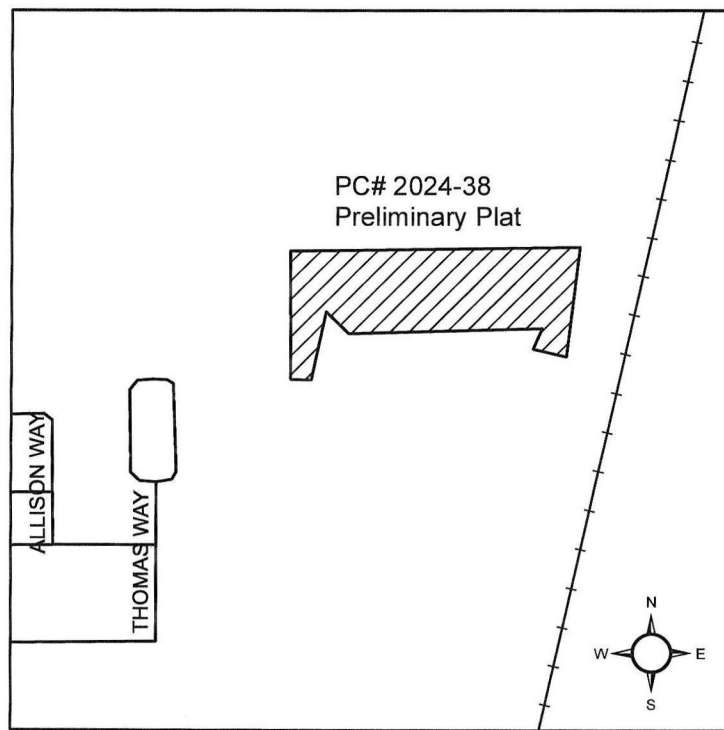
Notifications have been made to the surrounding property owners and at the time of this report staff has not received any phone calls or letters of support or protest regarding this rezone request.

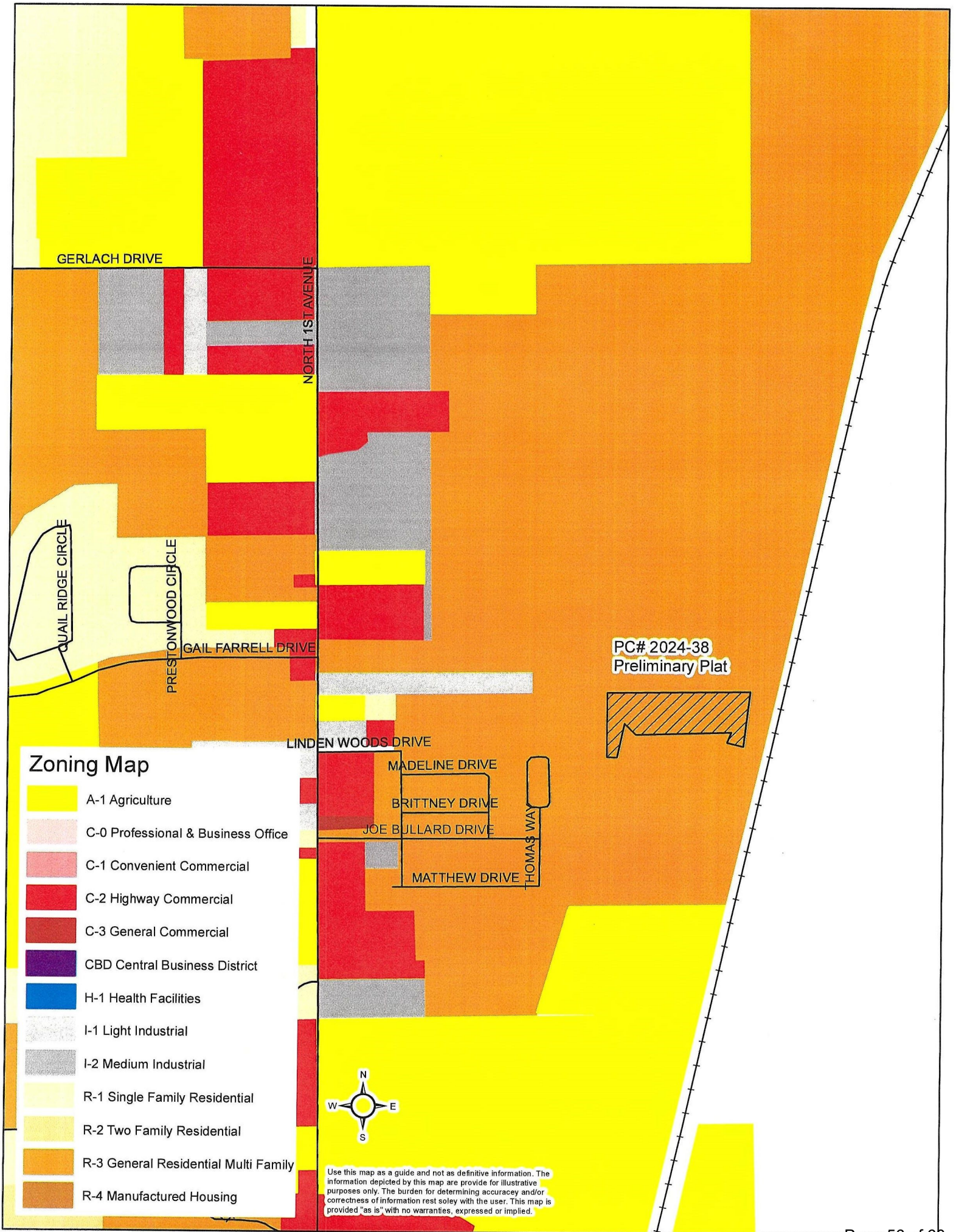
Analysis: Very large un-platted residential land. Recent concern of means of egress. Okie Safety reviewed and approved plans. New plans do include an emergency access road that also shows the required 60 foot easement.

The current Future Land Use map shows this area as mixed use of commercial and residential.

Staff Recommendation: Current site plans satisfy all concerns. We would like to note that if anymore plans are submitted in the future that the emergency access will no longer be suffice and it would then be required to be a secondary easement.

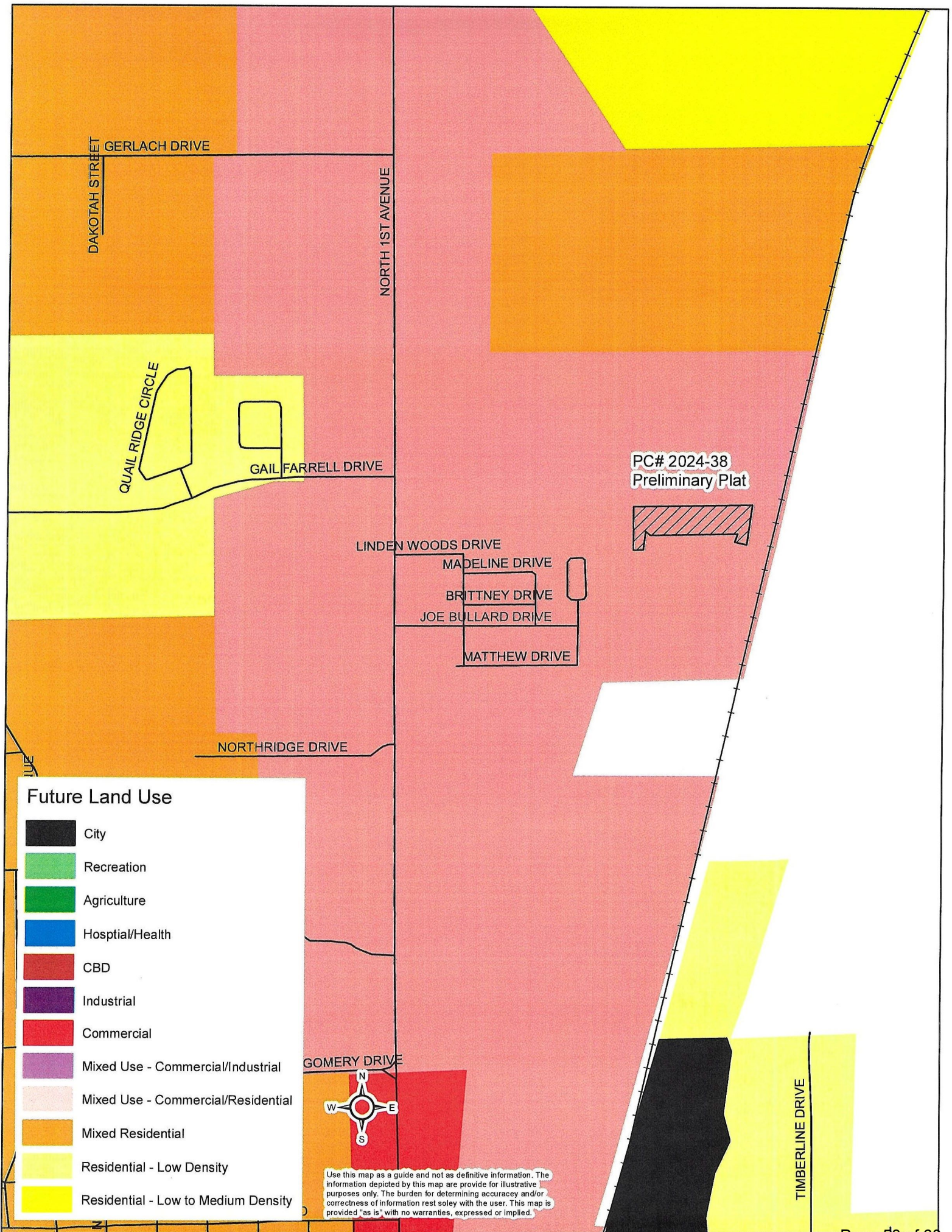
Planning Commission Recommendation: Planning Commission recommends the primarily re-plat be approved with emergency access road in place until more house are built. If more houses are built then the road would have to be finished out.

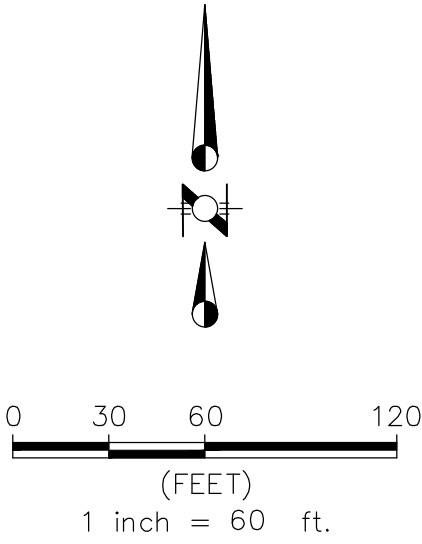
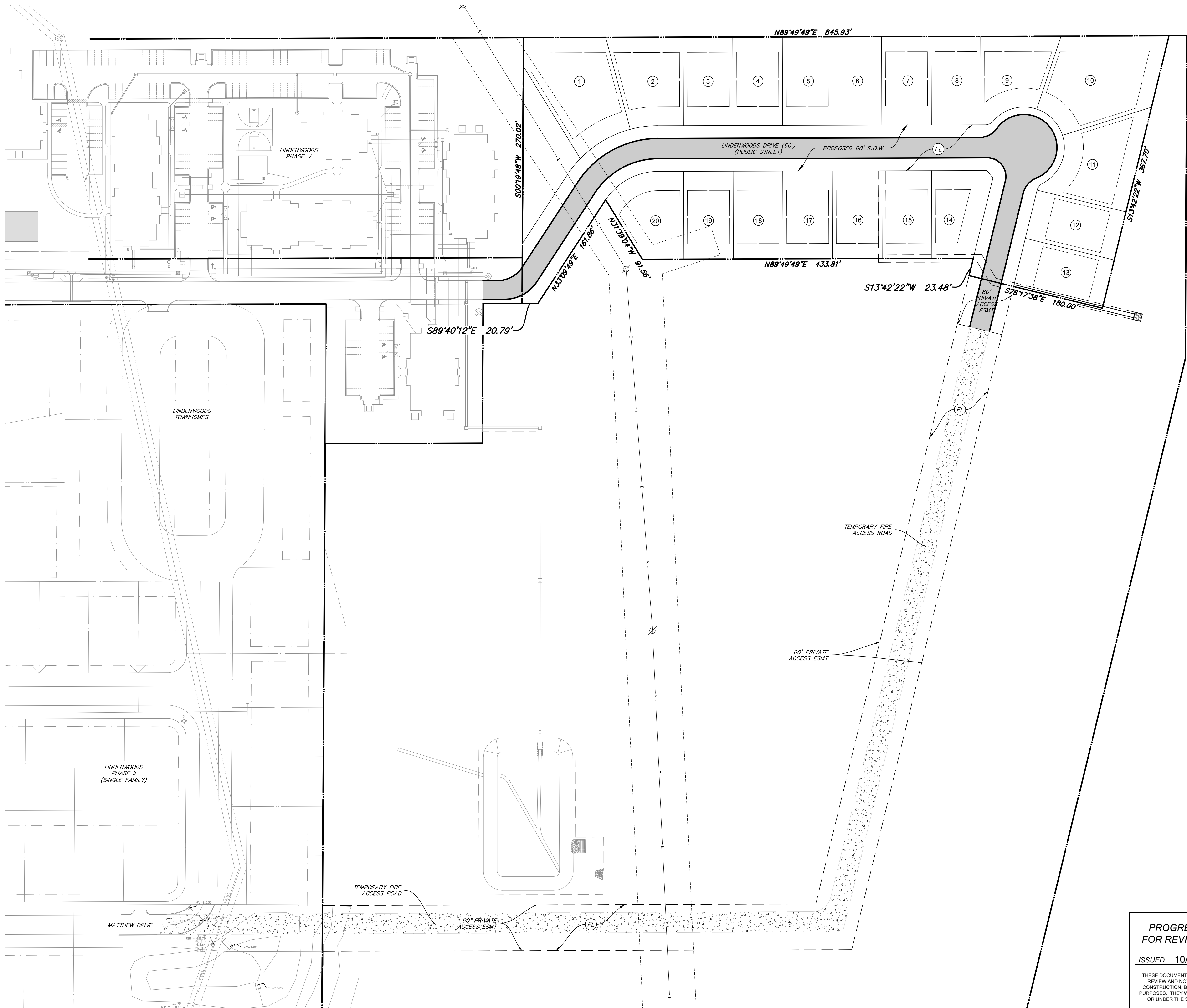




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LEGEND

- PROPOSED BUILDING
- PROPOSED SIDEWALK
- PROPOSED CURB
- SS EXISTING SANITARY SEWER
- PROPOSED WATER LINE
- PROPOSED SANITARY SEWER
- FL PROPOSED FIRE LANE

RLG CONSULTING ENGINEERS
12001 N. CENTRAL EXPRESSWAY #300 DALLAS, TX 75243
5601 BRIDGE STREET #420 FORT WORTH, TX 76112
WWW.RLGINC.COM TBPE FIRM REG. F-493

PROGRESS SET
FOR REVIEW ONLY

ISSUED 10/28/2024

THESE DOCUMENTS ARE FOR DESIGN
REVIEW AND NOT INTENDED FOR
CONSTRUCTION, BIDDING OR PERMIT
PURPOSES. THEY WERE PREPARED BY
OR UNDER THE SUPERVISION OF:

NEAL R. STEWART
OKLAHOMA PE #33408

OVERALL SITE PLAN

LINDENWOODS NORTH EAST

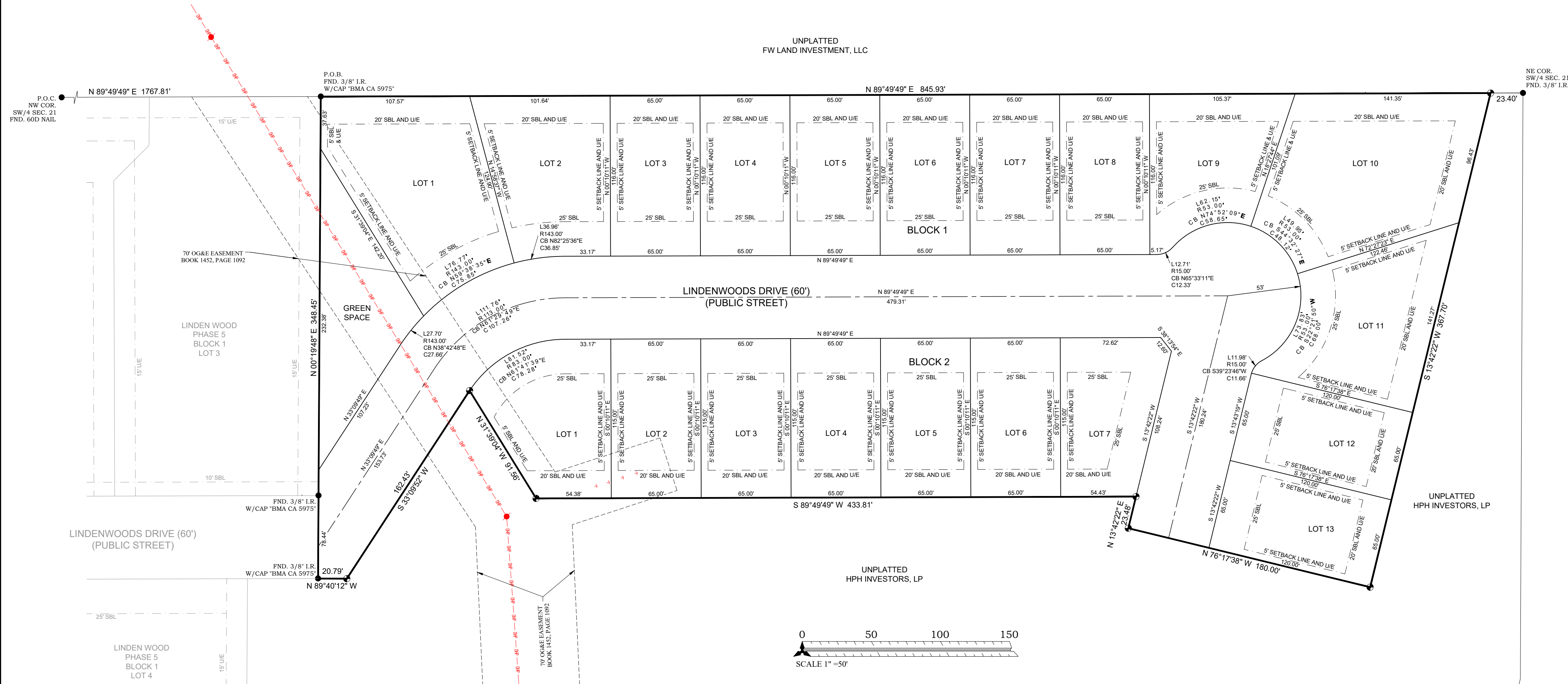
LINDENWOODS DRIVE

DEVELOPMENT SERVICES

CITY OF DURANT, BRYAN COUNTY, OKLAHOMA

REVIEW	DRAWN	DATE	FILE	NUMBER	SHEET
RLG	RLG	10/28/2024	2443	010	C01.00

LINDEN WOOD NORTHEAST
PART OF SOUTHWEST QUARTER OF SECTION 21,
TOWNSHIP 6 SOUTH, RANGE 9 EAST
OF THE INDIAN MERIDIAN,
DURANT BRYAN COUNTY, OKLAHOMA



LEGAL DESCRIPTION:

A tract of land located in the North Half of the Southwest Quarter (N/2 SW/4) of Section Twenty-One (21), Township Six (6) South, Range Nine (9) East of the Indian Base and Meridian, Bryan County, Oklahoma, being more particularly described as follows;

COMMENCING at the Northwest Corner of said N/2 SW/4,
THENCE N89°49'49"E, along the North line of said N/2 SW/4, a distance of 1767.81 feet to the TRUE POINT OF BEGINNING, said point being the Northeast corner of Linden Wood Phase 5;
THENCE continuing N89°49'49"E, along said North line a distance of 845.93 feet; THENCE S13°42'22"W, a distance of 367.70 feet; THENCE N76°17'38"W, a distance of 180.00 feet; THENCE N13°42'22"E, a distance of 23.48 feet;
THENCE S89°49'49"W, parallel with said North line, a distance of 433.81 feet; THENCE N31°39'04"W, a distance of 91.56 feet; THENCE S33°09'52"W, a distance of 162.43 feet; THENCE N89°40'12"W, a distance of 20.79 feet; THENCE N00°19'48"E, along the East line of Linden Wood Phase 5, a distance of 348.45 feet to the TRUE POINT OF BEGINNING.
Containing 5.57 acres, more or less.

Basis of Bearings are Geodetic North.
Said being described by Robby L. Johnson, RPLS No. 1539 on July 23, 2024.

LICENSED LAND SURVEYOR'S CERTIFICATE

I, ROBBY L. JOHNSON, REGISTERED PROFESSIONAL LAND SURVEYOR, HEREBY STATE THAT THIS PLAT OF SURVEY MEETS OR EXCEEDS THE OKLAHOMA MINIMUM TECHNICAL STANDARDS FOR THE PRACTICE OF LAND SURVEYING AS ADOPTED BY THE OKLAHOMA STATE BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS.

THIS DOCUMENT IS PRELIMINARY IN NATURE AND IS NOT A FINAL SIGNED AND SEALED DOCUMENT

Robby L. Johnson, R.P.L.S. No. 1539
Bennett-Morris & Associates, Land Surveying, P.C.
C.A. No. 5975 (LS)
P.O. Box 2618, Ada, Oklahoma 74821
PH. 580-279-1795 Fax 888-662-7778

COUNTY OF BRYAN
STATE OF OKLAHOMA

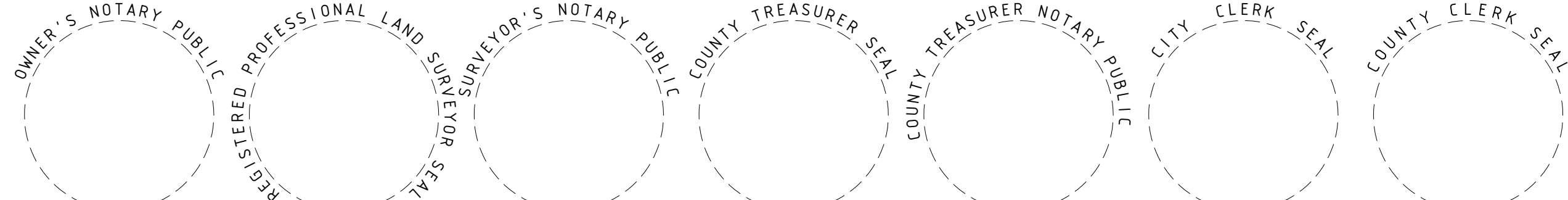
SUBSCRIBED AND SWORN BEFORE ME, A NOTARY PUBLIC, ON THIS _____ DAY OF _____, 2024.

MY COMMISSION EXPIRES: _____

NOTARY PUBLIC NO

FLOOD ZONE

SUBJECT PROPERTY DOES LIE WITHIN DESIGNATED FLOOD ZONE (X) AREA DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN BY: F.E.M.A. MAP NO. 40013C0190E MAP REVISED JUNE 2, 2011. LOW LYING AND CREEK AREAS MAY BE SUBJECT TO FLOODING.



DURANT CITY PLANNING
COMMISSION APPROVAL

I, _____, CHAIRMAN OF THE PLANNING AND ZONING COMMISSION FOR THE CITY OF DURANT, BRYAN COUNTY, OKLAHOMA, HEREBY CERTIFY THAT SAID COMMISSION DULY APPROVED THE PLAT OF LINDEN WOOD NORTHEAST TO THE CITY OF DURANT, BRYAN COUNTY, OKLAHOMA ON THIS _____ DAY OF _____, 2024.

CHAIRMAN

SECRETARY

COUNTY TREASURER'S CERTIFICATE

I, _____, THE DULY ELECTED AND QUALIFIED COUNTY TREASURER OF BRYAN COUNTY, OKLAHOMA, DO HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES UP TO AND INCLUDING THE YEAR 20____ ON THE ABOVE DESCRIBED PROPERTY KNOWN AS LINDEN WOOD NORTHEAST, BEING A PART OF THE SW/4 OF SECTION 21, T6S, R9E, BRYAN COUNTY, STATE OF OKLAHOMA AND THE REQUIRED SECURITY HAS BEEN DEPOSITED IN THE OFFICE OF THE COUNTY TREASURER GUARANTEEING PAYMENT OF THE CURRENT YEARS TAXES.

WITNESS MY HAND THIS _____ DAY OF _____, 2024 A.D.

COUNTY TREASURER

COUNTY OF BRYAN
STATE OF OKLAHOMA

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE ON THIS _____ DAY OF _____, 2024, PERSONALLY APPEARED _____ TO ME KNOWN TO BE THE IDENTICAL PERSON WHO EXECUTED THE WITHIN AND FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE EXECUTED THE SAME AS HIS/HER FREE AND VOLUNTARY ACT AND DEED FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THE DAY AND YEAR LAST ABOVE WRITTEN.

MY COMMISSION EXPIRES: _____

NOTARY PUBLIC

ACCEPTANCE of DEDICATION
BY CITY COUNCIL

LET IT BE RESOLVED BY THE CITY COUNCIL OF THE CITY OF DURANT, BRYAN COUNTY, OKLAHOMA, THAT THE STREETS, AVENUES, AND EASEMENTS FOR PUBLIC USE ON THIS PLAT OF LINDEN WOOD NORTHEAST TO THE CITY OF DURANT, BRYAN COUNTY, OKLAHOMA ARE HEREBY ACCEPTED. ADOPTED BY THE CITY COUNCIL OF THE CITY OF DURANT, BRYAN COUNTY OKLAHOMA, THIS _____ DAY OF _____, 2024.

SIGNED: _____
MAYOR

SIGNED: _____
CITY CLERK

CERTIFICATE FOR CITY
OF DURANT ACCEPTANCE
COUNTY OF BRYAN

I, _____, CITY CLERK OF THE CITY OF DURANT, BRYAN COUNTY, OKLAHOMA, DO HEREBY VERIFY THAT I HAVE EXAMINED THE RECORDS OF SAID CITY AND FIND THAT ALL PAYMENTS OF UNMATURED INSTALLMENTS UPON SPECIAL ASSESSMENTS HAVE BEEN PAID IN FULL AND THERE ARE NO SPECIAL ASSESSMENT PROCEDURES NOW PENDING AGAINST THE LAND SHOWN ON THE ANNEXED PLAT OF LINDEN WOOD NORTHEAST TO THE CITY OF DURANT, BRYAN COUNTY, OKLAHOMA ON THIS _____ DAY OF _____, 2024.

SIGNED: _____

CITY CLERK

COUNTY CLERK CERTIFICATE
STATE OF OKLAHOMA
COUNTY OF BRYAN

THIS INSTRUMENT WAS FILED ON THE _____ DAY OF _____, 2024 A.D. AT _____ AND DULY RECORDED IN BOOK _____, PAGE _____.

COUNTY CLERK

BRYAN COUNTY, OKLAHOMA		© COPYRIGHT 2024 Bennett-Morris And Associates Land Surveying, P.C. - C.A. No. 5975 (LS)		PRELIMINARY PLAT OF LINDEN WOOD NORTHEAST DURANT, BRYAN COUNTY		
SCALE: 1in = 50ft		DATE: 10/04/2024		PROJECT NUMBER: 2024-0001		
DRAWN BY: ROBBY L. JOHNSON		CHECKED BY: ROBBY L. JOHNSON		REVISIONS: Number, Date and Explanation		
FIELD BOOK: _____		FIELD BOOK: _____		FIELD BOOK: _____		
SHEET: 1 OF 1		SHEET: 1 OF 1		SHEET: 1 OF 1		