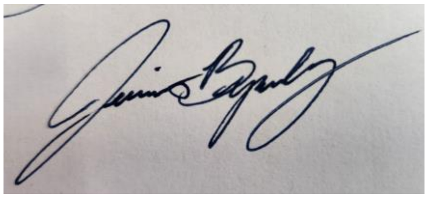
This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 30th day of October, 2023 and that an agenda of said meeting was posted at the place of such meeting at 11:00 a.m. on the 28th day of August, 2024.



Jessica Byerly, City of Durant

MINUTES OF THE MEETING OF AIRPORT ADVISORY BOARD
September 4, 2024 AT 4:00 PM, Durant Eaker Field
Conference Room,
10 Waldron Dr,
Durant, Oklahoma

CALL TO ORDER

Chairman Dan Craige called the meeting to order at 4:01 PM.

INVOCATION/FLAG SALUTE

Board Member Dan Moore provided the invocation. Board Member Dufur led the flag salute.

ROLL CALL

Present:
Board Member Dufur
Board Member Lambert
Board Member Dan Moore
Board Member Stuteville
Board Member Thomas
Chairman Dan Craige

Absent:
Vice Chairman Sherrer
Board Member Kathy Moore*

*Denotes Partial Attendance

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Regular Called Meeting Minutes of August 7, 2024

Motion To: Approve Minutes of Regular meeting minutes of August 7, 2024

Motion By: Dufur

Seconded By: Craige

Ayes: Dufur, Lambert, Dan Moore, Thomas, Craige

Nays: None

Abstain: Stuteville

2. Consider Items Removed from Consent

3. Information Items

a. Airport Director Monthly Report

Starting off this section, the Airport Director provided updated sales numbers for the end of the month of August. Those updated numbers are as follows.
AVGas 100LL 505.8g for $2708.37. Jet A w/ Additive 16,635g for $72,680.95. Self-Serve 100LL 3,389.4g for $17,285.92.
Our total fuel sales were 20,530.2 gallons and a total of $92,675.24. The airport had a total of 157 sales. There was also a $150 lav service and $150 in call out fees for the month of August. These numbers brought the total dollar amount for sales to $120,982.98. It was all notated that the total VIR Tower operations for August were 5,992.

The Director did mention that the reason for the difference in 100LL sales between Full and Self-serve this year is because the 100LL fuel truck was down for much of the month. There has also been a drop in traffic for casino events. Concerns were brought up about the possibility of limited parking being a reason for less traffic. The Director did advise that this is one reason and that our pavement analysis for our weights is waiting for review by the FAA. The director said that we do get several calls for larger aircraft asking if our weight would handle their aircraft.

The topic then changed to the new AWOS system. The director mentioned that there was an issue with the wind sensor on the new tower that has been replaced and is now fully functioning. This new system is web based as well and can be viewed online at kdua.awosnet.com. There were also talks about the current contract that includes one year of having a DBT AWOS technician, and that at the end of the year the airport would be evaluating continuing a contract with DBT.

Next was an update on the Air Evac hangar. The director did remind the board that the State would be contributing funding for this project with a match of 40% on top of the loan from DIA and the money brought in by Air Evac.

In the designs of the hangar that were provided, the director pointed out that as a result of examining the plans that were found before the June meeting, there were sewer lines and a lift station along with power and water already in place on the north side of the south apron area where the Air Evac hangar is going to be. These plans and the survey of the land also showed that there was a packed dirt road leading out to that apron and that they will be taking some core samples to see how viable that road still is and what work would need to be done to get the road open again. It is currently covered with dirt and grass. Board Member Dufur was concerned about whether the match from the State is meant to be paid back and if that would be on Air Evac. The Director clarified that the 40% match from the State is not required to be paid back as it is a grant to the city.

Board Member Kathy Moore joined the meeting.

There was some reiteration about the design plans for the building itself from past meetings. This hangar, should Air Evac ever leave, will only be able to house most helicopters and small aircraft. Also mentioned was that the Director, after having conversations with managers from Air Evac, does not see them leaving our area anytime soon. They are currently running a 12-hour operation that is outperforming 24-hour operations, and will be looking to acquire a helicopter that they are able to operate in IFR conditions. This will only help increase their operations as they will be able to take on more calls.

During the Director's report about the 100LL truck, he mentioned that we are coming up for RFQ for a new fuel provider if the City chooses to do that. During this we will look at getting a clause in the contract about possible buy out of the fuel trucks at the end of the lease contract. A question was brought up asking what our markup on fuel is, currently it is at $1.50 and that we are competitive with surrounding airports.

Board members asked for an update on the Runway and Taxiway marking project. The director said the contracts are going to the Council at their next meeting. After approval, we will be able to move forward with pre-con meetings and tenant meetings about this project. We are looking at an October time frame for work to start, and it should only take a couple of weeks for completion.

Also mentioned was that we are waiting for the IT department to get together with Public Works to start with the laying of the fiberoptic cable underground for the security gate project. This gate will have access cards for entry and there will also be a way to page into the terminal for deliveries and people visiting the airport so they may ask for access, then someone in the terminal will be about to communicate with them and let them through the gate from the terminal. As of now there is no update for a time frame on this project.

4. Administration

a. Discussion, Consideration and Possible Action to Approve the Durant Regional Airport 5 Year Capital Improvement Plan

The Director explained that the grant for the drainage study in 2025 is so that a company can come out with a little robot that will run through the lines to survey where everything is running and what lines are still active or in disrepair from inactivity. Currently, we have no plans showing where these utilities run around the airport.

The city has a 10% match on the plans for the upcoming CIP projects. Chairman Criage asked if the drainage study needed to be done before the ramp expansion. The Director recommends it be done this way because there are some spots on the property where old drainage lines have started to collapse. In 2027, for the Terminal Apron Construction, this is planned to take space of about 14,000 square yards toward Southeastern's campus. The FAA is also interested in helping to fund this project at either a 95-2.5-2.25 split or a 90-5-5 being broken down for each as FAA percentage, State, then City respectfully. The ODAA has already paid for, and had the surveying done for this project, so they are showing a high commitment to this project.

In 2028, the BIL funds are currently earmarked for a new 12,000 gal Jet-A tank and self-serve pump. However, the State also shows interest in helping to fund this project as well. If this were to happen, the funds could possibly be used to fund the Pavement Rehabilitations in 2029. Board Member Thomas did suggest that the airport look into adding run-up areas during either the expansion project or the pavement rehabilitation. This would help avoid a bottleneck of aircraft lined up to take off at the ends of the runways currently.

A question was brought up about reevaluating and reallocating some of the BIL funds to help fund a fence for the airport. Board Member Dufur and the Director both stated that a fencing project would be too expensive to put these funds towards right now.

Motion To: Approve the Current Durant Regional Airport 5 Year Capital Improvement Plan

Motion By: Craige

Seconded By: Stuteville

Ayes: Dufur, Lambert, Dan Moore, Stuteville, Thomas, Craige, Kathy Moore

Nays: None

Abstain: None

5. New Business

ADJOURNMENT

Motion To: Adjourn the Regular Called Meeting of September 4th, 2024

Motion By: Dufur

Seconded By: Stuteville

Ayes: Dufur, Lambert, Dan Moore, Stuteville, Thomas, Craige, Kathy Moore

Nays: None

Abstain: None