

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the Nth day of MONTH, YEAR and that an agenda of said meeting was posted at the place of such meeting at HH:MM a.m. on the Nth day of MONTH, YEAR.

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Cynthia J. Price, City of Durant

**MINUTES OF THE MEETING OF DONALD W. REYNOLDS CC & LIBRARY BOARD  
March 20, 2024 AT 3:00 PM, Roscoe J. Hatfield  
Council Chambers,  
300 West Evergreen,  
Durant, Oklahoma**

**CALL TO ORDER**

Melissa Brewer called the meeting to order at 3:00 p.m.

**ROLL CALL**

Board Members present: Gloria Hodge, Jane Hicks, Marion Hill, and Melissa Brewer

Kaylee Curry was excused.

Robbee Tonubbee, Library Director, and Jennifer Simpkins, Library Board secretary, also attended the meeting.

**ORDER OF BUSINESS**

**1. Consent Items**

*To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.*

a. Room Reservation guidelines for online schools & spring testing

Robbee Tonubbee presented a new library policy for approval by the library board. Online charter and virtual schools have approached the library to request use of the library facilities for yearly testing of their students in April. Robbee proposed that "online or charter schools with students' families in Bryan County may reserve rooms inside the library for testing in April and May." She suggested the use of the computer lab, the conference room, and the story room for this purpose. After some discussion, Jane Hicks made the motion to approve the policy, and Gloria Hodge seconded the motion. All board members agreed, and the motion was passed.

b. Approve minutes from December 13, 2023

Marion Hill made the motion to approve the December 13, 2023, meeting minutes, and Jane Hicks second the motion. All board members agreed, and the motion was passed.

## **2. Consider Items Removed from Consent**

## **3. Information Items**

Robbee Tonubbee presented a library report:

- I. Program numbers are looking good. It's been busy at the library with spring break activities this week, AARP tax aid ongoing, and meetings, trainings, and blood drives being held in the meeting rooms.
- II. The library has had a staff change. Katie Hester left for a position at the Choctaw Nation, and Jakob Hackney was hired this week to fill the vacant library associate position.
- III. Robbee created a new activity calendar for the library website.
- IV. The Smartboard in the story room has been replaced with a dry erase board and interactive touch screen TV. The dry erase boards in study rooms 1 and 2 have been replaced with a chalkboard paint wall.
- V. There are four students currently enrolled in the Gale Online High School program. One student is close to graduating.
- VI. The Gale Online High School program is funded through scholarships, and Robbee hopes to be able to award a scholarship each year through the Joe Littlejohn memorial fund.

## **4. Administration**

There was a discussion about adjusting the date of the March board meeting next year to accommodate Spring Break.

## **ADJOURNMENT**

Marion Hill made the motion to adjourn the meeting, and Gloria Hodge seconded the motion. All board members agreed, and the motion was passed.

The meeting adjourned at 3:58 p.m.