

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT CITY COUNCIL

6:00 PM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma
AMENDED AGENDA**

December 11, 2018

**DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS**

CALL TO ORDER

INVOCATION/FLAG SALUTE

ROLL CALL

ORDER OF BUSINESS

1. Presentations

- a. Holiday Music Program Presented by Fairview Baptist Church
- b. Presentation of Honor Roll of Service Certificates and Lapel Pins from the Oklahoma Municipal League

2. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Regular Meeting Minutes of November 13, 2018
- b. Consider Approval of Special Called Meeting Minutes of November 27, 2018
- c. Consider Approval of Claims for November 2018
- d. Consider Approval of Special Event Permit for Trooper Nicholas Dees Run (SEP-2018-32)
- e. Consider Approval of Second Amended and Restated Employment

Agreement Between City of Durant and City Manager Timothy L Rundel

- f. Consider Approval of Agreement # C-2018-76 to Partner with Crispin Porter & Bogusky LLC ("CPB"), as agent for Domino's Pizza LLC. ("Domino's") for the Donation of \$5,000 to be Used Solely for the Filling of Potholes within the City of Durant.
- g. Request Council Approval to Accept Oklahoma Homeland Security Grant #950.065 in the amount of \$3626.04 for annual satellite broadband service on the Regional Communications Trailer (RDT 2)
- h. Consider Recommendation of Oklahoma Municipal Assurance Group (OMAG) to Deny Tort Claim of Shannon Sullivan

3. Consider Items Removed from Consent

4. Information Items

- a. City Clerk Monthly Report - November 2018
- b. Community Development Monthly Report - November 2018
- c. Durant Industrial Authority Monthly Report - November 2018
- d. Emergency Management Report - November 2018
- e. Financial Statements October 2018 and November 2018 Sales Tax
- f. Fire Department Monthly Report - November 2018
- g. Grants Department Report - November 2018
- h. Landfill Information & Reports - November 2018
- i. Library Monthly Report - November 2018
- j. Parks Department Monthly Report - November 2018
- k. Planning Commission Meeting Minutes - October 16, 2018
- l. Police Department Monthly Report - Oct 2018
- m. Public Works Projects Update for November 2018
- n. Solid Waste Department Monthly Report - November 2018
- o. Street Department Report - November 2018
- p. Utility Department Monthly Report - November 2018
- q. Utility Line Maintenance Report - November 2018
- r. Waste Water Treatment Plant and Lab Monthly Report - November 2018
- s. Water Treatment Plant Monthly Report - November 2018

5. Administration

- a. Consider Approval of Mayoral Appointment for Municipal Judge and Alternate Municipal Judge for 2019-2021 Term Pursuant to Durant City Code Sections 35.16 and 35.19 and Approval of Contract Services Agreements
 1. Consider Mayoral Appointment of Kenneth Rainbolt to Serve Additional Term as Municipal Judge for 2019-2021 Term and Approval of Contract Services Agreement for City Judge Services (C-2018-67);
 2. Consider Mayoral Appointment of Matt Mickle to Serve Additional Term as Alternate Municipal Judge for 2019-2021 Term and Approval of Contract Services Agreement for Alternate City Judge Services (C-2018-68).
- b. Consider Approval to Proceed with the Mooney Lift Station Upgrade Project for the Amount of \$277,150.00.
 1. Consider Approval of a Supplemental Budget Adjustment # 1745 for \$102,150.00 to Fund the Mooney Lift Station Upgrade Project.
 2. Consider Approval of the Professional Services Agreement (C-2018-77) with Wall Engineering for the Engineering, Design, Bidding, Procurement, Construction Oversight, and Project Administration for the Upgrade of the Mooney Lift Station in the Amount of \$36,260.00.
 3. Consider Approval to Proceed with the Bidding Process for the Mooney Lift Station Upgrade in the Amount of \$240,890.00.
- c. Consider Award of Bid and Approval of Contract to Green Belt Turf Management for Highland Cemetery Lawn Maintenance Services for 2019-2021 Growing Seasons in the Amount of \$124,240 (C-2018-74)
- d. Consider Award of Bid to Douglass Distributing and Approval of Contract for Equipment and Motor Fuel Supply to Douglass Distributing (C-2018-75)
- e. Consider Approval of Ordinance 1872 - An Amendment to Code Sections on Screening Requirements
- f. Consider Approval of Ordinance 1870 - An Amendment to Code Sections on Sign Regulations
- g. Consider Approval of Resolution 2018-36 - Establish Roofer Registration Fee in City of Durant Fee Schedule
- h. Consider Approval of Ordinance 1871 - An Amendment to Code Sections on Metal Buildings and Building Facades

- i. CONSIDER APPROVAL OF RESOLUTION # 2018-37
ESTABLISHING A STREETS AND INFRASTRUCTURE TASK
FORCE FOR THE CITY OF DURANT

6. Public Hearings

- a. Consider Approval of Ordinance 1868 - Rezoning from General Agricultural (A-1) to Highway Commercial and Commercial Recreation (C-2) for Portion of Property Located West of Westside Dr and South of Ed F. Davis Rd.

7. Citizen Comments on Non-Agenda Items

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

8. Executive Session

- a. Consider Executive Session for Confidential Communication with Attorney Concerning Pending Claim Against the City of Durant - Billy, et al. v. City of Durant, Oklahoma (This Executive Session Authorized by Title 25, Section 307 B(4) of the Oklahoma State Statutes)
- b. Consider Action Pursuant to 8(a) Above

9. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 14th day of November, 2017 and that an agenda of said meeting was posted at the place of such meeting at 4:25 p.m. on the 7th day of December, 2018. An amended agenda was posted at the place of such meeting at 4:17 p.m. on the 10th day of December, 2018.

Cynthia J. Price, City of Durant



The City of Durant

Office of City Clerk

Memorandum

Date: 12/6/2018
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Holiday Music Program Presented by Fairview Baptist Church

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 11/20/2018
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Presentation of Honor Roll of Service Certificates and Lapel Pins from the Oklahoma Municipal League

The Oklahoma Municipal League would like to recognize six City of Durant employees who have completed 25 years of service in municipal government. Recipients will receive an Honor Roll of Service Certificate and a lapel pin. The names of these recipients will be entered into a permanent Honor Roll of Service, leather bound book that is maintained and on permanent display at the Oklahoma Municipal League office.

The recipients are:

Chris Cicio - Police Department
Laura Hider - Police Department
David Houser - Police Department
Joe Sebourn - Police Department
Ben Veenstra - Police Department
Stacy Bennett - Fire Department

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 11/19/2018
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Regular Meeting Minutes of November 13, 2018

Council Information / Action Requested

Approval of Regular Meeting Minutes of November 13, 2018

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Minutes 11.13.2018	Exhibit	11/19/2018

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 14th day of November, 2017 and that an agenda of said meeting was posted at the place of such meeting at 5:00 p.m. on the 9th day of November, 2018.

MINUTES OF THE REGULAR SCHEDULED MEETING OF THE DURANT CITY COUNCIL OF November 13, 2018 AT 6:00 PM, Roscoe J. Hatfield Council Chambers, 300 West Evergreen, Durant, Oklahoma

CALL TO ORDER

Mayor Tomlinson called the meeting to order at 6:13 p.m.

INVOCATION/FLAG SALUTE

Mayor Tomlinson dedicated this meeting to North Ogden, Utah Mayor Brent Taylor who was killed in the line of duty on November 4, 2018. A moment of silence followed for the Taylor family and the fire victims in California. James Dalton provided the invocation. Council Member Hawthorne led the flag salute.

ROLL CALL

Present: Council Member Destry Hawthorne
Council Member Oden Grube
Council Member Mike Dills
Vice-Mayor Chad Hitchcock
Mayor Jerry Tomlinson

City Attorney Tom Marcum
City Manager Tim Rundel
City Clerk Cynthia J. Price

Absent: None

(*denotes partial attendance)

Mayor Tomlinson declared a quorum.

1. Presentations

- a. Presentation of Proclamation for Small Business Saturday To Be Observed November 24, 2018

Mayor Tomlinson and council presented a proclamation proclaiming November 24, 2018 as Small Business Saturday to Stephanie Gardner, Durant Main Street Director and Amber Foster. owner of Foster Creativity.

Ms. Gardner announced that the City of Durant has been named as one of the 20 finalists to compete to be featured on the Small Business Revolution TV show for

Season Four. The winning town will receive a \$500,000 Main Street Makeover and be the filming location for the show's fourth season in Spring 2019.

2. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consider Approval of Special Called Meeting Minutes of October 9, 2018
- b. Consider Approval of Regular Meeting Minutes of October 9, 2018
- c. Consider Approval of Special Called Meeting Minutes of October 23, 2018
- d. Consider Approval of Claims for October 2018
- e. Consider Approval of Budget Supplements for FY 18-19
- f. Consider Approval of 2019 City of Durant Holiday Schedule
- g. Consider Approval of 2019 Meeting Schedules
- h. Consider Appointment of Marty Cook to Cemetery Advisory Board
- i. Consider Acceptance of Edge Grant for \$3737.43 from Oklahoma Department of Libraries
- j. Consider Approval to Purchase Mobile Car Radios for Police Units in the Amount of \$30,703.80 Via NASPO ValuePoint Contract
- k. Consider Acceptance of Health Literacy Grant for \$4000 from Oklahoma Department of Libraries
- l. Consider Acceptance of Healthcare Marketplace Grant for \$300 from American Libraries Association

- m. Consider Acceptance of Network Remediation Grant for \$4275.00 from Oklahoma Department of Libraries

Approved

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to approve consent items as presented.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

3. Consider Items Removed from Consent

4. Information Items

- a. Airport Manager Monthly Report - October 2018
- b. City Clerk Monthly Report - October 2018
- c. Community Development Monthly Report - October 2018
- d. Durant Industrial Authority Monthly Report - October 2018
- e. Emergency Management Report - October 2018
- f. Financial Statements September 2018 and November States Tax 2018
- g. Fire Department Monthly Report October 2018
- h. Grants Department Report - October 2018
- i. Landfill Information and Reports - October 2018
- j. Library Monthly Report - October 2018
- k. Parks Department Monthly Report - October 2018
- l. Planning Commission Meeting Minutes - September 18, 2018
- m. Police Department Monthly Report - September 2018
- n. Public Works Projects Update for October 2018
- o. Solid Waste Collection Monthly Report - October 2018

- p. Street Department Report - October 2018
- q. Utility Department Monthly Report - October 2018
- r. Utility Line Maintenance Report - October 2018
- s. Waste Water Treatment Plant and Lab Monthly Reports - October 2018
- t. Water Treatment Plant Monthly Report - October 2018

5. Administration

- a. Consider Approval of Resolution 2018-29 Authorizing Participation in the OMAG Recognition Program
Approved

City Clerk Cynthia Price stated the Durant City Council successfully completed the 2nd Annual OMAG Recognition Program on October 23, 2018. Funds to be received from OMAG for participation in the Recognition Program have been earmarked for projects/services that will improve communication and transparency between the city council, staff and citizens in accordance with Resolution 2017-27.

Motion was made by Chad Hitchcock and seconded by Mike Dills to approve Resolution 2018-29 authorizing participation in the OMAG Recognition Program.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

- b. Consider Approval of Employee Holiday Checks for 2018
Approved

City Manager Tim Rundel addressed council and stated this is a budgeted item in the amount of \$350 per employee.

Motion was made by Mike Dills and seconded by Chad Hitchcock to approve employee holiday checks for 2018.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

- c. Consider Approval of Change Order for Contract C-2018-58 for the Purchase of Police Vehicles
Approved

Police Chief David Houser addressed council and stated the lease previously approved by council could not be fulfilled as the vehicles selected were no longer available. Chief Houser stated Enterprise presented him with three new options. Chief Houser recommended Option C for 2019 Chevrolet Tahoes. John Holland from Enterprise stepped forward to answer questions from council.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve change order for Contract C-2018-58 and select Option C for the purchase of 2019 Chevrolet Tahoe police vehicles.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

- d. Consider Approval of Resolution # 2018-33 Establishing An Arts and Cultural Advisory Committee for the City of Durant

Approved

City Manager Tim Rundel addressed council and stated that on September 11, 2018 he was authorized by council to work with staff to propose guidelines and identify participating members for an Arts and Cultural Advisory Committee. Mr. Rundel stated this work has now been completed and is back before council with a proposed resolution.

Motion was made by Chad Hitchcock and seconded by Mike Dills to approve Resolution 2018-33 establishing an Arts and Cultural Advisory Committee for the City of Durant.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

- e. Consideration Authorizing City Manager And Staff to Develop Guidelines for the Creation of The Durant Streets and Infrastructure Task Force

Approved

City Manager Tim Rundel addressed council and proposed the creation of a Durant Streets and Infrastructure Task Force consisting of two council members, city staff and appointed community members to study the infrastructure issues and gain a better understanding of the city's budget, funding strategies and capacities and make a recommendation back to the city council. Mr. Rundel recommended there be a 90-120 day timeline to report back to council.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to authorize city manager and staff to develop guidelines for the creation of the Durant Streets and Infrastructure Task Force.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

- f. Consider National League of Cities (NLC) Service Line Warranty Program and Take Possible Action

Approved

Ashley Shiwarski , Business Development Senior Manager, Regional Water Team, of Utility Service Partners, Inc. addressed council and provided them with handouts and a powerpoint presentation. Ms. Shiwarski gave an overview of the Service Line Warranty Program and stated there would be no cost to the city and the program does provide minimal revenue to the city on an annual basis. All residents would receive informational mailings. City Attorney Tom Marcum had concerns about allowing use of city logo on mailings. Ms. Shwarski stated the city would have approval rights for all mailings.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve Marketing Agreement between City of Durant and Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America (C-2018-71).

Motion Passed with the following vote:

Ayes: Dills, Hawthorne, Hitchcock, Tomlinson

Nays: Grube

- g. Consider Approval of Authorizing City Manager to Sign an Agreement with Alliance Work Partners to Provide and Manage an Employee Assistance Program with a Six Visit Per Issue Model at \$1.81 Per Employee Per Month, or take any other appropriate action

Approved

Greg Buckley, Administrative Services Director and Treasurer, addressed council and stated he went out with proposals for a full service employee assistance program and received responses from three vendors. Mr. Buckley recommended Alliance Work Partners. The program is free to employees and completely anonymous.

Motion was made by Destry Hawthorne and seconded by Mike Dills to approve Alliance Work Partners Purchase of Services Agreement (C-2018-70).

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

- h. Consider Approval of Ordinance 1870 - An Amendment to Code Sections on Sign Regulations, Metal Buildings and Building Facades, and Screening Requirements

Tabled

Matt Nahrstedt, Community Development Director and City Planner, addressed council and stated the goal is to clean up confusing language and modernize details regarding sign regulations, metal buildings and building facades, and screening requirement. Mr. Nahrstedt reviewed sign regulations, metal buildings and facades. After discussion and feedback from council, Mr. Nahrstedt will make revisions and report back to council at the

December 11, 2018 meeting. City Manager Tim Rundel suggested Mr. Nahrstedt provide council with photos and examples at his next presentation.

i. Consider Approval of Resolutions to Update the City of Durant Fee Schedule

1. Resolution 2018-30 to Include New Beverage Garden Permit Fee
2. Resolution 2018-31 to Update Certificate of Compliance Fee

Approved

Agenda Item 5.i (1) - Matt Nahrstedt, Community Development Director and City Planner, addressed council and stated this is to close out the administrative process of putting in the new beverage garden ordinance that council approved in October 2018. The proposed Beverage Garden Permit Fee in conjunction with the ordinance would be \$50.00.

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to approve Resolution 2018-30 to include new Beverage Garden Permit Fee.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

Agenda Item 5 i (2) - Matt Nahrstedt, Community Development Director and City Planner, addressed council and stated the fire marshal and building official are in agreement with updating the fee amount from \$50.00 to \$100.00.

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to approve Resolution 2018-31 to update Certificate of Compliance Fee.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

- j. Consideration To Accept A \$5,000 Grant Award From The Nancy Lieberman Charities Received Through The U.S. Department of Justice 2018 COPS - Community Oriented Policing Services Program To Support Local Law Enforcement And Community Relations Efforts. Approved

Rebecca Collins, Grants Coordinator, addressed council and stated in June 2018, the city received a Kids and Cops Dream Court valued at \$30,000 from the Nancy Lieberman Charities Foundation. Now, the Nancy Lieberman Charities Foundation is granting the Durant Police Department the amount of \$5000 to be utilized with the Dream Court for such items as purchasing basketballs, tee shirts, and paying overtime to police officers to have activities with the youth in the community. Police Chief Houser addressed council and stated this is an outstanding opportunity to interact with the children of Durant.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to accept a \$5000 grant award from the Nancy Lieberman Charities Foundation received through the U.S. Department of Justice 2018 COPS - Community Oriented Policing Services Program to support local law enforcement and community relations efforts.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

- k. Consideration To Accept A \$2,000 Public Works Safety Equipment Grant Award From The Oklahoma Municipal Assurance Group (OMAG) To Purchase Gas Detectors For Public Works Department.

Approved

Rebecca Collins, Grants Coordinator, addressed council and stated the grant funds would be used to purchase four (4) gas detectors to be used in trenches on site.

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to accept a \$2,000 Public Works Safety Equipment Grant Award from the Oklahoma Municipal Assurance Group (OMAG) to purchase gas detectors for the Public Works Department.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

- l. Consideration To Submit Grant Application To The National Fitness Campaign In The Amount Of \$30,000 For Partial Funding To Build An Outdoor Fitness Court At Carl Albert Park

Approved

Rebecca Collins, Grants Coordinator, addressed council and stated we have been contacted by the National Fitness Court out of San Francisco, CA as a possible community to apply for this grant for an outdoor fitness gym. The proposed gym would fit on the dilapidated tennis courts at Carl Albert Park. If the city is awarded the grant, we would have one year to raise additional funding to complete the project. Ms. Collins stated there is no obligation. If the city was not able to raise the necessary funds, the grant would be de-obligated. A video presentation followed. Ms. Collins reiterated no city funds would be committed and it would be up to community partners to raise the additional \$90,000. The current Land and Water Grant that is being utilized at Carl Albert Park would be used to build the pad. City Manager Tim Rundel stated the Parks and Recreation Advisory Board supports application for this grant.

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to approve submission of grant application to the National Fitness Campaign in the amount of \$30,000 for partial funding to build an outdoor fitness court at Carl Albert Park.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

6. Public Hearings

- a. Public Hearing For Closeout Of 16753 Community Development Block Grant (CDBG) 16 Relating To The Residential Streets Improvements

Public hearing for the 16753 CDBG 16 (C-2016-81) closeout will be led by Becca Collins. Upon closeout of the Public Hearing, the following items will be presented for consideration:

1. Consideration To Accept The 16753 CDBG 16 Residential Streets Improvements Project #s 645 on West Mississippi Street, # 646 on West Alabama Street, # 647 on North East 3rd Avenue and # 648 on East Cedar Street As Successfully Complete.
2. Consideration To Approve The 16753 CDBG 16 Closeout Documents
Approved

Rebecca Collins, Grants Coordinator, addressed council and stated the Streets Improvements Project for four (4) different block segments (Project #645 on West Mississippi Street), Project #646 on West Alabama Street, Project #647 on North East 3rd Avenue and Project #648 on East Cedar Street) has been completed. The City of Durant utilized their own labor and equipment. The total budget was \$194,800 with a 1:1 match. The project finished at \$178,252,39 coming in under budget. This grant was for materials only.

Hearing opened to public.

Call for public comment three times.

No comments.

Public Hearing closed.

Agenda Item 6. A (1)

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to accept the 16753 CDBG 16 Residential Streets Improvements Project #645 on West Mississippi Street, Project #646 on West Alabama Street, Project #647 on North East 3rd Avenue and Project #648 on East Cedar Street as successfully complete.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

Agenda Item 6. A (2)

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve the 16753 CDBG 16 Closeout Documents.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

- b. Public Hearing for the Purpose of Providing Information, Including an Analysis of Potential Positive or Negative Impacts, and Answering Questions Regarding the Proposed Project Hickory Economic Development Project Plan

No Action Taken

Paul Buntz, Interim Executive Director of Durant industrial Authority addressed council and introduced Dan Batchelor and Jeff Sabin with the Center for Economic Development Law. This is the first of two public hearings. Mr. Sabin provided a recap of the project history, overview of the project plan elements and the financial and economic impacts.

Hearing opened to public.

Jean Masoner - \$21 million payroll for the 600 temporary construction jobs.

James Bishop - Sufficient electrical power capacity.

Public hearing closed.

- c. Public Hearing For The 2018 Community Development Block Grant Economic Development (CDBG-ED) Application Phase Relating To The Publicly Owned Water Distribution and Sewer Collection Infrastructure Improvements Project In The Approximate Amount Of \$940,000 Serving The Tubacex Durant, Inc. Facility Operations To Create New Jobs Located At 362 County Club Road.

Public hearing for the 2018 CDBG-ED Application Phase will be led by Becca Collins. Upon completion of the Public Hearing, the following items will be presented for consideration:

1. Consideration To Approve Application Resolution No. 2018-32 For Approval To Submit The 2018 Community Development Block Grant Economic Development Application To Oklahoma Department Of Commerce For Publicly Owned Infrastructure Improvements Serving The **Tubacex Durant, Inc.** Facility Located At 362 Country Club Road.
2. Consideration To Authorize The Mayor To Sign Related Grant Application Documents Necessary To Complete The 2018 CDBG-ED Application For The Publicly Owned Infrastructure Improvements Project Serving **Tubacex Durant, Inc.** Facility.

Approved

Rebecca Collins, Grants Coordinator, addressed council and stated the estimated project cost is \$940,000. Tubacex Durant, Inc. is proposing 140 new jobs with an average salary of \$55,000 which qualifies for the Oklahoma Quality Jobs Program. It does not require any local match. The private investment of the \$40+ Million Dollars would provide the necessary leverage for the application. The grant is for water and sewer improvements.

Marty Cook, Public Works Director, identified the locations of the proposed water and sewer improvements.

Ms. Collins stated the national objective of this program is the development of viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for persons of low to moderate income.

Hearing opened to public.

Call for public comment three times.

No comments.

Public Hearing closed.

Agenda Item 6. c. (1)

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve Application Resolution No. 2018-32 for approval to submit the 2018 Community Development Block Grant Economic Development Application to Oklahoma Department of Commerce for publicly owned infrastructure improvements serving the Tubacex Durant, Inc. facility located at 362 Country Club Road.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

Agenda Item 6. c. (2)

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to authorize the mayor to sign related grant application documents necessary to complete the 2018 CDBG-ED Application for the publicly owned infrastructure improvements project serving Tubacex Durant, Inc. facility.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

- d. Consider Approval of Resolution 2018-28, a Conditional Use Permit for the Operation of a Community Shelter and Center at 4310 W University Blvd

Approved

Matt Nahrstedt, Community Development Director and City Planner, addressed council and stated the property is located at 4310 West University Boulevard and has one structure on it known as King's Closet. Mr. Nahrstedt provided handouts to council. The property consists of one acre and is currently zoned C-1. The proposed resolution does not affect the current zone. If the conditional use permit were approved and the applicant were to terminate the use or the ownership was to change hands, the property would revert back to a C-1 property without a conditional use permit. The Planning Commission was presented with a three phase development plan. Mr. Nahrstedt reviewed the three phases. The Planning Commission had questions and concerns. There were two formal concerns from citizens regarding safety and quiet. Applicant Michelle Chester addressed council.

Misty - Gave personal testimony.

Larry Smithart - In support of community shelter. Encouraged partnerships with other organizations and churches in community.

Betty Colclazier - in support of community shelter. Expressed concern about one facility for both men and women. Also expressed concern for children that could be housed at facility.

Michelle Chester - There will be one large room. Security guards and volunteer staff will be on site.

Kenny (inaudible) - Needs to be a solution.

Shawna Shelton - In support of community shelter.

Sarah Metz - in support of community shelter.

Sue Stanfield - in support of community shelter.

Public Hearing Closed

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve Resolution 2018-28, a Conditional Use Permit for the Operation of a Community Shelter and Center at 4310 W. University Boulevard.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

7. Citizen Comments on Non-Agenda Items

There were no citizen comments.

8. Executive Session

- a. Consider Executive Session to Discuss the Employment and Performance Review of City Manager (This Executive Session Authorized by Title 25, Section 307 B(1) of the Oklahoma State Statutes)

Approved

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to enter into executive session.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to re-enter regular session.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson

b. Consider Action Pursuant to 8(a) Above

Mayor Tomlinson stated the city council has met in executive session to discuss the employment and performance review of the city manager. This executive session is authorized by Title 25, Section 307 B(1) of the Oklahoma State Statutes.

9. New Business

There was no new business.

ADJOURNMENT

Motion was made by Chad Hitchcock and seconded by Destry Hawthorne to adjourn meeting.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson



The City of Durant

Office of City Clerk

Memorandum

Date: 11/29/2018
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Special Called Meeting Minutes of November 27, 2018

Council Information / Action Requested

Approval of Special Called Meeting Minutes of November 27, 2018

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Special Called Meeting Minutes 11.27.2018	Exhibit	11/29/2018

This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 23rd day of October, 2018 and that an agenda of said meeting was posted at the place of such meeting at 9:30 a.m. on the 21st day of November, 2018.

MINUTES OF THE SPECIAL MEETING OF DURANT CITY Council Special Meeting OF November 27, 2018 AT 6:00 PM, Roscoe J. Hatfield Council Chambers, Durant City Hall, 300 W. Evergreen, Durant, OK

CALL TO ORDER

Mayor Tomlinson called the meeting to order at 6:08 p.m.

INVOCATION/FLAG SALUTE

Police Chief David Houser provided the invocation. Vice Mayor Chad Hitchcock led the flag salute.

ROLL CALL

Present: Council Member Destry Hawthorne	City Attorney Tom Marcum
Council Member Oden Grube	City Manager Tim Rundel
Council Member Mike Dills	City Clerk Cynthia J. Price
Vice-Mayor Chad Hitchcock	
Mayor Jerry Tomlinson	

Absent: None (*denotes partial attendance)

Mayor Tomlinson declared a quorum.

1. Public Hearing for the Purpose of Giving Members of the Public an Opportunity to be Heard Prior to Any Vote on the Proposed Project Hickory Economic Development Project Plan

Durant Industrial Authority Interim Executive Director Paul Buntz introduced Dan Batchelor and Jeff Sabin of the Center for Economic Development Law. Mr. Sabin provided an overview of Project Hickory followed by a PowerPoint presentation.

Council Member Grube spoke in opposition of the incentives being offered for this project.

Public hearing opened.

Jean Masoner - question about bonds, would company locate without TIF.

Call for comment three times.

Public hearing closed.

2. Consider Approval of Ordinance 1869 Approving and Adopting the Project Hickory Economic Development Project Plan Pursuant to the Oklahoma Local Development Act; Designating and Adopting Project Area and Increment District Boundaries; Confirming the Establishment of a Date for the Creation of Increment District No. 3, City of Durant; Adopting Certain Findings; Authorizing the Durant Industrial Authority to Carry Out and Administer the Project Plan; Establishing a Tax Apportionment Fund; Declaring Apportioned Funds to be Special Funds of the Durant Industrial Authority; Authorizing the Use of Increment Revenues for the Payment of Certain Project Costs; Authorizing the City of Durant to Carry Out Certain Provisions of the Project Plan; Ratifying and Confirming the Actions, Recommendations and Findings of the Durant – Salem Tube Economic Development Project Plan Review Committee and the City of Durant Planning Commission; Directing Continuing Apportionment; Providing for Severability; and Declaring an Emergency

Approved

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve Ordinance 1869, Paragraphs 1-13.

Motion Passed with the following vote:

Ayes: Dills, Hawthorne, Hitchcock, Tomlinson

Nays: Grube

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to approve Ordinance 1869, Paragraph 14 (emergency clause).

Motion Passed with the following vote:

Ayes: Dills, Hawthorne, Hitchcock, Tomlinson

Nays: Grube

Adjournment

Motion was made by Destry Hawthorne and seconded by Chad Hitchcock to adjourn meeting.

Motion Passed with the following vote:

Ayes: Dills, Grube, Hawthorne, Hitchcock, Tomlinson



The City of Durant

Office of City Clerk

Memorandum

Date: 12/10/2018
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Claims for November 2018

Council Information / Action Requested

Approval of Claims for November 2018

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Payroll Claims - November 2018	Exhibit	12/10/2018
Regular Department Payment Register - 11/5/2018	Exhibit	12/10/2018
Regular Department Payment Register - 11/15/2018	Exhibit	12/10/2018
Manual Check Department Register 11/7/2018	Exhibit	12/10/2018
Manual Check Department Register 11/14/2018	Exhibit	12/10/2018
Manual Check Department Register 11/19/2018	Exhibit	12/10/2018
DIA Regular Department Payment Register - 11/15/2018	Exhibit	12/10/2018

PAYROLL CLAIMS SUMMARY
AS OF: NOVEMBER 30TH, 2018

001-GENERAL FUND

SALARIES AND BENEFITS

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
CITY ADMINISTRATION	510,184.11	49,992.64	217,729.88	42.68	0.00	292,454.23
CITY CLERK	107,261.89	9,873.36	38,219.82	35.63	0.00	69,042.07
CITY TREASURER	340,207.17	28,979.90	83,830.17	24.64	0.00	256,377.00
LAW ENFORCEMENT (PD)	4,479,418.08	417,472.20	1,757,265.46	39.23	0.00	2,722,152.62
ANIMAL CONTROL (PD)	94,873.51	7,933.62	37,236.49	39.25	0.00	57,637.02
FIRE DEPARTMENT	3,046,804.96	298,651.06	1,356,060.54	44.51	0.00	1,690,744.42
PARKS, REC. & GEN. SVCS.	514,633.81	48,210.04	215,241.20	41.82	0.00	299,392.61
SWIMMING POOL	71,221.36	0.00	39,560.64	55.55	0.00	31,660.72
MUNICIPAL COURT	54,835.23	4,715.03	20,067.51	36.60	0.00	34,767.72
COMMUNITY DEVELOPMENT	259,911.94	27,789.77	118,030.50	45.41	0.00	141,881.44
PUBLIC LIBRARY	530,097.04	42,761.07	205,072.16	38.69	0.00	325,024.88
STREET DEPARTMENT	885,140.59	64,716.47	311,942.31	35.24	0.00	573,198.28
CIVIL EMERGENCY MGMT.	231,491.65	17,820.69	78,494.02	33.91	0.00	152,997.63
GENERAL GOVERNMENT	210,000.00	0.00	0.00	0.00	0.00	210,000.00
CITY GARAGE	248,264.72	15,236.11	67,633.43	27.24	0.00	180,631.29
TOTAL SALARIES AND BENEFITS	11,584,346.06	1,034,151.96	4,546,384.13	39.25	0.00	7,037,961.93

PAYROLL CLAIMS SUMMARY
AS OF: NOVEMBER 30TH, 2018

010-INFO. TECH. SERVICE FUND

ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES AND BENEFITS

INFO. TECH. SERVICE FUND

213,326.09	19,204.13	92,107.71	43.18	0.00	121,218.38
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TOTAL SALARIES AND BENEFITS

213,326.09	19,204.13	92,107.71	43.18	0.00	121,218.38
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PAYROLL CLAIMS SUMMARY
AS OF: NOVEMBER 30TH, 2018

020-DURANT INDUSTRIAL AUTH.

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES AND BENEFITS						
ECON. DEV. ADMIN.	161,822.00	0.00	0.00	0.00	0.00	161,822.00

TOTAL SALARIES AND BENEFITS	161,822.00	0.00	0.00	0.00	0.00	161,822.00
=====						

PAYROLL CLAIMS SUMMARY
AS OF: NOVEMBER 30TH, 2018

101-SPECIAL 911 TAX FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES AND BENEFITS						
PD COMM CENTER	768,244.82	53,235.19	215,823.57	28.09	0.00	552,421.25
	=====	=====	=====	=====	=====	=====
TOTAL SALARIES AND BENEFITS	768,244.82	53,235.19	215,823.57	28.09	0.00	552,421.25
	=====	=====	=====	=====	=====	=====

PAYROLL CLAIMS SUMMARY
AS OF: NOVEMBER 30TH, 2018

206-DURANT AIRPORT AUTHORITY

ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
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SALARIES AND BENEFITS

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PAYROLL CLAIMS SUMMARY
AS OF: NOVEMBER 30TH, 2018

405-DURANT UTILITIES AUTH.

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
PUBLIC WORKS ADMINISTRATI	172,554.32	16,114.24	71,292.07	41.32	0.00	101,262.25
UTILITY BILLING	431,550.31	37,152.87	187,223.46	43.38	0.00	244,326.85
WATER/SEWER LINE MAINT.	572,764.03	51,069.18	240,395.56	41.97	0.00	332,368.47
WATER TREATMENT PLANT	374,663.12	42,457.06	181,111.50	48.34	0.00	193,551.62
WASTEWATER TREATMENT	390,631.45	33,050.36	152,790.65	39.11	0.00	237,840.80
COLLECTION - SOLID WASTE	774,796.42	53,801.42	264,481.67	34.14	0.00	510,314.75
UTILITY GENERAL ADMIN.	200,000.00	0.00	0.00	0.00	0.00	200,000.00
DISPOSAL - SOLID WASTE	604,520.61	43,014.75	214,163.80	35.43	0.00	390,356.81

TOTAL SALARIES AND BENEFITS

3,521,480.26

276,659.88

1,311,458.71

37.24

0.00

2,210,021.55

PAYROLL CLAIMS SUMMARY
AS OF: NOVEMBER 30TH, 2018

500-MULTI-SPORTS COMPLEX

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE

SALARIES AND BENEFITS						
RECREATIONAL MARKETING	91,806.19	7,355.45	38,402.58	41.83	0.00	53,403.61
DURANT MULTI-SPORT COMP	309,149.56	27,036.66	112,760.55	36.47	0.00	196,389.01
TOTAL SALARIES AND BENEFITS	400,955.75	34,392.11	151,163.13	37.70	0.00	249,792.62

PAYROLL CLAIMS SUMMARY
AS OF: NOVEMBER 30TH, 2018

610-CEMETERY OPERATIONS FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
HIGHLAND CEMETERY	0.00	0.00	250.00	0.00	0.00	(250.00)
TOTAL SALARIES AND BENEFITS	0.00	0.00	250.00	0.00	0.00	(250.00)

11/05/2018 3:43 PM
PACKET: 09404 AP CLAIMS 11-6-18
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: N/A NON-DEPARTMENTAL
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 1

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001752	OKLAHOMA STATE BUREAU O					
		I-SEPT 2018	001-000-203.50-01	DUE TO OSBI COURT FORENSIC FEES	173821	489.25
		I-SEPT 2018 AFIS	001-000-203.50-01	DUE TO OSBI COURT COLLECTION FEES	173821	570.04
01-002989	C.L.E.E.T.					
		I-SEPT 2018	001-000-203.50-00	DUE TO C.L.E. COURT PENALTY ASSESSMENT FEES	173740	603.08
01-1	MISCELLANEOUS VENDOR					
	WESTSIDE BAPTIST C	I-RECT#01614741	001-000-325.20-00	CONSTRUCTION WESTSIDE BAPTIST CHURCH	173872	79.00
					DEPARTMENT	NON-DEPARTMENTAL
					TOTAL:	1,741.37

11/05/2018 3:43 PM
PACKET: 09404 AP CLAIMS 11-6-18
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 001 CITY ADMINISTRATION
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002242	JP MORGAN CHASE - BANK					
	I-8665-4664-1018	001-001-513.70-72	TRAINING AND	LODGING FOR TIM RUNDEL	000000	1,058.00
	I-8665-4664-1018	001-001-513.70-72	TRAINING AND	TAXI SERVICES	000000	33.90
	I-8665-4664-1018	001-001-513.70-72	TRAINING AND	TAXI SERVICES	000000	35.00
	I-8665-4664-1018	001-001-513.70-72	TRAINING AND	PARKING FEES	000000	65.00
01-004143	TOUCHTONE COMMUNICATION					
	I-271079	001-001-513.30-31	PHONE & TELEC	ADMINISTRATION	173858	16.61
01-005430	VERIZON WIRELESS					
	I-10/2018-5457-0005	001-001-513.30-31	PHONE & TELEC	KARI DOSH 580- 634-1710	173864	53.00
	I-10/2018-5457-0005	001-001-513.30-31	PHONE & TELEC	580-579-5347	173864	40.01
	I-10/2018-5457-0005	001-001-513.30-31	PHONE & TELEC	MARIE 580-579-5943	173864	53.00
	I-10/2018-5457-0005	001-001-513.30-31	PHONE & TELEC	TIM RUNDEL 580-579-6064	173864	53.00
			DEPARTMENT 001	CITY ADMINISTRATION	TOTAL:	1,407.52

11/05/2018 3:43 PM
PACKET: 09404 AP CLAIMS 11-6-18
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 002 CITY CLERK DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 3

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000540	AT&T					
		I-10 2018-7608 1	001-002-514.30-31	PHONE & TELECOM CITY CLERK	173714	12.43
01-002242	JP MORGAN CHASE - BANK					
		I-2521-7989-1018	001-002-514.70-72	TRAINING AND CINDY PRICE HOTEL RESERVATION	000000	615.43
01-003100	FUELMAN					
		I-10/2018-BG159577	001-002-514.50-64	FUEL IT/CITY CLERK-FUEL	000000	0.00
01-004143	TOUCHTONE COMMUNICATION					
		I-271079	001-002-514.30-31	PHONE & TELECOM CLERK	173858	11.71
		I-271079	001-002-514.30-31	PHONE & TELECOM COMMON COST	173858	28.61
01-005430	VERIZON WIRELESS					
		I-10/2018-5457-0005	001-002-514.30-31	PHONE & TELECOM CINDY PRICE 580-579-4471	173864	0.00
DEPARTMENT 002 CITY CLERK DEPARTMENT TOTAL:						668.18

11/05/2018 3:43 PM
 PACKET: 09404 AP CLAIMS 11-6-18
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: 003 CITY TREASURER DEPT.
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000540	AT&T					
		I-10 2018-7608 1	001-003-515.30-31	PHONE & TELECOM TREASURER	173714	0.00
01-000944	CRAWFORD & ASSOCIATES P					
		I-11912	001-003-515.30-51	CONTRACT LABO CONSULTING AND SUPPORT STAFF	173746	7,397.84
01-001952	OFFICE DEPOT					
		I-222844054001	001-003-515.50-51	OFFICE SUPPLI PENCILS, FOLDERS, SHARPIE, FIL	173814	3.40
		I-222855466001	001-003-515.50-51	OFFICE SUPPLI PENCILS, FOLDERS, SHARPIE, FIL	173814	17.18
01-002242	JP MORGAN CHASE - BANK					
		I-2521-7989-1018	001-003-515.50-51	OFFICE SUPPLI MONEY DRAWER, DIVIDERS, HAND	000000	63.76
		I-2521-7989-1018	001-003-515.70-72	TRAINING AND REGISTRATION FEES	000000	209.00
		I-2521-7989-1018	001-003-515.70-72	TRAINING AND TREASURER EMPLOYEE RESERVATIOK	000000	615.42
01-003248	FIVE STAR OFFICE SUPPLY					
		I-0239880-001	001-003-515.50-51	OFFICE SUPPLI SHARPIE, BINDERS, MECH PENCILS	173773	126.84
01-004143	TOUCHTONE COMMUNICATION					
		I-271079	001-003-515.30-31	PHONE & TELECOM TREASURE	173858	0.77
01-005481	PAM ADAIR					
		I-10.16.18- 10.19.18	001-003-515.70-72	TRAINING AND PER DIEM REIMBURSEMENT	173709	136.50
		I-10.16.18- 10.19.18	001-003-515.70-72	TRAINING AND MILEAGE REIMBURSEMENT	173709	182.97
DEPARTMENT 003 CITY TREASURER DEPT.					TOTAL:	8,753.68

11/05/2018 3:43 PM
 PACKET: 09404 AP CLAIMS 11-6-18
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: 005 POLICE - LAW ENFORCEMENT
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000057	BRYAN AGRI PRODUCTS					
		I-637913	001-005-521.50-74	(D) DRUG DOG, K-9 FOOD, MISC	173728	44.50
01-000274	O'REILLY AUTO PARTS					
		C-0345-402978	001-005-521.50-63	VEHICLE MAINT CORE RETURN	173813	18.00-
		I-0345-403873	001-005-521.50-63	VEHICLE MAINT 579 FRONT END PARTS	173813	73.52
		I-0345-403931	001-005-521.50-63	VEHICLE MAINT 579 FRONT END PARTS	173813	397.56
		I-0345-404087	001-005-521.50-63	VEHICLE MAINT 430 MOTOR MOUNT	173813	88.59
		I-0345-407980	001-005-521.50-63	VEHICLE MAINT 121 REAR CAMBER KIT	173813	93.74
01-000309	US CELLULAR					
		I-0273200148	001-005-521.30-31	PHONE & TELECOM PD NARCOTICS 580-775-3782	173861	49.38
		I-0273200148	001-005-521.30-31	PHONE & TELECOM PIO 580-775-3783	173861	0.00
		I-0273200148	001-005-521.30-31	PHONE & TELECOM ANIMAL CONTROL 580-775-5235	173861	59.80
		I-0273200148	001-005-521.30-31	PHONE & TELECOM MARK LASITER 580-775-4111	173861	0.00
01-000328	JIMMIE'S AUTO SUPPLY LL					
		I-271698	001-005-521.50-63	VEHICLE MAINT 579 REAR COUPLER (U-JOINT)	173796	95.46
		I-272600	001-005-521.50-63	VEHICLE MAINT LED SPOT LIGHT UNIT #451	173796	139.95
		I-273352	001-005-521.50-63	VEHICLE MAINT DD for PD, MISC AUTO PARTS	173796	40.63
		I-273840	001-005-521.50-63	VEHICLE MAINT 346 GUN LOCK TIMER	173796	30.00
		I-273929	001-005-521.50-63	VEHICLE MAINT 121 REAR BRAKE PADS	173796	55.35
		I-273934	001-005-521.50-63	VEHICLE MAINT 429 FRONT & REAR PADS	173796	129.86
01-000381	OKLAHOMA NATURAL GAS					
		I-OCT 2018	001-005-521.30-33	UTILITIES POLICE 210476717 1434922 91	173824	21.23
01-000450	OKLAHOMA GAS AND ELECTRIC					
		I-10/2018-129232856	001-005-521.30-33	UTILITIES 3104 CARL ALBERT DR	173815	1,797.83
		I-10/2018-35948044	001-005-521.30-33	UTILITIES POLICE	173815	410.84
01-000540	AT&T					
		I-10 2018-7608 1	001-005-521.30-31	PHONE & TELECOM POLICE	173714	424.79
01-000613	SHIPMAN COMMUNICATIONS					
		I-65351	001-005-521.50-63	VEHICLE MAINT GUN RACK LOCK REPAIR ON UNIT	173842	238.00
01-001105	BRYAN COUNTY ANIMAL					
		I-10.15.18	001-005-521.50-74	(D) DRUG DOG, K-9 VET SERVICES, SUPPLIES	173729	43.50
01-001535	CARRIE WYRICK					
		I-10.09.18- 10.10.18	001-005-521.70-72	TRAINING AND PER DIEM-OHIO PROJ DIR TRNG	173876	97.50
01-001575	JONATHAN D CARGILL, PHD					
		I-10.09.18	001-005-521.20-24	MEDICAL/PHYSI MMPI X 2	173730	130.00
01-002242	JP MORGAN CHASE - BANK					
		I-0338-3322-1018	001-005-521.50-56	RANGE MAINT, WIRING, ETC - AMAZON PRIME	000000	66.55
		I-2749-5278-1018	001-005-521.70-72	TRAINING AND REGISTRATION X 2 MGMT, ETHICS C	000000	78.00

11/05/2018 3:43 PM
 PACKET: 09404 AP CLAIMS 11-6-18
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: 005 POLICE - LAW ENFORCEMENT
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002242	JP MORGAN CHASE - BANK	continued				
	I-3843-4032-1018	001-005-521.50-51	OFFICE SUPPLI	WAL-MART-COPY PAPER, OFC SUPP	000000	72.88
	I-3843-4032-1018	001-005-521.50-58	BUILDING MAIN	WAL-MART BLEACH GEL,TABS,ETC	000000	32.66
	I-3843-4032-1018	001-005-521.50-62	JANITORAL SUP	WAL-MART TRASH BAGS,CLEANING	000000	75.64
	I-3843-4032-1018	001-005-521.50-69	OTHER EQUIP P	MISC PD SUPPLIES	000000	55.94
	I-3843-4032-1018	001-005-521.50-63	VEHICLE MAINT	MISC VEH SUPPLIES - PD	000000	1.78
	I-3843-4032-1018	001-005-521.50-58	BUILDING MAIN	BUILDING MAINT ITEMS-SAM'S	000000	26.82
	I-3843-4032-1018	001-005-521.50-62	JANITORAL SUP	JANITORIAL SUPPLIES - SAM'S	000000	128.42
	I-3843-4032-1018	001-005-521.50-63	VEHICLE MAINT	VEHICLE MAINT SUPPLIES - SAM'S	000000	19.82
	I-3843-4032-1018	001-005-521.70-72	TRAINING AND	REGISTRATION-RRT NAT LE RETREA	000000	395.00
	I-3843-4032-1018	001-005-521.50-56	RANGE MAINT,	WIRING, ETC - DATA PRO	000000	138.45
	I-3843-4032-1018	001-005-521.50-56	RANGE MAINT,	AMMO - WAL-MART	000000	65.22
01-002681	SWEARENGIN INSURANCE & I-2106	001-005-521.50-57	MMBRSHIP/LCNS	BOND for NOTARY - 751	173850	30.00
01-003100	FUELMAN					
	I-10/2018-BG159577	001-005-521.50-52	FUEL	POLICE DEPT-FUEL	000000	469.19
	I-10/2018-BG159577	001-005-521.50-63	VEHICLE MAINT	POLICE-VEHICLE MAINTENANCE	000000	0.00
01-003107	RANGER JOE'S INTERNATIO I-5159810A	001-005-521.50-54	UNIFORMS	LANYARD- C.I.A. BLACK	173835	1,294.19
01-003435	AUTOZONE COMMERCIAL CRE I-0521738587	001-005-521.50-63	VEHICLE MAINT	121 AIR BREATER FILTER	173717	47.01
01-003626	GOLDEN RULE CREATIONS I-093519	001-005-521.50-54	UNIFORMS	500 POLICE PATCHES	173777	476.50
01-003689	GT DISTRIBUTORS, INC. I-inv0680030	001-005-521.50-56	RANGE MAINT,	AMMUNITION	173784	2,800.46
01-003703	QUILL CORPORATION I-1816834	001-005-521.50-51	OFFICE SUPPLI	OFFICE SUPPLY	173833	139.17
01-003817	TEXOMA MAINTENANCE & I-21946	001-005-521.50-58	BUILDING MAIN	EMER CID HEAT REPAIR 10/15/18	173854	172.46
01-004143	TOUCHTONE COMMUNICATION I-271079	001-005-521.30-31	PHONE & TELEC	POLICE DEPT	173858	11.94
01-004980	DOUGLASS DISTRIBUTING					
	I-OCT/2018A	001-005-521.50-52	FUEL	POLICE	173754	1,494.20
	I-OCT/2018B	001-005-521.50-52	FUEL	POLICE	173754	733.14
	I-OCT/2018C	001-005-521.50-52	FUEL	POLICE	173754	954.56
	I-OCT/2018D	001-005-521.50-52	FUEL	POLICE	173754	1,116.37
	I-OCT/2018E	001-005-521.50-52	FUEL	POLICE	173754	993.12
	I-OCT/2018F	001-005-521.50-52	FUEL	POLICE	173754	974.13
	I-OCT/2018G	001-005-521.50-52	FUEL	POLICE	173754	1,314.99

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 PACKET: 09404 AP CLAIMS 11-6-18
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: 005 POLICE - LAW ENFORCEMENT
 BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005035	MIKE'S A-PLUS AUTO SERV	I-10.15.18	001-005-521.50-63	VEHICLE MAINT ALIGNMENT #579	173809	65.00
01-005168	CASTEEL'S TIRE (CALERA)	I-1-GS64955	001-005-521.50-63	VEHICLE MAINT 384 TIRES - 4	173733	493.52
		I-1-GS65118	001-005-521.50-63	VEHICLE MAINT 429 - 2 TIRES	173733	246.76
01-005546	STUTEVILLE CHEVROLET OF	I-21425	001-005-521.50-63	VEHICLE MAINT LOWER REAR CONTROL ARM #097	173849	69.77
01-005668	RSR GROUP, INC	I-6623-4005945331	001-005-521.50-56	RANGE MAINT, WEAPON LIGHTS (4)	173840	489.80
		I-6623-4005945332	001-005-521.50-56	RANGE MAINT, 2 RIFLES - S&W - m&p 15 t	173840	1,482.00
01-005929	NETWORKFLEET, INC	I-OSV000001566726	001-005-521.30-54	PD VEHICLE GP GLOBAL POSITIONING UNITS POLIC	173812	880.85
01-005981	BOB BARKER COMPANY, INC	I-UT1000472507	001-005-521.50-54	UNIFORMS SS SHIRTS,LS SHIRTS,PANTS,NAME	173725	1,966.66
		I-UT1000472507	001-005-521.50-71	EQUIP & SUPPL SHIRTS, PANTS, SEW PATCHES ON	173725	96.28
		I-UT1000473912	001-005-521.50-54	UNIFORMS SS SHIRTS,LS SHIRTS,PANTS,NAME	173725	35.00
		I-UT1000473912	001-005-521.50-71	EQUIP & SUPPL SHIRTS, PANTS, SEW PATCHES ON	173725	3.32
01-006003	CHERRY CLEANING SOLUTIO	I-1751	001-005-521.30-48	JANITORIAL SE JANITORIAL CLEANING	173737	2,024.12
01-006036	HALL, BRENTON D	I-08.23.18 -10.04.18	001-005-521.10-12	OVERTIME EOD Transport 2.25 hrs 9/23/18	173787	45.23
		I-08.23.18 -10.04.18	001-005-521.10-12	OVERTIME EOD Transport 7.5 hrs 9/12/18	173787	150.75
		I-08.23.18 -10.04.18	001-005-521.10-12	OVERTIME EOD Transport 2.5 hrs 9/19/18	173787	50.25
		I-08.23.18 -10.04.18	001-005-521.10-12	OVERTIME EOD Transport 2.5 hrs 9/24/18	173787	50.25
		I-08.23.18 -10.04.18	001-005-521.10-12	OVERTIME EOD Transport 2.5 hrs 10/2/18	173787	50.25
		I-08.23.18 -10.04.18	001-005-521.10-12	OVERTIME EOD Transport 2.25 hrs 10/4/18	173787	45.22
01-006039	JARVIS LARRY RICHARD II	I-08.25.18- 09.30.18	001-005-521.10-12	OVERTIME EOD Transport 5.25 hrs 8/25/18	173795	105.53
		I-08.25.18- 09.30.18	001-005-521.10-12	OVERTIME EOD Transport 1.25 hrs 9/30/18	173795	25.12
		I-08.25.18- 09.30.18	001-005-521.50-52	FUEL REIMBURSE FUEL PURCHASE	173795	41.51
01-006041	POLICEONE	I-40800	001-005-521.70-72	TRAINING AND REGISTRATION X 3	173830	975.00
		I-40808	001-005-521.70-72	TRAINING AND REGISTRATION AXON ACADEMY	173830	325.00
01-006045	IDELL MARK T	I-10.23.18	001-005-521.70-72	TRAINING AND POLICE PENSION PHYSICAL-REIMB	173790	171.72

DEPARTMENT 005 POLICE - LAW ENFORCEMENT TOTAL: 28,511.55

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PACKET: 09404 AP CLAIMS 11-6-18

VENDOR SET: 01

FUND : 001 GENERAL FUND

DEPARTMENT: 006 POLICE - ANIMAL CONTROL

BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000057	BRYAN AGRI PRODUCTS					
		I-637771	001-006-523.50-69	OTHER EQUIP P FEED	173728	44.50
01-000164	DURANT TRUE VALUE LUMBE					
		I-616826	001-006-523.50-58	BUILDING MAIN BUILDING SUPPLIES	173759	20.77
		I-617077	001-006-523.50-58	BUILDING MAIN BUILDING SUPPLIES	173759	27.46
01-001105	BRYAN COUNTY ANIMAL					
		I-10.10.18	001-006-523.30-15	VETERINARY SE EUTHANASIA'S	173729	20.00
		I-10.24.18	001-006-523.30-15	VETERINARY SE EUTHANASIA'S	173729	20.00
		I-10.30.18	001-006-523.30-15	VETERINARY SE EUTHANASIA'S	173729	20.00
01-002242	JP MORGAN CHASE - BANK					
		I-3843-4032-1018	001-006-523.50-69	OTHER EQUIP P WAL-MART-BODY BAGS,BLEACH,DAWN	000000	66.91
		I-3843-4032-1018	001-006-523.50-58	BUILDING MAIN BUILDING MAINT - SAM'S	000000	26.82
		I-3843-4032-1018	001-006-523.50-63	VEHICLE MAINT WAL-MART MISC VEH SUPPLIES	000000	1.78
01-003100	FUELMAN					
		I-10/2018-BG159577	001-006-523.50-52	FUEL ANIMAL CONTROL FUEL	000000	0.00
		I-10/2018-BG159577	001-006-523.50-63	VEHICLE MAINT VEHICLE MAINT-ANIMAL CONTROL	000000	0.00
01-004980	DOUGLASS DISTRIBUTING					
		I-OCT/2018A	001-006-523.50-52	FUEL ANIMAL CONTROL	173754	76.75
		I-OCT/2018B	001-006-523.50-52	FUEL ANIMAL CONTROL	173754	37.66
		I-OCT/2018C	001-006-523.50-52	FUEL ANIMAL CONTROL	173754	49.03
		I-OCT/2018D	001-006-523.50-52	FUEL ANIMAL CONTROL	173754	57.34
		I-OCT/2018E	001-006-523.50-52	FUEL ANIMAL CONTROL	173754	51.01
		I-OCT/2018F	001-006-523.50-52	FUEL ANIMAL CONTROL	173754	50.03
		I-OCT/2018G	001-006-523.50-52	FUEL ANIMAL CONTROL	173754	67.54
DEPARTMENT 006 POLICE - ANIMAL CONTROL TOTAL:						637.60

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 PACKET: 09404 AP CLAIMS 11-6-18
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: 008 FIRE DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164	DURANT TRUE VALUE LUMBE	I-616467	001-008-522.50-61	MINOR TOOLS A T-POST TO SECURE A TRENCH	173759	32.63
01-000260	GRAHAM INTERNATIONAL IN	I-8005248	001-008-522.50-63	VEHICLE MAINT ALIGNMENT #E-3	173780	309.66
01-000381	OKLAHOMA NATURAL GAS	I-OCT 2018	001-008-522.30-33	UTILITIES FIRE122 212845862 2523315 45	173824	32.97
		I-OCT 2018	001-008-522.30-33	UTILITIES FIRE124 212845862 2523317 45	173824	111.27
		I-OCT 2018	001-008-522.30-33	UTILITIES FIRE#3 212762353 2514273 00	173824	112.48
01-000403	ADVANCED CARE MEDICAL E	I-475628	001-008-522.50-61	MINOR TOOLS A GLUCOMETER, TEST STRIPS, OXYGE	173710	40.00
01-000450	OKLAHOMA GAS AND ELECTR	I-10/2018-35948044	001-008-522.30-33	UTILITIES FIRE DEPT	173815	1,813.05
01-000525	THE SIGN DEPOT, LLC	I-22590	001-008-522.50-69	OTHER EQUIP P LETTERING SPECIAL OPS TRAILER	173856	647.94
01-000540	AT&T	I-10 2018-7608 1	001-008-522.30-31	PHONE & TELECOM FIRE	173714	199.45
01-001587	A*B*C OCCUPATIONAL SAFE	I-53314	001-008-522.50-58	BUILDING AND FOR CENTRAL & STATION #2	173707	85.00
01-002242	JP MORGAN CHASE - BANK	I-0845-9168-1018	001-008-522.50-63	VEHICLE MAINT WIRING PARTS, CONNECTORS	000000	83.46
		I-0845-9168-1018	001-008-522.50-63	VEHICLE MAINT WIRING PIGTAIL	000000	178.99
		I-0845-9168-1018	001-008-522.50-62	JANITORIAL SUP LAUNDRY SOAP CLEANER TISSUE	000000	271.91
		I-0845-9168-1018	001-008-522.50-62	JANITORIAL SUP TOWELS, BATTERIES, LAUNDRY SOA	000000	141.23
		I-2290-3789-1018	001-008-522.50-62	JANITORIAL SUP COFFEE, CREAMER, SOAP, TRASH B	000000	253.62
		I-2290-3789-1018	001-008-522.50-63	VEHICLE MAINT BATTERY TENDER #REHAB TRAILER	000000	74.63
		I-2290-3789-1018	001-008-522.50-51	OFFICE SUPPLI LAMINATING	000000	22.00
		I-2290-3789-1018	001-008-522.50-61	MINOR TOOLS A AED BATTERY	000000	129.14
		I-2290-3789-1018	001-008-522.50-68	SAFETY CLOTHI JEFFERS WATER BOOTS	000000	78.00
		I-2290-3789-1018	001-008-522.50-77	FIRE PREVENTI FIRE PREVENTION BLDG SUPPLIES	000000	65.36
01-003043	ALERT-ALL CORP	I-218100599	001-008-522.50-77	FIRE PREVENTI FIRE SAFETY STICKERS	173711	88.00
01-003100	FUELMAN	I-10/2018-BG159577	001-008-522.50-52	FUEL FIRE DEPT-FUEL	000000	74.70
01-003466	CASCO INDUSTRIES INC	I-197576	001-008-522.50-61	MINOR TOOLS A FIRE RAKE HANDLE	173732	27.00
		I-197639	001-008-522.50-68	SAFETY CLOTHI STRUCTURE BOOTS	173732	365.00
		I-198475	001-008-522.50-68	SAFETY CLOTHI WILDLAND FIRE BOOTS--J BERGNER	173732	316.75
		I-199913	001-008-522.50-61	MINOR TOOLS A FLASHLIGHT BATTERIES	173732	72.50

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FUND : 001 GENERAL FUND
DEPARTMENT: 008 FIRE DEPARTMENT
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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003466	CASCO INDUSTRIES INC		continued			
		I-200142	001-008-522.50-69	OTHER EQUIP P BAUER COMPRESSOR KNOB	173732	29.00
		I-200286	001-008-522.50-68	SAFETY CLOTHI REPAIR TURNOUT COAT - R PARKER	173732	100.00
		I-200431	001-008-522.50-68	SAFETY CLOTHI STRUCTURE BOOTS FOR JEFFERS	173732	378.51
01-004272	FASTENAL					
		I-OKDUR79402	001-008-522.50-69	OTHER EQUIP P INDUSTRIAL BATTERIES	173765	59.71
01-004980	DOUGLASS DISTRIBUTING					
		I-OCT/2018A	001-008-522.50-52	FUEL FIRE	173754	298.65
		I-OCT/2018B	001-008-522.50-52	FUEL FIRE	173754	146.53
		I-OCT/2018C	001-008-522.50-52	FUEL FIRE	173754	190.79
		I-OCT/2018D	001-008-522.50-52	FUEL FIRE	173754	223.13
		I-OCT/2018E	001-008-522.50-52	FUEL FIRE	173754	198.50
		I-OCT/2018F	001-008-522.50-52	FUEL FIRE	173754	194.70
		I-OCT/2018G	001-008-522.50-52	FUEL FIRE	173754	262.83
01-005035	MIKE'S A-PLUS AUTO SERV					
		I-10.31.18	001-008-522.50-63	VEHICLE MAINT FIRE MARSHALL PULLEY REPAIR	173809	754.54
01-005430	VERIZON WIRELESS					
		I-10/2018-542025457	001-008-522.30-31	PHONE & TELECOM FD 775- 4911	173864	10.47
01-006003	CHERRY CLEANING SOLUTIO					
		I-1751	001-008-522.30-48	JANITORIAL SE JANITORIAL CLEANING	173737	382.05
DEPARTMENT 008 FIRE DEPARTMENT					TOTAL:	8,856.15

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 PACKET: 09404 AP CLAIMS 11-6-18
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: 009 PARKS, REC. & GEN. SVCS.
 BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164	DURANT TRUE VALUE LUMBE					
	I-616565	001-009-532.50-58	BUILDING AND	DRAW DOWN PO	173759	5.49
	I-616627	001-009-532.50-69	OTHER EQUIP P	LOCKS FOR GATES LOW WATER CROS	173759	50.97
	I-616794	001-009-532.50-58	BUILDING AND	DRAW DOWN PO	173759	44.98
	I-616886	001-009-532.50-70	PARK FURN & E	DRAW DOWN PO	173759	10.98
	I-616894	001-009-532.50-70	PARK FURN & E	DRAW DOWN PO	173759	10.98
	I-617062	001-009-532.50-70	PARK FURN & E	DRAW DOWN PO	173759	40.29
01-000309	US CELLULAR					
	I-0273200148	001-009-532.30-31	PHONE & TELEC	DMSC #580-775-1412	173861	0.00
01-000328	JIMMIE'S AUTO SUPPLY LL					
	I-271995	001-009-532.50-63	VEHICLE MAINT	WIPER BLADES #54	173796	13.58
	I-272962	001-009-532.50-69	OTHER EQUIP P	BELT FOR PUMP	173796	15.88
01-000381	OKLAHOMA NATURAL GAS					
	I-OCT 2018	001-009-532.30-33	UTILITIES	PARKS 211474003 2123338 91	173824	117.26
01-000450	OKLAHOMA GAS AND ELECTR					
	I-10/2018- 35948058	001-009-532.30-33	UTILITIES	PARKS	173815	207.69
	I-10/2018-129166792	001-009-532.30-33	UTILITIES	801 N 1ST #TRAFFI	173815	43.81
	I-10/2018-129217298	001-009-532.30-33	UTILITIES	902 S 5TH	173815	25.69
	I-10/2018-129626704	001-009-532.30-33	UTILITIES	OG&E 313 NE 4 SPLASH PAD	173815	34.41
	I-10/2018-35948044	001-009-532.30-33	UTILITIES	PARKS	173815	60.67
	I-10/2018-35948044	001-009-532.30-33	UTILITIES	CEMETERY	173815	25.69
01-000540	AT&T					
	I-10 2018-7608 1	001-009-532.30-31	PHONE & TELEC	PARKS	173714	129.62
01-000559	START-RITE AUTO ELECTRI					
	I-61733	001-009-532.50-68	TRACTOR & MOW	REBUILD DECK LIFT MOTOR #67	173848	45.00
01-000624	CINTAS CORP					
	I-618829112	001-009-532.50-54	UNIFORMS	UNIFORMS	173738	88.15
	I-618829794	001-009-532.50-54	UNIFORMS	UNIFORMS	173738	88.15
01-001263	LYNCH LAWN & LANDSCAPE					
	I-6848	001-009-532.30-65	MOWING CONTRA	(14) MOWINGS MEDIAN GROUP #1	173805	394.98
01-001884	TEXOMA JANITORIAL SUPPL					
	I-8401	001-009-532.50-62	JANITORIAL SUP	8-LARGE TRASH CAN LINERS	173852	263.60
01-002317	DURANT POWER EQUIPMENT					
	I-214273	001-009-532.50-61	MINOR TOOLS A	MS 180 CHAINSAW	173758	439.98
	I-214304	001-009-532.50-69	OTHER EQUIP P	CASE OF GAS MIX	173758	103.20
01-003100	FUELMAN					
	I-10/2018-BG159577	001-009-532.50-52	FUEL	PARKS-FUEL	000000	0.00

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PACKET: 09404 AP CLAIMS 11-6-18
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 009 PARKS, REC. & GEN. SVCS.
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004143	TOUCHTONE COMMUNICATION	I-271079	001-009-532.30-31	PHONE & TELECOM PARKS	173858	0.00
01-004980	DOUGLASS DISTRIBUTING	I-OCT/2018A	001-009-532.50-52	FUEL PARKS	173754	498.37
		I-OCT/2018B	001-009-532.50-52	FUEL PARKS	173754	244.53
		I-OCT/2018C	001-009-532.50-52	FUEL PARKS	173754	318.38
		I-OCT/2018D	001-009-532.50-52	FUEL PARKS	173754	372.35
		I-OCT/2018E	001-009-532.50-52	FUEL PARKS	173754	331.24
		I-OCT/2018F	001-009-532.50-52	FUEL PARKS	173754	324.91
		I-OCT/2018G	001-009-532.50-52	FUEL PARKS	173754	438.60
01-005321	BLAKE GOODE & FANNIN BA	I-7-BYPASS 69/75 HWY	001-009-532.30-65	MOWING CONTRA (4) BRUSHHOGGING FY 18/19	173778	14,857.15
		I-7-CARL ALBERT PK	001-009-532.30-65	MOWING CONTRA (13) MOWINGS FOR FY 18/19	173778	637.50
		I-7-CLOVER LEAF	001-009-532.30-65	MOWING CONTRA (13) MOWINGS FOR FY 18/19	173778	225.00
		I-7-LIBRARY	001-009-532.30-65	MOWING CONTRA (13) MOWINGS FOR FY 18/19	173778	372.92
		I-7-SLATON PARK	001-009-532.30-65	MOWING CONTRA (13) MOWINGS FOR FY 18/19	173778	397.92
01-005789	BLUE RIVER VENTURES, IN	I-BC26875	001-009-532.50-69	OTHER EQUIP P REAR TYNE TILLER	173724	838.00
01-005811	CENTERPOINT ENERGY SERV	I-10/2018-63266327	001-009-532.30-33	UTILITIES USAGE PW ACCT. #6326	173735	14.07
01-005871	ELITE SIX LLC	I-515	001-009-532.30-65	MOWING CONTRA (13) MOWINGS FY 18/19	173761	1,441.66
01-006009	UNITED AG & TURF	I-10199743	001-009-532.50-68	TRACTOR & MOW TRAIL WHEEL BRACKET #HX15	173859	625.13
		I-10214523	001-009-532.50-68	TRACTOR & MOW OIL COOLER HOSES #C8	173859	13.24
01-006020	OKLAHOMA DEPT. OF AGRIC	I-00042	001-009-532.70-72	TRAINING AND DYLAN CLARK PEST APP TESTING	173822	100.00
		I-00042	001-009-532.70-72	TRAINING AND JIMMY VANDEVANDER PEST TESTING	173822	100.00
		I-00241	001-009-532.70-72	TRAINING AND DYLAN CLARK PEST APP TESTING	173822	50.00
		I-00241	001-009-532.70-72	TRAINING AND JIMMY VANDEVANDER PEST TESTING	173822	50.00

DEPARTMENT 009 PARKS, REC. & GEN. SVCS. TOTAL: 24,512.02

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PACKET: 09404 AP CLAIMS 11-6-18
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 012 CITY SWIMMING POOL
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000450	OKLAHOMA GAS AND ELECTR					
		I-10/2018-35948044	001-012-536.30-33	UTILITIES POOL	173815	17.76
01-000540	AT&T					
		I-10 2018-7608 1	001-012-536.30-31	PHONE & TELECOM SWIMMING POOL	173714	84.84
				DEPARTMENT 012 CITY SWIMMING POOL	TOTAL:	102.60

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PACKET: 09404 AP CLAIMS 11-6-18
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 013 MUNICIPAL COURT
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002545	KENNETH D RAINBOLT					
		I-10.01.18- 10.22.18	001-013-512.30-37	MUNICIPAL JUD COURT JUDGE COMPENSATION	173834	1,925.00
01-003458	AMERICAN MUNICIPAL SERV					
		I-39896	001-013-512.30-78	MC BAD DEBT BAD DEBT COLLECTION FEES 18/19	173713	988.93
01-005886	MATT MICKLE					
		I-2107	001-013-512.30-51	CONTRACT SERV ALTERNATE JUDGE FY18-19	173807	550.00
DEPARTMENT 013 MUNICIPAL COURT					TOTAL:	3,463.93

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 PACKET: 09404 AP CLAIMS 11-6-18
 VENDOR SET: 01
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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000484	PRICE'S PRINTING					
		I-56728	001-014-525.50-51	OFFICE SUPPLI INSPECTION TAGS	173832	254.00
		I-56728	001-014-525.50-51	OFFICE SUPPLI BUSINESS CARDS FOR STEVE	173832	39.00
01-000540	AT&T					
		I-10 2018-7608 1	001-014-525.30-31	PHONE & TELECOM COMMUNITY DEVELOPMENT	173714	0.00
01-001850	JACK R SKAGGS					
		I-OCT 2018	001-014-525.20-55	NUISANCE ABAT AUG, SEPT, OCT---DRAW DOWN PO	173844	500.00
01-001952	OFFICE DEPOT					
		I-222844054001	001-014-525.50-51	OFFICE SUPPLI PENCILS, FOLDERS, SHARPIE, FIL	173814	7.19
		I-222855466001	001-014-525.50-51	OFFICE SUPPLI PENCILS, FOLDERS, SHARPIE, FIL	173814	36.29
01-002242	JP MORGAN CHASE - BANK					
		I-1504-7985-1018	001-014-525.50-51	OFFICE SUPPLI TRASH CAN, OFF, WASP SPRAY	000000	40.96
01-003100	FUELMAN					
		I-10/2018-BG159577	001-014-525.50-52	FUEL FUEL-COMMUNITY DEVELOPMENT	000000	0.00
01-004143	TOUCHTONE COMMUNICATION					
		I-271079	001-014-525.30-31	PHONE & TELECOM COMMUNITY DEVELOPEMENT	173858	11.07
01-004980	DOUGLASS DISTRIBUTING					
		I-OCT/2018A	001-014-525.50-52	FUEL COMMUNITY DEVELOPMENT	173754	31.94
		I-OCT/2018B	001-014-525.50-52	FUEL COMMUNITY DEVELOPMENT	173754	15.67
		I-OCT/2018C	001-014-525.50-52	FUEL COMMUNITY DEVELOPMENT	173754	20.40
		I-OCT/2018D	001-014-525.50-52	FUEL COMMUNITY DEVELOPMENT	173754	23.86
		I-OCT/2018E	001-014-525.50-52	FUEL COMMUNITY DEVELOPMENT	173754	21.23
		I-OCT/2018F	001-014-525.50-52	FUEL COMMUNITY DEVELOPMENT	173754	20.82
		I-OCT/2018G	001-014-525.50-52	FUEL COMMUNITY DEVELOPMENT	173754	28.11
DEPARTMENT 014 COMMUNITY DEVELOPMENT					TOTAL:	1,050.54

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000071	MICROMARKETING LLC					
	I-740961	001-015-571.50-56	BOOKS AND PUB AUDIO BOOK TITLES FOR COLL DEV	173808	39.95	
01-000380	LOCKE SUPPLY COMPANY					
	I-35625051-00	001-015-571.50-58	BUILDING AND NEW BULBS	173804	45.96	
01-000450	OKLAHOMA GAS AND ELECTR					
	I-10/2018-129612836	001-015-571.30-33	UTILITIES LIBRARY 1515 W MAIN #1	173815	25.69	
	I-10/2018-35948044	001-015-571.30-33	UTILITIES LIBRARY	173815	0.00	
01-000484	PRICE'S PRINTING					
	I-56865	001-015-571.70-35	STATE AID EXP PRINTING OF 1000 BROCHURES	173832	290.00	
01-000525	THE SIGN DEPOT, LLC					
	I-22529	001-015-571.50-58	BUILDING AND VINYL LETTERED SIGNS	173856	362.80	
01-000540	AT&T					
	I-10 2018-7608 1	001-015-571.30-31	PHONE & TELEC LIBRARY	173714	101.80	
	I-10 2018-LIBRARY	001-015-571.30-31	PHONE & TELEC DWR LIBRARY	173714	331.18	
01-001610	AMAZON.COM CREDIT PLAN					
	I-437353789386	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173712	48.34	
	I-437535784389	001-015-571.50-99	HUMANITIES PR EVENT SUPPLIES	173712	20.97	
	I-437745776557	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173712	33.44	
	I-454377395497	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173712	6.36	
	I-457937589537	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173712	9.52	
	I-477638943534	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173712	12.96	
	I-664487799749	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173712	84.38	
	I-795653375536	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173712	10.76	
01-001884	TEXOMA JANITORIAL SUPPL					
	I-8378	001-015-571.50-58	BUILDING AND CLEANING & MAINT. ITEMS	173852	315.00	
01-002242	JP MORGAN CHASE - BANK					
	I-0338-3322-1018	001-015-571.30-31	PHONE & TELEC EFAX SERVICES	000000	348.23	
	I-2521-9340-1018	001-015-571.50-32	POSTAGE & FRE ONLINE POSTAGE STAMPS SERVICE	000000	15.99	
	I-2521-9340-1018	001-015-571.50-56	BOOKS AND PUB 1ST QTR. MOVIE TITLES	000000	64.84	
	I-2521-9340-1018	001-015-571.50-56	BOOKS AND PUB WPY. KID & DK. DIARIES SERIES	000000	381.54	
	I-2521-9340-1018	001-015-571.50-56	BOOKS AND PUB SUB. RENEWAL 52 WKS SUN-SAT	000000	374.53	
	I-2521-9340-1018	001-015-571.50-51	OFFICE SUPPLI 250 BLACK LOCK DVD CASES	000000	360.21	
	I-2521-9340-1018	001-015-571.50-51	OFFICE SUPPLI 2/ VMI BUFFER COMBO PACKS	000000	159.98	
01-002631	INGRAM LIBRARY SERVICES					
	I-35842771	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173793	113.53	
	I-36834170	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173793	16.49	
	I-36914299	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173793	288.98	
	I-37004948	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173793	146.24	
	I-37029737	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173793	15.15	
	I-37114017	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173793	197.72	

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01-003248	FIVE STAR OFFICE SUPPLY					
	I-0239644-001	001-015-571.50-51	OFFICE SUPPLI MISC. OFFICE ITEMS		173773	148.27
01-003719	DEMCO INCORPORATED					
	I-6469377	001-015-571.50-58	BUILDING AND ACTIVITY CENTER EQUIP.		173751	794.94
01-004143	TOUCHTONE COMMUNICATION					
	I-271079	001-015-571.30-31	PHONE & TELECOM LIBRARY		173858	8.17
01-004971	MULLEN, ANGIE					
	I-08.26.18- 10.23.18	001-015-571.70-72	TRAINING AND 2ND QTR. BANK & CITY HALL		173810	43.20
01-005454	GALE/ CENGAGE LEARNING,					
	I-65377301	001-015-571.50-56	BOOKS AND PUB STANDING ORDERS 1ST QUARTER		173776	26.39
	I-65378330	001-015-571.50-56	BOOKS AND PUB STANDING ORDERS 1ST QUARTER		173776	91.17
	I-65390406	001-015-571.50-56	BOOKS AND PUB STANDING ORDERS 1ST QUARTER		173776	16.50
	I-65399147	001-015-571.50-56	BOOKS AND PUB STANDING ORDERS 1ST QUARTER		173776	22.50
	I-65436008	001-015-571.50-56	BOOKS AND PUB STANDING ORDERS 1ST QUARTER		173776	157.54
	I-65444511	001-015-571.50-56	BOOKS AND PUB STANDING ORDERS 1ST QUARTER		173776	27.19
	I-65445105	001-015-571.50-56	BOOKS AND PUB STANDING ORDERS 1ST QUARTER		173776	45.73
	I-65453702	001-015-571.50-56	BOOKS AND PUB STANDING ORDERS 1ST QUARTER		173776	58.47
	I-65460958	001-015-571.50-56	BOOKS AND PUB LPP STANDING ORDERS		173776	22.50
01-005642	VYVE					
	I-OCT 2018	001-015-571.30-33	UTILITIES LIB. 301109243 1515 W MAIN ST		173868	115.19

DEPARTMENT 015 PUBLIC LIBRARY TOTAL: 5,800.30

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01-000017	RGA INC	I-129111-001	001-016-541.50-69	OTHER EQUIP P WATER HOSES WHEN PAVING	173838	515.22
01-000163	DURANT IRON & METAL INC	I-10918	001-016-541.50-95	PAVING MAINT METAL FOR STREET REPAIR	173756	59.76
01-000164	DURANT TRUE VALUE LUMBE	I-616884	001-016-541.50-71	DRAINAGE MAIN SACK CRETE	173759	5.67
01-000275	OVERLAND CORP	I-929	001-016-541.50-95	PAVING MAINT ASPHALT FOR PATCHING	173825	646.10
		I-933	001-016-541.50-95	PAVING MAINT ASPHALT FOR PATCHING	173825	1,399.08
01-000309	US CELLULAR	I-0273200148	001-016-541.30-31	PHONE & TELECOM STREET ON CALL #580-775-3415	173861	49.38
01-000328	JIMMIE'S AUTO SUPPLY LL	I-272403	001-016-541.50-63	VEHICLE MAINT 2-BATTERIES #410 BACKHOE	173796	223.98
		I-272637	001-016-541.50-63	VEHICLE MAINT 2-RADIATOR STOP LEAK #83	173796	65.90
		I-273178	001-016-541.50-63	VEHICLE MAINT BELT FOR STREET PACKER	173796	11.73
01-000525	THE SIGN DEPOT, LLC	I-22501	001-016-541.50-67	SIGNS BRIDGE WEIGHT LIMIT SIGNS	173856	384.80
01-000540	AT&T	I-10 2018-7608 1	001-016-541.30-31	PHONE & TELECOM STREET DEPT	173714	12.06
01-000624	CINTAS CORP	I-618829110	001-016-541.50-54	UNIFORMS DRAW DOWN-----UNIFORMS	173738	111.53
		I-618829792	001-016-541.50-54	UNIFORMS DRAW DOWN-----UNIFORMS	173738	111.53
01-001093	TEXOMA BUSINESS SERVICE	I-94930	001-016-541.30-51	CONTRACT LABO (2) TEMP EMPLOYEES FOR 3 MONTH	173851	488.25
		I-94956	001-016-541.30-51	CONTRACT LABO (2) TEMP EMPLOYEES FOR 3 MONTH	173851	620.00
01-001984	B J'S TIRE, INC.	I-084096	001-016-541.50-63	VEHICLE MAINT 2-TIRE REPAIRS #BACKHOE K-11	173718	75.00
01-002010	DAVIS FLEET PARTS	I-671309	001-016-541.50-61	MINOR TOOLS A BOOMERS FOR LOWBOY TRAILER	173748	100.92
01-002224	G.W. VAN KEPPEL CO	I-PS0149001	001-016-541.50-69	OTHER EQUIP P AUGER AND BEARINGS	173775	1,705.59
01-002242	JP MORGAN CHASE - BANK	I-2275-0461-1018	001-016-541.70-74	SAFETY EQUIP WATER, GATORADE	000000	46.60
		I-2275-0461-1018	001-016-541.50-61	MINOR TOOLS A PITCH FORK-----LOWE'S	000000	35.98
		I-2275-0461-1018	001-016-541.50-63	VEHICLE MAINT PUMP ON THE SWEEPER	000000	100.98

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01-002285	OWNER-OPERATORS, INC.	I-33400	001-016-541.50-95	PAVING MAINT 100 TONS OF BASEROCK	173826	1,374.10
01-002451	PAVING MAINTENANCE SUPP	I-25603035	001-016-541.50-95	PAVING MAINT CRACK SEALER	173829	96.00
01-002617	RED BUD SUPPLY, INC.	I-156097	001-016-541.50-67	SIGNS FLAGMENT PADDLE SIGNS	173836	267.32
01-003100	FUELMAN	I-10/2018-BG159577	001-016-541.50-52	FUEL STREET-FUEL	000000	0.00
01-003590	PHOENIX ENTERPRISES, IN	I-1125469-IN	001-016-541.50-53	ICE/SNOW MATE ICE PELLETS	173828	1,186.19
		I-1125478-IN	001-016-541.50-53	ICE/SNOW MATE LIQUID ICE MELT	173828	1,419.13
01-004143	TOUCHTONE COMMUNICATION	I-271079	001-016-541.30-31	PHONE & TELECOM STREET	173858	2.27
01-004203	MCCRAW'S OIL & PROPANE	I-P04354	001-016-541.50-95	PAVING MAINT PROPANE FOR PATCH TRUCK	173806	56.99
01-004272	FASTENAL	I-OKDUR78985	001-016-541.70-74	SAFETY EQUIPM SAFETY ITEMS	173765	48.51
01-004980	DOUGLASS DISTRIBUTING	I-OCT/2018A	001-016-541.50-52	FUEL STREET	173754	975.89
		I-OCT/2018B	001-016-541.50-52	FUEL STREET	173754	478.82
		I-OCT/2018C	001-016-541.50-52	FUEL STREET	173754	623.42
		I-OCT/2018D	001-016-541.50-52	FUEL STREET	173754	729.08
		I-OCT/2018E	001-016-541.50-52	FUEL STREET	173754	648.62
		I-OCT/2018F	001-016-541.50-52	FUEL STREET	173754	636.22
		I-OCT/2018G	001-016-541.50-52	FUEL STREET	173754	858.82
01-005572	NANCE PRECAST	I-25607	001-016-541.50-71	DRAINAGE MAIN CONCRETE PIPE--WASH. & CARL AL	173811	1,820.00
		I-25608	001-016-541.50-71	DRAINAGE MAIN CONCRETE PIPE--WASH. & CARL AL	173811	3,555.20
01-005899	K & K SYSTEMS, INC	I-12605	001-016-541.50-67	SIGNS SIGN LIGHT CONTROLLER	173799	197.00
DEPARTMENT 016 STREET DEPARTMENT					TOTAL:	21,743.64

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01-000309	US CELLULAR					
		I-0273200148	001-018-519.30-31	PHONE & TELECOM JAMES DALTON 580-775-3661	173861	68.79
		I-0273200148	001-018-519.30-31	PHONE & TELECOM UNPUBLISHED #580-775-5888	173861	68.79
		I-0273200693	001-018-519.30-31	PHONE & TELECOM E7776 4398 4613 8758 8759 8760	173861	48.88
		I-0273200693	001-018-519.30-31	PHONE & TELECOM 580-931-7776	173861	22.22
01-000381	OKLAHOMA NATURAL GAS					
		I-OCT 2018	001-018-519.30-33	UTILITIES DEOC BLDG 211473996 2579350 36	173824	36.73
01-000450	OKLAHOMA GAS AND ELECTRIC					
		I-10/2018-130624979	001-018-519.30-33	UTILITIES 5861 CESSNA RD DEOC BUILDING	173815	214.38
01-000540	AT&T					
		I-10 2018-7608 1	001-018-519.30-31	PHONE & TELECOM EMERGENCY MANAGEMENT	173714	74.49
		I-10 2018-DREOC	001-018-519.30-31	PHONE & TELECOM 5861 CESSNA DREOC	173714	274.42
01-002242	JP MORGAN CHASE - BANK					
		I-2275-4257-1018	001-018-519.70-74	SAFETY EQUIPMENT AED/CPR TRAINING & SUPPLIES	000000	525.00
		I-2275-4257-1018	001-018-519.50-61	MINOR TOOLS & US TOWER-----DAVID BARKLEY	000000	1,200.00
		I-2275-4257-1018	001-018-519.50-61	MINOR TOOLS & REFINER RADIO--GRAPEVINE AMATE	000000	2,159.92
		I-2275-4257-1018	001-018-519.50-51	OFFICE SUPPLIES BINDERS, CLIPS, CARTRIDGES, ET	000000	94.47
01-003100	FUELMAN					
		I-10/2018-BG159577	001-018-519.50-52	FUEL EMERGENCY MANAGEMENT	000000	0.00
01-004980	DOUGLASS DISTRIBUTING					
		I-OCT/2018A	001-018-519.50-52	FUEL EM MGMT	173754	71.56
		I-OCT/2018B	001-018-519.50-52	FUEL EM MGMT	173754	35.11
		I-OCT/2018C	001-018-519.50-52	FUEL EM MGMT	173754	45.72
		I-OCT/2018D	001-018-519.50-52	FUEL EM MGMT	173754	53.47
		I-OCT/2018E	001-018-519.50-52	FUEL EM MGMT	173754	47.56
		I-OCT/2018F	001-018-519.50-52	FUEL EM MGMT	173754	46.65
		I-OCT/2018G	001-018-519.50-52	FUEL EM MGMT	173754	62.98
01-005430	VERIZON WIRELESS					
		I-10/2018-02 015817	001-018-519.30-31	PHONE & TELECOM DATA PLAN EM NEW TRAILER	173864	31.21
DEPARTMENT 018 CIVIL EMERGENCY MGMT.					TOTAL:	5,182.35

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01-000074	BIG FIVE COMMUNITY SVC	I-23	001-019-569.70-65	BIG FIVE TRAN AGRMT FOR PROFESSIONAL SERVICE	173722	3,750.00
01-000262	JERRY TOMLINSON	I-OCT 2018	001-019-569.70-22	COUNCIL MEMBE MAYOR COMPENSATION	173857	200.00
		I-OCT 2018 SP	001-019-569.70-22	COUNCIL MEMBE MAYOR COMPENSATION	173857	50.00
01-000381	OKLAHOMA NATURAL GAS	I-OCT 2018	001-019-569.30-33	UTILITIES CITY HALL 210476745 1434958 91	173824	147.77
		I-OCT 2018	001-019-569.30-33	UTILITIES DPS BLDG 211474141 2123450 27	173824	47.36
01-000450	OKLAHOMA GAS AND ELECTR	I-10/2018-129501066	001-019-569.30-33	UTILITIES 4201 N SERVICE ROAD	173815	42.55
		I-10/2018-129652900	001-019-569.30-33	UTILITIES 206 N 3 #STREETSCAP	173815	30.28
		I-10/2018-129780045	001-019-569.30-33	UTILITIES 2797 S 9TH SIGNAL	173815	43.81
		I-10/2018-129780066	001-019-569.30-33	UTILITIES 2615 S 9 SIGNAL	173815	44.85
		I-10/2018-129780346	001-019-569.30-33	UTILITIES 2801 SE 3 AV SIGNAL	173815	38.76
		I-10/2018-129780364	001-019-569.30-33	UTILITIES 5276 W MAIN SIGNAL	173815	38.76
		I-10/2018-129826738	001-019-569.30-33	UTILITIES 1.5 MS HWY 78 W.2	173815	25.69
		I-10/2018-130283888	001-019-569.30-33	UTILITIES 1608 N 9TH GG	173815	336.39
		I-10/2018-130534609	001-019-569.30-33	UTILITIES 1500 SE 3	173815	83.27
		I-10/2018-130960195	001-019-569.30-33	UTILITIES 2595 S 9 #TRAFF	173815	146.25
		I-10/2018-35948044	001-019-569.30-33	UTILITIES GEN GOV.	173815	17,616.75
		I-10/2018-35948044	001-019-569.30-33	UTILITIES GENERAL GOV	173815	69.64
		I-10/2018-35948044	001-019-569.30-33	UTILITIES SIRENS/16 ACCTS	173815	412.64
01-000540	AT&T	I-10 2018-229-2594	001-019-569.30-31	PHONE SERVICE ONENET SERVICE LONG DISTANCE	173714	2.55
		I-10 2018-229-2602	001-019-569.30-31	PHONE SERVICE ONENET SERVICE LONG DISTANCE	173714	77.95
		I-10 2018-7608 1	001-019-569.30-31	PHONE SERVICE COMMON COSTS	173714	1,846.91
01-001671	SOUTHEASTERN ELECTRIC	I-OCT 2018	001-019-569.30-33	UTILITIES GG SEC LIGHT ONLY 16370-001	173846	64.16
		I-OCT 2018	001-019-569.30-33	UTILITIES GG SEC LIGHT ONLY 16370-002	173846	10.69
		I-OCT 2018	001-019-569.30-33	UTILITIES GG CAMELOT ENTRANCE 16370-021	173846	10.69
		I-OCT 2018	001-019-569.30-33	UTILITIES GG REMINGTON STR LT 16370-015	173846	85.54
		I-OCT 2018	001-019-569.30-33	UTILITIES GG LIGHTS CAMELOT 16370-019	173846	21.39
		I-OCT 2018	001-019-569.30-33	UTILITIES GG SIREN RIDGEMONT 16370-009	173846	30.00
		I-OCT 2018	001-019-569.30-33	UTILITIES GG LIGHTS CAMELOT 16370-020	173846	21.39
		I-OCT 2018	001-019-569.30-33	UTILITIES REMINGTON SEC. LIGHT 16370-013	173846	10.69
01-002242	JP MORGAN CHASE - BANK	I-1504-7985-1018	001-019-569.50-65	OTHER SUPPLIE CREAMER, PLATES, COFFEE, BOWLS	000000	290.18
		I-2521-7989-1018	001-019-569.50-65	OTHER SUPPLIE AED BUSINESS PKG-----AMAZON	000000	994.00
01-003100	FUELMAN	I-10/2018-BG159577	001-019-569.50-52	GENERAL GOV C FUEL STATEMENT CHARGES	000000	0.00
		I-10/2018-BG159577	001-019-569.50-52	GENERAL GOV C FUEL-GEN GOVERNMENT	000000	0.00
		I-10/2018-BG159577	001-019-569.50-52	GENERAL GOV C CREDIT	000000	353.61-

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 PACKET: 09404 AP CLAIMS 11-6-18
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: 019 GENERAL GOVERNMENT
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003189	BRYAN CO RWD #2					
		I-OCT 2018	001-019-569.30-33	UTILITIES BOY SCOUTS ACCT #3093	173727	9.25
		I-OCT 2018	001-019-569.30-33	UTILITIES REMINGTON HILLS ACCT#3801	173727	9.25
01-003677	DURANT MAIN STREET					
		I-OCT 2018	001-019-569.70-45	MAIN STREET P FACADE GRANT-GORDON FUNERAL HO	173757	250.00
		I-OCT 2018 PICKERY	001-019-569.70-45	MAIN STREET P FACADE GRANT-PICKERY ANTIQUE M	173757	250.00
		I-OCT 2018 TURNKEY	001-019-569.70-45	MAIN STREET P FACADE GRANT-TURNKEY REALTY	173757	250.00
01-004735	OKLAHOMA UNIFORM BUILDI					
		I-10/2018-TITLE 748	001-019-569.70-60	UBCC FEES DUE TITLE 748 MONTHLY COLLECTION	173823	484.00
01-004980	DOUGLASS DISTRIBUTING					
		I-OCT/2018A	001-019-569.50-52	GENERAL GOV C GEN GOV	173754	0.62
		I-OCT/2018B	001-019-569.50-52	GENERAL GOV C GEN GOV	173754	0.31
		I-OCT/2018C	001-019-569.50-52	GENERAL GOV C GEN GOV	173754	0.40
		I-OCT/2018D	001-019-569.50-52	GENERAL GOV C GEN GOV	173754	0.47
		I-OCT/2018E	001-019-569.50-52	GENERAL GOV C GEN GOV	173754	0.42
		I-OCT/2018F	001-019-569.50-52	GENERAL GOV C GEN GOV	173754	0.41
		I-OCT/2018G	001-019-569.50-52	GENERAL GOV C GEN GOV	173754	0.55
01-005568	SIMPLY SAFE COMPLIANCE					
		I-D9221	001-019-569.20-24	EMPL. PHYSICA DRUG SCREENS	173843	225.00
01-005693	TEXOMA LOCK & SECURITY					
		I-5436	001-019-569.50-58	BUILDING MAIN REPAIR CITY ADMIN BACK DOOR	173853	83.00
01-005700	DESTROY K HAWTHORNE					
		I-OCT 2018	001-019-569.70-22	COUNCIL MEMBE COUNCIL MEMBER COMPENSATION	173788	100.00
01-005701	CHAD HITCHCOCK					
		I-OCT 2018	001-019-569.70-22	COUNCIL MEMBE COUNCIL MEMBER COMPENSATION	173789	150.00
01-005917	ODEN GRUBE					
		I-OCT 2018	001-019-569.70-22	COUNCIL MEMBE COUNCIL MEMBER COMPENSATION	173783	150.00
01-005930	MIKE DILLS					
		I-OCT 2018	001-019-569.70-22	COUNCIL MEMBE COUNCIL MEMBER COMPENSATION	173752	150.00
01-005934	RED RIVER TAG AGENCY					
		I-018	001-019-569.70-21	VEHICLE REGIS VEHICLE REGISTRATION FEES	173837	33.00
01-005949	GRAYSTONE MEDIA GROUP					
		I-4238	001-019-569.30-38	ADVERTISING- ORDINANCES, BID NOTICES	173782	48.43
01-005954	AUBREY WEATHERFORD					
		I-DUR1018	001-019-569.30-50	PUBLIC RELATI SOCIAL MEDIA CONSULTANT	173716	450.00
01-006003	CHERRY CLEANING SOLUTIO					

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PACKET: 09404 AP CLAIMS 11-6-18
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 019 GENERAL GOVERNMENT
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-006003	CHERRY CLEANING SOLUTIO	continued				
	I-1751		001-019-569.30-48	JANITORIAL SE JANITORIAL CLEANING	173737	1,915.20
DEPARTMENT 019 GENERAL GOVERNMENT						TOTAL: 30,797.61

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 PACKET: 09404 AP CLAIMS 11-6-18
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: 021 CITY GARAGE
 BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000328	JIMMIE'S AUTO SUPPLY LL					
	I-271693	001-021-541.50-71	OIL AND LUBRI 10 CASES OF ANTIFREEZE		173796	525.00
	I-271695	001-021-541.50-71	OIL AND LUBRI DRAW DOWN-----OILS & LUBS		173796	21.87
	I-271958	001-021-541.50-71	OIL AND LUBRI DRAW DOWN-----OILS & LUBS		173796	3.50
	I-272639	001-021-541.50-71	OIL AND LUBRI DRAW DOWN PO-----OILS & LUBS		173796	101.45
	I-272759	001-021-541.50-71	OIL AND LUBRI DRAW DOWN-----OILS & LUBS		173796	13.58
	I-274239	001-021-541.50-71	OIL AND LUBRI DRAW DOWN PO-----OILS & LUBS		173796	30.95
01-000540	AT&T					
	I-10 2018-7608 1	001-021-541.30-31	PHONE & TELEC GARAGE		173714	17.93
01-000624	CINTAS CORP					
	I-618829111	001-021-541.50-54	UNIFORMS UNIFORMS		173738	42.94
	I-618829793	001-021-541.50-54	UNIFORMS UNIFORMS		173738	42.94
01-002010	DAVIS FLEET PARTS					
	I-670387	001-021-541.50-71	OIL AND LUBRI DRAW DOWN----FILTERS		173748	50.01
	I-671255	001-021-541.50-71	OIL AND LUBRI FILTER ORDER		173748	316.02
01-003100	FUELMAN					
	I-10/2018-BG159577	001-021-541.50-52	FUEL FUEL -GARAGE		000000	0.00
01-004143	TOUCHTONE COMMUNICATION					
	I-271079	001-021-541.30-31	PHONE & TELEC GARAGE		173858	0.10
01-004980	DOUGLASS DISTRIBUTING					
	I-OCT/2018A	001-021-541.50-52	FUEL GARAGE		173754	31.89
	I-OCT/2018B	001-021-541.50-52	FUEL GARAGE		173754	15.65
	I-OCT/2018C	001-021-541.50-52	FUEL GARAGE		173754	20.38
	I-OCT/2018D	001-021-541.50-52	FUEL GARAGE		173754	23.83
	I-OCT/2018E	001-021-541.50-52	FUEL GARAGE		173754	21.20
	I-OCT/2018F	001-021-541.50-52	FUEL GARAGE		173754	20.79
	I-OCT/2018G	001-021-541.50-52	FUEL GARAGE		173754	28.07
DEPARTMENT 021 CITY GARAGE					TOTAL:	1,328.10

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PACKET: 09404 AP CLAIMS 11-6-18

VENDOR SET: 01

FUND : 005 EMPLOYEE INSURANCE FUND

DEPARTMENT: 066 EMPLOYEE HEALTH INS.

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005952	DEARBORN NATIONAL LIFE					
		I-NOV 2018	005-066-569.20-10	LIFE INSURANC LIFE INSURANCE	173749	1,779.60
01-005953	HEALTH CARE SERVICE COR					
		I-NOV 2018	005-066-569.20-05	HEALTH INSURA EMPLOYEE HEALTH INSURANCE	173719	249,886.46
		I-NOV 2018 COBRA	005-066-569.20-05	HEALTH INSURA EMPLOYEE HEALTH INSURANCE	173720	3,477.05
				DEPARTMENT 066 EMPLOYEE HEALTH INS.	TOTAL:	255,143.11
				FUND 005 EMPLOYEE INSURANCE FUND	TOTAL:	255,143.11

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PACKET: 09404 AP CLAIMS 11-6-18

VENDOR SET: 01

FUND : 010 INFO. TECH. SERVICE FUND

DEPARTMENT: 020 INFO. TECH. SERVICE DEPT.

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000309	US CELLULAR					
		I-0273200148	010-020-560.30-31	PHONE & TELECOM IT DUWAYNE #580-775-3780	173861	0.00
		I-0273200693	010-020-560.30-31	PHONE & TELECOM MONTHLY RECURRING CHARGES	173861	50.00
01-003115	MARIE GOOLSBY					
		I-10.17.18- 10.19.18	010-020-560.70-72	TRAINING & TR MILEAGE & PER DIEM--MARIE GOOL	173779	265.36
01-003910	DELL INC.					
		I-10267021237	010-020-560.80-01	HARDWARE PURC BATTERIES FOR RUGGLED LAPTOPS	173750	319.95
01-005303	RICOH USA, INC.					
		I-5054650017	010-020-560.30-35	COPIER LEASE COPIER USAGE & ADD IMAGE FEES	173839	50.00
01-005304	RICOH USA, INC. (FINANC					
		I-101169296	010-020-560.30-35	COPIER LEASE COPIER LEASE & USE FEES	000000	2,814.77
01-005430	VERIZON WIRELESS					
		I-10/2018-5457 0003	010-020-560.30-40	INTERNET SERV IT DATA PLAN/TABLETS	173864	226.76
		I-10/2018-5457-0002	010-020-560.80-03	NETWORK HARDW EQUIPMENT CHARGES	173864	0.00
		I-10/2018-5457-0005	010-020-560.30-31	PHONE & TELECOM MARIE GOOLSBY 580-579-4480	173864	53.00
		I-10/2018-5457-0005	010-020-560.30-31	PHONE & TELECOM D WINGFIELD 580-775-3780	173864	53.07
		I-10/2018-5457-0005	010-020-560.30-31	PHONE & TELECOM EQUIPMENT CHARGES	173864	0.00
		I-10/2018-545700006	010-020-560.10-25	VEHICLE & CEL 911 CENTER	173864	40.01
01-005642	VYVE					
		I-OCT 2018	010-020-560.30-40	INTERNET SERV FD 301020649 1200 GAIL FARRELL	173868	87.78
		I-OCT 2018	010-020-560.30-40	INTERNET SERV IT 301027153 300 W EVERGREEN	173868	80.90
		I-OCT 2018	010-020-560.30-40	INTERNET SERV EM 301084275 2808 ENTERPRISE	173868	69.57
		I-OCT 2018	010-020-560.30-40	INTERNET SERV FD 301086688 120 N 1ST AVE	173868	0.00
		I-OCT 2018	010-020-560.30-40	INTERNET SERV PD 301178940 3200 CARL ALBERT	173868	215.20
		I-OCT 2018	010-020-560.30-40	INTERNET SERV FD 301019440 120 N 1ST AVE B	173868	46.90
		I-OCT 2018	010-020-560.30-40	INTERNET SERV GG 301082830 3801 N 1ST AVE	173868	66.67
		I-OCT 2018	010-020-560.30-40	INTERNET SERV GG 301316440 300 EVER UPSTAIRS	173868	3.72
		I-OCT 2018	010-020-560.30-88	VYVE SRVC AGR IT 301386077 LANDFILL FIBER	173868	500.00
		I-OCT 2018	010-020-560.30-40	INTERNET SERV IT 303386073 INTERNET WTP	173868	325.00
		I-OCT 2018	010-020-560.30-88	VYVE SRVC AGR IT 301386084 PD FIBER OPTIC	173868	400.00
		I-OCT 2018	010-020-560.30-88	VYVE SRVC AGR IT 301386088 CITY HALL FIBER	173868	1,000.00
		I-OCT 2018	010-020-560.30-88	VYVE SRVC AGR IT 301386081 FIRE DEPT	173868	500.00
				DEPARTMENT 020 INFO. TECH. SERVICE DEPT.TOTAL:		7,168.66
				FUND 010 INFO. TECH. SERVICE FUND TOTAL:		7,168.66

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PACKET: 09404 AP CLAIMS 11-6-18

VENDOR SET: 01

FUND : 015 CAPITAL IMPROVEMENTS FUND

DEPARTMENT: 019 GENERAL GOVERNMENT

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-001313	LANDMARK BANK					
		I-10/2018-140500578	015-019-569.85-65	FY17 SWC TRUC INT 2 2016 FREIGHTLINER TRUCKS	173800	433.08
		I-10/2018-140500578	015-019-569.85-65	FY17 SWC TRUC PRIN 2016 FREIGHTLINER TRUCKS	173800	6,174.36
		I-10/2018-40500588	015-019-569.85-69	FY17 SWC 2016 INT. 2017 MACK ROLL OFF	173801	230.14
		I-10/2018-40500588	015-019-569.85-69	FY17 SWC 2016 PRIN. 2017 MACK ROLL OFF	173801	3,022.31
		I-10/2018-414050049	015-019-569.85-63	FY15 (4) PD T PRINCIPAL 4 2015 TAHOES PD	173802	2,773.05
		I-10/2018-414050049	015-019-569.85-63	FY15 (4) PD T INTEREST 4 2015 TAHOES PD	173802	93.81
		I-10/2018-414050057	015-019-569.85-67	FY17 SWC MACK INT. 2017 MACK SIDELOAD TRUCKS	173803	347.28
		I-10/2018-414050057	015-019-569.85-67	FY17 SWC MACK PRIN 2017 MACK SIDELOAD TRUCKS	173803	4,631.17
01-002229	FIRST UNITED BANK & TRU					
		I-10/2018-402677793	015-019-569.85-68	FY17 SWC 2-FO PRIN. 2- 2016 FORD F-350	173770	1,408.56
		I-10/2018-402677793	015-019-569.85-68	FY17 SWC 2-FO INT. 2- 2016 FORD F-350	173770	126.07
01-003224	VISION BANK					
		I-10/2018-428001469	015-019-569.85-62	FY14 STREET D PRIN2 DUMP TRUCKS STREET DEPT	173866	4,781.65
		I-10/2018-428001469	015-019-569.85-62	FY14 STREET D INT 2 DUMP TRUCKS STREET DEPT	173866	55.42
DEPARTMENT 019 GENERAL GOVERNMENT TOTAL:						24,076.90

FUND 015 CAPITAL IMPROVEMENTS FUNDTOTAL:						24,076.90

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PACKET: 09404 AP CLAIMS 11-6-18

VENDOR SET: 01

FUND : 020 DURANT INDUSTRIAL AUTH.

DEPARTMENT: 017 ECON. DEV. ADMINISTRATION

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000540	AT&T					
		I-10 2018-7608 1	020-017-537.30-31	PHONE & TELECOM ECONOMIC DEVELOPMENT	173714	0.00
01-002242	JP MORGAN CHASE - BANK					
		I-8665-4664-1018	020-017-537.30-38	PUBLICATIONS DIA JOB ADVERTISEMENT	000000	10.00
01-003100	FUELMAN					
		I-10/2018-BG159577	020-017-537.50-52	FUEL FUEL-ECONOMIC DEVELOPMENT	000000	0.00
DEPARTMENT 017 ECON. DEV. ADMINISTRATION TOTAL:						10.00
FUND 020 DURANT INDUSTRIAL AUTH. TOTAL:						10.00

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PACKET: 09404 AP CLAIMS 11-6-18

VENDOR SET: 01

FUND : 101 SPECIAL 911 TAX FUND

DEPARTMENT: 007 911 COMMUNICATIONS CTR.

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-000540	AT&T					
		I-10 2018-7608 1	101-007-527.30-31	PHONE & TELECOM 911 COMM CENTER	173714	1,082.29
		I-10 2018-E 911	101-007-527.30-31	PHONE & TELECOM E-911 PHONE	173714	1,715.36
		I-10 2018-E911 WIRE	101-007-527.30-31	PHONE & TELECOM E911 DURANT WIRELESS	173714	212.79
01-000820	OK DEPT OF PUBLIC SAFETY					
		I-21-1900672	101-007-527.30-53	COMMUNICATION MONTHLY OLETS INVOICE	173819	700.00
		I-21-1901097	101-007-527.30-53	COMMUNICATION MONTHLY OLETS INVOICE	173820	700.00
01-001671	SOUTHEASTERN ELECTRIC					
		I-OCT 2018	101-007-527.30-33	UTILITIES 911TWR #303-294-6712 16370-016	173846	38.53
		I-OCT 2018	101-007-527.30-33	UTILITIES BOSWELL 1PH 16370-018	173846	0.00
01-001903	INTERACT PUBLIC SAFETY					
		I-XT0000002002	101-007-527.30-35	COUNTY 911 AD GIS 911 ADDRESSING & MAPPING	173794	5,000.00
01-002681	SWEARENGIN INSURANCE &					
		I-2106	101-007-527.50-57	MEMBERSHIP/LCNS BOND for NOTARY - 939	173850	30.00
01-004460	COMMERCIAL ELECTRONICS					
		I-30877	101-007-527.30-53	COMMUNICATION HigherGround Voice Logging mai	173743	3,112.25
01-004826	CHEROKEE TELEPHONE COMP					
		I-10/2018-19791SD91	101-007-527.30-31	PHONE & TELECOM PD-911 COMM	173736	281.00
		I-10/2018-2226878	101-007-527.30-31	PHONE & TELECOM 911 DLS ACHILLE TOWER	173736	43.25
01-005430	VERIZON WIRELESS					
		I-10/2018-5457-0002	101-007-527.30-53	COMMUNICATION PD AIR CARDS	173864	2,354.82
01-005642	VYVE					
		I-401553.100218	101-007-527.30-31	PHONE & TELECOM FIBER INTERNET 911 MONTHLY	173868	100.00
DEPARTMENT 007 911 COMMUNICATIONS CTR. TOTAL:						15,370.29

FUND 101 SPECIAL 911 TAX FUND TOTAL:						15,370.29

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PACKET: 09404 AP CLAIMS 11-6-18

VENDOR SET: 01

FUND : 210 U A BONDS SINKING FUND

DEPARTMENT: N/A NON-DEPARTMENTAL

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-000551	FIRST UNITED BANK & TRU					
	I-10/2018-SER 2009A	210-000-101.06-04	2009A INT. A	SERIES 2009A INTEREST	173766	14,740.63
	I-10/2018-SER 2009A	210-000-101.06-03	2009A PRIN.	SERIES 2009A PRINCIPAL	173766	23,333.33
	I-10/2018-SER 2009B	210-000-101.06-10	2009B INT. AC	DCUA SALES/TAX REV 2009B INT	173767	5,086.14
	I-10/2018-SER 2009B	210-000-101.06-09	2009B PRIN. A	DCUA SALES/TAX REV 2009B PRIN	173767	7,500.00
01-002229	FIRST UNITED BANK & TRU					
	I-10/2018-400695201	210-000-101.06-13	2010 DCUA INT	INT UTILITY SYS SALES TAX REV	173769	13,703.21
	I-10/2018-400695201	210-000-101.06-12	2010 DCUA PRI	PRINCIPAL UTILITY SYS SALES TA	173769	22,500.00
	I-10/2018-DCUA 2013	210-000-101.24-03	2013 PRIN. AC	2013 DCUA USSTR NOTE PRINCIPAL	173771	40,000.00
	I-10/2018-DCUA 2013	210-000-101.24-04	2013 INT. ACT	2013 DCUA USSTR NOTE INTEREST	173771	2,532.08
	I-10/2018-DCUA2012A	210-000-101.23-04	2012A INT. AC	DCUA 2012A NOTE INTEREST	173772	5,581.25
	I-10/2018-DCUA2012A	210-000-101.23-03	2012A PRIN. A	DCUA 2012A NOTE PRINCIPAL	173772	77,500.00
				DEPARTMENT	NON-DEPARTMENTAL	
				TOTAL:		212,476.64

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PACKET: 09404 AP CLAIMS 11-6-18

VENDOR SET: 01

FUND : 210 U A BONDS SINKING FUND

DEPARTMENT: 046 DCUA 2007 MISC NOTE

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000551	FIRST UNITED BANK & TRU					
		I-10/2018-USSTRN07	210-046-528.90-95	INTEREST EXPE 2007 SALES TAX REVENUE INT	173768	11,786.25
		I-10/2018-USSTRN07	210-046-528.90-96	PRINCIPAL PYM 2007 SALES TAX REVENUE PRIN	173768	24,166.67
				DEPARTMENT 046 DCUA 2007 MISC NOTE	TOTAL:	35,952.92
		FUND	210	U A BONDS SINKING FUND	TOTAL:	248,429.56

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PACKET: 09404 AP CLAIMS 11-6-18
VENDOR SET: 01
FUND : 250 C. D. B. G.
DEPARTMENT: 136 17CDBG STEELFAB
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003976 W BROWN ENTERPRISES, IN						
		I-PYMT #2 10.20.18	250-136-596.60-02	CDBG STEELFAB WATERMAIN & SEWER FORCEMAIN	173869	74,010.17
				DEPARTMENT 136 17CDBG STEELFAB	TOTAL:	74,010.17
				FUND 250 C. D. B. G.	TOTAL:	74,010.17

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BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-002242	JP MORGAN CHASE - BANK					
	I-2521-9340-1018	315-015-571.50-56	BOOKS, TAPES, PLAYAWAY TABLETS		000000	69.99
	I-2521-9340-1018	315-015-571.50-56	BOOKS, TAPES, NATIONAL BOOK MONTH SHIRTS		000000	279.00
	I-2521-9340-1018	315-015-571.50-56	BOOKS, TAPES, SAFETY TIP HALLOWEEN KITS		000000	194.90
01-004016	COAST TO COAST SOLUTION					
	I-IVC0088629	315-015-571.50-56	BOOKS, TAPES, 1 BOX 1000 IMPRINT IN GREEN		173741	259.83
			DEPARTMENT 015	R.L.WILLIAMS LIBRARY	TOTAL:	803.72

			FUND	315	R.L.WILLIAMS LIBRARY FUNDTOTAL:	803.72

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PACKET: 09404 AP CLAIMS 11-6-18

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.

DEPARTMENT: 024 PUBLIC WORKS ADMIN.

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000540	AT&T					
		I-10 2018-7608 1	405-024-565.30-31	PHONE & TELECOM PUBLIC WORKS	173714	30.16
01-001884	TEXOMA JANITORIAL SUPPL					
		I-8403	405-024-565.50-51	OFFICE SUPPLIES CUPS	173852	24.95
01-002242	JP MORGAN CHASE - BANK					
		I-7793-6577-1018	405-024-565.50-51	OFFICE SUPPLIES FOLDERS, STAPLER, BOXES, AIR	000000	169.20
01-003100	FUELMAN					
		I-10/2018-BG159577	405-024-565.50-52	FUEL PUBLIC WORKS	000000	0.00
01-004143	TOUCHSTONE COMMUNICATION					
		I-271079	405-024-565.30-31	PHONE & TELECOM PUBLIC WORKS	173858	1.39
01-004980	DOUGLASS DISTRIBUTING					
		I-OCT/2018A	405-024-565.50-52	FUEL PUBLIC WORKS ADMIN	173754	14.48
		I-OCT/2018B	405-024-565.50-52	FUEL PUBLIC WORKS ADMIN	173754	7.11
		I-OCT/2018C	405-024-565.50-52	FUEL PUBLIC WORKS ADMIN	173754	9.25
		I-OCT/2018D	405-024-565.50-52	FUEL PUBLIC WORKS ADMIN	173754	10.82
		I-OCT/2018E	405-024-565.50-52	FUEL PUBLIC WORKS ADMIN	173754	9.63
		I-OCT/2018F	405-024-565.50-52	FUEL PUBLIC WORKS ADMIN	173754	9.44
		I-OCT/2018G	405-024-565.50-52	FUEL PUBLIC WORKS ADMIN	173754	12.75
DEPARTMENT 024 PUBLIC WORKS ADMIN.					TOTAL:	299.18

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 PACKET: 09404 AP CLAIMS 11-6-18
 VENDOR SET: 01
 FUND : 405 DURANT UTILITIES AUTH.
 DEPARTMENT: 025 UTILITY BILLING
 BUDGET TO USE: CB-CURRENT BUDGET

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BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000274	O'REILLY AUTO PARTS					
		I-0345-405489	405-025-550.50-63	VEHICLE MAINT A/C BLOWER MOTOR #502	173813	89.54
01-000624	CINTAS CORP					
		I-618829115	405-025-550.50-54	UNIFORMS DRAW DOWN PO---UNIFORMS	173738	18.80
		I-618829797	405-025-550.50-54	UNIFORMS DRAW DOWN PO---UNIFORMS	173738	18.80
01-003458	AMERICAN MUNICIPAL SERV					
		I-39895	405-025-550.30-58	BAD DEBT COLL BAD DEBT COLLECTION FEES 18/19	173713	119.30
01-005430	VERIZON WIRELESS					
		I-10/2018-542025457	405-025-550.30-31	PHONE & TELECOM UTILITY 8168 8175 8203	173864	142.95
01-005546	STUTEVILLE CHEVROLET OF					
		I-21420	405-025-550.50-63	VEHICLE MAINT A/C BLOWER MOTOR HARNESS #502	173849	76.02
01-005947	CORE & MAIN LP					
		I-j329992	405-025-550.50-69	OTHER EQUIP P BARREL LOCKS ON METER CUT OFFS	173744	245.00
				DEPARTMENT 025 UTILITY BILLING	TOTAL:	710.41

PACKET: 09404 AP CLAIMS 11-6-18

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.

DEPARTMENT: 026 WATER/SEWER LINE MAINT.

BUDGET TO USE: CB-CURRENT BUDGET

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000260	GRAHAM INTERNATIONAL IN					
		I-60102940	405-026-551.50-63	VEHICLE MAINT WALKING BEAMS #176	173780	1,799.18
		I-60103562	405-026-551.50-63	VEHICLE MAINT HOSE, AIR LINLET ELBOW #176	173780	182.06
01-000309	US CELLULAR					
		I-0273200148	405-026-551.30-31	PHONE & TELEC M/O ON CALL#580-775-2973& 3180	173861	98.76
01-000328	JIMMIE'S AUTO SUPPLY LL					
		I-272704	405-026-551.50-63	VEHICLE MAINT OILS, FILTERS, WIPER BLADES,	173796	362.41
		I-272739	405-026-551.50-63	VEHICLE MAINT HOSES, NUTS, BOLTS, MISC.	173796	6.59
		I-273182	405-026-551.50-63	VEHICLE MAINT OILS, FILTERS, WIPER BLADES,	173796	43.20
		I-273184	405-026-551.50-63	VEHICLE MAINT OILS, FILTERS, WIPER BLADES,	173796	27.93
		I-273208	405-026-551.50-63	VEHICLE MAINT RADIATOR HOSE #K18	173796	25.75
01-000540	AT&T					
		I-10 2018-7608 1	405-026-551.30-31	PHONE & TELEC W/S LINE MAINTENANCE	173714	498.23
01-000579	CASTEEL'S TIRE BARN INC					
		I-1-GS178449	405-026-551.50-63	VEHICLE MAINT TIRES #74	173734	590.56
01-000624	CINTAS CORP					
		I-618829108	405-026-551.50-54	UNIFORMS UNIFORMS	173738	85.71
		I-618829790	405-026-551.50-54	UNIFORMS UNIFORMS	173738	85.71
01-001630	HALL ELECTRIC					
		I-6995	405-026-551.50-70	LIFT STATIONS HWY 78 LIFT STATION REPAIR	173786	1,291.90
01-001884	TEXOMA JANITORIAL SUPPL					
		I-8279	405-026-551.50-62	JANITORAL SUP PAPER TOWELS FOR DISPENSER	173852	219.75
01-002242	JP MORGAN CHASE - BANK					
		I-8295-6928-1018	405-026-551.50-70	LIFT STATIONS CHAINS FOR TRACTOR SUPPLY	000000	214.96
01-002285	OWNER-OPERATORS, INC.					
		I-33397	405-026-551.50-65	CONCRETE AND ODOT BASEROCK, SCREENINGS, 57	173826	280.61
		I-33398	405-026-551.50-65	CONCRETE AND ODOT BASEROCK, SCREENINGS, 57	173826	726.41
		I-33399	405-026-551.50-65	CONCRETE AND ODOT BASEROCK, SCREENINGS, 57	173826	1,370.14
01-003100	FUELMAN					
		I-10/2018-BG159577	405-026-551.50-52	FUEL WATER/SEWER-FUEL	000000	0.00
01-004143	TOUCHTONE COMMUNICATION					
		I-271079	405-026-551.30-31	PHONE & TELEC INFORMATION TECHNOLOGY	173858	0.02
		I-271079	405-026-551.30-31	PHONE & TELEC M/O	173858	0.00
01-004272	FASTENAL					
		I-OKDUR79465	405-026-551.50-69	OTHER EQUIP P 3 3/4 INCH BOLTS AIR COMP TANK	173765	36.77
01-004980	DOUGLASS DISTRIBUTING					

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PACKET: 09404 AP CLAIMS 11-6-18

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.

DEPARTMENT: 026 WATER/SEWER LINE MAINT.

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-004980	DOUGLASS DISTRIBUTING	continued				
	I-OCT/2018A	405-026-551.50-52	FUEL	M & O	173754	479.08
	I-OCT/2018B	405-026-551.50-52	FUEL	M & O	173754	235.06
	I-OCT/2018C	405-026-551.50-52	FUEL	M & O	173754	306.06
	I-OCT/2018D	405-026-551.50-52	FUEL	M & O	173754	357.94
	I-OCT/2018E	405-026-551.50-52	FUEL	M & O	173754	318.42
	I-OCT/2018F	405-026-551.50-52	FUEL	M & O	173754	312.33
	I-OCT/2018G	405-026-551.50-52	FUEL	M & O	173754	421.62
01-005430	VERIZON WIRELESS					
	I-10/2018-542025457	405-026-551.30-31	PHONE & TELECOM M/O JAY NEAL 579-0867		173864	53.00
	I-10/2018-581700003	405-026-551.30-31	PHONE & TELECOM M/O DATA LIFT STATIONS		173864	277.96
01-005947	CORE & MAIN LP					
	I-J454601	405-026-551.50-76	WATER MAIN MA CLAMPS, VALVES, COUPLINGS, C90	173744		5,197.76
	I-J639971	405-026-551.50-76	WATER MAIN MA TAPPING SLEEVES, VALVES, PUMPS	173744		1,619.75

DEPARTMENT 026 WATER/SEWER LINE MAINT. TOTAL: 17,525.63

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 PACKET: 09404 AP CLAIMS 11-6-18
 VENDOR SET: 01
 FUND : 405 DURANT UTILITIES AUTH.
 DEPARTMENT: 027 WATER TREATMENT PLANT
 BUDGET TO USE: CB-CURRENT BUDGET

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BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000309	US CELLULAR	I-0273200148	405-027-552.30-31	PHONE & TELEC WTP ON CALL 580-774-4774	173861	49.38
01-000450	OKLAHOMA GAS AND ELECTR	I-10/2018- 35948058	405-027-552.30-33	UTILITIES WTP	173815	16,723.72
01-000540	AT&T	I-10 2018-7608 1	405-027-552.30-31	PHONE & TELEC WTP	173714	12.06
01-000624	CINTAS CORP	I-618829106	405-027-552.50-54	UNIFORMS UNIFORMS	173738	68.84
		I-618829788	405-027-552.50-54	UNIFORMS UNIFORMS	173738	68.84
01-000824	HACH COMPANY	I-11083129	405-027-552.50-53	CHEMICALS, DR 6-FLASK, ERLNMEYER WM 250ML	173785	59.10
		I-11174883	405-027-552.50-53	CHEMICALS, DR LAB CHEMICALS	173785	647.98
		I-11177528	405-027-552.50-53	CHEMICALS, DR LAB CHEMICALS	173785	403.55
01-002242	JP MORGAN CHASE - BANK	I-9469-0317-1018	405-027-552.50-58	BUILDING AND LUMBER FROM LOWE'S	000000	66.69
		I-9469-0317-1018	405-027-552.70-74	SAFETY EQUIPM NEW WIND SOCKS	000000	115.44
		I-9469-0317-1018	405-027-552.50-62	JANITORAL SUP TOILET PAPER, CLEANING SUPPLIE	000000	62.75
		I-9469-0317-1018	405-027-552.70-74	SAFETY EQUIPM RUBBER BOOTS	000000	155.93
		I-9469-0317-1018	405-027-552.50-58	BUILDING AND CONCRETE MIX, FAUCETS, AC FILT	000000	74.62
01-002347	WHOLESALE EQUIPMENT	I-054481	405-027-552.50-61	MINOR TOOLS A OXYGEN AND ACETYLENE	173874	109.74
01-002841	ACCURATE ENVIRONMENTAL	I-AJ09095	405-027-552.50-53	CHEMICALS, DR LAB TESTING FOR SOC'S	173708	630.00
		I-AJ18034	405-027-552.50-53	CHEMICALS, DR NEW SAMPLE TESTING FOR UCMR4	173708	25.00
01-003100	FUELMAN	I-10/2018-BG159577	405-027-552.50-52	FUEL FUEL-WTP	000000	0.00
01-004143	TOUCHTONE COMMUNICATION	I-271079	405-027-552.30-31	PHONE & TELEC WTP	173858	0.95
01-004980	DOUGLASS DISTRIBUTING	I-OCT/2018A	405-027-552.50-52	FUEL WTP	173754	55.20
		I-OCT/2018B	405-027-552.50-52	FUEL WTP	173754	27.09
		I-OCT/2018C	405-027-552.50-52	FUEL WTP	173754	35.27
		I-OCT/2018D	405-027-552.50-52	FUEL WTP	173754	41.24
		I-OCT/2018E	405-027-552.50-52	FUEL WTP	173754	36.69
		I-OCT/2018F	405-027-552.50-52	FUEL WTP	173754	35.99
		I-OCT/2018G	405-027-552.50-52	FUEL WTP	173754	48.58
01-005430	VERIZON WIRELESS	I-10/2018-581700003	405-027-552.30-31	PHONE & TELEC WTP DATA	173864	516.56

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PACKET: 09404 AP CLAIMS 11-6-18

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.

DEPARTMENT: 027 WATER TREATMENT PLANT

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005430	VERIZON WIRELESS					
			continued			
		I-10/2018-581700004	405-027-552.30-31	PHONE & TELECOM WTP DATA USAGE SOSU WATER	173864	75.06
01-005440	BRENNTAG SOUTHWEST, INC					
		I-BSW034345	405-027-552.50-53	CHEMICALS, DR CAUSTIC SODA FOR WTP	173726	8,171.35
		I-BSW038327	405-027-552.50-53	CHEMICALS, DR CHLORINE	173726	4,068.15
01-005889	WATER TECH, INC.					
		I-70517	405-027-552.50-53	CHEMICALS, DR ALUM	173871	2,914.79
		I-70793	405-027-552.50-53	CHEMICALS, DR LOAD OF ALUM	173871	3,095.83
				DEPARTMENT 027 WATER TREATMENT PLANT	TOTAL:	38,396.39

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PACKET: 09404 AP CLAIMS 11-6-18

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.

DEPARTMENT: 028 WWTP

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164	DURANT TRUE VALUE LUMBE	I-616863	405-028-553.50-69	OTHER EQUIP P BATTERY CHARGER FOR GENERATOR	173759	29.99
01-000309	US CELLULAR	I-0273200148	405-028-553.30-31	PHONE & TELECOM WWTP ON CALL 580-775-4812	173861	0.00
01-000328	JIMMIE'S AUTO SUPPLY LL	I-272957	405-028-553.50-69	OTHER EQUIP P BATTERY---CHOCTAW GENERATOR	173796	114.99
01-000381	OKLAHOMA NATURAL GAS	I-OCT 2018	405-028-553.30-33	UTILITIES WWTP 211477529 2126160 64	173824	238.59
01-000450	OKLAHOMA GAS AND ELECTRIC	I-10/2018-35948058	405-028-553.30-33	UTILITIES WWTP	173815	13,053.11
		I-10/2018-35948044	405-028-553.30-33	UTILITIES WWTP -1124 DAVIS	173815	302.24
01-000540	AT&T	I-10 2018-7608 1	405-028-553.30-31	PHONE & TELECOM WWTP	173714	65.62
01-000624	CINTAS CORP	I-618829107	405-028-553.50-54	UNIFORMS UNIFORMS	173738	80.10
		I-618829789	405-028-553.50-54	UNIFORMS UNIFORMS	173738	80.10
01-000650	ENVIRONMENTAL RESOURCE	I-880236	405-028-553.50-53	CHEMICALS, DR STATE TEST POTABLEWATR COLIFOR	173762	315.40
01-001434	SCHAEFFER MFG. CO.	I-AFH42506-INV1	405-028-553.50-69	OTHER EQUIP P OIL	173841	451.20
01-001671	SOUTHEASTERN ELECTRIC	I-OCT 2018	405-028-553.30-33	UTILITIES WWTP 3P.SEWERLIFT 16370-014	173846	40.23
01-002242	JP MORGAN CHASE - BANK	I-2275-0941-1018	405-028-553.50-62	JANITORIAL SUP SCISSORS, BULBS, PENS, PAPER	000000	116.06
01-002422	POLYDYNE, INC.	I-1285289	405-028-553.50-53	CHEMICALS, DR DRAW DOWN PO-----POLYMER	173831	513.00
01-003100	FUELMAN	I-10/2018-BG159577	405-028-553.50-52	FUEL FUEL-WWTP	000000	0.00
01-003452	ESBENSHADE INC	I-426584	405-028-553.30-36	SLUDGE DISPOS SLUDGE DISPOSAL FY 18/19	173764	2,250.00
		I-426585	405-028-553.30-36	SLUDGE DISPOS SLUDGE DISPOSAL FY 18/19	173764	2,250.00
		I-426586	405-028-553.30-36	SLUDGE DISPOS SLUDGE DISPOSAL FY 18/19	173764	2,250.00
01-004980	DOUGLASS DISTRIBUTING	I-OCT/2018A	405-028-553.50-52	FUEL WWTP	173754	43.29
		I-OCT/2018B	405-028-553.50-52	FUEL WWTP	173754	21.24

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PACKET: 09404 AP CLAIMS 11-6-18

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.

DEPARTMENT: 028 WWTP

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-004980	DOUGLASS DISTRIBUTING	continued				
	I-OCT/2018C	405-028-553.50-52	FUEL	WWTP	173754	27.65
	I-OCT/2018D	405-028-553.50-52	FUEL	WWTP	173754	32.34
	I-OCT/2018E	405-028-553.50-52	FUEL	WWTP	173754	28.77
	I-OCT/2018F	405-028-553.50-52	FUEL	WWTP	173754	28.22
	I-OCT/2018G	405-028-553.50-52	FUEL	WWTP	173754	38.10
01-005230	ENVIRONMENTAL RESOURCE					
	I-46795	405-028-553.30-37	METALS TESTIN BIS-2 ANALYSIS		173763	570.00
01-005430	VERIZON WIRELESS					
	I-10/2018-581700003	405-028-553.30-31	PHONE & TELEC WWTP DATA		173864	236.20
01-005752	INDUSTRIAL ELECTRONIC S					
	I-03440803	405-028-553.50-69	OTHER EQUIP P CONSTRUCTION & MATERIALS		173792	2,427.84
	I-03441471	405-028-553.50-69	OTHER EQUIP P CONSTRUCTION & MATERIALS		173792	4,924.76
	I-03442614	405-028-553.50-69	OTHER EQUIP P SIEMENS HYDRORANGER 200		173792	1,602.32
01-005811	CENTERPOINT ENERGY SERV					
	I-10/2018-63266327	405-028-553.30-33	UTILITIES	USAGE WWTP ACCT.#6327	173735	413.43
					TOTAL:	32,544.79

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PACKET: 09404 AP CLAIMS 11-6-18

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.
 DEPARTMENT: 029 COLLECTION - SOLID WASTE
 BUDGET TO USE: CB-CURRENT BUDGET

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000274	O'REILLY AUTO PARTS					
		I-0345-405389	405-029-554.50-63	VEHICLE MAINT SERPENTINE BELT #9	173813	35.23
01-000328	JIMMIE'S AUTO SUPPLY LL					
		I-272876	405-029-554.50-63	VEHICLE MAINT LIGHTS, HOSES, GREASE, ETC.	173796	29.95
		I-273606	405-029-554.50-63	VEHICLE MAINT LIGHTS, HOSES, GREASE, ETC.	173796	74.42
		I-273822	405-029-554.50-63	VEHICLE MAINT LIGHTS, HOSES, GREASE, ETC.	173796	100.00
01-000540	AT&T					
		I-10 2018-7608 1	405-029-554.30-31	PHONE & TELEC SANITATION	173714	18.10
01-000624	CINTAS CORP					
		I-618829109	405-029-554.50-54	UNIFORMS DRAW DOWN PO---UNIFORMS	173738	152.05
		I-618829791	405-029-554.50-54	UNIFORMS DRAW DOWN PO---UNIFORMS	173738	137.50
01-001420	UNITED ENGINES LLC					
		I-813611	405-029-554.50-63	VEHICLE MAINT PACKET PADDLE #5	173860	3,337.84
01-002010	DAVIS FLEET PARTS					
		I-670429	405-029-554.50-63	VEHICLE MAINT BRAKE PADS, DRUMS #13	173748	408.01
		I-670628	405-029-554.50-63	VEHICLE MAINT BRAKE DRUMS #14	173748	327.34
		I-670956	405-029-554.50-63	VEHICLE MAINT BEARING CAP #10	173748	6.00
01-002242	JP MORGAN CHASE - BANK					
		I-2532-5980-1018	405-029-554.50-51	OFFICE SUPPLI COFFEE, PINS, TOWELS, CLEANER	000000	125.83
01-003100	FUELMAN					
		I-10/2018-BG159577	405-029-554.50-52	FUEL SOLID WASTE COLLECTION-FUEL	000000	0.00
01-003490	WILLIAMS REFUSE EQUIPME					
		I-4613	405-029-554.50-83	POLYCARTS LIDS, WHEELS, SPACERS FOR CART	173875	2,162.95
01-004143	TOUCHTONE COMMUNICATION					
		I-271079	405-029-554.30-31	PHONE & TELEC SW	173858	0.84
01-004272	FASTENAL					
		I-OKDUR78985	405-029-554.70-74	SAFETY EQUIPM GLOVES, VESTS, EYEWASH, GLASSE	173765	48.50
01-004980	DOUGLASS DISTRIBUTING					
		I-OCT/2018A	405-029-554.50-52	FUEL SW COLLECTION	173754	1,571.42
		I-OCT/2018B	405-029-554.50-52	FUEL SW COLLECTION	173754	771.03
		I-OCT/2018C	405-029-554.50-52	FUEL SW COLLECTION	173754	1,003.89
		I-OCT/2018D	405-029-554.50-52	FUEL SW COLLECTION	173754	1,174.06
		I-OCT/2018E	405-029-554.50-52	FUEL SW COLLECTION	173754	1,044.44
		I-OCT/2018F	405-029-554.50-52	FUEL SW COLLECTION	173754	1,024.47
		I-OCT/2018G	405-029-554.50-52	FUEL SW COLLECTION	173754	1,382.95
DEPARTMENT 029 COLLECTION - SOLID WASTE TOTAL:						14,936.82

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PACKET: 09404 AP CLAIMS 11-6-18

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.

DEPARTMENT: 030 UTILITY GENERAL ADMIN.

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-006003	CHERRY CLEANING SOLUTIO	I-1751	405-030-555.30-48	JANITORIAL SE JANITORIAL CLEANING	173737	576.37
DEPARTMENT 030 UTILITY GENERAL ADMIN. TOTAL:						576.37

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 PACKET: 09404 AP CLAIMS 11-6-18
 VENDOR SET: 01
 FUND : 405 DURANT UTILITIES AUTH.
 DEPARTMENT: 031 "LAKE DURANT"
 BUDGET TO USE: CB-CURRENT BUDGET

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BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001671	SOUTHEASTERN ELECTRIC					
	I-OCT 2018		405-031-552.30-33	UTILITIES LAKE GATE TRAILER 16370-003	173846	126.14
	I-OCT 2018		405-031-552.30-33	UTILITIES LAKE 16370-004	173846	197.69
	I-OCT 2018		405-031-552.30-33	UTILITIES LAKE PICNIC AREA 16370-006	173846	43.46
	I-OCT 2018		405-031-552.30-33	UTILITIES LAKE CG WATER TOWER 16370-010	173846	189.97
	I-OCT 2018		405-031-552.30-33	UTILITIES LAKE RV PADS 16370-012	173846	225.79
01-002242	JP MORGAN CHASE - BANK					
	I-2313-4871-1018		405-031-552.50-58	BUILDING AND A/C WINDOW UNIT-----LOWE'S	000000	599.00
01-003100	FUELMAN					
	I-10/2018-BG159577		405-031-552.50-52	FUEL FUEL-LAKE DURANT	000000	0.00
01-003189	BRYAN CO RWD #2					
	I-OCT 2018		405-031-552.30-33	UTILITIES LAKE DURANT ACCT #1833	173727	63.80
	I-OCT 2018		405-031-552.30-33	UTILITIES WARD ACCT #1834	173727	31.20
01-003402	MICHAEL WARD					
	I-193673		405-031-552.30-51	CONTRACT LABO LAKE DURANT CONTRACT LABOR	173870	1,520.85
01-004203	MCCRAW'S OIL & PROPANE					
	I-199701		405-031-552.50-58	BUILDING AND PROPANE	173806	198.77
01-004980	DOUGLASS DISTRIBUTING					
	I-OCT/2018A		405-031-552.50-52	FUEL LAKE DURANT	173754	2.71
	I-OCT/2018B		405-031-552.50-52	FUEL LAKE DURANT	173754	1.33
	I-OCT/2018C		405-031-552.50-52	FUEL LAKE DURANT	173754	1.73
	I-OCT/2018D		405-031-552.50-52	FUEL LAKE DURANT	173754	2.03
	I-OCT/2018E		405-031-552.50-52	FUEL LAKE DURANT	173754	1.80
	I-OCT/2018F		405-031-552.50-52	FUEL LAKE DURANT	173754	1.77
	I-OCT/2018G		405-031-552.50-52	FUEL LAKE DURANT	173754	2.39
DEPARTMENT 031 "LAKE DURANT"					TOTAL:	3,210.43

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PACKET: 09404 AP CLAIMS 11-6-18

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.

DEPARTMENT: 049 DISPOSAL - SOLID WASTE

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000328	JIMMIE'S AUTO SUPPLY LL					
	I-271598	405-049-554.70-59	LANDFILL EQUI HYDRAULIC HOSES #390	173796	511.41	
	I-272185	405-049-554.70-59	LANDFILL EQUI BOLTS FOR SPRING HANGER #16	173796	18.00	
	I-272640	405-049-554.70-59	LANDFILL EQUI VELCRO STRIPS & DEGREASER #390	173796	34.68	
	I-273174	405-049-554.70-59	LANDFILL EQUI BATTERY #310	173796	114.99	
	I-273765	405-049-554.70-59	LANDFILL EQUI BATTERIES FOR BACKHOE	173796	228.01	
01-000445	BEMAC SUPPLY					
	I-S2106382.001	405-049-554.70-59	LANDFILL EQUI HYD PIPE FITTING TRAILER REPAI	173721	33.66	
01-000450	OKLAHOMA GAS AND ELECTR					
	I-10/2018- 35948058	405-049-554.30-33	UTILITIES LANDFILL	173815	0.00	
01-000525	THE SIGN DEPOT, LLC					
	I-22535	405-049-554.70-59	LANDFILL EQUI NUMBER STICKERS FOR TRUCKS	173856	38.33	
01-000540	AT&T					
	I-10 2018-7608 1	405-049-554.30-31	PHONE & TELECOM LANDFILL	173714	0.00	
01-000559	START-RITE AUTO ELECTRI					
	I-61676	405-049-554.70-59	LANDFILL EQUI REBUILD STARTER #16	173848	195.00	
01-000624	CINTAS CORP					
	I-618829116	405-049-554.70-59	LANDFILL EQUI UNIFORMS	173738	124.55	
	I-618829798	405-049-554.50-54	UNIFORMS UNIFORMS	173738	124.55	
01-000909	WESTSIDE TRUCK REPAIR					
	I-105182	405-049-554.70-59	LANDFILL EQUI REGEN SYSTEM REPAIRS #39	173873	983.42	
01-001680	CAROLINA SOFTWARE					
	I-69466	405-049-554.50-49	COMPUTER SOFT WASTEWORKS PROGRAM	173731	200.00	
01-002010	DAVIS FLEET PARTS					
	I-669939	405-049-554.70-59	LANDFILL EQUI BRAKE BRACKET #16	173748	171.75	
	I-670743	405-049-554.70-59	LANDFILL EQUI ALTERNATOR #39	173748	246.66	
	I-670750	405-049-554.70-59	LANDFILL EQUI MUD FLAP HANGER #380	173748	21.74	
	I-671109	405-049-554.70-59	LANDFILL EQUI FENDER FOR TRUCK #380	173748	86.50	
01-002242	JP MORGAN CHASE - BANK					
	I-9638-2723-1018	405-049-554.70-74	SAFETY EQUIPM RUBBER BOOTS-----JOSH DONLEY	000000	14.99	
01-003100	FUELMAN					
	I-10/2018-BG159577	405-049-554.50-52	FUEL FUEL-LANDFILL	000000	0.00	
01-004143	TOUCHTONE COMMUNICATION					
	I-271079	405-049-554.30-31	PHONE & TELECOM LANDFILL	173858	0.00	
01-004918	THE CAREL CORPORATION					
	I-11317	405-049-554.30-40	METHANE GAS T GAS MONITORING	173855	1,676.48	

PACKET: 09404 AP CLAIMS 11-6-18

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.

DEPARTMENT: 049 DISPOSAL - SOLID WASTE

BUDGET TO USE: CB-CURRENT BUDGET

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-004980	DOUGLASS	DISTRIBUTING				
		I-002416529	405-049-554.50-52	FUEL	DIESEL EXHAUST FLUID-----DEF	173754 575.18
		I-OCT 2018 LANDFILL	405-049-554.50-52	FUEL	LANDFILL DIESEL	173754 8,581.99
		I-OCT/2018A	405-049-554.50-52	FUEL	LANDFILL/SW DISP	173754 105.68
		I-OCT/2018B	405-049-554.50-52	FUEL	LANDFILL/SW DISP	173754 51.85
		I-OCT/2018C	405-049-554.50-52	FUEL	LANDFILL/SW DISP	173754 67.51
		I-OCT/2018D	405-049-554.50-52	FUEL	LANDFILL/SW DISP	173754 78.96
		I-OCT/2018E	405-049-554.50-52	FUEL	LANDFILL/SW DISP	173754 70.24
		I-OCT/2018F	405-049-554.50-52	FUEL	LANDFILL/SW DISP	173754 68.90
		I-OCT/2018G	405-049-554.50-52	FUEL	LANDFILL/SW DISP	173754 93.00
		I-OCT2018 LANDFILL B	405-049-554.50-52	FUEL	LANDFILL DIESEL	173754 3,686.72
01-005070	G & K PRINTING COMPANY					
		I-10.30.18	405-049-554.50-53	PUBLICATIONS 5000 LANDFILL TICKETS	173774	385.00
01-005073	GRAHAM TRUCK TIRE CENTE					
		I-507107	405-049-554.70-59	LANDFILL EQUI TRAILER TIRES LANDFILL	173781	1,025.00
		I-507108	405-049-554.70-59	LANDFILL EQUI #38 STEER TIRES	173781	863.64
01-005437	YELLOWHOUSE MACHINERY C					
		I-375336	405-049-554.70-59	LANDFILL EQUI HYD CYL PACKING FOR BACKHOE	173877	227.52
		I-377314	405-049-554.70-59	LANDFILL EQUI HYD CYL REBUILD KIT #K5	173877	98.81
				DEPARTMENT 049 DISPOSAL - SOLID WASTE	TOTAL:	20,804.72

				FUND 405 DURANT UTILITIES AUTH.	TOTAL:	129,004.74

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PACKET: 09404 AP CLAIMS 11-6-18

VENDOR SET: 01

FUND : 500 MULTI-SPORTS COMPLEX

DEPARTMENT: 010 RECREATIONAL MARKETING

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000898	INDIAN NATION WHOLESALE					
		I-6994930	500-010-534.55-01	CONCESSION PR CANDY, SLUSH PUPPY MIX	173791	322.79
01-004099	US FOODS					
		I-5648871	500-010-534.55-01	CONCESSION PR CONCESSION FOOD & SUPPLIES	173863	630.36
01-005897	COCA-COLA SOUTHWEST BEV					
		I-7511202342	500-010-534.55-01	CONCESSION PR FOUTAIN DRINK SYRUP, POWER AID	173742	590.05
		I-7511202425	500-010-534.55-01	CONCESSION PR COKE SYRUP, POWER AID	173742	391.79
DEPARTMENT 010 RECREATIONAL MARKETING TOTAL:						1,934.99

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 PACKET: 09404 AP CLAIMS 11-6-18
 VENDOR SET: 01
 FUND : 500 MULTI-SPORTS COMPLEX
 DEPARTMENT: 011 DURANT MULTI-SPORTS CMPLX
 BUDGET TO USE: CB-CURRENT BUDGET

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BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000274	O'REILLY AUTO PARTS	I-0345-405663	500-011-535.50-63	VEHICLE MAINT HEADLIGHT BULB, THERMOSTAT #700	173813	9.40
01-000309	US CELLULAR	I-0273200693	500-011-535.30-31	PHONE & TELECOM DMSC 580-775-2390	173861	12.22
01-000450	OKLAHOMA GAS AND ELECTRIC	I-10/2018- 35948058	500-011-535.30-33	UTILITIES EXP MULTI-SPORTS	173815	1,643.79
01-000540	AT&T	I-10 2018-7608 1	500-011-535.30-31	PHONE & TELECOM DMSC	173714	112.02
01-000624	CINTAS CORP	I-618829113 I-618829795	500-011-535.50-54 500-011-535.50-54	UNIFORMS UNIFORMS UNIFORMS UNIFORMS	173738 173738	33.59 33.59
01-002285	OWNER-OPERATORS, INC.	I-100923	500-011-535.50-58	BUILDING & GR FIELD CLAY FOR BALL FIELDS	173826	400.00
01-002831	BLACKBURN PLUMBING	I-P101118.12	500-011-535.50-58	BUILDING & GR PORTA JOHNS AT DMSC	173723	130.00
01-003100	FUELMAN	I-10/2018-BG159577	500-011-535.50-52	FUEL FUEL-MULTISPORTS COMPLEX	000000	0.00
01-004980	DOUGLASS DISTRIBUTING	I-OCT/2018A I-OCT/2018B I-OCT/2018C I-OCT/2018D I-OCT/2018E I-OCT/2018F I-OCT/2018G	500-011-535.50-52 500-011-535.50-52 500-011-535.50-52 500-011-535.50-52 500-011-535.50-52 500-011-535.50-52 500-011-535.50-52	FUEL DMSC FUEL DMSC FUEL DMSC FUEL DMSC FUEL DMSC FUEL DMSC FUEL DMSC	173754 173754 173754 173754 173754 173754 173754	12.91 6.33 8.25 9.65 8.58 8.42 11.36
01-005323	ELITE LANDSCAPING LLC	I-101918	500-011-535.50-58	BUILDING & GR IRRIGATION REPAIRS--BALLFIELDS	173760	7,823.00
01-005789	BLUE RIVER VENTURES, INC	I-BC26875	500-011-535.50-69	OTHER EQUIP P REAR TYNE TILLER	173724	838.00
DEPARTMENT 011 DURANT MULTI-SPORTS CMPLXTOTAL:						11,101.11
FUND 500 MULTI-SPORTS COMPLEX TOTAL:						13,036.10

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PACKET: 09404 AP CLAIMS 11-6-18
VENDOR SET: 01
FUND : 610 CEMETERY OPERATIONS FUND
DEPARTMENT: 050 HIGHLAND CEMETERY
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000540	AT&T					
		I-10 2018-7608 1	610-050-572.30-31	PHONE & TELECOM CEMETERY	173714	0.00
01-001263	LYNCH LAWN & LANDSCAPE					
	I-6848		610-050-572.30-51	MOWING CONTRA (15) MOWINGS HIGHLAND CEMETERY	173805	3,945.00
01-001671	SOUTHEASTERN ELECTRIC					
	I-OCT 2018		610-050-572.30-33	UTILITIES CMTRY SEC. LIGHT 16370-007	173846	10.69
01-003100	FUELMAN					
	I-10/2018-BG159577		610-050-572.50-52	FUEL CEMETERY-FUEL	000000	0.00
01-005321	BLAKE GOODE & FANNIN BA					
	I-7-PIONEER CEMETARY		610-050-572.30-51	MOWING CONTRA (13) MOWINGS PIONEER CEMETERY	173778	212.50
				DEPARTMENT 050 HIGHLAND CEMETERY	TOTAL:	4,168.19
				FUND 610 CEMETERY OPERATIONS FUND TOTAL:		4,168.19
				REPORT GRAND TOTAL:		955,626.74

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2018-2019	001-000-203.50-00	DUE TO C.L.E.E.T.	603.08				
	001-000-203.50-01	DUE TO OSBI	1,059.29				
	001-000-325.20-00	CONSTRUCTION PE*NON-EXPENS	79.00	225,000-	146,903.58-		
	001-001-513.30-31	PHONE & TELECOMMUNICATION	215.62	2,220	1,386.12		
	001-001-513.70-72	TRAINING AND TRAVEL	1,191.90	9,000	6,464.10		
	001-002-514.30-31	PHONE & TELECOMMUNICATION	52.75	700	348.36		
	001-002-514.50-64	FUEL	0.00	0	0.00		
	001-002-514.70-72	TRAINING AND TRAVEL	615.43	2,600	1,702.11		
	001-003-515.30-31	PHONE & TELECOMMUNICATION	0.77	40	36.58		
	001-003-515.30-51	CONTRACT LABOR	7,397.84	0	80,950.69-	Y	
	001-003-515.50-51	OFFICE SUPPLIES	211.18	2,000	1,338.24		
	001-003-515.70-72	TRAINING AND TRAVEL	1,143.89	14,100	12,651.11		
	001-005-521.10-12	OVERTIME	522.60	124,200	78,416.99		
	001-005-521.20-24	MEDICAL/PHYSICALS	130.00	2,000	220.00		
	001-005-521.30-31	PHONE & TELECOMMUNICATION	545.91	10,000	7,703.21		
	001-005-521.30-33	UTILITIES	2,229.90	30,000	18,353.75		
	001-005-521.30-48	JANITORIAL SERVICES CONTRA	2,024.12	26,130	183.49-	Y	
	001-005-521.30-54	PD VEHICLE GPS HARDWARE &	880.85	13,450	0.00		
	001-005-521.50-51	OFFICE SUPPLIES	212.05	7,500	5,460.66		
	001-005-521.50-52	FUEL	8,091.21	69,000	39,697.12		
	001-005-521.50-54	UNIFORMS	3,772.35	20,000	11,647.82		
	001-005-521.50-56	RANGE MAINT, WEAPONS, AMMO	5,042.48	24,000	8,635.52		
	001-005-521.50-57	MEMBERSHIP/LCNSE/CRTFCATION/	30.00	3,500	1,975.60		
	001-005-521.50-58	BUILDING MAINTENANCE	231.94	10,000	3,397.38		
	001-005-521.50-62	JANITORIAL SUPPLIES	204.06	5,000	2,794.12		
	001-005-521.50-63	VEHICLE MAINTENANCE	2,308.32	60,000	43,721.86		
	001-005-521.50-69	OTHER EQUIP PARTS & MAINT	55.94	7,610	5,438.77		
	001-005-521.50-71	EQUIP & SUPPLIES - PD RESE	99.60	4,000	3,748.04		
	001-005-521.50-74	(D) DRUG DOG, EQUIP., SUPP	88.00	2,000	1,395.50		
	001-005-521.70-72	TRAINING AND TRAVEL	2,042.22	25,000	13,337.79		
	001-006-523.30-15	VETERINARY SERVICES	60.00	1,000	650.00		
	001-006-523.50-52	FUEL	389.36	6,000	4,608.56		
	001-006-523.50-58	BUILDING MAINTENANCE	75.05	1,500	1,348.54		
	001-006-523.50-63	VEHICLE MAINTENANCE	1.78	1,000	671.24		
	001-006-523.50-69	OTHER EQUIP PARTS & MAINT	111.41	2,000	1,352.85		
	001-008-522.30-31	PHONE & TELECOMMUNICATION	209.92	4,500	3,663.61		
	001-008-522.30-33	UTILITIES	2,069.77	26,000	16,447.62		
	001-008-522.30-48	JANITORIAL SERVICES CONTRA	382.05	1,260	3,706.69-	Y	
	001-008-522.50-51	OFFICE SUPPLIES	22.00	2,500	1,186.14		
	001-008-522.50-52	FUEL	1,589.83	17,500	11,658.96		
	001-008-522.50-58	BUILDING AND MAINTENANCE	85.00	12,000	4,050.18		
	001-008-522.50-61	MINOR TOOLS AND EQUIPMENT	301.27	35,000	28,093.80		
	001-008-522.50-62	JANITORIAL SUPPLIES	666.76	6,000	4,285.62		
	001-008-522.50-63	VEHICLE MAINTENANCE	1,401.28	20,000	9,227.55		
	001-008-522.50-68	SAFETY CLOTHING	1,238.26	15,000	9,884.64		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	001-008-522.50-69	OTHER EQUIP PARTS & MAINT	736.65	6,000	4,181.01		
	001-008-522.50-77	FIRE PREVENTION MATERIALS	153.36	4,500	1,377.81		
	001-009-532.30-31	PHONE & TELECOMMUNICATION	129.62	1,900	1,383.57		
	001-009-532.30-33	UTILITIES	529.29	20,000	14,931.81		
	001-009-532.30-65	MOWING CONTRACTS	18,327.13	163,740	71,793.94		
	001-009-532.50-52	FUEL	2,528.38	20,000	11,069.46		
	001-009-532.50-54	UNIFORMS	176.30	5,700	3,673.22		
	001-009-532.50-58	BUILDING AND MAINTENANCE	50.47	6,000	5,649.14		
	001-009-532.50-61	MINOR TOOLS AND EQUIPMENT	439.98	5,000	4,322.41		
	001-009-532.50-62	JANITORIAL SUPPLIES	263.60	2,500	1,936.80		
	001-009-532.50-63	VEHICLE MAINTENANCE	13.58	5,000	4,152.44		
	001-009-532.50-68	TRACTOR & MOWER MAINTENANCE	683.37	25,000	17,885.60		
	001-009-532.50-69	OTHER EQUIP PARTS & MAINT.	1,008.05	8,000	6,884.49		
	001-009-532.50-70	PARK FURN & EQUIP & MAINT	62.25	20,000	19,591.51		
	001-009-532.70-72	TRAINING AND TRAVEL	300.00	2,000	1,550.00		
	001-012-536.30-31	PHONE & TELECOMMUNICATION	84.84	1,000	660.64		
	001-012-536.30-33	UTILITIES	17.76	3,000	2,929.43		
	001-013-512.30-37	MUNICIPAL JUDGE SERVICES	1,925.00	30,000	2,100.00		
	001-013-512.30-51	CONTRACT SERV. - ALT. JUD	550.00	1,500	1,925.00		
	001-013-512.30-78	MC BAD DEBT COLLECTION FE	988.93	18,000	3,515.00		
	001-014-525.20-55	NUISANCE ABATEMENT SERVICE	500.00	50,000	46,384.20		
	001-014-525.30-31	PHONE & TELECOMMUNICATION	11.07	400	353.96		
	001-014-525.50-51	OFFICE SUPPLIES	377.44	1,500	316.95		
	001-014-525.50-52	FUEL	162.03	1,500	927.71		
	001-015-571.30-31	PHONE & TELECOMMUNICATION	789.38	4,800	1,677.23		
	001-015-571.30-33	UTILITIES	140.88	8,000	3,646.51		
	001-015-571.50-32	POSTAGE & FREIGHT	15.99	2,000	1,508.12		
	001-015-571.50-51	OFFICE SUPPLIES	668.46	10,000	5,506.97		
	001-015-571.50-56	BOOKS AND PUBLICATIONS	2,312.72	50,000	16,757.95		
	001-015-571.50-58	BUILDING AND MAINTENANCE	1,518.70	15,000	4,869.90		
	001-015-571.50-99	HUMANITIES PROGRAMS	20.97	2,800	1,582.06		
	001-015-571.70-35	STATE AID EXPENDITURES	290.00	21,177	19,115.18		
	001-015-571.70-72	TRAINING AND TRAVEL	43.20	4,500	3,841.27		
	001-016-541.30-31	PHONE & TELECOMMUNICATION	63.71	800	546.64		
	001-016-541.30-51	CONTRACT LABOR	1,108.25	30,000	15,120.00		
	001-016-541.50-52	FUEL	4,950.87	52,000	34,127.74		
	001-016-541.50-53	ICE/SNOW MATERIALS	2,605.32	5,000	662.18		
	001-016-541.50-54	UNIFORMS	223.06	8,200	4,945.76		
	001-016-541.50-61	MINOR TOOLS AND EQUIPMENT	136.90	7,000	940.59		
	001-016-541.50-63	VEHICLE MAINTENANCE	477.59	45,000	37,423.72		
	001-016-541.50-67	SIGNS	849.12	15,000	5,323.96		
	001-016-541.50-69	OTHER EQUIP PARTS & MAINT	2,220.81	15,000	5,510.14		
	001-016-541.50-71	DRAINAGE MAINTENANCE	5,380.87	8,000	2,024.20	Y	
	001-016-541.50-95	PAVING MAINTENANCE	3,632.03	60,000	23,801.36		
	001-016-541.70-74	SAFETY EQUIPMENT	95.11	3,500	1,896.92		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	001-018-519.30-31	PHONE & TELECOMMUNICATION	588.80	5,000	2,698.57				
	001-018-519.30-33	UTILITIES	251.11	12,000	10,607.31				
	001-018-519.50-51	OFFICE SUPPLIES	94.47	1,500	1,192.80				
	001-018-519.50-52	FUEL	363.05	5,000	3,717.64				
	001-018-519.50-61	MINOR TOOLS & EQUIP	3,359.92	9,896	5,007.18				
	001-018-519.70-74	SAFETY EQUIPMENT	525.00	4,000	3,310.92				
	001-019-569.20-24	EMPL. PHYSICALS & DRUG TES	225.00	15,000	6,500.00				
	001-019-569.30-31	PHONE SERVICE - COMMON COS	1,927.41	22,000	14,316.79				
	001-019-569.30-33	UTILITIES	19,397.82	240,000	161,277.43				
	001-019-569.30-38	ADVERTISING- GEN FUND	48.43	6,000	3,928.00				
	001-019-569.30-48	JANITORIAL SERVICES CONTRA	1,915.20	18,500	6,397.48-	Y			
	001-019-569.30-50	PUBLIC RELATIONS EXP.	450.00	6,000	600.00				
	001-019-569.50-52	GENERAL GOV COMMON FUEL CO	350.43-	200	83.78				
	001-019-569.50-58	BUILDING MAINT. & SUPPLIES	83.00	15,000	12,657.86				
	001-019-569.50-65	OTHER SUPPLIES, EQUIP & SE	1,284.18	2,500	1,215.82				
	001-019-569.70-21	VEHICLE REGISTRATION FEES	33.00	500	0.00				
	001-019-569.70-22	COUNCIL MEMBER COMPENSATIO	800.00	12,000	3,050.00				
	001-019-569.70-45	MAIN STREET PROGRAM MATCH	750.00	30,000	8,750.00-	Y			
	001-019-569.70-60	UBCC FEES DUE TO STATE OF	484.00	2,500	1,516.00				
	001-019-569.70-65	BIG FIVE TRANSPORTION SERV	3,750.00	15,000	0.00				
	001-021-541.30-31	PHONE & TELECOMMUNICATION	18.03	100	28.25				
	001-021-541.50-52	FUEL	161.81	2,200	1,628.49				
	001-021-541.50-54	UNIFORMS	85.88	4,500	3,321.91				
	001-021-541.50-71	OIL AND LUBRICANTS	1,062.38	40,000	30,950.02				
	001-023-592.30-33	UTILITIES	1,281.89	15,000	9,364.14				
	001-023-592.50-58	BUILDING AND MAINTENANCE	397.26	7,000	3,660.02				
	005-066-569.20-05	HEALTH INSURANCE PREMIUM	253,363.51	3,550,609	2,325,873.89				
	005-066-569.20-10	LIFE INSURANCE PREMIUM EXP	1,779.60	0	7,571.17-	Y			
	010-020-560.10-25	VEHICLE & CELL PHONE ALLOW	40.01	4,471	2,511.14				
	010-020-560.30-31	PHONE & TELECOMMUNICATIONS	156.07	3,300	2,638.20				
	010-020-560.30-35	COPIER LEASE & USE FEES	2,864.77	32,000	0.03				
	010-020-560.30-40	INTERNET SERVICE / GMAIL	1,122.50	17,500	13,935.50				
	010-020-560.30-88	VYVE SRVC AGRMT FIBER OPTI	2,400.00	28,800	20,051.07				
	010-020-560.70-72	TRAINING & TRAVEL	265.36	5,000	4,378.29				
	010-020-560.80-01	HARDWARE PURCHASES - PC's	319.95	60,000	63,055.76				
	010-020-560.80-03	NETWORK HARDWARE UPGRADE	0.00	8,500	8,500.00				
	015-019-569.85-62	FY14 STREET DUMP TRUCKS (2	4,837.07	43,535	24,186.72				
	015-019-569.85-63	FY15 (4) PD TAHOES/ W EQUI	2,866.86	34,403	22,935.56				
	015-019-569.85-65	FY17 SWC TRUCKS PKG. DEBT	6,607.44	79,290	52,860.24				
	015-019-569.85-67	FY17 SWC MACK SIDELOAD TRU	4,978.45	59,742	39,828.20				
	015-019-569.85-68	FY17 SWC 2-FORD F-350 TRCU	1,534.63	18,416	12,277.48				
	015-019-569.85-69	FY17 SWC 2016 MACK ROLLOFF	3,252.45	39,030	26,020.20				
	020-017-537.30-31	PHONE & TELECOMMUNICATION	0.00	900	733.15				
	020-017-537.30-38	PUBLICATIONS & ADVERTISING	10.00	9,000	8,930.00				
	020-017-537.50-52	FUEL	0.00	1,000	1,000.00				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	101-007-527.30-31	PHONE & TELECOMMUNICATION	3,434.69	45,600	31,061.24				
	101-007-527.30-33	UTILITIES	38.53	750	590.92				
	101-007-527.30-35	COUNTY 911 ADDRESSING	5,000.00	30,000	11,500.00				
	101-007-527.30-53	COMMUNICATION SERVICE FEES	6,867.07	63,000	39,191.20				
	101-007-527.50-57	MEMBERSHIP/LCENSE/CERTIFICATION/	30.00	2,000	1,938.60				
	206-065-503.30-31	PHONE & TELECOMMUNICATION	399.06	4,000	2,549.12				
	206-065-503.30-33	UTILITIES	2,048.21	24,000	15,409.28				
	206-065-503.30-48	JANITORIAL SERVICES	575.82	3,500	3,985.61-	Y			
	206-065-503.30-55	AWOS TELECOM & MAINT CONTR	250.00	6,000	362.50-	Y			
	206-065-503.30-66	OPERATOR'S SHARE IN SALES	10,596.49	144,000	72,000.00				
	206-065-503.50-52	FUEL FOR SERVICE TRUCK	192.98	2,000	1,343.48				
	206-065-503.50-58	TERMINAL BLDG. MAINTENANCE	210.52	4,000	449.04				
	206-065-503.70-84	CREDIT CARD EXPENSE	40.00	15,000	11,974.86				
	206-065-503.70-86	JET FUEL PURCHASES	19,362.51	300,000	202,716.60				
	206-065-503.70-87	AVIATION GASOLINE PURCHASE	0.00	150,000	121,771.47				
	206-065-503.90-89	FY16 10 T HANGAR PRNCP PYM	3,402.75	40,843	27,368.38				
	206-065-503.90-90	FY16 10 T HANGAR INT EXPEN	1,090.67	13,079	8,579.94				
	210-000-101.06-03	2009A PRIN. ACT- FBI 1010	23,333.33						
	210-000-101.06-04	2009A INT. ACT- FBI 10106	14,740.63						
	210-000-101.06-09	2009B PRIN. ACT- FBI 10115	7,500.00						
	210-000-101.06-10	2009B INT. ACT- FBI 10116	5,086.14						
	210-000-101.06-12	2010 DCUA PRINCIPAL ACT101	22,500.00						
	210-000-101.06-13	2010 DCUA INTREST ACT FBI1	13,703.21						
	210-000-101.23-03	2012A PRIN. ACT- FBI 10173	77,500.00						
	210-000-101.23-04	2012A INT. ACT.- FBI 10174	5,581.25						
	210-000-101.24-03	2013 PRIN. ACT- FBI 10193	40,000.00						
	210-000-101.24-04	2013 INT. ACT. FBI 10194	2,532.08						
	210-046-528.90-95	INTEREST EXPENSE	11,786.25	140,313	92,644.17				
	210-046-528.90-96	PRINCIPAL PYMTS 2007 US ST	24,166.67	288,334	192,500.65				
	250-136-596.60-02	CDBG STEELFAB CONSTRUCTION	74,010.17	180,000	855,209.00-	Y			
	315-015-571.50-56	BOOKS, TAPES, VIDEOS	803.72	4,000	39.32				
	405-024-565.30-31	PHONE & TELECOMMUNICATION	31.55	2,500	2,351.46				
	405-024-565.50-51	OFFICE SUPPLIES	194.15	1,000	597.16				
	405-024-565.50-52	FUEL	73.48	750	490.47				
	405-025-550.30-31	PHONE & TELECOMMUNICATION	142.95	0	570.66-	Y			
	405-025-550.30-58	BAD DEBT COLLECTION FEES	119.30	12,000	4,500.00				
	405-025-550.50-54	UNIFORMS	37.60	3,000	1,980.69				
	405-025-550.50-63	VEHICLE MAINTENANCE	165.56	2,000	358.72				
	405-025-550.50-69	OTHER EQUIP PARTS & MAINT	245.00	1,000	267.99				
	405-026-551.30-31	PHONE & TELECOMMUNICATION	927.97	9,000	4,168.70				
	405-026-551.50-52	FUEL	2,430.51	20,000	11,415.17				
	405-026-551.50-54	UNIFORMS	171.42	7,000	5,253.03				
	405-026-551.50-62	JANITORIAL SUPPLIES	219.75	700	380.25				
	405-026-551.50-63	VEHICLE MAINTENANCE	3,037.68	10,000	1,828.72				
	405-026-551.50-65	CONCRETE AND AGGREGATE	2,377.16	10,000	7,449.00				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	405-026-551.50-69	OTHER EQUIP PARTS & MAINT	36.77	7,000	6,318.46		
	405-026-551.50-70	LIFT STATIONS MAINT. & REP	1,506.86	15,000	12,785.04		
	405-026-551.50-76	WATER MAIN MAINT & REPAIR	6,817.51	40,000	25,688.98		
	405-027-552.30-31	PHONE & TELECOMMUNICATION	654.01	2,500	85.00		
	405-027-552.30-33	UTILITIES	16,723.72	310,000	225,739.46		
	405-027-552.50-52	FUEL	280.06	3,500	2,510.81		
	405-027-552.50-53	CHEMICALS, DRUGS, AND LAB	20,015.75	310,000	145,805.16		
	405-027-552.50-54	UNIFORMS	137.68	4,500	2,780.55		
	405-027-552.50-58	BUILDING AND MAINTENANCE	141.31	25,000	24,217.09		
	405-027-552.50-61	MINOR TOOLS AND EQUIPMENT	109.74	5,000	3,851.37		
	405-027-552.50-62	JANITORIAL SUPPLIES	62.75	800	700.00		
	405-027-552.70-74	SAFETY EQUIPMENT	271.37	800	366.18		
	405-028-553.30-31	PHONE & TELECOMMUNICATION	301.82	1,180	176.36		
	405-028-553.30-33	UTILITIES	14,047.60	183,000	129,557.58		
	405-028-553.30-36	SLUDGE DISPOSAL	6,750.00	115,000	0.00		
	405-028-553.30-37	METALS TESTING	570.00	18,000	12,780.00		
	405-028-553.50-52	FUEL	219.61	3,500	2,724.32		
	405-028-553.50-53	CHEMICALS, DRUGS, AND LAB	828.40	77,000	59,884.47		
	405-028-553.50-54	UNIFORMS	160.20	4,500	3,144.18		
	405-028-553.50-62	JANITORIAL SUPPLIES	116.06	1,000	825.50		
	405-028-553.50-69	OTHER EQUIP PARTS & MAINT	9,551.10	100,000	53,304.64		
	405-029-554.30-31	PHONE & TELECOMMUNICATION	18.94	500	422.61		
	405-029-554.50-51	OFFICE SUPPLIES	125.83	1,000	628.32		
	405-029-554.50-52	FUEL	7,972.26	90,000	61,542.42		
	405-029-554.50-54	UNIFORMS	289.55	16,000	12,582.17		
	405-029-554.50-63	VEHICLE MAINTENANCE	4,318.79	65,000	40,723.88		
	405-029-554.50-83	POLYCARTS	2,162.95	50,000	34,960.22		
	405-029-554.70-74	SAFETY EQUIPMENT	48.50	5,000	3,683.22		
	405-030-555.30-48	JANITORIAL SERVICES CONTRA	576.37	430	7,062.72-	Y	
	405-031-552.30-33	UTILITIES	878.05	12,000	7,675.13		
	405-031-552.30-51	CONTRACT LABOR	1,520.85	18,000	250.20-	Y	
	405-031-552.50-52	FUEL	13.76	500	451.41		
	405-031-552.50-58	BUILDING AND MAINTENANCE	797.77	4,000	2,892.42		
	405-049-554.30-31	PHONE & TELECOMMUNICATION	0.00	0	1.31-	Y	
	405-049-554.30-33	UTILITIES	0.00	1,000	217.23		
	405-049-554.30-40	METHANE GAS TESTING	1,676.48	5,000	2,057.95		
	405-049-554.50-49	COMPUTER SOFTWARE & ACCES.	200.00	1,000	600.00		
	405-049-554.50-52	FUEL	13,380.03	95,000	60,601.37		
	405-049-554.50-53	PUBLICATIONS	385.00	1,800	1,030.00		
	405-049-554.50-54	UNIFORMS	124.55	7,200	4,726.76		
	405-049-554.70-59	LANDFILL EQUIP. REPAIR	5,023.67	100,000	64,933.28		
	405-049-554.70-74	SAFETY EQUIPMENT	14.99	2,000	1,900.00		
	500-010-534.55-01	CONCESSION PRODUCT INVENTO	1,934.99	35,000	23,869.68		
	500-011-535.30-31	PHONE & TELECOMMUNICATIONS	124.24	2,500	2,004.81		
	500-011-535.30-33	UTILITIES EXPENSE	1,643.79	18,000	12,112.09		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	500-011-535.50-52	FUEL	65.50	2,500	2,268.66				
	500-011-535.50-54	UNIFORMS	67.18	3,300	2,612.32				
	500-011-535.50-58	BUILDING & GROUNDS MAINTEN	8,353.00	20,000	9,998.77				
	500-011-535.50-63	VEHICLE MAINTENANCE	9.40	1,000	919.53				
	500-011-535.50-69	OTHER EQUIP PARTS & MAINT	838.00	4,000	2,820.59				
	610-050-572.30-31	PHONE & TELECOMMUNICATION	0.00	0	0.00				
	610-050-572.30-33	UTILITIES	10.69	150	107.94				
	610-050-572.30-51	MOWING CONTRACTS	4,157.50	99,780	37,842.50				
	610-050-572.50-52	FUEL	0.00	0	0.00				
**	2018-2019 YEAR TOTALS	**	955,626.74						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
001	NON-DEPARTMENTAL	1,741.37
001-001	CITY ADMINISTRATION	1,407.52
001-002	CITY CLERK DEPARTMENT	668.18
001-003	CITY TREASURER DEPT.	8,753.68
001-005	POLICE - LAW ENFORCEMENT	28,511.55
001-006	POLICE - ANIMAL CONTROL	637.60
001-008	FIRE DEPARTMENT	8,856.15
001-009	PARKS, REC. & GEN. SVCS.	24,512.02
001-012	CITY SWIMMING POOL	102.60
001-013	MUNICIPAL COURT	3,463.93
001-014	COMMUNITY DEVELOPMENT	1,050.54
001-015	PUBLIC LIBRARY	5,800.30
001-016	STREET DEPARTMENT	21,743.64
001-018	CIVIL EMERGENCY MGMT.	5,182.35
001-019	GENERAL GOVERNMENT	30,797.61
001-021	CITY GARAGE	1,328.10
001-023	SENIOR CITIZENS CENTER	1,679.15
001 TOTAL	GENERAL FUND	146,236.29
005-066	EMPLOYEE HEALTH INS.	255,143.11
005 TOTAL	EMPLOYEE INSURANCE FUND	255,143.11

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
010-020	INFO. TECH. SERVICE DEPT.	7,168.66
010 TOTAL	INFO. TECH. SERVICE FUND	7,168.66
015-019	GENERAL GOVERNMENT	24,076.90
015 TOTAL	CAPITAL IMPROVEMENTS FUND	24,076.90
020-017	ECON. DEV. ADMINISTRATION	10.00
020 TOTAL	DURANT INDUSTRIAL AUTH.	10.00
101-007	911 COMMUNICATIONS CTR.	15,370.29
101 TOTAL	SPECIAL 911 TAX FUND	15,370.29
206-065	EAKER FIELD	38,169.01
206 TOTAL	DURANT AIRPORT AUTHORITY	38,169.01
210	NON-DEPARTMENTAL	212,476.64
210-046	DCUA 2007 MISC NOTE	35,952.92
210 TOTAL	U A BONDS SINKING FUND	248,429.56
250-136	17CDBG STEELFAB	74,010.17
250 TOTAL	C. D. B. G.	74,010.17
315-015	R.L.WILLIAMS LIBRARY	803.72
315 TOTAL	R.L.WILLIAMS LIBRARY FUND	803.72
405-024	PUBLIC WORKS ADMIN.	299.18
405-025	UTILITY BILLING	710.41
405-026	WATER/SEWER LINE MAINT.	17,525.63
405-027	WATER TREATMENT PLANT	38,396.39
405-028	WWTP	32,544.79

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
405-029	COLLECTION - SOLID WASTE	14,936.82
405-030	UTILITY GENERAL ADMIN.	576.37
405-031	"LAKE DURANT"	3,210.43
405-049	DISPOSAL - SOLID WASTE	20,804.72

405 TOTAL	DURANT UTILITIES AUTH.	129,004.74
500-010	RECREATIONAL MARKETING	1,934.99
500-011	DURANT MULTI-SPORTS CMLPX	11,101.11

500 TOTAL	MULTI-SPORTS COMPLEX	13,036.10
610-050	HIGHLAND CEMETERY	4,168.19

610 TOTAL	CEMETERY OPERATIONS FUND	4,168.19

** TOTAL **		955,626.74

NO ERRORS

** END OF REPORT **

11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 001 CITY ADMINISTRATION
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 1

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004143	TOUCHTONE	COMMUNICATION				
		I-297971	001-001-513.30-31	PHONE & TELECOMUNICATIONS	173942	9.23
				DEPARTMENT 001 CITY ADMINISTRATION	TOTAL:	9.23

11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 002 CITY CLERK DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 2
BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004143	TOUCHTONE	COMMUNICATION				
		I-297971	001-002-514.30-31	PHONE & TELECLERK	173942	13.16
		I-297971	001-002-514.30-31	PHONE & TELECLERK COMMON COST	173942	29.60
			DEPARTMENT 002	CITY CLERK DEPARTMENT	TOTAL:	42.76

11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 003 CITY TREASURER DEPT.
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 3
BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004143	TOUCHTONE COMMUNICATION	I-297971	001-003-515.30-31	PHONE & TELECOM TREASURY	173942	0.67
DEPARTMENT 003 CITY TREASURER DEPT.					TOTAL:	0.67

11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
 PACKET: 09450 AP CLAIMS 11/15/2018
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: 005 POLICE - LAW ENFORCEMENT
 BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 4
 BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164	DURANT TRUE VALUE LUMBE	I-617305	001-005-521.50-58	BUILDING MAIN MISC BUILDING MAINTENANCE	173896	24.96
01-000274	O'REILLY AUTO PARTS	I-0345-408277	001-005-521.50-63	VEHICLE MAINT DRAW DOWN-VEH PARTS	173919	118.47
01-000328	JIMMIE'S AUTO SUPPLY LL	I-274310	001-005-521.50-63	VEHICLE MAINT 724 - 2 BATTERIES	173909	243.98
		I-274512	001-005-521.50-63	VEHICLE MAINT 602 - 2 BATTERIES	173909	243.98
		I-274580	001-005-521.50-63	VEHICLE MAINT 412 - 2 BATTERIES	173909	243.98
01-000613	SHIPMAN COMMUNICATIONS	I-65864	001-005-521.50-69	OTHER EQUIP P PORTABLE RADIO REPAIR	173938	540.00
		I-66054	001-005-521.50-69	OTHER EQUIP P CHARGER REPAIR-TRANSFORMER	173938	24.00
01-000948	CENTRAL ELECTRIC	I-12634	001-005-521.50-58	BUILDING MAIN CHECK OUTSIDE LIGHTING ELEC	173887	87.50
01-001362	GALLS, LLC	I-010499111	001-005-521.50-54	UNIFORMS GLOVES DAMAGED BY BLOOD	173902	114.93
01-002067	GLOCK INC	I-TRP/100116598	001-005-521.50-56	RANGE MAINT, GLOCK ARMORERS COURSE	173903	250.00
		I-TRP/100116621	001-005-521.50-56	RANGE MAINT, GLOCK ARMORERS COURSE	173903	250.00
		I-TRP/10116597	001-005-521.50-56	RANGE MAINT, GLOCK ARMORERS COURSE	173903	250.00
01-002736	BRYAN COUNTY SHERIFF'S	I-OCT 2018	001-005-521.70-81	BRYAN CO. JAI MONTHLY JAIL INVOICE BILLING	173884	5,840.00
01-002850	JESSE PETTY	I-11.1.18- 11.3.18	001-005-521.70-72	TRAINING AND PER DIEM - ALERRT Conf	173925	97.50
01-003689	GT DISTRIBUTORS, INC.	I-INV0682790	001-005-521.50-56	RANGE MAINT, AMMUNITION	173907	128.57
01-003703	QUILL CORPORATION	I-1802082	001-005-521.50-51	OFFICE SUPPLI OFFICE SUPPLY	173930	19.31
		I-1850541	001-005-521.50-51	OFFICE SUPPLI OFFICE SUPPLY	173930	1.80
		I-1899242	001-005-521.50-51	OFFICE SUPPLI OFFICE SUPPLY	173930	16.88
01-003817	TEXOMA MAINTENANCE &	I-22002	001-005-521.50-58	BUILDING MAIN SERV AGRMT-CHG FILTERS,TUNE UP	173941	139.17
01-004143	TOUCHTONE COMMUNICATION	I-297971	001-005-521.30-31	PHONE & TELECOM POLICE DEPT	173942	11.94
01-004583	GOODING, MILES P.	I-10.15.18- 10.17.18	001-005-521.70-72	TRAINING AND PER DIEM- PROP ROOM MGMT	173904	97.50

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BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005035	MIKE'S A-PLUS AUTO SERV					
		I-11.02.18	001-005-521.50-63	VEHICLE MAINT #121 ALIGNMENT	173914	160.00
		I-11.06.18	001-005-521.50-63	VEHICLE MAINT 698 ALIGNMENT	173914	65.00
01-005576	TRANSUNION RISK & ALTER					
		I-OCT 2018	001-005-521.50-80	FORENSIC EQUI ANNUAL SERVICE FEE PAID MONTHL	173943	25.00
01-005929	NETWORKFLEET, INC					
		I-OSV0000001592703	001-005-521.30-54	PD VEHICLE GP GLOBAL POSITIONING UNITS POLIC	173916	880.85
01-005972	SECURE OKLAHOMA CC					
		I-248	001-005-521.50-58	BUILDING MAIN POLICE DEPT. ALARM SERVICES	173937	41.50
				DEPARTMENT 005 POLICE - LAW ENFORCEMENT TOTAL:		9,916.82

11/14/2018 1:12 PM
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 008 FIRE DEPARTMENT
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000328	JIMMIE'S AUTO SUPPLY LL	I-274916	001-008-522.50-63	VEHICLE MAINT ARM & SWAY BAR LINKS #B2	173909	73.04
01-001884	TEXOMA JANITORIAL SUPPL	I-8191	001-008-522.50-62	JANITORAL SUP SOAP, SEPTEMBER SUPPLIES	173940	167.45
01-003649	DURANT ROTARY CLUB	I-11.01.18	001-008-522.50-57	MMBRSHIP/LCNS OCTOBER, NOVEMBER, DEC. DUES	173895	55.00
01-003686	POSITIVE PROMOTIONS, IN	I-06129134	001-008-522.50-77	FIRE PREVENTI SILICONE ARMBANDS	173927	750.85
01-004203	MCCRAW'S OIL & PROPANE	I-209179	001-008-522.50-58	BUILDING AND PORTABLE TANK REFILLS STAT #3	173913	1.00
01-004272	FASTENAL	I-OKDUR76085	001-008-522.50-61	MINOR TOOLS A BATTERIES AA & AAA	173900	26.25
		I-OKDUR79137	001-008-522.50-61	MINOR TOOLS A BATTERIES AA & AAA	173900	29.85
01-005348	DAVENPORT FIRE EQUIPMEN	I-10.30.18	001-008-522.50-61	MINOR TOOLS A 3-SETS OF AMKUS HOSES	173892	278.50
01-005521	NORTHERN SAFETY & INDUS	I-903191059	001-008-522.50-61	MINOR TOOLS A SCBA REPAIR	173917	137.95
01-005972	SECURE OKLAHOMA CC	I-248	001-008-522.30-34	ANNUAL FIRE A FIRE STATION #1, #2, #3	173937	124.50
				DEPARTMENT 008 FIRE DEPARTMENT	TOTAL:	1,644.39

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BUDGET TO USE: CB-CURRENT BUDGET

DEPARTMENT 009	PARKS, REC. & GEN. SVCS. TOTAL:	392.52
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11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 013 MUNICIPAL COURT
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000484	PRICE'S PRINTING					
		I-56969	001-013-512.50-51	OFFICE SUPPLI COMMUNITY SERVICE FORMS	173929	99.00
				DEPARTMENT 013 MUNICIPAL COURT	TOTAL:	99.00

11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 014 COMMUNITY DEVELOPMENT
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001952	OFFICE DEPOT					
		I-225040938001	001-014-525.50-51	OFFICE SUPPLI CASE OF 11X17 PAPER	173920	55.11
01-004143	TOUCHTONE COMMUNICATION					
		I-297971	001-014-525.30-31	PHONE & TELEC COMMUNITY DEVELOPEMENT	173942	12.70
DEPARTMENT 014 COMMUNITY DEVELOPMENT					TOTAL:	67.81

11/14/2018 1:12 PM
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 015 PUBLIC LIBRARY
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000948	CENTRAL ELECTRIC					
		I-12653	001-015-571.50-58	BUILDING AND UNIT #4 CONDENSER FAN MOTOR	173887	633.80
01-001610	AMAZON.COM CREDIT PLAN					
		I-1963546	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173880	21.92
		I-439867485845	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173880	41.91
		I-456737858593	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173880	12.58
		I-469447985377	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173880	14.96
		I-754577364875	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173880	200.27
		I-883773539453	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173880	48.91
		I-888967367946	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173880	9.95
		I-957663339797	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173880	60.33
		I-987464734578	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173880	23.39
01-002631	INGRAM LIBRARY SERVICES					
		I-37193415	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173908	9.73
		I-37202778	001-015-571.50-56	BOOKS AND PUB 2ND QTR. MISC. LIB. MATERIALS	173908	176.44
01-004143	TOUCHTONE COMMUNICATION					
		I-297971	001-015-571.30-31	PHONE & TELECOM LIBRARY	173942	10.19
01-004434	EBSCO SUBSCRIPTION SERV					
		I-7547341	001-015-571.50-56	BOOKS AND PUB MAGAZINE SUB. RENEWALS	173897	932.08
01-004968	OVERDRIVE					
		I-H-0053535	001-015-571.50-56	BOOKS AND PUB E-BOOK CONTENT WITH MEMBERSHIP	173922	3,000.00
01-005972	SECURE OKLAHOMA CC					
		I-248	001-015-571.50-58	BUILDING AND LIBRARY FIRE ALARM SERVICES	173937	41.50
DEPARTMENT 015 PUBLIC LIBRARY					TOTAL:	5,237.96

1/14/2018 1:12 PM
 PACKET: 09450 AP CLAIMS 11/15/2018
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: 016 STREET DEPARTMENT
 BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000260	GRAHAM INTERNATIONAL IN	I-60103293	001-016-541.50-63	VEHICLE MAINT MIRROR #83	173905	64.97
01-000275	OVERLAND CORP	I-948	001-016-541.50-95	PAVING MAINT ASPHALT FOR PATCHING	173923	1,030.04
01-001108	DOLESE BROS COMPANY	I-AG18126921	001-016-541.50-53	ICE/SNOW MATE 150 TONS OF 3/8 GRAVEL	173894	1,591.47
01-001420	UNITED ENGINES LLC	I-2145270	001-016-541.50-69	OTHER EQUIP P SWEEPER BLOWER LINER KIT	173944	2,442.94
01-001906	VULCAN INC	I-332205	001-016-541.50-67	SIGNS BRIDGE MARKERS, RR SIGNS	173947	560.00
01-002347	WHOLESALE EQUIPMENT	I-054525	001-016-541.50-61	MINOR TOOLS A TORCH BOTTLE REFILLS, WHEELS,	173953	55.00
01-004143	TOUCHTONE COMMUNICATION	I-297971	001-016-541.30-31	PHONE & TELECOM STREET	173942	3.33
01-004203	MCCRAW'S OIL & PROPANE	I-207596	001-016-541.50-95	PAVING MAINT PROPANE FOR PATCH TRUCK	173913	41.70
01-004327	BARCO MUNICIPAL PRODUCT	I-IN-230946	001-016-541.50-67	SIGNS 8-MESH ROLL UP SIGNS	173881	600.00
01-005070	G & K PRINTING COMPANY	I-11.05.18	001-016-541.50-51	OFFICE SUPPLI WORK ORDERS	173901	181.00
01-005645	W L CONSTRUCTION SUPPLY	I-19845	001-016-541.50-61	MINOR TOOLS A SAW BLADES AND SAW	173949	2,019.90
01-005879	R K HALL LLC / DBA RUST	I-160865	001-016-541.50-71	DRAINAGE MAIN CONCRETE-----10TH & BEECH	173931	742.00
		I-161663	001-016-541.50-95	PAVING MAINT ASPHALT	173931	1,118.32
01-006024	CLEAN UNIFORM COMPANY	I-50037469	001-016-541.50-54	UNIFORMS ALL DEPTS UNIFORMS	173888	147.16
DEPARTMENT 016 STREET DEPARTMENT					TOTAL:	10,597.83

11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 018 CIVIL EMERGENCY MGMT.
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005972	SECURE OKLAHOMA CC	I-248	001-018-519.50-58	BUILDING AND EMER. MGMT. ALARM SERVICES	173937	41.50
DEPARTMENT 018 CIVIL EMERGENCY MGMT.					TOTAL:	41.50

11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
 PACKET: 09450 AP CLAIMS 11/15/2018
 VENDOR SET: 01
 FUND : 001 GENERAL FUND
 DEPARTMENT: 019 GENERAL GOVERNMENT
 BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001884	TEXOMA JANITORIAL SUPPL					
		I-8408	001-019-569.50-62	JANITORIAL SU HAND TOWELS, FORKS, SPOONS	173940	76.90
		I-8412	001-019-569.50-62	JANITORIAL SU HAND TOWELS, FORKS, SPOONS	173940	59.90
01-003710	MIKE'S GLASS					
		I-13207C	001-019-569.50-58	BUILDING MAIN REPLACE DOOR LOCK AT DMV	173915	114.00
01-005934	RED RIVER TAG AGENCY					
		I-019	001-019-569.70-21	VEHICLE REGIS VEHICLE REGISTRATION FEES	173933	9.00
01-005949	GRAYSTONE MEDIA GROUP					
		I-4325	001-019-569.30-38	ADVERTISING- ORDINANCES, BID NOTICES	173906	28.00
		I-4476	001-019-569.30-38	ADVERTISING- ORDINANCES, BID NOTICES	173906	33.75
01-005972	SECURE OKLAHOMA CC					
		I-248	001-019-569.50-58	BUILDING MAIN DURANT DMV	173937	41.50
		I-248	001-019-569.50-58	BUILDING MAIN CITY HALL FIRE ALARM SERVICES	173937	83.00
DEPARTMENT 019 GENERAL GOVERNMENT					TOTAL:	446.05

PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 021 CITY GARAGE
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000274	O'REILLY AUTO PARTS					
		I-0345-409440	001-021-541.50-61	MINOR TOOLS A PITMAN ARM WEDGE	173919	9.99
01-000328	JIMMIE'S AUTO SUPPLY LL					
		I-274232	001-021-541.50-61	MINOR TOOLS A DRAW DOWN---SHOP TOOLS	173909	104.97
		I-274762	001-021-541.50-61	MINOR TOOLS A DRAW DOWN---SHOP TOOLS	173909	59.95
01-000380	LOCKE SUPPLY COMPANY					
		I-35737926-00	001-021-541.50-58	BUILDING AND LIGHT BULBS	173911	37.00
01-002010	DAVIS FLEET PARTS					
		I-672122	001-021-541.50-71	OIL AND LUBRI FILTERS	173893	655.97
01-002347	WHOLESALE EQUIPMENT					
		I-300071 LEASE	001-021-541.50-69	OTHER EQUIP P OXYGEN, ARGON, 75/25 BOTTLES	173953	250.00
01-004143	TOUCHTONE COMMUNICATION					
		I-297971	001-021-541.30-31	PHONE & TELECOM GARAGE	173942	0.00
01-006024	CLEAN UNIFORM COMPANY					
		I-50037469	001-021-541.50-54	UNIFORMS ALL DEPTS UNIFORMS	173888	53.09
DEPARTMENT 021 CITY GARAGE					TOTAL:	1,170.97

11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 023 SENIOR CITIZENS CENTER
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005972	SECURE OKLAHOMA CC	I-248	001-023-592.30-58	SECURITY MAIN SR. CITIZENS FIRE ALARM SERVIC	173937	41.50
DEPARTMENT 023 SENIOR CITIZENS CENTER TOTAL:						41.50
FUND 001 GENERAL FUND TOTAL:						29,709.01

VENDOR SET: 01
FUND : 010 INFO. TECH. SERVICE FUND
DEPARTMENT: 020 INFO. TECH. SERVICE DEPT.
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003807	WELBORN MUSIC COMPANY, I	I-37055	010-020-560.50-65	NETWORK EQUIP LIVE STREAM TROUBLESHOOT	173952	95.00
01-005303	RICOH USA, INC.	I-5054872161	010-020-560.30-35	COPIER LEASE COPIER USAGE & ADD IMAGE FEES	173935	47.94
		I-5054902486	010-020-560.30-35	COPIER LEASE COPIER USAGE & ADD IMAGE FEES	173935	50.00
01-005758	NOVUSOLUTIONS	I-104353	010-020-560.30-70	AGENDA PREP S NOVUS AGENDA MEMBERSHIP	173918	4,950.00
01-005959	BUTTON 108, LLC	I-1364	010-020-560.50-65	NETWORK EQUIP WORK ON PHONE SYSTEM	173885	340.00
		I-1455	010-020-560.50-65	NETWORK EQUIP WORK ON PHONE SYSTEM	173885	255.00
		I-1458	010-020-560.50-65	NETWORK EQUIP WORK ON PHONE SYSTEM	173885	106.25
				DEPARTMENT 020 INFO. TECH. SERVICE DEPT.TOTAL:		5,844.19
				FUND 010 INFO. TECH. SERVICE FUND TOTAL:		5,844.19

11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 015 CAPITAL IMPROVEMENTS FUND
DEPARTMENT: 012 SWIMMING POOL
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004287	WALL ENGINEERING					
		I-2018-118	015-012-536.61-07	FY19 PHASE II DESIGN, ENGINEERING, PRJ ADMIN	173950	18,672.00
				DEPARTMENT 012 SWIMMING POOL	TOTAL:	18,672.00

11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 015 CAPITAL IMPROVEMENTS FUND
DEPARTMENT: 029 COLLECTION - SOLID WASTE
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001420	UNITED ENGINES LLC					
		I-3034366	015-029-554.61-84	NEW SWC PACKE 2019 HINO 338 CHASSIS PACKER	173944	168,000.00
DEPARTMENT 029 COLLECTION - SOLID WASTE TOTAL:						168,000.00
FUND 015 CAPITAL IMPROVEMENTS FUNDTOTAL:						186,672.00

11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 101 SPECIAL 911 TAX FUND
DEPARTMENT: 007 911 COMMUNICATIONS CTR.
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005642	VYVE					
		I-301-401553.110418	101-007-527.30-31	PHONE & TELECOM FIBER INTERNET 911 MONTHLY	173948	100.00
				DEPARTMENT 007 911 COMMUNICATIONS CTR.	TOTAL:	100.00
				FUND 101 SPECIAL 911 TAX FUND	TOTAL:	100.00

11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 206 DURANT AIRPORT AUTHORITY
DEPARTMENT: 065 EAKER FIELD
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002445	LBR INC AIRPORT CONSULT	I-5226	206-065-503.80-52	RUNWAY REHAB	173910	35,126.00
DEPARTMENT 065 EAKER FIELD					TOTAL:	35,126.00
FUND 206 DURANT AIRPORT AUTHORITY					TOTAL:	35,126.00

11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 250 C. D. B. G.
DEPARTMENT: 136 17CDBG STEELFAB
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004287	WALL ENGINEERING					
		I-2018-117	250-136-596.60-01	17 CDBG STEEL ENGINEERING SERVICES	173950	10,857.40
				DEPARTMENT 136 17CDBG STEELFAB	TOTAL:	10,857.40
				FUND 250 C. D. B. G.	TOTAL:	10,857.40

11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 315 R.L.WILLIAMS LIBRARY FUND
DEPARTMENT: 015 R.L.WILLIAMS LIBRARY
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000484	PRICE'S PRINTING					
		I-56996	315-015-571.50-56	BOOKS, TAPES, FLYERS & INFORMATION HANDOUTS	173929	89.60
				DEPARTMENT 015 R.L.WILLIAMS LIBRARY	TOTAL:	89.60
				FUND 315 R.L.WILLIAMS LIBRARY FUND	TOTAL:	89.60

11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 024 PUBLIC WORKS ADMIN.
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000476	PARKER & MITCHELL INC	I-24823	405-024-565.50-58	BUILDING & MA FAN MOTOR OUTSIDE AC UNIT	173924	77.00
01-004143	TOUCHTONE COMMUNICATION	I-297971	405-024-565.30-31	PHONE & TELECOM PUBLIC WORKS	173942	4.71
01-005929	NETWORKFLEET, INC	I-OSV000001599257	405-024-565.50-64	GPS FOR PW VEHICLE GPS TRACKING SYSTEM	173916	758.00
DEPARTMENT 024 PUBLIC WORKS ADMIN.					TOTAL:	839.71

11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 025 UTILITY BILLING
BUDGET TO USE: CB-CURRENT BUDGET

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000484	PRICE'S PRINTING					
		I-56977	405-025-550.30-37	PRINTING SERV 200--DOOR HANGERS	173929	324.00
01-002617	RED BUD SUPPLY, INC.					
		I-157969	405-025-550.50-69	OTHER EQUIP P 3-RAINCOATS FOR METER READERS	173932	83.03
01-005598	DATAPROSE, LLC					
		I-DP1803401	405-025-550.30-32	FREIGHT & POS FREIGHT & POSTAGE BILLING SERV	173891	3,331.74
		I-DP1803401	405-025-550.30-33	UTILITY BILLI UTILITY BILLING SERVICES	173891	868.59
01-006024	CLEAN UNIFORM COMPANY					
		I-50037469	405-025-550.50-54	UNIFORMS ALL DEPTS UNIFORMS	173888	56.46
DEPARTMENT 025 UTILITY BILLING					TOTAL:	4,663.82

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000445	BEMAC SUPPLY					
		I-S2108866.001	405-026-551.50-70	LIFT STATIONS RAILING PIPE FOR LIFT STATION	173882	301.14
01-000579	CASTEEL'S TIRE BARN INC					
		I-1-GS176797	405-026-551.50-63	VEHICLE MAINT 6-TIRES #330	173886	822.22
01-002347	WHOLESALE EQUIPMENT					
		I-054099 LEASE	405-026-551.50-69	OTHER EQUIP P YEARLY TANK RENTAL FEES	173953	150.00
01-004143	TOUCHTONE COMMUNICATION					
		I-297971	405-026-551.30-31	PHONE & TELEC INFORMATION TECHNOLOGY	173942	0.81
		I-297971	405-026-551.30-31	PHONE & TELEC M\O	173942	0.13
01-004173	OKLAHOMA ONE-CALL SYSTE					
		I-2018AM0212	405-026-551.50-57	MMBRSHIP/LCNS MEMBERSHIP TO OK811	173921	979.25
01-004272	FASTENAL					
		I-OKDUR72128	405-026-551.70-74	SAFETY EQUIPM DRAW DOWN PO---SAFETY ITEMS	173900	159.90
		I-OKDUR74381	405-026-551.70-74	SAFETY EQUIPM PLATFORM STEP LADDER	173900	523.36
		I-OKDUR78904	405-026-551.70-74	SAFETY EQUIPM DRAW DOWN PO---SAFETY ITEMS	173900	124.48
		I-OKDUR79022	405-026-551.70-74	SAFETY EQUIPM DRAW DOWN PO---SAFETY ITEMS	173900	60.78
01-005947	CORE & MAIN LP					
		I-J533050	405-026-551.50-79	METER MAINT & (3) 2" AMR METERS	173890	2,490.00
		I-J656612	405-026-551.50-76	WATER MAIN MA REPLACING STOCK FOR CLAMPS	173890	1,561.50
		I-J673124	405-026-551.50-77	SEWER MAIN MA LEADER HOSE	173890	315.50
01-005976	RICKS BOOTS AND OUTFITT					
		I-09.21.18	405-026-551.50-54	UNIFORMS WORK BOOTS--BRITTINEY PRENTICE	173934	124.99
01-006024	CLEAN UNIFORM COMPANY					
		I-50037469	405-026-551.50-54	UNIFORMS ALL DEPTS UNIFORMS	173888	121.98
DEPARTMENT 026 WATER/SEWER LINE MAINT. TOTAL:						7,736.04

11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 027 WATER TREATMENT PLANT
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 26

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004143	TOUCHTONE COMMUNICATION	I-297971	405-027-552.30-31	PHONE & TELECOM WTP	173942	1.00
01-005230	ENVIRONMENTAL RESOURCE	I-46832	405-027-552.50-53	CHEMICALS, DR LAB TESTS TOC'S, CHLORITES, TH	173898	195.00
01-005565	EVOQUA WATER TECHNOLOGI	I-903735839	405-027-552.50-53	CHEMICALS, DR CHLORINE DIOXIDE GENER SERVICE	173899	566.50
01-006024	CLEAN UNIFORM COMPANY	I-50037469	405-027-552.50-54	UNIFORMS ALL DEPTS UNIFORMS	173888	69.45
DEPARTMENT 027 WATER TREATMENT PLANT					TOTAL:	831.95

PACKET: 09450 AP CLAIMS 11/15/2018

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.

DEPARTMENT: 028 WWTP

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164	DURANT TRUE VALUE LUMBE	I-616333	405-028-553.50-69	OTHER EQUIP P HEADWORKS FLOAT PARTS	173896	31.50
01-002422	POLYDYNE, INC.	I-1289962	405-028-553.50-53	CHEMICALS, DR DRAW DOWN PO-----POLYMER	173926	513.00
01-002840	THE UPS STORE - #4911	I-4242	405-028-553.30-32	FREIGHT AND P IDABEL BAC-T CONTAINERS	173945	15.81
01-005972	SECURE OKLAHOMA CC	I-248	405-028-553.50-58	BUILDING AND WWTP FIRE ALARM SERVICE	173937	41.50
01-006024	CLEAN UNIFORM COMPANY	I-50037469	405-028-553.50-54	UNIFORMS ALL DEPTS UNIFORMS	173888	55.82
DEPARTMENT 028 WWTP					TOTAL:	657.63

DEPARTMENT: 029 COLLECTION SOLID
BUDGET TO USE: CB-CURRENT BUDGET

BANK: 601

PACKET: 09450 AP CLAIMS 11/15/2018

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.

DEPARTMENT: 049 DISPOSAL - SOLID WASTE

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000328	JIMMIE'S AUTO SUPPLY LL					
		I-274957	405-049-554.70-59	LANDFILL EQUI BATTERIES #68	173909	350.73
		I-275108	405-049-554.70-59	LANDFILL EQUI BATTERIES #JD 1050C DOZER	173909	359.98
01-002010	DAVIS FLEET PARTS					
		I-671731	405-049-554.70-59	LANDFILL EQUI WHEEL STUDS, NUT TRAILER #2	173893	24.25
		I-672119	405-049-554.70-59	LANDFILL EQUI DRIVELINE, SEALS, UJOINTS, #16	173893	32.70
01-002347	WHOLESALE EQUIPMENT					
		I-054417	405-049-554.50-61	MINOR TOOLS A OXYGEN AND WELDING RODS	173953	15.00
		I-054418	405-049-554.50-61	MINOR TOOLS A OXYGEN AND WELDING RODS	173953	89.90
01-002961	SOUTHERN OK REGIONAL DI					
		I-705962	405-049-554.30-44	SOLID WASTE D DISPOSAL FEES FOR FY 18/19	173939	47,233.52
01-004143	TOUCHTONE COMMUNICATION					
		I-297971	405-049-554.30-31	PHONE & TELECOM LANDFILL	173942	0.00
01-005751	PREMIER TRUCK GROUP					
		I-102129762	405-049-554.70-59	LANDFILL EQUI SPRING, SHOCKS, AIRBAG BRACKET	173928	876.14
01-006024	CLEAN UNIFORM COMPANY					
		I-50037469	405-049-554.50-54	UNIFORMS ALL DEPTS UNIFORMS	173888	135.04
				DEPARTMENT 049 DISPOSAL - SOLID WASTE	TOTAL:	49,117.26
				FUND 405 DURANT UTILITIES AUTH.	TOTAL:	67,978.69

11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 500 MULTI-SPORTS COMPLEX
DEPARTMENT: 010 RECREATIONAL MARKETING
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 30

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004099	US FOODS					
		I-3270642	500-010-534.55-01	CONCESSION PR CONCESSION SUPPLIES	173946	477.73
01-005897	COCA-COLA SOUTHWEST BEV					
		I-7512202510	500-010-534.55-01	CONCESSION PR POWERAIDS, SODAS FOR SOCCER	173889	208.66
				DEPARTMENT 010 RECREATIONAL MARKETING TOTAL:		686.39

11/14/2018 1:12 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09450 AP CLAIMS 11/15/2018
VENDOR SET: 01
FUND : 500 MULTI-SPORTS COMPLEX
DEPARTMENT: 011 DURANT MULTI-SPORTS CMLX
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 31
BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002831	BLACKBURN PLUMBING					
		I-P110818.17	500-011-535.50-58	BUILDING & GR PORTA JOHNS AT SOCCER FIELD	173883	130.00
01-003369	LUBER BROTHERS					
		I-INV00166640	500-011-535.50-72	TRACTOR MAINT 2-SETS OF BLADES, TYNES #TURFC	173912	382.94
01-006024	CLEAN UNIFORM COMPANY					
		I-50037469	500-011-535.50-54	UNIFORMS ALL DEPTS UNIFORMS	173888	87.68
				DEPARTMENT 011 DURANT MULTI-SPORTS CMLX	TOTAL:	600.62
				FUND 500 MULTI-SPORTS COMPLEX	TOTAL:	1,287.01
					REPORT GRAND TOTAL:	337,663.90

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2018-2019	001-001-513.30-31	PHONE & TELECOMMUNICATION	9.23	2,220	1,376.89				
	001-002-514.30-31	PHONE & TELECOMMUNICATION	42.76	700	305.60				
	001-003-515.30-31	PHONE & TELECOMMUNICATION	0.67	40	35.91				
	001-005-521.30-31	PHONE & TELECOMMUNICATION	11.94	10,000	7,691.27				
	001-005-521.30-54	PD VEHICLE GPS HARDWARE &	880.85	13,450	0.00				
	001-005-521.50-51	OFFICE SUPPLIES	37.99	7,500	5,753.59				
	001-005-521.50-54	UNIFORMS	114.93	20,000	11,562.87				
	001-005-521.50-56	RANGE MAINT, WEAPONS, AMMO	878.57	24,000	8,806.01				
	001-005-521.50-58	BUILDING MAINTENANCE	293.13	10,000	2,959.32				
	001-005-521.50-63	VEHICLE MAINTENANCE	1,075.41	60,000	43,387.40				
	001-005-521.50-69	OTHER EQUIP PARTS & MAINT	564.00	7,610	5,414.77				
	001-005-521.50-80	FORENSIC EQUIPMENT	25.00	2,000	81.88-	Y			
	001-005-521.70-72	TRAINING AND TRAVEL	195.00	25,000	14,929.88				
	001-005-521.70-81	BRYAN CO. JAIL PAYMENT	5,840.00	80,000	0.00				
	001-008-522.30-34	ANNUAL FIRE ALARM MONITORI	124.50	1,450	193.99-	Y			
	001-008-522.50-57	MMBERSHIP/LCNSE/CRTFCATION/	55.00	3,000	2,285.00				
	001-008-522.50-58	BUILDING AND MAINTENANCE	1.00	12,000	1,998.97				
	001-008-522.50-61	MINOR TOOLS AND EQUIPMENT	472.55	35,000	28,394.02				
	001-008-522.50-62	JANITORAL SUPPLIES	167.45	6,000	4,006.50				
	001-008-522.50-63	VEHICLE MAINTENANCE	73.04	20,000	9,117.55				
	001-008-522.50-77	FIRE PREVENTION MATERIALS	750.85	4,500	1,377.81				
	001-009-532.30-31	PHONE & TELECOMMUNICATION	0.00	1,900	1,383.57				
	001-009-532.50-54	UNIFORMS	76.78	5,700	3,673.22				
	001-009-532.50-58	TRACTOR & MOWER MAINTENANC	24.95	25,000	18,057.72				
	001-009-532.50-70	PARK FURN & EQUIP & MAINT	290.79	20,000	19,420.81				
	001-013-512.50-51	OFFICE SUPPLIES	99.00	600	462.00				
	001-014-525.30-31	PHONE & TELECOMMUNICATION	12.70	400	341.26				
	001-014-525.50-51	OFFICE SUPPLIES	55.11	1,500	316.95				
	001-015-571.30-31	PHONE & TELECOMMUNICATION	10.19	4,800	1,667.04				
	001-015-571.50-56	BOOKS AND PUBLICATIONS	4,552.47	50,000	19,869.69				
	001-015-571.50-58	BUILDING AND MAINTENANCE	675.30	15,000	4,159.85				
	001-016-541.30-31	PHONE & TELECOMMUNICATION	3.33	800	543.31				
	001-016-541.50-51	OFFICE SUPPLIES	181.00	400	78.10-	Y			
	001-016-541.50-53	ICE/SNOW MATERIALS	1,591.47	5,000	803.21				
	001-016-541.50-54	UNIFORMS	147.16	8,200	4,988.89				
	001-016-541.50-61	MINOR TOOLS AND EQUIPMENT	2,074.90	7,000	985.59				
	001-016-541.50-63	VEHICLE MAINTENANCE	64.97	45,000	37,127.74				
	001-016-541.50-67	SIGNS	1,160.00	15,000	4,946.34				
	001-016-541.50-69	OTHER EQUIP PARTS & MAINT	2,442.94	15,000	5,260.10				
	001-016-541.50-71	DRAINAGE MAINTENANCE	742.00	8,000	2,000.56-	Y			
	001-016-541.50-95	PAVING MAINTENANCE	2,190.06	60,000	20,833.04				
	001-018-519.50-58	BUILDING AND MAINTENANCE	41.50	6,000	4,611.49				
	001-019-569.30-38	ADVERTISING- GEN FUND	61.75	6,000	3,928.00				
	001-019-569.50-58	BUILDING MAINT. & SUPPLIES	238.50	15,000	3,057.86				
	001-019-569.50-62	JANITORIAL SUPPLIES	136.80	3,000	2,196.10				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	001-019-569.70-21	VEHICLE REGISTRATION FEES	9.00	500	0.00				
	001-021-541.30-31	PHONE & TELECOMMUNICATION	0.00	100	28.25				
	001-021-541.50-54	UNIFORMS	53.09	4,500	3,488.81				
	001-021-541.50-58	BUILDING AND MAINTENANCE	37.00	7,000	5,021.15				
	001-021-541.50-61	MINOR TOOLS AND EQUIPMENT	174.91	6,000	4,670.85				
	001-021-541.50-69	OTHER EQUIP PARTS & MAINT	250.00	6,000	5,407.11				
	001-021-541.50-71	OIL AND LUBRICANTS	655.97	40,000	30,066.21				
	001-023-592.30-58	SECURITY MAINTENANCE	41.50	360	138.00-	Y			
	010-020-560.30-35	COPIER LEASE & USE FEES	97.94	32,000	0.03				
	010-020-560.30-70	AGENDA PREP SOFTWARE	4,950.00	4,950	0.00				
	010-020-560.50-65	NETWORK EQUIPMENT & MAINT	796.25	11,000	12,014.70				
	015-012-536.61-07	FY19 PHASE II POOL REHAB	18,672.00	500,000	440,346.00				
	015-029-554.61-84	NEW SWC PACKER TRUCK	168,000.00	170,000	2,000.00				
	101-007-527.30-31	PHONE & TELECOMMUNICATION	100.00	45,600	31,061.24				
	206-065-503.80-52	RUNWAY REHAB & EXTENSION	35,126.00	6,160,305	5,697,321.03				
	250-136-596.60-01	17 CDBG STEELFAB - NON-CON	10,857.40	924,991	924,991.78				
	315-015-571.50-56	BOOKS, TAPES, VIDEOS	89.60	4,000	2.30-	Y			
	405-024-565.30-31	PHONE & TELECOMMUNICATION	4.71	2,500	2,346.75				
	405-024-565.50-58	BUILDING & MAINTENANCE	77.00	2,000	1,688.75				
	405-024-565.50-64	GPS FOR PW VEHICLES	758.00	10,000	0.00				
	405-025-550.30-32	FREIGHT & POSTAGE	3,331.74	45,000	6,630.77				
	405-025-550.30-33	UTILITY BILLING SERVICES	868.59	20,000	139.17				
	405-025-550.30-37	PRINTING SERVICES	324.00	600	276.00				
	405-025-550.50-54	UNIFORMS	56.46	3,000	1,980.67				
	405-025-550.50-69	OTHER EQUIP PARTS & MAINT	83.03	1,000	403.95				
	405-026-551.30-31	PHONE & TELECOMMUNICATION	0.94	9,000	4,167.76				
	405-026-551.50-54	UNIFORMS	246.97	7,000	5,322.92				
	405-026-551.50-57	MMBERSHIP/LCNSE/CRTFCATION/	979.25	2,500	1,520.75				
	405-026-551.50-63	VEHICLE MAINTENANCE	822.22	10,000	2,028.09				
	405-026-551.50-69	OTHER EQUIP PARTS & MAINT	150.00	7,000	5,632.94				
	405-026-551.50-70	LIFT STATIONS MAINT. & REP	301.14	15,000	8,522.14				
	405-026-551.50-76	WATER MAIN MAINT & REPAIR	1,561.50	40,000	25,688.58				
	405-026-551.50-77	SEWER MAIN MAINT & REPAIR	315.50	20,000	1,366.45				
	405-026-551.50-79	METER MAINT & REPAIR	2,490.00	60,000	51,287.15				
	405-026-551.70-74	SAFETY EQUIPMENT	868.52	5,000	3,807.31				
	405-027-552.30-31	PHONE & TELECOMMUNICATION	1.00	2,500	84.00				
	405-027-552.50-53	CHEMICALS, DRUGS, AND LAB	761.50	310,000	146,887.01				
	405-027-552.50-54	UNIFORMS	69.45	4,500	2,910.27				
	405-028-553.30-32	FREIGHT AND POSTAGE	15.81	1,600	1,473.51				
	405-028-553.50-53	CHEMICALS, DRUGS, AND LAB	513.00	77,000	59,884.47				
	405-028-553.50-54	UNIFORMS	55.82	4,500	2,844.18				
	405-028-553.50-58	BUILDING AND MAINTENANCE	41.50	13,500	12,377.65				
	405-028-553.50-69	OTHER EQUIP PARTS & MAINT	31.50	100,000	53,190.66				
	405-029-554.30-31	PHONE & TELECOMMUNICATION	1.13	500	421.48				
	405-029-554.50-54	UNIFORMS	136.26	16,000	10,582.17				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	405-029-554.50-63	VEHICLE MAINTENANCE	2,090.89	65,000	40,169.91				
	405-029-554.50-79	DUMPSTERS	1,904.00	30,000	18,361.24				
	405-049-554.30-31	PHONE & TELECOMMUNICATION	0.00	0	1.31-	Y			
	405-049-554.30-44	SOLID WASTE DISPOSAL FEES	47,233.52	500,000	0.00				
	405-049-554.50-54	UNIFORMS	135.04	7,200	4,927.35				
	405-049-554.50-61	MINOR TOOLS AND EQUIPMENT	104.90	2,500	403.30				
	405-049-554.70-59	LANDFILL EQUIP. REPAIR	1,643.80	100,000	64,467.30				
	500-010-534.55-01	CONCESSION PRODUCT INVENTO	686.39	35,000	23,869.68				
	500-011-535.50-54	UNIFORMS	87.68	3,300	2,641.29				
	500-011-535.50-58	BUILDING & GROUNDS MAINTEN	130.00	20,000	9,868.77				
	500-011-535.50-72	TRACTOR MAINT	382.94	5,000	5,825.05				
** 2018-2019 YEAR TOTALS **			337,663.90						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
001-001	CITY ADMINISTRATION	9.23
001-002	CITY CLERK DEPARTMENT	42.76
001-003	CITY TREASURER DEPT.	0.67
001-005	POLICE - LAW ENFORCEMENT	9,916.82
001-008	FIRE DEPARTMENT	1,644.39
001-009	PARKS, REC. & GEN. SVCS.	392.52
001-013	MUNICIPAL COURT	99.00
001-014	COMMUNITY DEVELOPMENT	67.81
001-015	PUBLIC LIBRARY	5,237.96
001-016	STREET DEPARTMENT	10,597.83
001-018	CIVIL EMERGENCY MGMT.	41.50
001-019	GENERAL GOVERNMENT	446.05
001-021	CITY GARAGE	1,170.97
001-023	SENIOR CITIZENS CENTER	41.50

001 TOTAL	GENERAL FUND	29,709.01
010-020	INFO. TECH. SERVICE DEPT.	5,844.19

010 TOTAL	INFO. TECH. SERVICE FUND	5,844.19

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
015-012	SWIMMING POOL	18,672.00
015-029	COLLECTION - SOLID WASTE	168,000.00

015 TOTAL	CAPITAL IMPROVEMENTS FUND	186,672.00
101-007	911 COMMUNICATIONS CTR.	100.00

101 TOTAL	SPECIAL 911 TAX FUND	100.00
206-065	EAKER FIELD	35,126.00

206 TOTAL	DURANT AIRPORT AUTHORITY	35,126.00
250-136	17CDBG STEELFAB	10,857.40

250 TOTAL	C. D. B. G.	10,857.40
315-015	R.L.WILLIAMS LIBRARY	89.60

315 TOTAL	R.L.WILLIAMS LIBRARY FUND	89.60
405-024	PUBLIC WORKS ADMIN.	839.71
405-025	UTILITY BILLING	4,663.82
405-026	WATER/SEWER LINE MAINT.	7,736.04
405-027	WATER TREATMENT PLANT	831.95
405-028	WWTP	657.63
405-029	COLLECTION - SOLID WASTE	4,132.28
405-049	DISPOSAL - SOLID WASTE	49,117.26

405 TOTAL	DURANT UTILITIES AUTH.	67,978.69
500-010	RECREATIONAL MARKETING	686.39
500-011	DURANT MULTI-SPORTS CMPLX	600.62

500 TOTAL	MULTI-SPORTS COMPLEX	1,287.01

** TOTAL **		337,663.90

NO ERRORS

** END OF REPORT **

11/07/2018 2:31 PM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 1

PACKET: 09447 MANUAL CK 11-7-18

VENDOR SET: 01

FUND : 001 GENERAL FUND

DEPARTMENT: 004 LEGAL SERVICES-ATTORNEY

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-004546	MARCUM, THOMAS					
		I-20	001-004-516.30-77	INTERNAL LEGA LEGAL SERVICES	173879	10,412.50
DEPARTMENT 004 LEGAL SERVICES-ATTORNEY TOTAL:						10,412.50

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REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 2

PACKET: 09447 MANUAL CK 11-7-18

VENDOR SET: 01

FUND : 001 GENERAL FUND

DEPARTMENT: 005 POLICE - LAW ENFORCEMENT

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004546	MARCUM, THOMAS	I-20	001-005-521.30-78	LABOR UNION C LEGAL FEES	173879	1,330.00
DEPARTMENT 005 POLICE - LAW ENFORCEMENT TOTAL:						1,330.00

11/07/2018 2:31 PM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 3

PACKET: 09447 MANUAL CK 11-7-18

VENDOR SET: 01

FUND : 001 GENERAL FUND

DEPARTMENT: 019 GENERAL GOVERNMENT

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002034	DEMPSY KEACH BALLARD					
		I-CASE NO CV-17-92	001-019-569.70-77	A & G MISCELL ATTORNEY FEES-CASE #CV-17-92	173878	18,987.68
				DEPARTMENT 019 GENERAL GOVERNMENT	TOTAL:	18,987.68
			FUND 001	GENERAL FUND	TOTAL:	30,730.18

11/07/2018 2:31 PM

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 4

PACKET: 09447 MANUAL CK 11-7-18

VENDOR SET: 01

FUND : 020 DURANT INDUSTRIAL AUTH.

DEPARTMENT: 017 ECON. DEV. ADMINISTRATION

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004546	MARCUM, THOMAS	I-20	020-017-537.30-51	CONTRACT LABO LEGAL FEES	173879	227.50
DEPARTMENT 017 ECON. DEV. ADMINISTRATION					TOTAL:	227.50
FUND 020 DURANT INDUSTRIAL AUTH.					TOTAL:	227.50

11/07/2018 2:31 PM
PACKET: 09447 MANUAL CK 11-7-18
VENDOR SET: 01
FUND : 610 CEMETERY OPERATIONS FUND
DEPARTMENT: 050 HIGHLAND CEMETERY
BUDGET TO USE: CB-CURRENT BUDGET

REGULAR DEPARTMENT PAYMENT REGISTER

PAGE: 5

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004546	MARCUM, THOMAS	I-20	610-050-572.20-05	LEGAL FEES	173879	122.50
				LEGAL FEES		
				DEPARTMENT 050		
				HIGHLAND CEMETERY	TOTAL:	122.50
				FUND		
				610	CEMETERY OPERATIONS FUND TOTAL:	122.50
					REPORT GRAND TOTAL:	31,080.18

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2018-2019	001-004-516.30-77	INTERNAL LEGAL SVCS	10,412.50	90,000		0.00			
	001-005-521.30-78	LABOR UNION CONTRACT LEGAL	1,330.00	10,000		4,995.00			
	001-019-569.70-77	A & G MISCELLANEOUS	18,987.68	20,000		513.36			
	020-017-537.30-51	CONTRACT LABOR	227.50	20,000		8,634.20	-	Y	
	610-050-572.20-05	LEGAL FEES	122.50	200		77.50			
** 2018-2019 YEAR TOTALS **			31,080.18						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
001-004	LEGAL SERVICES-ATTORNEY	10,412.50
001-005	POLICE - LAW ENFORCEMENT	1,330.00
001-019	GENERAL GOVERNMENT	18,987.68

001 TOTAL	GENERAL FUND	30,730.18

020-017	ECON. DEV. ADMINISTRATION	227.50

020 TOTAL	DURANT INDUSTRIAL AUTH.	227.50

610-050	HIGHLAND CEMETERY	122.50

610 TOTAL	CEMETERY OPERATIONS FUND	122.50

** TOTAL **		31,080.18

NO ERRORS

** END OF REPORT **

11/14/2018 3:53 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09458 AP MANUAL CK 11-14-18
VENDOR SET: 01
FUND : 125 5% LODGING TOURISM TAX
DEPARTMENT: 070 ECONOMIC DEVELOPMENT
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 1
BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000346	DURANT AREA CHAMBER OF	I-5363	125-070-518.30-51	CONTRACT LABO OCTOBER 2018 MANAGMENT FEES	173956	5,000.00
				DEPARTMENT 070 ECONOMIC DEVELOPMENT	TOTAL:	5,000.00
				FUND 125 5% LODGING TOURISM TAX	TOTAL:	5,000.00
					REPORT GRAND TOTAL:	5,000.00

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2018-2019	125-070-518.30-51	CONTRACT LABOR	5,000.00	75,000	55,000.00				
** 2018-2019 YEAR TOTALS **			5,000.00						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
125-070	ECONOMIC DEVELOPMENT	5,000.00
125 TOTAL	5% LODGING TOURISM TAX	5,000.00
** TOTAL **		5,000.00

NO ERRORS

** END OF REPORT **

11/19/2018 2:00 PM REGULAR DEPARTMENT PAYMENT REGISTER
PACKET: 09460 MANUAL CKS 11-19-18
VENDOR SET: 01
FUND : 005 EMPLOYEE INSURANCE FUND
DEPARTMENT: 066 EMPLOYEE HEALTH INS.
BUDGET TO USE: CB-CURRENT BUDGET

PAGE: 1
BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005952	DEARBORN NATIONAL LIFE					
		I-DEC 2018	005-066-569.20-10	LIFE INSURANC LIFE INSURANCE	173975	1,571.83
01-005953	HEALTH CARE SERVICE COR					
		I-DEC 2018	005-066-569.20-05	HEALTH INSURA EMPLOYEE HEALTH INSURANCE	173973	225,320.12
		I-DEC 2018 COBRA	005-066-569.20-05	HEALTH INSURA EMPLOYEE HEALTH INSURANCE	173974	3,050.83
				DEPARTMENT 066 EMPLOYEE HEALTH INS.	TOTAL:	229,942.78
				FUND 005 EMPLOYEE INSURANCE FUND	TOTAL:	229,942.78
					REPORT GRAND TOTAL:	229,942.78

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2018-2019	005-066-569.20-05	HEALTH INSURANCE PREMIUM	228,370.95	3,550,609	2,097,502.94				
	005-066-569.20-10	LIFE INSURANCE PREMIUM EXP	1,571.83	0	9,143.00-	Y			
** 2018-2019 YEAR TOTALS **			229,942.78						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
005-066	EMPLOYEE HEALTH INS.	229,942.78

005 TOTAL	EMPLOYEE INSURANCE FUND	229,942.78

** TOTAL **		229,942.78

NO ERRORS

** END OF REPORT **

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000620	AT&T MOBILITY (CINGULA	I-752164X11012018	020-017-537.30-31	PHONE & TELECOM DIA MONTHLY CELL PHONE BILLING	173954	55.65
DEPARTMENT 017 ECON. DEV. ADMINISTRATIONTOTAL:						55.65
FUND 020 DURANT INDUSTRIAL AUTH. TOTAL:						55.65
REPORT GRAND TOTAL:						55.65

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET=====		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2018-2019	020-017-537.30-31	PHONE & TELECOMMUNICATION	55.65	900	677.50				
** 2018-2019 YEAR TOTALS **			55.65						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
020-017	ECON. DEV. ADMINISTRATION	55.65

020 TOTAL	DURANT INDUSTRIAL AUTH.	55.65

** TOTAL **		55.65

NO ERRORS

** END OF REPORT **



The City of Durant

Office of City Clerk

Memorandum

Date: 12/4/2018
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Special Event Permit for Trooper Nicholas Dees Run (SEP-2018-32)

The 4th annual Trooper Nicholas Dees Run will be held on Saturday, March 16, 2018. Trooper Dees was killed while working an accident on 1-40 by a man who was texting and driving which was not a law at the time. Trooper Dees paid the ultimate sacrifice for the State of Oklahoma and because of his death, Oklahoma now has a Don't Text and Drive law. All proceeds will benefit the Trooper Nicholas Dees Memorial Scholarship Fund which was established to support the higher education of future law enforcement officers in Oklahoma.

Council Information / Action Requested

Approval of Special Event Permit for Trooper Nicholas Dees Run (SEP-2018-32).

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk - Notify event organizer of council decision and issue permit.

ATTACHMENTS:

Description	Type	Upload Date
SEP-2018-32	Exhibit	12/4/2018



Special Event Permit Application

Return Completed Application to City Clerk

◆ City Hall Room 103 ◆ 300 W. Evergreen St. ◆

PO Box 578 Durant, OK 74702

General Information

- Event organizers are required to register all public special events (outdoor festivals, walks/runs, parades, carnivals, tournaments, etc.) with the City of Durant.
- Organizers must submit the Special Event Permit Application form a minimum of 60 days prior to the event.
- Please do not assume that all aspects of the event will be approved. You may be asked to make some changes to your plan based on the availability of services and scheduling of other events.
- All applications must be signed. Those applications not signed will be considered incomplete and will not be processed. Upon approval of your event, you will receive written or electronic notification of confirmation.

Location

Name of Event: Trooper Nicholas Dees Run

Type of Event: ☒ Run/Walk ☐ Bicycle ☐ Parade ☐ Sporting Event ☐ Tailgate Party ☐ Festival

☐ Motorcycle Ride ☐ Concert ☐ Wedding ☐ Car Show ☐ other:

Choose pre-designated Run/Walk route: ☒ Route 1 ☒ Route 2 ☐ Route 3 ☐ N/A

Choose pre-designated Parade route: ☐ Route 1 ☐ Route 2 ☐ Route 3 ☐ N/A

Location of Event: Start Line Between 24 & 31st on Evergreen Address of Event: Market Square

Event located at a City facility or park? ☐ Yes ☒ No General public invited? ☒ Yes ☐ No

Sponsoring Organization

Organization/Group/Individual Name: Mike and Shelley Russell

Is organization Non-Profit or For-Profit? ☒ Non-Profit ☐ For-Profit

Primary Contact Person: Shelley Russell Phone: 580-775-3829

Secondary Contact Person: Mike Russell Phone: 580-380-8023

Fundraiser? ☒ Yes ☐ No

Organization to Benefit from Proceeds:

Trooper Nicholas Dees Scholarship Fund
through the Chahata Foundation

srussell11101@yahoo.com
Email: ↑
Email: same as above

Event SummarySet Up Date: Click here to enter a date. 3-16-19Set Up Time: ^{5:00}
~~6:00~~ amEvent Start Date: Click here to enter a date 3-16-19Event Start Time: 8:00 amEvent End Date: Click here to enter a date 3-16-19Event End Time: 12:00 pmDismantle Date: Click here to enter a date 3-16-19Dismantle Time: 12:00 pmExpected Attendance: 300Admission/Registration Fee for public: NASpecial arrangements necessary for:Dumpsters ☐ Yes ☒ No

Detail:

Trash Receptacles ☒ Yes ☐ NoDetail: Last year used the six that were already in Market SquareWater Service ☐ Yes ☒ No

Detail:

Electrical Service ☒ Yes ☐ NoDetail: Need electric at stage for CeremonyRestroom Facilities ☐ Yes ☒ No

Detail:

Site Cleanup ☐ Yes ☒ NoDetail: We pickup & put Trash poly carts back by the buildingFood Sales/Service ☐ Yes ☒ No

Detail:

Beverage Sales/Service ☐ Yes ☒ No

Detail:

Will there be an event stage? ☐ Yes ☒ NoWill tents be used on-site? ☐ Yes ☒ NoHave adjacent property/business owners been notified? ☒ Yes ☐ No**Site Plan**☒ Attach a site plan to the application. Application is not complete without a site plan.

- Outline of the entire event venue including the names of all streets or areas that are part of the venue and the surrounding area.
- If the event involves a moving route of any kind, indicate the direction of travel and all street or lane closures. Describe any kind of signage to be used.
- The location of fencing, barriers and/or barricades.
- The location of all stages, platforms, scaffolding, bleachers, grandstands, canopies, tents, portable toilets, booths, cooking areas, trash containers and dumpsters and any other temporary structures. Include source or provider for each one.
- Generator locations and/or source of electricity

Food/Beverage/SalesWill there be sales associated with the event? ☐ Yes ☒ NoAre you charging vendors for participating or booths? ☐ Yes ☒ No If "yes", Amount?Will alcoholic beverages or low point beer be served or sold at the event? ☐ Yes ☒ NoIf "yes", check all that apply: ☐ Free/Host alcohol ☐ Sale of alcohol ☐ Beer ☐ Liquor ☐ Beer & liquorDid you obtain an alcohol license or permit? ☐ Yes ☐ No *NA*Will food be prepared in the event area? ☐ Yes ☒ NoHave all county health department permits been obtained? ☐ Yes ☐ No *NA*

Note: Other permits from the City of Durant, Bryan County or State of Oklahoma may be required. Please review the section in the guidelines for additional information. An application to the Oklahoma Tax Commission for a special event permit at least twenty (20) days prior to the event is required per O.S. Title 68 Section 1364.2.

Traffic and ParkingNormal traffic flow to be disrupted? ☒ Yes ☐ No Street closing(s) requested? ☒ Yes ☐ NoIs there a need for traffic control from our Police Department? ☒ Yes ☐ NoParking arrangements necessary? ☐ Yes ☒ No On-site parking control? ☐ Yes ☒ No

If "yes", indicate the following on the attached site plan: proposed area detailing names of all streets, time frame involved, requested street closure(s), entry and exit for event traffic and/or pedestrian crossings, type of traffic control requested, and possible impact on traffic patterns. Describe how the route will be marked and the type of police service is needed (ie. front escort, rear escort, traffic control, security). Describe parking arrangements and/or on-site parking control.

Security/MedicalWill this event require Event Security? ☐ Yes ☒ No On-site Medical/First Aid care? ☐ Yes ☒ NoWill the event involve any type of fireworks or pyrotechnics? ☐ Yes ☒ NoWill there be any type of hazardous materials on-site during the event? ☐ Yes ☒ NoWill the event involve any type of firearms or replica firearms? ☐ Yes ☒ No

If "yes", indicate the following on the attached site plan: description of proposed type of event security and list type of direct communication equipment to be used; outline of on-site medical/first aid care to be provided; details related to fireworks and/or pyrotechnics (including what will be utilized and by whom); and explain how firearms (replica or otherwise) are involved with the event. Attach material safety data sheets for any hazardous material on-site during the event. **Note:** the City of Durant may impose requirements for event security based on the type of event, anticipated crowds, location or other factors.

Assurance

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event under the City of Durant Municipal Code. Host Organization will be responsible for any damages to city equipment or facilities. Applicant agrees to comply with all other requirements of the City, County, State and any other applicable entity which may pertain to the use of the Event venue and the conduct of the Event. In the event that a possessory interest subject to property taxation is created by virtue of this use permit, I agree to pay all possessory interest taxes and the City shall not be liable for the payment of such taxes. I further agree that the payment of any such taxes shall not reduce any consideration paid to the City pursuant to this use permit. I agree to abide by these rules, and further certify that I, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Durant.

Street closings will require approved traffic control devices including barricades and signs. State Law requires that in most cases, state certified police officers must be used for traffic control on public streets **The cost to provide any services shall be paid in advance** including, but not limited to traffic control devices or services provided by the Durant Police Department.

Applicant Name: Shelley Russell Application Date: [Click here to enter a date.](#)

Applicant Signature: Shelley Russell

Checklist

Thank you for completing your Special Event Permit Application. Before you submit your application to the City of Durant, please make sure that the following steps have been completed.

Have you?

- ☒ Signed and dated your application
- ☒ Attached your event site plan including any applicable traffic, security, or parking plans
- NA ☐ Attached a list of your vendors and a copy of applicable health permits
- NA ☐ Attached a Certificate of Insurance
- NA ☐ Attached a copy of your IRS 501(c) tax exemption letter
- NA ☐ Included and attached any Bryan County, State, or City permits that may be required

Return Completed Application to DURANT CITY CLERK
 ♦ City Hall Room 103 ♦ 300 W. Evergreen St. ♦
 PO Box 578 Durant, OK 74702

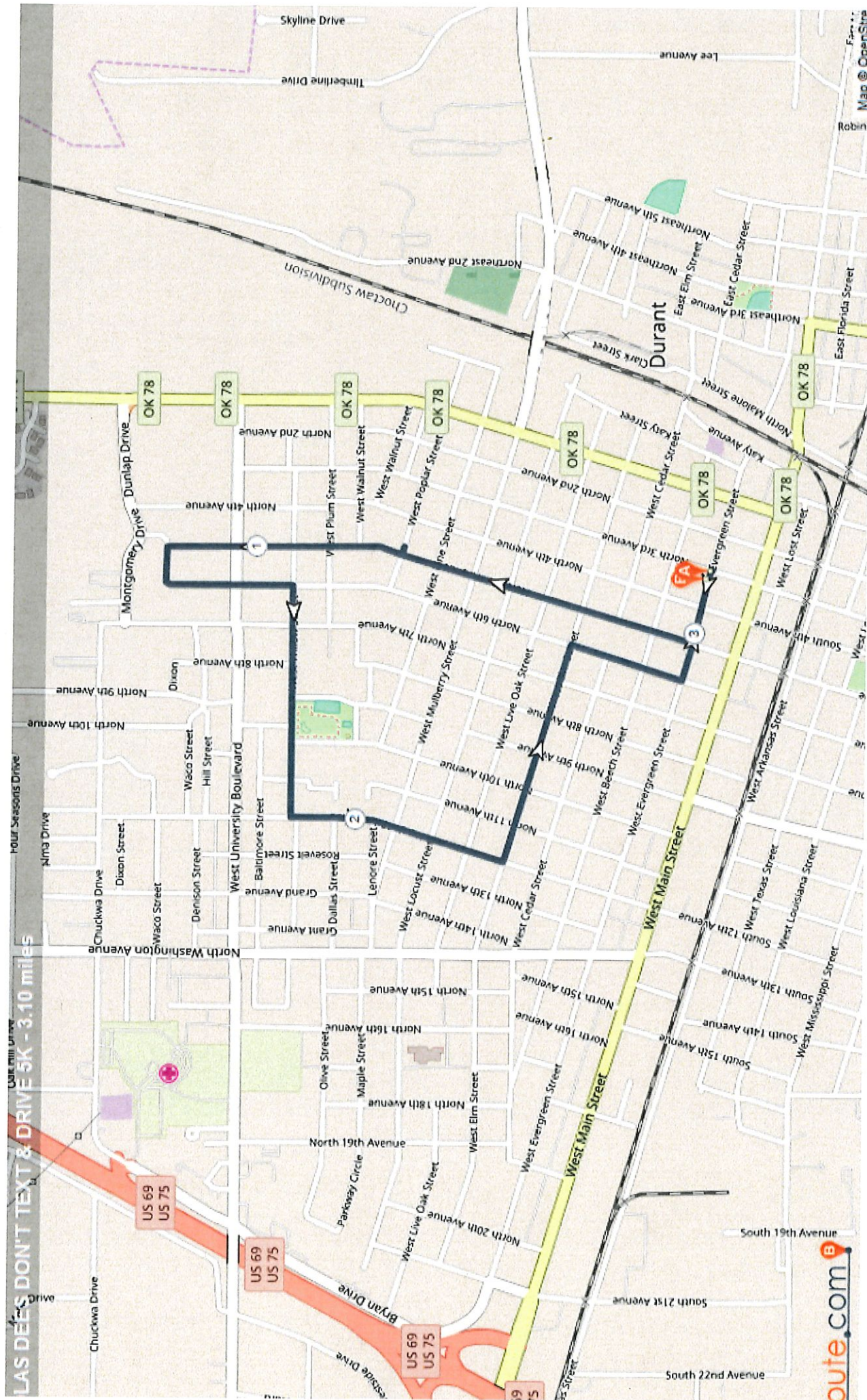
Reviewed: POLICE ☒ FIRE ☒ STREET ☒ SANITATION ☒

Approved: POLICE _____ FIRE _____ STREET _____ SANITATION _____

MEMORIAL RUN 7.380 - 7.38 miles



SEP
2018-
32



Trooper Nicholas Dees Run – March 16, 2019 8:00AM (Three pages)

DURANT POLICE / STREET DEPT. 5K AND 7.31 ROUTES

Runners need to have the right of way during this race. Anything else is unsafe. These are, I believe, the minimum requirements we need.

MARKET SQUARE – POLY CARTS FOR TRASH

EVERGREEN STREET FROM N. 1ST to N. 6TH (COMMON TO 7.31 MILES AND 5K ROUTES)

These need to be in place for the duration of the race

1. Barrier Evergreen on west side of 1st street – For the duration of the race.
2. Barrier at ally entrance on west side of 1st street – For the duration of the race.
3. Barrier 2nd street north and south side of Evergreen – For the duration of the race
4. Two extra barriers and/ four tall cones (edge of alley at Federal Building; to keep spectators away from finish line area)
5. Barrier 3rd street north and south side of Evergreen – For the duration of the race
6. Barrier 4th street north and south side of Evergreen – For the duration of the race
7. Barrier and 5 cones 5th street south side of Evergreen – For duration of the race
8. Barrier Evergreen diagonally from NW corner of Evergreen and 6th to SE corner; this will allow Eastbound traffic on Evergreen to turn South on 6th and get on Main and north bound 6th street traffic to divert west onto Evergreen, AND protect the runners when they turn off 6th onto Evergreen.

FIFTH STREET FROM EVERGREEN TO UNIVERSITY (COMMON TO 5K AND 7.31 ROUTES)

5K- S on 6th STREET to Willow, W on W WILLOW to 12TH STREET, S. on 12th to ELM, E on Elm to 6TH STREET, W on EVERGREEN TO FINISH

9. Traffic Cone/Barrier east side of 5th Street at Elm - For the duration of the race
10. Traffic Cone/Barrier Mulberry on east and west sides of 5th Street – For the duration of the race which will be the last 7.31 mile runner

SOSU POLICE 5K/7.31 ROUTE (where SOSU officers will be stationed IN BOLD)

11. Will hold or divert traffic off of **University at 4th street.** Traffic should avoid 5th street.
12. Will hold or divert traffic off at **University at 7th street** (near the Catholic church).
13. **Dunlap/Montgomery and 7th**

BALANCE OF 5K ROUTE

14. **Traffic cones** - Need one or two at corner of Willow and 7th for use by **BCSO Deputy** or volunteer – Deputy/Volunteer should place down the hill (South of Willow on 7th). – **Until last 5k runner clears W. Willow.**
15. **Traffic cones** - Need one or two at corner of Willow and 12th for use by **BCSO Deputy** or volunteer. **Until last 5k runner clears W. Willow.**
13. **Barrier** 12th street on south side of Elm. – **For the duration of the race. We don't want through traffic on 12th between University and Elm.**
14. **Barrier** 6th street and Elm diagonally NW corner to SE corner: Traffic coming South on 6th can turn East on Elm and go to Fifth and off the course - **For the duration of the race.**

BALANCE OF 7.31 Mile Route

DURANT POLICE 7.31 ROUTE (where officers will be stationed in BOLD)

15. **Washington and Chuckwa** – The fastest 7.31 miles runners may be here around 9:15. Traffic should be directed north or south on Washington only; not on Chuckwa or Bryan Drive. **Runners need to have the right of way. Hold this position until the last 7.31 miles runner has passed.**
16. **HWY 75 exit at Bryan Drive** – Can we have an officer on foot here to warn exiting traffic about runners ahead?
17. **University and Bryan Drive** – The fastest 7.31 miles runners may be here around 9:20. Traffic should not be directed either direction on Bryan Drive. **Runners need to have the right of way. Hold this position until the last 7.31 runner has passed.**
18. **21st and Bryan Drive** – **Traffic Cones** to be placed as needed by DPD Officer restrict the north bound lane of Bryan Drive. As mentioned above, I would like Bryan Drive closed to northbound traffic, but I believe it would be a great idea to have an officer here. **Runners need to have the right of way. Hold this position until last 7.31 miles runner is on N. 19th.**
19. **Barrier** northbound lane of Bryan Drive at 21st street, and southbound lane of Bryan Drive at University. **Until all 7.31 miles runners are past intersection of 21st and Elm.**
20. **Barrier** Evergreen diagonally from NE corner of Evergreen to SW corner of Evergreen and 19th. **Until all 7.31 miles runners are through intersection of N. 19th and Evergreen.**
21. **Traffic Cones/Barrier** Cedar west of intersection with N. 18th. We need this to keep traffic from going west on Cedar to area between 19th and Evergreen, which is a curve and potentially dangerous area. **Until all 7.31 miles runners are through intersection of N. 19th and Evergreen.**
22. **Barrier** Elm and 19th **diagonally from NE corner to SW corner** blocking the whole street, but allowing West-bound traffic on Elm to turn south and get on Main. Elm is a through street here, and it's a bad intersection – even for traffic on 19th due to trees. **Runners need to have the right of way. Hold this position until the last 7.31 miles runner has passed.**

23. **Barrier** Elm diagonally from NW corner of Elm and 16th to SE corner of Elm and 16th. This will keep eastbound traffic off Washington, and allow eastbound traffic to turn right on 16th away from the route. **Until all runners have turned onto 6th street towards Evergreen.**
24. A **small "Detour" sign** to put at 15th and Elm (west of Washington), such as, <--Detour-->, to prevent westbound Elm traffic going further west on Elm. Want them to turn left or right on 15th.
25. **Washington and Elm** – The fastest 7.31 miles runners may be here around 9:30. **Runners need to have the right of way. Hold this position until all runners are off Elm and onto 6th.** Traffic should be directed north and south on Washington when there are no runners approaching the intersection. Please don't divert traffic onto Elm.
26. Need two **traffic cones** at corner of Elm and N. 19th for use by volunteers.
27. Need two **traffic cones** at corner of Liveoak and N. 19th for use by volunteers.
28. Need two **traffic cones** at corner of Locust and N. 19th for use by volunteers.
29. Need two **traffic cones** at corner of Olive and N. 19th for use by volunteers.
30. Need two **traffic cones** at corner of Willow and N. 6th for use by volunteers.
31. Need two **traffic cones** at corner of W Plum and N. 6th for use by volunteers.
32. Need two **traffic cones** at corner of W Poplar and N. 6th for use by volunteers.
33. Need two **traffic cones** at corner of W Pine and N. 6th for use by volunteers.
34. Need two **traffic cones** at corner of W Mulberry and N. 6th for use by volunteers.
35. Need two **traffic cones** at corner of W Locust and N. 6th for use by volunteers.
36. Need two **traffic cones** at corner of W Live Oak and N. 6th for use by volunteers.
37. Elm and 6th will already have someone there
38. Need two **traffic cones** at corner of W Cedar and N. 6th for use by volunteers.
39. Need two **traffic cones** at corner of W Beech and N. 6th for use by volunteers.
40. Then E on Evergreen to finish



The City of Durant

Office of City Manager

Memorandum

Date: 12/3/2018
To: Mayor and City Council
From: Tim Rundel, City Manager
Re: Consider Approval of Second Amended and Restated Employment Agreement Between City of Durant and City Manager Timothy L Rundel

At the regular Council Meeting in November of 2018, Council gave the City Manager an Annual Performance Review and Employment Agreement review. The current agreement provides for the continued relationship of the City and Rundel for the agreed upon three (3) year period from the effective date of December 12, 2017 through November 10, 2020. The City Council requested an agenda item that adds the following amendment to current agreement:

5E: Cost of Living Adjustments: The City Manager's salary shall be automatically amended to reflect any salary adjustments that are provided or required by Employer's compensation policies or by the same amount of any across the board increase granted to non-union employees of the employer.

Essentially, this allows the City Manager to receive the same cost of living adjustments that are given to the non-union employees of the City of Durant.

Council Information / Action Requested

Approval of Second Amended and Restated Employment Agreement Between City of Durant and City Manager Timothy L Rundel

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
CM Second Amended Employment Agreement	Cover Memo	12/3/2018

**SECOND AMENDED AND RESTATED EMPLOYMENT AGREEMENT
BETWEEN CITY OF DURANT AND TIMOTHY L. RUNDEL**

RECITAL

This SECOND AMENDED AND RESTATED EMPLOYMENT AGREEMENT ("Agreement ") is made effective as of December 11, 2018 and is entered into by and between the CITY OF DURANT, an OKLAHOMA municipal corporation ("Employer" or "City") and TIMOTHY LEE RUNDEL ("Employee or City Manager"), an individual (sometimes collectively referred to herein as "the Parties"). This Agreement provides for the continued relationship of the City and Rundel for the agreed upon three (3) year period from the effective date of December 12, 2017 through November 10, 2020, unless Rundel resigns his position as set forth in Section 19 or is terminated as set forth in Sections 17 and 18.

Section 5: City Manager's annual salary shall continue to be \$127,500 (as agreed upon on Oct. 11, 2016).

5E: Cost of Living Adjustments: The City Manager's salary shall be automatically amended to reflect any salary adjustments that are provided or required by Employer's compensation policies or by the same amount of any across the board increase granted to non-union employees of the employer.

Dated: _____

Jerry Tomlinson, Mayor

Dated: _____

Timothy L. Rundel

Approved as to form:

Tom Marcum
City Attorney

Dated_____

Attest:

Cynthia J. Price
City Clerk

Dated_____



The City of Durant

Public Works Director

Memorandum

Date: 12/4/2018
To: Mayor and City Council
From: Marty Cook - Public Works Director
Re: Consider Approval of Agreement # C-2018-76 to Partner with Crispin Porter & Bogusky LLC ("CPB"), as agent for Domino's Pizza LLC. ("Domino's") for the Donation of \$5,000 to be Used Solely for the Filling of Potholes within the City of Durant.

The Domino's Paving for Pizza Phase 2 Promotion is a continuation of the community-based Paving for Pizza initiative aimed at improving the local pizza carry-out experience through road paving partnerships with select communities located in the fifty United States and District of Columbia.

We have graciously been contacted by Paving of Pizza to help pay for some roadwork within our City. They are donating \$5,000 to go towards the filling of potholes or other minor road repair within our City. We are happy to have partners who want to be involved and help with our fine town.

Staff Recommends we approve the contract.

Council Information / Action Requested

Approve / Deny Contract # C-2018-76

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
C-2018-76	Cover Memo	12/4/2018

DOMINO'S "PAVING FOR PIZZA" AGREEMENT

As we have discussed, Domino's would like to engage with The City of Durant to improve road conditions by providing funds to fill potholes in accordance with the terms set forth below. Accordingly, the City and Crispin Porter & Bogusky LLC ("CPB"), as agent for Domino's Pizza LLC. ("Domino's"), agree as follows:

Funds: Domino's will provide to City funds in the amount of \$5,000.00 (the "Funds"), payable within a month after the signing of this document or before January 10, 2019 provided that this agreement has been fully executed by City and Domino's and further provided that City is in compliance with this agreement.

Use of Funds: City agrees to use the Funds solely for the purpose of filling potholes in the City. City agrees that the potholes will be filled no later than June 1, 2019. City will provide CPB with the total number of potholes that will be filled using the Funds.

Materials/Usage: City agrees to film or photograph at least two (2) of the potholes before and after they are filled and provide the film/photographs (collectively, the "Images") to CPB for Domino's use. City agrees that Domino's may use the Images, may identify the City as an "official partner" of the Paving for Pizza Program and may indicate that Domino's provided the City with Funds to fill potholes in the City, in any and all media and materials, anywhere in the world, for any lawful purpose, including without limitation for purposes of advertising and trade, in perpetuity, in connection with Domino's "Paving for Pizza" campaign.

Messaging: Domino's agrees that messaging or other materials that reference the City and potholes and/or the Paving for Pizza Program (collectively, the "Materials"): (a) will not portray the City in a negative light, nor will the Materials suggest that the City has difficulty filling potholes or has an excessive number of potholes; and (b) will comply with brand protection or compliance guidelines provided by the City to CPB. Accordingly, Agency will provide the Materials to the City for its review so that the City may confirm that the Materials comply with this "Messaging" provision. City agrees that the City will respond to any Agency request for review of Materials within five (5) business days of receipt of the applicable Materials. If the City believes that any Materials do not comply with this "Messaging" provision, the City agrees to explain its reasons for this belief in writing and with specificity. If the City does not respond within five (5) business days of Agency's request for review, the applicable Materials will be deemed in compliance with this "Messaging" provision.

Representations and Warranties: The signatory to this agreement for the City represents and warrants that the signatory has the right, power and authority to enter into and bind City to the terms of this agreement.

Use of Domino's Name and Trademark: City agrees that City shall not use Domino's name or trademark in any public-facing materials unless City obtains Domino's written approval in each instance.

Release: City agrees that City shall have no claim to compensation or benefits (other than as specifically set forth herein) nor any claim arising out of or in connection with this agreement, including without limitation, any claim in connection with City's use of the Funds, the filling of the potholes, or the use of the Images and City's name.

Contingency: City understands and agrees this agreement has been fully executed by both parties, CPB/Domino's shall have the right, but not the obligation, to terminate this agreement, and in such event the terms of this agreement shall be deemed null and void and of no force or effect and neither party shall have any obligation to the other party.

Confidentiality: Unless otherwise required by law or legal process. City will not disclose the terms of this agreement to any third parties other than, on a confidential basis, to its business representatives and legal counsel or as required by law or court order.

ACCEPTED AND AGREED:

City of Durant

CRISPIN PORTER & BOGUSKY LLC as agent for Domino's
Pizza LLC.

By: _____
Authorized Party: Jerry L. Tomlinson

By: _____
[NAME]

Title: Mayor

Title: _____

Date: _____

Date: _____

Attest:



The City of Durant

Durant/Bryan County Emergency Management

Memorandum

Date: 12/6/2018
To: Mayor and City Council
From: James Dalton, Emergency Management Director
Re: Request Council Approval to Accept Oklahoma Homeland Security Grant #950.065 in the amount of \$3626.04 for annual satellite broadband service on the Regional Communications Trailer (RDT 2)

Council Information / Action Requested

Approval to Accept Oklahoma Homeland Security Grant #950.065 in the amount of \$3626.04 for annual satellite broadband service on the Regional Communications Trailer (RDT 2)

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Request Council Approval to Accept Oklahoma Homeland Security Grant #950.065 in the amount of \$3626.04 for annual satellite broadband service on the Regional Communications Trailer (RDT 2)	Backup Material	12/6/2018
OHS #950.065 RDT 2 Broadband Service Grant	Backup Material	12/6/2018



The City of Durant

Office of Emergency Management

Memorandum

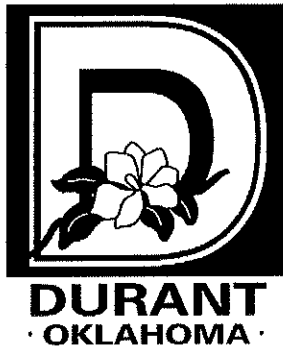
Date: November 27, 2018
To: Mayor and City Council
From: James Dalton, Emergency Management Director
Re: Accept Grant # 950.065 for Durant / Bryan County Emergency Management from Oklahoma Office of Homeland Security for Annual Satellite Bandwidth Service for the Regional Deployment Communications Trailer # 2.

Council Information / Action Requested

- Request the Mayor and Council to allow Durant / Bryan County Emergency Management to accept a \$3626.04. Annual Satellite Bandwidth Service Grant # 950.065 from the Oklahoma Office of Homeland Security for the City of Durant Regional Deployment Communications Trailer # 2. This Annual Satellite Bandwidth Service Grant is a 100% grant that requires no match by the City of Durant. The purpose of grant # 950.065 is to provide Satellite Uplink Communications Service to the Durant Regional Deployment Communications Trailer for the period October 1, 2018 – September 30, 2019.
- Grant # 950.065 is in support of the Durant Regional Deployment Communications Trailer Grant # 450.062 that was an Oklahoma Office of Homeland Security grant that was originally awarded to the City on August 5, 2014 in the amount of \$178,861.
NOTE: We have received this grant for multiple years in the past. Oklahoma Homeland Security is the Grantee and the City of Durant is the Sub-Grantee. These grant funds will be paid directly to the Broadband Service Provider that is selected by Oklahoma Homeland Security (Grantee) and the City of Durant (Sub-Grantee) will not actually receive payment of these funds, but will receive the Broadband Service from the provider selected by Oklahoma Homeland Security for the period of the grant.
- All actions should take no more than 5 minutes.

City Staff Information / Action Follow-up

- I, James Dalton, will submit the proper grant documentation between the Oklahoma Office of Homeland Security and the City of Durant to attain the grant.
- I, James Dalton will have the Durant Regional Deployment Communications Trailer available for inspection by the Oklahoma Office of Homeland Security to insure that the asset is in compliance with the standards set forth in the grant agreement.
- I, James Dalton, will maintain the information to comply with any audit request.



The City of Durant

Office of Emergency Management

Memorandum

Date: November 27, 2018
To: Mayor and City Council
From: James Dalton, Emergency Management Director
Re: Accept Grant # 950.065 for Durant / Bryan County Emergency Management from Oklahoma Office of Homeland Security for Annual Satellite Bandwidth Service for the Regional Deployment Communications Trailer # 2.

Council Information / Action Requested

- Request the Mayor and Council to allow Durant / Bryan County Emergency Management to accept a \$3626.04. Annual Satellite Bandwidth Service Grant # 950.065 from the Oklahoma Office of Homeland Security for the City of Durant Regional Deployment Communications Trailer # 2. This Annual Satellite Bandwidth Service Grant is a 100% grant that requires no match by the City of Durant. The purpose of grant # 950.065 is to provide Satellite Uplink Communications Service to the Durant Regional Deployment Communications Trailer for the period October 1, 2018 – September 30, 2019.
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City Staff Information / Action Follow-up

- I, James Dalton, will submit the proper grant documentation between the Oklahoma Office of Homeland Security and the City of Durant to attain the grant.
- I, James Dalton will have the Durant Regional Deployment Communications Trailer available for inspection by the Oklahoma Office of Homeland Security to insure that the asset is in compliance with the standards set forth in the grant agreement.
- I, James Dalton, will maintain the information to comply with any audit request.

KIM EDD CARTER
DIRECTOR



MARY FALLIN
GOVERNOR

**STATE OF OKLAHOMA
OFFICE OF HOMELAND SECURITY**

TO: City of Durant
Jerry Tomlinson, Mayor
FROM: Kim Edd Carter, Director
DATE: November 6, 2018
RE: Oklahoma Office of Homeland Security 2017 Homeland Security Grant Program;
Rapid Deployable Communications Trailer Bandwidth Service; # 950.065

Your agency has been selected to receive \$3,626.04, (the Proposed Award), pursuant to the Oklahoma Office of Homeland Security (OKOHS) fiscal year 2017 Homeland Security Grant Program (the 2017 Program). Among other initiatives, the 2017 Program provides this funding for the purchase of bandwidth service for the Rapid Deployable Communications Trailer.

In order to facilitate the expeditious acquisition of bandwidth service (the Equipment), the City of Durant hereby assigns the \$3,626.04 to the State of Oklahoma, specifically the Oklahoma Department of Public Safety (DPS) and OKOHS, to purchase the Equipment, which will be delivered and titled directly to the City of Durant. We agree to accept title to the Equipment and acknowledge that use of the Equipment is subject to the terms and conditions of the 2017 Program, including but not limited to the requirement to maintain an accurate inventory of the Equipment.

The 2017 Program is a federally funded grant using money provided to the State of Oklahoma as a part of the FY 2017 (FEMA/DHS) Homeland Security Grant Program. Like previous FEMA/DHS/OKOHS grant programs, the 2017 Program is a reimbursement grant. The process requires the following actions **(Note 2-5 apply to DPS/OKOHS):**

- (1) Acceptance of the terms and conditions of the 2017 Program including but not limited to those noted on the attached Schedule "1";
- (2) Submission of a Budget Detail Worksheet (BDW) to OKOHS with a list of estimated costs of specific allowable items;
- (3) Receipt of an approval letter from OKOHS with a schedule of approved items. You must have this **OKOHS APPROVAL LETTER IN HAND PRIOR TO EXPENDING FUNDS**;
- (4) After your receipt of the OKOHS Approval Letter, you may purchase approved items in an amount not to exceed the amount of the Proposed Award; and
- (5) Upon receipt of the purchased items, you may submit a Reimbursement Request Form with copies of the associated invoices to OKOHS. (Copies of the Reimbursement Request Form and the BDW are available on the OKOHS website at www.homelandsecurity.ok.gov).

Reimbursement checks are generally mailed to sub grantees by OKOHS within 30 days of receipt of the signed Reimbursement Request Form and associated invoices. If this process will cause a significant hardship, please contact OKOHS for further guidance.

If your organization is willing to accept the Proposed Award subject to all the terms and conditions of the 2017 Program, please so indicate by: (1) affixing the signature of the



Oklahoma Office of
Homeland Security
Prevent, Protect, Prepare

P.O. Box 11415
Oklahoma City, OK 73136
(405) 425-7296 Office (405) 425-7295 Fax
www.homelandsecurity.ok.gov

SUB-GRANTEE AWARD

Sub-grantee – Required for Reimbursement FEI# 7360055186 DUNS #010473114		Original Award Amount \$3,626.04	
City of Durant Jerry Tomlinson, Mayor 300 W. Evergreen Durant, OK 74701		Award Number #950.065	
		Award Effective Date 9/5/2017	
		Project Period 9/1/2017 – 8/31/2019	
Project Title/IJ Homeland Security Grant Program Rapid Deployable Communications Trailer Bandwidth Service/IJ #5		CFDA 97.073 (OKOHS # 97.073 - 6300)	
Applicable Funds Homeland Security Grant Program FY 2017 (SHSP - Local)	Region 5	County Bryan	
Method of Payment: This is a Reimbursement Grant.		Is Sub-Grantee NIMS Compliant? (Please Check One) YES ☒ NO ☐	
Agency/Jurisdiction Chief Executive Officer Information-Primary Authorized Official City or County Official (Mayor, City Manager, County Commissioner)		Project Contact/ Secondary Authorized Official (If Applicable)	
Title of Primary Authorized Official Mayor		Title of Secondary Authorized Official Durant/Bryan County Emergency Mgt. Director	
Name Jerry Tomlinson		Name James Dalton	
Telephone 580-931-6605	Fax 580-924-3490	Telephone 580-924-3361	Fax 580-924-8360
Email jtomlinson@durant.org		Email jdalton@durant.org	
Signature of Primary Authorized Official: (Required) _____ Date _____		Signature of Secondary Authorized Official: (Required) <i>James Dalton</i> Date <i>11/13/18</i>	
The Primary Authorized Official certifies: • Legal authorization to accept grants on behalf of the named governmental entity. • Proposed project can be completed by August 31, 2019 • Sub-Grantee will comply with all laws, regulations, statutes, assurances, certifications, and other requirements referenced in Schedules A, B and C (if applicable) and Schedules 1-5 (if applicable) each of which is attached hereto. • All submitted data is true and correct to the best of signatory's knowledge.			
Special Conditions			
OKOHS Approving Official Kim Edd Carter Director		OKOHS Contact Information Oklahoma Office of Homeland Security P.O. Box 11415 Oklahoma City, OK 73136-0415	
Signature of OKOHS Approving Official <i>Kim Edd Carter</i>		Telephone (405) 425-7296	Fax (405) 425-7295

appropriate chief executive officer (i.e. the chair of the county commissioners, the mayor, the agency director, or the city manager) in the space provided below; and (2) returning an original fully executed copy of this letter and each document listed on Schedule "I" (each of which is included with this award packet) to OKOHS **ON OR BEFORE November 27, 2018** Post Office Box 11415, Oklahoma City, Oklahoma 73136.0415.

Should you have questions or need additional assistance contact Robbie Foster at 405-425-7510 or by e-mail at robbie.foster@okohs.ok.gov or Christina Daron at 405-425-7591 or by email at christina.daron@okohs.ok.gov.

Thank you for your willingness to participate in this important initiative. We appreciate your efforts to protect our citizens and we look forward to working with you.

Agreed and accepted this 11 day of December 2018:

Government/Agency Name: City of Durant. OK / Emergency Management

Signature: _____

Printed Name: Jerry Tomlinson

Title: Mayor



Oklahoma Office of
Homeland Security
Prevent, Protect, Prepare

GRANT PROGRAM
Sub-Recipient Award Terms and Conditions

Instructions:

The Authorized Official must sign the following required documents and return to our office. Please keep a copy of ALL documents for your records.

1. OKOHS Memorandum, Schedule "A". (*SIGNATURE REQUIRED*)
2. Sub-recipient Award Document, Schedule "B". (*SIGNATURE REQUIRED*)
3. Sub-recipient Terms and Conditions, Schedule "1". (*SIGNATURE REQUIRED, RETURN ONLY PAGE 12*)
4. Authorization to Sign OKOHS Program Documents, Schedule "3". (*SIGNATURES REQUIRED*)
5. Quarterly Status Report, Schedule "4". (*SIGNATURE NOT REQUIRED AT THIS TIME*. This form is included for grant your convenience only. Report due within 15 days following each calendar quarter.)

Homeland Security Grant Program Terms and Conditions

Recipients of Oklahoma Office of Homeland Security (“OKOHS”)/Department of Homeland Security (“DHS”)-Federal Emergency Management Administration (“FEMA”) grant funds (“Sub-recipient(s)”) are urged to carefully review and understand all terms and conditions of the award prior to award acceptance. Failure to comply with these terms and conditions may result in disallowance of costs and recovery of funds and/or suspension or termination of funds and/or award.

As a condition of receipt of this grant, the Sub-recipient understands and agrees:

1. **Acceptance of Post Award Changes (Article III):** In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to ASK-GMD@dhs.gov if you have any questions.
2. **Acknowledgement of Federal Funding from DHS (Article XXII):** Recipients must acknowledge their use of federal funding when issuing statements, press releases, request for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.
3. **Activities Conducted Abroad (Article XXI):** Recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.
4. **Age Discrimination Act of 1975 (Article XX):** Recipients must comply with the requirements of the Age Discrimination Act of 1975 ([Title 42 U.S. Code, section 6101 et seq.](#)), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.
5. **Allowable Costs:** The recipient agrees that all allocations and use of funds under this grant will be in accordance with the Notice of Funding Opportunity (NOFO).

OKOHS requires that Costs charged to this project are subject to advance written approval by OKOHS.

OKOHS requires that only food and beverages **approved in writing** by OKOHS in advance will be permitted to be purchased with DHS/FEMA funds. As a general rule, FEMA and OKOHS discourage the use of federal funding for food and beverages. While there may be limited exceptions made to this rule that apply solely to working lunches, a strict reasonableness standard must be maintained.

OKOHS requires that use of DHS/FEMA funding to pay for speaker fees **must be approved in writing** by OKOHS in advance any time the speaker is paid in excess of \$100 per hour for services.

6. **Americans with Disabilities Act of 1990 (Article XIX):** Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities ([42 U.S.C. §§ 12101–12213](#)).
7. **Assurances, Administrative requirements and Cost Principals (Article XXIV):** DHS financial assistance recipients must complete either the OMB Standard Form) [Standard Form 424B Assurances -Non-Construction Programs](#), or [OMB Standard Form 424D Assurances - Construction Programs](#) as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Please contact the DHS FAO if you have any questions.

DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations, Part 200, and adopted by DHS at 2 C.F.R. Part 3002.

8. **Audit Requirements:** The Sub-recipient agrees to comply with the requirements of the [2 C.F.R. Part 200 Section F](#). Entities that expend \$750,000 or more in Federal funds (from all sources) in a fiscal year require an organization-wide financial and compliance audit report. The audit must be performed in accordance with the Government Accountability Office Government Auditing Standards, Audits of States, Local Governments, and Non-Profit Organizations. Sub-recipients are required to submit to OKOHS (within 90 days of completion) a copy of any audit report received by Sub-recipient in connection with any audit performed by or as a requirement of any regulatory body (federal, state or local) that is conducted with respect to activity taking place during the term of the OKOHS/DHS/FEMA Award. OKOHS will review the audit and determine if any findings exist which may impact the ability of the Sub-recipient to continue to receive funds pursuant to this grant or future funding opportunities.
9. **Best Practices for Collection and Use of Personally Identifiable Information (PII)(Article XVIII):** Recipients who collect PII are required to have a publically-available privacy policy that describes standards on the usage and maintenance of PII they collect. DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: [Privacy Guidance](#) and [Privacy template](#) as useful resources respectively.
10. **Civil Rights Act of 1964 – Title VI (Article XVII):** Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 ([42 U.S.C. section 2000d et seq.](#)), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at [6 C.F. R., Part 21](#) and [44 C.F.R. Part 7](#).
11. **Civil Rights Act of 1968 (Article XLI):** Recipients must comply with [Title VIII of the Civil Rights Act of 1968](#), which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex ([42 U.S.C. § 3601 et seq.](#)), as implemented by the Department of Housing and Urban Development at [24 CFR Part 100](#). The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features (see [24 CFR § 100.201](#)).
12. **Community Emergency Response Team (CERT) Training:** That any CERT training funded with OKOHS/FEMA grant funds will be conducted by OKOHS approved trainers.
13. **Compliance Agreement:** The Sub-recipient agrees to abide by all Terms and Conditions including "Special Conditions" placed upon the grant award by OKOHS. Failure to comply could result in a "Stop Payment" being placed on the grant.
14. **Commingling of Funds:** The Sub-recipient is prohibited from commingling funds on either a program-by-program or a project-by-project basis without prior written approval of OKOHS and DHS/FEMA. The accounting systems of all Sub-recipients must ensure that agency funds are not commingled with funds from other awards or Federal agencies. Each award must be accounted for separately.
15. **Confidential Information:** Any reports, information, data, etc., given to, prepared or assembled by the Sub-recipient under this grant, which OKOHS requests to be kept confidential, shall not be made available to any individual or organization by the Sub-recipient without prior written approval of OKOHS.
16. **Conflict of Interest:** Sub-recipients should take every precaution to avoid the appearance of a conflict of interest. Violations of the conflict of interest standards may result in criminal, civil, or administrative penalties. In the use of agency project funds, officials or employees of State or local units of government shall avoid any action that might result in, or create the appearance of:
 - Using his or her official position for private gain;
 - Giving preferential treatment to any person;

- Losing complete independence or impartiality;
 - Making an official decision outside official channels; or
 - Affecting adversely the confidence of the public in the integrity of the government or the program. For example, where a Sub-recipient of federal funds makes sub-awards under any competitive process and an actual conflict or an appearance of a conflict of interest exists, the person for whom the actual or apparent conflict of interest exists should recuse himself or herself not only from reviewing the application for which the conflict exists, but also from the evaluation of all competing applications.
17. **Copyright (Article XVI):** Recipients must affix the applicable copyright notices of [17 U.S.C. § 401 or 402](#) and an acknowledgement of U.S Government sponsorship (including award number) to any work first produced under federal financial assistance awards.
18. **Data Universal Numbering System (DUNS) Numbers:** The Sub-recipient will obtain a Data Universal Numbering System (DUNS) Number (a nine-digit number established and assigned by Dun and Bradstreet, Inc. (D&B) to uniquely identify business entities) for its organization and provide that number to OKOHS as a precondition of funding reimbursement under the grant. A DUNS number may be obtained from D&B by telephone (currently 866.705.5711) or via the Internet at <http://fedgov.dnb.com/webform>.
19. **Debarment and Suspension (Article XV):** Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) [12549](#) and [12689](#), and [2 C.F.R. Part 180](#). These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.
20. **DHS Specific Acknowledgements and Assurances (Article XXIII):** All recipients, sub-recipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff.
1. Recipients must cooperate with any compliance reviews or compliance investigations conducted by DHS
 2. Recipients must give DHS access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance.
 3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports.
 4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.
 5. If, during the past three years, the recipient has been accused of discrimination on the grounds of race, color, national origin (including limited English proficiency (LEP)), sex, age, disability, religion, or familial status, recipient must provide a list of all such proceedings, pending or completed, including outcome and copies of settlement agreements to the DHS FAO and the DHS Office of [Civil Rights and Civil Liberties](#) (CRCL) by e-mail at crcl@hq.dhs.gov or by mail at U.S. Department of Homeland Security Office for Civil Rights and Civil Liberties Building 410, Mail Stop #0190 Washington, D.C. 20528.
 6. In the event courts or administrative agencies makes a finding of discrimination on grounds of race, color, national origin (including LEP), sex, age, disability, religion, or familial status against the recipient, or the recipient settles a case or matter alleging such discrimination, recipients must forward a copy of the complaint and findings to the DHS FAO and the CRCL office by e-mail or mail at the addresses listed above.

The United States has the right to seek judicial enforcement of these obligations.

21. **Disposition of Equipment Acquired Under the Federal Award (Article XLII):** When original or replacement equipment acquired under this award by the recipient or its sub-recipients is no longer needed for the original project or program or for

other activities currently or previously supported by DHS/FEMA, you must request instructions from DHS/FEMA to make proper disposition of the equipment pursuant to [2 C.F.R § 200.313](#).

22. **Drug-Free Workplace Regulations (Article XL):** Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of [2 CFR part 3001](#), which adopts the Government-wide implementation ([2 CFR part 182](#)) of sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. 8101).
23. **Duplication of Benefits (Article XXXIX):** Any cost allocable to a particular federal financial assistance award provided for in [2 C.F.R. Part 200, Subpart E](#) may not be charged to other federal financial assistance awards to overcome fund deficiencies, to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions, or for other reasons. However, these prohibition would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.
24. **Education Amendments of 1972 (Equal Opportunity in Education Act)- Title IX (Article XXXVIII):** Recipients must comply with the requirements of Title IX of the Education Amendments of 1972 ([20 U.S.C. section 1681 et seq.](#)), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at [6 C.F.R. Part 17](#) and [44 C.F.R. Part 19](#).
25. **Energy Policy and Conservation Act (Article XXXVII):** Recipients must comply with the requirements of The Energy Policy and Conservation Act (42 U.S.C. Section 6201) which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.
26. **Environmental and Historic Preservation (EHP):** The Sub-recipient shall comply with all applicable Federal, State, and local environment and historic preservation (EHP) requirements and shall provide any information requested by FEMA to ensure compliance with applicable laws including: National Environmental Policy Act, National Historic Preservation Act, Endangered Species Act, and Executive Orders on Floodplains (11988), Wetlands (11990) and Environmental Justice (12898). Sub-recipient shall not undertake any project having the potential to impact EHP resources without the prior approval of FEMA's EHP division, including but not limited to communications towers, physical security enhancements, new construction, modifications to buildings, ground disturbance, and the purchase and use of sonar equipment. Sub-recipients should submit the FEMA EHP Screening Form for each project as soon as possible following receipt of their grant award. Any construction activities that have been initiated prior to the full environmental and historic preservation review could result in a non-compliance finding. Failure of the Sub-recipient to meet Federal, State, and local EHP requirements and obtain applicable permits may jeopardize Federal funding.
27. **Equipment:** Only equipment that is **approved in writing** by OKOHS will be permitted to be purchased with DHS/FEMA funds. As a general rule, equipment purchased with OKOHS funding must be allowable for the respective grant program funds to be used in accordance with DHS's "Authorized Equipment List".

When practicable, any equipment purchased with grant funding shall be prominently marked as follows: "Purchased with funding from the Oklahoma Office of Homeland Security with funds provided by the U.S. Department of Homeland Security." Please contact OKOHS when equipment is received to request appropriate labels.

Personnel must be properly trained to use the equipment purchased under this grant program in accordance with all applicable federal, state and local laws including, but not limited to regulations established by EPA, OSHA, and NFPA. By signing and submitting grant acceptance documents, the authorized official certifies employees have received or will receive required training prior to utilizing equipment purchased with OKOHS/FEMA funding.

To be responsible for replacing or repairing equipment that is lost, stolen, damaged, or destroyed as a result of Sub-recipient's willful or negligent action. The non-Federal entity provides the equivalent insurance coverage for real property and equipment acquired or improved with Federal funds as provided to property owned by the non-Federal entity. Property losses should be reported to OKOHS immediately.

To maintain a state of readiness for equipment and personnel to respond to a terrorist incident.

28. **Exercises:** Any exercise conducted with OKOHS grant funds must comply with Homeland Security Exercise and Evaluation Program (HSEEP) and Nation Incident Management System (NIMS) requirements. These requirements can be

found at http://www.fema.gov/media-library-data/20130726-1914-25045-8890/hseep_apr13_.pdf. Exercise documentation, including but not limited to: objectives, after-action reports, and participants, must be coordinated with and submitted to the OKOHS Training and Exercise Coordinator.

29. **False Claims Act and Program Fraud Civil Remedies (Article XXXVI):** Recipients must comply with the requirements of The False Claims Act (31 U.S.C. Section 3729-3733) which prohibits the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. Section 3801-3812 which details the administrative remedies for false claims and statements made.)
30. **Federal Debt Status (Article XXXV):** Recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. See [OMB Circular A-129](#).
31. **Federal Leadership on Reducing Text Messaging while Driving (Article XXXIV):** Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in [E.O. 13513](#), including conducting initiatives described in Section 3(a) of the Order when on official Government business or when performing any work for or on behalf of the federal government.
32. **Financial Guidelines:** The Sub-recipient shall comply with the most recent version of the Administrative Requirements, Cost Principles, and Audit Requirements.
33. **Fly America Act of 1974 (Article XXXIII):** Recipients must comply with Preference for U.S. Flag Air Carriers: (air carriers holding certificates under [49 U.S.C. § 41102](#)) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974 ([49 U.S.C. § 40118](#)) and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, [amendment](#) to Comptroller General Decision B-138942.
34. **Fusion Center:** The Sub-recipient agrees that any funds utilized to establish or enhance state and local fusion centers must support the development of a statewide fusion process that corresponds with the Global Justice/Homeland Security Advisory Council (HSAC) Fusion Center Guidelines and achievement of a baseline level of capability as defined by the Fusion Capability Planning Tool.

The Sub-recipient agrees that Homeland Security Information Network (HSIN) must serve as the primary vehicle by which information/intelligence is shared with DHS/FEMA as part of the fusion process across the Federal, State, local, regional, tribal and private sectors. All statewide information sharing and analysis centers utilizing HSGP funds must establish connectivity with the DHS/FEMA Homeland Security Operations Center (HSOC) via the HSIN to comply with FEMA policy legislation as outlined in the Program Guidance.
35. **Hotel and Motel Fire Safety Act of 1990 (Article XXXII):** In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, [15 U.S.C. §2225\(a\)](#), recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, as amended, [15 U.S.C. §2225](#).
36. **Interest and Other Program Income:** The applicant agrees to be accountable for all interest or other income earned by the Sub-recipient with respect to sub-recipient funds or as a result of conduct of the project (sale of publications, registration fees, service charges, etc.) All program income generated by this grant during the project must be reported to OKOHS quarterly and must be put back into the project or be used to reduce the Grantor participation in the program. The use or planned use of all program income must have prior written approval from OKOHS.
37. **Interoperable Equipment:** That interoperability of equipment and establishment of multi-regional mutual aid is strongly encouraged and in some cases may be mandated by OKOHS.

***Interoperable Communications (IOC) equipment must comply with OKOHS state minimum standards (see http://www.ok.gov/homeland/Interoperable_Communications/Minimum_Standards_for_Communication_Equipment_Purchases/index.html)**

38. **Inventory:** During the term of this grant and for three years following termination of the OKOHS/DHS/FEMA grant which may be extended beyond the date set in the attached Sub-Recipient Award document the Sub-recipient is responsible for

proper reporting, for maintenance of an inventory tracking system and for assuring the location of all equipment purchased through this grant. A physical inventory of the property must be taken, the results reconciled with the property records at least once every two years, and submitted to OKOHS. Inventory records must be maintained which include:

- Description of the property;
- Serial number or other identification number;
- Source of the property;
- Identification of title holder;
- Acquisition date;
- Cost of the property;
- Percentage of Federal participation in the cost of the property;
- Location of the property;
- Use and condition of the property; and
- Disposition data, including the date of disposal and sale price.

39. **Leverage of Funding:** To leverage all available funding and resources when possible in order to support and sustain efforts and to maximize the effectiveness of the OKOHS/FEMA funding.
40. **Limited English Proficiency (Civil Rights Act of 1964, Title VI) (Article XXXI):** Recipients must comply with the *Title VI of the Civil Rights Act of 1964* (42 U.S.C. Section 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance <https://www.dhs.gov/guidance-published-help-department-supported-organizations-provide-meaningful-access-people-limited> and additional resources on <http://www.lep.gov>.
41. **Lobbying Prohibitions (Article XXX):** Recipients must comply with 31 U.S.C. Section 1352, which provides that none of the funds provided under an federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.
42. **Monitoring:** The Sub-recipient agrees to comply with monitoring requirements of OKOHS including, but not limited to, a willingness to provide reasonable access to relevant records, equipment and maintenance of an up to date equipment inventory.
43. **National Environmental Policy Act (Article XXIX):** Recipients must comply with the requirements of the [National Environmental Policy Act](#) (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which requires recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.
44. **National Incident Management System (NIMS) Implementation:** To comply with any National Incident Management Systems (NIMS) compliance requirements as set forth by OKOHS or the NIMS Integration Center including, but not limited to, ongoing NIMS compliance by the Sub-recipient jurisdiction during the term of the grant.
45. **Nondiscrimination in Matters Pertaining to Faith-Based Organizations (Article XXVII):** It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.
46. **Non-Supplanting Requirement (Article XXVII):** Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.

47. **Notice of Funding Opportunity Requirements (Article XXVI):** All of the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated here by reference in the award terms and conditions. Recipients must comply with any such requirements set forth in the program NOFO.
48. **Obligation of Grant Funds:** That all grant funds must be obligated and expended within the project period set forth on the Sub-recipient award document (Schedule B) unless OKOHS provides a written exception or extension to the Sub-recipient. Any funds not properly obligated and expended by the Sub-recipient during the project period will lapse and revert to OKOHS for potential reallocation to other allowable uses in accordance with DHS/FEMA guidelines.
49. **Patents and Intellectual Property Rights (Article XXV):** Unless otherwise provided by law, recipients are subject to the [*Bayh-Dole Act, Pub. L. No. 96-517*](#), as amended, and codified in 35 U.S.C. Section 200 et seq. All recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at [37 C.F.R. Part 401](#) and the standard patent rights clause located at 37 C.F.R. Section 401.14.
50. **Political Activity:** That it will not use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of the Oklahoma Office of Homeland Security (OKOHS) and the Department of Homeland Security (DHS)/ the Federal Emergency Management Administration (FEMA).
51. **Prior Approval for Modification of Approved Budget (Article XLII):** Before making any change to the DHS/FEMA approved budget for this award, you must request prior written approval from DHS/FEMA where required by 2 C.F.R. Section 200.308. For awards with an approved budget greater than the simplified acquisition threshold as defined at 2 C.F.R. Section 200.88 (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from DHS/FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget DHS/FEMA last approved. You must report any deviations from your DHS/FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.
52. **Procurement:** The recipient agrees to follow the Procurement Standards outlined in the DHS/FEMA Financial Management Guide. These standards require that Sub-recipients use their own procurement procedures and regulations, that they use for non-federal funds provided that the procurement conforms to applicable Federal law and standards 2 CFR 200.317.
- That all procurement transactions, whether negotiated or competitively bid and without regard to dollar value, shall be conducted in a manner that will provide maximum open and free competition.
- The recipient is taking all necessary affirmative steps to assure that minority businesses, women's business enterprises, and labor surplus area firms are used when possible 2CFR 200.321.
53. **Procurement of Recovered Materials (Article IV):** Recipients must comply with section 6002 of the [*Solid Waste Disposal Act*](#), as amended by the [*Resource Conservation and Recovery Act*](#). The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at [40 C.F.R. Part 247](#) that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.
54. **Program Guidance:** To comply with all applicable laws, regulations and the applicable Notice of Funding Opportunity. All allocations and uses of funds under this grant will be in accordance with the Homeland Security Grant Program Guidelines and Application Kit, or where applicable the Notice of Funding Opportunity, collectively referred to as the Program Guidance. All Sub-recipients are assumed to have read, understood, and accepted the Program Guidance. The following link will provide access to the respective Grant Year's Program Guidance and Application Kits:
<https://www.fema.gov/homeland-security-grant-program>

That the use of all funds under this grant must support the goals and objectives included in the State Homeland Security Strategy and/or the Urban Area Homeland Security Strategy. Allocations and use of grant funds must also support the Investments identified in an Investment Justification, which may have been submitted as part of OKOHS's application for federal funding.

To utilize grant funds for the furthering of the OKOHS State Strategy, the National Preparedness Guidelines and the DHS/FEMA defined National Priorities.

To comply with grant closeout procedures established by OKOHS.

55. **Project Implementation:** The Sub-recipient agrees to implement and complete this project within the project period of the grant or be subject to forfeiture of grant funds.

That this project will be administered by the local or state governmental entity having authority and responsibility for its completion and that such entity will ensure institutional, managerial and financial capability for proper planning, management and completion of approved projects.

That the projects funded with this grant should demonstrate multi-disciplinary coordination of response efforts, including but not limited to: emergency medical services, emergency management, fire service, law enforcement, hazardous materials, public works, public health, health care facilities, military, government administration, private sector, citizens and communications.

56. **Property Control/Disposition:** Effective control and accountability must be maintained for all personal property. Sub-recipients must adequately safeguard all such property and must assure that it is used solely for authorized purposes. Sub-recipients should exercise caution in the use, maintenance, protection and preservation of such property.

Title – Title to grant-funded equipment will continue to be held by the recipient or sub-recipient who purchase the equipment. The regulation establishes, however, that this title is a conditional title, meaning that the title is conditioned on the recipient or sub-recipient complying with the use, management and disposition requirements for the equipment in the [2 C.F.R § 200.313](#), and all other [2 C.F.R Part 200](#) requirements related to the property management that are applicable to equipment.

Encumbering Equipment – Additionally, recipients and sub-recipients may encumber grant-funded equipment without prior approval from FEMA or the pass-through entity. Recipients with specific questions about encumbering equipment should refer to their program NOFO or contact their program Analyst.

57. **Protected Critical Infrastructure Information (PCII):** That Protected Critical Infrastructure Information (PCII) will be treated in a manner consistent with the Critical Infrastructure Information Act of 2002 (Public Law 107-296) (CII Act), which created a new framework, that enables State and local jurisdictions and members of the private sector to voluntarily submit sensitive information regarding critical infrastructure to DHS/FEMA. The Act also provides statutory protection for voluntarily shared CII from public disclosure and civil litigation. If validated as PCII, these documents can only be shared with authorized users who agree to safeguard the information. PCII accreditation is a formal recognition that the covered government entity has the capacity and capability to receive and store PCII. DHS requires all State Administering Agencies (SAAs) to complete the PCII accreditation process. Accreditation activities include signing a memorandum of agreement (MOA) with DHS, appointing a PCII Officer, and implementing a self-inspection program.

58. **Publications:** That all publications created with funding under this grant shall prominently contain the following statement: "This Document was prepared under a grant from the Federal Emergency Management Administration (FEMA) Grant Programs Directorate (GPD), U.S. Department of Homeland Security (DHS). Points of view or opinions expressed in this document are those of the authors and do not necessarily represent the official position or policies of FEMA/GPD or DHS."

59. **Recording and Documentation of Receipts and Expenditures:** Sub-recipient's accounting procedures must provide for accurate and timely recording of receipt of funds by source of expenditures made from such funds and unexpended balances. These records must contain information pertaining to grant awards, obligations, unobligated balances, assets, liabilities, expenditures and program income. Controls must be established which are adequate to ensure that expenditures charged to the sub-grant activities are for allowable purposes. Additionally, effective control and accountability must be maintained for all grant cash, real and personal property and other assets. Accounting records must be supported by such

source documentation as cancelled checks, paid bills, payrolls, time and attendance records, contract documents, grant award documents, etc.

60. **Rehabilitation Act of 1973 (Article X):** Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, [29 U.S.C. § 794](#), as amended, which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

61. **Reports:** To provide the required quarterly status reports and other information and documentation that may be requested by OKOHS.

To cooperate with any assessments, national evaluation efforts, or information or data collection requests related to any activities within this project.

To provide DHS/FEMA and OKOHS reasonable assistance with assessments conducted to (a) determine the existing level of preparedness within the Sub-recipient's jurisdiction; (b) determine the homeland security related needs of the jurisdiction, and (c) measure progress in achieving state and federal preparedness goals.

62. **Reporting of Matters Related to Recipient Integrity and Performance (Article IX):** If the total value of the recipient's currently active grants, cooperative agreements, and procurement contracts from all federal assistance offices exceeds \$10,000,000 for any period of time during the period of performance of this federal financial assistance award, the recipient must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.

63. **Reporting Sub-awards and Executive Compensation (Article XIV):** Recipients are required to comply with the requirements set forth in the government-wide Award Term on Reporting Subawards and Executive Compensation located at [2 C.F.R. Part 170, Appendix A](#), the full text of which is incorporated here by reference in the award terms and conditions.

64. **Retention of Records:** Any records relevant to the grant must be retained for at least three years following the termination date, which may be extended beyond the scheduled termination date, of the OKOHS/DHS/FEMA grant (OKOHS will provide the notice on the OKOHS web site under the grants section regarding the start date of this three year period). In accordance with the requirements set forth in the [2 C.F.R. Part 200](#), all financial records, supporting documents, statistical records, and all other records pertinent to the award shall be retained by each organization for at least three years from the date of submission of the final expenditure report. In cases where litigation, a claim, or an audit is initiated prior to expiration of the three year period, records must be retained until completion of the action and resolution of issues or the end of the three year period, whichever is later. Retention is required for purposes of Federal examination and audit. Records may be retained in an electronic format.

65. **SAFECOM (Article XIII):** Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the [SAFECOM](#) Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

66. **Sanctions:** If a Sub-recipient materially fails to comply with the terms and conditions of an award, OKOHS or DHS/FEMA may take one or more of the following actions, as appropriate in the circumstances:

- Temporarily withhold cash payments pending correction of the deficiency by the Sub-recipient.
- Disallow (that is, deny both use of funds and any applicable matching credit for) all or part of the cost of the activity or action not in compliance.
- Wholly or partly suspend or terminate the current award.
- Withhold future awards for the project or program.
- Pursue any other legal remedy that may be available.
- Require reassignment of any tangible or intangible items purchased with OKOHS grant funding to another local jurisdiction.

Prior to taking action, OKOHS will provide the Sub-recipient reasonable notice of intent to impose measures and will make efforts to resolve the problem informally.

67. **Summary Description of Award (Article I):** The purpose of the FY 2018 HSGP is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for the threats and hazards that pose the greatest risk to the security of the United States. The HSGP provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. Among the five basic homeland security missions noted in the DHS Quadrennial Homeland Security Review, HSGP supports the goal to Strengthen National Preparedness and Resilience. The building, sustainment, and delivery of these core capabilities are not exclusive to any single level of government, organization, or community, but rather, require the combined effort of the whole community. This HSGP award consists of State Homeland Security Program (SHSP) funding in the amount of \$3,980,000.00. This grant program funds a range of activities, including planning, organization, equipment purchase, training, exercises, and management and administration across all core capabilities and mission areas.
68. **Terrorist Financing (Article XII):** Recipients must comply with [E.O. 13224](#) and U.S. law that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.
69. **Trafficking Victims Protection Act of 2000 (Article XI):** Recipients must comply with the requirements of the government-wide award term which implements Section 106(g) of the Trafficking Victims Protection Act of 2000, (TVPA) as amended [22 U.S.C. section 7104](#). The award term is located at [2 CFR section 175.15](#), the full text of which is incorporated here by reference.
70. **Training:** All requested or relevant training records of Sub-recipients must be submitted to the OKOHS Training and Exercise Coordinator.
71. **Unauthorized Expenditures:** Examples of **unauthorized expenditures** include but are not limited to:
 - Hiring of Public Safety Personnel
 - General use equipment including but not limited to items jurisdictions would normally be expected to have.
 - Items not pre-approved by OKOHS
 - Exercise related costs for non expendable equipment items (e.g., electronic messaging signs) and/or vehicle/emergency response apparatus costs (other than the cost of fuel/gasoline, which is allowable)
72. **Universal Identifier and System of Award Management (SAM) (Article VIII):** Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at [2 C.F.R. Part 25, Appendix A](#).
73. **USA Patriot Act of 2001 (Article VII):** Recipients must comply with the requirements of the [Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act \(USA PATRIOT Act\)](#), which amends [18 U.S.C. §§ 175-175c](#).
74. **Use of DHS Seals, Logo, and Flags (Article VI):** Recipients must obtain permission from their DHS FAO, prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.
75. **Whistleblower Protection Act (Article V):** Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C Section 2409, 41 U.S.C. 4712, and 10 U.S.C. Section 2324, 41 U.S.C. Sections 4304 and 4310.
76. **Written Approval of Changes:** Sub-recipient must notify OKOHS in writing of any events or changes requiring adjustment in the grant award. Examples include but are not limited to: changes of address, project manager, project site, budget categories or scope.

Authorized Official:

JERRY L. TOMLINSON
Name *Please type or print*

Signature

Date



Oklahoma Office of
Homeland Security
Prevent, Protect, Prepare

P.O. Box 11415
Oklahoma City, OK 73136
(405) 425-7296 Office • (405) 425-7295 Fax
www.homelandsecurity.ok.gov

SIGNATURE AUTHORIZATION

Required to sign all OKOHS subgrant documents

PROJECT CONTACT/SECONDARY AUTHORIZED OFFICIAL INFORMATION

PRINT Name JAMES DALTON		
Title EMERGENCY MANAGEMENT DIRECTOR		
Agency CITY OF DURANT, OK - BRYAN COUNTY, OK		
Mailing Address P.O. BOX 578 DURANT	State OK	Zip 74702-0578
Phone # (580) 924.3661	Fax # (580) 924.8360	Email jdalton@durant.org
Primary Contact Signature 		Date 11/29/18

OPTIONAL Secondary Contact

Authorized to sign subgrant documents? ☒ Yes ☐ No
(If "yes," please sign below)

PRINT Name KENNETH EPPLER	Title / Agency DEPUTY DIRECTOR EM
Email keppler@durant.org	Phone # (580) 924.3661
Secondary Contact Signature 	Date 11/29/18

AGENCY/JURISDICTION CHIEF EXECUTIVE OFFICER – PRIMARY AUTHORIZED OFFICIAL INFORMATION

City or County Official (Mayor, City Manager, County Commissioner)

I hereby authorize the individual(s) identified above to act on my behalf in coordination with the Oklahoma Office of Homeland Security (OKOHS) and to sign all documentation related to this subgrant.

PRINT Chief Executive Officer Name JERRY TOMLINSON	OKOHS Award # 950.065
Title MAYOR	Phone # (580) 931.6605
Jurisdiction (City, County, etc.) CITY OF DURANT, OK.	Email jtomlinson@durant.org
Mailing Address P.O. BOX 578 DURANT	State OK
	Zip 74702-0578
Chief Executive Officer Signature 	Date

Form Revised as of: September 10, 2007

If any of the above information changes please submit a new **SIGNATURE AUTHORIZATION FORM** to OKOHS immediately.



The City of Durant

Office of City Clerk

Memorandum

Date: 12/7/2018
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Recommendation of Oklahoma Municipal Assurance Group (OMAG) to Deny Tort Claim of Shannon Sullivan

The tort claim which is the subject of this agenda item regards sewage backup (see attached). An OMAG adjuster inspected the claimant's residence and as part of their investigation required Jay Neal, Utility Line Maintenance Supervisor, to complete a Sanitary Sewer Overflow Questionnaire (see attached). On December 5, 2018, OMAG advised the claimant and the City of Durant that they had determined that the City of Durant was not negligent in its maintenance of the sanitary sewer line and recommended denial of the claim. OMAG stated "Oklahoma law has consistently held that a municipality is not an insurer of its sanitary sewer system. This means that a municipality is not automatically liable for damages to property which result from a sewage backup. A municipality may be liable only if it had prior notice of a defect or problem in the sewer line and failed to take appropriate remedial action within a reasonable time before the damage occurred.". The OMAG correspondence continues to state "Our investigation indicates that the cause of this sewer backup was roots and the City had no notice of this problem prior to the sewer backup at 2704 Forrest Circle, Durant, Oklahoma.". In conclusion, OMAG states "....we do not believe that state law authorizes us to pay for these damages on behalf of the City of Durant.".

Council Information / Action Requested

Approve or deny OMAG recommendation to deny tort claim of Shannon Sullivan.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk - Notify claimant by certified mail of council decision.

City Clerk - Notify OMAG Adjuster of council decision.

ATTACHMENTS:

Description	Type	Upload Date
Shannon Sullivan Tort Claim, OMAG Questionnaire, Letters from OMAG (2)	Exhibit	12/7/2018

NOTICE OF TORT CLAIM

OKLAHOMA MUNICIPAL ASSURANCE GROUP (OMAG) - MUNICIPAL LIABILITY PROTECTION PLAN

A. CLAIMANT REPORT

To the

City of Durant

Public entity you are filing the claim against.

PLEASE PRINT OR TYPE AND SIGN

IMPORTANT NOTICE: This notice will be sent to OMAG Claims Dept. for investigation. You may expect them to contact you.

CLAIMANT(S) Shannon Sullivan
ADDRESS 2704 Forrest Circle

CLAIMANT(S) SOCIAL SECURITY NO. [REDACTED]
CLAIMANT(S) DATE OF BIRTH [REDACTED] Circle: M ☐ F ☒
PHONE: HOME 580-579-7543 BUS. ()

(Exact Date Required)

(Continue on another sheet if needed
for any information requested)

1. DATE AND TIME OF INCIDENT 11-7-18 (12) am () p.m.
2. LOCATION OF INCIDENT 2704 Forrest Circle home
3. DESCRIBE INCIDENT sewage flooded house due to stopped up city line/man hole

4. LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES:

BODILY INJURY: WAS CLAIMANT INJURED? YES ☐ NO ☒ If yes, complete this section

Describe injury /

WERE YOU ON THE JOB AT THE TIME OF INJURY? YES ☐ NO ☒ If so, please provide Employer info.

Employer's Name /

Address /

Phone /

ALL MEDICAL BILLS (attach copies) \$ /

LIST OTHER DAMAGES CLAIMED \$ /

MEDICARE/MEDICAID/SOCIAL SECURITY DISABILITY:

Is there any Social Security Disability involvement ☐ Yes ☒ No

Has any medical bill been paid or will be paid by Medicare/Medicaid? ☐ Yes ☒ No. If so, list Medicare/Medicaid Number.
Medicare/Medicaid Number /

If the City is responsible for such bills, the City must report any settlement to Medicare/Medicaid.

I understand that the information requested is to assist the requesting insurance information arrangement to accurately coordinate benefits with Medicare/Medicaid and to meet its mandatory reporting obligation under Medicare Secondary Payer Act 42 U.S.C§1395y.

Medicare/Medicaid Beneficiary Name (please print) /

Medicare/Medicaid Beneficiary Name Signature /

PROPERTY DAMAGE: Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.

VEHICLE YEAR / MAKE / MODEL /

NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.

IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS Family home, all carpet and

laminated floors, baseboards, and dry wall one foot up from floor

bathroom vanity PROPERTY DAMAGE (Attach repair bills or estimates if available) \$ 17,350.00

LIST OTHER DAMAGES CLAIMED \$ 996.72 service man fee

5. NAME OF YOUR INSURANCE CO. Farmers Insurance POLICY NO. [REDACTED] AMOUNT CLAIMED / AMOUNT RECEIVED \$ /

6. The names of any witnesses known to you:

Kensea Eppler 5021 Silo Rd, Durant, OK 580-916-0447
Name Address Phone Number

Wyatt Sullivan HC 70 Box 365 Roswell, OK 580-579-8290
Name Address Phone Number

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM.

TOTAL CLAIM.....\$ 18,346.72

SIGNATURE(S)

Shannon K Sullivan

11-14-18
DATE

CONTINUE ON THE BACK

B. THIS SECTION IS FOR USE BY THE PUBLIC ENTITY WHICH RECEIVES THE CLAIM

To inquire about this claim you may write to OMAG Claims Dept. or call 1-800-234-9461

This Notice of Tort Claim was received by Cynthia J. Price

(Title) City Clerk, on 11-15-2018, 2018

For further information on this claim contact Cynthia J. Price

(Title) City Clerk, by telephone at (580) 931 6641

The following reports, statements or other documentation, which support our understanding of the facts relating to this claim are attached:

Claimant - Estimates (6), Statement for Water
Extraction & Remediation, Pictures
City - Email from Jay Neal

Information for City Owned Vehicle Involved: N/A

Year: _____ Make: _____ Model: _____ Last 4 Vin#: _____ Dept: _____

As a result of this incident, are there damages to the City vehicle? YES ☒ NO

If YES, please fill out an
OMAG Auto Loss Notice
to have it repaired.

Persons who have knowledge of the circumstances surrounding this claim are:

Name	Title/Position	Telephone
1. <u>Jay Neal</u>	<u>Water + Sewer Line Maintenance Supt.</u>	<u>580-931-6662</u>
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____

Submitted by: Cynthia J Price Date 11-15, 20 18

Title: City Clerk

AFTER THE PUBLIC ENTITY HAS RECEIVED THIS CLAIM, PLEASE PROVIDE INFORMATION REQUESTED ABOVE AND IMMEDIATELY SEND TO:

OMAG Claims Dept.
3650 S. Boulevard
Edmond, OK 73013
Phone (405) 657-1400
Fax (405) 657-1401
claims@omag.org

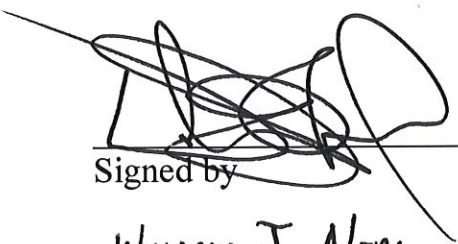
OMAG SANITARY SEWER OVERFLOW QUESTIONNAIRE

CLAIMANT: Shannon Sullivan
ADDRESS: 2704 Forrest Circle, Durant, OK 74701
DATE OF LOSS: 11/7/2018
CLAIM NUMBER: 205634-ME
LOCATION OF SANITARY SEWER OVERFLOW (SSO): 2704 Forrest Circle, Durant, OK

Instructions: Please complete this questionnaire and attach or identify any supporting documentation. Use back or additional paper if more space is required for a response.

1. Are records available of the rainfall in the area preceding the subject sewer?
Yes ☒ No _____. If yes, specify the amount of rainfall for each time period to the backup:
24 hrs. _____, 48 hrs. _____, 72 hrs. _____.
2. Were you able to determine the cause of the SSO? Yes ☒ No _____.
____ (a) infiltration or inflow;
☒ (b) a foreign object, for example, roots
____ (c) other cause
Please explain specifically what was found and identify any person(s) with personal knowledge of the findings. Roots caused blockage, thereby causing the lift station to activate, but the increased water pressure and/or volume was unable to clear blockage.
3. Have there been previous blockages or SSOs in this line or within 300 feet of this address in the last 5 years preceding the subject SSO? Yes _____ No ☒. If yes, specify:
(a) when? _____
(b) where on the line? _____
(c) what was determined to be the cause? _____
4. Have the claimants or other occupants at this address given any other notice to the municipality of a sewer problem in the past 5 years? Yes _____ No ☒. If yes, when and how was it documented?
5. Does the municipality have a regular maintenance program of cleaning, jetting, or rodding the sewer line that serves this address? Yes _____ No ☒. If yes, on what date(s) and in what manner was this done in the six months prior to this claim? Too many lines, too little staffing
6. What is the size and age of the sewer line in which the SSO occurred? Size 8",
Age 35 yrs.
7. Is the sewer line sufficient for the current load? (for example, if a 6" line was sufficient in 1940, is it sufficient today where greater number of homes or businesses may have been added to capacity of the line)? Yes ☒ No _____.
more than needed actually. There is an 8" line with multiple access points

8. Did the claimant have a backflow prevention device on the private line? Yes ____ No X.
If yes, when was it installed?
9. Does the municipality have any ordinances, contracts, or regulations which may relate to the consideration of this claim? Yes ____ No X. If yes, attach a copy of the pertinent document.
10. If this SSO was due to grease in the line, does the municipality have a grease trap ordinance? Yes ____ No _____. If yes, how was it enforced? N/A
11. Are there any other parties that have an interest in the subject property? Yes ____ No X.
If yes, specify whether the person(s) is a landlord, property owner, spouse, business partner or other occupant.
12. Does the municipality maintain records, work orders or any other documents regarding the subject of SSOs? Yes X No _____. If so, please attach legible copies of all records regarding the subject SSO and, for the preceding 5 years, any other SSOs on the subject municipal line within 300 feet of claimant's address.
13. Is the sewer system maintained and operated by some one other than the municipality? Yes ____ No X. If so, please provide copy of the contract with the third party contractor.
14. Had the line involved been jet rodded or cleaned in any other manner in the 72-hour period before the SSO occurred? Yes ____ No X.
15. Please provide any additional information relevant to this claim.


Signed by

WILLIAM J. NEAL

Print Name

LINE MAINTENANCE SUPERVISOR

Job Title

11/27/18
Date

(580)-579-0867
Phone Number

RETURN TO:

Mary Ellis
mellis@omag.org

OMAG
3650 S. Boulevard
Edmond, OK 73013

Phone: (405) 657-1400
Fax: (405) 657-1401

DATE	VOLUME (gal.)	LOCATION	DURATION (Hrs.)	CAUSE	WET or DRY WEATHER?	SSO CONTACT W/ "WATERS OF THE STATE"? (y or n)	RESPONSE
9/11/2006 ?		WWTP	63.5	After mixing sludge in holding tank thickened & stopped up manhole causing an overflow	dry	n	Avoid over mixing of sludge holding tank in the future, vacuum pump truck used to clean up around affected manhole.
9/1/2006 ?		Pheasant Run Georgia St. & Hwy 78	0.5	Main stopped up, overflow at manhole	dry	n	Line rodded, roots removed, area lined
7/27/2006 ?		4800 brookhaven dr.	0.5	main line break	dry	n	repaired line, lime applied to area
3/4/2016	50	washington&liveoak	2hrs	liftstation pump down	dry	n	repaired pump
4/18/2016	unknown	washington&liveoak	16 hrs	Town Flooding	wet	n	
6/2/2016	100	washington&liveoak	2hrs	Town Flooding	wet	n	
2/17/18		off rodeo, manhole in field	6hrs	overloaded during rainstorm	wet		repaired
8/20/18		s15th	1day	overload in mineral bayou	wet		portion of line replaced
10/15/18		1st St/Wood Manor	1day	overload during rainstorm	wet	n	Line rodded and cleared
11/7/18		2704 Forrest Circle	1 day	Lift station activated but roots wouldn't allow clearing, pressure built up and backed up in home	wet	n	Root ball cleared and rodded



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

December 5, 2018

City of Durant
Attn: Cindy Price
P. O. Box 578
Durant, OK 74702-0578

RE: Member : City of Durant
Claimant : Shannon Sullivan
Date of Loss : 11/7/2018
Claim No. : 205634-ME

Dear Ms. Price:

We have completed our investigation regarding the above referenced claim. It is our recommendation to the City of Durant that this claim be denied. We find no liability on the City's part regarding this incident.

Under the Governmental Tort Claims Act, 51 Okla. Sec. 157(A), this claim will be deemed denied ninety (90) days after it was received by the City of Durant. 51 Okla. Stat. Sec. 157 (B) requires any lawsuit under the Act to be commenced within one hundred eighty (180) days after denial of the claim.

Thus to begin the 180-day statute of limitations prior to 2/13/19, you must deny this claim in writing before 2/13/19. For the 180-day period to start running, the claimant **must be notified at the address on the claim within five (5) days of the denial.** To document compliance with the Act, we recommend that you send notice of denial of this claim by certified mail.

Please advise us as soon as possible of any official action taken by you on denial of this claim.

Sincerely,

Mary Ellis, CPCU, AIC
Claims Supervisor



3650 S. Boulevard • Edmond, OK 73013 • omag.org
405.657.1400 • 800.234.9461 • FAX 405.657.1401

December 5, 2018

Shannon Sullivan
2704 Forrest Circle
Durant, OK 74701

RE: Member : City of Durant
Claimant : Shannon Sullivan
Date of Loss : 11/7/2018
Claim No. : 205634-ME

Dear Ms. Sullivan:

As the adjuster for the Oklahoma Municipal Assurance Group, the insurer for the City of Durant, we are recommending denial of this claim and find no liability on the City of Durant's part.

Oklahoma law has consistently held that a municipality is not an insurer of its sanitary sewer system. This means that a municipality is not automatically liable for damages to property which result from a sewage backup. A municipality may be liable only if it had prior notice of a defect or problem in the sewer line and failed to take appropriate remedial action within a reasonable time before the damage occurred.

Our investigation indicates that the cause of this sewer backup was roots and the City had no notice of this problem prior to the sewer backup at 2704 Forrest Circle, Durant, Oklahoma.

Therefore, we have determined that the City of Durant was not negligent in its maintenance of the sanitary sewer line. Accordingly, while we regret the inconvenience and distress involved in the clean up, we do not believe that state law authorizes us to pay for these damages on behalf of the City of Durant.

Sincerely,

Mary Ellis, CPCU, AIC
Claims Supervisor

cc: City of Durant ✓



The City of Durant

Office of City Clerk

Memorandum

Date: 12/5/2018
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: City Clerk Monthly Report - November 2018

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
City Clerk Monthly Report - November 2018	Exhibit	12/5/2018

CITY CLERK MONTHLY INFORMATION REPORT

NOVEMBER 2018

MUNICIPAL COURT -

The terms for municipal court judge and alternate municipal court judge will expire in January 2019. I have contacted Judge Ken Rainbolt and Alternate Judge Matt Mickle. Both gentlemen had stated they would like to continue to serve in their current capacities for another term. This has been placed on the December 11, 2018 council agenda for approval.

LICENSES -

No licenses were issued in the month of November 2018.

SPECIAL EVENT PERMIT APPLICATIONS -

One (1) Special Event Permit Application was received and processed in November 2018.

RECORD REQUESTS

Three (3) Record Requests were received and processed in November 2018.

CEMETERY ADMINISTRATION/3B GRAVE SERVICE -

Burials: 8 (8 casket burials) (0 cremains burial).

Sales: 7

Transfers: 1

The bid opening for the lawn maintenance of Highland Cemetery was held on November 20, 2018. There were two bidders. Marty Cook, Public Works Director, has prepared a report of what the cost would be if the City of Durant were to handle the lawn maintenance in-house. Mr. Cook and Parks Superintendent Marty Pope will present both options to council at the December 11, 2018 meeting.

BIDS

Equipment and Fuel Supply (Pending)

Airport Fixed Base Operator (Pending)

Highland Cemetery Mowing Bid (Pending)

Classification and Compensation Program (Pending)

BOARD SECRETARY

I served functions of the secretary for the following council, authorities and boards in the month of November 2018:

Durant City Council (two meetings);

Durant City Utility Authority;

Durant Airport Authority;

Durant Tourism Economic Development Authority;

Airport Advisory Board (two meetings);

Parks and Recreation Advisory Board.



The City of Durant

Office of Community Development

Memorandum

Date: 12/3/2018
To: Mayor and City Council
From: Matthew Nahrstedt, LEED GA Community Development Director and City Planner
Re: Community Development Monthly Report - November 2018

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

None; no action required unless Council requests it.

ATTACHMENTS:

Description	Type	Upload Date
ComDev Report - Nov 2018	Exhibit	12/6/2018

**CITY OF DURANT COMMUNITY
DEVELOPMENT DEPARTMENT MONTHLY
ACTIVITY REPORT – NOVEMBER 2018**

New Construction - TYPE	QUANTITY
Commercial	0
Commercial Alteration	0
Industrial	0
Single-Family Residential	16
Multi-Family Residential	1
TOTAL	17

CODE ENFORCEMENT

TYPE	QUANTITY
Grass and Weeds	7
Junk Vehicles	5
Junk Appliances	2
Dilapidated Structures	1
Trash & Debris	14
Trees & Shrubs	5
Other	0
Notice Posted	0
Condemned	0
Total	34

MEP PERMITS

TYPE	QUANTITY
Building	42
Electrical	24
Plumbing	18
Mechanical	16
Floodplain	17
Total	117

BUILDING INSPECTIONS

TYPE	QUANTITY
Building	49
Electrical	46
Mechanical	18
Plumbing	39
Other/Site Visit	8
Total	160

MEP LICENSES ISSUED

TYPE	QUANTITY
Mechanical	2
Electrical	2
Plumbing	2
Total	6

PUBLIC HEARINGS

TYPE	QUANTITY
Board of Adjustment	0
Planning Commission	2
City Council	2
Total	4

mailed 25 public hearing letters
and 34 code enforcement
letters

MAPPING/ADDRESSING

- 44 maps printed
- 16 new 911 addresses requested in Bryan Co.

Other: At their regular meeting on November 20th, Planning Commission approved a request for a billboard for Mehmeti Properties to be located on the lot north of Sports City Café.

Matt Nahrstedt, Durant Community Development Director and City Planner, passed the American Institute of Certified Planners (AICP) exam on November 9th.



The City of Durant

Office of City Clerk

Memorandum

Date: 12/6/2018
To: Mayor and City Council
From: Paul Buntz, Interim Executive Director
Re: Durant Industrial Authority Monthly Report - November 2018

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Durant Industrial Authority Monthly Report - November 2018	Exhibit	12/6/2018

Monthly Economic Development Report for October 2018
For City Council Meeting of December 11, 2018

To: Mayor and City Council Members

From: Paul Buntz, DIA Interim Director

Date: December 6, 2018

Tubacex Durant (Salem Tube aka Project Hickory) Project: The DIA continues to work with Tubacex Durant as the projects moves forward. The Tax Increment Financing for the Project was approved by the City Council, and dirt work has commenced. Construction plans have been submitted to the Community Development Office for review. Tubacex Durant will invest a minimum of \$40,000,000 in the new industrial building and equipment and plans to employ 140 persons when in full operation, with salaries averaging \$55,000 per year.

Project Energy: The DIA continues to work with a wholesale power company prospect that proposes to build a gas-fired electric generating plant in Durant. As a wholesaler, the electricity generated would be sold to other electric utilities, not individual customers. While only permanent 5 jobs would be created, there would be a large number of temporary construction jobs, and the investment could be in the \$100 to \$200 million dollar range. The Durant Industrial Authority approved a real estate purchase agreement with Project Energy at its meeting of October 9. I met with the representative of Project Energy and he said the project continues to move forward as the begin environmental review of the site.

UPS Project: The UPS project broke ground last month and plans are to complete the facility by the end of 2018 or early 2019. Last year, UPS estimated that there will be 22 full-time employees and 30 part-time employees at the facility. Total payroll estimated to be \$4.5M to \$5.0M, and site development costs in excess of \$3,000,000.

SteelFab: The DIA has been working with SteelFab to address concerns about water flow and water pressure until the city's new 12" main is installed. SteelFab is also concerned about the requirement to install meters, backflow preventers, and meter vaults for the fire loop as this cost was not known until recently. In view of this, I have scheduled meetings with all parties to look at options available to reduce cost or look at grant funding options.

BrucePac: Continuing plans to add freezer space and production capacity and increase employment to 400.

Chinese Manufacturing Company Visit: The Durant Industrial Authority continues to have contact with the owner of a Chinese manufacturing company interested in constructing a manufacturing plant/distribution center in Durant. Discussions are very preliminary at this point.

Requests for Proposals (RFP's): The DIA is currently evaluating other RFP's on other projects to determine if the project would be a good fit for Durant. I received a contact recently from a realtor in San Antonio regarding the availability of industrial sites in Durant.



The City of Durant

Durant/Bryan County Emergency Management

Memorandum

Date: 12/6/2018
To: Mayor and City Council
From: James Dalton, Emergency Management Director
Re: Emergency Management Report - November 2018

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Emergency Management Report - November 2018	Cover Memo	12/6/2018



TO: Durant City Council

FROM: James Dalton, Emergency Management Director

DATE: November 30, 2018

SUBJECT: Monthly Report for November 2018

ADMINISTRATION:

The Outdoor Warning Siren Test scheduled for November was conducted on November 15th due to cloudy skies on the 1st and 8th of November. Our siren test observers reported that 6 of the 19 Durant sirens either did not activate or had a short cycle. Kenneth has repaired three of those sirens and two of them belong to SOSU. Six of eight County sirens functioned properly with the Bokchito siren not activating properly and the Willow Springs siren activating with no rotation. Bokchito has been informed to contact their siren maintenance provider and the District 1 Commissioner has been informed about the Willow Springs siren.

The next scheduled test is Thursday December 6th. We will continue to test these outdoor warning sirens on the 1st Thursday of each month at 1400 hours, provided that conditions are acceptable for the test. This allows for schools, SOSU, nursing facilities, Alliance, and other entities to practice their Tornado Drill during their normal day.

Grant Information:

The FY **2018** Emergency Management Performance State and Local Assistance Grant (EMPG – SLA) application was submitted to Oklahoma Emergency Management on August 9, 2017, and was approved the same day.

NOTE: Throughout the remainder of this document, when **EMPG-SLA** is referenced, it is referring to the **Emergency Management Performance Grant for State & Local Assistance**.

NOTE: Throughout the remainder of this document, when **OEM** is referenced, it will be referring to **Oklahoma Emergency Management**.

For each of the past few years we have received an initial award of Forty Thousand dollars (\$10,000 / Quarter) based on our quarterly performance, plus additional funding for supplemental projects. Quarterly reports and a payment request must be made to OEM .

The FY 2018 1st Quarter payment request was electronically submitted to OEM in July 2018.

The FY 2018 2nd Quarter payment request was electronically submitted to OEM on August 18.

The FY 2018 3rd Quarter payment request was electronically submitted to OEM on August 31.

The FY 2018 4th Quarter payment request will be electronically submitted to OEM following the end of the Quarter and the Federal Fiscal Year, which will be September 30.

The FY 2018 1st Quarter payment was received by EFT on August 28, 2018

The FY 2018 2nd Quarter payment was received by EFT on September 26, 2018

The FY 2018 3rd Quarter payment was received by EFT on September 26, 2018

On July 27, 2018 we received an email that applications for FY **2019** (based on the Federal Fiscal Year October 1 – September 30) EMPG Grant.

Following Council authorization to apply and accept the EMPG Grant if awarded at the September 11 Council meeting, I submitted the FY 2019 EMPG Application and supporting documentation electronically to Oklahoma Emergency Management on September 18, 2018.

We have also received the following FY 2018 Supplemental Grants to date:
January 18, 2018 \$2163. Handheld Radio Batteries and Accessories
January 18, 2018 \$1232.50 Ready to Go Bags
May 22, 2018 \$2295.48 Digital Mobile Radio Equipment
August 28, 2018 \$3479.82 Retractable Radio Tower and Digital Mobile Radios
September 11, 2018 \$1409. 14' Utility Trailer
September 11, 2018 \$10400. 2019 UTV – Kawasaki Mule SE 4010
September 26, 2018 \$20364. DREOC Security Entry and Camera system

NOTE: 3 of 4 Quarters of the FY 2018 EMPG Grant have been paid. (\$30,000 of \$40,000) The 4th Quarter payment should be received by December 2018.

SAFETY:

EM / Safety The monthly City of Durant Safety Training was completed on November 14. We offered 4 times during the day for employees to attend the Safety Training covering the Durant Hazard Communication Plan. This training is required annually for our employees. In all 79 employees took advantage of the training opportunity; 69 from Public Works, 6 from the Library, 2 from Community Development, and 2 from Emergency Management. The next Safety Training is schedule for December 12, and is the American Heart Association CPR, AED Operation, and Basic First Aid Certification Class. This training is a 4 hour training and will be offered in the morning and afternoon.

Safety has been meeting with various departments regarding their safety plan, conducting building safety inspections, and doing safety patrols to check vehicle safety.

EMERGENCY MANAGEMENT:

NOTE: Throughout the rest of this document, when **DREOC** is referenced, it will be referring to the Durant Regional Emergency Operations Center located at 5861 Cessna.

NOTE: Throughout the rest of this document, when **NWS** is referenced, it will be referring to the National Weather Service.

NOTE: Throughout the rest of this document, when **WWTP** is referenced, it will be referring to the Waste Water Treatment Plant.

NOTE: Throughout the rest of this document, when **PW** is referenced, it will be referring to Public Works.

Thursday, November 1 Siren test cancelled due to cloudy weather.

At noon, James Dalton presented “Opening the Mail, Trick or Treat?” to the Durant lions Club.

Friday, November 2 at 0830 Kenneth Eppler called to Wastewater Treatment Plant to re-calibrate a level sensor on the effluent flume.

Saturday, November 3 Kenneth Eppler on duty / call back. All generators were exercised for 1 hour and winterized. Work was done on the DREOC.

Sunday, November 4 Kenneth Eppler on duty / call back. Work was done on the DROC, wrote injects for the Statewide EOC exercise, Earth Wind and Fire.

Tuesday, November 6 at 0900 James Dalton attended the weekly Public Safety Meeting. At 1300 James Dalton presented “Being Prepared for All Hazards” to Guardian Hospice.

Wednesday, November 7 at 0900 James Dalton attended the weekly Public Works meeting.
At 1100 James Dalton met with auditors from Crawford and Associates to review EM Grants.
At 1300 James Dalton attended the SE OEM Meeting at the Choctaw Nation Headquarters.

Saturday, November 10 James Dalton on duty / call back. Work was done on the DROC.

Sunday, November 11 James Dalton on duty and call back. Work was done to the DREOC.

Monday, November 12 (Veteran's Day HOLIDAY). James Dalton on duty and call back. Work was done on the DREOC.

Tuesday, November 13 Kenneth Eppler called to repair microwave link for internet to the wastewater treatment plant.

At 0900 James Dalton attended the Public Safety Meeting with the City Manager.

At 1800 James Dalton attended the monthly City Council meeting.

Wednesday, November 14 James Dalton and Kenneth Eppler assisted OMAG with the monthly safety training. (See the Safety Section above for more details)

Thursday, November 15 from 1000 – 1300 Kenneth Eppler and volunteers participated in the Statewide EOC exercise, Earth Wind and Fire.

At 1400 EM conducted the monthly Storm Siren test (See Administration above for more details).

At 1830 Kenneth Eppler was dispatched to Heritage Crossing to assist Durant Fire Department with a gas main leak. Kenneth was released at 2130.

Saturday, November 17 Kenneth Eppler on duty / call back. Work was done on the DREOC, all generators and Kawasaki Mule were exercised.

Sunday, November 18 Kenneth Eppler on duty / call back. Work was done on the DREOC.

Monday, November 19 Kenneth Eppler performed siren maintenance.

Tuesday, November 20 Kenneth Eppler performed siren maintenance.

Wednesday, November 21 at 0730 Kenneth Eppler was called to reset Police radio system.

At 0800 Kenneth Eppler was called to the wastewater treatment plant to adjust a flow meter.

From 1100, Kenneth Eppler continued siren maintenance.

At 2300 James Dalton was called to reset Police radio system.

Thursday, November 22 (HOLIDAY) James Dalton on duty / call, work was done on the DREOC.

Friday, November 23 (HOLIDAY) James Dalton on duty / call, work was done on the DREOC.

Saturday, November 24 James Dalton on duty / call back, work was done on the DREOC.

Sunday, November 25 James Dalton on duty / call back, work was done on the DREOC.

Monday, November 26 at 0900 Kenneth Eppler was called to reset Police radio system.

Tuesday, November 27 at 0400 James Dalton was called to reset Police radio system.

At 0900 James Dalton attended the Public Safety Meeting with the City Manager.

At 1100 James Dalton met with EM / SOSU Senior Safety Intern Casey Dalton to discuss the November learning curriculum and prepare for the final two weeks Internship in December.

Wednesday, November 28 at 0230 James Dalton called to reset Police radio system.

At 0900 James Dalton attended the weekly Public Works meeting.

Kenneth Eppler serviced message boards.

At 1230 Kenneth Eppler and James Dalton deployed three message boards on South 9th for traffic control during road closure on Thursday night.

At 1500 EM / Secure Oklahoma held a training on new EOC security system with representatives from Kiamichi Technology Center, Choctaw Nation Emergency Management and Durant Public Works Director Marty Cook attending.

Thursday, November 29 James Dalton and Kenneth Eppler dug holes for tower installation of a two-way radio communications tower at the DREOC.

Friday, November 30 EOC activated due to Tornado Watch. Storm spotters activated. No damage reported in Durant. Raw water intake for the Water Treatment Plant lost power. We called Robert Holliday, OG&E Manager for Durant and informed him. Robert had the power restored to the raw water intake within 2 hours. Major damage from straight line winds was reported in Kenefic. Emergency Management volunteers were dispatched to Kenefic for damage assessment. The damage was one home destroyed, one home with major damage and one barn destroyed. There were 16 power poles down. EOC stood down at approximately 11:45 pm.

James Dalton, Director



The City of Durant

Office of City Treasurer

Memorandum

Date: 12/7/2018
To: Mayor and City Council
From: Judy Siemens, Finance Director
Re: Financial Statements October 2018 and November 2018 Sales Tax

Information only.

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
General Fund - October 2018	Exhibit	12/7/2018
Capital Improvement Fund - October 2018	Exhibit	12/7/2018
DCUA Fund - October 2018	Exhibit	12/7/2018
November 2018 Sales Tax Allocation	Exhibit	12/7/2018
November Sales Tax - 10 Year Review	Exhibit	12/7/2018

City of Durant, Oklahoma

General Fund - UNAUDITED

Monthly Revenue and Expense Report October 2018 - 33.33% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Current FY18/19 Budget	% of Budget Y-T-D
Sales Tax (2%)	610,890	2,536,612	7,620,000	33.29%
Use Tax	126,143	447,048	1,525,000	29.31%
Alcoholic Beverage Tax	6,114	39,435	115,000	34.29%
Tobacco Excise Tax	9,525	44,748	185,000	24.19%
Telephone Franchise Tax	656	1,173	15,000	7.82%
Electric Service Franchise Tax	86,650	350,454	750,000	46.73%
Natural Gas Franchise Tax	3,628	14,474	60,000	24.12%
Cable TV Service Franchise Tax	-	-	85,000	0.00%
Vehicle Tax	11,178	43,788	135,000	32.44%
Gasoline Excise Tax	2,439	10,994	35,000	31.41%
Licenses - All Types	5,050	22,349	41,000	54.51%
Permits - All Types	35,092	80,807	233,000	34.68%
Swimming Pool Revenues	-	23,734	80,000	29.67%
Charges For Services	1,429	44,617	33,500	133.19%
Police Bonds & Fines	13,154	67,979	355,500	19.12%
Interest Earnings	2,838	9,838	25,000	39.35%
Grant Revenues	-	23,275	112,409	20.71%
Miscellaneous Revenues	15,066	82,025	289,469	28.34%
Sub-Total Revenues	929,852	3,843,351	11,694,878	32.86%
Transfer from Utility Authority	158,333	633,333	1,900,000	33.33%
Total Revenues & Other Financing Sources	1,088,185	4,476,682	13,594,878	32.93%

Department:	This Period	Year-To-Date	Current FY18/19 Budget	% of Budget Y-T-D
City Administration	44,383	183,824	562,504	32.68%
City Clerk	9,615	34,614	130,662	26.49%
City Treasurer	44,347	137,273	384,007	35.75%
Legal Services - Attorney	4,043	23,100	103,400	22.34%
Law Enforcement - Police Dept	375,023	1,510,661	5,088,498	29.69%
Animal Control	8,466	33,543	109,874	30.53%
Fire Dept	286,633	1,121,096	3,285,850	34.12%
Parks, Rec & General Services	69,371	288,363	835,059	34.53%
Swimming Pool	1,066	52,133	116,921	44.59%
Municipal Court	8,411	56,275	148,045	38.01%
Community Development	44,798	177,925	564,554	31.52%
Public Library	55,847	231,646	730,249	31.72%
Street Department	91,711	354,732	1,195,441	29.67%
Civil Emergency Management	21,498	81,965	330,097	24.83%
General Government	39,374	161,209	921,669	17.49%
City Garage	16,924	70,116	331,565	21.15%
Senior Citizens Center	1,925	7,860	23,860	32.94%
Sub-Total Operating Expenditures	1,123,435	4,526,335	14,862,254	30.46%
Other Financing Uses:				
Transfer to Insurance Cash Fund	6,697	26,789	80,366	33.33%
Transfer to Cemetery Operations Fund	5,327	21,309	63,926	33.33%
Sub-Total Transfers Out	12,024	48,097	144,292	33.33%

Total Expenditures & Other Financing Sources	1,135,460	4,574,432	15,006,546	30.48%
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Net Gain / (Loss) - Excluding Balance Forward	(47,274)	(97,750)	(1,411,668)	6.92%
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FUND BALANCE AVAILABLE FOR BUDGET-UNAUDITED AT 6-30-2018	3,454,453
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City of Durant, Oklahoma

Capital Improvements Fund - UNAUDITED

Monthly Revenue and Expense Report OCTOBER 2018

Revenue Type:	This Period	Year-To-Date	Current FY18/19 Budget
Interest Earnings	1,469	4,618	8,000
ODOT Streetscape V Grant	-	-	399,968
Private Donation	-	4,500	4,500
OPJ-BVP Bullet Proof Vest	-	-	13,520
EMPG17 AEL#12VE-00-SPEC	-	10,400	10,400
FEMA/EOC Grant	-	20,364	108,000
NEA Grant S 9th Artrs District	-	-	21,441
FY17 Land & Water Grant Carl Albert Park	-	-	121,797
EDA Pass Thru Grant	-	1,500,000	1,500,000
Community Reimbursement Rails to Trails	-	69,518	69,518
Reimburse from DCFA (Paving)	-	5,886	5,886
Sub-Total Revenues	1,469	1,615,286	2,263,030
Transfer from Utility Authority	125,000	500,000	1,500,000
Transfer from DCUA 2010 STRN	-	-	220,664
Transfer from DCUA 2012A STRN	-	-	744,555
Sub-Total Transfers In	125,000	500,000	2,465,219
BALANCE FORWARD-UNAUDITED	-	-	900,000
Total Revenue & Other Financing Sources	126,469	2,115,286	5,628,249

Expenditure Type:	This Period	Year-To-Date	Current FY18/19 Budget
Law Enforcement - Police Dept	-	-	135,000
Animal Control	-	-	40,000
Fire Dept	-	-	35,000
Parks, Rec, & Gen Services	-	425	285,216
Swimming Pool	-	-	500,000
Street	-	1,508,480	2,360,650
Civil Emergency Management	10,400	10,400	154,400
General Government	24,077	109,689	874,919
City Garage	-	3,995	100,000
Water / Sewer Line Maintenance	-	27,000	205,000
Water Treatment Plant	-	14,529	175,000
Wastewater Treatment Plant	-	-	56,149
Collection-Solid Waste	-	-	170,000
Disposal- Solid Waste	-	124,833	238,100
Total Fund Expenditures	34,477	1,799,352	5,329,434

Net Gain / (Loss) - Excluding Balance Forward	91,992	315,934	298,815
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City of Durant, Oklahoma

Durant City Utilities Authority Fund 405 - UNAUDITED

Monthly Revenue and Expense Report OCTOBER 2018 - 33.33% of Fiscal Year Lapsed

				% of
			Current	
Revenue Type:	This Period	Year-To-Date	FY18/19 Budget	Budget Y-T-D
Licenses and Permits	1,860	4,875	20,000	24.38%
Laboratory Test Performed	818	6,373	25,000	25.49%
Water Service - City-Wide	211,427	1,122,628	3,000,000	37.42%
Water Sales - RW Dist. #2	3,034	12,134	36,000	33.71%
Water Sales - RW Dist. #5	77,632	454,966	800,000	56.87%
Sewer Service Fees	211,462	933,695	2,500,000	37.35%
Sanitation Service Fees	256,404	1,030,935	3,100,000	33.26%
Sanitation - Roll off Bins Revenue	81,496	330,354	1,050,000	31.46%
Sanitation - Compactor Revenue	21,554	96,103	270,000	35.59%
Landfill Gate Fees (excluding Xfer ST.)	52,346	201,433	501,000	40.21%
Transfer Station Fees Revenue	35,398	172,669	500,000	34.53%
Interest Earnings	1,439	3,748	8,500	44.09%
Late Payment Penalties	13,927	45,304	120,000	37.75%
Non Payment Fee	18,617	60,046	120,000	50.04%
Water Tower Lease	8,478	31,696	108,000	29.35%
Service Initiation Fee	2,425	11,050	25,000	44.20%
Water & Sewer Tap Fees	13,466	37,162	110,000	33.78%
Reimburse Debt Payments from EDA	-	-	306,100	0.00%
Miscellaneous Revenues	-1,151	11,638	17,250	67.47%
Sub-Total Operating Revenues	1,010,631	4,566,808	12,616,850	36.20%
Balance Forward			2,092,922	
Total	1,010,631	4,566,808	14,709,772	31.05%

			Current	
Expense Type:	This Period	Year-To-Date	FY18/19 Budget	
Public Works Administration	15,829	61,819	201,304	30.71%
Utility Billing	50,494	210,645	681,400	30.91%
Water/Sewer Line Maintenance	88,687	258,258	864,549	29.87%
Water Treatment Plant	90,781	363,348	1,233,963	29.45%
Wastewater Treatment Plant	66,263	271,354	961,311	28.23%
Solid Waste - Collections	72,624	293,719	1,093,346	26.86%
Utility General Administration	6,673	11,012	299,674	3.67%
Lake Durant	3,210	12,782	37,500	34.08%
Solid Waste - Disposals	101,184	412,221	1,463,721	28.16%
Sub-Total Operating Expenses	495,746	1,895,158	6,836,769	27.72%
Transfer to Industrial Authority		-		
Transfer to Insurance Cash Fund	5,689	22,754	68,263	33.33%
Transfer to General Fund	158,333	633,333	1,900,000	33.33%
Transfer to Capital Improvement Fund	125,000	500,000	1,500,000	33.33%
Transfer to Airport Authority	12,672	50,689	152,067	33.33%
Transfer to DMSC	16,667	66,667	200,000	33.33%
Transfer to 911 Fund	16,667	66,667	200,000	33.33%
Transfer to DWRf Maintenance Fund	6,667	26,667	80,000	33.33%
Sub-Total Transfer Expenses	341,694	1,366,777	4,100,330	33.33%
Reserve Available from Fund Balance			3,448,835	
Total Fund Expenses & Transfers	837,440	3,261,934	14,385,934	22.67%

Net Gain / (Loss) - Excluding Balance Forward	173,191	1,304,874	323,838	
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City of Durant, Oklahoma

4.375% Sales Tax Revenue Breakdown

November 2018 Sales Tax with Interest	
1/4% Economic Development	\$73,080.76
1/4% Multi-Sports Facilities	\$73,080.76
1/4% SOSU Improvements	\$73,080.76
1% Capital Improvements	\$292,323.03
2% General Operations	\$584,646.06
5/8% DISD Improvements	\$182,701.89
Total Sales Tax	\$1,278,913.25

City of Durant, Oklahoma Ten-Year History Report - 1% Sales Tax Revenue

	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	% Change	Single Month Period
July	\$269,698	\$264,236	\$252,095	\$262,370	\$264,561	\$280,589	\$274,992	\$285,723	\$282,117	\$313,058	\$329,525	5.26%	May / June
August	\$263,032	\$248,928	\$249,227	\$271,678	\$270,982	\$274,864	\$192,988	\$301,211	\$314,889	\$329,217	\$323,680	-1.68%	June / July
September	\$303,023	\$244,595	\$265,113	\$243,537	\$265,390	\$280,800	\$387,003	\$310,412	\$292,744	\$298,291	\$309,656	3.81%	July / Aug.
October	\$248,338	\$240,647	\$238,166	\$255,780	\$261,089	\$264,719	\$277,693	\$292,477	\$295,814	\$313,960	\$305,445	-2.71%	Aug. / Sept.
November	\$261,097	\$221,056	\$224,689	\$242,999	\$225,334	\$259,486	\$279,266	\$263,753	\$305,225	\$317,104	\$292,323	-7.81%	Sept. / Oct.
December	\$251,939	\$232,974	\$232,884	\$232,683	\$251,426	\$244,334	\$273,374	\$280,961	\$282,558	\$287,917			Oct. / Nov.
January	\$291,459	\$221,173	\$245,139	\$264,219	\$257,713	\$272,680	\$287,156	\$303,941	\$316,625	\$319,265			Nov. / Dec.
February	\$257,211	\$257,565	\$266,049	\$260,541	\$271,834	\$285,667	\$293,872	\$282,081	\$304,006	\$314,369			Dec. / Jan.
March	\$243,293	\$253,998	\$234,660	\$248,797	\$253,498	\$252,598	\$265,962	\$255,710	\$278,891	\$281,267			Jan. / Feb.
April	\$237,065	\$214,917	\$249,636	\$257,195	\$252,569	\$261,938	\$271,232	\$290,669	\$305,276	\$313,062			Feb. / March
May	\$249,080	\$244,822	\$300,372	\$262,840	\$261,496	\$273,004	\$290,750	\$286,450	\$317,742	\$325,558			March / April
June	\$231,009	\$243,170	\$229,675	\$241,265	\$276,146	\$280,815	\$283,656	\$277,462	\$298,475	\$286,097			April / May
Total	\$3,106,244	\$2,888,080	\$2,987,706	\$3,043,904	\$3,112,039	\$3,231,494	\$3,377,943	\$3,430,849	\$3,594,364	\$3,699,166	\$1,560,629		
FY Monthly Average	\$258,854	\$240,673	\$248,975	\$253,659	\$259,337	\$269,291	\$281,495	\$285,904	\$299,530	\$308,264	\$312,126		
% change from prior yr.	9.82%	-7.02%	3.45%	1.88%	2.24%	3.84%	4.53%	1.57%	4.77%	2.49%	0.71%		
\$ change from prior yr.	\$277,833	(\$218,164)	\$99,626	\$56,198	\$68,136	\$119,454	\$146,449	\$52,906	\$163,515	\$168,492	\$26,080		

November 2018 Sales Tax Revenue Detail			
1/4% Economic Development (effective 1/1/04)	\$ 73,080.76		
1/4% Multi-Sports Facilities (effective 10/1/04)	\$ 73,080.76		
1/4% SOSU Improvements (effective 10/1/04)	\$ 73,080.76		
1% Capital Improvements (effective 1978, rev. 1999)	\$ 292,323.03		
2% General Operations	\$ 584,646.06	Use Tax	DISD Receipt
5/8% DISD Improvements (effective 7/1/08)	\$ 182,701.89	\$17,739.72	\$200,441.61
Total Sales Tax Revenue November 2018 @ 4.375%	\$ 1,278,913.25		
* Per Ordinance #1589, Durant City Sales Tax Rate Increased from 3.75% to 4.375% effective 7/1/08 (Sept. 2008 - first receipt of new levy)			

1% Sales Tax - Current Annual Growth		
Previous 12 - Month	Current 12 - Month	% Change
\$3,675,205	\$3,701,286	0.71%



The City of Durant

Durant Fire Department

Memorandum

Date: 12/3/2018
To: Mayor and City Council
From: Roger Joines Fire Chief
Re: Fire Department Monthly Report - November 2018

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Fire Department Monthly Report	Cover Memo	12/6/2018



Durant Fire Department

Monthly Report

November 2018

Type of Response	Month	Year to Date	
	November	2018	2017
Medical Calls & Rescue	110	1149	1141
Motor Vehicle Accidents	20	170	145
Fire Related Calls	8	174	161
Smoke Investigation & False Alarms	15	131	126
Misc. (Lift Assist) (Odor Investigation) (Good Intent) (Cancelled En Route) (Service Calls)	28	245	199
Total Responses	181	1869	1772

Type of Service Performed	Month	Year to Date	
	November	2018	2017
Permits	13	296	347
Inspections	54	481	424
Plans Review	29	194	186
Smoke Alarm Installed	2	16	58
Public Education	4	26	29
Fire Investigations	3	27	31
Pre-Fire Plans	1	24	57
Total Services	106	1064	1132

Comments :

- DFD had on site Confined Space Training with Commercial Metals Safety Team in November.
- Samantha McGee from the Choctaw Nation presented training on the Opioid Overdose Epidemic. Narcan is a nasal spray that is used for the treatment of Opioid Overdose. The project coordinator supplied DFD with enough units for all Fire Department vehicles.
- The Fire Chief attended a quarterly Oklahoma Homeland Security Advisory Council Meeting, in McAlester.
- Members of the Calera Group of Oklahoma Home and Community Education met with Fire Department personnel and presented a cache of "Cool Ties". These can be dipped in cool water and draped around your neck to help cool firefighters down in hot weather. The "Cool Ties" were a welcome gift and very much appreciated.
- Firefighters met with the SOSU Occupational and Health Students that are in the Fire Science Class. students find demonstrations of some of our equipment very interesting, and the Firefighters enjoy this time of interaction.



The City of Durant

Grants Department

Memorandum

Date: 12/7/2018
To: Mayor and City Council
From: Rebecca Collins, Grants Coordinator
Re: Grants Department Report - November 2018

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Grants Department Report Nov 2018	Cover Memo	12/7/2018

YEAR	GRANT AGENCY	GRANT PROGRAM	PROJECT DESCRIPTION	STATUS	GRANT COMPLETE	ACTIVE PROJECT	PENDING AWARDS
2018	Bureau of Reclamation	WaterSMART - Efficiency	Automated Meter Reader Units	Pending further review - Nov			75,000
2015	OK Dept of Transportation	Streetscape V	Downtown sidewalk enhancements - 4th & Evergreen	Completing easement documentation		399,968	
2015	ODOC / CDBG	Small Cities	SCADA,PLCs, tower valves	Complete: Closeout Nov 18	138,986		
2016	ODOC / CDBG	Small Cities	Street Improvements	Complete: Closeout Nov 18	85,707		
2017	ODOC / CDBG	Small Cities	Market Square Improvements	Preparing for construction		91,114	
2014	ODOC / CDBG-ED	Econ Dev Infrastructure	Overland Asphalt Plant (road)	Complete. Job Tracking		525,000	
2016	ODOC / CDBG-ED	Econ Dev Infrastructure	Commercial Metals Company	Water, W-Water, roadway complete; job tracking		1,000,000	
2017	ODOC / CDBG-ED	Econ Dev Infrastructure	SteelFab, Inc.	Water & W-Water Const		1,000,000	
2018	OMAG	Public Works Safety Equip	(4) Gas monitors w/ case	Purchasing		2,000	
2012	OK Tourism / Trails	Recreational Trail	DMSC Multi-Purpose trail	Grant Complete. City to complete utilities/concrete	160,000		
2018	OK Tourism / Trails	Recreational Trail	1400 LF multi-purpose trail: connecting to Rails to Trails	Tentatively Funded July 2018			240,000
2016	OK Tourism / LWCF	Outdoor Recreation	Carl Albert Park	Playground & Adult Fitness planning		182,900	
2018	OK Tourism / LWCF	Outdoor Recreation	Lloyd Plyler Park - Splash Pad,etc	Submitted 07-31-18; Not funded 11-30-18			187,785
2018	Nancy Lieberman Charities	Dream Court	Outdoor basketball court with police initiative to engage youth	Dream Court - successful installation	30,000		
2018	Nancy Lieberman Charities	Dream Court	Additional funding for youth programming efforts	Awarded 11-13-18 Funds to be rcvd quarterly in 2019		5,000	
2016	National Endowment for the Arts	Our Town	Develop a Master Plan & Design to Create Arts District	Plan complete. Preparing closeout.		50,000	
2018	US Dept of Commerce	EDA - Infrastructure	Wastewater Treatment Plant	Pending further review - Nov			1,500,000
2016	Federal Highway / ODOT	Transportation Alternative-	Rails to Trails	Design		396,630	
2017	Env Protection Agency (EPA)	Brownfields Assessment	Community Brownfields Assessment: specifically southside	Discussions with EPA, KSU & DEQ			
2017	Office of Justice	Bulletproof Vests Partnership	Vests - purchased o/ 24 months	Award 10-26-17		13,519	
2017	Radio Systems Corp/ PetSafe®	PetSafe® Bark For Your Park™	Community Dog Park	Considering application			
2018	Fit Radio	National Fitness Campaign	Outdoor Fitness Court	Awarded 11-27-18		30,000	
TOTALS					414,693	3,696,131	1,927,785



The City of Durant

Office of City Clerk

Memorandum

Date: 12/5/2018
To: Mayor and City Council
From: Kenny Cooper, Landfill Supervisor
Re: Landfill Information & Reports - November 2018

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Project Schedule - November 2018	Exhibit	12/5/2018
DEQ Monthly Report - November 2018	Exhibit	12/5/2018



THE CITY OF DURANT

Office of the Solid Waste Superintendent

SOLID WASTE DISPOSAL PROJECTS SCHEDULE ***November 2018***

A. Work Completed for November:

1. Covered C & D Site
2. Hauled MSW To SORD
3. picked up 293 rolloff's & 11 delivered

B. Work Planned For December:

1. Continue Covering C&D site
2. Have new C&D cell 10C inspected and approved
3. Haul MSW To SORD
4. Continue Picking up, Delivering

C. Work Planned For Jan. '18 – Dec. '18:

Approx. Start – Finish Date:

- | | |
|--------------------------|---------------------|
| 1. Haul trash to Ardmore | 1-2018 thru 12-2018 |
|--------------------------|---------------------|

D. Projects Planned And Requested For Authorization:

1. None.



MONTHLY REPORT FOR SOLID WASTE DISPOSAL FACILITIES

(Please see instructions prior to completing this form)

Due by the 10th of the month following the reporting month

Administrative Services
Accounts Receivable
P. O. Box 2036
Oklahoma City, OK 73101-2036

Report month/year: **NOVEMBER 2018**

Facility Name: **CITY OF DURANT C/D LANDFILL**

Permit Number: **3507001**

Mailing Address: **PO BOX 578**

Phone Number: **580-931-6606**

DURANT, OK 74702-0578

Total # of Days open: **22**

COMPLETE SECTIONS 5-10 ONLY IF SCALES GO DOWN

D A Y	(1) Total weight accepted (tons)	(2) Weight which is reused or recycled in accordance with facility permit (tons)	(3) Weight accepted from a DEQ approved emergency or special event (tons)	(4) Weight accepted from large industrial waste generators with DEQ exemption certificate (tons)	(5) Time scales placed out of service	(6) Time scales placed into service	(7) Total volume accepted (yd3)	(8) Volume which is reused or recycled in accordance with facility permit (yd3)	(9) Volume accepted from a DEQ approved emergency or special event (yd3)	(10) Volume accepted from large industrial waste generators with DEQ exemption certificate (yd3)
1	7.81									
2	34.21									
3	17.51									
4										
5	45.4									
6	102.59									
7	46.8									
8	39.62									
9	27.49									
10	13.78									
11										
12										
13	37.91									
14	112.27									
15	99.27									
16	53.8									
17	23.2									
18										
19	100.17									
20	260									
21	86.2									
22										
23										
24										
25										
26	78.66									
27	74.62									
28	113.51									
29	95.23									
30	91.67									
31										
Total	1561.72	0	0	0	0	0	0	0	0	0

I hereby certify that the information reported above is accurate and correct to the best of my knowledge and includes all solid waste received at this facility.

Signature of authorized agent: *Kenny Cooper*

Phone #: **580-924-8358**

Date: **12-3-18**



The City of Durant

Donald W. Reynolds Community Center and Library

Memorandum

Date: 12/5/2018
To: Mayor and City Council
From: Robbee Tonubbee, Library Director
Re: Library Monthly Report - November 2018

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Library Monthly Report Nov 2018	Cover Memo	12/5/2018

Donald W Reynolds Community Center & Library

November 2018

Statistical Report

Attendance monthly total -----	8,757
Attendance daily average -----	381
Circulation monthly (physical units)-----	4,687
Circulation average daily -----	213
Computer usage total -----	802
Computer users average daily-----	36
Computer usage average time-----	47 min
Computer guest passes-----	193
Computer guest passes average daily-----	9
New Library card holders-----	206
Materials donated -----	1061
(156 put in collection)	

Interesting Statistics

Attendance: The numbers for November 2018 were down in comparison to 2017 but on par with 2016.

Computer usage: The number of computer users for November was down almost 20% from the previous month. This can be attributed to more users accessing documents for printing from their smart phone, tablet, or laptop. Our new mobile printing abilities have made it easier for patrons to access those items and bypass using the public computers altogether. Patrons needing extra help usually forward documents to the library email to be printed.

Revenue: \$3169.76 for November is up, slightly, from '17 & is on par with the monthly average for 2018.

What's Happened and What's Coming up!

- The FOL continued their book sale inside the library and ended up raising over \$3,100 in book sales. This figure is up by about 10% from the previous year. The FOL helps pay for databases, programming, and digitizing of newspapers.
- The library began signing up families for the Salvation Army Holiday Food Baskets as well as the Lions Club's Toys for Tot program. The library will help folks fill out the forms, ensuring they meet all the requirements, and log them into spreadsheets. This organizing will help both groups to keep better records and ensure all the family's needs are met.
- The FOL's 6th annual Holiday Craft Show is December 6th through the 8th. There are over 25 vendors who set up booths with handmade items, crafts, and goodies. Many of the vendors are local and all booth rentals support the FOL. There is also a blood drive on Saturday afternoon in the library's west parking lot.
- Bushwackers Landclearing finished up taking down and mulching the overgrown area west of the library's storage building at the end of November. Jerry Arthur and his crew were gracious enough to do this at no cost to the city, as a way of giving back to the community. The land that was cleared was donated to the city for the library to use as a reading park. We hope to begin working on the park in the spring of '19.

Library Events & Programming

Literacy – The health literacy grant continued through November with an intermediate Tai Chi class. OHAI is providing the classes and other programs for this grant. There will be an OHAI Health Forum at the library on Dec. 11th to wrap up the grant's programming. There will be events to learn about older driver safety, eye health, and opioid education.

Children's Programming – The library has been offering a Saturday children's program for over a year now. The program is still growing but has a handful of dedicated participants. The library's newest FT hire, Robert, leads this program on Saturdays at 2:00pm. This program runs year round except for Saturdays when there is a movie.

Veterans –The Oklahoma Department of Veterans Affairs veteran's service officer Darrell Riley was received with a warm welcome at the library and has now spent 3 Fridays seeing veterans. Mr. Riley has done a great job and this arrangement is going to be a great fit for both veterans and the library.

Community Partnerships

Local Events – The library hosted the first Community "Be Thankful" Dinner on 11/20. The dinner was led by two local young ladies, Jennifer Steen & Taylor Balentine, and all the food was donated by people in the community. They served a Thanksgiving meal to over 200 people with around 50 volunteers. This event was a huge success and the ladies hope to make it an annual tradition. The dinner was open to anyone seeking food and fellowship.

AAUW – The librarian spoke to members of the American Association of University Women in early November. She was asked to come speak about the library's role in helping the homeless. Members donated personal hygiene items, food, and winter wear for those in need.

Choctaw Head Start – The library sent representatives to two parent meetings held at the Choctaw Nation Head Start. Attendees heard about the library programming for children and adults, circulation materials, library services, and how to get a library card. These parent meetings are great opportunities to recruit new library users!

Library Promotion

Library Website – www.donaldwreynolds.okpls.org

Donald W Reynolds & Donald W Reynolds Friends of the Library- FACEBOOK FOR PHOTOS AND INFORMATION

<http://www.facebook.com/home.php?#!/rlwpubliclibrary>

Electronic Bulletin Board is being utilized to make announcements of library programs and services.

"Check it out at the Library" - weekly column with the Sunday edition of the Durant Daily Democrat.



The City of Durant

Parks

Memorandum

Date: 11/28/2018
To: Mayor and City Council
From: Marty Pope, Parks Superintendent
Re: Parks Department Monthly Report - November 2018

Report of activities from November 2018

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
November 2018	Cover Memo	11/28/2018



THE CITY OF DURANT

Parks and General Services

11-28-18

RE: City Council Report for November 2018

Brush cutting right of ways and streets

Winterized all restrooms at Parks, Multi Sports Complex , and Swimming Pool.

Helped Sanitation on trash routes for Thanksgiving.

Cleared out brush and fence line at the Library so Bushwackers could clear all trees.

Winterized all equipment for winter months.

Cleared out Swimming Pool building for remodel.

Replaced all frost free hydrants and lines at Durant Lake. Hydrants and lines had rusted holes and lines were busted leaking water everywhere.

Set the new handicap swing at Rocket Park.

Reset all Christmas decorations on main and market square, tied figures down from wind blowing them down.

Marty Pope



The City of Durant

Office of Community Development

Memorandum

Date: 12/3/2018
To: Mayor and City Council
From: Matthew Nahrstedt, LEED GA Community Development Director and City Planner
Re: Planning Commission Meeting Minutes - October 16, 2018

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Planning Commission Minutes	Cover Memo	12/5/2018

**Minutes of the Durant Municipal Special Planning Commission Meeting of Tuesday,
October 16, 2018 Roscoe J. Hatfield, City Council Chambers, Durant City Hall**

CALL TO ORDER:

Planning Commission Chairman Kevin Keener called the meeting to order at 5:36p.m.

INVOCATION:

Planning Commission Member Drew Jackson offered the invocation.

Roll Call:

Present:

Planning Commission Members:

Present: Keener, Kerr, Horner, Jackson, Whitehurst

Absent:

1. CONSIDERATION APPROVAL CALENDAR

- Planning Commission Meeting Calendar of 2019

Motion was made by Commission Member Horner and seconded by Commission Member Jackson to approve the meetings calendar as presented

Motion carried by the following vote:

Aye: Keener, Kerr, Horner, Jackson, Whitehurst

Nay:

Abstain

2. CONSIDERATION APPROVAL OF MINUTES

- Planning Commission Meeting of September 18, 2018

Motion was made by Commission Member Whitehurst and seconded by Commission Member Horner to approve the minutes of September 18, 2018 this request as presented

Motion carried by the following vote:

Aye: Keener, Kerr, Horner, Jackson, Whitehurst

Nay:

Abstain

3. CONSIDERATION PC2018-19

Matthew Nahrstedt reviewed PC2018-19 with the Planning Commission. This request is for the approval of Phase 1 of this project

Jackson: To verify, there is no zoning with this request?

Nahrstedt: No

Horner: Are these 2 story with masonry construction?

Nahrstedt: No they are 24 single story villas with masonry construction

Keener: All one legal?

Clay Archey: 10 acres and there are 3 different legal's

Keener: if you have 3 different legal's can you have a private drive? Code says you have to abut a publicly dedicated street.

Kerr: I would like to hear more from Mr. Archey

Clay Archey: 24 single story units, masonry, with a garage, modern, 2/2 will run approx \$845.00
3/2 will run approx. \$995.00

Kerr: what is your length of time to complete the overall project?

Archey: It depends on economy, budget, 5 years would be good in a perfect world.

Jackson: What are the plans for the R1?

Archey: Have not put too much thought into that since it is in phase 6

Pat Robbins: I live on Prestonwood, we are only addressing phase 1 but there are more, is there going to be a stipulation on how many people can live in each house? If you continue with phases 2 thru 5 it will back up to Prestonwood and the area next to us. We are a very quite upscale neighborhood, professional and elderly citizens. We don't want to decrease our property values. Will there be a privacy fence or will we have all their debris coming onto our yards? Is this a single person or a cooperation building this? Is there going to be 24 hour security? The traffic on 1st street is very busy now. Has a demographic study been done? Has the occupancy been looked into are we going to be over crowded in this area? I am not against business, love for Durant to grow, but please take into consideration all of us before you vote.

Keener: I can speak to some of these. The zoning is already set for multi-family, as for a fence the ordinance states that since he is R3 & abutting a R1 he would not be required to put up a fence. The traffic issue is outside of our scope of work, I do want to make this point, we are only making a recommendation to City Council, please go to the meeting and voice your questions and concerns they make the final decision.

Whitehurst: Is there any regulation to the occupancy?

Nahrstedt: I am not sure

Kerr: I am pretty positive there is no code for the city, but the developer could add that to the lease.

Archey: Occupancy in terms of the management company, it is built into the lease.

Whitehurst: Do you plan on building a fence between the R3 and R1?

Archey: I will look at that ordinance when the time comes.

Archey: A question and concern I have are the ingress and egress, will be concrete, private road I may look at even a gated community.

From a conversation I was under the impression that it would not have to be paved completely until the last phase is complete. I thought I would not have to have it completely paved I order to get a C of O.

Nahrstedt: My understanding is there has to be 2 means of egress for phase 1 and has to be paved.

Loren Dame: I have never heard of a final plat after each phase, there will be a final after the development is completed. The 2nd access is just for emergency personal there will be 2 means of

egress off of North 1st. approx. 2 years ago in a meeting with Marty Cook there was no talk of it having to be paved by the end of phase 1.

Kerr: does the road being paved or not affect our ability to approve or not approve this phase 1 request?

Nahrstedt: I think if the board wishes to approve with a contingency to pave before completion of the development or not.

Whitehurst: So for my simple mind we may not have a final plat for at least 5 years?

Nahrstedt: yes

Archev: the only real concern with phase 1 is providing all the infrastructure, water will be there, sewer will be there, fire protection will be there, storm water will all be diverted to the detention basin to the east.

Motion was made by Commission Member Jackson and seconded by Commission Member Whitehurst to approve this request.

Motion carried by the following vote:

Aye: Keener, Kerr, Horner, Jackson, Whitehurst

Nay:

Abstain:

4. CONSIDERATION OF CASE PC2018-20

Matthew Nahrstedt: The applicant has asked that this case be tabled once again until the November 20, 2018 meeting

Motion was made by Commission Member Whitehurst and seconded by Commission Member Kerr to Table this request as presented

Motion carried by the following vote:

Aye: Keener, Kerr, Horner, Jackson, Whitehurst

Nay:

Abstain

5. CONSIDERATION OF CASE PC2018-22

Matthew Nahrstedt: Reviewed PC2018-22 with the PC members. This request is for a community/homeless shelter. Ms. Chester is available to answer any questions or concerns.

Chester: brief overview: Our intent is to open a shelter to anyone in a state of crisis. Not just homeless, victims of fire, victims of domestic violence, abuse, those living in a car with children.

There will be a security guard on staff, our goal is to build a relationship with these people to help get them acclimated to the world again.

We will allow anyone who is cold a place to stay; we have no desire to be a revolving door.

Jackson: How are you going to prevent the revolving door?

Chester: There will be an application process to help control this. We will have a check in procedure.

Kerr: once before we discussed a phase system?

Chester: You can only stay 21 days before you become a resident. This is a 4 phase system.

1. Action plan
2. Job placement
3. Working to save money
4. Housing

Horner: What demographic? Local community, how many are local

Kerr: Have you opened and ran one of these before?

Chester: Yes

Horner: What qualifications are needed, where does the funding come from?

Chester: A passion to help and we have applied for a grant; once we get the building we will start fundraising.

Horner: I don't think this location is the best for homeless.

Chester: I disagree

Kerr: Are you going to accept sex offenders, mental patients?

Chester: We will do a background check on everyone as long as they have an ID

Jackson: One concern I have is this is not the safest road.

Chester: Our goal is to have a vehicle to transport these people. I have been working with the City for 3 years to get this done.

Horner: Have you addressed liability?

Chester: yes, we are working with an insurance company right now.

Keener: do we know what concerns the PD may have

Chester: The only information I get from PD is we don't want them here. I have spoke with Vonnie Houser about training the staff.

Motion was made by Commission Member Kerr and seconded by Commission Member Horner to deny this request as presented

Motion carried by the following vote:

Aye: Keener, Kerr, Horner, Jackson, Whitehurst

Nay:

Abstain

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Motion made by Commission Member Horner and seconded by Commission Member Jackson to adjourn.

Motion Carried by the following vote:

Aye: Keener, Kerr, Horner, Jackson, Whitehurst

Nay:

Abstain:

The meeting was adjourned at 7:30p



The City of Durant

Durant Police Department

Memorandum

Date: 12/3/2018
To: Mayor and City Council
From: David Houser, Chief of Police
Re: Police Department Monthly Report - Oct 2018

Council Information / Action Requested

Information Only/Review Attached Reports

The Christmas Parade was successful and well attended.

Shop With A Cop is quickly approaching. Many letters of support recommending families for assistance were received prior to the December 10th deadline. Public Safety Organizations from Bryan County, civic organizations and individual volunteers will partner with our local Wal-Mart on December 19th at 09:00 AM to help area families shop for Christmas.

Donations are still being accepted. To donate, one can remit donations to the Durant Police Reserves at 3104 Carl Albert Drive or simply drop off a monetary gift marked "Shop With A Cop".

This event is an initiative of the Durant Police Department Reserve Officer Program, and greatly impacts the community. Thank you to all who volunteer to serve and to donate.

City Staff Information / Action Follow-up, if Council authorizes this action:

None

ATTACHMENTS:

Description	Type	Upload Date
Police Department Monthly Report - Oct 2018	Cover Memo	12/6/2018



Durant Police Department

3104 Carl Albert Drive
 Durant, Ok 74701-5015
 Phone 580-924-3737 Fax 580-924-8928
 David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT October 2018

In accordance with the mandatory monthly report to the Oklahoma Bureau of Investigation and the Federal Uniform Crime Reporting system, the following offenses were reported

OFFENSES	Oct-18	Oct-17	YTD 2018
<i>UCR PART 1 CRIMES</i>			
Criminal Homicide	0	0	0
Forcible Rape	1	1	2
Robbery	0	0	3
Aggravated Assaults	6	6	40
Burglary	10	24	162
Larceny-Theft	51	46	536
Motor Vehicle Theft	7	3	49
Arson	0	0	3
<i>UCR Part 1 Crimes - TOTAL</i>	75	80	795
<i>UCR PART 2 CRIMES</i>			
Other Assaults (Simple)**	5	7	108
Forgery and Counterfeiting; Fraud; Embezzlement; Stolen Property-Buying, Receiving, Possessing; Vandalism; Weapons-Carrying, Possessing, etc; Prostitution and Commercialized Vice; Sex Offenses; Drug Abuse Violations; Gambling; Offenses Against the Family and Children; Driving Under the Influence; Liquor Laws; Drunkenness; Disorderly Conduct; Vagrancy; All Other Offenses (Warrant Arrests); Suspicion; Curfew and Loitering Laws; Runaways			
<i>**UCR Part 2 Crimes**-TOTAL</i>	229	218	2,267
TOTAL OFFENSES (UCR Part 1 & Part 2 Crimes)	304	298	3,062

Domestic Violence Cases	Oct-18	Oct-17	YTD 2018
This number is included in Part 1 Crimes- Aggravated Assaults & Part 2 Crimes-Simple Assaults	6	2	68



Durant Police Department

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David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT October 2018

ARRESTS	Oct-18	Oct-17	YTD 2018
UCR Part 1 Crimes	12	15	125
UCR Part 2 Crimes	125	104	1,105
Juvenile Crimes	2	2	30
TOTAL ARRESTS	139	121	1,260

EOD Actions	26	23	214
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Emergency Order of Detentions include the preparation of reports and affidavit to commit persons for an emergency mental health evaluation, having the officer stand by while the evaluation is conducted by a mental health professional, and then the transport to an approved state mental health institution for treatment. (Norman, McAlester, Ada or Sulphur)

MOTOR VEHICLE COLLISIONS	Oct-18	Oct-17	YTD 2018
Injury Accidents	11	19	133
Property Damage Accidents	35	33	322
Private Property Accidents	14	17	129
Fatality Accidents	0	0	2
TOTAL ACCIDENTS	60	69	586

CITATIONS	Oct-18	Oct-17	YTD 2018
Traffic/Non-Traffic Citations	190	341	2,261
Warnings	126	244	1,880
DUI	6	8	56
TOTAL	322	593	4,197



Durant Police Department

3104 Carl Albert Drive

Durant, Ok 74701-5015

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David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT October 2018

<i>CALLS FOR SERVICE</i>	<i>Oct-18</i>	<i>Oct-17</i>	<i>YTD 2018</i>
Durant Police Department	1,764	2,023	18,000
Bryan County*	1,741	2,065	19,584
TOTAL CALLS FOR SERVICE	3,505	4,088	37,584

*Bryan County *Calls for Service* include all calls received for any jurisdictions participating in the CAD System and contracting with the City of Durant for communication services: Achilles PD; Bryan County Sheriff's Office; Bennington PD; Bokchito PD; Bryan County District Attorney's Office; Caddo PD; Calera PD; Choctaw Nation Tribal; Colbert PD; OHP; and SOSU PD

<i>RESERVE HOURS</i>	245.5	282.5	1,906.50
<i>CHAPLAIN HOURS</i>	9.75	13.25	91.5

<i>ANIMAL CONTROL</i>	<i>Oct-18</i>	<i>Oct-17</i>	<i>YTD 2018</i>
Calls for Service	196	219	1,684
Citations Issued	0	0	7
Adoptions	12	20	212

MONTHLY DEPARTMENT REPORT TOTALS

2018	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF		UCR PT 1	UCR PT 2	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON- TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS			CITA- TIONS	FEES COLL	ADOP- TIONS	
JAN	0	0	0	1	11	20	40	1	0	62	243	305	6	6	130	6	142	20	9	28	10	0	47	321	320	6	647	1,741	1,728	3,469	220.0	13.75	172	2		31	
FEB	0	0	1	9	7	16	41	3	0	70	209	279	8	12	100	1	113	15	10	45	12	0	67	205	53	2	260	1,621	1,548	3,169	184.0	8.25	151	1		29	
MAR	0	0	0	1	20	12	57	5	0	75	226	301	8	12	105	3	120	21	20	33	12	1	66	261	102	5	368	1,883	2,141	4,024	167.5	4.75	191	1		42	
APR	0	0	0	2	10	16	51	8	1	78	223	301	5	10	101	5	116	20	19	37	17	0	73	296	190	6	492	1,647	1,870	3,517	145.0	12.50	153	0		38	
MAY	0	1	0	4	10	19	86	5	1	116	254	370	8	15	124	1	140	27	13	31	11	0	55	239	120	7	366	2,010	2,268	4,278	178.0	17.25	142	0		41	
JUNE	0	0	0	4	13	19	70	5	1	99	249	348	8	15	109	3	127	18	15	29	20	0	64	222	260	4	486	1,987	2,040	4,027	242.0	9.75	161	0		5	
JULY	0	0	0	2	7	22	52	4	0	80	211	291	4	15	101	6	122	19	10	25	12	0	47	177	279	9	465	1,904	2,024	3,928	167.0	5.00	166	2		3	
AUG	0	0	1	6	17	9	48	5	0	69	237	306	6	11	126	1	138	24	11	27	11	1	50	196	210	8	414	1,771	2,165	3,936	122.0	8.25	156	1		4	
SEPT	0	0	1	5	8	19	40	6	0	71	186	257	9	17	84	2	103	24	15	32	10	0	57	154	220	3	377	1,672	2,059	3,731	235.5	2.25	196	0		7	
OCT	0	1	0	6	5	10	51	7	0	75	229	304	6	12	125	2	139	26	11	35	14	0	60	190	126	6	322	1,764	1,741	3,505	245.5	9.75	196	0		12	
NOV									0	0							0						0				0			0							
DEC									0	0							0						0				0			0							
TOTAL	0	2	3	40	108	162	536	49	3	795	2,267	3,062	68	125	1,105	30	1,260	214	133	322	129	2	586	2,261	1,880	56	4,197	18,000	19,584	37,584	1,906.50	91.50	1,684	7		212	

2017	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<				CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF		UCR PT 1	UCR PT 2	JUV	TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF/NON- TRAF CITS	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS			CITA- TIONS	FEES COLL	ADOP- TIONS	
JAN	0	0	0	5	12	17	64	8	0	94	324	418	7	20	168	6	194	21	4	32	13	0	49	675	373	9	1,057	2,493	2,036	4,529	150.5	34.00	185	1		51	
FEB	0	0	0	4	22	14	67	8	0	93	272	365	15	16	130	10	156	21	11	38	9	0	58	437	454	8	899	1,914	1,951	3,865	109.0	43.75	141	5		27	
MAR	0	0	0	6	15	14	39	4	0	63	281	344	9	17	144	5	166	10	15	41	19	0	75	299	224	8	531	2,059	2,025	4,084	177.0	40.25	174	1		40	
APR	0	1	0	4	11	9	57	2	0	73	248	321	9	20	114	5	139	22	5	44	17	0	66	352	48	2	402	1,815	1,890	3,705	152.0	19.50	133	5		34	
MAY	0	0	0	1	10	14	46	5	0	66	203	269	4	10	117	7	134	18	10	31	6	0	47	235	109	9	353	2,098	1,959	4,057	205.0	22.00	103	0		24	
JUNE	0	1	1	6	9	19	58	2	0	87	211	298	7	18	94	6	118	17	14	30	9	1	54	186	32	11	229	1,953	2,015	3,968	298.0	4.50	172	1		31	
JULY	0	0	1	2	12	29	62	3	0	97	204	301	9	14	107	3	124	25	11	41	13	0	65	262	268	7	537	2,089	1,951	4,040	203.0	11.50	163	0		37	
AUG	0	1	0	2	24	27	61	4	0	95	211	306	14	7	93	4	104	16	10	30	23	0	63	471	664	5	1,140	1,939	2,156	4,095	142.0	14.00	169	3		28	
SEPT	0	2	0	6	7	23	45	3	0	79	232	311	9	14	108	4	126	21	10	32	13	1	56	278	92	8	378	2,104	2,033	4,137	159.0	4.75	198	3		38	
OCT	0	1	0	6	7	24	46	3	0	80	218	298	2	15	104	2	121	23	19	33	17	0	69	341	244	8	593	2,023	2,065	4,088	0.0	13.25	219	0		20	
NOV	0	0	1	3	16	16	57	5	0	82	230	312	6	13	109	6	128	19	13	27	14	1	55	216	103	4	323	1,681	1,978	3,659	163.0	8.75	174	2		18	
DEC	0	1	3	3	20	18	64	5	0	94	203	297	10	15	100	2	117	13	9	27	15	0	51	146	23	4	173	1,632	1,776	3,408	315.0	13.00	136	0		31	
TOTAL	0	7	6	48	165	224	666	52	0	1,003	2,837	3,840	101	179	1,388	60	1,627	226	131	406	168	3	708	3,898	2,634	83	6,615	23,800	23,835	47,635	2,073.50	229.25	1,967	21		379	

MONTHLY DEPARTMENT REPORT TOTALS

2016	MISC OFFENSES											DOM VIOL	>>> ARRESTS <<<				EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<				
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2		TOTAL OFF	UCR PT 1	UCR PT 2	JUV		TOTAL	INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO			TOTAL	CFS	CITA- TIONS	FEES COLL	ADOP- TIONS
JAN	0	0	1	3	9	11	50	3	0	68	231	299	6	19	138	7	164	20	7	40	14	0	61	261	62	126	11	460	1,802	1,691	3,493	295.0	21.75	119	2		31
FEB	0	1	1	5	17	8	55	1	1	72	244	316	11	14	118	18	150	12	12	40	13	0	65	445	69	246	10	770	1,869	1,757	3,626	200.0	14.25	133	2		26
MAR	0	0	0	2	25	10	50	3	1	66	221	287	13	14	113	6	133	22	14	51	19	0	84	373	73	134	10	590	2,073	1,895	3,968	143.5	22.25	181	11		46
APR	0	1	0	4	23	22	45	5	1	78	241	319	15	21	124	10	155	22	2	37	18	0	57	405	61	207	15	688	1,986	1,857	3,843	230.0	8.00	169	6		22
MAY	0	1	0	8	10	18	75	1	0	103	214	317	9	25	108	6	139	18	13	40	4	2	59	371	56	111	7	545	2,267	2,170	4,437	178.5	43.75	144	4		25
JUNE	0	0	2	1	16	13	66	2	0	84	242	326	11	19	53	10	82	24	16	35	8	1	60	228	49	87	9	373	2,121	1,981	4,102	203.0	3.25	185	1		51
JULY	0	1	0	9	8	19	74	1	0	104	236	340	7	16	114	1	131	16	8	26	14	0	48	214	30	109	9	362	2,239	2,029	4,268	87.0	12.25	224	3		39
AUG	0	1	0	8	16	15	59	2	0	85	252	337	17	19	147	9	175	20	12	37	14	0	63	377	36	117	12	542	2,698	1,917	4,615	320.5	14.75	179	2		52
SEPT	0	0	0	4	12	13	50	1	0	68	258	326	6	14	119	5	138	16	13	29	17	0	59	338	10	59	6	413	2,349	1,830	4,179	302.0	9.50	171	6		30
SubT	0	5	4	44	136	129	524	19	3	728	2,139	2,867	95	161	1,034	72	1,267	170	97	335	121	3	556	####	446	1,196	89	4,743	19,404	17,127	36,531	1,960	150	1,505	37		322
OCT	0	0	0	1	14	16	68	5	0	90	218	308	5	19	102	6	127	15	11	31	18	1	61	333		53	6	392	2,160	1,766	3,926	272.0	15.30	134	2		67
NOV	0	1	0	3	13	16	85	4	0	109	237	346	7	23	98	9	130	26	9	41	14	2	66	435		200	7	642	1,919	1,685	3,604	193.0	18.50	110	4		28
DEC	0	0	1	5	10	7	45	5	0	63	193	256	7	11	84	8	103	19	8	27	23	0	58	348		196	0	544	1,999	1,921	3,920	215.0	31.50	145	0		28
SubT	0	1	1	9	37	39	198	14	0	262	648	910	19	53	284	23	360	60	28	99	55	3	185	1,116		449	13	1,578	6,078	5,372	11,450	680	65	389	6		123
TOTAL	0	6	5	53	173	168	722	33	3	990	2,787	3,777	114	214	1,318	95	1,627	230	125	434	176	6	741	4,574		1,645	102	6,321	25,482	22,499	47,981	2,640	215	1,894	43		445

2015	>>> >>> >>>			MISC OFFENSES								<<<				<<<				DOM VIOL	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS		BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	UCR PT 2	TOTAL OFF	UCR PT 1	UCR PT 2	JUV	TOTAL	INJU- RIES	PROP DAM	PRIV PROP		FATAL- ITIES	TOTAL	TRAF-		NON- TRAF		WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS	FEES COLL	ADOP- TIONS										
				AGG	SIMP																		FIC	TRAF																						
JAN	0	2	0	1	9	16	73	3	0	95	245	349	7	25	120	6	151	21	9	36	9	2	56	422	62	62	9	555	2,247	1,730	3,977	248.5	13.50	123	0	\$57	20									
FEB	0	0	0	2	14	23	80	1	0	106	235	355	11	24	114	12	150	11	11	36	12	0	59	373	89	96	14	572	1,857	1,443	3,300	250.0	28.00	152	3	\$162	21									
MAR	0	0	0	1	17	20	97	4	2	124	243	384	8	32	138	10	180	12	5	42	15	1	63	148	90	91	6	335	1,957	1,875	3,832	284.5	27.75	160	12	\$109	25									
APR	0	0	0	6	15	23	75	5	0	109	216	340	12	27	119	6	152	20	12	32	13	0	57	163	70	67	6	306	1,950	1,991	3,941	306.5	16.25	117	5	\$20	13									
MAY	0	0	0	3	15	13	81	4	0	101	211	327	12	27	111	14	152	18	5	33	17	1	56	283	79	78	9	449	2,002	1,967	3,969	392.0	21.50	143	1	\$17	15									
JUNE	0	2	1	2	14	10	62	3	0	80	211	305	7	16	119	6	141	17	10	39	15	0	64	326	74	117	10	527	2,196	1,984	4,180	149.0	5.25	171	3	\$0	27									
JULY	0	2	0	4	16	18	56	3	0	83	230	329	15	23	147	5	175	19	13	26	19	1	59	362	75	113	12	562	2,312	1,860	4,172	330.0	23.00	161	1	\$0	23									
AUG	0	0	0	3	5	11	72	0	0	86	253	344	7	19	151	4	174	19	12	35	20	0	67	291	66	125	8	490	2,353	1,817	4,170	212.0	26.25	139	1	\$0	25									
SEPT	0	1	0	5	17	12	62	6	0	86	268	371	15	19	148	8	175	18	8	30	27	0	65	175	68	154	11	408	2,045	1,650	3,695	233.0	9.25	157	2	\$0	20									
OCT	0	0	2	2	19	17	98	5	0	124	220	363	12	25	109	10	144	22	18	39	13	0	70	250	53	134	6	443	1,783	1,621	3,404	291.0	20.50	164	9	\$0	27									
NOV	0	0	0	2	7	13	68	4	0	87	164	258	4	22	87	5	114	12	6	35	14	0	55	268	57	165	2	492	1,583	1,743	3,326	407.0	14.50	133	14	\$0	31									
DEC	0	1	0	5	12	9	59	4	1	79	182	273	8	26	96	4	126	16	15	36	16	0	67	222	56	186	9	473	1,556	1,587	3,143	408.0	25.75	135	10	\$0	40									
Totals	0	8	3	36	160	185	883	42	3	1,160	2,678	3,998	118	285	1,459	90	1,834	205	124	419	190	5	738	####	839	1,388	102	5,612	23,841	21,268	45,109	3,511.5	231.50	1,755	61	\$365	287									

MONTHLY DEPARTMENT REPORT TOTALS

2014	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS		BURG B&E	LAR- CENY	MV THEFT	AR- SON	UCR PT 1	MISC OFF	TOTAL OFF		FEL- ONIES	MISD	JUV	TOTAL	INJU- RIES		PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS			FEE\$ COLL	ADOP- TIONS		
				AGG	SIMP																																		
JAN	0	0	0	8	0	12	66	6	0	92	239	331	6	42	142	9	193	21	11	28	14	0	53	324	63	8	14	409	2,164	1,473	3,637	348.0		122	0	\$188	28		
FEB	0	0	0	2	0	12	77	3	0	94	184	278	5	50	79	11	140	11	10	43	16	0	69	169	57	7	8	241	1,748	1,374	3,122	259.5		103	4	\$91	13		
MAR	0	1	0	4	0	20	71	4	0	100	210	310	9	41	70	9	120	16	11	41	10	1	63	128	43	18	6	195	1,947	1,587	3,534	447.5		152	1	\$154	22		
APR	0	0	0	7	1	14	60	3	0	84	236	321	13	45	110	3	158	13	6	23	9	1	39	138	101	0	18	257	2,041	1,652	3,693	472.0		151	7	\$50	15		
MAY	0	1	2	3	1	28	71	6	1	112	257	371	9	53	129	9	191	13	5	46	13	0	64	291	97	43	13	444	2,322	1,907	4,229	459.5		113	0	\$111	27		
JUNE	0	1	0	4	15	16	65	7	0	93	257	365	10	51	137	6	194	13	6	32	7	1	46	112	63	7	8	190	2,060	1,671	3,731	246.5		93	1	\$214	22		
JULY	0	0	0	5	11	29	60	8	0	102	215	328	10	49	109	5	163	18	5	30	14	0	49	136	47	221	8	412	2,089	1,531	3,620	217.5		113	0	\$70	24		
AUG	0	1	1	4	18	29	67	7	0	109	250	377	9	60	126	6	192	7	9	30	11	0	50	175	86	332	15	608	1,938	1,578	3,516	425.0		87	0	\$70	13		
SEPT	0	2	1	10	9	16	85	4	0	118	207	334	5	10	154	4	168	14	10	50	18	0	78	182	75	368	10	635	1,965	1,529	3,494	340.0		112	2	\$60	17		
OCT	0	0	0	5	16	21	82	8	0	116	234	366	10	62	103	7	172	11	6	57	26	0	89	80	72	2	10	164	1,820	1,664	3,484	333.5		119	2	\$74	19		
NOV	0	0	0	5	8	13	50	3	0	71	201	280	8	44	98	4	146	17	16	41	11	0	68	157	58	278	7	500	1,643	1,587	3,230	188.5		96	0	\$122	17		
DEC	0	2	0	0	14	11	77	2	0	92	227	333	6	56	83	7	146	13	10	30	14	0	54	161	45	162	6	374	1,708	1,693	3,401	266.5		115	1	\$64	19		
Totals	0	8	4	57	93	221	831	61	1	1,183	2,717	3,994	100	563	1,340	80	1,983	167	105	451	163	3	722	####	807	1,446	123	4,429	23,445	19,246	42,691	4,004.0		1,376	18	\$1,268	236		

2013	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS		BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF		FEL- ONIES	MISD	JUV	TOTAL	INJU- RIES		PROP DAM	PRIV PROP	FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS			FEE\$ COLL	ADOP- TIONS		
				AGG	SIMP																																		
JAN	0	1	1	10	9	20	64	4	1		180	290	9	50	128	6	184	10	11	34	11	1	57	277	40	144	6	467	1,705	1,390	3,095	564.5		114	1	\$67	20		
FEB	0	0	0	9	9	11	50	1	0		221	301	9	49	137	3	189	13	9	36	26	0	71	255	43	36	7	341	1,566	1,220	2,786	502.0		121	1	\$213	27		
MAR	0	0	1	20	12	25	73	2	1		188	322	11	54	111	6	171	13	10	32	11	0	53	271	32	52	7	362	1,705	1,584	3,289	424.0		164	1	\$203	29		
APR	0	0	2	16	13	32	63	4	1		208	339	12	35	115	4	154	18	10	40	13	0	63	203	27	21	4	255	1,658	1,428	3,086	506.5		185	1	\$164	43		
MAY	0	1	0	9	10	28	72	3	0		208	330	10	20	157	7	177	17	17	37	13	0	67	236	41	49	11	337	1,986	1,400	3,386	377.0		164	3	\$105	27		
JUNE	0	0	0	19	4	27	71	0	0		192	313	14	32	129	14	175	20	10	24	7	0	41	145	41	39	7	232	1,726	1,471	3,197	356.5		137	0	\$189	33		
JULY	0	3	0	11	8	14	84	5	0		164	289	9	54	121	3	178	25	12	35	17	0	64	144	46	35	10	235	1,906	1,475	3,381	491.5		123	0	\$174	32		
AUG	0	2	1	9	9	17	92	6	1		211	348	8	97	138	8	243	11	10	39	11	0	60	187	55	30	8	280	1,960	1,540	3,500	479.0		170	1	\$192	29		
SEPT	0	0	2	13	8	34	96	0	0		250	403	11	71	102	7	180	17	13	32	13	0	58	117	131	5	10	263	1,808	1,831	3,639	339.5		150	2	\$67	26		
OCT	0	1	1	5	9	27	69	6	0		237	355	10	47	108	4	155	23	16	23	16	0	55	48	57	2	5	112	1,607	1,504	3,111	402.5		140	1	\$40	23		
NOV	0	0	0	10	12	19	67	3	0		203	314	6	37	105	8	150	13	11	39	13	0	63	192	54	28	13	287	1,861	1,535	3,396	341.5		123	1	\$105	18		
DEC	0	2	2	17	3	23	58	5	0		195	305	8	26	109	11	146	10	10	44	13	0	67	138	47	25	5	215	1,755	1,451	3,206	411.5		85	1	\$51	10		
Totals	0	10	10	148	106	277	859	39	4		2,457	3,909	117	572	1,460	81	2,102	190	139	415	164	1	719	####	614	466	93	3,386	21,243	17,829	39,072	5,196.0		1,676	13	\$1,570	317		

MONTHLY DEPARTMENT REPORT TOTALS

2012	MISC OFFENSES												DOM VIOL	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<					
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF		FEL- ONIES				TOTAL		INJU- RIES	PROP DAM	PRIV PROP	FATAL- ITIES		TOTAL	TRAF- FIC	NON- TRAF				TOTAL		BRYAN CO					CFS	CITA- TIONS	FEEES COLL	ADOP- TIONS
JAN	0	1	0	7	9	11	55	3	0		175	261	8	31	135	8	174	11	11	24	14	0	49	225	37	213	12	487	1,957	1,672	3,629	541.0		163	0	\$342	28				
FEB	0	0	0	3	4	10	43	2	0		203	265	4	29	115	2	146	10	8	27	12	0	47	230	31	178	12	451	1,752	1,348	3,100	580.0		181	2	\$349	56				
MAR	0	0	0	9	4	5	41	0	0		194	253	6	36	143	5	184	10	11	31	11	0	53	230	35	139	16	420	2,044	1,368	3,412	570.5		181	0	\$224	51				
APR	0	0	2	14	10	7	37	4	0		210	284	16	34	169	6	209	10	8	36	5	0	49	220	47	46	21	334	1,907	1,564	3,471	697.5		138	1	\$463	19				
MAY	0	1	1	9	12	17	37	3	1		215	296	9	32	132	7	171	9	9	33	9	0	51	145	27	34	13	219	1,852	1,643	3,495	845.0		127	0	\$185	20				
JUNE	0	0	0	19	14	15	53	3	0		158	262	12	35	109	7	151	8	12	34	11	0	57	200	27	93	9	329	1,925	1,555	3,480	914.5		164	1	\$178	23				
JULY	0	0	2	22	4	20	75	5	0		239	367	11	44	151	25	220	13	9	28	12	0	49	189	52	298	18	557	2,176	1,740	3,916	591.0		147	0	\$158	28				
AUG	0	4	1	19	4	22	67	0	0		214	331	9	41	142	6	189	17	12	38	15	0	65	128	45	54	5	232	1,804	1,468	3,272	547.5		167	0	\$352	44				
SEPT	0	2	0	16	9	17	54	3	1		209	311	9	50	164	8	222	10	14	39	17	0	70	297	73	12	8	390	1,968	1,406	3,374	514.5		177	1	\$130	44				
OCT	0	1	1	11	3	27	51	7	0		215	316	9	35	172	8	215	22	14	39	12	0	65	282	70	15	7	374	1,708	1,478	3,186	722.0		173	1	\$316	30				
NOV	0	1	1	7	12	21	66	3	0		184	295	9	44	160	12	216	8	16	25	20	0	61	206	58	55	8	327	1,646	1,438	3,084	479.0		124	2	\$237	33				
DEC	0	1	1	7	6	22	56	3	0		156	252	9	31	94	5	130	6	21	42	17	0	80	132	31	37	5	205	1,646	1,395	3,041	507.0		86	2	\$20	15				
Totals	0	11	9	143	91	194	635	36	2		2,372	3,493	111	442	1,686	99	2,227	134	145	396	155	0	696	####	533	1,174	134	4,325	22,385	18,075	40,460	7,509.5		1,828	10	\$2,954	391				

2011	>>> >>> >>>			MISC OFFENSES								<<<		<<<		DOM VIOL	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <						>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF	FEL- ONIES					TOTAL	INJU- RIES	PROP DAM	PRIV PROP		FATAL- ITIES		TOTAL	TRAF- FIC	NON- TRAF				TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS			FEEES COLL	ADOP- TIONS		
JAN	0	3	1	4	14	14	46	3	1		149	235	8	43	168	4	215	11	8	15	41	0	64	428	40	109	22	599	1,625	1,680	3,305	646.5		187	0	\$404	50					
FEB	0	1	0	8	5	8	35	6	1		180	244	6	36	118	1	155	7	9	50	16	0	75	215	39	54	9	317	1,441	1,439	2,880	681.5		185	0	\$310	51					
MAR	0	0	0	7	18	18	39	5	0		260	347	17	41	157	6	204	6	13	38	14	0	65	199	40	95	19	353	1,722	1,676	3,398	758.5		228	1	\$451	52					
APR	0	2	1	6	17	17	25	2	0		259	329	10	29	164	9	202	7	13	49	20	0	82	224	42	69	17	352	1,633	1,568	3,201	1,043.0		166	3	\$281	45					
MAY	0	0	1	12	6	21	31	3	1		270	345	9	42	205	3	250	9	14	45	9	0	68	451	35	82	15	583	1,950	1,709	3,659	527.5		219	1	\$272	58					
JUNE	0	0	1	16	12	13	33	3	0		253	331	19	39	158	6	203	9	11	28	15	0	54	328	45	59	20	452	1,912	1,694	3,606	732.0		152	1	\$124	32					
JULY	0	2	2	11	12	15	41	5	0		173	261	17	30	113	2	145	12	10	30	19	0	59	370	24	83	6	483	1,832	1,849	3,681	379.5		191	1	\$324	50					
AUG	0	2	1	22	14	16	45	5	0		129	234	21	49	118	2	169	7	10	23	19	0	52	171	25	36	7	239	1,854	1,832	3,686	306.0		206	0	\$340	49					
SEPT	0	3	1	13	11	19	46	8	0		250	351	14	46	139	1	186	17	12	31	20	0	63	123	49	42	15	229	2,050	1,812	3,862	458.0		279	1	\$466	39					
OCT	0	6	1	6	8	26	57	4	0		229	337	10	42	159	6	207	4	10	35	16	0	61	148	45	112	16	321	2,068	1,749	3,817	523.5		194	1	\$359	40					
NOV	0	2	2	8	12	33	53	1	0		186	297	9	30	123	8	161	15	8	24	15	0	47	81	34	129	12	256	1,545	1,586	3,131	397.0		164	1	\$362	59					
DEC	0	1	0	13	11	23	52	2	0		189	291	15	29	126	9	164	11	11	43	17	0	71	135	42	85	8	270	1,512	1,713	3,225	597.0		162	0	\$481	58					
Totals	0	22	11	126	140	223	503	47	3		2,527	3,602	155	456	1,748	57	2,261	115	129	411	221	0	761	####	460	955	166	4,454	21,144	20,307	41,451	7,050.0		2,333	10	\$4,174	583					

MONTHLY DEPARTMENT REPORT TOTALS

2010	>>> >> >>>			MISC OFFENSES							<<<		<<<		DOM VIOL	>>> ARRESTS <<<					EOD	> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE			RESERVE HOURS	Chaplain Hours	>> ANIMAL CONTROL <<			
	MUR- DER	RAPE	ROB- BERY	ASSAULTS AGG	SIMP	BURG B&E	LAR- CENY	MV THEFT	AR- SON		MISC OFF	TOTAL OFF	FEL- ONIES	MISD		JUV	TOTAL	INJU- RIES	PROP DAM	PRIV PROP		FATAL- ITIES	TOTAL	TRAF- FIC	NON- TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	CFS	CITA- TIONS	FEEES COLL			ADOP- TIONS			
JAN	0	2	1	5	0	24	44	4	0		191	271	10	30	107	9	146	4	8	36	15	0	59	662					1,961	1,533	3,494	385.5		215	0	\$326	14			
FEB	0	1	0	14	1	4	30	1	0		250	301	13	25	96	4	125	7	11	38	17	0	66	284	50	245	15	594	1,796	1,520	3,316	573.0		188	3	\$279	22			
MAR	0	0	0	6	0	21	23	1	0		362	413	8	36	148	1	185	10	10	42	13	0	65	313	46	201	20	580	1,831	1,578	3,409	686.0		233	0	\$497	49			
APR	1	0	1	4	14	16	30	3	1		266	335	11	120	32	7	159	4	10	32	15	0	57	588	45	155	9	797	2,063	1,581	3,644	717.0		188	2	\$421	26			
MAY	0	1	0	7	7	23	47	4	0		238	327	12	23	145	3	171	4	11	37	18	0	66	444	43	126	22	635	2,000	1,800	3,800	466.0		193	0	\$194	15			
JUNE	0	0	0	7	16	10	52	1	0		252	338	14	25	115	10	150	7	6	27	6	0	39	238	43	57	10	348	1,715	1,628	3,343	892.5		205	0	\$236	9			
JULY	0	1	1	15	3	28	67	3	0		267	385	12	31	120	5	156	3	9	37	15	0	61	334	50	95	13	492	1,886	1,639	3,525	325.5		228	0	\$274	19			
AUG	0	0	0	18	4	18	52	4	1		287	384	11	28	142	6	176	8	11	33	14	0	58	135	66	23	17	241	1,832	1,709	3,541	353.0		209	0	\$148	9			
SEPT	0	6	0	9	6	34	27	5	1		251	339	5	22	140	5	167	14	11	34	13	1	59	134	51	33	14	232	1,714	1,494	3,208	643.5		197	3	\$382	24			
OCT	0	0	0	9	20	33	51	2	0		269	384	6	53	208	4	265	6	13	37	13	1	64	228	76	112	14	430	1,865	1,587	3,452	672.5		207	2	\$342	22			
NOV	0	1	1	5	13	16	39	2	0		215	292	16	50	168	8	226	12	16	53	16	0	85	530	38	115	20	703	1,576	1,624	3,200	591.5		162	0	\$351	37			
DEC	0	2	0	12	9	27	44	1	0		288	383	6	49	158	6	213	8	13	39	9	0	61	282	57	38	16	393	1,569	1,491	3,060	707.5		107	0	\$164	25			
Totals	1	14	4	111	93	254	506	31	3		3,136	4,152	124	492	1,579	68	2,139	87	129	445	164	2	740	####	565	1,200	170	5,445	21,808	19,184	40,992	7,013.5		2,332	10	\$3,614	271			



The City of Durant

Public Works Director

Memorandum

Date: 11/29/2018
To: Mayor and City Council
From: Marty Cook - Public Works Director
Re: Public Works Projects Update for November 2018

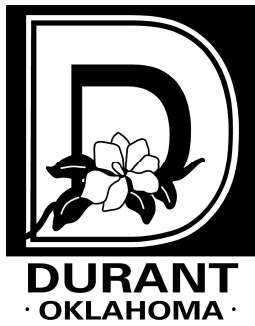
Update on projects.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Monthly Project Update	Cover Memo	11/29/2018



THE CITY OF DURANT

Office of Public Works

12/1/2018

RE : Monthly Projects Report

Swimming Pool Rehabilitation Project: Phase 2 of this project is just beginning. Currently it is in the design stage. We should be bidding the work out this fall. Wall Engineering is administering this project.

Mooney Lift Station Upgrade: We are seeking approval of funding from for the construction of this lift station upgrade and Wall Engineering is designing and administering this project.

Water Treatment Plant Fluoride System: We received our approval from ODEQ and the system design is beginning. Wall Engineering is administering this project.

Larkspur Street Extension Project: Design is nearing completion. We have identified some utilities issues that are being addressed and then the project will move forward again. Utilities are currently being relocated. Barker and Associates is administering this project.

24" Forced Sewer Line Relocation Project: Mobilization for Construction began 12-26-17 with a primary completion window of 75 days. Staging of materials and equipment is at the old Country Club. We have been required by ODOT to suspend this project until they can clear up an issue with the original survey maps of the Right of Way along Hwy 75. They will be reimbursing us for any additional cost this might incur due to re-mobilization or re-design. Barker and Associates is administering this project.

Airport Runway Extension & Rehabilitation Project: This project is underway. December 10th the runway and taxiway are closed for approximately 4 days for remarking the runway. Dirt work is slated to begin immediately after the re-opening of the runway. The properties that are required for this extension have been appraised and offers are being negotiated, we are waiting on confirmation of ownership from legal. The projected is slated to finish around November of 2019. OAC is acting as agent for the City of Durant to help with oversight of this project. LBR, Inc is Administering this project.

Respectfully,

Marty Cook
Public Works Director



The City of Durant

Office of City Clerk

Memorandum

Date: 12/3/2018
To: Mayor and City Council
From: Albert Pierce, Solid Waste Department Superintendent
Re: Solid Waste Department Monthly Report - November 2018

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Solid Waste Department Monthly Report - November 2018	Exhibit	12/4/2018



THE CITY OF DURANT

Office of the Solid Waste Superintendent

SOLID WASTE PROJECTS SCHEDULE ***November 2018***

A. Work Completed:

1. Hauled 42.47 tons of extra hauling
2. Hauled 39 loads of extra hauling
3. Picked up and delivered 15 sharps
4. No abatement this month
5. Cleaned Sunny Side rd. 1 time
6. Refurbished dumpsters
7. Replaced 4 dumpsters with new
8. Cleaned dead ends of Cemetery rd. 1 time

B. Work Planned For December

1. Refurbish. dumpsters
- 2.

C. Work Planned For Jan. '18 – Dec. 31-18

1. Pick up trash

D. Projects Planned And Requested For Authorization:

1. None.



The City of Durant

Office of the Street Department

Memorandum

Date: 12/3/2018
To: Mayor and City Council
From: Street Superintendent James Young
Re: Street Department Report - November 2018

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Work orders	Cover Memo	12/6/2018
Monthly Report	Cover Memo	12/6/2018



Work Order Detail Report

11/01/2018 - 11/30/2018

Work Date	Location	Requested By	Work Description	Work Start Date	Work End Date
11/21/2018	1412 N 9TH	PAUL RAMIREZ	2 POT HOLES	11/20/2018	11/20/2018
11/21/2018	722 NTH MULBERRY	PAUL RAMIREZ	1 POT HOLE	11/20/2018	11/20/2018
11/21/2018	615 NTH 7	PAUL RAMIREZ	2 POT HOLES	11/20/2018	11/20/2018
11/21/2018	1219 6TH	PAUL RAMIREZ	CUT OUT	11/20/2018	11/20/2018
11/21/2018	818 5TH PINE	PAUL RAMIREZ	2 POT HOLES	11/20/2018	11/20/2018
11/21/2018	4TH AND WILLOW	PAUL RAMIREZ	2 POT HOLES	11/20/2018	11/20/2018
11/21/2018	4TH AND BEECH	PAUL RAMIREZ	POT HOLE	11/20/2018	11/20/2018
11/21/2018	3RD AND LIVE OAK	PAUL RAMIREZ	2 POT HOLES	11/20/2018	11/20/2018
11/21/2018	QUAIL RIDGE CIRCLE	JAMES SCOTT	STREET SWEPT	11/20/2018	11/20/2018
11/21/2018	ARKANSAS	JAMES SCOTT	STREET SWEPT	11/20/2018	11/20/2018
11/20/2018	N. 5TH AND EVERGREEN	CALVIN PATTERSON	5 POT HOLES	11/15/2018	11/15/2018
11/20/2018	RODEO RD	CALVIN PATTERSON	2 POT HOLES	11/15/2018	11/15/2018
11/20/2018	S. 9TH	CALVIN PATTERSON	2 POT HOLES	11/15/2018	11/15/2018
11/20/2018	LYNNWOOD	CALVIN PATTERSON	14 POT HOLES	11/15/2018	11/15/2018
11/20/2018	UNIVERSITY	RYAN JONES	POT HOLE	11/9/2018	11/9/2018
11/20/2018	RADIO RD	RYAN JONES	POT HOLE	11/9/2018	11/9/2018
11/20/2018	BRYAN DR.	RYAN JONES	6 POT HOLES	11/9/2018	11/9/2018
11/20/2018	53RD AND GEORGIA	CALVIN PATTERSON	2 POT HOLES	11/19/2018	11/19/2018
11/20/2018	14TH AND MISSISSIPPI	CALVIN PATTERSON	POT HOLE	11/19/2018	11/19/2018
11/20/2018	13TH AND MISSISSIPPI	CALVIN PATTERSON	POT HOLE	11/19/2018	11/19/2018

Work Date	Location	Requested By	Work Description	Work Start Date	Work End Date
11/20/2018	MISSISSIPPI BETWEEN 9TH AND 10TH	CALVIN PATTERSON	8 POT HOLES	11/19/2018	11/19/2018
11/20/2018	13TH BETWEEN LIVE OAK AND LOCUST	CALVIN PATTERSON	11 POT HOLES	11/19/2018	11/19/2018
11/20/2018	1223 GRAND	CALVIN PATTERSON	POT HOLE	11/19/2018	11/19/2018
11/20/2018	719 ELM	CALVIN PATTERSON	CUT OUT	11/19/2018	11/19/2018
11/20/2018	5TH AND MAIN	CALVIN PATTERSON	POT HOLE	11/19/2018	11/19/2018
11/20/2018	FOLSOM RD WASHINGTON TO BRYAN	CALVIN PATTERSON	4 POT HOLES	11/19/2018	11/19/2018
11/20/2018	MAIN ST. 10TH TO WASHINGTON	CALVIN PATTERSON	20 POT HOLES	11/19/2018	11/19/2018
11/20/2018	4TH ST. WASHINGTON TO DUNLAP	CALVIN PATTERSON	14 POT HOLES	11/19/2018	11/19/2018
11/20/2018	MAIN ST.	JAMES SCOTT	STREET SWEPT	11/19/2018	11/19/2018
11/20/2018	S. 9TH	JAMES SCOTT	STREET SWEEP	11/19/2018	11/19/2018
11/20/2018	MAIN ST. N 1ST. TO N 15TH.	JAMES SCOTT	STREET SWEPT	11/16/2018	11/16/2018
11/20/2018	EVERGREEN ST.	JAMES SCOTT	STREET SWEPT	11/16/2018	11/16/2018
11/20/2018	E. MAIN TO N. 15TH	JAMES SCOTT	STREET SWEPT	11/15/2018	11/15/2018
11/20/2018	S 6TH	JAMES SCOTT	STREET SWEPT	11/15/2018	11/15/2018
11/20/2018	LARKSPUR	RYAN JONES	1 POT HOLE	11/9/2018	11/9/2018
11/20/2018	RODEO RD	CALVIN PATTERSON	3 POT HOLES	11/14/2018	11/14/2018
11/20/2018	WASHINGTON & MAIN	RYAN JONES	POT HOLE	11/9/2018	11/9/2018

Work Date	Location	Requested By	Work Description	Work Start Date	Work End Date
11/20/2018	N. 1ST. AND MULBERRY	RYAN JONES	1 POT HOLE	11/9/2018	11/9/2018
11/20/2018	1305 N. 16TH	CALVIN PATTERSON	2 POT HOLES	11/13/2018	11/13/2018
11/20/2018	MAIN AND WASHINGTON	CALVIN PATTERSON	1 POT HOLE	11/13/2018	11/13/2018
11/20/2018	SHAMROCK & UNIVERSITY PLACE	CALVIN PATTERSON	4 POT HOLES	11/13/2018	11/13/2018
11/20/2018	609 S. GOERGIA	CALVIN PATTERSON	1 POT HOLE	11/13/2018	11/13/2018
11/15/2018	1019 W TEXAS	PAUL RAMIREZ	POT HOLE	11/13/2018	11/13/2018
11/15/2018	N 2 AND PINE	PAUL RAMIREZ	POT HOLE	11/13/2018	11/13/2018
11/15/2018	5 TH AND PINE	PAUL RAMIREZ	POT HOLE	11/13/2018	11/13/2018
11/15/2018	5 TH AND BEECH	PAUL RAMIREZ	POT HOLE	11/13/2018	11/13/2018
11/15/2018	800 BLK E MAIN	PAUL RAMIREZ	POT HOLE	11/13/2018	11/13/2018
11/15/2018	HOLCOMB AND E MAIN	PAUL RAMIREZ	POT HOLE	11/13/2018	11/13/2018
11/15/2018	E ALABAMA	PAUL RAMIREZ	POT HOLE	11/13/2018	11/13/2018
11/15/2018	S 5 TH AND ARKANSAS	PAUL RAMIREZ	5 POT HOLES	11/13/2018	11/13/2018
11/15/2018	N 1 ST AND UNIVERSITY	JANES SCOTT	STREET SWEPT	11/14/2018	11/14/2018
11/15/2018	S 5 TH	JAMES SCOTT	STREET SWEPT	11/14/2018	11/14/2018
11/15/2018	S 5 TH	JAMES SCOTT	STREET SWEPT	11/14/2018	11/14/2018
11/15/2018	MAIN / N 5 TH TO N 15 TH	JAMES SCOTT	STREET SWEPT	11/14/2018	11/14/2018
11/15/2018	RODEO RD AND S 9 TH	DURANT POLICE	LARGE POT HOLE	11/14/2018	11/14/2018
11/15/2018	MAIN / E MAIN TO 3 RD	JAMES SCOTT	STREET SWEPT	11/14/2018	11/14/2018
11/13/2018	S 5 TH	JAMES SCOTT	STREET SWEPT	11/8/2018	11/8/2018

Work Date	Location	Requested By	Work Description	Work Start Date	Work End Date
11/13/2018	DURANT LIBRARY	JAMES SCOTT	STREET SWEPT	11/8/2018	11/8/2018
11/8/2018	N 6 TH / LIVEOAK TO LOCUST	JAMES SCOTT	STREET SWEPT	11/7/2018	11/7/2018
11/8/2018	S 5 TH	JAMES SCOTT	STREET SWEPT	11/7/2018	11/7/2018
11/8/2018	E MAIN TO N 15 TH	JAMSE SCOTT	STREET SWEPT	11/7/2018	11/7/2018
11/7/2018	E MAIN TO N 6 TH	JAMES SCOTT	STREET SWEPT	11/5/2018	11/5/2018
11/7/2018	S 4 TH	JAMES SCOTT	STREET SWEPT	11/5/2018	11/5/2018
11/7/2018	WASHINGTON	PAUL RAMIREZ	2 POT HOLES	11/2/2018	11/2/2018
11/7/2018	49 TH /N 8 TH	PAUL RAMIREZ	2 POT HOLES	11/2/2018	11/2/2018
11/7/2018	RADIO RD	PAUL RAMIREZ	2 POT HOLES	11/2/2018	11/2/2018
11/7/2018	MAIN / 10 TH TO WASHINGTON	PAUL RAMIREZ	2 POT HOLES	11/2/2018	11/2/2018
11/7/2018	1 ST AND LOCUST	PAUL RAMIREZ	2 POT HOLES	11/2/2018	11/2/2018
11/7/2018	EAST MAIN TO N 15 TH	JAMES SCOTT	STREET SWEPT	11/1/2018	11/1/2018
11/7/2018	S 4 TH	JAMES SCOTT	STREET SWEPT	11/1/2018	11/1/2018
11/7/2018	N 5 TH EVERGREEN TO POPLER	PAUL RAMIREZ	7 POT HOLES	11/1/2018	11/1/2018
11/7/2018	1115 N 6 TH	PAUL RAMIREZ	POT HOLE	11/1/2018	11/1/2018
11/7/2018	N 12 TH	JAMES SCOTT	STREET SWEPT	11/6/2018	11/6/2018
11/2/2018	NTH 1ST/2ND / KATY	JAMES SCOTT	SWEEP STREET	10/30/2018	10/30/2018
11/2/2018	UNIVERSITY/ NTH 1ST/WASHINGTON	JAMES SCOTT	SWEEP STREET	10/30/2018	10/30/2018

Work Date	Location	Requested By	Work Description	Work Start Date	Work End Date
11/2/2018	TEXAS/ 10TH / 11TH	PAUL RAMIREZ	3 POT HOLES	10/30/2018	10/30/2018
11/1/2018	518 TEXAS	PAUL RAMIREZ	1 POT HOLE	10/30/2018	10/30/2018
11/1/2018	ESTELLE 1533	PAUL RAMIREZ	3 POT HOLES	10/30/2018	10/30/2018
11/1/2018	NE 2ND/ MAIN	PAUL RAMIREZ	2 POT HOLES	10/30/2018	10/30/2018
11/1/2018	2700 LITTLE JOHN	PAUL RAMIREZ	2 POT HOLES	10/30/2018	10/30/2018
11/1/2018	WILSON/ NTH 1ST	PAUL RAMIREZ	1 POT HOLE	10/30/2018	10/30/2018
11/1/2018	AIRPORT	JAMES SCOTT	SWEEP RUN WAYS	10/31/2018	10/31/2018

Total Records: 82

12/6/2018



THE CITY OF DURANT

Office of the Street Department

Street Department Project Schedule November 1st 2018 thru November 30th 2018

A. Work Completed:

1. Cleaned drains city wide
2. Cut access rd in at the airport
3. Patched intersection Carl Albert and Washington
4. Patched utility cuts
5. Bladed Sunny side, Davis , Cale switch And Cemetery rd
6. Installed 100' of culvert and poured back side walk and curb and gutter at nth 10th and Beech
7. Ran patch truck
8. Sign Maintenance
9. Light Maintenance
10. Ran sweeper

B. Work Planned For Dec. 2018

801 nth 5th ave. side walk replacement (joint property owner agreement) Dec.

C. Work Planned For July. 2018 Thru July 2019 Approx. start date – Finish date

Stripe intersection and turn lanes at nth 1 st and Mulberry, Washington and University and Radio Rd and Main	Feb. / Mar.
Clean ditches on Red bud, 49 th And Rodeo rd.	Dec. / Jan.
Level patch Radio Rd from Main to Shamrock	Feb./ Mar.
Level patch on University from 49 TH to University Pl.	Mar./ Apr.
Level patch on Washington From Elm to University	Apr./May
Level patch on W. Main from 10 th to Washington	May/ June

D. Projects Planned and Requested for Authorization:



The City of Durant

Office of City Clerk

Memorandum

Date: 12/3/2018
To: Mayor and City Council
From: Stephanie Barfield, Utility Billing Supervisor
Re: Utility Department Monthly Report - November 2018

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Utility Department Monthly Report - November 2018	Exhibit	12/3/2018



Monthly Utility Billing, Cash Collection, And Consumption Summary

NOV 2018

	WATER		SANITARY SEWER		SANITATION	
	Month	YTD	Month	YTD	Month	YTD
Number of Bills - Active Accounts	6876		5961		6693	
Total Revenue Billed	\$294,804.95	\$1,873,228.87	\$205,113.78	\$1,221,066.66	\$668,212.77	\$2,136,577.65
Adjustments in Dollar	(\$3,866.45)	(\$26,632.00)	(\$15,542.48)	(\$103,590.71)	(\$6,121.90)	(\$33,697.95)
TOTAL CASH RECEIPTS	\$294,804.95	\$1,873,228.87	\$205,113.78	\$1,221,066.66	\$668,212.77	\$2,136,577.65

CONSUMPTION IN GALLONS	80,635,700
------------------------	------------

NEW SERVICE APPLICATIONS	72
NUMBER OF WALK IN/PHONE PAYMENTS	1,820
MAIL PAYMENTS	1,183
CREDIT CARD PAYMENTS	187
WEB PAYMENTS	831
DROP BOX PAYMENTS	460
BANK DRAFT PAYMENTS	767
CREDIT CARD DRAFT PAYMENTS	187
KIOSK	695
OTHERS	



The City of Durant

Office of City Clerk

Memorandum

Date: 12/7/2018
To: Mayor and City Council
From: Jay Neal - Utility Line Maintenance Supervisor
Re: Utility Line Maintenance Report - November 2018

-
1. **Line Repairs, Taps, Installs**
 - a. **Water Leaks: 51 Water Leaks (4 Multi Day Operations)**
 - b. **Water Taps: 6**
 - c. **Sewer Stops: 26**
 - d. **Sewer Taps: 2 (1 Overnight across S 9th)**
 2. **Upcoming/Ongoing Projects**
 - a. **Working to complete the Water portion of the Airport Runway Extension Project**
 - b. **Mooney Lift Station on Agenda for approval**

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
City Council Attachment	Exhibit	12/7/2018

November 2018

Water Leaks:	51
Water Taps:	6
Sewer Leaks:	2
Sewer Taps:	2
Other Completed Jobs:	164
Carryover Balance to Next Month	17

Jobs/Day	28.13
Jobs/Week	112.5
Jobs/Month	225

Added Leaks	42
Paid Taps	6



The City of Durant

Office of City Clerk

Memorandum

Date: 12/5/2018
To: Mayor and City Council
From: Terry Condor, Waste Water Treatment Plant Superintendent
Re: Waste Water Treatment Plant and Lab Monthly Report - November 2018

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Waste Water Treatment Plant and Lab Monthly Report - November 2018	Exhibit	12/5/2018



The City of Durant
Office of the Wastewater Treatment Plant

PROJECTS SCHEDULE

A: WORK COMPLETED IN NOVEMBER 2018

- 1: MONITORING OF SBR SE VALVES TO DETERMINE FURTHER FAILURES (on going)
- 2: CLEAN CLARIFIER WEIRS 11-27-18
- 3: CLEAN BLEND TANK MIXER 11-29-18
- 4: CLEAN EFFLUENT PUMP STATION -----
- 5: CLEAN RAW WATER PUMP STATION -----
- 6: CLEAN SCUM PUMP STATION 11/7/18
- 7: CLEAN DRAIN LIFT STATION (not needed)
- 8: CK TORQUE & OVERLOAD & GREASE CHAIN ON CLARIFIER 11-6-18
- 9: CALIBRATE DISCHARGE DO & PH METER 11/29-18
- 10: CHECK CALIBRATION OF DISCHARGE FLOW METER 11-26-18
- 11: RESET SBR PLC (not needed)
- 12: WASH DOWN STEP SCREEN 11-13-18
- 13: CLEAN UV TROUGHS AND FLUME 11-16-18
- 14: CHECK ELECTRIC MANHOLES 11-12-18
- 15: CLEAN OUT BUILDINGS 11-16-18
- 16: MANUALLY CHECK U.V. BULBS
- 17: WASH DOWN CASINO STEPSCREEN 11-8-18
- 18: CHECK ALL AUTOMATIC VALVES (on going)
- 19: VEHICLE INSPECTION 11-8-18
- 20: WALK-THRU INSPECTION 11/5/18
- 21: CLEAN ALL PLC's (not needed)
- 22: CLEAN D.O. METERS (not needed)
- 23: CHECK CLARIFIER OIL WEEKLY 11-6-18, 11-27-18

TREATED 98.377 MG OF WASTEWATER
PROCESSED .966548 MG OF TREATED SLUDGE

B: WORK PLANNED FOR DECEMBER 2018

- 1: MONITORING OF SBR SE VALVES TO DETERMINE FURTHER FAILURES (on going)
- 2: CLEAN CLARIFIER WEIRS
- 3: CLEAN BLEND TANK MIXER
- 4: CLEAN EFFLUENT PUMP STATION -----
- 5: CLEAN RAW WATER PUMP STATION -----
- 6: CLEAN SCUM PUMP STATION
- 7: CLEAN DRAIN LIFT STATION
- 8: CK TORQUE & OVERLOAD & GREASE CHAIN ON CLARIFIER
- 9: CALIBRATE DISCHARGE DO & PH METER
- 10: CHECK CALIBRATION OF DISCHARGE FLOW METER
- 11: RESET SBR PLC
- 12: WASH DOWN STEP SCREEN
- 13: CLEAN UV TROUGHS AND FLUME
- 14: CHECK ELECTRIC MANHOLES
- 15: CLEAN OUT BUILDINGS
- 16: MANUALLY CHECK U.V. BULBS
- 17: WASH DOWN CASINO STEPSCREEN
- 18: CHECK ALL AUTOMATIC VALVES
- 19: VEHICLE INSPECTION
- 20: WALK-THRU INSPECTION
- 21: CLEAN ALL PLC's
- 22: CLEAN D.O. METERS
- 23: CHECK CLARIFIER OIL WEEKLY

Process Water and Sludge Flow Report

November 2018

Date	Influent Flow (MG)	Drain Lift Station Flow (MG)	Casino Lift Station Flow (MG)	Combined Infl (MG)	Effluent Flow (MG)	GBT #1 Flow (KG)	GBT #2 Flow (KG)	Sludge Flow Digester #1 (KG)	Sludge Flow Digester #2 (KG)
11/1/2018	2.890	0.068	0.303	3.261	2.666	45.496	0.000	0.000	0.026
11/2/2018	3.217	0.077	0.300	3.594	2.975	46.000	0.000	0.000	0.025
11/3/2018	3.506	0.034	0.343	3.883	3.425	0.005	0.000	0.000	0.024
11/4/2018	3.427	0.027	0.280	3.733	3.208	0.004	0.000	0.000	0.027
11/5/2018	3.182	0.065	0.351	3.597	3.132	45.884	0.000	0.000	0.024
11/6/2018	3.601	0.081	0.368	4.050	3.329	42.908	0.000	0.000	0.021
11/7/2018	3.522	0.073	0.316	3.911	3.596	50.108	0.000	0.000	0.034
11/8/2018	3.207	0.070	0.299	3.576	3.110	50.606	0.000	0.000	22.277
11/9/2018	3.432	0.069	0.303	3.804	3.194	50.192	0.000	0.000	24.805
11/10/2018	3.322	0.030	0.324	3.676	3.114	0.310	0.000	0.000	24.412
11/11/2018	3.092	0.026	0.257	3.376	2.988	0.178	0.000	0.000	24.016
11/12/2018	3.393	0.032	0.238	3.662	3.235	0.063	0.000	0.000	24.127
11/13/2018	2.974	0.069	0.214	3.257	2.886	51.757	0.000	0.000	24.257
11/14/2018	3.103	0.072	0.213	3.388	2.849	56.464	0.000	0.000	24.523
11/15/2018	3.007	0.071	0.254	3.331	2.954	55.284	0.000	0.000	25.703
11/16/2018	2.706	0.066	0.256	3.029	2.751	52.217	0.000	0.000	3.448
11/17/2018	2.622	0.028	0.323	2.973	2.760	0.063	0.000	0.000	0.034
11/18/2018	2.622	0.028	0.323	2.973	2.760	0.063	0.000	0.000	0.034
11/19/2018	2.520	0.066	0.236	2.822	2.580	52.333	0.000	0.000	0.047
11/20/2018	2.570	0.087	0.278	2.935	2.498	54.762	0.000	0.000	0.048
11/21/2018	2.526	0.073	0.237	2.835	2.757	48.647	0.000	0.000	19.581
11/22/2018	2.272	0.027	0.279	2.578	2.527	0.084	0.000	0.000	19.343
11/23/2018	2.524	0.028	0.318	2.870	2.811	0.000	0.000	0.000	14.374
11/24/2018	2.510	0.016	0.321	2.848	2.841	0.000	0.000	0.000	16.124
11/25/2018	2.510	0.016	0.321	2.848	2.841	0.000	0.000	0.000	16.124
11/26/2018	2.913	0.087	0.156	3.156	2.929	51.666	0.000	0.000	8.999
11/27/2018	2.693	0.071	0.212	2.976	2.818	54.881	0.000	0.000	9.053
11/28/2018	2.911	0.068	0.191	3.169	3.078	52.054	0.000	0.000	8.813
11/29/2018	2.872	0.068	0.234	3.174	3.174	52.226	0.000	0.000	9.034
11/30/2018	2.765	0.070	0.257	3.092	3.126	52.291	0.000	0.000	9.333

Monday, December 03, 2018

Sum	88.411	1.664	8.302	98.377	88.913	966.548	0.000	0.000	328.695
Avg	2.947	0.055	0.277	3.279	2.964	32.218	0.000	0.000	10.957
Min	2.272	0.016	0.156	2.578	2.498	0.000	0.000	0.000	0.021
Max	3.601	0.087	0.368	4.050	3.596	56.464	0.000	0.000	25.703

CITY OF DURANT WASTEWATER TREATMENT PLANT MONTHLY OPERATION REPORT

MONTH OF

November 2018

DAY	DATE	WEATHER		FLOW		PUMPS		INFLUENT DATA				SLUDGE		SBR DATA				DWR				Effluent	Visible Foam or Floating Solids in Discharge/ Comments			
		RAINFALL (in.)	Lo AIR TEMP	INFLUENT (MGD)	EFFLUENT (MGD)	RAW PUMP ONLINE	EFFLUENT PUMP ONLINE	pH	SETTLABLE SOLIDS ml / L	Head work's BOD ₅	Over the Weirs BOD ₅	TSS	FEED SLUDGE (GPD)	GBT ONLINE	REACTOR #1 SETTLEABILITY	REACTOR #2 SETTLEABILITY	REACTOR #3 SETTLEABILITY	REACTOR #4 SETTLEABILITY	D.O. mg/L	pH	TSS mg/L	AMMONIA mg/L		CBOD ₅	FECAL COLIFORM #ctu/100ml	Bis(2-Ethylhexyl)phthalate UG/L
T	11/1/18	1.5	50	3.3	3.1	1	4	7.3	10				24500	45496					8.7	7.6						N/D
F	11/2/18		54	3.6	3.5	1	4	7.3	10				23296	46000					8.7	7.7						N/D
S	11/3/18		51.6	3.9	3.7	1	4						22400						8.7	7.8						N/D
S	11/4/18		42	3.7	3.6	1	4						24480						7.3	7.7						N/D
M	11/5/18		46	3.6	3.5	1	4	7.3	7				26005	45884	800	800	800	750	8.8	7.7						N/D
T	11/6/18		57	4.1	3.9	1	4	7.3	7				23585	42909	800	800	850	750	8.9	7.6						N/D
W	11/7/18	3.24	50	3.9	3.8	1	4	7.1	4				22945	5008	750	850	850	750	9.1	7.4						N/D
T	11/8/18		49	3.6	3.4	1	4	7.0	4	39	54	16	22277	50606					9.4	7.6	0.2	0.2				N/D
F	11/9/18		42	3.5	3.6	1	4	7.3	1				24605	50192					9.1	7.6						N/D
S	11/10/18			3.7	3.6	1	4						24412						9.9	7.6						N/D
S	11/11/18			3.4	3.3	1	4						24016						10	7.6						N/D
M	11/12/18			3.7	3.5	1	4						24127						10.2	7.7						N/D
T	11/13/18		29	3.2	2.9	1	4	7.4	2				24257	51757	900	900	850	800	9.3	7.9						N/D
W	11/14/18		26	3.4	3.3	1	4	7.4	1	114	94	32	24523	56404	900	800	850	800	9.2	8.0	0.5	0.6	0.0			N/D
T	11/15/18		26	3.3	3.0	1	4	7.4	2				25023	55283	850	850	850	800	9.9	7.7						N/D
F	11/16/18		39	3.0	2.8	1	4	7.4	5				24523	52217					9.9	7.7						N/D
S	11/17/18			3.0	2.8	1	4						24257						9.5	7.8						N/D
S	11/18/18			2.8	2.5	1	4						24127						9.1	7.8						N/D
M	11/19/18		31	2.9	2.6	1	4	7.3	3				23547	52327	800	800	850	800	9.6	7.8						N/D
T	11/20/18		36	2.9	2.7	1	4	7.3	3				24338	54760	800	900	875	875	9.0	7.6						N/D
W	11/21/18		31	2.8	2.7	1	4	7.4	2	37	105	100	19581	48647	900	850	800	800	9.3	7.9	0.5	0.2	0.0			N/D
T	11/22/18			2.6	2.5	1	4						19343						9.4	7.8						N/D
F	11/23/18			2.9	2.8	1	4						14374						10.1	7.9						N/D
S	11/24/18			2.8	2.8	1	4						14124						9.2	7.8						N/D
S	11/25/18			2.8	2.7	1	4						9676						9.4	7.8						N/D
M	11/26/18		34	3.1	2.9	1	4	7.4	5				19352	57666	900	850	900	900	10.2	7.8						N/D
T	11/27/18		30	3.0	2.9	1	4	7.3	50				18106	54881	850	850	890	850	8.1	7.9						N/D
W	11/28/18		34	3.2	3.1	1	4	7.4	4	36	750	60	17626	52054	800	850	900	806	8.0	7.9	3.9	0.2	2.0			N/D
T	11/29/18		51	3.2	3.2	1	4	7.4	5				18067	52226					8.9	7.9						N/D
F	11/30/18		60	3.1	3.1	1	4	7.5	3				18066	52291					8.7	7.7						N/D



THE CITY OF DURANT

Office of the Wastewater Treatment Plant

Lab Report

11/1/18 to 11/30/18

Tests Processed

<u>84</u>	Bac-t's
<u>84</u>	BOD's
<u>20</u>	TSS's
<u>12</u>	NH3's
<u>22</u>	DO's
<u>22</u>	Ph's
<u>0</u>	Fecal Coliforms (May 1 st – Sept. 30 th) * 6 per set
<u>0</u>	FOG's

Work Projects

- Data entry
- Reports (water test results), Make copies and envelope
- Purchase Orders, copy, file
- Equipment calibrations and maintenance
- Sampling and process readings
- Quality Assurance, Quality Control tests
- Laboratory Testing
- Filing
- Daily/Weekly laboratory and WWTP building cleaning
- Monthly, Quarterly, Bi-annual, Yearly reports
- Ordering Lab chemicals and supplies
- Water Billing
- Storm water monitoring
- Storm water Report
- Pre-Treatment



The City of Durant

Office of City Clerk

Memorandum

Date: 12/3/2018
To: Mayor and City Council
From: Phillip Hightower, Water Treatment Plant
Re: Water Treatment Plant Monthly Report - November 2018

Council Information / Action Requested

Information only.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
MOR #1 - November 2018	Exhibit	12/3/2018
MOR #2 - November 2018	Exhibit	12/3/2018
CLO2 and Chlorite Monthly Report - November 2018	Exhibit	12/3/2018
Maintenance Report - November 2018	Exhibit	12/3/2018

Mail **original** before the 10th of the following month
to the Department of Environmental Quality, Water Quality Division
P. O. Box 1677, Oklahoma City, OK 73101-1677

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY
MONTHLY OPERATIONAL REPORT
WATER TREATMENT PLANTS

Plant: Durant Water Treatment F
PWSID: 1010601
Month: November 2018
Population: 19,491

Durant City Utilities Authority

PO Box 578

Durant OK

74702

System

Address

City

ZIP

DAY	WATER TREATED	FILTER OPERATION								WASH WATER IN 1000 GALS.	CHEMICALS USED-LBS.										ALKALINITY								pH			CaCO3 STABILITY Method:	HARDNESS		Chlorite residual	Chlorite lbs/day	REMARKS				
		FILTERS USED-HOURS									ALUM	LIME	POLYMER Name:	CARBON NAOH	OTHER Name: NH2SIF6	OTHER Name: copper sul	CHLORINE		"P"		TOTAL AM		CLO2 Residual		TOTAL PM		AM PM			AM	(ppm)										
																	PRE	POST	RAW	FILT	RAW	FILT	RAW	FILT	RAW	FILT	RAW	FILT	RAW		FILT		RAW	FILT				RAW	FILT	RAW	FILT
1	4,221	24	0	24	24	23	23	24	24	75	2800	0	40	550	0	0	0	240	100			132	246		0.18	100	200	7.2	7.4	7.2	256	148	272	0.9	260						
2	4,109	24	0	24	24	24	24	24	24		2400	0	40	1100	0	0	0	220	100			96	122		0.16	88	104	7.1	6.9	7.3	236	108	144	0.71	260						
3	4,098	24	0	24	24	24	24	23	23	75	2800	0	40	963	0	0	0	220	120			94	88		0.1	98	80	7	7.2	7.3	148	102	126	0.57	260						
4	3,492	23	0	23	23	23	23	24	24	170	2300	0	40	1100	0	0	0	200	90			90	76		0.14	94	84	7.1	7.1	7.2	104	96	100	0.52	280						
5	4,070	24	0	24	24	24	24	24	24		2200	0	40	963	0	0	0	200	90			90	80		0.14	100	80	7.1	7	7.2	96	110	100	0.42	280						
6	3,948	24	0	24	24	24	24	23	23	70	2300	0	40	825	0	0	0	120	80			84	76		0.16	280	84	7.2	7.2	7.5	84	102	96	0.52	280						
7	3,897	24	0	24	24	24	24	24	24		3000	0	40	688	0	0	0	150	90			226	120		0.19	218	170	7.7	7.4	7	88	246	134	0.52	280						
8	3,971	23	0	23	23	24	24	24	24	105	2000	0	40	413	0	0	0	110	90			238	188		0.19	266	206	7.6	7.2	7.2	132	258	260	0.71	280						
9	3,974	24	0	24	24	23	23	24	24	70	1800	0	40	550	0	0	0	100	80			272	222		0.15	272	222	7.8	7.3	7.3	200	285	236	0.76	280						
10	3,949	24	0	24	24	24	24	23	23	70	1800	0	40	413	0	0	0	100	60			270	242		0.13	290	242	7.8	7.4	7.5	220	288	286	0.8	280						
11	3,978	23	0	23	23	24	24	24	24	105	2200	0	40	413	0	0	0	100	60			282	254		0.2	282	264	7.8	7.5	7.4	246	278	276	0.61	280						
12	3,955	24	0	24	24	23	23	24	24	75	1800	0	40	275	0	0	0	100	80			288	266		0.12	296	272	7.6	7.5	7.6	272	280	282	0.71	280						
13	3,522	23	0	23	23	24	24	23	23	180	1100	0	40	0	0	0	0	90	60			288	266		0.13	306	268	7.6	7.1	7	280	318	320	0.9	240						
14	3,544	24	0	24	24	24	24	24	24		1400	0	40	0	0	0	0	50	60			286	260		0.13	310	276	7.8	7.1	7.3	254	292	280	0.61	240						
15	3,890	23	0	23	23	23	23	24	24	125	1300	0	40	0	0	0	0	60	60			276	258		0.14	294	262	7.7	7.1	7.4	270	306	312	0.8	240						
16	3,947	23	0	23	23	24	24	23	23	125	1400	0	40	0	0	0	0	80	40			286	280		0.14	290	266	7.9	7.2	7.3	276	310	312	0.66	240						
17	3,977	23	0	23	23	24	24	24	24	75	1400	0	40	0	0	0	0	100	80			292	270		0.11	294	282	7.9	7.5	7.4	270	280	310	0.66	240						
18	3,973	24	0	24	24	23	23	24	24	70	1400	0	40	0	0	0	0	100	60			306	282		0.14	294	298	7.9	7.4	7.5	286	280	304	0.52	240						
19	3,909	24	0	23	23	24	24	23	23	128	1400	0	40	0	0	0	0	90	60			306	266		0.17	292	276	7.8	7.5	7.5	280	278	296	0.61	240						
20	3,963	23	0	23	23	23	23	24	24	140	1500	0	40	0	0	0	0	90	60			290	272		0.39	304	268	7.9	7.3	7.4	284	290	290	0.71	240						
21	4,031	23	0	23	23	24	24	24	24	60	1200	0	40	0	0	0	0	100	60			286	280		0.16	300	274	7.9	7.4	7.5	276	292	292	0.71	240						
22	4,483	23	0	23	23	24	24	23	23	120	1600	0	40	0	0	0	0	100	60			292	274		0.15	296	260	7.9	7.6	7.4	280	278	288	0.61	240						
23	4,015	23	0	23	23	23	23	24	24	300	1300	0	40	0	0	0	0	100	60			294	270		0.17	292	260	8	7.6	7.5	278	276	290	0.61	240						
24	3,978	23	0	23	23	24	24	23	23	125	1400	0	40	0	0	0	0	80	60			280	280		0.15	282	268	7.9	7.3	7.4	270	328	306	0.66	240						
25	3,980	24	0	24	24	23	23	24	24	60	1200	0	40	0	0	0	0	100	80			290	266		0.16	292	260	7.9	7.5	7.5	270	306	294	0.52	240						
26	3,947	23	0	23	23	24	24	24	24	90	1200	0	40	0	0	0	0	60	60			282	262		0.17	288	276	8	7.5	7.5	284	320	320	0.52	240						
27	3,938	24	0	24	24	23	23	23	23	120	1200	0	40	0	0	0	0	100	60			274	268		0.17	298	274	8	7.3	7.5	278	312	322	0.57	240						
28	3,914	23	0	23	23	24	24	24	24	100	1200	0	40	0	0	0	0	70	50			296	266		0.11	298	280	8.1	7.6	7.5	260	300	300	0.47	240						
29	4,324	23	0	23	23	23	23	23	23	160	1300	0	40	0	0	0	0	100	60			290	270		0.13	290	278	7.9	7.4	7.5	290	328	318	0.66	260						
30	4,313	23	0	23	23	24	24	24	24	80	1400	0	40	0	0	0	0	100	100			302	268		0.15	304	266	8	7.4	7.6	280	318	308	0.61	260						
31																																									
TOT	119310				703	709	709	710	710	2873	51300		1200	8253				3430	2170			7378	6838		4.73	7708	6900	231	220	221	7048	7713	7774	19.16	7660						
Avg	3977							24	24	96	1710		40.00	275				114	72			246	228		0	257	230	7.7	7.3	7.4	234.9	257	259	0.639	#####						

Power Costs	\$14,222.53
Labor Costs	\$49,250.80
Chemicals	\$17,770.06
Supplies	\$246.59
Repairs	\$6,568.45
TOTAL	\$88,058.43

Ave. Rate of Wash (Vert. in/min.)

I hereby certify the above to be correct
to the best of my knowledge.

Ave Wash Period (Minutes)

Signed

DEQ Form # 630-577A
Revised 9/1/2000

% Wash Water Used

Title

Oper. Cert. No.

Cost per thousand Gallons

Ave. Head Loss for Washing

**OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY
MONTHLY OPERATIONAL REPORT
WATER TREATMENT PLANTS**

System

Address

City

ZIP

PWSID: 1010601

Population: 19.491

Population:	<u>19,491</u>
--------------------	---------------

☒ Rapid Rate Filter

☐ Slow Sand Filter

☐ Slow Sand Filter	No. OF	% OF TOTAL
	SAMPLES	SAMPLES
TURBIDITY GREATER THAN 0.5 NTU:	0	0%
TURBIDITY GREATER THAN 0.3 NTU:	0	0%
TURBIDITY GREATER THAN 0.1 NTU:	9	5%

TOTAL NO. OF TURBIDITY ANALYSES:	180	
HIGHEST TURBIDITY READING	0.13	◀
NUMBER OF SAMPLES > 1 NTU	0	◀
NUMBER OF SAMPLES > 5 NTU	0	◀
95TH PERCENTILE OF FINISHED WATER TURBIDITY	0.10	◀ NOT REQUIRED
95TH PERCENTILE OF SETTLED WATER TURBIDITY	2.91	◀ NOT REQUIRED
CHLORINE RESIDUAL < 1.0 mg/l LEAVING PLANT (# Samples)		

INDIVIDUAL FILTER TURBIDITY CHECKLIST

1. IS TURBIDITY FROM EACH INDIVIDUAL FILTER RECORDED EVERY 15 MINUTES? ☒ Yes ☐ No

2. DID ANY SINGLE FILTER EXCEED 2.0 NTU IN TWO CONSECUTIVE 15 MINUTE PERIODS?

☒ No, Go to Question 3.

☐ Yes, What date was the filter profile completed?

DID THIS SAME FILTER EXCEED 2.0 NTU IN 2 CONSECUTIVE 15-MIN PERIODS DURING THE LAST MONTH?

☐ No, Go to Question 3.

☐ Yes, Schedule Comprehensive Performance Evaluation (CPE) with DEQ.

3. DID ANY SINGLE FILTER EXCEED 1.0 NTU IN TWO CONSECUTIVE 15 MINUTE PERIODS?

☒ No, Go to Question 4.

☐ Yes, What date was the filter profile completed?

DID THIS SAME FILTER EXCEED 1.0 NTU IN 2 CONSECUTIVE 15-MIN PERIODS DURING THE LAST 2 MONTHS?

☐ No, Go to Question 4.

☐ Yes, What date was the filter self-assessment completed?

4. DID ANY SINGLE FILTER EXCEED 0.5 NTU IN 2 CONSECUTIVE 15-MIN PERIODS AT THE END OF 4 HRS OF OPERATION?

☒ No, You are finished with the checklist.

☐ Yes, What date was the filter profile completed?

*** IF ANY OF QUESTIONS 2 THROUGH 4 ARE CHECKED "YES", YOU MUST**

COMPLETE THE TURBIDITY TRIGGER EVALUATION FORM AND ATTACH TO THIS MOR.

Day	TURBIDITY										RESIDUAL DISINFECTANT								Comments
	Raw	Set	Set	2400-0400	0400-0800	0800-1200	1200-1600	1600-2000	2000-2400	ENTRY POINT TO DISTRIBUTION						DISTRIBUTION			
										12am	4am	8am	12pm	4pm	8pm	SYSTEM			
1	84.80	2.6	1.9	0.09	0.06	0.09	0.10	0.07	0.06	2.89	2.86	2.72	1.79	1.76	2.50	2.40	2.51		
2	8.73	1.6	2	0.06	0.05	0.05	0.04	0.04	0.04	2.44	2.90	3.01	3.21	3.18	2.96	0.93	2.35		
3	7.27	1.7	2	0.04	0.09	0.04	0.04	0.04	0.04	3.05	3.33	3.53	2.92	2.92	2.53	1.05	2.94		
4	7.70	1.2	1.4	0.07	0.05	0.05	0.10	0.06	0.05	2.55	2.82	2.85	2.85	2.74	2.35	2.45	1.23		
5	7.76	1.2	1.4	0.04	0.04	0.04	0.04	0.04	0.04	2.38	2.55	2.60	2.72	2.75	2.32	1.46	1.44		
6	8.76	1.2	1.1	0.10	0.06	0.04	0.04	0.04	0.04	2.40	2.63	2.69	2.72	2.57	2.36	2.14	1.40		
7	13.90	1.9	1.9	0.04	0.04	0.04	0.04	0.04	0.04	2.40	2.38	2.43	2.55	2.55	2.54	1.35	1.31		
8	15.65	1.8	2.5	0.06	0.05	0.04	0.04	0.04	0.04	2.58	2.80	2.78	2.72	2.61	2.31	2.22	1.25		
9	10.06	1.8	2.6	0.06	0.05	0.04	0.04	0.04	0.04	2.43	2.80	2.90	2.78	2.66	2.30	1.17	1.10		
10	8.84	1.9	2	0.06	0.07	0.04	0.04	0.04	0.04	2.32	2.61	2.86	2.77	2.67	2.37	1.14	1.30		
11	8.80	2	2.3	0.04	0.08	0.04	0.04	0.04	0.04	2.39	2.75	2.90	3.01	3.01	2.94	2.28	1.15		
12	7.93	1.8	2.5	0.07	0.04	0.04	0.04	0.06	0.06	2.95	3.09	3.14	3.08	2.99	2.97	1.27	1.23		
13	7.89	1.8	2.1	0.09	0.08	0.04	0.04	0.04	0.04	2.96	3.12	3.26	3.26	3.51	2.65	2.85	1.37		
14	7.35	1.8	1.4	0.04	0.04	0.05	0.05	0.06	0.06	2.59	2.67	2.81	2.97	2.79	2.38	1.47	1.71		
15	6.78	2.5	2.2	0.07	0.12	0.11	0.04	0.04	0.04	2.53	2.70	2.87	3.13	2.81	2.32	2.37	1.83		
16	7.37	2.6	3.1	0.06	0.13	0.09	0.08	0.04	0.05	2.48	2.93	3.00	3.10	2.96	2.48	1.72	1.66		
17	6.01	2.4	2.6	0.05	0.07	0.04	0.04	0.04	0.05	2.61	2.85	3.02	3.02	2.64	2.54	1.73	1.82		
18	6.67	2.2	2.9	0.05	0.06	0.08	0.09	0.08	0.12	2.65	3.00	3.03	3.11	3.03	2.97	2.41	1.71		
19	5.91	2.3	2.5	0.12	0.08	0.09	0.10	0.05	0.06	3.00	3.21	2.92	3.09	2.80	2.32	1.76	1.86		
20	5.91	2.1	1.6	0.09	0.05	0.05	0.05	0.04	0.04	2.44	2.89	2.98	2.86	2.22	2.48	2.33	1.90		
21	5.85	2.4	1.3	0.09	0.04	0.04	0.04	0.04	0.05	2.53	2.99	2.83	2.81	2.27	2.40	1.84	2.61		
22	5.51	2.4	3.1	0.05	0.06	0.09	0.08	0.07	0.12	2.55	3.04	3.03	2.98	2.57	2.41	2.24	2.53		
23	8.54	2.1	3	0.12	0.11	0.07	0.04	0.07	0.04	2.76	3.10	3.28	3.14	2.64	2.45	1.95	1.98		
24	5.81	2	2.8	0.06	0.07	0.09	0.04	0.04	0.04	2.59	2.73	2.99	3.17	2.58	2.21	2.45	1.88		
25	6.00	2.2	2.7	0.04	0.04	0.09	0.04	0.04	0.05	2.32	2.74	2.87	2.94	2.75	2.37	1.77	2.53		
26	5.39	1.2	1.9	0.08	0.04	0.04	0.05	0.04	0.04	2.40	2.83	2.94	2.73	2.74	2.11	2.36	1.71		
27	4.72	2	2.6	0.06	0.05	0.04	0.04	0.04	0.05	2.22	2.67	2.76	2.91	2.60	2.23	1.70	1.83		
28	4.54	1.4	1.4	0.06	0.08	0.03	0.03	0.04	0.04	2.45	2.67	3.07	3.12	2.71	2.36	2.25	1.84		
29	3.84	2	2.5	0.06	0.07	0.11	0.09	0.04	0.05	2.57	2.76	3.04	2.97	2.50	2.39	1.68	1.70		
30	5.61	1.6	2.2	0.07	0.08	0.03	0.03	0.03	0.03	2.48	2.68	2.94	2.74	2.62	2.62	1.69	1.69		
31																			



CHLORINE DIOXIDE AND CHLORITE MONITORING AND REPORTING FORM

1. Public Water System (PWS) Information:

PWSID: OK 1010601

PWS Name: City of Durant

2. Compliance Information:

Water System Facility ID: 1010601

Plant Name: Durant Water Plant

Month: November Year: 2018

3. Analytical Results & Summary Information:

Entry Point Monitoring			Chlorine Dioxide Daily Monitoring (Summary Type: CLO2)					
Day	ClO ₂ (mg/L)	Chlorite (mg/L)						
1	0.18	0.9	Number of Samples Required:					
2	0.16	0.71	Number of Samples Collected:					
3	0.1	0.57	Was All Chlorine Dioxide Monitoring & Reporting Completed? Yes / No					
4	0.14	0.52	Number of ClO ₂ samples exceeded the MRDL of 0.8 mg/L?					
5	0.14	0.42	If a routine sample exceeds the MRDL, the system is required to take (3) three more samples the next day.					
6	0.16	0.52	Chlorite Daily Monitoring (Summary Type: CLO2)					
7	0.19	0.52	Number of Samples Required:					
8	0.19	0.71	Number of Samples Collected:					
9	0.15	0.76	Was All Chlorite Monitoring & Reporting Completed? Yes / No					
10	0.13	0.8	Number of Chlorite samples exceeded the MCL of 1.0 mg/L?					
11	0.2	0.61	If a routine sample exceeds the MCL, the system is required to take (3) three more samples the next day.					
12	0.12	0.71	* If you didn't use Chlorine Dioxide for disinfection any day this month, please mark "n/a" in that day's box to prevent a Monitoring violation.					
13	0.13	0.9						
14	0.13	0.61						
15	0.14	0.8	Routine Chlorite Monthly Monitoring in Distribution System					
16	0.11	0.66	Sampling Location	Lab Sample ID	Sampling Point ID	Collection Date	Certified Lab ID	Chlorite (mg/L)
17	0.14	0.52	Near 1st Customer					
18	0.17	0.61	Avg. Residence Time					
19	0.17	0.61	Max. Residence Time					
20	0.39	0.71	Monitoring Period Average:					
21	0.16	0.71	Mark (X) if analytical results were reported electronically: _____ - If the arithmetic average of any three sample set exceeds the Chlorite MCL (1.0 mg/L), the system is in violation of the MCL. - If more than one three-sample set was collected, attach additional copies of this form.					
22	0.15	0.61						
23	0.17	0.61						
24	0.15	0.66						
25	0.16	0.52						
26	0.17	0.52						
27	0.17	0.57						
28	0.11	0.47						
29	0.13	0.66						
30	0.15	0.61						
31								

Signature of owner or operator: _____

Date: _____

Operator License Number _____

Send all documents to:

Joe Keeble
Disinfection Byproducts Compliance Coordinator
Water Quality Division, DEQ
P.O. Box 1677
Oklahoma City, Oklahoma 73101-1677

DEQ Form # 630-577D
 Revision 06/01/2009



THE CITY OF DURANT

Office of the Water Treatment Plant

Water Treatment Plant Projects Schedule November 2018 Monthly Report

A. Work Completed

1. Calibrate lab instruments daily
2. Maintained Water Plant
3. Cleaned all buildings weekly
4. Backwashed filters as needed
5. Backwashed raw pumps weekly
6. Hooked up chlorine tanks and checked for leaks
7. Unload chemicals as they arrived
8. Pulled sludge as needed
9. Run daily chlorine dioxide samples on raw line
10. Flushed alum pumps
11. Inspected fire extinguishers
12. Pulled required water samples and send to ODEQ
13. Clean turbidity meters as needed
14. Cleaned screens on CLO2 generator as needed
15. Fixed water leak on raw water line going to raw turbidity meter
16. Fixed pvc line on polymer transfer pump
17. Removed old fluoride feed machine
18. Check and maintain fluid levels on trucks and mower
19. Painted yellow stripes in front of electrical boxes around plant
20. Installed flow meter in the finished vault water line going to town
21. Installed valve actuator on #6 backwash valve
22. Scada repair man wired in #6 actuator
23. Went to lake Durant removed grass off face of dam
24. Mowed sides of the dam and the water line right of way
25. Weed eaten around all the valve statcks and vaults at the lake
26. Had survey of the top of Lake Durant dam
27. Conducted inspection of Lake Durant Dam
28. Did monthly safety inspection
29. Treated 119,310,000 gallons of water

B. Work Planned for January-December

Approx Start/Finish Date

- | | |
|-----------------------------------|-----------------|
| 1. Paint buildings | Time permitting |
| 2. Put Gravel at Chuckwa Tower | Time Permitting |
| 3. Put Gravel at Raw Pump Station | Time Permitting |
| 4. Fix #2 filter underdrain | Time permitting |
| 5. Build new Fluoride Building | |

C. Projects Planned and Requested for Authorization

- A. Upgrade raw pump building at the water plant
- B. Upgrade Scada system on Old and New Plant Filters



The City of Durant

Office of City Clerk

Memorandum

Date: 11/19/2018
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Approval of Mayoral Appointment for Municipal Judge and Alternate Municipal Judge for 2019-2021 Term Pursuant to Durant City Code Sections 35.16 and 35.19 and Approval of Contract Services Agreements

1. Consider Mayoral Appointment of Kenneth Rainbolt to Serve Additional Term as Municipal Judge for 2019-2021 Term and Approval of Contract Services Agreement for City Judge Services (C-2018-67);
2. Consider Mayoral Appointment of Matt Mickle to Serve Additional Term as Alternate Municipal Judge for 2019-2021 Term and Approval of Contract Services Agreement for Alternate City Judge Services (C-2018-68).

This is a two year term from January 14, 2019 to January 11, 2021. Mayor Tomlinson recommends the appointment of Kenneth Rainbolt as Municipal Judge and Matt Mickle as Alternate Municipal Judge, each for an additional term. These two positions are both contractual and proposed contracts are attached for your review and consideration. No terms have changed from the previous contracts.

Council Information / Action Requested

Approval of Mayoral Appointment of Kenneth Rainbolt to Serve as Municipal Judge and Matt Mickle to Serve as Alternate Municipal Judge for 2019-2021 Term Pursuant to Durant City Code Sections 35.16 and 35.19 and Take Possible Action

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk - Notify Mr. Rainbolt and Mr. Mickle of council decision.

ATTACHMENTS:

Description	Type	Upload Date
Municipal Judge - Alternate Municipal Judge - City Code	Exhibit	11/19/2018

Letter from Judge Rainbolt	Exhibit	11/19/2018
Contract Services Agreement for City Judge Services (C-2018-67)	Exhibit	11/19/2018
Contract Services Agreement for Alternate City Judge Services (C-2018-68)	Exhibit	11/19/2018

JUDGE

§ 35.15 JUDGE; QUALIFICATIONS.

There shall be one judge of the court. A judge must be duly licensed to practice law in the state. He or she may engage in the practice of law in other courts, but he or she shall not accept employment inconsistent with his or her duties as judge or arising out of facts which give rise to or are connected with cases within the jurisdiction of the court, pending therein or which might become the subject of proceedings therein.

(‘93 Code, § 6-104)

§ 35.16 TERM OF JUDGE.

The official term of the judge shall be two years expiring on the second Monday of January in each odd-numbered year. Each judge, unless sooner removed for proper cause, shall serve until his or her successor is appointed and qualified. The judge of the municipal court existing in this city as of February 1, 1969, shall act as judge of the court herein provided for until a judge is appointed and qualified under the terms of this chapter.

(‘93 Code, § 6-105)

§ 35.17 ALTERNATE JUDGE.

(A) There shall be appointed for each judge of the court an alternate judge possessed of the same qualifications as the judge. His or her appointment shall be for the same term and made in the same manner as the judge.

(B) He or she shall sit as acting judge of the court in any case if the judge is:

- (1) Absent from the court;
- (2) Unable to act as judge; or
- (3) Disqualified from acting as judge in the case.

(‘93 Code, § 6-106)

§ 35.18 ACTING JUDGE.

If at any time there is no judge or alternate judge, duly appointed and qualified, available to sit as judge, the Mayor shall appoint some person, possessing the qualifications required by this chapter for the judge, who shall preside as acting judge over the court in the disposition of pending matters until such time as a judge or alternate judge shall be available.

(‘93 Code, § 6-107)

§ 35.19 APPOINTMENT.

Judges and alternate judges shall be appointed by the Mayor with the consent of the governing body. A proposed appointment shall be submitted in writing to the governing body at the next to the last regularly scheduled meeting prior to the day upon which the appointment is to take effect and shall be acted upon at the next regularly scheduled meeting. The governing body may decide upon the proposed appointment by a majority vote of a quorum present and acting. Failure of decision upon a proposed appointment shall not prevent action thereon at a later regularly scheduled meeting of the governing body unless the Mayor, in writing, withdraws the proposed appointment.

(‘93 Code, § 6-108)

Ken Rainbolt P.C.



ATTORNEY AT LAW

323 W. Main

~~Box 267~~

Durant, Oklahoma 74702

(580) 924-1151

FAX (580) 924-2600

Rainboltpc@sbcglobal.net

October 25, 2018

City Council
Durant, Oklahoma
ATTN: Cindy Price
Honorable Jerry Tomlinson
Mayor

Dear Sir:

It has been a sincere pleasure to act as the Municipal Judge for the City of Durant, Oklahoma for over ten (10) years, and request to continue my service for the 2019-2021 term.

During my prior terms, certain changes have occurred benefitting our citizens and the operations of the Court.

First, the weekly Arraignment Docket was set as Night Court beginning at 5:30 p.m. The operation of the Court did not interfere with City Hall working hours. This has proven to be greatly appreciated by our citizens where the majority of those who appear in Court do not have to take off work.

Secondly, those cases requiring trial are set on the third Monday of each month at 4:00 p.m. Afterward, we immediately transition into the 5:30 p.m. night time docket. This is far more efficient than past practices.

This process aids in getting officers back on the streets instead of waiting in Court.

I have sincerely appreciated and enjoyed my term as your Municipal Court Judge. I would apply and offer to serve for many years to come.

Please be advised that I have consulted with Matt Mickle, the Associate Municipal Judge. He also requests that he continue to serve in that capacity.

Sincerely,

A blue ink handwritten signature of Ken Rainbolt, written in a cursive style.

Ken Rainbolt

KR/dh

**CONTRACT SERVICES AGREEMENT FOR
CITY JUDGE SERVICES
CITY OF DURANT
C-2018-67**

This CONTRACT FOR SERVICES AGREEMENT FOR CITY JUDGE SERVICES (the "Agreement") is effective as of the 11th day of December, 2018, by and between Kenneth Rainbolt, ("Judge" or "City Judge") and the CITY OF DURANT, a municipal corporation ("City"). The term "City" shall also include all boards, commissions, financing authorities, and other bodies of City, including trust authorities in which the City is the beneficiary.

I. APPOINTMENT

The appointment of Judge is made by the Mayor with confirmation of the City Council. Said appointment shall be for a two year term beginning January 15, 2019 - January 11, 2021.

II. COMPENSATION

The Judge shall serve as an independent contractor and shall receive compensation of \$600.00 per week for each non-trial week and \$725.00 per week for each trial week. For any week the Judge does not perform court services he shall not receive compensation for said week. The Judge shall submit to the City Clerk an invoice for payment indicating which week(s) service was performed for the month.

III. DUTIES

The Judge shall perform all duties as required per City Code, State Statute, and/or policy as set by City Council.

IV. SEPARATION

The Judge may be removed from office in accordance with City Code or State Statute. The Judge may terminate this agreement and service as City Judge by providing thirty (30) day written notice to the City Manager and City Council.

Approval of this Contract for Services Agreement for City Judge Services shall serve to set compensation for Judge in accordance with Section 35.20 of Durant City Code.

Ken Rainbolt

Date

Jerry L. Tomlinson, Mayor

Date

Attested:

Cynthia J. Price, City Clerk

Date

**CONTRACT SERVICES AGREEMENT FOR
ALTERNATE CITY JUDGE SERVICES
CITY OF DURANT
C-2018-68**

This CONTRACT FOR SERVICES AGREEMENT FOR CITY JUDGE SERVICES (the "Agreement") is effective as of the 11th day of December, 2018, by and between Matt Mickle, ("Alternate Judge" or "Alternate City Judge") and the CITY OF DURANT, a municipal corporation ("City"). The term "City" shall also include all boards, commissions, financing authorities, and other bodies of City, including trust authorities in which the City is the beneficiary.

I. APPOINTMENT

The appointment of Alternate Judge is made by the Mayor with confirmation of the City Council. Said appointment shall be for a two year term beginning January 15, 2019 - January 11, 2021.

II. COMPENSATION

The Alternate Judge shall serve as an independent contractor and shall be compensated a salary of \$550.00 per week for each non-trial week and \$625.00 per week for each trial week. For any week the Judge does not perform court services he shall not receive compensation for said week. The Alternate Judge shall submit to the City Clerk an invoice for payment indicating which week(s) service was performed for the month.

III. DUTIES

The Alternate Judge shall perform all duties as required per City Code, State Statute, and/or policy as set by City Council.

IV. SEPARATION

The Alternate Judge may be removed from office in accordance with City Code or State Statute. The Alternate Judge may terminate this agreement and service as Alternate City Judge by providing thirty (30) day written notice to the City Manager and City Council.

Approval of this Contract for Services Agreement for Alternate City Judge Services shall serve to set compensation for Alternate Judge in accordance with Section 35.20 of Durant City Code.

Matt Mickle Date

Jerry L. Tomlinson, Mayor Date

Attested:

Cynthia J. Price, City Clerk Date



The City of Durant

Public Works Director

Memorandum

Date: 11/15/2018
To: Mayor and City Council
From: Marty Cook - Public Works Director
Re: Consider Approval to Proceed with the Mooney Lift Station Upgrade Project for the Amount of \$277,150.00.

1. Consider Approval of a Supplemental Budget Adjustment # 1745 for \$102,150.00 to Fund the Mooney Lift Station Upgrade Project.
2. Consider Approval of the Professional Services Agreement (C-2018-77) with Wall Engineering for the Engineering, Design, Bidding, Procurement, Construction Oversight, and Project Administration for the Upgrade of the Mooney Lift Station in the Amount of \$36,260.00.
3. Consider Approval to Proceed with the Bidding Process for the Mooney Lift Station Upgrade in the Amount of \$240,890.00.

The Mooney Lift Station, located on Mooney Rd. off of University services an ever expanding community on the west side of town. This lift station is currently over capacity and needs to be upgraded to secure the sewer service for the development in its area. We did budget for this lift station to be upgraded this year and are ready to proceed with design and installation. The importance of upgrading this comes from the revenue that it will generate with future sewer services in the area. If developers end up using an aerobic or lateral line system due to our lack of capacity, we will loose the revenue for future generations. It is our recommendation that we follow our budgeted plan and upgrade this lift station to help sustain our growth within our system.

Council Information / Action Requested

Approve / Deny Supplemental Budget Adjustment # 1745

Approve / Deny Professional Services Agreement

Approve / Deny to Proceed with the Bidding Process

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:**Description**

Supplemental Budget Adjustment # 1745
Professional Services Agreement c-2018-77
Cost Estimate

Type

Cover Memo
Cover Memo
Cover Memo

Upload Date

12/6/2018
11/15/2018
11/15/2018

PACKET: 00315-MOONEY LIFT STATION UPGRADE

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

015 026-551.61-42	12/11/2018		102,150.00	175,000.00	0.00	277,150.00	277,150.00
MOONEY LIFT STATION UPGRADE							
DEPT: WATER/SEWER LINE MAINT.							
PACKET NOTES:							
UPGRADE NEEDED FOR GROWTH IN THE AREA IN WHICH THIS LIFT							
STATION SERVES.							
INCREASE OF \$102,150 IS BASED ON RECENT BIDS FOR THE SAME							
PROJECT TYPE BY BRANDON WALL.							
FUNDS TO COME FROM FUND BALANCE.							
TOTAL NO. ADJUSTMENTS--EXPENSE:					1	102,150.00	
TOTAL IN PACKET--						<u>102,150.00</u>	

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***

WORK ORDER FOR PROFESSIONAL SERVICES

CITY OF DURANT OKLAHOMA

WORK ORDER NUMBER DU-18-03

MOONEY LIFT STATION IMPROVEMENTS

This will constitute authorization by CITY OF DURANT, OKLAHOMA (Owner) for WALL ENGINEERING, LLC (Engineer) to proceed with the outlined scope of services as defined below in accordance with "EJCDC Agreement for Engineering Services – Work Order Addition" previously approved by Owner.

PROJECT: MOONEY LIFT STATION IMPROVEMENTS

- Participate in meetings with the Owner and other entities as required to define the project requirements
- Conduct and/or have conducted project survey as required
- Prepare Plans and Specifications based on project requirements
- Obtain approval of Plans and Specifications from Owner and other entities as required (ODEQ Permit to Construct)
- Prepare bid packages, and assist owner in obtaining bids from contractors for the construction of the improvements.
- Prepare Contract documents, coordinate contract execution and conduct preconstruction conference.
- Provide construction oversight services including review of contractors work, approving contractors pay estimates, review change order requests, and be the final judge of acceptance of the work performed by the contractor.
- Provide Construction Inspection Services
- Conduct Final Inspection and Project Closeout

For performing the engineering services described, the Engineer is to be paid based on a lump sum amount of \$36,260.00 to be paid based on percent complete of services proposed. The prices for all work proposed by the Engineer are more particularly described as follows.

Engineering Report, Engineering Design, Plans, Specs, ODEQ Fee, Bidding, Contracting & Construction Engineering	\$ 28,390.00
Survey	\$ 2,950.00
Construction Inspection & Oversight	<u>\$ 4,920.00</u>
Total	\$ 36,260.00

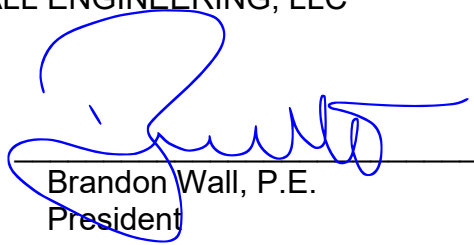
APPROVED:

ACCEPTED:

CITY OF DURANT, OKLAHOMA

WALL ENGINEERING, LLC

By: _____
Mayor

By: 

Brandon Wall, P.E.
President

ATTEST:

City Clerk

Date: _____

Date: 11/13/18

WALL ENGINEERING, LLC

P.O. Box 1457

Durant, OK 74702

Ph: 580-317-4104 Fax: 580-317-4190

City of Durant Mooney Lift Station Rehabilitation Cost Estimate October 16, 2018				
ITEM	UNIT	QTY	UNIT	AMOUNT
Mobilization, Bonding & Insurance	L.SUM.	1	\$ 15,780.00	\$ 15,780.00
Erosion Control	L.SUM.	1	\$ 4,430.00	\$ 4,430.00
Clearing, Grubbing & Rmvls	L.SUM.	1	\$ 5,670.00	\$ 5,670.00
Testing	L.SUM.	1	\$ 3,550.00	\$ 3,550.00
Construction Survey	L.SUM.	1	\$ 2,200.00	\$ 2,200.00
Lift Station	L.SUM.	1	\$ 89,350.00	\$ 89,350.00
Generator	L.SUM.	1	\$ 47,670.00	\$ 47,670.00
Site Concrete	L.SUM.	1	\$ 31,560.00	\$ 31,560.00
Crane	L.SUM.	1	\$ 18,780.00	\$ 18,780.00
Construction SubTotal				\$ 218,990.00
Contingency (10%)				\$ 21,900.00
Engineering Design, Plans, & Specs				\$ 16,790.00
Bidding, Procurement & Constr Oversight				\$ 11,200.00
Survey				\$ 2,950.00
Resident Project Representative				\$ 4,920.00
ODEQ Permitting				\$ 400.00
Project Total				\$ 277,150.00



The City of Durant

Office of City Clerk

Memorandum

Date: 11/30/2018
To: Mayor and City Council
From: Marty Cook, Public Works Director, and Marty Pope, Parks Superintendent
Re: Consider Award of Bid and Approval of Contract to Green Belt Turf Management for Highland Cemetery Lawn Maintenance Services for 2019-2021 Growing Seasons in the Amount of \$124,240 (C-2018-74)

This bid was advertised in the Durant Daily Democrat on October 30, 2018 and November 6, 2018. The bid was advertised on the city website continuously from October 30, 2018 through November 20, 2018. A mandatory pre-bid meeting was held on November 9, 2018 and six potential bidders attended. There were two bids submitted. Staff recommends Green Belt Turf Management be awarded the bid for the amount of \$124,240.00.

Council Information / Action Requested

Award of Bid and Approval of Contract for Highland Cemetery Lawn Maintenance Services for 2019-2021 Growing Seasons to Green Belt Turf Management in the amount of \$124,240.00.

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
City of Durant Highland Cemetery Mowing Start Up Price	Exhibit	11/30/2018
Highland Cemetery Lawn Maintenance Bid Tab Sheet	Exhibit	11/30/2018
Contract C-2018-74	Exhibit	11/30/2018

	Asset	Quantity	Base	W/Benefits	Total
FT	Crew Leader	1	\$ 32,000	\$ 50,782	\$ 50,782
FT	Maint Worker	1	\$ 25,833	\$ 43,686	\$ 43,686
1160 Hr/yr	Temp Worker	2	\$ 17,980		\$ 35,960
Personnel Total					\$ 130,428

Operations	Current	New	
Phone & Telecom	\$ -	\$ 88	
Utilities	\$ 150	\$ 1,312	
Office Supplies	\$ 200	\$ 782	
Fuel	\$ -	\$ 1,800	
Uniforms	\$ 130	\$ 2,200	
Bldg & Maint	\$ 900	\$ 900	
Minor Tools & Eq	\$ 400	\$ 1,250	
Vehicle Maint	\$ -	\$ 1,500	
Ag Supplies	\$ -	\$ 350	
Other Equipment	\$ 150	\$ 500	Difference
Operations Total	\$ 1,930	\$ 10,682	\$ 8,752

	Each	Year 1	Year 2	Year 3	Year 4	Year 5
Mower	4 \$ 8,419	\$ 33,676		\$ 8,419	\$ 8,419	\$ 8,419
Trimmer	4 \$ 299	\$ 1,196		\$ 299	\$ 299	\$ 299
Blower	1 \$ 299	\$ 299				\$ 299
Edger	1 \$ 299	\$ 299				\$ 299
Equipment Total		\$ 35,470	\$ -	\$ 8,718	\$ 8,718	\$ 9,316

Total	Year 1	\$ 174,650
	Year 2	\$ 141,110
	Year 3	\$ 147,898
	Year 4	\$ 147,898
	Year 5	\$ 148,496

BID TABULATION SHEET
2019 HIGHLAND CEMETERY LAWN MAINTENANCE SERVICES
NOVEMBER 20, 2018 - 10:00 a.m.

	COMPANY NAME AND ADDRESS	HIGHLAND CEMETERY
1	3B Landscaping, LLC PO Box 1428 Denison, TX 75020	\$152,550.00
2	Green Belt Turf Management 1138 Bear Hollow Wilson, OK 73463	\$124,240.00

Staff Recommendation: Green Belt Turf Management

**CITY OF DURANT
2019-2021 GROWING SEASONS
CEMETERY MAINTENANCE SERVICES**

THIS AGREEMENT made and entered into this 11th day of December 2018 by and between **Green Belt Turf Management** herein termed "Contractor" and **City of Durant** herein termed "Owner".

WITNESS

In consideration of the mutual promises of the parties, they AGREE as follows:

Section A: BASIC SERVICES-SCOPE OF WORK:

It should be understood that the work provided for in these specifications shall consist of furnishing all labor, materials, and equipment; and performing all work necessary to accomplish stated objectives together with other incidental and related work as set forth in these specifications, or as directed by the City Administrator, or his or her designated representative.

1. LAWN & GROUNDS MAINTENANCE AND TRIMMING SERVICES TO BE FURNISHED

The grounds to be maintained will all be general purpose lawn areas as specified herein and shown on **Attachment "A"- 2019-2021 Growing Seasons Highland Cemetery Maintenance** attached hereto. General purpose lawn areas are defined as any area within the property lines or boundaries of each city facility. The City will not require the Contractor to finish mow areas designated as brush-hog areas. All types of turf grass areas will be maintained at the recommended height for the species being managed, normally 2 to 3 inches. All required Lawn & Grounds Maintenance will be included in the base price (no less than 24 mowings and 2 fire ant treatments at Highland Cemetery). Each Lawn & Grounds Maintenance service will include grounds detail work i.e. weed eating or application of growth regulator, edging, cleaning walkways and entrances, and removing all debris created during operation. The Contractor is liable for damages caused to trees due to the impact of Lawn & Grounds Maintenance equipment or excessive use of weed eaters on the bark of trees. Sub-contracting of cemetery mowing will not be permitted.

Specific duties shall include:

- A. Lawn & Grounds Maintenance and trimming around the buildings, including outbuildings (storage buildings), fencing, utility poles, parking lots and drives, sidewalks, dumpsters, trees, shrubs, flowerbeds, ditches, creeks, signs, and any associated areas not listed here.
- B. Lawn & Grounds Maintenance and weed eating around all fences and grave markers at Highland Cemetery. Periodic application of growth regulator around all

fences, grave markers and high water areas. **The use of weed killer of any kind for this purpose is strictly prohibited.**

C. Lawn & Grounds Maintenance along access drives and right of ways.

D. "Finish Mower" of commercial grade must be used on all lawn areas around the main buildings.

E. Weed eating and/or chemical spraying of weeds and grass growing through cracks in concrete sidewalks and asphaltic pavement. These areas are to be maintained throughout the growing season. **Weeds and grass appearing between cracks in concrete, parking areas, and asphaltic payment will not be tolerated. This will be strictly enforced.**

F. Routine tree limb and trash pickup/removal should be done as needed at each mowing.

G. Two fire ant treatments of Highland Cemetery (April and late September).

2. DURATION

Performance of all mowing, trimming and maintenance work shall be performed on an as needed basis, for three consecutive twelve month time periods beginning April 1, 2019 through March 31, 2020, April 1, 2020 - March 31, 2021, April 1, 2021 through March 31, 2022.

Between April 1 and October 31 of each twelve month period there shall be no less than 24 total cuttings to keep grass and weed height at a maximum of 3" - 4" tall.

Between November 1 and March 31 of each twelve month period, **Owner** may request mowing services consistent with the terms of this contract to be performed on an as need basis. Contractor shall charge Owner for each mowing event requested in accordance with the Unit Price calculated by dividing the bid amount for Mowing Area by twenty four (24) for the location listed in Attachment A.

3. NON-APPROPRIATION CLAUSE

The City shall be permitted to cancel this service contract, without penalty, at the end of a fiscal period, if its governing body elects not to include in the budget an appropriation for the contractual payments coming due in the next fiscal period.

4. EARLY TERMINATION CLAUSE FOR CONTRACTOR

Contractor shall have the right to terminate this service contract, without penalty, at the end of a twelve month period provided Contractor has provided City with required 120 days advance written notice of their intent to terminate service contract.

5. EQUIPMENT AND EQUIPMENT USAGE

All work performed by the Contractor is to be accomplished using the Contractor's owned and/or rented equipment. All equipment is to be inspected to assure safe

operation prior to use on the City's property. All rotary Lawn & Grounds Maintenance equipment will have the blades sharpened or replaced with new blades as necessary so as not to tear the grass. Patterns should be employed to permit recycling of grass clippings and to present a neat appearance. If turf cannot be mowed due to inclement weather and turf has exceeded the maximum height specified above, the turf must be mowed twice. All manufacturer's recommended Lawn & Grounds Maintenance equipment safety features such as guards, kill switches, etc., are to remain intact and operational.

6. CLEAN UP AFTER LAWN & GROUNDS MAINTENANCE

After Lawn & Grounds Maintenance is completed, the Contractor is required to remove all grass trimmings and clippings from all sidewalk areas. Removing or blowing grass trimmings with heavy-duty lawn and grounds maintenance equipment is unacceptable. Heavy lawn and grounds maintenance equipment can cause damage to the concrete sidewalks. Any damages caused by using heavy-duty lawn and grounds maintenance equipment in this manner will be repaired by the Contractor at his cost. Gas powered leaf blowers and hand sweeping are acceptable means of grass removal. The Contractor should always, whenever possible, discharge grass from lawn and grounds maintenance equipment away from the building and the sidewalk areas.

7. WEED MAINTENANCE

Spraying for weeds in inaccessible areas is to be administered at the City's discretion and is the responsibility of the Contractor. Marty Pope, City of Durant Parks Superintendent must be contacted at 580-931-6658 prior to spraying any weed killer. Spraying weed killer will only be permitted in cracks in pavement and sidewalks, parking areas, and between the areas where pavement and concrete sidewalks meet unless otherwise instructed by the City. Spray will not exceed more than 4 inches of width around the area being sprayed. Spraying around the entire perimeter of buildings to avoid string trimming will not be permitted. Trees, shrubs, or flowers planted on city grounds shall be protected from spray and those plants that are destroyed by spraying or Lawn & Grounds Maintenance will be replaced by the Contractor at the Contractor's cost. The Contractor will provide a list to the City of all pesticides and supplies to be utilized within the scope of this contract. All weed killers and supplies will be applied in compliance with all Federal, State and Local statutes governing their use. Spray will be administered at such times as to not endanger citizens or staff of the City. Liability for the spraying of weeds will be the sole responsibility of the Contractor. State and Federal mandated licenses for the application of weed poison is required and is the responsibility of the Contractor.

SECTION B: PAY REQUESTS

The specific duties listed in Section A: BASIC SERVICES-SCOPE OF WORK under "1. Lawn and Grounds Maintenance and Trimming Services to be Furnished" shall be

performed on a weekly basis or as needed at the discretion of the city personnel listed as "Approver". This contract will represent a total of no less than twenty-four units (24) "units". A "unit" consists of one (1) of the required twenty-four (24) complete mowings of Highland Cemetery. The cost of the growth regulator and the two (2) required fire ant treatments is incorporated into the unit cost.

As full consideration for performing all work and services set out in this Contract, the City agrees to pay the Contractor a weekly unit price based upon the minimal requirements set forth in Section A, Paragraph 1 of this contract. The Contractor is to submit an invoice for the facility **only after all work, including trimming and clean-up, is completed.** The city personnel responsible for property inspection and payment approval for each group is listed below.

LOCATION	APPROVER	SERVICES	UNIT COST
Highland Cemetery	Cynthia Price	24 Mowings and 2 Fire Ant Treatments	\$5,176.67

Partial payment or payments for unfinished work at the location **will not be processed under any circumstances.** The invoice must clearly state **INVOICE** with an associated invoice number, date, amount of pay requested, the company name and address, and an itemized description of the service provided; i.e. "Cemetery Lawn Maintenance Services" with the **location and dates** specified. **Invoices will not be processed the same work week as the work performed under any circumstances.** Invoices may be submitted to ap@durant.org or by U.S. Mail to the address below:

City of Durant
c/o Accounts Payable Clerk
PO Box 578
Durant, OK 74702

All work must be inspected by City personnel prior to payment being made to the Contractor. Every effort will be made on the City's behalf to inspect the properties and process the pay requests as efficiently and promptly as humanly possible. All payments will be made no later than the 15th day of the month provided that invoices are received by the Accounts Payable Clerk by the 25th day of each month prior.

SECTION C: INSURANCE AND OTHER REQUIREMENTS

The Contractors awarded the Contract(s) by the City shall provide a Certificate of Insurance for a minimum of one million dollars (\$1,000,000.00) for public liability and property damage with the City of Durant listed as the Certificate Holder prior to any work taking place. The policy shall provide for a combined single limit of five hundred thousand dollars (\$500,000.00) per occurrence for bodily and property damage with an aggregated limit of not less than one million dollars (\$1,000,000.00). The certificate shall also provide for Comprehensive General and Vehicle Liability with minimum coverage of

one million dollars (\$1,000,000.00) per incident. The Contractors shall provide Workers Compensation Insurance complying with the statutory requirements of the State of Oklahoma. Failure to provide any of these documents will be considered default and sufficient reason to terminate the contract upon notification of the Contractor.

SECTION D: DAMAGES TO CITY/PRIVATE PROPERTY

The Contractor is required to take necessary precautions to protect the City and private property. Any damages to property resulting from wrongful or negligent acts shall be reported to the Durant City Clerk at 580-931-6641 immediately. The Contractor will be responsible for the repair or replacement of any damages caused to the City or private property, including vehicles on City's property, immediately and at the Contractor's expense. The replacement of materials/parts shall be identical or City approved equal to the property damaged. In the event that the Contractor does damage to City/private property and such damages are not repaired within a reasonable length of time, the City reserves the right to make such repairs and bill or deduct from payment the cost of such repairs.

SECTION E: SAFETY

Personal Protective Equipment (PPE) shall be worn as mandated in operational manuals provided by the equipment manufacturers. Contractor's employees, including applicators and handlers, will wear the PPE that is listed on any pesticide, fertilizers, weed killers, etc. label in order to satisfy the requirements of this contract. All materials and performance of work will meet all Federal Health and Safety laws currently in effect and those of local authorities having jurisdiction. The Contractor will take all necessary precautions for the safety of his/her employees on the job and of the general public. Lawn, landscape, and maintenance work will be scheduled to provide the least inconvenience to the occupants of the building and the users of the fields.

SECTION F: NON-COLUSION

The Contractor warrants that he/she has not employed or retained any company or person other than a bona fide employee working solely for him/her to solicit or secure this contract. The Contractor further warrants that he/she has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Contractor, any fee, compensation, percentage, gift or consideration contingent upon or resulting from the award or making of this contract. If the Contractor violates this provision, the City shall have the right (which shall be cumulative to the other rights the City may have) to forthwith terminate this Contract without liability. Contractor also certifies that his/her Contract is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, services, or equipment and is in respects fair and without collusion or fraud. The signing of this Contract indicates that the Contractor understands and agrees to this clause.

SECTION G: BANKRUPTCY/INSOLVENCY

At the time of the signing of this contract, the Contractor shall not be in the process of or engaged in any type of proceedings in insolvency or bankruptcy either voluntary or

involuntary or receivership proceedings (a person legally appointed to receive and have charge of property or money involved in a lawsuit). If the Contractor files for bankruptcy during the term of, insolvency or receivership, the City may, at its option, terminate and cancel said contract in which all rights hereunder shall immediately cease and terminate.

Signed on this 11th day of December, 2018.

Green Belt Turf Management

City of Durant

BY: _____
John Longton, Owner

BY: _____
Jerry L. Tomlinson
City of Durant Mayor

REVIEWED AND APPROVED BY:

Thomas Marcum, City Attorney

ATTACHMENT "A"
2019-2021 GROWING SEASONS

CITY OF DURANT HIGHLAND CEMETERY LAWN MAINTENANCE

<u>Highland Cemetery</u>	80.48 acres	1620 Cemetery Road	\$124,240.00
Grounds maintenance, weed eating around fences and grave markers. Periodic application of growth regulator around all fences, grave markers and on high water areas. No herbicide or weed killer allowed except on cracks in concrete, parking areas, sidewalks and asphaltic pavement. Two (2) Fire Ant Treatments (April and late September).			\$5,176.67 per unit



The City of Durant

Office of City Clerk

Memorandum

Date: 11/30/2018
To: Mayor and City Council
From: Marty Cook, Public Works Director, and James Young, Street Department Superintendent
Re: Consider Award of Bid to Douglass Distributing and Approval of Contract for Equipment and Motor Fuel Supply to Douglass Distributing (C-2018-75)

This bid was advertised in the Durant Daily Democrat on November 17, 2018 and November 24, 2018. The bid was advertised on the city website continuously from November 17, 2018 through December 10, 2018. There were three bids submitted. Staff recommends Douglass Distributing be awarded the bid.

Council Information / Action Requested

Award of Bid to Douglas Distributing and approval of contract to Douglas Distributing in accordance with bid.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk - Notify bidders of council decision.

ATTACHMENTS:

Description	Type	Upload Date
2018 Equipment and Motor Fuel Supply Bid Tab Sheet	Exhibit	12/10/2018
Contract C-2018-75	Exhibit	12/10/2018

2018 EQUIPMENT & MOTOR FUEL SUPPLY

UNLEADED GASOLINE - ARDMORE, OK	Douglass	Luke	McCraw - Option 1	Option 2	Option 3
87 Octane Unleaded	\$ 1.3611	\$1.7656	\$ 1.3611	\$ 1.3611	\$ 1.3611
Per gallon markup over rack price	\$ 0.0495	\$0.0550	\$ 0.1300	\$ 0.1000	\$ 0.0500
Taxes	\$ 0.0110	\$ (0.3866)	\$ 0.0129	\$ 0.0129	\$ 0.0129
Bobtail Freight Charge	\$ 0.0500	\$0.0600	\$ 0.0500	\$ 0.0500	\$ 0.0500
Delivery Charge	Listed below	\$0.0000	\$0.0000	\$0.0000	\$0.0000
Total Cost Per Delivered Gallon (markup, delivery & tax)	\$ 1.4716	\$1.4940	\$ 1.5540	\$ 1.5240	\$ 1.4740

UNLEADED GASOLINE - CADDO MILLS, TX	Douglass	Luke	McCraw - Option 1	Option 2	Option 3
87 Octane Unleaded	\$ 1.4490	\$ 1.8704	\$ 1.4490	\$ 1.4490	\$ 1.4490
Per gallon markup over rack price	\$ 0.0495	\$0.0650	\$ 0.1300	\$ 0.1000	\$ 0.0500
Taxes	\$ 0.0110	\$ (0.3866)	\$ 0.0129	\$ 0.0129	\$ 0.0129
Bobtail Freight Charge	\$ 0.0500	\$0.0600	\$ 0.0500	\$ 0.0500	\$ 0.0500
Delivery Charge	Listed below	\$0.0000	\$0.0000	\$0.0000	\$0.0000
Total Cost Per Delivered Gallon (markup, delivery & tax)	\$ 1.5595	\$1.6088	\$ 1.6419	\$ 1.6119	\$ 1.5619

DIESEL - ARDMORE, OK	Douglass	Luke	McCraw - Option 1	Option 2	Option 3
Diesel	\$ 1.8047	\$ 2.2818	\$ 1.7997	\$ 1.7997	\$ 1.7997
Per gallon markup over rack price	\$ 0.0495	\$0.0600	\$ 0.1300	\$ 0.1000	\$ 0.0500
Taxes	\$ 0.0110	\$ (0.4461)	\$ 0.0131	\$ 0.0131	\$ 0.0131
Bobtail Freight Charge	\$ 0.0500	\$0.0600	\$ 0.0500	\$ 0.0500	\$ 0.0500
Delivery Charge	Listed below	\$0.0000	\$0.0000	\$0.0000	\$0.0000
Total Cost Per Delivered Gallon (markup, delivery & tax)	\$ 1.9152	\$1.9552	\$ 1.9928	\$ 1.9628	\$ 1.9128

DIESEL - CADDO MILLS, TX	Douglass	Luke	McCraw - Option 1	Option 2	Option 3
Diesel	\$ 1.8457	\$2.3526	\$ 1.8715	\$ 1.8715	\$ 1.8715
Per gallon markup over rack price	\$ 0.0495	\$0.0710	\$ 0.1300	\$ 0.1000	\$ 0.0500
Taxes	\$ 0.0110	\$ (0.4461)	\$ 0.0131	\$ 0.0131	\$ 0.0131
Bobtail Freight Charge	\$ 0.0500	\$0.0600	\$ 0.0500	\$ 0.0500	\$ 0.0500
Delivery Charge	Listed below	\$0.0000	\$0.0000	\$0.0000	\$0.0000
Total Cost Per Delivered Gallon (markup, delivery & tax)	\$ 1.9652	\$2.0375	\$ 2.0646	\$ 2.0346	\$ 1.9846

DYED DIESEL - ARDMORE, OK	Douglass	Luke	McCraw - Option 1	Option 2	Option 3
Dyed Diesel	\$ 1.8082	\$ 1.8523	\$ 1.8032	\$ 1.8032	\$ 1.8032
Per gallon markup over rack price	\$ 0.0495	\$0.0600	\$ 0.1300	\$ 0.1000	\$ 0.0500
Taxes	\$ 0.0110	\$ (0.0100)	\$ 0.0131	\$ 0.0131	\$ 0.0131
Bobtail Freight Charge	\$ 0.0500	\$0.0600	\$ 0.0500	\$ 0.0500	\$ 0.0500
Delivery Charge	Listed below	\$0.0000	\$0.0000	\$0.0000	\$0.0000
Total Cost Per Delivered Gallon (markup, delivery & tax)	\$ 1.9187	\$ 1.9623	\$ 1.9963	\$ 1.9963	\$ 1.9163

DYED DIESEL - CADDO MILLS, TX	Douglass	Luke	McCraw - Option 1	Option 2	Option 3
Dyed Diesel	\$ 1.8597	\$ 1.9065	\$ 1.8765	\$ 1.8765	\$ 1.8765
Per gallon markup over rack price	\$ 0.0495	\$ 0.0710	\$ 0.1300	\$ 0.1000	\$ 0.0500
Taxes	\$ 0.0110	\$ (0.0100)	\$ 0.0131	\$ 0.0131	\$ 0.0131
Bobtail Freight Charge	\$ 0.0500	\$0.0600	\$ 0.0500	\$ 0.0500	\$ 0.0500
Delivery Charge	Listed below	\$0.0000	\$0.0000	\$0.0000	\$0.0000
Total Cost Per Delivered Gallon (markup, delivery & tax)	\$ 1.9702	\$ 2.0275	\$ 2.0694	\$ 2.0396	\$ 1.9896

EMERGENCY DELIVERIES	Douglass	Luke	McCraw - Option 1	Option 2	Option 3
Emergency delivery surcharge (per gallon)	\$0.10	No response	No charge	No charge	No charge
Request emergency same day delivery					

TANK RENTAL	Douglass	Luke	McCraw - Option 1*	Option 2**	Option 3***
	\$0.00	2000/gal= \$1880/yr; 300 gal=\$852/yr	No charge	No charge	No charge
Specify per size tank					

ANY ADDITIONAL FEES NOT LISTED ABOVE:	Douglass	Luke	McCraw - Option 1	Option 2	Option 3
Douglass - Delivery Charge	\$9.99	\$35 if less than 150 gallons	No delivery fees to any location	No delivery fees to any location	No delivery fees to any location
Douglas - Generator Fee (Each)	\$75.00				
Douglas - Training/Support	\$0.00				
Luke - Card Reader System		\$2680/yr			

OPTIONAL FLUID	Douglass	Luke	McCraw - Option 1	Option 2	Option 3
Diesel Exhaust Fluid (DEF)		No response			
Cost per gallon, bulk	\$1.36	No response	\$2.05	\$2.05	\$2.05
Delivery Charge (per delivery)	\$9.99	No response	No charge	No charge	No charge

CARD SYSTEM	Douglass	Luke	McCraw - Option 1	Option 2	Option 3
Vendor has card system available for install.	Yes	No response	Yes	Yes	Yes
If yes, provide name of card system and contact information.	K800 Hybrid (708) 485-4200		K800 Hybrid (580) 924-0430	K800 Hybrid (580) 924-0430	K800 Hybrid (580) 924-0430
Is card system compatible with Fuelman Card system?	Yes	No response	Yes	Yes	Yes
If no, what card systems is software compatible with?					

* McCraw Option 1 - This option is at \$0.13 cents per gallon markup with McCraw Oil buying/providing tanks for the city with the option for the city to purchase equipment at the end of contract of 5 years for \$20,000. Equipment Lead Time - to order and install please allow 6-12 weeks.

** McCraw Option 2- This option is at \$0.10 cents per gallon markup with McCraw Oil buying/providing tanks for the city with the option for the city to purchase equipment at the end of contract for \$40,000. Equipment Lead Time - to order and install please allow 6-12 weeks.

*** McCraw Option 3 - This option is for fuel only if the city buys current tanks and equipment from current fuel supplier or purchases equipment new from McCraw at the start of contract.

In Attendance: Marty Cook, James Young, Cynthia Price

Staff Recommendation: Douglas Distributing

STATE OF OKLAHOMA §
§
COUNTY OF BRYAN §

Equipment Lease and Supply Contract

Lessor: W. Douglass Distributing, Ltd.
P.O. Box 1124
Sherman, Texas 75091
(903) 893-1181

Lessee: City of Durant
P.O. Box 578
Durant, Oklahoma 74702

Contact Persons: **Marty Cook**
Public Works Director
1201 N.E. 2nd Street
Durant, Oklahoma 74701

James Young
Street Department Superintendent
1201 N.E. 2nd Street
Durant, Oklahoma 74701

Betty Willhite
Accounts Payable
City of Durant
P.O. Box 578
Durant, Oklahoma 74702

Delivery Addresses: Public Works Administration
1201 N.E. 2nd Street
Durant, Oklahoma 74701

Landfill
1620 Blanchard Road
Durant, OK 74701

Durant Multi-Sports Complex
1920 S. Highway 78
Durant, Oklahoma 74701

Lake Durant
541 Silver Valley Road
Durant, OK 74701

Billing Address: City of Durant
ATTN: Accounts Payable
P.O. Box 578
Durant, Oklahoma 74702

Term of Contract:

All services at all locations shall be performed as specified in the 2018 Equipment and Motor Fuel Supply Contract, for five consecutive twelve month time periods being: December 22, 2018 to December 22, 2019; December 22, 2019 to December 22, 2020; December 22, 2020 to December 22, 2021; December 22, 2021 to December 22, 2022; and December 22, 2022 to December 22, 2023.

PART ONE

Supply Contract Terms

1. Terms of Purchase

- A. Product - Lessee agrees to buy motor fuel (gasoline and diesel) from Lessor.
- B. Price - The price for motor fuel shall be the established wholesale delivered cost plus markup, delivery and tax in accordance with Exhibit A. Lessor is responsible for filing all tax reports. All nonexempt taxes should be included in the contract price.
- C. Payment - All products delivered by Lessor to Lessee shall be paid through bank check. All payments will be made no later than the 15th day of the month provided that invoices are received by the Accounts Payable Clerk by the 25th day of the prior month. Payment will be mailed to the Lessor by regular U.S. Mail.
- D. Delinquent Payments - In the event Lessee is delinquent in making payment for motor fuel to Lessor, Lessor is authorized to withhold future deliveries until Lessor has received the delinquent payment.
- E. Exclusive Distributor - Lessor shall purchase motor fuels for the above locations only from Lessor and shall not purchase motor fuels for use at the above locations from any other source. The Lessee may occasionally fuel from retail locations that are outside of this contract as necessitated by travel, distance and urgent situations to carry on business.

2. Conditions

- A. Delivery - Lessor shall deliver such products to Lessee at the above addresses in a timely manner; however, Lessor is not responsible for failure to deliver motor fuel for reasons and circumstances beyond Lessor's control.
- B. Loss/Shrinkage - Lessor shall not be responsible for any loss or shrinkage of motor fuel delivered at the above addresses and Lessee hereby assumes all liability for such.

C. Fees and Charges - All fees and charges made to Lessor by reason of its sale of motor fuels to Lessee shall be passed on to Lessee as specified in Part One, Paragraph 1, Section B.

D. Property Taxes - All property taxes are the responsibility of the Lessee.

3. **Security Interest**

Lessee grants to Lessor a security interest in and to all motor fuels delivered by Lessor and/or located at the above address. The security interest is granted for the purpose of securing to Lessor the payment of all indebtedness, liabilities, and obligations due or to become due from Lessee to Lessor.

4. **Default**

Upon default in the payment of the purchase price or violation of any other term of this Contract, Lessor may take possession of the motor fuel located at the above addresses or any other location to which the motor fuel has been transported and Lessee agrees to surrender possession of such motor fuel.

5. **Cancellation**

Lessor may cancel this Contract if (a.) Lessee fails to pay for motor fuel according to the terms; (b.) Lessee fails to fulfill any term or agreement of this Contract; (c.) Lessee fails to pay debts as they become due; or (d.) Lessee seeks relief under any insolvency law.

6. **Compliance with Law**

Lessee shall comply with all federal, state, and local statutes, regulations and ordinances pertaining to motor fuels, storage of motor fuels. For initial installation of the system, Lessor or their consultant will supply expertise on electrical codes, fire codes, drawings and specifications, will register/license the tanks with appropriate government agencies, and will supply the city with an example SPCC plan to be edited and completed by the city.

7. **Indemnity**

Upon delivery of fuel to the Lessee, Lessee shall indemnify and hold Lessor harmless from all loss, costs and expenses arising from the sale and delivery of motor fuel to Lessee.

PART TWO

Equipment Lease Terms

1. **Property** - The property covered by this Lease is described as follows:

- A. Five (5) 2,000 gallon double wall UL, aboveground fuel tanks.
- B. One (1) 300 gallon double wall, UL, aboveground fuel tank;

- C. Six (6) High Flow Commercial Pumps complete with hoses, nozzles, swivels and breakaways.
 - D. One (1) AFC or Equivalent Card System.
 - D. Installation of Communication Cable.
 - E. All necessary decals on tank and dispensers to fire code.
2. **Title and Ownership** - It is agreed and understood by and between the parties hereto that at all times title to the property shall remain that of Lessor.
 3. **Consideration** - Consideration for this Lease shall be the sum of \$1.00 per year, to be paid as follows: \$1.00 on date of agreement and annually thereafter.
 4. **Term** - One (1) year contract with four (4) automatic renewals each for one (1) year.
 5. **Use of Property** - It is agreed by and between the parties hereto that the equipment shall be used exclusively by Lessee for storage of product supplied by Lessor on the Property and for Lessee to remove the product from the equipment for use in Lessee's operations.
 6. **Early Termination in the Event of Default** - As used herein the following shall be considered an event of default:
 - A. Failure to pay the consideration as set forth above.
 - B. Allowing another supplier other than Lessor to place product in the equipment.
 - C. Failing to pay for product delivered to Lessee in accordance with the agreement of the parties, Part One: Terms of Purchase, Section 1C.
 - D. Lessee shall neglect or otherwise allow the equipment to be abused while in possession of Lessee.

For any event of default, Lessor shall have the right to terminate this Agreement and take possession of the equipment covered hereby without being deemed guilty of any trespass for entering the premises of Lessee in order to take possession thereof.

7. **Assignment and Subletting** - Lessee may not assign or sublet the equipment without the express written consent of Lessor.
8. **Extension of Time** - Either party hereto may terminate this Agreement at the end of any one year extension increment by giving the other party 120 day advance written notice of its election to terminate following the expiration of the one year automatic renewal extension. Any extension by inaction of the parties as set forth in this paragraph shall be subject to all the terms and conditions as set forth above and hereafter.
9. **Indemnification** - Lessee agrees to indemnify Lessor from any claims of any kind or nature made against Lessor as a result of any damage or personal injury caused by the negligence of an employee or agent of the City of Durant or to any person or property

arising out of or in connection with Lessee's exclusive use and possession of the equipment during the term of this lease or any extensions thereof.

10. **Maintenance and Environmental Compliance** - During the term of this Lease Agreement, Lessor shall maintain the equipment and keep it in good working order, except Lessee shall be responsible for repairs necessitated by the negligence or intentional acts of Lessee's employees. The Lessee shall be responsible for all compliance with all environmental protection rules and regulations.

PART THREE

Terms Applicable to Entire Agreement

1. **Time of the Essence.**

Time is expressly declared to be of the essence of this Contract.

2. **Negation of Prior Agreements.**

This Contract constitutes the sole agreement of the parties and supersedes all prior understandings, written and oral.

3. **Amendment.**

No amendment or modification of the terms of this Contract shall be binding unless set forth in writing and duly executed by Lessor and Lessee.

4. **Invalidity.**

In the event one or more provisions of this Contract are invalid, illegal, or unenforceable for any reason, such invalidity, illegality, or unenforceability shall not affect any other provision of this Contract.

5. **Binding Effect.**

All provisions of this Contract shall extend to and bind the parties, their heirs, executors, representatives, successors, and assigns.

6. **Non-Waiver.**

The rights and remedies arising from this Contract are not cumulative and shall not serve to waive any other right or remedy granted by this Contract or by law.

7. **Arbitration of Disputes.**

The parties agree to submit any dispute to binding arbitration according to the rules of the American Arbitration Association if the parties are unable to resolve the dispute through mediation.

8. Notices.

All notices are to be given by certified mail or hand delivered at the above Lessee's address.

9. Legal Expenses.

In the event of a dispute resulting in arbitration concerning or arising from the Contract, the prevailing party shall be entitled to recover reasonable attorney's fees from the other party.

10. Non-Appropriation/Non-Substitution.

If all of the following shall occur: (a.) Lessee fails to appropriate sufficient monies in any fiscal year for any payment or other payments due under this Agreement, (b.) other funds are not available for such payments, (c.) the non-appropriation of funds did not result from any act or failure to act on Lessee's part, then a "Non-Appropriation" shall be deemed to have occurred, and upon such events of non-appropriation, either party may terminate this Agreement except that this shall not be considered a "breach" of the Agreement by Lessee creating a claim for liquidated damages.

EXECUTED this day herein first above written.

DOUGLASS DISTRIBUTING

BY:

Lessor: _____

THE CITY OF DURANT

BY:

Lessee: _____
Jerry L. Tomlinson, Mayor

Approved By:

Thomas Marcum, City Attorney

ATTACHMENT 'A'

2018 EQUIPMENT & MOTOR FUEL SUPPLY

UNLEADED GASOLINE - ARDMORE, OK	
87 Octane Unleaded	\$ 1.3611
Per gallon markup over rack price	\$ 0.0495
Taxes	\$ 0.0110
Bobtail Freight Charge	\$ 0.0500
Delivery Charge	Listed below
Total Cost Per Delivered Gallon (markup, delivery & tax)	\$ 1.4716

UNLEADED GASOLINE - CADDO MILLS, TX	
87 Octane Unleaded	\$ 1.4490
Per gallon markup over rack price	\$ 0.0495
Taxes	\$ 0.0110
Bobtail Freight Charge	\$ 0.0500
Delivery Charge	Listed below
Total Cost Per Delivered Gallon (markup, delivery & tax)	\$ 1.5595

DIESEL - ARDMORE, OK	
Diesel	\$ 1.8047
Per gallon markup over rack price	\$ 0.0495
Taxes	\$ 0.0110
Bobtail Freight Charge	\$ 0.0500
Delivery Charge	Listed below
Total Cost Per Delivered Gallon (markup, delivery & tax)	\$ 1.9152

DIESEL - CADDO MILLS, TX	
Diesel	\$ 1.8457
Per gallon markup over rack price	\$ 0.0495
Taxes	\$ 0.0110
Bobtail Freight Charge	\$ 0.0500
Delivery Charge	Listed below
Total Cost Per Delivered Gallon (markup, delivery & tax)	\$ 1.9652

DYED DIESEL - ARDMORE, OK	
Dyed Diesel	\$ 1.8082
Per gallon markup over rack price	\$ 0.0495
Taxes	\$ 0.0110
Bobtail Freight Charge	\$ 0.0500
Delivery Charge	Listed below
Total Cost Per Delivered Gallon (markup, delivery & tax)	\$ 1.9187

DYED DIESEL - CADDO MILLS, TX	
Dyed Diesel	\$ 1.8597
Per gallon markup over rack price	\$ 0.0495
Taxes	\$ 0.0110
Bobtail Freight Charge	\$ 0.0500
Delivery Charge	Listed below
Total Cost Per Delivered Gallon (markup, delivery & tax)	\$ 1.9702

EMERGENCY DELIVERIES	
Emergency delivery surcharge (per gallon)	\$0.10
Request emergency same day delivery	

TANK RENTAL	
	\$0.00
Specify per size tank	

ANY ADDITIONAL FEES NOT LISTED ABOVE:	
Douglass - Delivery Charge	\$9.99
Douglas - Generator Fee (Each)	\$75.00
Douglas - Training/Support	\$0.00
Luke - Card Reader System	

OPTIONAL FLUID	
Diesel Exhaust Fluid (DEF)	
Cost per gallon, bulk	\$1.36
Delivery Charge (per delivery)	\$9.99

CARD SYSTEM	
Vendor has card system available for install.	Yes
If yes, provide name of card system and contact information.	K800 Hybrid (708) 485-4200
Is card system compatible with Fuelman Card system?	Yes
If no, what card systems is software compatible with?	



The City of Durant

Office of Community Development

Memorandum

Date: 12/3/2018
To: Mayor and City Council
From: Matthew Nahrstedt, LEED GA Community Development Director and City Planner
Re: Consider Approval of Ordinance 1872 - An Amendment to Code Sections on Screening Requirements

Cleanup of City Code section 157.058 regarding screening requirements.

Council Information / Action Requested

Approve or deny Ordinance 1872.
Declare an emergency for immediate application of this ordinance.

City Staff Information / Action Follow-up, if Council authorizes this action:

If approved:

- City Clerk to obtain signatures.
- City Clerk to publish resolution according to state law.
- City Clerk to file resolution in her custody and furnish a copy to American Legal Publishing.

ATTACHMENTS:

Description	Type	Upload Date
Ordinance 1872, redline	Exhibit	12/6/2018
Ordinance 1872	Ordinance	12/6/2018

ORDINANCE NO. 1872

AN ORDINANCE AMENDING THE DURANT CODE OF ORDINANCES
CHAPTER 157 ZONING CODE – SECTION 157.058 “SCREENING
REQUIREMENTS”; DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA:

SECTION 1. That Chapter 157 Zoning Code Section 157.058 “Screening Requirements” of the Durant City Code shall be amended to read as follows:

§ 157.058 SCREENING REQUIREMENTS.

(A) *Definition.*

(1) That for the purpose of this section a structure or facility which is zoned as or located within an R-3, R-4, C-0, C-1, C-2, C-3, H-1, H-2, I-1, or I-2 zoning district shall be considered a commercial or industrial facility unless otherwise provided in this section.

(2) That for purposes of this section, electric, cable T.V., or telephone poles, pedestals, or overhead lines, natural gas regulators or meters, sanitary sewer manholes, lift stations, water fire hydrants, water towers, standpipes, and other similar public utility structures or equipment shall not be considered a commercial or industrial facility.

(B) *Screening requirements.* ~~That the rear and sides of any commercial or industrial facility shall be screened from any adjoining residentially zoned property by a~~ A solid and opaque fence or wall screening ~~that will~~ shall provide visual separation of the zoning districts throughout the year as described below; upon the following properties, to-wit:

(1) The rear and sides of any commercial or industrial facility shall be screened from any adjoining R-1 or R-2 zoned property.

(~~4~~2) The rear of complexes or facilities zoned as C-1, C-2, C-3, I-1 or I-2 which are separated from any residentially -zoned property (R-1, R-2, R-3, R-4) by only an alley or easement shall be considered as abutting or adjoining the residential property.

(~~2~~3) The sides of complexes or facilities zoned as C-1, C-2, C-3, I-1, or I-2 which are separated by only an alley or easement shall be considered as abutting or adjoining residential property.

(~~3~~4) The rear or sides of complexes or facilities zoned as R-3, R-4, C-0, H- I or H-2 shall be considered as abutting only when adjoining or abutting R-1 or R-2 zoned property.

(~~4~~5) Said screening fences or walls shall be maintained in a neat, sturdy, and safe condition without advertising thereon.

(~~5~~6) Any commercial or industrial facility in existence before March 12, 1996 which is in violation hereof shall be deemed a nonconforming use. Such nonconforming uses shall not in any manner be enlarged, extended, altered or rebuilt except that such uses may be changed so as to comply with the provisions of this section. Existing nonconforming uses shall be permitted to

continue in their present configuration and use unless such use is terminated for any reason whatsoever for a period of 30 days or more, thereafter such nonconforming use shall be permanently terminated or come into compliance.

(C) *Specifications.*

(1) The screening structure shall be constructed with customarily used fencing materials (including plastic, polyurethane or fiberglass), and shall be designed and arranged to provide visual separation of uses and sound reduction;

(2) The screening structure shall not be less than eight feet in height;

(3) The screening structure shall be constructed with all braces and supports on the interior (property of the use required to be screened), except when both sides are of the same design and appearance;

(4) The screen structure shall be erected and approved by the Durant Community Development Director or his or her designee prior to the occupancy of the building or initiation of the use required to be screened;

(5) The screen structure shall be uniform in height, except for significant changes in topography and shall be designed to conform to the same standards as adjoining screening fence, where appropriate;

(6) The screen structure shall have a consistency of design;

(7) The screen structure shall, if painted, be earth-tone in color when abutting a R-1, R-2, ~~R-3~~, or R-4 District; and

(8) The screen structure shall not be chain link fencing which utilizes inserts of metal or other materials.

(D) *Maintenance of screening wall or fence.* The screening wall or fence shall be maintained by the owner of the property containing the use requiring the screening. Failure to maintain the screening, after a 30-day notice by the Durant Community Development Director to correct such deficiency, shall constitute an offense as stated in § 150.998.

(E) *Modification of the screening wall, fence or alternative.* The Municipal Planning Commission may recommend to the City Council, as a special exception, may:

(1) Modify or remove the screening where existing physical features provide visual separation of uses and sound reduction;

(2) Grant an extension of time to erect a screen where properties which are to be benefitted by the screen are undeveloped; and

(3) Remove the screening requirement where the purposes of the screening requirement cannot be achieved, or are prohibited by other ordinances and/or regulations.

(Am. Ord. 1219, passed 3-12-96; Am. Ord. 1378, passed 8-13-02)

SECTION 2. DECLARATION OF EMERGENCY For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma, and the inhabitants thereof, it is necessary that this Ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

Passed and approved this 11th day of December, 2018, in regular session of the Durant City Council.

CITY OF DURANT

**JERRY L. TOMLINSON, MAYOR
CITY OF DURANT, OKLAHOMA**

ATTEST:

**CYNTHIA PRICE
CITY CLERK**

ORDINANCE NO. 1872

AN ORDINANCE AMENDING THE DURANT CODE OF ORDINANCES
CHAPTER 157 ZONING CODE – SECTION 157.058 “SCREENING
REQUIREMENTS”; DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA:

SECTION 1. That Chapter 157 Zoning Code Section 157.058 “Screening Requirements” of the Durant City Code shall be amended to read as follows:

§ 157.058 SCREENING REQUIREMENTS.

(A) *Definition.*

(1) That for the purpose of this section a structure or facility which is zoned as or located within an R-3, R-4, C-0, C-1, C-2, C-3, H-1, H-2, I-1, or I-2 zoning district shall be considered a commercial or industrial facility unless otherwise provided in this section.

(2) That for purposes of this section, electric, cable T.V., or telephone poles, pedestals, or overhead lines, natural gas regulators or meters, sanitary sewer manholes, lift stations, water fire hydrants, water towers, standpipes, and other similar public utility structures or equipment shall not be considered a commercial or industrial facility.

(B) *Screening requirements.* A solid and opaque fence or wall screening shall provide visual separation of the zoning districts throughout the year as described below; upon the following properties, to-wit:

(1) The rear and sides of any commercial or industrial facility shall be screened from any adjoining R-1 or R-2 zoned property.

(2) The rear of complexes or facilities zoned as C-1, C-2, C-3, I-1 or I-2 which are separated from any residentially zoned property (R-1, R-2, R-3, R-4) by only an alley or easement shall be considered as abutting or adjoining the residential property.

(3) The sides of complexes or facilities zoned as C-1, C-2, C-3, I-1, or I-2 which are separated by only an alley or easement shall be considered as abutting or adjoining residential property.

(4) The rear or sides of complexes or facilities zoned as R-3, R-4, C-0, H-1 or H-2 shall be considered as abutting only when adjoining or abutting R-1 or R-2 zoned property.

(5) Said screening fences or walls shall be maintained in a neat, sturdy, and safe condition without advertising thereon.

(6) Any commercial or industrial facility in existence before March 12, 1996 which is in violation hereof shall be deemed a nonconforming use. Such nonconforming uses shall not in any manner be enlarged, extended, altered or rebuilt except that such uses may be changed so as to comply with the provisions of this section. Existing nonconforming uses shall be permitted to continue in their present configuration and use unless such use is terminated for any reason

whatsoever for a period of 30 days or more, thereafter such nonconforming use shall be permanently terminated or come into compliance.

(C) *Specifications.*

(1) The screening structure shall be constructed with customarily used fencing materials (including plastic, polyurethane or fiberglass), and shall be designed and arranged to provide visual separation of uses and sound reduction;

(2) The screening structure shall not be less than eight feet in height;

(3) The screening structure shall be constructed with all braces and supports on the interior (property of the use required to be screened), except when both sides are of the same design and appearance;

(4) The screen structure shall be erected and approved by the Durant Community Development Director or his or her designee prior to the occupancy of the building or initiation of the use required to be screened;

(5) The screen structure shall be uniform in height, except for significant changes in topography and shall be designed to conform to the same standards as adjoining screening fence, where appropriate;

(6) The screen structure shall have a consistency of design;

(7) The screen structure shall, if painted, be earth-tone in color when abutting a R-1, R-2, R-3, or R-4 District; and

(8) The screen structure shall not be chain link fencing which utilizes inserts of metal or other materials.

(D) *Maintenance of screening wall or fence.* The screening wall or fence shall be maintained by the owner of the property containing the use requiring the screening. Failure to maintain the screening, after a 30-day notice by the Durant Community Development Director to correct such deficiency, shall constitute an offense as stated in § 150.998.

(E) *Modification of the screening wall, fence or alternative.* The Municipal Planning Commission may recommend to the City Council, as a special exception, may:

(1) Modify or remove the screening where existing physical features provide visual separation of uses and sound reduction;

(2) Grant an extension of time to erect a screen where properties which are to be benefitted by the screen are undeveloped; and

(3) Remove the screening requirement where the purposes of the screening requirement cannot be achieved, or are prohibited by other ordinances and/or regulations.

(Am. Ord. 1219, passed 3-12-96; Am. Ord. 1378, passed 8-13-02)

SECTION 2. DECLARATION OF EMERGENCY For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma, and the inhabitants thereof, it is necessary that this Ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

Passed and approved this 11th day of December, 2018, in regular session of the Durant City Council.

CITY OF DURANT

JERRY L. TOMLINSON, MAYOR
CITY OF DURANT, OKLAHOMA

ATTEST:

CYNTHIA PRICE
CITY CLERK



The City of Durant

Office of Community Development

Memorandum

Date: 12/3/2018
To: Mayor and City Council
From: Matthew Nahrstedt, LEED GA Community Development Director and City Planner
Re: Consider Approval of Ordinance 1870 - An Amendment to Code Sections on Sign Regulations

Consolidation and clean-up of City Code sections regarding sign regulations.

Council Information / Action Requested

Approve or deny Ordinance 1870.
Declare an emergency for immediate application of this ordinance.

City Staff Information / Action Follow-up, if Council authorizes this action:

If approved:

- City Clerk to obtain signatures.
- City Clerk to publish resolution according to state law.
- City Clerk to file resolution in her custody and furnish a copy to American Legal Publishing.

ATTACHMENTS:

Description	Type	Upload Date
Ordinance 1870, redline	Backup Material	12/6/2018
Ordinance 1870	Ordinance	12/6/2018

ORDINANCE NO. 1870

AN ORDINANCE AMENDING THE DURANT CODE OF ORDINANCES
CHAPTER 157 ZONING CODE – “SIGN REGULATIONS” AND CHAPTER
159 “SIGN REGULATIONS”; DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA:

SECTION 1. That Chapter 157 Zoning Code Section 157.006 and Sign Regulations Sections 157.148 through 157.162 (“Reserved” through “Tables”) and Chapter 159 Sign Regulations shall be amended to read as follows:

CHAPTER 157: ZONING CODE

§ 157.006 DEFINITIONS.

~~**SIGN.** Any structure or part thereof, or any device attached to, painted on or represented on a building or other structure, upon which is displayed or included any lettering, model, banner, flag, pennant, insignia, decoration, device or representation used as or which is in the nature of an announcement, direction, advertisement or other attention directing device. A sign shall not include the similar structure or device located within a building except for illuminated signs within show windows. The sign includes any billboard, but does not include the flag, pennant or insignia of any nation or association of nations or any state, city or other political, charitable, educational, philanthropic, civic, professional, religious or like campaign, drive, movement or event.~~

~~—**SIGN, ILLUMINATED.** A sign designed to give forth any artificial light or designed to reflect light from one or more sources, natural or artificial.~~

~~—**SIGN, PROJECTING.** A sign erected on the face or outside wall of a building which projects out at any angle therefrom.~~

~~—**SIGN, TEMPORARY.** Signs of a temporary nature used to advertise the premises for sale, rent or lease.~~

SIGN REGULATIONS

~~**§ 157.148 RESERVED.**~~

~~**§ 157.149 BINDING EFFECT.**~~

~~—After approval of a comprehensive or lot signage plan, no sign shall be erected, placed, painted, or maintained, except in conformance with such plan. In case of any conflict between the provisions of such a plan and any other provision of this subchapter, this subchapter shall control.~~

~~(Ord. 1345, § 1.15, passed 9-10-01)~~

~~§ 157.150 SIGNS IN THE PUBLIC RIGHT OF WAY.~~

~~—No signs shall be allowed in the public right of way, except for the following:~~

~~—(A) *Permanent public signs.* Permanent public signs erected by or on behalf of a governmental body to post legal notices, identify public property, convey public information, convey community pride, and direct or regulate pedestrian or vehicular traffic.~~

~~—(B) *Informational signs.* Signs placed by a public utility regarding its poles, lines, pipes, or facilities.~~

~~—(C) *Awning, projecting, and suspended signs.* Signs projecting over a public right of way are not allowed except for the following: in districts allowing zero lot lines and only where buildings extend to the lot line the lowest portion of the sign shall not overhang at a height of less than nine feet and shall not have a maximum projection greater than 72 inches. Total sign area shall not exceed the size as listed as approved by city ordinance.~~

~~—(D) *Emergency signs.* Emergency warning signs erected by a governmental agency, a public utility company, or a contractor doing authorized or permitted work within the public right of way.~~

~~—(E) *Other signs forfeited.* Any sign installed or placed on public property, except in conformance with the requirements of this section, shall be forfeited to the public and subject to confiscation. In addition to other remedies hereunder, the city shall have the right to recover from the owner or person placing such a sign the full cost of removal and disposal of such sign. (Ord. 1345, § 1.16, passed 9-10-01)~~

~~§ 157.151 SIGNS EXEMPT FROM REGULATION.~~

~~—(A) The following signs shall be exempt from regulation under this subchapter:~~

~~—(1) Any public notice or warning required by a valid and applicable federal, state, or local law, regulation, or ordinance.~~

~~—(2) Any sign inside a building, not attached to a window or door, that is not legible from beyond the lot line of the zone lot or parcel on which such sign is located.~~

~~—(3) City Council approved works of art that do not include a commercial message.~~

~~—(4) Holiday lights and decorations with no commercial message, but only 30 days prior to and 15 days after federal recognized holidays.~~

~~—(5) Traffic control signs on private property, such as Stop, Yield, and similar signs, the face of which meet Oklahoma Department of Transportation standards and which contain no commercial message of any sort.~~

~~—(6) Permanent public signs erected by or on behalf of a governmental body to post legal notices, identify public property convey public information, convey community pride, and direct or regulate pedestrian or vehicular traffic.~~

~~—(7) Real estate signage located at the actual property for sale, lease, or rent located at least five feet from the curb or edge of the street and not in the sight triangle.~~

~~—(8) The flag, pennant or insignia of any nation, organization of nations, state, county or city, any religious, civic, educational or fraternal organization located at least five (51 feet from the curb or edge of the street and not in the sight triangle.~~

~~—(9) Signs displayed on trucks, buses, trailers or other vehicles which are being operated or stored in the normal course of a business, such as signs indicating the name of the owner or business which are located on moving vans, delivery trucks, rental trucks and trailers and the like: provided that the primary purpose of such vehicles is not for the display of signs and provided that they are parked or stored in areas appropriate to their use as vehicles.~~

~~—(10) Campaign signs five feet from the curb or edge of the street and not located in the sight triangle for a period of 45 days prior and 7 days following the associated election.~~

~~—(B) All signs exempt from regulation shall comply with the applicable provisions of the adopted Building, Electrical, and Mechanical Code of the City at all times.~~

~~(Ord. 1345, § 1.17, passed 9-10-01; Am. Ord. 1557, passed 6-18-07)~~

~~§ 157.152 SIGNS PROHIBITED.~~

~~—(A) All signs not expressly permitted under this subchapter or exempt from regulation hereunder in accordance with the previous section are prohibited in the city.~~

~~—(B) Such signs include, but are not limited to:~~

~~—(1) Beacons;~~

~~—(2) Pennants;~~

~~—(3) Strings of lights not permanently mounted to a rigid background, except those exempt under the previous section;~~

~~—(4) Inflatable signs and tethered balloons.~~

~~(Ord. 1345, § 1.18, passed 9-10-01)~~

~~§ 157.153 GENERAL PERMIT PROCEDURES, APPLICATIONS, FEES AND COMPLETION OF ACTION.~~

~~—The following procedures shall govern the application for issuance of, all sign permits under this subchapter, and the submission and review of lot signage plans and comprehensive signage plans:~~

~~—(A) All applications for sign permits of any kind and for approval of a comprehensive or lot signage plan shall be submitted on a city approved application form in accordance with application specifications provided by the city.~~

~~—(B) Each application for a sign permit or for approval of a comprehensive or lot signage plan shall be accompanied by the applicable fees, which shall be established from time to time by resolution or ordinance of the City Council.~~

~~—(C) Within ten working days of receiving an application for a sign permit or for a lot or comprehensive signage plan, the city shall review it for completeness. If the city finds that it is complete, the application shall then be processed if the city staff finds that it is incomplete, the city staff shall send to the applicant a notice of the specific ways in which the application is deficient, with appropriate references to the applicable sections of this subchapter.~~

~~(Ord. 1345, § 1.19, passed 9-10-01)~~

~~§ 157.154 PERMIT FOR NEW SIGN OR FOR SIGN MODIFICATION.~~

~~—Signs shall be erected, installed, or created only in accordance with a duly issued and valid sign construction permit from the city staff. An application for construction, creation, or installation of a new sign or for modification of an existing sign shall be accompanied by detailed drawings to show the dimensions, design, structure, and location of each particular sign, to the extent that such details are not contained on a comprehensive signage plan or lot signage plan then in effect for the zone lot. One application and permit may include multiple signs on the same zone lot.~~

~~(Ord. 1345, § 1.20, passed 9-10-01)~~

~~§ 157.155 INSPECTION.~~

~~—The city shall inspect the zone lot for which a permit for a new sign or for modification of an existing sign is requested and/or issued. This inspection shall occur within a reasonable time of notification by the contractor, owner, and the like of completion of the specific sign. If the construction is substantially complete but not in compliance with this subchapter and applicable codes, the city shall give the owner or applicant notice of the deficiencies and shall allow an~~

additional 30 days from the date of inspection for the deficiencies to be corrected. If the deficiencies are not corrected by such date, the permit shall lapse. Once the sign is constructed and meets city's building, electrical and mechanical codes and ordinances, the city shall affix to the premises and/or sign a permanent symbol identifying the sign and the applicable permit by number or other reference.

(Ord. 1345, § 1.21, passed 9-10-01)

~~§ 157.156 SIGN PERMITS INITIAL AND CONTINUING, LAPSE OF SIGN PERMIT AND ASSIGNMENT OF SIGN PERMITS.~~

—(A) The owners of a zone lot containing signs requiring a permit under this subchapter shall at all times maintain in force a sign permit for such property. Sign permits shall be issued for individual zone lots, notwithstanding the fact that a particular zone lot may be included with other zone lots in a comprehensive signage plan.

—(B) A continuing sign permit shall lapse automatically if the business license for the premises lapses, is revoked, or is not renewed. A sign permit shall also lapse if the business activity on the premises is discontinued for a period of 90 days or more and is not renewed within 30 days of a notice from the city to the last permittee or owner of record that the sign permit shall lapse if such activity is not renewed.

—(C) A current and valid sign permit shall be freely assignable to a successor as owner of the property or holder of a business license for the same premises, subject only to filing such application as the city may require and paying any applicable fee. The assignment shall be accomplished by filing and shall not require approval if no substantial changes have been made to the sign.

(Ord. 1345, § 1.22, passed 9-10-01)

~~§ 157.157 TEMPORARY SIGN PERMITS TERM AND NUMBER.~~

—Temporary signs on commercial or industrial property shall be allowed only upon the issuance of a temporary sign permit, which shall be subject to the following requirements:

—(A) *Term.* A temporary sign permit shall allow the use of a temporary sign for a specified 30-day period.

—(B) *Number.* Only one temporary sign permit shall be issued to the same business or business owner on the same zone lot in any calendar year, unless otherwise determined by the city staff.

(Ord. 1345, § 1.23, passed 9-10-01)

~~§ 157.158-130 HIGHWAY OVERLAY DISTRICT.~~

(A) *Highway Overlay District established.* A Highway Overlay District shall be established by this subchapter. ~~Off-premises signs shall only be permitted within it.~~ The Highway Overlay District ~~as shall be~~ defined as:

- (1) Seven hundred and fifty linear feet from the center line of U.S. Highway 69/75;
- (2) Seven hundred and fifty linear feet of center line of U.S. 70 west of the intersection of U.S. Highway 70 and U.S. Highway 69/75;
- (3) Seven hundred and fifty linear feet of the center line of U.S. 70 east of Sawmill Road; and
- (4) One thousand two hundred feet north of the centerline of U.S. Highway 70 between U.S. Highway 69/75 and 250 linear feet west of the centerline of University Place.

—(B) *Off-premises signs.* ~~Off-premises signs will only be permitted in commercial, industrial and agriculture zoned districts in which the Highway Overlay District overlays.~~

—(C) *On-premises signs and billboards.* ~~On-premises signs located within the Highway Overlay District shall have a height restriction of 90 feet and maximum size of 200 square feet.~~

Billboards shall have a height restriction of 60 feet and maximum size of 750 square feet. The Highway Overlay District only takes precedence on sign height and billboards, all other district restrictions apply. All off-premises signs shall conform with the rules and regulations established by the State of Oklahoma for outdoor advertising signs.

~~—(D) *Billboard location.* Billboards shall not be located within 500 feet of any of the following sites which are adjacent to any road (on the same side):~~

- ~~—(1) Public park;~~
- ~~—(2) Public forest;~~
- ~~—(3) Playground;~~
- ~~—(4) Cemetery;~~
- ~~—(5) Church;~~
- ~~—(6) School;~~
- ~~—(7) Historical battlefield; or~~
- ~~—(8) Rest area.~~

~~—(E) *Planning Commission review required.* All signs that measure more than 100 square feet in size or more than 45 feet in height, measured from the ground elevation to the highest portion of the actual sign, within 300 feet of a residential district shall be first reviewed by the Planning Commission. All owners of real property located within a 300-foot radius of the proposed sign shall be given written notice and a notice shall be published in a local newspaper of general circulation at least 15 days and not more than 30 days prior to such public hearing. The notice shall contain a legal description of the actual site of the proposed sign, a street address of the property on which the proposed sign shall set upon, general design details (including height, size and lighting placement) of the proposed sign and date, time and place of the public hearing. In addition to the permit fee, a petition and other applicable fees, as adopted by the City Council by motion or resolution, shall be paid by the applicant.~~

~~—(F) *Height exceptions for monument ground signs.* On premises signs located in the Highway Overlay District may petition the Planning Commission for an exception from the height requirements for a monument ground sign (see § 157.162). Under no circumstance shall a monument ground sign exceed 20 feet in height as measured from the base of the sign. The Planning Commission shall take into consideration the setting and appearance of the sign in relation to the site and surrounding development. The Planning Commission may impose additional reasonable requirements and restrictions as a condition of approval. Approval may also be granted to allow signage for more than one tenant within a unified development to be located on the monument ground sign. In addition to the permit fee, a petition and other applicable fees, as adopted by the City Council by motion or resolution, shall be paid by the applicant.~~

(Ord. 1345, § 1.24, passed 9-10-01; Am. Ord. 1358, passed 1-8-01; Am. Ord. 1371, passed 5-14-02; Am. Ord. 1603, passed 8-12-08)

~~§ 157.159 PERMITS FOR SIGNS IN THE PUBLIC RIGHT OF WAY.~~

~~—No permits for temporary signs in the public right of way shall be issued.~~

(Ord. 1345, § 1.25, passed 9-10-01)

~~§ 157.160 NONCONFORMING SIGNS.~~

~~—(A) A legal nonconforming sign is a sign which does not conform to each and every applicable provision of the city's signage regulations, but was:~~

- ~~—(1) Lawfully in existence prior to the passage of Ordinance 1345, as adopted on September 10, 2001;~~

~~—(2) Lawfully in existence and in use in the city prior to and at the time the provisions of the city's signage regulations with which it does not conform became effective; or~~

~~—(3) Lawfully in existence and in use on property outside the city at the time of annexation of such property to the city.~~

~~—(B) All legal nonconforming signs, billboards or commercial advertising structures specifically describing the business or nature of a conforming or legal nonconforming building, structure, or use on the premises may be maintained during the lawful lifetime of the building, structure, or use.~~

~~—(C) Replacement, alteration, or relocation on same parcel.~~

~~—(1) Although the resulting sign will not be in conformance in all respects with the provisions of the signage regulations, a sign permit may be issued to allow replacement, alteration or relocation on the same parcel of a legal nonconforming sign provided that:~~

~~—(a) The resulting sign is no larger in square footage than the original legal nonconforming sign;~~

~~—(b) The resulting sign has received design approval from the Director of Community Development; and~~

~~—(c) The Director of Community Development has determined that the resulting sign will reduce visual clutter or visual blight.~~

~~—(2) The resulting sign shall be a legal nonconforming sign.~~

~~—(D) The Zoning Code shall address all other issues of nonconformance, including the discontinuance of a sign or sign structure.~~

~~(Ord. 1557, passed 6-18-07)~~

~~§ 157.161 VIOLATIONS, ENFORCEMENT AND REMEDIES.~~

~~—(A) Any of the following shall be a violation of this subchapter and shall be subject to the enforcement remedies and penalties provided by this subchapter, by the zoning code, and by state law:~~

~~—(1) To install, create, erect, or maintain any sign in a way that is inconsistent with any plan or permit governing such sign or the zone lot on which the sign is located;~~

~~—(2) To install, create, erect or maintain any sign requiring a permit without such permit;~~

~~—(3) To install, create, erect, or maintain any sign that in any way that is inconsistent with any plan or permit governing such sign or the zone lot on which the sign is located;~~

~~—(4) To fail to remove any sign that is installed, created, erected, or maintained in violation of this subchapter, or for which the sign permit has lapsed;~~

~~—(5) To continue any such violation. Each such day of a continued violation shall be considered a separate violation when applying the penalty portions of this subchapter.~~

~~—(B) Each sign installed, created, erected, or maintained in violation of this subchapter shall be considered a separate violation when applying the penalty portions of this subchapter.~~

~~—(C) Any violation or attempted violation of this subchapter or of any condition or requirement adopted pursuant hereto may be restrained, corrected, or abated, as the case may be, by injunction or other appropriate proceedings pursuant to state law. A violation of this subchapter shall be considered a violation of the zoning code of this city. The remedies of the city shall include the following:~~

~~—(1) Issuing a stop-work order for any and all work on any signs on the same zone lot.~~

~~—(2) Seeking an injunction or other order of restraint or abatement that requires that removal of the signs) or the correction of the nonconformity.~~

~~—(3) Imposing any penalties that can be imposed directly by the city under the zoning code.~~

~~—(4) Seeking in court the imposition of any penalties that can be imposed by such court under the zoning code.~~

~~—(5) In the case of a sign that poses an immediate danger to the public health or safety, taking such measures as are available to the city under the applicable provisions of the zoning code and building code for such circumstances.~~

~~—(D) The city shall have such other remedies as are, and as may from time to time be, provided for or allowed by state law for the violation of the zoning code.~~

~~—(E) All such remedies provided herein shall be cumulative. To the extent that state law may limit the availability of a particular remedy set forth herein for a certain violation or a part thereof, such remedy shall remain available for other violations or other parts of the same violation.~~

~~(Ord. 1345, § 1.27, passed 9-10-01)~~

~~**§ 157.162 TABLES:**~~

~~—(A) Key. The tables in this subchapter are organized by zoning district and have the following meanings:~~

-

Abbreviation	District
A-1	Agriculture, General
R-1	Residential, Single-Family Detached
R-2	Residential, Two-Family
R-3	Residential, General
R-4	Residential, Manufactured Housing
C-0	Commercial, Office
C-1	Commercial, Convenience
C-2	Commercial, Highway & Recreational
C-3	Commercial, General
H-1	Health
H-2	Hospital
I-1	Industrial, Light
I-2	Industrial, Medium
INS	Institutional Uses Permitted in Residential Districts
Hwy Overlay	Highway Overlay District

~~—(B) Table 1: Permitted signs by type and zoning district.~~

-

Sign Type	A-1	R-1 & 2	R-3 & 4	INS^a	C-0 & 1	C-2 & 3	H-1 & 2	I-1 & 2	Hwy Overlay
FREESTANDING									
Residential ^b	A	A	P	P	N	N	N	N	A

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Billboards	P	N	N	N	N	N	N	P	P	◀
Other	P	N	P	P	P	P	P	P	P	◀
Incidental	A	A	A	A	A	A	A	A	A	◀

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Sign- Type	A- 1	R-1 &- 2	R-3 &- 4	INS ^a	C-0 &- 1	C-2 &- 3	H-1 &- 2	I-1 &- 2	Hwy- Overlay		
BUILDING											
Banner			N	N	N	N	P	P	P	N	P
Building Marker ^b			A	A	A	A	A	A	A	A	A
Canopy			N	N	N	P	P	P	P	P	P
Identification ^c			A	A	A	A	A	A	A	A	A
Incidental			A	N	A ^d	A ^d	A ^d	A	A	A	A
Marquee ⁵			N	N	N	N	N	P	P	N	P
Projecting ⁵			N	N	N	N	P	P	P	P	P
Residential			A	A	A	P	N	N	N	N	N
Roof			P	N	N	N	N	P	N	N	P
Roof, Integral			P	N	N	N	N	P	N	N	P
Suspended ^e			N	N	N	P	N/P	P	N	P	P
Temporary			P	N	N	N	N	P	P	P	P
Wall			N	N	N	P	N/P	P	P	P	P
Window			N	N	N	P	P	P	P	N	P
MISCELLANEOUS											
Banner			N	N	N	N	P	P	P	N	P
Flag			A	A	A	A	A	A	A	A	A
Portable			N	N	N	N	P ⁵	P ⁵	P ⁵	N	P ⁵
A= Allowed											
N= Not allowed											
P= Allowable only with a sign permit											
a— This column does not represent a zoning district. It applies to institutional uses permitted under the zoning code in residential zoning districts. Such uses may include, but are not necessarily limited to, churches, parking lots, schools, funeral homes, cemeteries, and uses provided under a conditional use permit.											
b— May include only building name, date of construction, or historical data on historic site; must be cut or etched into masonry, bronze, or similar material.											
c— Only address and name of occupant allowed on sign.											
d— No commercial message of any kind allowed on sign.											

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e—If such a sign is suspended or projects above a public right of way, the issuance and continuation of a sign permit shall be conditioned on the sign owner obtaining and maintaining in force liability insurance. A copy of such insurance shall be provided to the city.

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f—Flags of the United States, the state, the city, foreign nations having diplomatic relations with the United States, and any other flag adopted or sanctioned by an elected legislative body of competent jurisdiction, provided that such a flag shall not exceed 80 square feet in area and shall not be flown from a pole to top of which is more than 40 feet in height. These flags must be flown in accordance with protocol established by the Congress of the United States for the Stars and Stripes. Any flag not meeting any one or more of these conditions shall be considered a banner sign and shall be subject to regulations as such.

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g—Permitted on the same terms as a temporary sign, in accordance with § 157.149, except that it may be freestanding.

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—(C) Table 2: Maximum total area sign per zone lot by zoning district.

	A-1	R-1	R-2	R-3	R-4	C-0	C-1	C-2	C-3	H-1	H-2	I-1	I-2	INS*	Hwy-Overlay
Maximum number of total square feet	NA	8	8	55	55	100	100	1000	600	200	400	800	1000	55	1000
Square feet of signage to be determined per linear foot of the street frontage	1	NA	NA	NA	NA	1	1	1	1.5	NA	NA	NA	NA	1	1

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The maximum total area of all signs on a zone lot except incidental, building marker, and identification signs, and flags shall not exceed the lesser of the above:

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a—This column does not represent a zoning district. It applies to institutional uses permitted under the zoning code in residential zoning districts. Such uses may include, but are not necessarily limited to, churches, schools, funeral homes, cemeteries, and uses operating under a valid conditional use permit.

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b—Flags of the United States, the State of Oklahoma, the City of Durant, the Choctaw Nation, foreign nations having diplomatic relations with the United States, and any other flag sanctioned by the City Council, provided that such a flag shall not exceed 80 square feet in area and shall not be flown from a pole the top of which is more than 40 feet in height. Flags must be flown in accordance with protocol established by the Congress of the United States for the Stars and Stripes. Any flag not meeting any one or more of these conditions shall be considered a banner sign and shall be subject to regulation as such.

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—(D) Table 3: Number, dimension, and location of individual signs by zoning district.

Zoned lot or district	R-1	R-2	R-3	R-4	INS*	C-0	C-1	C-2	C-3	H-1	H-2	I-1*	I-2*	A-1*	Hwy-Overlay
Individual signs shall not exceed the applicable maximum number, dimension, or minimum setbacks shown on this table and on Table 4															
FREESTANDING (BILLBOARDS)															

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Area (square-feet, max.)	6	6	8	8	22	50	70	200	150	40	100	200	200	100	750
Height (feet, max.)	5	5	5	5	12	12	15	40	25	20	25	40	60	40	90
Setback (feet, min.)	5	5	5	5 ^b	5 ^b	10 ^b	10 ^b	10 ^b	10 ^b	5 ^b	5 ^b	10 ^b	10 ^b	10 ^b	25
Number Permitted															
Per zone lot	1	1	1	1	1	1	NA	NA	1	NA	NA	NA	NA	NA	NA
Per feet of street frontage ^c	NA	NA	NA	NA	NA	NA	1/100	1/200	NA	1/200	1/200	1/200	1/500	1/500	1/1,000

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Zoned lot or district	R-1	R-2	R-3	R-4	INS ^A	C-0	C-1	C-2	C-3	H-1	H-2	I-1*	I-2*	A-1*	Hwy-Overlay
BUILDING															
Wall area (max. sq. ft.)	2	2	15	20	15	50	NA	NA	NA	NA	NA	NA	NA	NA	NA
Wall area (percent ^d)	NA	NA	NA	NA	NA	NA	10%	15%	15%	10%	10%	10%	10%	10%	15%
Projecting area (max. sq. ft.)	NA	NA	NA	NA	NA	NA	15	25	30	30	40	30	50	NA	25
a—This column does not represent a zoning district. It applies to institutional uses permitted under the zoning code in residential districts. Such uses may include, but are not necessarily limited to, churches, schools, funeral homes, cemeteries, parking lots, and uses granted by a conditional use permit.															
b—Minimum setback is as stated, but if the property is adjoining residential districts the minimum setback shall be one foot of setback for every foot of height of the sign or pole, whichever is highest.															
c—Lots fronting on two or more streets are allowed to contain the permitted signage for each street frontage, but signage cannot be accumulated and used on one street in excess of that allowed for lots with only one street frontage.															
*Large scaled freestanding sign commonly called billboards are allowed in the marked districts providing the billboard design is reviewed by city staff and any other professional deem necessary with related costs absorbed by applicants and setbacks are followed as stated in item b above.															
In addition to the setback requirements in this table, signs shall be located such that there is at every street intersection a protected sight triangle as required by the city code.															

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(E) Table 4: Number and dimensions of individual signs by sign type.

	Number-Allowed	Maximum Sign-Area	Vertical Clearance	
			From Sidewalk or Private Drive or Parking	From Public Street
FREESTANDING				
Residential-Billboards ^a	1 per 1,000 ft.-frontage	750 sq.-ft.	14 ft.	14 ft.
Other, and Incidental	See Table 3	See Table 3	NA	NA

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BUILDING				
Banner	NA	NA	9 ft.	14 ft.
Building Marker	1 per bldg.	4 sq. ft.	NA	NA
Canopy	1 per bldg.	25% of vertical surface of canopy	9 ft.	14 ft.
Identification	As desired	15% per side	NA	NA
Incidental	NA	4 sq. ft.	NA	NA
Marquee	1 per bldg.	NA	9 ft.	14 ft.
Projecting	1 per bldg.	50 sq. ft.	9 ft.	14 ft.
Residential	1 per zone lot	8 sq. ft.	NA	NA
Roof	1 per principal bldg.	NA	NA	NA
Roof, Integral	2 per principal bldg. ^b	NA	NA	NA
Suspended	1 per entrance	40 sq. ft.	9 ft.	NA
Temporary	See § 157.149	NA	NA	NA
Wall	NA	See Table 3	NA	NA
Window	NA	25% of total window area ^c	NA	NA

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	Number Allowed	Maximum Sign Area	Vertical Clearance	
			From Sidewalk or Private Drive or Parking	From Public Street
Banner	NA	NA	9 ft.	14 ft.
Flag	NA	80 sq. ft.	9 ft.	14 ft.
Portable ^b	1 where allowed	20 sq. ft.	NA	NA
No sign shall exceed any applicable maximum numbers or dimensions, or encroach on any applicable minimum clearance shown on this table.				
a—Large scale freestanding sign commonly called billboards are only allowed in the Highway Overlay District which are zoned, C-2, I-1, I-2 and A-1 districts upon review and approval of city staff and related cost paid by applicant.				
b—One integral roof sign allowed per roof pitch, but no more than two per principal building.				
c—Permitted on the same terms as a temporary sign, in accordance with § 157.151, except that it may be freestanding.				

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—(F)—Table 5: Permitted sign characteristics by zoning district.

	R-1	R-2	R-3	R-4	C-0	C-1	C-2	C-3	H-1	H-2	I-1	I-2	A-1	INS*	Hwy Overlay					
Animated				N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Billboards				N	N	N	N	N	N	N	N	N	N	P	P	P	N	P	P	P
Changeable Copy				N	N	P	N	N	P	P	P	N	P	P	P	N	P	P	P	P
ILLUMINATION																				
Internal				N	N	N	N	N	P	P	P	N	P	P	P	N	N	P	P	P
External				N	N	P	P	P	P	P	P	P	P	N	N	P	N	P	P	P
Exposed Bulbs				N	N	N	N	N	N	P	N	N	N	N	N	N	N	N	N	N
Neon				N	N	N	N	N	N	P	P	N	P	N	N	N	N	N	P	P
P – Permissible only with a sign permit																				
N – Not allowed																				
a—This column does not represent a zoning district. It applies to institutional uses permitted under the zoning code in residential zoning districts. Such uses may include, but are not limited to, churches, schools, and uses granted by a conditional use permit.																				

(Ord. 1345, passed 9-10-01; Am. Ord. 1349, passed 10-9-01; Am. Ord. 1425, passed 2-10-04)

CHAPTER 159: SIGN REGULATIONS

§ 159.01 PURPOSE.

This chapter provides standards for on-site and off-site signs to safeguard life, health, property, safety, and public welfare, while encouraging creativity, variety and compatibility, and enhancement of the city's image. The provisions of this chapter are intended to:

(A) Encourage signs that are responsive to the aesthetics and character of their particular location, adjacent buildings and uses, and the surrounding neighborhood. Signs should be compatible and integrated with the building's architectural design.

(B) Recognize that signs are a necessary form of communication, and provide flexibility within the sign review/approval process to allow for unique circumstances and creativity.

(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.02 APPLICABILITY.

(A) *Sign permits required.* To ensure compliance with the regulations of this chapter, a sign permit shall be required in order to apply, erect, move, alter, reconstruct, or repair any permanent or temporary sign, except signs that are exempt from permits.

(B) *Sign standards.* The sign standards provided in this chapter are intended to apply to signs in each zoning district in the city. Only signs authorized by this chapter shall be allowed.

(C) *Design guidelines.* The city's sign design guidelines will be used in the evaluation of sign permit applications to ensure that signs are well designed, compatible with their surroundings, and do not detract from the overall visual quality of the city.

(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.021 BINDING EFFECT.

After approval of a comprehensive or lot signage plan, no sign shall be erected, placed, painted, or maintained, except in conformance with such plan. In case of any conflict between

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the provisions of such a plan and any other provision of this subchapter, this subchapter shall control.
(Ord. 1345, § 1.15, passed 9-10-01)

§ 159.03 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ABANDONED SIGN. Any sign that advertises a business, lessor, owner, product, service or activity that is no longer located on the premises where the sign is displayed.

ALTERATION. Any change of copy, sign face, color, size, shape, illumination, position, location, construction, or supporting structure of any sign.

ANIMATED OR MOVING ELECTRONIC READER BOARD OR ELECTRONIC GRAPHICS ADVERTISING SIGN. Used for identifying a use, facility, service, or product that is or is not located, sold, or manufactured on the same premise.

ANIMATED OR MOVING SIGN. A sign that uses movement, lighting, or special materials to depict action or create a special effect to imitate movement.

AREA OF A SIGN. See **SIGN AREA**.

AWNINGS AND CANOPIES. Roof-like covers that project from the wall of a building for the purpose of shielding a doorway or window from the elements.

AWNING SIGN. Any sign copy or logo attached to or painted on an awning.

BANNER, FLAG, or PENNANT. Any cloth, bunting, plastic, paper, or similar no rigid material used for advertising purposes attached to any structure, staff, pole, line, framing, or vehicle, not including official flags of the United States, the State of Oklahoma, and other states of the nation, counties, municipalities, official flags of foreign nations and nationally or internationally recognized organizations.

BILLBOARD. A sign that identifies or communicates a commercial or noncommercial message related to an activity conducted, a service rendered, or a commodity sold at a location other than where the sign is located.

BLADE/BRACKET SIGN. A small, pedestrian-oriented sign (i.e., less than four square feet) that projects perpendicular from a structure (bracket sign) or is hung beneath a canopy (blade sign).

BUILDING FRONTAGE. That building elevation that fronts on a public street where customer access to the building is available.

BUSINESS FRONTAGE. That portion of a building frontage occupied by a single tenant space having a public entrance within the building frontage. For businesses located on the interior of a building without building frontage, the building elevation providing customer access shall be considered the **BUSINESS FRONTAGE**.

BUSINESS IDENTIFICATION SIGN. A sign that serves to identify only the name, address, and lawful use of the premises upon which it is located and provides no other advertisements or product identification.

CABINET SIGN (CAN SIGN). A sign that contains all the text and/or logo symbols within a single enclosed cabinet and may or may not be illuminated.

CANOPIES. See **AWNINGS AND CANOPIES**.

CHANGEABLE COPY SIGN. A sign designed to allow changing of copy manually.

CHANNEL LETTERS. Three-dimensional individually cut letters or figures, illuminated or unilluminated, affixed to a structure.

CIVIC EVENT SIGN. A temporary sign, other than a commercial sign, posted to advertise a civic event sponsored by a public agency, school, church, civic-fraternal organization, or similar noncommercial organization.

CONTRACTOR OR CONSTRUCTION SIGN. A sign that states the name of the developer and contractor(s) working on the site and any related engineering, architectural or financial firms involved with the project.

CONVENIENCE SIGN. A sign that conveys information (e.g., restrooms, no parking, and entrance) or minor business identification for directional purposes, and is designed to be viewed by pedestrians and/or motorists.

COPY. Words, letters, numbers, figures, designs, or other symbolic representations incorporated into a sign.

DIRECTIONAL SIGN. An on-site sign that is designed and erected solely for the purposes of directing vehicular and/or pedestrian traffic within a project.

DIRECTORY SIGN. A sign listing the tenants of a multiple tenant structure or center.

DOUBLE-FACED SIGN. A sign constructed to display its message on the outer surfaces of two identical and opposite parallel planes.

ELECTRONIC READER BOARD SIGN or **ELECTRONIC GRAPHICS SIGN.** A sign with a fixed or changing display/message composed of a series of lights that may be changed through electronic means.

EXTERNAL ILLUMINATION. The lighting of an object from a light source located a distance from the object.

FLASHING SIGN. A sign that contains an intermittent or sequential flashing light source.

FREESTANDING BRACKET SIGN. A small pedestrian-oriented sign mounted on the ground using one or more posts or having a solid monument-type base.

GRAND OPENING. A promotional activity not exceeding 30 calendar days used by newly established businesses, within two months after initial occupancy, to inform the public of their location and services available to the community. **GRAND OPENING** does not mean an annual or occasional promotion by a business.

HEIGHT OF SIGN. The vertical distance from the uppermost point used in measuring the area of a sign to the average grade immediately below and adjoining the sign.

ILLEGAL SIGN. Any of the following:

- (1) A sign erected without first obtaining a permit and complying with all regulations in effect at the time of its construction or use;
- (2) A sign that was legally erected but whose use has ceased because the business it identifies is no longer conducted on the premises;
- (3) A nonconforming sign for which the amortization period has expired;
- (4) A sign that was legally erected which later became nonconforming and then was damaged to the extent of 50% or more of its current replacement value;
- (5) A sign that is a danger to the public or is unsafe; or
- (6) A sign that pertains to a specific event that has not been removed within five days after the occurrence of the event.

INFLATABLE DEVICE. An object that is blown up with air or gas.

INTERNALLY ILLUMINATED SIGN. A sign whose light source is located in the interior of the sign so that the rays go through the face of the sign, or light source which is attached to the face of the sign and is perceived as a design element of the sign.

MONUMENT SIGN. Permanent signs where the entire bottom of the sign is affixed to the ground, not to a building.

MULTIPLE TENANTS BUILDING. A development consisting of two or more separate uses or tenancies that share either the same parcel or structure and use common access and parking facilities.

MURAL. A painting or other work of art executed directly on a wall.

NEON SIGN. Glass tube lighting in which a gas and phosphors are used in combination to create a colored light.

NONCONFORMING SIGN. An advertising structure or sign which was lawfully erected and maintained prior to the adoption of the city's Zoning Ordinance, and which has subsequently come under the requirements of the city's Zoning Ordinance, but does not now completely comply.

OFF-SITE DIRECTIONAL SIGN. A sign identifying a publicly owned facility or emergency facility but excluding real estate signs.

OFF-SITE SIGN. A permanent non animated sign identifying a use, facility, service, or product that is not located, sold, or manufactured on the same premise as the sign or which identifies a use, service, or product by a brand name which, although sold or manufactured on the premise, does not constitute the principal item for sale or manufactured on the premise.

ON-PREMISES ADVERTISING. Animated or moving electronic reader board or electronic graphics signs used for identifying a use, facility, service, or product that is not located, sold, or manufactured on the same premises.

PERMANENT SIGN. A sign constructed of durable materials and intended to exist for the duration of time that the use or occupant is located on the premises.

POLE SIGN. A sign mounted on a free-standing pole or other support so that the bottom edge of the sign face is six feet or more above finished grade.

POLITICAL SIGN. A sign designed for the purpose of advertising support of or opposition to a candidate or proposition for a public election or a sign expressing political, religious, or other ideological sentiment that does not advertise a product or service.

PORTABLE SIGN. A sign that is not affixed to a structure or the ground (e.g., A-frame or sandwich-board signs).

PROJECTING SIGN. A sign that protrudes in a V-shape from the top of the ground floor over the sidewalk, like a traditional theater marquee.

PROMOTIONAL SIGN. A sign erected on a temporary basis to promote the sale of new products, new management, new hours of operation, a new service, or to promote a special sale.

PROPERTY FRONTAGE. The side of a parcel or development site abutting on a public street.

REAL ESTATE SIGN. A sign indicating that a property or any portion thereof is available for inspection, sale, lease, rent, or directing people to a property, but not including temporary subdivision signs.

ROOF SIGN. A sign that is mounted on the roof of a building or which is wholly dependent upon a building for support and which projects above the highest point of building with a flat roof, the eave line of a building with gambrel, gable, or hip roof, or the deck line of a building with a mansard roof.

SIGN. An object, device display or structure, or part thereof, situated outdoors or indoors, which is used to identify, display, or direct or attract attention to an object, person, institution,

organization, business, product, service, event or location by any means, including words, letters, figures, design symbols, fixtures, colors, illumination, or projected image.

SIGN AREA. The entire area within a perimeter defined by a continuous line composed of right angles which enclose the extreme limits of lettering, logo, trademark, or other graphic representation, together with any frame or structural trim forming an integral part of the display used to differentiate the sign from the background against which it is placed.

SPECIAL EVENT SIGN/BANNER. A temporary sign or banner that is intended to inform the public of a unique happening, action, purpose, or occasion (i.e., grand opening or community event).

TEMPORARY SIGN. Any sign intended to be displayed for a limited period of time and capable of being viewed from any public right-of-way, parking area or neighboring property.

THREE-DIMENSIONAL SIGNS. Signs that have a depth or relief on their surface greater than six inches.

TIME AND/OR TEMPERATURE SIGN. Signs that accurately display the current local time and/or temperature, usually through arrays of small electric lights. No commercial advertising or other message is allowed.

VEHICLE SIGN. A sign that is attached to or painted on a vehicle that is parked on or adjacent to any property, the principal purpose of which is to attract attention to a product sold or business located on the property.

WALL SIGN. A sign that is attached to or painted on the exterior wall of a structure with the display surface of the sign approximately parallel to the building wall.

(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.04 SIGN STANDARDS BY ZONING DISTRICT.

Key. The tables in this subchapter are organized by zoning district and have the following meanings:

Abbreviation	District
A-1	Agriculture, General
R-1	Residential, Single-Family Detached
R-2	Residential, Two-Family
R-3	Residential, General
R-4	Residential, Manufactured Housing
CBD	Central Business District
C-0	Commercial, Office
C-1	Commercial, Convenience
C-2	Commercial, Highway & Recreational
C-3	Commercial, General
H-1	Health
1-1	Industrial, Light

I-2	Industrial, Medium
Hwy Overlay	Highway Overlay District

All signs shall comply with the standards of the applicable zoning district, in compliance with the provisions in Tables 3-1 and 3-2.

TABLE 3-1 SIGN STANDARDS FOR RESIDENTIAL ZONING DISTRICTS
(A-1, R-1, R-2, R-3, R-4)

<i>Sign Class</i>	<i>Allowed Sign Types</i>	<i>Maximum Number of Signs</i>	<i>Maximum Sign Area</i>	<i>Maximum Sign Height</i>	<i>Location Requirements</i>	<i>Lighting Allowed?</i>	<i>Additional Requirements</i>
Multi-family development identification	Wall or monument	1 for each street frontage	1 sq. ft. for each linear ft. of street frontage; 25 sq. ft. Maximum per sign.	Below edge of roof. Monument. (see monument regulation)	Affixed to wall, or placed within a landscaped area near building/project entrance.	Yes	Name and address of facility only. Permit Required
Bed and breakfast	Wall or freestanding bracket sign	1 for each street frontage	16 sq. ft. maximum	Below edge of roof; 36 in. freestanding.	Affixed to wall, or placed within a landscaped area near building entrance.	Yes	Name and address of facility only. Permit Required
Real estate and political signs	Yard sign	1 for each street frontage	4 sq. ft. maximum	N/A	Five feet from curb or street if no curb	No	No permit Required
Yard sale	Yard sign	1 for each street frontage at location of sale	4 sq. ft. maximum	N/A	Five feet from curb or street if no curb	No	No Permit required

(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.041 NONCONFORMING SIGNS.

(A) A legal nonconforming sign is a sign which does not conform to each and every applicable provision of the city's signage regulations, but was:

(1) Lawfully in existence prior to the passage of Ordinance 1345, as adopted on September 10, 2001;

(2) Lawfully in existence and in use in the city prior to and at the time the provisions of the city's signage regulations with which it does not conform became effective; or

(3) Lawfully in existence and in use on property outside the city at the time of annexation of such property to the city.

(B) All legal nonconforming signs, billboards or commercial advertising structures specifically describing the business or nature of a conforming or legal nonconforming building.

structure, or use on the premises may be maintained during the lawful lifetime of the building, structure, or use.

(C) Replacement, alteration, or relocation on same parcel.

(1) Although the resulting sign will not be in conformance in all respects with the provisions of the signage regulations, a sign permit may be issued to allow replacement, alteration or relocation on the same parcel of a legal nonconforming sign provided that:

(a) The resulting sign is no larger in square footage than the original legal nonconforming sign;

(b) The resulting sign has received design approval from the Director of Community Development; and

(c) The Director of Community Development has determined that the resulting sign will reduce visual clutter or visual blight.

(2) The resulting sign shall be a legal nonconforming sign.

(D) The Zoning Code shall address all other issues of nonconformance.

(Ord. 1557, passed 6-18-07)

§ 159.05 GENERAL PROVISIONS FOR ON-SITE SIGNS.

(A) *Encroachment into public right-of-way.* No sign shall encroach into a public right-of-way, except that a blade/bracket sign attached to a building facade may project a maximum of three feet over a public sidewalk, if the lowest part of the sign is at least twelve feet above the sidewalk surface and any temporary yard sign no larger than four square feet per side, that advertises a special product, sale event, yard sale, community event, political or real estate sign may be placed within the public right-of-way five feet back from the curb or street if no curb exists for a maximum of 30 days as long as the above mentioned sign does not block a pedestrian sidewalk, cause a visual nuisance or block the sign triangle within the city.

(B) *Illumination of signs.* The artificial illumination of signs, either from an internal or external source, shall be designed to eliminate negative impacts on surrounding rights-of-way and properties. The following standards shall apply to all illuminated signs:

(1) External light sources shall be directed and shielded to limit direct illumination of any object other than the sign;

(2) The light from an illuminated sign shall not be of an intensity or brightness that will create a negative impact on residential properties in direct line of sight to the sign;

(3) Colored lights shall not be used at a location or in a manner so as to be confused or construed as traffic control devices;

(4) Reflective type bulbs and incandescent lamps that exceed 15 watts shall not be used on the exterior surface of signs so that the face of the bulb or lamp is exposed to a public right-of-way or adjacent property; and

(5) Light sources shall utilize energy efficient fixtures to the greatest extent possible.

(C) *Measurement of sign area.*

(1) The surface area of a sign shall be calculated by enclosing the extreme limits of all lettering, background, emblem, logo, representation, or other display within a single continuous perimeter composed of squares or rectangles with no more than eight lines drawn at right angles. See Figure 3-1.

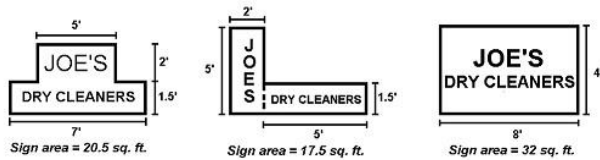


Figure 3-1
Sign Area Measurement

(2) Supporting framework or bracing that is clearly incidental to the display itself shall not be computed as sign area.

(3) Double-faced (back-to-back) signs shall be regarded as a single sign only if mounted on a single structure, and the distance between each sign face does not exceed two feet at any point. Only one face of a double-faced sign shall be measured when determining maximum allowable area except for off-site billboards.

(4) Where a sign consists of one or more three-dimensional objects (i.e., balls, cubes, clusters of objects, sculpture, or statue-like trademarks), the sign area shall be measured as their maximum projection upon a vertical plane. Time and temperature devices shall not be included within the measurement of maximum sign area.

(D) *Measurement of sign height.* The height of a sign shall be measured as the vertical distance from the uppermost point used in measuring the area of the sign to the average grade immediately below and adjoining the sign.

(E) *Sign copy.* The sign copy (text) of permanent signs shall relate only to the name and/or nature of the business. Permanent signs that advertise continuous sales, special prices, and the like, shall not be allowed.

(F) *Sign maintenance.* Signs and supporting hardware, including temporary signs and time/temperature signs shall be structurally safe, clean, free of visible defects, and functioning properly at all times. Repairs to signs shall be equal to or better in quality of materials and design than the original sign.

(G) *Sign removal or replacement.* When a sign is removed or replaced, all brackets, poles, and other structural elements that supported the sign shall also be removed. Affected building surfaces shall be restored to match the adjacent portion of the structure.

(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.06 STANDARDS FOR SPECIFIC TYPES OF SIGNS.

(A) *Awning and canopy signs.* Awning and canopy signs may be permitted only as an integral part of the awning or canopy to which they are attached or applied, as follows.

(1) *Location.* Signs may be placed only on awnings that are located on first- and second-story building frontages, including those fronting a parking lot or pedestrian way.

(2) *Lighting.* Awnings shall not be internally illuminated except as part of a creative sign.

(3) *Required maintenance.* Awning and canopy signs shall be regularly cleaned and kept free of dust and visible defects.

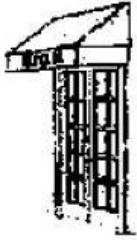


Figure 3-2
Canopy/Awning Sign



Figure 3-3
Blade/Bracket Sign

Figure 3-2 Figure 3-3

Canopy/Awning Sign Blade/Bracket Sign

(B) *Blade/bracket signs.*

(1) *Location.* Blade or bracket signs shall be placed only on a ground floor facade, except for businesses located above the ground level with direct exterior pedestrian access.

(2) *Maximum area and height.* The maximum sign area shall be four square feet. The lowest point of a blade or bracket signs shall be at least eight feet above finished grade.

(3) *Sign structure.* Sign supports and brackets shall be compatible with the design and scale of the sign.

(C) *Changeable copy signs.*

(1) Limitations on use and sign area. Changeable copy signs may only be allowed:

(a) In conjunction with facilities used exclusively for the presentation of theatrical, cultural, or religious events subject to the approval of a comprehensive sign program and limited to a maximum area of eight square feet; or

(b) To advertise products, services, and prices in conjunction with a retail business and limited to a maximum area of 32 square feet.

(D) *Freestanding bracket signs.* A freestanding bracket sign may be allowed when the Director determines that a wall sign would not be easily seen from the street and there is sufficient area on the site to accommodate a freestanding sign.

(1) *Location.* The sign may be located only on a site frontage adjoining a public street.

(2) *Maximum area and height.* The area of the sign shall be counted towards the maximum allowable sign area for the use. The sign shall have a maximum height of three feet and the maximum area of four square feet.

(3) *Sign mounting.* The sign shall be mounted on one or more posts or have a solid monument-type base. Posts shall not have a diameter greater than 12 inches.

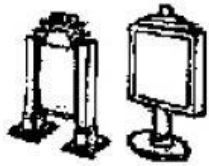


Figure 3-4

Figure 3-5

Freestanding Bracket Sign Monument Sign

(E) *Monument signs.* Monument ground signs shall be permitted to be located on a property line fronting a non-residential street under the following conditions when located in a non-residential district:

(1) *Area allowable (size).* Fifty square feet as situated at the property line, 100 square feet total for all sides of the sign at the property line. The monument ground sign allowed shall have no less than 50% of the width of the sign, support base consisting of masonry or other architecturally compatible materials to the building.

(2) *Height.* Six feet at the property line.

(3) *Separation between signs.* There shall be a minimum of 50-foot setback from the side property lines for all ground signs, except on corner lot property lines.

(4) *Number of signs.* Only one monument ground sign shall be permitted per property ownership except when there is a single ownership fronting on two non-residential streets; and, in that case, one additional sign shall be permitted with at least one of the two signs being located in excess of 300 feet from the intersection, as measured from the property line.

(5) *Landscaping.* Minimum landscaping shall be required for all monument ground signs. There shall be landscaping around the monument ground sign structure equal to or greater than the total of both sides of the sign, consisting of plant and/or tree units other than sod. Landscaping must be maintained at all times. Landscaping may be allowed to extend onto the public right-of-way as long as such landscaping does not interfere with the normal and safe operation of the abutting street and does not exceed a height of two feet. The city and other utility providers in the right-of-way shall not be liable for the removal of landscaping in the right-of-way for utility, street, and other work that may need to be performed in the right-of-way.

(6) *Public easements.* No ground monument sign may be located in an easement dedicated to the city.

(F) *Time and/or temperature signs.* A time and/or temperature sign may be permitted on a site in addition to the other signs allowed by this chapter.

(1) *Maximum area and height.* The sign shall have a maximum area of 32 square feet.

(2) *Design.* The sign shall be designed in a manner that is compatible with other signs on the site and with the structure on which it is placed.

(G) *Wall signs.* Where allowed, a wall sign shall comply with the following additional requirements.

(1) *Location.* The sign shall not be placed to obstruct any portion of a window, doorway, transom, or other architectural detail.

(2) *Maximum area and height.* The sign shall not project above the edge of the roof of a structure, unless approved by the Building Official.

(3) *Projection from wall.* The sign shall not project from the surface upon which it is attached more than required for construction purposes and in no case more than 12 inches. For three-dimensional elements on all signs.
(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.07 OFF-SITE SIGNS.

(A) *Purpose.* This section provides standards for off-site signs, including billboards.

(B) *Applicability.* A sign permit shall be required for the establishment of any off-site signs allowed under the provisions of this section.

(C) *Approval authority.* The Planning Commission shall have the authority to approve billboards through the conditional use permit process. The Director may approve all other off-site signs.

(D) *Billboards.* A billboard may be approved in compliance with this section. The following regulations are intended to encourage billboards that make a positive visual contribution to the overall image of the city.

(1) *Applicability.* An applicant may request the approval of a sign permit for a billboard only within the Highway Overlay Zoning District.

(2) *Highway Overlay District established.* A Highway Overlay District shall be established by this division. Off-premises signs shall only be permitted within the Highway Overlay District as defined as:

(a) Seven hundred and fifty linear feet from the center line of U.S. Highway 69/75;

(b) Seven hundred and fifty linear feet of center line of U.S. 70 west of the intersection of U.S. Highway 70 and U.S. Highway 69/75;

(c) Seven hundred and fifty linear feet of the center line of U.S. 70 east of Sawmill Road; and

(d) One thousand two hundred feet north of the centerline of U.S. Highway 70 between U.S. Highway 69/75 and 250 linear feet west of the centerline of University Place.

(E) *Off-premises signs.* Off-premises signs will only be permitted in commercial and industrial zoned districts, billboards only in the Highway Overlay District.

(F) *On-premises signs and billboards.* On-premises signs located within the Highway Overlay District shall have a height restriction of 90 feet and maximum size of 300 square feet. Billboards shall have a height restriction of 60 feet and maximum size of 750 square feet. The Highway Overlay District only takes precedence on sign height and billboards, all other district restrictions apply. All off-premise signs shall conform to the rules and regulation established by the state for outdoor advertising signs.

(G) *On-premises advertising.* Animated or moving, electronic reader board or electronic graphics signs used for identifying a use, facility, service, or product that is not located, sold or manufactured on the same premises shall have a height restriction of 60 feet and maximum side of 32 square feet. The Community Development Director may approve on-premise animated or moving, electronic reader board or electronic graphics signs only in the C-2 District. Any other location must be approved by the Planning Commission.

(H) *Billboard location.* Billboards shall not be located within 500 hundred feet of any of the following sites which are adjacent to any road (on the same side):

(1) Public park;

(2) Public forest;

(3) Playground;

- (4) Cemetery;
- (5) Church;
- (6) School;
- (7) Historical battlefield; or
- (8) Rest area.

(I) *Planning Commission review required.* All signs that measure more than 100 square feet in size or more than 45 feet in height, measured from the ground elevation to the highest portion of the actual sign, within 300 feet of a residential district shall be first reviewed by the Planning Commission. All owners of real property located within a 300-foot radius of the proposed sign shall be given written notice and a notice shall be published in a local newspaper of general circulation at least 15 days and not more than 30 days prior to such public hearing. The notice shall contain a legal description of the actual site of the proposed sign, a street address of the property on which the proposed sign shall set upon, general design details (including height, size and lighting placement) of the proposed sign and date, time and place of the public hearing. In addition to the permit fee, a petition and other applicable fees, as adopted by the City Council by motion or resolution, shall be paid by the applicant.

(J) *Height exceptions for monument ground signs.* On-premises signs located in the Highway Overlay District may petition the Planning Commission for an exception from the height requirements for a monument ground sign. Under no circumstance shall a monument ground sign exceed 20 feet in height as measured from the base of the sign. The Planning Commission shall take into consideration the setting and appearance of sign in relation to the site and surrounding development. The Planning Commission may impose additional reasonable requirements and restrictions as a condition of approval. Approval may also be granted to allow signage for more than one tenant within a unified development to be located on the monument ground sign. In addition to the permit fee, a petition and other applicable fees, as adopted by the City Council by motion or resolution, shall be paid by the applicant.

(K) *Welcome identification signs.* Welcome identification sign is an off-site sign for the identification of a specific church or civic organization.

(1) *Standards.* Welcome identification signs shall not:

- (a) Interfere with pedestrian or vehicular safety;
- (b) Detract from the pedestrian quality of the surrounding area; or
- (c) Add to an over proliferation of signs on one property or in an area.

(L) *Maintenance required.* The owner of the sign shall keep ongoing cleaning, maintenance, and repair of the sign.

(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.08 PROHIBITED SIGNS.

Prohibited signs. The following signs are inconsistent with the purposes and standards of this chapter and are prohibited in all zoning districts:

- (A) Large screen video signs over 32 square feet;
- (B) Notices, placards, bills, posters, cards, stickers, banners, signs, advertisings, or other devices designed to attract the attention of the public that are posted or otherwise affixed upon any street, street furniture, right-of-way, public sidewalk, crosswalk, curb, lamppost, hydrant, tree, alley, telephone pole, public telephone, or lighting system, or other public alarm or communication system;
- (C) Murals, except as may be approved by resolution of the City Council;

- (D) Obscene or offensive signs containing statements, words, or pictures of an obscene or indecent character which appeal to the prurient interest in sex, or which are patently offensive and do not have serious literary, artistic, political, or scientific value;
- (E) Off-site signs not specifically allowed by the provisions of this chapter;
- (F) Painted signs on fences or roofs except addresses;
- (G) Signs advertising home occupations;
- (H) Signs not in compliance with the provisions of this chapter;
- (I) Signs erected in a manner that a portion of their surface or supports will interfere with the free use of a fire escape, exit or standpipe, or obstruct a required ventilator, door, stairway, or window above the first story, or create other hazards;
- (J) Signs using words, colors, symbols, or characters in a manner that interferes with, misleads, or confuses pedestrian or vehicular traffic and safety;
- (K) Vehicle signs attached to or painted on motor vehicles that are parked other than on or adjacent to property that the business is located for more than 24 consecutive hours, the principal purpose of which is to attract attention to a product sold or business located other than on the property;
- (L) Signs in the public right-of-way that block any section of the pedestrian side walk or street;
- (M) Signs in the public right-of-way with the first five feet from the curb or street if no curb exists;
- (N) Roof signs extending past and above the edge of the roof structure; and
- (O) Signs emitting audible sounds, odors, or visible matter.
- (P) Inflatable signs and tethered balloons.
- (Q) Beacons;
- (R) Pennants;
- (S) Strings of lights not permanently mounted to a rigid background, except those exempt under the previous section;

(Ord. 1345, § 1.18, passed 9-10-01) (Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12; Am. Ord. 1814, passed 11-8-16)

§ 159.09 SIGN PERMITS.

Sign permits shall be prepared, filed, processed, and approved or denied in compliance with this section.

(A) *Application processing and fee.* A sign permit application shall include the information and materials required by the Department, and the filing fee set by the city's fee resolution.

(B) *Criteria for approval.* The Director or Commission may approve a sign permit if the proposed sign:

- (1) Meets the requirements of this chapter;
- (2) Is in compliance with the sign design guidelines;
- (3) Would not interfere with pedestrian or vehicular safety;
- (4) Would not detract from the character of a historic or architecturally significant structure;
- (5) Would not be located so as to have a negative impact on adjacent property;
- (6) Would not detract from the pedestrian quality of street or area; and
- (7) Would not add to an over proliferation of signs on a particular property or area.

(C) *Revocation or modification of sign permits.* The Director may revoke or modify a sign permit, if it is found that the sign(s) has been erected, altered, reconstructed, or is being maintained in a manner that is inconsistent with the approved permit.

(D) Temporary signs on commercial or industrial property shall be allowed only upon the issuance of a temporary sign permit, which shall be subject to the following requirements:

(1) Term. A temporary sign permit shall allow the use of a temporary sign for a specified 30-day period.

(2) Number. Only one temporary sign permit shall be issued to the same business or business owner on the same zone lot in any calendar year, unless otherwise determined by the city staff.

(E) NOTE: No permits for temporary signs in the public right-of-way shall be issued. (Ord. 1345, § 1.23, passed 9-10-01)

(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.091 INSPECTION.

The city shall inspect the zone lot for which a permit for a new sign or for modification of an existing sign is requested and/or issued. This inspection shall occur within a reasonable time of notification by the contractor, owner, and the like of completion of the specific sign. If the construction is substantially complete but not in compliance with this subchapter and applicable codes, the city shall give the owner or applicant notice of the deficiencies and shall allow an additional 30 days from the date of inspection for the deficiencies to be corrected. If the deficiencies are not corrected by such date, the permit shall lapse. Once the sign is constructed and meets city's building, electrical and mechanical codes and ordinances, the city shall affix to the premises and/or sign a permanent symbol identifying the sign and the applicable permit by number or other reference.

(Ord. 1345, § 1.21, passed 9-10-01)

§ 159.092 SIGN PERMITS—INITIAL AND CONTINUING, LAPSE OF SIGN PERMIT AND ASSIGNMENT OF SIGN PERMITS.

(A) The owners of a zone lot containing signs requiring a permit under this subchapter shall at all times maintain in force a sign permit for such property. Sign permits shall be issued for individual zone lots, notwithstanding the fact that a particular zone lot may be included with other zone lots in a comprehensive signage plan.

(B) A continuing sign permit shall lapse automatically if the business license for the premises lapses, is revoked, or is not renewed. A sign permit shall also lapse if the business activity on the premises is discontinued for a period of 90 days or more and is not renewed within 30 days of a notice from the city to the last permittee or owner of record that the sign permit shall lapse if such activity is not renewed.

(C) A current and valid sign permit shall be freely assignable to a successor as owner of the property or holder of a business license for the same premises, subject only to filing such application as the city may require and paying any applicable fee. The assignment shall be accomplished by filing and shall not require approval if no substantial changes have been made to the sign.

(Ord. 1345, § 1.22, passed 9-10-01)

§ 159.10 EXEMPTIONS FROM SIGN PERMIT REQUIREMENTS.

- I. ~~—~~Sign permits shall not be required for the signs listed in this subsection. These exempt signs shall not be included in the determination of the total allowable number of signs or total allowable sign area for a site.
- (A) *Flags*. The flag of the United States of America and other nations, states, countries, or municipalities, and flags of incorporated nonprofit organizations or service clubs provided that the pole height shall not exceed 25 feet above finished grade within five feet of the pole if located on the ground or 10 feet if located on a roof. The length of the flag shall not exceed one-quarter of the height of the pole. No more than three flags per use shall be allowed. Larger flags may be allowed subject to approval by the Director.
- (B) *Permanent signs without size limitations*.
- (1) *Official signs*. Official and legal notices required by a court or governmental agency.
- (2) *Government signs*. A sign erected by a federal or state agency or the city.
- (3) *Signs in the public right-of-way*. Off-site signs that are part of an accessory to pay phones, trash receptacles, and other similar street furniture located in the public right-of-way and installed by the city or in compliance with an agreement with the city. This includes banners attached to streetlights and other similar structures.
- (C) *Permanent signs with size and number limitations*.
- (1) *Affiliation signs*. Signs that provide notices of services (e.g., trade affiliations, credit cards accepted) provided the signs are attached to the structure. Signs or notices shall not exceed one-half square foot in area for each sign, and no more than three signs are allowed for each business.
- (2) *Changeable copy signs*. Signs with readily changeable copy/text (e.g., chalkboard) limited to one sign per business not to exceed four square feet in area.
- (3) *Gasoline pumps signs*. Signs identifying the brand, types, and octane rating provided the signs do not exceed two square feet for each pump face. Also includes equivalent signs for alternative fuel/electric vehicle recharging stations.
- (4) *Name plaques*. Commemorative plaques, tables, dates of construction, and the like when carved in stone, concrete, or similar materials or made of bronze, aluminum, or other similar permanent material. Signs shall not exceed two square feet in area.
- (5) *Neighborhoods watch signs*. Signs located in residential neighborhoods that are designated official neighborhood watch areas and limited to three square feet in area.
- (6) *Off-site directional signs*. Signs located off-site and providing directions to publicly-owned facilities or emergency facilities and limited to 12 square feet in area.
- (7) *Portable parking lot and valet parking signs*. One freestanding portable sign at each parking lot entrance limited to 12 square feet in area. The sign shall not cause any hazard to pedestrian movement.
- (8) Any sign inside a building including on the windows.
- (9) City Council approved works of art that do not include a commercial message.
- (10) *Site address*. Limited to two for each street address, subject to the following standards:
- (a) The total aggregate sign area shall not exceed 72 square inches. Individual numbers and letters shall not exceed a height of six inches; and
- (b) The sign shall be placed in an area adjacent to or near the primary entrance of the structure or property frontage and face the street curb in front of the structure.
- (11) *Time and/or temperature signs*. Time and/or temperature signs when provided in compliance with § 159.06(F).

(D) *Vehicle-oriented safety and directional signs.* Signs solely for the purpose of guiding traffic, parking, and loading on private property. One safety or directional sign on each site may include the name of the business within a maximum area of two square feet. No other advertising copy or logos shall be allowed.

(E) *Temporary signs limited by size and period of display.* The temporary signs listed below are exempt from sign permit requirements in compliance with the provisions of this chapter.

(1) City-installed signs or signs installed in compliance with a city agreement.

(2) Holiday lights and decorations with no commercial message.

(3) Real estate signage located at the actual property for sale, lease or rent located at least five feet from the curb or edge of the street and not in the sight triangle.

(4) Political campaign signs five feet from the curb or edge of the street and not located in the sight triangle for a period of 45 days prior and 7 days following the associated election.

(5) *Civic event sign.* A temporary sign, other than a commercial sign, posted to advertise a civic event sponsored by a public agency, school, church, civic-fraternal organization, or similar noncommercial organization.

(6) *Contractor or construction sign.* A sign that states the name of the developer and contractor(s) working on the site and any related engineering, architectural or financial firms involved with the project. Maximum size of 32 square feet and must be removed 15 days after the construction has been finished.

~~(F.I.L.)~~ NOTE: real estate and political campaign signs shall comply with the following requirements:

(1) The signs are allowed on private property only subject to the owner's permission. Real estate signs shall not be placed at an off-site location.

(2) The signs shall be non-illuminated. The signs shall be constructed of durable, rigid material suitable to their location and purpose. Only interior window signs may be made of non-rigid material.

III. No signs shall be allowed in the public right-of-way, except for the following:

(1) Permanent public signs. Permanent public signs erected in the public right-of-way by or on behalf of a governmental body to post legal notices, identify public property, convey public information, convey community pride, and direct or regulate pedestrian or vehicular traffic.

(2) Informational signs. Signs placed in the public right-of-way by a public utility regarding its poles, lines, pipes, or facilities.

(3) Emergency signs. Emergency warning signs erected in the public right-of-way by a governmental agency, a public utility company, or a contractor doing authorized or permitted work within the public right-of-way.

IV. All signs exempt from regulation shall comply with the applicable provisions of the adopted Building, Electrical, and Mechanical Code of the City at all times.

V. Other signs forfeited. Any sign installed or placed on public property, except in conformance with the requirements of this section, shall be forfeited to the public and subject to confiscation. In addition to other remedies hereunder, the city shall have the right to recover from the owner or person placing such a sign the full cost of removal and disposal of such sign.

(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.11 COMPREHENSIVE SIGN PROGRAM.

(A) *Purpose.* A comprehensive sign program is intended to integrate the design of the signs proposed for a development project with the design of the structures, into a unified architectural statement. A comprehensive sign program provides a means for defining common sign regulations for multi-tenant projects, to encourage maximum incentive and latitude in the design and display of multiple signs and to achieve, not circumvent, the intent of this chapter.

(B) *Applicability.* The approval of a comprehensive sign program shall be required whenever any of the following circumstances exist, or whenever an applicant requests the approval of a comprehensive sign program:

- (1) Two or more separate tenant spaces are to be created on the same parcel;
- (2) Five or more non-exempt signs are proposed for a new or existing development; and
- (3) The Director determines that a comprehensive sign program is needed because of special project characteristics (e.g., the size of proposed signs, limited site visibility, a business within a business, the location of the site relative to major transportation routes, and the like).

(C) *Approval authority.* A comprehensive sign program shall be approved through the granting of a sign permit for a comprehensive sign program by the Director.

(D) *Application requirements.* A sign permit application for a comprehensive sign program shall include all information and materials required by the Department, and the filing fee set by the city's fee resolution.

(E) *Standards.* A comprehensive sign program shall comply with the following standards:

- (1) The program shall comply with the purpose of this chapter, the sign design guidelines and the overall intent of this section;
- (2) The signs shall enhance the overall development, be in harmony with, and relate visually to other signs included in the comprehensive sign program, to the structures and/or developments they identify, and to surrounding development;
- (3) The program shall accommodate future revisions that may be required because of changes in use or tenants; and
- (4) The program shall comply with the standards of this chapter, except that flexibility is allowed with regard to sign area, number, location, and/or height to the extent that the comprehensive sign program will enhance the overall development and will more fully accomplish the purposes of this chapter.

(F) *Revisions to comprehensive sign programs.* Revisions to a comprehensive sign program may be approved by the Director if the intent of the original approval is not affected. Revisions that would substantially deviate from the original approval shall require the approval of a new comprehensive sign program.

(Ord. 1345, § 1.16, passed 9-10-01) (Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.12 ABANDONED SIGNS.

A sign shall be removed by the owner or lessee of the premises upon which the sign is located when the business that it advertises is no longer conducted on the premises. The sign shall be removed within 30 days of the close of business.

(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.13 ILLEGAL SIGNS.

(A) *Penalties.* Illegal signs shall be subject to the administrative remedies of the Municipal Code Chapter 1200.

(B) *Removal of illegal signs in the public right-of-way.* The Director may cause the removal of any sign within the public right-of-way or on property that is otherwise abandoned that has been placed there without first complying with the requirements of this chapter.

(C) *Storage of removed signs.* Signs removed in compliance with this section shall be stored by the city for 30 days, during which they may be recovered by the owner only upon payment to the city for costs of removal and storage. If not recovered within the 30-day period, the sign and supporting structure shall be declared abandoned and title shall vest with the city. The costs of removal and storage (up to 30 days) may be billed to the owner. If not paid, the applicable costs may be imposed as a tax lien against the property.

(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.131 VIOLATIONS, ENFORCEMENT AND REMEDIES.

(A) Any of the following shall be a violation of this subchapter and shall be subject to the enforcement remedies and penalties provided by this subchapter, by the zoning code, and by state law:

(1) To install, create, erect, or maintain any sign in a way that is inconsistent with any plan or permit governing such sign or the zone lot on which the sign is located;

(2) To install, create, erect or maintain any sign requiring a permit without such permit;

(3) To install, create, erect, or maintain any sign that in any way that is inconsistent with any plan or permit governing such sign or the zone lot on which the sign is located;

(4) To fail to remove any sign that is installed, created, erected, or maintained in violation of this subchapter, or for which the sign permit has lapsed;

(5) To continue any such violation. Each such day of a continued violation shall be considered a separate violation when applying the penalty portions of this subchapter.

(B) Each sign installed, created, erected, or maintained in violation of this subchapter shall be considered a separate violation when applying the penalty portions of this subchapter.

(C) Any violation or attempted violation of this subchapter or of any condition or requirement adopted pursuant hereto may be restrained, corrected, or abated, as the case may be, by injunction or other appropriate proceedings pursuant to state law. A violation of this subchapter shall be considered a violation of the zoning code of this city. The remedies of the city shall include the following:

(1) Issuing a stop-work order for any and all work on any signs on the same zone lot.

(2) Seeking an injunction or other order of restraint or abatement that requires that removal of the signs) or the correction of the nonconformity.

(3) Imposing any penalties that can be imposed directly by the city under the zoning code.

(4) Seeking in court the imposition of any penalties that can be imposed by such court under the zoning code.

(5) In the case of a sign that poses an immediate danger to the public health or safety, taking such measures as are available to the city under the applicable provisions of the zoning code and building code for such circumstances.

(D) The city shall have such other remedies as are, and as may from time to time be, provided for or allowed by state law for the violation of the zoning code.

(E) All such remedies provided herein shall be cumulative. To the extent that state law may limit the availability of a particular remedy set forth herein for a certain violation or a part thereof, such remedy shall remain available for other violations or other parts of the same violation.
(Ord. 1345, § 1.27, passed 9-10-01)

§ 159.14 TABLES.

(A) *Table 1: Permitted signs by type and zoning district.*

Sign Type	A-1	R-1 & 2	R-3 & 4	CBD	C-0 & 1	C-2 & 3	H-1 & 2	I-1 & 2	Hwy Overlay
Freestanding pole sign	N	N	N	Pa	P	P	P	P	P
Billboards	N	N	N	N	N	N	N	N	P
Roof	N	N	N	Pa	P	P	P	P	N/A
Building marker	Pc	Pc	Pc	Pa	Pc	Pc	Pc	Pc	N/A
Banner	N	N	N	N	P	P	P	N	N/A
Identification	Pc	Pc	Pc	Pa	Pc	Pc	Pc	Pc	N/A
Awnings sign	N	N	N	Pa	P	P	P	P	N/A
Wall	N	N	N	Pa	P	P	P	P	N/A
Suspended	N	N	N	Pa	P	P	P	P	N/A

Sign Type	A-1	R-1 & 2	R-3 & 4	CBD	C-0 & 1	C-2 & 3	H-1 & 2	I-1 & 2	Hwy Overlay
Projecting	N	N	N	Pa	P	P	P	P	N/A
Temporary	P	P	P	Pa	P	P	P	P	N/A
Animated or moving signs	N	N	N	Pa	P	P	P	P	N/A
Canopy sign	N	N	N	Pa	P	P	P	P	N/A
Flag	A	A	A	A	A	A	A	A	N/A
Blade bracket sign	N	N	N	Pa	P	P	P	P	N/A
Portable temp sign	P	P	P	Pa	P	P	P	P	N/A
Monument sign	N	N	N	Pa	P	P	P	P	P
A= Allowed N= Not allowed P= Allowable only with a sign permit a) Permitted only after Durant Main Street Board has approved the sign design and location. b) May include only building name, date of construction, or historical data on historic site; must be cut or etched into masonry, bronze, or similar material. c) Only address and name of occupant allowed on sign. d) No commercial message of any kind allowed on sign.									

(B) *Table 2: Setback requirements.*

<i>Sign Type</i>	<i>Max Number Allowed</i>	<i>Vertical Clearance from Private Drive, Street, Sidewalk or Parking Lot</i>	<i>Vertical Clearance from Public Street or Sidewalk</i>	<i>Lighting Allowed</i>	<i>Location Requirement</i>	<i>Time Limit</i>	<i>Max Sign Area</i>	<i>Max Sign Height</i>	<i>Min Setback from Property Line</i>
Freestanding pole sign	1 per 60' of frontage	14'	14'	Yes	N/A	N/A	300 sq ft	90' tall	10'
Billboards	1 per 1,000' HW frontage	14'	14'	Yes	Within the Highway Overlay District	N/A	750 sq ft	60' tall	10'
Roof	1 per building	N/A	N/A	Yes	Connected to the building's roof	N/A	32 sq ft	N/A	N/A
Building marker	1 per building	N/A	N/A	Yes	N/A	N/A	4 sq ft	N/A	N/A
Banner	1 per building	8'	8'	No	N/A	N/A	12 sq ft	14' tall	10'
Identification	1 per building	N/A	N/A	Yes	N/A	N/A	4 sq ft	Not to be placed above the roof edge	10'

<i>Sign Type</i>	<i>Max Number Allowed</i>	<i>Vertical Clearance from Private Drive, Street, Sidewalk or Parking Lot</i>	<i>Vertical Clearance from Public Street or Sidewalk</i>	<i>Lighting Allowed</i>	<i>Location Requirement</i>	<i>Time Limit</i>	<i>Max Sign Area</i>	<i>Max Sign Height</i>	<i>Min Setback from Property Line</i>
Awnings sign	1 per building	8'	8'	No	Connected to the building	N/A	15% of wall area	Not to be placed above the roof edge	N/A
Wall	1 per side of building or tenant space	N/A	N/A	Yes	Connected to the building	N/A	15% of wall area	Not to be placed above the roof edge	N/A
Suspended	1 per building	8'	8'	Yes	Connected to the building or freestanding sign pole	N/A	12 sq ft	Not to be placed above the roof edge	N/A
Projecting	1 per building	N/A	N/A	Yes	Connected to the building	N/A	15% of wall area	Not to be placed above the roof edge	N/A
Temporary	1 per building or tenant space	N/A	N/A	No	No closer than 5' to the curb or street	45 days	32 sq ft	N/A	N/A
Animated or moving signs	1 per building	14'	14'	Yes	Attached to a freestanding pole sign or monument sign	N/A	32 sq ft	N/A	10'

Canopy sign	1 per building	8'	8'	No	On building	N/A	32 sq ft	Not to be placed above the roof edge	N/A
Flag	N/A	N/A	N/A	N/A	N/A	N/A	N/A	25'	10'
Blade bracket sign	1 per building	8'	8'	Yes	On building	N/A	4 sq ft	Not to be placed above the roof edge	N/A
Portable temp sign	1 per building	N/A	N/A	Yes	No closer than 5' to the curb or street	45 days	4 sq ft	N/A	N/A
Monument sign	1 per building	N/A	N/A	Yes	Not to be placed in the public ROW	N/A	100 sq ft total all sides	20'	N/A

Permitted sign characteristics by zoning district.

	<u>R-1</u>	<u>R-2</u>	<u>R-3</u>	<u>R-4</u>	<u>C-0</u>	<u>C-1</u>	<u>C-2</u>	<u>C-3</u>	<u>H-1</u>	<u>H-2</u>	<u>I-1</u>	<u>I-2</u>	<u>A-1</u>	<u>INS^a</u>	<u>Hwy. Over.</u>
<u>Animated</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>P</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>
<u>Billboards</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>N</u>	<u>P</u>
<u>Changeable Copy</u>	<u>N</u>	<u>N</u>	<u>P</u>	<u>N</u>	<u>N</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>N</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>N</u>	<u>P</u>	<u>P</u>
<u>ILLUMINATION</u>															
<u>Internal</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>N</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>N</u>	<u>N</u>	<u>P</u>
<u>External</u>	<u>N</u>	<u>N</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>N</u>	<u>N</u>	<u>P</u>	<u>N</u>	<u>P</u>
<u>Exposed Bulbs</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>P</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>
<u>Neon</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>P</u>	<u>P</u>	<u>N</u>	<u>P</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>P</u>
<u>P = Permissible only with a sign permit</u>															
<u>N = Not allowed</u>															
<u>a This column does not represent a zoning district. It applies to institutional uses permitted under the zoning code in residential zoning districts. Such uses may include, but are not limited to, churches, schools, and uses granted by a conditional use permit.</u>															

Maximum total area sign per zone lot by zoning district.

	<u>A-1</u>	<u>R-1</u>	<u>R-2</u>	<u>R-3</u>	<u>R-4</u>	<u>C-0</u>	<u>C-1</u>	<u>C-2</u>	<u>C-3</u>	<u>H-1</u>	<u>H-2</u>	<u>I-1</u>	<u>I-2</u>	<u>INS^a</u>	<u>Hwy. Overlay</u>
<u>Maximum number of total square feet</u>	<u>NA</u>	<u>8</u>	<u>8</u>	<u>55</u>	<u>55</u>	<u>100</u>	<u>100</u>	<u>1000</u>	<u>600</u>	<u>200</u>	<u>400</u>	<u>800</u>	<u>1000</u>	<u>55</u>	<u>1000</u>
<u>Square feet of signage to be determined</u>	<u>1</u>	<u>NA</u>	<u>NA</u>	<u>NA</u>	<u>NA</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1.5</u>	<u>NA</u>	<u>NA</u>	<u>NA</u>	<u>NA</u>	<u>1</u>	<u>1</u>

<u>per linear foot of the street frontage</u>																			
<u>The maximum total area of all signs on a zone lot except incidental, building marker, and identification signs, and flags shall not exceed the lesser of the above:</u>																			
<u>a This column does not represent a zoning district. It applies to institutional uses permitted under the zoning code in residential zoning districts. Such uses may include, but are not necessarily limited to, churches, schools, funeral homes, cemeteries, and uses operating under a valid conditional use permit.</u>																			
<u>b Flags of the United States, the State of Oklahoma, the City of Durant, the Choctaw Nation, foreign nations having diplomatic relations with the United States, and any other flag sanctioned by the City Council, provided that such a flag shall not exceed 80 square feet in area and shall not be flown from a pole the top of which is more than 40 feet in height. Flags must be flown in accordance with protocol established by the Congress of the United States for the Stars and Stripes. Any flag not meeting any one or more of these conditions shall be considered a banner sign and shall be subject to regulation as such.</u>																			

(Ord. 1345, passed 9-10-01; Am. Ord. 1349, passed 10-9-01; Am. Ord. 1425, passed 2-10-04)
(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

SECTION 2. DECLARATION OF EMERGENCY For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma, and the inhabitants thereof, it is necessary that this Ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

Passed and approved this 11th day of December, 2018, in regular session of the Durant City Council.

CITY OF DURANT

**JERRY L. TOMLINSON, MAYOR
CITY OF DURANT, OKLAHOMA**

ATTEST:

CYNTHIA PRICE
CITY CLERK

ORDINANCE NO. 1870

AN ORDINANCE AMENDING THE DURANT CODE OF ORDINANCES
CHAPTER 157 ZONING CODE – “SIGN REGULATIONS” AND CHAPTER
159 “SIGN REGULATIONS”; DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA:

SECTION 1. That Chapter 157 Zoning Code Section 157.006 and Sign Regulations Sections 157.148 through 157.162 (“Reserved” through “Tables”) and Chapter 159 Sign Regulations shall be amended to read as follows:

CHAPTER 157: ZONING CODE

§ 157.006 DEFINITIONS.

§ 157.130 HIGHWAY OVERLAY DISTRICT.

(A) *Highway Overlay District established.* A Highway Overlay District shall be established by this subchapter. The Highway Overlay District shall be defined as:

- (1) Seven hundred and fifty linear feet from the center line of U.S. Highway 69/75;
- (2) Seven hundred and fifty linear feet of center line of U.S. 70 west of the intersection of U.S. Highway 70 and U.S. Highway 69/75;
- (3) Seven hundred and fifty linear feet of the center line of U.S. 70 east of Sawmill Road; and
- (4) One thousand two hundred feet north of the centerline of U.S. Highway 70 between U.S. Highway 69/75 and 250 linear feet west of the centerline of University Place.

CHAPTER 159: SIGN REGULATIONS

§ 159.01 PURPOSE.

This chapter provides standards for on-site and off-site signs to safeguard life, health, property, safety, and public welfare, while encouraging creativity, variety and compatibility, and enhancement of the city’s image. The provisions of this chapter are intended to:

- (A) Encourage signs that are responsive to the aesthetics and character of their particular location, adjacent buildings and uses, and the surrounding neighborhood. Signs should be compatible and integrated with the building’s architectural design.
- (B) Recognize that signs are a necessary form of communication, and provide flexibility within the sign review/approval process to allow for unique circumstances and creativity. (Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.02 APPLICABILITY.

(A) *Sign permits required.* To ensure compliance with the regulations of this chapter, a sign permit shall be required in order to apply, erect, move, alter, reconstruct, or repair any permanent or temporary sign, except signs that are exempt from permits.

(B) *Sign standards.* The sign standards provided in this chapter are intended to apply to signs in each zoning district in the city. Only signs authorized by this chapter shall be allowed.

(C) *Design guidelines.* The city's sign design guidelines will be used in the evaluation of sign permit applications to ensure that signs are well designed, compatible with their surroundings, and do not detract from the overall visual quality of the city.

(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.021 BINDING EFFECT.

After approval of a comprehensive or lot signage plan, no sign shall be erected, placed, painted, or maintained, except in conformance with such plan. In case of any conflict between the provisions of such a plan and any other provision of this subchapter, this subchapter shall control.

(Ord. 1345, § 1.15, passed 9-10-01)

§ 159.03 DEFINITIONS.

For the purpose of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

ABANDONED SIGN. Any sign that advertises a business, lessor, owner, product, service or activity that is no longer located on the premises where the sign is displayed.

ALTERATION. Any change of copy, sign face, color, size, shape, illumination, position, location, construction, or supporting structure of any sign.

ANIMATED OR MOVING ELECTRONIC READER BOARD OR ELECTRONIC GRAPHICS ADVERTISING SIGN. Used for identifying a use, facility, service, or product that is or is not located, sold, or manufactured on the same premise.

ANIMATED OR MOVING SIGN. A sign that uses movement, lighting, or special materials to depict action or create a special effect to imitate movement.

AREA OF A SIGN. See **SIGN AREA**.

AWNINGS AND CANOPIES. Roof-like covers that project from the wall of a building for the purpose of shielding a doorway or window from the elements.

AWNING SIGN. Any sign copy or logo attached to or painted on an awning.

BANNER, FLAG, or PENNANT. Any cloth, bunting, plastic, paper, or similar no rigid material used for advertising purposes attached to any structure, staff, pole, line, framing, or vehicle, not including official flags of the United States, the State of Oklahoma, and other states of the nation, counties, municipalities, official flags of foreign nations and nationally or internationally recognized organizations.

BILLBOARD. A sign that identifies or communicates a commercial or noncommercial message related to an activity conducted, a service rendered, or a commodity sold at a location other than where the sign is located.

BLADE/BRACKET SIGN. A small, pedestrian-oriented sign (i.e., less than four square feet) that projects perpendicular from a structure (bracket sign) or is hung beneath a canopy (blade sign).

BUILDING FRONTAGE. That building elevation that fronts on a public street where customer access to the building is available.

BUSINESS FRONTAGE. That portion of a building frontage occupied by a single tenant space having a public entrance within the building frontage. For businesses located on the interior of a building without building frontage, the building elevation providing customer access shall be considered the **BUSINESS FRONTAGE**.

BUSINESS IDENTIFICATION SIGN. A sign that serves to identify only the name, address, and lawful use of the premises upon which it is located and provides no other advertisements or product identification.

CABINET SIGN (CAN SIGN). A sign that contains all the text and/or logo symbols within a single enclosed cabinet and may or may not be illuminated.

CANOPIES. See **AWNINGS AND CANOPIES**.

CHANGEABLE COPY SIGN. A sign designed to allow changing of copy manually.

CHANNEL LETTERS. Three-dimensional individually cut letters or figures, illuminated or unilluminated, affixed to a structure.

CIVIC EVENT SIGN. A temporary sign, other than a commercial sign, posted to advertise a civic event sponsored by a public agency, school, church, civic-fraternal organization, or similar noncommercial organization.

CONTRACTOR OR CONSTRUCTION SIGN. A sign that states the name of the developer and contractor(s) working on the site and any related engineering, architectural or financial firms involved with the project.

CONVENIENCE SIGN. A sign that conveys information (e.g., restrooms, no parking, and entrance) or minor business identification for directional purposes, and is designed to be viewed by pedestrians and/or motorists.

COPY. Words, letters, numbers, figures, designs, or other symbolic representations incorporated into a sign.

DIRECTIONAL SIGN. An on-site sign that is designed and erected solely for the purposes of directing vehicular and/or pedestrian traffic within a project.

DIRECTORY SIGN. A sign listing the tenants of a multiple tenant structure or center.

DOUBLE-FACED SIGN. A sign constructed to display its message on the outer surfaces of two identical and opposite parallel planes.

ELECTRONIC READER BOARD SIGN or **ELECTRONIC GRAPHICS SIGN.** A sign with a fixed or changing display/message composed of a series of lights that may be changed through electronic means.

EXTERNAL ILLUMINATION. The lighting of an object from a light source located a distance from the object.

FLASHING SIGN. A sign that contains an intermittent or sequential flashing light source.

FREESTANDING BRACKET SIGN. A small pedestrian-oriented sign mounted on the ground using one or more posts or having a solid monument-type base.

GRAND OPENING. A promotional activity not exceeding 30 calendar days used by newly established businesses, within two months after initial occupancy, to inform the public of their location and services available to the community. **GRAND OPENING** does not mean an annual or occasional promotion by a business.

HEIGHT OF SIGN. The vertical distance from the uppermost point used in measuring the area of a sign to the average grade immediately below and adjoining the sign.

ILLEGAL SIGN. Any of the following:

- (1) A sign erected without first obtaining a permit and complying with all regulations in effect at the time of its construction or use;
- (2) A sign that was legally erected but whose use has ceased because the business it identifies is no longer conducted on the premises;
- (3) A nonconforming sign for which the amortization period has expired;
- (4) A sign that was legally erected which later became nonconforming and then was damaged to the extent of 50% or more of its current replacement value;
- (5) A sign that is a danger to the public or is unsafe; or
- (6) A sign that pertains to a specific event that has not been removed within five days after the occurrence of the event.

INFLATABLE DEVICE. An object that is blown up with air or gas.

INTERNALLY ILLUMINATED SIGN. A sign whose light source is located in the interior of the sign so that the rays go through the face of the sign, or light source which is attached to the face of the sign and is perceived as a design element of the sign.

MONUMENT SIGN. Permanent signs where the entire bottom of the sign is affixed to the ground, not to a building.

MULTIPLE TENANTS BUILDING. A development consisting of two or more separate uses or tenancies that share either the same parcel or structure and use common access and parking facilities.

MURAL. A painting or other work of art executed directly on a wall.

NEON SIGN. Glass tube lighting in which a gas and phosphors are used in combination to create a colored light.

NONCONFORMING SIGN. An advertising structure or sign which was lawfully erected and maintained prior to the adoption of the city's Zoning Ordinance, and which has subsequently come under the requirements of the city's Zoning Ordinance, but does not now completely comply.

OFF-SITE DIRECTIONAL SIGN. A sign identifying a publicly owned facility or emergency facility but excluding real estate signs.

OFF-SITE SIGN. A permanent non animated sign identifying a use, facility, service, or product that is not located, sold, or manufactured on the same premise as the sign or which identifies a use, service, or product by a brand name which, although sold or manufactured on the premise, does not constitute the principal item for sale or manufactured on the premise.

ON-PREMISES ADVERTISING. Animated or moving electronic reader board or electronic graphics signs used for identifying a use, facility, service, or product that is not located, sold, or manufactured on the same premises.

PERMANENT SIGN. A sign constructed of durable materials and intended to exist for the duration of time that the use or occupant is located on the premises.

POLE SIGN. A sign mounted on a free-standing pole or other support so that the bottom edge of the sign face is six feet or more above finished grade.

POLITICAL SIGN. A sign designed for the purpose of advertising support of or opposition to a candidate or proposition for a public election or a sign expressing political, religious, or other ideological sentiment that does not advertise a product or service.

PORTABLE SIGN. A sign that is not affixed to a structure or the ground (e.g., A-frame or sandwich-board signs).

PROJECTING SIGN. A sign that protrudes in a V-shape from the top of the ground floor over the sidewalk, like a traditional theater marquee.

PROMOTIONAL SIGN. A sign erected on a temporary basis to promote the sale of new products, new management, new hours of operation, a new service, or to promote a special sale.

PROPERTY FRONTAGE. The side of a parcel or development site abutting on a public street.

REAL ESTATE SIGN. A sign indicating that a property or any portion thereof is available for inspection, sale, lease, rent, or directing people to a property, but not including temporary subdivision signs.

ROOF SIGN. A sign that is mounted on the roof of a building or which is wholly dependent upon a building for support and which projects above the highest point of building with a flat roof, the eave line of a building with gambrel, gable, or hip roof, or the deck line of a building with a mansard roof.

SIGN. An object, device display or structure, or part thereof, situated outdoors or indoors, which is used to identify, display, or direct or attract attention to an object, person, institution, organization, business, product, service, event or location by any means, including words, letters, figures, design symbols, fixtures, colors, illumination, or projected image.

SIGN AREA. The entire area within a perimeter defined by a continuous line composed of right angles which enclose the extreme limits of lettering, logo, trademark, or other graphic representation, together with any frame or structural trim forming an integral part of the display used to differentiate the sign from the background against which it is placed.

SPECIAL EVENT SIGN/BANNER. A temporary sign or banner that is intended to inform the public of a unique happening, action, purpose, or occasion (i.e., grand opening or community event).

TEMPORARY SIGN. Any sign intended to be displayed for a limited period of time and capable of being viewed from any public right-of-way, parking area or neighboring property.

THREE-DIMENSIONAL SIGNS. Signs that have a depth or relief on their surface greater than six inches.

TIME AND/OR TEMPERATURE SIGN. Signs that accurately display the current local time and/or temperature, usually through arrays of small electric lights. No commercial advertising or other message is allowed.

VEHICLE SIGN. A sign that is attached to or painted on a vehicle that is parked on or adjacent to any property, the principal purpose of which is to attract attention to a product sold or business located on the property.

WALL SIGN. A sign that is attached to or painted on the exterior wall of a structure with the display surface of the sign approximately parallel to the building wall.

(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.04 SIGN STANDARDS BY ZONING DISTRICT.

Key. The tables in this subchapter are organized by zoning district and have the following meanings:

<i>Abbreviation</i>	<i>District</i>
A-1	Agriculture, General
R-1	Residential, Single-Family Detached

R-2	Residential, Two-Family
R-3	Residential, General
R-4	Residential, Manufactured Housing
CBD	Central Business District
C-0	Commercial, Office
C-1	Commercial, Convenience
C-2	Commercial, Highway & Recreational
C-3	Commercial, General
H-1	Health
I-1	Industrial, Light
I-2	Industrial, Medium
Hwy Overlay	Highway Overlay District

All signs shall comply with the standards of the applicable zoning district, in compliance with the provisions in Tables 3-1 and 3-2.

TABLE 3-1 SIGN STANDARDS FOR RESIDENTIAL ZONING DISTRICTS
(A-1, R-1, R-2, R-3, R-4)

<i>Sign Class</i>	<i>Allowed Sign Types</i>	<i>Maximum Number of Signs</i>	<i>Maximum Sign Area</i>	<i>Maximum Sign Height</i>	<i>Location Requirements</i>	<i>Lighting Allowed?</i>	<i>Additional Requirements</i>
Multi-family development identification	Wall or monument	1 for each street frontage	1 sq. ft. for each linear ft. of street frontage; 25 sq. ft. Maximum per sign.	Below edge of roof. Monument. (see monument regulation)	Affixed to wall, or placed within a landscaped area near building/project entrance.	Yes	Name and address of facility only. Permit Required
Bed and breakfast	Wall or freestanding bracket sign	1 for each street frontage	16 sq. ft. maximum	Below edge of roof; 36 in. freestanding.	Affixed to wall, or placed within a landscaped area near building entrance.	Yes	Name and address of facility only. Permit Required
Real estate and political signs	Yard sign	1 for each street frontage	4 sq. ft. maximum	N/A	Five feet from curb or street if no curb	No	No permit Required
Yard sale	Yard sign	1 for each street frontage at location of	4 sq. ft. maximum	N/A	Five feet from curb or street if no curb	No	No Permit required

		sale					
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(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.041 NONCONFORMING SIGNS.

(A) A legal nonconforming sign is a sign which does not conform to each and every applicable provision of the city's signage regulations, but was:

(1) Lawfully in existence prior to the passage of Ordinance 1345, as adopted on September 10, 2001;

(2) Lawfully in existence and in use in the city prior to and at the time the provisions of the city's signage regulations with which it does not conform became effective; or

(3) Lawfully in existence and in use on property outside the city at the time of annexation of such property to the city.

(B) All legal nonconforming signs, billboards or commercial advertising structures specifically describing the business or nature of a conforming or legal nonconforming building, structure, or use on the premises may be maintained during the lawful lifetime of the building, structure, or use.

(C) Replacement, alteration, or relocation on same parcel.

(1) Although the resulting sign will not be in conformance in all respects with the provisions of the signage regulations, a sign permit may be issued to allow replacement, alteration or relocation on the same parcel of a legal nonconforming sign provided that:

(a) The resulting sign is no larger in square footage than the original legal nonconforming sign;

(b) The resulting sign has received design approval from the Director of Community Development; and

(c) The Director of Community Development has determined that the resulting sign will reduce visual clutter or visual blight.

(2) The resulting sign shall be a legal nonconforming sign.

(D) The Zoning Code shall address all other issues of nonconformance.

(Ord. 1557, passed 6-18-07)

§ 159.05 GENERAL PROVISIONS FOR ON-SITE SIGNS.

(A) *Encroachment into public right-of-way.* No sign shall encroach into a public right-of-way, except that a blade/bracket sign attached to a building facade may project a maximum of three feet over a public sidewalk, if the lowest part of the sign is at least twelve feet above the sidewalk surface and any temporary yard sign no larger than four square feet per side, that advertises a special product, sale event, yard sale, community event, political or real estate sign may be placed within the public right-of-way five feet back from the curb or street if no curb exists for a maximum of 30 days as long as the above mentioned sign does not block a pedestrian sidewalk, cause a visual nuisance or block the sign triangle within the city.

(B) *Illumination of signs.* The artificial illumination of signs, either from an internal or external source, shall be designed to eliminate negative impacts on surrounding rights-of-way and properties. The following standards shall apply to all illuminated signs:

(1) External light sources shall be directed and shielded to limit direct illumination of any object other than the sign;

(2) The light from an illuminated sign shall not be of an intensity or brightness that will create a negative impact on residential properties in direct line of sight to the sign;

(3) Colored lights shall not be used at a location or in a manner so as to be confused or construed as traffic control devices;

(4) Reflective type bulbs and incandescent lamps that exceed 15 watts shall not be used on the exterior surface of signs so that the face of the bulb or lamp is exposed to a public right-of-way or adjacent property; and

(5) Light sources shall utilize energy efficient fixtures to the greatest extent possible.

(C) *Measurement of sign area.*

(1) The surface area of a sign shall be calculated by enclosing the extreme limits of all lettering, background, emblem, logo, representation, or other display within a single continuous perimeter composed of squares or rectangles with no more than eight lines drawn at right angles. See Figure 3-1.



Figure 3-1

Sign Area Measurement

(2) Supporting framework or bracing that is clearly incidental to the display itself shall not be computed as sign area.

(3) Double-faced (back-to-back) signs shall be regarded as a single sign only if mounted on a single structure, and the distance between each sign face does not exceed two feet at any point. Only one face of a double-faced sign shall be measured when determining maximum allowable area except for off-site billboards.

(4) Where a sign consists of one or more three-dimensional objects (i.e., balls, cubes, clusters of objects, sculpture, or statue-like trademarks), the sign area shall be measured as their maximum projection upon a vertical plane. Time and temperature devices shall not be included within the measurement of maximum sign area.

(D) *Measurement of sign height.* The height of a sign shall be measured as the vertical distance from the uppermost point used in measuring the area of the sign to the average grade immediately below and adjoining the sign.

(E) *Sign copy.* The sign copy (text) of permanent signs shall relate only to the name and/or nature of the business. Permanent signs that advertise continuous sales, special prices, and the like, shall not be allowed.

(F) *Sign maintenance.* Signs and supporting hardware, including temporary signs and time/temperature signs shall be structurally safe, clean, free of visible defects, and functioning properly at all times. Repairs to signs shall be equal to or better in quality of materials and design than the original sign.

(G) *Sign removal or replacement.* When a sign is removed or replaced, all brackets, poles, and other structural elements that supported the sign shall also be removed. Affected building surfaces shall be restored to match the adjacent portion of the structure.
(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.06 STANDARDS FOR SPECIFIC TYPES OF SIGNS.

(A) *Awning and canopy signs.* Awning and canopy signs may be permitted only as an integral part of the awning or canopy to which they are attached or applied, as follows.

(1) *Location.* Signs may be placed only on awnings that are located on first- and second-story building frontages, including those fronting a parking lot or pedestrian way.

(2) *Lighting.* Awnings shall not be internally illuminated except as part of a creative sign.

(3) *Required maintenance.* Awning and canopy signs shall be regularly cleaned and kept free of dust and visible defects.

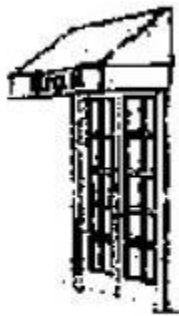


Figure 3-2
Canopy/Awning Sign



Figure 3-3
Blade/Bracket Sign

Figure 3-2 Figure 3-3

Canopy/Awning Sign Blade/Bracket Sign

(B) *Blade/bracket signs.*

(1) *Location.* Blade or bracket signs shall be placed only on a ground floor facade, except for businesses located above the ground level with direct exterior pedestrian access.

(2) *Maximum area and height.* The maximum sign area shall be four square feet. The lowest point of a blade or bracket signs shall be at least eight feet above finished grade.

(3) *Sign structure.* Sign supports and brackets shall be compatible with the design and scale of the sign.

(C) *Changeable copy signs.*

(1) Limitations on use and sign area. Changeable copy signs may only be allowed:

(a) In conjunction with facilities used exclusively for the presentation of theatrical, cultural, or religious events subject to the approval of a comprehensive sign program and limited to a maximum area of eight square feet; or

(b) To advertise products, services, and prices in conjunction with a retail business and limited to a maximum area of 32 square feet.

(D) *Freestanding bracket signs.* A freestanding bracket sign may be allowed when the Director determines that a wall sign would not be easily seen from the street and there is sufficient area on the site to accommodate a freestanding sign.

(1) *Location.* The sign may be located only on a site frontage adjoining a public street.

(2) *Maximum area and height.* The area of the sign shall be counted towards the maximum allowable sign area for the use. The sign shall have a maximum height of three feet and the maximum area of four square feet.

(3) *Sign mounting.* The sign shall be mounted on one or more posts or have a solid monument-type base. Posts shall not have a diameter greater than 12 inches.

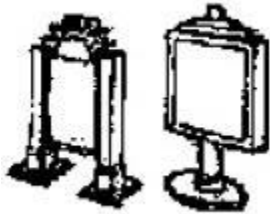


Figure 3-4



Figure 3-5

Freestanding Bracket Sign Monument Sign

(E) *Monument signs.* Monument ground signs shall be permitted to be located on a property line fronting a non-residential street under the following conditions when located in a non-residential district:

(1) *Area allowable (size).* Fifty square feet as situated at the property line, 100 square feet total for all sides of the sign at the property line. The monument ground sign allowed shall have no less than 50% of the width of the sign, support base consisting of masonry or other architecturally compatible materials to the building.

(2) *Height.* Six feet at the property line.

(3) *Separation between signs.* There shall be a minimum of 50-foot setback from the side property lines for all ground signs, except on corner lot property lines.

(4) *Number of signs.* Only one monument ground sign shall be permitted per property ownership except when there is a single ownership fronting on two non-residential streets; and, in that case, one additional sign shall be permitted with at least one of the two signs being located in excess of 300 feet from the intersection, as measured from the property line.

(5) *Landscaping.* Minimum landscaping shall be required for all monument ground signs. There shall be landscaping around the monument ground sign structure equal to or greater than the total of both sides of the sign, consisting of plant and/or tree units other than sod. Landscaping must be maintained at all times. Landscaping may be allowed to extend onto the public right-of-way as long as such landscaping does not interfere with the normal and safe operation of the abutting street and does not exceed a height of two feet. The city and other utility providers in the right-of-way shall not be liable for the removal of landscaping in the right-of-way for utility, street, and other work that may need to be performed in the right-of-way.

(6) *Public easements.* No ground monument sign may be located in an easement dedicated to the city.

(F) *Time and/or temperature signs.* A time and/or temperature sign may be permitted on a site in addition to the other signs allowed by this chapter.

(1) *Maximum area and height.* The sign shall have a maximum area of 32 square feet.

(2) *Design.* The sign shall be designed in a manner that is compatible with other signs on the site and with the structure on which it is placed.

(G) *Wall signs.* Where allowed, a wall sign shall comply with the following additional requirements.

(1) *Location.* The sign shall not be placed to obstruct any portion of a window, doorway, transom, or other architectural detail.

(2) *Maximum area and height.* The sign shall not project above the edge of the roof of a structure, unless approved by the Building Official.

(3) *Projection from wall.* The sign shall not project from the surface upon which it is attached more than required for construction purposes and in no case more than 12 inches. For three-dimensional elements on all signs.

(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.07 OFF-SITE SIGNS.

(A) *Purpose.* This section provides standards for off-site signs, including billboards.

(B) *Applicability.* A sign permit shall be required for the establishment of any off-site signs allowed under the provisions of this section.

(C) *Approval authority.* The Planning Commission shall have the authority to approve billboards through the conditional use permit process. The Director may approve all other off-site signs.

(D) *Billboards.* A billboard may be approved in compliance with this section. The following regulations are intended to encourage billboards that make a positive visual contribution to the overall image of the city.

(1) *Applicability.* An applicant may request the approval of a sign permit for a billboard only within the Highway Overlay Zoning District.

(2) *Highway Overlay District established.* A Highway Overlay District shall be established by this division. Off-premises signs shall only be permitted within the Highway Overlay District as defined as:

(a) Seven hundred and fifty linear feet from the center line of U.S. Highway 69/75;

(b) Seven hundred and fifty linear feet of center line of U.S. 70 west of the intersection of U.S. Highway 70 and U.S. Highway 69/75;

(c) Seven hundred and fifty linear feet of the center line of U.S. 70 east of Sawmill Road; and

(d) One thousand two hundred feet north of the centerline of U.S. Highway 70 between U.S. Highway 69/75 and 250 linear feet west of the centerline of University Place.

(E) *Off-premises signs.* Off-premises signs will only be permitted in commercial and industrial zoned districts, billboards only in the Highway Overlay District.

(F) *On-premises signs and billboards.* On-premises signs located within the Highway Overlay District shall have a height restriction of 90 feet and maximum size of 300 square feet. Billboards shall have a height restriction of 60 feet and maximum size of 750 square feet. The Highway Overlay District only takes precedence on sign height and billboards, all other district restrictions apply. All off-premise signs shall conform to the rules and regulation established by the state for outdoor advertising signs.

(G) *On-premises advertising.* Animated or moving, electronic reader board or electronic graphics signs used for identifying a use, facility, service, or product that is not located, sold or manufactured on the same premises shall have a height restriction of 60 feet and maximum side

of 32 square feet. The Community Development Director may approve on-premise animated or moving, electronic reader board or electronic graphics signs only in the C-2 District. Any other location must be approved by the Planning Commission.

(H) *Billboard location.* Billboards shall not be located within 500 hundred feet of any of the following sites which are adjacent to any road (on the same side):

- (1) Public park;
- (2) Public forest;
- (3) Playground;
- (4) Cemetery;
- (5) Church;
- (6) School;
- (7) Historical battlefield; or
- (8) Rest area.

(I) *Planning Commission review required.* All signs that measure more than 100 square feet in size or more than 45 feet in height, measured from the ground elevation to the highest portion of the actual sign, within 300 feet of a residential district shall be first reviewed by the Planning Commission. All owners of real property located within a 300-foot radius of the proposed sign shall be given written notice and a notice shall be published in a local newspaper of general circulation at least 15 days and not more than 30 days prior to such public hearing. The notice shall contain a legal description of the actual site of the proposed sign, a street address of the property on which the proposed sign shall set upon, general design details (including height, size and lighting placement) of the proposed sign and date, time and place of the public hearing. In addition to the permit fee, a petition and other applicable fees, as adopted by the City Council by motion or resolution, shall be paid by the applicant.

(J) *Height exceptions for monument ground signs.* On-premises signs located in the Highway Overlay District may petition the Planning Commission for an exception from the height requirements for a monument ground sign. Under no circumstance shall a monument ground sign exceed 20 feet in height as measured from the base of the sign. The Planning Commission shall take into consideration the setting and appearance of sign in relation to the site and surrounding development. The Planning Commission may impose additional reasonable requirements and restrictions as a condition of approval. Approval may also be granted to allow signage for more than one tenant within a unified development to be located on the monument ground sign. In addition to the permit fee, a petition and other applicable fees, as adopted by the City Council by motion or resolution, shall be paid by the applicant.

(K) *Welcome identification signs.* Welcome identification sign is an off-site sign for the identification of a specific church or civic organization.

- (1) *Standards.* Welcome identification signs shall not:
- (a) Interfere with pedestrian or vehicular safety;
 - (b) Detract from the pedestrian quality of the surrounding area; or
 - (c) Add to an over proliferation of signs on one property or in an area.

(L) *Maintenance required.* The owner of the sign shall keep ongoing cleaning, maintenance, and repair of the sign.

(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.08 PROHIBITED SIGNS.

Prohibited signs. The following signs are inconsistent with the purposes and standards of this chapter and are prohibited in all zoning districts:

- (A) Large screen video signs over 32 square feet;
- (B) Notices, placards, bills, posters, cards, stickers, banners, signs, advertisings, or other devices designed to attract the attention of the public that are posted or otherwise affixed upon any street, street furniture, right-of-way, public sidewalk, crosswalk, curb, lamppost, hydrant, tree, alley, telephone pole, public telephone, or lighting system, or other public alarm or communication system;
- (C) Murals, except as may be approved by resolution of the City Council;
- (D) Obscene or offensive signs containing statements, words, or pictures of an obscene or indecent character which appeal to the prurient interest in sex, or which are patently offensive and do not have serious literary, artistic, political, or scientific value;
- (E) Off-site signs not specifically allowed by the provisions of this chapter;
- (F) Painted signs on fences or roofs except addresses;
- (G) Signs advertising home occupations;
- (H) Signs not in compliance with the provisions of this chapter;
- (I) Signs erected in a manner that a portion of their surface or supports will interfere with the free use of a fire escape, exit or standpipe, or obstruct a required ventilator, door, stairway, or window above the first story, or create other hazards;
- (J) Signs using words, colors, symbols, or characters in a manner that interferes with, misleads, or confuses pedestrian or vehicular traffic and safety;
- (K) Vehicle signs attached to or painted on motor vehicles that are parked other than on or adjacent to property that the business is located for more than 24 consecutive hours, the principal purpose of which is to attract attention to a product sold or business located other than on the property;
- (L) Signs in the public right-of-way that block any section of the pedestrian side walk or street;
- (M) Signs in the public right-of-way with the first five feet from the curb or street if no curb exists;
- (N) Roof signs extending past and above the edge of the roof structure; and
- (O) Signs emitting audible sounds, odors, or visible matter.
- (P) Inflatable signs and tethered balloons.
- (Q) Beacons;
- (R) Pennants;
- (S) Strings of lights not permanently mounted to a rigid background, except those exempt under the previous section;

(Ord. 1345, § 1.18, passed 9-10-01) (Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12; Am. Ord. 1814, passed 11-8-16)

§ 159.09 SIGN PERMITS.

Sign permits shall be prepared, filed, processed, and approved or denied in compliance with this section.

- (A) *Application processing and fee.* A sign permit application shall include the information and materials required by the Department, and the filing fee set by the city's fee resolution.

(B) *Criteria for approval.* The Director or Commission may approve a sign permit if the proposed sign:

- (1) Meets the requirements of this chapter;
- (2) Is in compliance with the sign design guidelines;
- (3) Would not interfere with pedestrian or vehicular safety;
- (4) Would not detract from the character of a historic or architecturally significant structure;
- (5) Would not be located so as to have a negative impact on adjacent property;
- (6) Would not detract from the pedestrian quality of street or area; and
- (7) Would not add to an over proliferation of signs on a particular property or area.

(C) *Revocation or modification of sign permits.* The Director may revoke or modify a sign permit, if it is found that the sign(s) has been erected, altered, reconstructed, or is being maintained in a manner that is inconsistent with the approved permit.

(D) Temporary signs on commercial or industrial property shall be allowed only upon the issuance of a temporary sign permit, which shall be subject to the following requirements:

(1) *Term.* A temporary sign permit shall allow the use of a temporary sign for a specified 30-day period.

(2) *Number.* Only one temporary sign permit shall be issued to the same business or business owner on the same zone lot in any calendar year, unless otherwise determined by the city staff.

(E) NOTE: No permits for temporary signs in the public right-of-way shall be issued. (Ord. 1345, § 1.23, passed 9-10-01) (Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.091 INSPECTION.

The city shall inspect the zone lot for which a permit for a new sign or for modification of an existing sign is requested and/or issued. This inspection shall occur within a reasonable time of notification by the contractor, owner, and the like of completion of the specific sign. If the construction is substantially complete but not in compliance with this subchapter and applicable codes, the city shall give the owner or applicant notice of the deficiencies and shall allow an additional 30 days from the date of inspection for the deficiencies to be corrected. If the deficiencies are not corrected by such date, the permit shall lapse. Once the sign is constructed and meets city's building, electrical and mechanical codes and ordinances, the city shall affix to the premises and/or sign a permanent symbol identifying the sign and the applicable permit by number or other reference.

(Ord. 1345, § 1.21, passed 9-10-01)

§ 159.092 SIGN PERMITS—INITIAL AND CONTINUING, LAPSE OF SIGN PERMIT AND ASSIGNMENT OF SIGN PERMITS.

(A) The owners of a zone lot containing signs requiring a permit under this subchapter shall at all times maintain in force a sign permit for such property. Sign permits shall be issued for individual zone lots, notwithstanding the fact that a particular zone lot may be included with other zone lots in a comprehensive signage plan.

(B) A continuing sign permit shall lapse automatically if the business license for the premises lapses, is revoked, or is not renewed. A sign permit shall also lapse if the business activity on the premises is discontinued for a period of 90 days or more and is not renewed within 30 days of a

notice from the city to the last permittee or owner of record that the sign permit shall lapse if such activity is not renewed.

(C) A current and valid sign permit shall be freely assignable to a successor as owner of the property or holder of a business license for the same premises, subject only to filing such application as the city may require and paying any applicable fee. The assignment shall be accomplished by filing and shall not require approval if no substantial changes have been made to the sign.

(Ord. 1345, § 1.22, passed 9-10-01)

§ 159.10 EXEMPTIONS FROM SIGN PERMIT REQUIREMENTS.

I. Sign permits shall not be required for the signs listed in this subsection. These exempt signs shall not be included in the determination of the total allowable number of signs or total allowable sign area for a site.

(A) *Flags.* The flag of the United States of America and other nations, states, countries, or municipalities, and flags of incorporated nonprofit organizations or service clubs provided that the pole height shall not exceed 25 feet above finished grade within five feet of the pole if located on the ground or 10 feet if located on a roof. The length of the flag shall not exceed one-quarter of the height of the pole. No more than three flags per use shall be allowed. Larger flags may be allowed subject to approval by the Director.

(B) *Permanent signs without size limitations.*

(1) *Official signs.* Official and legal notices required by a court or governmental agency.

(2) *Government signs.* A sign erected by a federal or state agency or the city.

(3) *Signs in the public right-of-way.* Off-site signs that are part of an accessory to pay phones, trash receptacles, and other similar street furniture located in the public right-of-way and installed by the city or in compliance with an agreement with the city. This includes banners attached to streetlights and other similar structures.

(C) *Permanent signs with size and number limitations.*

(1) *Affiliation signs.* Signs that provide notices of services (e.g., trade affiliations, credit cards accepted) provided the signs are attached to the structure. Signs or notices shall not exceed one-half square foot in area for each sign, and no more than three signs are allowed for each business.

(2) *Changeable copy signs.* Signs with readily changeable copy/text (e.g., chalkboard) limited to one sign per business not to exceed four square feet in area.

(3) *Gasoline pumps signs.* Signs identifying the brand, types, and octane rating provided the signs do not exceed two square feet for each pump face. Also includes equivalent signs for alternative fuel/electric vehicle recharging stations.

(4) *Name plaques.* Commemorative plaques, tables, dates of construction, and the like when carved in stone, concrete, or similar materials or made of bronze, aluminum, or other similar permanent material. Signs shall not exceed two square feet in area.

(5) *Neighborhoods watch signs.* Signs located in residential neighborhoods that are designated official neighborhood watch areas and limited to three square feet in area.

(6) *Off-site directional signs.* Signs located off-site and providing directions to publicly-owned facilities or emergency facilities and limited to 12 square feet in area.

(7) *Portable parking lot and valet parking signs.* One freestanding portable sign at each parking lot entrance limited to 12 square feet in area. The sign shall not cause any hazard to pedestrian movement.

(8) Any sign inside a building including on the windows.

(9) City Council approved works of art that do not include a commercial message.

(10) *Site address.* Limited to two for each street address, subject to the following standards:

(a) The total aggregate sign area shall not exceed 72 square inches. Individual numbers and letters shall not exceed a height of six inches; and

(b) The sign shall be placed in an area adjacent to or near the primary entrance of the structure or property frontage and face the street curb in front of the structure.

(11) *Time and/or temperature signs.* Time and/or temperature signs when provided in compliance with § 159.06(F).

(D) *Vehicle-oriented safety and directional signs.* Signs solely for the purpose of guiding traffic, parking, and loading on private property. One safety or directional sign on each site may include the name of the business within a maximum area of two square feet. No other advertising copy or logos shall be allowed.

(E) *Temporary signs limited by size and period of display.* The temporary signs listed below are exempt from sign permit requirements in compliance with the provisions of this chapter.

(1) City-installed signs or signs installed in compliance with a city agreement.

(2) Holiday lights and decorations with no commercial message.

(3) Real estate signage located at the actual property for sale, lease or rent located at least five feet from the curb or edge of the street and not in the sight triangle.

(4) Political campaign signs five feet from the curb or edge of the street and not located in the sight triangle for a period of 45 days prior and 7 days following the associated election.

(5) *Civic event sign.* A temporary sign, other than a commercial sign, posted to advertise a civic event sponsored by a public agency, school, church, civic-fraternal organization, or similar noncommercial organization.

(6) *Contractor or construction sign.* A sign that states the name of the developer and contractor(s) working on the site and any related engineering, architectural or financial firms involved with the project. Maximum size of 32 square feet and must be removed 15 days after the construction has been finished.

II. NOTE: real estate and political campaign signs shall comply with the following requirements:

(1) The signs are allowed on private property only subject to the owner's permission. Real estate signs shall not be placed at an off-site location.

(2) The signs shall be non-illuminated. The signs shall be constructed of durable, rigid material suitable to their location and purpose. Only interior window signs may be made of non-rigid material.

III. No signs shall be allowed in the public right-of-way, except for the following:

(1) *Permanent public signs.* Permanent public signs erected in the public right-of-way by or on behalf of a governmental body to post legal notices, identify public property, convey public information, convey community pride, and direct or regulate pedestrian or vehicular traffic.

(2) *Informational signs.* Signs placed in the public right-of-way by a public utility regarding its poles, lines, pipes, or facilities.

(3) *Emergency signs.* Emergency warning signs erected in the public right-of-way by a governmental agency, a public utility company, or a contractor doing authorized or permitted work within the public right-of-way.

IV. All signs exempt from regulation shall comply with the applicable provisions of the adopted Building, Electrical, and Mechanical Code of the City at all times.

V. *Other signs forfeited.* Any sign installed or placed on public property, except in conformance with the requirements of this section, shall be forfeited to the public and subject to confiscation. In addition to other remedies hereunder, the city shall have the right to recover from the owner or person placing such a sign the full cost of removal and disposal of such sign. (Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.11 COMPREHENSIVE SIGN PROGRAM.

(A) *Purpose.* A comprehensive sign program is intended to integrate the design of the signs proposed for a development project with the design of the structures, into a unified architectural statement. A comprehensive sign program provides a means for defining common sign regulations for multi-tenant projects, to encourage maximum incentive and latitude in the design and display of multiple signs and to achieve, not circumvent, the intent of this chapter.

(B) *Applicability.* The approval of a comprehensive sign program shall be required whenever any of the following circumstances exist, or whenever an applicant requests the approval of a comprehensive sign program:

- (1) Two or more separate tenant spaces are to be created on the same parcel;
- (2) Five or more non-exempt signs are proposed for a new or existing development; and
- (3) The Director determines that a comprehensive sign program is needed because of special project characteristics (e.g., the size of proposed signs, limited site visibility, a business within a business, the location of the site relative to major transportation routes, and the like).

(C) *Approval authority.* A comprehensive sign program shall be approved through the granting of a sign permit for a comprehensive sign program by the Director.

(D) *Application requirements.* A sign permit application for a comprehensive sign program shall include all information and materials required by the Department, and the filing fee set by the city's fee resolution.

(E) *Standards.* A comprehensive sign program shall comply with the following standards:

- (1) The program shall comply with the purpose of this chapter, the sign design guidelines and the overall intent of this section;
- (2) The signs shall enhance the overall development, be in harmony with, and relate visually to other signs included in the comprehensive sign program, to the structures and/or developments they identify, and to surrounding development;
- (3) The program shall accommodate future revisions that may be required because of changes in use or tenants; and
- (4) The program shall comply with the standards of this chapter, except that flexibility is allowed with regard to sign area, number, location, and/or height to the extent that the comprehensive sign program will enhance the overall development and will more fully accomplish the purposes of this chapter.

(F) *Revisions to comprehensive sign programs.* Revisions to a comprehensive sign program may be approved by the Director if the intent of the original approval is not affected. Revisions

that would substantially deviate from the original approval shall require the approval of a new comprehensive sign program.

(Ord. 1345, § 1.16, passed 9-10-01) (Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.12 ABANDONED SIGNS.

A sign shall be removed by the owner or lessee of the premises upon which the sign is located when the business that it advertises is no longer conducted on the premises. The sign shall be removed within 30 days of the close of business.

(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.13 ILLEGAL SIGNS.

(A) *Penalties.* Illegal signs shall be subject to the administrative remedies of the Municipal Code Chapter 1200.

(B) *Removal of illegal signs in the public right-of-way.* The Director may cause the removal of any sign within the public right-of-way or on property that is otherwise abandoned that has been placed there without first complying with the requirements of this chapter.

(C) *Storage of removed signs.* Signs removed in compliance with this section shall be stored by the city for 30 days, during which they may be recovered by the owner only upon payment to the city for costs of removal and storage. If not recovered within the 30-day period, the sign and supporting structure shall be declared abandoned and title shall vest with the city. The costs of removal and storage (up to 30 days) may be billed to the owner. If not paid, the applicable costs may be imposed as a tax lien against the property.

(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

§ 159.131 VIOLATIONS, ENFORCEMENT AND REMEDIES.

(A) Any of the following shall be a violation of this subchapter and shall be subject to the enforcement remedies and penalties provided by this subchapter, by the zoning code, and by state law:

(1) To install, create, erect, or maintain any sign in a way that is inconsistent with any plan or permit governing such sign or the zone lot on which the sign is located;

(2) To install, create, erect or maintain any sign requiring a permit without such permit;

(3) To install, create, erect, or maintain any sign that in any way that is inconsistent with any plan or permit governing such sign or the zone lot on which the sign is located;

(4) To fail to remove any sign that is installed, created, erected, or maintained in violation of this subchapter, or for which the sign permit has lapsed;

(5) To continue any such violation. Each such day of a continued violation shall be considered a separate violation when applying the penalty portions of this subchapter.

(B) Each sign installed, created, erected, or maintained in violation of this subchapter shall be considered a separate violation when applying the penalty portions of this subchapter.

(C) Any violation or attempted violation of this subchapter or of any condition or requirement adopted pursuant hereto may be restrained, corrected, or abated, as the case may be, by injunction or other appropriate proceedings pursuant to state law. A violation of this subchapter shall be considered a violation of the zoning code of this city. The remedies of the city shall include the following:

(1) Issuing a stop-work order for any and all work on any signs on the same zone lot.

(2) Seeking an injunction or other order of restraint or abatement that requires that removal of the signs) or the correction of the nonconformity.

(3) Imposing any penalties that can be imposed directly by the city under the zoning code.

(4) Seeking in court the imposition of any penalties that can be imposed by such court under the zoning code.

(5) In the case of a sign that poses an immediate danger to the public health or safety, taking such measures as are available to the city under the applicable provisions of the zoning code and building code for such circumstances.

(D) The city shall have such other remedies as are, and as may from time to time be, provided for or allowed by state law for the violation of the zoning code.

(E) All such remedies provided herein shall be cumulative. To the extent that state law may limit the availability of a particular remedy set forth herein for a certain violation or a part thereof, such remedy shall remain available for other violations or other parts of the same violation.

(Ord. 1345, § 1.27, passed 9-10-01)

§ 159.14 TABLES.

(A) *Table 1: Permitted signs by type and zoning district.*

Sign Type	A-1	R-1 & 2	R-3 & 4	CBD	C-0 & 1	C-2 & 3	H-1 & 2	I-1 & 2	Hwy Overlay
Freestanding pole sign	N	N	N	Pa	P	P	P	P	P
Billboards	N	N	N	N	N	N	N	N	P
Roof	N	N	N	Pa	P	P	P	P	N/A
Building marker	Pc	Pc	Pc	Pa	Pc	Pc	Pc	Pc	N/A
Banner	N	N	N	N	P	P	P	N	N/A
Identification	Pc	Pc	Pc	Pa	Pc	Pc	Pc	Pc	N/A
Awnings sign	N	N	N	Pa	P	P	P	P	N/A
Wall	N	N	N	Pa	P	P	P	P	N/A
Suspended	N	N	N	Pa	P	P	P	P	N/A

Sign Type	A-1	R-1 & 2	R-3 & 4	CBD	C-0 & 1	C-2 & 3	H-1 & 2	I-1 & 2	Hwy Overlay
Projecting	N	N	N	Pa	P	P	P	P	N/A
Temporary	P	P	P	Pa	P	P	P	P	N/A
Animated or moving signs	N	N	N	Pa	P	P	P	P	N/A
Canopy sign	N	N	N	Pa	P	P	P	P	N/A
Flag	A	A	A	A	A	A	A	A	N/A
Blade bracket sign	N	N	N	Pa	P	P	P	P	N/A
Portable temp sign	P	P	P	Pa	P	P	P	P	N/A

Monument sign	N	N	N	Pa	P	P	P	P	P
A= Allowed N= Not allowed P= Allowable only with a sign permit a) Permitted only after Durant Main Street Board has approved the sign design and location. b) May include only building name, date of construction, or historical data on historic site; must be cut or etched into masonry, bronze, or similar material. c) Only address and name of occupant allowed on sign. d) No commercial message of any kind allowed on sign.									

(B) Table 2: Setback requirements.

<i>Sign Type</i>	<i>Max Number Allowed</i>	<i>Vertical Clearance from Private Drive, Street, Sidewalk or Parking Lot</i>	<i>Vertical Clearance from Public Street or Sidewalk</i>	<i>Lighting Allowed</i>	<i>Location Requirement</i>	<i>Time Limit</i>	<i>Max Sign Area</i>	<i>Max Sign Height</i>	<i>Min Setback from Property Line</i>
Freestanding pole sign	1 per 60' of frontage	14'	14'	Yes	N/A	N/A	300 sq ft	90' tall	10'
Billboards	1 per 1,000' HW frontage	14'	14'	Yes	Within the Highway Overlay District	N/A	750 sq ft	60' tall	10'
Roof	1 per building	N/A	N/A	Yes	Connected to the building's roof	N/A	32 sq ft	N/A	N/A
Building marker	1 per building	N/A	N/A	Yes	N/A	N/A	4 sq ft	N/A	N/A
Banner	1 per building	8'	8'	No	N/A	N/A	12 sq ft	14' tall	10'
Identification	1 per building	N/A	N/A	Yes	N/A	N/A	4 sq ft	Not to be placed above the roof edge	10'

<i>Sign Type</i>	<i>Max Number Allowed</i>	<i>Vertical Clearance from Private Drive, Street, Sidewalk or Parking Lot</i>	<i>Vertical Clearance from Public Street or Sidewalk</i>	<i>Lighting Allowed</i>	<i>Location Requirement</i>	<i>Time Limit</i>	<i>Max Sign Area</i>	<i>Max Sign Height</i>	<i>Min Setback from Property Line</i>
Awnings sign	1 per building	8'	8'	No	Connected to the building	N/A	15% of wall area	Not to be placed above the roof edge	N/A
Wall	1 per side of building or tenant space	N/A	N/A	Yes	Connected to the building	N/A	15% of wall area	Not to be placed above the roof edge	N/A

Suspended	1 per building	8'	8'	Yes	Connected to the building or freestanding sign pole	N/A	12 sq ft	Not to be placed above the roof edge	N/A
Projecting	1 per building	N/A	N/A	Yes	Connected to the building	N/A	15% of wall area	Not to be placed above the roof edge	N/A
Temporary	1 per building or tenant space	N/A	N/A	No	No closer than 5' to the curb or street	45 days	32 sq ft	N/A	N/A
Animated or moving signs	1 per building	14'	14'	Yes	Attached to a freestanding pole sign or monument sign	N/A	32 sq ft	N/A	10'
Canopy sign	1 per building	8'	8'	No	On building	N/A	32 sq ft	Not to be placed above the roof edge	N/A
Flag	N/A	N/A	N/A	N/A	N/A	N/A	N/A	25'	10'
Blade bracket sign	1 per building	8'	8'	Yes	On building	N/A	4 sq ft	Not to be placed above the roof edge	N/A
Portable temp sign	1 per building	N/A	N/A	Yes	No closer than 5' to the curb or street	45 days	4 sq ft	N/A	N/A
Monument sign	1 per building	N/A	N/A	Yes	Not to be placed in the public ROW	N/A	100 sq ft total all sides	20'	N/A

Permitted sign characteristics by zoning district.

	R-1	R-2	R-3	R-4	C-0	C-1	C-2	C-3	H-1	H-2	I-1	I-2	A-1	INS ^a	Hwy Over.
Animated	N	N	N	N	N	N	P	N	N	N	N	N	N	N	N
Billboards	N	N	N	N	N	N	N	N	N	N	P	P	P	N	P
Changeable Copy	N	N	P	N	N	P	P	P	N	P	P	P	N	P	P
ILLUMINATION															
Internal	N	N	N	N	N	P	P	P	N	P	P	P	N	N	P
External	N	N	P	P	P	P	P	P	P	P	N	N	P	N	P
Exposed Bulbs	N	N	N	N	N	N	P	N	N	N	N	N	N	N	N
Neon	N	N	N	N	N	N	P	P	N	P	N	N	N	N	P
P = Permissible only with a sign permit															
N = Not allowed															
a This column does not represent a zoning district. It applies to institutional uses permitted under the zoning code in residential zoning districts. Such uses may include, but are not limited to, churches, schools, and uses granted by a conditional use permit.															

Maximum total area sign per zone lot by zoning district.

	A-1	R-1	R-2	R-3	R-4	C-0	C-1	C-2	C-3	H-1	H-2	I-1	I-2	<i>INS</i> ^a	Hwy Overlay
Maximum number of total square feet	NA	8	8	55	55	100	100	1000	600	200	400	800	1000	55	1000
Square feet of signage to be determined per linear foot of the street frontage	1	NA	NA	NA	NA	1	1	1	1.5	NA	NA	NA	NA	1	1
The maximum total area of all signs on a zone lot except incidental, building marker, and identification signs, and flags shall not exceed the lesser of the above:															
a This column does not represent a zoning district. It applies to institutional uses permitted under the zoning code in residential zoning districts. Such uses may include, but are not necessarily limited to, churches, schools, funeral homes, cemeteries, and uses operating under a valid conditional use permit.															
b Flags of the United States, the State of Oklahoma, the City of Durant, the Choctaw Nation, foreign nations having diplomatic relations with the United States, and any other flag sanctioned by the City Council, provided that such a flag shall not exceed 80 square feet in area and shall not be flown from a pole the top of which is more than 40 feet in height. Flags must be flown in accordance with protocol established by the Congress of the United States for the Stars and Stripes. Any flag not meeting any one or more of these conditions shall be considered a banner sign and shall be subject to regulation as such.															

(Ord. 1345, passed 9-10-01; Am. Ord. 1349, passed 10-9-01; Am. Ord. 1425, passed 2-10-04)
(Ord. 1629, passed 1-12-10; Am. Ord. 1680, passed 4-10-12)

SECTION 2. DECLARATION OF EMERGENCY For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma, and the inhabitants thereof, it is necessary that this Ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

Passed and approved this 11th day of December, 2018, in regular session of the Durant City Council.

CITY OF DURANT

JERRY L. TOMLINSON, MAYOR
CITY OF DURANT, OKLAHOMA

ATTEST:

CYNTHIA PRICE
CITY CLERK



The City of Durant

Office of Community Development

Memorandum

Date: 12/3/2018
To: Mayor and City Council
From: Matthew Nahrstedt, LEED GA Community Development Director and City Planner
Re: Consider Approval of Resolution 2018-36 - Establish Roofer Registration Fee in City of Durant Fee Schedule

The purpose of this resolution is to provide oversight and inventory of registered roofers within the city limits of Durant. The state of Oklahoma recently created a process to register roofers with the state. The registration process already exists at both the state and local levels for other trades--mechanical, electrical and plumbing.

Council Information / Action Requested

To approve or deny Resolution 2018-36.

City Staff Information / Action Follow-up, if Council authorizes this action:

If approved:

- City Clerk to obtain signatures for resolution.
- City Clerk to file resolution.

ATTACHMENTS:

Description	Type	Upload Date
Resolution 2018-36	Resolution Letter	12/6/2018
OK Construction Industries Board Regulations	Backup Material	12/6/2018

RESOLUTION # 2018-36

A RESOLUTION FOR THE CITY OF DURANT FEE SCHEDULE UPDATE

WHEREAS, provisions are set forth in the Durant Code of Ordinances prescribing the establishment of fees for various services, permits, and licenses of which the fee amount shall be set by the City Council by motion or resolution; and

WHEREAS, the City of Durant must periodically review the fees charged for services performed, permits and licenses issued; and

WHEREAS, the Construction Industries Board of Oklahoma recently established processes for registration and licensure for roofing contractors working within the state of Oklahoma; and

WHEREAS, the most recent review of the City of Durant fee schedule does not provide for licensing of roofing contractors working within the city limits of Durant; and

WHEREAS, the City of Durant would like to protect the public health, safety and welfare by encouraging proper licensure for contractors working within the city limits of Durant; therefore, an annual Roofing Contractor License fee shall be established. The fees will not exceed One Hundred dollars (\$100.00), payable every July 1 to the City of Durant. The effective date of this fee shall be the same as the date of approval by the Durant City Council.

BE IT FURTHER RESOLVED that the City Clerk shall ensure that this fee schedule update is included in a comprehensive fee schedule and a written schedule of said fees shall be posted in the Office of City Clerk.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant, Oklahoma this 11th day of December, 2018.

**JERRY L. TOMLINSON, MAYOR
CITY OF DURANT, OKLAHOMA**

ATTEST:

**CYNTHIA PRICE
CITY CLERK**

TITLE 158. CONSTRUCTION INDUSTRIES BOARD CHAPTER 85. ROOFING CONTRACTOR REGISTRATION REGULATIONS

SUBCHAPTER 1. GENERAL PROVISIONS

158:85-1-1. Purpose

The rules in this Chapter implement the Roofing Contractor Registration Act, Title 59 O.S. § 1151, *et seq.*, as amended.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]

158:85-1-2. Definitions

The following words or terms, when used in this Chapter, shall have the following meaning, unless the context clearly indicates otherwise:

"**Act**" means Roofing Contractor Registration Act as found at 59 O.S. § 1151, *et seq.*

"**Administrator**" means the Administrator of the Board as described in the Construction Industries Board Act found at 59 O.S. § 1000.1, *et seq.*

"**Advertise**" means any written publication, dissemination, solicitation, contract, bid, promotional item, or circulation which is intended to directly or indirectly induce any person to contract for roofing construction services with the advertiser, including, but not limited to, business cards, telephone directory display advertisements, vehicle signage, radio, television and electronic solicitations.

"**Applicant**" means the qualifying party, or if no qualifying party, any person applying under the Roofing Contractor Registration Act for a roofing contractor registration to be issued by the Construction Industries Board. Applicant also means any person making application under the Act for endorsement, examination, roofing code variance, or continuing education program and instructor approval.

"**Board**" means the Oklahoma Construction Industries Board.

"**Bonds and Insurance Unit**" means the staff unit that processes bonds and insurance for all trades, under the direction of the Construction Industries Board.

"**Business entity**" means a person as defined in this Subchapter.

"**Certificate of insurance**" means a general liability policy in the amounts specified in 59 O.S. Section 1151.5(C)(4) for roofing contractor work for which the general liability policy includes the registration number, if any, the roofing firm name, and that the policy specifically covers roofing work, with the Construction Industries Board added as a certificate holder to be immediately provided notice in the event such liability policy is cancelled for any reason or expires for non-payment of premiums.

"**Cheating**" means any unapproved deviation from any official instruction given before, during or after a commercial endorsement examination, for the purpose of affecting or influencing the examination results or otherwise providing an undue advantage to any examinee.

"**Commercial roofing contractor work**" means work done on roofing systems or structures as defined as commercial in the International Building Code, as adopted by the Oklahoma Uniform Building Code Commission; except it does not mean buildings used for commercial purposes having equivalent or substantially the same roofing requirements as a "residence" defined herein, including but not limited to business offices converted from a structure that formerly was a residence.

"**Committee**" means the Committee of Roofing Examiners.

"Contract laborer" means any person employed on a temporary or leased basis who is performing the labor of roofing work and does not provide either direct supervision, does not employ or terminate the employment of others, does not pay others, or does not act in any way in a supervisory or managing capacity.

"Contracting" means engaging or offering to engage in any roofing work which requires a valid and appropriate registration or endorsement from the Construction Industries Board as required by the Roofing Contractor Registration Act. Also, evidence of securing a permit, including roofing work from a governmental agency or the employment of a person on a roofing project, shall be accepted in any court, including administrative hearings, as prima facie evidence of the existence of a contract.

"Credit Hour" or **"Hour"** means at least fifty (50) minutes of classroom instruction with a ten (10) minute break.

"Direct Supervision" means when an employer is responsible for, authorizes, or determines the type and extent of work assigned, reviews and approves the quality of an employee's work performed before being considered completed, provides close supervision, direction or guidance, and determines when the work is completed in fulfillment of a contract or subcontract for the construction, alteration, repair or improvement of a new or existing roof. The employer providing direct supervision is one responsible for the details of the work, the locality of the work, instrumentality and tools to be used to complete the work, the length of time for which an employee is employed, or the method, manner, means, and/or amount of payment to an employee.

"Employee" means any person, whether lawfully or unlawfully employed, in the service of another and who does not follow his or her own judgment and discretion as to the means, mode, or manner and details in the performance of the work but is hired to do the work and is subject to the control of the employer as to the means, mode, or manner and details in the performance of the work.

"Excluded from registration" means those for whom no registration or endorsement is required pursuant to 59 O.S. § 1151.2(18)(a) through (d) and 59 O.S. § 1151.9(B).

"Handyman" means, a person who is receiving compensation from the owner in an amount less than \$10,000.00 or a repair area covering less than 25% of the roofing surface and who is performing roofing work in conjunction with other repairs to the property and who does not perform more than two roofing repair jobs per calendar year. Any roofing repair jobs performed by a handyman in excess of two per calendar year are not excluded from the provisions of the Act. Roofing repair jobs estimated at \$10,000.00 or more or repair of an area covering 25% or more of the roofing surface and paid out at less than \$10,000.00 are not excluded.

"Hearing Board" means the Roofing Hearing Board created by the Act.

"Homeowner" means one who owns and resides in, or who resides in, or who contracts for the purchase, construction, remodeling or repairing of a residence.

"ICC" means the International Code Council.

"Nonresident contractor" means any contractor who has not established and maintained a place of business as a roofing contractor in this state within the preceding year, or who claims residency in another state, or who has not submitted an income tax return as an Oklahoma resident within the preceding year.

"Oklahoma Uniform Building Code Commission" or **"OUBCC"** means the state agency created under 59 O.S. § 1000.20, *et seq.*, and authorized to adopt all building codes and

standards for residential and commercial construction to be used as minimum standards by all entities within this State.

"Owner" means the person who owns the property or is a lessee of the property.

"Person" means any natural person, firm, limited or general partnership, corporation, association, limited liability company, trust, association, other legal entity and any organization capable of conducting business, or any combination thereof acting as a unit, unless the intent to give a more limited meaning is disclosed clearly by the Roofing Contractor Registration Act.

"Prime contractor" means a general contractor, commercial contractor, or other contractor who contracts directly with the owner for construction trade work in multiple trade areas.

"Project manager" means one who manages construction projects consisting of work involving multiple trades.

"Public contract" means a contract with the State of Oklahoma, its political subdivisions, or any board, commission, or department thereof, or with any board of county commissioners, or with any city council, school board, or with any state or municipal agency, or with any other public board, body, commission, or agency authorized to award contracts for the construction or reconstruction of public works and includes subcontracts undertaken to perform works covered by the original contract or any part thereof.

"Qualifying party" means a natural person who is an officer or owner of the corporation, a member of the limited liability company, or a general partner of the limited liability partnership, and who is actively engaged in the work undertaken by the registrant for which a registration is required pursuant to the Roofing Contractor Registration Act who meets the experience and ability requirements for registration on behalf of the registrant.

"Reciprocity agreement" means a written agreement between states whereby a person holding a roofing registration, endorsement or license in another state with substantially similar or greater requirements than Oklahoma may be registered and endorsed for commercial roofing work, if any, in this State after application and payment of a fee for registration and endorsement by reciprocity.

"Registrar" means the Construction Industries Board or any person designated by the Board to administer the provisions of the Roofing Contractor Registration Act.

"Registration" means the process of applying for an initial or renewal registration which upon approval is exhibited by a registration number and card issued pursuant to the Roofing Contractor Registration Act.

"Registration number" means the roofing registration number issued by the registrar to the registrant's qualifying party.

"Registrant" means a holder of a registration issued pursuant to the Roofing Contractor Registration Act.

"Residence" means a single structure for residential occupancy or use which is a detached one- to four-family dwelling or a multiple single-family dwelling (townhouse) not more than three (3) stories/floors above grade plane in height with a separate means of egress, and which is intended for use as a primary habitation, and any appurtenances thereto shall be in compliance with the International Residential Code, as adopted by the Oklahoma Uniform Building Code Commission.

"Residential roofing contractor work" means work done on roofing systems as defined in the International Residential Code, as adopted by the Oklahoma Uniform Building Code Commission, or as defined as a "residence" herein; except for buildings used for commercial purposes having equivalent or substantially the same roofing requirements as a "residence"

defined herein, including but not limited to business offices converted from a structure that formerly was a residence.

"Roofing contractor" means any person, including a subcontractor and nonresident contractor, engaged in the business of commercial or residential roofing contractor work as that term is defined and exclusions listed in 59 O.S. § 1151.2 and this Chapter.

"Roofing contractor work" means the installation, fabrication or assembly of equipment or systems included in commercial or residential roofing systems as defined in the International Building Code and the International Residential Code, as adopted by the Oklahoma Uniform Building Code Commission, and roofing construction work including, but not limited to, installation, renovation, remodeling, reroofing, reconstructing, repair, maintenance, improvement, alteration, and waterproofing, unless specifically excluded in the Roofing Contractor Registration Act.

"Roofing firm" means any person, as defined by the Act, offering to engage or engaging in roofing contractor work.

"Roofing Hearing Board" means the Hearing Board enacted pursuant to 59 O.S. § 1151.28 which shall consist of a designee of the Construction Industries Board, as chair, and the members of the Committee of Roofing Examiners acting in compliance with the provisions of the Construction Industries Board Act, rules and Article II of the Administrative Procedures Act

"Roofing Unit" means the staff and administrative support unit to the Committee of Roofing Examiners and the Roofing Hearing Board.

"Subcontractor" means one who contracts with a prime contractor, general contractor, residential contractor, project manager, property manager, another subcontractor, or another entity for roofing contractor work.

"Variance" means the use of an alternative material or method of construction from that prescribed in the International Building Code or the International Residential Code or other approved documents by the Oklahoma Uniform Building Code Commission, described as the standard of installation at OAC 158:85-1-4, for use at a particular location or project specified in the variance application.

"Variance and Appeals Board" means the Oklahoma State Roofing Installation Code Variance and Appeals Board enacted pursuant to 59 O.S. § 1151.29.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15; Amended at 34 Ok Reg 898, eff 10-1-17; Amended at 35 Ok Reg 940, eff 10-1-18]

158:85-1-3. Requirement to be registered and endorsed

No person, on his or her own behalf or on behalf of a roofing firm, shall engage or offer to engage in, by advertisement or otherwise, any roofing work who does not possess a valid and appropriate registration and endorsement, if required, from the Construction Industries Board unless otherwise excluded by law. All registrations are nontransferable.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]

158:85-1-4. Standard of installation

The standards of installation are the provisions of the building codes – the International Residential Code ("IRC") and the International Building Code ("IBC"), as revised and adopted by the Oklahoma Uniform Building Code Commission pursuant to the Oklahoma Uniform Building Code Commission Act.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]

SUBCHAPTER 2. REGISTRATION AND ENDORSEMENT APPLICATION AND RENEWAL REQUIREMENTS, PROCEDURES, FEES, DURATION, MILITARY AND RECIPROCITY

158:85-2-1. Registration, insurance, and workers' compensation coverage

(a) Registration Requirement.

(1) All persons performing roofing contractor work are required to apply and obtain from the Board a roofing registration number before advertising or engaging in the performance of roofing contractor work unless excluded under the Act. All persons performing commercial roofing contractor work as defined in this Chapter are required to apply and obtain from the Board a commercial endorsement to a roofing registration before advertising or engaging in the performance of commercial roofing contractor work unless excluded under the Act. The commercial endorsement is in addition to the registration. Roofing contractors who do not perform commercial roofing contractor work and only perform residential roofing contractor work do not need to obtain a commercial endorsement.

(2) Each roofing firm must have a person who is currently registered as a roofing contractor, and employed, full time, and who shall give full time to the supervision and control of operations necessary to ensure full compliance with the provisions of the Act and these Rules. Such contractor shall be an officer, partner or owner of that roofing firm, and shall be responsible for the work, registered, and endorsed if applicable, on behalf of that roofing firm.

(3) Applications for registration and commercial endorsement for any commercial roofing work shall be made to the Construction Industries Board in writing and under oath on forms approved and provided by the Board and shall be accompanied by the proper fee. If the registrar deems it appropriate or necessary, the registrar may also require other information to be included on the application form to assist the registrar in registering the person as a contractor.

(b) Insurance.

(1) Prior to engaging in roofing work, each person on an initial application process, and all roofing contractors submitting renewal applications, shall provide proof of financial responsibility by providing a certificate of insurance which indicates a minimum general liability policy of \$500,000.00 for residential roofing contractor work and \$1,000,000.00 for endorsement of commercial roofing contractor work. Proof that the general liability policy specifically includes coverage of roofing work must be provided by the insurance policy carrier to the registrar.

(2) Any insurance company issuing a liability policy to a roofing contractor pursuant to the provisions of the Roofing Contractor Registration Act shall include the registration number, if any, the roofing firm name, and sufficient information to demonstrate the policy specifically covers roofing work; shall add the Construction Industries Board as a certificate holder which should be at no additional cost, not as an additional insured; and shall be required to notify the Construction Industries Board in the event such liability policy is cancelled for any reason or expires for non-payment of premiums.

(c) Workers Compensation. The residential roofing contractor shall submit proof that the residential roofing contractor has secured workers' compensation coverage satisfactory under the

Workers' Compensation Act, or satisfactory proof of exemption or self-insurance as authorized pursuant to the Workers' Compensation Act which shall be maintained during all times of engaging in and performing residential roofing contractor work. All commercial roofing contractors shall maintain workers' compensation insurance coverage satisfactory under the Workers' Compensation Act and pursuant to Title 59 § 1151.22. The roofing contractor is responsible for having the insurance company issuing a workers' compensation coverage policy to a roofing contractor pursuant to the provisions of the Roofing Contractor Registration Act shall include the registration number, if any, the roofing firm name, and sufficient information to demonstrate the policy specifically covers roofing work, and add the Construction Industries Board as a certificate holder and shall be required to notify the Construction Industries Board in the event such liability policy is cancelled for any reason or expires for nonpayment of premiums.

(d) **Failure to Provide.** Any person failing to provide certificate of insurance or workers' compensation information at the time of initial application may be refused registration or endorsement for incomplete information, and all current registrations and endorsements under the Roofing Contractor Registration Act shall be placed not in good standing on the date of the failure to provide current certificate of insurance or workers' compensation information after policy cancellation, expiration, or failure to notify. The registrar must receive proof of insurance and workers' compensation prior to restoring the registration and endorsement. Any registrations and endorsements remaining in not good standing may be suspended or revoked according to the Act.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15; Amended at 34 Ok Reg 898, eff 10-1-17; Amended at 35 Ok Reg 940, eff 10-1-18]

158:85-2-2. Endorsement required for commercial roofing work

(a) **Application.** Application for roofing endorsement shall be done by filling out an application for examination on a form provided by the Roofing Unit. The requirements for commercial endorsement are the same as for roofing registration with additional requirements as listed in this Subchapter.

(b) **Business entity.** The qualifying party applying for a commercial roofer endorsement must provide information on the legal business entity, including but not limited to the articles, organizational agreements or documents establishing the legal business entity, including a list of the officers, members, managers, partners, or other managing agents of the legal entity.

(c) **Insurance.**

(1) Each person on initial application and upon receiving a contractor's registration endorsement, prior to engaging in commercial roofing work, and all commercial roofing contractors submitting endorsement renewal applications, shall provide proof of financial responsibility by providing a certificate of insurance which indicates a minimum general liability policy of \$1,000,000.00 for endorsement of commercial roofing contractor work.

(2) The Construction Industries Board must be added as a certificate holder but not as an additional insured and with no additional cost. This is required in order for the Construction Industries board to be notified in the event such liability policy is cancelled for any reason or expires for non-payment of premiums.

(d) **Examination.** In order to obtain a commercial endorsement on a roofing registration for those doing commercial roofing contractor work, the qualifying party shall have successfully passed the appropriate examination. Any applicant initially failing to pass the examination shall

not be permitted to take another examination for a period of thirty (30) days. Any applicant subsequently failing to pass the examination shall not be permitted to take another examination for a period of ninety (90) days. However, in a declared state of emergency, the examination shall be available as often as possible as determined by the registrar.

(e) **Continuing Education.** No commercial endorsement shall be renewed unless the qualifying party has completed the required hours of continuing education, as determined and approved by the Committee of Roofing Examiners and the Construction Industries Board. Continuing education requirements are at Subchapter 9.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15; Amended at 35 Ok Reg 940, eff 10-1-18]

158:85-2-3. Application procedure and information required

(a) To obtain a roofing contractor registration under the Roofing Contractor Registration Act, an applicant who is a qualifying party of eighteen (18) years of age or older shall submit, on forms the registrar prescribes, the following:

- (1) An application under oath and notarized containing a statement:
 - (A) of the applicant's qualifying party's experience and qualifications, if any, as a roofing contractor,
 - (B) that the qualifying party desires the issuance of a roofing contractor registration certificate,
 - (C) that the qualifying party has read the Roofing Contractor Registration Act and will comply with the provisions of the Roofing Contractor Registration Act and rules,
 - (D) that the qualifying party will comply with state laws and local ordinances relating to standards and permits,
 - (E) that the qualifying party has or has not been registered or licensed as a roofing contractor in another state and whether any disciplinary action has been taken against such registration or license and whether it is currently in good standing, and
 - (F) that the nonresident qualifying party appoints the Secretary of State as legal service agent for all lawful process to be served upon the applicant for work performed in this state or as otherwise provided in the Roofing Contractor Registration Act; and
 - (G) that the information contained on the application form is true and correct to the best of the qualifying party's knowledge.

(b) The qualifying party shall provide the following:

- (1) Full legal name;
- (2) Mailing address, and physical address, if different, of the roofing firm business and personal address – unless listing physical address of registered service agent other than the Secretary of State in lieu of personal address;
- (3) Business and personal telephone numbers;
- (4) Email address;
- (5) Age;
- (6) Disclosure of State of residence;
- (7) Disclosure of whether registered contractor is a resident or non-resident;
- (8) Name address and telephone number of any business entity used to engage in business as a roofing contractor;
- (9) Name and address of legal registered service agent in the State of Oklahoma for any business entity listed;

- (10) Disclosure of all felony offenses of which applicant has been charged in this or any state;
 - (11) Disclosure of any citations, fines, suspensions, revocations or other disciplinary actions taken against applicant as a roofing contractor in Oklahoma or any other state;
 - (12) Proof of lawful presence in the United States;
 - (13) Valid certificate of general liability insurance as required by the Act;
 - (14) Proof of adequate workers compensation insurance coverage;
 - (15) Certificate of good standing from the Oklahoma Secretary of State if applicant is registering a domestic business entity;
 - (16) Information on any other person who will be authorized to act as the business entity;
 - (17) Additional information required by the registrar.
- (c) Each person on initial application and upon receiving a contractor's registration, prior to engaging in roofing work, and all roofing contractors submitting renewal applications, shall provide proof of compliance with insurance requirements as set forth in this Subchapter and must show proof of compliance with the Nonresident Contracting Act, 68 O.S. §§ 1701 through 1707, by providing on initial and annual renewal applications the following:
- (1) Address of business;
 - (2) Phone number of business;
 - (3) Number of employees;
 - (4) Federal Tax Number;
 - (5) Employer's Social Security Numbers;
 - (6) Employer's account number assigned by the Oklahoma Employment Security Commission;
 - (7) Nonresident contractor bond on file with the Oklahoma Tax Commission, if applicable; and
 - (8) Proof of workers' compensation policy in compliance with the provisions of Title 85 of the Oklahoma Statutes.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]

158:85-2-4. Renewal of registration and endorsement

- (a) Applications for renewal of a registration and commercial endorsement shall be made to the Construction Industries Board in writing and under oath on forms approved and provided by the Board and shall be accompanied by the proper fee.
- (b) Any registration issued may be renewed by submitting the completed registration form, requirements and fee for the next year before the birth month expiration date.
- (c) Any endorsement issued may be renewed by submitting the completed registration and endorsement form, requirements and fee for the next year before the birth month expiration date, along with providing any applicable continuing education and insurance requirements. Before any commercial endorsement may be renewed, all applicable continuing education requirements must be met. Any endorsement which remains expired for longer than one (1) year shall not be renewed. The former endorsement holder shall be required to make an initial application and retest to obtain the endorsement.
- (d) A registration or endorsement renewed under the provision of this Chapter is effective when notice of such renewal is issued by the Construction Industries Board.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15; Amended at 34 Ok Reg 898, eff 10-1-17]

158:85-2-5. Fees

(a) The annual registration and commercial endorsement fee and application fee schedule shall be as follows:

- (1) initial roofing contractor registration - \$75.00
- (2) initial roofing contractor registration by reciprocity - \$75.00
- (3) initial roofing endorsement by reciprocity - \$200.00
- (4) renewal of roofing contractor registration - \$75.00
- (5) application for commercial endorsement on roofing contractor registration - \$30.00
- (6) initial commercial endorsement on roofing contractor registration - \$200.00
- (7) initial commercial endorsement and registration by reciprocity - \$275.00
- (8) renewal of commercial endorsement on roofing contractor registration - \$100.00
- (9) renewal of commercial endorsement and registration by reciprocity - \$175.00
- (10) renewal roofing contractor registration late fee if overdue 31 to 60 days - \$100.00
- (11) renewal roofing contractor registration late fee for suspended registration - \$150.00
- (12) renewal roofing contractor registration reinstatement fee for revoked registration - \$300.00

(b) In addition to a registration being categorized as not in good standing or suspended for nonrenewal, pursuant to 59 O.S. § 1151.12(D), registrants have 31 to 60 days after the expiration of a roofing contractor registration to renew, but a late registration renewal fee of \$100.00 is effective as provided in the Act and as listed above.

(c) Pursuant to 59 O.S. § 1151.12(E), a roofing contractor desiring to renew a registration certificate that has been suspended for any cause provided in the Act shall be assessed a fee equal to twice the amount of the fee established by 59 O.S. § 1151.8(D) as listed above. Further, for any registration that has been revoked for any cause provided in the Act, a reinstatement fee in addition to the registration renewal fee is assessed, both of which are listed above.

(d) Commercial endorsement of a registration requires an examination. Examination fees are separate fees and are paid directly to the testing provider.

- (1) **Payable when.** All registration and endorsement fees shall be paid at the time that the application is filed.
- (2) **Initial Registration and Endorsement Fee.** The fee for registration as a Registered Roofing Contractor with commercial endorsement shall be Two Hundred Seventy-Five Dollars (\$275.00)
- (3) **Renewal Registration and Endorsement Fee.** The fee for a renewal registration as a Registered Roofing Contractor with commercial endorsement shall be One Hundred Seventy-Five Dollars (\$175.00)
- (4) **Change of registry information fee.** The fee for the change of information of a registered roofing contractor in the Oklahoma Registry of Roofing Contractors shall be Twenty Five Dollars (\$25.00). This fee shall be applicable when an applicant or registrant submits a change of information notification form required by 59 O.S. § 1151.11.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]

158:85-2-6. Duration of registration and endorsement

(a) All registrations and commercial endorsements shall have a duration of no more than one year.

- (b) An expired registration and endorsement, if any, may be reinstated if: The registration form, fee, and other information are submitted according to the Act, rules, and OAC 158:85-2-5.
- (c) A registrant who, during an investigation of the registrant by the Construction Industries Board or Office of the District Attorney, surrenders their registration or endorsement shall be treated as if the registration and any endorsement had been revoked for one (1) year from the day of surrender, unless in conjunction with a subsequent misdemeanor charge for which it shall be treated as revoked for two (2) years.
- (d) A registration cannot be renewed or reinstated until the registrant has paid any and all outstanding fines due and owing to the Construction Industries Board, Office of the District Attorney, or District Court of Oklahoma.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]

158:85-2-7. Registration and Endorsement – post-military and military spouse application, expediting issuance of endorsement to military spouse, and renewals for endorsement – post-military service

(a) Acceptance of Military education, training and experience toward qualification for endorsement.

(1) **Registration and Endorsement – post-military service.** See OAC 158:1-3-10 for provisions related to the application of substantially equivalent education, training, and experience completed as a member of the Armed Forces or Reserves of the United States, National Guard of any jurisdiction, the Military Reserves of any jurisdiction, or the Naval Militias of any jurisdiction toward satisfying the qualifications for registration, examination and endorsement issuance.

(2) **Military spouse applicant – equivalency.** See OAC 158:1-3-10 for provisions related to registration and issuance of an equivalent endorsement in an equivalent category for the spouse of an active-duty member of the Armed Forces or Reserves of the United States.

(b) Expediting issuances of registration and endorsement to military spouse. See OAC 158:1-3-11 for provisions related the Board expediting the issuance of a registration and endorsement for spouses of certain members of the Armed Forces on active duty in this state.

(c) Renewals for registration and endorsement - post-military service. See OAC 158:1-3-12 for provisions related to registration renewal while a registrant is a member of the Armed Forces of the United States on active duty, and for provisions related to a registrant whose registration expires while on active duty as a member of the National Guard or reserve component of the Armed Forces.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]

158:85-2-8. Roofing contractor registration and commercial endorsement by reciprocity

(a) General procedures for application. Any person holding a valid commercial roofing contractor license or registration issued by another state who is seeking to obtain a registration and endorsement by reciprocity shall first submit an application to the Construction Industries Board on a form provided by the Board. The application shall include all documentation necessary to show the applicant meets the requirements under Oklahoma law to receive a roofing contractor registration and commercial endorsement, if any. All applications shall first be directed to the Committee or its designee for an initial review to determine if the applicant meets the qualifications for a registration endorsement by reciprocity as set forth in these rules and in

59 O.S. § 1000.5A. Following this review, the Committee or its designee shall make a recommendation to the Board or its designee as to whether the application should be approved or disapproved. The Board or its designee shall make the final determination as to whether an application shall be approved or disapproved. If an application is disapproved by the Board or its designee, the application shall be returned to the applicant with the reason for the disapproval.

(b) **Application fees.** Before an application will be considered, a person applying for a roofing contractor registration commercial endorsement by reciprocity must pay a registration fee if not already registered, and an application and endorsement fee as listed in OAC 158:85-2-5. The registration and application fees shall not be refundable under any circumstances.

(c) **Requirements for issuance of a registration endorsement by reciprocity.** An application for a registration endorsement by reciprocity requires the following:

(1) That the requirements for registration endorsement from the state in which the applicant is registered or licensed is determined to be substantially the same or equivalent to the requirements for obtaining a registration endorsement by examination in this state. In making this determination, the following shall be considered:

(A) Whether the experience required by the other state to be eligible to sit for the registration endorsement examination is substantially the same or equivalent to the Board's requirements;

(B) Whether the experience in commercial work required by the other state is substantially the same or equivalent to the Board's requirements;

(C) Whether the continuing education requirements of the other state are substantially the same or equivalent to the Board's requirements;

(D) Whether the codes adopted by the other state are substantially the same or equivalent to the Board's requirements;

(E) Whether the examination of the other state is substantially the same or equivalent to the Board's requirements. This shall include the score required to pass the examination, the subject matter of the examination, the codes on which the examination is based, and whether the examination is in written form; and

(F) Whether the above-listed factors are set forth and determined to be substantially the same or equivalent in a written reciprocity agreement between the states.

(2) That the other state will recognize a registration endorsement issued by the State of Oklahoma through the Construction Industries Board. Paragraphs 1 and 2 of this rule may only be satisfied by the existence of a written reciprocity agreement between the Board and the state issuing the applicant's current registration or license as provided in subsection (d) of this Section.

(3) That the applicant is currently registered or licensed by a state that meets the requirements of (c)(1) of this Section and that one year immediately prior to the application, the applicant lawfully practiced an applicable trade within and under the laws of that state.

(4) That no disciplinary matters are pending against the applicant in any jurisdiction in which the applicant is currently registered or licensed. This requirement will be considered satisfied upon presentation of a certified statement from the licensing authorities of all jurisdictions in which the applicant is currently registered or licensed that no disciplinary matters are pending against applicant.

(5) That the applicant obtained the registration or license to be reciprocated by examination.

(d) **Reciprocity agreements.** The Board may enter into a reciprocity agreement with another state if the requirements for licensure in the other state are deemed by the Board to be

substantially the same or equivalent to the requirements for obtaining an original registration endorsement by examination in this state.

(e) **Reciprocal discipline.** Disciplinary action taken against the reciprocal license or registration or endorsement is grounds for disciplinary action against the registration issued pursuant to the Roofing Contractor Registration Act.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]

SUBCHAPTER 3. PROCEDURES OF THE COMMITTEE AND HEARING BOARD

158:85-3-1. Procedures of the Committee

(a) The Committee shall serve the Construction Industries Board in an advisory capacity, assist and advise on all matters pertaining to the formation of rules pursuant to the Act, and assist and advise the Administrator, as needed, on the examination of applicants for registration endorsement as a commercial roofing contractor and on all matters related to the registering of roofing contractors, in accordance with these rules and the Act. The Committee shall make up a part of the Roofing Hearing Board.

(b) Committee meetings will be held in the principal offices of the Construction Industries Board referenced at OAC 158:1-3-1, unless posted otherwise according to the Open Meeting Act. The Committee shall meet as often as is necessary, but at least once each quarter.

(c) The public may communicate with the Committee, in person or by mail, through the Oklahoma Construction Industries Board.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]

158:85-3-2. Procedures of the Hearing Board

(a) The Hearing Board shall meet as often as is necessary to enforce the requirements of the Act and these Rules. The designee of the Construction Industries Board, as chair, and the members of the Committee of Roofing Examiners shall constitute a Roofing Hearing Board, which may on its own motion make investigations and conduct hearings, including administrative hearings on individual proceedings according to OAC 158:1-3-6 with a hearing examiner, for citations issued which can result in fines, probation or reprimand, and revocation or suspension of a registration or endorsement, or any other hearing authorized by the Act.

(b) The procedure in individual proceedings shall be held in accordance with the provisions of Article II of the Administrative Procedures Act, the Roofing Contractor Registration Act and its rules, and the rules of the Construction Industries Board, specifically Subchapter 5 (OAC158:1-5-3, *et seq.*).

(c) The Roofing Hearing Board may, on its own motion or upon complaint in writing duly signed and verified by the complainant, and upon not less than ten (10) days' notice to the registrant, suspend any registration or endorsement issued under the Act and may revoke such registration or endorsement in the manner provided in the Act, if by clear and convincing evidence it finds that the holder of the registration or endorsement has violated the provisions of the Act.

(d) The standard of installation to be used by the Hearing Board for individual proceedings concerning the work of contractors shall be the applicable standard established pursuant to OAC

158:85-1-4, unless a city or county roofing requirement is otherwise applicable as a matter of law.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]

158:85-3-4. Authority for proceedings

The Construction Industries Board is authorized:

- (1) To investigate complaints, qualifications of qualifying parties, applicants for registration, job sites, and any person to determine if there is a violation of the provisions of the Roofing Contractor Registration Act.
- (2) To initiate disciplinary proceedings, request prosecution, and initiate injunctive proceedings against any who violate the provisions of the Roofing Contractor Registration Act or rules.
- (3) To refer complaints of violations of the Roofing Contractor Registration Act to the district attorney for prosecution or the Board may determine to issue an administrative fine according to the Act.
 - (A) Complaint for failure to obtain a valid registration prior to acting as a roofing contractor or acting as a roofing contractor when his or her registration is not in good standing, suspended, or revoked without complying with the proper disclosure and option to the homeowner to cancel the contract pursuant to 59 O.S. § 1151.5 and is a first offense may be administratively fined and disciplined.
 - (B) Complaints for violations of any other provisions of the Act on first offense may be administratively fined and disciplined or referred to the district attorney by the Roofing Hearing Board.
 - (C) Notice of violation and notice of hearing will be provided pursuant to law.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]

SUBCHAPTER 5. REGISTRATION AND ENDORSEMENT REQUIREMENTS AND LIMITATIONS, DISPLAY OF REGISTRATION NUMBER, ENDORSEMENT, FIRM NAME AND CONTACT INFORMATION, EXCLUSIONS

158:85-5-1. Registration requirements

- (a) A valid and current registration issued pursuant to the Roofing Contractor Registration Act is required before a person may advertise or act as a roofing contractor, including but not limited to when a person may be a subcontractor providing Direct Supervision for Roofing Contractor Work as those terms are defined by the Roofing Contractor Registration Act and OAC 158:85-1-2, unless the person is exempt under the Roofing Contractor Registration Act. A roofing contractor's registration and required liability insurance shall be valid and in good standing at the time of soliciting a project and during subsequent job performance.
- (b) A roofing contractor's registration certificate cannot be shared or used by any other individual or business entity; provided, however, a combination of contractors may be collectively registered for use by designated contractors acting as agents for a business entity so long as the application for registration contains sufficient information on each member of the business entity, each member individually meets all of the requirements for registration set forth

in the Act and these rules, and the business entity is registered listing all designated contractor members of the business entity.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15; Amended at 35 Ok Reg 940, eff, 10-1-18]

158:85-5-2. Grounds for refusal to grant registration

An applicant may be denied registration for any of the following:

- (1) An applicant's application contains false, misleading or incomplete information;
- (2) An applicant refuses to provide information requested by the application form or additional information requested by the Registrar;
- (3) An applicant does not pay the required fees;
- (4) An applicant is currently a registrant whose Roofing Contractor Registration has been suspended or revoked pursuant to the Act;
- (5) An applicant is a registered or licensed roofing contractor in a state other than Oklahoma and the license or registration has been suspended or revoked by the other state(s); or
- (6) Applicant has failed, neglected or refused to pay taxes currently due in the State of Oklahoma.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]

158:85-5-3. Registration responsibilities and limitations

The holder of a roofing registration or roofer registration with commercial endorsement, shall:

- (1) maintain, and provide notice to the Construction Industries Board as Certificate Holder, the required liability insurance coverage at all times,
- (2) maintain workers' compensation coverage satisfactory under the Workers' Compensation Act.
- (3) maintain or renew a roofing contractor registration as provided in the Roofing Contractor Registration Act;
- (4) file or renew a trade name registration;
- (5) file, renew, or properly amend any fictitious name certificate.
- (6) maintain an active status of a corporation or registration as a foreign corporation, a limited liability company or registration as a foreign limited liability company, a limited liability partnership registration or foreign limited liability partnership registration, or a limited partnership certificate or limited partnership or foreign limited partnership certificate of authority, with the Oklahoma Office of the Secretary of State.
- (7) maintain a registration or license as required by law in another state while registered in this state as a nonresident roofing contractor;
- (8) notify the registrar in writing within ten (10) days of a change in name, qualifying party, address, legal business entity, business relationship, structure or affiliation, change in firm ownership of fifty percent (50%) or more of the stock or beneficial interest in the company, legal service agent, or adjudication by a court of competent jurisdiction for any act or omission specified in 59 O.S. § 1151.14(A) or a violation of the Roofing Contractor Registration Act;
- (9) file and pay all taxes of the qualifying party and business entity when due in this state.

- (10) pay all fines imposed by final orders of the Construction Industries Board, and fines and penalties imposed by courts of competent jurisdiction and agreements with a District Attorney.
- (11) comply with state laws and local ordinances relating to standards and permits for roofing services and projects;
- (12) submit the roofing contractor's registration certificate number when applying for any permit issued by the state, or any of its political subdivisions, for commercial or residential roofing services or projects, if a permit is required by such authority;
- (13) notify the registrar within ten (10) days after he or she receives notice that any conviction has been rendered against him or her or the registrant or qualifying party has made any plea of guilty, nolo contendere or finding of guilt. The notification shall be in writing, by certified mail, and shall include a copy of the conviction, plea, finding of guilt or judgment and sentence;
- (14) notify the registrar immediately upon receipt of an order imposing disciplinary action upon its registration issued by any other professional regulatory board, in this or any other jurisdiction.
- (15) Utilize a valid written contract when engaging in the business of roofing contractor work as described in Sections 1151.7 and 1151.21 of the Act.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15; Amended at 35 Ok Reg 940, eff 10-1-18]

158:85-5-4. Display and posting of registration number, endorsement, and firm name

- (a) Each person issued a contractor registration shall display the roofing contractor firm name, the contractor registration number bearing the initials "OK" preceding that registration number issued by the registrar, and commercial endorsement, if any, on all vehicles used to transport materials and tools in the operation of the business. Such names, numbers and lettering shall be printed in letters and numerals at least two (2) inches in height in a conspicuous location on both sides of each vehicle in contrasting color to the background color.
- (b) The roofing contractor state registration number, along with any commercial endorsement, must be displayed on all advertising, contracts, and bids. Advertising for the purposes of this subsection shall not include uniforms or promotional items including but not limited to pens, pencils, key chains, tape measures, and the like.
- (c) Each registrant, or the agents, servants, and employees of a registered roofing contractor shall post in a conspicuous place on the job site where any roofing work is performed, in size, color contrast, language and written form that is easily legible, the roofing firm name, registration number, existence of any commercial endorsement, and telephone number for the registrant pursuant to 59 O.S. § 1151.7 under which any work is being performed, and on all media containing the registrant's name, including but not limited to magnetic signs on vehicles, business cards, contracts, bids, letterhead, signs, and advertisements.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]

158:85-5-5. Exclusions to requirements of registration and endorsement

Unless exempt under the Roofing Contractor Registration Act, a person must be a registered roofing contractor, and endorsed if required, pursuant to the Roofing Contractor Registration Act before advertising or acting as a roofing contractor. Persons excluded from registration, and accompanying endorsement, are:

- (1) a person engaged in the demolition of a structure or the cleanup of construction waste and debris that contains roofing material,
- (2) a person working under the direct supervision of the roofing contractor who is hired either as an employee, day laborer, or contract laborer whose payment, received in any form, from the roofing contractor is subject to self-employment tax,
- (3) a person working on his or her own property or that of an immediate relative and such person is not receiving any compensation, or
- (4) a person acting as a handyman, as defined in this Chapter, who does not perform more than two roofing repair jobs per calendar year. Roofing repair jobs performed by a handyman per calendar year in excess of two per year do not fall under the exclusions from the provisions of the Act. Roofing repair jobs by a handyman in excess of two per year require registration. Roofing repair jobs estimated at \$10,000.00 or more or repair area covering 25% or more of the roofing surface and paid out at less than \$10,000.00 are not excluded;
- (5) an actual owner of residential or farm property who physically performs, or has family member, employee or employees who perform with or without remuneration, roofing services including, construction, installation, renovation, repair, maintenance, alteration, waterproofing, or removal of materials or structures on property owned by such person;
- (6) any authorized employee, representative or representatives of the United States Government, the State of Oklahoma, or any county, municipality, or other political subdivision of this state doing roofing work on their own facility that does not violate manufacturer specifications, applicable codes, nor compromise health or safety standards and practices;
- (7) any person who furnishes any fabricated or finished product, material, or article of merchandise which is not incorporated into or attached to real property by such person so as to become affixed thereto;
- (8) any person, including churches, or other charitable entities that provide roof repairs or replacements at no charge using volunteer labor;
- (9) any employee of a registrant who does not hold himself or herself out for hire, advertise, or engage in contracting, except as an employee of a registrant;
- (10) licensed engineers, licensed architects, licensed HVAC and any other person licensed by the jurisdiction, operating under the purview and within the scope of their respective license;
- (11) a person who only furnishes roofing materials, roofing supplies or equipment and does not, nor do the person's employees, install or fabricate them into or consume them in the performance of the work of the roofing contractor;
- (12) prime contractors, general contractors, property managers and project managers who bid on construction trade work in areas additional to roofing contractor work, and subcontract the roofing contractor work as long as they subcontract the roofing work to a currently registered roofing contractor who is in good standing; if the bid is solely for roofing contractor work, then a registration is required;
- (13) owners of commercial properties including residential rental properties consisting of four (4) dwelling units or less, when acting as their own roofing contractor and providing all material supervision themselves, lessees of residential properties with the consent of the owner, who, whether themselves or with their own employees, perform roofing construction in or upon the properties, all installing roofing materials according to the International Building Code, as adopted by the Oklahoma Uniform Building Code Commission, or the manufacturer's installation instructions; or

(14) owners of property when acting as their own roofing contractor, providing all material supervision themselves, and installing roofing materials according to the International Residential Code, as adopted by the Oklahoma Uniform Building Code Commission, or the manufacturer's installation instructions when building or improving a single family dwelling residence on such property for the occupancy of such owners and not intended for sale or rent. In any action brought under the Roofing Contractor Registration Act, proof of the sale or offering for sale of such structure or the renting or offering to rent of such structure by the owners of property within one (1) year after substantial completion of the structure when the structure can be occupied and used as intended but punch list items may remain, is presumptive evidence that the construction was undertaken with the intent of sale or rent.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]

SUBCHAPTER 7. [RESERVED]

SUBCHAPTER 9. ENDORSEMENT QUALIFICATIONS, REQUIREMENTS, EXAMINATION AND CONTINUING EDUCATION

158:85-9-1. Roofing registration endorsement qualifications

- (a) **Registration.** A person desiring to have a commercial endorsement must already have a valid and current registration, or file an initial application for registration pursuant to this Chapter concurrently with application for endorsement, pay the required fees for application, registration if not already obtained, and the endorsement, and pay an examination fee directly to the testing provider.
- (b) **Requirements.** To obtain a commercial endorsement, the applicant must meet certain qualifications and pass an examination approved by the Committee of Roofing Examiners. To renew an endorsement, continuing education requirements must be met.
- (c) **Annual renewal.**
 - (1) Upon meeting the continuing education requirements for a commercial endorsement, a commercial endorsement may be renewed up to a year from the originally set renewal date pursuant to this Chapter.
 - (2) Any commercial endorsement which remains expired for longer than one (1) year shall not be renewed. The former endorsement holder shall be required to make an initial application and retest to obtain the commercial endorsement formerly held.
- (d) **Outstanding fines.** A registration or commercial endorsement cannot be issued, renewed, or reinstated until the applicant has paid any and all outstanding fines due and owing to the Construction Industries Board, and any and all fines and penalties imposed by courts of competent jurisdiction and agreements with a District Attorney.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]

158:85-9-2. Qualifications for commercial endorsement on a roofing contractor registration

- (a) A qualifying party for a roofing registration commercial endorsement must meet the same requirements of a roofing registration and pass the commercial endorsement examination or meet the reciprocal requirements for registration and endorsement.

- (b) Experience gained outside of the State of Oklahoma must be lawfully obtained according to any applicable federal or state laws and must be comprised of commercial roofing contractor work as defined under Oklahoma law or substantially similar types of roofing contractor work.
- (c) Education or certification, approved by the Committee of Roofing Examiners, may be substituted for experience.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]

158:85-9-3. Commercial endorsement examination

- (a) **Exam required.** A commercial endorsement cannot be issued until the applicant's roofing registration has been approved, all endorsement requirements met, and the qualifying party has passed the examination.
- (b) **Exam content.** The commercial endorsement examination may include, without limitation, the following parts:
 - (1) Written questions consisting of open book problems based on the standards of installation for roofing adopted by the Oklahoma Uniform Building Code Commission at OAC 158:85-1-4.
 - (2) Practical shop, which shall also include written questions on job estimating and the laws and regulations relating to roofing contractors.
 - (3) The maximum grade value of each part of the examination shall be 100 points. A passing score is 70% or more on each part.
 - (4) The qualifying party shall present current identification before undertaking an examination.
- (c) **Exam procedures.**
 - (1) If the qualifying party does not pass the exam, the qualifying party may reapply for the exam and pay an additional retesting fee. However, no person will be allowed to retake an exam within thirty (30) days of the first failed exam or within ninety (90) days of the second or subsequently failed exam.
 - (2) Applicants for a commercial endorsement must pass both portions (business/law and trade) of the roofing contractor endorsement exam. If an applicant for a commercial endorsement passes only one of the two portions of the required exam, the applicant need only retake the portion of the exam not passed if done within three (3) years of the date the Applicant is approved and eligible to sit for the commercial endorsement exam. Otherwise, the Applicant will need to retake both portions of the commercial endorsement exam.
 - (3) Any applicant who violates exam procedures as determined by the examination provider, including but not limited to cheating, misrepresenting oneself as another, or inappropriate actions during an examination may be immediately notified and expelled from the examination. Furthermore, the applicant's exam will be considered invalid and the applicant will be disqualified from retaking the exam for a period of time no less than 30 days and no more than 365 days as determined by the Administrator of the Construction Industries Board.
- (d) **Examination fees.** The Construction Industries Board, or its designated representative, may collect for the actual cost of any examination provided by the Act and this Chapter. Every person whose application for examination is approved shall be informed of the specific fee prior to sitting for the examination. The testing fee shall be the amount negotiated by the Administrator with a third-party provider in accordance with the provisions of the Oklahoma Central Purchasing Act. Documentation confirming the contractual fee shall be available upon request.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15; Amended at 34 Ok Reg 898, eff 10-1-17]

158:85-9-4. Continuing education

(a) **Continuing education required for endorsement renewal.** No roofing contractor commercial endorsement shall be renewed unless the endorsee has completed at least four (4) hours of continuing education within thirty-six (36) months preceding the commercial endorsement expiration date; and thereafter, the endorsee shall complete four (4) hours every three (3) years or thirty-six (36) months preceding the commercial endorsement expiration date.

(b) **Continuing education course requirements.**

(1) The continuing education course and instructor shall be approved in advance by the Committee. Exceptions to advance approval, or post-course approval, may be allowed by the Committee, or its designee, for emergency situations when written notice of the emergency is provided to the Committee within seven (7) days of the course. The continuing education material shall cover codes and revisions adopted by the Oklahoma Uniform Building Code Commission or other trade related subject matters appropriate for topics of continuing education for endorsees and approved by the Committee including manufacturers' installation of materials or equipment, the registration act, the trade rules and regulations, and other trade or safety related subject matters approved by the Committee.

(2) Course content should be designed to update knowledge and improve roofing contracting knowledge and skills.

(3) Credit will be given for CE courses approved by the Committee of Roofing Examiners, or its designee.

(4) Except as provided herein, these rules shall apply to every registered roofing contractor commercial endorsement.

(5) An endorsee is excluded from the education requirements of these rules for three (3) years from the date he or she passed their current endorsement exam.

(c) **Standards.** The following standards will govern the approval of continuing education programs by the Committee of Roofing Examiners.

(1) The program provider shall submit evidence that the provider and instructional staff are qualified by reason of education, experience or training.

(2) Any written material that is distributed during the session shall be readable, of high quality and shall be made available to all attendees.

(3) The program shall be presented in a comfortable location such as hotel/motel conference room, corporate meeting room, or regular classroom.

(4) The training session shall be presented outside the regular workplace or after regular working hours. An onsite conference room, that meets standards imposed by (3) of this subsection, shall be considered outside the regular workplace.

(5) A credit hour means at least 50 minutes of classroom instruction with a 10 minute break.

(6) CE courses shall be presented in one of the following formats.

(A) Four (4) credit hours presented in one day.

(B) Two sessions of two credit hours each presented within a seven day period.

(C) One session of two credit hours of trade related instruction, Roofing Contractor Registration Act and/or Roofing Contractor Industry Regulations.

(D) An approved correspondence or online course.

(E) Another format approved by the Committee.

(7) Verification of Credit.

- (A) The Course Provider shall verify the total number of continuing education hours completed by each attendee.
- (B) Continuing education providers shall require attendees to present a current photo I.D. prior to the attendee signing the sign-in sheet form approved by the Construction Industries Board. Sign-in sheets shall include the name and registration number of each registrant in attendance.
- (C) As soon as practicable but in any event on or before seven (7) days following an approved continuing education program, the provider shall furnish the original sign-in sheets from the course to the Roofing Unit of the Construction Industries Board.
- (D) Providers shall maintain copies of all sign-in sheets for a period of two (2) years following the conclusion of the course.
- (8) Course providers or instructors may not advertise or promote the sale of any goods, products or services between the opening and closing of any Continuing Education Course.
- (d) **Application procedures and requirements.**
 - (1) In order to receive continuing education credit, a course must be approved by the Committee.
 - (2) A completed application form, with all supporting documentation, shall be submitted to the Construction Industries Board at least fifteen (15) days prior to the date of the Regular meeting of the Committee from which the applicant wants the course to be considered for approval, and at least thirty (30) days prior to the date for which the course is scheduled.
 - (3) An application is to be submitted for each date, or dates, that constitute a single course.
 - (4) Each course must be included on a separate application.
 - (5) The application shall include the following information:
 - (A) Name and address of the provider.
 - (B) Contact person and his or her address, telephone number and fax number.
 - (C) The location of the courses or program.
 - (D) The number and type of education credit hours requested for each course.
 - (E) Topic outlines listing the summarized topics covered in each course.
 - (F) If a prior approved course has substantially changed, a summarization of these records.
 - (G) The names and qualifications of each instructor who is qualified in accordance with this Chapter.
 - (H) Information as to how the proposed course meets the standard in accordance with this Chapter.
 - (I) Supporting documents which shall include the following:
 - (i) A resume or brief summary of qualifications of all course developers and instructors.
 - (ii) A course agenda designating the beginning and ending of actual instruction times, sign-in times, breaks, lunches and any evaluation time.
 - (iii) A course curriculum indicating the subject or code areas to be taught with sufficient detail to determine which codes and codes revisions are to be addressed or the trade related instruction being provided and, if requested, a copy of any course materials.
 - (6) Entities seeking to offer correspondence courses for continuing education must comply with the application procedures and requirements of this Subchapter and shall submit a course curriculum and study material for review and approval by the Committee prior to the courses being offered as continuing education. Approved correspondence courses shall be

required to comply with all requirements for other continuing education courses except for sign-in sheets. Providers shall provide a student with a document of completion which certifies completion of approved correspondence courses.

(7) Providers seeking to offer online courses for continuing education must comply with the application procedures and requirements of this Subchapter and shall submit a course curriculum and study material for review and approval by the Committee prior to the courses being offered as continuing education. An access code and password shall be provided to the Committee, or its designee, for an online course for the purpose of review and approval. Providers of an on-line course shall submit verification of four (4) hours of real time on-line instruction. Correspondence or online courses shall have sufficient explanation and or graphics to expound the concepts being taught. The format of the online course shall be constructed so as to illicit interaction between the student and the material presented. Each page of text shall be designed with a question that must be answered before advancing to the next page or a test at the end of a subject matter before the course is considered complete. Approved online courses shall be required to comply with all requirements for other continuing education courses except for sign-in sheets. Providers shall provide a student with a document of completion that shall certify completion of an approved online course.

(8) Approval of any course, including a correspondence or online course, is rescinded upon the adoption of a different statewide code and a new application showing updated course subject matter and materials is necessary in order to obtain updated course approval.

(9) Applications for correspondence or online courses shall be resubmitted annually, from date of approval, for review and approval.

(e) **Instructor requirements.** An instructor must be qualified and approved by the Committee. An instructor should have one of the following qualifications:

- (1) Three (3) years of recent experience in the subject matter being taught, or
- (2) A degree related to the subject area being taught, and two (2) years of recent experience in the subject area being taught, or
- (3) Other educational, teaching, or professional qualifications determined by the Committee to constitute equivalent qualification to one or more of the qualifications in the previously stated sub-paragraphs of this paragraph.

(f) **Committee of Roofing Examiners acceptance.**

- (1) The Committee, or its designee, will review each application for completeness of form and supporting documentation, as well as course content.
- (2) The approval of any course or instructor will be made by a majority vote of the Committee at the regularly scheduled meeting of the Committee of Roofing Examiners.
- (3) The Committee's designee may approve additional dates and locations after the course and instructor have been approved by Committee vote. Substantive change to course content must be brought before the Committee for approval.
- (4) The applicant will be notified in writing whether the program is approved or disapproved, and the reason for disapproval.

(g) **Committee rejection and reevaluation of a course.**

- (1) The Committee, or its designee, may refuse to accept any application for approval if the supporting documentation is insufficient or incomplete. The Committee may deny or revoke approval of an application for any of the following reasons.
 - (A) Failure to comply with the continuing education provisions.
 - (B) Inadequate application or supporting documentation.
 - (C) Failure to instruct on topic approved.

- (D) Inadequate experience of program developer or instructor.
- (E) Unsatisfactory evaluation of the course instructor or materials from previous classes.
- (2) The Committee may, at any time, re-evaluate and grant or revoke approval of application, course, or instructor.
- (3) The Committee may, at any time, review courses for quality of instruction. The Committee may also investigate complaints regarding approved courses. The Committee may then take appropriate action, up to and including revocation of authority to provide CE courses.
- (4) A provider's failure to comply with any continuing education rule constitutes grounds for disciplinary action, up to and including revocation of authority to provide CE, against the provider or for denial of future applications for course work.
- (5) The Committee, or its designee, will notify the provider, in writing, of any changes in approval status.
- (h) **Appeals.**
 - (1) Applicants denied approval of a course may appeal such a decision by submitting a written letter of appeal to the committee within fifteen days of the receipt of the notice.
 - (2) All appeals will be heard by the Committee at its next regularly scheduled meeting.
- (i) **Course presentation.**
 - (1) The course program including the named advertised participants must be conducted substantially as approved, including lunch and breaks shown on the approved agenda, subject to emergency withdrawals and minor alterations.
 - (2) Changes including but not limited to location, date, instructors, or cancellations must be requested from the Committee, or its designee, in writing prior to start of class. All requests for change must include the course ID number.
- (j) **Course advertisement.**
 - (1) All advertising must include the course ID number.
 - (2) Approved program courses may be advertised.
 - (3) The provider of an approved continuing education program may announce or indicate as follows: Course # has been approved by the Construction Industries Board Committee of Roofing Examiners for "x" hours of CE credit.
- (k) **Correspondence and online courses.**
 - (1) Applications, approvals and rejections, and appeals of all correspondence and online courses shall be the same as for classroom-based courses.
 - (2) Correspondence courses shall be required to comply with all requirements of continuous education courses, except sign-in sheets.
 - (3) An access code and password shall be provided to the Committee, or its designee, for an online course for the purpose of review and approval. Correspondence or online courses shall have sufficient explanation and or graphics to expound the concepts and changes being taught. The format of the online course shall be constructed so as to illicit interaction between the student and the material presented. Each page of text shall be designed with a question that must be answered before advancing to the next page or a test at the end of a subject matter before the course is considered complete.
 - (4) Providers of an on-line course shall submit verification of four (4) hours of real time on-line instruction.
 - (5) Course providers shall provide a student with a document of completion which certifies completion of approved correspondence course.

(6) Applications shall be resubmitted annually, from date of approval, for review and approval.

(l) **Alternate credit accrual.**

(1) Credit may be earned through teaching an approved continuing education course. The Committee may award up to four (4) hours of CE credit, not to exceed the number of approved hours for that CE course.

(2) Credit may also be earned through teaching a course in an accredited trade school or a trade-specific program approved by the Committee. The Committee may award up to four (4) hours of CE credit for each semester of academic credit awarded by the academic institution for the course.

(m) **Exception to continuing education requirement.** Continuing education is not required for roofing registration (residential work) only.

(n) **Course, instructor, and provider complaint procedure.**

(1) A person, government, or private organization may submit a written complaint to the Committee, or its designee, charging a provider of continuing education with a violation of the rules, and specifying the grounds for the complaint.

(2) Complaints must be in writing and include contact information, and shall be filed on the proper complaint form prescribed by the Construction Industries Board, or its designee.

(3) The Committee may consider an unsigned or anonymous complaint for further investigation.

(4) Upon receipt of a signed complaint form, a copy shall be sent to the continuing education provider addressed in the complaint. The continuing education provider shall provide a written response within fifteen days. Upon receipt of the continuing education provider's written response, both complaint and response shall be considered by the Committee, or its designee, for appropriate action including dismissal of the complaint, further investigation, denying future course or instructor approval, or a finding of violation of a statute or rule. The Committee, or its designee, shall notify both complainant and continuing education provider of the determination made by the Committee. Failure of the continuing education provider to respond will be considered as a violation of this rule and an admission of the allegations in the complaint.

(5) If a reasonable cause violation determination is made by the Committee, the Oklahoma Administrative Procedure Act shall be followed for all disciplinary proceedings undertaken including but not limited to all parts of this subsection.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15; Amended at 34 Ok Reg 898, eff 10-1-17]

SUBCHAPTER 10. ENFORCEMENT

158:85-10-1. Authority and procedures

(a) **Enforcement authority.** Pursuant to 59 O.S. Section 1151.4, the Construction Industries Board shall have the authority to administer and enforce the provisions of the Roofing Contractor Registration Act, including the authority to:

(1) Conduct investigations on roofing applications, registrations and endorsements for compliance with the provisions of the Roofing Contractor Registration Act, and of the rules of the Board promulgated pursuant thereto, and allegations of violations by written complaint or otherwise;

(2) Issue to any person, who violates any of the provisions of the Roofing Contractor Registration Act or any rule promulgated pursuant thereto, a written warning or administrative citation of Five Hundred Dollars (\$500.00) on a first violation for a residential job. For any residential job the Board may; for any second administrative citation issued levy an administrative fine not to exceed One Thousand Dollars (\$1,000.00); on a third violation, levy an administrative fine not to exceed Three Thousand Five Hundred Dollars (\$3,500.00); and for any additional subsequent violation, revoke the registration and commercial roofer endorsement, if any. Issue to any person, who violates any of the provisions of the Roofing Contractor Registration Act or any rule promulgated pursuant thereto, an administrative citation of Five Hundred Dollars (\$500.00) on a first violation for a commercial job. For any commercial job the Board may; for any second offense issue a One Thousand Dollars (\$1,000.00) administrative citation; on a third violation of a commercial job issue an administrative citation of up to five percent (5%) of the commercial job, but not to exceed Five Thousand Dollars (\$5,000.00); and for any additional subsequent violation, revoke the registration and commercial roofer endorsement.

(3) Initiate administrative or disciplinary proceedings and provide hearings on any person who violates any of the provisions of the standards of the Roofing Contractor Registration Act or any rule promulgated pursuant thereto,

(4) Investigate written complaints, as described in 59 O.S. § 1151.14, and any roofing project and any person to the extent necessary to determine if the person is engaged in the violation of the provisions of the Roofing Contractor Registration Act, including unlawful, unregistered, or unendorsed activity. The Construction Industries Board may refer the matter for misdemeanor prosecution, whether or not the person ceases the unlawful and/or unregistered activity;

(5) Initiate disciplinary proceedings and administrative individual procedures against any person, request prosecution of and initiate injunctive proceedings against any person who violates any of the provisions of the Roofing Contractor Registration Act or any rule promulgated pursuant to the Roofing Contractor Registration Act;

(6) Reprimand or place on administrative probation, or both, any holder of a registration pursuant to the Roofing Contractor Registration Act.

(7) Investigate written complaints alleging gross defects in workmanship in a roofing contractor project that must be submitted in writing setting forth an explanation of the risks of serious harm or injury to a person, or monetary damages in excess of Five Thousand Dollars (\$5,000.00) caused unjustly, pursuant to 59 O.S. § 1151.14 (A)(15), and must include a verified written estimate by a registered roofing contractor, or another person whose estimate is based on a registered roofing contractor's estimate, describing the damage, cost to repair and the residential code or commercial building code violation.

(b) Procedures.

(1) Upon investigation, the registrar may issue citation for violations of the Act or rules.

(2) The citations will provide the administrative hearing date. Citations may be paid in advance of the hearing date and the hearing and personal appearance waived.

(3) For citations that are referred to the office of the district attorney in the county in which the violations occurred, the district attorney will determine the hearing date and the procedures for that case.

(4) Any administrative hearing on suspensions, revocations or fines shall be conducted by a hearing examiner appointed by the Construction Industries Board, held in accordance with

the provisions of the Act, the Article II of the Administrative Procedures Act, the Construction Industries Board Act, and the rules promulgated thereto.

(5) Any person whose registration or endorsement has been revoked may, after the expiration of one (1) year from the date of such revocation, but not before, apply for a new endorsement and registration.

(6) Notwithstanding any other provision of law, a political subdivision of this state that has adopted a nationally recognized building code and appointed an inspector pursuant to state or local law for such work shall have jurisdiction over the interpretation of the code and the installation of all roofing work done in that political subdivision. Provided, a state inspector may work directly with a roofing contractor in such a locality if a violation of the code creates an immediate threat to life or health.

(7) In the case of a complaint about, investigation of, or inspection of any license, registration, permit or roofing in any political subdivision of this state which has not adopted a nationally recognized building code and has not appointed an inspector pursuant to state or local law for such work, the Construction Industries Board shall have jurisdiction over such matters.

(8) Any proposed or final order or notice of hearing to the last known address of record shall be considered delivered when deposited in the United States mail and/or sent registered or certified or post office receipt secured. Any other communication to the last known address or record of a registrant shall be considered delivered when deposited in the United States mail, regular mail;

(9) Disciplinary action taken against any other professional registration, endorsement, or license held by the registrant in this jurisdiction or any other jurisdiction is grounds for investigation and disciplinary action against the registration issued pursuant to the Roofing Contractor Registration Act.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]

SUBCHAPTER 11. REGISTRATION AND ENDORSEMENT REVOCATION OR SUSPENSION AND PROHIBITED ACTS

158:85-11-1. Registration and endorsement retention requirements

(a) Roofing contractor registrations and commercial endorsements are to be retained subject to the limitations of the Act and subject to being removed from good standing, suspended, or revoked pursuant to the Act. The violation of these rules or any provisions of the Act may be considered justification to suspend or revoke a registration or endorsement.

(b) Any changes in address, business relationship, structure or affiliation shall be reported in writing to the Oklahoma Construction Industries Board within (30) days of such change.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15; Amended at 35 Ok Reg 940, eff 10-1-18]

158:85-11-2. Prohibited acts**(a) The following prohibited acts apply to all persons:**

- (1) Offering to engage in, by advertisement or otherwise, or performing roofing contractor work without first obtaining the appropriate registration and endorsement, if applicable, and maintaining it in good standing pursuant to the Act and these rules, unless otherwise excluded under the Act.
- (2) Advertising, either directly or through another, for roofing contractor work without a valid registration, or without displaying registration number and endorsement, if any, on any advertisement, including but not limited to contracts and signage on vehicles.
- (3) Soliciting roofing contractor work through contracts obtained by salespersons not under the direct supervision and employment of a registered roofing contractor when such contract is then sold for remuneration or something of value and consists of a pattern of conduct that can be shown to be a business practice in a secondary market of sales of contracts for profit. This does not include marketing or sales leads where no contract or bid was made.
- (4) Bringing or maintaining any claim, action, suit or proceeding in any court of this state related to the person's capacity as a roofing contractor without a valid registration and endorsement, when required, continuously while performing the work for which the claim, action, suit or proceeding is sought.
- (5) Committing fraud when executing or materially altering a roofing contract, mortgage, promissory note or other document incidental to performing roofing contractor work.
- (6) Performing roofing work contrary to any provision of the adopted references in OAC 158:85-1-4, except as otherwise provided by law or rule. Each violation of the adopted references in OAC 158:85-1-4 can be treated as a separate violation of this Chapter.
- (7) Making a false or fraudulent statement in an application for registration or endorsement.
- (8) Falsifying a registration.
- (9) Transferring a registration or endorsement.
- (10) Sharing a roofing contractor's registration or endorsement with another individual or business entity not otherwise allowed pursuant to 59 O.S. § 1151.7.
- (11) Engaging in or offering to engage in roofing contractor work using a roofing registration number or endorsement of another, whether the registration or endorsement is or is not in good standing.
- (12) Engaging in cheating or any act involving the fraudulent misrepresentation of an applicant by an examinee or one in the process of sitting for the examination.
- (13) Denying access to the Construction Industries Board or its representative on a job site for purposes of administering the Act.
- (14) Contracting for or performing roofing contractor work with expired general liability insurance policy.

(b) The following prohibited acts apply to persons having received a registration number:

- (1) All prohibited acts applying to all persons in (a) of this Section apply to one having received a registration number.
- (2) Offering to engage in roofing contractor work while not in good standing or during a period of suspension or revocation of a registration or endorsement; or, acting as a roofing contractor without complying with the required disclosure and owner option to cancel the contract pursuant to 59 O.S. § 1151.5.
- (3) Making a false or misleading statement in an application for roofing contractor registration or renewal application or in soliciting a contract for roofing services.

- (4) Failing to display the roofing firm name and the roofing contractor registration number on all vehicles used to transport materials and tools in the operation of the business in letters and numerals at least two (2) inches in height in a conspicuous location on both sides of each vehicle in contrasting color to the background color.
 - (5) Failing to post in a conspicuous place on each job site the name, registration number, and telephone number for the registration under which any work is being performed.
 - (6) Performing roofing contractor work without keeping their registration on their person or in close proximity.
 - (7) Failing to utilize a valid written contract when engaging in the business of roofing contractor work as described in Sections 1151.7 and 1151.21 of the Act.
 - (8) Transferring a registration or endorsement.
 - (9) Engaging in any fraudulent or deceptive acts or practices or misrepresentation of products, services or qualifications as a roofing contractor;
 - (10) Failing to comply with any tax laws authorized by the state or any of its political subdivisions.
 - (11) Abandoning a roofing contract without legal excuse after a deposit of money or other consideration has been paid.
 - (12) Diverting funds or property entrusted to a roofing contractor.
 - (13) Engaging in or offering to engage in roofing services without obtaining a proper permit as may be required by any state or local authority.
 - (14) Damaging property or injuring persons while performing roofing services under a valid roofing contractor registration for which the roofing contractor's liability insurance or workers compensation coverage was inadequate.
 - (15) Performing roofing work having gross defects in workmanship in a roofing contractor project that risks serious harm or injury to a person, or unjustly causes monetary damages in excess of Five Thousand Dollars (\$5,000.00).
 - (16) Failing to comply with a specified provision of this Chapter or the Roofing Contractor Registration Act.
 - (17) Demonstrating incompetence to act as a roofing contractor performing residential roofing work.
 - (18) Violating any provisions of the Roofing Contractor Registration Act, or any rule or order prescribed by the Construction Industries Board pursuant to the provisions of the Roofing Contractor Registration Act.
 - (19) Willfully failing to perform normal business obligations without justifiable cause.
- (c) The following prohibited acts apply to those having received an endorsement:
- (1) All prohibited acts applying to all persons in (a) of this Section and those having received a registration number in (b) of this Section apply to one having received an endorsement.
 - (2) Making a material misstatement in the application for an endorsement, or the renewal of an endorsement.
 - (3) Obtaining any endorsement by false or fraudulent representation.
 - (4) Loaning or allowing the use of such endorsement by any other person or illegally using an endorsement.
 - (5) Transferring an endorsement.
 - (6) Failing to display the existence of any commercial roofer endorsement on all vehicles used to transport materials and tools in the operation of the business in letters at least two (2)

inches in height in a conspicuous location on both sides of each vehicle in contrasting color to the background color.

(7) Failing to post in a conspicuous place on each job site the existence of any commercial roofer endorsement for the registration under which any work is being performed.

(8) Performing roofing contractor work without keeping their registration and endorsement on their person or in close proximity while performing roofing contractor work.

(9) Demonstrating incompetence to act as a commercial roofing contractor.

(10) Violating any provisions of the Roofing Contractor Registration Act, or any rule or order prescribed by the Construction Industries Board pursuant to the provisions of the Roofing Contractor Registration Act.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15; Amended at 35 Ok Reg 940, eff 10-1-18]

SUBCHAPTER 13. PROCEDURES OF THE VARIANCE AND APPEALS BOARD, CODE VARIANCE APPLICATIONS AND FEE, CODE INTERPRETATION APPEALS

158:85-13-1. Procedures of the Variance and Appeals Board

The Administrator shall call a meeting of the Variance and Appeals Board after the Administrator receives proper application for a variance accompanied by the fifty dollar (\$50.00) filing fee or receives proper notice of an appeal of the Administrator's interpretation of the standard of installation as described in OAC 158:85-1-4 as applied to a particular installation. Variance and Appeals Board meetings are held at the principal offices of the Construction Industries Board referenced at OAC 158:1-3-1, or at another location named by the Administrator and posted in compliance with the Oklahoma Open Meetings Act.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]

158:85-13-2. Code variance applications and fee

(a) Applications for a variance from the adopted references in OAC 158:85-1-4 by an Oklahoma-registered roofing contractor, or other person as stated in statute, shall be submitted to the Administrator. An application form and the fifty-dollar (\$50.00) filing fee shall accompany sufficient technical data submitted to support the proposed variance. Applications submitted after the use of materials or methods of construction not in conformance with the standard of installation as described in 158:85-1-4, or submitted where a city or town has adopted a more stringent roofing installation code by ordinance, shall not be considered by the Variance and Appeals Board.

(b) The applicant and the Administrator, or the Administrator's designee, may offer testimony to the Variance and Appeals Board which is relevant to the code variance requested. If testimony will be offered to support the application, the applicant shall include in the application the identity of the applicant's witnesses by name, profession or occupation, address and telephone number, and a concise summary of the expected testimony of each witness. If the Administrator, or the Administrator's designee, contests the application, and will offer testimony to rebut the application, the Administrator, or the Administrator's designee, will provide the applicant with the identity of the Administrator's, or the Administrator's designee's witnesses by name, profession or occupation, address and telephone number, and a concise summary of the expected testimony of each witness.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]

158:85-13-3. Code interpretation appeals

A roofing contractor, or any party who has an ownership interest in or who is in responsible charge of the design of or work on the roofing installation, may appeal the Roofing Unit's interpretation of the standard of installation as described in OAC 158:85-1-4 as applied during the Administrator's review or inspection of a roofing installation to the Variance and Appeals Board created pursuant to 59 O.S. § 1151.29. Such appeals shall be made in writing to the Administrator within fourteen (14) days after the Roofing Unit's code interpretation or receipt of written notice of the alleged code violation by the registered roofing contractor, and shall be heard only if based on a claim that:

- (1) the true intent of the installation code has been incorrectly interpreted;
- (2) the provisions of the code do not fully apply; or
- (3) an equal or better form of installation is proposed.

[SOURCE: Added at Ok Reg 435, eff 12-17-14 (emergency); Added at Ok Reg 1657, eff 9-11-15]



The City of Durant

Office of Community Development

Memorandum

Date: 12/5/2018
To: Mayor and City Council
From: Matthew Nahrstedt, LEED GA Community Development Director and City Planner
Re: Consider Approval of Ordinance 1871 - An Amendment to Code Sections on Metal Buildings and Building Facades

Consolidation and clean-up of City Code sections regarding metal buildings and building facades.

Council Information / Action Requested

Approve or deny Ordinance 1871.
Declare an emergency for immediate application of this ordinance.

City Staff Information / Action Follow-up, if Council authorizes this action:

If approved:

- City Clerk to obtain signatures.
- City Clerk to publish resolution according to state law.
- City Clerk to file resolution in her custody and furnish a copy to American Legal Publishing.

ATTACHMENTS:

Description	Type	Upload Date
Ordinance 1871, redline	Exhibit	12/6/2018
Ordinance 1871	Ordinance	12/6/2018

ORDINANCE NO. 1871

AN ORDINANCE AMENDING THE DURANT CODE OF ORDINANCES
CHAPTER 157 ZONING SECTION 157.060 "METAL BUILDINGS AND
BUILDING FACADES..."; DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA:

SECTION 1. That Chapter 157 Zoning Code Section 157.060 "Metal Buildings and building facades..." of the Durant City Code shall be amended to read as follows:

§ 157.060 METAL BUILDINGS AND BUILDING FACADES IN ALL COMMERCIAL, ~~SINGLE FAMILY~~ RESIDENTIAL AND HEALTH FACILITIES DISTRICTS.

(A) *Purpose.* The architectural design guidelines of this section are intended to preserve ~~the~~ historical, cultural, and architectural ~~importance. These architectural design guidelines are intended to preserve the architectural~~ character and development patterns compatible with new construction and major modifications ~~that in order to~~ respect the original architectural character and development patterns within the City.

(B) ~~*Facade treatments.* Facade treatment will be on three sides of a building to include the front and sides but not the rear of the structure. The facade treatment shall cover 100% of the front exterior facing the street or on a corner lot the front and side facing the street. The second and third sides will have 25% of the area improved with facade treatment floor (bottom) to deck (top) and shall be constructed using the recommended and acceptable materials listed below in division (D)(3) excluding the window areas.~~

~~—(C) *Applicable zones.* Facade treatments for metal buildings will be required for properties zoned all Commercial Districts (C-O, C-~~H1~~, C-2, C-3, CBD), all Residential Districts (R-1, R-2, R-3, and R-4), and Health Facilities District (H-I). The provisions of this section will not apply to properties zoned General Agricultural District (A-1) and Industrial Districts I-1 and I-2.~~

~~(C) *Facade treatments.* Facade treatment will be on all facades visible from the street but not to include the rear of the structure. The facade treatment shall cover 100% of the front exterior facing the street or on a corner lot the front and side facing the street. The sides will have 25% of the area improved with facade treatment floor (bottom) to deck (top) and shall be constructed using the recommended and acceptable materials listed below in division (D)(3) excluding the window areas.~~

(D) *Facade design.* All visible building facades shall conform to the following design criteria:

(1) *Windows and glazing.* All facades visible from the street must contain glazed glass windows. Windows shall be recessed and include visually obvious sills. Columns, mullions, shall form spaces between windows or material found elsewhere on the facade. Clear window glass is recommended; green, blue, bronze, or smoke tints are permitted. Window shapes shall be rectangular, square, or Palladian (mostly rectangular with semi-circular top). Glazing shall

comply with Chapter 24 or the 2003 *International Building Code* or the latest version thereof. The maximum permitted reflectance of glass used as a facade material varies depending upon where the glass is used. The reflectance of glass used on the first two stories may not exceed 15%. The reflectance of glass used above the first two stories may not exceed 27%.

(2) *Building materials*. Building materials must be consistent with the surrounding neighborhood character, as determined by the Community Development Director or his/her designee. Building materials on the front facade or any facade visible from a public right-of-way must be primarily of natural materials conveying permanence, as determined by the Community Development Director or his/her designee.

(3) *Recommended and acceptable materials*. Brick, stone, wood siding, concrete slab (poured-in-place, tilt-up construction). Split face, scored, or ground face block, or brick veneer, vinyl siding, beveled wood siding (lap, board and batter, shake), stucco, and exterior insulation finish systems (EIFS).

(4) *Disallowed materials*. Metal siding (standing seam panels, aluminum siding, "R" panels), mirrored or reflective glass.

(E) *Architectural features*. These architectural design guidelines are intended to preserve the architectural character while encouraging adaptive reuse of existing buildings and allowing for compatible new construction and major modifications. Building facades shall contain architectural features, details and ornaments that are consistent with predominating architectural styles found within the district such as: arches; roof cornices; contrasting bases; contrasting masonry courses, water tables, or molding; pilasters or columns; corbeling; contrasting bands or color; stone or ceramic accent tiles; colonnades; or porches. Elements such as wall clocks, decorative light fixtures, and door or window canopies are recommended. Architectural features will be consistent with the residential neighborhood or the business area.

(F) *Compliance*. If there is a question as to interpretation of any provisions of this section a written request can be filed with the Community Development Department for administrative review and action. A review can be submitted to the Planning Commission and that decision may be appealed to the Board of Adjustment.

(Ord. 1473, passed 9-13-05)

SECTION 2. DECLARATION OF EMERGENCY For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma, and the inhabitants thereof, it is necessary that this Ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

Passed and approved this 11th day of December, 2018, in regular session of the Durant City Council.

CITY OF DURANT

JERRY L. TOMLINSON, MAYOR
CITY OF DURANT, OKLAHOMA

ATTEST:

**CYNTHIA PRICE
CITY CLERK**

ORDINANCE NO. 1871

AN ORDINANCE AMENDING THE DURANT CODE OF ORDINANCES
CHAPTER 157 ZONING SECTION 157.060 "METAL BUILDINGS AND
BUILDING FACADES..."; DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA:

SECTION 1. That Chapter 157 Zoning Code Section 157.060 "Metal Buildings and building facades..." of the Durant City Code shall be amended to read as follows:

§ 157.060 METAL BUILDINGS AND BUILDING FACADES IN ALL COMMERCIAL, RESIDENTIAL AND HEALTH FACILITIES DISTRICTS.

(A) *Purpose.* The architectural design guidelines of this section are intended to preserve historical, cultural, and architectural character and development patterns compatible with new construction and major modifications in order to respect the original architectural character and development patterns within the City.

(B) *Applicable zones.* Facade treatments for metal buildings will be required for properties zoned all Commercial Districts (C-O, C-1, C-2, C-3, CBD), all Residential Districts (R-1, R-2, R-3, and R-4), and Health Facilities District (H-I). The provisions of this section will not apply to properties zoned General Agricultural District (A-1) and Industrial Districts I-1 and I-2.

(C) *Facade treatments.* Facade treatment will be on all facades visible from the street but not to include the rear of the structure. The facade treatment shall cover 100% of the front exterior facing the street or on a corner lot the front and side facing the street. The sides will have 25% of the area improved with facade treatment floor (bottom) to deck (top) and shall be constructed using the recommended and acceptable materials listed below in division (D)(3) excluding the window areas.

(D) *Facade design.* All visible building facades shall conform to the following design criteria:

(1) *Windows and glazing.* All facades visible from the street must contain glazed glass windows. Windows shall be recessed and include visually obvious sills. Columns, mullions, shall form spaces between windows or material found elsewhere on the facade. Clear window glass is recommended; green, blue, bronze, or smoke tints are permitted. Window shapes shall be rectangular, square, or Palladian (mostly rectangular with semi-circular top). Glazing shall comply with Chapter 24 or the 2003 *International Building Code* or the latest version thereof. The maximum permitted reflectance of glass used as a facade material varies depending upon where the glass is used. The reflectance of glass used on the first two stories may not exceed 15%. The reflectance of glass used above the first two stories may not exceed 27%.

(2) *Building materials.* Building materials must be consistent with the surrounding neighborhood character, as determined by the Community Development Director or his/her designee. Building materials on the front facade or any facade visible from a public right-of-way

must be primarily of natural materials conveying permanence, as determined by the Community Development Director or his/her designee.

(3) *Recommended and acceptable materials.* Brick, stone, wood siding, concrete slab (poured-in-place, tilt-up construction). Split face, scored, or ground face block, or brick veneer, vinyl siding, beveled wood siding (lap, board and batter, shake), stucco, and exterior insulation finish systems (EIFS).

(4) *Disallowed materials.* Metal siding (standing seam panels, aluminum siding, "R" panels), mirrored or reflective glass.

(E) *Architectural features.* These architectural design guidelines are intended to preserve the architectural character while encouraging adaptive reuse of existing buildings and allowing for compatible new construction and major modifications. Building facades shall contain architectural features, details and ornaments that are consistent with predominating architectural styles found within the district such as: arches; roof cornices; contrasting bases; contrasting masonry courses, water tables, or molding; pilasters or columns; corbeling; contrasting bands or color; stone or ceramic accent tiles; colonnades; or porches. Elements such as wall clocks, decorative light fixtures, and door or window canopies are recommended. Architectural features will be consistent with the residential neighborhood or the business area.

(F) *Compliance.* If there is a question as to interpretation of any provisions of this section a written request can be filed with the Community Development Department for administrative review and action. A review can be submitted to the Planning Commission and that decision may be appealed to the Board of Adjustment.

(Ord. 1473, passed 9-13-05)

SECTION 2. DECLARATION OF EMERGENCY For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma, and the inhabitants thereof, it is necessary that this Ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

Passed and approved this 11th day of December, 2018, in regular session of the Durant City Council.

CITY OF DURANT

JERRY L. TOMLINSON, MAYOR
CITY OF DURANT, OKLAHOMA

ATTEST:

CYNTHIA PRICE
CITY CLERK



The City of Durant

Office of City Manager

Memorandum

Date: 12/7/2018
To: Mayor and City Council
From: Tim Rundel, City Manager
Re: CONSIDER APPROVAL OF RESOLUTION # 2018-37 ESTABLISHING A STREETS AND INFRASTRUCTURE TASK FORCE FOR THE CITY OF DURANT

At the council meeting of November 13, 2018, the City Council approved a task force be formed to review and examine the condition and needs of the City's infrastructure and to prepare a report with recommendations to the City Council regarding infrastructure improvement priorities, funding options and financing alternatives. This resolution establishes:

- The Purposes and Duties
- Membership Requirements
- Meeting guidelines
- Deadlines for presenting final report

Council Information / Action Requested

APPROVAL OF RESOLUTION # 2018-37. ESTABLISHING A STREETS AND INFRASTRUCTURE TASK FORCE FOR THE CITY OF DURANT

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Resolution 2018-37	Cover Memo	12/7/2018

RESOLUTION NO. 18-37

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DURANT, OK, CREATING A STREETS AND INFRASTRUCTURE ADVISORY COMMITTEE TO BE KNOWN AS THE DURANT STREETS AND INFRASTRUCTURE TASK FORCE; PROVIDING FOR MEMBERSHIP QUALIFICATIONS AND LENGTH OF TERM; AND PROVIDING FOR THE PURPOSE AND DUTIES OF SUCH COMMITTEE.

WHEREAS, the City Council and citizens of the City of Durant have expressed concern about the City's aging infrastructure, the timetable for its repair and replacement as well as the associated cost; and

WHEREAS, at its meeting of November 13, 2018, the City Council approved a task force be formed to review and examine the condition and needs of the City's infrastructure and to prepare a report with recommendations to the City Council regarding infrastructure improvement priorities, funding options and financing alternatives; and

WHEREAS, the City Council wishes to appoint members to said task force to serve for a limited period;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DURANT, OKLAHOMA:

SECTION 1. Hereby establishes the Durant Streets and Infrastructure Task Force of the City of Durant

SECTION 2. Purposes and Duties

That the purpose and duties of the Streets and Infrastructure Task Force shall be as follows:

- A. To review existing City streets and infrastructure, including, but not limited to: roads, sidewalk, water and wastewater distribution and collection systems, treatment plants, all City facilities and structures and examine their current condition; and
- B. To review and identify the repair or replacement as well as review and identify funding sources and financing alternatives for those infrastructure improvements; and
- C. To receive input from members of the public interested in infrastructure improvements within the City; and

- D. To provide a report with recommendations to the City Council regarding improvement priorities as well as funding options and financing alternatives for said improvements.

SECTION 3. Membership

- A. The Streets and Infrastructure Task Force shall consist of seven (7) members appointed by the City Council, who shall serve without compensation at the pleasure of the City Council. The task force shall be comprised of the following:
- Each member shall be a resident and property owner in the City of Durant, and
 - Two members will be current City of Durant Council Members, and
 - Five members will be recommended by the Mayor and by each of the four Council Members.
- B. Each member will serve a term of appointment that shall expire concurrently with the termination of the task force or six months from the date of appointment, whichever occurs first.
- C. All appointees shall be approved by the Durant City Council
- D. The Durant City Manager will serve as an advisory (non-voting) member and provide necessary staff to facilitate the meetings and answer inquiries from the Streets and Infrastructure Task Force

SECTION 4. Meetings

That the Streets and Infrastructure Task Force shall meet at Durant City Hall at such times as determined by the Committee. The following shall apply to meetings held by the Task Force.

- A. At its first meeting, the Task Force shall select its own chairperson and vice-chairperson from its members.
- B. The Task Force shall utilize Roberts Rules of Order for the conduct of its meetings.
- C. A majority of the appointed members shall constitute a quorum.

SECTION 5. The recruitment of above appointments shall begin effect immediately upon passage and adoption of this resolution.

SECTION 6. The Streets and Infrastructure Task Force shall commence on the date this Resolution is adopted and shall terminate on June 30, 2019. The Task Force shall provide a final report to the City Council regarding improvement priorities, as well as funding options and/or financing alternatives for said recommendations.

REGULARLY PASSED AND ADOPTED this 11th day of December, 2018,

Mayor

ATTEST:

City Clerk



The City of Durant

Office of Community Development

Memorandum

Date: 12/3/2018
To: Mayor and City Council
From: Matthew Nahrstedt, LEED GA Community Development Director and City Planner
Re: Consider Approval of Ordinance 1868 - Rezoning from General Agricultural (A-1) to Highway Commercial and Commercial Recreation (C-2) for Portion of Property Located West of Westside Dr and South of Ed F. Davis Rd.

To approve or deny Mid-Continental Real Estate, LLC's Request for Rezoning from A-1 (General Agricultural) District to C-2 (Highway Commercial and Commercial Recreation) district for a 5-acre piece of property located west of Westside Dr and North of Shirley St.

This rezoning request is to facilitate a commercial (Restaurant) use of the property.

At their regular meeting on November 20th, Planning Commission voted 3-0-1 recommending denial of the request.

Staff has reviewed the applicant's petition and recommends the request's denial because of its non-conformity with the City's Future Land Use Map. The Future Land Use Map recommends low density Residential for this site. Staff will be happy to discuss any concerns regarding this request.

Staff has received four citizen concerns with this request at the time of this memo.

Council Information / Action Requested

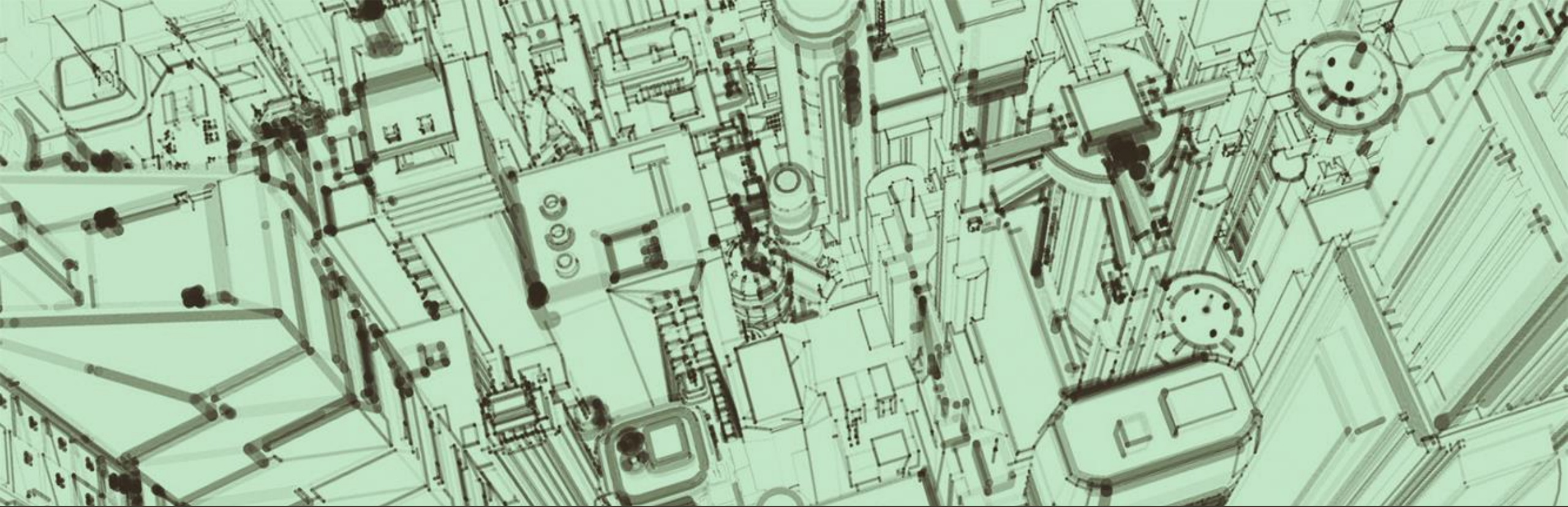
To Approve/Deny

City Staff Information / Action Follow-up, if Council authorizes this action:

- Mayor and City Clerk to sign and seal ordinance.
- City Clerk to file Ordinance.
- GIS to update City maps.
- Community Development to notify applicant.

ATTACHMENTS:

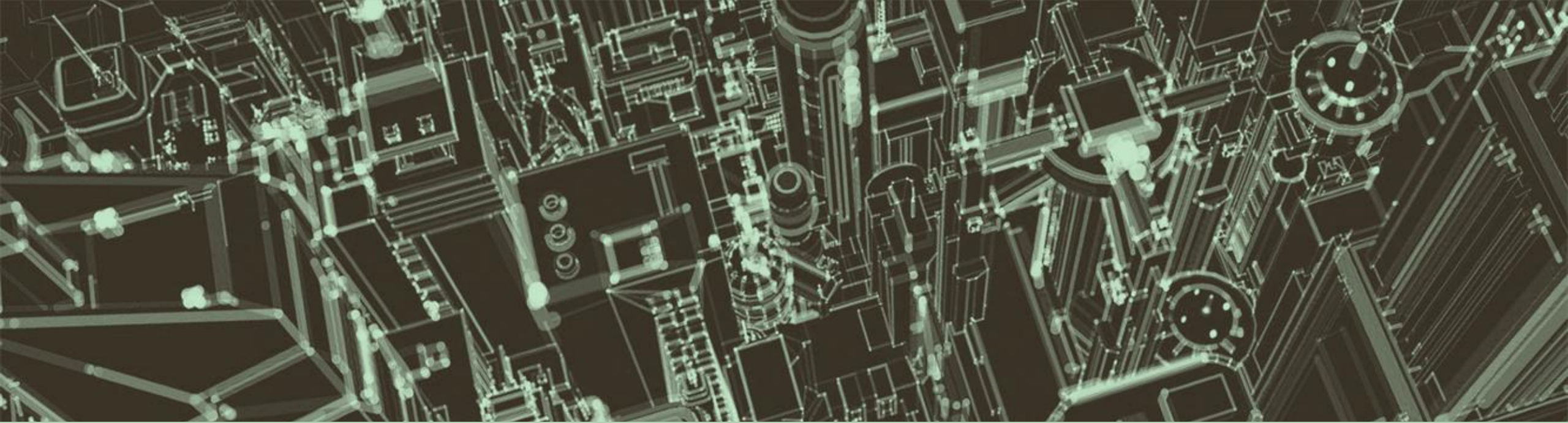
Description	Type	Upload Date
PPT	Presentation	12/6/2018



City of Durant City Council

Regular Meeting – Tuesday December 11, 2018





Public Hearing: Rezoning

TO APPROVE OR DENY MID-CONTINENTAL REAL ESTATE, LLC'S REQUEST FOR REZONING FROM A-1 (GENERAL AGRICULTURAL) DISTRICT TO C-2 (HIGHWAY COMMERCIAL AND COMMERCIAL RECREATION) DISTRICT FOR A 5-ACRE PIECE OF PROPERTY LOCATED WEST OF WESTSIDE DR AND NORTH OF SHIRLEY ST.

THIS REZONING REQUEST IS TO FACILITATE A COMMERCIAL (RESTAURANT) USE OF THE PROPERTY.

AT THEIR REGULAR MEETING ON NOVEMBER 20TH, PLANNING COMMISSION VOTED 3-0-1 RECOMMENDING DENIAL OF THE REQUEST.

STAFF HAS REVIEWED THE APPLICANT'S PETITION AND RECOMMENDS THE REQUEST'S DENIAL BECAUSE OF THE ITS NON-CONFORMITY WITH THE CITY'S FUTURE LAND USE MAP. THE FUTURE LAND USE MAP RECOMMENDS LOW DENSITY RESIDENTIAL FOR THIS SITE. STAFF WILL BE HAPPY TO DISCUSS ANY CONCERNS REGARDING THIS REQUEST.

STAFF HAS RECEIVED FOUR CITIZEN CONCERNS WITH THIS REQUEST AT THE TIME OF THIS MEMO.



Rezoning Request

Mid-Continental Real Estate, LLC
5 acres
A-1 to C-2

Legend

Google Earth

© 2018 Google



Rezoning Request

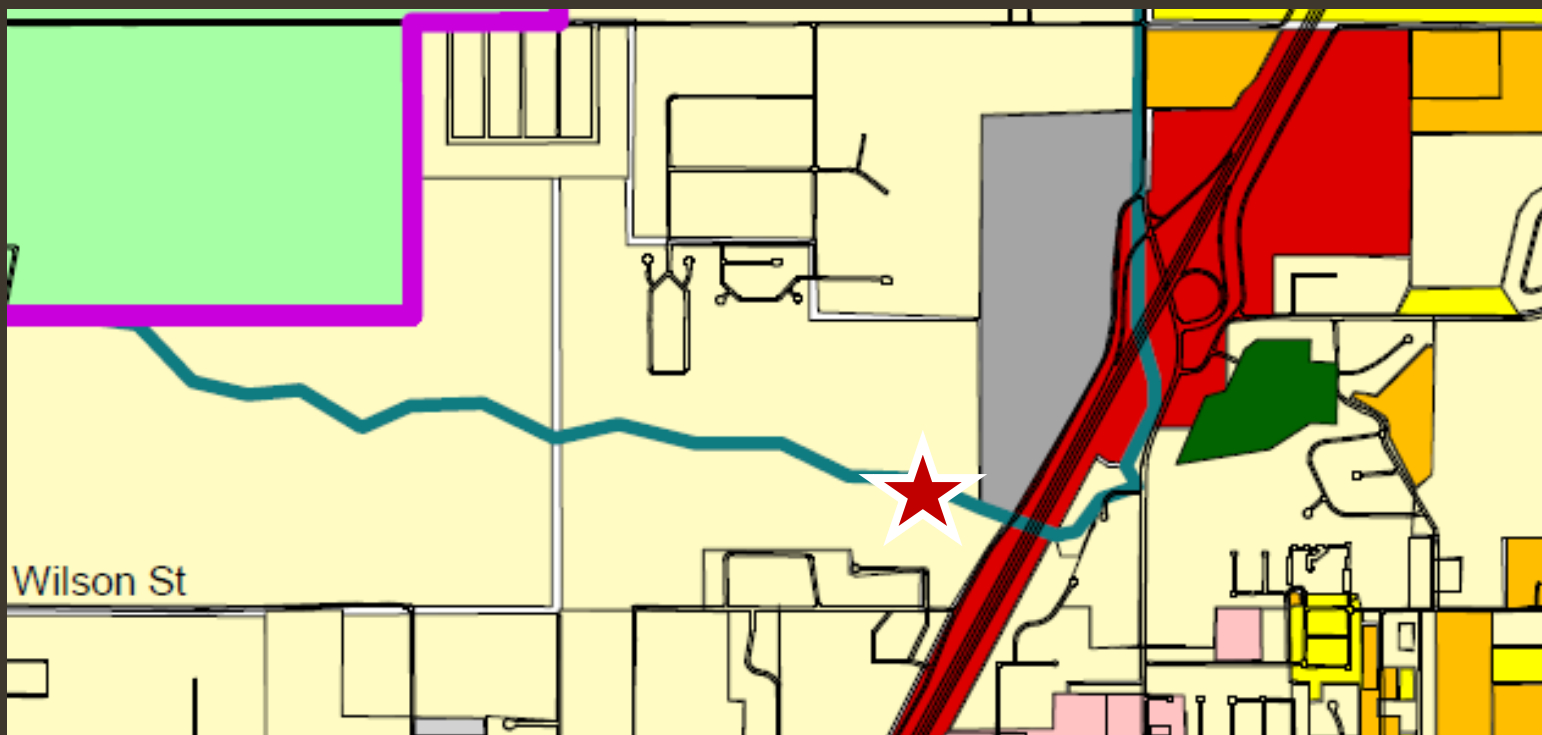
Mid-Continental Real Estate, LLC
5 acres
A-1 to C-2

Legend



Google Earth

© 2018 Google



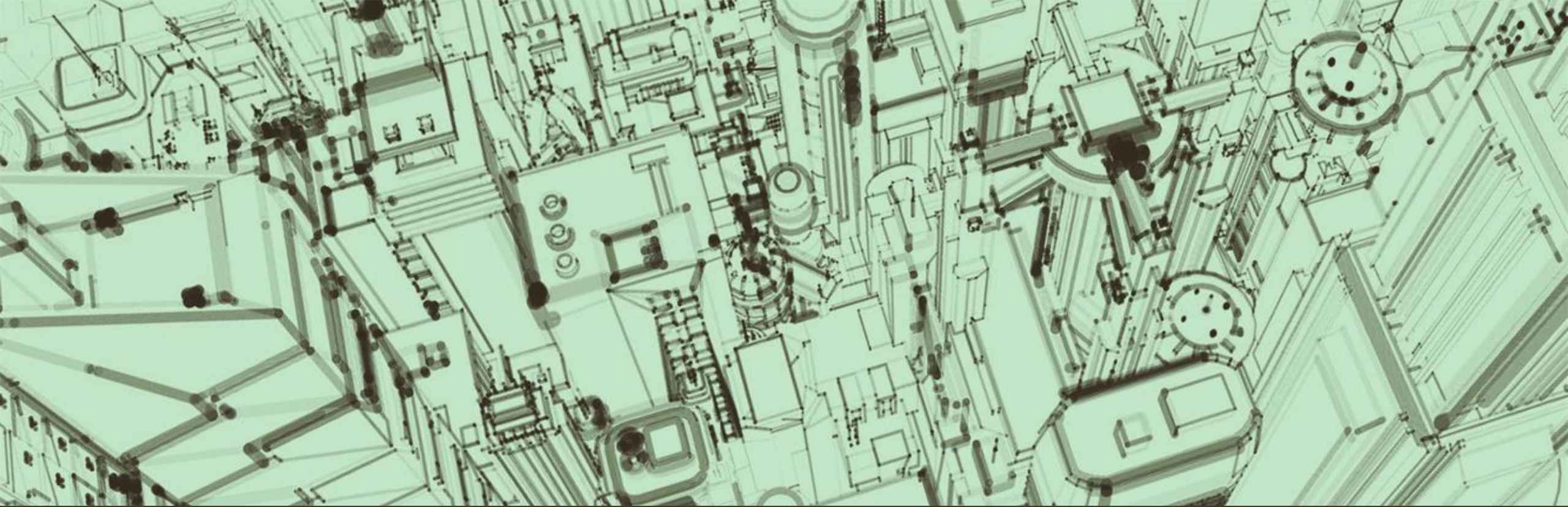
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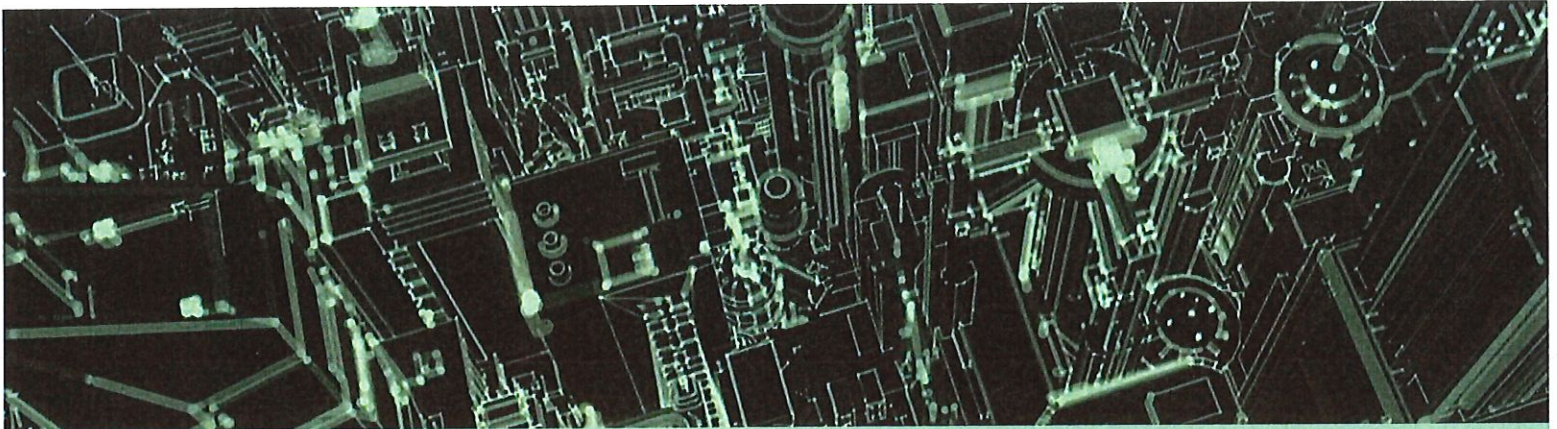
- Durant City Limits
- Calera City Limits
- Roads and Highways
- Railroads
- School District Boundaries
- Agriculture
- Low-density Residential
- Medium-density Residential
- High-density Residential
- Public & Open Space
- General Commercial
- Central Business District
- Highway Commercial
- Light Industrial
- Medium Industrial
- Outside City Limits
- Parks

View to North









Public Hearing: Rezoning

TO RECOMMEND CITY COUNCIL APPROVE OR DENY MID-CONTINENTAL REAL ESTATE, LLC'S REQUEST FOR REZONING FROM A-1 (GENERAL AGRICULTURAL) DISTRICT TO C-2 (HIGHWAY COMMERCIAL AND COMMERCIAL RECREATION) DISTRICT FOR A 5-ACRE PIECE OF PROPERTY LOCATED WEST OF WESTSIDE DR AND NORTH OF SHIRLEY ST.

THIS REZONING REQUEST IS TO FACILITATE A COMMERCIAL (RESTAURANT) USE OF THE PROPERTY.

STAFF HAS REVIEWED THE APPLICANT'S PETITION AND RECOMMENDS THE REQUEST'S DENIAL BECAUSE OF THE ITS NON-CONFORMITY WITH THE CITY'S FUTURE LAND USE MAP. THE FUTURE LAND USE MAP RECOMMENDS LOW DENSITY RESIDENTIAL FOR THIS SITE. STAFF WILL BE HAPPY TO DISCUSS ANY CONCERNS REGARDING THIS REQUEST.

STAFF HAS RECEIVED FOUR CITIZEN CONCERNS WITH THIS REQUEST AT THE TIME OF THIS MEMO.



Rezoning Request
Mid-Continental Real Estate, LLC
5 acres
A-1 to C-2

Legend

Google Earth

© 2011 Google

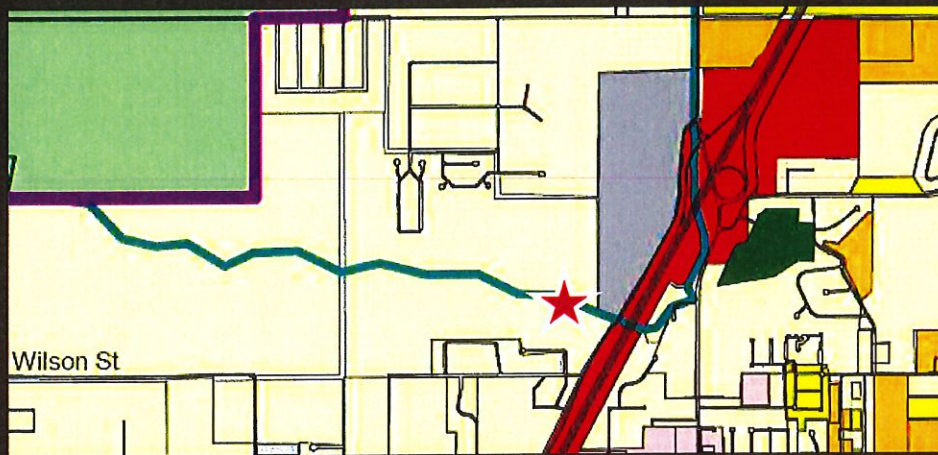


Rezoning Request
Mid-Continental Real Estate, LLC
5 acres
A-1 to C-2

Legend



Google Earth



Legend

- Durant City Limits
- Calera City Limits
- Roads and Highways
- Railroads
- School District Boundaries
- Agriculture
- Low-density Residential
- Medium-density Residential
- High-density Residential
- Public & Open Space
- General Commercial
- Central Business District
- Highway Commercial
- Light Industrial
- Medium Industrial
- Outside City Limits
- Parks

View to North





REZONING APPLICATION

Petition #
Fee \$

PC2018-24
PR

APPLICANT INFORMATION

Name: <u>Midcontinental Real Estate</u>	Email: <u>raylee.dill@yahoo.com</u>	Phone #1: <u>580-920-2122</u>
Mailing Address: <u>1706 Delivery Lane</u>	Phone #2:	
City: <u>Durant</u>	State: <u>OK</u>	Zip: <u>74701</u>
Applicant's Interest in Property:		Fax #: <u>580-920-9974</u>
<u>Commercial use</u>		

☐ Please use attached addendum if there is more than one applicant.

Physical Address of Rezoning Request:			
☐ Platted ☒ Un-Platted	Subdivision <u>N/A</u>	Lot <u>N/A</u>	Block <u>N/A</u>
Legal Description: (If Un-platted) <u>See attached</u>			
☐ Deed Attached (required) If applicant is not owner listed on deed, owner consent must be included.			

Request Rezoning From: <u>Rural Res / Rural Ag</u>	Request Rezoning To: <u>Commercial C-2</u>
Present Use: <u>Vacant / rural</u>	Proposed Use: <u>Commercial / Restaurant</u>
Parcel Width: <u>N/A</u>	Parcel Length: <u>N/A</u>
Acres: <u>5</u>	Street/Road Frontage: <u>Westside Drive</u>
☒ City Water (If City Water will be extended or improvements will be made, please explain:)	
☒ City Sewer (If City Sewer will be extended or improvements will be made, please explain:)	
☐ Private Water ☐ Private Sewer	
Is Property in the Floodplain? <u>No</u>	Is property in the Airport Zone. <u>No</u>

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Raylee Dill
Signature of Applicant

11/16/18
Date

Office Use Only

Date Filed	Date Payment Received	Notification Mailed Date	Comments
Initial	Initial	Initial	
Proof of Publication Received Date Initial	Property Posting Verified Date Initial	Comprehensive Plan Recommendations	
Staff Recommendation ☐ Approve ☐ Deny	PC Recommendation ☐ Approve ☐ Deny	City Council Action ☐ Approve ☐ Deny	Ordinance #

REZONING SUPPORTING INFORMATION

1. List the changed or changing conditions in the area or in the City which makes this zone change necessary.

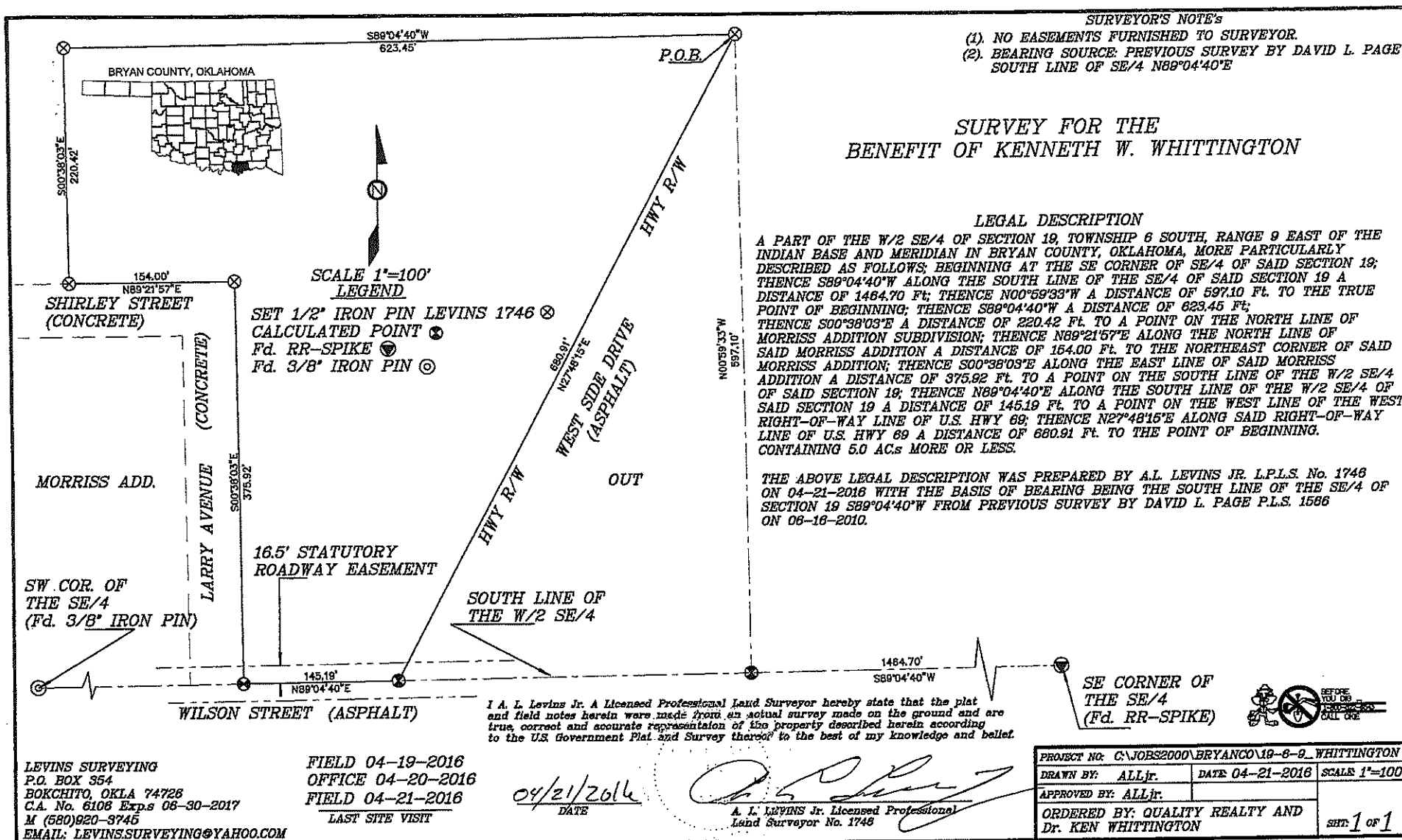
Increased Commercial Use along Westside Drive

2. Indicate whether or not this zone change is in accordance with the Comprehensive Plan. If it is not, explain why the Plan is incorrect.

Yes

3. List any other reasons to support this zone change.

Increased Sales Tax Revenue





Zoning Map

Petition # 2018-24 - Westside Dr

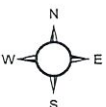
-  A1 - Agriculture
-  C0 - Professional & Business Office
-  C1 - Convenient Commercial
-  C2 - Highway Commercial
-  C3 - General Commercial
-  CBD - Central Business District
-  H1 - Health Facilities
-  I1 - Light Industrial
-  I2 - Medium Industrial
-  R1 - Single Family Residential
-  R2 - Two Family Residential
-  R3 - General Residential - Multi-Family

Use this map as a guide and not as definitive information. The information depicted by this map are provided for illustrative purposes only. Information such as (property ownership, acreage, property boundaries) are to be verified at the Bryan County Assessor's Office by the user. The burden for determining accuracy and/or correctness of information rest solely with the user. This map is provided "as is" with no warranties, expressed or implied.



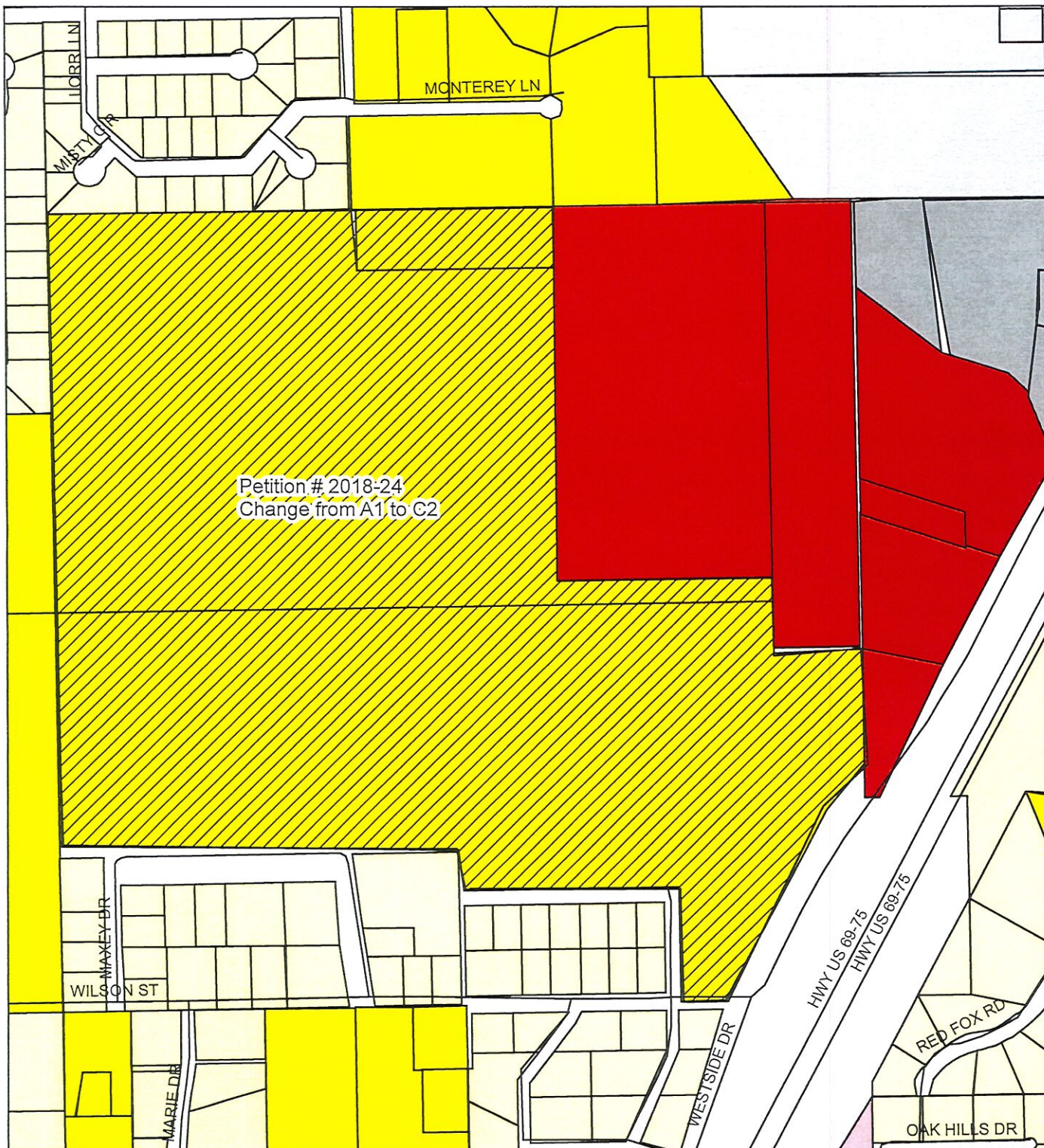
City of Durant
Community Development

Printed: October 8, 2018



Zoning Map

Petition # 2018-24 - Westside Dr



-  A1 - Agriculture
-  C0 - Professional & Business Office
-  C1 - Convenient Commercial
-  C2 - Highway Commercial
-  C3 - General Commercial
-  CBD - Central Business District
-  H1 - Health Facilities
-  I1 - Light Industrial
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City of Durant
Community Development

Printed: October 8, 2018

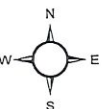
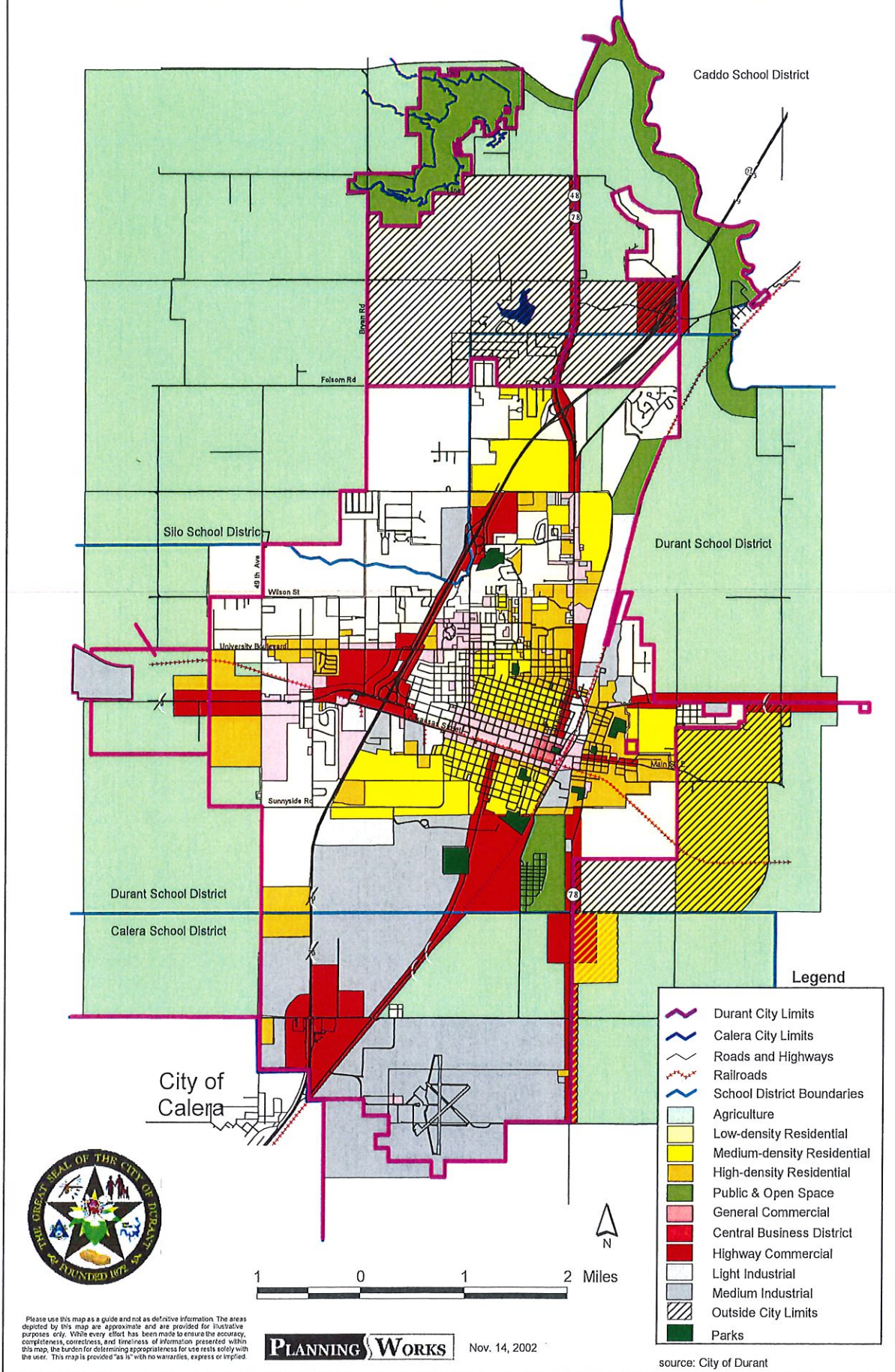


Exhibit 30 - Future Land Use



ORDINANCE NO. 1868

**AN ORDINANCE AMENDING THE ZONING MAP OF THE ZONING CODE
AND DECLARING AND EMERGENCY**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA

SECTION 1. That the zoning map is hereby amended as to replace the Agriculture "A-1" District with the Highway Commercial & Commercial Recreation "C-2" District for the following described real property:

See Exhibit "A" Tract 2

SECTION 2. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and the inhabitants thereof, it is necessary that this ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant this 11th day of December, 2018.

Jerry L. Tomlinson, Mayor
City Of Durant, Oklahoma

ATTEST:

Cynthia Price, City Clerk

Exhibit "A"

Tract I: A tract of land in the E/2 of the SW/4 and the W/2 of the SE/4 of Section 19, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, Being further described as commencing at the Northwest Comer of the E/2 of the SW/4 of said Section 19; Thence North 89 degrees 04 minutes 24 seconds East, along the North line of the E/2 SW/4 of said Section 19, a distance of 1004.98 feet; Thence South 01 degrees 34 minutes 02 seconds East, a distance of 202.49 feet; Thence North 89 degrees 04 minutes 28 seconds East, a distance of 643.32 feet; Thence South 00 degrees 59 minutes 34 seconds East, a distance of 1036.49 feet; Thence North 89 degrees 04 minutes 24 seconds East, a distance of 703.15 feet; Thence South 00 degrees 59 minutes 34 seconds East, a distance of 250.00 feet; Thence North 89 degrees 04 minutes 24 seconds East, a distance of 64.94 feet to the Centerline of Chuckwa Creek; Thence South 19 degrees 01 minutes 28 seconds West, along the Centerline of Chuckwa Creek, a distance of 89.84 feet; Thence South 36 degrees 28 minutes 51 seconds West, along the Centerline of Chuckwa Creek, a distance of 92.96 feet; Thence South 83 degrees 23 minutes 42 seconds West, along the Centerline of Chuckwa Creek, a distance of 271.68 feet; Thence North 76 degrees 09 minutes 48 seconds West, along the Centerline of Chuckwa Creek, a distance of 60.77 feet; Thence North 50 degrees 53 minutes 46 seconds West, along the Centerline of Chuckwa Creek, a distance of 77.16 feet; Thence North 18 degrees 50 minutes 30 seconds East, along the Centerline of Chuckwa Creek, a distance of 143.28 feet; Thence North 47 degrees 19 minutes 38 seconds West, along the Centerline of Chuckwa Creek, a distance of 107.48 feet; Thence North 80 degrees 46 minutes 47 seconds West, along the Centerline of Chuckwa Creek, a distance of 79.13 feet; Thence South 49 degrees 40 minutes 21 seconds West, along the Centerline of Chuckwa Creek, a distance of 150.60 feet; Thence South 45 degrees 01 minutes 34 seconds West, along the Centerline of Chuckwa Creek, a distance of 94.99 feet; Thence South 10 degrees 02 minutes 51 seconds West, along the Centerline of Chuckwa Creek, a distance of 76.54 feet; Thence South 28 degrees 11 minutes 50 seconds West, along the Centerline of Chuckwa Creek, a distance of 80.25 feet; Thence South 66 degrees 29 minutes 45 seconds West, along the Centerline of Chuckwa Creek, a distance of 26.95 feet; thence North 87 degrees 37 minutes 37 seconds West, along the Centerline of Chuckwa Creek, a distance of 76.67 feet; Thence South 56 degrees 11 minutes 52 seconds West, along the Centerline of Chuckwa Creek, a distance of 70.19 feet; Thence South 31 degrees 22 minutes 43 seconds West, along the Centerline of Chuckwa Creek, a distance of 137.81 feet; Thence South 14 degrees 17 minutes 40 seconds West, along the Centerline of Chuckwa Creek, a distance of 127.40 feet; Thence South 65 degrees 11 minutes 32 seconds West, along the Centerline of Chuckwa Creek, a distance of 45.49 feet; Thence North 57 degrees 39 minutes 54 seconds West, along the Centerline of Chuckwa Creek, a distance of 76.62 feet; Thence South 81 degrees 24 minutes 35 seconds West, along the Centerline of Chuckwa Creek, a distance of 14.10 feet; Thence South 32 degrees 36 minutes 45 seconds West, along the Centerline of Chuckwa Creek, a distance of 67.59 feet; thence South 12 degrees 40 minutes 36 seconds West, along the Centerline of Chuckwa Creek, a distance of 99.09 feet; Thence North 60 degrees 04 minutes 13 seconds West, along the Centerline of Chuckwa Creek, a distance of 107.21 feet; Thence North 09 degrees 30 minutes 53 seconds West, along the Centerline of Chuckwa Creek, a distance of 55.65 feet; Thence North 05 degrees 51 minutes 25 seconds East, along the Centerline of Chuckwa Creek, a distance of 72.75 feet; Thence North 38 degrees 04 minutes 34 seconds West, along the Centerline of Chuckwa Creek, a distance of 56.53 feet; thence South 85 degrees 29 minutes 51 seconds West, along the Centerline of Chuckwa Creek, a distance of 43.67 feet; Thence South 39 degrees 19 minutes 12 seconds West,

along the Centerline of Chuckwa Creek, a distance of 63.22 feet; Thence South 01 degrees 52 minutes 38 seconds West, along the Centerline of Chuckwa Creek, distance of 119.71 feet; Thence South 42 degrees 02 minutes 40 seconds West, along the Centerline of Chuckwa Creek, a distance of 21.61 feet; Thence North 83 degrees 38 minutes 14 seconds West, along the Centerline of Chuckwa Creek, a distance of 41.10 feet; thence South 82 degrees 55 minutes 30 seconds West, along the Centerline of Chuckwa Creek, a distance of 70.86 feet; Thence South 52 degrees 47 minutes 37 seconds West, along the Centerline of Chuckwa Creek, a distance of 48.92 feet; Thence South 78 degrees 39 minutes 55 seconds West, along the Centerline of Chuckwa Creek, a distance of 26.03 feet; Thence North 72 degrees 01 minutes 50 seconds West, along the Centerline of Chuckwa Creek, a distance of 83.72 feet; Thence North 54 degrees 22 minutes 29 seconds West along the Centerline of Chuckwa Creek, a distance of 73.99 feet; Thence North 64 degrees 35 minutes 31 seconds West, along the Centerline of Chuckwa Creek, a distance of 37.85 feet; Thence South 74 degrees 47 minutes 29 seconds West, along the Centerline of Chuckwa Creek, distance of 21.25 feet; Thence South 35 degrees 58 minutes 30 seconds West, along the Centerline of Chuckwa Creek a distance of 604.29 feet; Thence South 63 degrees 19 minutes 35 seconds West, along the Centerline of Chuckwa Creek, a distance of 32.21 feet; Thence North 79 degrees 35 minutes 59 seconds West, along the Centerline of Chuckwa Creek, a distance of 23.55 feet; Thence North 46 degrees 26 minutes 56 seconds West, along the Centerline of Chuckwa Creek, a distance of 26.36 feet; Thence North 00 degrees 58 minutes 47 seconds East, along the Centerline of Chuckwa Creek, a distance of 73.09 feet; Thence North 33 degrees 27 minutes 40 seconds West, along the Centerline of Chuckwa Creek, a distance of 45.72 feet; Thence North 51 degrees 05 minutes 40 seconds West, along the Centerline of Chuckwa Creek, a distance of 99.71 feet; Thence North 34 degrees 41 minutes 49 seconds West, along the Centerline of Chuckwa Creek, a distance of 78.29 feet; Thence North 83 degrees 04 minutes 05 seconds West, along the Centerline of Chuckwa Creek, a distance of 73.38 feet; Thence South 60 degrees 02 minutes 25 seconds West, along the Centerline of Chuckwa Creek, a distance of 253.24 feet to a point on the West line of the E/2 SW/4 of said Section 19; Thence North 01 degrees 09 minutes 20 seconds West, along the West line of the E/2 SW/4 of said Section 19, a distance of 1931.18 feet back to the point of beginning.

Tract 2: A tract of land in the W/2 of the SE/4 of Section 19, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, Being further described as commencing at the Southeast Corner of the SE/4 of said Section 19; Thence South 89 degrees 04 minutes 40 seconds West along the South line of the SE/4 of said Section 19, a distance of 1318.57 feet to the Southeast Comer of the W/2 of the SE14 of said Section 19; Thence North 00 degrees 59 minutes 33 seconds West, along the East line of the W/2 SE/4 of said Section 19, a distance of 1150.74 feet to the True Point of beginning; Thence South 00 degrees 59 minutes 33 seconds East along the East line of the W/2 SB/4 of said Section 19, a distance of 82.52 feet to the centerline of Chuckwa Creek, Thence North 77 degrees 32 minutes 38 seconds West, along the Centerline of Chuckwa Creek, a distance of 129.90 feet; Thence North 55 degrees 17 minutes 52 seconds West, along the Centerline of Chuckwa Creek a distance of 54.30 feet; thence North 64 degrees 59 minutes 55 seconds West, along the Centerline of Chuckwa Creek, a distance of 47.63 feet; Thence North 89 degrees 04 minutes 24 seconds East a distance of 213.25 feet back to the point of beginning.

Tract 3: A tract of land in the E/2 of the SW/4 and the W/2 of the SE/4 of Section 19, Township 6 South, Range 9 East of the Indian Base and Meridian, Bryan County, Oklahoma, Being further described as commencing at the Southeast Comer of the SE/4 of said Section 19; Thence South 89 degrees 04 minutes 40 seconds West along the

South line of the SE/4 of said Section 19, a distance of 1318.57 feet to the Southeast Corner of the SW/4 of the SE/4 of said Section 19; Thence North 00 degrees 59 minutes 33 seconds West along the East line of the W/2 SV4 of said Section 19, a distance of 778.79 feet to the true point of beginning, thence continuing North 00 degrees 59 minutes 33 seconds West along the East line of the W/2 SE/4 of said Section 19, a distance of 289.43 feet to a point in the Centerline of Chuckwa Creek; Thence North 77 degrees 32 minutes 38 seconds West along the Centerline of Chuckwa Creek a distance of 129.90 feet; Thence North 55 degrees 17 minutes 52 seconds West along the Centerline of Chuckwa Creek a distance of \$4.30 feet; Thence North 64 degrees 59 minutes 55 seconds West along the Centerline of Chuckwa Creek a distance of 47.63 feet; Thence South 89 degrees 04 minutes 24 seconds West a distance of 14.36 feet; Thence South 19 degrees 01 minutes 28 seconds West along the Centerline of Chuckwa Creek a distance of 89.84 feet; Thence South 36 degrees 28 minutes 01 seconds West along the Centerline of Chuckwa Creek a distance of 92.96 feet; Thence South 83 degrees 23 minutes 42 seconds West along the Centerline of Chuckwa Creek a distance of 271.68 feet; thence North 76 degrees 09 minutes 48 seconds West along the Centerline of Chuckwa Creek a distance of 60.77 feet; Thence North 50 degrees 53 minutes 46 seconds West along the Centerline of Chuckwa Creek a distance of 77.16 feet; Thence North 18 degrees 50 minutes 30 seconds East along the Centerline of Chuckwa Creek a distance of 143.28 feet; Thence North 47 degrees 19 minutes 38 seconds West along the Centerline of Chuckwa Creek a distance of 107.48 feet; Thence North 80 degrees 46 minutes 47 seconds West along the Centerline of Chuckwa Creek a distance of 79.13 feet; thence South 49 degrees 40 minutes 21 seconds West along the Centerline of Chuckwa Creek a distance of 150.60 feet; thence South 45 degrees 01 minutes 34 seconds West along the Centerline of Chuckwa Creek a distance of 94.99 feet; Thence South 10 degrees 02 minutes 51 seconds West along the Centerline of Chuckwa Creek a distance of 76.54 feet; Thence South 28 degrees 11 minutes 50 seconds West along the Centerline of Chuckwa Creek a distance of 80.25 feet; Thence South 66 degrees 29 minutes 45 seconds West along the Centerline of Chuckwa Creek a distance of 26.95 feet; Thence North 87 degrees 37 minutes 37 seconds West along the Centerline of Chuckwa Creek a distance of 76.67 feet; Thence South 56 degrees 11 minutes 52 seconds West along the Centerline of Chuckwa Creek a distance of 70.19 feet; Thence South 31 degrees 22 minutes 43 seconds West along the Centerline of Chuckwa Creek a distance of 137.81 feet; Thence South 14 degrees 17 minutes 40 seconds West along the Centerline of Chuckwa Creek a distance of 127.40 feet; Thence South 65 degrees 11 minutes 32 seconds West along the Centerline of Chuckwa Creek a distance of 45.49 feet; Thence North 57 degrees 39 minutes 54 seconds West along the Centerline of Chuckwa Creek a distance of 76.62 feet; Thence South 81 degrees 24 minutes 35 seconds West along the Centerline of Chuckwa Creek a distance of 14.10 feet; Thence South 32 degrees 36 minutes 45 seconds West along the Centerline of Chuckwa Creek a distance of 67.59 feet; Thence South 12 degrees 40 minutes 36 seconds West along the Centerline of Chuckwa Creek a distance of 99.09 feet; Thence North 60 degrees 04 minutes 13 seconds West along the Centerline of Chuckwa Creek a distance of 107.21 feet; thence North 09 degrees 30 minutes 53 seconds West along the Centerline of Chuckwa Creek a distance of 55.65 feet; Thence North 05 degrees 51 minutes 25 seconds East along the Centerline of Chuckwa Creek a distance of 72.75 feet; Thence North 38 degrees 04 minutes 34 seconds West along the Centerline of Chuckwa Creek a distance of 56.53 feet; thence South 85 degrees 29 minutes 51 seconds West along the Centerline of Chuckwa Creek a distance of 43.67 feet; Thence South 39 degrees 19 minutes 12 seconds West along the Centerline of Chuckwa Creek a distance of 63.22 feet; Thence South 01 degrees 52 minutes 38 seconds West along the Centerline of Chuckwa Creek a distance of 119.71 feet; Thence South 42 degrees 02 minutes 40 seconds West along the Centerline of Chuckwa Creek a distance of 21.61 feet; Thence North 83 degrees 38 minutes 14 seconds West along the Centerline of

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Tract 4: Apart of the NW/4 SE/4 and NE/4 SW/4 of Section 19, Township 6 South Range 9 East of the Indian Base and Meridian, in Bryan County, Oklahoma, described as BEGINNING at a point South 89 degrees 59 minutes 30 seconds West 2320.04 feet from the Northeast corner of the SE/4 of said Section 19; Thence South 89 degrees 58 minutes 40 seconds West 645.35 feet; Thence South 00 degrees 12 minutes 30 seconds East 202.49 feet; Thence North 89 degrees 58 minutes 40 seconds East 643.32 feet; Thence North 00 degrees 00 minutes 30 seconds West 202.49 feet to the Point of Beginning.

**Minutes of the Durant Municipal Special Planning Commission Meeting of Tuesday,
November 20, 2018 Roscoe J. Hatfield, City Council Chambers, Durant City Hall**

CALL TO ORDER:

Planning Commission Chairman Kevin Keener called the meeting to order at 5:36p.m.

INVOCATION:

Planning Commission Member Drew Jackson offered the invocation.

Roll Call:

Present:

Planning Commission Members:

Present: Keener, Kerr, Jackson, Whitehurst

Absent: Horner

1. CONSIDERATION APPROVAL OF MINUTES

- Planning Commission Meeting of October 16, 2018

Motion was made by Commission Member Jackson and seconded by Commission Member Whitehurst to approve the minutes of October 16, 2018 this request as presented

Motion carried by the following vote:

Aye: Keener, Kerr, Jackson, Whitehurst

Nay:

Abstain

2. CONSIDERATION PC2018-20

Matthew Nahrstedt reviewed PC2018-20 with the Planning Commission. Per the City Attorney this case will need to be tabled.

Motion was made by Commission Member Jackson and seconded by Commission Member Whitehurst to approve this request.

Motion carried by the following vote:

Aye: Keener, Kerr, Jackson, Whitehurst

Nay:

Abstain:

3. CONSIDERATION OF CASE PC2018-23

Matthew Nahrstedt: Reviewed PC2018-23 with the Planning Commission Members stating that this request is for a Conditional Use Permit for the installation of a billboard that will be 60 feet in height, 750 sq.ft. per side for advertisement, the property is zoned C-3, there were no citizen complaints. The request does meet all the requirements for a billboard and I recommend approval.

Whitehurst: Does there have to be 1000 feet between billboards.

Nahrstedt: yes, there are no billboards within the 1000 feet and it is not within 500 feet of any park, or school.

Whitehurst: Is there any opposition?

Nahrstedt: No

Jackson: Are there any other restrictions or allowances we are giving within the CUP?

Nahrstedt: No

Motion was made by Commission Member Jackson and seconded by Commission Member Whitehurst to approve this request as presented

Motion carried by the following vote:

Aye: Keener, Kerr, Jackson, Whitehurst

Nay:

Abstain

4. CONSIDERATION OF CASE PC2018-24

Matthew Nahrstedt: Reviewed PC2018-24 with the PC members. This application has been amended; the request is for only 5 acres, not the entire 100 acres. The future land use map shows this area to be low density residential, and although there area to the North does show some commercial zoning, I recommend denial of this request.

Dr. Whittington: The reason the area I want to rezone doesn't connect to the commercial area is because the area below the hill is all flood plain. The land map is out of date it is more than 10 years old. My goal is to attract a business such as a steak house. There may be only 6 or so homes that would be within the 300 foot radius. I am only asking for the 5 acres on the hilltop the remaining 95 will remain A-1.

Kerr: The citizens were very concerned about bringing commercial past Chuckwa and Burrage Law Firm. How will you address their concerns?

Mr. Parker: According to C-2 there are no restrictions

Keener: if we are going to limit this we have to go thru a whole different process.

Mr. Tuttle: I live at 2708 Wilson, I disagree with the statement that only 6 houses would be affected. Traffic is a issue and with additional commercial there will be more traffic and more noise. I am speaking in opposition. We really like the low residential feel.

Ms. McWilliams: I am concerned that this was not put together very well. More traffic and the lighting. For this to be done so quickly really concerns me. I don't feel like the developers have their act together.

Ms. Clark: I live in Ridgemont, what effect is this going to have on the creek itself and the sight and sound pollution

Mr. Powers: 1975 Marie Dr, I live outside the circle, but I agree with all the concerns that have been mentioned. The zoning has a wide use. There are too many items that can be placed there. Traffic is a huge issue.

Mr. D. Jackson: I am within the 300 foot radius, I did receive a letter. Westside Dr is a main entrance and traffic is always a concern. It's a huge leap in going from A-1 to C-2; I feel that there should be a buffer zone between the residential and the commercial areas. I do believe that Mr. Whittington has the best intentions but if the property was to sell it could be anything.

Ms. Jackson: I vote no and I ask you to do the same. Traffic is an issue, there is always a traffic jam at the light, and the light is too short.

Kerr: I have concerns of where this is in relation to the rest of the commercial. I have been in this area and it is relatively a very quite neighborhood.

Motion was made by Commission Member Kerr and seconded by Commission Member Whitehurst to deny this request as presented

Motion carried by the following vote:

Aye: Keener, Kerr, Whitehurst

Nay:

Abstain: Jackson

5. CONSIDERATION OF RESOLUTION #2018-34

Matthew reviewed with the Planning Commission members the Project Hickory plan.

No other comments

Motion was made by Commission Member Whitehurst and seconded by Commission Member Kerr to approve this request as presented

Motion carried by the following vote:

Aye: Keener, Kerr, Jackson, Whitehurst

Nay:

Abstain

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Motion made by Commission Member Jackson and seconded by Commission Member Whitehurst to adjourn.

Motion Carried by the following vote:

Aye: Keener, Kerr, Jackson, Whitehurst

Nay:

Abstain:

The meeting was adjourned at 6:30p

November 2, 2018

Matthew Nahrstedt, LEED GA
Community Development Director
Community Development Department
P. O. Box 578
Durant, OK 74702

Questions concerning rezoning from the A-1 Agriculture District to the C-2 Highway
Commercial & Commercial Recreation District for property located West of Westside Dr. near
Ed. F. Davis Dr. Durant ...

1. Where will the entrance to this property be?
2. What kinds of commercial businesses will be permitted to build in this area?
3. What kinds of noise levels can be expected?
4. What lightening levels can be expected?
5. What consequences can be expected by homeowners concerning property value?
6. What consequences can be expected by homeowners on the North and West side of this
proposed rezoning area from water drainage problems?

Question submitted by:



Rev. Ross B. Kirven
3014 Kande Lane
Durant, OK 74701-1685
Cell: (580) 920-5388

[3014 Kande Lane is located in Ridgemont #2 on the west side of this proposed zoning change.]



Durant.org
Powered by Google

Darla Smith <dsmith@durant.org>

Public hearing pc2018-24

1 message

Jim Clements <jimclements@sbcglobal.net>

Wed, Nov 7, 2018 at 8:46 PM

To: planning@durant.org

Cc: citymanager@durant.org

Mr Matthew Nahrstedt,

Regarding the matter of rezoning Exhibit A from A1 to C2 as a resident of Shirley St I am opposed to this change.

As I will be unable to attend the hearing to express this in person I would like it noted that this is my vote in this matter.

I did leave you a message on Friday regarding this and requested a return call .

Four working days have passed and I haven't received a return call from you regarding this matter. I was seeking more information on this.

I did have a brief conversation with a member of your staff and was treated respectfully and I appreciate them taking time to help me understand the definition of C2.

Regards Jim & Alicia Clements

Sent from my iPad



Matthew Nahrstedt <mattn@durant.org>

Potential rezoning

1 message

Chicky Droid <droidchicky@gmail.com>

Tue, Nov 13, 2018 at 7:55 AM

To: mattn@durant.org

Hello, I am a Durant citizen. I am concerned about the proposed zoning change of approximately 100 acres off Westside drive. The large area in question is surrounded on three sides by established neighborhoods. In fact, these neighborhoods are among the most desirable in the city limits. Do you intend to support or oppose the rezoning from agricultural to commercial?

Owners of houses in the area always assumed the city would rezone to R1 at some point in the future, perhaps with a "small" strip of multifamily or whatever lining Westside drive, but this big jump of entire acreage to commercial will drastically effect the house values, light and sound pollution, and crime in the area as proven by historical statistics.

Further, doesn't Durant bylaws require a significant green space or buffer between commercial and residential? Will Durant continue to be a patchwork of nonfunctional zones? Is our neighborhood destined to be like the trailer park right next to Wal-Mart parking lot? If so, then the city zoning laws, and in fact your position, are completely worthless to us citizens and should be completely eliminated or restructured from the ground up.

Please provide a timely response so I can plan our next moves prior to rezoning meeting. If I do not receive a timely response, we will have to act accordingly.

Regards,



Matthew Nahrstedt <mattn@durant.org>

Rezoning - PC2018-24

1 message

cheryl jackson <cheryljackson56@hotmail.com>
To: "planning@durant.org" <planning@durant.org>

Thu, Nov 15, 2018 at 7:45 PM

This is to inform the Durant Planning Commission of my concern with the rezoning of the property located West of Westside Drive near Ed F. Davis Drive. Rezoning from A-1 Agriculture District to C-2 will increase the traffic flow on Westside Drive beyond its capacity. Traffic is currently back up at the stop light at Westside Drive and University. The green light allows a maximum of three cars to go before it turns red. Westside Drive is heavily used by business owners and residents living in north Durant. Work traffic, SEOSU traffic, public and private school traffic and church traffic on University makes this more of an issue. The zoning map indicates C2 as Highway Commercial. Your letter indicates C2 as Highway Commercial & Commercial Recreation. The latter terminology does not seem restrictive enough to protect the nearby community. I would be supportive of a more restrictive rezoning, but, not rezoning to C2. Thank you for your consideration of my concerns.

Cheryl Jackson
2219 Gershwin Drive
Durant OK 74701



Public Hearing PC2018-24

1 message

Marion Hill <mhill2015@att.net>

Sun, Nov 18, 2018 at 7:02 PM

To: planning@durant.org

Gentlemen or Ladies:

We have just learned about an application requesting approval of rezoning land that is located near our home, from A-1 Agriculture District to C-2 Highway Commercial & Commercial Recreation District. The property in question is located west of Westside Dr. near Ed F. Davis Dr., Durant.

We strongly oppose this rezoning for the reason that C-2 zoning allows wide latitude in the type of development that can be placed there. Although the application may state that the property would be used for a restaurant, C-2 zoning would not restrict the use to that.

We did not receive notice from the city of this application, but just learned about it from a neighbor. Therefore, this email is sent later than the November 15 date named in the notice for public comments. But we hope you will consider our opposition to this rezoning anyway.

Sincerely,

Elbert R. Hill

Marion M. Hill

2313 Wilson St.

Durant, OK 74701

580-924-7715



PC2018-24

1 message

Trey Collier <trey_collier@sbcglobal.net>
To: planning@durant.org

Mon, Nov 19, 2018 at 5:08 PM

Re: Zoning request PC2018-24

Dear Planning Commission,

Please accept this correspondence as my opposition to the above zoning request for the property located on Westside Drive.

I understand the rationale behind zoning this property as commercial rather than agricultural given the location on what loosely qualifies as a highway access road and given the other commercial property already existing to the north on Westside Drive as well as the newer commercial development to the south. The problem of course is the well-established residential neighborhood that lies in between these varied commercial pockets.

The Burrage law firm office seems to provide a reasonable buffer between the restaurant facilities to the south and the residential neighborhood to the north. It seems that a similar commercial office zoning for the property in question would be more appropriate and provide the same type of buffer between the more industrial oriented properties to the north and the same residential neighborhood to the south in this case.

I appreciate your consideration in this matter.

Sincerely,

Trey Collier
2227 Gershwin Drive



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Darla Smith <dsmith@durant.org>

Public hearing PC2018-24

1 message

Mike Tuttle <eltut007@sbcglobal.net>

Mon, Nov 19, 2018 at 8:26 PM

To: planning@durant.org

Cc: Jenny Tuttle <jennytuttle@gmail.com>

Planning Commission,

I am requesting that you deny the zoning change on the 5 acres addressed in this hearing.

We own a house and property at 2708 Wilson St, Durant, a little outside your 300 feet of adjacent property owners, but a change of this 5 acres would greatly affect the "residential" use of our area. When Applebee's went in, it greatly increased non neighborhood traffic on Wilson Street. When Hoyt's Dodge went in the noise from their outdoor intercom is heard all day long (noise pollution). Commercial development on the 5 acres just north of Wilson Street would add an undesired excessive amount of additional traffic speeding down Wilson, increase in noise, and late night activity, all 3 having a negative affect on our low density residential neighborhood.

Sincerely,

William and Jenny Tuttle

Sent from my iPhone



Public hearing PC 2018-24 Re-zoning from A-1 to C-2.

2 messages

Jim Clements <jimclements@sbcglobal.net>

Mon, Nov 19, 2018 at 8:42 PM

To: "jtomlinson@durant.org" <jtomlinson@durant.org>, "chitchcock@durant.org" <chitchcock@durant.org>, "mdills@durant.org" <mdills@durant.org>, "ogrupe@durant.org" <ogrupe@durant.org>, "dhawthorne@durant.org" <dhawthorne@durant.org>

Cc: Matthew Nahrstedt <mattn@durant.org>, "planning@durant.org" <planning@durant.org>

Dear Mayor Tomlinson, Vice-Mayor Hitchcock and City Council Members,

We believe its important that you are all aware of how we feel regarding the re-zoning of our neighborhood to C-2.

We would like to share a little information with you about our family.

We are from the Stillwater/Cushing area.

Our daughter and son-in-law moved to Durant in 2009, allowing us to start visiting Durant and the surrounding area.

We fell in love with this area.

Prior to this time, we had only driven through Durant via Hwy 75 during trips to Dallas.

When we became grandparents in October 2014, we decided that we would like to buy a home in Durant to be closer to our family and retire here!

We did a lot of research and spent many hours driving around Durant to find our "Perfect" grandparent home--In February 2015 we found it--2311 Shirley St!

Our home is located at the end of the cul-de-sac on the dead end street. We are able to sit outside and enjoy the outdoors without the noise and traffic that is typically associated with living in a larger town due to the landscape between our homes and the highway!

Because of our location, we are very fortunate that we do not have to worry about our grandchildren being able to play outside and be safe from the hazards of traffic.

If you proceed with this action, we are certain that our quality of life and the property value of our neighborhood will be adversely impacted.

We are not-not for progress by any means.

However, we feel the broad spectrum that re-zoning from A-1 to C-2 allows for, is too big of a leap for an agricultural-residential neighborhood to become a highway commercial and commercial recreational district.

To build a restaurant/bar with an outdoor venue would have a tremendous negative affect on the surrounding residential area.

If this re-zoning is allowed, it is our understanding that it can never be reversed!

If re-zoning must take place, we would ask for your consideration in going from A-1 to C-0.

The original request to re-zone 100 acres was approximately affecting 72 families but has now been amended to only 5 acres affecting approximately 10 families.

We are having a hard time believing the original request to re-zone 100 acres was a mistake. It seems to be more of an after thought by the developer to reduce the push back for this proposal in our opinion.

We have been informed by Matthew Nahrstedt, the Community Development Director, that he and his staff are recommending a denial at this time. We, along with many of our neighbors, whole heartily agree with their recommendation!

Thank you for your time and your consideration.

Cordially,

Jim and Alicia Clements

2311 Shirley St
Durant, OK 74701

c 405-326-6579



The City of Durant

Office of City Clerk

Memorandum

Date: 12/6/2018
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Executive Session for Confidential Communication with Attorney
Concerning Pending Claim Against the City of Durant - Billy, et al. v. City of Durant,
Oklahoma (This Executive Session Authorized by Title 25, Section 307 B(4) of the
Oklahoma State Statutes)

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:



The City of Durant

Office of City Clerk

Memorandum

Date: 12/6/2018
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Action Pursuant to 8(a) Above

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action: