

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DONALD W. REYNOLDS CC & LIBRARY BOARD

3:00 PM

**Roscoe J. Hatfield
Council Chambers
300 West Evergreen
Durant, Oklahoma**

September 11, 2024

AGENDA

CALL TO ORDER

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

2. Consider Items Removed from Consent

3. Information Items

- a. May Library Report
- b. June Library Report
- c. July Library Report

4. Administration

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 13th day of December 2023 and that an agenda of said meeting was posted at the place of such meeting at 1:00 p.m. on the 9th day of September 2024.

Robbee Tonubbee

Robbee Tonubbee, City of Durant

Donald W Reynolds Community Center & Library

May 2024

Statistical Report

Attendance monthly total -----library stats only, no community center-----	4,030
<i>We were open 26 days this month with one holiday.</i>	
Attendance daily average -----	155
Circulation monthly (physical units)-----	4,899
Circulation average daily -----	188
Computer usage total -----	548
Computer users average daily-----	21
Computer usage average time-----	38 min
Computer guest passes-----	157
Computer guest passes average daily-----	6
Computer guest passes average time -----	48 min
New Library card holders-----	137
Materials donated -----	840
	(57 put in collection)

Statistics

Revenue : \$3536.74. The room revenue was \$1725 with payments for: April's foster parent training with OU.

Revenue breakdown: \$651 in copies & printing at the front desk, \$150 in faxes, \$460 in fines, \$27 in replacement cards, \$116 in out-of-county memberships, \$193 in lost/damaged fees, \$180 from the public printer/coin-op, café was \$228, and \$511.76 (\$146 in cash, \$365.76 in credit cards with 7 transactions total) taken in for the City's utility bills at the drive thru window kiosk.

There was a variety of community events this month: Court Ordered Mediations, Lake Texoma Stakeholders mtg, DAR mtg, Social Security Education mtg, Lighthouse Behavioral Health training, Beta Sigma Phi mtg, Main St. 2024 & Beyond conversations, BCFDW Voter Registration, Election Board training, Toastmasters, Durant Sustainability Coalitions mtg, Victim Impact Panel, Unhoused Community Conversation, Bryan County Sports Football Coaches mtg, Girl Scout Daisy sign ups, Women's Community Wellness Circle Health Fair, and 4 Blood Drives.

FOL

- The Imagination Library hit 1251 active children and 355 graduated children as of the end of May. This puts the program serving over 1600 children since June 2022.
- The FOL has 4 students in the Gale Online High School & has graduated 3 students. This program is through the Friends Literacy Program and scholarship. Gale Online High School graduates receive a high school diploma. The original grant provided for 5 scholarships (\$1100 ea.) for this program. There has been a yearly scholarship from the FOL & Friends of Dr. Joe Littlejohn in his name. There is a sixth student in the program who received the Littlejohn scholarship.

Community Engagement

- The Sustainable Durant Coalition has started a Durant Housing First group to address Durant's homeless population. Several stakeholders in Bryan County are involved and the meetings will be at the library.
- The Summer Reading Program is titled "Adventure Begins at Your Library" and will begin June 4. The program is for ages 5-8, 9-12 & teens. Families can choose a morning or afternoon session and the program meets in the theater on TU & TH.
- The Very Hungry Reader program runs simultaneously and will offer breakfast & lunch this year. The FOL group volunteer and help manage sign ins for the SRP & manage meals for the VHR. This program offers free breakfast (9-10am) & lunch (11-3) for kids under 18. No registration necessary, but meals must be eaten on site. This program runs on TU & TH while the SRP is happening, June & July. The food is provided by the Regional Food Bank.
- The library has been chosen for the Thinking Money for Kids programming kit grant. The library will receive a kit with programming materials for money-themed activities with kids. Along with the programming kits the library will receive six money-themed launchpads for circulation. Kits will be used this summer for programming.
The grant is made possible by FINRA.

Library Programs

Health Literacy Grant programming:

Yoga – 3 classes w/32 attendees Zumba – 4 classes w/13 attendees
Snacks & Facts – Stroke Awareness – 13 attendees

Regular Library programming:

Teen Lounge – 5 classes w/17 kids
Baby Lapsit – 5 classes w/9 adults & 9 kids Story Time – 5 classes w/58 adults & 116 kids
3 classes this month had almost 40 parents & children in attendance!
Chess Club – 4 adult & teen classes w/22 attendees; 4 youth classes w/31 attendees
LuLu & Hazel's program "So You Want to Learn to Quilt" had 5 attendees.

After School programs do not meet with Durant Schools are out & run September through April.

Donald W Reynolds Community Center & Library

June 2024

Statistical Report

Attendance monthly total -----library stats only, no community center-----	4,332
<i>We were open 24 days this month with one holiday.</i>	
Attendance daily average -----	180
Circulation monthly (physical units)-----	5,454
Circulation average daily -----	227
Computer usage total -----	624
Computer users average daily-----	26
Computer usage average time-----	50 min
Computer guest passes-----	183
Computer guest passes average daily-----	8
Computer guest passes average time -----	58 min
New Library card holders-----	169
Materials donated -----	835
	(78 put in collection)

Statistics

Revenue : \$1923.00. The room revenue was \$279.50 with payments for: a Healthy Living meeting and LuLu & Hazel's Embroidery Retreat.

Revenue breakdown: \$658 in copies & printing at the front desk, \$85 in faxes, \$536 in fines, \$21 in replacement cards, \$65 in out-of-county memberships, \$69 in lost/damaged fees, \$200 from the public printer/coin-op, café was \$247, and \$336.88 (\$176 in cash & \$160.88 in credit cards with 6 transactions total) taken in for the City's utility bills at the drive thru window kiosk.

There was a variety of community events this month: Court Ordered Mediations, Feeding Hope board mtg, Durant Tourism Town Hall mtg, Depositions, Medicare Information mtgs, Daughters of the American Revolution mtg, Crisis Control Center mtg, Lighthouse Behavioral Care trainings, BCFDW Voting Registration Drive, DHS All Staff mtg, City of Durant Leadership Retreat, Toastmasters mtg, Operation Christmas Child Red River mtg, Finding Eve Wellness Ribbon Cutting, SEOK HR Group mtg, Victim Impact Panel mtg, Oklahoma Council for Education training, Child Welfare mtg, Colton's Run CPR class, and 6 Blood Drives.

FOL

- The Imagination Library hit 1262 active children and 380 graduated children as of the end of June. This puts the program serving over 1600 children since June 2022.
- The FOL has 4 students in the Gale Online High School & has graduated 3 students. This program is through the Friends Literacy Program and scholarship. Gale Online High School graduates receive a high school diploma. The original grant provided for 5 scholarships (\$1100 ea.) for this program. There has been a yearly scholarship from the FOL & Friends of Dr. Joe Littlejohn in his name. There is a sixth student in the program who received the Littlejohn scholarship.

Community Engagement

- The Sustainable Durant Coalition has started a Durant Housing First group to address Durant's homeless population. Several stakeholders in Bryan County are involved and the meetings will be at the library.
- The Summer Reading Program is titled "Adventure Begins at Your Library" and will begin June 4. The program is for ages 5-8, 9-12 & teens. Families can choose a morning or afternoon session and the program meets in the theater on TU & TH.
- The Very Hungry Reader program runs simultaneously and will offer breakfast & lunch this year. The FOL group volunteer and help manage sign ins for the SRP & manage meals for the VHR. This program offers free breakfast (9-10am) & lunch (11-3) for kids under 18. No registration necessary, but meals must be eaten on site. This program runs on TU & TH while the SRP is happening, June & July. The food is provided by the Regional Food Bank.
- The library has been chosen for the Thinking Money for Kids programming kits grant. The library will receive a kit with programming materials for money-themed activities with kids. Along with the programming kits the library will receive six money-themed launchpads for circulation. Kits will be used this summer for programming.
The grant is made possible by FINRA.

Library Programs

Health Literacy Grant programming:

Yoga – 4 classes w/32 attendees Zumba – 4 classes w/23 attendees
Self Defense – 1 class w/7 attendees Healthy Cooking – 1 class w/14 attendees

Regular Library programming:

Teen Lounge – 1 class w/2 kids
Baby Lapsit – 1 class w/2 adults & 2 kids Story Time – 4 classes w/57 adults & 96 kids
Chess Club – 5 adult & teen classes w/23 attendees; 5 youth classes w/35 attendees
LuLu & Hazel's program "Quilting on Your Home Sewing Machine" had 6 attendees
Ms. Tommie's "Sewing for Beginners Adult & Child" had 8 attendees

After School programs do not meet with Durant Schools are out & run September through April.

Donald W Reynolds Community Center & Library

July 2024

Statistical Report

Attendance monthly total -----library stats only, no community center-----	4,499
<i>We were open 26 days this month with one holiday.</i>	
Attendance daily average -----	173
Circulation monthly (physical units)-----	5,454
Circulation average daily -----	227
Computer usage total -----	735
Computer users average daily-----	28
Computer usage average time-----	45 min
Computer guest passes-----	178
Computer guest passes average daily-----	7
Computer guest passes average time -----	49 min
New Library card holders-----	169
Materials donated -----	1879
	(23 put in collection)

Statistics

Revenue : \$2218.35 with no meeting room rentals for the month.

Revenue breakdown: \$646 in copies & printing at the front desk, \$73 in faxes, \$745 in fines, \$43 in replacement cards, \$143 in out-of-county memberships, \$265 in lost/damaged fees, \$271 from the public printer/coin-op, café was \$321.25, and \$183.49 (3 credit card transactions) taken in for the City's utility bills at the drive thru window kiosk.

There was a variety of community events this month: Court Ordered Mediations, 5 Blood Drives, BCFDW Voter Registration Drive, Toastmasters, Depositions, Medicare Information sessions, LuLu & Hazel's Trunk Show, Family Visitations, SEOK HR Group meetings, Victim Impact Panel meeting, and a FOL meeting.

The library also hosted Oklahoma Department of Transportation Training.

FOL

- The Imagination Library hit 1252 active children and 406 graduated children as of the end of July. This puts the program serving over 1650 children since June 2022.
- The FOL has 4 students in the Gale Online High School & has graduated 3 students. This program is through the Friends Literacy Program and scholarship. Gale Online High School graduates receive a high school diploma. The original grant provided for 5 scholarships (\$1100 ea.) for this program. There has been a yearly scholarship from the FOL & Friends of Dr. Joe Littlejohn in his name. There is a sixth student in the program who received the Littlejohn scholarship.

Community Engagement

- The Summer Reading Program is titled "Adventure Begins at Your Library" and had 8 weeks worth of classes in June & July. There were 30 programs w/ 5-8 yr olds w/425 attendance, 30 programs w/ 9-12 yr olds w/359 attendance & 8 programs w/teens w/67 attendance.
- The Very Hungry Reader program ran simultaneously and offered breakfast & lunch this year. The FOL group volunteer and help manage sign ins for the SRP & manage meals for the VHR. This program offered free breakfast (9-10am) & lunch (11-3) for kids under 18. No registration necessary, but meals must be eaten on site. This program ran on TU & TH while the SRP is happening, June & July. The food is provided by the Regional Food Bank.
There were 220 breakfasts & 645 lunches served this summer for a total of 865 meals.
- The library has been chosen for the Thinking Money for Kids programming kits grant. The kits arrived in July. Along with the programming kits the library will receive six money-themed launchpads for circulation in August. Kits will be used this fall for programming. The grant is made possible by FINRA.

Grants/Projects

The Oklahoma Department of Libraries awarded the library a Technology grant that will purchase a scanning wand & tablet for inventory. This grant for \$4044 will allow staff to cut the time needed to do inventory down to a matter of hours vs. weeks. The wand can scan at a rate of 18,000 items per hour negating the need to pull individual books, type in the bar code, and return to the shelf. This scanning wand is synced to a tablet and then waved along shelves for a real-time inventory of items in circulation. Areas like non-fiction will continue to be hand-scanned.

Library Programs

Health Literacy Grant programming:

Yoga – 3 classes w/21 attendees Zumba – 3 classes w/17 attendees

Kids' Zumba – 3 classes w/7

Regular Library programming:

Teen Lounge – 2 class w/6 kids

Baby Lapsit – 3 classes w/8 adults & 8 kids Story Time – 4 classes w/29 adults & 38 kids

Chess Club – 4 adult & teen classes w/24 attendees; 4 youth classes w/27 attendees

LuLu & Hazel's program "T-Shirt Quilts" had 7 attendees

Ms. Tommie's "Sewing for Beginners Adult & Child" had 4 attendees

Genealogy class – 4 attendees

After School programs do not meet with Durant Schools are out & run September through April.