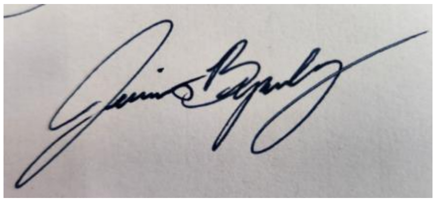
This is to certify that in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 30th day of October, 2023 and that an agenda of said meeting was posted at the place of such meeting at 1:00 p.m. on the 29th day of April, 2024.



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Jessica Byerly, City of Durant

MINUTES OF THE MEETING OF AIRPORT ADVISORY BOARD
May 1, 2024 AT 4:00 PM, Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma

CALL TO ORDER

Vice Chairman Sherrer called the meeting to order at 4:10 pm.

INVOCATION/FLAG SALUTE

Board Member Dan Moore provided the invocation. Vice Chairman Sherrer led the flag salute.

ROLL CALL

Present:
Board Member Kathy Moore
Board Member Dufur
Board Member Lambert
Board Member Dan Moore
Board Member Olsen
Board Member Stuteville
Board Member Thomas
Vice Chairman Sherrer

Absent:
Chairman Dan Craige

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consideration of approval of the minutes for the March 6th meeting

Motion To: Approve Minutes from March 6th Meeting

Motion By: Member Olsen

Seconded By: Member Dufur

Ayes: Dufur, Lambert, Dan Moore, Olsen, Stuteville, Thomas, Sherrer, Kathy Moore

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

a. Airport Directors Monthly Report

Airport Director Matekovic, during his report on the fuel sales for the month of April, provided updated totals to include the whole month. Avgas 100LL - 3,224.76 gal = $16306.05, Self-Serve 100LL 904.28 gal = $4837.88, Jet A w/ additive 20,271 gal = $89,117.75. The total gallons sold were 24,400.04 equaling $110,261.68. The estimated total gross revenue for April $114,031.68 with a total of 3,758 operations according to our VIR Tower Program.

There was a lot of discussion and questions about the Air Evac Hangar project.

Some of these questions were about the leasing price Air Evac would be paying. They are set to pay the amount agreed upon between Air Evac and the Airport at $5000 a month, which was then approved by Airport Authoriy. This amount was set as a rate to be able to pay the DIA (Durant Industrial Authority) loan back faster.

Once the building is complete, there will be an appraisal of the aeronautical value of the building, which is the price that will affect any future leases after the DIA load has been paid back. This led to whether there would be any consequences should Air Evac leave before their set 15-year lease was up. Members Kathy Moore, Dufur, and Stuteville advised that the lease between Air Evac and the Airport have a clause included in the event Air Evac left early.

Member Stuteville also asked who is to receive the $5000 a month payment. To begin with, the money will go to the Airport Authority to pay back the loan to DIA. Once that loan is paid back, then all revenue from that building will go to the Airport. Members Stuteville and Dufur were also concerned about whether any of that money would go to the City of Durant. As per FAA regulations, all airport revenue is to stay at the Airport. The Director stated that currently the Airport revenue is going into a General Ledger fund for the City and at the change of the budget year is then supposed to be given back to the Airport. The Director as well as the members all stated that they would like to see a General Ledger account created for the Airport funds alone.

Another question was brought up about the funding for the Air Evac hangar. Members wanted to know about the grant the Airport is recieveing from ODAA (Oklahoma Department of Aerospace and Aeronautics) and how that would impact the load from DIA. ODAA is going to reimburse 40% of the design and 40% of the build cost. Any money that is left over from the DIA loan after the ODAA grant is figured in will have to go back to DIA, as it was earmarked for this specific project. The Airport Authority could then ask DIA for that money to be used for other projects.

Member Dufur also asked about the size of the hangar which the Director provided as 60ft by 70ft for the build over all and 40ft by 50ft for the actually hangar space. Member Dufur suggested possibly make the hangar bigger. Member Dan Moore also mentioned that when he saw a diagram of the preliminary design that the bathrooms should be moved from the central location of the building to an outside wall in case of future changes, plumbing would be hard to move.

The Director also mentioned that with the upcoming renewal of hangar leases, that he has sent the current lease contract to the FAA compliance department for review to make sure that they are in accordance with them for our Grant Assurances.

The Director then went on to talk about Alpha 1 repair project. The City finally got all the payment made by the insurance company for the Alpha 1 repair from the aircraft that caught fire. This is still in the design phase with a projected fix 35ft long, 50ft wide, and 18in deep to fix the pavement. Once the design phase is complete then the project can go out for bid.

4. Administration

a. Discussion, Consideration and Possible Recommendation on Accepting Bid C-2023-37-BID for the Runway and Taxiway Marking Project.

The discussion about the Runway and Taxiway marking project was centered around how it would affect the operations at the airport during the work. The Director let the board know that most of the removal work of the old paint would be done at night, until the workers will need to put down the new paint. This part will have to be done during the day because of the reflective glass in the paint. The Director also mentioned during this session that the Alpha 1 project would also be done at night.

There were some questions about where the funds were coming from for this project. Director Matekovic stated that this project is coming out of our BIL funds (Bipartisan Infrastructure Legislation). Member Dufur also advised the Director to ask the company about a warranty on the paint.

The board then held a vote to recommend approval of this BID to the Airport Authority Board.

Motion To: Recommend Bid C-2023-37-Bid to Airport Authority Board.

Motion By: Member Olsen

Seconded By: Member Dan Moore

Ayes: Dufur, Lambert, Dan Moore, Olsen, Stuteville,Thomas,Sherrer, Kathy Moore

Nays: None

Abstain: None

5. New Business

ADJOURNMENT

Motion To: Adjourn Meeting at 5:31 pm

Motion By: Vice Chairman Sherrer

Seconded By: Member Dufur

Ayes: Dufur, Lambert, Dan Moore, Olsen, Stuteville, Thomas, Sherrer, Kathy Moore

Nays: None

Abstain: None