The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT CITY COUNCIL

4:00 PM **AGENDA** **December 8, 2015**

DURANT CITY HALL
300 W. EVERGREEN, DURANT, OK
ROSCOE J. HATFIELD COUNCIL CHAMBERS

CALL TO ORDER

INVOCATION

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Minutes
   1. Special Council Meeting of November 9, 2015 (Continued from November 4, 2015)
   2. Special Council Meeting of November 10, 2015 (Continued from November 9, 2015)
   3. Regular Council Meeting of November 10, 2015
   4. Special Council Meeting of November 16, 2015
   5. Special Council Meeting of November 25, 2015

b. Consider Approval of November 2015 Claims

c. Consider Approval of DigiTicket Service Contract (C-2015-72) for Electronic Citation Hardware, Software, and Equipment

d. Consider Approval to Create a Finance Manager Position

e. Consider Southern Oklahoma Development Association (SODA) Board of Directors Appointment

f. Consider Tort Claim of Michael Cash and Affirm Denial of Claim Made by the Oklahoma Municipal Assurance Group

2. **Consider Items Removed from Consent**

3. **Information Items**

   a. Police Department Monthly Report Oct 2015

   b. Planning Commission Meeting Minutes

   c. October 2015 Financial Statements

   d. Community Development Monthly Report

   e. Emergency Management Monthly Report Oct. 2015

   f. Status of Projects - November, 2015

   g. Fire Department Monthly Report for November, 2015

4. **Administration**

   a. Consider Approval of Sales Tax Revenue Compliance Audit Agreement with PRA Government Services, LLC, d/b/a RDS C-2015-73

   b. Consider Approval of Ordinances Revising and Updating the City of Durant's Building Regulations in Accordance with the most Current Code Adopted by the State of Oklahoma and Adopted by the Oklahoma Uniform Building Code Commission

      1. Ordinance No. 1774 - Building Code Adopted
      2. Ordinance No. 1775 - Plumbing Code Adopted
      3. Ordinance No. 1776 - Plumbing Registration Fee
      4. Ordinance No. 1777 - Plumbing Renewal
      5. Ordinance No. 1778 - Electric Code Adopted
      6. Ordinance No. 1779 - Electric Registration Fee
      7. Ordinance No. 1780 - Fuel Gas Code Adopted
      8. Ordinance No. 1781 - Mechanical Code Adopted
      9. Ordinance No. 1782 - Mechanical Registration Fee

   c. Consider Approval of Ordinance 1773 Amending Section 90.35 to Change Residency Requirement for Eligibility to Serve on the Parks and Recreation Advisory Board

   d. Consider Request for Authorization to Purchase (RFAP # 2015-159) for the Downtown Enhancement Project (ODOT Project # 28808 (05).

   e. Consider Engineering Contract Funding Agreement with The Oklahoma Department of Transportation for engineering services for Phase 5 Downtown Enhancement Project #28808(05). Contract # C-2015-71

   f. Consider Award of Bid for Materials for Installation of North 7th Water Line to Serve SOSU (Contract #2014-39) (RFAP # 2015-125)

   g. Consider Approval of Ordinance No. 1783 Amending the Employee Retirement System, Defined Contribution Plan for the Position of

City Manager

h. Consider Approval of Ordinance No. 1784 Amending the Employee Retirement System, Defined Benefit Plan for the City of Durant, Oklahoma

i. Consider Ordinance No. 1788 - Annexation to City, Establishing Zoning and Service Plan

j. Consider Approval of Ordinance No. 1785 Amending the Employee Retirement System, Defined Contribution Plan for the City of Durant, Oklahoma

k. Consider Approval of Resolution 2015-39 Authorizing Agreement Number 32112(04) with the Oklahoma Department of Transportation for Construction of Access Ramps on US-70 at Old East Main Street

   1. Consider Approval of Project Agreement Number 32112(04) with the Oklahoma Department of Transportation for Construction of Access Ramps on US-70 at Old East Main Street- Contract 2015-70

l. Consider Approval of Resolution 2015-40 Updating Miscellaneous Fees

m. Consider Award of Bid for Municipal General Liability, Auto Liability, Auto Physical Damage, Property Protection, Personal Injury, Errors and Omissions, and Training Benefits (RFB 2015-69)

n. Request Approval of Request for Authorization to Purchase (RFAP 2015-158) for Annual Premiums for Municipal Insurance, General Liability and Auto and Property for January 1, 2016 - January 1, 2017

o. Consideration Agreement with D & D Marketing Concepts, Inc. for Take to the Skies Airfest

p. Consider Providing the Durant City Clerk with Public Notice to Hold a Special City Council Meeting in a Town Hall Format to be Conducted by Oklahoma State Auditor Gary Jones to Determine if a State Audit is Warranted

q. Consider Recommendation for Award of Bid for Equipment and Motor Fuel Supply (RFB 2015-64)

r. Consider Approval of Contract for Fuel Distribution and Lease of Fuel Tank Equipment (C-2015-64)

   1. Consideration and Approval of Request for Authorization to Purchase (Spend) Fuel for City Fleet and Lease of Fuel Tank Equipment

PRESENTATIONS, PUBLIC HEARINGS AND CITIZEN REQUESTS - 5:00 P.M.

5. Presentations

6. Public Hearings

a. Consideration Approval of Preliminary Plat for Terra Bella Phase II Located Between Redbud Lane and Washington Ave. (PC2015-13)

b. Consideration for Approval of Ordinance # 1772-PC2015-12 to Rezone Property Located at 824 W. Evergreen St. Durant from General Residential (R-3) District to Professional and Business Office (C-O) District

7. CITIZEN COMMENTS ON NON-AGENDA ITEMS

Citizens wishing to address the council regarding matters which are not listed on the agenda will be required to sign up no later than 5 minutes prior to the scheduled starting time of the meeting. The sign-in sheet will contain space for citizen's name, address, phone number, and topic to be discussed. In this way, city staff will be able to follow-up on any issues presented if necessary.

8. Executive Session

a. Consider Entering into Executive Session as Authorized by Title 25 O.S. Section 307 B. (4), to Discuss Settlement for Worker's Compensation Case

i. Consider Action Pursuant to 1. a. Above

9. New Business

ADJOURNMENT

CERTIFICATE

_____

Barbara Lilley, City of Durant

The City of Durant

Office of City Clerk

Memorandum

Date: 12/1/2015

To: Mayor and City Council

From: Barbara Lilley, Executive Assistant

Re: Consider Approval of Minutes-

1. Special Council Meeting of November 9, 2015 (Continued from November 4, 2015)
2. Special Council Meeting of November 10, 2015 (Continued from November 9, 2015)
3. Regular Council Meeting of November 10, 2015
4. Special Council Meeting of November 16, 2015
5. Special Council Meeting of November 25, 2015

Minutes for the Council Meetings listed above are attached for your review and approval.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Special Council Meeting of November 9, 2015	Backup Material	12/2/2015
Special Council Meeting of November 10, 2015	Backup Material	12/2/2015
Regular Council Meeting of November 10, 2015	Backup Material	12/2/2015
Special Council Meeting of November 16, 2015	Backup Material	12/2/2015
Special Council Meeting of November 25, 2015	Backup Material	12/2/2015

MINUTES OF THE CONTINUED SPECIAL COUNCIL MEETING
MONDAY, NOVEMBER 9, 2015, 1:00 P.M.

(Continued from Special Council Meeting of October 29, 2015, November 2 and November 4, 2015)

The continuation of the Special Meeting of the Durant City Council was held on Monday, November 9, 2015, at 1:00 p.m. in the City Manager's office, 2nd floor of City Hall.

Mayor Stewart Hoffman called the meeting to order at 1:02 p.m.

Present: Council Member Chad Hitchcock
Council Member Bill Orr
Council Member Jerry L. Tomlinson
Vice-Mayor Destry Hawthorne*
Mayor Stewart Hoffman

City Attorney Pat Phelps
City Clerk Cynthia Price
*(*denoted partial attendance)*

Motion made by Council Member Orr and seconded by Council Member Hitchcock to enter into Executive Session. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hoffman
Nay: None Abstain: None

Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to reconvene in Regular Session. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

1. Consider Entering into Executive Session as Authorized by Title 25 O.S. Section 307 B. (1) to Discuss the Employment of a City Manager
   a. Consider Action Pursuant to 1.a. Above

Motion made by Mayor Hoffman and seconded by Council Member Orr to continue the meeting to Tuesday, November 10, 2015 at 3:15 p.m. in the downstairs Conference Room, Durant City Hall. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

MINUTES OF THE CONTINUED SPECIAL COUNCIL MEETING
TUESDAY, NOVEMBER 10, 2015, 3:15 P.M.

(Continued from Special Council Meeting of October 29, 2015, November 2, November 4, and November 9, 2015)

The continuation of the Special Meeting of the Durant City Council was held on Tuesday, November 10, 2015, at 3:15 p.m. in the 1st Floor Conference Room, Durant City Hall.

Mayor Stewart Hoffman called the meeting to order at 3:34 p.m.

Present: Council Member Chad Hitchcock
Council Member Bill Orr
Council Member Jerry L. Tomlinson
Vice-Mayor Destry Hawthorne
Mayor Stewart Hoffman

City Attorney Pat Phelps
City Clerk Cynthia Price
*(*denoted partial attendance)*

Motion made by Council Member Orr and seconded by Council Member Hitchcock to enter into Executive Session. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

Motion made by Vice-Mayor Hawthorne and seconded by Council Member Orr to reconvene in Regular Session. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

1. Consider Entering into Executive Session as Authorized by Title 25 O.S. Section 307 B. (1) to Discuss the Employment of a City Manager
   a. Consider Action Pursuant to 1.a. Above

   Mayor Hoffman said no action would be taken at this time.

Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to adjourn. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

MINUTES OF THE REGULAR SCHEDULED MEETING OF THE DURANT CITY COUNCIL OF NOVEMBER 10, 2015 AT 4:00 P.M., ROSCOE J. HATFIELD COUNCIL CHAMBERS, DURANT CITY HALL

CALL TO ORDER

Meeting was called to order at 4:19 p.m. by Mayor Stewart Hoffman.

INVOCATION

Invocation was delivered by Tommy Kramer, Executive Director of the Durant Industrial Authority.

ROLL CALL

Present: Council Member Chad Hitchcock
Council Member Billy L. Orr
Council Member Jerry L. Tomlinson
Vice-Mayor Destry Hawthorne
Mayor Stewart Hoffman

City Attorney Pat Phelps
City Clerk Cynthia Price
*(*denotes partial attendance)*

Absent: None

Mayor Hoffman stated that they did have a quorum.

ORDER OF BUSINESS

Mayor Hoffman stated that he would like to move to Item #3.a. – Update on Recent Efforts to Improve Citizen Engagement & Transparency – because part of this item addresses the fact that the Citizen Comments section has been moved to the end of the meeting. He pointed out that there was a sign-up sheet at the back of the room for citizens wishing to address the council. Citizens wishing to address the council must sign in no later than 5 minutes prior to the scheduled starting time of the meeting

Mayor Hoffman also mentioned the *Durant Diners, Districts and Dialogues* Event, which will be hosted by the Durant Area Chamber of Commerce and Imagine Durant and presented by the Oklahoma Municipal League. This event will be held on December 16 at 6 p.m. at the Donald W. Reynolds Library and Community Center. The public is invited to attend to learn the unique funding challenges faced by Oklahoma municipalities.

Mayor Hoffman stated that it was being proposed in the Consent Items that the council meeting times be changed from the traditional time of 4pm to 6pm.

Regarding City Hall Council Chamber upgrades, in the course of negotiations to renew the City's contract with Rise Broadband for use of the City water towers, the company agreed to pay for technology equipment and installation in the council chambers as partial payment. There have also been arrangements made with KLBC to provide live video streaming of city council meetings, which will be provided free of charge and can be found on klbcfm.com.

Mayor Hoffman stated that city staff is working on revitalizing the City's website.

Mayor Hoffman asked that they move to Item 4.c. at this time because Mr. Leaird with the Southern Oklahoma Rural Transit System (SORTS) had to be at another engagement soon.

4. Administration

c. Consider Approval of Contract with Big Five Community Services/Southern Oklahoma Rural Transportation System *(C-2015-62)* for Transportation Services in the Amount of $22,000 for Fiscal Year 2015-16

Council Member Tomlinson asked about financial reporting from Big Five and Interim City Manager Sarah Sherrer stated that there is a clause in the proposed contract which requires Big Five to furnish their financial reports to the City on a quarterly basis prior to receiving any payment from the City. Council Member Tomlinson stated that historically the City Council has representation on the boards that we support financially. He said he felt that this would be a part of our due diligence and good stewardship that someone from the City Council have a seat on their Board of Directors.

Motion made by Council Member Tomlinson and seconded by Vice-Mayor Hawthorne to approve the contract with Big Five Community Services/Southern Oklahoma Rural Transportation System *(C-2015-62)* for Transportation Services in the Amount of $22,000 for Fiscal Year 2015-16. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

b. Consider Approval of Budget Amendment (BA-2016-02) to Fund Big Five Community Services/ Southern Oklahoma Rural Transportation System *(C-2015-62)* for Transportation Services in the Amount of $22,000 for Fiscal Year 2015-16

Motion made by Council Member Orr and seconded by Council Member Tomlinson to approve Budget Amendment (BA-2016-02) to Fund Big Five Community Services/ Southern Oklahoma Rural Transportation System *(C-2015-62)* for Transportation Services in the Amount of $22,000 for Fiscal Year 2015-16. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

d. Consider Approval of Request for Authorization to Purchase (RFAP# 2015-140) to Spend Funds in the Amount of $22,000 for Transportation Services Provided by Big Five Community Services/ Southern Oklahoma Rural Transportation System

Motion made by Vice-Mayor Hawthorne and seconded by Council Member Hitchcock to approve RFAP #2015-140 in the amount of $22,000 for transportation services provided by Big Five Community Services/ Southern Oklahoma Rural Transportation System. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consider Approval of Minutes
   i. Special Council Meeting of October 9, 2015
   ii. Regular Council Meeting of October 13, 2015
   iii. Special Council Meeting of October 23, 2015
   iv. Special Council Meeting of October 29, 2015
b. Consider Approval of October 2015 Claims

c. Consider Approval of Regular Meeting Schedule of the Following Boards and Authorities for Calendar Year 2016
   i. Durant City Utilities Authority (DCUA)
   ii. Durant Airport Authority (DAA)
   iii. Durant Development Authority (DDA)
   iv. Durant Airport Advisory Board v. Board of Adjustment (BOA)
   vi. Durant Community Facilities Authority (DCFA)
   vii. Durant Industrial Authority (DIA)
   viii. Durant Economic Development Council
   ix. Cemetery Advisory Board
   x. Municipal Planning Commission
   xi. Donald W. Reynolds Community Center & Library Board
   xii. Keep Durant Beautiful
   xiii. Parks and Recreation Advisory Board
   xiv. Organized Sports Committee
d. Consider Approval of Regular Meeting Schedule of Durant City Council for Calendar Year 2016
e. Consider Approval of 2016 City of Durant Holiday Schedule
f. Consider Approval of 2015 Annual Employee Bonus Proposed in the Amount of $74,900
g. Consider Acceptance of Corrected Easement from Durant Industrial Authority for Construction of Country Club Road Improvements
h. Consider Acceptance of Temporary Drainage Easement from the Durant Industrial Authority to Direct Drainage Water from Country Club Roadway
i. Consider Approval of Updated Agreement with Oklahoma Tax Commission for Administration of Sales & Use Taxes for the City of Durant Including Reduced Retention Fees
j. Consider Approval of Request for Authorization to Purchase (RFAP # 2015-137) to Purchase Materials for Westside Drive Street Repair in the Amount up to $40,000
k. Consider Approval of Request for Authorization to Purchase (RFAP#2015-144) to Pay for Labor and Materials Necessary for Ongoing Crack Sealing and Patching of City Streets in the Amount of $240,000
l. Consider Approval of BUDGET AMENDMENT 2016-03 Amending the Fiscal Year 2015-16 Budget to Adjust Budgeted Revenue and Make Corrections
m. Consider Approval of Proposed Oklahoma Municipal League By-Law Amendments
n. Consider Acceptance of Donation from XTO Energy in the Amount of $1,000.00
o. Consideration to Accept Technical Support from the 2016 Rivers, Trails and Conservation Assistance (RTCA) Program of the National Park Service to Create a Trail Master Plan within the City of Durant
p. Consider Authorization to Apply for Federal Emergency Management Administration (FEMA) 2015 Assistance to Firefighters Grant (AFG) for Fire Department Equipment

Council Member Hitchcock asked to remove 1.f. and 1.l. from the Consent Docket, Mayor Hoffman requested that Items *d, k,* and *j* be removed, and Vice-Mayor Hawthorne asked to remove Item 1.o. from the Consent Docket.

Motion made by Vice-Mayor Hawthorne and seconded by Council Member Hitchcock to approve Consent Items *a, b, c, e - i, m, n* and *p* be approved as presented. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

2. Consider Items Removed from Consent

d. Consider Approval of Regular Meeting Schedule of Durant City Council for Calendar Year 2016

Mayor Hoffman stated that this item was pulled from the consent docket simply to make the citizens aware of the time change in council meetings. Due to numerous requests by the citizens,

the Regular City Council meetings will start at 6:00pm rather than 4:00pm, beginning with the January, 2016 council meeting.

Motion made by Vice-Mayor Hawthorne and seconded by Council Member Hitchcock to approve the Regular Meeting Schedule of the Durant City Council for calendar year 2016. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

f. Consider Approval of 2015 Annual Employee Bonus Proposed in the Amount of $74,900

Council Member Hitchcock expressed his concern of spending $74,900 on employee bonuses due to the financial situation the City is currently in. He asked Ms. Sherrer is there was anything she could do to possibly restructure the bonuses to save the City some money. It was noted, however, that the employee bonuses were included in this year's budget.

Ms. Sherrer stated that since they knew that there could possibly be reduced revenue from the loss of certain sales tax, they were actually able to decrease the actual salary costs from fiscal year 2013-2014 over to the next fiscal year by almost $1 million. We could then carry forward more money as a cushion to absorb some of the losses. The employees have really put forth an effort in making this work with less help. There are a lot of people who depend on the employee bonuses for their holiday spending. She also said that the City has a lot of very good, dedicated employees who are very worthy of a bonus.

Motion made by Council Member Tomlinson and seconded by Vice-Mayor Hawthorne to approve the proposed 2015 annual employee bonus in the amount of $74,900. Motion carried with the following vote:
Aye: Orr, Tomlinson, Hawthorne, Hoffman
Nay: Hitchcock Abstain: None

j. Consider Approval of Request for Authorization to Purchase (RFAP #2015-137) to Purchase Materials for Westside Drive Street Repair in the Amount up to $40,000

Mayor Hoffman stated this is the area on Westside Drive, right in front of Taco Bell, between Braum's and the Kwik Chek where the concrete is really busted up. This is an RFAP to purchase materials to repair this section of the street and address some of the drainage issues at that location.

Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to approve RFAP #2015-137 to purchase materials for Westside Drive street repair. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

k. Consider Approval of Request for Authorization to Purchase (RFAP #2015-144) to Pay for Labor and Materials Necessary for Ongoing Crack Sealing and Patching of City Streets in the Amount of $240,000

No action taken at this time; will be considered at the next council meeting.

l. Consider Approval of BUDGET AMENDMENT 2016-03 Amending the Fiscal Year 2015-16 Budget to Adjust Budgeted Revenue and Make Corrections

Motion made by Council Member Hitchcock and seconded by Council Member Tomlinson to approve Budget Amendment #BA2016-03. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

o. Consideration to Accept Technical Support from the 2016 Rivers, Trails and Conservation Assistance (RTCA) Program of the National Park Service to Create a Trail Master Plan Within the City of Durant

Vice-Mayor Hawthorne stated that he wanted to thank all those involved with this grant to create a Trail Master Plan.

Motion made by Vice-Mayor Hawthorne and seconded by Council Member Orr to accept the technical support from the 2016 Rivers, Trails and Conservation Assistance (RTCA) Program of the National Park Service to Create a Trail Master Plan within The City of Durant. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

At this time, Mayor Hoffman stated that there are six individuals from Leadership Durant who are present in the audience this evening and he wanted to recognize them for what they do.

3. Information Items

a. Update on Recent Efforts to Improve Citizen Engagement & Transparency

Mayor Hoffman stated council had already discussed this item earlier in the meeting so they would continue with the remaining Information Items.

b. September 2015 Financial Statements
c. September 2015 Police Monthly Report
d. Fire Department October 2015 Report
e. October 2015 Library Statistics
f. October 2015 Street Department Monthly Report
g. Durant Community Development Monthly Activity Report – October, 2015

This was information on the monthly reports so no action was necessary.

Mayor Hoffman stated they would now move to the Presentations and Public Hearings section of the agenda since it was now 5:00pm

PRESENTATIONS, PUBLIC HEARINGS, AND CITIZEN REQUESTS – 5:00PM

5. Presentations

There were no presentations this month.

6. Public Hearings

a. PC2015-11 – Consideration Ordinance No. 1770, Requesting a Zoning Change from Medium Industrial (I-2) District to the Highway Commercial and Commercial Recreation (C-2) District for Property Located Between Big Lots Parkway and Enterprise Boulevard

Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to Approve Ordinance No. 1770, Section 1. Motion carried with the following:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to Approve Ordinance No. 1770, Section 2. Motion carried with the following:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

b. Consider Ordinance No. 1771 Annexation to City, Establishing Zoning and a Service Plan

City Attorney Pat Phelps stated that the Council passed Ordinance No. 1765 last month which annexed several acres to the City on behalf of Commercial Metals Company for their new plant. However, it was later noted that some of the intended acreage was omitted from the ordinance. Therefore, it is necessary to now pass Ordinance No. 1771 which will include the omitted property. Mr. Phelps also stated that this ordinance sets details of the Service Plan and zones the property Medium Industrial District (I-2).

Motion made by Council Member Tomlinson and seconded by Vice-Mayor Hawthorne to approve Ordinance No. 1771, Sections 1 – 5. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

Motion made by Council Member Tomlinson and seconded by Vice-Mayor Hawthorne to approve Ordinance No. 1771, Section 6. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

c. Public Hearing for Resolution 2015-38 to Adjust the Utility Rate Structure Adopted by Resolution 2015-24 and Suspend Scheduled Utility Rate Increases for the Fiscal Years 2016-17 and 2017-18

Interim City Manager Sarah Sherrer presented Resolution 2015-38 stating that this resolution would only provide for a rate increase for one year instead of the previous resolution which provided for rate increases for three consecutive years. She stated that the previous resolution provided for percentage increase across the board and the resolution presented this evening would be based on the profit/loss of each service offered by the City.

Ms. Sherrer explained the proposed adjusted utility rate structure to council members in detail.

Mayor Hoffman asked if there were any comments from the public concerning this issue and if so, they could do that now. Several citizens came forward to voice their concerns or opinions regarding the water rates.

Council Member Tomlinson stated that due to some technical glitches, he has not had sufficient time to study the proposed resolution and therefore he recommended suspending the January 1, 2016 rate for further consideration by the Acting City Manager and/or the new city manager once one has been hired.

Motion made by Mayor Hoffman and seconded by Vice-Mayor Hawthorne to table Resolution No. 2015-38. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

4. Administration

a. Consider Authorization to Contract with InterAct (Harris) for Geographic Information System (GIS) Services to Provide 911 Addressing & Mapping for the City of Durant and Bryan County in the Amount of $24,000 per Year

Motion made by Council Member Hitchcock and seconded by Council Member Orr to approve the contract with InterAct (Harris) in the amount of $24,000 per year. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

e. Consideration to Accept Economic Development Administration (EDA) Grant Award 08-01-05038 In the Amount of $1.5 Million to be utilized towards Construction of By-Pass On / Off Ramps Supporting the Commercial Metals Company Necessary to Create New Jobs (C-2015-65)

Becca Collins, Grants Coordinator for the City of Durant, stated that the City has received the grant from the United States Department of Commerce which is an Economic Development Administration (EDA) grant, partnered with the Oklahoma Department of Transportation, to construct the on/off ramps at Old East Main that will benefit the CMC Project.

Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to approve acceptance of this grant. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

7. Citizen Comments on Non-Agenda Items

Ms. Tussing spoke regarding SORTS.

8. Executive Session

None

9. New Business

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

No New Business at this time.

ADJOURNMENT

Motion made by Council Member Orr and seconded by Council Member Hitchcock to adjourn. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

MINUTES OF THE SPECIAL CALLED MEETING OF THE DURANT CITY COUNCIL ON NOVEMBER 16, 2015 AT 8:30 A.M., ROSCOE J. HATFIELD COUNCIL CHAMBERS, DURANT CITY HALL

CALL TO ORDER

Meeting was called to order at 8:37 a.m. by Mayor Stewart Hoffman.

ROLL CALL

Present: Council Member Chad Hitchcock
Council Member Billy L. Orr
Council Member Jerry L. Tomlinson
Vice-Mayor Destry Hawthorne
Mayor Stewart Hoffman

City Attorney Pat Phelps
City Clerk Cynthia Price
*(*denotes partial attendance)*

Absent: None

Mayor Hoffman stated that for the record we have a quorum.

ORDER OF BUSINESS

1. Consider Entering into Executive Session as Authorized by Title 25 O.S. Section 307 B.(1) to Discuss the Employment of a City Manager

   Motion made by Vice-Mayor Hawthorne and seconded by Council Member Orr to enter into Executive Session. Motion carried with the following vote:
   Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
   Nay: None Abstain: None

   Motion made by Vice-Mayor Hawthorne and seconded by Council Member Hitchcock to enter back into Regular Session. Motion carried with the following vote:
   Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
   Nay: None Abstain: None

   a. Consider Action Pursuant to 1.a. Above

      Motion made by Mayor Hoffman and seconded by Council Member Orr to hire Sarah Sherrer as City Manager, effective immediately. Motion carried with the following vote:
      Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
      Nay: None Abstain: None

ADJOURNMENT

Motion made by Vice-Mayor Hawthorne and seconded by Council Member Hitchcock to adjourn. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

Agenda posted on Durant City Hall Entry Door at 4:45 p.m. on the 27th day of October, 2015 by Barbara Lilley.

MINUTES OF THE SPECIAL CALLED MEETING OF THE DURANT CITY COUNCIL ON NOVEMBER 25, 2015 AT 9:15 A.M., ROSCOE J. HATFIELD COUNCIL CHAMBERS, DURANT CITY HALL

CALL TO ORDER

Meeting was called to order at 9:18 a.m. by Mayor Stewart Hoffman.

ROLL CALL

Present: Council Member Chad Hitchcock
Council Member Billy L. Orr
Council Member Jerry L. Tomlinson
Vice-Mayor Destry Hawthorne
Mayor Stewart Hoffman

City Manager Sarah Sherrer
City Attorney Pat Phelps
City Clerk Cynthia Price
*(*denotes partial attendance)*

Absent: None

Mayor Hoffman stated that for the record we have a quorum.

ORDER OF BUSINESS

1. Consider Acceptance of Commercial Metals Company Tax Increment Finance Engagement Letter for the Bond Counsel Services and for Financial Advisory Services

   It was noted that the Durant Industrial Authority met yesterday (November 24) and reviewed the bids from the two groups. Mayor Hoffman stated that if anyone has any questions in this regard, please ask either himself or Tommy Kramer.

   Mayor Hoffman stated that the Durant Industrial Authority (DIA) voted to accept the proposals from Floyd Law Firm and Bank of Oklahoma. He stated that for Bond Counsel Services, the Public Finance Law Group submitted a quote of $125,000 and the Floyd Law Firm submitted a quote of .5% of the principal amount of the Bonds issued. For Financial Advisory Services, Municipal Finance Services, Inc. submitted a quote of $125,000 for services and BOK Financial Corp. submitted their quote at 0.25% of the debt issued.

   Motion made by Council Member Tomlinson and seconded by Council Member Hitchcock to accept the Durant Industrial Authority's recommendation to accept BOK Financial Corp. as the Financial Advisor and Floyd Law Firm as the Bond Counsel as presented. Motion carried with the following vote:
   Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
   Nay: None Abstain: None

ADJOURNMENT

Motion made by Vice-Mayor Hawthorne and seconded by Council Member Hitchcock. Motion carried with the following vote:
Aye: Hitchcock, Orr, Tomlinson, Hawthorne, Hoffman
Nay: None Abstain: None

The City of Durant

Office of City Clerk

Memorandum

Date: 12/2/2015
To: Mayor and City Council
From: Barbara Lilley, Executive Assistant
Re: Consider Approval of November 2015 Claims-

Attached are the claims for November 2015 for review and approval.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Claims - November 2015	Backup Material	12/3/2015

PAYROLL CLAIMS SUMMARY
AS OF: NOVEMBER 30TH, 2015

)01-GENERAL FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
:ITY ADMINISTRATION	535,878.00	31,220.21	209,014.55	39.00	0.00	326,863.45
:ITY CLERK	179,283.00	10,113.81	60,351.55	33.66	0.00	118,931.45
:ITY TREASURER	176,181.00	13,406.31	71,817.91	40.76	0.00	104,363.09
.EGAL SERVICES-ATTORNEY	41,737.00	3,030.78	16,585.31	39.74	0.00	25,151.69
.AW ENFORCEMENT (PD)	3,771,623.00	267,898.66	1,506,127.56	39.94	402.08	2,265,093.36
ıNIMAL CONTROL (PD)	83,641.00	6,108.69	33,595.06	40.17	0.00	50,045.94
:IRE DEPARTMENT	2,740,117.00	198,803.54	1,136,079.34	41.46	0.00	1,604,037.66
›ARKS, REC. & GEN. SVCS.	557,380.00	36,760.62	210,983.52	37.85	0.00	346,396.48
;WIMMING POOL	67,879.00	0.00	37,332.54	55.00	0.00	30,546.46
ſUNICIPAL COURT	87,425.00	6,181.75	33,993.12	38.88	0.00	53,431.88
:OMMUNITY DEVELOPMENT	346,808.00	25,800.67	140,000.27	40.37	0.00	206,807.73
›UBLIC LIBRARY	428,974.00	26,515.74	162,521.20	37.89	0.00	266,452.80
:TREET DEPARTMENT	614,420.00	44,818.00	247,516.46	40.28	0.00	366,903.54
:IVIL EMERGENCY MGMT.	197,699.00	14,253.03	77,926.22	39.42	0.00	119,772.78
;ENERAL GOVERNMENT	200,000.00	0.00	0.00	0.00	0.00	200,000.00
:ITY GARAGE	214,970.00	13,939.07	81,020.89	37.69	0.00	133,949.11
TOTAL SALARIES AND BENEFITS	10,244,015.00	698,850.88	4,024,865.50	39.29	402.08	6,218,747.42

PAYROLL CLAIMS SUMMARY
AS OF: NOVEMBER 30TH, 2015

)10-INFO. TECH. SERVICE FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
INFO. TECH. SERVICE FUND	158,919.00	12,749.10	68,916.59	43.37	0.00	90,002.41
TOTAL SALARIES AND BENEFITS	158,919.00	12,749.10	68,916.59	43.37	0.00	90,002.41

PAYROLL CLAIMS SUMMARY
AS OF: NOVEMBER 30TH, 2015

020-DURANT INDUSTRIAL AUTH.

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
ECON. DEV. ADMIN.	230,459.00	15,212.75	91,420.15	39.67	0.00	139,038.85
TOTAL SALARIES AND BENEFITS	230,459.00	15,212.75	91,420.15	39.67	0.00	139,038.85

PAYROLL CLAIMS SUMMARY
AS OF: NOVEMBER 30TH, 2015

101-SPECIAL 911 TAX FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
PD COMM CENTER	702,426.00	43,474.73	259,422.21	36.93	0.00	443,003.79
TOTAL SALARIES AND BENEFITS	702,426.00	43,474.73	259,422.21	36.93	0.00	443,003.79

PAYROLL CLAIMS SUMMARY
AS OF: NOVEMBER 30TH, 2015

·00-MULTI-SPORTS COMPLEX

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
:ECREATIONAL MARKETING	69,875.00	4,538.65	27,333.45	39.12	0.00	42,541.55
·URANT MULTI-SPORT COMP	269,179.00	19,407.39	107,310.69	39.87	0.00	161,868.31
TOTAL SALARIES AND BENEFITS	339,054.00	23,946.04	134,644.14	39.71	0.00	204,409.86

PAYROLL CLAIMS SUMMARY
AS OF: NOVEMBER 30TH, 2015

:10-CEMETERY OPERATIONS FUND

	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	% OF BUDGET	Y-T-D ENCUMB.	BUDGET BALANCE
SALARIES AND BENEFITS						
:IGHLAND CEMETERY	21,166.00	2,930.73	16,366.50	77.32	0.00	4,799.50
TOTAL SALARIES AND BENEFITS	21,166.00	2,930.73	16,366.50	77.32	0.00	4,799.50

COUNCIL CLAIMS RUN
NOVEMBER 2015

FOR

COUNCIL MEETING
DECEMBER 8, 2015

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 001 CITY ADMINISTRATION BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000637 WEST PAYMENT CENTER					
	I-832944684	001-001-513.50-56	OK STATUTES A BLANKET PO	162049	280.04
01-000919 A & M ENGRAVING & TROPH					
	I-11.16.15	001-001-513.50-51	OFFICE SUPPLI NAME PLATE FOR SARAH SHERRER	161812	12.50
01-002194 FEDERAL EXPRESS					
	I-5-229-87051	001-001-513.30-32	FREIGHT & POS FEDEX CHG. MAIL GRANT ITEMS	161892	54.30
01-002242 JP MORGAN CHASE - BANK					
	I-2313-4855-1115	001-001-513.50-51	OFFICE SUPPLI FRAMES, CREAMER, PINS, RULERS	000000	75.51
	I-2313-4855-1115	001-001-513.50-57	MEMBERSHIPS & IPMA-HR MEMBERSHIP	000000	315.00
	I-2313-4855-1115	001-001-513.50-51	OFFICE SUPPLI CLIPS, MARKERS, STAPLES, STOOL	000000	70.88
	I-2419-5160-1115	001-001-513.70-77	MISC. MEETING COUNCIL MEMBERS LUNCH 10/9/15	000000	56.55
	I-2419-5160-1115	001-001-513.70-77	MISC. MEETING COUNCIL MEMBERS LUNCH 10/13/15	000000	56.80
	I-2419-5160-1115	001-001-513.70-77	MISC. MEETING CITY COUNCIL LUNCH 11/4/15	000000	53.21
	I-2419-9188-1115	001-001-513.50-51	OFFICE SUPPLI NOTE, CARD	000000	36.95
	I-2419-9188-1115	001-001-513.50-57	MEMBERSHIPS & BLANKET PO-8 PAYMTS $14.99 EA	000000	14.99
01-003248 FIVE STAR OFFICE SUPPLY					
	I-0201369-001	001-001-513.50-51	OFFICE SUPPLI OFFICE SUPPLIES	161904	456.88
	I-0201964-001	001-001-513.50-51	OFFICE SUPPLI OFFICE SUPPLIES, 10 CASES PAPE	161904	444.03
	I-0202666-001	001-001-513.50-51	OFFICE SUPPLI STAPLER, PAPER	161904	56.07
01-004143 TOUCHTONE COMMUNICATION					
	I-11/2015-809247222	001-001-513.30-31	PHONE & TELEC LONG DISTANCE CHGS ADMIN	162032	21.51
	I-11/2015-809247222	001-001-513.30-31	PHONE & TELEC LONG DISTANCE COMMON COST	162032	18.94
01-004172 CHOCTAW RESORT & CASINO					
	I-10.29.15-10.30.15	001-001-513.70-72	TRAINING AND HOTEL FOR CM CANDIDATE	161849	198.00
01-004282 DURANT NOON LIONS CLUB					
	I-SEPT 2015	001-001-513.50-57	MEMBERSHIPS & BLANKET PO------2015-2016 DUES	161877	40.00
			DEPARTMENT 001 CITY ADMINISTRATION TOTAL:		2,262.16

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 001 GENERAL FUND

DEPARTMENT: 002 CITY CLERK DEPARTMENT BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000540 AT&T					
	I-11/2015-7608 1	001-002-514.30-31	PHONE & TELEC CITY CLERK	161819	9.99
01-000711 AP TECHNOLOGY					
	I-IN007838	001-002-514.30-37	PRINTING SERV PAYROLL CHECKS	161818	613.59
01-001169 PITNEY BOWES GLOBAL FIN					
	I-7056070-NV15	001-002-514.30-32	FREIGHT AND P 6 MONTHS POSTAGE	161991	202.04
01-002242 JP MORGAN CHASE - BANK					
	I-2290-3763-1115	001-002-514.70-72	TRAINING AND HOTEL FOR OMCTFOA FALL CONFER.	000000	170.91
	I-2313-4855-1115	001-002-514.50-51	OFFICE SUPPLI CLIPS, MARKERS, STAPLES, STOOL	000000	20.76
01-003100 FUELMAN OF SOUTHERN OKL					
	I-11/2015-BG159577	001-002-514.50-64	FUEL IT/CITY CLERK-FUEL	000000	0.00
01-004143 TOUCHTONE COMMUNICATION					
	I-11/2015-809247222	001-002-514.30-31	PHONE & TELEC LONG DISTANCE CHGS FINANCE	162032	11.15
			DEPARTMENT 002 CITY CLERK DEPARTMENT TOTAL:		1,028.44

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 003 CITY TREASURER DEPT.
BUDGET TO USE: CB-CURRENT BUDGET

BANK: 601

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000540 AT&T					
	I-11/2015-7608 1	001-003-515.30-31	PHONE & TELEC TREASURER	161819	0.00
01-002242 JP MORGAN CHASE - BANK					
	I-2290-3763-1115	001-003-515.70-72	TRAINING AND HOTEL FOR OMCTFOA FALL CONFER.	000000	347.01
	I-2313-4855-1115	001-003-515.50-51	OFFICE SUPPLI CLIPS, MARKERS, STAPLES, STOOL	000000	15.20
01-003248 FIVE STAR OFFICE SUPPLY					
	I-0202497-001	001-003-515.50-51	OFFICE SUPPLI BLANKET PO----OFFICE SUPPLIES	161904	350.40
	I-0202707-001	001-003-515.50-51	OFFICE SUPPLI OFFICE SUPPLIES	161904	107.97
01-004143 TOUCHTONE COMMUNICATION					
	I-11/2015-809247222	001-003-515.30-31	PHONE & TELEC LONG DISTANCE CHGS TREAS	162032	0.94
01-004847 LAI, AN-CHEN					
	I-1-6159 OMCA/OMTA	001-003-515.50-57	MEMBERSHIPS REGISTRATION FEE REIMBURSEMENT	161938	20.00
			DEPARTMENT 003 CITY TREASURER DEPT. TOTAL:		841.52

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 001 GENERAL FUND

DEPARTMENT: 004 LEGAL SERVICES-ATTORNEY BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002435 MCAFEE & TAFT					
	I-468147	001-004-516.30-78	EXTERNAL LEGA MATTER 09075.00015	161948	1,249.72
	I-468148	001-004-516.30-78	EXTERNAL LEGA MATTER 09075.00018	161949	24.00
01-003190 P.L. PAT PHELPS					
	I-1550	001-004-516.30-77	INTERNAL LEGA LEGAL SERV GENERAL--FY14-15	161989	4,655.00
	I-1553	001-004-516.30-77	INTERNAL LEGA LEGAL SERV GENERAL--FY14-15	161989	226.66
	I-1555	001-004-516.50-56	LEGAL SUBSCRI MUNICIPAL LEGAL FORMS SUBSCRIP	161989	112.89
			DEPARTMENT 004 LEGAL SERVICES-ATTORNEY TOTAL:		6,268.27

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 005 POLICE - LAW ENFORCEMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000057 BRYAN AGRI PRODUCTS					
	I-579460	001-005-521.50-74	(D) DRUG DOG, K-9 FOOD - BORS & BARON	161835	40.00
	I-579630	001-005-521.50-74	(D) DRUG DOG, K-9 FOOD - BORS & BARON	161835	40.00
01-000309 US CELLULAR					
	I-201511309909	001-005-521.30-31	PHONE & TELEC PD NARCOTICS 580-775-3782	162037	0.00
	I-201511309909	001-005-521.30-31	PHONE & TELEC PD CHAPLAIN 580-775-3783	162037	60.23
	I-201511309909	001-005-521.30-31	PHONE & TELEC PD ANIMAL CONTROL 580-775-5235	162037	62.30
	I-201511309909	001-005-521.30-31	PHONE & TELEC MARK LASITER 580-775-4111	162037	66.83
01-000381 OKLAHOMA NATURAL GAS					
	I-201511309903	001-005-521.30-33	UTILITIES POLICE 210476717 1434922 91	161978	24.14
01-000450 OKLAHOMA GAS AND ELECTR					
	I-11/2015-129166792	001-005-521.30-33	UTILITIES ELECTRIC SERVICE-POLICE	161959	0.00
	I-11/2015-129232856	001-005-521.30-33	UTILITIES 3104 CARL ALBERT DR	161959	1,228.65
	I-11/2015-359480449	001-005-521.30-33	UTILITIES POLICE-ELECTRIC	161959	237.23
01-000484 PRICE'S PRINTING					
	I-50450	001-005-521.50-51	OFFICE SUPPLI 250 BUSINESS CARDS	161994	39.00
01-000540 AT&T					
	I-11/2015-7608 1	001-005-521.30-31	PHONE & TELEC POLICE	161819	351.66
01-000613 SHIPMAN COMMUNICATIONS					
	I-57911	001-005-521.50-63	VEHICLE MAINT VEHICLE RADIO REPAIR	162013	135.99
01-000898 INDIAN NATION WHOLESALE					
	I-6403548	001-005-521.50-62	JANITORAL SUP JANITORIAL SUPPLIES- BLANKET	161923	45.60
01-001367 OKLAHOMA ASSOCIATION OF					
	I-2014-2713	001-005-521.50-57	MEMBERSHIPS 2016 MEMBERSHIP - NAVID	161962	75.00
	I-2014-2713	001-005-521.50-57	MEMBERSHIPS 2016 MEMBERSHIP - HOUSER	161962	75.00
	I-2014-2713	001-005-521.50-57	MEMBERSHIPS 2016 MEMBERSHIP-WOODRUFF	161962	75.00
01-001951 BETTY ROBERTSON					
	I-80	001-005-521.30-48	JANITORIAL SE POLICE DEPT JANITORIAL SERVICE	161825	1,653.33
	I-80	001-005-521.30-48	JANITORIAL SE DETECTIVE CENTER - JANITORIAL	161825	516.67
01-002242 JP MORGAN CHASE - BANK					
	I-2313-4848-1115	001-005-521.50-62	JANITORAL SUP JANITORIAL SUPPLIES	000000	156.66
	I-2313-4848-1115	001-005-521.50-51	OFFICE SUPPLI BLANKET - OFFICE SUPPLIES	000000	3.88
	I-2313-4848-1115	001-005-521.70-72	TRAINING AND LODGING OKC, OHSO,ACCREDITATIO	000000	294.00
	I-2313-4848-1115	001-005-521.70-72	TRAINING AND REGISTR TXST ALERRT - PETTY	000000	150.00
	I-2313-4848-1115	001-005-521.70-72	TRAINING AND REGISTR TXST ALERRT WOODRUFF	000000	150.00
	I-2313-4848-1115	001-005-521.70-72	TRAINING AND REGISTR TXST ALERRT - MITCHELL	000000	150.00
	I-2313-4848-1115	001-005-521.70-72	TRAINING AND LODGING - K9 HANDLER COURSE	000000	445.00
	I-2313-4848-1115	001-005-521.30-43	PHOTOGRAPHY & 2 SD CARDS 32G - PHOTOs	000000	49.76
	I-2313-4848-1115	001-005-521.50-56	RANGE MAINT, FIRE ANT KILLER	000000	38.27

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 005 POLICE - LAW ENFORCEMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002242 JP MORGAN CHASE - BANK continued					
	I-2313-4848-1115	001-005-521.50-56	RANGE MAINT, 2 SLINGS 17.97 EACH	000000	35.94
	I-2313-4848-1115	001-005-521.30-43	PHOTOGRAPHY & FLASH DRIVES	000000	29.94
	I-2313-4848-1115	001-005-521.50-63	VEHICLE MAINT MISC VEHICLE PARTS, MAINT	000000	10.52
	I-2313-4848-1115	001-005-521.50-80	FORENSIC EQUI OCT MONTHLY SERV FEE	000000	39.95
	I-2313-4848-1115	001-005-521.50-80	FORENSIC EQUI NOV MONTHLY SERVICE FEE	000000	39.95
	I-2313-4848-1115	001-005-521.70-72	TRAINING AND REGISTRATION MITCHELL, PETTY	000000	300.00
01-002736 BRYAN COUNTY SHERIFF'S					
	I-NOV 2015	001-005-521.70-81	BRYAN CO. JAI HOUSING OF CITY PRISONERS ANNU	161837	4,040.00
01-002765 MAVERICK TARGET SYSTEMS					
	I-14043	001-005-521.50-56	RANGE MAINT, TARGET RAM	161946	100.00
01-002846 MIKE WOODRUFF					
	I-11.01.15- 11.04.15	001-005-521.70-72	TRAINING AND PER DIEM - ALERRT, SAN MARCOS	162054	136.50
01-002850 JESSE PETTY					
	I-11.01.15- 11.04.15	001-005-521.70-72	TRAINING AND PER DIEM - ALERRT SAN MARCOS	161988	136.50
01-003100 FUELMAN OF SOUTHERN OKL					
	I-11/2015-BG159577	001-005-521.50-52	FUEL POLICE DEPT-FUEL	000000	534.32
	I-11/2015-BG159577	001-005-521.50-63	VEHICLE MAINT POLICE-VEHICLE MAINTENANCE	000000	0.00
01-003128 JOE SEBOURN					
	I-11.01.15- 11.04.15	001-005-521.70-72	TRAINING AND PER DIEM - ALERRT, SAN MARCOS	162011	136.50
01-003231 ULTRAMAX					
	I-155652	001-005-521.50-56	RANGE MAINT, .40 165 gr Gold Dot, .40 62 GD	162034	1,856.00
01-003248 FIVE STAR OFFICE SUPPLY					
	I-0202453-001	001-005-521.50-51	OFFICE SUPPLI OFFICE SUPPLIES - PAPER,PENS,E	161904	68.82
01-003703 QUILL CORPORATION					
	C-228810	001-005-521.50-51	OFFICE SUPPLI SUPPLIES RETURN	161996	26.58-
	I-9569184	001-005-521.50-51	OFFICE SUPPLI MISC OFFICE SUPPLIES-BLANKET	161996	27.86
	I-9583163	001-005-521.50-51	OFFICE SUPPLI MISC OFFICE SUPPLIES-BLANKET	161996	60.53
	I-9583163	001-005-521.50-69	OTHER EQUIP P PACKAGING TAPE /EVID & MISC.	161996	7.79
	I-9702662	001-005-521.50-51	OFFICE SUPPLI MISC OFFICE SUPPLIES-BLANKET	161996	59.97
01-003817 TEXOMA MAINTENANCE &					
	I-17794	001-005-521.50-58	BUILDING MAIN 3917 N 1ST SERV. MAINT AGRMT	162025	139.17
01-003983 CLAYTON YARBROUGH					
	I-11.04.15	001-005-521.30-95	OHS TRAFFIC E 3 hours Trf Enf 11/04/15	162055	75.38
	I-11.11.15	001-005-521.30-95	OHS TRAFFIC E 3 hours Trf Enf 11/11/15	162055	75.38
	I-11.12.15	001-005-521.30-95	OHS TRAFFIC E 3 hours Trf Enf 11/12/15	162055	75.38
	I-11.13.15	001-005-521.30-95	OHS TRAFFIC E 3 hours Trf Enf 11/13/15	162055	75.38
	I-11.17.15	001-005-521.30-95	OHS TRAFFIC E 1 hour Trf Enf 11/17/15	162055	25.13

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 005 POLICE - LAW ENFORCEMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003983	CLAYTON YARBROUGH continued					
		I-11.18.15	001-005-521.30-95	OHS TRAFFIC E 3 hours Trf Enf 11/18/15	162055	75.38
01-004143	TOUCHTONE COMMUNICATION					
		I-11/2015-809247222	001-005-521.30-31	PHONE & TELEC LONG DISTANCE CHGS POLICE	162032	11.94
01-004553	AT&T NATIONAL COMPLIANC					
		I-204741	001-005-521.50-80	FORENSIC EQUI 3 CELL SITE SEARCHES	161821	225.00
01-004980	DOUGLASS DISTRIBUTING					
		I-11/2015-DURCIT	001-005-521.50-52	FUEL POLICE	161873	1,144.30
		I-11/2015A-DURCIT	001-005-521.50-52	FUEL POLICE	161873	1,043.31
		I-11/2015B-DURCIT	001-005-521.50-52	FUEL POLICE	161873	1,190.33
		I-11/2015C-DURCIT	001-005-521.50-52	FUEL POLICE	161873	239.44
		I-11/2015D-DURCIT	001-005-521.50-52	FUEL POLICE	161873	623.42
01-005146	BRANDON MITCHELL					
		I-11.01.15- 11.04.15	001-005-521.70-72	TRAINING AND PER DIEM - ALERRT,SAN MARCOS	161831	136.50
01-005380	PRIORITY PUBLIC SAFETY,					
		I-7665	001-005-521.50-54	UNIFORMS RAIN COATS, OC,LEATHER,BUCKLE,	161995	1,906.50
		I-7862	001-005-521.50-54	UNIFORMS SPOT LIGHT BULBS	161995	50.00
01-005576	TRANSUNION RISK & ALTER					
		I-OCT 2015	001-005-521.50-80	FORENSIC EQUI ANNUAL (ESTIMATE) FORENSIC RES	162033	33.75
01-005733	JOSHUA MULLINS					
		I-SEPT-NOV 2015	001-005-521.70-72	TRAINING AND PER DIEM CLEET ACADEMY-1187	161955	560.00
01-005760	DALE SCOTT SEIBER JR.					
		I-SEPT-NOV 2015	001-005-521.70-72	TRAINING AND PER DIEM CLEET ACADEMY 1189	162012	560.00

DEPARTMENT 005 POLICE - LAW ENFORCEMENT TOTAL: 22,024.40

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 001 GENERAL FUND

DEPARTMENT: 006 POLICE - ANIMAL CONTROL BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164 DURANT TRUE VALUE LUMBE					
	I-518634	001-006-523.50-69	OTHER EQUIP P MISC PARTS FOR POUND	161879	7.53
	I-518634	001-006-523.50-69	OTHER EQUIP P MISC PARTS, EQUIPMENT,MAINT,ET	161879	30.46
01-002242 JP MORGAN CHASE - BANK					
	I-2313-4848-1115	001-006-523.50-63	VEHICLE MAINT A.C. MISC VEHICLE SUPPLIES	000000	3.56
01-003100 FUELMAN OF SOUTHERN OKL					
	I-11/2015-BG159577	001-006-523.50-52	FUEL ANIMAL CONTROL FULE	000000	0.00
	I-11/2015-BG159577	001-006-523.50-63	VEHICLE MAINT VEHICLE MAINT-ANIMAL CONTROL	000000	0.00
01-004980 DOUGLASS DISTRIBUTING					
	I-11/2015-DURCIT	001-006-523.50-52	FUEL ANIMAL CONTROL	161873	58.77
	I-11/2015A-DURCIT	001-006-523.50-52	FUEL ANIMAL CONTROL	161873	53.59
	I-11/2015B-DURCIT	001-006-523.50-52	FUEL ANIMAL CONTROL	161873	61.14
	I-11/2015C-DURCIT	001-006-523.50-52	FUEL ANIMAL CONTROL	161873	12.30
	I-11/2015D-DURCIT	001-006-523.50-52	FUEL ANIMAL CONTROL	161873	32.02
			DEPARTMENT 006 POLICE - ANIMAL CONTROL TOTAL:		259.37

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 008 FIRE DEPARTMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000109 CHIEF FIRE & SAFETY CO					
	I-180386	001-008-522.50-54	UNIFORMS BADGES BUGLES, BRASS	161848	1,179.10
01-000260 GRAHAM INTERNATIONAL IN					
	I-660798	001-008-522.50-63	VEHICLE MAINT ENGINE RELAY #3	161912	15.90
01-000274 O'REILLY AUTO PARTS					
	I-0345-170176	001-008-522.50-69	OTHER EQUIP P MISC.PARTS	161958	299.50
	I-0345-170450	001-008-522.50-69	OTHER EQUIP P MISC.PARTS	161958	11.99
01-000381 OKLAHOMA NATURAL GAS					
	I-201511309903	001-008-522.30-33	UTILITIES FIRE122 212845862 2523315 45	161978	26.89
	I-201511309903	001-008-522.30-33	UTILITIES FIRE124 212845862 2523317 91	161978	100.94
	I-201511309903	001-008-522.30-33	UTILITIES FIRE#3 212762353 2514273 00	161978	95.06
01-000403 ADVANCED CARE MEDICAL E					
	I-237607	001-008-522.50-61	MINOR TOOLS A BLANKET PO	161814	30.00
	I-239837	001-008-522.50-61	MINOR TOOLS A BLANKET PO	161814	30.00
	I-261158	001-008-522.50-61	MINOR TOOLS A BLANKET PO	161814	40.00
01-000450 OKLAHOMA GAS AND ELECTR					
	I-11/2015-129166792	001-008-522.30-33	UTILITIES ELECTRIC SERVICE-FIRE	161959	0.00
	I-11/2015-359480449	001-008-522.30-33	UTILITIES FIRE DEPT	161959	1,235.54
01-000459 OKLAHOMA CORRECTIONAL I					
	I-69489	001-008-522.50-54	UNIFORMS Uniform T Shirts	161972	669.90
01-000525 THE SIGN DEPOT,LLC					
	I-14328	001-008-522.50-61	MINOR TOOLS A NAME TAGS	162028	10.98
01-000540 AT&T					
	I-11/2015-7608 1	001-008-522.30-31	PHONE & TELEC FIRE	161819	165.11
01-000579 CASTEEL'S TIRE BARN INC					
	I-1-47867	001-008-522.50-63	VEHICLE MAINT TIRE- R1	161842	107.95
01-000768 JAMES WADE BOYD					
	I-10.15.15- 10.23.15	001-008-522.70-72	TRAINING AND PER DIEM	161830	214.50
	I-10.25.15- 10.30.15	001-008-522.70-72	TRAINING AND PER DIEM	161830	175.50
01-000770 STACEY LOPER					
	I-10.18.15- 10.23.15	001-008-522.70-72	TRAINING AND PER DIEM	161945	214.50
	I-10.25.15- 10.30.15	001-008-522.70-72	TRAINING AND PER DIEM	161945	175.50
01-000772 DUSTIN RUDOLF					
	I-10.15.15- 10.23.15	001-008-522.70-72	TRAINING AND PER DIEM	162008	214.50
	I-10.25.15- 10.30.15	001-008-522.70-72	TRAINING AND PER DIEM	162008	175.50
01-000898 INDIAN NATION WHOLESALE					

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 008 FIRE DEPARTMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000898 INDIAN NATION WHOLESALE continued					
	I-6392207	001-008-522.50-62	JANITORAL SUP BLANKET PO	161923	51.95
01-000925 OVERHEAD DOOR COMPANY					
	I-66720	001-008-522.50-58	BUILDING AND Bay Door Repair Sta.1&2	161981	391.00
	I-66756	001-008-522.50-58	BUILDING AND Photo eyes for E. side of R-1	161981	256.50
01-001362 GALLS, LLC					
	I-004416153	001-008-522.50-54	UNIFORMS Coats/ Nameplates Jones,Fults	161908	85.60
	I-004416161	001-008-522.50-54	UNIFORMS Coats/ Nameplates Jones,Fults	161908	166.26
	I-004436335	001-008-522.50-54	UNIFORMS Coats/ Nameplates Jones,Fults	161908	24.90
01-001566 WILSON ROSS FLORIST					
	I-4537	001-008-522.30-32	FREIGHT & POS BLANKET PO----SHIPPING CHARGES	162053	17.72
01-001587 A*B*C OCCUPATIONAL SAFE					
	I-47886	001-008-522.50-61	MINOR TOOLS A 20 LB. FIRE EXTINGUISHER	161813	139.00
01-001884 TEXOMA JANITORIAL SUPPL					
	I-1211	001-008-522.50-62	JANITORAL SUP BLANKET PO----JANITORIAL	162024	81.65
01-001951 BETTY ROBERTSON					
	I-80	001-008-522.30-48	JANITORIAL SE FIRE DEPT --JANITORIAL SERVICE	161825	104.96
01-002010 DAVIS FLEET PARTS					
	I-604833	001-008-522.50-63	VEHICLE MAINT BLANKET PO	161865	15.44
	I-604856	001-008-522.50-63	VEHICLE MAINT BLANKET PO	161865	58.58
	I-605050	001-008-522.50-63	VEHICLE MAINT BLANKET PO	161865	58.70
	I-605051	001-008-522.50-63	VEHICLE MAINT BLANKET PO	161865	7.51
	I-605302	001-008-522.50-63	VEHICLE MAINT BLANKET PO	161865	89.06
01-002242 JP MORGAN CHASE - BANK					
	I-0215-1050-1115	001-008-522.50-62	JANITORAL SUP Station Supplies	000000	351.33
	I-0215-1050-1115	001-008-522.50-69	OTHER EQUIP P AED BAtteries	000000	432.97
	I-0215-1050-1115	001-008-522.50-77	FIRE PREVENTI Halloween Candy	000000	143.81
	I-0215-1050-1115	001-008-522.50-52	FUEL Fuel	000000	116.50
	I-2290-3789-1115	001-008-522.70-80	PAGERS & RADI 4-HAND HELD RADIOS	000000	1,125.00
	I-2290-3789-1115	001-008-522.50-63	VEHICLE MAINT connection for B-3	000000	83.52
	I-2290-3789-1115	001-008-522.70-75	TRAINING MATE FIRE BOOKS	000000	190.00
	I-2290-3789-1115	001-008-522.50-62	JANITORAL SUP Station Supplies 1,2,3	000000	162.13
	I-2290-3789-1115	001-008-522.70-72	TRAINING AND HOTEL ACCOMODATIONS FOR (4)	000000	1,743.98
01-002771 STEVE KELSO					
	I-10.18.15- 10.23.15	001-008-522.70-72	TRAINING AND PER DIEM	161937	214.50
	I-10.25.15- 10.30.15	001-008-522.70-72	TRAINING AND PER DIEM	161937	175.50
01-003100 FUELMAN OF SOUTHERN OKL					
	I-11/2015-BG159577	001-008-522.50-52	FUEL FIRE DEPT-FUEL	000000	155.68

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 001 GENERAL FUND

DEPARTMENT: 008 FIRE DEPARTMENT BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003466 CASCO INDUSTRIES INC					
	I-161698	001-008-522.50-61	MINOR TOOLS A Blanket PO 6' Pike Pole	161840	770.00
	I-162436	001-008-522.50-68	SAFETY CLOTHI TRAFFIC VEST/ GLOVES	161840	1,051.00
01-004143 TOUCHTONE COMMUNICATION					
	I-11/2015-809247222	001-008-522.30-31	PHONE & TELEC LONG DISTANCE CHGS FIRE DEPT	162032	0.00
01-004732 FARMER BROTHERS COFFEE					
	I-62885805 SO	001-008-522.50-62	JANITORAL SUP BLANKET PO	161890	168.20
01-004980 DOUGLASS DISTRIBUTING					
	I-11/2015-DURCIT	001-008-522.50-52	FUEL FIRE DEPT	161873	228.71
	I-11/2015A-DURCIT	001-008-522.50-52	FUEL FIRE DEPT	161873	208.53
	I-11/2015B-DURCIT	001-008-522.50-52	FUEL FIRE DEPT	161873	237.91
	I-11/2015C-DURCIT	001-008-522.50-52	FUEL FIRE DEPT	161873	47.86
	I-11/2015D-DURCIT	001-008-522.50-52	FUEL FIRE DEPT	161873	124.60
01-005168 CASTEEL'S TIRE (CALERA)					
	I-1-48010	001-008-522.10-25	VEHICLE ALLOW Tire Rotate for R-1, Reg 501	161841	120.00
	I-1-48012	001-008-522.10-25	VEHICLE ALLOW Tire Rotate for R-1, Reg 501	161841	100.00
01-005173 ON SCENE TAGS					
	I-1477	001-008-522.50-61	MINOR TOOLS A ACCOUNTABILITY TAGS	161977	24.00
01-005521 NORTHERN SAFETY & INDUS					
	I-901701733	001-008-522.50-61	MINOR TOOLS A BLANKET PO - TIC BATTERIES	161956	31.95
			DEPARTMENT 008 FIRE DEPARTMENT	TOTAL:	14,745.37

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 009 PARKS, REC. & GEN. SVCS. BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000007 DEALERS ELECTRICAL SUPP					
	I-4678352-00	001-009-532.50-61	MINOR TOOLS A BLANKET PO	161867	0.46
01-000163 DURANT IRON & METAL INC					
	I-10374	001-009-532.50-69	OTHER EQUIP P BLANKET PO- METAL	161876	110.88
01-000164 DURANT TRUE VALUE LUMBE					
	I-581448	001-009-532.50-61	MINOR TOOLS A BLANKER PO- TOOLS& PARTS	161879	79.46
	I-581499	001-009-532.50-61	MINOR TOOLS A BLANKER PO- TOOLS& PARTS	161879	7.25
	I-581506	001-009-532.50-61	MINOR TOOLS A BLANKER PO- TOOLS& PARTS	161879	4.98
	I-581555	001-009-532.50-61	MINOR TOOLS A BLANKER PO- TOOLS& PARTS	161879	42.43
	I-581614	001-009-532.50-61	MINOR TOOLS A BLANKER PO- TOOLS& PARTS	161879	27.99
	I-581663	001-009-532.50-61	MINOR TOOLS A BLANKER PO- TOOLS& PARTS	161879	20.48
	I-581701	001-009-532.50-61	MINOR TOOLS A BLANKET PO- DMSC	161879	6.99
	I-581742	001-009-532.50-61	MINOR TOOLS A BLANKER PO- TOOLS& PARTS	161879	5.90
	I-581744	001-009-532.50-61	MINOR TOOLS A BLANKER PO- TOOLS& PARTS	161879	134.85
	I-581756	001-009-532.50-61	MINOR TOOLS A BLANKER PO- TOOLS& PARTS	161879	27.99
	I-581784	001-009-532.50-61	MINOR TOOLS A BLANKER PO- TOOLS& PARTS	161879	87.46
	I-581811	001-009-532.50-61	MINOR TOOLS A BLANKER PO- TOOLS& PARTS	161879	24.24
	I-581992	001-009-532.50-69	OTHER EQUIP P BLANKET PO- PARTS & SUPPLIES	161879	61.08
	I-582021	001-009-532.50-69	OTHER EQUIP P BLANKET PO- PARTS & SUPPLIES	161879	21.98
	I-582146	001-009-532.50-69	OTHER EQUIP P BLANKET PO- PARTS & SUPPLIES	161879	32.28
	I-582158	001-009-532.50-69	OTHER EQUIP P BLANKET PO- PARTS & SUPPLIES	161879	4.29
	I-582189	001-009-532.50-69	OTHER EQUIP P BLANKET PO- PARTS & SUPPLIES	161879	27.99
	I-582245	001-009-532.50-69	OTHER EQUIP P BLANKET PO- PARTS & SUPPLIES	161879	33.89
	I-582268	001-009-532.50-61	MINOR TOOLS A BLANKET PO- DMSC	161879	52.72
	I-582279	001-009-532.50-61	MINOR TOOLS A BLANKET PO- DMSC	161879	18.36
	I-582388	001-009-532.50-69	OTHER EQUIP P BLANKET PO- PARTS & SUPPLIES	161879	55.98
	I-582420	001-009-532.50-69	OTHER EQUIP P BLANKET PO- PARTS & SUPPLIES	161879	155.00
	I-582465	001-009-532.50-69	OTHER EQUIP P BLANKET PO- PARTS & SUPPLIES	161879	31.96
	I-582529	001-009-532.50-69	OTHER EQUIP P BLANKET PO- PARTS & SUPPLIES	161879	83.97
	I-582559	001-009-532.50-69	OTHER EQUIP P BLANKET PO- PARTS & SUPPLIES	161879	5.07
01-000309 US CELLULAR					
	I-201511309909	001-009-532.30-31	PHONE & TELEC DMSC #580-775-1412	162037	30.29
01-000328 JIMMIE'S AUTO SUPPLY LL					
	I-134150	001-009-532.50-69	OTHER EQUIP P BLANKET PO- PARTS	161929	13.10
	I-134497	001-009-532.50-63	VEHICLE MAINT Blanket PO	161929	180.98
	I-135374	001-009-532.50-63	VEHICLE MAINT Blanket PO	161929	86.95
	I-135628	001-009-532.50-69	OTHER EQUIP P BLANKET PO- PARTS	161929	77.98
	I-135765	001-009-532.50-69	OTHER EQUIP P BLANKET PO- PARTS	161929	13.10
	I-136490	001-009-532.50-63	VEHICLE MAINT Blanket PO	161929	439.96
	I-137324	001-009-532.50-69	OTHER EQUIP P BLANKET PO- PARTS	161929	6.55
	I-137809	001-009-532.50-63	VEHICLE MAINT Blanket PO	161929	20.68
01-000381 OKLAHOMA NATURAL GAS					
	I-201511309903	001-009-532.30-33	UTILITIES PARKS 211474003 2123338 91	161978	126.48

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 009 PARKS, REC. & GEN. SVCS. BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000450 OKLAHOMA GAS AND ELECTR					
	I-11/2015- 35948058	001-009-532.30-33	UTILITIES PARKS	161959	203.48
	I-11/2015-129166792	001-009-532.30-33	UTILITIES ELECTRIC SERVICE-PARKS	161959	0.00
	I-11/2015-129217298	001-009-532.30-33	UTILITIES 902 S 5TH	161959	114.81
	I-11/2015-129626704	001-009-532.30-33	UTILITIES OG&E 313 NE 4 SPLASH PAD	161959	33.36
	I-11/2015-359480449	001-009-532.30-33	UTILITIES PARKS-ELECTRIC	161959	29.03
	I-11/2015-359480449	001-009-532.30-33	UTILITIES ACCT 127975824-5 CEMETERY	161959	25.71
01-000540 AT&T					
	I-11/2015-7608 1	001-009-532.30-31	PHONE & TELEC PARKS	161819	107.30
01-000579 CASTEEL'S TIRE BARN INC					
	I-1-148951	001-009-532.50-68	TRACTOR & MOW 2- TIRES KABOTA 4240	161842	269.90
01-000624 CINTAS CORP					
	I-618722968	001-009-532.50-54	UNIFORMS BLANKET PO- UNIFORMS	161850	91.19
	I-618723697	001-009-532.50-54	UNIFORMS BLANKET PO- UNIFORMS	161850	91.19
	I-618724415	001-009-532.50-54	UNIFORMS BLANKET PO- UNIFORMS	161850	91.19
	I-618725130	001-009-532.50-54	UNIFORMS BLANKET PO- UNIFORMS	161850	91.19
01-000998 WILSON BOHANNAN COMPANY					
	I-0125183-IN	001-009-532.50-61	MINOR TOOLS A 24-PARKS LOCKS & KEYS	162052	286.19
01-001093 TEXOMA BUSINESS SERVICE					
	I-90063	001-009-532.30-51	CONTRACT LABO CONT. LABOR- MIKE WARD	162023	527.00
	I-90135	001-009-532.30-51	CONTRACT LABO CONTRACT LABOR- MIKE COBB	162023	620.00
	I-90135	001-009-532.30-51	CONTRACT LABO CONTRACT LABOR- M. COBB	162023	496.00
	I-90168	001-009-532.30-51	CONTRACT LABO CONTRACT LABOR- M. COBB	162023	620.00
01-001908 CONTINENTAL RESEARCH CO					
	I-428472-DCT-1	001-009-532.50-69	OTHER EQUIP P SAFETY GLASSES & GLOVES	161858	641.59
01-002242 JP MORGAN CHASE - BANK					
	I-0253-9452-1115	001-009-532.50-68	TRACTOR & MOW HYD. STROKE KIT & CYLINDER	000000	98.68
	I-0253-9452-1115	001-009-532.50-70	PARK FURN & E DEADBOLT & SIGNS	000000	77.08
	I-0253-9452-1115	001-009-532.50-70	PARK FURN & E PLAYGROUND REPAC. EQUIPMENT	000000	1,608.80
	I-0253-9452-1115	001-009-532.50-61	MINOR TOOLS A FENCE STRETCHER	000000	35.99
	I-0253-9452-1115	001-009-532.50-70	PARK FURN & E FREIGHT/ PLAY PRO EQUIPMENT	000000	165.00
01-002248 INTERNATIONAL MUNICIPAL					
	I-IMSA ID# : 83868	001-009-532.70-72	TRAINING AND IMSA DUES/RICK MCGINNIS	161922	75.00
01-002317 DURANT POWER EQUIPMENT					
	I-195266	001-009-532.50-69	OTHER EQUIP P BLANKET PO- REPAIR & PARTS	161878	23.52
01-002347 WHOLESALE EQUIPMENT					
	I-047754	001-009-532.50-69	OTHER EQUIP P BLANKET PO- PARTS	162050	98.68
01-003100 FUELMAN OF SOUTHERN OKL					

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 001 GENERAL FUND

DEPARTMENT: 009 PARKS, REC. & GEN. SVCS. BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003100	FUELMAN OF SOUTHERN OKL continued					
		I-11/2015-BG159577	001-009-532.50-52	FUEL PARKS-FUEL	000000	0.00
01-004143	TOUCHTONE COMMUNICATION					
		I-11/2015-809247222	001-009-532.30-31	PHONE & TELEC LONG DISTANCE CHGS PARKS	162032	0.00
01-004980	DOUGLASS DISTRIBUTING					
		I-11/2015-DURCIT	001-009-532.50-52	FUEL PARKS	161873	381.67
		I-11/2015A-DURCIT	001-009-532.50-52	FUEL PARKS	161873	347.98
		I-11/2015B-DURCIT	001-009-532.50-52	FUEL PARKS	161873	397.02
		I-11/2015C-DURCIT	001-009-532.50-52	FUEL PARKS	161873	79.86
		I-11/2015D-DURCIT	001-009-532.50-52	FUEL PARKS	161873	207.94

DEPARTMENT 009 PARKS, REC. & GEN. SVCS. TOTAL: 10,098.35

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 001 GENERAL FUND

DEPARTMENT: 012 CITY SWIMMING POOL BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164	DURANT TRUE VALUE LUMBE					
		I-582251	001-012-536.50-69	OTHER EQUIP P COUPLING, ADAPTER	161879	4.77
		I-582252	001-012-536.50-69	OTHER EQUIP P SUMP PUMP	161879	102.00
01-000450	OKLAHOMA GAS AND ELECTR					
		I-11/2015-129166792	001-012-536.30-33	UTILITIES ELECTRIC SERVICE-POOL	161959	0.00
		I-11/2015-359480449	001-012-536.30-33	UTILITIES POOL-ELECTRIC	161959	17.67
01-000540	AT&T					
		I-11/2015-7608 1	001-012-536.30-31	PHONE & TELEC SWIMMING POOL	161819	84.84
01-004143	TOUCHTONE COMMUNICATION					
		I-11/2015-809247222	001-012-536.30-31	PHONE & TELEC LONG DISTANCE POOL	162032	0.00
				DEPARTMENT 012 CITY SWIMMING POOL	TOTAL:	209.28

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 013 MUNICIPAL COURT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002242 JP MORGAN CHASE - BANK					
	I-2313-4855-1115	001-013-512.50-51	OFFICE SUPPLI CLIPS, MARKERS, STAPLES, STOOL	000000	34.66
01-003458 AMERICAN MUNICIPAL SERV					
	I-27323	001-013-512.30-78	MC BAD DEBT OCTOBER 2015 AMS COLLECTED FEE	161817	1,286.50
01-004266 OKLAHOMA MUNICIPAL COUR					
	I-1948	001-013-512.50-57	MEMBERSHIPS ANGIE REYES MEMBERSHIP DUES	161975	55.00
01-005560 OMJA					
	I-058727	001-013-512.70-72	TRAINING & TR OMJA 2015 FALL CONFERENCE	161976	150.00
			DEPARTMENT 013 MUNICIPAL COURT	TOTAL:	1,526.16

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 014 COMMUNITY DEVELOPMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000061 OKLAHOMA CODE ENFORCEME					
	I-2016 MEMBERSHIP	001-014-525.50-57	MEMBERSHIPS & MARTY COOK-OCEA MEMBERSHIP REN	161963	35.00
	I-2016 MEMBERSHIP	001-014-525.50-57	MEMBERSHIPS & DARLA SMITH-OCEA MEMBERSHIP RE	161963	35.00
01-000208 DLT SOLUTIONS INC					
	I-4471541A	001-014-525.50-57	MEMBERSHIPS & AUTOCAD RENEWAL	161871	794.29
01-000540 AT&T					
	I-11/2015-7608 1	001-014-525.30-31	PHONE & TELEC COMMUNITY DEVELOPMENT	161819	0.00
01-001850 JACK R SKAGGS					
	I-11.23.15	001-014-525.20-55	NUISANCE ABAT CD - HEARINGS OFFICER	162014	500.00
	I-OCT 2015	001-014-525.20-55	NUISANCE ABAT CD - HEARINGS OFFICER	162014	500.00
01-002242 JP MORGAN CHASE - BANK					
	I-2283-8647-1115	001-014-525.30-31	PHONE & TELEC Com Dev FAX 1 800 401 6941	000000	20.00
	I-2313-4871-1115	001-014-525.50-57	MEMBERSHIPS & CODE MEMBERSHIP	000000	135.00
01-003100 FUELMAN OF SOUTHERN OKL					
	I-11/2015-BG159577	001-014-525.50-52	FUEL FUEL-COMMUNITY DEVELOPMENT	000000	32.29
01-003248 FIVE STAR OFFICE SUPPLY					
	I-0202290-001	001-014-525.50-51	OFFICE SUPPLI REPORT COVERS	161904	47.18
01-004143 TOUCHTONE COMMUNICATION					
	I-11/2015-809247222	001-014-525.30-31	PHONE & TELEC LONG DISTANCE CHGS COM DEV	162032	4.89
01-004933 C&D MOWING SERVICES					
	I-2015- 1424 W ALBAM	001-014-525.20-55	NUISANCE ABAT 1424 W. ALABAMA	161838	125.00
	I-2015- 319 W LOUISI	001-014-525.20-55	NUISANCE ABAT 319 W. LOUISIANA	161838	400.00
	I-2015-312 S 3RD	001-014-525.20-55	NUISANCE ABAT 312 S. 3RD	161838	75.00
	I-2015-610 N 1ST	001-014-525.20-55	NUISANCE ABAT 610 N. 1ST	161838	250.00
01-004980 DOUGLASS DISTRIBUTING					
	I-11/2015-DURCIT	001-014-525.50-52	FUEL COM DEV	161873	24.46
	I-11/2015A-DURCIT	001-014-525.50-52	FUEL COM DEV	161873	22.30
	I-11/2015B-DURCIT	001-014-525.50-52	FUEL COM DEV	161873	25.44
	I-11/2015C-DURCIT	001-014-525.50-52	FUEL COM DEV	161873	5.12
	I-11/2015D-DURCIT	001-014-525.50-52	FUEL COM DEV	161873	13.32
01-005321 GOODE BLAKE					
	I-411 W ALABAMA	001-014-525.20-55	NUISANCE ABAT 411 W. ALABAMA--ABATEMENT LOT	161910	70.00
	I-412-424 E MAIN	001-014-525.20-55	NUISANCE ABAT 412-424 MAIN ST--ABATEMENT LOT	161910	210.00
	I-701 W. ALABAMA	001-014-525.20-55	NUISANCE ABAT ABATEMENT--701 W. ALABAMA	161910	100.00
	I-714 S. 3RD	001-014-525.20-55	NUISANCE ABAT ABATEMENT -- 714 S. 3RD	161910	160.00

DEPARTMENT 014 COMMUNITY DEVELOPMENT TOTAL: 3,584.29

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 015 PUBLIC LIBRARY BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000007 DEALERS ELECTRICAL SUPP					
	I-4679101-00	001-015-571.50-58	BUILDING AND PHIL 70PAR38/84C/HAL/FL25	161867	53.44
01-000071 MICROMARKETING LLC					
	I-592765	001-015-571.50-56	BOOKS AND PUB MISC. AUDIO BOOK TITLES	161952	44.99
	I-592980	001-015-571.50-56	BOOKS AND PUB MISC. AUDIO BOOK TITLES	161952	223.47
	I-594142	001-015-571.50-56	BOOKS AND PUB MISC. AUDIO BOOK TITLES	161952	42.75
	I-594826	001-015-571.50-56	BOOKS AND PUB MISC. AUDIO BOOK TITLES	161952	85.49
	I-597050	001-015-571.50-56	BOOKS AND PUB MISC. AUDIO BOOK TITLES	161952	113.93
	I-598101	001-015-571.50-56	BOOKS AND PUB MISC. AUDIO BOOK TITLES	161952	36.99
	I-598435	001-015-571.50-56	BOOKS AND PUB MISC. AUDIO BOOK TITLES	161952	297.87
01-000450 OKLAHOMA GAS AND ELECTR					
	I-11/2015-129166792	001-015-571.30-33	UTILITIES ELECTRIC SERVICE-LIBRARY	161959	0.00
	I-11/2015-129612836	001-015-571.30-33	UTILITIES LIBRARY 1515 W MAIN #1	161959	30.27
	I-11/2015-359480449	001-015-571.30-33	UTILITIES LIBRARY-ELECTRIC	161959	0.00
01-000540 AT&T					
	I-11/2015-7608 1	001-015-571.30-31	PHONE & TELEC LIBRARY	161819	101.80
	I-11/2015-LIBRARY	001-015-571.30-31	PHONE & TELEC DWR LIBRARY	161819	227.19
01-001129 MCNAUGHTON BOOK SERVICE					
	I-M130803	001-015-571.50-56	BOOKS AND PUB MCNAUGHTON MONTHLY SERVICE	161951	169.00
01-001275 RECORDED BOOKS, LLC					
	I-75230643	001-015-571.50-56	BOOKS AND PUB MISC. AUDIO BOOK TITLES	162000	227.13
	I-75232641	001-015-571.50-56	BOOKS AND PUB MISC. AUDIO BOOK TITLES	162000	43.33
	I-75234823	001-015-571.50-56	BOOKS AND PUB MISC. AUDIO BOOK TITLES	162000	113.02
	I-75238406	001-015-571.50-56	BOOKS AND PUB MISC. AUDIO BOOK TITLES	162000	36.54
	I-75240587	001-015-571.50-56	BOOKS AND PUB MISC. AUDIO BOOK TITLES	162000	60.56
	I-75243033	001-015-571.50-56	BOOKS AND PUB MISC. AUDIO BOOK TITLES	162000	31.76
	I-75245470	001-015-571.50-56	BOOKS AND PUB MISC. AUDIO BOOK TITLES	162000	105.19
	I-75246426	001-015-571.50-56	BOOKS AND PUB MISC. AUDIO BOOK TITLES	162000	56.90
01-001610 AMAZON.COM CREDIT PLAN					
	I-121740944869	001-015-571.50-56	BOOKS AND PUB MISC. LIBRARY ITEMS	161815	11.97
	I-178661942932	001-015-571.50-56	BOOKS AND PUB MISC. LIBRARY ITEMS	161815	25.99
	I-264972808166	001-015-571.50-56	BOOKS AND PUB MISC. LIBRARY ITEMS	161815	35.11
	I-264975674320	001-015-571.50-56	BOOKS AND PUB MISC. LIBRARY ITEMS	161815	65.71
	I-264977823220	001-015-571.50-56	BOOKS AND PUB MISC. LIBRARY ITEMS	161815	36.99
01-001884 TEXOMA JANITORIAL SUPPL					
	I- 1272	001-015-571.50-58	BUILDING AND BUILDING SUPPLIES	162024	152.85
	I-1199	001-015-571.50-58	BUILDING AND BUILDING SUPPLIES	162024	37.90
01-002242 JP MORGAN CHASE - BANK					
	I-0253-9452-1115	001-015-571.50-58	BUILDING AND 120 BAGS OF RED MULCH	000000	399.60
	I-0253-9452-1115	001-015-571.50-58	BUILDING AND AA 16 PK, 20 FT. TUBING	000000	37.39
	I-2275-0966-1115	001-015-571.50-32	POSTAGE & FRE MONTHLY PRO PLAN FEE	000000	15.99

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 015 PUBLIC LIBRARY BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002242 JP MORGAN CHASE - BANK continued					
	I-2275-0966-1115	001-015-571.50-56	BOOKS AND PUB SUB. RENEWAL EXP. 10/4/16	000000	117.45
	I-2275-0966-1115	001-015-571.50-32	POSTAGE & FRE OK HIST. NEWSPAPERS POSTAGE	000000	11.70
	I-2275-0966-1115	001-015-571.50-58	BUILDING AND MISC. GROUND MAINT. SUPPLIES	000000	48.01
	I-2275-0966-1115	001-015-571.50-56	BOOKS AND PUB SUB. RENEWAL EXP. 10/11/2016	000000	374.53
	I-2275-0966-1115	001-015-571.50-58	BUILDING AND OK 4'x6' 2/PLY HEAVY CANVAS	000000	94.60
	I-2275-0966-1115	001-015-571.50-58	BUILDING AND MISC. CLEANING, BATT., TISSUE	000000	60.23
	I-2275-0966-1115	001-015-571.50-58	BUILDING AND 10/ LARGE SOAP BOTTLE REFILLS	000000	39.70
	I-2275-0966-1115	001-015-571.50-98	REFERENCE MAT HARDWARE OCT. 1 TO SEPT. 30	000000	873.60
	I-2275-0966-1115	001-015-571.50-98	REFERENCE MAT SOFTWARE OCT. 1 TO SEPT. 30	000000	416.00
	I-2275-0966-1115	001-015-571.50-56	BOOKS AND PUB MOVIES FOR LIBRARY COLLECTION	000000	188.80
	I-2275-0966-1115	001-015-571.50-32	POSTAGE & FRE STAMPS.COM REFILL	000000	300.00
	I-2275-0966-1115	001-015-571.50-58	BUILDING AND 12/ CLEAR THERMO COVERS	000000	163.83
	I-2275-0966-1115	001-015-571.50-99	HUMANITIES PR MISC. DVD TITLES, DE BOARD	000000	91.88
	I-2283-8647-1115	001-015-571.30-31	PHONE & TELEC Library FAX 1-800-521-6529	000000	20.00
01-002631 INGRAM LIBRARY SERVICES					
	I-89988417	001-015-571.50-56	BOOKS AND PUB MISC. BOOK TITLES	161924	52.25
	I-90301839	001-015-571.50-56	BOOKS AND PUB MISC. BOOK TITLES	161924	197.27
01-002825 PENGUIN RANDOM HOUSE LL					
	I-1085416193	001-015-571.50-56	BOOKS AND PUB MISC. AUDIO BOOK TITLES	161985	33.75
	I-1085567851	001-015-571.50-56	BOOKS AND PUB MISC. AUDIO BOOK TITLES	161985	24.00
01-003045 SOUTHEASTERN ALARM CO					
	I-1261-5094	001-015-571.50-58	BUILDING AND REPLACE SENSOR & LABOR	162017	50.00
01-003248 FIVE STAR OFFICE SUPPLY					
	I-0201666-001	001-015-571.50-51	OFFICE SUPPLI MISC. OFFICE SUPPLIES	161904	65.38
01-003394 GINA BROWN					
	I-11.05.15	001-015-571.70-72	TRAINING AND ODL HEALTH INFORMATION	161833	59.57
01-003719 DEMCO INCORPORATED					
	I-5721953	001-015-571.50-51	OFFICE SUPPLI 2/ P20584890 2000/ROLL	161869	1,172.00
	I-5725408	001-015-571.50-51	OFFICE SUPPLI 24/DVD SLEEVES 10 PER PKG.	161869	181.18
01-004143 TOUCHTONE COMMUNICATION					
	I-11/2015-809247222	001-015-571.30-31	PHONE & TELEC LONG DISTANCE CHGS LIBRARY	162032	4.83
01-004394 REBA TITSWORTH					
	I-10.29.15	001-015-571.70-72	TRAINING AND HEALTH INFORMATION TRAINING	161999	59.11
01-004434 EBSCO SUBSCRIPTION SERV					
	I-7529158	001-015-571.50-56	BOOKS AND PUB MAG. SUB. ANNUAL RENEWAL	161883	1,106.65
01-004971 MULLEN, ANGIE					
	I-10.26.15- 11.24.15	001-015-571.70-72	TRAINING AND LIBRARY TRAVEL TO BANK & CH	161954	59.34

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 015 PUBLIC LIBRARY BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005422 TONUBBEE, ROBBEE					
	I-11.02.15	001-015-571.70-72	TRAINING AND ODL E-RATE TRAINING	162031	171.63
	I-11.19.15- 11.20.15	001-015-571.70-72	TRAINING AND WORDPRESS/NEW LIB WEBSITE	162031	312.07
01-005454 CENGAGE LEARNING, INC.					
	I-56537707	001-015-571.50-56	BOOKS AND PUB LARGE PRINT FICTION	161844	32.98
	I-56576473	001-015-571.50-56	BOOKS AND PUB LARGE PRINT FICTION	161844	579.58
	I-56576911	001-015-571.50-56	BOOKS AND PUB LARGE PRINT FICTION	161844	20.14
	I-56587988	001-015-571.50-56	BOOKS AND PUB LARGE PRINT FICTION	161844	20.14
	I-56613993	001-015-571.50-56	BOOKS AND PUB LARGE PRINT FICTION	161844	20.14
	I-56614295	001-015-571.50-56	BOOKS AND PUB LARGE PRINT FICTION	161844	238.48
	I-56624874	001-015-571.50-56	BOOKS AND PUB LARGE PRINT FICTION	161844	20.14
	I-56625728	001-015-571.50-56	BOOKS AND PUB LARGE PRINT FICTION	161844	46.48
	I-56625995	001-015-571.50-56	BOOKS AND PUB LARGE PRINT FICTION	161844	44.98
	I-56635663	001-015-571.50-56	BOOKS AND PUB LARGE PRINT FICTION	161844	316.38
	I-56716608	001-015-571.50-56	BOOKS AND PUB LARGE PRINT FICTION	161844	23.99
	I-56717342	001-015-571.50-56	BOOKS AND PUB LARGE PRINT FICTION	161844	32.38
	I-56717756	001-015-571.50-56	BOOKS AND PUB LARGE PRINT FICTION	161844	155.92
01-005642 VYVE					
	I-11/2015-01-005642	001-015-571.30-33	UTILITIES LIBRARY CABLE	162045	95.96
01-005686 THE ADVANTAGE COMPANIES					
	I-17711	001-015-571.50-56	BOOKS AND PUB 20 REELS OF MICROFILM	162026	1,500.00
			DEPARTMENT 015 PUBLIC LIBRARY	TOTAL:	12,418.17

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 016 STREET DEPARTMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000017 RGA INC					
	I-G82835-001	001-016-541.50-61	MINOR TOOLS A HOSE FOR WASH DOWN BAY	162003	295.09
01-000022 MAXWELL SUPPLY					
	I-288324	001-016-541.50-95	PAVING MAINTE 4- ROLLS GEOGRID	161947	1,394.51
01-000164 DURANT TRUE VALUE LUMBE					
	I-581815	001-016-541.50-67	SIGNS BLANKET PO- SIGNS	161879	17.08
	I-582479	001-016-541.50-71	DRAINAGE MAIN BLANKET PO- DRAINAGE	161879	55.90
	I-582507	001-016-541.50-71	DRAINAGE MAIN BLANKET PO- DRAINAGE	161879	45.28
	I-582522	001-016-541.50-71	DRAINAGE MAIN BLANKET PO- DRAINAGE	161879	6.99
	I-582554	001-016-541.50-67	SIGNS BLANKET PO- SIGNS	161879	21.98
01-000274 O'REILLY AUTO PARTS					
	I-0345-168216	001-016-541.50-63	VEHICLE MAINT RADIATOR & AC CONDENSOR # 260	161958	265.72
	I-0345-168785	001-016-541.50-63	VEHICLE MAINT RADIATOR # 81	161958	198.14
01-000275 OVERLAND CORP					
	I-8946	001-016-541.50-95	PAVING MAINTE ASPHALT/LEVEL PATCHED WILSON	161982	845.03
01-000309 US CELLULAR					
	I-201511309909	001-016-541.30-31	PHONE & TELEC STREET ON CALL #580-775-3415	162037	30.79
01-000328 JIMMIE'S AUTO SUPPLY LL					
	I-132191	001-016-541.50-63	VEHICLE MAINT BLANKET PO- PARTS	161929	5.15
	I-134751	001-016-541.50-69	OTHER EQUIP P BLANKET PO- PARTS	161929	40.34
	I-135295	001-016-541.50-69	OTHER EQUIP P BLANKET PO- PARTS	161929	52.05
	I-135470	001-016-541.50-69	OTHER EQUIP P BLANKET PO- PARTS	161929	7.90
	I-135605	001-016-541.50-69	OTHER EQUIP P BLANKET PO- PARTS	161929	25.22
	I-135679	001-016-541.50-69	OTHER EQUIP P BLANKET PO- PARTS	161929	3.84
	I-135680	001-016-541.50-69	OTHER EQUIP P BLANKET PO- PARTS	161929	12.19
	I-135736	001-016-541.50-69	OTHER EQUIP P BLANKET PO- PARTS	161929	144.30
	I-135738	001-016-541.50-69	OTHER EQUIP P BLANKET PO- PARTS	161929	30.68
	I-135753	001-016-541.50-69	OTHER EQUIP P BLANKET PO- PARTS	161929	13.10
	I-135840	001-016-541.50-69	OTHER EQUIP P BLANKET PO- PARTS	161929	13.02
	I-135852	001-016-541.50-69	OTHER EQUIP P BLANKET PO- PARTS	161929	13.10
	I-137323	001-016-541.50-69	OTHER EQUIP P BLANKET PO- PARTS	161929	20.94
	I-137454	001-016-541.50-69	OTHER EQUIP P BLANKET PO- PARTS	161929	32.56
01-000508 RUSTIN CONCRETE					
	I- 28870	001-016-541.50-71	DRAINAGE MAIN LYNDINWOOD ADDITION	162010	153.00
	I-28099	001-016-541.50-71	DRAINAGE MAIN 2- TUBES SLOAN	162010	24.00
	I-28110	001-016-541.50-71	DRAINAGE MAIN 6- STICKS 1/2" REBAR	162010	36.00
	I-28541	001-016-541.50-95	PAVING MAINTE CONCRETE- WALDREN & CESSNA	162010	186.00
	I-28664	001-016-541.50-71	DRAINAGE MAIN WASHINGTON AND CARL ALBERT	162010	101.00
01-000540 AT&T					
	I-11/2015-7608 1	001-016-541.30-31	PHONE & TELEC STREET DEPT	161819	9.99

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 016 STREET DEPARTMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000579 CASTEEL'S TIRE BARN INC					
	I-1-GS148557	001-016-541.50-63	VEHICLE MAINT 4- TIRES # 1	161842	562.30
01-000624 CINTAS CORP					
	I-618722966	001-016-541.50-54	UNIFORMS BLANKET PO- UNIFORMS	161850	102.27
	I-618723695	001-016-541.50-54	UNIFORMS BLANKET PO- UNIFORMS	161850	102.27
	I-618724413	001-016-541.50-54	UNIFORMS BLANKET PO- UNIFORMS	161850	102.27
	I-618725128	001-016-541.50-54	UNIFORMS BLANKET PO- UNIFORMS	161850	102.27
01-001108 DOLESE BROS COMPANY					
	I-AG15143062	001-016-541.50-53	ICE/SNOW MATE 200 TONS- 3/8" CHIPS	161872	715.19
	I-AG15146620	001-016-541.50-53	ICE/SNOW MATE 200 TONS- 3/8" CHIPS	161872	442.05
	I-AG15146621	001-016-541.50-53	ICE/SNOW MATE 200 TONS- 3/8" CHIPS	161872	427.06
	I-AG15147333	001-016-541.50-53	ICE/SNOW MATE 200 TONS- 3/8" CHIPS	161872	294.87
	I-RM15071500	001-016-541.50-71	DRAINAGE MAIN CONCRETE	161872	416.00
01-002010 DAVIS FLEET PARTS					
	I-604351	001-016-541.50-63	VEHICLE MAINT BRAKE PADS # 41	161865	66.93
	I-604668	001-016-541.50-63	VEHICLE MAINT VALVE FOR BELLY DUMP TRAILER	161865	53.74
	I-605409	001-016-541.50-63	VEHICLE MAINT THROTTLE CABLE RUBBER TIRE LOA	161865	88.00
01-002242 JP MORGAN CHASE - BANK					
	I-2275-0461-1115	001-016-541.50-61	MINOR TOOLS A RUBBER AIR HOSE & WAND	000000	34.96
01-003100 FUELMAN OF SOUTHERN OKL					
	I-11/2015-BG159577	001-016-541.50-52	FUEL STREET-FUEL	000000	0.00
01-003641 BEST WAY INC					
	I-073723	001-016-541.50-61	MINOR TOOLS A RAINSUITS	161824	561.00
01-003852 H.D. INDUSTRIES, INC.					
	I-23470	001-016-541.50-63	VEHICLE MAINT AGGITOR SHAFT & COUP. #83	161917	159.61
01-004143 TOUCHTONE COMMUNICATION					
	I-11/2015-809247222	001-016-541.30-31	PHONE & TELEC LONG DISTANCE CHGS STREET	162032	0.00
01-004203 MCCRAW'S OIL & PROPANE					
	I-10045	001-016-541.50-95	PAVING MAINTE PROPANE	161950	26.10
01-004272 FASTENAL					
	I-OKDUR52430	001-016-541.70-74	SAFETY EQUIPM VENDING- SAFETY SUPPLIES	161891	485.33
01-004465 PHILLIPS AUTO SALVAGE					
	I-991577	001-016-541.50-63	VEHICLE MAINT GRILL # 260	161990	75.00
01-004980 DOUGLASS DISTRIBUTING					
	I-11/2015-DURCIT	001-016-541.50-52	FUEL STREET	161873	747.59
	I-11/2015A-DURCIT	001-016-541.50-52	FUEL STREET	161873	681.62
	I-11/2015B-DURCIT	001-016-541.50-52	FUEL STREET	161873	777.66

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 016 STREET DEPARTMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004980 DOUGLASS DISTRIBUTING continued					
	I-11/2015C-DURCIT	001-016-541.50-52	FUEL STREET	161873	156.43
	I-11/2015D-DURCIT	001-016-541.50-52	FUEL STREET	161873	407.31
01-005168 CASTEEL'S TIRE (CALERA)					
	I-1-47967	001-016-541.50-63	VEHICLE MAINT 2- STEER TIRES # 31	161841	694.38
	I-1-GS47705	001-016-541.50-63	VEHICLE MAINT 2- STEERING TIRES # 71	161841	694.38
01-005654 HOYTE CHRYSLER JEEP DOD					
	I-1004435	001-016-541.50-63	VEHICLE MAINT BRAKE HARDWARE # 1	161921	58.92
01-005724 TEXHOMA LIMESTONE, INC					
	I-5191	001-016-541.50-95	PAVING MAINTE 1 1/2" BASE ROCK- 500 TONS	162022	6,804.66
			DEPARTMENT 016 STREET DEPARTMENT	TOTAL:	19,941.06

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 018 CIVIL EMERGENCY MGMT.
BUDGET TO USE: CB-CURRENT BUDGET BANK: 601

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164 DURANT TRUE VALUE LUMBE					
	I-581281	001-018-519.50-58	BUILDING AND BLANKET PO	161879	29.18
01-000253 GENE'S TIRE SERVICE INC					
	I-159904	001-018-519.50-63	VEHICLE MAINT BLANKET PO	161909	20.00
	I-159928	001-018-519.50-63	VEHICLE MAINT 2-TIRES #EM952	161909	285.00
01-000309 US CELLULAR					
	I-201511309909	001-018-519.30-31	PHONE & TELEC EM JAMES DALTON 580-775-3661	162037	65.54
	I-201511309909	001-018-519.30-31	PHONE & TELEC EM UNPUBLISHED #580-775-5888	162037	96.29
	I-201511309911	001-018-519.30-31	PHONE & TELEC E2462 4398 4613 8758 8759 8760	162037	516.83
01-000328 JIMMIE'S AUTO SUPPLY LL					
	I-134966	001-018-519.50-63	VEHICLE MAINT BLANKET PO	161929	109.99
01-000540 AT&T					
	I-11/2015-7608 1	001-018-519.30-31	PHONE & TELEC EMERGENCY MANAGEMENT	161819	61.66
01-002242 JP MORGAN CHASE - BANK					
	I-2275-4257-1115	001-018-519.30-32	FREIGHT & POS 2-WAY RADIO CONNECTORS	000000	4.24
	I-2275-4257-1115	001-018-519.50-61	MINOR TOOLS & 2-WAY RADIO CONNECTORS	000000	80.55
	I-2275-4257-1115	001-018-519.50-51	OFFICE SUPPLI OFFICE SUPPLIES	000000	16.26
	I-2275-4257-1115	001-018-519.70-72	TRAINING AND SNACKS FOR TRAINING EXERCISE	000000	19.88
01-002710 JAMES DALTON					
	I-08.16.15- 08.20-15	001-018-519.70-72	TRAINING AND OEMA CONFERENCE PER DIEM	161863	175.50
01-003100 FUELMAN OF SOUTHERN OKL					
	I-11/2015-BG159577	001-018-519.50-52	FUEL EMERGENCY MANAGEMENT	000000	0.00
01-004143 TOUCHTONE COMMUNICATION					
	I-11/2015-809247222	001-018-519.30-31	PHONE & TELEC LONG DISTANCE CHGS EMGT	162032	0.00
01-004297 KENNETH EPPLER					
	I-08.16.15- 08.18.15	001-018-519.70-72	TRAINING AND OEMA CONFERENCE PER DIEM	161886	97.50
01-004583 GOODING, MILES P.					
	I-08.15.15- 08.20.15	001-018-519.70-72	TRAINING AND OEMA CONFERENCE PER DIEM	161911	97.50
01-004980 DOUGLASS DISTRIBUTING					
	I-11/2015-DURCIT	001-018-519.50-52	FUEL EM MGMT	161873	54.80
	I-11/2015A-DURCIT	001-018-519.50-52	FUEL EM MGMT	161873	49.97
	I-11/2015B-DURCIT	001-018-519.50-52	FUEL EM MGMT	161873	57.01
	I-11/2015C-DURCIT	001-018-519.50-52	FUEL EM MGMT	161873	11.47
	I-11/2015D-DURCIT	001-018-519.50-52	FUEL EM MGMT	161873	29.86

DEPARTMENT 018 CIVIL EMERGENCY MGMT. TOTAL: 1,879.03

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 019 GENERAL GOVERNMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: 601

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000007 DEALERS ELECTRICAL SUPP					
	I-4679119-00	001-019-569.50-58	BUILDING MAIN UTILITY OFFICE BALLAST	161867	14.29
	I-4679172-00	001-019-569.50-58	BUILDING MAIN WIRE NUT--BECCA'S OFFICE	161867	36.95
	I-4679181-00	001-019-569.50-58	BUILDING MAIN LIGHTS FOR DRIVER'S LICENSE BL	161867	74.66
	I-4679327-00	001-019-569.50-58	BUILDING MAIN LIGHT BALLAST BULBS	161867	20.40
01-000262 JERRY TOMLINSON					
	I-11.10.15	001-019-569.70-22	COUNCIL MEMBE CITY COUNCIL COMP.	162030	100.00
	I-11.16 & 25.15	001-019-569.70-22	COUNCIL MEMBE CITY COUNCIL COMP.	162030	50.00
01-000381 OKLAHOMA NATURAL GAS					
	I-201511309903	001-019-569.30-33	UTILITIES CITY HALL 210476745 1434958 91	161978	103.73
	I-201511309903	001-019-569.30-33	UTILITIES DPS BLDG 211474141 2123450 27	161978	62.18
01-000450 OKLAHOMA GAS AND ELECTR					
	I-11/2015-129166792	001-019-569.30-33	UTILITIES ELECTRIC SERVICE-GENERAL GOVNT	161959	43.11
	I-11/2015-129652900	001-019-569.30-33	UTILITIES 206 N 3 #STREETSCAP	161959	30.03
	I-11/2015-129780045	001-019-569.30-33	UTILITIES 2797 S 9TH SIGNAL	161959	40.62
	I-11/2015-129780066	001-019-569.30-33	UTILITIES 2615 S 9 SIGNAL	161959	41.49
	I-11/2015-129780346	001-019-569.30-33	UTILITIES 2801 SE 3 AV SIGNAL	161959	36.46
	I-11/2015-129780364	001-019-569.30-33	UTILITIES 5276 W MAIN SIGNAL	161959	36.46
	I-11/2015-129826738	001-019-569.30-33	UTILITIES 1.5 MS HWY 78 W.2	161959	48.35
	I-11/2015-130327858	001-019-569.30-33	UTILITIES LIGHTS 16715 US HIGHWAY 70	161959	115.11
	I-11/2015-359480449	001-019-569.30-33	UTILITIES GEN GOVT-ELECTRIC	161959	17,014.93
	I-11/2015-359480449	001-019-569.30-33	UTILITIES GENERAL GOV.	161959	67.61
	I-11/2015-359480449	001-019-569.30-33	UTILITIES SIRENS/16ACCTS	161959	412.96
01-000476 PARKER & MITCHELL INC					
	I-21176	001-019-569.50-58	BUILDING MAIN BLOW OUT DRAIN LINE	161984	70.00
01-000540 AT&T					
	I-11/2015-229-2594	001-019-569.30-31	PHONE SERVICE ONENET SERVICE LONG DISTANCE	161819	2.82
	I-11/2015-229-2602	001-019-569.30-31	PHONE SERVICE ONENET SERVICE LONG DISTANCE	161819	117.55
	I-11/2015-7608 1	001-019-569.30-31	PHONE SERVICE COMMON COSTS	161819	1,395.82
01-000584 THREE VALLEY MUSEUM					
	I-2015-16 2ND QRTR	001-019-569.70-66	DURANT HISTOR OPERATION OF MUSEUM C-2015-24	162029	2,125.00
01-000944 CRAWFORD & ASSOCIATES P					
	I-9426	001-019-569.20-21	PRORATED AUDI PROFESSIONAL AUDITING SERVICES	161861	787.71
01-001671 SOUTHEASTERN ELECTRIC					
	I-201511309907	001-019-569.30-33	UTILITIES GG SEC LIGHT ONLY 16370-001	162018	65.34
	I-201511309907	001-019-569.30-33	UTILITIES GG SEC LIGHT ONLY 16370-002	162018	10.89
	I-201511309907	001-019-569.30-33	UTILITIES GG CAMELOT ENTRANCE 16370-021	162018	10.89
	I-201511309907	001-019-569.30-33	UTILITIES GG REMINGTON STR LT 16370-015	162018	87.12
	I-201511309907	001-019-569.30-33	UTILITIES GG LIGHTS CAMELOT 16370-019	162018	21.78
	I-201511309907	001-019-569.30-33	UTILITIES GG SIREN RIDGEMONT 16370-009	162018	20.00
	I-201511309907	001-019-569.30-33	UTILITIES GG LIGHTS CAMELOT 16370-020	162018	21.78

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 019 GENERAL GOVERNMENT
BUDGET TO USE: CB-CURRENT BUDGET

BANK: 601

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001752 OKLAHOMA STATE BUREAU O					
	I- NOV 2015	001-019-569.70-61	C.L.E.E.T. LA FORENSIC FEES 10/30/2015-11/24	161970	493.05
	I-NOV 2015	001-019-569.70-61	C.L.E.E.T. LA AFIS FEES 10/30/2015-11/24/201	161970	509.71
01-001855 AMERICAN LEGAL PUBLISHI					
	I-0107501	001-019-569.30-69	MUNICIPAL COD BLANKET PO---MUNI. CODE UPDATE	161816	20.00
01-001884 TEXOMA JANITORIAL SUPPL					
	I-1313	001-019-569.50-62	JANITORIAL SU CUPS, ROLL TOWELS, HAND SOAP	162024	149.80
01-001951 BETTY ROBERTSON					
	I-80	001-019-569.30-48	JANITORIAL SE CITY HALL JANITORIAL SERVICES	161825	1,540.49
01-002242 JP MORGAN CHASE - BANK					
	I-2313-4855-1115	001-019-569.70-72	EMPLOYEE TRAI BLANKET PO---ZIP CASH TOLL	000000	8.46
	I-2313-4855-1115	001-019-569.50-63	VEHICLE MAINT WASH #HHR	000000	12.00
	I-2313-4871-1115	001-019-569.50-58	BUILDING MAIN AIR PURIFIER, HAMMER, BAR	000000	147.90
	I-2419-9188-1115	001-019-569.70-75	EMPLOYEE EVEN SAMS-WATER, APPLE, BANANAS, JU	000000	67.09
	I-2419-9188-1115	001-019-569.70-75	EMPLOYEE EVEN WALLY'S PARTY FACTORY SUPPLIES	000000	106.87
	I-2419-9188-1115	001-019-569.70-75	EMPLOYEE EVEN WALMART-CURL KEG, RIBBON	000000	4.88
01-002989 C.L.E.E.T.					
	I-NOV 2015	001-019-569.70-61	C.L.E.E.T. LA CLEET FEES 10/30/2015-11/24/20	161856	927.68
01-003045 SOUTHEASTERN ALARM CO					
	I-1860-5111	001-019-569.50-58	BUILDING MAIN BLANKET PO--FIRE ALARM CIRCUIT	162017	70.00
01-003100 FUELMAN OF SOUTHERN OKL					
	I-11/2015-BG159577	001-019-569.70-77	A & G MISCELL FUEL STATEMENT CHARGES	000000	4.95
	I-11/2015-BG159577	001-019-569.50-52	GENERAL GOV C FUEL-GEN GOVERMENT	000000	23.59
01-003144 OTIS ELEVATOR COMPANY					
	I-TD65036C15	001-019-569.30-42	CITY HALL ELE BLANKET PO-----ELEVATOR MAINT.	161980	280.50
01-003189 BRYAN CO RWD #2					
	I-201511309908	001-019-569.30-33	UTILITIES BOY SCOUTS ACCT #3093	161834	7.25
	I-201511309908	001-019-569.30-33	UTILITIES REMINGTON HILLS ACCT#3093	161834	7.25
01-004735 OKLAHOMA UNIFORM BUILDI					
	I-11/2015-TITLE 748	001-019-569.70-60	UBCC FEES DUE TITLE 748 MONTHLY COLLECTION	161974	120.00
01-004980 DOUGLASS DISTRIBUTING					
	I-11/2015-DURCIT	001-019-569.50-52	GENERAL GOV C GEN GOV	161873	0.48
	I-11/2015A-DURCIT	001-019-569.50-52	GENERAL GOV C GEN GOV	161873	0.44
	I-11/2015B-DURCIT	001-019-569.50-52	GENERAL GOV C GEN GOV	161873	0.50
	I-11/2015C-DURCIT	001-019-569.50-52	GENERAL GOV C GEN GOV	161873	0.10
	I-11/2015D-DURCIT	001-019-569.50-52	GENERAL GOV C GEN GOV	161873	0.26
01-005455 HOFFMAN, STEWART					

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 019 GENERAL GOVERNMENT
BUDGET TO USE: CB-CURRENT BUDGET
BANK: 601

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005455 HOFFMAN, STEWART continued					
	I-11.10.15	001-019-569.70-22	COUNCIL MEMBE CITY COUNCIL COMP.	161920	200.00
	I-11.16 & 25.15	001-019-569.70-22	COUNCIL MEMBE CITY COUNCIL COMP.	161920	50.00
01-005613 BILLY ORR					
	I-11.10.15	001-019-569.70-22	COUNCIL MEMBE CITY COUNCIL COMP	161979	100.00
	I-11.16 & 25.15	001-019-569.70-22	COUNCIL MEMBE CITY COUNCIL COMP	161979	50.00
01-005693 BRADLEY DALE COLLINS					
	I-3453	001-019-569.50-58	BUILDING MAIN CITY HALL MASTER KEY SYSTEM	161823	1,963.75
	I-3454	001-019-569.50-58	BUILDING MAIN PICKING LOCKS, KEY SEARCHING	161823	200.00
01-005700 DESTRY K HAWTHORNE					
	I-11.10.15	001-019-569.70-22	COUNCIL MEMBE CITY COUNCIL COMP.	161916	100.00
	I-11.16 & 25.15	001-019-569.70-22	COUNCIL MEMBE CITY COUNCIL COMP.	161916	50.00
01-005701 CHAD HITCHCOCK					
	I-11.10.15	001-019-569.70-22	COUNCIL MEMBE CITY COUNCIL COMP.	161919	100.00
	I-11.16 & 25.15	001-019-569.70-22	COUNCIL MEMBE CITY COUNCIL COMP.	161919	50.00
01-005723 PEOPLEFACTS, LLC					
	I-2015080632	001-019-569.20-24	EMPL. PHYSICA BLANKET PO--BACKGROUND CHECKS	161987	20.00
	I-2015090624	001-019-569.20-24	EMPL. PHYSICA BLANKET PO--BACKGROUND CHECKS	161987	50.00
	I-2015100616	001-019-569.20-24	EMPL. PHYSICA BLANKET PO--BACKGROUND CHECKS	161987	112.50
01-005753 DANIEL A. PENNINGTON					
	I-11.04.15	001-019-569.70-23	COUNCIL MEMBE PHOTOGRAPH OF CITY COUNCIL	161986	40.00

DEPARTMENT 019 GENERAL GOVERNMENT TOTAL: 30,675.54

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 021 CITY GARAGE
BUDGET TO USE: CB-CURRENT BUDGET
BANK: 601

VENDOR NAME / ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000007 DEALERS ELECTRICAL SUPP				
I-4679011-00	001-021-541.50-58	BUILDING AND BOX, CONNECTORS, COVER	161867	3.28
I-4679014-00	001-021-541.50-58	BUILDING AND CONNECTORS, BULB	161867	145.20
01-000253 GENE'S TIRE SERVICE INC				
I-159749	001-021-541.50-05	PD VEHICLE MA BLANKET PO---REPAIR FLATS	161909	10.00
I-159940	001-021-541.50-05	PD VEHICLE MA BLANKET PO---REPAIR FLATS	161909	10.00
01-000274 O'REILLY AUTO PARTS				
I-0345-169155	001-021-541.50-05	PD VEHICLE MA CONTROL ARM ASSBLY #580	161958	159.78
I-0345-169813	001-021-541.50-05	PD VEHICLE MA WHEEL STUD, NUT #975	161958	11.03
I-0345-170029	001-021-541.50-71	OIL AND LUBRI KOOLER KLEEN	161958	12.99
I-0345-170044	001-021-541.50-05	PD VEHICLE MA TRANSMISSION #097	161958	1,749.64
I-0345-170569	001-021-541.50-05	PD VEHICLE MA BLANKET PO	161958	143.24
I-0345-170720	001-021-541.50-05	PD VEHICLE MA BLANKET PO	161958	32.95
I-0345-171765	001-021-541.50-63	VEHICLE MAINT DRAIN PLUG #333	161958	4.99
01-000328 JIMMIE'S AUTO SUPPLY LL				
I-132184	001-021-541.50-63	VEHICLE MAINT BLANKET PO	161929	26.16
I-133980	001-021-541.50-05	PD VEHICLE MA BLANKET PO	161929	129.90
I-133994	001-021-541.50-71	OIL AND LUBRI BLANKET PO---OILS & LUBS.	161929	158.04
I-134083	001-021-541.50-63	VEHICLE MAINT BLANKET PO	161929	44.37
I-134186	001-021-541.50-61	MINOR TOOLS A BLANKET PO	161929	4.25
I-134337	001-021-541.50-05	PD VEHICLE MA BLANKET PO	161929	6.13
I-134673	001-021-541.50-61	MINOR TOOLS A BLANKET PO	161929	14.44
I-134728	001-021-541.50-05	PD VEHICLE MA BLANKET PO	161929	43.67
I-134906	001-021-541.50-61	MINOR TOOLS A BLANKET PO	161929	89.34
I-134924	001-021-541.50-61	MINOR TOOLS A BLANKET PO	161929	7.00
I-135190	001-021-541.50-05	PD VEHICLE MA BLANKET PO	161929	126.49
I-135193	001-021-541.50-61	MINOR TOOLS A BLANKET PO	161929	73.77
I-135207	001-021-541.50-61	MINOR TOOLS A BLANKET PO	161929	24.95
I-135294	001-021-541.50-05	PD VEHICLE MA BLANKET PO	161929	21.49
I-135391	001-021-541.50-61	MINOR TOOLS A BLANKET PO	161929	14.95
I-135457	001-021-541.50-05	PD VEHICLE MA BLANKET PO	161929	9.49
I-135725	001-021-541.50-61	MINOR TOOLS A BLANKET PO	161929	17.90
I-135776	001-021-541.50-05	PD VEHICLE MA BLANKET PO	161929	81.77
I-136152	001-021-541.50-05	PD VEHICLE MA BLANKET PO	161929	74.99
I-136153	001-021-541.50-05	PD VEHICLE MA BRAKE ROTOR #975	161929	480.80
I-136165	001-021-541.50-05	PD VEHICLE MA BLANKET PO	161929	129.90
I-136418	001-021-541.50-71	OIL AND LUBRI BLANKET PO---OILS & LUBS.	161929	69.48
I-136450	001-021-541.50-05	PD VEHICLE MA BLANKET PO	161929	13.10
I-136689	001-021-541.50-71	OIL AND LUBRI BLANKET PO---OILS & LUBS.	161929	62.20
I-136883	001-021-541.50-61	MINOR TOOLS A BLANKET PO	161929	59.98
I-137126	001-021-541.50-61	MINOR TOOLS A BLANKET PO	161929	9.82
I-137280	001-021-541.50-61	MINOR TOOLS A BLANKET PO	161929	5.95
I-137395	001-021-541.50-63	VEHICLE MAINT 2-BATTERIES #K-5	161929	219.98
I-137638	001-021-541.50-05	PD VEHICLE MA BLANKET PO	161929	13.10
I-138261	001-021-541.50-05	PD VEHICLE MA BLANKET PO	161929	132.49

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 021 CITY GARAGE BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
01-000540 AT&T						
	I-11/2015-7608 1	001-021-541.30-31	PHONE & TELEC	GARAGE	161819	4.99
01-000624 CINTAS CORP						
	I-618722967	001-021-541.50-54	UNIFORMS	BLANKET PO---UNIFORMS	161850	48.63
	I-618723696	001-021-541.50-54	UNIFORMS	BLANKET PO---UNIFORMS	161850	109.03
	I-618724414	001-021-541.50-54	UNIFORMS	BLANKET PO---UNIFORMS	161850	55.97
	I-618725129	001-021-541.50-54	UNIFORMS	BLANKET PO---UNIFORMS	161850	55.97
01-001332 RED RIVER CHEMICAL PROD						
	I-7030	001-021-541.50-61	MINOR TOOLS A	BLANKET PO	162001	89.50
01-002010 DAVIS FLEET PARTS						
	I-603964	001-021-541.50-71	OIL AND LUBRI	BLANKET PO-----OILS & LUBS	161865	354.75
	I-604900	001-021-541.50-71	OIL AND LUBRI	BLANKET PO---------OILS & LUBS	161865	11.64
	I-605345	001-021-541.50-71	OIL AND LUBRI	BLANKET PO----OILS & LUBS	161865	273.75
	I-605475	001-021-541.50-71	OIL AND LUBRI	BLANKET PO----------OILS & LUBS	161865	49.64
01-002253 RELIANCE FASTENERS OF D						
	I-91745	001-021-541.50-58	BUILDING AND	BLANKET PO	162002	157.85
01-002347 WHOLESALE EQUIPMENT						
	I-047265	001-021-541.50-58	BUILDING AND	CYLINDER YEARLY LEASE	162050	250.00
01-003100 FUELMAN OF SOUTHERN OKL						
	I-11/2015-BG159577	001-021-541.50-52	FUEL	FUEL -GARAGE	000000	0.00
01-003406 FRED'S TIRE & BATTERY L						
	I-2-GS86290	001-021-541.50-05	PD VEHICLE MA	8-DODGE CHARGER TIRES	161906	479.44
01-004143 TOUCHTONE COMMUNICATION						
	I-11/2015-809247222	001-021-541.30-31	PHONE & TELEC	LONG DISTANCE GARAGE	162032	0.00
01-004606 CARS AND TIRES, INC						
	I-11388	001-021-541.50-05	PD VEHICLE MA	FRONT END ALIGNMENT #118	161839	60.00
	I-11388	001-021-541.50-05	PD VEHICLE MA	FRONT END ALIGNMENT #118	161839	10.00
01-004980 DOUGLASS DISTRIBUTING						
	I-11/2015-DURCIT	001-021-541.50-52	FUEL	GARAGE	161873	24.43
	I-11/2015A-DURCIT	001-021-541.50-52	FUEL	GARAGE	161873	22.27
	I-11/2015B-DURCIT	001-021-541.50-52	FUEL	GARAGE	161873	25.41
	I-11/2015C-DURCIT	001-021-541.50-52	FUEL	GARAGE	161873	5.11
	I-11/2015D-DURCIT	001-021-541.50-52	FUEL	GARAGE	161873	13.31
01-005654 HOYTE CHRYSLER JEEP DOD						
	I-1004510	001-021-541.50-61	MINOR TOOLS A	GASKET #118	161921	12.36
			DEPARTMENT 021	CITY GARAGE	TOTAL:	6,563.05

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 001 GENERAL FUND

DEPARTMENT: 023 SENIOR CITIZENS CENTER BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000381	OKLAHOMA NATURAL GAS					
		I-201511309903	001-023-592.30-33	UTILITIES SR BLDG 210474645 1433280 27	161978	54.22
01-000450	OKLAHOMA GAS AND ELECTR					
		I-11/2015-129166792	001-023-592.30-33	UTILITIES ELECTRIC SERVICE-SR CITIZEN	161959	0.00
		I-11/2015-359480449	001-023-592.30-33	UTILITIES SENIOR CITIZEN BLDG-ELECTRIC	161959	998.71
				DEPARTMENT 023 SENIOR CITIZENS CENTER TOTAL:		1,052.93
				FUND 001 GENERAL FUND TOTAL:		135,377.39

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 002 HOLIDAY LIGHTING FUND

DEPARTMENT: 008 HOLIDAY LIGHTING PROGRAM BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000007 DEALERS ELECTRICAL SUPP					
	I-4679342-00	002-008-533.30-01	CHRISTMAS LIG CHRISTMAS LIGHT ADAPTERS	161867	119.87
			DEPARTMENT 008 HOLIDAY LIGHTING PROGRAM TOTAL:		119.87
			FUND 002 HOLIDAY LIGHTING FUND TOTAL:		119.87

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 004 FED BLDG ENTERPRISE FUND

DEPARTMENT: 037 WHEELER FEDERAL BUILDING

BUDGET TO USE: CB-CURRENT BUDGET

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-000450	OKLAHOMA GAS AND ELECTR						
		I-11/2015-129166792	004-037-596.30-33	UTILITIES	ELECTRIC SERVICE - FED BLDG	161959	0.00
		I-11/2015-359480449	004-037-596.30-33	UTILITIES	FEDERAL BUILDING-ELECTRIC	161959	0.00
				DEPARTMENT 037	WHEELER FEDERAL BUILDING TOTAL:		0.00
				FUND 004	FED BLDG ENTERPRISE FUND TOTAL:		0.00

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 005 EMPLOYEE INSURANCE FUND

DEPARTMENT: 066 EMPLOYEE HEALTH INS. BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003057	EQUITABLE PLAN SERVICES					
		I-201511309905	005-066-569.20-11	ADMINISTRATIV ADMINISTRATIVE FEE	161887	3,629.00
		I-201511309905	005-066-569.20-12	SPECIFIC PREM SPECIFIC PREMIUM	161887	30,387.54
		I-201511309905	005-066-569.20-13	ANNUAL AGGREG ANNUAL AGGREGATE FEE	161887	809.82
				DEPARTMENT 066 EMPLOYEE HEALTH INS. TOTAL:		34,826.36
				FUND 005 EMPLOYEE INSURANCE FUND TOTAL:		34,826.36

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 010 INFO. TECH. SERVICE FUND
DEPARTMENT: 020 INFO. TECH. SERVICE DEPT. BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000309 US CELLULAR					
	I-201511309909	010-020-560.30-31	PHONE & TELEC IT DUWAYNE #580-775-3780	162037	101.33
01-000613 SHIPMAN COMMUNICATIONS					
	I-57859	010-020-560.20-29	TOWER CLIMBIN CLIMBING TOWER AT PD	162013	225.00
01-002242 JP MORGAN CHASE - BANK					
	I-2283-8647-1115	010-020-560.50-49	NETWORK PRINT BLANKET PO TONERS	000000	257.97
	I-2283-8647-1115	010-020-560.50-69	OTHER EQUIP P BLANKET PO for parts	000000	338.26
	I-2283-8647-1115	010-020-560.80-01	HARDWARE PURC SAMSUNG 850 500GB SATA Drives	000000	489.00
	I-2283-8647-1115	010-020-560.80-01	HARDWARE PURC Gender Changer	000000	38.90
	I-2283-8647-1115	010-020-560.70-72	TRAINING & TR HOTEL RESERVATION-MARIE GOOLSB	000000	154.60
	I-2313-4855-1115	010-020-560.50-65	NETWORK EQUIP REGISTROID	000000	30.00
	I-2313-4855-1115	010-020-560.50-65	NETWORK EQUIP REGISTROID	000000	45.00
01-002246 COMPUTER SERVICES OF DU					
	I-700908	010-020-560.30-51	CONTRACT LABO CONTRACT LABOR	161857	100.00
	I-700933	010-020-560.30-51	CONTRACT LABO CONTRACT LABOR	161857	75.00
01-002840 THE UPS STORE - #4911					
	I-5618	010-020-560.30-32	FREIGHT & POS SHIPMENT	162036	54.96
01-002960 IWORQ SYSTEMS INC					
	I-7321	010-020-560.30-50	SOFTWARE/SERV INTERNET FLEET MGMT APPLICATON	161927	500.00
01-003739 CDW GOVERNMENT, INC.					
	I-BBB3896	010-020-560.80-06	COUNCIL CHAMB COUNCIL CHAMBER EQUIPMENT	161843	6,506.46
	I-BBJ6667	010-020-560.80-06	COUNCIL CHAMB COUNCIL CHAMBER EQUIPMENT	161843	78.06
	I-BBS6143	010-020-560.80-06	COUNCIL CHAMB COUNCIL CHAMBER EQUIPMENT	161843	1,394.40
	I-BBX7630	010-020-560.80-06	COUNCIL CHAMB VIDEO SCALER, TV, WALL MOUNTS	161843	188.22
	I-BCN4996	010-020-560.80-06	COUNCIL CHAMB VIDEO SCALER, TV, WALL MOUNTS	161843	4,965.53
	I-BCV9587	010-020-560.80-06	COUNCIL CHAMB VIDEO SCALER, TV, WALL MOUNTS	161843	189.24
	I-BDQ6002	010-020-560.80-06	COUNCIL CHAMB VIDEO SCALER, TV, WALL MOUNTS	161843	70.40
	I-ZX06868	010-020-560.50-65	NETWORK EQUIP Eaton 9130 UPS 3000VA 2700W	161843	2,287.24
01-004143 TOUCHTONE COMMUNICATION					
	I-11/2015-809247222	010-020-560.30-31	PHONE & TELEC LONG DISTANCE IT INFO	162032	0.04
01-005303 RICOH USA, INC.					
	I-1058943967	010-020-560.30-35	COPIER LEASE BASE COPIER RENT & ADD. IMAGES	162004	66.50
	I-5038731960	010-020-560.30-35	COPIER LEASE BASE COPIER RENT & ADD. IMAGES	162004	50.00
	I-5038760093	010-020-560.30-35	COPIER LEASE BASE COPIER RENT & ADD. IMAGES	162004	168.67
	I-5039183757	010-020-560.30-35	COPIER LEASE BASE COPIER RENT & ADD. IMAGES	162004	68.59
	I-5039210450	010-020-560.30-35	COPIER LEASE BASE COPIER RENT & ADD. IMAGES	162004	58.69
	I-5039210451	010-020-560.30-35	COPIER LEASE BASE COPIER RENT & ADD. IMAGES	162004	19.72
	I-5039236034	010-020-560.30-35	COPIER LEASE BASE COPIER RENT & ADD. IMAGES	162004	81.38
01-005304 RICOH USA, INC. (FINANC					
	I-95621546	010-020-560.30-35	COPIER LEASE COPIER LEASE & FEES FY 15/16	000000	1,314.46

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 010 INFO. TECH. SERVICE FUND
DEPARTMENT: 020 INFO. TECH. SERVICE DEPT.
BUDGET TO USE: CB-CURRENT BUDGET
BANK: 601

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005304 RICOH USA, INC. (FINANC	continued				
	I-95621553	010-020-560.30-35	COPIER LEASE COPIER LEASE & FEES FY 15/16	000000	295.24
	I-95696662	010-020-560.30-35	COPIER LEASE COPIER LEASE & FEES FY 15/16	000000	293.69
	I-95747936	010-020-560.30-35	COPIER LEASE COPIER LEASE & FEES FY 15/16	000000	413.56
	I-95804065	010-020-560.30-35	COPIER LEASE COPIER LEASE & FEES FY 15/16	000000	500.45
01-005642 VYVE					
	I-11/2015-01-005642	010-020-560.30-40	INTERNET SERV FD SUB STAT. INTERNET1200 GAIL	162045	73.29
	I-11/2015-01-005642	010-020-560.30-40	INTERNET SERV GEN GOV INTERNET 300 W EVERGRE	162045	500.00
	I-11/2015-01-005642	010-020-560.30-40	INTERNET SERV EMERG. MGT INTERNET2808 ENTPRS	162045	54.84
	I-11/2015-01-005642	010-020-560.30-40	INTERNET SERV FD CENTRAL STATION 120 N 1ST	162045	63.95
	I-11/2015-01-005642	010-020-560.30-40	INTERNET SERV INTERNET 3200 CARL ALBERT PD	162045	100.21
	I-11/2015-01-005642	010-020-560.30-40	INTERNET SERV DIGITAL BOX 201 N 1ST B FD	162045	27.06
	I-11/2015-01-005642	010-020-560.30-40	INTERNET SERV 3801 N 1ST AVE	162045	63.95
01-005736 RISE BROADBAND					
	I-201511309906	010-020-560.30-40	INTERNET SERV INTERNET CEMETERY	162005	67.05
	I-201511309906	010-020-560.30-40	INTERNET SERV INTERNET EMS	162005	58.55
	I-201511309906	010-020-560.30-40	INTERNET SERV INTERNET DMSC	162005	63.55
01-005758 NOVUSOLUTIONS					
	I-23842	010-020-560.30-70	AGENDA PREP S AGENDA PREP SOFTWARE	161957	6,450.00

DEPARTMENT 020 INFO. TECH. SERVICE DEPT.TOTAL: 28,943.01

FUND 010 INFO. TECH. SERVICE FUND TOTAL: 28,943.01

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 015 CAPITAL IMPROVEMENTS FUND

DEPARTMENT: 018 CIVIL EMERGENCY MGMT. BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003130	MID-PLAINS CONSTRUCTION					
		I-APP #3 PROJ 15466	015-018-519.62-42	FEMA/EOC GRAN EMERGENCY OPERATIONS CENTER	161953	133,547.20
				DEPARTMENT 018 CIVIL EMERGENCY MGMT. TOTAL:		133,547.20

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 015 CAPITAL IMPROVEMENTS FUND
DEPARTMENT: 019 GENERAL GOVERNMENT
BUDGET TO USE: CB-CURRENT BUDGET
BANK: 601

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000551 FIRST UNITED BANK & TRU					
	I-11/2015-400902300	015-019-569.85-44	FY12 SWC BRUS SW-BRUSH LOADER PRINCIPAL	161893	2,224.12
	I-11/2015-400902300	015-019-569.85-44	FY12 SWC BRUS SW-BRUSH LOADER INTEREST	161893	55.26
	I-11/2015-USSTR 06	015-019-569.85-23	NOTE PAYABLE- USSTR SERIES2006 PRINCIPAL	161896	12,300.00
	I-11/2015-USSTR 06	015-019-569.85-23	NOTE PAYABLE- USSTR SERIES2006 INTEREST	161896	1,372.85
01-001313 LANDMARK BANK					
	I-11/2015-414050002	015-019-569.85-47	FY12 AUTOMATE PETERBILT CAB & CHASSIS PRINC.	161939	3,664.04
	I-11/2015-414050002	015-019-569.85-47	FY12 AUTOMATE PETERBILT CAB & CHASSIS INT.	161939	166.66
	I-11/2015-414050002	015-019-569.85-49	FY12 SWC COMP 5000 COMPACTOR BODY-PRINC.	161939	1,349.08
	I-11/2015-414050002	015-019-569.85-49	FY12 SWC COMP 5000 COMPACTOR BODY-INT.	161939	61.36
	I-11/2015-414050041	015-019-569.85-60	FY14 GARAGE L 2014 GARAGE LIFT PRINCIPAL	161940	1,663.77
	I-11/2015-414050041	015-019-569.85-60	FY14 GARAGE L 2014 GARAGE LIFT INTEREST	161940	34.74
	I-11/2015-414050049	015-019-569.85-63	FY15 (4) PD T PRINCIPAL 4 2015 TAHOES PD	161941	2,587.51
	I-11/2015-414050049	015-019-569.85-63	FY15 (4) PD T INTEREST 4 2015 TAHOES PD	161941	279.35
01-002229 FIRST UNITED BANK & TRU					
	I-11/2015-400926994	015-019-569.85-45	FY12 GARAGE F 2011 FORKLIFT -INTEREST	161899	30.02
	I-11/2015-400926994	015-019-569.85-45	FY12 GARAGE F 2011 FORKLIFT -PRINCIPAL	161899	1,082.13
	I-11/2015-401067145	015-019-569.85-56	FY13 STREET B INTEREST	161900	111.90
	I-11/2015-401067145	015-019-569.85-56	FY13 STREET B PRINCIPAL	161900	1,968.06
	I-11/2015-402092266	015-019-569.85-57	FY13 PD VEHIC PRIN.2013 PD VEHICLELS/ANIMAL	161901	5,737.24
	I-11/2015-402092266	015-019-569.85-57	FY13 PD VEHIC INT.2013 PD VEHICLELS/ANIMAL	161901	125.02
01-003224 VISION BANK					
	I-11/2015-280001126	015-019-569.85-59	FY14 SWC- ROL INTEREST 2014 ROLL OFF TRUCK	162041	116.91
	I-11/2015-280001126	015-019-569.85-59	FY14 SWC- ROL PRINCIPAL 2014 ROLL OFF TRUCK	162041	5,152.40
	I-11/2015-42000313	015-019-569.85-34	DMSC FIELD LI DMSC LIGHTING -- PRINCIPAL	162042	1,913.27
	I-11/2015-42000313	015-019-569.85-34	DMSC FIELD LI DMSC LIGHTING INTEREST	162042	231.53
	I-11/2015-428000112	015-019-569.85-58	FY14 SWD- COM 2014 SWD COMPACTOR INTEREST	162043	163.81
	I-11/2015-428000112	015-019-569.85-58	FY14 SWD- COM 2014 SWD COMPACTOR PRINCIPAL	162043	11,333.70
	I-11/2015-428001469	015-019-569.85-62	FY14 STREET D PRIN2 DUMP TRUCKS STREET DEPT	162044	4,424.55
	I-11/2015-428001469	015-019-569.85-62	FY14 STREET D INT 2 DUMP TRUCKS STREET DEPT	162044	412.52
01-005498 RONALD F. & CAROLYN K.					
	I-11/2015-C-2013-38	015-019-569.85-61	FY14 OLD COUN COUNTRY CLUB PROPERTY INTEREST	162007	454.84
	I-11/2015-PC201338	015-019-569.85-61	FY14 OLD COUN COUNTRY CLUB PRIN. C-2013-38	162007	5,545.34

DEPARTMENT 019 GENERAL GOVERNMENT TOTAL: 64,561.98

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 015 CAPITAL IMPROVEMENTS FUND

DEPARTMENT: 026 WATER/SEWER LINE MAINT.

BUDGET TO USE: CB-CURRENT BUDGET

BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004287	WALL ENGINEERING					
		I-2015-143	015-026-551.62-89	SE 7TH ST H20 ENGINEERING SERVICES PROJ#622	162046	7,895.00
				DEPARTMENT 026 WATER/SEWER LINE MAINT. TOTAL:		7,895.00

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 015 CAPITAL IMPROVEMENTS FUND

DEPARTMENT: 027 WATER TREATMENT PLANT

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000672	SOUTHERN OKLAHOMA					
		I-11.16.15	015-027-552.61-38	FY13 EDA GRAN RELEASE OF FUNDS	162015	1,493.50
		I-11.16.15	015-027-552.61-39	FY13 EDA EXP- RELEASE OF FUNDS	162015	968.00
		I-11.16.15	015-027-552.61-39	FY13 EDA EXP- RELEASE OF FUNDS	162015	715.00
				DEPARTMENT 027 WATER TREATMENT PLANT	TOTAL:	3,176.50

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 015 CAPITAL IMPROVEMENTS FUND
DEPARTMENT: 065 EAKER FIELD AIRPORT
BUDGET TO USE: CB-CURRENT BUDGET
BANK: 601

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002445	LBR INC AIRPORT CONSULT					
		I-5150	015-065-503.80-36	FY15 ENGINEER ENGINEERING, SURVEY, CONST.	161943	24,320.00
01-005703	BLACKSHARE ENVIRONMENTA					
		I-15277	015-065-503.80-35	ENGINEERING-R ENVIR. ASSMENT-EXTEND RUNWAY	161827	6,000.00
				DEPARTMENT 065 EAKER FIELD AIRPORT	TOTAL:	30,320.00

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 015 CAPITAL IMPROVEMENTS FUND

DEPARTMENT: 405 2007 U.S.S.T.R.NOTE DISB.

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000007	DEALERS ELECTRICAL SUPP					
		I-4678858-00	015-405-555.61-40	EOC ROADWAY & COND FOR EOC	161867	19.00
				DEPARTMENT 405 2007 U.S.S.T.R.NOTE DISB.TOTAL:		19.00

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 015 CAPITAL IMPROVEMENTS FUND

DEPARTMENT: 605 2010 U.S.S.T.R.N. EXPENSE

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000275 OVERLAND CORP					
	I-8888	015-605-555.61-71	PATCHING & CR ASPHALT # 186	161982	6,432.19
	I-8889	015-605-555.61-71	PATCHING & CR ASPHALT # 186	161982	1,219.26
	I-8910	015-605-555.61-71	PATCHING & CR LEVEL PATCH CEMETERY RD. #186	161982	308.13
	I-8911	015-605-555.61-71	PATCHING & CR ASPHALT- PROJECT # 186	161982	320.80
	I-8911	015-605-555.61-71	PATCHING & CR LEVEL PATCH CEMETERY RD. #186	161982	6,225.38
	I-8912	015-605-555.61-71	PATCHING & CR ASPHALT- PROJECT # 186	161982	4,273.45
	I-8929	015-605-555.61-71	PATCHING & CR ASPHALT- PROJECT # 186	161982	5,802.67
	I-8930	015-605-555.61-71	PATCHING & CR ASPHALT- PROJECT # 186	161982	4,186.02
	I-8946	015-605-555.61-71	PATCHING & CR LEVEL PATCH WILSON # 186	161982	1,739.56
01-000508 RUSTIN CONCRETE					
	I- 20601	015-605-555.61-63	CITY CASH SOS CONCRETE # 607 RFAP 2012-098	162010	1,050.00
	I- 20605	015-605-555.61-63	CITY CASH SOS CONCRETE # 607 RFAP 2012-098	162010	1,050.00
	I- 20609	015-605-555.61-63	CITY CASH SOS CONCRETE # 607 RFAP 2012-098	162010	367.50
	I-27604	015-605-555.61-63	CITY CASH SOS CONCRETE- PROJECT # 607 RFAP 2	162010	1,090.00
	I-27609	015-605-555.61-63	CITY CASH SOS CONCRETE- PROJECT # 607 RFAP 2	162010	272.50
	I-27642	015-605-555.61-63	CITY CASH SOS CONCRETE # 607 RFAP 2012-098-	162010	1,062.00
	I-27646	015-605-555.61-63	CITY CASH SOS CONCRETE #607 NRFAP 2012-098	162010	1,090.00
01-000672 SOUTHERN OKLAHOMA					
	I-11.16.15	015-605-555.61-63	CITY CASH SOS RELEASE OF FUNDS	162015	1,823.50
01-001093 TEXOMA BUSINESS SERVICE					
	I-90063	015-605-555.61-71	PATCHING & CR CONTRACT LABOR PROJ. 186	162023	1,984.00
	I-90129	015-605-555.61-71	PATCHING & CR CONTRACT LABOR PROJ. 186	162023	3,596.00
	I-90135	015-605-555.61-71	PATCHING & CR CONTRACT LABOR PROJ. 186	162023	1,247.76
01-002451 PAVING MAINTENANCE SUPP					
	I-I0184583	015-605-555.61-71	PATCHING & CR BLANKET PO- PMSI # 186	161992	1,485.00
	I-I0184692	015-605-555.61-71	PATCHING & CR BLANKET PO- PMSI # 186	161992	172.00

DEPARTMENT 605 2010 U.S.S.T.R.N. EXPENSETOTAL: 46,797.72

FUND 015 CAPITAL IMPROVEMENTS FUNDTOTAL: 286,317.40

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 020 DURANT INDUSTRIAL AUTH.
DEPARTMENT: 017 ECON. DEV. ADMINISTRATION
BUDGET TO USE: CB-CURRENT BUDGET

BANK: 601

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
01-000346 DURANT AREA CHAMBER OF						
	I-201511099900	020-017-537.50-50	PHOTOCOPIES	MONTHLY COPIER RENT	161875	160.00
	I-201511099901	020-017-537.30-15	OFFICE SPACE	DIA MONTHLY OFFICE RENT	161875	1,225.00
	I-2656	020-017-537.50-57	MEMBERSHIPS	ANNUAL MEMBERSHIP INVESTMENT	161875	185.00
01-000540 AT&T						
	I-11/2015-7608 1	020-017-537.30-31	PHONE & TELEC	ECONOMIC DEVELOPMENT	161819	9.99
01-000575 CONWAY DATA						
	I-01015276	020-017-537.30-38	PUBLICATIONS	NOVEMBER 2015--SITE AD PUBLICA	161859	904.40
01-000944 CRAWFORD & ASSOCIATES P						
	I-9426	020-017-537.20-21	AUDIT FEES (P	PROFESSIONAL AUDITING SERVICES	161861	356.74
01-001528 INTERNATIONAL ECONOMIC						
	I- PA4 PUBLIC <100K	020-017-537.50-57	MEMBERSHIPS	IEDC MEMBERSHIP RENEWAL	161926	405.00
01-002194 FEDERAL EXPRESS						
	I-5-170-29132	020-017-537.30-32	POSTAGE AND F	TRANSPORT CHARGES	161892	74.72
01-002242 JP MORGAN CHASE - BANK						
	I-0327-5585-1115	020-017-537.50-51	OFFICE SUPPLI	DARK BLUE FLORAL SCISSORS	000000	4.91
	I-0327-5585-1115	020-017-537.50-51	OFFICE SUPPLI	OFFICE SUPPLIES	000000	376.35
	I-0327-5585-1115	020-017-537.50-63	VEHICLE MAINT	WIPER BLADE	000000	27.18
	I-0327-5585-1115	020-017-537.50-63	VEHICLE MAINT	CAR WASH--10/14/15	000000	6.00
	I-0327-5585-1115	020-017-537.50-63	VEHICLE MAINT	CAR WASH--11/3/15	000000	8.00
	I-0327-5585-1115	020-017-537.70-72	TRAINING & TR	TH DONUT SHOP 10/30/15	000000	5.80
	I-0327-5585-1115	020-017-537.70-72	TRAINING & TR	TH DONUT SHOP 10/13/15	000000	13.70
	I-0327-5585-1115	020-017-537.70-72	TRAINING & TR	TEXAS LAND & CATTLE LUNCH	000000	22.46
	I-0327-5585-1115	020-017-537.70-72	TRAINING & TR	CEVICHE LUNCH 10/30/15	000000	68.62
	I-0327-5585-1115	020-017-537.70-72	TRAINING & TR	CEVICHE LUNCH 10/29/15	000000	99.75
	I-0327-5585-1115	020-017-537.70-72	TRAINING & TR	CEVICHE LUNCH 10/14/15	000000	133.89
	I-0327-5585-1115	020-017-537.70-72	TRAINING & TR	BRAUMS ORANGE JUICE 10/12/15	000000	2.29
01-002246 COMPUTER SERVICES OF DU						
	I-700869	020-017-537.50-49	COMP. SOFTWAR	WEBSITE HOSTING, DOMAIN RENEWA	161857	225.00
	I-700879	020-017-537.50-49	COMP. SOFTWAR	HOURS OF PROGRAMMING	161857	150.00
01-003100 FUELMAN OF SOUTHERN OKL						
	I-11/2015-BG159577	020-017-537.50-52	FUEL	FUEL-ECONOMIC DEVELOPMENT	000000	81.69
01-003248 FIVE STAR OFFICE SUPPLY						
	I-0200938-001	020-017-537.50-51	OFFICE SUPPLI	OFFICE SUPPLIES	161904	100.54
	I-0201477-001	020-017-537.50-51	OFFICE SUPPLI	VIEW BINDER	161904	14.97
01-004143 TOUCHTONE COMMUNICATION						
	I-11/2015-809247222	020-017-537.30-31	PHONE & TELEC	LONG DISTANCE CHGS ECON DEV	162032	0.00

01-005276 BOBBY G BREWER II

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 020 DURANT INDUSTRIAL AUTH.
DEPARTMENT: 017 ECON. DEV. ADMINISTRATION BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005276	BOBBY G BREWER II	continued				
		I-NOV 2015	020-017-537.50-62	JANITORIAL SE OFFICE CLEANING	161829	30.00
01-005764	FLASHBAY INC.					
		I-IN542318	020-017-537.30-38	PUBLICATIONS TWISTER FLASH DRIVE	161905	267.50
				DEPARTMENT 017 ECON. DEV. ADMINISTRATIONTOTAL:		4,959.50

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 020 DURANT INDUSTRIAL AUTH.
DEPARTMENT: 067 INDUSTRIAL PROJECTS BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000919 A & M ENGRAVING & TROPH					
	I-11.06.15	020-067-596.70-61	E.D. PROMOTIO BEVELED GLASS CLOCK	161812	40.00
01-001602 OKLAHOMA DEPARTMENT OF					
	I-11/2015-10712	020-067-596.66-12	BL - CDBG LOA LOAN 10712 PMT 142 OF 240	161964	2,083.34
	I-11/2015-11124ED87	020-067-596.66-13	CG - CDBG LOA 11124 ED 87 PMT 132 OF 240	161965	1,666.67
	I-11/2015-12491ES	020-067-596.66-17	ES - CDBG LOA CDBG #12491 - EAGLE SUSPENSION	161966	1,666.48
	I-11/2015-9131CDBG	020-067-596.66-11	CMP - CDBG LO 9131CDBG-EDIF99-	161967	1,250.00
	I-11/2015-CDBG#1210	020-067-596.66-15	EB - CDBG LOA EARTH BIOFUELS CDBG	161968	354.17
01-005269 CHERYL JACKSON					
	I-11/2015-INTEREST	020-067-596.68-01	CG LAND ACQUI INTEREST CARDINAL GLASS LAND	161847	790.25
	I-11/2015-LAND PRIN	020-067-596.68-01	CG LAND ACQUI CARDINAL GLASS LAND PRINCIPAL	161847	1,617.36
01-005270 JOHN JACKSON					
	I-11/2015-INTEREST	020-067-596.68-01	CG LAND ACQUI INTEREST CARDINAL GLASS LAND	161936	790.25
	I-11/2015-LAND PRIN	020-067-596.68-01	CG LAND ACQUI CARDNIAL LAND PURCHASE	161936	1,617.35
01-005761 THE PAINTERS, LLC					
	I-113	020-067-596.70-61	E.D. PROMOTIO STAIN & PAINT CHAIR RAIL	162027	450.00

DEPARTMENT 067 INDUSTRIAL PROJECTS TOTAL: 12,325.87

FUND 020 DURANT INDUSTRIAL AUTH. TOTAL: 17,285.37

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 101 SPECIAL 911 TAX FUND
DEPARTMENT: 007 911 COMMUNICATIONS CTR. BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000540 AT&T					
	I-11/2015-7608 1	101-007-527.30-31	PHONE & TELEC 911 COMM CENTER	161819	986.15
	I-11/2015-E 911	101-007-527.30-31	PHONE & TELEC E-911 PHONE	161819	2,000.36
01-000820 OK DEPT OF PUBLIC SAFET					
	I-04-1606201	101-007-527.30-53	COMMUNICATION ANNUAL MONTHLY OLETS FEE	161969	350.00
01-000919 A & M ENGRAVING & TROPH					
	I-10.30.15	101-007-527.50-51	OFFICE SUPPLI PLAQUES, NAME PLATES - 911 COM	161812	10.00
01-000944 CRAWFORD & ASSOCIATES P					
	I-9426	101-007-527.20-21	PRORATED AUDI PROFESSIONAL AUDITING SERVICES	161861	36.71
01-001671 SOUTHEASTERN ELECTRIC					
	I-201511309907	101-007-527.30-33	UTILITIES 911TWR #303-294-6712 16370-001	162018	56.75
	I-201511309907	101-007-527.30-33	UTILITIES BOSWELL 1PH 16370-018	162018	0.00
01-001903 INTERACT PUBLIC SAFETY					
	I-MN0000002546	101-007-527.30-53	COMMUNICATION ANNUAL MAINT,MOBILECOP,CAD,RMS	161925	9,854.08
01-002242 JP MORGAN CHASE - BANK					
	I-2313-4848-1115	101-007-527.70-72	TRAINING & TR LODGING OK PUB SAFETY CONF 201	000000	376.88
01-004826 CHEROKEE TELEPHONE COMP					
	I-11/2015-19791SD91	101-007-527.30-31	PHONE & TELEC PD-911 COMM	161846	281.00
	I-11/2015-2226878	101-007-527.30-31	PHONE & TELEC 911 DLS ACHILLE TOWER	161846	43.25

DEPARTMENT 007 911 COMMUNICATIONS CTR. TOTAL: 13,995.18

FUND 101 SPECIAL 911 TAX FUND TOTAL: 13,995.18

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 110 1/4 % ECONOMIC DEV. FUND

DEPARTMENT: 017 ECONOMIC DEVELOPMENT BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000184 CITY OF DURANT					
	I-HITCHCOCK PERMITS	110-017-537.30-32	FY15 HITCHCOC BUILDING PERMIT-HITCHCOCK DIST	000000	5,943.00
01-003731 BRYAN COUNTY ABSTRACT C					
	I-39333	110-017-537.30-65	COMMERCIAL ME DIA-CMC LAND PURCHASE	161836	2,334.00
01-005461 R & D MAINTENANCE & REP					
	I-15-0012	110-017-537.30-65	COMMERCIAL ME 2-DEMOLITION CMC HOME SITES	161998	10,957.00
	I-15-0013	110-017-537.30-65	COMMERCIAL ME DEMO FINAL 2 HOMES ON CMC SITE	161998	10,000.00
			DEPARTMENT 017 ECONOMIC DEVELOPMENT TOTAL:		29,234.00
			FUND 110 1/4 % ECONOMIC DEV. FUND TOTAL:		29,234.00

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 206 DURANT AIRPORT AUTHORITY
DEPARTMENT: 065 EAKER FIELD BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000007 DEALERS ELECTRICAL SUPP					
	I-4679373-00	206-065-503.50-69	EQUIPMENT & G LAMP	161867	31.57
	I-4679379-00	206-065-503.50-69	EQUIPMENT & G FIXTURE	161867	93.27
01-000381 OKLAHOMA NATURAL GAS					
	I-201511309903	206-065-503.30-33	UTILITIES AIRPORT 210477682 1435694 64	161978	132.84
01-000450 OKLAHOMA GAS AND ELECTR					
	I-11/2015- 35948058	206-065-503.30-33	UTILITIES AIRPORT	161959	1,180.78
	I-11/2015-129313772	206-065-503.30-33	UTILITIES OG&E AIRPORT PAPI'S & REIL'S	161959	25.71
	I-11/2015-359480449	206-065-503.30-33	UTILITIES AIRPORT-10 WALDRON	161959	118.60
01-000540 AT&T					
	I-11/2015-7608 1	206-065-503.30-31	PHONE & TELEC AIRPORT	161819	102.19
01-000944 CRAWFORD & ASSOCIATES P					
	I-9426	206-065-503.20-21	PRORATED AUDI PROFESSIONAL AUDITING SERVICES	161861	48.67
01-001204 COUSINS ELECTRONIC SERV					
	I-11152015	206-065-503.30-55	AWOS TELECOM BLANKET PO--AWOS MAINTENANCE	161860	250.00
01-001861 D/W AVIATION					
	I-NOV 2015	206-065-503.30-66	OPERATOR'S SH OPERATOR SHARE IN SALES	161862	17,002.55
01-001951 BETTY ROBERTSON					
	I-80	206-065-503.30-48	JANITORIAL SE AIRPORT JANITORIAL SERVICES	161825	289.33
01-003100 FUELMAN OF SOUTHERN OKL					
	I-11/2015-BG159577	206-065-503.50-52	FUEL FOR SERV FUEL-AIRPORT	000000	51.58
01-003734 AVFUEL CORPORATION					
	I-11/2015-AV FUEL	206-065-503.70-87	AVIATION GASO AVIATION GASOLINE PURCHASES	000000	18,067.84
	I-11/2015-CRDT CARD	206-065-503.70-84	CREDIT CARD E CREDIT CARD MACHINE RENTAL	000000	40.00
	I-11/2015-JET FUEL	206-065-503.70-86	JET FUEL PURC JET FUEL PURCHASES #006881677	000000	30,948.41
	I-11/2015-JET FUEL	206-065-503.70-86	JET FUEL PURC	000000	0.00
01-004980 DOUGLASS DISTRIBUTING					
	I-11/2015-DURCIT	206-065-503.50-52	FUEL FOR SERV AIRPORT	161873	14.56
	I-11/2015A-DURCIT	206-065-503.50-52	FUEL FOR SERV AIRPORT	161873	13.28
	I-11/2015B-DURCIT	206-065-503.50-52	FUEL FOR SERV AIRPORT	161873	15.15
	I-11/2015C-DURCIT	206-065-503.50-52	FUEL FOR SERV AIRPORT	161873	3.05
	I-11/2015D-DURCIT	206-065-503.50-52	FUEL FOR SERV AIRPORT	161873	7.93
01-004988 DIRECTTV					
	I-27171852412	206-065-503.30-33	UTILITIES MONTHLY SERVICE AIRPORT	161870	156.98

DEPARTMENT 065 EAKER FIELD TOTAL: 68,594.29

FUND 206 DURANT AIRPORT AUTHORITY TOTAL: 68,594.29

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 210 U A BONDS SINKING FUND

DEPARTMENT: N/A NON-DEPARTMENTAL BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000551 FIRST UNITED BANK & TRU					
	I-11/2015-SER 2009A	210-000-101.06-04	2009A INT. A SERIES 2009A INTEREST	161894	17,596.04
	I-11/2015-SER 2009A	210-000-101.06-03	2009A PRIN. SERIES 2009A PRINCIPAL	161894	20,000.00
	I-11/2015-SER 2009B	210-000-101.06-10	2009B INT. AC DCUA SALES/TAX REV 2009B INT	161895	6,061.30
	I-11/2015-SER 2009B	210-000-101.06-09	2009B PRIN. A DCUA SALES/TAX REV 2009B PRIN	161895	6,666.67
01-002229 FIRST UNITED BANK & TRU					
	I-11/2015-400695201	210-000-101.06-13	2010 DCUA INT INT UTILITY SYS SALES TAX REV	161898	16,325.02
	I-11/2015-400695201	210-000-101.06-12	2010 DCUA PRI PRINCIPAL	161898	20,000.00
	I-11/2015-DCUA 2013	210-000-101.24-03	2013 PRIN. AC 2013 DCUA USSTR NOTE PRINCIPAL	161902	37,500.00
	I-11/2015-DCUA 2013	210-000-101.24-04	2013 INT. ACT 2013 DCUA USSTR NOTE INTEREST	161902	4,918.25
	I-11/2015-DCUA2012A	210-000-101.23-04	2012A INT. AC DCUA 2012A NOTE INTEREST	161903	10,878.54
	I-11/2015-DCUA2012A	210-000-101.23-03	2012A PRIN. A DCUA 2012A NOTE PRINCIPAL	161903	72,500.00

DEPARTMENT NON-DEPARTMENTAL TOTAL: 212,445.82

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 210 U A BONDS SINKING FUND

DEPARTMENT: 046 DCUA 2007 MISC NOTE BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000551	FIRST UNITED BANK & TRU					
		I-11/2015-USSTRN07	210-046-528.90-95	INTEREST EXPE 2007 SALES TAX REVENUE INT	161897	14,760.88
		I-11/2015-USSTRN07	210-046-528.90-96	PRINCIPAL PYM 2007 SALES TAX REVENUE PRIN	161897	20,833.33
				DEPARTMENT 046 DCUA 2007 MISC NOTE TOTAL:		35,594.21
				FUND 210 U A BONDS SINKING FUND TOTAL:		248,040.03

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 215 D.C.F.A. REVENUE FUND

DEPARTMENT: 078 GEN. GOVT. & DEBT SERVICE BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000944	CRAWFORD & ASSOCIATES P					
		I-9426	215-078-528.20-21	PRORATED AUDI PROFESSIONAL AUDITING SERVICES	161861	99.39
				DEPARTMENT 078 GEN. GOVT. & DEBT SERVICETOTAL:		99.39
				FUND 215 D.C.F.A. REVENUE FUND TOTAL:		99.39

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 250 C. D. B. G.

DEPARTMENT: 131 14 CDBG-ED 16246 BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004287	WALL ENGINEERING					
		I-4	250-131-596.60-01	2014CDBG-ED 1 COUNTRY CLUB RD----ENGINEERING	162046	3,688.75
				DEPARTMENT 131 14 CDBG-ED 16246	TOTAL:	3,688.75
				FUND 250 C. D. B. G.	TOTAL:	3,688.75

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.

DEPARTMENT: 024 PUBLIC WORKS ADMIN. BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
01-000540	AT&T						
		I-11/2015-7608 1	405-024-565.30-31	PHONE & TELEC	PUBLIC WORKS	161819	24.97
01-002242	JP MORGAN CHASE - BANK						
		I-2313-4855-1115	405-024-565.50-51	OFFICE SUPPLI	CLIPS, MARKERS, STAPLES, STOOL	000000	12.80
		I-2313-4855-1115	405-024-565.50-54	UNIFORMS	CLIPS, MARKERS, STAPLES, STOOL	000000	23.88
01-003100	FUELMAN OF SOUTHERN OKL						
		I-11/2015-BG159577	405-024-565.50-52	FUEL	PUBLIC WORKS	000000	0.00
01-004143	TOUCHTONE COMMUNICATION						
		I-11/2015-809247222	405-024-565.30-31	PHONE & TELEC	LONG DISTANCE CHGS PUB WKS	162032	1.07
01-004980	DOUGLASS DISTRIBUTING						
		I-11/2015-DURCIT	405-024-565.50-52	FUEL	PUBLIC WORKS ADMIN	161873	11.09
		I-11/2015A-DURCIT	405-024-565.50-52	FUEL	PUBLIC WORKS ADMIN	161873	10.11
		I-11/2015B-DURCIT	405-024-565.50-52	FUEL	PUBLIC WORKS ADMIN	161873	11.54
		I-11/2015C-DURCIT	405-024-565.50-52	FUEL	PUBLIC WORKS ADMIN	161873	2.32
		I-11/2015D-DURCIT	405-024-565.50-52	FUEL	PUBLIC WORKS ADMIN	161873	6.04

DEPARTMENT 024 PUBLIC WORKS ADMIN. TOTAL: 103.82

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.

DEPARTMENT: 025 UTILITY BILLING BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-003248 FIVE STAR OFFICE SUPPLY					
	I-0202472-001	405-025-550.50-51	OFFICE SUPPLI UTILITY OFFICE SUPPLIES PLUS	161904	697.04
01-003458 AMERICAN MUNICIPAL SERV					
	I-27328	405-025-550.30-58	BAD DEBT COLL AMS UTILITY FEES OCTOBER	161817	907.18
01 005598 DATAPROSE, LLC					
	I-DP1502980	405-025-550.30-32	FREIGHT & POS LATE NOTICE POSTAGE OCTOBER	161864	497.55
	I-DP1502980	405-025-550.30-32	FREIGHT & POS POSTAGE OCTOBER STATEMENTS	161864	3,938.69
	I-DP1502980	405-025-550.30-33	UTILITY BILLI LATE NOTICE OCTOBER 1191	161864	250.11
	I-DP1502980	405-025-550.30-33	UTILITY BILLI OCTOBER UTILITY STMT	161864	2,015.47
			DEPARTMENT 025 UTILITY BILLING	TOTAL:	8,306.04

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 026 WATER/SEWER LINE MAINT. BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000057 BRYAN AGRI PRODUCTS					
	I-579371	405-026-551.50-69	OTHER EQUIP P BOOTS	161835	285.00
01-000164 DURANT TRUE VALUE LUMBE					
	I-581798	405-026-551.50-69	OTHER EQUIP P BLANKET PO	161879	61.30
	I-582076	405-026-551.50-69	OTHER EQUIP P BLANKET PO	161879	9.99
01-000309 US CELLULAR					
	I-201511309909	405-026-551.30-31	PHONE & TELEC M/O ON CALL#580-775-2973& 3180	162037	60.58
01-000328 JIMMIE'S AUTO SUPPLY LL					
	I-134674	405-026-551.50-63	VEHICLE MAINT BLANKET PO	161929	69.99
	I-134856	405-026-551.50-63	VEHICLE MAINT BATTERIES TK 327	161929	247.26
	I-135014	405-026-551.50-63	VEHICLE MAINT BLANKET PO	161929	43.48
	I-135732	405-026-551.50-69	OTHER EQUIP P BATTERY FOR LAZER	161929	86.95
	I-136423	405-026-551.50-63	VEHICLE MAINT BLANKET PO	161929	8.50
01-000540 AT&T					
	I-11/2015-7608 1	405-026-551.30-31	PHONE & TELEC W/S LINE MAINTENANCE	161819	412.46
01-000579 CASTEEL'S TIRE BARN INC					
	I-1-149032	405-026-551.50-63	VEHICLE MAINT BLANKET PO	161842	10.00
	I-1-149226	405-026-551.50-63	VEHICLE MAINT BLANKET PO	161842	10.00
01-000624 CINTAS CORP					
	C-6182152CR	405-026-551.50-54	UNIFORMS CINTAS CORP	161850	6.51-
	I-618722970	405-026-551.50-54	UNIFORMS BLANKET PO- UNIFORMS	161850	70.29
	I-618723699	405-026-551.50-54	UNIFORMS BLANKET PO- UNIFORMS	161850	70.29
	I-618724417	405-026-551.50-54	UNIFORMS BLANKET PO- UNIFORMS	161850	70.29
	I-618725132	405-026-551.50-54	UNIFORMS BLANKET PO- UNIFORMS	161850	70.29
01-000871 OKLAHOMA CONTRACTOR'S					
	I-0331250-IN	405-026-551.50-76	WATER MAIN MA TRACER WIRE	161971	818.00
	I-0331394-IN	405-026-551.50-77	SEWER MAIN MA 4" SEWER PARTS	161971	884.00
01-000987 BEAVER EXPRESS LLC					
	I-1120833	405-026-551.50-69	OTHER EQUIP P FREIGHT TO METRON	161822	119.44
01-000998 WILSON BOHANNAN COMPANY					
	I-0124692-IN	405-026-551.50-69	OTHER EQUIP P M&O PADLOCKS	162052	145.27
01-001087 BO'S SEATS-N-SUCH					
	I-0093	405-026-551.50-63	VEHICLE MAINT SEAT REPAIR TK 330	161828	125.00
01-001332 RED RIVER CHEMICAL PROD					
	I-7029	405-026-551.50-62	JANITORAL SUP JANITORAL SUPPLIES	162001	274.00
01-001511 USA BLUE BOOK					
	I-793332	405-026-551.50-69	OTHER EQUIP P SAFETY GLASSES	162040	156.09

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 026 WATER/SEWER LINE MAINT. BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-001511 USA BLUE BOOK continued					
	I-803626	405-026-551.50-70	LIFT STATIONS LIFT STATION FLOATS	162040	331.78
01-002010 DAVIS FLEET PARTS					
	C-604431	405-026-551.50-63	VEHICLE MAINT GEAR BOX - CORE RETURN	161865	360.50-
	I-604075	405-026-551.50-63	VEHICLE MAINT STEERING GEAR BOX TK 329	161865	955.50
01-002242 JP MORGAN CHASE - BANK					
	I-2275-2178-1115	405-026-551.50-63	VEHICLE MAINT SEAT COVER TK 501 - 503	000000	1,171.88
	I-2275-2178-1115	405-026-551.50-62	JANITORAL SUP CLEANING STUFF	000000	53.74
	I-2275-2178-1115	405-026-551.50-61	MINOR TOOLS A BANDING MACHINE	000000	471.44
01-002285 OWNER-OPERATORS, INC.					
	I-27775	405-026-551.50-65	CONCRETE AND 57 STOCK PILE	161983	1,250.95
	I-27800	405-026-551.50-65	CONCRETE AND 57 STOCK PILE	161983	380.91
01-002347 WHOLESALE EQUIPMENT					
	I-047887	405-026-551.50-61	MINOR TOOLS A WELDER PARTS	162050	13.65
	I-047932	405-026-551.50-69	OTHER EQUIP P WIRE BRUSH	162050	12.00
	I-047938	405-026-551.50-69	OTHER EQUIP P WIRE BRUSH	162050	20.50
01-003100 FUELMAN OF SOUTHERN OKL					
	I-11/2015-BG159577	405-026-551.50-52	FUEL WATER/SEWER-FUEL	000000	0.00
01-004143 TOUCHTONE COMMUNICATION					
	I-11/2015-809247222	405-026-551.30-31	PHONE & TELEC LONG DISTANCE WTR/SWR LN	162032	0.00
01-004173 OKLAHOMA ONE-CALL SYSTE					
	I-2016M0212	405-026-551.50-57	MEMBERSHIPS OKIE MEMBERSHIP	161973	591.19
01-004339 LANDMARK EQUIPMENT					
	I-M141789	405-026-551.50-63	VEHICLE MAINT BACKHOE PINS	161942	40.40
	I-M142102	405-026-551.50-63	VEHICLE MAINT TANK E160	161942	137.79
01-004552 HD SUPPLY WATERWORKS					
	I-E709868	405-026-551.50-79	METER MAINT & 2 METERS FOR CHOCTAW	161918	8,146.00
01-004980 DOUGLASS DISTRIBUTING					
	I-11/2015-DURCIT	405-026-551.50-52	FUEL M/O	161873	366.89
	I-11/2015A-DURCIT	405-026-551.50-52	FUEL M/O	161873	334.51
	I-11/2015B-DURCIT	405-026-551.50-52	FUEL M/O	161873	381.65
	I-11/2015C-DURCIT	405-026-551.50-52	FUEL M/O	161873	76.77
	I-11/2015D-DURCIT	405-026-551.50-52	FUEL M/O	161873	199.89
01-005437 YELLOWHOUSE MACHINERY C					
	I-102170	405-026-551.50-63	VEHICLE MAINT BACKHOE TEETH	162056	166.70

DEPARTMENT 026 WATER/SEWER LINE MAINT. TOTAL: 18,845.60

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 027 WATER TREATMENT PLANT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000309 US CELLULAR					
	I-201511309909	405-027-552.30-31	PHONE & TELEC WTP ON CALL 580-774-4774	162037	30.29
01-000380 LOCKE SUPPLY COMPANY					
	I-27153305-00	405-027-552.50-69	OTHER EQUIP P FUSES	161944	103.55
01-000450 OKLAHOMA GAS AND ELECTR					
	I-11/2015- 35948058	405-027-552.30-33	UTILITIES WTP	161959	17,643.10
	I-11/2015-129166792	405-027-552.30-33	UTILITIES ELECTRIC SERVICE - WTP	161959	0.00
01-000540 AT&T					
	I-11/2015-7608 1	405-027-552.30-31	PHONE & TELEC WTP	161819	9.99
01-000624 CINTAS CORP					
	I-618722963	405-027-552.50-54	UNIFORMS BLANKET PO---UNIFORMS	161850	62.83
	I-618723692	405-027-552.50-54	UNIFORMS BLANKET PO---UNIFORMS	161850	62.83
	I-618724410	405-027-552.50-54	UNIFORMS BLANKET PO---UNIFORMS	161850	62.83
	I-618725125	405-027-552.50-54	UNIFORMS BLANKET PO---UNIFORMS	161850	62.83
01-000819 SOUTHWEST CHEMICAL					
	I-103303	405-027-552.50-53	CHEMICALS, DR BLANKET P.O. FOR ALUM	162020	2,904.43
	I-103420	405-027-552.50-53	CHEMICALS, DR BLANKET P.O. FOR ALUM	162020	2,943.28
01-000824 HACH COMPANY					
	I-9602529	405-027-552.50-53	CHEMICALS, DR BLANKET P.O. FOR HACH SERVICE	161915	2,463.00
	I-9658707	405-027-552.50-53	CHEMICALS, DR PH BUFFER	161915	20.49
01-001363 A & B RADIATOR					
	I-21178	405-027-552.50-69	OTHER EQUIP P RADIATOR CORE FOR GENERATOR	161811	1,030.00
01-002010 DAVIS FLEET PARTS					
	I-605577	405-027-552.50-61	MINOR TOOLS A SPOTLIGHTS FOR 4- WHEELER	161865	230.00
01-002242 JP MORGAN CHASE - BANK					
	I-0264-7511-1115	405-027-552.50-51	OFFICE SUPPLI OFFICE SUPPLIES	000000	127.18
	I-0264-7511-1115	405-027-552.50-53	CHEMICALS, DR DISTILLED WATER	000000	14.00
01-002840 THE UPS STORE - #4911					
	I-6004	405-027-552.30-32	FREIGHT & POS SAMPLE SHIPPING	162036	103.40
01-003100 FUELMAN OF SOUTHERN OKL					
	I-11/2015-BG159577	405-027-552.50-52	FUEL FUEL-WTP	000000	0.00
01-004143 TOUCHTONE COMMUNICATION					
	I-11/2015-809247222	405-027-552.30-31	PHONE & TELEC LONG DISTANCE CHGS WTP	162032	0.00
01-004980 DOUGLASS DISTRIBUTING					
	I-11/2015-DURCIT	405-027-552.50-52	FUEL WTP	161873	42.28
	I-11/2015A-DURCIT	405-027-552.50-52	FUEL WTP	161873	38.54

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.

DEPARTMENT: 027 WATER TREATMENT PLANT BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004980	DOUGLASS DISTRIBUTING continued					
		I-11/2015B-DURCIT	405-027-552.50-52	FUEL WTP	161873	43.98
		I-11/2015C-DURCIT	405-027-552.50-52	FUEL WTP	161873	8.85
		I-11/2015D-DURCIT	405-027-552.50-52	FUEL WTP	161873	23.03
01-005440	BRENNTAG SOUTHWEST, INC					
		I-BSW669248	405-027-552.50-53	CHEMICALS, DR BLANKET PO FOR CHLORINE	161832	3,500.88
01-005565	EVOQUA WATER TECHNOLOGI					
		I-902389236	405-027-552.50-53	CHEMICALS, DR BLANKET PO FOR EVOQUA SERVICE	161889	550.00
				DEPARTMENT 027 WATER TREATMENT PLANT TOTAL:		32,081.59

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 028 WWTP BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000007 DEALERS ELECTRICAL SUPP					
	I-4679329-00	405-028-553.50-61	MINOR TOOLS A ELECTRICAL CONDUIT PARTS	161867	15.16
01-000164 DURANT TRUE VALUE LUMBE					
	I-581642	405-028-553.50-69	OTHER EQUIP P BLANKET PO	161879	27.35
	I-581689	405-028-553.50-69	OTHER EQUIP P BLANKET PO	161879	19.04
	I-581794	405-028-553.50-69	OTHER EQUIP P BLANKET PO	161879	64.95
	I-582243	405-028-553.50-69	OTHER EQUIP P BLANKET PO	161879	8.58
	I-582318	405-028-553.50-69	OTHER EQUIP P BLANKET PO	161879	4.57
01-000263 GRAINGER INC					
	I-9883055700	405-028-553.50-69	OTHER EQUIP P ABSORBENT PADS	161914	123.53
	I-9884322737	405-028-553.50-69	OTHER EQUIP P WWTP FUSES	161914	365.10
01-000274 O'REILLY AUTO PARTS					
	I-0345-171795	405-028-553.50-63	VEHICLE MAINT TAILGATE HINGE # 500	161958	69.70
01-000309 US CELLULAR					
	I-201511309909	405-028-553.30-31	PHONE & TELEC WWTP ON CALL 580-775-4812	162037	30.29
	I-201511309910	405-028-553.30-31	PHONE & TELEC WWTP INTERNET CARD	162037	52.06
01-000381 OKLAHOMA NATURAL GAS					
	I-201511309903	405-028-553.30-33	UTILITIES WWTP 211477529 2126160 64	161978	280.78
01-000450 OKLAHOMA GAS AND ELECTR					
	I-11/2015- 35948058	405-028-553.30-33	UTILITIES WWTP	161959	10,424.21
	I-11/2015-359480449	405-028-553.30-33	UTILITIES WWTP-1124 DAVIS	161959	238.62
01-000540 AT&T					
	I-11/2015-7608 1	405-028-553.30-31	PHONE & TELEC WWTP	161819	54.32
01-000624 CINTAS CORP					
	I-618722971	405-028-553.50-54	UNIFORMS BLANKET PO---UNIFORMS	161850	64.55
	I-618723700	405-028-553.50-54	UNIFORMS BLANKET PO---UNIFORMS	161850	64.55
	I-618724418	405-028-553.50-54	UNIFORMS BLANKET PO---UNIFORMS	161850	64.55
	I-618725133	405-028-553.50-54	UNIFORMS BLANKET PO---UNIFORMS	161850	64.55
01-001671 SOUTHEASTERN ELECTRIC					
	I-201511309907	405-028-553.30-33	UTILITIES WWTP 3P.SEWERLIFT 16370-014	162018	34.63
01-001870 CLAY LEWIS ELECTRIC, IN					
	I-4412	405-028-553.50-69	OTHER EQUIP P WWTP CASINO LIFT STATION	161854	85.00
01-002242 JP MORGAN CHASE - BANK					
	I-2275-0941-1115	405-028-553.50-69	OTHER EQUIP P WWTP UV PARTS 10/6/15	000000	106.18
	I-2275-0941-1115	405-028-553.50-69	OTHER EQUIP P WWTP UV MODULES 10/7/15	000000	690.00
	I-2275-0941-1115	405-028-553.50-51	OFFICE SUPPLI WWTP OFFICE SUPPLIES 10/15/15	000000	113.51
	I-2275-0941-1115	405-028-553.50-69	OTHER EQUIP P WWTP CASINO PARTS 10/22/15	000000	259.28
	I-2275-0941-1115	405-028-553.50-69	OTHER EQUIP P WWTP CHOCTAW CONTROLS 10/23/15	000000	506.00

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.

DEPARTMENT: 028 WWTP BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002840 THE UPS STORE - #4911					
	I-5452	405-028-553.30-32	FREIGHT AND P SHIPPING CHARGE	162036	26.87
01-003100 FUELMAN OF SOUTHERN OKL					
	I-11/2015-BG159577	405-028-553.50-52	FUEL FUEL-WWTP	000000	12.54
01-003452 ESBENSHADE INC					
	I-172666	405-028-553.30-36	SLUDGE DISPOS BLANKET PO - SLUDGE DISPOSAL	161888	1,125.00
	I-172667	405-028-553.30-36	SLUDGE DISPOS BLANKET PO - SLUDGE DISPOSAL	161888	1,125.00
	I-172668	405-028-553.30-36	SLUDGE DISPOS BLANKET PO - SLUDGE DISPOSAL	161888	1,125.00
	I-172669	405-028-553.30-36	SLUDGE DISPOS BLANKET PO - SLUDGE DISPOSAL	161888	1,125.00
	I-172670	405-028-553.30-36	SLUDGE DISPOS BLANKET PO - SLUDGE DISPOSAL	161888	1,125.00
01-004143 TOUCHTONE COMMUNICATION					
	I-11/2015-809247222	405-028-553.30-31	PHONE & TELEC LONG DISTANCE CHGS WWTP	162032	0.00
01-004627 ELLIOTT ELECTRIC SUPPLY					
	I-97-57641-01	405-028-553.50-69	OTHER EQUIP P WWTP AUX-CONTACT 10/6/15	161885	124.49
	I-97-58461-01	405-028-553.50-69	OTHER EQUIP P WWTP DIGESTER MOTOR PARTS	161885	655.00
	I-97-58788-01	405-028-553.50-69	OTHER EQUIP P WWTP HW CONTROL PANEL PARTS	161885	49.26
	I-97-58788-01	405-028-553.50-69	OTHER EQUIP P SHIPPING FOR CONTROL PANEL PAR	161885	11.34
01-004980 DOUGLASS DISTRIBUTING					
	I-11/2015-DURCIT	405-028-553.50-52	FUEL WWTP	161873	33.15
	I-11/2015A-DURCIT	405-028-553.50-52	FUEL WWTP	161873	30.22
	I-11/2015B-DURCIT	405-028-553.50-52	FUEL WWTP	161873	34.48
	I-11/2015C-DURCIT	405-028-553.50-52	FUEL WWTP	161873	6.94
	I-11/2015D-DURCIT	405-028-553.50-52	FUEL WWTP	161873	18.06
			DEPARTMENT 028 WWTP	TOTAL:	20,458.41

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 029 COLLECTION - SOLID WASTE BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000328 JIMMIE'S AUTO SUPPLY LL					
	I-134642	405-029-554.50-63	VEHICLE MAINT BLANKET PO	161929	4.14
	I-135184	405-029-554.50-63	VEHICLE MAINT BLANKET PO	161929	9.58
	I-135626	405-029-554.50-63	VEHICLE MAINT BLANKET PO	161929	39.64
	I-135909	405-029-554.50-63	VEHICLE MAINT BLANKET PO	161929	22.95
	I-136869	405-029-554.50-63	VEHICLE MAINT BLANKET PO	161929	6.58
	I-137314	405-029-554.50-63	VEHICLE MAINT BLANKET PO	161929	138.64
	I-137387	405-029-554.50-63	VEHICLE MAINT BLANKET PO	161929	7.62
	I-137464	405-029-554.50-63	VEHICLE MAINT BLANKET PO	161929	26.76
	I-138010	405-029-554.50-63	VEHICLE MAINT BLANKET PO	161929	145.35
	I-138023	405-029-554.50-63	VEHICLE MAINT BLANKET PO	161929	12.08
	I-138119	405-029-554.50-61	MINOR TOOLS A FLOOR DRY	161929	27.20
	I-138120	405-029-554.50-63	VEHICLE MAINT BLANKET PO	161929	35.59
	I-138190	405-029-554.50-63	VEHICLE MAINT BLANKET PO	161929	99.49
	I-138249	405-029-554.50-63	VEHICLE MAINT BLANKET PO	161929	179.18
01-000540 AT&T					
	I-11/2015-7608 1	405-029-554.30-31	PHONE & TELEC SANITATION	161819	14.98
01-000624 CINTAS CORP					
	I-618722965	405-029-554.50-54	UNIFORMS BLANKET PO----UNIFORMS	161850	90.76
	I-618723694	405-029-554.50-54	UNIFORMS BLANKET PO----UNIFORMS	161850	479.48
	I-618724412	405-029-554.50-54	UNIFORMS BLANKET PO-----UNIFORMS	161850	110.93
	I-618725127	405-029-554.50-54	UNIFORMS BLANKET PO-----UNIFORMS	161850	192.43
01-000627 R&D ENT. USED CARS & SA					
	I-11.17.15	405-029-554.50-63	VEHICLE MAINT INSTRUMENT CLUSTER BEZEL #310	161997	25.00
01-001093 TEXOMA BUSINESS SERVICE					
	I-90063	405-029-554.30-51	CONTRACT LABO KEVIN WINGARD CONTRACT LABOR	162023	620.00
	I-90063	405-029-554.30-51	CONTRACT LABO KEVIN TIPPENS CONTRACT LABOR	162023	620.00
	I-90063	405-029-554.30-51	CONTRACT LABO JESSE MAKEPEACE CONTRACT LABOR	162023	465.00
01-001420 UNITED ENGINES LLC					
	I-2064959	405-029-554.50-63	VEHICLE MAINT HOOK CYLINDER #20	162035	1,998.52
01-002010 DAVIS FLEET PARTS					
	I-603979	405-029-554.50-63	VEHICLE MAINT BLANKET PO	161865	77.03
	I-604223	405-029-554.50-63	VEHICLE MAINT BLANKET PO	161865	44.97
	I-604855	405-029-554.50-63	VEHICLE MAINT BLANKET PO	161865	487.54
	I-604866	405-029-554.50-63	VEHICLE MAINT BLANKET PO	161865	59.38
	I-604868	405-029-554.50-63	VEHICLE MAINT BLANKET PO	161865	700.00
01-002242 JP MORGAN CHASE - BANK					
	I-2275-0461-1115	405-029-554.50-61	MINOR TOOLS A CAMERA, BATTERIES, SD CARD	000000	211.45
	I-2275-0461-1115	405-029-554.50-51	OFFICE SUPPLI SUGAN, COFFEE, PENS, PAPER	000000	70.43
	I-2275-0461-1115	405-029-554.50-61	MINOR TOOLS A GLOVES, FILE FOLDERS, KITS	000000	63.37
01-002961 SOUTHERN OK REGIONAL DI					

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 029 COLLECTION - SOLID WASTE BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION		CHECK#	AMOUNT
01-002961 SOUTHERN OK REGIONAL DI continued						
	I-0000505138	405-029-554.30-44	SOLID WASTE D	SOLID WASTE DISPOSAL FEES	162016	36,798.42
01-003100 FUELMAN OF SOUTHERN OKL						
	I-11/2015-BG159577	405-029-554.50-52	FUEL	SOLID WASTE COLLECTION-FUEL	000000	0.00
01-003102 ROLL OFFS USA OF AMERIC						
	I-0037183-IN	405-029-554.50-79	DUMPSTERS	2-4 YD DUMPSTERS	162006	1,426.00
01-003490 WILLIAMS REFUSE EQUIPME						
	I-4505	405-029-554.50-83	POLYCARTS	POLYCART GROMMET LID PLUGS	162051	111.30
01-004143 TOUCHTONE COMMUNICATION						
	I-11/2015-809247222	405-029-554.30-31	PHONE & TELEC	LONG DISTANCE SANITATION	162032	0.00
01-004980 DOUGLASS DISTRIBUTING						
	I-11/2015-DURCIT	405-029-554.50-52	FUEL	SW COLLECTION	161873	1,144.86
	I-11/2015A-DURCIT	405-029-554.50-52	FUEL	SW COLLECTION	161873	1,043.83
	I-11/2015B-DURCIT	405-029-554.50-52	FUEL	SW COLLECTION	161873	1,190.92
	I-11/2015C-DURCIT	405-029-554.50-52	FUEL	SW COLLECTION	161873	239.56
	I-11/2015D-DURCIT	405-029-554.50-52	FUEL	SW COLLECTION	161873	623.73
01-005168 CASTEEL'S TIRE (CALERA)						
	I-1-GS47925	405-029-554.50-63	VEHICLE MAINT	2-STEER TIRES #14	161841	929.86
01-005751 PREMIER TRUCK GROUP						
	I-102109154	405-029-554.50-63	VEHICLE MAINT	BRAKE DRUMS #14	161993	348.76

DEPARTMENT 029 COLLECTION - SOLID WASTE TOTAL: 50,943.31

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.

DEPARTMENT: 030 UTILITY GENERAL ADMIN. BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000944 CRAWFORD & ASSOCIATES P					
	I-9426	405-030-555.20-21	PRORATED AUDI PROFESSIONAL AUDITING SERVICES	161861	708.94
01-001112 RURAL WATER DIST #5					
	I-OCT 2015	405-030-555.30-10	RURAL WATER C RWD #5 COLLECTION FEE	162009	361.75
01-001951 BETTY ROBERTSON					
	I-80	405-030-555.30-48	JANITORIAL SE STREET & SOLID WASTE JANITORIA	161825	35.82
			DEPARTMENT 030 UTILITY GENERAL ADMIN. TOTAL:		1,106.51

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.

DEPARTMENT: 031 "LAKE DURANT" BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME		DESCRIPTION	CHECK#	AMOUNT
01-001671 SOUTHEASTERN ELECTRIC						
	I-201511309907	405-031-552.30-33	UTILITIES	LAKE GATE TRAILER 16370-003	162018	51.44
	I-201511309907	405-031-552.30-33	UTILITIES	LAKE 16370-004	162018	113.79
	I-201511309907	405-031-552.30-33	UTILITIES	LAKE PICNIC AREA 16370-006	162018	42.22
	I-201511309907	405-031-552.30-33	UTILITIES	LAKE CG WATER TOWER 16370-010	162018	84.81
	I-201511309907	405-031-552.30-33	UTILITIES	LAKE RV PADS 16370-012	162018	64.44
01-003100 FUELMAN OF SOUTHERN OKL						
	I-11/2015-BG159577	405-031-552.50-52	FUEL	FUEL-LAKE DURANT	000000	0.00
01-003189 BRYAN CO RWD #2						
	I-201511309908	405-031-552.30-33	UTILITIES	LAKE DURANT ACCT #1833	161834	410.75
	I-201511309908	405-031-552.30-33	UTILITIES	WARD ACCT #3093	161834	23.88
01-003402 MICHAEL WARD						
	I-293019	405-031-552.30-51	CONTRACT LABO	CONTRACT LABOR- M. WARD	162047	733.42
	I-293020	405-031-552.30-51	CONTRACT LABO	CONTRACT LABOR- M. WARD	162048	733.43
01-004980 DOUGLASS DISTRIBUTING						
	I-11/2015-DURCIT	405-031-552.50-52	FUEL	LAKE DURANT	161873	2.08
	I-11/2015A-DURCIT	405-031-552.50-52	FUEL	LAKE DURANT	161873	1.89
	I-11/2015B-DURCIT	405-031-552.50-52	FUEL	LAKE DURANT	161873	2.16
	I-11/2015C-DURCIT	405-031-552.50-52	FUEL	LAKE DURANT	161873	0.43
	I-11/2015D-DURCIT	405-031-552.50-52	FUEL	LAKE DURANT	161873	1.13
				DEPARTMENT 031 "LAKE DURANT"	TOTAL:	2,265.87

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 405 DURANT UTILITIES AUTH.
DEPARTMENT: 049 DISPOSAL - SOLID WASTE BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000328 JIMMIE'S AUTO SUPPLY LL					
	I-135598	405-049-554.70-59	LANDFILL EQUI BLANKET PO	161929	10.45
	I-138181	405-049-554.70-59	LANDFILL EQUI BLANKET PO	161929	62.95
01-000450 OKLAHOMA GAS AND ELECTR					
	I-11/2015- 35948058	405-049-554.30-33	UTILITIES LANDFILL	161959	7.25
	I-11/2015-2075588-0	405-049-554.30-33	UTILITIES 1609 N 9TH	161959	94.71
01-000540 AT&T					
	I-11/2015-7608 1	405-049-554.30-31	PHONE & TELEC LANDFILL	161819	0.00
01-000579 CASTEEL'S TIRE BARN INC					
	I-1-GS148408	405-049-554.70-59	LANDFILL EQUI 4-TIRES #260	161842	461.74
01-000624 CINTAS CORP					
	I-618722972	405-049-554.50-54	UNIFORMS BLANKET PO---UNIFORMS	161850	59.55
	I-618723701	405-049-554.50-54	UNIFORMS BLANKET PO---UNIFORMS	161850	59.55
	I-618724419	405-049-554.50-54	UNIFORMS BLANKET PO---UNIFORMS	161850	59.55
	I-618725134	405-049-554.50-54	UNIFORMS BLANKET PO---UNIFORMS	161850	59.55
01-002010 DAVIS FLEET PARTS					
	I-604361	405-049-554.70-59	LANDFILL EQUI BLANKET PO	161865	11.60
01-002347 WHOLESALE EQUIPMENT					
	I-047715	405-049-554.50-58	BUILDING AND OXYGEN	162050	31.00
01-003100 FUELMAN OF SOUTHERN OKL					
	I-11/2015-BG159577	405-049-554.50-52	FUEL FUEL-LANDFILL	000000	3,942.84
01-003248 FIVE STAR OFFICE SUPPLY					
	I-0201780-001	405-049-554.50-51	OFFICE SUPPLI CALCULATOR AT SCALE HOUSE	161904	45.99
01-004143 TOUCHTONE COMMUNICATION					
	I-11/2015-809247222	405-049-554.30-31	PHONE & TELEC LONG DISTANCE LANDFILL	162032	0.00
01-004980 DOUGLASS DISTRIBUTING					
	I-11/2015-DURCIT	405-049-554.50-52	FUEL LANDFILL/SW DISP	161873	80.93
	I-11/2015A-DURCIT	405-049-554.50-52	FUEL LANDFILL/SW DISP	161873	73.79
	I-11/2015B-DURCIT	405-049-554.50-52	FUEL LANDFILL/SW DISP	161873	84.19
	I-11/2015C-DURCIT	405-049-554.50-52	FUEL LANDFILL/SW DISP	161873	16.93
	I-11/2015D-DURCIT	405-049-554.50-52	FUEL LANDFILL/SW DISP	161873	44.09
01-005070 G & K PRINTING COMPANY					
	I-11.30.15	405-049-554.50-53	PUBLICATIONS LANDFILL TICKETS	161907	385.00
01-005073 GRAHAM TRUCK TIRE CENTE					
	I-500852	405-049-554.70-59	LANDFILL EQUI 10 - RECAP TIRES TRAILERS	161913	1,243.50
01-005591 MICHAEL STANFORD					

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.

DEPARTMENT: 049 DISPOSAL - SOLID WASTE BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005591	MICHAEL STANFORD	continued				
		I-387608	405-049-554.70-59	LANDFILL EQUI REPAIRED GATE ON ROLLOFF	162021	285.00
				DEPARTMENT 049 DISPOSAL - SOLID WASTE TOTAL:		7,120.16
				FUND 405 DURANT UTILITIES AUTH. TOTAL:		141,231.31

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 500 MULTI-SPORTS COMPLEX

DEPARTMENT: 010 RECREATIONAL MARKETING BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004099	US FOODS					
		I-3444293	500-010-534.55-01	CONCESSION PR CONCESSION ITEMS	162039	416.50
				DEPARTMENT 010 RECREATIONAL MARKETING TOTAL:		416.50

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 500 MULTI-SPORTS COMPLEX
DEPARTMENT: 011 DURANT MULTI-SPORTS CMPLX BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000007 DEALERS ELECTRICAL SUPP					
	I-4678372-00	500-011-535.50-58	BUILDING & GR GOULD MIDGET FUSES	161867	123.60
01-000057 BRYAN AGRI PRODUCTS					
	I-579337	500-011-535.50-64	AGRICULTURAL ANT POISON & GYPSUM	161835	343.50
01-000164 DURANT TRUE VALUE LUMBE					
	I-582293	500-011-535.50-61	MINOR TOOLS & BLANKET PO- PARTS	161879	5.07
01-000309 US CELLULAR					
	I-201511309911	500-011-535.30-31	PHONE & TELEC DMSC 580-775-2447 & 775-2390	162037	135.52
01-000328 JIMMIE'S AUTO SUPPLY LL					
	I-136668	500-011-535.50-61	MINOR TOOLS & BLANKET PO- PARTS	161929	99.01
01-000450 OKLAHOMA GAS AND ELECTR					
	I-11/2015- 35948058	500-011-535.30-33	UTILITIES EXP MULTI-SPORTS	161959	1,206.17
01-000540 AT&T					
	I-11/2015-7608 1	500-011-535.30-31	PHONE & TELEC DMSC	161819	92.73
01-000624 CINTAS CORP					
	I-618722969	500-011-535.50-54	UNIFORMS BLANKET PO- UNIFORMS	161850	36.37
	I-618723698	500-011-535.50-54	UNIFORMS BLANKET PO- UNIFORMS	161850	36.37
	I-618724416	500-011-535.50-54	UNIFORMS BLANKET PO- UNIFORMS	161850	36.37
	I-618725131	500-011-535.50-54	UNIFORMS BLANKET PO- UNIFORMS	161850	36.37
01-000944 CRAWFORD & ASSOCIATES P					
	I-9426	500-011-535.20-21	PRORATED AUDI PROFESSIONAL AUDITING SERVICES	161861	23.92
01-002317 DURANT POWER EQUIPMENT					
	I-195540	500-011-535.50-72	TRACTOR MAINT BLANKET PO- DMSC	161878	416.18
01-002831 BLACKBURN PLUMBING					
	I-P11.15.22	500-011-535.50-58	BUILDING & GR DMSC- NOV. TOILET RENTAL	161826	65.00
01-003100 FUELMAN OF SOUTHERN OKL					
	I-11/2015-BG159577	500-011-535.50-52	FUEL FUEL-MULTISPORTS COMPLEX	000000	0.00
01-004143 TOUCHTONE COMMUNICATION					
	I-11/2015-809247222	500-011-535.30-33	UTILITIES EXP LONG DISTANCE DMSC	162032	0.00
01-004980 DOUGLASS DISTRIBUTING					
	I-11/2015-DURCIT	500-011-535.50-52	FUEL DMSC	161873	9.89
	I-11/2015A-DURCIT	500-011-535.50-52	FUEL DMSC	161873	9.01
	I-11/2015B-DURCIT	500-011-535.50-52	FUEL DMSC	161873	10.28
	I-11/2015C-DURCIT	500-011-535.50-52	FUEL DMSC	161873	2.07
	I-11/2015D-DURCIT	500-011-535.50-52	FUEL DMSC	161873	5.39

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 500 MULTI-SPORTS COMPLEX

DEPARTMENT: 011 DURANT MULTI-SPORTS CMPLX BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005323	ELITE LANDSCAPING LLC					
		I-112215	500-011-535.50-58	BUILDING & GR DMSC/REPAIR IRRIGATION SYSTEM	161884	1,985.50
				DEPARTMENT 011 DURANT MULTI-SPORTS CMPLXTOTAL:		4,678.32
				FUND 500 MULTI-SPORTS COMPLEX TOTAL:		5,094.82

PACKET: 07715 NOV CLAIMS 12/09/15
VENDOR SET: 01
FUND : 610 CEMETERY OPERATIONS FUND
DEPARTMENT: 050 HIGHLAND CEMETERY BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000164 DURANT TRUE VALUE LUMBE					
	I-582204	610-050-572.50-61	MINOR TOOLS A BLANKET PO	161879	69.91
	I-582272	610-050-572.50-61	MINOR TOOLS A BLANKET PO	161879	72.28
01-000253 GENE'S TIRE SERVICE INC					
	I-160022	610-050-572.50-63	VEHICLE MAINT TIRE REPAIR #261	161909	52.50
01-000540 AT&T					
	I-11/2015-7608 1	610-050-572.30-31	PHONE & TELEC CEMETERY	161819	11.17
01-001671 SOUTHEASTERN ELECTRIC					
	I-201511309907	610-050-572.30-33	UTILITIES CMTRY OFFICE/SHOP 16370-005	162018	184.49
	I-201511309907	610-050-572.30-33	UTILITIES CMTRY SEC. LIGHT 16370-013	162018	10.89
01-002285 OWNER-OPERATORS, INC.					
	I-27828	610-050-572.50-69	OTHER EQUIP P 3- LOADS # 57 ROCK- CEMETERY	161983	1,196.02
01-003100 FUELMAN OF SOUTHERN OKL					
	I-11/2015-BG159577	610-050-572.50-52	FUEL CEMETERY-FUEL	000000	0.00
01-004143 TOUCHTONE COMMUNICATION					
	I-11/2015-809247222	610-050-572.30-31	PHONE & TELEC LONG DISTANCE CHGS CEMTRY	162032	0.00
01-004980 DOUGLASS DISTRIBUTING					
	I-11/2015-DURCIT	610-050-572.50-52	FUEL CEMETERY	161873	58.32
	I-11/2015A-DURCIT	610-050-572.50-52	FUEL CEMETERY	161873	53.17
	I-11/2015B-DURCIT	610-050-572.50-52	FUEL CEMETERY	161873	60.66
	I-11/2015C-DURCIT	610-050-572.50-52	FUEL CEMETERY	161873	12.20
	I-11/2015D-DURCIT	610-050-572.50-52	FUEL CEMETERY	161873	31.77
01-005702 BRADY WILCOX					
	I-023	610-050-572.30-51	CONTRACT LABO MOWING	161855	4,020.00
	I-024	610-050-572.30-51	CONTRACT LABO MOWING	161855	3,085.00

DEPARTMENT 050 HIGHLAND CEMETERY TOTAL: 8,918.38

FUND 610 CEMETERY OPERATIONS FUND TOTAL: 8,918.38

PACKET: 07715 NOV CLAIMS 12/09/15

VENDOR SET: 01

FUND : 615 CEMETERY CARE FUND

DEPARTMENT: 050 HIGHLAND CEMETERY BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-002937 J & I MANUFACTURING, IN					
	I-I000670095	615-050-572.60-54	FENCE REPAIR 3 X 3 POST CAPS	161928	150.00
			DEPARTMENT 050 HIGHLAND CEMETERY	TOTAL:	150.00
			FUND 615 CEMETERY CARE FUND	TOTAL:	150.00
				REPORT GRAND TOTAL:	1,021,915.55

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
2015-2016	001-001-513.30-31	PHONE & TELECOMMUNICATION	40.45	350	197.66		580,768	346,779.17	
	001-001-513.30-32	FREIGHT & POSTAGE	54.30	500	266.72		580,768	346,779.17	
	001-001-513.50-51	OFFICE SUPPLIES	1,152.82	3,000	3.11		580,768	346,779.17	
	001-001-513.50-56	OK STATUTES ANNOTATED	280.04	3,600	1,359.68		580,768	346,779.17	
	001-001-513.50-57	MEMBERSHIPS & SUBSCRIPTION	369.99	3,500	1,237.92-	Y	580,768	346,779.17	
	001-001-513.70-72	TRAINING AND TRAVEL	198.00	5,000	2,212.25		580,768	346,779.17	
	001-001-513.70-77	MISC. MEETING EXPENSES	166.56	1,500	1,298.10		580,768	346,779.17	
	001-002-514.30-31	PHONE & TELECOMMUNICATION	21.14	400	261.29		214,368	139,894.87	
	001-002-514.30-32	FREIGHT AND POSTAGE	202.04	6,500	4,202.16		214,368	139,894.87	
	001-002-514.30-37	PRINTING SERVICES	613.59	400	213.59-	Y	214,368	139,894.87	
	001-002-514.50-51	OFFICE SUPPLIES	20.76	2,500	293.13		214,368	139,894.87	
	001-002-514.50-64	FUEL	0.00	0	0.00		214,368	139,894.87	
	001-002-514.70-72	TRAINING AND TRAVEL	170.91	4,500	4,036.36		214,368	139,894.87	
	001-003-515.30-31	PHONE & TELECOMMUNICATION	0.94	50	15.02-	Y	205,242	119,910.48	
	001-003-515.50-51	OFFICE SUPPLIES	473.57	1,800	485.76		205,242	119,910.48	
	001-003-515.50-57	MEMBERSHIPS	20.00	500	128.00		205,242	119,910.48	
	001-003-515.70-72	TRAINING AND TRAVEL	347.01	13,900	5,953.16		205,242	119,910.48	
	001-004-516.30-77	INTERNAL LEGAL SVCS	4,881.66	60,000	4,585.00		110,537	22,565.48	
	001-004-516.30-78	EXTERNAL LEGAL SERVICES	1,273.72	5,000	8,246.92-	Y	110,537	22,565.48	
	001-004-516.50-56	LEGAL SUBSCRIPTION SERVICE	112.89	2,500	221.18-	Y	110,537	22,565.48	
	001-005-521.30-31	PHONE & TELECOMMUNICATION	552.96	13,000	10,238.76		4,356,142	2,581,468.92	
	001-005-521.30-33	UTILITIES	1,490.02	48,770	34,843.84		4,356,142	2,581,468.92	
	001-005-521.30-43	PHOTOGRAPHY & BLUEPRINTS	79.70	200	120.30		4,356,142	2,581,468.92	
	001-005-521.30-48	JANITORIAL SERVICES CONTRA	2,170.00	26,130	90.00		4,356,142	2,581,468.92	
	001-005-521.30-95	OHS TRAFFIC ENF. GRANT EXP	402.03	48,754	47,145.92		4,356,142	2,581,468.92	
	001-005-521.50-51	OFFICE SUPPLIES	233.48	7,500	3,473.31		4,356,142	2,581,468.92	
	001-005-521.50-52	FUEL	4,775.12	110,000	77,365.16		4,356,142	2,581,468.92	
	001-005-521.50-54	UNIFORMS	1,956.50	22,000	15,976.57		4,356,142	2,581,468.92	
	001-005-521.50-56	RANGE MAINT, WEAPONS, AMMO	2,030.21	26,000	21,910.26		4,356,142	2,581,468.92	
	001-005-521.50-57	MEMBERSHIPS	225.00	4,500	2,937.00		4,356,142	2,581,468.92	
	001-005-521.50-58	BUILDING MAINTENANCE	139.17	7,500	3,576.23		4,356,142	2,581,468.92	
	001-005-521.50-62	JANITORAL SUPPLIES	202.26	5,000	3,442.85		4,356,142	2,581,468.92	
	001-005-521.50-63	VEHICLE MAINTENANCE	146.51	2,000	700.00		4,356,142	2,581,468.92	
	001-005-521.50-69	OTHER EQUIP PARTS & MAINT	7.79	7,000	3,710.03		4,356,142	2,581,468.92	
	001-005-521.50-74	(D) DRUG DOG, EQUIP., SUPP	80.00	1,500	549.08		4,356,142	2,581,468.92	
	001-005-521.50-80	FORENSIC EQUIPMENT	338.65	2,000	1,227.96		4,356,142	2,581,468.92	
	001-005-521.70-72	TRAINING AND TRAVEL	3,155.00	30,000	22,226.99		4,356,142	2,581,468.92	
	001-005-521.70-81	BRYAN CO. JAIL PAYMENT	4,040.00	86,500	0.00		4,356,142	2,581,468.92	
	001-006-523.50-52	FUEL	217.82	6,000	4,408.36		100,141	61,730.91	
	001-006-523.50-63	VEHICLE MAINTENANCE	3.56	1,500	1,400.00		100,141	61,730.91	
	001-006-523.50-69	OTHER EQUIP PARTS & MAINT	37.99	2,000	685.61		100,141	61,730.91	
	001-008-522.10-25	VEHICLE ALLOWANCE	220.00	9,960	5,590.00		3,027,927	1,810,370.80	
	001-008-522.30-31	PHONE & TELECOMMUNICATION	165.11	6,000	3,231.56		3,027,927	1,810,370.80	
	001-008-522.30-32	FREIGHT & POSTAGE	17.72	300	65.63		3,027,927	1,810,370.80	
	001-008-522.30-33	UTILITIES	1,458.43	27,000	17,080.86		3,027,927	1,810,370.80	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET OVER AVAILABLE BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET OVER AVAILABLE BUDG
	001-008-522.30-48	JANITORIAL SERVICES CONTRA	104.96	1,250	9.51- Y	3,027,927	1,810,370.80
	001-008-522.50-52	FUEL	1,119.79	26,400	19,594.44	3,027,927	1,810,370.80
	001-008-522.50-54	UNIFORMS	2,125.76	28,000	23,922.48	3,027,927	1,810,370.80
	001-008-522.50-58	BUILDING AND MAINTENANCE	647.50	12,000	7,771.37	3,027,927	1,810,370.80
	001-008-522.50-61	MINOR TOOLS AND EQUIPMENT	1,075.93	35,000	28,459.81	3,027,927	1,810,370.80
	001-008-522.50-62	JANITORAL SUPPLIES	815.26	7,000	2,787.79	3,027,927	1,810,370.80
	001-008-522.50-63	VEHICLE MAINTENANCE	436.66	33,000	28,373.38	3,027,927	1,810,370.80
	001-008-522.50-68	SAFETY CLOTHING	1,051.00	30,000	22,239.06	3,027,927	1,810,370.80
	001-008-522.50-69	OTHER EQUIP PARTS & MAINT	744.46	6,000	1,898.44	3,027,927	1,810,370.80
	001-008-522.50-77	FIRE PREVENTION MATERIALS	143.81	4,500	856.50	3,027,927	1,810,370.80
	001-008-522.70-72	TRAINING AND TRAVEL	3,303.98	16,000	11,140.99	3,027,927	1,810,370.80
	001-008-522.70-75	TRAINING MATERIALS	190.00	2,500	2,244.10	3,027,927	1,810,370.80
	001-008-522.70-80	PAGERS & RADIOS	1,125.00	6,000	4,245.00	3,027,927	1,810,370.80
	001-009-532.30-31	PHONE & TELECOMMUNICATION	137.59	2,100	1,458.56	728,321	434,994.63
	001-009-532.30-33	UTILITIES	532.87	22,500	14,397.61	728,321	434,994.63
	001-009-532.30-51	CONTRACT LABOR	2,263.00	9,000	3,160.50- Y	728,321	434,994.63
	001-009-532.50-52	FUEL	1,414.47	30,400	20,274.22	728,321	434,994.63
	001-009-532.50-54	UNIFORMS	364.76	5,700	1,697.55	728,321	434,994.63
	001-009-532.50-61	MINOR TOOLS AND EQUIPMENT	863.74	5,000	1,206.44	728,321	434,994.63
	001-009-532.50-63	VEHICLE MAINTENANCE	728.57	5,000	2,123.19	728,321	434,994.63
	001-009-532.50-68	TRACTOR & MOWER MAINTENANC	368.58	9,000	227.34- Y	728,321	434,994.63
	001-009-532.50-69	OTHER EQUIP PARTS & MAINT.	1,498.89	8,000	2,753.88	728,321	434,994.63
	001-009-532.50-70	PARK FURN & EQUIP & MAINT	1,850.88	5,000	417.32	728,321	434,994.63
	001-009-532.70-72	TRAINING AND TRAVEL	75.00	2,000	1,925.00	728,321	434,994.63
	001-012-536.30-31	PHONE & TELECOMMUNICATION	84.84	300	500.70- Y	116,654	61,163.23
	001-012-536.30-33	UTILITIES	17.67	4,800	4,711.21	116,654	61,163.23
	001-012-536.50-69	OTHER EQUIP PARTS & MAINT	106.77	3,000	2,859.95	116,654	61,163.23
	001-013-512.30-78	MC BAD DEBT COLLECTION FE	1,286.50	10,000	5,089.00	109,699	67,020.52
	001-013-512.50-51	OFFICE SUPPLIES	34.66	700	111.98	109,699	67,020.52
	001-013-512.50-57	MEMBERSHIPS	55.00	300	245.00	109,699	67,020.52
	001-013-512.70-72	TRAINING & TRAVEL	150.00	3,000	2,672.00	109,699	67,020.52
	001-014-525.20-55	NUISANCE ABATEMENT SERVICE	2,390.00	18,000	9,285.00	414,451	250,726.74
	001-014-525.30-31	PHONE & TELECOMMUNICATION	24.89	500	136.79- Y	414,451	250,726.74
	001-014-525.50-51	OFFICE SUPPLIES	47.18	2,500	2,250.09	414,451	250,726.74
	001-014-525.50-52	FUEL	122.93	3,200	2,518.84	414,451	250,726.74
	001-014-525.50-57	MEMBERSHIPS & SUBSCRIPTION	999.29	4,000	1,625.81	414,451	250,726.74
	001-015-571.30-31	PHONE & TELECOMMUNICATION	353.82	4,000	1,638.10	662,273	396,846.85
	001-015-571.30-33	UTILITIES	126.23	15,000	11,520.16	662,273	396,846.85
	001-015-571.50-32	POSTAGE & FREIGHT	327.69	2,500	1,341.28	662,273	396,846.85
	001-015-571.50-51	OFFICE SUPPLIES	1,418.56	11,000	2,990.71	662,273	396,846.85
	001-015-571.50-56	BOOKS AND PUBLICATIONS	7,011.12	50,000	11,690.82	662,273	396,846.85
	001-015-571.50-58	BUILDING AND MAINTENANCE	1,137.55	20,000	9,230.93	662,273	396,846.85
	001-015-571.50-98	REFERENCE MATERIALS	1,289.60	2,000	710.40	662,273	396,846.85
	001-015-571.50-99	HUMANITIES PROGRAMS	91.88	2,000	1,547.33	662,273	396,846.85
	001-015-571.70-72	TRAINING AND TRAVEL	661.72	5,000	2,493.77	662,273	396,846.85

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=========LINE ITEM========= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	=======GROUP BUDGET======= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	001-016-541.30-31	PHONE & TELECOMMUNICATION	40.78	650	455.48		872,767	491,902.14	
	001-016-541.50-52	FUEL	2,770.61	60,000	40,027.51		872,767	491,902.14	
	001-016-541.50-53	ICE/SNOW MATERIALS	1,879.17	5,000	924.71		872,767	491,902.14	
	001-016-541.50-54	UNIFORMS	409.08	6,500	2,450.67		872,767	491,902.14	
	001-016-541.50-61	MINOR TOOLS AND EQUIPMENT	891.05	7,000	4,723.00		872,767	491,902.14	
	001-016-541.50-63	VEHICLE MAINTENANCE	2,922.27	26,000	12,145.54		872,767	491,902.14	
	001-016-541.50-67	SIGNS	39.06	15,000	9,326.67		872,767	491,902.14	
	001-016-541.50-69	OTHER EQUIP PARTS & MAINT	409.24	17,000	6,122.55		872,767	491,902.14	
	001-016-541.50-71	DRAINAGE MAINTENANCE	838.17	7,000	1,284.87		872,767	491,902.14	
	001-016-541.50-95	PAVING MAINTENANCE	9,256.30	49,000	2,540.38		872,767	491,902.14	
	001-016-541.70-74	SAFETY EQUIPMENT	485.33	2,500	488.79-	Y	872,767	491,902.14	
	001-018-519.30-31	PHONE & TELECOMMUNICATION	740.32	6,000	2,614.45		289,283	188,579.82	
	001-018-519.30-32	FREIGHT & POSTAGE	4.24	3,000	2,954.67		289,283	188,579.82	
	001-018-519.50-51	OFFICE SUPPLIES	16.26	1,500	1,330.81		289,283	188,579.82	
	001-018-519.50-52	FUEL	203.11	7,200	5,746.00		289,283	188,579.82	
	001-018-519.50-58	BUILDING AND MAINTENANCE	29.18	3,000	677.86		289,283	188,579.82	
	001-018-519.50-61	MINOR TOOLS & EQUIP	80.55	12,000	8,839.60		289,283	188,579.82	
	001-018-519.50-63	VEHICLE MAINT	414.99	6,000	3,640.76		289,283	188,579.82	
	001-018-519.70-72	TRAINING AND TRAVEL	390.38	6,500	5,064.10		289,283	188,579.82	
	001-019-569.20-21	PRORATED AUDIT & FIN. CONS	787.71	30,559	4,069.30-	Y	2,442,334	2,076,221.15	
	001-019-569.20-24	EMPL. PHYSICALS & DRUG TES	182.50	10,000	7,500.00		2,442,334	2,076,221.15	
	001-019-569.30-31	PHONE SERVICE - COMMON COS	1,516.19	30,000	22,522.11		2,442,334	2,076,221.15	
	001-019-569.30-33	UTILITIES	18,305.34	240,000	144,100.51		2,442,334	2,076,221.15	
	001-019-569.30-42	CITY HALL ELEVATOR MAINTEN	280.50	1,122	175.00-	Y	2,442,334	2,076,221.15	
	001-019-569.30-48	JANITORIAL SERVICES CONTRA	1,540.49	18,500	14.08		2,442,334	2,076,221.15	
	001-019-569.30-69	MUNICIPAL CODE UPDATE	20.00	5,000	754.05-	Y	2,442,334	2,076,221.15	
	001-019-569.50-52	GENERAL GOV COMMON FUEL CO	25.37	500	430.54		2,442,334	2,076,221.15	
	001-019-569.50-58	BUILDING MAINT. & SUPPLIES	2,597.95	24,178	19,516.46		2,442,334	2,076,221.15	
	001-019-569.50-62	JANITORIAL SUPPLIES	149.80	3,000	1,768.15		2,442,334	2,076,221.15	
	001-019-569.50-63	VEHICLE MAINTENANCE	12.00	1,000	988.00		2,442,334	2,076,221.15	
	001-019-569.70-22	COUNCIL MEMBER COMPENSATIO	850.00	8,000	2,500.00		2,442,334	2,076,221.15	
	001-019-569.70-23	COUNCIL MEMBER RELATED EXP	40.00	500	81.50		2,442,334	2,076,221.15	
	001-019-569.70-60	UBCC FEES DUE TO STATE OF	120.00	2,500	1,684.00		2,442,334	2,076,221.15	
	001-019-569.70-61	C.L.E.E.T. LAW ENF. TRAINI	1,930.44	0	1,086.56-	Y	2,442,334	2,076,221.15	
	001-019-569.70-66	DURANT HISTORICAL SOCIETY	2,125.00	8,500	0.00		2,442,334	2,076,221.15	
	001-019-569.70-72	EMPLOYEE TRAINING PROGRAM	8.46	1,000	10.77		2,442,334	2,076,221.15	
	001-019-569.70-75	EMPLOYEE EVENT PROGRAM	178.84	1,000	759.55		2,442,334	2,076,221.15	
	001-019-569.70-77	A & G MISCELLANEOUS	4.95	15,000	13,475.24		2,442,334	2,076,221.15	
	001-021-541.30-31	PHONE & TELECOMMUNICATION	4.99	200	175.55		363,440	227,050.78	
	001-021-541.50-05	PD VEHICLE MAINTENANCE	3,929.40	58,000	32,381.86		363,440	227,050.78	
	001-021-541.50-52	FUEL	90.53	2,800	2,151.99		363,440	227,050.78	
	001-021-541.50-54	UNIFORMS	269.60	4,000	2,444.68		363,440	227,050.78	
	001-021-541.50-58	BUILDING AND MAINTENANCE	556.33	7,000	3,510.19		363,440	227,050.78	
	001-021-541.50-61	MINOR TOOLS AND EQUIPMENT	424.21	6,000	3,239.55		363,440	227,050.78	
	001-021-541.50-63	VEHICLE MAINTENANCE	295.50	3,000	2,035.25		363,440	227,050.78	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=========LINE ITEM========= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	=======GROUP BUDGET======= ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
	001-021-541.50-71	OIL AND LUBRICANTS	992.49	50,000	33,042.75		363,440	227,050.78	
	001-023-592.30-33	UTILITIES	1,052.93	14,500	7,978.21		22,750	15,817.86	
	002-008-533.30-01	CHRISTMAS LIGHT INSTALL	119.87	0	119.87-	Y	350	230.13	
	004-037-596.30-33	UTILITIES	0.00	0	0.00		0	0.00	
	005-066-569.20-11	ADMINISTRATIVE FEES	3,629.00	40,000	22,949.04		2,086,151	787,705.58	
	005-066-569.20-12	SPECIFIC PREMIUM	30,387.54	425,000	281,792.70		2,086,151	787,705.58	
	005-066-569.20-13	ANNUAL AGGREGATE PREMIUM	809.82	10,000	4,358.34		2,086,151	787,705.58	
	010-020-560.20-29	TOWER CLIMBING SERVICES	225.00	1,800	1,575.00		471,491	191,590.08	
	010-020-560.30-31	PHONE & TELECOMMUNICATIONS	101.37	2,500	563.33		471,491	191,590.08	
	010-020-560.30-32	FREIGHT & POSTAGE	54.96	200	145.04		471,491	191,590.08	
	010-020-560.30-35	COPIER LEASE & USE FEES	3,330.95	40,000	3,282.42		471,491	191,590.08	
	010-020-560.30-40	INTERNET SERVICE / GMAIL	1,072.45	16,692	10,067.90		471,491	191,590.08	
	010-020-560.30-50	SOFTWARE/SERVER MAINT	500.00	20,000	16,900.00		471,491	191,590.08	
	010-020-560.30-51	CONTRACT LABOR	175.00	10,000	2,500.00		471,491	191,590.08	
	010-020-560.30-70	AGENDA PREP SOFTWARE	6,450.00	7,050	600.00		471,491	191,590.08	
	010-020-560.50-49	NETWORK PRINTER SUPPLIES	257.97	5,000	1,053.55		471,491	191,590.08	
	010-020-560.50-65	NETWORK EQUIPMENT & MAINT	2,362.24	10,000	2,020.91		471,491	191,590.08	
	010-020-560.50-69	OTHER EQUIP PARTS & MAINT	338.26	14,860	11,888.55		471,491	191,590.08	
	010-020-560.70-72	TRAINING & TRAVEL	154.60	9,000	7,239.05		471,491	191,590.08	
	010-020-560.80-01	HARDWARE PURCHASES - PC's	527.90	67,725	17,197.10		471,491	191,590.08	
	010-020-560.80-06	COUNCIL CHAMBERS VIDEO EQU	13,392.31	11,800	1,709.23-	Y	471,491	191,590.08	
	015-018-519.62-42	FEMA/EOC GRANT EXPENSE	133,547.20	884,203	33,174.10-	Y	902,043	33,276.50-	Y
	015-019-569.85-23	NOTE PAYABLE-LANDFILL PROP	13,672.85	163,512	81,752.80		1,295,799	906,275.18	
	015-019-569.85-34	DMSC FIELD LIGHTING DEBT S	2,144.80	25,738	12,869.20		1,295,799	906,275.18	
	015-019-569.85-44	FY12 SWC BRUSHLOADER	2,279.38	27,363	13,686.72		1,295,799	906,275.18	
	015-019-569.85-45	FY12 GARAGE FORKLIFT	1,112.15	13,346	6,673.10		1,295,799	906,275.18	
	015-019-569.85-47	FY12 AUTOMATED REFUSE TRUC	3,830.70	43,968	20,983.82		1,295,799	906,275.18	
	015-019-569.85-49	FY12 SWC COMPACTOR BODY 50	1,410.44	16,925	8,462.34		1,295,799	906,275.18	
	015-019-569.85-56	FY13 STREET BACKHOE	2,079.96	24,960	12,480.24		1,295,799	906,275.18	
	015-019-569.85-57	FY13 PD VEHICLES	5,862.26	70,347	35,173.44		1,295,799	906,275.18	
	015-019-569.85-58	FY14 SWD- COMPACTOR	11,497.51	137,970	68,984.94		1,295,799	906,275.18	
	015-019-569.85-59	FY14 SWC- ROLLOFF TRUCK	5,269.31	63,232	31,616.14		1,295,799	906,275.18	
	015-019-569.85-60	FY14 GARAGE LIFT	1,698.51	20,382	10,190.94		1,295,799	906,275.18	
	015-019-569.85-61	FY14 OLD COUNTRY CLUB PROP	6,000.18	72,002	36,000.92		1,295,799	906,275.18	
	015-019-569.85-62	FY14 STREET DUMP TRUCKS (2	4,837.07	58,045	29,022.58		1,295,799	906,275.18	
	015-019-569.85-63	FY15 (4) PD TAHOES/ W EQUI	2,866.86	34,400	17,198.84		1,295,799	906,275.18	
	015-026-551.62-89	SE 7TH ST H20 LINE EXT	7,895.00	0	8,302.15-	Y	0	8,302.15-	Y
	015-027-552.61-38	FY13 EDA GRANT EXPENSE	1,493.50	346,577	191,953.73		677,158	395,486.26	
	015-027-552.61-39	FY13 EDA EXP- SOSU/DIA CON	1,683.00	171,976	44,927.53		677,158	395,486.26	
	015-065-503.80-35	ENGINEERING-RUNWAY EXTENSI	6,000.00	4,000	2,000.00-	Y	621,720	585,720.00	
	015-065-503.80-36	FY15 ENGINEERING FOR 10 HA	24,320.00	30,000	0.00		621,720	585,720.00	
	015-405-555.61-40	EOC ROADWAY & PARKING ACCE	19.00	162,307	153,463.33		162,307	153,463.33	
	015-605-555.61-63	CITY CASH SOSU WATER TOWER	7,805.50	225,222	124,983.61		1,059,757	791,160.60	
	015-605-555.61-71	PATCHING & CRACK SEALANT	38,992.22	240,000	77,837.46		1,059,757	791,160.60	
	020-017-537.20-21	AUDIT FEES (PRORATED)	356.74	13,844	1,841.53-	Y	350,764	210,477.04	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET OVER AVAILABLE BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET OVER AVAILABLE BUDG
	020-017-537.30-15	OFFICE SPACE RENT	1,225.00	14,700	8,575.00	350,764	210,477.04
	020-017-537.30-31	PHONE & TELECOMMUNICATION	9.99	1,200	695.04	350,764	210,477.04
	020-017-537.30-32	POSTAGE AND FREIGHT	74.72	300	211.26	350,764	210,477.04
	020-017-537.30-38	PUBLICATIONS & ADVERTISING	1,171.90	10,000	7,532.93	350,764	210,477.04
	020-017-537.50-49	COMP. SOFTWARE & ACCESSORI	375.00	500	125.00	350,764	210,477.04
	020-017-537.50-50	PHOTOCOPIES	160.00	2,500	1,667.20	350,764	210,477.04
	020-017-537.50-51	OFFICE SUPPLIES	496.77	1,000	15.20- Y	350,764	210,477.04
	020-017-537.50-52	FUEL	81.69	1,500	1,009.97	350,764	210,477.04
	020-017-537.50-57	MEMBERSHIPS	590.00	4,000	1,385.00	350,764	210,477.04
	020-017-537.50-62	JANITORIAL SERVICES	30.00	360	240.00	350,764	210,477.04
	020-017-537.50-63	VEHICLE MAINTENANCE	41.18	500	407.83	350,764	210,477.04
	020-017-537.70-72	TRAINING & TRAVEL	346.51	6,000	4,695.71	350,764	210,477.04
	020-067-596.66-11	CMP - CDBG LOAN PMT. EXP.	1,250.00	15,000	7,500.00	1,476,612	1,333,868.97
	020-067-596.66-12	BL - CDBG LOAN PMT. EXP.	2,083.34	25,000	12,499.96	1,476,612	1,333,868.97
	020-067-596.66-13	CG - CDBG LOAN PMT. EXP.	1,666.67	20,000	9,999.98	1,476,612	1,333,868.97
	020-067-596.66-15	EB - CDBG LOAN PMT. EXP.	354.17	4,250	2,124.98	1,476,612	1,333,868.97
	020-067-596.66-17	ES - CDBG LOAN PMT. EXP.	1,666.48	20,000	10,001.12	1,476,612	1,333,868.97
	020-067-596.68-01	CG LAND ACQUISITION COSTS	4,815.21	57,783	28,891.74	1,476,612	1,333,868.97
	020-067-596.70-61	E.D. PROMOTION ACTIVITIES	490.00	52,804	51,096.19	1,476,612	1,333,868.97
	101-007-527.20-21	PRORATED AUDIT FEES	36.71	1,421	192.57- Y	883,153	555,596.03
	101-007-527.30-31	PHONE & TELECOMMUNICATION	3,310.76	35,010	17,664.91	883,153	555,596.03
	101-007-527.30-33	UTILITIES	56.75	1,100	750.46	883,153	555,596.03
	101-007-527.30-53	COMMUNICATION SERVICE FEES	10,204.08	32,096	8,280.24	883,153	555,596.03
	101-007-527.50-51	OFFICE SUPPLIES EXPENSE	10.00	2,500	1,519.68	883,153	555,596.03
	101-007-527.70-72	TRAINING & TRAVEL EXP	376.88	13,000	10,479.12	883,153	555,596.03
	110-017-537.30-32	FY15 HITCHCOCK DST CNTR EX	5,943.00	29,584	23,641.00	6,485,604	2,878,979.00
	110-017-537.30-65	COMMERCIAL METALS COMPANY	23,291.00	5,000,000	1,399,318.00	6,485,604	2,878,979.00
	206-065-503.20-21	PRORATED AUDIT FEES	48.67	1,819	320.34- Y	1,109,392	769,445.60
	206-065-503.30-31	PHONE & TELECOMMUNICATION	102.19	2,500	1,340.21	1,109,392	769,445.60
	206-065-503.30-33	UTILITIES	1,614.91	24,000	13,383.84	1,109,392	769,445.60
	206-065-503.30-48	JANITORIAL SERVICES	289.33	3,500	28.00	1,109,392	769,445.60
	206-065-503.30-55	AWOS TELECOM & MAINT CONTR	250.00	6,000	3,520.00	1,109,392	769,445.60
	206-065-503.30-66	OPERATOR'S SHARE IN SALES	17,002.55	80,000	0.00	1,109,392	769,445.60
	206-065-503.50-52	FUEL FOR SERVICE TRUCK	105.55	2,000	1,403.25	1,109,392	769,445.60
	206-065-503.50-69	EQUIPMENT & GROUNDS MAINT.	124.84	11,480	6,399.12	1,109,392	769,445.60
	206-065-503.70-84	CREDIT CARD EXPENSE	40.00	15,000	9,998.56	1,109,392	769,445.60
	206-065-503.70-86	JET FUEL PURCHASES	30,948.41	400,000	292,542.05	1,109,392	769,445.60
	206-065-503.70-87	AVIATION GASOLINE PURCHASE	18,067.84	150,000	95,950.81	1,109,392	769,445.60
	210-000-101.06-03	2009A PRIN. ACT- FBI 1010	20,000.00				
	210-000-101.06-04	2009A INT. ACT- FBI 10106	17,596.04				
	210-000-101.06-09	2009B PRIN. ACT- FBI 10115	6,666.67				
	210-000-101.06-10	2009B INT. ACT- FBI 10116	6,061.30				
	210-000-101.06-12	2010 DCUA PRINCIPAL ACT101	20,000.00				
	210-000-101.06-13	2010 DCUA INTREST ACT FBI1	16,325.02				
	210-000-101.23-03	2012A PRIN. ACT- FBI 10173	72,500.00				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET BUDGET AVAILABLE	OVER BUDG
	210-000-101.23-04	2012A INT. ACT.- FBI 10174	10,878.54						
	210-000-101.24-03	2013 PRIN. ACT- FBI 10193	37,500.00						
	210-000-101.24-04	2013 INT. ACT. FBI 10194	4,918.25						
	210-046-528.90-95	INTEREST EXPENSE	14,760.88	176,196	86,695.31		432,029	215,028.32	
	210-046-528.90-96	PRINCIPAL PYMTS 2007 US ST	20,833.33	253,333	128,333.01		432,029	215,028.32	
	215-078-528.20-21	PRORATED AUDIT FEES	99.39	3,859	510.33-	Y	2,764,216	2,063,512.31	
	250-131-596.60-01	2014CDBG-ED 16246	3,688.75	1,025,000	819,764.00		1,025,000	819,764.00	
	405-024-565.30-31	PHONE & TELECOMMUNICATION	26.04	500	369.35		110,203	67,062.53	
	405-024-565.50-51	OFFICE SUPPLIES	12.80	1,000	830.60		110,203	67,062.53	
	405-024-565.50-52	FUEL	41.10	0	294.25-	Y	110,203	67,062.53	
	405-024-565.50-54	UNIFORMS	23.88	400	376.12		110,203	67,062.53	
	405-025-550.30-32	FREIGHT & POSTAGE	4,436.24	40,000	23,182.25		309,323	164,720.80	
	405-025-550.30-33	UTILITY BILLING SERVICES	2,265.58	25,000	14,189.40		309,323	164,720.80	
	405-025-550.30-58	BAD DEBT COLLECTION FEES	907.18	10,000	4,664.27		309,323	164,720.80	
	405-025-550.50-51	OFFICE SUPPLIES	697.04	2,500	878.52		309,323	164,720.80	
	405-026-551.30-31	PHONE & TELECOMMUNICATION	473.04	12,000	9,666.61		1,005,540	657,810.17	
	405-026-551.50-52	FUEL	1,359.71	32,000	22,266.19		1,005,540	657,810.17	
	405-026-551.50-54	UNIFORMS	274.65	5,500	2,652.79		1,005,540	657,810.17	
	405-026-551.50-57	MEMBERSHIPS	591.19	800	208.81		1,005,540	657,810.17	
	405-026-551.50-61	MINOR TOOLS AND EQUIPMENT	485.09	7,500	6,105.35		1,005,540	657,810.17	
	405-026-551.50-62	JANITORAL SUPPLIES	327.74	750	349.36		1,005,540	657,810.17	
	405-026-551.50-63	VEHICLE MAINTENANCE	2,626.00	30,000	12,776.58		1,005,540	657,810.17	
	405-026-551.50-65	CONCRETE AND AGGREGATE	1,631.86	15,000	13,159.34		1,005,540	657,810.17	
	405-026-551.50-69	OTHER EQUIP PARTS & MAINT	896.54	20,776	14,327.97		1,005,540	657,810.17	
	405-026-551.50-70	LIFT STATIONS MAINT. & REP	331.78	15,000	700.02		1,005,540	657,810.17	
	405-026-551.50-76	WATER MAIN MAINT & REPAIR	818.00	55,000	35,747.03		1,005,540	657,810.17	
	405-026-551.50-77	SEWER MAIN MAINT & REPAIR	884.00	29,000	18,474.00		1,005,540	657,810.17	
	405-026-551.50-79	METER MAINT & REPAIR	8,146.00	200,000	169,907.00		1,005,540	657,810.17	
	405-027-552.30-31	PHONE & TELECOMMUNICATION	40.28	2,000	1,020.08		1,023,834	526,701.80	
	405-027-552.30-32	FREIGHT & POSTAGE	103.40	3,000	2,400.89		1,023,834	526,701.80	
	405-027-552.30-33	UTILITIES	17,643.10	240,000	142,363.87		1,023,834	526,701.80	
	405-027-552.50-51	OFFICE SUPPLIES	127.18	1,200	865.91		1,023,834	526,701.80	
	405-027-552.50-52	FUEL	156.68	7,200	6,078.41		1,023,834	526,701.80	
	405-027-552.50-53	CHEMICALS, DRUGS, AND LAB	12,396.08	260,000	44,112.15		1,023,834	526,701.80	
	405-027-552.50-54	UNIFORMS	251.32	4,000	1,992.22		1,023,834	526,701.80	
	405-027-552.50-61	MINOR TOOLS AND EQUIPMENT	230.00	6,000	5,579.96		1,023,834	526,701.80	
	405-027-552.50-69	OTHER EQUIP PARTS & MAINT	1,133.55	50,000	37,869.53		1,023,834	526,701.80	
	405-028-553.30-31	PHONE & TELECOMMUNICATION	136.67	7,500	6,590.16		833,114	501,772.16	
	405-028-553.30-32	FREIGHT AND POSTAGE	26.87	2,000	1,852.87		833,114	501,772.16	
	405-028-553.30-33	UTILITIES	10,978.24	175,000	110,845.44		833,114	501,772.16	
	405-028-553.30-36	SLUDGE DISPOSAL	5,625.00	90,000	0.00		833,114	501,772.16	
	405-028-553.50-51	OFFICE SUPPLIES	113.51	2,100	1,699.22		833,114	501,772.16	
	405-028-553.50-52	FUEL	135.39	4,400	3,507.97		833,114	501,772.16	
	405-028-553.50-54	UNIFORMS	258.20	4,500	2,414.93		833,114	501,772.16	
	405-028-553.50-61	MINOR TOOLS AND EQUIPMENT	15.16	4,500	3,842.70		833,114	501,772.16	

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
	405-028-553.50-63	VEHICLE MAINTENANCE	69.70	3,000	2,930.30		833,114	501,772.16	
	405-028-553.50-69	OTHER EQUIP PARTS & MAINT	3,099.67	75,000	60,256.73		833,114	501,772.16	
	405-029-554.30-31	PHONE & TELECOMMUNICATION	14.98	1,000	926.65		1,376,301	594,800.32	
	405-029-554.30-44	SOLID WASTE DISPOSAL FEES	36,798.42	360,000	0.00		1,376,301	594,800.32	
	405-029-554.30-51	CONTRACT LABOR	1,705.00	0	25,799.75-	Y	1,376,301	594,800.32	
	405-029-554.50-51	OFFICE SUPPLIES	70.43	1,000	845.22		1,376,301	594,800.32	
	405-029-554.50-52	FUEL	4,242.90	85,000	54,533.01		1,376,301	594,800.32	
	405-029-554.50-54	UNIFORMS	873.60	8,000	3,655.28		1,376,301	594,800.32	
	405-029-554.50-61	MINOR TOOLS AND EQUIPMENT	302.02	3,000	1,780.50		1,376,301	594,800.32	
	405-029-554.50-63	VEHICLE MAINTENANCE	5,398.66	65,000	18,302.87		1,376,301	594,800.32	
	405-029-554.50-79	DUMPSTERS	1,426.00	30,000	25,722.00		1,376,301	594,800.32	
	405-029-554.50-83	POLYCARTS	111.30	40,000	21,778.32		1,376,301	594,800.32	
	405-030-555.20-21	PRORATED AUDIT FEES	708.94	27,501	3,664.47-	Y	6,512,847	5,006,067.26	
	405-030-555.30-10	RURAL WATER COLLECTION FEE	361.75	5,000	0.00		6,512,847	5,006,067.26	
	405-030-555.30-48	JANITORIAL SERVICES CONTRA	35.82	6,500	6,070.13		6,512,847	5,006,067.26	
	405-031-552.30-33	UTILITIES	791.33	9,000	4,498.39		38,200	24,805.38	
	405-031-552.30-51	CONTRACT LABOR	1,466.85	18,000	10,585.75		38,200	24,805.38	
	405-031-552.50-52	FUEL	7.69	2,200	1,366.26		38,200	24,805.38	
	405-049-554.30-31	PHONE & TELECOMMUNICATION	0.00	300	300.00		486,491	290,343.22	
	405-049-554.30-33	UTILITIES	101.96	900	108.67		486,491	290,343.22	
	405-049-554.50-51	OFFICE SUPPLIES	45.99	250	141.77		486,491	290,343.22	
	405-049-554.50-52	FUEL	4,242.77	110,000	77,896.35		486,491	290,343.22	
	405-049-554.50-53	PUBLICATIONS	385.00	1,200	65.00		486,491	290,343.22	
	405-049-554.50-54	UNIFORMS	238.20	4,000	725.49		486,491	290,343.22	
	405-049-554.50-58	BUILDING AND MAINTENANCE	31.00	6,000	827.83		486,491	290,343.22	
	405-049-554.70-59	LANDFILL EQUIP. REPAIR	2,075.24	70,000	37,753.16		486,491	290,343.22	
	500-010-534.55-01	CONCESSION PRODUCT INVENTO	416.50	29,000	18,468.49		125,875	78,856.22	
	500-011-535.20-21	PRORATED AUDIT FEES	23.92	926	122.47-	Y	424,873	276,003.33	
	500-011-535.30-31	PHONE & TELECOMMUNICATIONS	228.25	3,000	1,868.38		424,873	276,003.33	
	500-011-535.30-33	UTILITIES EXPENSE	1,206.17	15,000	8,446.28		424,873	276,003.33	
	500-011-535.50-52	FUEL	36.64	12,000	10,623.32		424,873	276,003.33	
	500-011-535.50-54	UNIFORMS	145.48	1,500	250.00		424,873	276,003.33	
	500-011-535.50-58	BUILDING & GROUNDS MAINTEN	2,174.10	27,000	14,172.22		424,873	276,003.33	
	500-011-535.50-61	MINOR TOOLS & EQUIP.	104.08	3,500	2,045.92		424,873	276,003.33	
	500-011-535.50-64	AGRICULTURAL SUPPLIES	343.50	8,000	5,019.90		424,873	276,003.33	
	500-011-535.50-72	TRACTOR MAINT	416.18	5,000	3,664.32		424,873	276,003.33	
	610-050-572.30-31	PHONE & TELECOMMUNICATION	11.17	200	145.32		171,266	54,003.62	
	610-050-572.30-33	UTILITIES	195.38	3,000	1,805.84		171,266	54,003.62	
	610-050-572.30-51	CONTRACT LABOR	7,105.00	117,600	26,460.00		171,266	54,003.62	
	610-050-572.50-52	FUEL	216.12	1,000	547.21-	Y	171,266	54,003.62	
	610-050-572.50-61	MINOR TOOLS AND EQUIPMENT	142.19	3,500	2,900.00		171,266	54,003.62	
	610-050-572.50-63	VEHICLE MAINTENANCE	52.50	2,000	1,947.50		171,266	54,003.62	
	610-050-572.50-69	OTHER EQUIP PARTS & MAINT	1,196.02	2,500	1,303.98		171,266	54,003.62	
	615-050-572.60-54	FENCE REPAIR	150.00	6,000	3,409.28-	Y	171,153	160,082.34	

** 2015-2016 YEAR TOTALS ** 1,021,915.55

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
001-001	CITY ADMINISTRATION	2,262.16
001-002	CITY CLERK DEPARTMENT	1,028.44
001-003	CITY TREASURER DEPT.	841.52
001-004	LEGAL SERVICES-ATTORNEY	6,268.27
001-005	POLICE - LAW ENFORCEMENT	22,024.40
001-006	POLICE - ANIMAL CONTROL	259.37
001-008	FIRE DEPARTMENT	14,745.37
001-009	PARKS, REC. & GEN. SVCS.	10,098.35
001-012	CITY SWIMMING POOL	209.28
001-013	MUNICIPAL COURT	1,526.16
001-014	COMMUNITY DEVELOPMENT	3,584.29
001-015	PUBLIC LIBRARY	12,418.17
001-016	STREET DEPARTMENT	19,941.06
001-018	CIVIL EMERGENCY MGMT.	1,879.03
001-019	GENERAL GOVERNMENT	30,675.54
001-021	CITY GARAGE	6,563.05
001-023	SENIOR CITIZENS CENTER	1,052.93
001 TOTAL	GENERAL FUND	135,377.39
002-008	HOLIDAY LIGHTING PROGRAM	119.87
002 TOTAL	HOLIDAY LIGHTING FUND	119.87
004-037	WHEELER FEDERAL BUILDING	0.00
004 TOTAL	FED BLDG ENTERPRISE FUND	0.00
005-066	EMPLOYEE HEALTH INS.	34,826.36
005 TOTAL	EMPLOYEE INSURANCE FUND	34,826.36
010-020	INFO. TECH. SERVICE DEPT.	28,943.01
010 TOTAL	INFO. TECH. SERVICE FUND	28,943.01
015-018	CIVIL EMERGENCY MGMT.	133,547.20
015-019	GENERAL GOVERNMENT	64,561.98
015-026	WATER/SEWER LINE MAINT.	7,895.00
015-027	WATER TREATMENT PLANT	3,176.50
015-065	EAKER FIELD AIRPORT	30,320.00
015-405	2007 U.S.S.T.R.NOTE DISB.	19.00

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
015-605	2010 U.S.S.T.R.N. EXPENSE	46,797.72
015 TOTAL	CAPITAL IMPROVEMENTS FUND	286,317.40
020-017	ECON. DEV. ADMINISTRATION	4,959.50
020-067	INDUSTRIAL PROJECTS	12,325.87
020 TOTAL	DURANT INDUSTRIAL AUTH.	17,285.37
101-007	911 COMMUNICATIONS CTR.	13,995.18
101 TOTAL	SPECIAL 911 TAX FUND	13,995.18
110-017	ECONOMIC DEVELOPMENT	29,234.00
110 TOTAL	1/4 % ECONOMIC DEV. FUND	29,234.00
206-065	EAKER FIELD	68,594.29
206 TOTAL	DURANT AIRPORT AUTHORITY	68,594.29
210	NON-DEPARTMENTAL	212,445.82
210-046	DCUA 2007 MISC NOTE	35,594.21
210 TOTAL	U A BONDS SINKING FUND	248,040.03
215-078	GEN. GOVT. & DEBT SERVICE	99.39
215 TOTAL	D.C.F.A. REVENUE FUND	99.39
250-131	14 CDBG-ED 16246	3,688.75
250 TOTAL	C. D. B. G.	3,688.75
405-024	PUBLIC WORKS ADMIN.	103.82
405-025	UTILITY BILLING	8,306.04
405-026	WATER/SEWER LINE MAINT.	18,845.60
405-027	WATER TREATMENT PLANT	32,081.59
405-028	WWTP	20,458.41

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
405-029	COLLECTION - SOLID WASTE	50,943.31
405-030	UTILITY GENERAL ADMIN.	1,106.51
405-031	"LAKE DURANT"	2,265.87
405-049	DISPOSAL - SOLID WASTE	7,120.16
405 TOTAL	DURANT UTILITIES AUTH.	141,231.31
500-010	RECREATIONAL MARKETING	416.50
500-011	DURANT MULTI-SPORTS CMPLX	4,678.32
500 TOTAL	MULTI-SPORTS COMPLEX	5,094.82
610-050	HIGHLAND CEMETERY	8,918.38
610 TOTAL	CEMETERY OPERATIONS FUND	8,918.38
615-050	HIGHLAND CEMETERY	150.00
615 TOTAL	CEMETERY CARE FUND	150.00
	** TOTAL **	1,021,915.55

NO ERRORS

** END OF REPORT **

OFF-CYCLE CHECKS
NOVEMBER 2015

FOR

COUNCIL MEETING
DECEMBER 8, 2015

07729 MANUAL 11/13/15

DOR SET: 01

FUND : 001 GENERAL FUND

DEPARTMENT: 008 FIRE DEPARTMENT BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005430	VERIZON WIRELESS					
		I-11/2015-542025457	001-008-522.30-31	PHONE & TELEC CELL PHONE 4 FIRE TRUCKS	161746	100.00
				DEPARTMENT 008 FIRE DEPARTMENT	TOTAL:	100.00

PACKET: 07729 MANUAL 11/13/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 018 CIVIL EMERGENCY MGMT.
BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005430	VERIZON WIRELESS					
		I-11/2015-02 015817	001-018-519.30-31	PHONE & TELEC DATA PLAN EM NEW TRAILER	161746	31.21
				DEPARTMENT 018 CIVIL EMERGENCY MGMT. TOTAL:		31.21
				FUND 001 GENERAL FUND TOTAL:		131.21

PACKET: 07729 MANUAL 11/13/15

VENDOR SET: 01

FUND : 010 INFO. TECH. SERVICE FUND

DEPARTMENT: 020 INFO. TECH. SERVICE DEPT.

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005430	VERIZON WIRELESS					
		I-11/2015-5457 0003	010-020-560.30-40	INTERNET SERV IT DATA PLAN/TABLETS	161746	320.08
				DEPARTMENT 020 INFO. TECH. SERVICE DEPT.TOTAL:		320.08
				FUND 010 INFO. TECH. SERVICE FUND TOTAL:		320.08

PACKET: 07729 MANUAL 11/13/15

VENDOR SET: 01

FUND : 101 SPECIAL 911 TAX FUND

DEPARTMENT: 007 911 COMMUNICATIONS CTR. BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-005430	VERIZON WIRELESS					
		I-11/2015-5457-0002	101-007-527.30-53	COMMUNICATION PD AIR CARDS	161746	1,440.36
				DEPARTMENT 007 911 COMMUNICATIONS CTR. TOTAL:		1,440.36
				FUND 101 SPECIAL 911 TAX FUND TOTAL:		1,440.36
				REPORT GRAND TOTAL:		1,891.65

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
2015-2016	001-008-522.30-31	PHONE & TELECOMMUNICATION	100.00	6,000	3,396.67		3,027,927	1,907,011.98	
	001-018-519.30-31	PHONE & TELECOMMUNICATION	31.21	6,000	3,354.77		289,283	197,482.25	
	010-020-560.30-40	INTERNET SERVICE / GMAIL	320.08	16,692	11,140.35		471,491	205,980.29	
	101-007-527.30-53	COMMUNICATION SERVICE FEES	1,440.36	32,096	8,280.24		883,153	580,910.29	
	** 2015-2016 YEAR TOTALS **		1,891.65						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
001-008	FIRE DEPARTMENT	100.00
001-018	CIVIL EMERGENCY MGMT.	31.21
001 TOTAL	GENERAL FUND	131.21
010-020	INFO. TECH. SERVICE DEPT.	320.08
010 TOTAL	INFO. TECH. SERVICE FUND	320.08
101-007	911 COMMUNICATIONS CTR.	1,440.36
101 TOTAL	SPECIAL 911 TAX FUND	1,440.36
	** TOTAL **	1,891.65

NO ERRORS

** END OF REPORT **

PACKET: 07717 MANUAL 11/06/15

VENDOR SET: 01

FUND : 001 GENERAL FUND

DEPARTMENT: 009 PARKS, REC. & GEN. SVCS. BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004650	CONTINUUM	RETAIL ENERG				
		I-11/2015-10040812	001-009-532.30-33 UTILITIES	CONTINUUM GAS P/W (PARKS)	161729	806.12
				DEPARTMENT 009 PARKS, REC. & GEN. SVCS. TOTAL:		806.12

PACKET: 07717 MANUAL 11/06/15
VENDOR SET: 01
FUND : 001 GENERAL FUND
DEPARTMENT: 019 GENERAL GOVERNMENT BANK: 601
BUDGET TO USE: CB-CURRENT BUDGET

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000152 DURANT DAILY DEMOCRAT					
	I-301799939	001-019-569.30-38	ADVERTISING- BLANKET PO---LEGAL PUBLICATION	161730	25.80
	I-301800559	001-019-569.30-38	ADVERTISING- BLANKET PO---ADVERTIS. JOB ADS	161730	301.20
	I-301801190	001-019-569.30-38	ADVERTISING- BLANKET PO---LEGAL PUBLICATION	161730	24.08
	I-301801782	001-019-569.30-38	ADVERTISING- BLANKET PO---LEGAL PUBLICATION	161730	3.90
	I-301809035	001-019-569.30-38	ADVERTISING- BLANKET PO---LEGAL PUBLICATION	161730	70.50
	I-301809571	001-019-569.30-38	ADVERTISING- BLANKET PO---ADVERTIS. JOB ADS	161730	43.80
	I-301810195	001-019-569.30-38	ADVERTISING- BLANKET PO---ADVERTIS. JOB ADS	161730	66.10
	I-301811478	001-019-569.30-38	ADVERTISING- BLANKET PO---LEGAL PUBLICATION	161730	173.85
01-001752 OKLAHOMA STATE BUREAU O					
	I- OCT 2015	001-019-569.70-61	C.L.E.E.T. LA AFIS FEES 9/30/15 - 10/29/15	161731	688.80
	I-OCT 2015	001-019-569.70-61	C.L.E.E.T. LA FORENSIC FEES 9/30/15-10/29/15	161731	668.80
01-002989 C.L.E.E.T.					
	I-OCT 2015	001-019-569.70-61	C.L.E.E.T. LA CLEET FEES 9/30/15 - 10/29/15	161728	1,253.75
			DEPARTMENT 019 GENERAL GOVERNMENT TOTAL:		3,320.58
			FUND 001 GENERAL FUND TOTAL:		4,126.70

PACKET: 07717 MANUAL 11/06/15

VENDOR SET: 01

FUND : 405 DURANT UTILITIES AUTH.

DEPARTMENT: 028 WWTP

BANK: 601

BUDGET TO USE: CB-CURRENT BUDGET

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-004650	CONTINUUM RETAIL ENERG					
		I-11/2015-10040812	405-028-553.30-33	UTILITIES CONTINUUM GAS WWTP	161729	987.63
				DEPARTMENT 028 WWTP TOTAL:		987.63
				FUND 405 DURANT UTILITIES AUTH. TOTAL:		987.63
				REPORT GRAND TOTAL:		5,114.33

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM ANNUAL BUDGET	LINE ITEM BUDGET AVAILABLE	LINE ITEM OVER BUDG	GROUP BUDGET ANNUAL BUDGET	GROUP BUDGET AVAILABLE	GROUP BUDGET OVER BUDG
2015-2016	001-009-532.30-33	UTILITIES	806.12	22,500	14,930.48		728,321	465,482.58	
	001-019-569.30-38	ADVERTISING- GEN FUND	709.23	6,000	3,534.50		2,465,285	2,144,951.58	
	001-019-569.70-61	C.L.E.E.T. LAW ENF. TRAINI	2,611.35	0	1,175.12-	Y	2,465,285	2,144,951.58	
	405-028-553.30-33	UTILITIES	987.63	175,000	121,823.68		833,114	529,485.64	
	** 2015-2016 YEAR TOTALS **		5,114.33						

** DEPARTMENT TOTALS **

ACCT	NAME	AMOUNT
001-009	PARKS, REC. & GEN. SVCS.	806.12
001-019	GENERAL GOVERNMENT	3,320.58
001 TOTAL	GENERAL FUND	4,126.70
405-028	WWTP	987.63
405 TOTAL	DURANT UTILITIES AUTH.	987.63
	** TOTAL **	5,114.33

NO ERRORS

** END OF REPORT **

The City of Durant

Durant Police Department

Memorandum

Date:	12/2/2015
To:	Mayor and City Council
From:	David Houser, Chief of Police
Re:	Consider Approval of DigiTicket Service Contract (C-2015-72) for Electronic Citation Hardware, Software, and Equipment-

---

The City of Durant is an Award Recipient of the Department of Justice grant (C-2015-59) for an ELECTRONIC CITATION system. The amount of the grant is for $13,475 with an award date of September 14, 2015. The grant award approved by council and was signed by Mayor Hoffman on October 13, 2015.

The grant application used DigiTicket as the vendor for services based upon their agreement to provide both software and hardware "as a service" without any purchase. Basically, a lease agreement for both software and hardware. The nearest reputable vendor (Brazos) stated that they do not offer both software and hardware as a lease product; only hardware. I verified this information via telephone 12/2/15. In addition, both DigiTicket and Brazos were asked to demonstrate their product to municipal employees in June. Only DigitTicket followed through with a demonstration. Brazos did not.

The council previously (July 2015) approved Ordinance 1763 to collect $25 per citation to be used for the acquisition, operation, maintenance, repair, and replacement of an electronic citation system.

The implementation of an electronic citation system is expected to be completed in two phases. The vendor selected must be able to interface with both the Municipal Court's software and Durant Police records management software.

Phase I of the project will use the acquired grant funds to interface with the Municipal Court's software called "Tyler Technology" and begin the lease agreement with DigiTicket (if approved).

Phase II will consist of using funds collected from the technology fee to interface with Durant Police Software called "InSynch" and then to continue the leasing and support of the project.

Council Information / Action Requested

Council / Review grant project
Council / Approve or deny the DigiTicket service agreement
Council / Approve or deny RFAP

City Staff Information / Action Follow-up, if Council authorizes this action:

Mayor / Signature required on DigiTicket service agreement
Chief of Police / Obtain proper signatures of RFAP
Chief of Police / Submit for payment monthly lease to accounts payable
Grants Coordinator / Submit required grant reports
Chief of Police / Work with vendors toward implementation

ATTACHMENTS:

Description	Type	Upload Date
C-2015-72 ELECTRONIC CITATION SERVICE	Cover Memo	12/2/2015
Project RFAP 2015-161	Backup Material	12/2/2015
Tyler Technology Interface Proposal	Cover Memo	12/2/2015
C-2015-59 DOJ Grant Award Document	Cover Memo	12/2/2015
Municipal Ordinance 1763	Cover Memo	12/2/2015

digiTICKET®
electronic ticketing solution

digiTICKET as a Service Agreement for the:

City of Durant, OK

Interim Chief David Houser

November 5, 2015

SALTUS TECHNOLOGIES

Prepared by:
Cory Box
Sales Manager
918.392.3912

Saltus Technologies
907 South Detroit, Suite 820
Tulsa, OK 74120

digiTICKET™
electronic ticketing solution

To date Saltus Technologies is the only national eCitation provider to continually offer their solution as a monthly service offering. Known as digiTICKET as a service or "dSaaS", the monthly service offers no upfront cost, no lengthy contract term, and includes the entire turnkey solution rolled into a low monthly fee per unit. Additional units can be added at any time with just a slight adjustment to the monthly invoice. More than half of our Oklahoma customers are using this option and many consider it a justification for sole sourcing our product and avoiding RFP's and competitive bid situations.

THIS DIGITICKET AS A SERVICE AGREEMENT ("**Agreement**") is entered into between **Saltus Technologies, LLC** ("**Saltus**"), and the City of Durant, Oklahoma ("**Customer**"). Subject to the terms and conditions set forth herein, the parties agree as follows:

1.0 digiTICKET AS A SERVICE PRICING

The digiTICKET Solution is a mobile software application that automates the process of writing and processing citations for law enforcement agencies using mobile software running on handheld computers, tablets or laptops. The digiTICKET as a Service includes hardware, digiTICKET software, implementation services provided by Saltus and hosting services. The price and fees for the digiTICKET as a Service shall be as follows:

"digiTICKET as a Service" Price Quote

Item Description	Units	Per Unit	Total Per Month
Handheld Units	6	$ 230	$ 1,380
Laptop Units	0	$ 175	$ -
		Monthly Subtotal:	$ 1,380
		Total Monthly Fee:	**$ 1,380**
Server and Client Software License Fees			**Included**
InSynch & Incode data exports			**Included**
Ticket approval or "process" tab			**Included**
All Implementation and Training Services Fees			**Included**
All Required Hardware (devices, cables, docks, mounts, etc.)			**Included**
Customization of Printed Ticket			**Included**
Ticket Paper and other Consumables			**Included**
Web Application Hosting Fee			**Included**
Annual Software Maintenance and 24/7 Support Fee			**Included**
Convert software to a laptop based environment (optional & potential future cost)			**$2,000**

digiTICKET as a Service is not a lease, but a "pay for use" model. It includes the following benefits:

- Zero up front cost for use of hardware, software, and standard implementation and training services. After training and deployment, Saltus will invoice for the first month of service.
- Customer pays a per-unit, per-month fee. Annual or semi-annual prepayment discounts shall apply.
    - If the Customer requires optional capabilities there is an upfront fee for these services (see Pricing above).

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- Saltus owns the software and all equipment.
    - Saltus will replace defective equipment at no additional cost.
    - Saltus will refresh old equipment as its useful life ends as jointly agreed upon by Saltus and the Customer.
    - The Customer is responsible for lost, damaged or stolen equipment. In the event of a loss, Saltus will provide the Customer with new equipment and invoice the Customer for the residual value of the equipment based on a useful lifespan of 48 months.
- No contract term obligation – if the Customer is dissatisfied at any point with Saltus or digiTICKET, Customer can terminate this Agreement with no penalty by providing sixty (60) day written notice to Saltus and return all equipment.
- Additional units can be added or subtracted by Customer at any time with a corresponding adjustment to the monthly bill at the then current rates and fees.
- Customer may convert this digiTICKET as a Service Agreement to a Purchase Agreement if requested in writing by the Customer. Upon acceptance by Saltus, a portion the payments received by Saltus under this Agreement will be applied to the purchase price of the digiTICKET Solution. Percentages of received payments vary depending on number of payments made under this Agreement. 25% of total payments received by Saltus under this Agreement will be applied to the purchase of the digiTICKET Solution if such purchase is made after 6 months and less than 12 months from the date of this Agreement. 50% of total payments received by Saltus under this Agreement will be applied to the purchase of the digiTICKET Solution if such purchase is made after 12 months and less than 24 months from the date of this Agreement. 75% of total payments received by Saltus under this Agreement will be applied to the purchase of the digiTICKET solution if such purchase is made after 24 months from the date of this Agreement.

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2.0 SCOPE OF THE AGREEMENT

Saltus will provide Customer with the digiTICKET electronic ticketing solution as a monthly service offering. The service offering will provide the following:

1. digiTICKET Software
    a. A digiTICKET software license for the term of the Agreement, including:
    b. The software license includes
        i. a single web server license which includes access to the administrative website
        ii. mobile client software licenses for five (5) handheld computers.
            1. Additional client licenses can be purchase as needed
    c. The software will be provided as-is, configured for the Customer. This means no new functionality will be developed specifically for the Customer, unless otherwise agreed upon and included within the pricing section of this Agreement. However, the software will be configured specifically for the Customer. Configuration of software includes items such as:
        i. Updating the list of violations and bond amounts
        ii. Updating required fields on the mobiles software
        iii. Updating web server user permissions
        iv. Creating one custom report
        v. Creating at least one electronic data file export for integration with Court or Records Management System(s).
2. Software maintenance provided through periodic release updates to the Customer and server software for the term of this Agreement.
3. All hardware and consumables required to utilize the digiTICKET solution, including:
    a. Rugged, handheld ticket writers
    b. Rugged, mobile Bluetooth printers
    c. All necessary charging cables, docks, mounts, screen protectors and carrying cases
    d. Thermal printer paper
4. Hardware support and maintenance will be provided by Saltus, including:
    a. Replacement devices, due to normal wear and tear issues and mechanical failure
    b. Replacement devices when the Customer and Saltus mutually agree that the useful life of the devices have passed
    c. The Customer must reimburse Saltus for lost, damaged or stolen devices. Reimbursement amounts to be determined by Saltus based on purchase price and age of the device.
5. Implementation and training services will be provided to configure and deploy the digiTICKET solution for the Customer:
    - **Requirements Definition**: Saltus will facilitate a workshop with subject matter experts from various Customer departments to ensure that the digiTICKET Solution is configured specifically the way the Customer has requested.
    - **System Configuration**: Once all requirements are documented, digiTICKET is then configured to meet such requirements. This includes the setup of all ordinances, user roles and permissions, printed ticket formatting, mobile client configuration, report development, interface creation and testing, etc.

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- **User Acceptance Testing**: Once configured, Saltus will then facilitate a user acceptance testing session in a classroom setting with key Customer personnel. This session is conducted to ensure that the system is configured as requested by the Customer.
- **Training**: digiTICKET is extremely easy to use. Training of each end user typically takes no more than two hours. Saltus' preference is a "Train the Trainer" approach which would include training the trainers as well as providing end user training to the satisfaction of the Customer. Training shall include:
    - Complete classroom, hands-on training
    - Train the Trainer accommodations for on-going training
    - User manual, classroom materials and tip sheets for users
- **Deployment**: After training, the digiTICKET Solution is deployed and Saltus then provides end user support and system maintenance and updates for the term of this Agreement.
- **Support:** The Customer will appoint up to two individuals as Primary Points of Contact (PPCs) who will serve as an interface between Saltus and the Customer.

Optional Professional Services

As part of this Agreement, the Customer will receive future product release upgrades for the term of this Agreement. However, if the Customer requires unique enhancements, integration services to back office systems or custom reports, Saltus has an experienced professional services team that can provide assistance at an additional charge.

If not separately priced, Saltus currently provides these services at $125 per hour. In addition, the Customer would be responsible for any travel and living expenses, which are billed at actual cost and only as preapproved by the Customer.

Miscellaneous

It is understood and agreed by the parties that:

- The Customer and Saltus will each appoint Project Leads for this project. The Project Leads will serve as the Primary Point of Contact (PPC) for the respective parties.
- The Customer will appoint Administrators that will train and provide first level support to Customer users. These individuals can be the same individual as the PPC if so desired.
- The Customer Administrators will be the single point of contact between Saltus Support Services and the Customer.
- Changes to project scope can affect time estimates required for implementation and will be mutually agreed to and confirmed in writing.
- Saltus may perform User Acceptance Testing and Training activities remotely utilizing webinar and teleconferencing technologies.
- Saltus will not provide installation services for vehicle docks or mounts.
- The Customer will provide a full-time internet connection to facilitate the synchronization of tickets from the ticket writing devices to the digiTICKET server.
- Fees charged by Court or RMS system vendors are not included as part of this Agreement, and must be negotiated separately between the Customer and each respective vendor.
- The monthly fees set forth in this Agreement include services for configuring digiTICKET to meet Customer's ticketing specifications on the mobile units and the server application.
- Saltus will host the digiTICKET application.

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3.0 digiTICKET SOFTWARE LICENSE

This Software License covers the Saltus software that is the subject of this Agreement, which includes computer software and may include associated media, printed materials, "online" or electronic documentation, and Internet-based services ("Software"). Customer agrees to be bound by the terms of this Section 3.0 by installing, copying, or otherwise using the Software.

1. GRANT OF LICENSE. SALTUS grants Customer the following rights provided that Customer complies with all terms and conditions of this Section 3.0: a) SALTUS grants to Customer a nonexclusive license to use copies of the Software, provided that for each individual using the Software within Customer's organization, Customer has acquired a separate and valid license for each user device as may be required by SALTUS. b) Customer may make and use an unlimited number of copies of any documentation, provided that such copies shall be used only for Customer's purposes pursuant to this Agreement and are not to be republished or distributed (either in hard copy or electronic form) beyond Customer premises. c) Customer may also store or install a copy of the Software on a storage device, such as a network server, used only to install or run the Software on computers used by a licensed end user in accordance with a) above. d) Software provided by SALTUS may not be distributed to any individual, third party or entity that exists external to Customer's organization or for any purpose other than use of the Software for Customer. e) Subject to the terms and conditions as specified herein, under the rights obtained from MacroSolve, Inc., and in SALTUS'S license under United States Patent Number 7,822,816, SALTUS grants to Customer during the Term of this Agreement a non-exclusive, non-transferable, non-assignable sublicense to use the Software.

2. RESERVATION OF RIGHTS AND OWNERSHIP. SALTUS reserves all rights not expressly granted to Customer in this Agreement. The Software is protected by copyright and other intellectual property laws and treaties. SALTUS owns the title, copyright, and other intellectual property rights in the Software. SALTUS is the holder of a perpetual license with the right to grant sublicenses to United States Patent Number 7,822,816 from MacroSolve, Inc. for use with the Software. The Software is licensed, not sold.

3. LIMITATIONS ON DECOMPILATION, AND DISASSEMBLY. Customer may not reverse engineer, decompile, or disassemble any Software provided in compiled or object code form, except and only to the extent that such activity is expressly permitted by applicable law notwithstanding this limitation.

4. NO RENTAL/COMMERCIAL HOSTING. Customer may not rent, lease, lend or provide commercial hosting services with the Software.

5. CONSENT TO USE OF DATA. Customer agrees that SALTUS and its affiliates may collect and use technical information gathered as part of the product support services provided to Customer, if any, related to the Software. SALTUS may use this information solely to improve our products or to provide customized services or technologies to Customer and will not disclose this information in a form that personally identifies Customer.

6. ADDITIONAL SOFTWARE/SERVICES. This Software License applies to updates, supplements and add-on components of the Software that SALTUS may provide to Customer or make available to Customer after the date Customer obtains the initial copy of the Software, unless SALTUS provides other terms along with the update, supplement, add-on component.

7. NOT FOR RESALE SOFTWARE. Software provided by SALTUS may not be sold or otherwise transferred for value, or used for any purpose other than Customer's application of the Software pursuant to this Agreement.

8. EXPORT RESTRICTIONS. Customer acknowledges that the Software is subject to U.S. export jurisdiction and agrees to comply with all applicable international and national laws that apply to the Software, including the U.S. Export Administration Regulations, as well as end-user, end-use, and destination restrictions issued by U.S. and other governments.

9. SOFTWARE TRANSFER & ASSIGNMENT. All rights to use of Software provided by this Agreement are for the sole use of Customer and may not be transferred, assigned, directly or indirectly without prior written authorization from SALTUS.

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10. TERMINATION. Without prejudice to any other rights, SALTUS may terminate the Software License if Customer fails to comply with the terms and conditions of this Agreement. In such event, Customer shall destroy all copies of the Software and all of its component parts.

4.0 Other Terms

1. DISCLAIMER OF WARRANTIES. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, SALTUS DISCLAIMS ANY IMPLIED WARRANTIES, DUTIES OR CONDITIONS OF MERCHANTABILITY, AND OF FITNESS FOR A PARTICULAR PURPOSE.

2. EXCLUSION OF DAMAGES. TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL SALTUS BE LIABLE FOR ANY SPECIAL, INCIDENTAL, PUNITIVE, INDIRECT, OR CONSEQUENTIAL DAMAGES WHATSOEVER.

3. LIMITATION OF LIABILITY AND REMEDIES. NOTWITHSTANDING ANY DAMAGES THAT CUSTOMER MIGHT INCUR FOR ANY REASON WHATSOEVER (INCLUDING, WITHOUT LIMITATION, ALL DAMAGES REFERENCED HEREIN AND ALL DIRECT OR GENERAL DAMAGES IN CONTRACT OR ANYTHING ELSE), THE ENTIRE LIABILITY OF SALTUS AND ANY OF ITS SUPPLIERS UNDER ANY PROVISION OF THIS AGREEMENT AND CUSTOMER'S EXCLUSIVE REMEDY HEREUNDER SHALL BE LIMITED TO THE GREATER OF THE ACTUAL DAMAGES CUSTOMER INCURS IN REASONABLE RELIANCE ON THE SOFTWARE UP TO THE AMOUNT ACTUALLY PAID BY CUSTOMER FOR USE OF THE SOFTWARE. THE FOREGOING LIMITATIONS, EXCLUSIONS AND DISCLAIMERS SHALL APPLY TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, EVEN IF ANY REMEDY FAILS ITS ESSENTIAL PURPOSE. CUSTOMER AGREES THAT THE PRICE UNDER THIS AGREEMENT WOULD BE SUBSTANTIALLY HIGHER BUT FOR THESE LIMITATIONS.

4. APPLICABLE LAW. Any contracts or agreements between SALTUS and Customer resulting from and including this Agreement and any other accompanying documents shall be controlled and interpreted in accordance with the laws of the State of Oklahoma and should any conflict arise concerning any terms of such agreements or contracts which results in litigation, the forum for such litigation and the venue thereof shall lie in the District court in and for Tulsa City, State of Oklahoma.

5. ENTIRE AGREEMENT; SEVERABILITY. This Agreement (including any addendum or amendment to this Agreement) are the entire agreement between Customer and SALTUS and supersede all prior or contemporaneous oral or written communications, proposals and representations with respect to the Software or any other subject matter covered by this Agreement. To the extent the terms of any SALTUS policies or programs conflict with the terms of this Agreement, the terms of this Agreement shall control. If any provision of this Agreement is held to be void, invalid, unenforceable or illegal, the other provisions shall continue in full force and effect.

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digiTICKET™
electronic ticketing solution

5.0 SIGNATURE

Pricing

digiTICKET as a Service pricing (as defined above) is $1,380 per month.

Discounts for pre-payments are offered as follows:

- 6 months in advance – 1.25 % discount
- 12 months in advance – 2.5 % discount

Total one time interface and custom report fees are $0. These fees will be invoiced upon successful testing and deployment to the live system.

The Customer can add or remove units as needed. If total number used increases or decreases to a different pricing level, the total monthly fee will be adjusted by Saltus as necessary.

All invoices are NET 30.

Term and Termination

The term of this Agreement is five (5) years. However, the Customer may terminate this Agreement for any reason with 60 days prior written notice to Saltus. Upon termination, the Customer must return all equipment and unused paper. Upon such termination, provided the Customer is not in default under this Agreement, Saltus will refund prepayments pro-rated to reflect the termination date.

Either party may terminate this Agreement upon a default of the other party under this Agreement, provided such default remains uncured for thirty (30) days from the date of written notice from the non-defaulting party to the other party specifying such default.

Saltus reserves the right to increase future monthly pricing (on an annual basis) to reflect changes in costs of service offerings, etc.

Signatures

By signing and returning this document you are signifying the acceptance of the Agreement and the terms and conditions as outlined above. This Agreement can only be modified when both parties agree in writing.

Agreed to:	**Agreed to:**
_____	**Saltus Technologies, LLC**
By: _____	**By:** _____
Name: _____	**Name:** _____
Title: _____	**Title:** _____
Date: _____	**Date:** _____

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electronic ticketing solution

6.0 CUSTOMER CONTACT FORM

Purchase Order Number: _____

Tax Exempt Certificate Number: _____

Primary Contact:

Name: _____

Address: _____

City: _____ State _____ Zip _____

Phone: _____

Email: _____

Billing Contact:

Name: _____

Address: _____

City: _____ State _____ Zip _____

Phone: _____

Email: _____

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R 02122015

SPEND / CNTRCT.#:
INCODE PROJ #

REQUEST FOR AUTHORIZATION TO PURCHASE

Ref: 11 O.S. §10:114 (B) and 61 O.S. §103 (D) and & City of Durant Code: § 37.003-37.010

Item #		
1	Item planned for spending (provide details): Interface for Tyler Technology with DigiTicket	
2	Department requesting authorization: Municipal Court/Police Department/Grants	
3	Bidding recommendation (award or reject along with name and contact information of vendor): Tyler Technolgy & DigiTicket	
4	Estimated Purchase Date (M/D/Y):	15-Dec-15
5	What are the financing or lease purchase terms (APR %, length of financing, payments, etc.)	
6	Is this item included in the current FY budget (Yes/No)	Yes
7	GL account code:	001-013-512.30-79
8	Spending / purchase request details (complete below blanks):	
8a	Amount requested to spend	$ 13,475.00
8b	Item (new or replacement, if a capital item complete fixed asset form)?	New
8c	Old Item to be Traded-In (Yes / No). Note: if a capital item complete fixed asset form?	No
	If a Replacement Item, give description, age and condition of item to be replaced (including model & serial or VIN, trade allowance)	
8d	Is a contractor written agreement involved (Yes / No), if yes include a copy of the contract after City Attorney Review	Yes
8e	Does the purchase involve Grant Funding (Yes or No)	Yes
8f	What is the City Cash Match for the Grant	$ -
8g	What other match or financial obligation is involved with the City accepting this Grant (explain with details)	None for initial purchase, Ordinance 1763 thereafter

9 Purchase is Planned By (complete appropriate item(s) below):

9a **Informal Quotes** – Purchases of $2000-$15,000 City Manager approval required. Purchases with an estimated cost over $15,000 use formal bids. Specifications & at least 3 quotes must be attached for items over $5,000 (city manager can require quotes for below $5,000.

Interface provided by current software vendor (Tyler Tech) $5,000

9b **Formal Bids** – Purchases with an estimated cost over $15,000 Council approval required. Attach complete specifications and a bidders list with at least 3 bidders. Include bidder name, address, phone number, fax number and email address of recommended vendor.

9c **State Contract** – Purchases of $2,000-$15,000 City Manager approval required. Purchases over $15,000 Council approval required. Include name, address, phone number, fax number, email address of state contract vendor and state contract number:

9d **Buy Board** – Purchases of $2,000-$15,000 City Manager approval required. Purchases more than $15,000 Council approval required. Include name, address, phone number, fax number, email address of Buy Board:

9e **Professional Services Agreement** – Purchases over $2,000 and less than $15,000 via an engineering, surveying, architect, computer services, janitorial, etc. firm covered by a council approved professional services agreement, City Manager approval required. Electronic Ticketing Solution Service Agreement from DigiTicket (only vendor that provides both software and hardware as a service. $230 per unit/ 6 units/ $1380 per month.

9f **Emergency Purchase** – To be utilized only when immediate action must be taken to protect the public health or safety or to prevent damage to property, prior council approval not required. Notify the City Manager immediately that an emergency purchase is ne

9g **Sole Source Purchase** – Purchases of $2,000-$15,000 City Manager approval required. Purchases with an estimated cost over $15,000 Council approval required in addition to City Manager approval. Attach to this request a memo detailing the nature of the Sole source designation to explain how this purchase fulfills the requirements to be considered a sole source purchase.

10 Signature & date blocks (complete appropriate sections):

10s Signature of Grants Administrator (if applicable) date (M/D/Y):

10b Signature Department Head date (M/D/Y):

10c Signature of Division Head date (M/D/Y):

10d Signature of Budget Administrator date (M/D/Y):

10e Signature of Project Director (applicable over $5,000 capital projects) date (M/D/Y):

10e Signature of City Manager (only over $2,000) date (M/D/Y):

10f Signature of City Treasurer (date) date (M/D/Y):

11h City Manager Comments:

Proposal

Local Government Division

Presented to:

Angie Reyes
Deputy Court Clerk
City of Durant
300 West Evergreen
Durant, OK 74702
(580) 931-6647
areyes@durant.org

Proposal date: May 26, 2015

Submitted by:

David Latosinski
(800) 646-2633
david.latosinski@tylertech.com

Tyler Technologies
Local Government Division
5519 53rd Street
Lubbock, Texas 79414

Investment Summary

Angie Reyes
City of Durant
May 26, 2015

Investment Breakdown

Proposal Valid for 120 days

Software	Investment	Annual Fees
License Fees (Existing Customer)	4,000	1,000
Project Total	**4,000**	**1,000**

Estimated Travel Expenses -

Note: Travel Expenses are billed as incurred based on Federal IRS per diem standards.

Tyler will invoice Client for the License Fees listed above upon delivery of the software.

Maintenance Fees listed above will be invoiced upon ninety (90) days of delivery and annually thereafter on the anniversary of that date

All payment terms are net thirty (30) days

Software Licenses

Angie Reyes
City of Durant
May 26, 2015

Application Software	QTY	Hours	Estimated Services	License Fee	Annual Maintenance
Incode Court Case Management Suite				4,000	1,000
Citation Issuing Device Interface	4,000	Included	Included		
Incode Application Subtotal				4,000	1,000
Application and System Software Total				**4,000**	**1,000**

Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

1. RECIPIENT NAME AND ADDRESS (Including Zip Code)
City of Durant
PO Box 578
Durant, OK 74702-0578

4. AWARD NUMBER: 2015-DJ-BX-0694

5. PROJECT PERIOD: FROM 10/01/2014 **TO** 09/30/2016
BUDGET PERIOD: FROM 10/01/2014 **TO** 09/30/2016

6. AWARD DATE 09/14/2015

7. ACTION Initial

2a. GRANTEE IRS/VENDOR NO.
736009186

8. SUPPLEMENT NUMBER
00

2b. GRANTEE DUNS NO.
010473114

9. PREVIOUS AWARD AMOUNT $0

3. PROJECT TITLE
FY15 JAG Project

10. AMOUNT OF THIS AWARD $ 13,475

11. TOTAL AWARD $ 13,475

12. SPECIAL CONDITIONS
THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).

13. STATUTORY AUTHORITY FOR GRANT
This project is supported under FY15(BJA - JAG) 42 USC 3750, et seq.

14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number)
16.738 - Edward Byrne Memorial Justice Assistance Grant Program

15. METHOD OF PAYMENT
GPRS

AGENCY APPROVAL

16. TYPED NAME AND TITLE OF APPROVING OFFICIAL
Denise O'Donnell
Director

17. SIGNATURE OF APPROVING OFFICIAL

GRANTEE ACCEPTANCE

18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL
Stewart Hoffman
Mayor

19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

19A. DATE 10/13/15

AGENCY USE ONLY

20. ACCOUNTING CLASSIFICATION CODES

FISCAL YEAR	FUND CODE	BUD. ACT.	OFC.	DIV. REG.	SUB.	POMS	AMOUNT
X	B	DJ	80	00	00		13475

21. PDIUGT1209

SPECIAL CONDITIONS

1. Applicability of Part 200 Uniform Requirements

   The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (the "Part 200 Uniform Requirements") apply to this 2015 award from the Office of Justice Programs (OJP). For this 2015 award, the Part 200 Uniform Requirements, which were first adopted by DOJ on December 26, 2014, supersede, among other things, the provisions of 28 C.F.R. Parts 66 and 70, as well as those of 2 C.F.R. Parts 215, 220, 225, and 230.

   If this 2015 award supplements funds previously awarded by OJP under the same award number, the Part 200 Uniform Requirements apply with respect to all award funds (whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this 2015 award.

   Potential availability of grace period for procurement standards: Under the Part 200 Uniform Requirements, a time-limited grace period may be available under certain circumstances to allow for transition from policies and procedures that complied with previous standards for procurements under federal awards to policies and procedures that comply with the new standards (that is, to those at 2 C.F.R. 200.317 through 200.326).

   For more information on the Part 200 Uniform Requirements, including information regarding the potentially-available grace period described above, see the Office of Justice Programs (OJP) website at http://ojp.gov/funding/Part200UniformRequirements.htm.

   In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

2. The recipient agrees to comply with the Department of Justice Grants Financial Guide as posted on the OJP website (currently, the "2015 DOJ Grants Financial Guide").

3. The recipient acknowledges that failure to submit an acceptable Equal Employment Opportunity Plan (if recipient is required to submit one pursuant to 28 C.F.R. Section 42.302) that is approved by the Office for Civil Rights is a violation of the Standard Assurances executed by the recipient, and may result in suspension of funding until such time as the recipient is in compliance, or termination of the award.

4. The recipient understands and agrees that OJP may withhold award funds, or may impose other related requirements, if the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

5. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy, at any level of government, without the express prior written approval of OJP.

6. The recipient and any subrecipients must promptly refer to the DOJ OIG any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has -- (1) submitted a claim for award funds that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving award funds. Potential fraud, waste, abuse, or misconduct should be reported to the OIG by - mail: Office of the Inspector General U.S. Department of Justice Investigations Division 950 Pennsylvania Avenue, N.W. Room 4706 Washington, DC 20530 e-mail: oig.hotline@usdoj.gov hotline: (contact information in English and Spanish): (800) 869-4499 or hotline fax: (202) 616-9881 Additional information is available from the DOJ OIG website at www.usdoj.gov/oig

SIA

SPECIAL CONDITIONS

7. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient under this award, or entity that receives a contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient --

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of)such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized to make subawards or contracts under this award --

a. it represents that --

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward, contract, or subcontract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

8. Recipient understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express prior written approval of OJP.

9. The recipient agrees to comply with any additional requirements that may be imposed during the grant performance period if the agency determines that the recipient is a high-risk grantee. Cf. 28 C.F.R. parts 66, 70.

SIA

SPECIAL CONDITIONS

10. The recipient agrees to comply with applicable requirements regarding registration with the System for Award Management (SAM) (or with a successor government-wide system officially designated by OMB and OJP). The recipient also agrees to comply with applicable restrictions on subawards to first-tier subrecipients that do not acquire and provide a Data Universal Numbering System (DUNS) number. The details of recipient obligations are posted on the Office of Justice Programs web site at http://www.ojp.gov/funding/sam.htm (Award condition: Registration with the System for Award Management and Universal Identifier Requirements), and are incorporated by reference here. This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

11. Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the Department encourages recipients and sub recipients to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

12. The recipient agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages at such events, and costs of attendance at such events. Information on rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "2015 DOJ Grants Financial Guide").

13. The recipient understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm.

14. The recipient agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this OJP award, and those award funds have been, are being, or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this OJP award, the recipient will promptly notify, in writing, the grant manager for this OJP award, and, if so requested by OJP, seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

15. The recipient understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.

16. The recipient understands and agrees that - (a) No award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading, and exchanging of pornography, and (b) Nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal, or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.

17. A recipient that is eligible under the Part 200 Uniform Requirements to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC).

18. The recipient must collect, maintain, and provide to OJP, data that measure the performance and effectiveness of activities under this award, in the manner, and within the timeframes, specified in the program solicitation, or as otherwise specified by OJP. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act, and other applicable laws.

SPECIAL CONDITIONS

19. The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

20. The recipient understands and agrees that it has a responsibility to monitor its subrecipients' compliance with applicable federal civil rights laws. The recipient agrees to submit written Methods of Administration (MOA) for ensuring subrecipients' compliance to the OJP's Office for Civil Rights at CivilRightsMOA@usdoj.gov within 90 days of receiving the grant award, and to make supporting documentation available for review upon request by OJP or any other authorized persons. The required elements of the MOA are set forth at http://www.ojp.usdoj.gov/funding/other_requirements.htm, under the heading, "Civil Rights Compliance Specific to State Administering Agencies."

21. In order to promote information sharing and enable interoperability among disparate systems across the justice and public safety community, OJP requires the grantee to comply with DOJ's Global Justice Information Sharing Initiative (DOJ's Global) guidelines and recommendations for this particular grant. Grantee shall conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: http://www.it.ojp.gov/gsp_grantcondition. Grantee shall document planned approaches to information sharing and describe compliance to the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

22. To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the grantee can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.

23. The recipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 42 U.S.C. 3789g(c)-(d). Recipient may not satisfy such a fine with federal funds.

24. The grantee agrees to comply with the applicable requirements of 28 C.F.R. Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice grant awards of direct funding may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of direct grants may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from the grantee or a sub-grantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs directly funded by the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faith-based organizations may, in some circumstances, consider religion as a basis for employment. See http://www.ojp.gov/about/ocr/equal_fbo.htm.

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SPECIAL CONDITIONS

25. Grantee agrees to comply with the requirements of 28 C.F.R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

26. Grantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.

27. Award recipients must verify Point of Contact(POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.

28. The grantee agrees that within 120 days of award acceptance, each current member of a law enforcement task force funded with these funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, will complete required online (internet-based) task force training. Additionally, all future task force members are required to complete this training once during the life of this award, or once every four years if multiple awards include this requirement. The training is provided free of charge online through BJA's Center for Task Force Integrity and Leadership (www.ctfli.org). This training addresses task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. When BJA funding supports a task force, a task force personnel roster should be compiled and maintained, along with course completion certificates, by the grant recipient. Additional information is available regarding this required training and access methods via BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).

29. The recipient agrees to participate in BJA-sponsored training events, technical assistance events, or conferences held by BJA or its designees, upon BJA's request.

30. All procurement (contract) transactions under this award must be conducted in a manner that is consistent with applicable Federal and State law, and with Federal procurement standards specified in regulations governing Federal awards to non-Federal entities. Procurement (contract) transactions should be competitively awarded unless circumstances preclude competition. Noncompetitive (e.g., sole source) procurements by the award recipient in excess of the Simplified Acquisition Threshold (currently $150,000) set out in the Federal Acquisition Regulation must receive prior approval from the awarding agency, and must otherwise comply with rules governing such procurements found in the current edition of the OJP Financial Guide.

31. Approval of this award does not indicate approval of any consultant rate in excess of $650 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.

32. Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.

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SPECIAL CONDITIONS

33. Award recipients must submit quarterly a Federal Financial Report (SF-425) and annual performance reports through GMS (https://grants.ojp.usdoj.gov). Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measure the results of their work. Therefore, quarterly performance metrics reports must be submitted through BJA's Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage. Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.

34. The recipient agrees that funds received under this award will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal funds, be made available for law enforcement activities.

35. The recipient agrees to monitor subawards under this JAG award in accordance with all applicable statutes, regulations, OMB circulars, and guidelines, including the OJP Financial Guide, and to include the applicable conditions of this award in any subaward. The recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of JAG funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.

36. The recipient agrees to submit a signed certification that that all law enforcement agencies receiving vests purchased with JAG funds have a written "mandatory wear" policy in effect. Fiscal agents and state agencies must keep signed certifications on file for any subrecipients planning to utilize JAG funds for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for at least all uniformed officers before any JAG funding can be used by the agency for body armor. There are no requirements regarding the nature of the policy other than it being a mandatory wear policy for all uniformed officers while on duty.

37. Ballistic-resistant and stab-resistant body armor purchased with JAG funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the vests have been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and are listed on the NIJ Compliant Body Armor Model List (http://nij.gov). In addition, ballistic-resistant and stab-resistant body armor purchased must be American-made. The latest NIJ standard information can be found here: http://www.nij.gov/topics/technology/body-armor/safety-initiative.htm.

38. JAG funds may be used to purchase vests for an agency, but they may not be used as the 50% match for purposes of the Bulletproof Vest Partnership (BVP) program.

39. The recipient is required to establish a trust fund account. (The trust fund may or may not be an interest-bearing account.) The fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate the grant funds in the trust fund (including any interest earned) during the period of the grant and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to the Office of Justice Programs at the time of closeout.

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SPECIAL CONDITIONS

40. The grantee agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly by the grantee or by a subgrantee. Accordingly, the grantee agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the grantee agrees to contact BJA.

    The grantee understands that this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the grantee, a subgrantee, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:
    a. New construction;
    b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
    c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
    d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
    e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

    The grantee understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The grantee further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at http://www.ojp.usdoj.gov/BJA/resource/nepa.html, for programs relating to methamphetamine laboratory operations.

    Application of This Special Condition to Grantee's Existing Programs or Activities: For any of the grantee's or its subgrantees' existing programs or activities that will be funded by these grant funds, the grantee, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

41. BJA strongly encourages the recipient to submit annual (or more frequent) JAG success stories. To submit a success story, sign in to your My BJA account at https://www.bja.gov/Login.aspx to access the Success Story Submission form. If you do not yet have a My BJA account, please register at https://www.bja.gov/profile.aspx. Once you register, one of the available areas on your My BJA page will be "My Success Stories". Within this box, you will see an option to add a Success Story. Once reviewed and approved by BJA, all success stories will appear on the new BJA Success Story web page at https://www.bja.gov/SuccessStoryList.aspx.

42. Recipient understands and agrees that award funds may not be used for items that are listed on the Prohibited Expenditure List at the time of purchase or acquisition, including as the list may be amended from time to time. The Prohibited Expenditure list may be accessed here: https://www.bja.gov/funding/JAGControlledPurchaseList.pdf.

43. Recipient understands and agrees that award funds may not be used for items that are listed on the Controlled Expenditure List at the time of purchase or acquisition, including as the list may be amended from time to time, without explicit written prior approval from BJA. The Controlled Expenditure List, and instructions on how to request approval for purchase or acquisitions may be accessed here: https://www.bja.gov/funding/JAGControlledPurchaseList.pdf

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SPECIAL CONDITIONS

44. Recipient understands and agrees that the purchase or acquisition of any item on the Controlled Expenditure List at the time of purchase or acquisition, including as the list may be amended from time to time, with award funds by an agency will trigger a requirement that the agency collect and retain (for at least 3 years) certain information about the use of 1) any federally-acquired Controlled Equipment in the agency's inventory, and 2) any other controlled equipment in the same category as the federally-acquired controlled equipment in the agency's inventory, regardless of source; and make that information available to BJA upon request. Details about what information must be collected and retained may be accessed here: https://www.whitehouse.gov/sites/default/files/docs/le_equipment_wg_final_report_final.pdf

45. Recipient understands and agrees that, notwithstanding 2 CFR § 200.313, no equipment listed on the Controlled Expenditure List that is purchased under this award may be transferred or sold to a third party, except as described below:

    a. Agencies may transfer or sell any controlled equipment, except riot helmets and riot shields, to a Law Enforcement Agency (LEA) after obtaining prior written approval from BJA. As a condition of that approval, the acquiring LEA will be required to submit information and certifications to BJA as if it was requesting approval to use award fund for the initial purchase of items on the Controlled Expenditure List.
    b. Agencies may not transfer or sell any riot helmets or riot shields purchased under this award.
    c. Agencies may not transfer or sell any Controlled Equipment purchased under this award to non-LEAs, with the exception of fixed wing aircraft, rotary wing aircraft, and command and control vehicles. Before any such transfer or sale is finalized, the agency must obtain prior written approval from BJA. All law enforcement-related and other sensitive or potentially dangerous components, and all law enforcement insignias and identifying markings must be removed prior to transfer or sale.

    Recipient further understands and agrees to notify BJA prior to the disposal of any items on the Controlled Expenditure List purchased under this award, and to abide by any applicable laws and regulations in such disposal.

46. Recipient understands and agrees that failure to comply with conditions related to Prohibited or Controlled Expenditures may result in a prohibition from further Controlled Expenditure approval under this or other federal awards.

47. Recipient understands that the initial period of availability of funds for this award is two years. Recipient further understands that any requests for additional time for performance of this award, up to two additional years, will be granted automatically, pursuant to 42 U.S.C. § 3751(f) and in accordance with current fiscal year solicitation. Requests for additional time beyond a four year grant period will be subject to the discretion of the Director of the Bureau of Justice Assistance.

Budget Detail Worksheet Narrative

2015-H3933-OK-DJ

City of Durant / Durant Police Department, OK
Bryan County Sheriff's Department, OK

2015 Edward Byrne Memorial JAG Application
Electronic Citation (E- Ticket) System

Federal Share Budget:

A.	Personnel:	N/A	$ 0.00
B.	Fringe Benefits:	N/A	$ 0.00
C.	Travel:	N/A	$ 0.00
D.	Equipment:	6 Hand-Held Ticket Units Leasing Costs	$ 6,475.00
E.	Supplies:	N/A	$ 0.00
F.	Construction:	N/A	$ 0.00
G.	Consultant / Contract:	N/A	$ 0.00
H.	Other Costs:	E-Ticket License ($4000) 1st Yr Maintenance ($1000) 2nd Yr Maintenance ($1000) E-Ticket Interface ($1000)	$ 7,000.00
I.	Indirect Costs:	N/A	$ 0.00
		TOTAL BUDGET	$ 13,475.00

ORDINANCE NO. 1763

AN ORDINANCE PERTAINING TO MUNICIPAL COURT COSTS AND FEES, AMENDING THE CITY OF DURANT CODE OF ORDINANCES, TITLE III: ADMINISTRATION; CHAPTER 35: MUNICIPAL COURT; COURT RULES AND REGULATIONS SECTION, BY ESTABLISHING A MUNICIPAL COURT TECHNOLOGY FEE AND SETTING FORTH THE PURPOSE TO BE FUNDED BY THE FEE; PROVIDING FOR SEVERABILITY AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT,OKLAHOMA:

SECTION 1. Section 35.53, paragraph (A) is hereby amended to read as follows:
§35.53 - Traffic Ordinance Violations; Procedures for Issuing Citation; Custody; Arrest.

(A) If a police officer observes facts which he or she believes constitute a violation of the traffic ordinances of this city, in lieu of arresting such a person, he or she may take his or her name, address, operator's license number and registered license number of the motor vehicle involved and any other pertinent and necessary information and may issue him or her in writing a traffic citation embracing the above information, also stating the traffic violation alleged to have occurred and notifying him or her to answer to the charge against him or her at a time, not later than the number of days thereafter specified in the citation. The officer, upon receiving the written promise of the alleged violator, endorsed on the citation to answer as specified, may then release the person from custody. If the person to whom a citation is issued fails to answer as prescribed in the citation, a complaint shall be filed and the case shall be prosecuted as otherwise provided in this chapter.

SECTION 2. Section 35.60, paragraph (H) is hereby amended to read as follows:
§35.60 - Trials and judgments.

(H) A judgment that the defendant pay a fine may also direct that he or she be imprisoned until the fine is satisfied at the rate of one day imprisonment for each $25 of fine. If the defendant is without means to pay the fine or costs, the municipal judge may direct the total amount due to be entered upon the court minutes and to be certified to the District Court of the county wherein the situs of government is situated where it shall be entered upon the district court judgment docket and shall have the full force and effect of a District Court judgment. Thereupon the same remedies shall be available for the enforcement of the judgment as are available to any other judgment creditor.

SECTION 3. Section 35.62 is hereby amended to read as follows:
§35.62 - Costs.

(A) If judgment of conviction is entered, the court may tax the costs to the defendant in the sum of thirty dollars ($30), or the maximum allowed by state law, plus the fees and mileage of witnesses, all of which the defendant shall pay in addition to any fine that may be imposed. The total amount of the cost and fine shall not exceed the penalty set out in § 10.99.

(B) A municipal court technology fee shall be and is hereby established in the amount of twenty-five dollars ($25.00). The fee shall be in addition to and not in substitution for any and all costs, fees, fines or penalties otherwise provided for by law and assessed on every citation disposed of in the municipal court except those that are voided, declined for prosecution, dismissed without costs, or the defendant is acquitted . The revenues generated by this fee shall be used solely and exclusively for the acquisition, operation, maintenance, repair and replacement of data processing equipment and software related to the administration of the municipal criminal justice system and the costs of prosecution.

SECTION 4. Section 35.64, paragraph (A) is hereby amended to read as follows:
§35.64 - Enforcement of fines and costs, imprisonment, work.

(A) If a defendant who is financially able refuses or neglects to pay a fine or costs or both, payment may be enforced by imprisonment until the same shall be satisfied at the rate of $25 per day.

SECTION 5. Severability. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, said portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion of this ordinance.

SECTION 6. Declaration of Emergency. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and of the inhabitants thereof, it is necessary that this ordinance become operative and go into effect immediately upon its passage, approval and publication.

ADOPTED and APPROVED by the Council of the City of Durant, Oklahoma this 14th day of July, 2015.

STEWART HOFFMAN, MAYOR

ATTEST:

CYNTHIA J. PRICE, CITY CLERK

CITY OF DURANT OFFICIAL SEAL STATE OF OKLAHOMA

APPROVED as to form and legality this 14th day of July, 2015.

PAT PHELPS, CITY ATTORNEY

The City of Durant

Office of City Manager

Memorandum

Date: 11/25/2015
To: Mayor and City Council
From: Sarah Sherrer, City Manager
Re: Consider Approval to Create a Finance Manager Position-

As previously discussed, the Assistant City Manager position will remain vacant in order to utilize funds to hire a Finance Manager and a City Planner in the near future.

This position will manage and supervise assigned operations related to financial aspects of city business ultimately providing focused oversight to strengthen internal controls and better enforce segregation of duties. Furthermore, increased revenue collection is expected through accelerated efforts in debt collection and accounts receivables. Cost savings should be realized by expanding on centralized purchasing process in place to maximize the city's buying power.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

Human Resources Director: Prepare job advertisement and post internally and externally through Workforce Oklahoma.

ATTACHMENTS:

Description	Type	Upload Date
FINANCE MANAGER JOB DESCRIPTION	Backup Material	12/3/2015

FINANCE MANAGER

DEFINITION

Performs highly responsible management and administrative work directing and coordinating the technical accounting and finance functions in maintaining the general ledger. Work involves administering the computerized central accounting system and the data processing functions of the City. Work is reviewed through written reports, for the attainment of goals and objectives, and adherence to established policies and procedures in addition to generally accepted accounting principles.

ESSENTIAL FUNCTIONS

(Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills and other characteristics. This list of tasks is ILLUSTRATIVE ONLY, and is not a comprehensive listing of all functions and tasks performed by positions in this class). Incumbents in this class may not be required to perform all duties listed and may be required to perform additional, position-specific duties.

TASKS

Manages and supervises assigned operations related to financial aspects of city and trust authority business. Is responsible for overall direction, coordination and oversight of accounts payable, accounts receivable, utility billing, cash collections, purchasing, municipal court, Plans and organizes workloads and staff assignments; trains, motivates and evaluates assigned staff; reviews progress and directs changes as needed.

Provides leadership and direction in the development of short and long range financial plans; gathers, interprets, and prepares data for studies, reports and recommendations; coordinates department activities with other departments and agencies as needed.

Plans, evaluates and directs departmental policies, programs and operations related to the financial and budgetary activities of the City government. Prepares and monitors execution of annual budget under general supervision of City Manager.

Provides professional advice to other department heads and City Manager; makes presentations to City Council, boards, committees, civic groups and the general public.

Communicates adopted financial plans, policies and procedures to staff and the general public.

Assures that assigned areas of responsibility are performed within budget; performs cost control activities; monitors revenues and expenditures in assigned area to assure sound fiscal control; prepares annual budget requests; assures effective and efficient use of budgeted funds, personnel, materials, facilities, and time.

Supervises the data processing functions to ensure that software utilization is maximized and required programming is in place and that necessary records and reports are produced in a timely manner.

Determines work procedures, prepares work schedules, and expedites workflow; studies and standardizes procedures to improve efficiency and effectiveness of operations. Issues written and oral instructions; assigns duties and examines work for exactness, neatness and conformance to policies and procedures.

Maintains harmony among workers and resolves grievances; performs or assists subordinates in performing duties; adjusts errors and complaints.

FINANCE MANAGER

Prepares a variety of studies, reports and related information for decision-making purposes. Maintains financial records.

Establishes and maintains internal control procedures and assures that state and national standard accounting procedures are maintained.

Track and monitor grant expense and coordinate reimbursement requests with grant agencies and internal staff.

Supervises the collection of taxes, fees, other receipts and monies owed to the City of Durant in accordance with laws and regulations.

Develops financial studies and plans. Forecasts, estimates, and monitors the financial condition of the City to assure the fiscal well being.

Prepares monthly and annual financial reports. Oversees the central computerized financial and management information system of the City. Assists in budget preparation and execution. Oversees the posting and reconciliation of ledgers and accounts.

Develop processes and standards to ensure the city secures the best price on goods and services and documentation is and manage centralized purchasing system.

Promote efficiency in purchasing practices by utilization of purchasing cooperatives, purchase cards,

Directs the preparation of state and federal reports, including tax reports. Trains and develops staff.

Attends regular and special City Council meetings as needed. Prepares reports for Council Meetings as directed.

Selects, trains, supervises, evaluates and disciplines assigned employees.

PERIPHERAL DUTIES

Develops finance related ordinances and resolutions.
Represents the City at various conferences and meetings.
Perform general management duties for the City Manager as assigned
Promotes consumer friendly environment within the department.
Performs other duties as assigned or required.
Meets attendance requirements.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS

Knowledge of the laws and policies governing municipal finance and accounting practices and procedures.
Knowledge of accounting practices and administrative policies.
Knowledge of modern office practices and accounting equipment.
Knowledge of municipal bonds and contracts and available investment opportunities.
Knowledge of data processing principles and practices.
Knowledge of supervisory principles and practices and ability to direct and coordinate staff activities.
Knowledge of the principles, practices and processes of municipal budgeting. Ability to formulate and install methods, procedures, forms and record systems. Ability to prepare complex financial reports in a timely and accurate manner.

FINANCE MANAGER

Ability to supervise maintenance of complex administrative records and prepare reports.
Ability to maintain satisfactory working relationships with employees, government officials, private organizations, and the general public.
Ability to supervise professional and clerical staff, including assignment of work and review of same.
Ability to be effective in written and oral communication in contacts with local, state and federal officials and the general public.

WORK ENVIRONMENT AND PHYSICAL REQUIREMENTS

Work is performed in an office environment. The physical demands described here are representative of those that must be met by an employee to successfully meet the essential function of this job: may require frequent standing, walking, bending, climbing and lifting up to 25 pounds; may be exposed to repetitive motion and vision to monitor. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Ability to meet job demands under some stressful situations.

QUALIFICATIONS

A Bachelor's degree in Public Administration, Business Administration, Finance or closely related field, **AND** five (5) years experience in public administration including three (3) years at a Department head or Division Manager level; **OR** an equivalent combination of education and experience.

The City of Durant

Office of City Manager

Memorandum

Date:	12/1/2015
To:	Mayor and City Council
From:	Sarah Sherrer, City Manager
Re:	Consider Southern Oklahoma Development Association (SODA) Board of Directors Appointment-

---

The Southern Oklahoma Development Association (SODA) is governed by its Board of Directors, comprised of representatives of the cities and towns, counties and soil conservation districts from the SODA ten county region comprised of Atoka, Bryan, Carter, Coal, Garvin, Johnston, Love, Marshall, Murray and Pontotoc counties.

The Board of Directors is responsible for setting the policies, goals and direction of the organization and its activities, and is responsible for employment of the Executive Director, who is responsible for carrying out the policies set by the Board of Directors.

Currently, there is a vacancy on the Board of Directors reserved for a representative from the City of Durant. The Durant City Council may appoint anyone of their choice. I am willing to serve in this capacity.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk: Please mail Brenda McCarty at SODA (P.O. Box 709, Durant, OK 74702-0709) minutes of the meeting once approval of appointment is made.

The City of Durant

Office of City Clerk

Memorandum

Date: 11/30/2015
To: Mayor and City Council
From: Cynthia J. Price, City Clerk
Re: Consider Tort Claim of Michael Cash and Affirm Denial of Claim Made by the Oklahoma Municipal Assurance Group-

---

Claimant Michael Cash was arrested March 22, 2011 by the Durant Police Department. His 2005 Jeep Liberty was impounded and a forfeiture action was filed on April 18, 2011. A default judgment was entered on August 31, 2011. Claimant filed a Notice of Appeal in November 2012 and proceedings were stayed pending appeal. Under a Writ of Mandamus to the Oklahoma Supreme Court, the Bryan County District Court released said vehicle to Claimant on July 22, 2014. On August 21, 2014, Claimant's family appeared at the city impound lot and the vehicle was released. Claimant states that while the vehicle was being held in the custody and control of the city impound lot from March 22, 2011 to August 22, 2014, the rear passenger window was broken and the vehicle sustained water damage and personal property was stolen.

Claimant filed a Notice of Tort Claim with the City Clerk of the City of Durant which was received on August 3, 2015. I submitted the claim to the Oklahoma Mutual Assurance Group (OMAG) on August 3, 2015. On November 19, 2015, I received a letter from OMAG denying the claim for the reason that the vehicle was in the custody of the City of Durant at the time of loss.

Council Information / Action Requested

Consider action to resolve Michael Cash Tort Claim.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk – Provide notification to claimant of decision by Durant City Council by certified mail, return receipt requeste
Complete any directives by Durant City Council to its conclusion.

ATTACHMENTS:

Description	Type	Upload Date
Michael Cash Tort Claim	Exhibit	11/30/2015
Letter from Lt. Billy Jones	Exhibit	11/30/2015

NOTICE OF TORT CLAIM

OKLAHOMA MUNICIPAL ASSURANCE GROUP - MUNICIPAL LIABILITY PROTECTION PLAN

A. CLAIMANT REPORT

To the City of Durant
Public entity you are filing this claim against.

PLEASE PRINT OR TYPE AND SIGN

IMPORTANCE NOTICE: The filing of this form with the City Clerk's office is only the initial step in the claim process and does not indicate in any manner the acceptance of responsibility by the City or its related entities. Written notice is required by law and shall be filed with the City Clerk within one (1) year from the date of occurrence. It will then be sent to OMAG Claims Dept. for investigation. You may expect them to contact you. Failure to file within such time frame may result in the claim being barred in its entirety. Other limitations to your claim may apply (See Oklahoma Statues Title 51, Section 151-172).

CLAIMANT(S) Michael Lynn Cash
ADDRESS [redacted]
[redacted]

CLAIMANT(S) SOCIAL SECURITY NO. [redacted]
CLAIMANT(S) DATE OF BIRTH 02-09-76
PHONE: HOME([redacted] BUS.( )

Continue on another sheet if needed for any information requested)

1. DATE AND TIME OF INCIDENT 8-21-14 X( )a.m. ( )p.m.
2. LOCATION OF INCIDENT City of Durant Impound Lot
3. DESCRIBE INCIDENT On 3-22-11, the City of Durant (Police Dept.) towed a 2005 Jeep Liberty VIN: 1J4GK48K15W5140443 that belonged to Mr. Cash for possible forfieture procedings. At the time, the Jeep contained several items of Mr.Cash's personal property and all the windows were intact.
4. LIST ALL PERSONS AND/OR PROPERTY FOR WHICH YOU ARE CLAIMING DAMAGES: (Cont.on back)

BODILY INJURY: WAS CLAIMANT INJURED? YES___ NO X If yes, complete this section
Describe injury N/A

WERE YOU ON THE JOB AT THE TIME OF INJURY? YES___ NO___ If so, please give name, address and phone number of company

NAME OF DOCTOR OR HOSPITAL N/A

ALL MEDICAL BILLS (attach Copies) $
LIST OTHER DAMAGES CLAIMED $
TOTAL BODILY INJURY..... $ N/A

PROPERTY DAMAGE: Proof that you are the owner of the vehicle or property allegedly damaged as specified in your claim will be required.

VEHICLE NAME 2005 Jeep Liberty BODY TYPE SUV YEAR 2005
NOTE: If damage is to a vehicle, a photocopy of your motor vehicle title is required.
IF NOT A VEHICLE, DESCRIBE PROPERTY AND LOSS See Other Side

PROPERTY DAMAGE (Attach repair bills or two estimates) $ 5,356.34
LIST OTHER DAMAGES CLAIMED $ 1,180.00
TOTAL PROPERTY ..... $ 6,536.34

5. NAME OF YOUR INSURANCE CO. NONE | POLICY NO. N/A | AMOUNT CLAIMED N/A | AMOUNT RECEIVED N/A

6. The names of any witnesses known to you.

Richard Lewis Cash [redacted] ([redacted])
Name Address Phone Number

Dawna Loree Terry [redacted] ([redacted])
Name Address Phone Number

STATE THE EXACT AMOUNT OF COMPENSATION YOU WOULD ACCEPT AS FULL SETTLEMENT ON THIS CLAIM.
TOTAL CLAIM ..... $ 6,500.00

X MC
SIGNATURE(S)

7-23-15
DATE

11/06

CONTINUE ON THE BACK

B. THIS SECTION IS FOR USE BY THE PUBLIC ENTITY WHICH RECEIVES THE CLAIM

To inquire about this claim you may write to OMAG Claims Dept. or call 1-800-234-9461

This Notice of Tort Claim was received by Cynthia Price

(Title) City Clerk, on 8/3, 20 15

For further information on this claim contact Cynthia Price

(Title) City Clerk, by telephone at (__) 580-931-6641

The following reports, statements or other documentation, which support our understanding of the facts relating to this claim are attached:

City - File Notes
Claimant - Statement, Estimate, Invoice, Title, Registration, Court Order, Property Release Form, Affidavit

Information for City Owned Vehicle Involved: N/A

Year: ____ Make: ____ Model: ____ Last 4 Vin#: ____ Dept: ____

As a result of this incident, are there damages to the City vehicle? ____YES X NO

If YES, please fill out an **OMAG Auto Loss Notice** to have it repaired.

Persons who have knowledge of the circumstances surrounding this claim are:

Name	Title/Position	Telephone
1. Lt. Billy Jones	Narcotics Unit/Police Dept	[redacted]
2.		
3.		
4.		

Submitted by: Cynthia Price Date August 3, 20 15

Title: ____

AFTER THE PUBLIC ENTITY HAS RECEIVED THIS CLAIM, PLEASE PROVIDE INFORMATION REQUESTED ABOVE AND IMMEDIATELY SEND TO:

OMAG Claims Dept.
3650 S. Boulevard
Edmond, OK 73013
Phone (405) 657-1400
Fax (405) 657-1401
claimsdepartment@omag.org

On July 5, 2011, Mr.Cash's father retrieved some items out of the Jeep. However, many of the items were left in the Jeep and not taken by Mr. Cash's father. At this time, all windows for the Jeep were intact. Then on 8-21-14, Mr. Cash's mother, father, nephew, and step-father all returned to the Jeep to pick it up after the Bryan Co. Court released it back to Mr. Cash. It was at this time that the Jeep was discovered to have a shattered rear passenger window that was not there previously. As a result, the Jeep sustained serious water damage and the property was stolen. Additionally, a dash "vent" was missing as well as the dash "side" panels.

As a result of the due process violations regarding the forfeiture procedings -as found by the Court- and the amount of time the vehicle remained at the impound lot, the vehicle sustained serious mechanical damage as well.

Thus said, the vehicle must be considered "totaled" and Mr. Cash should be compensated for the loss/damage

ITEMS STOLEN FROM THE VEHICLE ARE AS FOLLOWED:	VALUE/DOLLARS
1. Men's Fossile Watch (Stainless)	65
2. Multiple CD's	100
3. Multiple DVD's	100
4. Stereo Equipment (wire, factory CD player,etc.)	200
5. Clothing	200
6. Men's Shoes (2 pair)	100
7. Misc. Men's Groming Items (clippers, hygeine)	50
8. LG "Triton" Cellular Phone	350
9. Verizon Cellular Phone	15
And many other misc. items.	0

$1,180.00

BLAKE UTTER FORD

Workfile ID: 63a1bd1a

215 HIGHWAY 75 N, DENISON, TX 75020
Phone: (903) 465-5671
FAX: (903) 465-7778

Preliminary Estimate

Customer: CASH, MICHAEL

Written By: Jason Owen

Insured:	CASH, MICHAEL	Policy #:		Claim #:	
Type of Loss:		Date of Loss:		Days to Repair:	0
Point of Impact:					

Owner:	Inspection Location:	Insurance Company:
CASH, MICHAEL	BLAKE UTTER FORD	
FCCC USP-2 P.O. BOX 1034	215 HIGHWAY 75 N	
COLEMAN, FL 33521	DENISON, TX 75020	
	Repair Facility	
	(903) 465-5671 Day	

VEHICLE

Year:	2005	Body Style:	4D UTV	VIN:	1J4GK48K15W510443	Mileage In:	
Make:	JEEP	Engine:	6-3.7L-FI	License:		Mileage Out:	
Model:	LIBERTY 4X2 SPORT	Production Date:		State:		Vehicle Out:	
Color:	Int:	Condition:		Job #:			

TRANSMISSION
Overdrive
6 Speed Transmission

POWER
Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors

DECOR
Dual Mirrors
Body Side Moldings
Console/Storage

CONVENIENCE
Air Conditioning
Intermittent Wipers
Tilt Wheel
Rear Defogger
Keyless Entry
Rear Window Wiper

RADIO
AM Radio
FM Radio
Stereo
Search/Seek
CD Player

SAFETY
Drivers Side Air Bag
Passenger Air Bag
4 Wheel Disc Brakes

ROOF
Luggage/Roof Rack

SEATS
Cloth Seats
Bucket Seats

WHEELS
Styled Steel Wheels

PAINT
Clear Coat Paint

Preliminary Estimate

Customer: CASH, MICHAEL

Vehicle: 2005 JEEP LIBERTY 4X2 SPORT 4D UTV 6-3.7L-FI

Line		Oper	Description	Part Number	Qty	Extended Price $		Labor	Paint
1	**REAR DOOR**								
2		Repl	RT Moveable glass Jeep tinted	68059656AA	1	73.20		0.5	
3		R&I	RT Door trim panel cloth, w/o chrome handle slate gray					0.5	
4	**SEATS & TRACKS**								
5		Repl	RT Seat back cover cloth slate gray	1BD081D5AA	1	417.00		0.8	
6		Repl	RT Seat cover cloth slate gray	1BC911D5AA	1	209.00		0.7	
7		Repl	RT Seat cushion cloth slate gray	1BC821D5AA	1	439.00			
8		Repl	RT Seat back assy cloth slate gray	1BC741D5AA	1	1,090.00		0.6	
9		Repl	LT Seat cover cloth slate gray	1BC791D5AA	1	165.00		0.8	
10		Repl	LT Seat back assy cloth slate gray	1BC751D5AA	1	909.00		0.6	
11	**INSTRUMENT PANEL**								
12		Repl	LT End cover slate gray	5GK19XDHAD	1	49.85			
13		Repl	Air outlet vent	WC88DX9AC	1	62.10		0.1	
14	#	Repl	CARPET ADN PAD		1	400.00		2.5	
15	#	Subl	DETAIL INTERIOR		1	250.00	X		
				SUBTOTALS		**4,064.15**		**7.1**	**0.0**

ESTIMATE TOTALS

Category	Basis		Rate	Cost $
Parts				3,814.15
Body Labor	7.1 hrs	@	$ 48.00 /hr	340.80
Miscellaneous				250.00
Subtotal				4,404.95
Sales Tax	$ 3,814.15	@	8.2500 %	314.67
Grand Total				**4,719.62**
Deductible				0.00
CUSTOMER PAY				**0.00**
INSURANCE PAY				**4,719.62**

CUSTOMER #: 322502

72753

INVOICE

PAGE 1

Red River AUTO GROUP
TOYOTA HONDA NISSAN
2020 US Hwy 75N, Denison, TX 75020
(903) 463-9800

MICHAEL CASH
PO BOX 1034
COLEMAN, FL 33521
HOME: CONT:N/A
BUS: CELL:

SERVICE ADVISOR: 70286 STEVE JONES

COLOR	YEAR	MAKE/MODEL	VIN	LICENSE	MILEAGE IN / OUT	TAG
	05	JEEP LIBERTY	1J4GK48K15W510443		001/1	

DEL. DATE	PROD. DATE	WARR. EXP.	PROMISED	PO NO.	RATE	PAYMENT	INV. DATE
01JAN05 DD			WAIT 05JUL15			CASH	02JUL15

R.O. OPENED	READY	OPTIONS:
07:31 02JUL15	07:44 02JUL15	ENG:3.7_Liter_MPI

LINE OPCODE TECH TYPE HOURS LIST NET TOTAL

A REQUEST COST ON REPAIRS BY PICTURE .....
01 MAINTENANCE
8254 ISA (N/C)

PARTS: 0.00 LABOR: 0.00 OTHER: 0.00 TOTAL LINE A: 0.00

RT MOVEABLE GLASS JEEP TINTED, RT DOOR TRIM PANEL, RT SEAT BACK, RT SEAT COVER, RT SEAT CUSHION, RT SEAT BACK, LT SEAT COVER , LT SEAT BACK ASSY, LT END COVER, AIR OUTLET VENT, CARPET AND PAD, DETAIL..... TOTAL PARTS $4,275.34, LABOR $781.00 MISC..$300.00... TOTAL $5,356.34 INSTALLED .... /

****

PARTS AND SERVICE NEW EXTENDED HOURS
MONDAY TO FRIDAY 7:30 a.m. to 6:00 p.m.
SATURDAY 7:30a.m. to 1:00 p.m.

THANK YOU FOR BRINGING YOUR VEHICLE TO RED RIVER HONDA NISSAN AND TOYOTA
YOUR NEXT APPOINTMENT IS _____

ON BEHALF OF SERVICING DEALER, I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREON IS ACCURATE UNLESS OTHERWISE SHOWN. SERVICES DESCRIBED WERE PERFORMED AT NO CHARGE TO OWNER. THERE WAS NO INDICATION FROM THE APPEARANCE OF THE VEHICLE OR OTHERWISE THAT ANY PART REPAIRED OR REPLACED UNDER THIS CLAIM HAD BEEN CONNECTED IN ANY WAY WITH ANY ACCIDENT, NEGLIGENCE OR MISUSE. RECORDS SUPPORTING THIS CLAIM ARE AVAILABLE FOR (1) YEAR FROM DATE OF PAYMENT NOTIFICATION AT THE SERVICING DEALER FOR INSPECTION BY MANUFACTURER'S REPRESENTATIVE.

(SIGNED) AUTHORIZED DEALER AGENT / DATE

The undersigned authorizes the repair and/or service work listed hereon, or to be listed later on verbal approval, to be performed on the vehicle herein described along with the necessary parts and materials and acknowledge that I have read this contract, including all of the important additional terms and conditions provided on the reverse hereof. The manufacturer provides a 12 month or 12,000 mile parts warranty, whichever occurs first, on above repairs.

NOTICE PURSUANT TO PROPERTY CODE, §70.001
I AM THE PERSON OR AGENT ACTING ON BEHALF OF THE PERSON, WHO IS OBLIGATED TO PAY FOR THE REPAIR OF THE MOTOR VEHICLE SUBJECT TO THE REPAIR AGREEMENT. I UNDERSTAND THAT THE VEHICLE IS SUBJECT TO REPOSSESSION IN ACCORDANCE WITH BUSINESS & COMMERCIAL CODE, §9.609. IF PAYMENT FOR THE REPAIR OF THE MOTOR VEHICLE BY A CHECK, MONEY ORDER, OR A CREDIT CARD TRANSACTION IS STOPPED, DISHONORED BECAUSE OF INSUFFICIENT FUNDS, NO FUNDS, OR BECAUSE THE MAKER OR DRAWER OF THE ORDER OR THE CREDIT CARD HOLDER HAS NO ACCOUNT OR THE ACCOUNT UPON WHICH IT IS DRAWN OR THE CREDIT CARD ACCOUNT HAS BEEN CLOSED.

_____ (INITIAL) _____ (DATE)

SIGNATURE OF PERSON RESPONSIBLE OR AGENT FOR PERSON RESPONSIBLE FOR PAYMENT

DESCRIPTION	TOTALS
LABOR AMOUNT	0.00
PARTS AMOUNT	0.00
GAS, OIL, LUBE	0.00
SUBLET AMOUNT	0.00
MISC. CHARGES	0.00
TOTAL CHARGES	0.00
LESS INSURANCE	0.00
SALES TAX	0.00
PLEASE PAY THIS AMOUNT	0.00

Copyright 2000 ADP, Inc. SERVICE INVOICE #2 XSI2C

CUSTOMER COPY

CERTIFICATE OF TITLE

STATE OF OKLAHOMA

VEHICLE IDENTIFICATION NUMBER	YEAR	MAKE	TITLE NO.
1J4GK48K15W510443	2005	JEEP	810000836287

BODY TYPE	MODEL	DATE 1st SOLD	DATE ISSUED
LL	LIB		7/15/2015

AGENT NO.	ODOMETER	TYPE OF TITLE
M0713	112015 Actual	Duplicate

DATE INS. LOSS OR SALVAGE

NAME AND ADDRESS OF VEHICLE OWNER

MICHAEL CASH
3029 PECAN GAP ST
DENISON TX 75020-1911

THIS VEHICLE IS SUBJECT TO THE FOLLOWING LIEN(S):

It is hereby certified that according to the records of the Oklahoma Tax Commission, the person named hereon is the owner of the vehicle described above which is subject to a lien(s) as shown; however, the vehicle may be subject to other liens or security interests.

CONTROL NO.
41496426

(This is not a title number)

IF REGISTERED OWNER (SELLER) IS A LICENSED DEALER, PLACE OKLAHOMA MOTOR VEHICLE TAX STAMP HERE

ASSIGNMENT OF TITLE BY REGISTERED OWNER (If Dealer, List License # Here: _____)

I/we hereby assign and warrant ownership of the vehicle described on this certificate to the following, subject only to the liens or encumbrances, if any, properly noted on this certificate.

Purchaser(s) Name (Type or Print): _____

Purchaser(s) Complete Address: _____

Actual Purchase Price of Vehicle: _____

I certify to the best of my knowledge that the ODOMETER READING reflected on the vehicle's odometer and listed below is the ACTUAL MILEAGE of the vehicle UNLESS one of the accompanying statements is checked:

☐☐☐☐☐☐ (NO TENTHS)

☐ 1. The odometer has exceeded its mechanical limits.

☐ 2. The odometer reading is NOT the actual mileage. **Warning — Odometer Discrepancy**

Signature of Seller(s): _____ **Printed Name of Seller(s):** _____

Subscribed and Sworn to Before me this _____ Day of _____, 20____

Notary Public: _____ Commission Expiration: _____

Notarization required only of seller's signature(s). Affix notary seal/stamp to the right.

Affix Notary Seal / Stamp Here

Signature of Buyer(s): _____ **Printed Name of Buyer(s):** _____

VOID IF ALTERED

OKLAHOMA TAX COMMISSION

VEHICLE TITLE RECEIPT

101340713A2392

VIN: 1J4GK48K15W510443

TITLE: 071310134014

VEHYR: 2005
MAKE : JEEP
MODEL: LIB
BODY : LL

DATE 1ST SOLD: 00/00/0000
TITLE TYPE: ORIGINAL

TAXABLE VALUE: 8,540.00
ACTUAL PURCH PRICE: 6,881.00

ODOM: 112,015 ODOM BRANDS: ACTUAL

AGNT #: 0713

DATE: 05/14/2010

REF#: 101340713A2392

TITLE FEE:	11.00
EXCISE TAX:	249.00
PENALTY:	2.00
INSURANCE FEE:	1.50
NOTARY FEE:	1.00
INSPECTION FEE:	4.00
TOTAL:	268.50

MICHAEL CASH

1[illegible] MITCHEL DR
DURANT OK 74701

COPY 3

FILED
BRYAN COUNTY, OKLAHOMA
DISTRICT COURT CLERK

JUL 22 2014

DONNA ALEXANDER
COURT CLERK
BY _____ Deputy

IN THE DISTRICT COURT OF BRYAN COUNTY, STATE OF OKLAHOMA

State of Oklahoma, ex rel. District Attorney, Emily Redman.	)	
v.	)	CV-2011-26 Michael Lynn Cash
$370.00 2005 Jeep Liberty, VIN: 1J4GK48K15W510443	)	Supreme Court Case Number: 111306

FINDINGS AND ORDER

This matter is on writ of mandamus to the Oklahoma Supreme Court.

Michael Lynn Cash (Cash) was arrested March 22, 2011 by the Durant Police Department. Cash was charged in Bryan County in case number CF-11-165 with Possession of Methamphetamine with Intent to Distribute, Possession of a Firearm after Felony Conviction, Possession of a Firearm in Commission of a Felony, and two minor misdemeanor charges. Hon. Mark Campbell, District Judge, dismissed case number CF-11-165 without prejudice on June 5, 2012, on motion of the State.

This forfeiture action was filed April 18, 2011. Cash was served notice while in the Bryan County jail, filed a timely answer, and subsequently filed motions for court appointed counsel, motions to suppress and various other motions to defend the forfeiture action. The State filed a motion to set the matter for non-jury trial. The non-jury trial was scheduled for August 31, 2011, by a court minute dated July 5, 2011. The court minute indicates Cash was to have been courtesy copied, along with the District Attorney, but there is no way to determine whether Cash was provided a copy of this court minute.

There was a default judgment entered on August 31, 2011, which granted the petition for forfeiture and indicated the defendant had failed to appear. The "Journal Entry of Judgment" states that the default was as to the currency only.

This court finds that the defendant was in custody of the State from the time of his arrest until August 10, 2011, when he was removed from State's custody by federal marshals. See court's exhibit 1 and 2.

Since August 10, 2011, defendant has remained in custody of federal authorities. He filed a notice of appeal of the judgment in November, 2012, apparently just after having learned of the default judgment.

The undersigned was assigned this matter in September 2013, proceedings were stayed pending appeal, which was dismissed for lack of an appealable order on

March 27, 2014 by the Court of Civil Appeals. The CCA noted the judgment of forfeiture was as to the currency only, and dismissed the appeal for lack of an appealable order on March 27, 2014

The court obtained exhibits 1 and 2 from the Bryan County jail on July 21, 2014. Those exhibits show that defendant was removed from the Bryan County jail at some point after his arrest and housed in the Atoka County jail for Bryan County authorities. It is unclear where he was being held at the time of his release to federal marshals, but it does appear that Cash was still a Bryan County prisoner (see release date on Exhibit two). Cash was never on bail for his criminal case between the time of his arrest and his release to federal marshals.

This court will not address the validity of Cash's motions to suppress, since it is not necessary to dispose of this case. The court does find that Cash's description of how this case developed procedurally is correct.

The defendant has done all that it was possible for him to do in this case while in custody. The burden properly lies upon the State to know where their prisoners are and to have them brought before the court when required. Prisoners are without power to appear on their own.

Cash has been denied procedural due process of law in that he has not had an opportunity to be heard on the issue of forfeiture for almost three years. A simple inquiry, such as examination of the court file, may have prevented this omission. In fact, the criminal case contains a letter from Cash's mother, which speaks to the issue of the vehicle. Cash was served the petition for forfeiture while in jail, the criminal case and the forfeiture were pending at the same time, and it could have easily have been determined that Cash had never bonded from jail.

Based on the above facts and considering that the underlying criminal case was dismissed on State's motion, the court orders the previous judgment of forfeiture of the currency vacated. This forfeiture case is ordered dismissed with prejudice and at no cost to Cash.

The county treasurer and Durant Police Department are to release the $370.00 and seized vehicle to Cash or his designated agent within thirty (30) days. The vehicle is to be released without any impound, storage, or other fees being assessed against Cash.

Cash is to advise this court to whom he wants the currency and vehicle released.

In Cash's most recent "Motion for Return of Property", he states the currency may be released to his father, Richard Cash, who can be contacted by phone at 580-775-3164.

So Ordered this 22nd day of July, 2014.

Trace Sherrill

Trace Sherrill
Special District Judge

CC: Michael Cash #0934-078
3901 Klein Blvd.
Lompoc CA 93346-2706

District Attorney

Durant Police Department

County Treasurer

Michael S. Richie
Clerk of the Appellate Courts

OFFICE OF THE DISTRICT ATTORNEY
BRYAN, ATOKA, AND COAL COUNTIES

PROPERTY RELEASE FORM

Date: August 12, 2014

From: Office of the District Attorney

Re: **Property belonging to Michael Lynn Cash**
Case # 2011-11146

Property to be returned to Mr. Cash:
$370.00 (Check issued from D. A.'s office)

2005 Jeep Liberty
VIN: 1J4GK48K15W5140443

Officials are hereby authorized to release the above listed item seized in the above referenced case to its rightful owner's representative.

Assistant District Attorney

I hereby certify that on the 21st day of Aug., 2014, I released the above listed property to Richard Cash and did/~~did not~~ photograph said property.

Officer 1149

Property owner/Representative

****

Please send copy of signed release form to: District Attorney's Office, 117 N. Third, Durant, OK 74701 or fax to (580) 924-3596.

AFFIDAVIT OF MICHAEL LYNN CASH

I, Michael Lynn Cash, being duly sworn according to oath, depose and state:

1. On March 22, 2011, my 2005 Jeep Liberty, VIN:1J4GK48K140443 was towed by the Durant, Oklahoma Police Dept. and impounded at the Durant City impound lot.
2. At the time of this incident, I had a very large amount of personal property in my Jeep and all the windows were intact and all locking mechanisims functioned properly.
3. Officers failed to take inventory of my property and only "searched" for contraband.
4. On July 5, 2011, my father, Richard Cash, collected some of my property from the Jeep.
5. Not all property was collected and several items were left in in the Jeep.
6. Then after the Bryan Co. District Court ordered the Jeep to be released, on 8-21-2014, My Father, Mother, Step-Father, and Nephew returned to the "impound lot" and discovered that the rear-passenger window was shattered out, where it was not damaged before.
7. The Jeep received significant water damage and the remainder of the property was missing as well as a dash air-vent and both side dash-panels.

Michael Cash

FCC Coleman, Florida Sumter County
Subscribed and sworn before me this

20TH day of JULY, 20 15

Case Manager
Authorized by the Act of July 7, 1955,
as amended, to administered oaths (18USC 4004.)

Roy and Dawna Terry
[redacted]
July 16, 2015

To Whom it May Concern,

Hello. My name is Dawna Terry, Michael Cash's mother. I am writing this letter to state the condition both my husband and I found Michael's jeep in when we accompanied Michael's father, Richard Cash and step-mother, Kim Cash to picked up Michael's jeep from the place where it had been impounded in Durant, Ok. I'm not sure of the date, but if memory serves me right, I believe it was around Aug. or Sept. 2014.

When we went to the area where it was, we all noticed and commented that the rear, passenger side window was broken and stated that it was obvious that it had been that way for some time due to what we saw. The man who took us back to the jeep said that it had been broken since he had come to work there, and that had been a good while. Comments were made concerning some plastic that had at one time been taped over the opening and how the plastic had completely disintegrated and had fallen inside the jeep and about all the damage that was caused due to the broken window. By the condition of the jeep, it went without saying that there had not been another attempt or concern to protect the jeep from the elements in any way.

The carpet, backseats and front passenger seat were not only damaged from water, but also from mold. The car was extremely dusty and smelt very musty.

Sincerely,

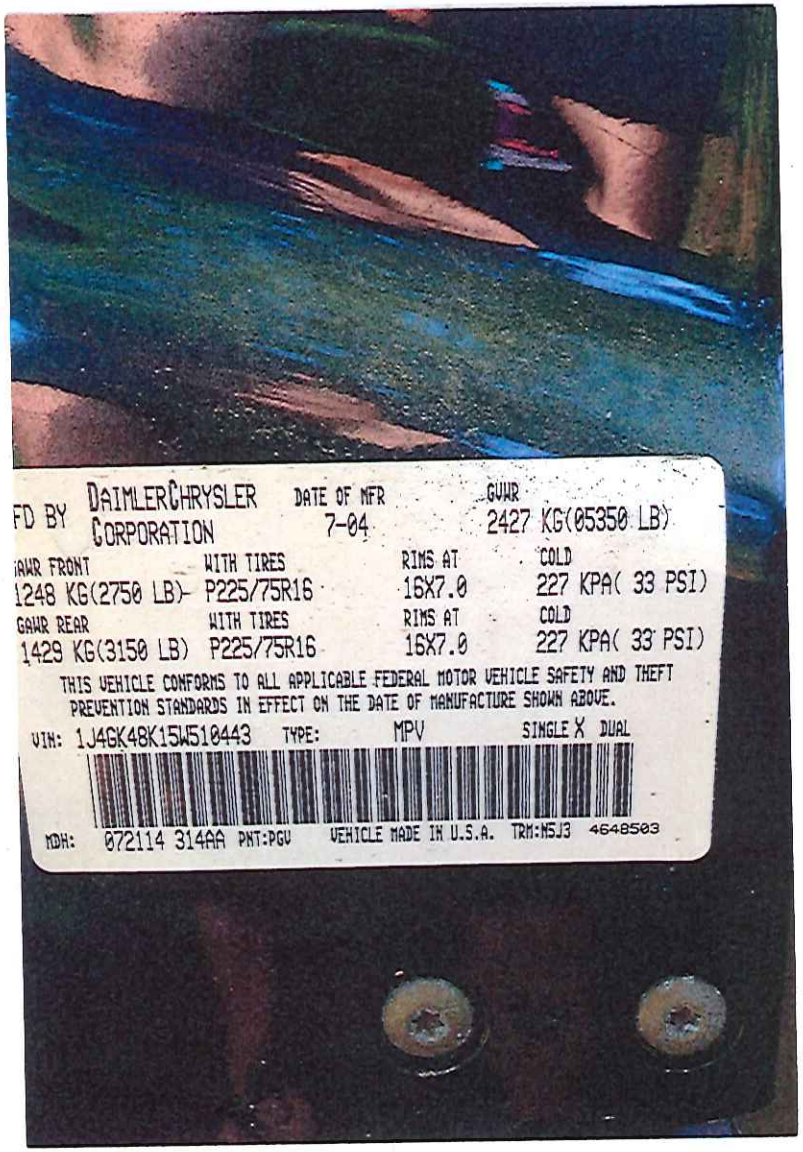
Dawna Terry
Dawna Terry

Roy Terry
Roy Terry

AARON WERNER
Notary Public, State of Texas
My Commission Expires
February 04, 2017

7-16-15

1
10



FD BY DAIMLERCHRYSLER CORPORATION

DATE OF MFR 7-04

GVWR 2427 KG(05350 LB)

GAWR FRONT	WITH TIRES	RIMS AT	COLD
1248 KG(2750 LB)	P225/75R16	16X7.0	227 KPA(33 PSI)
GAWR REAR	WITH TIRES	RIMS AT	COLD
1429 KG(3150 LB)	P225/75R16	16X7.0	227 KPA(33 PSI)

THIS VEHICLE CONFORMS TO ALL APPLICABLE FEDERAL MOTOR VEHICLE SAFETY AND THEFT PREVENTION STANDARDS IN EFFECT ON THE DATE OF MANUFACTURE SHOWN ABOVE.

VIN: 1J4GK48K15W510443 TYPE: MPV SINGLE X DUAL

MDH: 072114 314AA PNT:PGV VEHICLE MADE IN U.S.A. TRM:M5J3 4648503

MORE DEFINITE STATEMENT

MR. CASH MAKES THE FOLLOWING ARGUMENTS IN SUPPORT OF HIS TORT CLAIM FOR DAMAGES AGAINST THE CITY OF DURANT, STATE OF OKLAHOMA:

1. TIME-LIMITS TO FILE
BECAUSE THE THEFT/DAMAGE BECAME KNOWN TO MR. CASH ON AUGUST 21, 2014, THIS NOTICE IS TIMELY FILED WITHIN THE (1) ONE-YEAR TIME LIMIT. (SEE PROPERTY RELEASE FORM)

2. IMMUNITIES
BECAUSE THE CITY OF DURANT RETAINED UNLAWFUL CUSTODY OF MR. CASH'S PROPERTY IN VIOLATION OF MR. CASH'S DUE PROCESS RIGHTS (SEE "FINDINGS AND ORDER") WHEN THE THEFT/DAMAGE OCCURRED, THE POLITICAL SUBDIVISION HERE CANNOT BENEFIT FROM ANY IMMUNITIES UNDER THE OGTCA (OKLA. STAT. 51 § 155 OR SUBPARTS).

3. DAMAGES
A. STOLEN PROPERTY
AT THE TIME THE CITY TOOK POSSESSION OF MR. CASH'S PROPERTY, MR. CASH WAS "LIVING OUT OF HIS JEEP" AND HAD SEVERAL, SEVERAL ITEMS STORED IN THE VEHICLE AT THE TIME.

WHILE IT IS TRUE THAT DIFFICULTIES MAY ARISE IN A SPECIFIC ACCOUNTING OF MR. CASH'S PROPERTY DUE TO THE OFFICERS FAILURE TO PROPERLY INVENTORY ALL THE PROPERTY IN THE JEEP, IT IS MR. CASH'S POSITION THAT CASH SHOULD NOT SUFFER ADDITIONAL LOSS BECAUSE OF THIS FAILURE TO FOLLOW STANDARD POLICY.

B. DAMAGED (TOTALED) JEEP

HERE, MR. CASH PROVIDED 2 ESTIMATES FOR THE "WATER DAMAGE" TO THE JEEP'S INTERIOR AS WELL AS REPLACEMENT PANELS/VENTS. HOWEVER, THE JEEP SUSTAINED SERIOUS MECHANICAL DAMAGE DUE TO "SITTING" AT THE IMPOUND LOT FOR 3½ YEARS (WEATHER ROT ON HOSES, CORROSION OF METAL TUBING/WIRES, ETC.)

THE JEEP ALSO REEKS OF MOLD/MILDEW THAT MAY OR MAY NOT BE REMOVED.

AS A RESULT, THIS VEHICLE IS "TOTALED".

THE OFFER TO SETTLE THIS CLAIM FOR $6,500 IS FAIR TO BOTH PARTIES TO COMPENSATE FOR THE TOTALED JEEP & STOLEN PROPERTY.

RESPECTFULLY SUBMITTED,

MICHAEL CASH
3029 PECAN GAP
DENISON, TX. 75020

CERTIFICATE OF SERVICE

I MICHAEL LYNN CASH DO CERTIFY THAT THE ENCLOSED "NOTICE OF TORT CLAIM" HAS BEEN SENT TO: DURANT CITY CLERK, ATTN: CYNTHIA PRICE, P.O. BOX 578, DURANT, OK. 74702-0578 VIA PRE-PAID U.S. CERTIFIED MAIL # 7015 1660 0000 2829 5383 ON THIS 28TH DAY OF JULY, 2015.

SIGNED ON THIS 28TH DAY OF JULY, 2015.

MICHAEL LYNN CASH

MICHAEL CASH # 09304-078
FEDERAL CORRECTIONAL COMPLEX - USP 2
P.O. BOX 1034
COLEMAN, FL. 33521-1034

Durant Police Department

3104 Carl Albert Drive
Durant, Oklahoma 74701-5015
Phone: 580/924-3737 * Fax: 580/924-8928
David Houser, Chief of Police

November 30, 2015

REF: Tort Claim (Cash)

I, Lt Billy Jones, became involved with this case on or about March of 2011. After the arrest was made of Michael Cash March of 2011 for possession of Methamphetamine with intent to distribute and possess of firearm it is common that the Narcotics Unit of the Durant Police Department seize property pursuant to state or federal statute for forfeiture. This particular arrest involved an amount of cash and property that met those guidelines. The vehicle was taken to the old Durant Police Department on south 5th street in Durant and placed inside the impound lot. Sometime between March 2011 and September 2011 Michael Cash's father was allowed to remove several personal items from the vehicle and I was not involved in allowing or witnessed what was removed from the vehicle.

On September 9, 2011, I received a letter from the District Attorneys Office stating the Jeep was awarded to the City of Durant. I took control of the vehicle at that time and it was taken to the Durant Narcotics office. I contacted Torri Johnson, an employee with the city clerk, and asked her to place the vehicle on city insurance and sent her a copy of the forfeiture award letter. Torri Johnson told me she would place the vehicle on insurance and apply for a title on the jeep.

During the month of December the Jeep was taken to K & D Detail in Durant to be cleaned and detailed. The vehicle had severely stained seats and had appeared to have something spilled all over the vehicle. When I picked up the vehicle, the owner had told me he shampooed the seats and carpet three times in an attempt to remove them and was unsuccessful and only charged half the rate of a normal detail. Vehicles that are normally seized are cleaned and/or detailed before auctioned. There were several items placed in a box and subsequently thrown away during the detailing of the vehicle. Those items included dirty clothes, misc hygiene products and dirty trash. The vehicle was then parked under a covered parking space at the Durant Narcotics Office awaiting auction.

Around September 2013, I was notified by the District Attorneys Office that an appeal had been granted to Mr. Cash for the seizure of his property due to him

being incarcerated. During the summer of 2013, I noticed the rear passenger window of the Jeep had shattered apparently from the summer heat. I placed plastic over the window and secured it with tape. During the following months, the plastic and tape was replaced several times due to weathering.

In conclusion, I do not recall the property that Mr. Cash is claiming to have been stolen to be in the Jeep at anytime it was placed in custody of me. The vehicle did receive a broken window at some point during the custody. The vehicle and its condition were in poor condition when seized and appeared to have been damaged with liquid prior to arrest. It is my opinion the vehicle was in better shape when it was returned, with the exception of the window being shattered. No storage fee was imposed for the vehicle once returned and the detail of the vehicle was not charged to the owner. I believe Mr. Cash should be awarded compensation for the window and misc. hygiene items that were used and in poor condition. I believe the City should absorb the storage and detailing cost.

It is also my belief that according to the findings order that was issued by the court, that the burden of property is placed upon the state and the city was acting in good faith with regards to handling seized property.

LT Billy Jones

The City of Durant

Durant Police Department

Memorandum

Date: 11/13/2015
To: Mayor and City Council
From: David Houser, Chief of Police
Re: Police Department Monthly Report Oct 2015-

Please see/review attached reports

Council Information / Action Requested

Information Only

City Staff Information / Action Follow-up, if Council authorizes this action:

None

ATTACHMENTS:

Description	Type	Upload Date
Montly Report Totals	Cover Memo	11/13/2015
Yearly totals	Cover Memo	11/13/2015

Durant Police Department

3104 Carl Albert Drive
Durant, Ok 74701-5015
Phone 580-924-3737 Fax 580-924-8928
David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT
OCTOBER 2015

In accordance with the mandatory monthly report to the Oklahoma Bureau of Investigation and the Federal Uniform Crime Reporting system, the following offenses were reported

OFFENSES	***Oct-15***	***Oct-14***	***YTD 2015***
UCR PART 1 CRIMES			
Criminal Homicide	0	0	0
Forcible Rape	0	0	10
Robbery	2	0	3
Aggravated Assaults	3	5	26
Burglary	16	21	164
Larceny-Theft	98	82	749
Motor Vehicle Theft	5	8	34
Arson	0	0	2
UCR Part 1 Crimes - TOTAL	124	116	988
UCR PART 2 CRIMES			
Other Assaults (Simple)	19	16	146
Forgery and Counterfeiting; Fraud; Embezzlement; Stolen Property-Buying, Receiving, Possessing;			
Vandalism; Weapons-Carrying, Possessing, etc; Prostitution and Commercialized Vice;			
Sex Offenses; Drug Abuse Violations; Gambling: Offenses Against the Family and Children;			
Driving Under the Influence; Liquor Laws; Drunkenness; Disorderly Conduct; Vagrancy;			
All Other Offenses (Warrant Arrests); Suspicion; Curfew and Loitering Laws; Runaways**			
***UCR Part 2 Crimes**-TOTAL*	220	234	2,332
TOTAL OFFENSES (UCR Part 1 & Part 2 Crimes)	363	366	3,466

Domestic Violence Cases	***Oct-15***	***Oct-14***	***YTD 2015***
This number is included in Part 1 Crimes- Aggravated Assaults & Part 2 Crimes-Simple Assaults	12	10	106

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David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT
OCTOBER 2015

ARRESTS	Oct-15	Oct-14	YTD 2015
UCR Part 1 Crimes	25	62	237
UCR Part 2 Crimes	109	103	1,276
Juvenile Crimes	10	7	81
TOTAL ARRESTS	144	172	1,594

EOD Actions	22	11	177

Emergency **O**rder of **D**etentions include the preparation of reports and affidavit to commit persons for an emergency mental health evaluation, having the officer stand by while the evaluation is conducted by a mental health professional, and then the transport to an approved state mental health institution for treatment. (Norman, McAlester, Ada or Sulphur)

MOTOR VEHICLE COLLISIONS	Oct-15	Oct-14	YTD 2015
Injury Accidents	18	6	103
Property Damage Accidents	39	57	348
Private Property Accidents	13	26	160
Fatality Accidents	0	0	5
TOTAL ACCIDENTS	70	89	616

CITATIONS	Oct-15	Oct-14	YTD 2015
Traffic Citations	250	80	2,793
Non-Traffic Citations	53	72	726
Warnings	134	2	1,037
DUI	6	10	91
TOTAL	443	164	4,647

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David Houser, Chief of Police

MONTHLY DEPARTMENTAL REPORT
OCTOBER 2015

CALLS FOR SERVICE	Oct-15	Oct-14	YTD 2015
Durant Police Department	1,783	1,820	20,702
Bryan County*	1,621	1,664	17,938
TOTAL CALLS FOR SERVICE	3,404	3,484	38,640

*Bryan County *Calls for Service* include all calls received for any jurisdictions participating in the CAD System and contracting with the City of Durant for communication services: Achille PD; Bryan County Sheriff's Office; Bennington PD; Bokchito PD; Bryan County District Attorney's Office; Caddo PD; Calera PD; Choctaw Nation Tribal; Colbert PD; OHP; and SOSU PD

RESERVE HOURS	291	333.5	2696.5
CHAPLAIN HOURS	20.5		

ANIMAL CONTROL	Oct-15	Oct-14	YTD 2015
Calls for Service	164	119	1,487
Citations Issued	9	2	37
Fees Collected		$74	
Adoptions	27	19	216

MONTHLY DEPARTMENT REPORT TOTALS

2015	>>>	>>>	>>>	MISC OFFENSES				<<<		<<<	<<<		>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON	UCR PT 1	UCR PT 2	TOTAL OFF	DOM VIOL	UCR PT 1	UCR PT 2	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS
JAN	0	2	0	1	9	16	75	3	0	97	245	351	7	25	120	6	151	21	9	36	9	2	56	422	62	62	9	555	2,247	1,730	3,977	248.5		123	0	$57	20
FEB	0	1	0	2	14	23	80	1	0	107	235	356	11	24	114	12	150	11	11	36	12	0	59	373	89	96	14	572	1,857	1,443	3,300	250.0		152	3	$162	21
MAR	0	1	0	1	18	22	95	4	2	125	243	386	8	32	138	10	180	12	5	42	15	1	63	148	90	91	6	335	1,957	1,875	3,832	284.5		160	12	$109	25
APR	0	0	0	5	15	23	75	5	0	108	216	339	12	27	119	6	152	20	12	32	13	0	57	163	70	67	6	306	1,950	1,991	3,941	306.5		117	5	$20	13
MAY	0	1	0	3	15	14	78	4	0	100	211	326	12	27	111	14	152	18	5	33	17	1	56	283	79	78	9	449	2,002	1,967	3,969	392.0		143	1	$17	15
JUNE	0	2	1	2	14	10	61	3	0	79	211	304	7	16	119	6	141	17	10	39	15	0	64	326	74	117	10	527	2,196	1,984	4,180	149.0		171	3	$0	27
JULY	0	2	0	4	16	18	55	3	0	82	230	328	15	23	147	5	175	19	13	26	19	1	59	362	75	113	12	562	2,312	1,860	4,172	330.0		161	1	$0	23
AUG	0	0	0	0	9	11	71	0	0	82	253	344	7	19	151	4	174	19	12	35	20	0	67	291	66	125	8	490	2,353	1,817	4,170	212.0		139	1	$0	25
SEPT	0	1	0	5	17	11	61	6	0	84	268	369	15	19	148	8	175	18	8	30	27	0	65	175	68	154	11	408	2,045	1,650	3,695	233.0		157	2	$0	20
OCT	0	0	2	3	19	16	98	5	0	124	220	363	12	25	109	10	144	22	18	39	13	0	70	250	53	134	6	443	1,783	1,621	3,404	291.0	20.5	164	9	$0	27
NOV										0		0					0						0					0			0						
DEC										0		0					0						0					0			0						
Totals	0	10	3	26	146	164	749	34	2	988	2,332	3,466	106	237	1,276	81	1,594	177	103	348	160	5	616	2,793	726	1,037	91	4,647	20,702	17,938	38,640	2,696.5	20.5	1,487	37	$365	216

2014	>>>	>>>	>>>	MISC OFFENSES				<<<		<<<	<<<		>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON	UCR PT 1	MISC OFF	TOTAL OFF	DOM VIOL	FEL-ONIES	MISD	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS
JAN	0	0	0	8	0	12	66	6	0	92	239	331	6	42	142	9	193	21	11	28	14	0	53	324	63	8	14	409	2,164	1,473	3,637	348.0		122	0	$188	28
FEB	0	0	0	2	0	12	77	3	0	94	184	278	5	50	79	11	140	11	10	43	16	0	69	169	57	7	8	241	1,748	1,374	3,122	259.5		103	4	$91	13
MAR	0	1	0	4	0	20	71	4	0	100	210	310	9	41	70	9	120	16	11	41	10	1	63	128	43	18	6	195	1,947	1,587	3,534	447.5		152	1	$154	22
APR	0	0	0	7	1	14	60	3	0	84	236	321	13	45	110	3	158	13	6	23	9	1	39	138	101	0	18	257	2,041	1,652	3,693	472.0		151	7	$50	15
MAY	0	1	2	3	1	28	71	6	1	112	257	371	9	53	129	9	191	13	5	46	13	0	64	291	97	43	13	444	2,322	1,907	4,229	459.5		113	0	$111	27
JUNE	0	1	0	4	15	16	65	7	0	93	257	365	10	51	137	6	194	13	6	32	7	1	46	112	63	7	8	190	2,060	1,671	3,731	246.5		93	1	$214	22
JULY	0	0	0	5	11	29	60	8	0	102	215	328	10	49	109	5	163	18	5	30	14	0	49	136	47	221	8	412	2,089	1,531	3,620	217.5		113	0	$70	24
AUG	0	1	1	4	18	29	67	7	0	109	250	377	9	60	126	6	192	7	9	30	11	0	50	175	86	332	15	608	1,938	1,578	3,516	425.0		87	0	$70	13
SEPT	0	2	1	10	9	16	85	4	0	118	207	334	5	10	154	4	168	14	10	50	18	0	78	182	75	368	10	635	1,965	1,529	3,494	340.0		112	2	$60	17
OCT	0	0	0	5	16	21	82	8	0	116	234	366	10	62	103	7	172	11	6	57	26	0	89	80	72	2	10	164	1,820	1,664	3,484	333.5		119	2	$74	19
NOV	0	0	0	5	8	13	50	3	0	71	201	280	8	44	98	4	146	17	16	41	11	0	68	157	58	278	7	500	1,643	1,587	3,230	188.5		96	0	$122	17
DEC	0	2	0	0	14	11	77	2	0	92	227	333	6	56	83	7	146	13	10	30	14	0	54	161	45	162	6	374	1,708	1,693	3,401	266.5		115	1	$64	19
Totals	0	8	4	57	93	221	831	61	1	1,183	2,717	3,994	100	563	1,340	80	1,983	167	105	451	163	3	722	2,053	807	1,446	123	4,429	23,445	19,246	42,691	4,004.0		1,376	18	$1,268	236

MONTHLY DEPARTMENT REPORT TOTALS

2013	>>> MISC OFFENSES <<<												>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON		MISC OFF	TOTAL OFF	DOM VIOL	FEL-ONIES	MISD	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS
JAN	0	1	1	10	9	20	64	4	1		180	290	9	50	128	6	184	10	11	34	11	1	57	277	40	144	6	467	1,705	1,390	3,095	564.5		114	1	$67	20
FEB	0	0	0	9	9	11	50	1	0		221	301	9	49	137	3	189	13	9	36	26	0	71	255	43	36	7	341	1,566	1,220	2,786	502.0		121	1	$213	27
MAR	0	0	1	20	12	25	73	2	1		188	322	11	54	111	6	171	13	10	32	11	0	53	271	32	52	7	362	1,705	1,584	3,289	424.0		164	1	$203	29
APR	0	0	2	16	13	32	63	4	1		208	339	12	35	115	4	154	18	10	40	13	0	63	203	27	21	4	255	1,658	1,428	3,086	506.5		185	1	$164	43
MAY	0	1	0	9	10	28	72	3	0		208	330	10	20	157	7	177	17	17	37	13	0	67	236	41	49	11	337	1,986	1,400	3,386	377.0		164	3	$105	27
JUNE	0	0	0	19	4	27	71	0	0		192	313	14	32	129	14	175	20	10	24	7	0	41	145	41	39	7	232	1,726	1,471	3,197	356.5		137	0	$189	33
JULY	0	3	0	11	8	14	84	5	0		164	289	9	54	121	3	178	25	12	35	17	0	64	144	46	35	10	235	1,906	1,475	3,381	491.5		123	0	$174	32
AUG	0	2	1	9	9	17	92	6	1		211	348	8	97	138	8	243	11	10	39	11	0	60	187	55	30	8	280	1,960	1,540	3,500	479.0		170	1	$192	29
SEPT	0	0	2	13	8	34	96	0	0		250	403	11	71	102	7	180	17	13	32	13	0	58	117	131	5	10	263	1,808	1,831	3,639	339.5		150	2	$67	26
OCT	0	1	1	5	9	27	69	6	0		237	355	10	47	108	4	155	23	16	23	16	0	55	48	57	2	5	112	1,607	1,504	3,111	402.5		140	1	$40	23
NOV	0	0	0	10	12	19	67	3	0		203	314	6	37	105	8	150	13	11	39	13	0	63	192	54	28	13	287	1,861	1,535	3,396	341.5		123	1	$105	18
DEC	0	2	2	17	3	23	58	5	0		195	305	8	26	109	11	146	10	10	44	13	0	67	138	47	25	5	215	1,755	1,451	3,206	411.5		85	1	$51	10
Totals	0	10	10	148	106	277	859	39	4		2,457	3,909	117	572	1,460	81	2,102	190	139	415	164	1	719	2,213	614	466	93	3,386	21,243	17,829	39,072	5,196.0		1,676	13	$1,570	317

2012	>>> MISC OFFENSES <<<												>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON		MISC OFF	TOTAL OFF	DOM VIOL	FEL-ONIES	MISD	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS
JAN	0	1	0	7	9	11	55	3	0		175	261	8	31	135	8	174	11	11	24	14	0	49	225	37	213	12	487	1,957	1,672	3,629	541.0		163	0	$342	28
FEB	0	0	0	3	4	10	43	2	0		203	265	4	29	115	2	146	10	8	27	12	0	47	230	31	178	12	451	1,752	1,348	3,100	580.0		181	2	$349	56
MAR	0	0	0	9	4	5	41	0	0		194	253	6	36	143	5	184	10	11	31	11	0	53	230	35	139	16	420	2,044	1,368	3,412	570.5		181	0	$224	51
APR	0	0	2	14	10	7	37	4	0		210	284	16	34	169	6	209	10	8	36	5	0	49	220	47	46	21	334	1,907	1,564	3,471	697.5		138	1	$463	19
MAY	0	1	1	9	12	17	37	3	1		215	296	9	32	132	7	171	9	9	33	9	0	51	145	27	34	13	219	1,852	1,643	3,495	845.0		127	0	$185	20
JUNE	0	0	0	19	14	15	53	3	0		158	262	12	35	109	7	151	8	12	34	11	0	57	200	27	93	9	329	1,925	1,555	3,480	914.5		164	1	$178	23
JULY	0	0	2	22	4	20	75	5	0		239	367	11	44	151	25	220	13	9	28	12	0	49	189	52	298	18	557	2,176	1,740	3,916	591.0		147	0	$158	28
AUG	0	4	1	19	4	22	67	0	0		214	331	9	41	142	6	189	17	12	38	15	0	65	128	45	54	5	232	1,804	1,468	3,272	547.5		167	0	$352	44
SEPT	0	2	0	16	9	17	54	3	1		209	311	9	50	164	8	222	10	14	39	17	0	70	297	73	12	8	390	1,968	1,406	3,374	514.5		177	1	$130	44
OCT	0	1	1	11	3	27	51	7	0		215	316	9	35	172	8	215	22	14	39	12	0	65	282	70	15	7	374	1,708	1,478	3,186	722.0		173	1	$316	30
NOV	0	1	1	7	12	21	66	3	0		184	295	9	44	160	12	216	8	16	25	20	0	61	206	58	55	8	327	1,646	1,438	3,084	479.0		124	2	$237	33
DEC	0	1	1	7	6	22	56	3	0		156	252	9	31	94	5	130	6	21	42	17	0	80	132	31	37	5	205	1,646	1,395	3,041	507.0		86	2	$20	15
Totals	0	11	9	143	91	194	635	36	2		2,372	3,493	111	442	1,686	99	2,227	134	145	396	155	0	696	2,484	533	1,174	134	4,325	22,385	18,075	40,460	7,509.5		1,828	10	$2,954	391

MONTHLY DEPARTMENT REPORT TOTALS

2011	>>> MISC OFFENSES <<<													>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON		MISC OFF	TOTAL OFF	DOM VIOL	FEL-ONIES	MISD	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS
JAN	0	3	1	4	14	14	46	3	1		149	235	8	43	168	4	215	11	8	15	41	0	64	428	40	109	22	599	1,625	1,680	3,305	646.5		187	0	$404	50
FEB	0	1	0	8	5	8	35	6	1		180	244	6	36	118	1	155	7	9	50	16	0	75	215	39	54	9	317	1,441	1,439	2,880	681.5		185	0	$310	51
MAR	0	0	0	7	18	18	39	5	0		260	347	17	41	157	6	204	6	13	38	14	0	65	199	40	95	19	353	1,722	1,676	3,398	758.5		228	1	$451	52
APR	0	2	1	6	17	17	25	2	0		259	329	10	29	164	9	202	7	13	49	20	0	82	224	42	69	17	352	1,633	1,568	3,201	1,043.0		166	3	$281	45
MAY	0	0	1	12	6	21	31	3	1		270	345	9	42	205	3	250	9	14	45	9	0	68	451	35	82	15	583	1,950	1,709	3,659	527.5		219	1	$272	58
JUNE	0	0	1	16	12	13	33	3	0		253	331	19	39	158	6	203	9	11	28	15	0	54	328	45	59	20	452	1,912	1,694	3,606	732.0		152	1	$124	32
JULY	0	2	2	11	12	15	41	5	0		173	261	17	30	113	2	145	12	10	30	19	0	59	370	24	83	6	483	1,832	1,849	3,681	379.5		191	1	$324	50
AUG	0	2	1	22	14	16	45	5	0		129	234	21	49	118	2	169	7	10	23	19	0	52	171	25	36	7	239	1,854	1,832	3,686	306.0		206	0	$340	49
SEPT	0	3	1	13	11	19	46	8	0		250	351	14	46	139	1	186	17	12	31	20	0	63	123	49	42	15	229	2,050	1,812	3,862	458.0		279	1	$466	39
OCT	0	6	1	6	8	26	57	4	0		229	337	10	42	159	6	207	4	10	35	16	0	61	148	45	112	16	321	2,068	1,749	3,817	523.5		194	1	$359	40
NOV	0	2	2	8	12	33	53	1	0		186	297	9	30	123	8	161	15	8	24	15	0	47	81	34	129	12	256	1,545	1,586	3,131	397.0		164	1	$362	59
DEC	0	1	0	13	11	23	52	2	0		189	291	15	29	126	9	164	11	11	43	17	0	71	135	42	85	8	270	1,512	1,713	3,225	597.0		162	0	$481	58
Totals	0	22	11	126	140	223	503	47	3		2,527	3,602	155	456	1,748	57	2,261	115	129	411	221	0	761	2,873	460	955	166	4,454	21,144	20,307	41,451	7,050.0		2,333	10	$4,174	583

2010	>>> MISC OFFENSES <<<													>>> ARRESTS <<<					> COLLISIONS (MVC) <					>>> > CITATIONS < <<<					CALLS FOR SERVICE					>> ANIMAL CONTROL <<			
	MUR-DER	RAPE	ROB-BERY	ASSAULTS AGG	ASSAULTS SIMP	BURG B&E	LAR-CENY	MV THEFT	AR-SON		MISC OFF	TOTAL OFF	DOM VIOL	FEL-ONIES	MISD	JUV	TOTAL	EOD	INJU-RIES	PROP DAM	PRIV PROP	FATAL-ITIES	TOTAL	TRAF-FIC	NON-TRAF	WARN	DUI	TOTAL	DURANT	BRYAN CO	TOTAL	RESERVE HOURS	Chaplain Hours	CFS	CITA-TIONS	FEES COLL	ADOP-TIONS
JAN	0	2	1	5	0	24	44	4	0		191	271	10	30	107	9	146	4	8	36	15	0	59	662					1,961	1,533	3,494	385.5		215	0	$326	14
FEB	0	1	0	14	1	4	30	1	0		250	301	13	25	96	4	125	7	11	38	17	0	66	284	50	245	15	594	1,796	1,520	3,316	573.0		188	3	$279	22
MAR	0	0	0	6	0	21	23	1	0		362	413	8	36	148	1	185	10	10	42	13	0	65	313	46	201	20	580	1,831	1,578	3,409	686.0		233	0	$497	49
APR	1	0	1	4	14	16	30	3	1		266	335	11	120	32	7	159	4	10	32	15	0	57	588	45	155	9	797	2,063	1,581	3,644	717.0		188	2	$421	26
MAY	0	1	0	7	7	23	47	4	0		238	327	12	23	145	3	171	4	11	37	18	0	66	444	43	126	22	635	2,000	1,800	3,800	466.0		193	0	$194	15
JUNE	0	0	0	7	16	10	52	1	0		252	338	14	25	115	10	150	7	6	27	6	0	39	238	43	57	10	348	1,715	1,628	3,343	892.5		205	0	$236	9
JULY	0	1	1	15	3	28	67	3	0		267	385	12	31	120	5	156	3	9	37	15	0	61	334	50	95	13	492	1,886	1,639	3,525	325.5		228	0	$274	19
AUG	0	0	0	18	4	18	52	4	1		287	384	11	28	142	6	176	8	11	33	14	0	58	135	66	23	17	241	1,832	1,709	3,541	353.0		209	0	$148	9
SEPT	0	6	0	9	6	34	27	5	1		251	339	5	22	140	5	167	14	11	34	13	1	59	134	51	33	14	232	1,714	1,494	3,208	643.5		197	3	$382	24
OCT	0	0	0	9	20	33	51	2	0		269	384	6	53	208	4	265	6	13	37	13	1	64	228	76	112	14	430	1,865	1,587	3,452	672.5		207	2	$342	22
NOV	0	1	1	5	13	16	39	2	0		215	292	16	50	168	8	226	12	16	53	16	0	85	530	38	115	20	703	1,576	1,624	3,200	591.5		162	0	$351	37
DEC	0	2	0	12	9	27	44	1	0		288	383	6	49	158	6	213	8	13	39	9	0	61	282	57	38	16	393	1,569	1,491	3,060	707.5		107	0	$164	25
Totals	1	14	4	111	93	254	506	31	3		3,136	4,152	124	492	1,579	68	2,139	87	129	445	164	2	740	4,172	565	1,200	170	5,445	21,808	19,184	40,992	7,013.5		2,332	10	$3,614	271

The City of Durant

Office of Community Development

Memorandum

Date: 11/23/2015
To: Mayor and City Council
From: Jerry Yandell, Director
Re: Planning Commission Meeting Minutes-

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Planning Commission Minutes	Cover Memo	11/23/2015
Planning Commission Minutes	Cover Memo	11/23/2015

Minutes of the Durant Municipal Planning Commission Special Meeting of Tuesday, November 3, 2015 Roscoe J. Hatfield, City Council Chambers, Durant City Hall.

CALL TO ORDER:

Planning Commission Vice-Chairman Herb Manning called the meeting to order at 5:30pm

INVOCATION:

Planning Commission Member Clint Whitehurst offered the invocation.

Roll Call:

Present:
Planning Commission Members: Whitney Kerr, Herb Manning, Eddie Wagoner, Clint Whitehurst
Staff: Jerry Yandell, Darla Smith
Absent:
Planning Commission Members: Kevin Keener

ORDER OF BUSINESS:

1. **CONSIDERATION OF CASE PC2015-11.**
   Requests approval of a rezoning for property located on the SE corner of Big Lots Pkwy, and Enterprise Blvd.

   Jerry Yandell reviewed PC2015-11 with the Commission members, stating that the zoning meets the intended use for the property and is in conformance with the future land use.

   There have been no letters or phones call in favor of or objecting this zoning change request.

   Motion was made by Commission Member Eddie Wagoner and seconded by Commission Member Clint Whitehurst to approve the zoning change request from Medium Industrial (I-2) District to Highway Commercial and Commercial Recreation (C-2) District
   Motion carried by the following vote:
   Aye: Kerr, Manning, Wagoner and Whitehurst
   Nay: None
   Abstain: None

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Motion made by Commission Member Clint Whitehurst and seconded by Commission Member Eddie Wagoner to adjourn.
Motion Carried by the following vote:
Aye: Kerr, Manning, Wagoner and Whitehurst

The meeting was adjourned at 5:40pm

Minutes of the Durant Municipal Planning Commission Meeting of Tuesday, July 21, 2015 Roscoe J. Hatfield, City Council Chambers, Durant City Hall.

CALL TO ORDER:

Planning Commission Chairman Kevin Keener called the meeting to order at 5:33pm

INVOCATION:

Planning Commission Member Whitehurst offered the invocation.

Roll Call:

Present:
Planning Commission Members: Kevin Keener, Whitney Kerr, Herb Manning, Eddie Wagoner, Clint Whitehurst
Staff: Marty Cook, Building Official, Marty Pope, Inspector
Absent:
Planning Commission Members:

ORDER OF BUSINESS:

1. **CONSIDERATION OF APPROVAL OF MINUTES OF THE DURANT PLANNING COMMISSION SPECIAL MEETING OF June 16, 2015.**

   No Comments

   Motion was made by Commission Member Manning and seconded by Commission Member Whitehurst to approve the minutes as published.
   Motion carried by the following vote:
   Aye: Keener, Kerr, Manning, Wagoner and Whitehurst
   Nay: None
   Abstain: None

2. **CONSIDERATION OF CASE PC2015-04.**
   Requests approval of a Preliminary Plat for property located at 2901 W Arkansas

   Marty Cook reviewed PC2015-04 with the Commission members

   Sherry Harlin, spokesperson for REI, stated that REI has no intentions to purchase the building, remodel then sell. They are looking to create mostly professional office spaces and create more jobs for Durant. The remodel will be done in phases which could take 3 to 5 years to complete.

   They are working on an agreement with the boys and girls club for them to remain in the facility.

   They would prefer the C-1 zoning but will go to the board with the proposed C-O with a CUP allowing certain C-1 uses.

   The land on Elm (currently a parking lot) shall be grandfathered in as a parking lot.

   Eddie Wagoner made a motion to deny C-1 and the C-O with a CUP to council.
   This motion was rejected as presented.

   Whitney Kerr made a new motion to deny the C-1 zoning request and approve a C-O zoning with

a CUP allowing certain C-1uses. Clint Whitehurst seconded the motion.

Motion was made by Commission Member Kerr and seconded by Commission Member Whitehurst to deny the C-1 request and approve a C-O zoning with a CUP allowing certain C-1 uses as amended.
Motion carried by the following vote:
Aye: Keener, Kerr, Manning, Wagoner and Whitehurst
Nay: None
Abstain: None

3. CONSIDERATION OF CASE PC2015-07

Requests approval for a rezoning of property located between 2925 Westside Dr, and 3527 Washington Ave. to Light Industrial (I-1) from Agriculture (A-1)

Marty Cook reviewed PC2015-07 with the Commission members.

Todd Tidwell spoke on behalf of the change.

Motion was made by Commission Member Kerr and seconded by Commission Member Wagoner to Approve PC2015-07 as presented
Motion carried by the following vote:
Aye: Keener, Kerr, Manning, Wagoner and Whitehurst
Nay: None
Abstain: None

4. CONSIDERATION OF CASE PC2015-10

Requests approval of a Preliminary Plat for property located on Westside Dr., also known as the Durant Town Center

Marty Cook reviewed PC2015-10 with the Commission members.

David Burrage filed on behalf of Allen Wheeler.
All buildings will be built per City Code.

Eddie Wagoner stated that the storm drains will need to addressed

Harold Haddock spoke against the change stating that the drainage was not sufficient and surrounding properties could be flooded.
He wants to see a letter with a certified engineer stamp so he can challenge the drainage plans.

Rick Hammell wants to know about a buffer zone.

Motion was made by Commission Member Wagoner and seconded by Commission Member Manning to Approve PC2015-10 as presented
Motion carried by the following vote:
Aye: Keener, Kerr, Manning, Wagoner and Whitehurst
Nay: None
Abstain: None

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

Motion made by Commission Member Whitehurst and seconded by Commission Member Manning to adjourn.
Motion Carried by the following vote:
Aye: Keener, Kerr, Manning, Wagoner and Whitehurst

The meeting was adjourned at 6:46pm

The City of Durant

Office of City Treasurer

Memorandum

Date: 11/30/2015
To: Mayor and City Council
From: An-Chen Lai, City Treasurer
Re: October 2015 Financial Statements-

Department Reports for October 2015
1. General Fund
2. Capital Improvements Fund
3. Durant Utilities Authority Fund
4. Pooled Cash Summary

Note: The Reports for Information only

Council Information / Action Requested

For Your Information

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
October 2015 Financial Reports	Cover Memo	12/1/2015

City of Durant, Oklahoma
General Fund - UNAUDITED

Monthly Revenue and Expense Report
OCTOBER 2015 - 33% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Total %	%	Current FY15/16 Budget **	% TLT BDG
Sales Tax (2%)	584,954.38	2,379,645.74	67.41%	36.07%	6,598,014	53.89%
Use Tax	67,371.54	296,496.70	8.40%	39.53%	750,000	6.13%
Alcoholic Beverage Tax	6,977.78	36,639.91	1.04%	36.64%	100,000	0.82%
Tobacco Excise Tax (first receipt Feb 2005)	15,678.77	63,380.07	1.80%	42.25%	150,000	1.23%
Telephone Franchise Tax	348.27	1,187.66	0.03%	4.75%	25,000	0.20%
Electric Service Franchise Tax	63,072.69	206,051.49	5.84%	34.34%	600,000	4.90%
Natural Gas Franchise Tax	2,917.60	69,449.99	1.97%	115.75%	60,000	0.49%
Cable TV Service Franchise Tax	-	-	0.00%	0.00%	85,000	0.69%
Vehicle Tax	10,738.44	43,185.60	1.22%	39.26%	110,000	0.90%
Gasoline Excise Tax	2,572.15	10,834.17	0.31%	36.11%	30,000	0.25%
Licenses - All Types	230.00	20,975.00	0.59%	131.09%	16,000	0.13%
Permits - All Types	35,051.00	80,112.00	2.27%	39.17%	204,500	1.67%
Swimming Pool Revenues	-	40,304.25	1.14%	111.03%	36,300	0.30%
Reimb. Engineering & Publication Fees	-	497.85	0.01%	49.79%	1,000	0.01%
Sidewalk & Curb Repair Fees	-	884.25	0.03%	0.00%	-	0.00%
Police Bonds & Fines	29,275.84	111,654.37	3.16%	50.75%	220,000	1.80%
Interest Earnings	287.32	1,493.16	0.04%	49.77%	3,000	0.02%
Civil Defense Reimbursement - County/State	-	20,000.00	0.57%	30.77%	65,000	0.53%
Grant Revenues	8,153.37	78,038.92	2.21%	60.43%	129,133	1.05%
Miscellaneous Revenues	25,421.28	69,400.91	1.97%	44.63%	155,500	1.27%
Sub-Total Revenues	**853,050.43**	**3,530,232.04**	100.00%	37.80%	**9,338,447**	76.27%
Transfer from Home Program		-		0.00%	-	0.00%
Transfer from Utility Authority	242,175.08	968,700.32		33.33%	2,906,101	23.73%
Transfer from Airport (Temporary)	-	-		0.00%	-	
Transfer from Capital Improvement Fund	-	-		0.00%	-	
Transfer from OHFA#1287 Admins.	-			0.00%	-	
Premium Rebate - Transfer from Ins. Cash Fu	-			0.00%	-	
Subtotal Current Year Receipts	**1,095,225.51**	**4,498,932.36**		36.74%	**12,244,548**	100.00%
Balance Forward from FY15 (unaudited)	N/A			0.00%	2,372,549	
Total General Funds Available	***1,095,225.51***	***4,498,932.36***		***30.78%***	***14,617,097***	

Expense Type:	Month	Year-To-Date	Total %	%	Current FY15/16 Budget **	% TLT BDG
City Administration	34,730.38	197,651.50	4.71%	34.03%	580,768	4.49%
City Clerk	13,019.73	62,454.49	1.49%	29.13%	214,368	1.66%
City Treasurer	16,080.80	66,332.26	1.58%	32.32%	205,242	1.59%
Legal Services - Attorney	14,707.56	42,235.30	1.01%	38.21%	110,537	0.85%
Law Enforcement - Police Dept	346,201.00	1,403,924.85	33.44%	32.23%	4,356,142	33.67%
Animal Control	7,294.55	31,690.33	0.75%	31.65%	100,141	0.77%
Fire Dept	209,908.90	988,369.56	23.54%	32.64%	3,027,927	23.41%
Parks, Rec & General Services	53,949.09	238,432.05	5.68%	32.74%	728,321	5.63%
Swimming Pool	961.38	56,526.98	1.35%	48.46%	116,654	0.90%
Municipal Court	8,216.46	34,661.20	0.83%	31.60%	109,699	0.85%
Community Development	30,007.72	131,155.69	3.12%	31.65%	414,451	3.20%
Public Library	50,395.82	213,069.09	5.08%	32.17%	662,273	5.12%
Street Department	71,432.66	292,893.30	6.98%	33.56%	872,767	6.75%
Civil Emergency Mgmt	17,840.94	81,138.40	1.93%	28.05%	289,283	2.24%
General Government	48,843.94	179,841.84	4.28%	31.48%	571,309	4.42%
City Garage	18,747.86	110,272.13	2.63%	30.34%	363,440	2.81%
Senior Citizens Center	1,365.55	5,879.21	0.14%	25.84%	22,750	0.18%
Sub-Total Operating Expenses	**943,704.34**	**4,136,528.18**	98.54%	32.45%	**12,746,072**	98.53%
Expense Type:	**Month**	**Year-to Date**		**%**	**FY15/16 Budget ****	
Transfer to Insurance Cash Fund	8,753.83	35,015.32	0.83%	33.33%	105,046	0.81%
Transfer to Cemetery Operations Fund	6,087.83	24,351.32	0.58%	33.33%	73,054	0.56%
Transfer to DAA for EOC Lease	-	2,000.00	0.05%	16.67%	12,000	0.09%
Sub-total of Transfer Expenses	**14,841.66**	**61,366.64**	1.46%	32.28%	**190,100**	1.47%
Total Expenses	**958,546.00**	**4,197,894.82**	100.00%	32.45%	**12,936,172.00**	100.00%
Reserve - Personal Services (Payroll)	-	-		0%	**1,680,925**	
General Fund Expense Totals:	***958,546.00***	***4,197,894.82***		**28.72%**	***14,617,097***	
Net Gain / (Loss) - *Excluding Balance Forward*	**136,679.51**	**301,037.54**			**0**	*MH 10/14/15*

City of Durant, Oklahoma
Capital Improvements Fund

Monthly Revenue and Expense Report
OCTOBER 2015 - 33% of Fiscal Year Lapsed

Revenue Type:	This Period	Year-To-Date	Tot %	%	Current FY15/16 Budget **	% In Bdgt
Interest Earnings	51.81	372.01	0.05%	0.00%	0.00	0.00%
Miscellaneous Revenues	0.00	-	0.00%	0.00%	0.00	0.00%
FEMA/EOC Grant		-	0.00%	0.00%	886,707.00	15.61%
FAA GRANT REV ODALS FY16			0.00%	0.00%	400,000.00	7.04%
FY13 EDA GRANT REV	42,229.74	42,229.74	6.02%	7.45%	566,777.00	9.98%
FAA GRANT ASPH OVRLY RNWY17			0.00%	0.00%	150,000.00	2.64%
FY12 OK REC TRAILS GRANT			0.00%	0.00%	160,000.00	2.82%
Grant Revenues	17,840.00	17,840.00	2.54%	0.00%	17,840.00	0.31%
Reimbursements Rev.			0.00%	0.00%		0.00%
Equipment Financing	0.00	-	0.00%	0.00%	170,000.00	2.99%
Sub-Total Revenues	**60,121.55**	**60,441.75**			**2,351,324.00**	
Transfer from General Fund		-		0.00%	0.00	0.00%
Transfer from 1%S.T.Rev.Fund	25,986.36	161,237.54	22.99%	60.85%	264,977.00	4.66%
Transfer from Utility Authority	16,666.67	66,666.68		0.00%	200,000.00	3.52%
Transfer from DCFA Fund(DMSC MISC)	4,310.20	17,240.80		0.00%	51,724.00	0.91%
Transfer from 110 Crawford St				0.00%	87,812.00	1.55%
Transfer from DCFA Fund(DMSC TRAILS MTCH)				0.00%	89,310.00	1.57%
Transfer from DCUA 2010 STRN	-	381,923.81	54.45%	26.59%	1,436,389.00	25.28%
Transfer from DCUA 2012A STRN	-	6,704.47	0.96%	0.57%	1,172,147.00	20.63%
Transfer from DCFA Fund(DMSC Projetct)	7,150.00	7,150.00	1.02%	26.34%	27,150.00	0.48%
Subtotal Current Year Receipts	**114,234.78**	**701,365.05**	**88.04%**	**12.35%**	**5,680,833.00**	100.00%
Balance Forward from FY15 (Unaudited)	N/A	-		0.00%	1,064,762.00	
Total Capital Improvememt Available	***114,234.78***	***701,365.05***		***10.40%***	***6,745,595.00***	

Expense Type:	Month	Year-To-Date		%	Current FY15/16 Budget **	
Law Enforcement - Police Dept	0.00	0.00	0.00%	0.00%	171,483.00	2.75%
Communication CTR. (PD)	0.00	0.00	0.00%	0.00%	36,238.00	0.58%
Fire Department	0.00	0.00	0.00%	0.00%	0.00	0.00%
Parks, Rec, & Gen Svcs	0.00	0.00	0.00%	0.00%	50,000.00	0.80%
Street	25,688.29	79,305.49	7.09%	90.31%	87,812.00	1.41%
Cival Emergency Management	0.00	118,147.45	10.57%	13.10%	902,043.00	14.44%
General Government	64,503.61	324,961.84	29.06%	40.84%	795,622.00	12.74%
City Garage	0.00	0.00	0.00%	0.00%	0.00	0.00%
Water Sewer Line Maintenance	0.00	368.00	0.03%	0.00%	0.00	0.00%
Water Treatment Plant	2,680.80	171,342.57	15.32%	25.30%	677,158.00	10.84%
Collection-Solid Waste	0.00	0.00	0.00%	0.00%	200,000.00	3.20%
Disposal- Solid Waste	2,610.00	6,146.00	0.55%	9.37%	65,569.00	1.05%
Highland Cemetery	0.00	0.00	0.00%	0.00%	0.00	0.00%
Eaker Field Airport	0.00	0.00	0.00%	0.00%	621,720.00	9.95%
Multi-Sports Complex	180,094.80	229,519.80	20.53%	91.66%	250,391.00	4.01%
2007 U.S.S.T.R.N. Exp.	3,348.67	3,348.67	0.30%	2.06%	162,307.00	2.60%
2010 U.S.S.T.R.N. Exp.	60,439.82	185,056.94	16.55%	17.46%	1,059,757.00	16.97%
2012A U.S.S.T.R.N. Exp.	0.00	0.00	0.00%	0.00%	1,165,318.00	18.66%
Sub-Total Operating Expenses	**339,365.99**	**1,118,196.76**	**100.00%**	**17.90%**	**6,245,418.00**	100.00%

Expense Type:	Month	Year-to Date	%	Current FY15/16 Budget
Transfer to General Fund	-	-	0.00%	-
Transfer to UASF			0.00%	
Transfer to DLA		-	0.00%	-
Sub-total of Transfer Expenses	**-**	**-**	0.00%	**-**
Total Expenses	**339,365.99**	**1,118,196.76**	**17.90%**	**6,245,418.00**
Reserve - CI, 2010 USSTRN	-	-	0.00%	**500,177**
Capital Improvement Expense Totals	***339,365.99***	***1,118,196.76***	***16.58%***	***6,745,595***
Net Gain / (Loss) - *Excluding Balance Forward*	**(225,131.21)**	**(416,831.71)**		**-**

MH 11/19/15

City of Durant, Oklahoma
Durant City Utilities Authority Fund 405

Monthly Revenue and Expense Report
OCTOBER 2015 - 33% of Fiscal Year Lapsed

Revenue Type:	Month	Year-To-Date	ACTRL %	%	Current FY15/16 Budget ***	% IN BDGT
Water Service - city-wide	268,425.54	986,391.06	27.53%	39.46%	2,500,000.00	26.09%
Water Sales - RW Dist. #2	2,527.99	10,111.96	0.28%	28.89%	35,000.00	0.37%
Water Sales - RW Dist. #5	54,241.78	230,451.60	6.43%	38.41%	600,000.00	6.26%
Sewer Service Fees	166,719.75	622,217.99	17.37%	35.56%	1,750,000.00	18.27%
Sanitation Service Fees	224,426.23	890,372.97	24.85%	35.61%	2,500,000.00	26.09%
Sanitation - Rolloff Bins Revenue	69,853.36	338,432.07	9.45%	37.60%	900,000.00	9.39%
Sanitation - Compactor Revenue	17,072.30	69,136.93	1.93%	55.31%	125,000.00	1.30%
Landfill Gate Fees (excluding Xfer ST.)	25,715.28	113,570.37	3.17%	45.43%	250,000.00	2.61%
Transfer Station Fees Revenue	28,247.23	115,429.63	3.22%	38.48%	300,000.00	3.13%
Late Payment Penalties	16,393.53	41,532.53	1.16%	41.53%	100,000.00	1.04%
Non Payment Fee	5,868.31	46,308.13	1.29%	30.87%	150,000.00	1.57%
Water & Sewer Tap Fees	20,316.40	58,181.05	1.62%	29.09%	200,000.00	2.09%
Interest Earnings	79.32	330.30	0.01%	0.00%	-	0.00%
Interest Earnings in 2007 USSTRN Proj. Acct.	89.18	393.11	0.01%	0.00%	-	0.00%
Lab Tests Revenue	780.00	6,915.00	0.19%	34.58%	20,000.00	0.21%
Recyclable Products SW Disposal	1,560.32	1,817.92	0.05%	30.30%	6,000.00	0.06%
2009A STRN Financing			0.00%	0.00%	-	0.00%
Miscellaneous Revenues	14,128.63	50,911.25	1.42%	35.23%	144,526.00	1.51%
Sub-Total Operating Revenues	**916,445.15**	**3,582,503.87**	100.00%	**37.39%**	**9,580,526.00**	100.00%
Sub-Total All Current-Year Revenues	**916,445.15**	**3,582,503.87**	100.00%	**37.39%**	**9,580,526.00**	100.00%
Balance Forward from FY14-15	N/A	-		0.00%	2,515,327.00	
Total DCUA Funds Available	**916,445.15**	**3,582,503.87**		**29.62%**	**12,095,853.00**	

Expense Type:	Month	Year-To-Date		%	Current FY15/16 Budget ***	
Public Works Administration	8,297.55	35,817.40	1.15%	32.50%	110,203.00	1.09%
Utility Billing	27,959.11	118,932.71	3.81%	38.45%	309,323.00	3.06%
Water/Sewer Line Maintenance	69,682.49	288,389.27	9.24%	28.68%	1,005,540.00	9.95%
Water Treatment Plant	87,143.69	319,044.39	10.22%	31.16%	1,023,834.00	10.13%
Wastewater Treatment Plant	49,864.13	217,614.69	6.97%	26.12%	833,114.00	8.24%
Solid Waste - Collections	112,586.03	494,731.72	15.85%	35.95%	1,376,301.00	13.61%
Utility General Administration	13,148.47	29,732.05	0.95%	11.64%	255,438.00	2.53%
Lake Durant	2,763.20	11,346.75	0.36%	29.70%	38,200.00	0.38%
Solid Waste - Disposals	40,057.89	163,819.27	5.25%	33.67%	486,491.00	4.81%
Sub-Total Operating Expenses	**411,502.56**	**1,679,428.25**		**30.88%**	**5,438,444.00**	
Transfer to INDUSTRIAL AUTH.	33,333.33	133,333.32	4.27%	33.33%	**400,000.00**	3.96%
Transfer to INSURANCE CASH FUND	7,877.83	31,511.32	1.01%	33.33%	**94,534.00**	0.94%
Transfer to GENERAL FUND	242,175.08	968,700.32	31.04%	33.33%	**2,906,101.00**	28.75%
Transfer to CAPITAL IMPROVEMENT FUND	16,666.67	66,666.68	2.14%	33.33%	**200,000.00**	1.98%
Transfer to AIRPORT AUTHORITY	12,702.50	50,810.00	1.63%	33.33%	**152,430.00**	1.51%
Transfer to DMSC	31,954.06	142,175.56	4.56%	35.74%	**397,808.00**	3.94%
Transfer to 911 FUND	35,678.89	154,569.88	4.95%	35.13%	**440,001.00**	4.35%
Transfer to DWRF MAINTENANCE FUND	6,666.67	26,666.68	0.85%	33.33%	**80,000.00**	0.79%
Sub-Total Transfer Expenses	**353,721.70**	**1,441,100.44**	104.27%	**30.85%**	**4,670,874.00**	100.00%
Total Operating Expenses	**765,224.26**	**3,120,528.69**		**30.87%**	**10,109,318.00**	
Reserve - Contingency	-	-			**1,736,185.00**	
Reserve for Personal Services - Payroll				0.00%	**250,350.00**	
DCUA Fund Expense & Transfer Totals:	**765,224.26**	**3,120,528.69**		**25.80%**	**12,095,853.00**	

Net Gain / (Loss) - *Excluding Balance Forward*	**151,220.89**	**461,975.18**	-

Pooled Cash Summary
as of October 31, 2015

Fund #	Fund		Claim on Pooled Cash 10/31/2015
001	Gen Fund	$	2,981,589.45
002	Holiday Light	$	350.30
003	Insurance Fund	$	253,004.74
004	Fed Bldg	$	0.65
005	Employee Insurance	$	(165,998.97)
008	Beautification	$	29,111.88
010	Info Tech	$	69,042.00
012	Risk Mgmt	$	196,796.88
015	Capital Improvements	$	537,326.72
020	DIA	$	298,351.59
050	Home/FEMA Program	$	10.51
101	911 Fund	$	89,226.54
105	1% Sales Tax	$	140,529.22
110	1/4% Eco Dev	$	2,401,114.55
115	1/4% ST M.S. Fund	$	-
120	14% ST SOSU Fund	$	-
202	Library Authority	$	-
206	Airport Authority	$	124,132.52
210	UA Bond Sinking Fund	$	(953,917.76)
215	DCFA	$	(215,225.83)
250	CDBG	$	(155,560.04)
305	Drug Enforcement Fund	$	(10.00)
315	RL Williams Library Fund	$	(9,281.11)
350	Com Ctr & Library Fund	$	934.68
405	Utilities Authority	$	822,390.43
500	Multi-Sports Complex	$	80,479.36
610	Cemetery Operations	$	4,486.58
615	Cemetery Care	$	164,161.14
650	Educ Sales Tax Fund	$	-
	Totals	**$**	**6,693,046.03**

Due to Pooled cash from		Balance
Gen Fund	$	208,164.42
Holiday Light	$	-
Insurance Fund	$	-
Fed Bldg		
Employee Insurance	$	33,285.56
Beautification	$	-
Info Tech	$	16,090.28
Risk Mgmt	$	-
Capital Improvements	$	339,365.99
DIA	$	17,965.42
Home/FEMA Program	$	-
911 Fund	$	4,669.92
1% Sales Tax	$	-
1/4% Eco Dev	$	8,837.50
1/4% ST M.S. Fund	$	-
14% ST SOSU Fund	$	-
Library Authority	$	-
Airport Authority	$	43,030.37
UA Bond Sinking Fund	$	262,540.03
DCFA	$	949.76
CDBG	$	101,754.65
Drug Enforcement Fund	$	-
RL Williams Library Fund	$	-
Com Ctr & Library Fund	$	-
Utilities Authority	$	218,824.19
Multi-Sports Complex	$	8,934.49
Cemetery Operations	$	20,064.98
Cemetery Care	$	2,159.28
Educ Sales Tax Fund	$	-
Various Funds		
Totals	**$**	**1,286,636.84**

Pooled Cash Bank Accounts		Balance as of 10/31/15
FUB Pooled Cash - Checking	$	3,171,201.69
FTNB Pooled Cash-Checking	$	1,001,369.78
FTNB - Payroll Acct	$	110,910.63
FUB CD#781169	$	465,463.70
FUB CD#787132		
Landmark - Checking	$	1,944,100.23
FUB CD#3877		
FUB CD#813869		
FUB CD#813850		
FUB CD#831514		
Total Cash in Bank	$	6,693,046.03

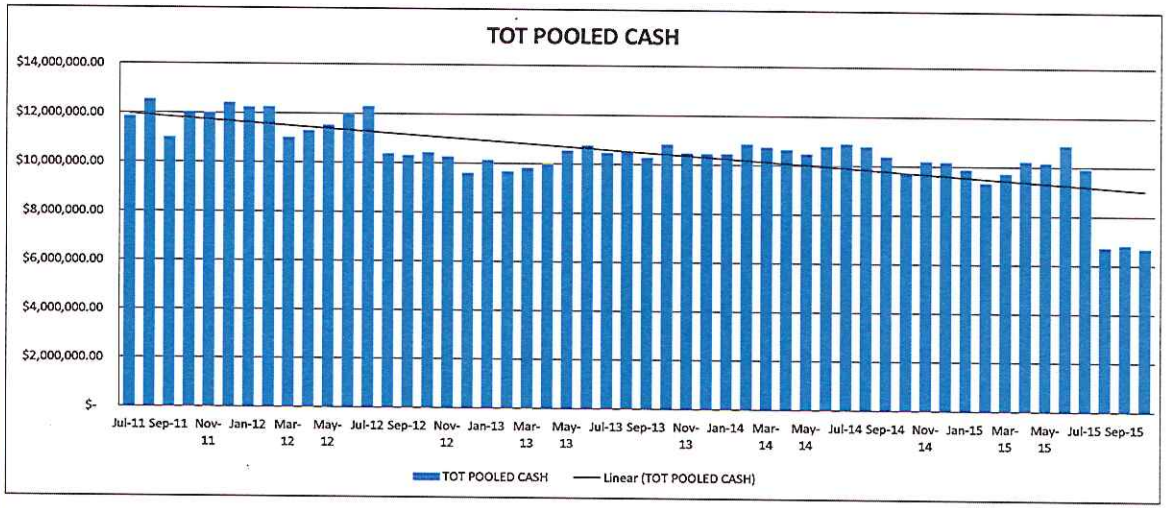
**The highlight amount means restricted fund .

$ 2,554,278.91

Total Pooled Cash in Bank	$	6,693,046.03	
Plus: Due from Funds	$	1,286,636.84	
Total Available Cash			$ 7,979,682.87
Due to Funds	$	6,693,046.03	
Accounts Payable	$	1,286,636.84	
Total Expenses			$ 7,979,682.87
Net Cash			**$ -**

al 11/20/15

MM/YY	TOT POOLED CASH
Jul-11	$ 11,879,393.71
Aug-11	$ 12,556,438.35
Sep-11	$ 11,021,339.03
Oct-11	$ 12,060,992.51
Nov-11	$ 11,999,766.89
Dec-11	$ 12,427,769.86
Jan-12	$ 12,251,583.93
Feb-12	$ 12,283,859.60
Mar-12	$ 11,037,951.19
Apr-12	$ 11,324,449.58
May-12	$ 11,539,232.61
Jun-12	$ 11,976,446.46
Jul-12	$ 12,310,131.31
Aug-12	$ 10,396,776.14
Sep-12	$ 10,333,790.11
Oct-12	$ 10,454,115.07
Nov-12	$ 10,285,498.84
Dec-12	$ 9,623,114.29
Jan-13	$ 10,149,577.43
Feb-13	$ 9,696,077.41
Mar-13	$ 9,837,345.89
Apr-13	$ 9,992,169.39
May-13	$ 10,571,966.89
Jun-13	$ 10,769,923.02
Jul-13	$ 10,491,294.85
Aug-13	$ 10,524,652.67
Sep-13	$ 10,297,140.88
Oct-13	$ 10,834,463.32
Nov-13	$ 10,491,327.21
Dec-13	$ 10,465,724.13
Jan-14	$ 10,467,752.84
Feb-14	$ 10,868,718.36
Mar-14	$ 10,751,694.97
Apr-14	$ 10,658,941.97
May-14	$ 10,493,986.85
Jun-14	$ 10,805,991.96
Jul-14	$ 10,909,276.41
Aug-14	$ 10,796,236.12
Sep-14	$ 10,406,503.04
Oct-14	$ 9,727,181.30
Nov-14	$ 10,213,141.52
Dec-14	$ 10,195,989.17
Jan-15	$ 9,893,323.96
Feb-15	$ 9,352,787.04
Mar-15	$ 9,735,441.41
Apr-15	$ 10,232,141.21
May-15	$ 10,175,629.19
Jun-15	$ 10,890,414.91
Jul-15	$ 9,936,816.16
Aug-15	$ 6,735,678.87
Sep-15	$ 6,845,046.38
Oct-15	$ 6,693,046.03
Nov-15	
Dec-15	
Jan-16	
Feb-16	
Mar-16	
Apr-16	
May-16	
Jun-16	



Average FY10-11	$ 11,876,456.37	Average FY10-11	
Average FY11-12	$ 11,863,268.64	Average FY11-12	
Average FY12-13	$ 10,368,373.82	Average FY12-13	
Average FY13-14	$ 10,595,974.17	Average FY13-14	
Average FY14-15	$ 10,210,672.11	Average FY14-15	
Average FY15-16	**$ 7,552,646.86**	Average FY15-16	
$ 2,392,227.05	Restricted Fund		
$ 162,001.86	Reserve		
$ 4,138,817.12	avalble cash		
$1,460,905.00	Fund 001Reserve		
$2,677,912.12	avalble cash		

Avalble cash	Cash on hand	Reserve	Avalble cash
Jun-14	$5,164,174.44	($1,441,094.21)	$3,723,080.23
Jul-14	$5,180,796.53	($1,432,464.40)	$3,748,332.13
Aug-14	$5,000,449.26	($1,432,464.40)	$3,567,984.86
Sep-14	$4,994,957.25	($1,474,263.70)	$3,520,693.55
Oct-14	$4,904,792.36	($1,474,263.70)	$3,430,528.66
Nov-13	$4,624,168.95	($1,484,938.90)	$3,139,230.05
Dec-14	$4,519,406.25	($1,484,995.50)	$3,034,410.75
Jan-15	$4,125,935.91	($1,484,995.50)	$2,640,940.41
Feb-15	$3,499,005.11	($1,484,995.50)	$2,014,009.61
Mar-15	$3,999,542.16	($1,489,869.00)	$2,509,673.16
Apr-15	$3,906,996.86	($1,489,869.00)	$2,417,127.86
May-15	$4,277,828.61	($1,489,869.00)	$2,787,959.61
Jun-15	$4,908,620.70	($1,489,869.00)	$3,418,751.70
Jul-15	$4,284,760.74	($1,489,869.00)	$2,794,891.74
Aug-15	$4,240,319.53	($1,460,905.00)	$2,779,414.53
Sep-15	$4,371,630.50	($1,460,905.00)	$2,910,725.50
Oct-15	$4,138,817.12	($1,460,905.00)	$2,677,912.12

July 2015-Oct. 2015 not ask Project Expenses Reimburse yet

The City of Durant

Office of Community Development

Memorandum

Date: 12/1/2015
To: Mayor and City Council
From: Marty Cook
Re: Community Development Monthly Report-

Report of activity for the Community Development Department for the Month of November 2015.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Community Development November 2015	Cover Memo	12/1/2015

The City of Durant

Office of Community Development

DURANT
· OKLAHOMA ·

Monthly Activity Report, November 2015
Community Development Department

1. Inspections	93
Building	34
Electrical	22
Mechancial	12
Plumbing	18
Other	7
2. Code Enforcements	**41**
Other Contacts Made	21
Grass & Weeds	5
Junk Vehicles	2
Junk Appliances	1
Dilapidated Structures	1
Trash & Debris	10
Trees & Shrubs	1
Other	0
Noticed Posted	20
Condemned	0
3. New Construction	**4**
SFR	1
MFR	2
Commercial	1
Industrial	0

4. Permits Issued	34
Building	15
Electrical	6
Plumbing	6
Mechanical	4
Floodplain	3
5. Public Hearings	**4**
Board of Adjustment	0
Planning Commission	3
City Council	1
6. Letters Mailed	**81**
Code Enforcement	20
Public Hearings	61
Other	0
7. GIS / Mapping	**106**
Maps printed	97
911 Addresses Requested	9
8. Licenses Issued	**4**
Electrical	2
Plumbing	2
Mechanical	0

Inspection Total by Month

		Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	TOTALS
BUILDING	B	46	34	45	32	32	39	39	49	41	38	38	38	41	34	546
ELECTRICAL	E	40	43	33	34	33	25	40	29	37	29	33	38	36	22	472
MECHANICAL	M	21	16	12	8	6	7	10	12	12	9	12	12	18	12	167
PLUMBING	P	40	31	35	24	12	18	25	25	31	24	24	25	31	18	363
OTHER	O	5	2	6	6	6	1	9	4	6	6	3	8	5	7	74
CODE ENFOR	C	143	60	33	98	77	78	153	110	150	127	102	102	102	41	1376
TOTAL		295	186	164	202	166	168	276	229	277	233	212	223	233	134	2998

Permits Total by Month

New Dev.		Oct-14	Nov-14	Dec-14	Jan-15	Feb-15	Mar-15	Apr-15	May-15	Jun-15	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	TOTALS
SFR	S	2	3	3	2	6	2	3	8	5	5	3	3	0	1	46
MFR	M	0	1	0	0	0	0	0	0	0	0	0	1	0	2	4
Commercial	C	1	0	1	0	0	0	0	0	3	2	0	4	2	1	14
Industrial	I	1	0	0	0	0	0	0	0	0	0	1	0	1	0	3
$ in Fees		$ 12,016.00	$ 4,066.00	$ 4,906.00	$ 3,508.00	$ 7,524.00	$ 3,508.00	$ 4,762.00	$ 10,032.00	$ 14,532.00	$ 12,558.00	$ 10,605.00	$ 34,752.00	$ 34,272.00	$ 83,792.00	$ 240,833.00
$ in Valuation		$ 4,207,091.00	$ 420,000.00	$ 2,078,000.00	$ 470,000.00	$ 685,500.00	$ 385,000.00	$ 528,000.00	$ 942,358.00	$ 4,303,000.00	$ 4,430,000.00	$ 3,640,000.00	$ 66,811,153.00	$ 255,375,179.00	$ 145,407,248.00	$ 489,682,529.00
																5%

The City of Durant

Durant/Bryan County Emergency Management

Memorandum

Date: 12/2/2015
To: Mayor and City Council
From: James Dalton, Emergency Management Director
Re: Emergency Management Monthly Report Oct. 2015-

TO: Council Members, Durant City Council

FROM: James Dalton, Emergency Management Director

DATE: November 30, 2015

SUBJECT: Monthly Report for November 2015

ADMINISTRATION:

The Outdoor Warning Siren Test scheduled for November 5th was cancelled due to a TORNADO WATCH that was issued for Bryan County 19 of 19 sirens in the City of Durant are polled daily at 0745 to check system status. Any low battery indicators, radio or power outages, or other malfunctions will alarm on our Siren Activation Computer following the daily poll, or at any time when a problem occurs to a particular siren.

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Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Emergency Management Monthly Report Oct. 2015	Cover Memo	12/2/2015

DURANT/BRYAN COUNTY EMERGENCY MANAGEMENT

PUBLIC SAFETY, PUBLIC TRUST

TO: Council Members, Durant City Council

FROM: James Dalton, Emergency Management Director

DATE: November 30, 2015

SUBJECT: Monthly Report for November 2015

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James Dalton, Director

The City of Durant

Office of Technical Projects

Memorandum

Date: 12/2/2015
To: Mayor and City Council
From: Jerry Yandell, Director of Technical Projects
Re: Status of Projects - November, 2015-

EOC Building -
Concrete poured in ICF walls, rough-ins, preparing for EIFS on outside walls

EDA Water Tower Grant -
Final inspection held, punch list items identified and being worked on, training and SCADA system to be completed; should be completed first week of December

DMSC Walking Trail -
Trail completed; City staff to begin on restroom facility

SOSU Water Line -
N. 7th water line permitted, materials bid award requested

Streetscape Phase V -
ODOT negotiating contract with architect, waiting on ODOT

Country Club Road -
Bidding for materials, preparing to start construction

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

The City of Durant

Durant Fire Department

Memorandum

Date: 12/2/2015
To: Mayor and City Council
From: Roger Joines, Fire Chief
Re: Fire Department Monthly Report for November, 2015-

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

Description	Type	Upload Date
Fire Department Monthly Report - November 2015	Cover Memo	12/3/2015

Durant Fire Department

Monthly Report

November 2015

Type of Response	Month	Year to Date	
	November	2015	2014
Medical Calls & Rescue	85	1,071	1,092
Motor Vehicle Accidents	10	85	93
Fire Related Calls	8	140	168
Smoke Investigation & False Alarms	17	108	62
Misc. (Lift Assist) (Odor Investigation) (Good Intent) (Cancelled En Route) (Service Calls)	25	187	231
Total Responses	**145**	**1591**	**1646**

Type of Service Performed	Month	Year to Date	
	November	2015	2014
Permits	21	301	340
Inspections	27	263	270
Plans Review	8	43	8
Smoke Alarm Installed	5	21	9
Public Education	0	9	11
Fire Investigations	2	23	16
Pre-Fire Plans	3	43	55
Total Services	**66**	**703**	**709**

Comments :

Quaterly Quality Assurance meeting with Medical Director

Bid opening for build of Water Tender Truck, and delivery to Barkley Sales for work to be completed

Oklahoma Public Safety broadband webinair at Durant Emergency Management

Visit to Boys and Girls club with a Fire Truck for Q & A for the kids

Officers observed Alert Training with DPD, Sheriffs office and Tribal Police and future plans to train along with them are in the works, this would be for an active shooter event.

Assisted the Museum with moving Christmas Trees from storage.

Monthly training consisted of the following subjects: Ventilation, Sprinklers, Forcible Entry, and Vehicle Extrication.

Performed a swift water rescue on Pleasant Hill Rd. for occupant stranded in vehicle.

The City of Durant

Office of City Manager

Memorandum

Date:
To: Mayor and City Council
From: Sarah Sherrer
Re: Consider Approval of Sales Tax Revenue Compliance Audit Agreement with PRA Government Services, LLC, d/b/a RDS C-2015-73-

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68 O.S. § 2702 authorizes municipalities to engage in compliance activities indirectly by entering into a contractual agreement with a private entity to augment the collection of any municipal taxes. The sole responsibility for the administration of any and all such compliance activities shall remain with the Tax Commission to ensure that sellers and purchasers shall only be required to register, file returns, and remit state and local taxes to one single authority, and that no enforcement activities are duplicated.

Council Information / Action Requested

- Approve Compliance Audit Agreement with RDS and sign Confidentiality Agreement for the same.

City Staff Information / Action Follow-up, if Council authorizes this action:

- City Clerk to obtain necessary signatures to execute the agreement.
- City Treasurer's office to initiate process for auditing to begin.

ATTACHMENTS:

Description	Type	Upload Date
COMPLIANCE AUDIT AGREEMENT C-2015-52	Backup Material	9/14/2015
CONFIDENTIALITY AGREEMENT FOR COMPLIANCE AUDIT	Backup Material	9/14/2015
STANDARD AUDITING PROCEDURE	Backup Material	9/14/2015

COMPLIANCE AUDIT AGREEMENT

THIS COMPLIANCE AUDIT AGREEMENT ("Agreement") is made as of the 28th day of January 2015 (the "Effective Date"), by and between PRA Government Services, LLC, a Delaware limited liability company d/b/a RDS ("RDS"), and City of Durant , an Oklahoma municipal corporation ("CLIENT")(each of RDS and CLIENT a "Party" and together the "Parties").

1. Designation of Auditing Services to be Performed. RDS will perform compliance Auditing Services, as defined below, on behalf of the CLIENT related to revenues as designated by the CLIENT. These auditing services may relate to the following types of revenue, among others: Sales & Use Tax, Rental (Lease) Tax, Lodgings Tax, Transient Occupancy Tax, Hotel/Motel Tax, Alcohol Tax, Tobacco Tax, Business License Tax, Business Occupation Tax, Employer Occupational Tax, Motor Fuels Tax, Gasoline/Diesel Tax, Severance Tax, and other taxes and fees.

2. Information Provided. CLIENT represents that the information provided to RDS in the performance of services hereunder shall be provided free and clear of the claims of third parties. CLIENT represents that it has the right to provide this information to RDS and that said information shall not be defamatory or otherwise expose RDS to liability to third parties.

3. Compliance with Laws. Each Party accepts responsibility for and agrees to comply with all federal, state, and local laws (statutory and judicial), regulations, ordinances, and directives that are applicable to it in relation to the performance of its obligations under and in relation to this Agreement.

4. Audit Procedures & Methodology. RDS will comply with any Taxpayer Bill of Rights, including review and appeals processes, statutory guidelines or administrative procedures as outlined in applicable authoritative sources. Authoritative documentation related to services as provided for in this agreement is outlined in Oklahoma Administrative Code Title 710.

5. Auditing Services, Fees, and Expenses.

   i. RDS Compliance Auditing Services. "Auditing Services" to be performed by RDS for CLIENT under this Agreement include all services undertaken by RDS personnel in auditing for compliance with payment obligations for the taxes and fees designated by CLIENT hereunder, including without limitation all preparation for the performance of an audit, any research or statistical analysis performed in relation to an audit, examination of the books and records of the taxpayer, an assessment of the amount due (if applicable), and all services related to closing an audit.

   ii. RDS Fees and Reimbursable Expenses. CLIENT agrees to pay RDS fees ("Fees") based on all time recorded by RDS personnel performing Auditing Services for CLIENT at an hourly rate of Ninety dollars ($90.00). There shall be no contingent fees. Each year on the anniversary of the Effective Date of this Agreement, the hourly rate will increase by 3%.

      1. Travel Expenses: Client will be billed for reasonable travel expenses, including mileage, hotel fees and per diem in accordance with federally approved travel guidelines.

      2. Billing Increments in Computing Fees: Time will be recorded in 6-minute intervals (.1 hours).

      3. Shared Audit Fees: When audits for CLIENT overlap with audits for other RDS clients or clients of RDS affiliates, the time is billed according to actual auditing time spent working for each client. Travel time and expenses are distributed evenly among the applicable clients. In no event will time or expenses be billed at more than 100% of the total.

      4. No Tie to Recovery: Client agrees to pay all Fees and reimbursable expenses when due, regardless of any recovery.

5. Payment Terms: RDS will invoice CLIENT monthly for Fees and reimbursable expenses. CLIENT agrees to pay RDS in full for all amounts invoiced within 30 days of RDS's invoice date, and agrees to pay a late fee of $25 plus interest on any amounts not paid within 30 days of RDS's issuance of an invoice at a monthly rate of 1.5%. CLIENT agrees to reimburse RDS for all expenses, including without limitation reasonable attorneys' fees and legal expenses, associated with the collection of amounts due to RDS under this Agreement.

6. Reporting to CLIENT.

   i. RDS will provide CLIENT with monthly reports which may include, without limitation, a detail of monthly audit activity related to Audit Services, data regarding current audits in progress, findings to date, and Oklahoma Tax Commission acceptances of findings. These reports will be provided by the 10th of the month following each calendar month.

   ii. CLIENT AGREES TO EXAMINE ALL INVOICES AND REPORTS IMMEDIATELY. IF NO ERROR IS REPORTED BY THE CLIENT TO RDS WITHIN 60 DAYS OF CLIENT'S RECEIPT, SUCH INVOICES AND REPORTS WILL BE DEEMED ACCURATE AND CORRECT.

7. Company Audit. Once a year RDS will have an auditor prepare an Independent Service Auditor's Report on Controls Placed in Operation and Tests of Operating Effectiveness. This report is commonly called a SAS 70 Type II report and will be made available upon request.

8. Term of the Agreement; Termination. The term of this Agreement shall commence on the Effective Date and end on the date that is three years following the Effective Date (as modified by the next sentence, the "Term"), unless this Agreement is earlier terminated pursuant to this Section 8 below. Commencing on the date that is one month after the Effective Date, and on the first day of each month thereafter (such date and the first day of each month thereafter the "Renewal Date"), the Term shall be automatically extended so as to terminate three years following such Renewal Date, unless at least 30 days prior to the Renewal Date either party gives written notice to the other party that the Term shall not be so extended. Notwithstanding the foregoing, either party may terminate this Agreement prior to the end of the Term upon 90 days' advance written notice in the event that the other party materially breaches the terms of this Agreement and such breach is not remedied within 60 days after the non-breaching party's written notice setting forth in reasonable detail the facts and circumstances claimed to provide a basis for such breach.

9. Effect of Termination. Notwithstanding non-renewal or termination of this Agreement, CLIENT shall be obligated to pay RDS for services performed through the effective date of termination for which RDS has not been previously paid. The CLIENT shall remain obligated to pay RDS' invoices therefore in accordance with the terms of this Agreement.

10. Insurance. RDS will maintain in force throughout the term of this Agreement insurance coverage that includes, at a minimum, the following:

    (a) Worker's Compensation Insurance in an amount that is in accordance with applicable laws;

    (b) Comprehensive General Liability Insurance with a minimum combined single limit of $1,000,000 per occurrence and $2,000,000 in the aggregate;

    (c) Business Automobile Liability Insurance with a minimum combined single limit of $1,000,000 per occurrence for bodily injury and property damage;

    (d) Comprehensive Crime Insurance with a limit of $1,000,000; and

    (e) Professional Liability Insurance (Errors and Omissions) with a limit of $1,000,000.

    The Comprehensive General Liability Insurance and Business Automobile Liability Insurance specified above shall name the CLIENT and its agents, officers, and employees as additional insureds. The coverage specified in this Section 10 may be in the form of a direct policy or combination of direct and excess/umbrella

policies. Certificates of Insurance shall be delivered to CLIENT prior to RDS's commencement of Auditing Services. Each certificate shall provide that insurer will endeavor to provide no less than thirty (30) days prior written notice to CLIENT in the event of cancellation of the coverage (10 days for nonpayment of premium) evidenced by such certificate at its address. The insurance specified in this Section 10 shall be acquired from insurance companies properly licensed by the State of Oklahoma.

11. Confidentiality. The Parties agree to execute, immediately upon execution of this Agreement, a Confidentiality Agreement substantially in the form attached here to Exhibit A. In addition, all information designated as confidential by either Party and given or delivered to the other Party shall be held by the recipient in confidence and shall not be used except for internal business purposes.

12. No Solicitation. During the Term of this Agreement, and for a period of one year after its termination or expiration, or the date that is one year after entry of final judgment in any action regarding the enforceability of this provision if such date is later, CLIENT shall not directly or indirectly, without the prior, express written approval of RDS, offer or give employment to or retain the services as an independent contractor of any person or entity that was an employee, officer, member, manager, independent contractor, agent, or subcontractor of RDS (each an "RDS Representative") within the one year period preceding the date of termination or expiration of this Agreement if such employment or service shall relate to duties, tasks, responsibilities, or functions similar to those performed by the RDS Representative on behalf of RDS.

13. Notices. All notices, requests, demands and determinations under this Agreement (other than routine operational communications), shall be in writing and shall be deemed duly given:

    a. When delivered personally (against a signed receipt);
    b. On the designated day of delivery (other than a weekend or U.S. federal government holiday) after being timely given to an express overnight courier with a reliable system for tracking delivery;
    c. Four (4) business days after the day of mailing, when mailed to an address in the United States by United States mail, registered or certified mail, return receipt requested and postage prepaid; or
    d. Ten (10) business days after the day of mailing, when mailed to an address in the continental United States from outside of the continental United States by local mail service, registered or certified mail, return receipt requested and postage prepaid, and addressed as follows:

In the case of the CLIENT:

City of Durant

With a copy (which shall not constitute notice) to:
City of Durant

In the case of RDS:

PRA Government Services, LLC (d/b/a RDS)
12301 Kurland Drive Suite 150
Houston Texas, 77034
ATT: Lisa Broussard, CPA
Vice President Central Operations

With a copy (which shall not constitute notice) to:

Judith S. Scott
Executive Vice President and General Counsel
Portfolio Recovery Associates, Inc.
140 Corporate Blvd., Suite 100
Norfolk, VA 23502

Either party may from time to time change its address or designee for notification purposes (so long as in the United States) by giving the other prior notice of the new address or designee and the date upon which it will become effective.

14. Equal Opportunity to Draft. The Parties have participated and had an equal opportunity to participate in the drafting of this Agreement. No ambiguity shall be construed against any Party upon a claim that that party drafted the ambiguous language.

15. Assignment. This Agreement shall be binding upon and inure to the benefit of the Parties, their successors; representatives and assigns. RDS shall not assign this Agreement, or delegate its duties or obligations under this Agreement, without the prior written consent of CLIENT, which consent shall not be unreasonably withheld, delayed or conditioned. Notwithstanding the foregoing, RDS may assign this Agreement, in whole or in part, without the consent of CLIENT to: (i) any corporation or entity into which or with which RDS has merged or consolidated, (ii) any parent, subsidiary, successor or affiliate of RDS, or (iii) any corporation or entity which acquires all or substantially all of the assets of RDS. Subject to the foregoing, this Agreement shall be binding upon and inure to the benefit of the parties and their successors or assigns.

16. Force Majeure. RDS shall not be in default of its obligations hereunder to the extent that its performance is delayed or prevented by causes beyond its control, including but not limited to acts of God, government, weather, fire, power or telecommunications failures, inability to obtain supplies, breakdown of equipment or interruption in vendor services or communications.

17. Subcontractors. RDS shall have the right to hire assistants as subcontractors or to use employees to provide the Services required by this Agreement. RDS, in rendering performance under this Agreement shall be deemed an independent contractor and nothing contained herein shall constitute this arrangement to be employment, a joint venture, or a partnership. RDS shall be solely responsible for and shall hold CLIENT harmless from any and all claims for any employee related fees and costs including without limitation employee insurance, employment taxes, workman's compensation, withholding taxes or income taxes.

18. Intellectual Property Rights. The entire right, title and interest in and to RDS' database and all copyrights, patents, trade secrets, trademarks, trade names, and all other intellectual property rights associated with any and all ideas, concepts, techniques, inventions, processes, or works of authorship including, but not limited to, all materials in written or other tangible form developed or created in the course of this Agreement (collectively, the "Work Product") shall vest exclusively in RDS. The foregoing notwithstanding, in no event shall any CLIENT-owned data provided to RDS be deemed included within the Work Product.

19. Entire Agreement. This Agreement constitutes the entire agreement between the Parties hereto and supersedes any prior understandings or written or oral agreements between the Parties respecting the subject matter contained herein. Said Agreement shall not be amended, altered, or changed, except by a written Agreement signed by both Parties hereto.

20. Invalidity. If any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained thereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

21. Counterparts. This Agreement may be executed in several counterparts, each of which shall be considered an original but all of which taken together shall constitute but one and the same Agreement.

22. Survival. The terms and provisions of this Agreement that by their meaning and context are intended to survive the termination or expiration of this Agreement shall so survive the termination or expiration of this Agreement.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, each of the Parties has executed and delivered this Compliance Audit Agreement under seal effective as of the date first written above.

CLIENT:

THE CITY DURANT , an Oklahoma municipal corporation

By: _____

Print Name: _____

Title: _____

Dated:_____, 20__

RDS:

PRA GOVERNMENT SERVICES, LLC, a Delaware limited liability company d/b/a RDS

By: _____

Print Name: ___Lisa Broussard_____

Title: __VP Central Operations_____

Dated:_____, 20__

CONFIDENTIALITY AGREEMENT

PRA Government Services, LLC, a Delaware limited liability company d/b/a RDS (the "Non-Disclosing Party") has requested information disclosure from the City of **Durant**, an Oklahoma municipal corporation (the "Disclosing Party") in connection with the Non-Disclosing Party's performance of compliance auditing services related to certain taxes assessed by the Disclosing Party under a Compliance Audit Agreement between Non-Disclosing Party and Disclosing Party dated as of XXXXXXX , as may be amended from time to time (the "Compliance Audit Agreement") (the "Purpose"). The Disclosing Party wishes to protect the confidentiality of certain nonpublic tax information to be provided to the Non-Disclosing Party in connection with the Compliance Audit Agreement (the "Tax Information") and will disclose such information to the Non-Disclosing Party only in accordance with the terms and conditions of this Confidentiality Agreement (the "Agreement"). In pursuit of the above and for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Disclosing Party and the Non-Disclosing Party hereby agree as follows:

1. All Tax Information of any kind, in whatever form, that has been or may hereafter be disclosed or furnished, whether in writing or orally, to Non-Disclosing Party by Disclosing Party (or the shareholders, members, equity holders, directors, officers, employees, agents, consultants, independent contractors, affiliates, partners, joint venturers, advisors, or other representatives, including without limitation legal counsel, accountants, and financial advisors of the Disclosing Party (each a "Representative" of the Disclosing Party and collectively, the Disclosing Party's "Representatives")) or which may be learned by the Non-Disclosing Party as a result of such disclosure, shall be treated as the confidential information of Disclosing Party, shall be held in strict confidence, shall not be used by the Non-Disclosing Party other than for the Purpose defined above, and shall not be disclosed by Non-Disclosing Party to any other party without Disclosing Party's prior written consent, provided, however, that such information may be disclosed by Non-Disclosing Party to such of its employees, officers, subcontractors, and agents as reasonably require the same for the aforesaid Purpose and who are bound by obligations to Non-Disclosing Party consistent with Non-Disclosing Party's obligations hereunder.

2. The confidentiality obligations set forth in this Agreement are in addition to any confidentiality obligations imposed by circumstance or underlying law, including without limitation Section 205 of Title 68 of the Oklahoma Statutes, and Title 44 of the City of Tulsa Ordinances. The Non-Disclosing Party's obligations pursuant to this Agreement shall remain in full force and effect and shall survive the termination or expiration of the Compliance Audit Agreement for so long as information continues to meet the definition of Tax Information set forth herein. Once the Disclosing Party's activities related to the Purpose have been completed, or at any time upon the request of the Disclosing Party, the Non-Disclosing Party agrees to return to the Disclosing Party all Tax Information disclosed by the Disclosing Party hereunder, including without limitation all physical embodiments, electronic embodiments, photocopies or reproductions thereof.

3. The Non-Disclosing Party shall not disclose any Tax Information disclosed hereunder except as is allowed in Section 1 above or (a) to the extent required by law to any government unit or agency which has the right to review the same, (b) to any individual or entity to the extent the Non-Disclosing Party is required to disclose such information pursuant to law or (c) if such information is or becomes available to the public by lawful means and in any way other than as a result of disclosure by the Non-Disclosing Party, its employees, agents or officers. The Non-Disclosing Party shall give the Disclosing Party prior written notice of any such disclosure. Notwithstanding such disclosure pursuant to (a), (b) or (c) above, the Non-Disclosing Party shall not have any right to use the Tax Information for other than the Purpose set forth herein.

4. This Agreement may be executed in any number of counterparts, each of which shall be considered an original and all of which together shall constitute one agreement.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, each of the Non-Disclosing Party and the Disclosing Party have executed and delivered this Confidentiality Agreement effective as of XXXXXXXX.

DISCLOSING PARTY:

THE CITY OF DURANT , an Oklahoma municipal corporation

By: _____

Print Name: Stewart Hoffman_____

Title: Mayor, City of Durant_____

Dated:_____, 2015

NON-DISCLOSING PARTY:

PRA GOVERNMENT SERVICES, LLC, a Delaware limited liability company d/b/a RDS

By: _____

Print Name: Lisa Broussard_____

Title: VP Central Operations_____

Dated:_____, 2015

Oklahoma Standard Examination Procedures

RDS submits exam lead to jurisdiction

Jurisdiction submits lead to OTC for approval

OTC approves or denies exam in 45 days

OTC sends out letter to other jurisdictions not included on exam lead with 60 days to assign or decline

OTC provides exam information to RDS and jurisdiction

RDS and jurisdiction make decision to perform exam or return exam based on research information

RDS contacts and schedules exam within two weeks of assignment

Examiner is to schedule field date within 3 months of first contact; prelim data must be provided within 30 days if requested before field date

Confirmation letter and exam package sent by RDS at time of first contact; Examiner to request 1 year waiver to hold audit period open

Examiner to contact taxpayer 1 week before prelim info is due if not yet provided; Examiner may allow one 2 week extension if necessary; Any further delay will need approval from jurisdiction

If taxpayer has not provided data on time, send 1st late notice with 30 day extension to taxpayer

If taxpayer has not provided data after the 1st late notice extension, send 2nd late notice

Call and verify with taxpayer the week before the field visit to verify that they are ready

After field work is completed, examiner has 30 days to submit work papers to Exam Coordinator

Exam Coordinator has 2 weeks to review and submit to Exam Review Manager

Examiner submits work papers to taxpayer allowing 30 days for review

Make revisions and resubmit to Exam Coordinator within 2 weeks

Exam Coordinator submits to Exam Review Manager within 2 weeks

Exam Review Manager finishes review in 2 weeks

Examiner submits updated work papers to taxpayer

Agreed exam is submitted to jurisdiction

Jurisdiction approves exam and RDS submits to OTC

The City of Durant

Office of Community Development

Memorandum

Date: 11/23/2015
To: Mayor and City Council
From: Marty Cook
Re: Consider Approval of Ordinances Revising and Updating the City of Durant's Building Regulations in Accordance with the most Current Code Adopted by the State of Oklahoma and Adopted by the Oklahoma Uniform Building Code Commission-

1. Ordinance No. 1774 - Building Code Adopted
2. Ordinance No. 1775 - Plumbing Code Adopted
3. Ordinance No. 1776 - Plumbing Registration Fee
4. Ordinance No. 1777 - Plumbing Renewal
5. Ordinance No. 1778 - Electric Code Adopted
6. Ordinance No. 1779 - Electric Registration Fee
7. Ordinance No. 1780 - Fuel Gas Code Adopted
8. Ordinance No. 1781 - Mechanical Code Adopted
9. Ordinance No. 1782 - Mechanical Registration Fee

Amendments to Code Section 150 to allow for continuous adoption of the most current code and maintaining compliance with current State of Oklahoma Procedures.

Council Information / Action Requested

- Consider Approval of Ordinances 1774, 1775, 1776, 1777, 1778, 1779, 1780, 1781, and 1782.

City Staff Information / Action Follow-up, if Council authorizes this action:

- If Approved, Mayor and City Clerk shall execute ordinances
- City Clerk to publish ordinances according to state law
- City Clerk to file ordinance in her custody and furnish copy to our publisher, American Legal Publishing

ATTACHMENTS:

Description	Type	Upload Date
Ord 1774 Building Code Adopted	Ordinance	11/23/2015
Ord 1775 Plumbing Code Adopted	Ordinance	11/23/2015
Ord 1776 Plumbing Registration Fee	Ordinance	11/23/2015
Ord 1777 Plumbing Renewal	Ordinance	11/23/2015

Ord 1778 Electric Code Adopted	Ordinance	11/23/2015
Ord 1779 Electric Registration Fee	Ordinance	11/23/2015
Ord 1780 Fuel Gas Code Adopted	Ordinance	11/23/2015
Ord 1781 Mechanical Code Adopted	Ordinance	11/23/2015
Ord 1782 Mechanical Registration Fee	Ordinance	11/23/2015

Ordinance No. 1774

AN ORDINANCE AMENDING THE DURANT CODE OF ORDINANCES UPDATING TEXT TO MAINTAIN COMPLIANCE IN ACCORDANCE WITH THE MOST CURRENT CODE ADOPTED BY THE STATE OF OKLAHOMA AND ADOPTED BY THE OKLAHOMA UNIFORM BUILDING CODE COMMISSION; PROVIDING FOR SEVERABILITY AND PROVIDING FOR EMERGENCY.

BE IT ORDAINED by the City Council of the City of Durant, Oklahoma, a Municipal Corporation, as follows:

SECTION 1. Chapter 150 of the Code of Ordinances of the City of Durant is hereby amended by adding the following text to Section 150.001:

"and adopted and amended by the Oklahoma Uniform Building Code Commission"

AND

"A certain document, three copies of which are on file in the office of the Community Development Department of the City of Durant, being marked and designated as the International Existing Building Code, excluding the Appendices, as published by the International Code Council, Inc., be and is hereby adopted as Code of the City of Durant in the State of Oklahoma for the control of existing building and structures herein provided; each and all regulations, provisions, penalties, conditions and terms of the International Existing Building Code, 2015 Edition and subsequent versions thereof, published by the International Code Council, Inc., and adopted and amended by the Oklahoma Uniform Building Code Commission, are hereby adopted and made a part hereof as is fully set out in this subchapter, with additions, insertions, deletions and changes, if any.

A certain document, three copies of which are on file in the office of the Community Development Department of the City of Durant, being marked and designated as the International Residential Code, excluding the Appendices, as published by the International Code Council, Inc., be and is hereby adopted as Code of the City of Durant in the State of Oklahoma for the control of residential 1 and 2 family dwelling building and structures herein provided; each and all regulations, provisions, penalties, conditions and terms of the International Residential Code, 2009 Edition and subsequent versions thereof, published by the International Code Council, Inc., and adopted and amended by the Oklahoma Uniform Building Code Commission, are hereby adopted and made a part hereof as is fully set out in this subchapter, with additions, insertions, deletions and changes, if any."

SECTION 2.

That this ordinance and rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect after its approval as required by law.

SECTION 3. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separated, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. DECLARATION OF EMERGENCY

For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and of the inhabitants thereof, it is necessary that this ordinance shall be operative and go into effect immediately upon its passage, approval and publication.

PASSED AND ADOPTED by the Mayor and City Council of the City of Durant, Oklahoma on this 8th day of December, 2015.

_____
Stewart Hoffman, Mayor
City of Durant, Oklahoma

ATTEST:

_____
Cynthia Price, City Clerk

§ 150.001 BUILDING CODE ADOPTED.

A certain document, three copies of which are on file in the office of the Community Development Department of the City of Durant, being marked and designated as the International Building Code, excluding the Appendices, as published by the International Code Council, Inc., be and is hereby adopted as the Building Code of the City of Durant in the State of Oklahoma for the control of building and structures herein provided; each and all regulations, provisions, penalties, conditions and terms of the International Building Code, 2003 Edition and subsequent versions thereof, published by the International Code Council, Inc., and adopted and amended by the Oklahoma Uniform Building Code Commission, are hereby adopted and made a part hereof as is fully set out in this subchapter, with additions, insertions, deletions and changes, if any, prescribed in §150.002.

A certain document, three copies of which are on file in the office of the Community Development Department of the City of Durant, being marked and designated as the International Existing Building Code, excluding the Appendices, as published by the International Code Council, Inc., be and is hereby adopted as Code of the City of Durant in the State of Oklahoma for the control of existing building and structures herein provided; each and all regulations, provisions, penalties, conditions and terms of the International Existing Building Code, 2015 Edition and subsequent versions thereof, published by the International Code Council, Inc., and adopted and amended by the Oklahoma Uniform Building Code Commission, are hereby adopted and made a part hereof as is fully set out in this subchapter, with additions, insertions, deletions and changes, if any.

A certain document, three copies of which are on file in the office of the Community Development Department of the City of Durant, being marked and designated as the International Residential Code, excluding the Appendices, as published by the International Code Council, Inc., be and is hereby adopted as Code of the City of Durant in the State of Oklahoma for the control of residential 1 and 2 family dwelling building and structures herein provided; each and all regulations, provisions, penalties, conditions and terms of the International Residential Code, 2009 Edition and subsequent versions thereof, published by the International Code Council, Inc., and adopted and amended by the Oklahoma Uniform Building Code Commission, are hereby adopted and made a part hereof as is fully set out in this subchapter, with additions, insertions, deletions and changes, if any.

(`93 Code, § 5-101) (Ord. 1155, passed 12-11-90; Am. Ord. 1324, passed 9-11-00; Am. Ord. 1475, passed 9-13-05)

Statutory reference:

Adoption of building codes, authorized codes, see 11 O.S. § 14-107 and 74 O.S. § 324.8

Ordinance No. 1775

AN ORDINANCE AMENDING THE DURANT CODE OF ORDINANCES UPDATING TEXT TO MAINTAIN COMPLIANCE IN ACCORDANCE WITH THE MOST CURRENT CODE ADOPTED BY THE STATE OF OKLAHOMA AND ADOPTED BY THE OKLAHOMA UNIFORM BUILDING CODE COMMISSION; PROVIDING FOR SEVERABILITY AND PROVIDING FOR EMERGENCY.

BE IT ORDAINED by the City Council of the City of Durant, Oklahoma, a Municipal Corporation, as follows:

SECTION 1. Chapter 150 of the Code of Ordinances of the City of Durant is hereby amended by adding the following text to Section 150.025:

"and adopted and amended by the Oklahoma Uniform Building Code Commission"

SECTION 2.

That this ordinance and rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect after its approval as required by law.

SECTION 3. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separated, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. DECLARATION OF EMERGENCY

For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and of the inhabitants thereof, it is necessary that this ordinance shall be operative and go into effect immediately upon its passage, approval and publication.

PASSED AND ADOPTED by the Mayor and City Council of the City of Durant, Oklahoma on this 8th day of December, 2015.

_____
Stewart Hoffman, Mayor
City of Durant, Oklahoma

ATTEST:

_____
Cynthia Price, City Clerk

§ 150.025 PLUMBING CODE ADOPTED.

That certain document, three copies of which are on file in the office of the Community Development Department and the City of Durant, being marked and designated as the International Plumbing Code, including Appendix Chapter B, C, D, E, F and G, as published by the International Code Council, Inc., be and is hereby adopted as the code of the City of Durant for regulating the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of plumbing systems in the City of Durant and providing for the issuance of permits and collection of fees therefor; each and all of the regulations, provisions, conditions and terms of such International Plumbing Code, 2003 Edition, and all subsequent versions thereof, published by the International Code Council, Inc., and adopted and amended by the Oklahoma Uniform Building Code Commission, on file in the office of the Community Development Department are hereby referred to, adopted and made a part hereof as is fully set out in this subchapter.

(`93 Code, § 5-201) (Ord. 1155, passed 12-11-90; Am. Ord. 1328, passed 9-11-00; Am. Ord. 1476, passed 9-13-05; Am. Ord. 1613, passed 5-12-09)

Statutory reference:

Plumbing regulations and licensing, see 59 O.S. §§ 1001 et seq.

Ordinance No. 1776

AN ORDINANCE AMENDING THE DURANT CODE OF ORDINANCES UPDATING TEXT TO MAINTAIN COMPLIANCE IN ACCORDANCE WITH THE MOST CURRENT CODE ADOPTED BY THE STATE OF OKLAHOMA AND ADOPTED BY THE OKLAHOMA UNIFORM BUILDING CODE COMMISSION; PROVIDING FOR SEVERABILITY AND PROVIDING FOR EMERGENCY.

BE IT ORDAINED by the City Council of the City of Durant, Oklahoma, a Municipal Corporation, as follows:

SECTION 1. Chapter 150 of the Code of Ordinances of the City of Durant is hereby amended by deleting the following text to Section 150.027:

" (b) Journeyman plumber; and

(c) Apprentice plumber. "

SECTION 2.

That this ordinance and rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect after its approval as required by law.

SECTION 3. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separated, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. DECLARATION OF EMERGENCY

For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and of the inhabitants thereof, it is necessary that this ordinance shall be operative and go into effect immediately upon its passage, approval and publication.

PASSED AND ADOPTED by the Mayor and City Council of the City of Durant, Oklahoma on this 8th day of December, 2015.

_____
Stewart Hoffman, Mayor
City of Durant, Oklahoma

ATTEST:

_____
Cynthia Price, City Clerk

§ 150.027 PLUMBERS; REGISTRATION; FEES.

(A) (1) No person shall practice or engage in the business, trade or occupation of a plumbing contractor, a journeyman plumber or a plumber's apprentice unless he or she is registered as such with the Plumbing Inspector of the city as required in the city's Plumbing Code. The registration fees to be paid to the City Clerk shall be as set by the Council by motion or resolution for:

(a) Plumbing contractor;

~~(b) Journeyman plumber; and~~

~~(c) Apprentice plumber.~~

(2) Payment of the fee shall accompany the application. All registration certificates shall expire on June 30 of each year. However, all plumbers presently holding paid-up licenses from the city shall be given credit pro rata for the unexpired portion thereof in the event they do register under the code within 30 days from the effective date thereof. Otherwise, all original applicants for registration shall pay a full year's fee as herein designated, save and except that those original applicants who are registered after January 1, upon the first renewal of the registration, be entitled to credit for the renewal year in an amount as will give them credit pro rata on the unused portion of their first year's registration.

(B) Bond and insurance requirements of plumbing contractors shall meet the requirements established by state law prior to the issuance of a license or registration.

(C) All fees provided for in this subchapter shall be paid to the City Clerk for deposit to the account of the city.

(`93 Code, § 5-203) (Ord. 1155, passed 12-11-90)

Statutory reference:

State plumbing licenses required, cities may require registration, see 59 O.S. §§ 1001 et seq.

Ordinance No. 1777

AN ORDINANCE AMENDING THE DURANT CODE OF ORDINANCES UPDATING TEXT TO MAINTAIN COMPLIANCE IN ACCORDANCE WITH THE MOST CURRENT CODE ADOPTED BY THE STATE OF OKLAHOMA AND ADOPTED BY THE OKLAHOMA UNIFORM BUILDING CODE COMMISSION; PROVIDING FOR SEVERABILITY AND PROVIDING FOR EMERGENCY.

BE IT ORDAINED by the City Council of the City of Durant, Oklahoma, a Municipal Corporation, as follows:

SECTION 1. Chapter 150 of the Code of Ordinances of the City of Durant is hereby amended by deleting the following text to Section 150.028:

" Journeyman Plumbers; and

(B) "

SECTION 2.

That this ordinance and rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect after its approval as required by law.

SECTION 3. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separated, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. DECLARATION OF EMERGENCY

For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and of the inhabitants thereof, it is necessary that this ordinance shall be operative and go into effect immediately upon its passage, approval and publication.

PASSED AND ADOPTED by the Mayor and City Council of the City of Durant, Oklahoma on this 8th day of December, 2015.

_____
Stewart Hoffman, Mayor
City of Durant, Oklahoma

ATTEST:

_____
Cynthia Price, City Clerk

§ 150.028 RENEWALS.

Expired registration certificates may be renewed at any time upon payment of the fee required by the city, the filing of bond as applicable for plumbing contractors and upon the payment of penalties for registration after the expiration date thereof for:

(A) ~~Journeymen plumbers; and~~

~~(B)~~ Plumbing contractors.

(`93 Code, § 5-204) (Ord. 1155, passed 12-11-90)

Ordinance No. 1778

AN ORDINANCE AMENDING THE DURANT CODE OF ORDINANCES UPDATING TEXT TO MAINTAIN COMPLIANCE IN ACCORDANCE WITH THE MOST CURRENT CODE ADOPTED BY THE STATE OF OKLAHOMA AND ADOPTED BY THE OKLAHOMA UNIFORM BUILDING CODE COMMISSION; PROVIDING FOR SEVERABILITY AND PROVIDING FOR EMERGENCY.

BE IT ORDAINED by the City Council of the City of Durant, Oklahoma, a Municipal Corporation, as follows:

SECTION 1. Chapter 150 of the Code of Ordinances of the City of Durant is hereby amended by adding the following text to Section 150.047:

"and adopted and amended by the Oklahoma Uniform Building Code Commission"

SECTION 2.

That this ordinance and rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect after its approval as required by law.

SECTION 3. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separated, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. DECLARATION OF EMERGENCY

For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and of the inhabitants thereof, it is necessary that this ordinance shall be operative and go into effect immediately upon its passage, approval and publication.

PASSED AND ADOPTED by the Mayor and City Council of the City of Durant, Oklahoma on this 8th day of December, 2015.

_____
Stewart Hoffman, Mayor
City of Durant, Oklahoma

ATTEST:

_____
Cynthia Price, City Clerk

§ 150.047 NATIONAL ELECTRICAL CODE ADOPTED.

Certain documents, three copies of which are on file in the office of the Community Development Department of the City of Durant, being marked and designated as the *National Electric Code*, 2000 Edition, including its Appendixes, as published by the National Fire Protection Association, be and is adopted as the Electric Code of the City of Durant in the State of Oklahoma for the control of building and structures as herein provided; each and all of the regulations, provisions, conditions and terms of such *Electric Code*, 2000 Edition, published by the National Fire Protection Association, and adopted and amended by the Oklahoma Uniform Building Code Commission, are referred to, adopted and made a part hereof as is fully set out in this subchapter, with the additions, insertions, deletions and changes, if any, prescribed in periodic corrections issued by the National Fire Protection Association.

(`93 Code, § 5-303) (Ord. 1155, passed 12-11-90; Am. Ord. 1363, passed 3-12-02)

Ordinance No. 1779

AN ORDINANCE AMENDING THE DURANT CODE OF ORDINANCES UPDATING TEXT TO MAINTAIN COMPLIANCE IN ACCORDANCE WITH THE MOST CURRENT CODE ADOPTED BY THE STATE OF OKLAHOMA AND ADOPTED BY THE OKLAHOMA UNIFORM BUILDING CODE COMMISSION; PROVIDING FOR SEVERABILITY AND PROVIDING FOR EMERGENCY.

BE IT ORDAINED by the City Council of the City of Durant, Oklahoma, a Municipal Corporation, as follows:

SECTION 1. Chapter 150 of the Code of Ordinances of the City of Durant is hereby amended by deleting the following text to Section 150.055:

" (b) Journeyman electrician; and

(c) Apprentice electrician. "

SECTION 2.

That this ordinance and rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect after its approval as required by law.

SECTION 3. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separated, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. DECLARATION OF EMERGENCY

For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and of the inhabitants thereof, it is necessary that this ordinance shall be operative and go into effect immediately upon its passage, approval and publication.

PASSED AND ADOPTED by the Mayor and City Council of the City of Durant, Oklahoma on this 8th day of December, 2015.

_____
Stewart Hoffman, Mayor
City of Durant, Oklahoma

ATTEST:

_____
Cynthia Price, City Clerk

§ 150.055 ELECTRICIANS; REGISTRATION FEES.

(A) (1) No person shall practice or engage in the business, trade or occupation of an electrical contractor, journeyman electrician or electrician's apprentice unless he or she holds a current license obtained from the state and is registered as such with the Electrical Inspector of the city as required in the State Electrical License Act. The registration fees to be paid to the city shall be as set by the Council by motion or resolution for:

(a) Electrical contractor;

~~(b) Journeyman electrician; and~~

~~(c) Apprentice electrician.~~

(2) Payment of fee shall accompany the application. All registration certificates shall expire on June 30 of each year. However, all electricians presently holding paid-up registration certificates from the city shall be given credit pro rata for the unexpired portion thereof in the event they do register under the code within 30 days from the effective date thereof. Otherwise, all original applicants for registration shall pay a full year's fee as herein designated, save and except that those original applicants who are registered after January 1, upon the first renewal of the registration, be entitled to credit for the renewal year in an amount as will give them credit pro rata on the unused portion of their first year's registration.

(B) Bond and insurance requirements of electrical contractors shall meet the requirements established by state law prior to the issuance of a license or registration.

(`93 Code, § 5-312) (Ord. 1155, passed 12-11-90)

Statutory reference:

State electrical licenses required, see 59 O.S. §§ 1680 to 1696

Ordinance No. 1780

AN ORDINANCE AMENDING THE DURANT CODE OF ORDINANCES UPDATING TEXT TO MAINTAIN COMPLIANCE IN ACCORDANCE WITH THE MOST CURRENT CODE ADOPTED BY THE STATE OF OKLAHOMA AND ADOPTED BY THE OKLAHOMA UNIFORM BUILDING CODE COMMISSION; PROVIDING FOR SEVERABILITY AND PROVIDING FOR EMERGENCY.

BE IT ORDAINED by the City Council of the City of Durant, Oklahoma, a Municipal Corporation, as follows:

SECTION 1. Chapter 150 of the Code of Ordinances of the City of Durant is hereby amended by adding the following text to Section 150.095:

"and adopted and amended by the Oklahoma Uniform Building Code Commission"

SECTION 2.

That this ordinance and rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect after its approval as required by law.

SECTION 3. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separated, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. DECLARATION OF EMERGENCY

For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and of the inhabitants thereof, it is necessary that this ordinance shall be operative and go into effect immediately upon its passage, approval and publication.

PASSED AND ADOPTED by the Mayor and City Council of the City of Durant, Oklahoma on this 8th day of December, 2015.

_____
Stewart Hoffman, Mayor
City of Durant, Oklahoma

ATTEST:

_____
Cynthia Price, City Clerk

§ 150.095 FUEL GAS CODE ADOPTED; ADDITIONS AND CHANGES; COMPLIANCE.

(A) It is unlawful for any person, firm or corporation to manufacture, fabricate, assemble, install or repair any system, container, apparatus or appliance to be used for the transportation, storage, dispensing or utilization of liquefied petroleum gas or to transport, handle or store such gas unless such person has complied with and complies with all provisions of the law and ordinances relating thereto and has any license or permit which may be required by state law.

(B) Certain documents, three copies of which are on file in the office of the Community Development Department of the City of Durant, being marked and designated as the International Fuel Gas Code, 2003 Edition, including its Appendices, as published by the International Code Council, be and is hereby adopted as the Fuel Gas Code of the City of Durant in the State of Oklahoma for the control of buildings and structures as herein provided; each and all of the regulations, provisions, conditions and terms of such Fuel Gas Code, 2003 Edition and subsequent versions thereof, published by the International Code Council, Inc., and adopted and amended by the Oklahoma Uniform Building Code Commission, are hereby referred to, adopted and made a part hereof as is fully set out in this subchapter, with the additions, insertions, deletions and changes, if any, prescribed in division (C) of this section.

(C) The following sections are hereby revised:

(1) *Section 101.1.* Insert: City of Durant.

(2) *Section 106.5.2.* Insert: As approved by the City Council.

(3) *Section 106.5.3.* Insert: As approved by the City Council.

(4) *Section 108.4.* Insert: "As set by the City of Durant Code of Ordinances, § 10.99."

(5) *Section 108.5.* Insert: "As set by the City of Durant Code of Ordinances, § 10.99."

(6) *Section 109.* Section 109, Means of Appeal, is excluded.

(`93 Code, § 5-501) (Ord. 1155, passed 12-11-90; Am. Ord. 1325, passed 9-11-00; Am. Ord. 1477, passed 9-13-05) Penalty, see § 10.99

Statutory reference:

Similar provisions, see 52 O.S. §§ 420.1 et seq.

Ordinance No. 1781

AN ORDINANCE AMENDING THE DURANT CODE OF ORDINANCES UPDATING TEXT TO MAINTAIN COMPLIANCE IN ACCORDANCE WITH THE MOST CURRENT CODE ADOPTED BY THE STATE OF OKLAHOMA AND ADOPTED BY THE OKLAHOMA UNIFORM BUILDING CODE COMMISSION; PROVIDING FOR SEVERABILITY AND PROVIDING FOR EMERGENCY.

BE IT ORDAINED by the City Council of the City of Durant, Oklahoma, a Municipal Corporation, as follows:

SECTION 1. Chapter 150 of the Code of Ordinances of the City of Durant is hereby amended by adding the following text to Section 150.125:

"and adopted and amended by the Oklahoma Uniform Building Code Commission"

SECTION 2.

That this ordinance and rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect after its approval as required by law.

SECTION 3. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separated, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. DECLARATION OF EMERGENCY

For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and of the inhabitants thereof, it is necessary that this ordinance shall be operative and go into effect immediately upon its passage, approval and publication.

PASSED AND ADOPTED by the Mayor and City Council of the City of Durant, Oklahoma on this 8th day of December, 2015.

_____
Stewart Hoffman, Mayor
City of Durant, Oklahoma

ATTEST:

_____
Cynthia Price, City Clerk

§ 150.125 ADOPTION OF MECHANICAL CODE.

Certain documents, three copies of which are on file in the office of the Community Development Department and the City of Durant, being marked and designated as the International Mechanical Code, including Appendix Chapter A, as published by the International Code Council, Inc., be and is hereby adopted as the code of the City of Durant for regulating the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of mechanical systems in the City of Durant and providing for the issuance of permits and collection of fees therefore; each and all of the regulations, provisions, conditions and terms of such International Mechanical Code, 2003 Edition and subsequent versions thereof, published by the International Code Council, Inc and adopted and amended by the Oklahoma Uniform Building Code Commission, on file in the office of the Community Development Department are hereby referred to, adopted and made a part hereof as is fully set out in this subchapter.

(`93 Code, § 5-801) (Ord. 1125, passed 3-8-88; Am. Ord. 1155, passed 12-11-90; Am. Ord. 1327, passed 9-11-00; Am. Ord. 1478, passed 9-13-05)

Ordinance No. 1782

AN ORDINANCE AMENDING THE DURANT CODE OF ORDINANCES UPDATING TEXT TO MAINTAIN COMPLIANCE IN ACCORDANCE WITH THE MOST CURRENT CODE ADOPTED BY THE STATE OF OKLAHOMA AND ADOPTED BY THE OKLAHOMA UNIFORM BUILDING CODE COMMISSION; PROVIDING FOR SEVERABILITY AND PROVIDING FOR EMERGENCY.

BE IT ORDAINED by the City Council of the City of Durant, Oklahoma, a Municipal Corporation, as follows:

SECTION 1. Chapter 150 of the Code of Ordinances of the City of Durant is hereby amended by deleting the following text to Section 150.131:

" (b) Mechanical journeyman; and

(c) Mechanical apprentice. "

SECTION 2.

That this ordinance and rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect after its approval as required by law.

SECTION 3. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this Ordinance is, for any reason, held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separated, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 4. DECLARATION OF EMERGENCY

For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and of the inhabitants thereof, it is necessary that this ordinance shall be operative and go into effect immediately upon its passage, approval and publication.

PASSED AND ADOPTED by the Mayor and City Council of the City of Durant, Oklahoma on this 8th day of December, 2015.

_____
Stewart Hoffman, Mayor
City of Durant, Oklahoma

ATTEST:

_____
Cynthia Price, City Clerk

§ 150.131 MECHANICAL REGISTRATIONS; FEES.

(A) (1) No person shall practice or engage in the business, trade or occupation of a mechanical contractor, a mechanical plumber or a mechanical apprentice unless he or she is registered as such with the Mechanical Inspector of the city as required in the city's mechanical code. The registration fees to be paid to the City Clerk shall be as set by the Council by motion or resolution for:

(a) Mechanical contractor;

~~(b) Mechanical journeyman; and~~

~~(c) Mechanical apprentice.~~

(2) Payment of the fee shall accompany the application. All registration certificates shall expire on June 30 of each year. However, all mechanical registrants presently holding paid-up licenses from the city shall be given credit pro rata for the unexpired portion thereof in the event they do register under the code within 30 days from the effective date thereof. Otherwise, all original applicants for registration shall pay a full year's fee as herein designated, save and except that those original applicants who are registered after January 1, upon the first renewal of the registration, be entitled to credit for the renewal year in an amount as will give them credit pro rata on the unused portion of their first year's registration.

(B) Bond and insurance requirements of mechanical contractors shall meet the requirements established by state law prior to the issuance of a license or registration.

(`93 Code, § 5-807) (Ord. 1125, passed 3-8-88; Am. Ord. 1155, passed 12-11-90)

Statutory reference:

State mechanical licenses required, cities may require registration, see 59 O.S. §§ 1850.1 et seq.

The City of Durant

Office of City Manager

Memorandum

Date: 11/30/2015
To: Mayor and City Council
From: Sarah Sherrer, City Manager
Re: Consider Approval of Ordinance 1773 Amending Section 90.35 to Change Residency Requirement for Eligibility to Serve on the Parks and Recreation Advisory Board-

---

The Parks and Recreation Advisory Board consists of seven members to be appointed by the Mayor and confirmed by the City Council. Composition of the Board includes the Recreation Marketing Manager, one councilman, and five citizen appointments of which one of the members shall be appointed to represent the organized sports leagues. Both the Parks and Recreation Advisory Board and the Organized Sports Committee have been vacant for some time. Currently, we have not received enough applications to completely fill either one.

Ordinance 1773 amends Section 90.35 of the Durant City Code by expanding the residency requirements to serve on the Board. Previously, Board members were required to live inside city limits. This change will allow appointment of members who live within the boundaries of the city, school district or districts that overlap city boundaries, or within ten (10) miles of the city or school district. (This language was taken from 11 O.S. Sec. 10-112 stipulating residency requirements for city managers.) By expanding eligibility requirements, hopefully more applications will be made in order to fill all vacancies.

Additionally, clarification has been made here regarding the sixth member of the Board. Section 32.060 of the Durant City Code has language designating the Recreation Marketing Manager as the sixth, permanent member of the Board. When Section 32.060 was amended in 2011, the change was not made in Section 90.35 through the codification process. This amendment will correct the previous oversight. All changes are underlined in italics.

Application forms can be found on the city website and a copy has been included in this packet.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk: Publish Ordinance 1773 in Durant Daily Democrat within fifteen (15) days after passage; enroll Ordinance 1773 in the City of Durant Ordinance Record book immediately after passage; and prepare Ordinance 1773 for codification.

ATTACHMENTS:

Description	Type	Upload Date
ORDINANCE 1773 PARKS & REC BOARD	Ordinance	12/2/2015
APPLICATION	Exhibit	12/2/2015

ORDINANCE NO.1773

AN ORDINANCE AMENDING ARTICLE IX, TITLE 90, SECTION 90.35 OF THE DURANT CITY CODE, ENLARGING RESIDENCE REQUIREMENT FOR MEMBERSHIP TO THE PARKS AND RECREATION ADVISORY BOARD

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DURANT, OKLAHOMA

SECTION 1. That Section 90.35 of the Durant City Code be amended to read as follows:

The Parks and Recreation Advisory Board shall consist of seven members to be appointed by the Mayor and confirmed by the City Council. Five members shall be appointed to five-year overlapping terms and serve until their successors have been appointed and have taken office. *All members shall reside within the boundaries of the city, the school district or districts that overlap the city boundaries, or within ten (10 miles of the city or school district.* One of the members shall be appointed to represent the organized sports leagues. *The sixth member shall be the Recreation Marketing Manager who shall serve as a permanent member of the Board.* The seventh member shall be appointed by the City Council from among its own members and shall serve an indefinite term; however, such term shall automatically end when the City Council member ceases to serve on the City Council. The term of one of the five members appointed to overlapping terms shall expire in June of each year. The member representing the organized sports leagues shall serve a two-year term that shall expire in June of every odd-numbered year. The City Manager or his or her appointee, and the Director of Parks and Recreation shall serve as ~~a~~ non-voting ex officio members.

SECTION 2. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and of the inhabitants thereof, it is necessary that this ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

PASSED AND APPROVED this 8th day of December, 2015.

_____
STEWART HOFFMAN, Mayor

ATTEST:

_____
CYNTHIA J. PRICE, City Clerk

Approved this 8th day of December, 2015, as to legality and form.

_____

P. L. Pat Phelps, City Attorney

Application for Appointment to a City Board, Commission or Committee

Ms.
Mrs.
Mr.

Name (Last) (First) (MI)

☐ **Physical Address**

City State Zip

☐ **Mailing Address**

City State Zip

☐ **Home Phone** ☐ **Work Phone** ☐ **Cell Phone**

☐ **E-mail address** **By providing your e-mail address in the space above, you are consenting to the release of your personal e-mail address by the City.**

Board, Commission or Committee Appointment Desired: _____

Qualifications: (list educational background or experience that would assist you in carrying out the duties of this appointment)

Reasons for Serving: (state briefly the contributions you can make to this appointment and your reasons for wanting to serve on the Board, Commission or Committee)

Do you understand that attendance and active support is required for each appointee?
_____ Yes _____No

Signature Date

Please place a check in the ☐(s) for your preferred method of contact. Once the City Council has filled a position, your application will be removed from the file and you must reapply for future openings.

This information will become a Public Record.
You may return this form to Durant City Hall, City Manager's Office, 300 W. Evergreen, P.O. Box 578, Durant, OK 74702 or fax to 924-3490.

The City of Durant

Office of Technical Projects

Memorandum

Date:	12/2/2015
To:	Mayor and City Council
From:	Jerry Yandell, Technical Projects Director
Re:	Consider Request for Authorization to Purchase (RFAP # 2015-159) for the Downtown Enhancement Project (ODOT Project # 28808 (05).-

---

The attached Request for Authorization to Purchase is attached for your approval. This will allow the City to move forward with the Phase 5 Downtown Enhancement Project in cooperation with the Oklahoma Department of Transportation for the renovation of sidewalks, lighting, landscaping, and site amenities. The area designated for this reconstruction is Evergreen Street between 3rd and 4th avenue, and along 4th avenue between Main and Evergreen. Your approval is recommended for this enhancement project.
I will be happy to answer any questions concerning this request.

Council Information / Action Requested

Council approval

City Staff Information / Action Follow-up, if Council authorizes this action:

Execute documents
Notify parties involved

ATTACHMENTS:

Description	Type	Upload Date
RFAP # 2015-159	Cover Memo	12/2/2015

R02122015

SPEND/CNTRCT#
INCODE PROJ#
RFAP# 2015-159

REQUEST FOR AUTHORIZATION TO PURCHASE

Ref: 11 O.S. §10:114 (B) and 61 O.S. §103 (D) and & City of Durant Code: § 37.003-37.010

Item #		
1	Item planned for spending (provide details): ENGINEERING, CONSTRUCTION FOR PHASE 5 DOWTOWN ENHANCEMENT PROJECT	
2	Department requesting authorization: CITY ADMINISTRATION	
3	Bidding recommendation (award or reject along with name and contact information of vendor): ODOT	
4	Estimated Purchase Date (M/D/Y):	December 1, 2015
5	What are the financing or lease purchase terms (APR %, length of financing, payments, etc.)	
6	Is this item included in the current FY budget (Yes/No)	Yes
7	GL account code:	#015-705-555-61-03
8	Spending / purchase request details (complete below blanks):	
8a	Amount requested to spend	$100,000.00
8b	Item (new or replacement, if a capital item complete fixed asset form)?	New
8c	Old Item to be Traded-In (Yes / No). Note: if a capital item complete fixed asset form?	No
	If a Replacement Item, give description, age and condition of item to be replaced (including model & serial or VIN, trade allowance)	
8d	Is a contractor written agreement involved (Yes / No), if yes include a copy of the contract after City Attorney Review	No
8e	Does the purchase involve Grant Funding (Yes or No)	Yes
8f	What is the City Cash Match for the Grant	$ 99,992.00
8g	What other match or financial obligation is involved with the City accepting this Grant (explain with details)	

9 Purchase is Planned By (complete appropriate item(s) below):

9a **Informal Quotes** – Purchases of $2000-$15,000 City Manager approval required. Purchases with an estimated cost over $15,000 use formal bids. Specifications & at least 3 quotes must be attached for items over $5,000 (city manager can require quotes for below $5,000):

9b **Formal Bids** – Purchases with an estimated cost over $15,000 Council approval required. Attach complete specifications and a bidders list with at least 3 bidders. Include bidder name, address, phone number, fax number and email address of recommended vendor:

ODOT WILL ADMINISTER THE BIDDING

9c **State Contract** – Purchases of $2,000-$15,000 City Manager approval required. Purchases over $15,000 Council approval required. Include name, address, phone number, fax number, email address of state contract vendor and state contract number:

9d **Buy Board** – Purchases of $2,000-$15,000 City Manager approval required. Purchases more than $15,000 Council approval required. Include name, address, phone number, fax number, email address of Buy Board:

9e **Professional Services Agreement** – Purchases over $2,000 and less than $15,000 via an engineering, surveying, architect, computer services, janitorial, etc. firm covered by a council approved professional services agreement, City Manager approval required.

9f **Emergency Purchase** – To be utilized only when immediate action must be taken to protect the public health or safety or to prevent damage to property, prior council approval not required. Notify the City Manager immediately that an emergency purchase is needed.

9g **Sole Source Purchase** – Purchases of $2,000-$15,000 City Manager approval required. Purchases with an estimated cost over $15,000 Council approval required in addition to City Manager approval. Attach to this request a memo detailing the nature of the Sole source designation, that is explain how this purchase fulfills the requirements to be considered a sole source purchase:

10 Signature & date blocks (complete appropriate sections):

10a Signature of Grants Administrator (if applicable) — date (M/D/Y):

10b Signature Department Head — date (M/D/Y):

10c Signature of Division Head — date (M/D/Y): 12-1-15

10d Signature of Budget Administrator — date (M/D/Y): 12/1/15

10e Signature of Project Director (only over $5,000 capital projects) — date (M/D/Y): 12/1/2015

10f Signature of City Manager (only over $2,000) — date (M/D/Y): 12-01-2015

10g Signature of City Treasurer (date) — date (M/D/Y):

11h City Manager Comments:

The City of Durant

Office of Technical Projects

Memorandum

Date:	11/30/2015
To:	Mayor and City Council
From:	Jerry Yandell
Re:	Consider Engineering Contract Funding Agreement with The Oklahoma Department of Transportation for engineering services for Phase 5 Downtown Enhancement Project #28808(05). Contract # C-2015-71-

---

The attached contract is presented for council approval. This will allow for engineering to proceed for the Phase 5 Enhancement Project. As noted on the contract, it will engage the R.L. Shears Company P.C. to design this phase. R. L. Shears has designed the previous enhancement projects for the City and we have been please with his work. Your acceptance of this contract is requested.
I will be happy to answer any questions concerning this project.

Council Information / Action Requested

Council approval / disapproval

City Staff Information / Action Follow-up, if Council authorizes this action:

If approved execute documents and distribute

ATTACHMENTS:

Description	Type	Upload Date
Engineering contract for phase 5 enhancement	Cover Memo	11/30/2015

ENGINEERING CONTRACT FUNDING AGREEMENT

BY AND BETWEEN THE CITY OF
DURANT AND
THE OKLAHOMA DEPARTMENT OF TRANSPORTATION

FOR ENGINEERING SERVICES INVOLVING

PHASE 5 DURANT DOWTOWN ENHANCEMENT PROJECT

28808(05)

AGREEMENT

This agreement, made the day and year last written below, by and between the City of Durant, hereinafter referred to as the CITY, and the Department of Transportation of the State of Oklahoma, hereinafter referred to as the DEPARTMENT, is for the following intents and purposes and subject to the following terms and conditions, to wit:

WHEREAS, the Department has authorized the expenditure of allocated federal **STP ENHANCEMENT** funds toward the engineering of an eligible improvement for the CITY, specifically described as follows:

Design Engineering Services –
PHASE 5 DURANT DOWTOWN ENHANCEMENT PROJECT

WHEREAS, the CITY requests authorization to contract for the described engineering services with **R.L. SHEARS COMPANY P.C.**, a qualified consultant.

WHEREAS, the DEPARTMENT is of the opinion that the CITY is capable of administering the described engineering contract in a satisfactory manner;

NOW, THEREFORE, it is mutually agreed by the CITY and the DEPARTMENT that:

1) The CITY agrees to comply with the DEPARTMENT'S current Guidelines for the Administration of Consultant Contracts, and hereby certifies that this engineering contract has been executed in full compliance with the aforementioned policy.

2) The CITY agrees to administer the execution of the engineering contract, and to submit the necessary certifications and DEPARTMENT claim forms for progress payments as designated within the specific engineering contract.

3) Based on a negotiated contract amount of **$73,725**, **(Seventy-Three-Thousand-Seven-Hundred-Twenty-Five Dollars)**, the cost allocations shall be defined as provided in Paragraphs 5 and 6 below:

4) The **DEPARTMENT**, agrees to utilize federal **STP ENHANCEMENT** funds to provide

80% of the contract price, in the amount of **$58,980 (Fifty-Eight-Thousand-Nine-Hundred-Eighty Dollars).**

5) The **CITY** agrees to provide **20%** of the contract price, in the amount of **$14,745 (Fourteen-Thousand-Seven-Hundred-Forty-Five Dollars)**, which shall be placed on deposit with the DEPARTMENT upon execution of this agreement.

6) The CITY shall be entirely responsible for the administration and completion of all work associated with this contract, through its consultant.

7) Progress payments will be made to the consultant by the DEPARTMENT upon receipt of a properly executed claim form, approved by the CITY, accompanied by suitable evidence of the completion of the work claimed, as detailed in the engineering contract.

8) It is further understood and agreed by the CITY that no State funds have been allocated towards this engineering contract.

9) The CITY agrees to hold the Federal Government and the DEPARTMENT harmless from, and shall process and defend at its own expense, all claims, demands, or suits, whether at law or equity brought against the CITY, the DEPARTMENT, or Federal Government, arising from the CITY's execution, performance, or failure to perform any of the provisions of this Agreement, or arising by reason of the participation of the DEPARTMENT or Federal Government in the project, PROVIDED, nothing herein shall require the CITY to reimburse the DEPARTMENT or Federal Government for damages arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the Federal Government or the DEPARTMENT.

10) When any alleged act, omission, negligence, or misconduct may be subject to the limitations, exemptions, or defenses which may be raised under the Governmental Tort Claims Act, 51 O.S. Sec. 151, et seq., all such limitations, exemptions, and defenses shall be available to and may be asserted by the CITY. No liability shall attach to the DEPARTMENT or Federal Government except as expressly provided herein.

12) The City agrees to comply with Title VI of the Civil Rights Act of 1964, 78 O.S. § 252.42, 42 U.S.C. §§ 200d et seq., and all requirements imposed by or pursuant to 49 CFR, Part 21,"Nondiscrimination in Federally Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964."

IN WITNESS WHEREOF, the Deputy Director of the Department of Transportation, pursuant to authority vested in him by the Transportation Commission, has hereunto subscribed his name and the CITY has executed same pursuant to authority prescribed by law.

The CITY on this ___ day of _____, _____, and the DEPARTMENT on the_____day of_____, _____.

CITY OF DURANT

APPROVED AS TO FORM
AND LEGALITY

By_____
CITY ATTORNEY

By_____
MAYOR

By_____
ATTEST: CITY CLERK

(SEAL): Approved - City of DURANT

STATE OF OKLAHOMA
DEPARTMENT OF TRANSPORTATION

_____
BY: LOCAL GOVERNMENT DIVISION

_____
BY: DIRECTOR OF CAPITAL PROGRAMS

APPROVED AS TO FORM
AND LEGALITY

_____
BY: GENERAL COUNSEL

APPROVED

_____
BY: DEPUTY DIRECTOR

The City of Durant

Office of Technical Projects

Memorandum

Date:	11/30/2015
To:	Mayor and City Council
From:	Jerry Yandell, Technical Projects Director
Re:	Consider Award of Bid for Materials for Installation of North 7th Water Line to Serve SOSU (Contract #2014-39) (RFAP # 2015-125)-

---

Bids were recently received for materials for the installation of the N 7th pipeline. Of the 3 bids received, Oklahoma Contractor Supply submitted the lowest and best bid in the amount of $18,447.35. Your acceptance of this bid is recommended and requested. Attached is the tabulation sheet and engineers recommendation, as well.
Your concurrence with this request would be appreciated.

Council Information / Action Requested

Council approval/ disapproval

City Staff Information / Action Follow-up, if Council authorizes this action:

If approved, notify supplier

ATTACHMENTS:

Description	Type	Upload Date
Recommendation and Tabulation	Cover Memo	11/30/2015

WALL ENGINEERING, LLC
PO Box 1457
Durant, OK 74702
Ph: 580-317-4104 Fax: 580-317-4190

November 24,2015

City of Durant
ATTN: Stewart Hoffman, Mayor
300 W Evergreen
Durant, OK 74701

RE: City of Durant
Bid No. 2015-66
7th St. Water Main Materials
Recommendation for Award

Mr. Hoffman:

The above referenced project was bid at 2:00pm on November 19, 2015. Six (6) suppliers received plans and specifications for this project and three (3) elected to submit a quote. Oklahoma Contractor's Supply of Oklahoma City, Oklahoma had the apparent low quote with a quote of $18,447.35.

We recommend award to Oklahoma Contractor's Supply in the amount of $18,447.35. A certified summary of quotes is attached.

Should you have any questions or require additional information, please do not hesitate to call us at (580) 317-4104.

Respectfully,

WALL ENGINEERING

Brandon Wall, P.E.
President

Enclosure(s)
DBW

cc: Bidding Contractors
Wall Engineering File (DU-15-02)

City of Durant - Proposed 7th Street Water Main Materials Bid No. 2015-66
Certified Summary of Quotes
November 19, 2015 2:00 p.m.

#	Pay Item, including, but not limited to, the following for a complete system / installation	Qty & Unit	HD Supply Owasso, OK	Oklahoma Contractor's Supply Oklahoma City, OK	Morrison Supply Company Sherman, TX
1	Water Main Materials and Appurtenances	1 LS	$19,278.74	$18,447.35	$18,748.89

CERTIFIRED AS TRUE AND CORRECT:

REGISTERED PROFESSIONAL ENGINEER
BRANDON WALL
21108
OKLAHOMA

11/24/15

Wall Engineering, LLC
Brandon Wall, P.E.

The City of Durant

Human Resources Department

Memorandum

Date:	12/1/2015
To:	Mayor and City Council
From:	Administration/Human Resources
Re:	Consider Approval of Ordinance No. 1783 Amending the Employee Retirement System, Defined Contribution Plan for the Position of City Manager-

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Consider Approval of Ordinance No. 1783 Amending the Employee Retirement System, **Defined Contribution Plan for the Position of City Manager** for the City of Durant, Oklahoma; Providing Retirement Benefits for Eligible Employees of the City of Durant, Oklahoma; **Pertaining to the Definition of Employee**; Pertaining to Plan Design; Providing for Repealer and Severability; and Declaring an Emergency.

Council Information / Action Requested

Approve Ordinance No. 1783

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk to return one original signed Ordinance and both original Joinders to Oklahoma Municipal Retirement Fund offices. Publish according to state statutes.

ATTACHMENTS:

Description	Type	Upload Date
ORDINANCE 1783 CMO	Ordinance	12/2/2015

AN ORDINANCE OF THE CITY OF DURANT, OKLAHOMA

ORDINANCE NO. 1783

AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE POSITION OF CITY MANAGER FOR THE CITY OF DURANT, OKLAHOMA; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF DURANT, OKLAHOMA; PERTAINING TO THE DEFINITION OF EMPLOYEE; PERTAINING TO PLAN DESIGN; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY CITY COUNCIL OF THE CITY OF DURANT, OKLAHOMA.

Section 1. **AMENDATORY.** The Employee Retirement System, Defined Contribution Plan, of the **City of Durant**, Oklahoma, is hereby amended as reflected on the attached Exhibit "A", which is incorporated herein and adopted by reference. These amendments shall become effective on **December 1, 2015**.

Section 2. **EXECUTION AUTHORIZATION.** The City Clerk and Mayor be and they are hereby authorized and directed to execute the amended Retirement System Plan documents and to do all the other acts necessary to put said amendment into effect and to maintain IRS qualification of the Plan. The executed amended document attached hereto as Exhibit "A" is hereby ratified and confirmed in all respects.

Section 3. **SEVERABILITY.** If, regardless of cause, any section, subsection, paragraph, sentence, or clause of this ordinance, including the System as set forth in Exhibit "A" is held invalid or to be unconstitutional, the remaining sections, subsections, paragraphs, sentences, or clauses shall continue in full force and effect and shall be construed thereafter as being the entire provisions of this ordinance.

Section 4. **REPEALER.** Any ordinance inconsistent with the terms and provisions of this ordinance is hereby repealed; provided, however, that such repeal shall be only to the extent of such inconsistency and in all other respects this ordinance shall be cumulative of other ordinances regulating and governing the subject matter covered by this ordinance.

Section 5. **EMERGENCY**. Whereas, in the judgment of the City Council of the **City of Durant,** Oklahoma, the public peace, health, safety, and welfare of the **City of Durant**, Oklahoma, and the inhabitants thereof demand the immediate passage of this ordinance, an emergency is hereby declared, the rules are suspended, and this ordinance shall be in full force and effect on its passage and approval.

END

The foregoing ordinance was introduced before the City Council on the_____day of _____ ,_____, and was duly adopted and approved by the Mayor and City Council on the_____day of_____,_____, after compliance with notice requirements of the Open Meeting Law (25 OSA, Section 301, et seq.).

ATTEST:

_____
MAYOR

_____
CITY CLERK

Approved as to form and legality on_____,_____.

_____
CITY ATTORNEY

Exhibit A

OKLAHOMA MUNICIPAL RETIREMENT FUND
MASTER DEFINED CONTRIBUTION PLAN
JOINDER AGREEMENT

City of Durant, a city, town, agency, instrumentality, or public trust located in the State of Oklahoma, with its principal office at Durant, hereby establishes a Defined Contribution Plan to be known as **City of Durant Plan** (the "Plan") in the form of the Oklahoma Municipal Retirement Fund Master Defined Contribution Plan.

Except as otherwise provided herein, the definitions in Article II of the Plan apply.

1. Dates.

[ ] This instrument is a new Plan effective (date may not be prior to Plan Year of the date of execution).

[**X**] This instrument is an amendment, restatement and continuation of the Previous Plan, which was originally effective July 1, 2007. The effective date of this Joinder Agreement is **December 1, 2015** (date may not be prior to Plan Year of the date of execution), except as otherwise stated in the Plan and the Joinder Agreement

2. Employee.

The word "Employee" shall mean:

[ ] Any person, other than a Leased Employee, who, on or after the Effective Date, is considered to be a regular full-time employee in accordance with the Employer's standard personnel policies and practices, and is receiving remuneration for such services rendered to the Employer (including any elected official and any appointed officer or employee of any department of the Employer, whether governmental or proprietary in nature), including persons on Authorized Leave of Absence. Employees shall not include independent contractors. Elected members of the City Council shall not be considered to be Employees solely by reason of their holding such office.

[ ] Any person, other than a Leased Employee, who, on or after the Effective Date, is considered to be a regular employee in accordance with the Employer's standard personnel policies and practices (including part-time, seasonal and temporary employees), and is receiving remuneration for such services rendered to the Employer (including any elected official and any appointed officer or employee of any department of the Employer, whether governmental or proprietary in nature), including persons on Authorized Leave of Absence. Employees shall not include independent contractors. Elected members of the City Council shall not be considered to be Employees solely by reason of their holding such office.

[X] Any person who, [ ] on or after the Effective Date, **[X] as of 9/15/2008, holds the position of:**

[X] City Manager, City or Town Administrator, President, Chief Executive Officer, General Manager, or District Manager, as applicable.

[ ] Assistant City Manager [ ] Chief of Police [ ] Fire Chief

[ ] Department Head or Department Manager

[ ] Finance Director or Chief Financial Officer

[ ] General Counsel or Municipal Attorney [ ] Municipal Judge

[ ] (specify position)

The word "Employee" shall not include:

[ ] Any person who is currently accruing benefits under any other state or local retirement system.

[ ] Any person in the following position and who is covered under another retirement program or system approved by the City:

[ ] City Manager, City or Town Administrator, President, Chief Executive Officer, General Manager, or District Manager, as applicable.

[ ] Assistant City Manager [ ] Chief of Police [ ] Fire Chief

[ ] Department Head or Department Manager

[ ] Finance Director or Chief Financial Officer

[ ] General Counsel or Municipal Attorney [ ] Municipal Judge

[**X**] **is in the position of City Manager on or after November 16, 2015**

[ ] Any person who .

3. Entry Date.

Eligible Employees shall commence participation in the Plan: (Select only one)

[ ] **months** (any number of months up to twelve) after the later of the Employee's Employment Commencement Date or the date the definition of Employee in Section 2 hereof was met, provided that the individual has met the definition of Employee in Section 2 hereof throughout such period.

[**X**] **On the Employee's Employment Commencement Date. (**If the Employer has opted out of Old Age and Disability Insurance (OADI), this option must be elected).

4. Definition of Compensation.

Compensation shall exclude the item(s) listed below:

[ ] No exclusions.
[ ] Overtime pay.
[ ] Bonuses.
[ ] Commissions.
[ ] Longevity Pay.
[**X**] Severance pay.
[ ] Fringe benefits, expense reimbursements, deferred compensation and welfare benefits.
[ ] Accrued vacation or sick leave paid upon termination of employment and moving expenses.
[ ] Other:

5. Plan Design.

The Employer hereby elects the following Plan design:

[**X**] Pick-up Option. Each Employee shall be required to contribute to the Plan **_0.00_**% of his or her Compensation. These contributions shall be picked up and assumed by the Employer and paid to the Fund in lieu of contributions by the Participant. No Participant shall have the option of receiving the contributed amounts directly as Compensation.

[ ] Thrift Plan Option.

[ ] A Participant may elect to contribute to the Plan for each Valuation Period an amount which is at least 1%, but no more than _%_ of his Compensation ("Mandatory Contributions"). Mandatory Contributions shall be made by payroll deductions. A Participant shall authorize such deductions in writing on forms approved by, and filed with the Committee.

[ ] The Employer shall contribute to the Fund an amount equal to %_ of the total Mandatory Contributions contributed by Participants.

The Employer contribution shall be allocated in the proportion which the Mandatory Contributions of each such Participant for such Valuation Period bear to the total Mandatory Contributions contributed by all such Participants for such Valuation Period. Forfeitures attributable to Employer contributions under the Thrift Plan Option of this Section 5 shall be used to reduce Employer contributions under such Option.

[ ] Fixed Option. The Employer shall contribute to the Fund an amount equal to %__ of the total covered Compensation of all Participants for the Valuation Period. The Employer contribution shall be allocated in the proportion which the Compensation of each such Participant for such Valuation Period bears to the Compensation paid to all such Participants for such Valuation Period.

[**X**] Variable Option.

[**X**] The Employer intends to make a contribution to the Plan for the benefit of the Participants for each Valuation Period. The contribution may be varied from year to year by the Employer. (Select one option below)

[ ] Option A: The Employer contribution shall be allocated in the proportion that each such Participant's total points awarded bear to the total points awarded to all Participants with respect to such year. A Participant shall be awarded one point for each Year of Service.

[**X**] Option B: The Employer contribution shall be allocated in the proportion which the Compensation of each such Participant for such Valuation Period bears to the Compensation paid to all such Participants for such Valuation Period.

[ ] Option C: A combination of Options A and B in the following ratios:____% for Option A, and_____% for Option B.

[ ] 401(k) Option.
(This Option available only if elected prior to May 1, 1986)

[ ] Participant Deferral Elections shall be allowed under the provisions of Section 4.8 of the Plan. Participants shall be allowed to defer no more than % of their Compensation for each election period.

[ ] Section 4.8(d) of the Plan ("Roth Elective Deferrals") shall apply to contributions after____ (enter a date later than January 1, 2006, but not earlier than the date the Roth option was initially adopted), and the Plan will accept a direct rollover from another Roth elective deferral account under an applicable retirement plan as described in Code Section 402A(e)(1).

[ ] Matching Contribution Option. The Employer shall contribute to the Fund an amount equal to ____% of the Participant's contributions under the Employer's Section 457(b) Deferred Compensation Plan. The Employer matching contribution shall be limited to % of the Participant's Compensation. Forfeitures attributable to Employer matching contributions under this Matching Contribution Option of Section 5 shall be used to reduce Employer matching contributions under such Option.

[ ] No Employer Contribution Option.

6. Other Participant Contribution Options.

[**X**] Voluntary Nondeductible Contributions by Participants shall be allowed under the provisions of Section 4.4 of the Plan.

[ ] A Participant may not withdraw Voluntary Nondeductible Contributions.

[ ] Participants shall not contribute to the Plan.

7. Self-Directed Investments.

[**X**] Are permitted.

[ ] Are not permitted.

8. Allocation of Forfeitures Available.

Forfeitures of Employer contributions attributable to the Fixed Option or Variable Option under Section 5 hereof:

[**X**] Shall be added to Employer contribution under such Option.

[ ] Shall reduce the Employer contribution under such Option.

9. Service for Worker's Compensation Period.

If a Participant is on an Authorized Leave of Absence and is receiving worker's compensation during such Authorized Leave of Absence, such Participant

[**X**] shall be credited with Service for such period for purposes of vesting only and not for purposes of allocations of Employer Contributions.

[ ] shall not be credited with Service for such period.

10. Vesting.

For purposes of vesting under Section 6.4 of the Plan, the Employer hereby elects the following Option:

[ ] Option A

Years of Service	Vested Percentage	Forfeited Percentage
less than 1	0%	100%
at least 1 but less than 2	10%	90%
at least 2 but less than 3	20%	80%
at least 3 but less than 4	30%	70%
at least 4 but less than 5	40%	60%
at least 5 but less than 6	50%	50%
at least 6 but less than 7	60%	40%
at least 7 but less than 8	70%	30%
at least 8 but less than 9	80%	20%
at least 9 but less than 10	90%	10%
10 or more	100%	0%

[ ] Option B

Years of Service	Vested Percentage	Forfeited Percentage
Less than 3	0%	100%
at least 3 but less than 4	20%	80%
at least 4 but less than 5	40%	60%
at least 5 but less than 6	60%	40%
at least 6 but less than 7	80%	20%
7 or more	100%	0%

[ ] Option C

Years of Service	Vested Percentage	Forfeited Percentage
less than 5	0%	100%
at least 5 but less than 6	50%	50%
at least 6 but less than 7	60%	40%
at least 7 but less than 8	70%	30%
at least 8 but less than 9	80%	20%
at least 9 but less than 10	90%	10%
10 or more	100%	0%

[X] Option D

Years of Service	Vested Percentage	Forfeited Percentage
Immediate 100% Vesting	100%	0%

[ ] Option E

The Schedule indicated below (the sum of the Vested Percentage and Forfeited Percentage at each Year of Service must equal 100%) the vesting schedule must be at least as favorable as one of the safe harbor pre-ERISA schedules. The safe harbor vesting schedules are**:**

a. 15-year cliff vesting schedule: The plan provides that a participant is fully vested after 15 years of creditable service (service can be based on years of employment, years of participation, or other creditable years of service).

b. 20-year graded vesting schedule: The plan provides that a participant is fully vested based on a graded vesting schedule of 5 to 20 years of creditable service (service can be based on years of employment, years of participation, or other creditable years of service).

c. 20-year cliff vesting schedule for qualified public safety employees: The plan provides that a participant is fully vested after 20 years of creditable service (service can be based on years of employment, years of participation, or other creditable years of service). This safe harbor would be available only with respect to the vesting schedule applicable to a group in which substantially all of the participants are qualified public safety employees (within the meaning of Section 72(t)(10)(B)).

Years of Service	Vested Percentage	Forfeited Percentage
less than 1	**%**	**%**
at least 1 but less than 2	**%**	**%**
at least 2 but less than 3	**%**	**%**
at least 3 but less than 4	**%**	**%**
at least 4 but less than 5	**%**	**%**
at least 5 but less than 6	**%**	**%**
at least 6 but less than 7	**%**	**%**
at least 7 but less than 8	**%**	**%**
at least 8 but less than 9	**%**	**%**
at least 9 but less than 10	**%**	**%**
10 or more	**%**	**%**

[ ] Option F

To comply with the Internal Revenue Service Regulations promulgated pursuant to the Code Section 3121(b)(7)(F), Participants who are part-time, seasonal or temporary Employees will have immediate vesting.

(If this Option F is elected, one of the other Options above must also be elected for Participants who are not part-time, seasonal or temporary Employees).

11. Participant Loans.

[**X**] Participant loans shall be offered pursuant to Section 6.14 of the Plan.

[ ] Participant loans shall not be offered.

12. Direct Transfer to Other Retirement Plan.

[**X**] Direct transfer of a Participant's accounts to another defined contribution plan sponsored by the Employer is not permitted.

[ ] The Accounts of any Participant who (i) is 100% vested in his Accounts in this Plan; (ii) has ceased to be eligible for participation in this Plan; and (iii) who becomes eligible for participation in another defined contribution retirement plan sponsored by the Employer (the "Other Retirement Plan"), shall be directly transferred to the Other Retirement Plan as soon as practicable after the Plan Administrator provides written direction to the Trustee to such effect in a form acceptable to the Trustee.

13. Valuation Date. Except with respect to any Special Valuation Date determined in accordance with Section 5.10, the Valuation Date for the Plan shall be:

[ ] Monthly: Midnight on the last work day of the calendar month.

[ ] Weekly: Midnight on the last work day of the calendar week.

[X] Daily: Beginning effective on the first date reasonably available to the Oklahoma Municipal Retirement Fund, on each business day of the Plan Year for which Plan assets are valued on an established market.

14. The Employer has consulted with and been advised by its attorney concerning the meaning of the provisions of the Plan and the effect of entry into the Plan.

IN WITNESS WHEREOF the **City of Durant** has caused its corporate seal to be affixed hereto and this instrument to be duly executed in its name and behalf by its duly authorized officers this_____ day of _____,_.

City of Durant

By:_____

Attest:

Title:_____

_____

Title:_____

(SEAL)

15. The foregoing Joinder Agreement is hereby approved by the Oklahoma Municipal Retirement Fund this _____ day of_____,_____.

OKLAHOMA MUNICIPAL RETIREMENT FUND

By:_____

Title:_____

Attest:

_____

Secretary

(SEAL)

Required Disclosures. This Joinder Agreement is to be used only with the Oklahoma Municipal Retirement Fund Master Defined Contribution Plan. Failure to properly complete this Joinder Agreement may result in failure of the Plan to qualify under Code Section 401(a). In accordance with IRS Rev. Proc. 2011-49, the Volume Submitter Practitioner who has obtained Internal Revenue Service approval of the Oklahoma Municipal Retirement Fund Master Defined Contribution Plan has authority under the Plan document to amend the Plan on behalf of adopting employers for certain changes in the Code, regulations, revenue rulings, other statements published by the Internal Revenue Service, including model, sample or other required good faith amendments. The Volume Submitter Practitioner will inform adopting employers of any such amendments or of the discontinuance or abandonment of the volume submitter plan document. The name, address and telephone number of the Volume Submitter Practitioner are: McAfee & Taft A Professional Corporation, 211 N. Robinson, Oklahoma City, OK 73102, telephone (405) 552-2231. Any inquiries by the adopting employer regarding the adoption of the Plan, the meaning of Plan provisions, or the effect of the Internal Revenue Service advisory letter on the volume submitter plan may be directed to the Volume Submitter Practitioner.

The City of Durant

Human Resources Department

Memorandum

Date:	12/1/2015
To:	Mayor and City Council
From:	Administration/Human Resources
Re:	Consider Approval of Ordinance No. 1784 Amending the Employee Retirement System, Defined Benefit Plan for the City of Durant, Oklahoma-

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Consider Approval of Ordinance No. 1784 Amending the Employee Retirement System, **Defined Benefit Plan** for the City of Durant, Oklahoma; Providing Retirement Benefits for Eligible Employees of the City of Durant, Oklahoma; **Pertaining to the Definition of Employee**; Providing for Repealer and Severability; and Declaring an Emergency.

Council Information / Action Requested

Consider Approval of Ordinance No. 1784 Amending the Employee Retirement System, Defined Benefit Plan for the City of Durant, Oklahoma

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk to return one original signed Ordinance and both original signed Joinders to Oklahoma Municipal Retirement offices.

ATTACHMENTS:

Description	Type	Upload Date
ORDINANCE 1784 DB	Ordinance	12/2/2015

AN ORDINANCE OF THE CITY OF DURANT, OKLAHOMA

ORDINANCE NO.1784

AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, **DEFINED BENEFIT PLAN FOR CITY OF DURANT**, OKLAHOMA; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF **CITY OF DURANT**, OKLAHOMA; **PERTAINING TO THE DEFINITION OF EMPLOYEE**; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING ANEMERGENCY.

BE IT ORDAINED BY CITY COUNCIL OF THE **CITY OF DURANT**, OKLAHOMA.

Section 1. **AMENDATORY.** The Employee Retirement System, **Defined Benefit Plan, of the City of Durant**, Oklahoma, is hereby amended as reflected on the attached Exhibit "A", which is incorporated herein and adopted by reference. These amendments shall become effective on **December 1, 2015**.

Section 2. **EXECUTION AUTHORIZATION.** The City Clerk and Mayor be and they are hereby authorized and directed to execute the amended Retirement System Plan documents and to do all the other acts necessary to put said amendment into effect and to maintain IRS qualification of the Plan. The executed amended document attached hereto as Exhibit "A" is hereby ratified and confirmed in all respects.

Section 3. **SEVERABILITY.** If, regardless of cause, any section, subsection, paragraph, sentence, or clause of this ordinance, including the System as set forth in Exhibit "A" is held invalid or to be unconstitutional, the remaining sections, subsections, paragraphs, sentences, or clauses shall continue in full force and effect and shall be construed thereafter as being the entire provisions of this ordinance.

Section 4. **REPEALER.** Any ordinance inconsistent with the terms and provisions of this ordinance is hereby repealed; provided, however, that such repeal shall be only to the extent of such inconsistency and in all other respects this ordinance shall be cumulative of other ordinances regulating and governing the subject matter covered by this ordinance.

Section 5. **EMERGENCY**. Whereas, in the judgment of the City Council of the **City of Durant**, Oklahoma, the public peace, health, safety, and welfare of the **City of Durant**, Oklahoma, and the inhabitants thereof demand the immediate passage of this ordinance, an emergency is hereby declared, the rules are suspended, and this ordinance shall be in full force and effect on its passage and approval.

END

The foregoing ordinance was introduced before the City Council of the City of Durant on the _____ day of_____,_____, and was duly adopted and approved by the Mayor and City Council on the_____day of_____,_____, after compliance with notice requirements of the Open Meeting Law (25 OSA, Section 301, et seq.).

City of Durant

_____

ATTEST: MAYOR

_____

CITY CLERK

Approved as to form and legality on_____,_____.

_____

CITY ATTORNEY

OKLAHOMA MUNICIPAL RETIREMENT FUND
MASTER DEFINED BENEFIT PLAN
JOINDER AGREEMENT

City of Durant, a city, town, agency, instrumentality, or public trust located in the State of Oklahoma, with its principal office at Durant, Oklahoma, hereby establishes a Defined Benefit Plan to be known as **City of Durant Plan** (the "Plan") in the form of The Oklahoma Municipal Retirement Fund Master Defined Benefit Plan.

Except as otherwise provided herein, the definitions in Article II of the Plan apply.

1. Dates.

[ ] This instrument is a new Plan effective_____.

[**X**] This instrument is an amendment, restatement and continuation of the Previous Plan, which was originally effective April 1, 1967. The effective date of this Joinder Agreement is **December 1, 2015**, except as otherwise stated in the Plan and the Joinder Agreement.

2. Employee.

The word "Employee" shall mean:

[**X**] Any person other than a Leased Employee who, on or after the Effective Date, is considered to be a regular full-time employee in accordance with the Employer's standard personnel policies and practices, and is receiving remuneration for such services rendered to the Employer (including any elected official and any appointed officer or employee of any department of the Employer, whether governmental or proprietary in nature), including persons on Authorized Leave of Absence. Employees shall not include independent contractors. Elected members of the City Council shall not be considered to be Employees solely by reason of their holding such office.

[ ] Any person other than a Leased Employee who, on or after the Effective Date, is considered to be a regular employee in accordance with the Employer's standard personnel policies and practices (including part-time, seasonal and temporary employees), and is receiving remuneration for such services rendered to the Employer (including any elected official and any appointed officer or employee of any department of the Employer, whether governmental or proprietary in nature), including persons on Authorized Leave of Absence. Employees shall not include independent contractors. Elected members of the City Council shall not be considered to be Employees solely by reason of their holding such office.

[X] Any person who, on or after the Effective Date, is an employee of the Employer and is in the position of City Manager as of November 16, 2015.

The word "Employee" shall not include:

[**X**] Any person who is currently accruing benefits under any other state or local retirement system.

[ ] Any person who is .

3. Eligibility.

Eligible Employees shall commence participation in the Plan: (Select only one)

[ ] month(s) (any number of months up to twelve consecutive) after the Employee's Employment Commencement Date.

[**X**] On the Employee's Employment Commencement Date.

4. Definition of Compensation.

Compensation shall exclude the item(s) listed below:

[ ] No exclusions.

[ ] Overtime pay.

[ ] Bonuses.

[ ] Commissions.

[**X**] Severance pay.

[ ] Fringe benefits, expense reimbursements, deferred compensation and welfare benefits.

[**X**] Other: Accrued vacation or sick leave paid upon termination of employment and moving expenses.

5. **Average Monthly Compensation.**
The considered period for purposes of the definition of "Average Monthly Compensation" in Section 2.1 of The Oklahoma Municipal Retirement Fund Master Defined benefit Plan is:
[**X**] sixty (60) consecutive months.
[ ] thirty-six (36) consecutive months.

6. **The Employer hereby elects the following Plan design:**
[**X**] Mandatory Contribution Option. An Employee shall be required to contribute to the Plan for each Plan Year the percentage of his Compensation ("Mandatory Contributions") required by the Plan. Mandatory Contributions shall be made by payroll deductions. An Employee shall authorize such deductions in writing on forms approved by, and filed with, the Committee.

If the Employee's contributions are to be taxed deferred:
[**X**] Pick-Up Option. The Employer hereby elects to have the provisions of Section 3.4 of the Plan apply. The Employer shall pick-up and pay the percentage of each Participant's Compensation required to be contributed as of **January 1, 2010** in lieu of contributions by the Participant. No Participant shall have the option of receiving the contributed amounts directly as Compensation.

[ ] Non-Contributory Option. Participants shall not be required nor permitted to contribute to the Plan.

7. **A. Payment Options.** The Employer hereby elects the following minimum number of payments for employees eligible to receive benefits under Article IV of the Plan:
[**X**] Sixty (60) monthly payments.
[ ] One hundred and twenty (120) monthly payments.

B. Plan Options. The Employer hereby elects the following plan designation and percentage used in calculating benefits under Section 5.1 of the Plan.
[ ] Plan AAA - 3% with no maximum Years of Service
[ ] Plan AAA - 3% recognizing a maximum of 22 Years of Service
[**X**] Plan AA - 2.625%
[ ] Plan BB - 2.25%
[ ] Plan CC - 1.875%
[ ] Plan A - 1.5%
[ ] Plan B - 1.125%
[ ] Plan C - .75%

C. Normal Retirement Age. Normal retirement age shall be:
[**X**] Age 65
[ ] The earlier of (i) and (ii) as follows:
(i) age 65
(ii) the later of age 62 and the age at which the Participant has completed 30 years of service.
Examples: An employee hired at age 20 who worked for 30 years and terminated at age 50 would be entitled to unreduced payments at age 62.
An employee hired at age 30 who worked for 25 years and terminated at age 55 would be entitled to unreduced payments at age 65.
[ ] Modified Rule of 80:
The earlier of (i) and (ii) as follows:
(i) age 65
(ii) the later of age 55 and the age at which the sum of the Participant's age in completed years and the participant's number of completed years of credited service total 80 or greater. To be eligible, the Participant's age plus service must be at least 80 prior to termination of employment.
Examples: 1. An employee hired at age 30 who worked for 25 years and terminated at age 55 would be entitled to unreduced payments immediately. Age 55 plus 25 years equals 80.

2. An employee hired at age 20 who worked for 30 years and terminated at age 50 would be entitled to unreduced payments at age 55. The employee has age plus service points at age 50 but the minimum age for payment is 55.

3. An employee hired at age 25 who worked for 25 years and terminated at age 50 would be entitled to unreduced payments at age 65. Age 50 plus 25 years is less than 80, so the Normal Retirement Age is 65.

D. Vesting Options. The Employer hereby elects the following vesting option to determine an Employee's eligibility to receive retirement benefits.

[ ] Ten Year Cliff Vesting Schedule
[**X**] Seven Year Cliff Vesting Schedule
[ ] Five Year Cliff Vesting Schedule

E. Service Credit Prior to Original Plan Effective Date. The Employer hereby elects to include the following limitation of service prior to the original Plan effective date.

[**X**] No limitation
[ ] Service credit prior to the original Plan effective date shall not exceed____years.

F. Service Buyback. The Employer hereby elects

[ ] No service buyback pursuant to Section 10.13 of the Plan
[**X**] The service buyback provisions of Section 10.13 of the Plan.

G. Service for Worker's Compensation Period. If a Participant is on an Authorized Leave of Absence and is receiving worker's compensation during such Authorized Leave of Absence, such Participant

[**X**] shall be credited with Service for such period for purposes of vesting only and not for purposes of benefits, but no Employee contributions shall be made with respect to the Participant for such period.
[ ] shall not be credited with Service for such period.

8. Contributions by Employees.

If Employees are required to contribute to the cost of providing benefits under this Plan, such contributions shall be based on the plan designation selected in Section 7B above and shall apply to pay periods commencing on and after **January 1, 2010**.

a. [ ] The Employee contribution formula in Section 3.3 of the Plan shall use the following maximum percentage for the Plan Option selected in Section 7B of this Joinder Agreement:

Plan AAA – 6.0%
Plan AA - 5.25%
Plan BB - 4.5%
Plan CC - 3.75%
Plan A - 3%
Plan B - 2.25%
Plan C - 1.5%

b. [**X**] The contribution formula shall be **3.50%** of compensation. (Not to exceed the percentages in above paragraph).

c. [ ] The contribution as annually determined each year shall be shared by the Employee and Employer as follows:

Employee portion %
Employer portion %

(Employee plus Employer percentages must total 100%.)

The contribution will be actuarially determined based on Plan assets and liabilities as of January 1 of each year as a percent of payroll, which will then be shared between the Employer and Employee as noted above. These contribution rates will be in effect from July 1 of that year until June 30 of the subsequent year.

9. Cost-of-Living Option.

For purposes of adjusting retiree and beneficiary pensions, the Employer hereby elects the following:

[**X**] No Cost-of-Living Option on Future Service Benefits effective December 31, 2009.
Future Service Benefits refer to pension benefits accruals after December 31, 2009.

[**X**] Cost-of-Living Option. This election applies to Sections 5.1 (Normal Pension), 5.4 (Deferred Vested Pension), 6.3A and 6.3B (Death After Commencement of Pension), and 6.4 (Spouse's Pension) and provides annual benefit increases of the smaller of three percent (3%) or the percentage change in the Consumer Price Index.

The effective date of the Cost-Of-Living Option shall be July 1, 1974 (the original date that the Employer elected the Cost-of-Living Option) through December 31, 2009 and shall apply for benefit accruals earned through December 31, 2009, the original date that the Employer elected the Cost-Of-Living Option.

10. Retiree Plan Improvement Option.

Benefits payable to or on behalf of a former Employee under Article V, Article VI, or Article VII of the Plan, which are due or in the course of payment of the Effective Date of this Joinder Agreement, shall

[ ] be increased according to the Plan Option elected herein. Such increased benefits shall be reflected in any periodic payments due or paid on or after the Effective Date of the Joinder Agreement. It is not intended for this change to be retroactive and any periodic payments due prior to such date shall not be affected.

[ ] be increased by % effective . Such increased benefits shall be reflected in any periodic payments due or paid after such date. It is not intended for this change to be retroactive and any periodic payments due prior to such date shall not be affected.

[**X**] not be increased, but shall continue to be paid under the terms of the Previous Plan.

11. Limitations on Optional Benefit Forms.

Section 7.2 of the Plan provides for a lump sum payment form, an installment payment form that would be payable over a fixed number of years (at which time all payments would cease), or the purchase of an insured annuity. The Employer hereby elects the following:

[ ] Optional benefit forms under Section 7.2 of the Plan will not be permitted.

[**X**] Optional benefit forms under Section 7.2 of the Plan will be permitted, subject to Retirement Committee approval for any such elections by an Employee, subject to the following limitation(s):

1. A lump sum payment will not be issued to anyone over age 45 at the time of payment if it is determined that the monthly benefit to that individual would have exceeded $200 at age 65;

2. A lump sum payment cannot exceed $20,000, and there shall be no partial lump sum distributions

(The above election has no effect on the joint and survivor optional benefit forms under Section 7.1).

12. Defined Contribution Option.

[**X**] Not applicable.

[ ] Participant shall be entitled to the benefit under this option, in addition to the benefit determined according to Section 7B.

An account shall be created for each active Participant as of the effective date of the option. The beginning balance of the account shall be the Participant's Contribution Accumulation. The account shall be credited with:

(1) Mandatory Contributions made by the Participant after the effective date of the option.

(2) Investment earnings at same rate as earned by the Oklahoma Municipal Retirement Fund (OMRF) Defined Benefit Fund.

As soon as administratively possible after termination of employment or death, the administrator shall pay the Participant or Beneficiary if applicable, the account balance. The Participant may elect to receive the benefit in any of the Benefit options permitted under the plan. The benefit shall be the Actuarial Equivalent of the account balance at the time the benefit commences.

The administrator shall determine the method of determining the investment earnings and the date such investment earnings are credited. This option shall be effective .

13. The Employer has consulted with and been advised by its attorney concerning the meaning of the provisions of the Plan and the effect of entry into the Plan.

IN WITNESS WHEREOF **City of Durant** has caused its corporate seal to be affixed hereto and this instrument to be duly executed in its name and behalf by its duly authorized officers this_____ day of _____,_____.

City of Durant

By:_____

Attest:

Title:_____

_____

Title:_____

(SEAL)

14. The foregoing Joinder Agreement is hereby approved by the Oklahoma Municipal Retirement Fund this _____ day of_____,_____.

OKLAHOMA MUNICIPAL RETIREMENT FUND

By:_____

Title: Chairman_____

Attest:

_____

Secretary

(SEAL)

The City of Durant

Office of City Manager

Memorandum

Date: 12/4/2015
To: Mayor and City Council
From: Sarah Sherrer, City Manager
Re: Consider Ordinance No. 1788 - Annexation to City, Establishing Zoning and Service Plan-

---

Tommy called Monday, November 30th regarding site plan review and permitting for BrucePac (company locating at the former JC Potter site). Fire Marshal, Wade Boyd met with Tommy Kramer later that day to discuss and subsequently contacted the state fire marshal to inquire about the Bruce Pac project. The project is set to complete on or around 01/18/2016. BrucePac has requested annexation be postponed until February 1, 2016 (my understanding is that the timeline for annexation was negotiated through the DIA initially when the company chose to locate in Durant).

Because this property is outside city limits the city has no jurisdiction regarding enforcement of building codes. The State Fire Marshal's office is 60 days behind on building and fire sprinkler plan reviews. Since Bruce Pac is set to be annexed into the Durant city limits eventually, the state will allow the Durant Fire Marshal to perform the building and fire sprinkler plan reviews. Marty Cook and Wade Boyd will review the plans and also perform inspections at the site to make sure the project is meeting current city codes and do their best to keep the project on track. All applicable permitting and inspection fees will be applied. City staff can conduct preliminary site reviews, building inspections and so forth but cannot issue a Certificate of Occupancy until the property is annexed and officially a part of our jurisdiction. BrucePac can open for operations without the CO. Since BrucePac expects to complete construction in January but has requested to be annexed in February, we have a timeline predicament.

Upon researching, I determined that the company has two options:

1. City will initiate annexation process as soon as possible. Once the property is annexed, city building officials would be authorized to issue a Certificate of Occupancy (if up to code) and there is a <u>better chance</u> BrucePac would not need to postpone their opening date.

2. City can delay annexation until February as requested by BrucePac and the city would be authorized to issue a CO after that- provided all construction meets code and regulatory provisions are met, etc.

I spoke with Tommy Kramer earlier today and he was unable to indicate how the company might respond until Monday. Because of the short time frames involved, I made an executive decision to include an item on the December city council agenda for annexation. Meanwhile, Pat will prepare the ordinance for annexation and other necessary documents to have available on Tuesday at the city council meeting in the event BrucePac opts to be annexed sooner.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

The City of Durant

Human Resources Department

Memorandum

Date:	12/1/2015
To:	Mayor and City Council
From:	Administration/Human Resources
Re:	Consider Approval of Ordinance No. 1785 Amending the Employee Retirement System, Defined Contribution Plan for the City of Durant, Oklahoma-

---

Consider Approval of Ordinance No. 1785 Amending the Employee Retirement System, **Defined Contribution Plan** for the City of Durant, Oklahoma; Providing Retirement Benefits for Eligible Employees of the City of Durant, Oklahoma; **Pertaining to the Definition of Employee**; Providing for Repealer and Severability; and Declaring an Emergency.

Council Information / Action Requested

Approve Ordinance No. 1785

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk to return one original signed Ordinance and both original Joinders to Oklahoma Municipal Retirement Fund offices.

ATTACHMENTS:

Description	Type	Upload Date
ORDINANCE 1785 DC	Ordinance	12/2/2015

AN ORDINANCE OF THE CITY OF DURANT, OKLAHOMA

ORDINANCE NO. 1785

AN ORDINANCE AMENDING THE EMPLOYEE RETIREMENT SYSTEM, DEFINED CONTRIBUTION PLAN FOR THE POSITION OF CITY MANAGER FOR THE CITY OF DURANT, OKLAHOMA; PROVIDING RETIREMENT BENEFITS FOR ELIGIBLE EMPLOYEES OF THE CITY OF DURANT, OKLAHOMA; PERTAINING TO THE DEFINITION OF EMPLOYEE; PERTAINING TO PLAN DESIGN; PROVIDING FOR REPEALER AND SEVERABILITY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY CITY COUNCIL OF THE CITY OF DURANT, OKLAHOMA.

Section 1. **AMENDATORY.** The Employee Retirement System, Defined Contribution Plan, of the **City of Durant**, Oklahoma, is hereby amended as reflected on the attached Exhibit "A", which is incorporated herein and adopted by reference. These amendments shall become effective on **December 1, 2015**.

Section 2. **EXECUTION AUTHORIZATION.** The City Clerk and Mayor be and they are hereby authorized and directed to execute the amended Retirement System Plan documents and to do all the other acts necessary to put said amendment into effect and to maintain IRS qualification of the Plan. The executed amended document attached hereto as Exhibit "A" is hereby ratified and confirmed in all respects.

Section 3. **SEVERABILITY.** If, regardless of cause, any section, subsection, paragraph, sentence, or clause of this ordinance, including the System as set forth in Exhibit "A" is held invalid or to be unconstitutional, the remaining sections, subsections, paragraphs, sentences, or clauses shall continue in full force and effect and shall be construed thereafter as being the entire provisions of this ordinance.

Section 4. **REPEALER.** Any ordinance inconsistent with the terms and provisions of this ordinance is hereby repealed; provided, however, that such repeal shall be only to the extent of such inconsistency and in all other respects this ordinance shall be cumulative of other ordinances regulating and governing the subject matter covered by this ordinance.

Section 5. **EMERGENCY**. Whereas, in the judgment of the City Council of the **City of Durant,** Oklahoma, the public peace, health, safety, and welfare of the **City of Durant**, Oklahoma, and the inhabitants thereof demand the immediate passage of this ordinance, an emergency is hereby declared, the rules are suspended, and this ordinance shall be in full force and effect on its passage and approval.

END

The foregoing ordinance was introduced before the City Council on the_____day of _____ ,_____, and was duly adopted and approved by the Mayor and City Council on the_____day of_____,_____, after compliance with notice requirements of the Open Meeting Law (25 OSA, Section 301, et seq.).

ATTEST:

_____
MAYOR

_____
CITY CLERK

Approved as to form and legality on_____,_____.

_____
CITY ATTORNEY

Exhibit A

OKLAHOMA MUNICIPAL RETIREMENT FUND
MASTER DEFINED CONTRIBUTION PLAN
JOINDER AGREEMENT

City of Durant, a city, town, agency, instrumentality, or public trust located in the State of Oklahoma, with its principal office at Durant, hereby establishes a Defined Contribution Plan to be known as **City of Durant Plan** (the "Plan") in the form of the Oklahoma Municipal Retirement Fund Master Defined Contribution Plan.

Except as otherwise provided herein, the definitions in Article II of the Plan apply.

1. Dates.

[ ] This instrument is a new Plan effective (date may not be prior to Plan Year of the date of execution).

[**X**] This instrument is an amendment, restatement and continuation of the Previous Plan, which was originally effective July 1, 2007. The effective date of this Joinder Agreement is **December 1, 2015** (date may not be prior to Plan Year of the date of execution), except as otherwise stated in the Plan and the Joinder Agreement

2. Employee.

The word "Employee" shall mean:

[ ] Any person, other than a Leased Employee, who, on or after the Effective Date, is considered to be a regular full-time employee in accordance with the Employer's standard personnel policies and practices, and is receiving remuneration for such services rendered to the Employer (including any elected official and any appointed officer or employee of any department of the Employer, whether governmental or proprietary in nature), including persons on Authorized Leave of Absence. Employees shall not include independent contractors. Elected members of the City Council shall not be considered to be Employees solely by reason of their holding such office.

[ ] Any person, other than a Leased Employee, who, on or after the Effective Date, is considered to be a regular employee in accordance with the Employer's standard personnel policies and practices (including part-time, seasonal and temporary employees), and is receiving remuneration for such services rendered to the Employer (including any elected official and any appointed officer or employee of any department of the Employer, whether governmental or proprietary in nature), including persons on Authorized Leave of Absence. Employees shall not include independent contractors. Elected members of the City Council shall not be considered to be Employees solely by reason of their holding such office.

[X] Any person who, [ ] on or after the Effective Date, **[X] as of 9/15/2008, holds the position of:**

[X] City Manager, City or Town Administrator, President, Chief Executive Officer, General Manager, or District Manager, as applicable.

[ ] Assistant City Manager [ ] Chief of Police [ ] Fire Chief

[ ] Department Head or Department Manager

[ ] Finance Director or Chief Financial Officer

[ ] General Counsel or Municipal Attorney [ ] Municipal Judge

[ ] (specify position)

The word "Employee" shall not include:

[ ] Any person who is currently accruing benefits under any other state or local retirement system.

[ ] Any person in the following position and who is covered under another retirement program or system approved by the City:

[ ] City Manager, City or Town Administrator, President, Chief Executive Officer, General Manager, or District Manager, as applicable.

[ ] Assistant City Manager [ ] Chief of Police [ ] Fire Chief

[ ] Department Head or Department Manager

[ ] Finance Director or Chief Financial Officer

[ ] General Counsel or Municipal Attorney [ ] Municipal Judge

[**X**] **is in the position of City Manager on or after November 16, 2015**

[ ] Any person who .

3. Entry Date.

Eligible Employees shall commence participation in the Plan: (Select only one)

[ ] **months** (any number of months up to twelve) after the later of the Employee's Employment Commencement Date or the date the definition of Employee in Section 2 hereof was met, provided that the individual has met the definition of Employee in Section 2 hereof throughout such period.

[**X**] **On the Employee's Employment Commencement Date. (**If the Employer has opted out of Old Age and Disability Insurance (OADI), this option must be elected).

4. Definition of Compensation.

Compensation shall exclude the item(s) listed below:

[ ] No exclusions.
[ ] Overtime pay.
[ ] Bonuses.
[ ] Commissions.
[ ] Longevity Pay.
[**X**] Severance pay.
[ ] Fringe benefits, expense reimbursements, deferred compensation and welfare benefits.
[ ] Accrued vacation or sick leave paid upon termination of employment and moving expenses.
[ ] Other:

5. Plan Design.

The Employer hereby elects the following Plan design:

[**X**] Pick-up Option. Each Employee shall be required to contribute to the Plan **_0.00_**% of his or her Compensation. These contributions shall be picked up and assumed by the Employer and paid to the Fund in lieu of contributions by the Participant. No Participant shall have the option of receiving the contributed amounts directly as Compensation.

[ ] Thrift Plan Option.

[ ] A Participant may elect to contribute to the Plan for each Valuation Period an amount which is at least 1%, but no more than _%_ of his Compensation ("Mandatory Contributions"). Mandatory Contributions shall be made by payroll deductions. A Participant shall authorize such deductions in writing on forms approved by, and filed with the Committee.

[ ] The Employer shall contribute to the Fund an amount equal to %_ of the total Mandatory Contributions contributed by Participants.

The Employer contribution shall be allocated in the proportion which the Mandatory Contributions of each such Participant for such Valuation Period bear to the total Mandatory Contributions contributed by all such Participants for such Valuation Period. Forfeitures attributable to Employer contributions under the Thrift Plan Option of this Section 5 shall be used to reduce Employer contributions under such Option.

[ ] Fixed Option. The Employer shall contribute to the Fund an amount equal to %__ of the total covered Compensation of all Participants for the Valuation Period. The Employer contribution shall be allocated in the proportion which the Compensation of each such Participant for such Valuation Period bears to the Compensation paid to all such Participants for such Valuation Period.

[**X**] Variable Option.

[**X**] The Employer intends to make a contribution to the Plan for the benefit of the Participants for each Valuation Period. The contribution may be varied from year to year by the Employer. (Select one option below)

[ ] Option A: The Employer contribution shall be allocated in the proportion that each such Participant's total points awarded bear to the total points awarded to all Participants with respect to such year. A Participant shall be awarded one point for each Year of Service.

[**X**] Option B: The Employer contribution shall be allocated in the proportion which the Compensation of each such Participant for such Valuation Period bears to the Compensation paid to all such Participants for such Valuation Period.

[ ] Option C: A combination of Options A and B in the following ratios:____% for Option A, and_____% for Option B.

[ ] 401(k) Option.
(This Option available only if elected prior to May 1, 1986)

[ ] Participant Deferral Elections shall be allowed under the provisions of Section 4.8 of the Plan. Participants shall be allowed to defer no more than % of their Compensation for each election period.

[ ] Section 4.8(d) of the Plan ("Roth Elective Deferrals") shall apply to contributions after____ (enter a date later than January 1, 2006, but not earlier than the date the Roth option was initially adopted), and the Plan will accept a direct rollover from another Roth elective deferral account under an applicable retirement plan as described in Code Section 402A(e)(1).

[ ] Matching Contribution Option. The Employer shall contribute to the Fund an amount equal to ____% of the Participant's contributions under the Employer's Section 457(b) Deferred Compensation Plan. The Employer matching contribution shall be limited to % of the Participant's Compensation. Forfeitures attributable to Employer matching contributions under this Matching Contribution Option of Section 5 shall be used to reduce Employer matching contributions under such Option.

[ ] No Employer Contribution Option.

6. Other Participant Contribution Options.

[**X**] Voluntary Nondeductible Contributions by Participants shall be allowed under the provisions of Section 4.4 of the Plan.

[ ] A Participant may not withdraw Voluntary Nondeductible Contributions.

[ ] Participants shall not contribute to the Plan.

7. Self-Directed Investments.

[**X**] Are permitted.

[ ] Are not permitted.

8. Allocation of Forfeitures Available.

Forfeitures of Employer contributions attributable to the Fixed Option or Variable Option under Section 5 hereof:

[**X**] Shall be added to Employer contribution under such Option.

[ ] Shall reduce the Employer contribution under such Option.

9. Service for Worker's Compensation Period.

If a Participant is on an Authorized Leave of Absence and is receiving worker's compensation during such Authorized Leave of Absence, such Participant

[**X**] shall be credited with Service for such period for purposes of vesting only and not for purposes of allocations of Employer Contributions.

[ ] shall not be credited with Service for such period.

10. Vesting.

For purposes of vesting under Section 6.4 of the Plan, the Employer hereby elects the following Option:

[ ] Option A

Years of Service	Vested Percentage	Forfeited Percentage
less than 1	0%	100%
at least 1 but less than 2	10%	90%
at least 2 but less than 3	20%	80%
at least 3 but less than 4	30%	70%
at least 4 but less than 5	40%	60%
at least 5 but less than 6	50%	50%
at least 6 but less than 7	60%	40%
at least 7 but less than 8	70%	30%
at least 8 but less than 9	80%	20%
at least 9 but less than 10	90%	10%
10 or more	100%	0%

[ ] Option B

Years of Service	Vested Percentage	Forfeited Percentage
Less than 3	0%	100%
at least 3 but less than 4	20%	80%
at least 4 but less than 5	40%	60%
at least 5 but less than 6	60%	40%
at least 6 but less than 7	80%	20%
7 or more	100%	0%

[ ] Option C

Years of Service	Vested Percentage	Forfeited Percentage
less than 5	0%	100%
at least 5 but less than 6	50%	50%
at least 6 but less than 7	60%	40%
at least 7 but less than 8	70%	30%
at least 8 but less than 9	80%	20%
at least 9 but less than 10	90%	10%
10 or more	100%	0%

[X] Option D

Years of Service	Vested Percentage	Forfeited Percentage
Immediate 100% Vesting	100%	0%

[ ] Option E

The Schedule indicated below (the sum of the Vested Percentage and Forfeited Percentage at each Year of Service must equal 100%) the vesting schedule must be at least as favorable as one of the safe harbor pre-ERISA schedules. The safe harbor vesting schedules are**:**

a. 15-year cliff vesting schedule: The plan provides that a participant is fully vested after 15 years of creditable service (service can be based on years of employment, years of participation, or other creditable years of service).

b. 20-year graded vesting schedule: The plan provides that a participant is fully vested based on a graded vesting schedule of 5 to 20 years of creditable service (service can be based on years of employment, years of participation, or other creditable years of service).

c. 20-year cliff vesting schedule for qualified public safety employees: The plan provides that a participant is fully vested after 20 years of creditable service (service can be based on years of employment, years of participation, or other creditable years of service). This safe harbor would be available only with respect to the vesting schedule applicable to a group in which substantially all of the participants are qualified public safety employees (within the meaning of Section 72(t)(10)(B)).

Years of Service	Vested Percentage	Forfeited Percentage
less than 1	**%**	**%**
at least 1 but less than 2	**%**	**%**
at least 2 but less than 3	**%**	**%**
at least 3 but less than 4	**%**	**%**
at least 4 but less than 5	**%**	**%**
at least 5 but less than 6	**%**	**%**
at least 6 but less than 7	**%**	**%**
at least 7 but less than 8	**%**	**%**
at least 8 but less than 9	**%**	**%**
at least 9 but less than 10	**%**	**%**
10 or more	**%**	**%**

[ ] Option F

To comply with the Internal Revenue Service Regulations promulgated pursuant to the Code Section 3121(b)(7)(F), Participants who are part-time, seasonal or temporary Employees will have immediate vesting.

(If this Option F is elected, one of the other Options above must also be elected for Participants who are not part-time, seasonal or temporary Employees).

11. Participant Loans.

[**X**] Participant loans shall be offered pursuant to Section 6.14 of the Plan.

[ ] Participant loans shall not be offered.

12. Direct Transfer to Other Retirement Plan.

[**X**] Direct transfer of a Participant's accounts to another defined contribution plan sponsored by the Employer is not permitted.

[ ] The Accounts of any Participant who (i) is 100% vested in his Accounts in this Plan; (ii) has ceased to be eligible for participation in this Plan; and (iii) who becomes eligible for participation in another defined contribution retirement plan sponsored by the Employer (the "Other Retirement Plan"), shall be directly transferred to the Other Retirement Plan as soon as practicable after the Plan Administrator provides written direction to the Trustee to such effect in a form acceptable to the Trustee.

13. Valuation Date. Except with respect to any Special Valuation Date determined in accordance with Section 5.10, the Valuation Date for the Plan shall be:

[ ] Monthly: Midnight on the last work day of the calendar month.

[ ] Weekly: Midnight on the last work day of the calendar week.

[X] Daily: Beginning effective on the first date reasonably available to the Oklahoma Municipal Retirement Fund, on each business day of the Plan Year for which Plan assets are valued on an established market.

14. The Employer has consulted with and been advised by its attorney concerning the meaning of the provisions of the Plan and the effect of entry into the Plan.

IN WITNESS WHEREOF the **City of Durant** has caused its corporate seal to be affixed hereto and this instrument to be duly executed in its name and behalf by its duly authorized officers this_____ day of _____,_.

City of Durant

By:_____

Attest:

Title:_____

_____

Title:_____

(SEAL)

15. The foregoing Joinder Agreement is hereby approved by the Oklahoma Municipal Retirement Fund this _____ day of_____,_____.

OKLAHOMA MUNICIPAL RETIREMENT FUND

By:_____

Title:_____

Attest:

_____

Secretary

(SEAL)

Required Disclosures. This Joinder Agreement is to be used only with the Oklahoma Municipal Retirement Fund Master Defined Contribution Plan. Failure to properly complete this Joinder Agreement may result in failure of the Plan to qualify under Code Section 401(a). In accordance with IRS Rev. Proc. 2011-49, the Volume Submitter Practitioner who has obtained Internal Revenue Service approval of the Oklahoma Municipal Retirement Fund Master Defined Contribution Plan has authority under the Plan document to amend the Plan on behalf of adopting employers for certain changes in the Code, regulations, revenue rulings, other statements published by the Internal Revenue Service, including model, sample or other required good faith amendments. The Volume Submitter Practitioner will inform adopting employers of any such amendments or of the discontinuance or abandonment of the volume submitter plan document. The name, address and telephone number of the Volume Submitter Practitioner are: McAfee & Taft A Professional Corporation, 211 N. Robinson, Oklahoma City, OK 73102, telephone (405) 552-2231. Any inquiries by the adopting employer regarding the adoption of the Plan, the meaning of Plan provisions, or the effect of the Internal Revenue Service advisory letter on the volume submitter plan may be directed to the Volume Submitter Practitioner.

The City of Durant

Office of City Manager

Memorandum

Date: 11/30/2015

To: Mayor and City Council

From: Sarah Sherrer, City Manager

Re: Consider Approval of Resolution 2015-39 Authorizing Agreement Number 32112(04) with the Oklahoma Department of Transportation for Construction of Access Ramps on US-70 at Old East Main Street-1. Consider Approval of Project Agreement Number 32112(04) with the Oklahoma Department of Transportation for Construction of Access Ramps on US-70 at Old East Main Street- Contract 2015-70

At the time of this writing we are still working out the details regarding coordination of the financial administration between the U.S.Department of Commerce Economic Development Grant (08-01-05038) and the Oklahoma Department of Transportation for construction of access ramps on U.S. Highway 70 in conjunction with the Commercial Metals Company economic development project. Copies of the resolution and agreement will be forwarded as soon as they arrive. Total project costs are estimated at $3 million; half will be funded with the EDA grant and the other half will be paid by ODOT.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

The City of Durant

Office of City Manager

Memorandum

Date: 11/30/2015
To: Mayor and City Council
From: Sarah Sherrer, City Manager
Re: Consider Approval of Resolution 2015-40 Updating Miscellaneous Fees-

---

The most recent review of the City of Durant fee schedule revealed several instances where the Durant Code of Ordinances provided for a fee to be charged for a service, permit, or license but a fee amount was never approved by resolution or motion.

Attachment-A of Resolution 2015-40 includes fee amounts for those services previously omitted in the fee schedule as well as fee updates as appropriate. All fee amounts listed shall be in effect on January 1, 2016.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk: Ensure fee schedule update is included in a comprehensive fee schedule and a written schedule is posted in the Office of the City Clerk.

City Staff: Departments listed in Attachment A of Resolution 2015-40 should take note of any applicable fee changes and begin charging the new fee amount January 1, 2016.

ATTACHMENTS:

Description	Type	Upload Date
RESOLUTION 2015-40 FEE SCHEDULE UPDATE	Cover Memo	12/1/2015
RESOLUTION 2015-40 ATTACHMENT-A	Cover Memo	12/8/2015

RESOLUTION NO. 2015-40

A RESOLUTION FOR CITY OF DURANT FEE SCHEDULE UPDATE

WHEREAS, provisions are set forth in the Durant Code of Ordinances prescribing the establishment of fees for various services, permits, and licenses of which the fee amount shall be set by the City Council by motion or resolution; and

WHEREAS, the City of Durant periodically must review the fees charged for services performed, permits and licenses issued; and

WHEREAS, the most recent review of the City of Durant fee schedule revealed several instances where the Durant Code of Ordinances provided for a fee to be charged for a service, permit, or license but a fee amount was never approved by resolution or motion; and

WHEREAS, Attachment-A of Resolution 2015-40 includes fee amounts for those services previously omitted in the fee schedule as well as fee updates as appropriate and all fee amounts listed shall be in effect on January 1, 2016.

BE IT FURTHER RESOLVED that the City Clerk shall ensure that this fee schedule update is included in a comprehensive fee schedule and a written schedule of said fees shall be posted in the Office of the City Clerk.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant, Oklahoma this 8th day of December, 2015.

ATTEST:

_____
Stewart Hoffman, Mayor
City of Durant, Oklahoma

_____
Cynthia Price, City Clerk

ATTACHMENT-A

FUND	DEPT	FEE DESCRIPTION	CURRENT AMOUNT	PROPOSED AMOUNT
GEN GOV	CLERK	Annual Business License Fee- (General)	NONE	100
GEN GOV	CLERK	Annual Special Event Business License	NONE	50
GEN GOV	CLERK	Special Event Fee- Daily	NONE	25/day
GEN GOV	CLERK	Itinerant Merchant Fee- 1-3 Day License	250	250
GEN GOV	CLERK	Itinerant Merchant Fee- 4-7 Day License	500	500
GEN GOV	CLERK	Itinerant Merchant Fee- Annual License	1,000	1,000
GEN GOV	CLERK	Itinerant Merchant- Local Farmer Seasonal Crop	500	500
GEN GOV	CLERK	Itinerant Merchant- Local Farmer Annual Crop	1,000	1,000
GEN GOV	CLERK	DAILY Itinerant Merchant Fee (Resident) - Food Truck	NONE	25/day
GEN GOV	CLERK	DAILY Itinerant Merchant Fee (Non-Resident)- Food Truck	NONE	50/day
GEN GOV	CLERK	Public Auction (New and Used Gold & Silver) License	NONE	300
GEN GOV	CLERK	Garage Sale License	5	10
GEN GOV	CLERK	Recreational Vehicle Park License	200	250
GEN GOV	CLERK	Pawnbroker License	200	250
GEN GOV	CLERK	Gold, Silver, Coins and Jewelry Buyer License	NONE	300
GEN GOV	CLERK	Tree Trimmer Licenses	NONE	50
GEN GOV	CLERK	Tattoo, Body Piercing & Body Painting Studio Permit Application Fee	1,000	1,250
GEN GOV	CLERK	Tattoo, Body Piercing & Body Painting Studio Permit Application Renewal Fee	500	750
GEN GOV	CLERK	Tattoo, Body Piercing & Body Painting Studio Inspection	NONE	100/visit
GEN GOV	CLERK	Tattoo, Body Piercing & Body Painting Studio- Criminal Background Check	30	50
GEN GOV	CLERK	Business License Fee- Family Childcare Homes	25	50
GEN GOV	CLERK	Taxicab Business Permit Fee	NONE	100
GEN GOV	CLERK	Taxicab Permit Transfer Fee	NONE	100
GEN GOV	CLERK	Taxicab Driver License	NONE	25/driver
GEN GOV	CLERK	Notary Fee	NONE	5
GEN GOV	CLERK	Photocopying (larger than 8.5"x14")	NONE	0.50/pg
GEN GOV	GEN GOV	Returned Check Fee	20	45
GEN GOV	CLERK	Annual Notification of Meetings Fee	NONE	18

ATTACHMENT-A

FUND	DEPT	FEE DESCRIPTION	CURRENT AMOUNT	PROPOSED AMOUNT
GEN GOV	PD	Pet Redemption Fee	10 + any other applicable fees	15 + any other applicable fees
GEN GOV	PD	Animal Adoption Fee	10 + any other applicable fees	zero charge
GEN GOV	PD	Sterilization Deposit Fee	NONE	35
GEN GOV	PD	Animal Impoundment Fee	10/day + any other applicable fees	15/day + any other applicable fees
GEN GOV	PD	Rabies Observation Holding and Processing Fee	NONE	73.00
GEN GOV	PD	Security Service- (Per Officer/Per Hour- 3 Hour Minimum)	notes	33
GEN GOV	PARKS	Lake Durant Fishing/Boating Permit	NONE	
GEN GOV	PARKS	Lake Durant Pavillion Reservation Fee ($25 Min.)	$5/hr $25min	$5/hr $25min
GEN GOV	PARKS	Parks Pavillion Reservation Fee	NONE	$5/hr $25min
GEN GOV	PARKS	Market Square Reservation Fee	NONE	$5/hr $25min
GEN GOV	PARKS	Restroom Key Deposit	5	5
GEN GOV	COURT	***Code Violations resulting in Penalty Assessments or Fines are separate from Fees. Fees are fixed amounts charged for services and set by resolution. A separate fine schedule is maintained for listing amounts due as penalty for code violation as a punishment for an offense.***		
GEN GOV	COURT	Municipal Court Cost (TAX)	15	30
GEN GOV	COURT	Imprisonment Credit	$5/day	$25/day
GEN GOV	CD	Fire, Health/Safety Code Compliance Certification Fee	NONE	25
GEN GOV	CD	Zoning Code Compliance Certification Fee	NONE	25
GEN GOV	CD	***Fees stated for petitions to the Planning Commission do not include legal publication and engineering review fees***		
GEN GOV	CD	Board of Adjustment Hearing Request Fee	NONE	100
GEN GOV	CD	Manufactured Housing Development Annual Inspection Fee	NONE	500
GEN GOV	CD	Mobile Home Alteration or Accessory Building Permit Fee	NONE	75
GEN GOV	CD	Mobile Home Permit Fee	NONE	100/home
GEN GOV	CD	Antenna & Antenna Support Permit Fee	NONE	500
GEN GOV	CD	***Oil/Gas and Associated Facilities (does not include publication, engineering, building, contractor fees See also* §113.011 (A) (1.)*)***		
GEN GOV	CD	Oil/Gas Well Drilling Inspection	NONE	100/site

ATTACHMENT-A

FUND	DEPT	FEE DESCRIPTION	CURRENT AMOUNT	PROPOSED AMOUNT
GEN GOV	CD	Oil/Gas Construction (Tank Batteries, Booster Pumps, Compressor Stations, and Pipeline) Permit Fee	NONE	1,000/site
GEN GOV	CD	Oil/Gas Injection Well and Secondary Recovery Program Permit Fee	NONE	1,000/site
GEN GOV	CD	Oil/Gas Well Operation Inspection Fee	NONE	250/site
GEN GOV	CD	New Sign/Sign Modification Inspection Fee	NONE	25/inspection
GEN GOV	CD	Continuing Sign Permit Fee	NONE	see note
GEN GOV	CD	***Maps and Digital Data- Current practice has been to provide SOSU, Choctaw Nation, DISD, Byran County Agencies, and Volunteer Fire Departments in Bryan County mapping services free of charge. AS OF December 1, 2015, ONLY mapping services directly related to governmental functions of the City of Durant will be provided FREE of charge.***		
GEN GOV	CD	8 1/2 X 11 Prints with Aerial Background	17	20
GEN GOV	CD	11 x 17 Prints with Aerial Background	12	24
GEN GOV	STREETS	Street and/or Curb Cutting Permit Fee	Permit Fee included in fee charged for work	50
GEN GOV	STREETS	Street, Curb Cuts & Street Bores	(1-20 ft) $100; (20+) $2/ft	(1-20 ft) $200; (20+) $3/ft
GEN GOV	STREETS	Tunneling Permit Fee	NONE	50
GEN GOV	STREETS	Culvert, Driveways, Signs, & Stock Fence Permit Fee	NONE	50
GEN GOV	STREETS	Street Repair Administrative Fee	NONE	500
DAA	AP	Airport After Hours Call Out Fee- Airplanes	NONE	100
DAA	AP	Airport After Hours Call Out Fee- Helicopters	NONE	50
DAA	AP	Single Engine Storage (Large Orange Hangar)	NONE	85/mo
DAA	AP	Large Twin Engine Storage (Large Orange Hangar)	NONE	150/mo
DAA	AP	Single Engine Overnight Parking	NONE	20/night
DAA	AP	Twin Engine/Large Single Engine Overnight Parking	NONE	50/night
DAA	AP	Airport Facility Fee (Copy/fax, ice, coffee, etc.)	NONE	150/visit
DCUA	M&O	Fire Hydrant Meter Deposit Fee	NONE	900
DCUA	M&O	Fire Hydrant Meter Monthly Fee (First 30 days)	NONE	25
DCUA	M&O	Fire Hydrant Meter Monthly Fee (After 30 days)	NONE	100/mo
GEN GOV	GEN	***City Crew Work and Equipment Fees on Private Property- Hourly Rates***		
GEN GOV	GEN	Worker(s)	40	44

ATTACHMENT-A

FUND	DEPT	FEE DESCRIPTION	CURRENT AMOUNT	PROPOSED AMOUNT
GEN GOV	GEN	Equipment Operator	50	55
GEN GOV	GEN	Semi Truck Driver	50	55
GEN GOV	GEN	Chainsaw w/Operator	65	72
GEN GOV	GEN	Weedeater w/Operator	65	72
GEN GOV	GEN	Pushmower/ Operator	65	72
GEN GOV	GEN	6ft. Brush Hog w/Operator	100	110
GEN GOV	GEN	15 ft. Brush Hog w/Operator	130	143
GEN GOV	GEN	Sidearm Mower w/Operator	130	143
GEN GOV	GEN	1-Ton Dump Truck w/Operator	90	99
GEN GOV	GEN	10-Wheeler Dump Truck w/Operator	150	165
GEN GOV	GEN	Backhoe w/Operator	140	154
GEN GOV	GEN	Front End Loader w/Operator	150	165
GEN GOV	GEN	Small Dozer w/Operator (2 Hr. Min)	150	165
GEN GOV	GEN	Trackhoe w/Operator (2 Hr. Min)	150	165
GEN GOV	GEN	Bobcat w/Operator	90	99
GEN GOV	GEN	Camera Van w/Operator	120	132
GEN GOV	GEN	Rodder-Vacuum Truck w/Operator	150	165
GEN GOV	GEN	Chipper Truck w/Operator	180	198
GEN GOV	GEN	Brush Loader w/Operator	140	154
GEN GOV	GEN	Small Rodder Truck w/Operator	125	138
GEN GOV	GEN	Water Truck w/Operator	100	110
GEN GOV	GEN	Road Grader w/Operator	150	165
GEN GOV	GEN	Riding Mowers w/Operator	50	55
GEN GOV	GEN	Ditcher w/Operator	75	83
GEN GOV	GEN	Lowboy No Truck No Driver	175	193
GEN GOV	GEN	16 ft. Trailer	140	154
GEN GOV	GEN	City Pickup w/Driver	90	99
GEN GOV	GEN	Lay Down Machine w/Operator	30	33
GEN GOV	GEN	Big Roller w/Operator	150	165

ATTACHMENT-A

FUND	DEPT	FEE DESCRIPTION	CURRENT AMOUNT	PROPOSED AMOUNT
GEN GOV	GEN	Little Roller w/Operator	100	110
GEN GOV	GEN	Street Sweeper w/Operator	150	165
GEN GOV	GEN	Large Bucket Truck w/Operator (2 Hr. Min)	150	165
GEN GOV	GEN	Small Bucket Truck w/Operator (2 Hr Min)	100	110
GEN GOV	GEN	Hauled Loads to C & D Landfill (tons)	80	88
GEN GOV	GEN	Hauled Loads to MSW Transfer Station (tons)	100	110
GEN GOV	GEN	Administrative Fee	50	55
GEN GOV	GEN	Agreement Cost	15	17

The City of Durant

Office of City Clerk

Memorandum

Date:	12/1/2015
To:	Mayor and City Council
From:	Cynthia J. Price, City Clerk
Re:	Consider Award of Bid for Municipal General Liability, Auto Liability, Auto Physical Damage, Property Protection, Personal Injury, Errors and Omissions, and Training Benefits (RFB 2015-69)-

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The Notice of Bid for Municipal General Liability, Auto Liability, Auto Physical Damage, Property Protection, Personal Injury, Errors and Omissions, and Training Benefits was published in the Durant Daily Democrat and a bid packet directly submitted to five vendors, four of which are located within the City of Durant. The only bid received was from Oklahoma Municipal Assurance Group (OMAG). I recommend the bid be awarded to the Oklahoma Municipal Assurance Group.

Dorene Crook, Senior Member Services Associate with Oklahoma Municipal Assurance Group, will be in attendance at the city council meeting to provide an overview of the services provided by Oklahoma Municipal Assurance Group and answer any questions from city council.

Council Information / Action Requested

Award bid to Oklahoma Municipal Assurance Group.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk – Request purchase order, submit premium invoices for payment.

ATTACHMENTS:

Description	Type	Upload Date
Bidders List, Copy of Bid	Exhibit	12/1/2015

BIDDERS LIST - RECOMMENDED VENDORS

OKLAHOMA MUTUAL ASSURANCE GROUP (OMAG) — **BID SUMMITTED - SEE ATTACHED**
CONTACT - RANDY STONE
3650 S. BOULEVARD
EDMOND, OK 73013-5581
FAX: (405) 657-1401
EMAIL: rstone@omag.org

JORDAN INSURANCE GROUP — **NO BID SUBMITTED**
CONTACT - JULIE CARNEY
4007 W. HIGHWAY 70
DURANT, OK 74701
EMAIL: julie@jordanhoefer.com

STATE FARM — **NO BID SUBMITTED**
CONTACT - GREG PHILLIPS
2915 W. UNIVERSITY BOULEVARD
DURANT, OK 74701
EMAIL: greg.phillips.p0r7@statefarm.com

ARNETT INSURANCE AGENCY — **NO BID SUBMITTED**
CONTACT - ROB PIEARCY
1116 W. MAIN
DURANT, OK 74701
EMAIL: rob@arnettinsurance.com

SWEARENGIN INSURANCE & INVESTMENTS — **NO BID SUBMITTED**
CONTACT - LISA AGEE
301 W. MAIN
DURANT, OK 74701
EMAIL: lagee@sbcglobal.net

ATTACHMENT "A"

SPECIFICATIONS AND BID SHEET FOR MUNICIPAL GENERAL LIABILITY, AUTO LIABILITY, AUTO PHYSICAL DAMAGE, PROPERTY PROTECTION, PERSONAL INJURY, ERRORS AND OMISSIONS, AND TRAINING BENEFITS

PLEASE CHECK YOUR BID CAREFULLY FOR COMPLETENESS AND ACCURACY

BIDS MUST INCLUDE ALL SERVICE CATEGORIES

ALERT: ONLY BIDS SUBMITTED ON THIS FORM WILL BE ACCEPTED.

Company name: Oklahoma Municipal Assurance Group

Type of Coverage	Limits	Limits	Limits	Limits
GENERAL LIABILITY	GENERAL AGGREGATE	EACH OCCURRENCE	AGGREGATE	EACH OCCURRENCE
See Dec Pages: Commercial General Liability	$ 25,000 each property loss	$ $125,000 each other loss	$ 1,000,000	
Personal Injury	$ combined	$ w/above	$ $1,000 deductible per occurrence	
Errors & Omissions	$ ✓ ✓	$ ✓	$ ✓ ✓	$ ✓ ✓
PROPERTY	LIMITS	DEDUCTIBLE	Cause of Loss - Special Forms Yes/No	Valuation Method - Please Define
Scheduled Property	$64,063,191	$ 2,500.00	YES	Replacement
Accounts Receivable	$ (See Declarations Page)			
Valuable Papers	$ (See Declarations Page)			
AUTO LIABILITY	GENERAL AGGREGATE	EACH OCCURRENCE		
Scheduled Autos	$	$ no deductible		
Hired & Non-Owned	$ See Declaration Pages and Schedules	$		
AUTO PHYSICAL DAMAGE		DEDUCTIBLE		
Scheduled Autos	184 autos	$ 1,000.00		
MOBILE EQUIPMENT		DEDUCTIBLE		
Scheduled Mobile Equipment	124	$ 1,000.00	Total Value	$5,022,717
MISCELLANEOUS AND/OR VEHICLE EQUIPMENT	23	DEDUCTIBLE $ 1,000.00	Total Value	$361,448
Scheduled miscellaneous and/or vehicle equipment	—	$ —	—	—
AUTO LIABILITY, GENERAL LIABILITY, PERSONAL INJURY, ERRORS & OMISSIONS	Losses subject to the Oklahoma Tort Claims Act $ 25,000 Each Property Damage Loss Per Occurrence, Including Fire Legal $ 125,000 Each Other Loss Per Occurrence $1,000,000 Aggregate Per Occurrence			

ELECTRONIC DATA PROCESSING INFORMATION TECHNOLOGY	Included In Building Contents Yes/No	Deductible		
		$ Included w/ building contents - [illegible]		
TRAINING	Availability	Cost (If any)	Description	
Safety & General Liability Training	YES	$ NO COST		
Law Enforcement Training	YES	$		
Human Resources Training	YES			
Training Off-Site	YES			
Training On-Site	YES			
Training Online	YES			
Webinars	YES			
Instructional Videos	YES			
Publications	YES			
Scheduled Training Events	YES			
PREMIUMS	ANNUALLY	SEMI-ANNUALLY	QUARTERLY	
GENERAL LIABILITY & AUTO	$ 166,020.00	$	$	
PROPERTY	$ 100,994.00	$	$	

Your signature on this page indicates you are willing to enter into a contract with the Durant City Council for all categories should you have the winning bid.

Name of Company Oklahoma Municipal Assurance Group

Address of Company 3650 South Boulevard

Edmond, OK 73013-5581

Company Phone Number 405-657-1400

Company Fax Number 405-657-1401

Randy Stone Underwriting Director 11-24-15

Signature of Authorized Company Representative Date

F02122015

SPEND/CNTRCT#
INCODE PROJ#
RFAP #2015-158

REQUEST FOR AUTHORIZATION TO PURCHASE

Ref: 11 O.S. §10:114 (B) and 61 O.S. §103 (D) and & City of Durant Code: § 37.003-37.010

Item #

1 Item planned for spending (provide details):
MUNICIPAL INSURANCE GENERAL LIABILITY AND AUTO/PROPERTY EFFECTIVE 1/1/2016 - 1/1/2017

2 Department requesting authorization:
CITY ADMINISTRATION

3 Bidding recommendation (award or reject along with name and contact information of vendor):
OMAG

4	Estimated Purchase Date (M/D/Y):	December 1, 2015
5	What are the financing or lease purchase terms (APR %, length of financing, payments, etc.)	
6	Is this item included in the current FY budget (Yes/No)	Yes
7	GL account code:	#003-034-569-70-47
8	Spending / purchase request details (complete below blanks):	
8a	Amount requested to spend	$267,014.00
8b	Item (new or replacement, if a capital item complete fixed asset form)?	New
8c	Old Item to be Traded-In (Yes / No). Note: if a capital item complete fixed asset form?	No
	If a Replacement Item, give description, age and condition of item to be replaced (including model & serial or VIN, trade allowance)	
8d	Is a contractor written agreement involved (Yes / No), if yes include a copy of the contract after City Attorney Review	No
8e	Does the purchase involve Grant Funding (Yes or No)	No
8f	What is the City Cash Match for the Grant	$
8g	What other match or financial obligation is involved with the City accepting this Grant (explain with details)	

9 Purchase is Planned By (complete appropriate item(s) below):

9a **Informal Quotes** – Purchases of $2000-$15,000 City Manager approval required. Purchases with an estimated cost over $15,000 use formal bids. Specifications & at least 3 quotes must be attached for items over $5,000 (city manager can require quotes for below $5,000):

9b **Formal Bids** – Purchases with an estimated cost over $15,000 Council approval required. Attach complete specifications and a bidders list with at least 3 bidders. Include bidder name, address, phone number, fax number and email address of recommended vendor:

BIDS WERE SENT TO JORDAN INSURANCE GROUP, OMAG, SWERARENGIN INSURANCE, ARNETT INSURANCE, STATE FARM INSURANCE. PUBLISHED IN DURANT DAILY DEMOCRAT ON NOVEMBER 20, 2015, OMAG WAS THE ONLY COMPANY THAT SENT IN A BID TO THE CITY

9c **State Contract** – Purchases of $2,000-$15,000 City Manager approval required. Purchases over $15,000 Council approval required. Include name, address, phone number, fax number, email address of state contract vendor and state contract number:

9d **Buy Board** – Purchases of $2,000-$15,000 City Manager approval required. Purchases more than $15,000 Council approval required. Include name, address, phone number, fax number, email address of Buy Board:

9e **Professional Services Agreement** – Purchases over $2,000 and less than $15,000 via an engineering, surveying, architect, computer services, janitorial, etc. firm covered by a council approved professional services agreement, City Manager approval required.

9f **Emergency Purchase** – To be utilized only when immediate action must be taken to protect the public health or safety or to prevent damage to property, prior council approval not required. Notify the City Manager immediately that an emergency purchase is needed.

9g **Sole Source Purchase** – Purchases of $2,000-$15,000 City Manager approval required. Purchases with an estimated cost over $15,000 Council approval required in addition to City Manager approval. Attach to this request a memo detailing the nature of the Sole source designation, that is explain how this purchase fulfills the requirements to be considered a sole source purchase:

10 Signature & date blocks (complete appropriate sections):

10a Signature of Grants Administrator (if applicable) — date (M/D/Y):

Cynthia J. Price — 12-1-15

10b Signature Department Head — date (M/D/Y):

10c Signature of Division Head — date (M/D/Y):

12-1-15

10d Signature of Budget Administrator — date (M/D/Y):

10e Signature of Project Director (only over $5,000 capital projects) — date (M/D/Y):

Sarah Sperrer — 12.1.2015

10f Signature of City Manager (only over $2,000) — date (M/D/Y):

12-01-2015

10g Signature of City Treasurer (date) — date (M/D/Y):

11h City Manager Comments:

BIDDERS LIST - RECOMMENDED VENDORS

OKLAHOMA MUTUAL ASSURANCE GROUP (OMAG) — **BID SUMMITTED - SEE ATTACHED**
CONTACT - RANDY STONE
3650 S. BOULEVARD
EDMOND, OK 73013-5581
FAX: (405) 657-1401
EMAIL: rstone@omag.org

JORDAN INSURANCE GROUP — **NO BID SUBMITTED**
CONTACT - JULIE CARNEY
4007 W. HIGHWAY 70
DURANT, OK 74701
EMAIL: julie@jordanhoefer.com

STATE FARM — **NO BID SUBMITTED**
CONTACT - GREG PHILLIPS
2915 W. UNIVERSITY BOULEVARD
DURANT, OK 74701
EMAIL: greg.phillips.p0r7@statefarm.com

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DURANT, OK 74701
EMAIL: rob@arnettinsurance.com

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CONTACT - LISA AGEE
301 W. MAIN
DURANT, OK 74701
EMAIL: lagee@sbcglobal.net

ATTACHMENT "A"

SPECIFICATIONS AND BID SHEET FOR MUNICIPAL GENERAL LIABILITY, AUTO LIABILITY, AUTO PHYSICAL DAMAGE, PROPERTY PROTECTION, PERSONAL INJURY, ERRORS AND OMISSIONS, AND TRAINING BENEFITS

PLEASE CHECK YOUR BID CAREFULLY FOR COMPLETENESS AND ACCURACY

BIDS MUST INCLUDE ALL SERVICE CATEGORIES

ALERT: ONLY BIDS SUBMITTED ON THIS FORM WILL BE ACCEPTED.

Company name: Oklahoma Municipal Assurance Group

Type of Coverage	Limits	Limits	Limits	Limits
GENERAL LIABILITY	GENERAL AGGREGATE	EACH OCCURRENCE	AGGREGATE	EACH OCCURRENCE
See Dec Pages: Commercial General Liability	$ 25,000 each property loss	$ $125,000 each other loss	$ 1,000,000	
Personal Injury	$ combined	$ w/above	$ $1,000 deductible per occurrence	
Errors & Omissions	$ ✓ ✓	$ ✓	$ ✓ ✓	$ ✓ ✓
PROPERTY	LIMITS	DEDUCTIBLE	Cause of Loss - Special Forms Yes/No	Valuation Method - Please Define
Scheduled Property	$64,063,191	$ 2,500.00	YES	Replacement
Accounts Receivable	$ (See Declarations Page)			
Valuable Papers	$ (See Declarations Page)			
AUTO LIABILITY	GENERAL AGGREGATE	EACH OCCURRENCE		
Scheduled Autos	$	$ no deductible		
Hired & Non-Owned	$ See Declaration Pages and Schedules	$		
AUTO PHYSICAL DAMAGE		DEDUCTIBLE		
Scheduled Autos	184 autos	$ 1,000.00		
MOBILE EQUIPMENT		DEDUCTIBLE		
Scheduled Mobile Equipment	124	$ 1,000.00	Total Value	$5,022,717
MISCELLANEOUS AND/OR VEHICLE EQUIPMENT	23	DEDUCTIBLE $ 1,000.00	Total Value	$361,448
Scheduled miscellaneous and/or vehicle equipment	—	$ —	—	—
AUTO LIABILITY, GENERAL LIABILITY, PERSONAL INJURY, ERRORS & OMISSIONS	Losses subject to the Oklahoma Tort Claims Act $ 25,000 Each Property Damage Loss Per Occurrence, Including Fire Legal $ 125,000 Each Other Loss Per Occurrence $1,000,000 Aggregate Per Occurrence			

ELECTRONIC DATA PROCESSING, INFORMATION TECHNOLOGY	Included In Building, Contents, Yes/No	Deductible		
		$ Included w/ building contents - deductible		
TRAINING	Availability	Cost (If any)	Description	
Safety & General Liability Training	YES	$ NONE		
Law Enforcement Training	YES	$		
Human Resources Training	YES			
Training Off Site	YES			
Training On Site	YES			
Training Online	YES			
Webinars	YES			
Instructional Videos	YES			
Publications	YES			
Scheduled Training Events	YES			
PREMIUMS	ANNUALLY	SEMI-ANNUALLY	QUARTERLY	
GENERAL LIABILITY & AUTO	$ 166,020.00	$	$	
PROPERTY	$ 100,994.00	$	$	

Your signature on this page indicates you are willing to enter into a contract with the Durant City Council for all categories should you have the winning bid.

Name of Company Oklahoma Municipal Assurance Group

Address of Company 3650 South Boulevard

Edmond, OK 73013-5581

Company Phone Number 405-657-1400

Company Fax Number 405-657-1401

Randy Stone Underwriting Director 11-24-15

Signature of Authorized Company Representative Date

GL 003 034-569.70-47

OMAG
3650 South Boulevard
Edmond, OK 73013-5581

Date of Invoice: 11/14/2015

DIRECT BILL INVOICE

Mail To
CITY OF DURANT
P.O. BOX 578
DURANT OK 74702-6640

Insured: CITY OF DURANT
Policy Reference Nbr: PRO 1400238 00
Effective: 01/01/2016 Expiration: 01/01/2017
PROPERTY

Agent: OKLA MUNICIPAL ASSURANCE GROUP
Telephone: 405-657-1400 0 0000000

INST	DATE	TRANSACTION		AMOUNT
01	11/14/2015	RENEWAL	$	25,248.50

AMOUNT DUE $ **25,248.50**
PAYMENT DUE BY 01/01/2016

POLICY BALANCE $ 100,994.00

Thank you for your business. If you have questions about your account, please call 1-800-234-9461 or 405-657-1400.

Detach along the perforation below - Keep this part for your records.

RETURN THIS PORTION WITH YOUR REMITTANCE

Policy Number PRO 1400238 00
Insured Name CITY OF DURANT

Amount Due $ 25,248.50
Payment Due By 01/01/2016

PLEASE REMIT PAYMENT TO:

OMAG
3650 South Boulevard
Edmond, OK 73013-5581

GL003034569
70.47

OMAG
3650 South Boulevard
Edmond, OK 73013-5581

Date of Invoice: 11/14/2015

DIRECT BILL INVOICE

Mail To
CITY OF DURANT
P.O. BOX 578
DURANT OK 74702-6640

Insured: CITY OF DURANT
Policy Reference Nbr: GLA 1400364 00
Effective: 01/01/2016 Expiration: 01/01/2017
GENERAL LIABILITY AND AUTO

Agent: OKLA MUNICIPAL ASSURANCE GROUP
Telephone: 405-657-1400 0 0000000

INST	DATE	TRANSACTION		AMOUNT
01	11/14/2015	RENEWAL	$	41,505.00

AMOUNT DUE $ **41,505.00**
PAYMENT DUE BY 01/01/2016

POLICY BALANCE $ 166,020.00

Thank you for your business. If you have questions about your account, please call 1-800-234-9461 or 405-657-1400.

Detach along the perforation below - Keep this part for your records.

RETURN THIS PORTION WITH YOUR REMITTANCE

Policy Number GLA 1400364 00
Insured Name CITY OF DURANT

Amount Due $ 41,505.00
Payment Due By 01/01/2016

PLEASE REMIT PAYMENT TO:

OMAG
3650 South Boulevard
Edmond, OK 73013-5581

The City of Durant

Office of Technical Projects

Memorandum

Date:	12/2/2015
To:	Mayor and City Council
From:	Jerry Yandell, Director of Technical Projects
Re:	Consideration Agreement with D & D Marketing Concepts, Inc. for Take to the Skies Airfest-

---

Attached is the agreement with D & D Marketing Concepts, Inc. for the Take to the Skies AirFest, scheduled for April 16, 2016 at Durant Regional Airport. D & D has provided this airshow the last 3 years and has done an excellent job in promoting the airport and surrounding area. Your acceptance of this agreement is requested.

Council Information / Action Requested

Council approval

City Staff Information / Action Follow-up, if Council authorizes this action:

Execute agreement and distribute documents

ATTACHMENTS:

Description	Type	Upload Date
D&D Marketing Agreement	Cover Memo	12/2/2015

D&D Marketing Concepts Inc. Agreement for Take to the Skies AirFest with City of Durant and Durant Airport Authority

D&D Marketing Concepts, Inc., owner of Take to the Skies AirFest, will provide the following information and items.

Event Description: One day family festival of aviation, April 16, 2016, featuring an exciting Air Show and family festival. Opening ceremonies will feature color guard, skydivers, Choctaw dancers and singers, a jet truck, aerobatic and formation flying and flyovers in a patriotic honor to our military services and veterans. Throughout the day there will be a variety of activities on site to attract all ages and lifestyles to the event, including static display of a variety of aircraft, rides offered to the public, demonstration flights, exhibits, food, vendors and children's activities. Friday, April 15, will be set up day and afternoon air show rehearsal. Our air show pilots will be available to talk to Aviation students at SOSU and visit local schools to speak with students.

Purpose of Event: To promote and showcase the City of Durant along with the Durant Regional Airport as a destination location throughout the state of Oklahoma, the vicinity of Lake Texoma, the Dallas/Ft Worth metroplex and North Texas as well as surrounding states along with national media exposure within the aviation community; to provide community exposure and involvement for the airport; to introduce various facets of aviation to the public and encourage interest and involvement in aviation to young adults thereby supporting them in achieving better grades in school, a drug free and clean outdoor lifestyle; to generate awareness for local business and awareness and funds for non-profit organizations participating in the festival; to create awareness for and education of the Choctaw Nation.

Event Date: April 16, 2016, Saturday, 10am-6:00pm

Anticipated Attendance: 6,000-8,000 on site and exposure to hundreds of thousands through advertising, marketing and public relations campaigns, website and social media.

Additions: In order to extend attendance throughout the day, and to attract attention to other types of aviation, there will be demonstration flights and flights offered to the public for purchase throughout the day, outside of air show performance times, in a variety of aircraft. We will have an FAA sanctioned TFR (Temporary Flight Restriction) in place for Air Show performance times and an FAA sanctioned waiver in place for the air show. An FAA approved air show aerobatic box will also be approved for the show. These are all the responsibilities of D&D Marketing Concepts Inc.

Event Contact: Debby Standefer 303.862.2869 debby@ddmarketingconcepts.com (Official website for Take to the Skies AirFest is www.taketotheskiesairfest.com)

Relationship: The City of Durant and the Durant Airport Authority shall act as "host" for the Take to the Skies AirFest to be held at Durant Regional Airport-Eaker Field April 16, 2016 with set up and rehearsal April 15 and tear down complete April 17 morning. D&D Marketing Concepts Inc. shall act as the event organizer, owner and responsible party.

Responsibilities:

D&D Marketing Concepts, Inc. will, with the cooperation and support of the Airport Manager:

- Coordinate security, traffic and crowd control, fire apparatus and ambulance support during the hours of the active air show activities with the Police and Fire departments.
- Provide additional facilities and utilities as required, to include lighting, portable toilets, electricity, etc.
- Provide staff for event execution and organizations for parking.
- Provide signage to direct attendees to parking, entrance, etc.
- Provide pre-event set up and post-event clean up to return premises to pre-event condition.

- Be solely responsible for all event expenses
- Provide a list of performers and dedicated amounts of fuel and oil prior to air show day and provide payment to FBO for the event aviation fuel bill upon receipt. Any aircraft not on the list, or amounts over what is provided on the list, will be responsible for its own fuel.
- All advertising and promotional opportunities and inquiries will be directed to D&D Marketing Concepts, Inc. air show office, to Debby Standefer, 303.862.2869 and debby@taketotheskiesairfest.com.
- Event liability insurance, aka AirMeet policy, will be provided with the City of Durant added as an additional insured and provide certificates of insurance for property and bodily injury in the amounts of $1,000,000 for each occurrence and $2,000,000 aggregate. All aircraft will carry their own insurance with City of Durant as added additional insured.
- Ramp area utilized for static display, event set up and hot ramp operations will be supervised by event staff, including Civil Air Patrol and Commemorative Air Force, in coordination with the Airport Manager.
- Flight marshalling will be provided by the CAF and supervised by D&D Marketing Concepts Inc. to ensure the safe and smooth operation of the airport for both performers and tenants.
- Have designated responsible personnel on site during event hours.

Further:

- Provide economic revenue through spectator consumer spending via lodging, gas, restaurants and retail business throughout the weekend.
- Utilize local business for as many event needs as possible keeping our money in the community, including event support services, rentals, supplies, pilot and staff lodging, gas, retail purchases, restaurants and more.
- Promote and drive traffic to and for the City of Durant and its local businesses and showcase Durant as a destination location providing invaluable marketing and assistance to the Chamber of Commerce and the Economic Development council.
- Promote airport services and awareness to the aviation community across the country to encourage fuel sales, maintenance and business attraction, particularly with the new hangars, as well as to the general public.
- Promote upcoming local events and opportunity for pilots to fly into the airport for events such as Magnolia Festival and Choctaw Casino rather than drive.
- Provide awareness of the Airport immediately and lasting throughout the year through event listings in national aviation publications (including Smithsonian Air & Space, AOPA, EAA, International Council of Airshows), a dedicated website and social media pages, press releases, media involvement.
- The City of Durant will be provided additional marketing via sponsorship and named throughout all marketing, promotion and press releases locally, regionally, throughout Oklahoma and Texas as well as nationally. We will promote Economic Development and Tourism through Spring of 2017 in our social media and on our website.
- Provide on site VIP opportunities throughout the air show
- Provide on site interaction with pilots and decorated veterans for VIP's
- Provide opportunities for hands on student involvement as appropriate and desired
- Provide media opportunities within the event for Airport and City personnel
- We will invite local businesses to have booths for exhibits, vendors
- We will promote the Veterans Airlift Command
- We will invite local non-profit groups to participate to raise awareness for their organizations and fundraise
- Provide thousands of dollars of fuel sales over the two days we will be at the airport both through our show planes, as well as those flying in to watch the show, military aircraft and those conducting public rides

The City of Durant and the Airport would:

- Allow the Take to the Skies AirFest to use the airport grounds on the assigned Friday through Sunday of the event. Our commitment is to return them to the condition they are currently in. Set up would start Thursday afternoon (April 14) and tear down completed on Sunday morning (April 17).
- Airport would only be closed to outside air traffic only during the actual air show performance Saturday (3 hours) and the Friday practice (3 hours) when we will operate under a waiver with an air boss in charge of the airspace.
- We will direct spectators to park at the Casino but would also like to park cars on the grass around the airport in a designated agreed upon area by airport manager and event organizers if necessary.
- We will need to have hangar space for the performing aircraft that must be hangared overnight or in case of inclement weather.
- We would like AV Fuel to donate a portion of the fuel for the show. Normally this is coordinated through the Airport Manager with the fueler.
- We would like the fuel that we purchase to be provided at a discount negotiated with the city based on the market value at the time of the event.
- Allow us to hold pilot briefings and pilot lunches in the terminal conference room.
- City of Durant will provide support services of fire and EMT support during air show hours. In return these departments would have displays and interact with the public, conduct fire safety training/demonstrations, recruitment, whatever their needs are.
- City of Durant will provide police assistance for traffic direction at ingress and egress. We would like the city to provide these services.
- Provide traffic direction on dynamic message boards as available
- Promote Take to the Skies AirFest on the City and Chamber websites and Facebook pages, in inserts in utility bills and other avenues as available in support.

D&D Marketing Concepts Inc. is responsible for all event expenses in conjunction with Take to the Skies AirFest and neither the City of Durant nor the Durant Airport Authority shall be held liable for any event expenses. D&D Marketing Concepts Inc. takes full responsibility for all acts and omissions related to the organization, marketing and execution of Take to the Skies AirFest and shall hold the City of Durant and the Durant Airport Authority harmless for any claims arising out of the negligence of D&D Marketing Concepts Inc.

Duly authorized representatives of the parties have executed and delivered this Agreement to be effective as of the Effective Date.

Debby Standefer President & CEO D&D Marketing Concepts Inc Take to the Skies AirFest	Stewart Hoffman, Mayor, City of Durant
	City Clerk
	Chair, Durant Airport Authority
	Secretary

The City of Durant

Office of City Manager

Memorandum

Date: 12/2/2015
To: Mayor and City Council
From: Sarah Sherrer, City Manager
Re: Consider Providing the Durant City Clerk with Public Notice to Hold a Special City Council Meeting in a Town Hall Format to be Conducted by Oklahoma State Auditor Gary Jones to Determine if a State Audit is Warranted-

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In an effort to address recent conversations with representatives from the CRAMM group (Concerned Residents Against Misrepresentation & Mismanagement), I spoke at length with Gary Jones, Oklahoma State Auditor regarding Ms. Oden Grube's expressed interest in initiating a petition to enlist the State Auditor to conduct a special audit for the City of Durant.

At Mr. Jones' suggestion, I propose the City Council host a special city council meeting in a town hall format to obtain clarification regarding citizen concerns and offer them an opportunity to voice those issues. Mr. Jones offered to be in attendance and conduct the meeting as an attempt to resolve any differences without resorting to an audit. There will be no charge to the city. He conveyed that it would be fiscally responsible to take this approach as there is a possibility many answers could be obtained without the cost or time of an audit and it would permit him to better assess the situation.

Prior to the town hall meeting, Mr. Jones and his staff will meet with council members and city staff. Citizens who cannot attend in person may submit their concerns in writing via other citizens or send them directly to the state auditor's office. Mr. Jones and his staff will take questions to clarify and narrow down the issues at hand. Furthermore, it will be noted that the current city administration has already identified and is actively pursuing several opportunities for improvement for various practices and procedures as it is possible that many concerns may be addressed by ongoing efforts to strengthen internal controls and better define segregation of duties for city staff.
Following the meetings with city officials as well as the citizens, the state auditor's office will develop a summary. A second town hall meeting would then be held to present the summary report of concerns, to serve as the basis of a decision about whether a state audit is warranted and the best use of taxpayer dollars. If the city council determines that a state audit is necessary, the information gained from the State Auditor's summary report of concerns will make it easier to develop a scope of work and an engagement letter for auditing services.
I have taken the liberty of vetting several possible dates for the proposed town hall meeting with the state auditor's office. Possible dates to consider are:

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

Administrative Assistant: Upon approval, please coordinate scheduling and logistics with the state auditor's office Public Information Director, Trey Davis (405-521-3390) to conduct the town hall meeting. Prepare an agenda as required by the Open Meetings Act.

City Clerk: As prescribed by the Open Meeting Act, post the public notice of a special meeting if approved and scheduled.

The City of Durant

Office of City Clerk

Memorandum

Date: 11/30/2015
To: Mayor and City Council
From: Cynthia J. Price, City Clerk, and Marty Pope, Purchasing Coordinator
Re: Consider Recommendation for Award of Bid for Equipment and Motor Fuel Supply (RFB 2015-64)-

---

This bid form required prospective bidders to state the percentage over cost per gallon for the second year and third year of the proposed contract. This portion of the bid was contrary to industry practice and resulted in one bidder coming in with a substantially higher bid because they bid on percentage to remain in compliance with the bid form while another bidder gave a monetary bid at cost over per gallon and came in substantially lower. The higher bid would fail to yield a cost savings to the city while the lower bid was not made in compliance with the bid requirements.

For the above stated reasons, we are recommending the acceptance of a one year contract between the City of Durant and Douglass Distributing. It is our recommendation that this contract be re-bid in November 2016 for a period of three years with each of the three years being bid at margin and freight markup per gallon.

Council Information / Action Requested

Council accept recommendation and award one year contract to Douglass Distributing for Equipment and Motor Fuel Supply with directive to re-bid this contract in November 2016 for a period of three years with each of the three years being bid at margin and freight markup per gallon.

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk to notify bidder of award, facilitate execution of contract.

ATTACHMENTS:

Description	Type	Upload Date
Bid Results	Exhibit	11/30/2015
McCraw Oil Bid	Exhibit	12/2/2015
Douglass Distributing Bid	Exhibit	12/2/2015

RFAB NO. C-2015-64
2015 EQUIPMENT AND MOTOR FUEL SUPPLY
BID TABULATION SHEET
NOVEMBER 19, 2015 @ 11:00 A.M.

BID 1 - MC CRAW OIL COMPANY, 2715 N. FIRST AVENUE, DURANT, OK 74701

BID 2 - DOUGLASS DISTRIBUTING, 325 E. FOREST AVENUE, SHERMAN, TX 75090

Tank 1 - Gasoline				
Tank Location	**Tank Size**	**Tank Required**	**Tank Rental Amount**	**Price Per Gallon**
City of Durant Public Works Department 1201 N.E. 2nd Durant, OK 74701	**2000 gallon**	**Yes**	$ -0- Bid 1 **$ -0- Bid 2**	$ 1.33511 Bid 1 **$ 1.2277 Bid 2**
Tank 2 - Diesel				
Tank Location	**Tank Size**	**Tank Required**	**Tank Rental Amount**	**Price Per Gallon**
City of Durant Public Works Department 1201 N.E. 2nd Durant, OK 74701	**2000 gallon**	**Yes**	$ -0- Bid 1 **$ -0- Bid 2**	$ 1.516 Bid 1 **$ 1.3529 Bid 2**
Tank 3 - Dyed Diesel				
Tank Location	**Tank Size**	**Tank Required**	**Tank Rental Amount**	**Price Per Gallon**
City of Durant Public Works Department 1201 N.E. 2nd Durant, OK 74701	**2000 gallon**	**Yes**	$ -0- Bid 1 **$ -0- Bid 2**	$ 1.5195 Bid 1 **$ 1.3564 Bid 2**
Tank 4 - Diesel				
Tank Location	**Tank Size**	**Tank Required**	**Tank Rental Amount**	**Price Per Gallon**
Durant Multi Sports Complex 1920 S. Hwy 78 Durant, OK 74701	**300 gallon**	**Yes**	$ -0- Bid 1 **$ -0- Bid 2**	$ 1.516 Bid 1 **$ 1.3529 Bid 2**
Percentage Over Cost Per Gallon - Gasoline	**Year 2**		5% - Bid 1	$.0606 - Bid 2 **<*>**
	Year 3		5% - Bid 1	$.0606 - Bid 2 **<*>**
Percentage Over Cost Per Gallon - Diesel	**Year 2**		5% - Bid 1	$.0606 - Bid 2 **<*>**
	Year 3		5% - Bid 1	$.0606 - Bid 2 **<*>**
Percentage Over Cost Per Gallon - Dyed Diesel	**Year 2**		5% - Bid 1	$.0606 - Bid 2 **<*>**
	Year 3		5% - Bid 1	$.0606 - Bid 2 **<*>**

<*> Combined total of $.0495 + $.0111 Leaking Underground Storage Tank Fee (LUST) Fee

ATTACHMENT "A"

BID SHEET FOR EQUIPMENT AND MOTOR FUEL SUPPLY
ALL BIDS MUST BE SUBMITTED ON THIS FORM
BIDS SUBMITTED IN OR ON ANY OTHER FORM WILL BE DISQUALIFIED
PLEASE CHECK YOUR BID CAREFULLY FOR COMPLETENESS AND ACCURACY
FILL IN ALL REQUESTED INFORMATION.
2015 EQUIPMENT AND MOTOR FUEL SUPPLY- BIDS MUST INCLUDE ALL LOCATIONS

Company name: McCraw Oil Company, Inc.

Tank 1 - Gasoline				
Tank Location	Tank Size	Tank Required	Tank Rental Amount	Price Per Gallon *
City of Durant Public Works Department 1201 N.E. 2nd Durant, OK 74701	2000 gallon Price Per Gallon Includes: Rack Cost + Freight + Taxes + .05 Markup	Yes	$ 0.00	$ 1.33511 Total Delivered Price for Today 11-19-15
Tank 2 - Diesel				
Tank Location	Tank Size	Tank Required	Tank Rental Amount	Price Per Gallon *
City of Durant Public Works Department 1201 N.E. 2nd Durant, OK 74701	2000 gallon Price Per Gallon Includes: Rack Cost + Freight + Taxes + .05 Markup	Yes	$ 0.00	$ 1.516 Total Delivered Price for Today 11-19-15
Tank 3 - Dyed Diesel				
Tank Location	Tank Size	Tank Required	Tank Rental Amount	Price Per Gallon *
City of Durant Public Works Department 1201 N.E. 2nd Durant, OK 74701	2000 gallon Rack Cost + Freight + Taxes + .05 Markup	Yes Price Per Gallon Includes:	$ 0.00	$ 1.5195 Total Delivered Price for Today 11-19-15
Tank 4 - Diesel				
Tank Location	Tank Size	Tank Required	Tank Rental Amount	Price Per Gallon *
Durant Multi Sports Complex 1920 S. Hwy 78 Durant, OK 74701	300 gallon	~~No City owned~~ McCraw Owned	~~N/A~~ $ 0.00	$ 1.516 Total Delivered Price for Today 11-19-15
Percentage Over Cost Per Gallon - Gasoline	Year 2	5 %	Rack Cost + Freight + Taxes + 5% Markup	
	Year 3	5 %		
Percentage Over Cost Per Gallon - Diesel	Year 2	5 %		
	Year 3	5 %		
Percentage Over Cost Per Gallon - Dyed Diesel	Year 2	5 %		
	Year 3	5 %		

* All prices shown above are quoted as per the bid/contract specs. Prices are based cost plus markup as per the bid/contract. Base cost is calculated using actual laid-in cost of fuel at the date and time of delivery plus freight, plus taxes and plus markup. Base cost fluctuates daily with daily market fuel price changes. These are not locked in prices, just locked in markup.

Your signature on this page indicates you are willing to enter into a contract with the Durant City Council for all locations should you have the winning bid.

Name of Company McCraw Oil Company, Inc.

Address of Company 2715 North 1st Ave.

Durant, OK 74701

Company Phone Number 580-924-0430

Company Fax Number 580-920-0633

Signature of Authorized Company Representative 11-19-15 **Date**

CITY OF DURANT, OKLAHOMA
REQUEST FOR BID (RFB) No. 2015-64

Equipment & Fuel Motor Supply

ATTACHMENT "B"
NON-COLLUSION AFFIDAVIT

Return this completed form with your sealed bid.

Jason Robinson being duly sworn deposes and says that he / she is Director of Operations
(state official capacity in firm)

The party making the foregoing proposal or bid, that such bid is genuine and not collusion or sham; that said bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant of any other bidder, or to fix any overhead, profit, or cost element of said bid price or that of any other bidder, or to secure the advantage against the City of Durant or any person interest in the proposed contract; and that all statements contained in said proposal or bid are true.

(signature of person submitting bid)

Subscribed and sworn this 19th day of November, 15 before me, a Notary Public in and for Bryan County, Oklahoma.

AARON P. GIBSON
Notary Public, State of Oklahoma
Commission # 15005212
My Commission Expires 6-4-19

Notary Public

My Commission Expires:
6-4-19

McCraw
OIL COMPANY

City of Durant – Options and Lead Times for Equipment Installation

If McCraw Oil Company, Inc. is awarded the Fuel Bid RFB No. 2015-64 on December 8th, 2015. The following day when the contract is executed for work to commence starting December 9th, 2015 we will place the equipment order to meet all specifications listed in Section B – Scope of work / 1.Equipment to be furnished, see below.

1.EQUIPMENT TO BE FURNISHED

1. Three (3) 2,000 gallon double wall UL, aboveground fuel tanks;
2. Three (3) high flow commercial pumps complete with hoses, nozzles, swivels and breakaways
3. One (1) AFC or equivalent card system;
4. Installation of Communication Cable;
5. All necessary decals on tank and dispensers to fire code.

- McCraw Oil Company, Inc – Equipment Investment
  - **Total Estimated Investment - $30,000**

The estimated minimum lead time for equipment order to come in and be installed is 1-2 weeks. The estimated maximum lead time is 4-6 weeks. These are just estimated lead times, but I assure you that we will do our absolute best to meet and exceed any and all deadlines. But in the event that the specific equipment needed above should take longer than expected to come in and be installed, we wanted to have several options to serve your fuel needs with no downtime or inconvenience to the City of Durant.

- Option 1
  - City of Durant could continue to use their current Fuel Man cards to purchase fuel at any one of our 5 convenient store locations in Bryan County, 3 of which are inside Durant City Limits.
- Option 2
  - McCraw Oil/Kwik Chek could supply the City of Durant with our proprietary Go Fuel Card to purchase fuel at any one of our 5 convenient store locations in Bryan County, 3 of which are inside Durant City Limits. McCraw Oil/Kwik Chek would honor the same price agreed in the contract with each transaction being priced at the laid-in cost of fuel as of the date of purchase plus the contract markup.
- Option 3
  - McCraw Oil could setup temporary equipment without card activation until the specified equipment above arrives to start the install.

McCraw Oil would request that the sites be placed on a ***scheduled delivery***. This greatly decreases the chance that any location would run out of fuel. On a scheduled delivery, we would install a tank monitors to view inventory levels on a daily basis. Once the tank reaches the refill level (as set by the City of Durant in consultation with McCraw Oil) the tank will be filled.

Any needed **tanks will be provided on a loan basis** as long as a binding supply agreement is in place. All parts and service connected to a loaned tank will be the responsibility of McCraw Oil.

ATTACHMENT "A"

BID SHEET FOR EQUIPMENT AND MOTOR FUEL SUPPLY
ALL BIDS MUST BE SUBMITTED ON THIS FORM
BIDS SUBMITTED IN OR ON ANY OTHER FORM WILL BE DISQUALIFIED
PLEASE CHECK YOUR BID CAREFULLY FOR COMPLETENESS AND ACCURACY
FILL IN ALL REQUESTED INFORMATION.
2015 EQUIPMENT AND MOTOR FUEL SUPPLY- BIDS MUST INCLUDE ALL LOCATIONS

Company name: Douglass Distributing

Tank 1 - Gasoline				
Tank Location	Tank Size	Tank Required	Tank Rental Amount	Price Per Gallon
City of Durant Public Works Department 1201 N.E. 2nd Durant, OK 74701	2000 gallon	Yes	$ -0-	$ 1.1782 + .0495 = $1.2277
Tank 2 - Diesel				
Tank Location	Tank Size	Tank Required	Tank Rental Amount	Price Per Gallon
City of Durant Public Works Department 1201 N.E. 2nd Durant, OK 74701	2000 gallon	Yes	$ -0-	$ 1.3034 + .049. = $1.3529
Tank 3 - Dyed Diesel				
Tank Location	Tank Size	Tank Required	Tank Rental Amount	Price Per Gallon
City of Durant Public Works Department 1201 N.E. 2nd Durant, OK 74701	2000 gallon	Yes	$ -0-	$ 1.3069 + .0495 = $1.3564
Tank 4 - Diesel				
Tank Location	Tank Size	Tank Required	Tank Rental Amount	Price Per Gallon
Durant Multi Sports Complex 1920 S. Hwy 78 Durant, OK 74701	300 gallon	No - City owned	N/A	$ 1.3034 + .049. $1.3529
Percentage Over Cost Per Gallon - Gasoline	Year 2	_____%	Pricing will be the same.	
	Year 3	_____%	for all 3 years.	(+.0495)
Percentage Over Cost Per Gallon - Diesel	Year 2	_____%		(Mark Up)
	Year 3	_____%		
Percentage Over Cost Per Gallon - Dyed Diesel	Year 2	_____%	*Plus any applicable taxes	
	Year 3	_____%		

(10% govt fee) Just
Tank at Complex - 500-1,00
provide tank for (Free -
Did not Know McGraw-ow
Tank

Your signature on this page indicates you are willing to enter into a contract with the Durant City Council for all locations should you have the winning bid.

Name of Company Douglass Distributing

Address of Company 325 E. Forest Ave

Sherman, TX 75090

Company Phone Number 903-813-5176

Company Fax Number 903-813-5376

Andy Douglass 11-18-15

Signature of Authorized Company Representative **Date**

CITY OF DURANT, OKLAHOMA
REQUEST FOR BID (RFB) No. 2015-64

Equipment & Fuel Motor Supply

ATTACHMENT "B"
NON-COLLUSION AFFIDAVIT

Return this completed form with your sealed bid.

Sandi McKenzie being duly sworn deposes and says that he / she is Commercial Fuel Manager
(state official capacity in firm)

The party making the foregoing proposal or bid, that such bid is genuine and not collusion or sham; that said bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant of any other bidder, or to fix any overhead, profit, or cost element of said bid price or that of any other bidder, or to secure the advantage against the City of Durant or any person interest in the proposed contract; and that all statements contained in said proposal or bid are true.

Sandi McKenzie
(signature of person submitting bid)

Subscribed and sworn this 18th day of November, 2015 before me, a Notary Public in and for Bryan County, Oklahoma.

Madalyne Lange
Notary Public

My Commission Expires:

Jan 9, 2016

MADALYNE LANGE
MY COMMISSION EXPIRES
January 9, 2016

The City of Durant

Office of City Manager

Memorandum

Date: 12/2/2015
To: Mayor and City Council
From: Sarah Sherrer, City Manager
Re: Consider Approval of Contract for Fuel Distribution and Lease of Fuel Tank Equipment (C-2015-64)-1. Consideration and Approval of Request for Authorization to Purchase (Spend) Fuel for City Fleet and Lease of Fuel Tank Equipment

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In December of 2010, the city entered into an agreement (C-2010-59) with W. Douglass Distributing, Ltd. for fuel distribution (gasoline & diesel). The price for motor fuel was set at the established wholesale delivered cost plus ten cents per gallon. Prior to this time all fuel purchases were made through retail stores using Fuelman fleet cards.

Installation of above ground fuel tanks equipped with hoses, nozzles, and AFC fuel control card systems allowed the city to avoid paying the retail markup retailers charge to recover costs to sell fuel including credit card fees, utilities, rent and amortization of equipment. According to the 2014 National Association of Convenience Stores Retail Fuels Report, "Despite extreme volatility, retail margins for fuel are fairly consistent on an annual basis. Over the past five years, the retail mark-up (the difference between retail price and wholesale cost) has averaged 17.1 cents per gallon."

Two bidders responded to the bid solicitation. McCraw Oil Company returned a wholesale delivered price plus five cents per gallon and W. Douglass Distributing, Ltd. responded with a wholesale delivered price plus 0.0495 cents per gallon. Given the difference between markup prices is very small (0.0005), the recommendation to award Douglass this contract is largely based on the convenience associated with staying with the same company and avoiding removal of existing equipment and installation of new fuel tank equipment.

City wide, the budgeted amount for fuel in fiscal year 2015-16 is $503,800. RFAP #2015-160 includes this amount, but if fuel prices remain low as they have the last four months, I anticipate we will be able to reduce this budgeted amount by at least 10%. The reduced markup price (10 cents to less than 5 cents) should also generate some savings assuming wholesale delivered prices and the number of gallons purchased remains constant.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

City Clerk: Notify company approved by council of Award of Bid and obtain necessary signatures for contract execution.

ATTACHMENTS:

Description	Type	Upload Date
PROPOSED AMENDED EQUIPMENT LEASE AND SUPPLY CONTRACT	Cover Memo	12/8/2015
RETAIL PRICE CHART	Backup Material	12/2/2015
FUEL EXPENSE GRAPH	Backup Material	12/2/2015
FUEL EXPENSE HISTORY	Backup Material	12/2/2015
RFAP 2015-160 FUEL	Backup Material	12/2/2015

STATE OF OKLAHOMA §
§
COUNTY OF BRYAN §

Equipment Lease and Supply Contract

Lessor: W. Douglass Distributing, Ltd.
P.O. Box 1124
Sherman, Texas 75091
(903) 893-1181

Lessee: City of Durant
P.O. Box 578
Durant, Oklahoma 74702

Contact Persons: **Sarah Sherrer**
City Manager
City of Durant
P.O. Box 578
Durant, Oklahoma 74702

Terri Ballard
Public Works Administration
1201 N.E. 2nd Street
Durant, Oklahoma 74701

Pam Adair
Accounts Payable
City of Durant
P.O. Box 578
Durant, Oklahoma 74702

Delivery Addresses: Public Works Administration
1201 N.E. 2nd Street
Durant, Oklahoma 74701

Durant Multi-Sports Complex
1920 S. Highway 78
Durant, Oklahoma 74701

Billing Address: City of Durant
ATTN: Accounts Payable
P.O. Box 578
Durant, Oklahoma 74702

Term of Contract:

This Contract shall commence on December 22, 2015 and end on December 22, _____, with an automatic renewal each year for _____ ( ) years.

PART ONE

Supply Contract Terms

1. **Terms of Purchase**

   A. Product - Lessee agrees to buy motor fuel (gasoline and diesel) from Lessor.

   B. Price - The price for motor fuel shall be the established wholesale delivered cost plus _____ ( ) cents per gallon. The City of Durant will be responsible for paying all nonexempt taxes, which are currently _____ State Tax and _____ Federal Tax.

   C. Payment - All products delivered by Lessor to Lessee shall be paid through bank check. The city council shall approve payment of all invoices sent prior to the 25th of each month on the second Tuesday of each month. At that time, payment will be mailed to the Lessor.

   D. Delinquent Payments - In the event Lessee is delinquent in making payment for motor fuel to Lessor, Lessor is authorized to withhold future deliveries until Lessor has received the delinquent payment.

   E. Exclusive Distributor - Lessor shall purchase motor fuels for the above locations only from Lessor and shall not purchase motor fuels for use at the above locations from any other source. The Lessee may occasionally fuel from retail locations that are outside of this contract as necessitated by travel, distance and urgent situations to carry on business.

2. **Conditions**

   A. Delivery - Lessor shall deliver such products to Lessee at the above addresses in a timely manner; however, Lessor is not responsible for failure to deliver motor fuel for reasons and circumstances beyond Lessor's control.

   B. Loss/Shrinkage - Lessor shall not be responsible for any loss or shrinkage of motor fuel delivered at the above addresses and Lessee hereby assumes all liability for such.

   C. Fees and Charges - All fees and charges made to Lessor by reason of its sale of motor fuels to Lessee shall be passed on to Lessee. Example: fuel surcharge $4.99.

   D. Property Taxes - All property taxes are the responsibility of the Lessee.

3. **Security Interest**

   Lessee grants to Lessor a security interest in and to all motor fuels delivered by Lessor and/or located at the above address. The security interest is granted for the purpose of securing to Lessor the payment of all indebtedness, liabilities, and obligations due or to become due from Lessee to Lessor.

4. **Default**

   Upon default in the payment of the purchase price or violation of any other term of this Contract, Lessor may take possession of the motor fuel located at the above addresses or any other location to which the motor fuel has been transported and Lessee agrees to surrender possession of such motor fuel.

5. **Cancellation**

   Lessor may cancel this Contract if (a.) Lessee fails to pay for motor fuel according to the terms; (b.) Lessee fails to fulfill any term or agreement of this Contract; (c.) Lessee fails to pay debts as they become due; or (d.) Lessee seeks relief under any insolvency law.

6. **Compliance with Law**

   Lessee shall comply with all federal, state, and local statutes, regulations and ordinances pertaining to motor fuels, storage of motor fuels. For initial installation of the system, _____ or their consultant will supply expertise on electrical codes, fire codes, drawings and specifications, will register/license the tanks with appropriate government agencies, and will supply the city with an example SPCC plan to be edited and completed by the city.

7. **Indemnity**

   Upon delivery of fuel to the Lessee, Lessee shall indemnify and hold Lessor harmless from all loss, costs and expenses arising from the sale and delivery of motor fuel to Lessee.

PART TWO

Equipment Lease Terms

1. **Property** - The property covered by this Lease is described as follows:

   A. ~~Up to four (4)~~ Three (3) 2,000 gallon double wall UL, aboveground fuel tanks.

   B. Up to four (4) High Flo Commercial Pumps complete with hoses, nozzles, swivels and breakaways.

   C. ~~Up to two (2)~~ One (1) AFC Card Systems.

   D. Installation of Communication Cable.

   E. All necessary decals on tank and dispensers to fire code.

2. **Title and Ownership** - It is agreed and understood by and between the parties hereto that at all times title to the property shall remain that of Lessor.

3. **Consideration** - Consideration for this Lease shall be the sum of $1.00 per year, to be paid as follows: $1.00 on date of agreement and annually thereafter.

4. **Term** - One (1) year contract with an automatic renewal each for _____ ( ) years.

5. **Use of Property** - It is agreed by and between the parties hereto that the equipment shall be used exclusively by Lessee for storage of product supplied by Lessor ~~on~~ in the Property and for Lessee to remove the product from the equipment for use in Lessee's operations.

6. **Early Termination in the Event of Default** - As used herein the following shall be considered an event of default:

    A. Failure to pay the consideration as set forth above.

    B. Allowing another supplier other than Lessor to place product in the equipment.

    C. Failing to pay for product delivered to Lessee in accordance with the agreement of the parties, Part One: Terms of Purchase, Section 1C.

    D. Lessee shall neglect or otherwise allow the equipment to be abused while in possession of Lessee.

    For any event of default, Lessor shall have the right to terminate this Agreement and take possession of the equipment covered hereby without being deemed guilty of any trespass for entering the premises of Lessee in order to take possession thereof.

7. **Liquidated Damages for Breach** - Should Lessee breach this Agreement, allowing Lessor to terminate for any reason set forth in Part Two: Section 6 A-D, Lessee agrees to pay Lessor liquidated damages which shall be in addition to the amount Lessee owes Lessor for any product which had been delivered to the equipment by Lessor and which remains unpaid. Liquidated damages to cover Lessee's cost of installation and removal of the equipment by reason of early termination shall be as follows:

    A. $10,000.00 penalty for breach of contract.

8. **Assignment and Subletting** - Lessee may not assign or sublet the equipment without the express written consent of Lessor.

9. **Extension of Time** - Either party hereto may terminate this Agreement at the end of any one year extension increment by giving the other party written notice of its election to terminate following the expiration of the one year automatic renewal extension. Any extension by inaction of the parties as set forth in this paragraph shall be subject to all the terms and conditions as set forth above and hereafter.

10. **Indemnification** - Lessee agrees to indemnify Lessor from any claims of any kind or nature made against Lessor as a result of any damage or personal injury caused by the negligence of an employee or agent of the City of Durant or to any person or property arising out of or in connection with Lessee's exclusive use and possession of the equipment during the term of this lease or any extensions thereof.

11. **Maintenance and Environmental Compliance** - During the term of this Lease Agreement, Lessor shall maintain the equipment and keep it in good working order, except Lessee shall be responsible for repairs necessitated by the negligence or

intentional acts of Lessee's employees. The Lessee shall be responsible for all compliance with all environmental protection rules and regulations.

PART THREE

Terms Applicable to Entire Agreement

1. **Time of the Essence**.

   Time is expressly declared to be of the essence of this Contract.

2. **Negation of Prior Agreements.**

   This Contract constitutes the sole agreement of the parties and supersedes all prior understandings, written and oral.

3. **Amendment.**

   No amendment or modification of the terms of this Contract shall be binding unless set forth in writing and duly executed by Lessor and Lessee.

4. **Invalidity**.

   In the event one or more provisions of this Contract are invalid, illegal, or unenforceable for any reason, such invalidity, illegality, or unenforceability shall not affect any other provision of this Contract.

5. **Binding Effect**.

   All provisions of this Contract shall extend to and bind the parties, their heirs, executors, representatives, successors, and assigns.

6. **Non-Waiver**.

   The rights and remedies arising from this Contract are not cumulative and shall not serve to waive any other right or remedy granted by this Contract or by law.

7. **Arbitration of Disputes**.

   The parties agree to submit any dispute to binding arbitration according to the rules of the American Arbitration Association if the parties are unable to resolve the dispute through mediation.

8. **Notices**.

   All notices are to be given by certified mail or hand delivered at the above Lessee's address.

9. **Legal Expenses**.

   In the event of a dispute resulting in arbitration concerning or arising from the Contract, the prevailing party shall be entitled to recover reasonable attorney's fees from the other party.

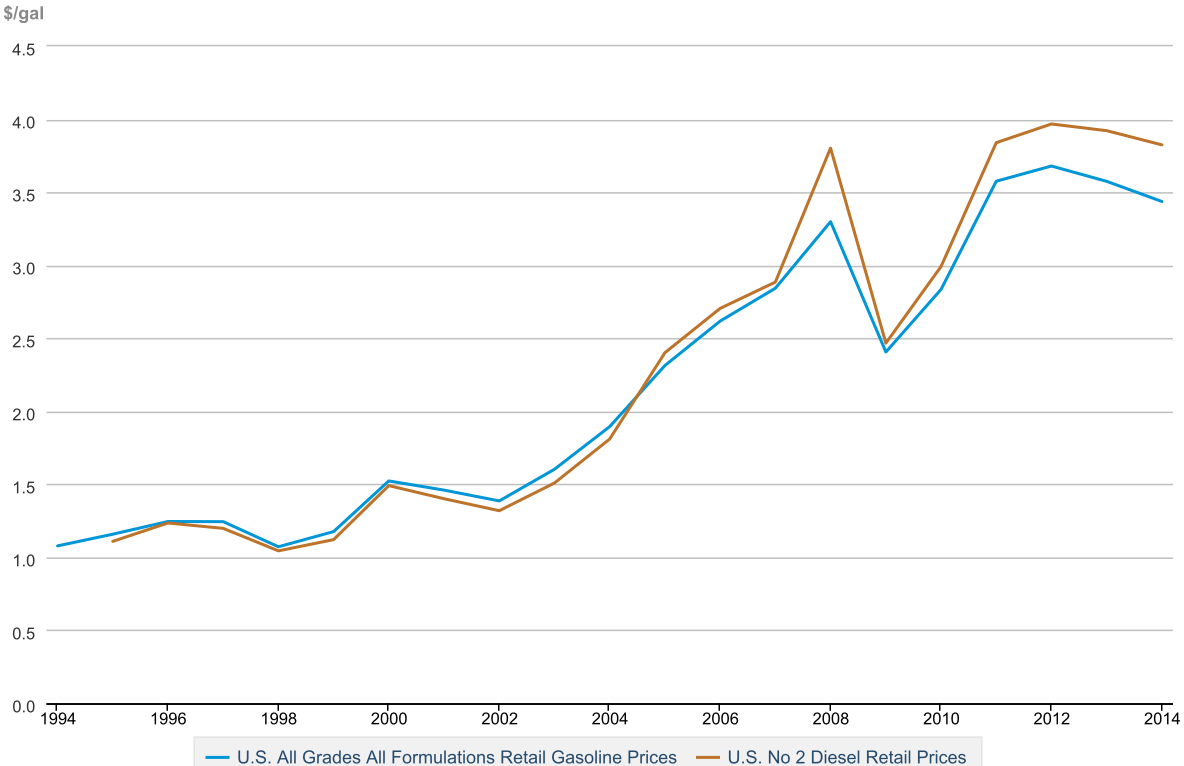
10. **Non-Appropriation/Non-Substitution**.

    If all of the following shall occur: (a.) Lessee fails to appropriate sufficient monies in any fiscal year for any payment or other payments due under this Agreement, (b.) other funds are not available for such payments, (c.) the non-appropriation of funds did not result from any act or failure to act on Lessee's part, then a "Non-Appropriation" shall be deemed to have occurred, and upon such events of non-appropriation, either party may terminate this Agreement except that this shall not be considered a "breach" of the Agreement by Lessee creating a claim for liquidated damages.

EXECUTED this day herein first above written.

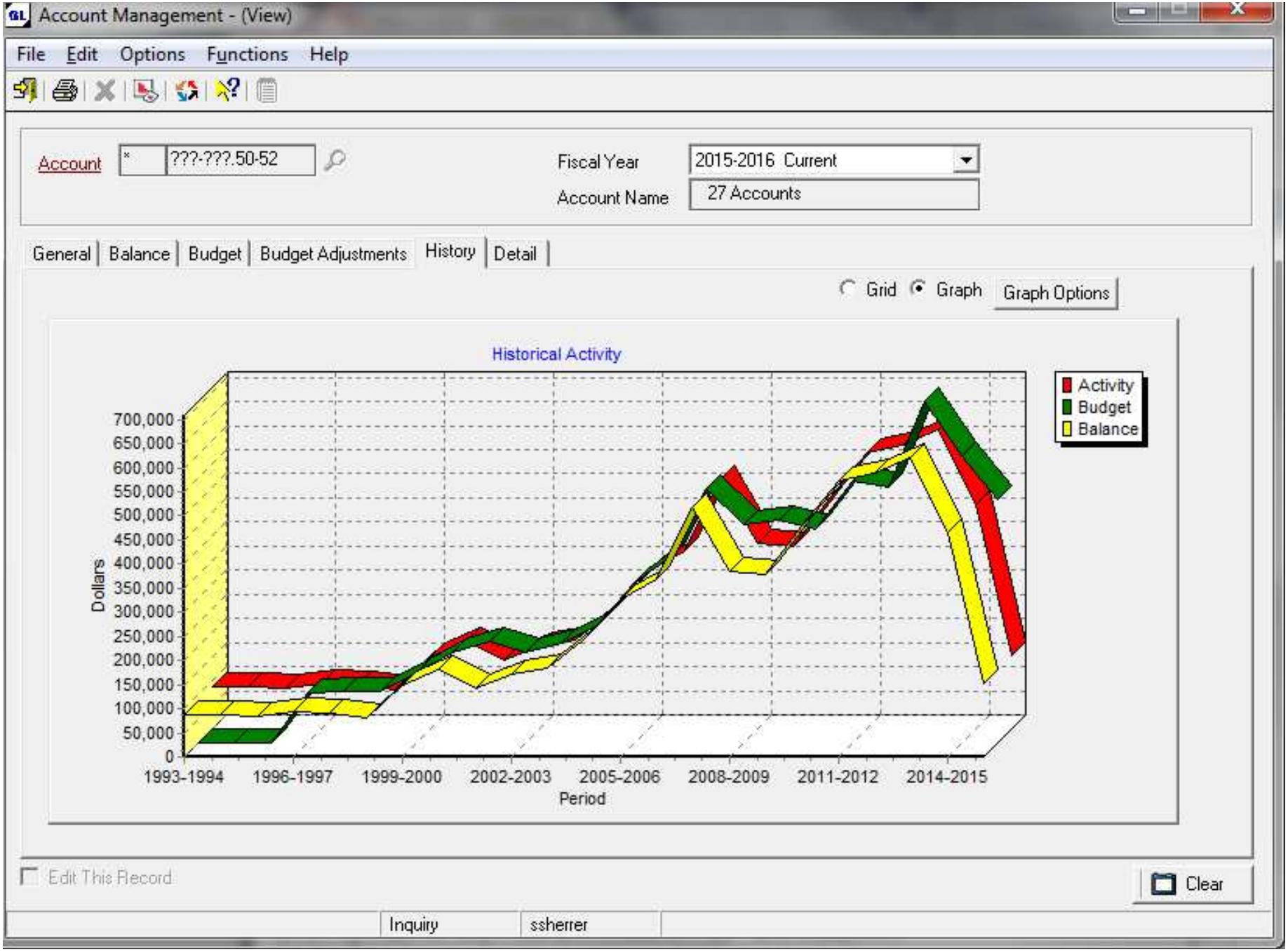
_____	**THE CITY OF DURANT**
BY:	BY:
Lessor:_____	Lessee:_____ Stewart Hoffman, Mayor

Weekly Retail Gasoline and Diesel Prices



Source: U.S. Energy Information Administration

CITY OF DURANT HISTORICAL FUEL EXPENSE (Activity & Balance Lines)



CITY OF DURANT FUEL COSTS BY FISCAL YEAR

Account Management - (View)

File Edit Options Functions Help

Account * ???-???.50-52

Fiscal Year 2015-2016 Current

Account Name 27 Accounts

General | Balance | Budget | Budget Adjustments | History | Detail

Grid Graph

Year	Beginning Balance	Activity	Ending Balance	Original Budget	Adjustments	Ending Budget
1999-2000	0.00	148,135.87	148,135.87	115,450.00	30,008.00	145,458.00
2000-2001	0.00	181,120.06	181,120.06	161,150.00	27,251.00	188,401.00
2001-2002	0.00	143,806.89	143,806.89	211,443.00	400.00CR	211,043.00
2002-2003	0.00	170,561.73	170,561.73	188,051.00	0.00	188,051.00
2003-2004	0.00	183,703.18	183,703.18	206,627.00	344.00	206,971.00
2004-2005	0.00	241,415.64	241,415.64	235,500.00	5,735.00	241,235.00
2005-2006	0.00	327,742.99	327,742.99	331,270.00	2,641.00	333,911.00
2006-2007	0.00	369,024.48	369,024.48	365,500.00	18,943.00	384,443.00
2007-2008	0.00	516,211.92	516,211.92	382,900.00	143,355.00	526,255.00
2008-2009	0.00	384,635.67	384,635.67	508,500.00	54,779.00CR	453,721.00
2009-2010	0.00	379,004.60	379,004.60	499,975.00	37,489.00CR	462,486.00
2010-2011	0.00	479,832.00	479,832.00	473,092.00	28,621.00CR	444,471.00
2011-2012	0.00	572,837.23	572,837.23	514,001.00	28,501.00	542,502.00
2012-2013	0.00	587,620.40	587,620.40	530,374.00	0.00	530,374.00
2013-2014	0.00	622,123.97	622,123.97	679,847.00	28,561.00	708,408.00
2014-2015	0.00	464,468.22	464,468.22	662,108.00	67,500.00CR	594,608.00
2015-2016	0.00	153,364.67	153,364.67	503,800.00	0.00	503,800.00

Edit This Record

Clear

Inquiry ssherrer

Purchases of less than $2,000 are not subject to this process.

Purchases to be made by contract or agreement with a specific vendor with a specific $ amount approved by the City Manager (less than $15,000) or City Council (over $15,000) do not require a RFAP and or can be accepted as equal to an RFAP.

Before any purchase of, or contract for, supplies, materials, equipment or contractual services is made, as otherwise provided below, the city purchasing authority shall submit to at least three persons, firms or corporations dealing in and able to supply

Purchases over $15,000 and contracts must have prior approval by the council except as described below.

City Council approval of annual budgets does not constitute authorization for bidding or spending of amounts over $15,000. When a specific item or projects starts specific council bid and spend authorization is required for items over $15,000, except in

This form/information is due in the City Clerk's Office no later than 5:00 p.m. on Monday, at least one week prior to council meeting (2nd Tuesday each month). A council Memo with additional information must be attached to this request.

Council has approved the city manager to approve purchase from $2,000-$15,000 via negotiated prices (3 informal quotes are city manager option from $2,000-15,000 / state contract info), the spend authorization tab / form is required but only to be signed

Bid and spend authorizations are generally separate, but with prior approval of the city manager and or an emergency both can be combined into one action item.

The City of Durant has an administrative process which requires City Council Authorization to procure items over $15,000 using the processes

Bid specifications tab info is the minimum required for each bid.

<u>*Emergency Purchases 61 O.S.</u>

As provided in OS 61: Emergency as used in this section shall be limited to conditions resulting from any of the following:
1. A sudden unexpected happening or unforeseen occurrence if it is impossible for the provisions of Section 62 of this title to be observed because of the time factor and if the public health or safety is endangered; and shall be limited to conditions re
2. A condition or situation which, if allowed to continue, would lead to economic loss to the state or to further damage of state property.
3. Emergency declaration does not require separate action, this form/process includes what is needed for emergency declaration.

<u>§ 37.003 CONTRACTUAL SERVICES DEFINED FOR PURCHASING.</u>

CONTRACTUAL SERVICES, for the purpose of this subchapter, shall mean services performed for the city by persons not in the employment of the city and may include the use of equipment or the furnishing of commodities in connection with the services un
(`93 Code, § 7-103)
§ 37.004 PURCHASES, HOW MADE.
All purchases of supplies, materials, equipment and contractual services for the offices, departments and agencies of the city government shall be made by the City Manager or by other city personnel in accordance with purchase authorizations issued b
(`93 Code, § 7-104)
Statutory reference:
Purchase Order Act applicable to city purchases, see 62 O.S. §§ 310.1 to 310.9
§ 37.005 WHEN PRIOR APPROVAL BY THE COUNCIL IS REQUIRED.

(A) Every contract for, or purchase of, supplies, materials, equipment or contractual services for more than $15,000 shall require the prior approval of the City Council, except the following:

(1) Contractual services, including, but not limited to natural gas, electricity or telephone service purchased from a public utility at a price or rate determined by the State Corporation Commission or other governmental authority;

(2) Taxes, including, but not limited to withholding social security and unemployment compensation taxes;

(3) Retirement, pension fund, insurance and similar payments or contributions which are payable pursuant to a resolution, ordinance, contract, policy or other appropriate agreement which has been approved by the City Council; and

(4) Emergency purchases as defined by the Council.

(B) Under no circumstances may a contract or purchase be made without first obtaining the approval of the Council, except as provided in this section.

(`93 Code, § 7-105) (Ord. 1112, passed 7-14-87; Am. Ord. 1141, passed 11-14-89; Am. Ord. 1457, passed 2-8-05; Am. Ord. 1576, passed 11-13-07; Am. Ord. 1619, passed 7-14-09)

§ 37.006 COMPETITIVE BIDDING.

Before any purchase of, or contract for, supplies, materials, equipment or contractual services is made, as otherwise provided below, the city purchasing authority shall submit to at least three persons, firms or corporations dealing in and able to s

(`93 Code, § 7-106)

Statutory reference:

City Manager's office, bidding under conditions set by the Council, see 11 O.S. § 10-116

Public Competitive Bidding Act applicable to capital improvements as defined in the Act over $7,500, see 61 O.S. §§ 101 to 136

§ 37.007 WHEN COMPETITIVE BIDDING IS NOT REQUIRED.

The following may be purchased without giving an opportunity for competitive bidding:

(A) Supplies, materials, equipment or contractual services whose cost does not exceed $15,000 in a single transaction;

(B) Supplies, materials, equipment or contractual services which can be furnished only by a single dealer or which have a uniform price wherever bought;

(C) Supplies, materials, equipment or contractual services purchased from another unit of government at a price deemed below that obtainable from private dealers, including government surplus;

(D) Equipment to replace existing equipment which has become inoperable when the Council declares the purchase an emergency;

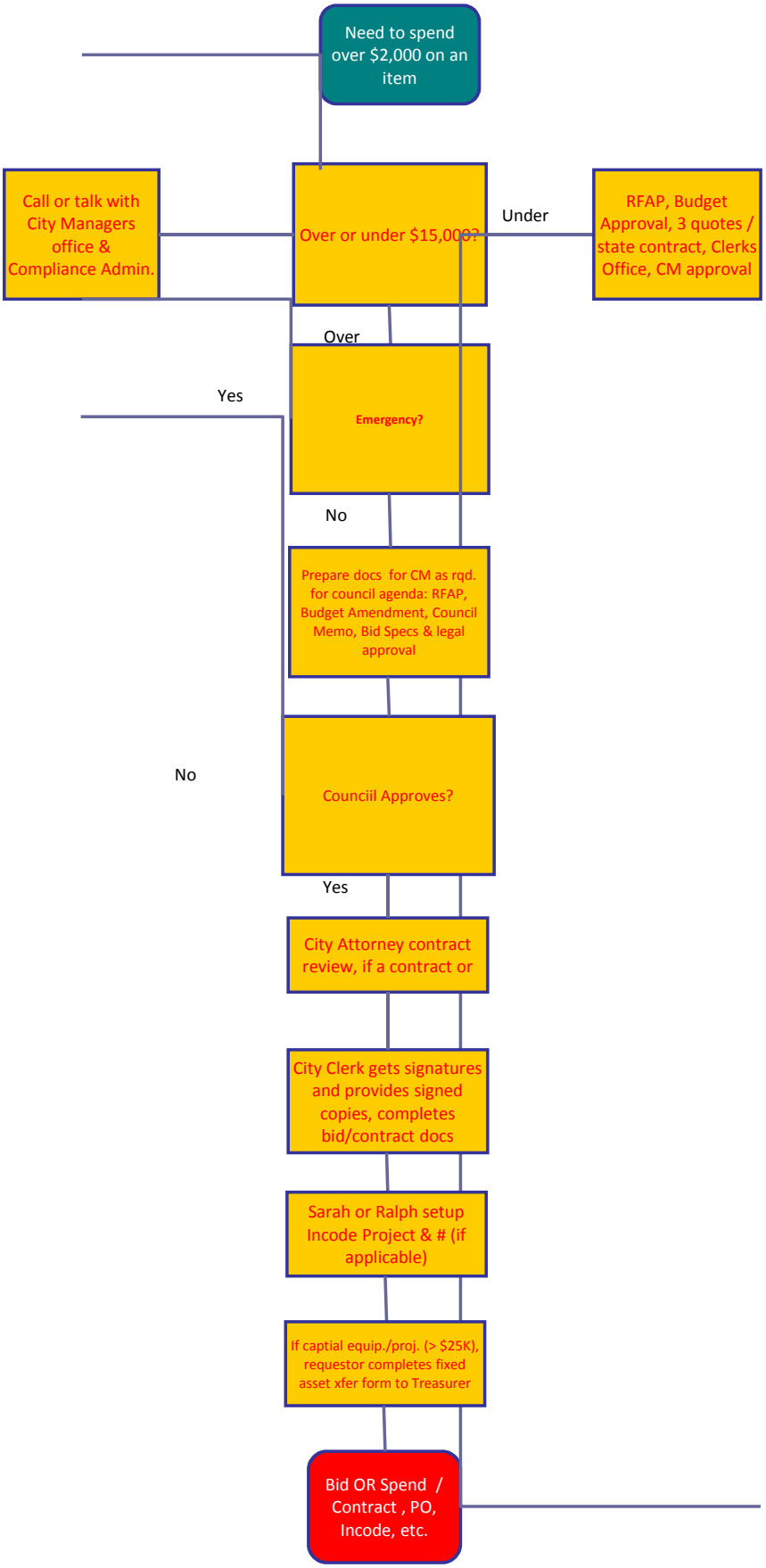
(E) Contractual services, including, but not limited to natural gas, electricity or telephone service purchased from a public utility at a price or rate determined by the State Corporation Commission or other governmental authority;

(F) Supplies, materials, equipment or contractual services when purchased at a price not exceeding a price set therefor by the state purchasing agency or any other state agency hereafter authorized to regulate prices for things purchased by the s

(G) Contractual services of a professional nature, such as engineering, architectural and medical services.

(`93 Code, § 7-107) (Am. Ord. 1623, passed 8-11-09)

Request For Authorization to Bid OR Spend/Contract Flow Chart

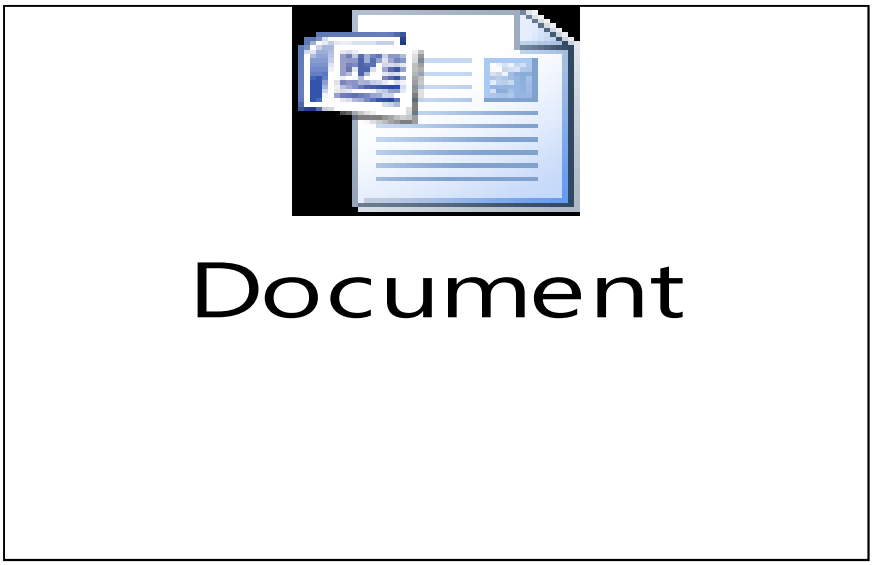


Below are the minimum items required for bidders & bidding, depending on the situation more items may be required.

#	Requirement Description
1	Contracts over $50,000 require performance bonding OR irrevocable letter of credit , per OS §61-1.
2	Bond OR Letter of Credit must be completed prior to or at the same time contracts are signed.
3	Bid and warranty/maintenance bonds are at the option of the city, depening upon the specifics of the job.
4	Setup Incode project # & PO# and provide to bidders. Project # and PO # must be shown on invoices.
5	Bidders to provide vehicle, workmans comp., etc. insurance certificates in conjunction with contract signing.
6	Contract contacts must be included, for example Name, address, phone number of person to contact for changes, person to mail signed contracts, etc., see example contract on Ex. Contract tab.
7	The Durant City Attorney must stamp, sign or otherwise note contract (and other appropriate document) review & approval along with date stamp.
8	Technical specifications for the bid must be included or other information so as to encourage bidding on comparable goods / services to the extent reasonable and to extent to provide flexibility by bidders to provide innovative and lower cost solutions to
9	The following is to be noted in all bid packages and publications: -Per city ordinance § 37.008 & 37.006 The City can repeatedly reject all bids and advertise or give notice again. -Per city ordinance § 37.006 The City may purchase from the bidder whose
10	The following are options for handling the bid pricess after opening date & prior to council action in the event no bids are acceptable **or** no bids are submitted **or** if a bid awardee does not show up for a job. What ever course of action is decided it must
11	City bill payment process: invoices with PO/Project number must be sent to AP prior to 26th of each month, checks are mailed the 2nd Wednesday of the following month after City Council approval.

The attached is an example council memo (double click on the below to open, then edit for your specific situation)

Other notes on bidding



SPEND / CNTRCT.#: C-2015-64

R 02122015

RFB # 2015-64

REQUEST FOR AUTHORIZATION TO PURCHASE

Ref: 11 O.S. §10:114 (B) and 61 O.S. §103 (D) and & City of Durant Code: § 37.003-37.010

Item #

1 Item planned for spending (provide details):

FUEL DISTRIBUTION AND FUEL TANK EQUIPMENT LEASE FOR ALL CITY FLEET

2 Department requesting authorization:

CITY ADMINISTRATION

3 Bidding recommendation (award or reject along with name and contact information of vendor):

RECOMMENDATION TO AWARD BID TO W. DOUGLASS DISTRIBUTING, LTD. SEE REQUEST FOR BID # 2015-64 FOR COMPLETE BID PACKET

W. Douglass Distributing, Ltd.
P.O. Box 1124
Sherman, TX 75091
(903) 893-1181

4	Estimated Purchase Date (M/D/Y):	2016 CALENDAR YEAR
5	What are the financing or lease purchase terms (APR %, length of financing, payments, etc.)	N/A
6	Is this item included in the current FY budget (Yes/No)	YES
7	GL account code:	27 SEPARATE DEPARTMENTAL GL CODES
8	Spending / purchase request details (complete below blanks):	
8a	Amount requested to spend	FY 15/16 BUDGETED AMOUNT $503,800
8b	Item (new or replacement, if a capital item complete fixed asset form)?	N/A
8c	Old Item to be Traded-In (Yes / No). Note: if a capital item complete fixed asset form?	N/A
	If a Replacement Item, give description, age and condition of item to be replaced (including model & serial or VIN, trade allowance)	N/A
8d	Is a contractor written agreement involved (Yes / No), if yes include a copy of the contract after City Attorney Review	YES- C-2015-64
8e	Does the purchase involve Grant Funding (Yes or No)	NO
8f	What is the City Cash Match for the Grant	N/A
8g	What other match or financial obligation is involved with the City accepting this Grant (explain with details)	

9 Purchase is Planned By (complete appropriate item(s) below):

9a **Informal Quotes –** Purchases of $2000-$15,000 City Manager approval required. Purchases with an estimated cost over $15,000 use formal bids. Specifications & at least 3 quotes must be attached for items over $5,000 (city manager can require quotes for below $5,000.

9b **Formal Bids** – Purchases with an estimated cost over $15,000 Council approval required. Attach complete specifications and a bidders list with at least 3 bidders. Include bidder name, address, phone number, fax number and email address of recommended vendor.

FORMAL SEALED BID PROCESS CONDUCTED--REQUEST FOR BID # 2015-64; TWO BIDDERS RESPONDED: McCRAW OIL COMPANY at 2715 N. FIRST AVENUE, DURANT, OK 74701 AND W. DOUGLASS DISTRIBUTING, LTD. at 325 E. FOREST AVENUE, SHERMAN, TX 75090 -

9c **State Contract –** Purchases of $2,000-$15,000 City Manager approval required. Purchases over $15,000 Council approval required. Include name, address, phone number, fax number, email address of state contract vendor and state contract number:

9d **Buy Board** – Purchases of $2,000-$15,000 City Manager approval required. Purchases more than $15,000 Council approval required. Include name, address, phone number, fax number, email address of Buy Board:

9e **Professional Services Agreement** – Purchases over $2,000 and less than $15,000 via an engineering, surveying, architect, computer services, janitorial, etc. firm covered by a council approved professional services agreement, City Manager approval required.

9f **Emergency Purchase** – To be utilized only when immediate action must be taken to protect the public health or safety or to prevent damage to property, prior council approval not required. Notify the City Manager immediately that an emergency purchase is ne

9g **Sole Source Purchase** – Purchases of $2,000-$15,000 City Manager approval required. Purchases with an estimated cost over $15,000 Council approval required in addition to City Manager approval. Attach to this request a memo detailing the nature of the Sole source designation to explain how this purchase fulfills the requirements to be considered a sole source purchase.

10 Signature & date blocks (complete appropriate sections):

10s Signature of Grants Administrator (if applicable) date (M/D/Y):

10b Signature Department Head date (M/D/Y):

10c Signature of Division Head date (M/D/Y):

10d Signature of Budget Administrator date (M/D/Y):

10e Signature of Project Director (applicable over $5,000 capital projects) date (M/D/Y):

10e Signature of City Manager (only over $2,000) date (M/D/Y):

10f Signature of City Treasurer (date) date (M/D/Y):

11h City Manager Comments:

Example contract. Note: the city does not have a particular contract we require, normally we use the contract proposed by the vendor (double click on the below to open, then edit for your specific situation)

Document

Budget Amendment is required if funds are required (double click on the below to open, then edit for your specific situation)

Budget_Amendment_Request_Form_M

Fixed asset change form is required when you are adding or disposing of capital equipment (double click on the below to open, then edit for your specific situation)

asset_transfer_form_feb_2005.doc

What	Who	When
Changed $2,000 informal quote to $5,000	Jim Dunegan / Ralph Houser per discussion with Don Darnell	3/3/2010
Various edits, corrections and updates for RFAP forms. Addition of notes regarding bid acceptance to clarify best vs. lowest bid, what to do in no bids are received, etc.	Ralph Houser per discussion with Pat Phelps	1/20/2011
Council approved	June 14, 2011 meeting	6/15/2011
Adding wording on council notification after emergency purchases	Ralph Houser	6/28/2011
Updated sole source to council council approved amount, this was a scribners error, see ordinance ORDINANCE NO. 1619, approved by city council 7/14/2009	Ralph Houser	6/29/2011
Add header notes to bid and spend tabs referencing the above ordinance and date	Ralph Houser	6/29/2011
Add revision date to upper left corner of bid and spend tabs.	Ralph Houser	6/29/2011
Corrected statute reference for emergency purcashes from §61 to 61 O.S. on instruction tab & item 10 on bidding specs tab	Ralph Houser / Pat Phelps	7/7/2011
Corrected scribner error on Spend tab, 9c corrected amount for Council approval per ORD. 1619.	Ralph Houser / Pat Phelps	7/7/2011
Bid specs tab, added wording on notifying unsuccessful bidders of reasons	Ralph Houser / Pat Phelps	7/7/2011
Add city ord code for instructional purposes to instruction tab from § 37.003 CONTRACTUAL SERVICES DEFINED FOR PURCHASING.	Ralph Houser	7/26/2011
Added wording to instruction tab that a contract or agreement with specific $ amounts can be accepted in place of an RFAP with the proper approvals.	Ralph Houser	7/26/2011

Minor edits / addition to bid specs instruction tab	Ralph Houser	11/2/2012
Deleted Bid Authorization/Memo tabs; Deleted Mayor and City Clerk signature lines on RFAP.	Sarah Sherrer	2/12/2015

The City of Durant

Office of Community Development

Memorandum

Date:	11/23/2015
To:	Mayor and City Council
From:	Jerry Yandell, Community Development Director
Re:	Consideration Approval of Preliminary Plat for Terra Bella Phase II Located Between Redbud Lane and Washington Ave. (PC2015-13)-

---

On October 19, 2015 Allen Wheeler filed an application requesting approval of a Preliminary Plat for Terra Bella Phase II.

Staff has reviewed the preliminary plat and has found that the plat meets all the building and zoning requirements.

Planning Commission heard this case on November 17, 2015 and approved the plat as presented.

Council Information / Action Requested

City Council to approve or deny

City Staff Information / Action Follow-up, if Council authorizes this action:

Community Development to notify applicant

ATTACHMENTS:

Description	Type	Upload Date
PC2015-13	Cover Memo	11/23/2015

Subdivision/Plat Application

Petition # 2015-13

Fee $ 300 - pd

Expedited Fee $_____

Preliminary Plat: ☒

Final Plat: ☐

APPLICANT INFORMATION

Name: Allen Wheeler	Email: allenwallenwheeler.com	Phone #1 580-924-2301
Mailing Address: 401 W. Evergreen St.		Phone #2 580-920-4632
City: Durant State: OK Zip: 74701		Fax # 580-920-0547
Applicant's Interest in Property: owner		

SURVEYOR INFORMATION

Name: David Page	Email: davida pagesurveying.net	Phone #1 580-920-9101
Mailing Address: 122 S. 8th Ave		Phone #2 580-239-0176
City: Durant State: OK Zip: 74701		Fax # 580-920-9121
Surveyor Oklahoma License Number: PLS 1566		

ENGINEER INFORMATION

Name: Wayne Barker	Email: wbarkera barkerengineers.com	Phone #1 580-931-9045
Mailing Address: 3902 University Blvd		Phone #2
City: Durant State: OK Zip: 74701		Fax # 580-931-9099
Engineer Oklahoma License Number: 18513		

LAND INFORMATION

Legal Description: deed attached	Parcel Number: 0000-17-06S-09E-2-018-0
Proposed Subdivision Name: Terra Bella Phase II	Current Zone:
Proposed Use: residential	Proposed Zone:
Current Property Owner's Name: Allen Wheeler	

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Applicant: _____ Date: 10-19-15

Office Use Only

Date Filed 10/19/15 Initial	Date Payment Received 10/19/15 Initial	Notification Mailed Date Initial	Comments
Proof of Publication Received Date Initial	Property Posting Verified Date Initial	Comprehensive Plan Recommendations	
Staff Recommendation ___Approve ___Deny	PC Recommendation ___Approve ___Deny	City Council Action ___Approve ___Deny	Ordinance #

APPLICATION WILL NOT BE CONSIDERED COMPLETE WITHOUT THE FOLLOWING INFORMATION ADDRESSED:

Please describe the nature and operating characteristics of the proposed use:

This will be a subdivision with 27 lots. Homes will be a minimum of 2,200 sf heated and cooled space. Homes will be both custom and spec built.

STATE HOW THE FOLLOWING ISSUES WILL BE ADDRESSED:

1. Parking:

Each home will have a 2-3 car garage for parking vehicles.

2. Screening of offensive areas (trash, loading areas, transformers, utility connections, detention ponds, etc.).

3. Traffic Impacts:

There will be two entrances/exits. One directly on to Washington Ave, the second will be through Terra Bella Phase I onto Redbud Ln.

4. Protection of Neighborhoods:

There are neighborhood convenants, restricts and an HOA association.

What licenses and permits (if any) are required for this proposed use?

Please list or describe any other reasons to support this Subdivision/Final Plat Application.

Terra Bella Phase I has ten remaining lots. Nurant continues to grow with fewer and fewer building lots available.

THE CITY OF DURANT
Office of Community Development

DURANT
· OKLAHOMA ·

NOTICE OF PUBLIC HEARING PC2015-13

To whom it may concern:

On October 19, 2015 Allen Wheeler, filed an application requesting approval of a Preliminary plat for property located just to the North of Terra Bella Phase 1, and more particularly described as;

A TRACT OF LAND IN A PART OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST OF THE INDIAN MERIDIAN AND BASE LINE, BRYAN COUNTY, OKLAHOMA BEING MORE PARTICULARLY DESCRIBED AS: COMMENCING AT THE SW CORNER OF THE NW/4 OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST; THENCE N 00°54'46" W, ALONG THE WEST LINE OF THE NW/4 OF SAID SECTION 17, A DISTANCE OF 1216.53 FEET TO A POINT AT THE NORTHWEST CORNER OF TERRA BELLA SUB-DIVISION PHASE 1 FOR THE TRUE POINT OF BEGINNING; THENCE N 00°54'46" W, ALONG THE WEST LINE OF THE NW/4 OF SAID SECTION 17, A DISTANCE OF 433.26 FEET TO THE NORTHWEST CORNER OF THE S/2 S/2 NW/4 NW/4 OF SAID SECTION 17; THENCE N 89°23'26" E, ALONG THE NORTH LINE OF THE S/2 S/2 NW/4 NW/4 OF SAID SECTION 17, A DISTANCE OF 1326.61 FEET TO A POINT ON THE EAST LINE OF THE W/2 OF THE NW/4 OF SAID SECTION 17; THENCE S 00°58'00" E, EAST LINE OF THE W/2 OF THE NW/4 OF SAID SECTION 17, A DISTANCE OF 879.82 FEET TO A POINT AT THE NE CORNER OF TERRA BELLA SUB-DIVISION PHASE 1; THENCE S 89°26'17" W, ALONG THE NORTH LINE OF TERRA BELLA SUB-DIVISION PHASE, A DISTANCE OF 653.93 FEET; THENCE N 00°54'46" W, ALONG THE NORTH LINE OF TERRA BELLA SUB-DIVISION PHASE, A DISTANCE OF 433.37 FEET;THENCE S 89°23'26" W, ALONG THE NORTH LINE OF TERRA BELLA SUB-DIVISION PHASE, A DISTANCE OF 393.51 FEET; THENCE N 00°54'46" W, ALONG THE NORTH LINE OF TERRA BELLA SUB-DIVISION PHASE, A DISTANCE OF 12.41 FEET; THENCE S 89°26'17" W, ALONG THE NORTH LINE OF TERRA BELLA SUB-DIVISION PHASE, A DISTANCE OF 280.01 FEET BACK TO THE POINT OF BEGINNING

Notice is hereby given that a Public Hearing will be held regarding the above-described application. The Durant Planning Commission will conduct the hearing in the Roscoe J. Hatfield Council Chambers of Durant City hall, 300 West Evergreen Street, Durant, Oklahoma at 5:30p.m. on Tuesday November 17, 2015. Interested parties are encouraged to attend the Public Hearing and are invited to provide additional information as well as express concerns pertaining to said application.

Contingent upon the recommendation of the Durant Municipal Planning Commission, PC2015-13 will be considered by the Durant City Council in the Roscoe J. Hatfield Council Chambers, Durant City Hall, 300 West Evergreen Street, Durant, Oklahoma at 5:00p.m. on December 8, 2015.

Written comments and/or protest regarding this case may be submitted for the record by November 12, 2015. All written comments may be emailed to planning@durant.org or mailed to: Proposed plat on file within the Community Development Department.

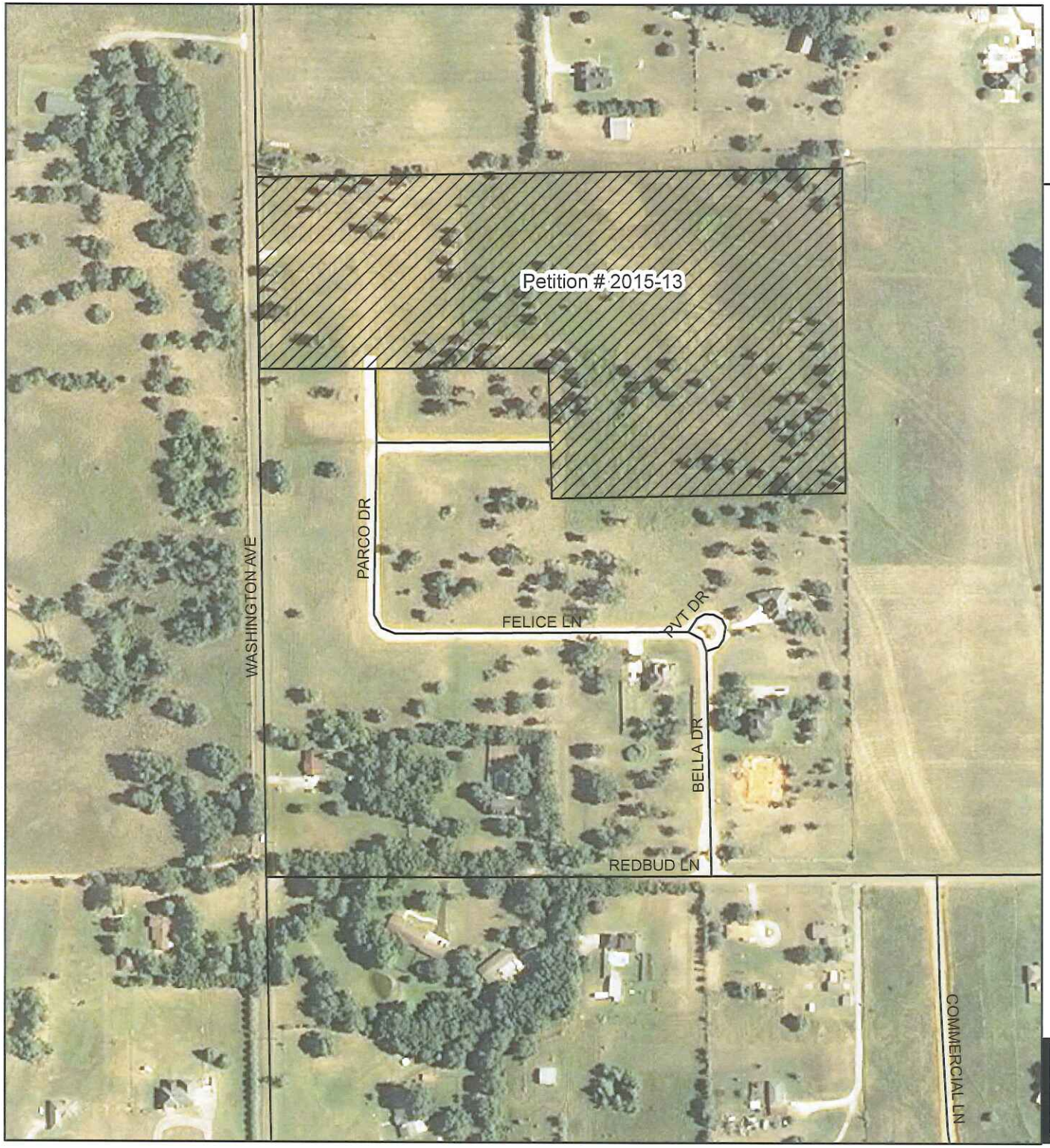
Community Development Department
P.O. Box 578
Durant, OK 74702

Jerry Yandell

Jerry Yandell, Director
Community Development Department

Zoning Map

Petition # 2015-13 - Washington Ave



- A1 - Agriculture
- C0 - Professional and Business Office
- C1 - Convenient Commercial
- C2 - Highway Commercial
- C3 - General Commercial
- CBD - Central Business District
- H1 - Health Facilities
- I1 - Light Industrial
- I2 - Medium Industrial
- R1 - Single Family Residential
- R2 - Two Family Residential
- R3 - General Residential - Multi-Family

Use this map as a guide and not as definitive information. The information depicted by this map are provided for illustrative purposes only. Information such as (property ownership, acreage, property boundaries) are to be verified at the Bryan County Assessor's Office by the user. The burden for determining accuracey and/or correctness of information rest soley with the user. This map is provided "as is" with no warranties, expressed or implied.

City of Durant
Community Development

Printed: October 19, 2015

N
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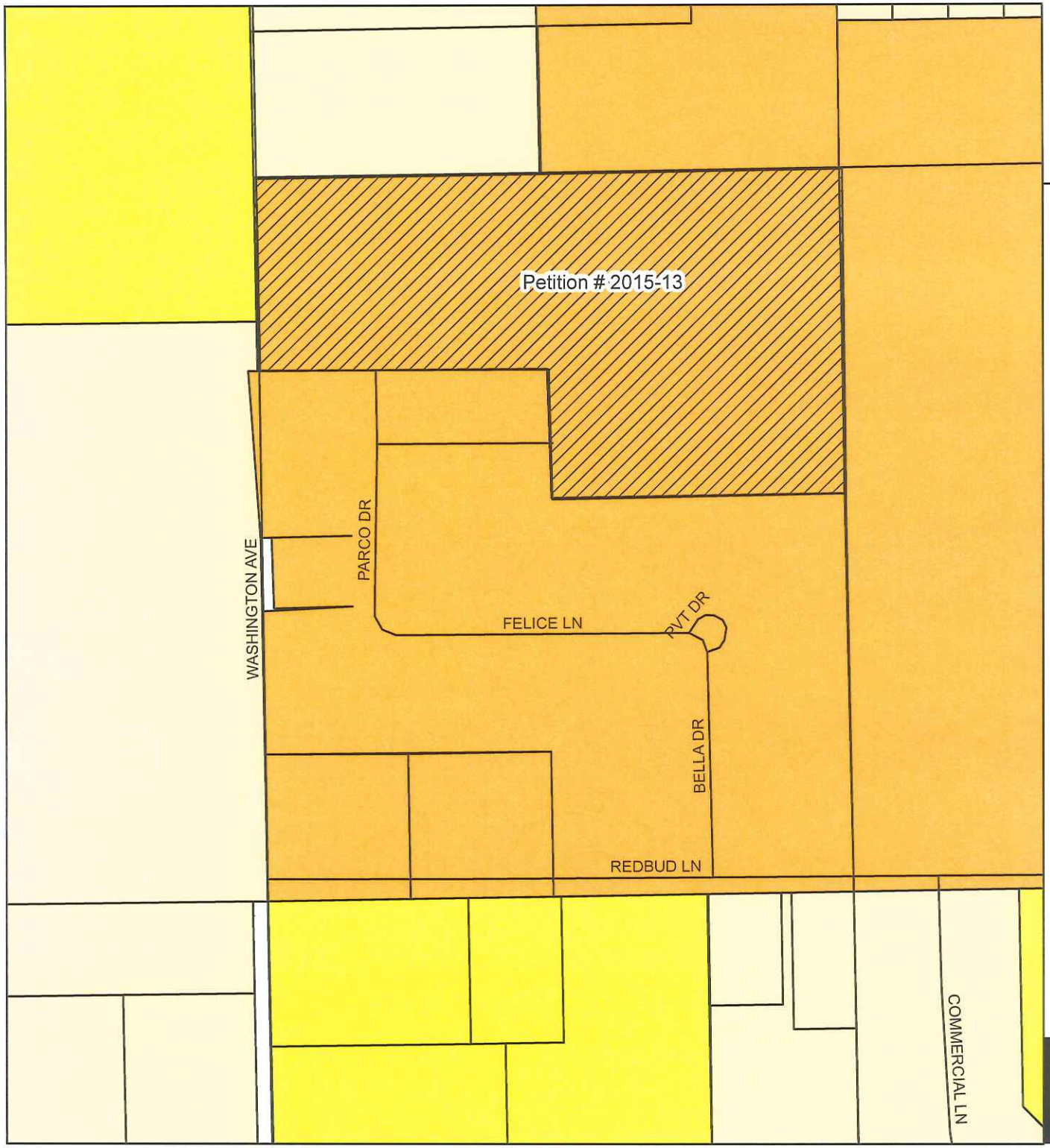
Zoning Map

Petition # 2015-13 - Washington Ave



- A1 - Agriculture
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City of Durant
Community Development

Printed: October 19, 2015

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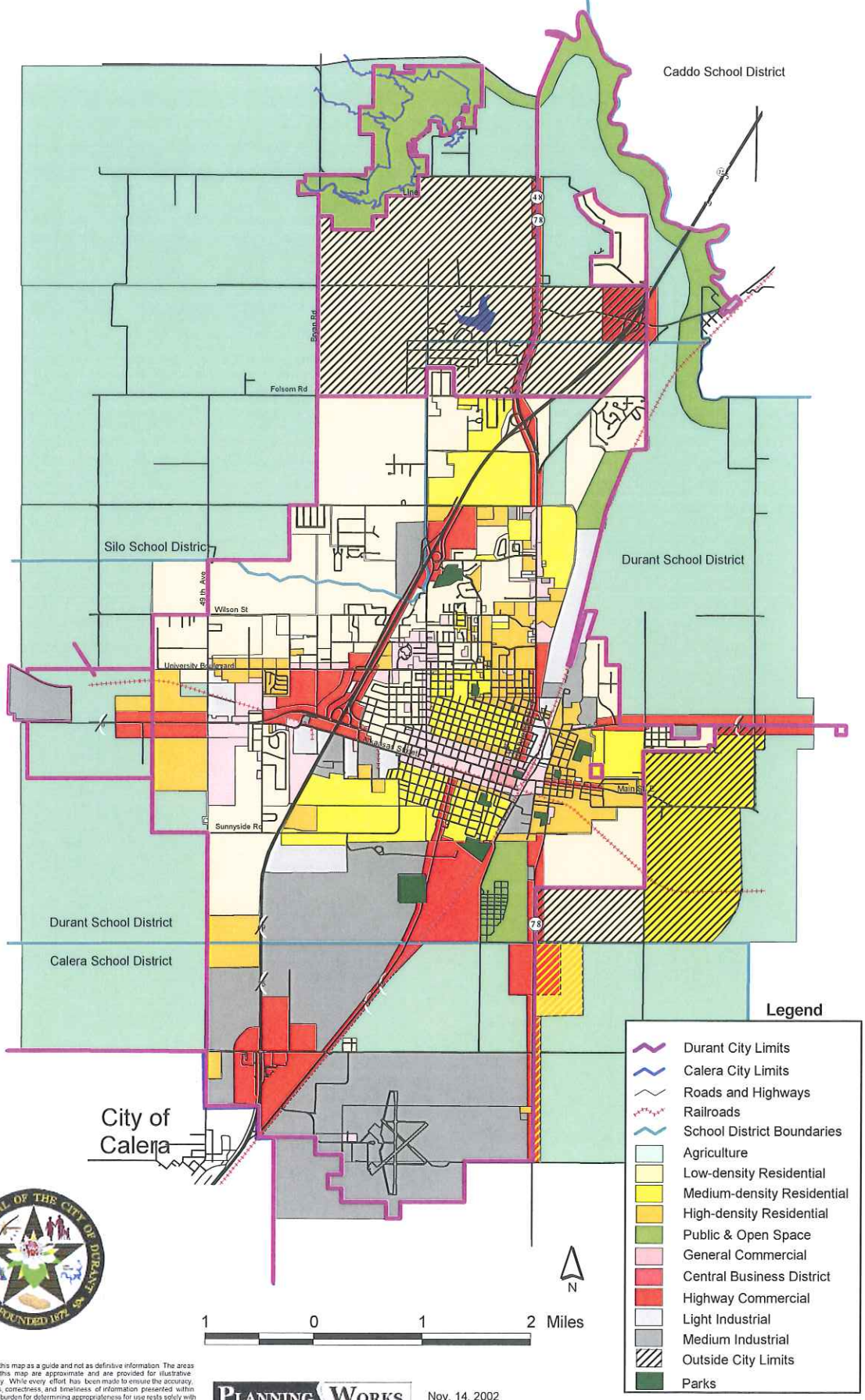
Exhibit 30 - Future Land Use



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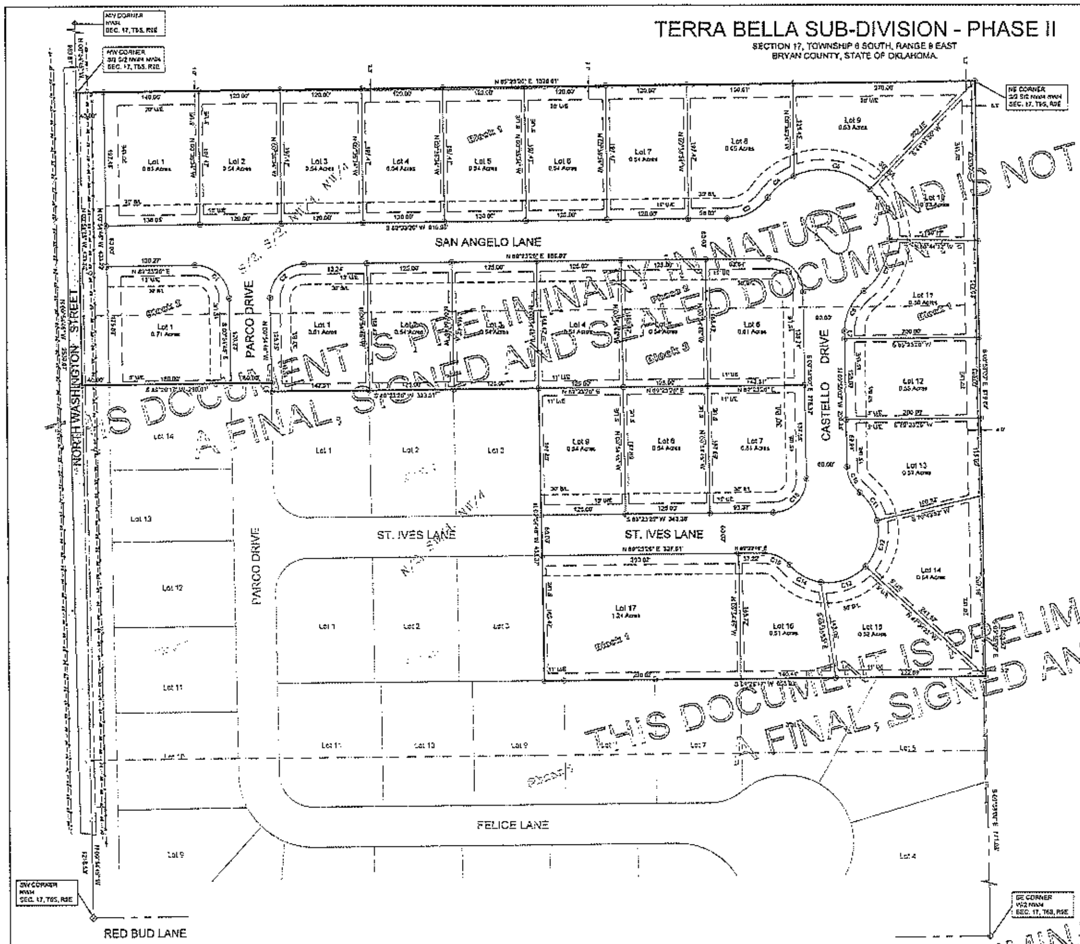
PLANNING WORKS Nov. 14, 2002

source: City of Durant

TERRA BELLA SUB-DIVISION - PHASE II

SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST
BRYAN COUNTY, STATE OF OKLAHOMA



THIS DOCUMENT IS PRELIMINARY IN NATURE AND IS NOT A FINAL, SIGNED AND SEALED DOCUMENT

LINE	BEARING	DISTANCE
L1	N 00°54'46" W	12.41'
L2	N 00°54'52" W	11.00'

CURVE	RADIUS	ARC LENGTH	CHORD LENGTH	CHORD BEARING	DELTA ANGLE
C1	50.00'	79.28'	70.32'	N 45°45'40" W	90°41'48"
C2	50.00'	78.60'	70.60'	S 44°14'20" W	90°18'12"
C3	75.00'	69.55'	67.58'	N 62°47'32" E	53°07'48"
C4	100.00'	50.90'	43.51'	S 50°15'55" W	30°05'35"
C5	100.00'	131.45'	114.15'	N 40°15'10" W	83°26'11"
C6	100.00'	81.50'	79.32'	N 32°06'41" W	46°49'29"
C7	100.00'	88.84'	85.94'	N 30°47'40" E	50°54'30"
C8	75.00'	89.55'	87.08'	S 23°13'55" W	53°07'48"
C9	50.00'	78.27'	70.47'	N 45°47'17" W	89°33'34"
C10	50.00'	43.81'	42.42'	S 26°54'14" E	85°10'29"
C11	75.00'	45.35'	48.86'	N 32°10'10" W	34°50'20"
C12	75.00'	72.79'	69.85'	N 14°37'45" E	55°36'48"
C13	75.00'	72.74'	69.97'	N 70°17'40" E	55°34'10"
C14	75.00'	54.45'	53.27'	S 01°12'05" E	41°36'02"
C15	65.00'	45.81'	42.42'	N 65°30'10" W	60°12'29"
C16	60.00'	76.85'	70.95'	N 44°12'43" E	63°21'38"

LEGEND

These standard symbols will be found in the drawing

- EXISTING STEEL PIN FOUND (LS 1566)
- SET 1/2" STEEL PIN (PLS1566)
- EXISTING MAG NAIL
- FOUND RAIL ROAD SPIKE
- FOUND SQUARE PIN
- FOUND STEEL PIN
- POWER POLE
- TELEPHONE PEDESTAL
- WATER VALVE
- GUY ANCHOR
- OVERHEAD ELECTRIC
- WATERLINE
- WIRE FENCE
- BUILDING SET BACK LINE
- UTILITY EASEMENT
- 16.5' STATUTORY R/W
- BOUNDARY LINE
- LINE NOT TO SCALE
- CONCRETE
- ASPHALT

FLOOD STATEMENT

SUBJECT PROPERTY LIES WITHIN ZONE X. OTHER AREAS (AREAS DETERMINED TO BE OUTSIDE THE 500 YEAR FLOOD PLAIN), AS DEFINED BY F.E.M.A. MAP# 40013C0170E. DATED: JUNE 2, 2011.

OWNERS CERTIFICATE & DEDICATION

KNOW ALL MEN BY THESE PRESENTS
That ALLEN & BETTY WHEELER, DURANT, OKLAHOMA, being the sole owner of the ... property...

ORIGINAL PARENT TRACTS:
DEED FILED IN BOOK 1342, PAGE 121 AND BOOK 1344, PAGE 253 IN THE BRYAN COUNTY COURTHOUSE.

NEW PROPERTY DESCRIPTION:

[illegible]

____________ ____________
DATE SIGNED OWNER

STATE OF OKLAHOMA
COUNTY OF BRYAN

[illegible]

Notary Public

CERTIFICATE OF SURVEY

[illegible]

DAVID L. PAGE JR. PLS # 1566

STATE OF OKLAHOMA
COUNTY OF BRYAN

[illegible]

Notary Public

DURANT CITY PLANNING COMMISSION APPROVAL

[illegible]

Chairman

ACCEPTANCE OF DEDICATION BY CITY COUNCIL

[illegible]

Mayor

City Clerk

The approval seal of the signature is not endorsed by the City Clerk

CERTIFICATE FOR CITY OF DURANT ACCEPTANCE

[illegible]

City Clerk

COUNTY TREASURER'S CERTIFICATE

[illegible]

BRYAN COUNTY CLERK CERTIFICATE

STATE OF OKLAHOMA
COUNTY OF BRYAN

[illegible]

Bryan County Clerk

DEPARTMENT OF ENVIRONMENTAL QUALITY APPROVAL

[illegible]

Environmental Specialist

OWNER

NOTARY

LICENSED PROFESSIONAL LAND SURVEYOR
DAVID L. PAGE, JR. 1566
OKLAHOMA

NOTARY

TREASURER

CLERK

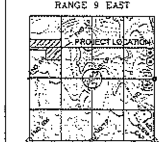
ENVIRONMENTAL QUALITY

PAGE SURVEYING
124 SOUTH 4th AVENUE
DURANT, OKLAHOMA 74701
(580) 920-8101 OR (580) 230-0218
FAX (580) 920-8101

DAVID L. PAGE JR. © 2015
PROFESSIONAL LAND SURVEYOR #1566
C.A. # 3031, EXPIRES 6-30-2017

TERRA BELLA SUBDIVISION PHASE II

SECTION 17,
TOWNSHIP 6 SOUTH, RANGE 9 EAST
BRYAN COUNTY, STATE OF OKLAHOMA



LOCATION MAP

LOCATION
SECTION 17
TOWNSHIP 6 SOUTH, RANGE 9 EAST
BRYAN COUNTY

0' 80' 160'

BASIS OF BEARINGS
BEARINGS OBTAINED FROM G.P.S. OBSERVATIONS
CONTROLLING CORNERS ARE EXISTING CORNERS FOUND AT THE SECTION CORNERS AND THE CORNERS OF SECTION 17, TOWNSHIP 6 SOUTH, RANGE 9 EAST, BRYAN COUNTY, OKLAHOMA.

GENERAL NOTES

[illegible]

BEFORE YOU DIG
1-800-522-6543
CALL OKIE

NO.	REVISION/ISSUE	DATE

SURVEY INFORMATION
FIELD WORK PERFORMED:
DATE OF LAST SITE VISIT:
PLAT COMPLETED:

Project Name and Address
TERRA BELLA SUB-DIVISION PHASE II
ALLEN AND BETTY WHEELER
DURANT, OKLAHOMA

DATE 10-5-15

SCALE 1" = 80'

SHEET NO. 1 OF 1

The City of Durant

Office of Community Development

Memorandum

Date:	11/23/2015
To:	Mayor and City Council
From:	Jerry Yandell, Community Development Director
Re:	Consideration for Approval of Ordinance # 1772-PC2015-12 to Rezone Property Located at 824 W. Evergreen St. Durant from General Residential (R-3) District to Professional and Business Office (C-O) District-

---

On October 7, 2015 All Star Investments filed an application requesting the approval of a zoning change for property located at 824 W Evergreen St.

Upon review of the property, staff has found that the property meets all the criteria for the zoning change.

The Planning Commission heard this case on November 17, 2015 and approved the request.

There have been no calls or letters in favor of or against this request.

Council Information / Action Requested

City Council to Approve or Deny

City Staff Information / Action Follow-up, if Council authorizes this action:

Community Development to notify applicant
City Clerk to file Ordinance

ATTACHMENTS:

Description	Type	Upload Date
PC2015-12	Cover Memo	11/23/2015

REZONING APPLICATION

Petition # 2015-12
Fee $ 300 - pd

APPLICANT INFORMATION

Name: All Star Investments, LLC	Email: kickinhoyahoo.com	Phone #1 5809205897
Mailing Address: 19252 US 70		Phone #2 5809205890
City: Durant State: OK Zip: 74701		Fax #
Applicant's Interest in Property: owner		

___Please use attached addendum if there is more than one applicant.

Physical Address of Rezoning Request: 824 W Evergreen			
✓ Platted ___Un-Platted	Subdivision	Lot W 1/2 of lots	Block 156
Legal Description: (If Un-platted)			

__ Deed Attached (required) If applicant is not owner listed on deed, owner consent must be included.

Request Rezoning From: R 3		Request Rezoning To: C-D	
Present Use: ~~Residence~~ SFR		Proposed Use: Commercial Parking	
Parcel Width:	Parcel Length:	Acres:	Street/Road Frontage:

✓ City Water (If City Water will be extended or improvements will be made, please explain:)

✓ City Sewer (If City Sewer will be extended or improvements will be made, please explain:)

_____Private Water _____Private Sewer

Is Property in the Floodplain? no	Is property in the Airport Zone. no

The applicant has prepared this application and supporting documentation and certifies that the facts stated herein and exhibits attached hereto are true and correct.

Jerry Holder — Signature of Applicant

10-2-15 — Date

Office Use Only

Date Filed 10/7/15 Initial JS	Date Payment Received 10/7/15 Initial JS	Notification Mailed Date Initial	Comments
Proof of Publication Received Date Initial		Property Posting Verified Date Initial	Comprehensive Plan Recommendations
Staff Recommendation ___Approve ___Deny	PC Recommendation ___Approve ___Deny	City Council Action ___Approve ___Deny	Ordinance #

REZONING SUPPORTING INFORMATION

1. List the changed or changing conditions in the area or in the City which makes this zone change necessary.

2. Indicate whether or not this zone change is in accordance with the Comprehensive Plan. If it is not, explain why the Plan is incorrect.

3. List any other reasons to support this zone change.

Own property next door & need add'l parking for newly constructed building

THE CITY OF DURANT
Office of Community Development

DURANT
· OKLAHOMA ·

NOTICE OF PUBLIC HEARING PC2015-12

To Whom It May Concern:

On October 7, 2015 All Star Investments, LLC filed an application requesting the approval of a Re-zoning from General Residential R-3 District to Business and Professional Offices C-O District for property located 824 W Evergreen, Durant and more particularly described as;

The W2 of Lot 5 in Block 156, City of Durant, Bryan County, Oklahoma

Notice is hereby given that a Public Hearing will be held regarding the above-described application. The Durant Planning Commission will conduct the hearing in the Roscoe J. Hatfield Council Chambers of Durant City hall, 300 West Evergreen Street, Durant, Oklahoma at 5:30p.m. on Tuesday November 17, 2015. Interested parties are encouraged to attend the Public Hearing and are invited to provide additional information as well as express concerns pertaining to said application.

Contingent upon the recommendation of the Durant Municipal Planning Commission, PC2015-12 will be considered by the Durant City Council in the Roscoe J. Hatfield Council Chambers, Durant City Hall, 300 West Evergreen Street, Durant, Oklahoma at 5:00p.m. on December 8, 2015.

Written comments and/or protest regarding this case may be submitted for the record by November 12, 2015. All written comments may be emailed to planning@durant.org or mailed to:

Community Development Department
P.O. Box 578
Durant, OK 74702

Sincerely,

Jerry Yandell
Community Development Director

Zoning Map

Petition # 2015-12 - W Evergreen St

- A1 - Agriculture
- C0 - Professional and Business Office
- C1 - Convenient Commercial
- C2 - Highway Commercial
- C3 - General Commercial
- CBD - Central Business District
- H1 - Health Facilities
- I1 - Light Industrial
- I2 - Medium Industrial
- R1 - Single Family Residential
- R2 - Two Family Residential
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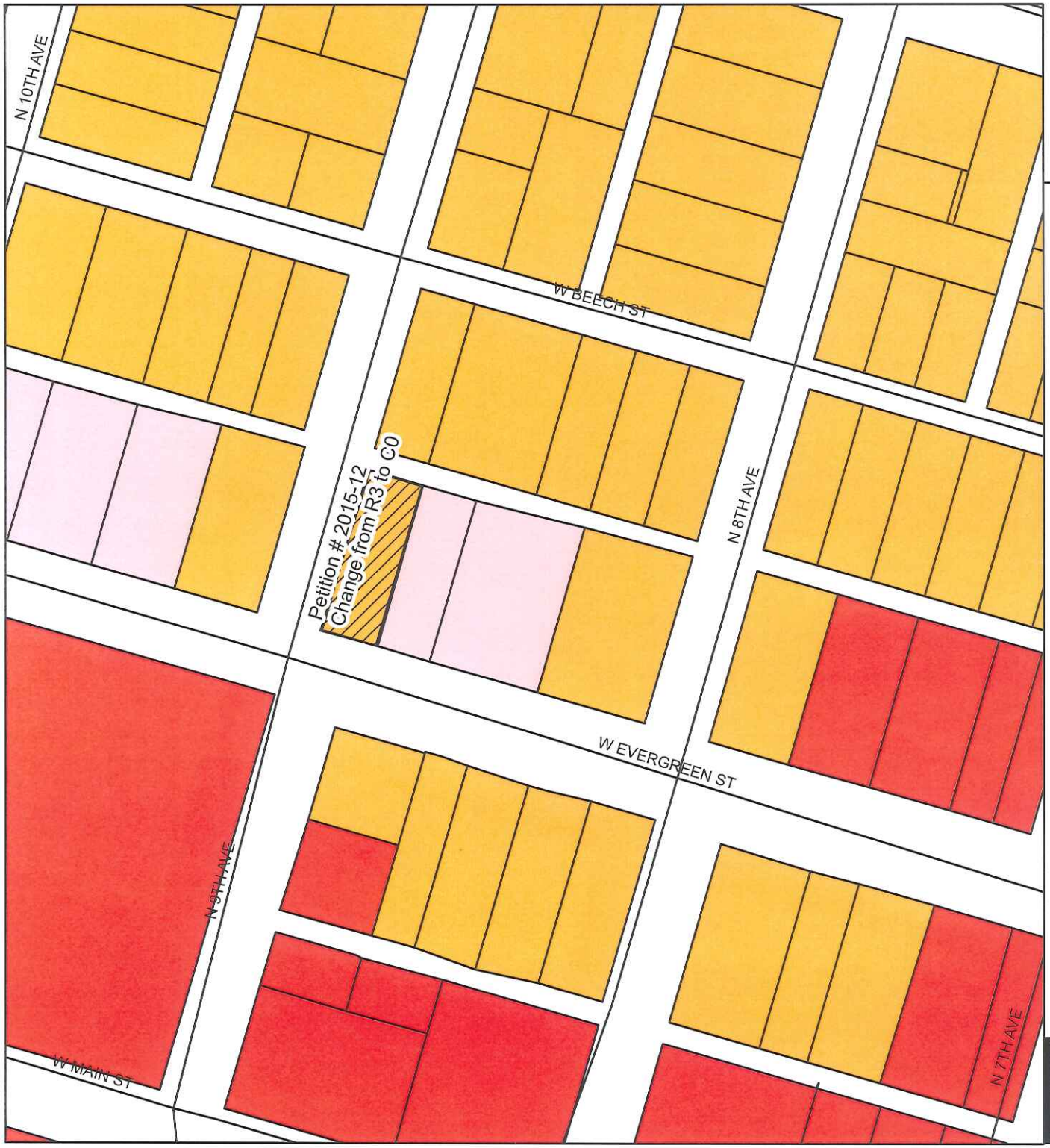
City of Durant
Community Development

Printed: October 13, 2015

N
W E
S

Zoning Map

Petition # 2015-12 - W Evergreen St



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City of Durant
Community Development

Printed: October 13, 2015

N
W E
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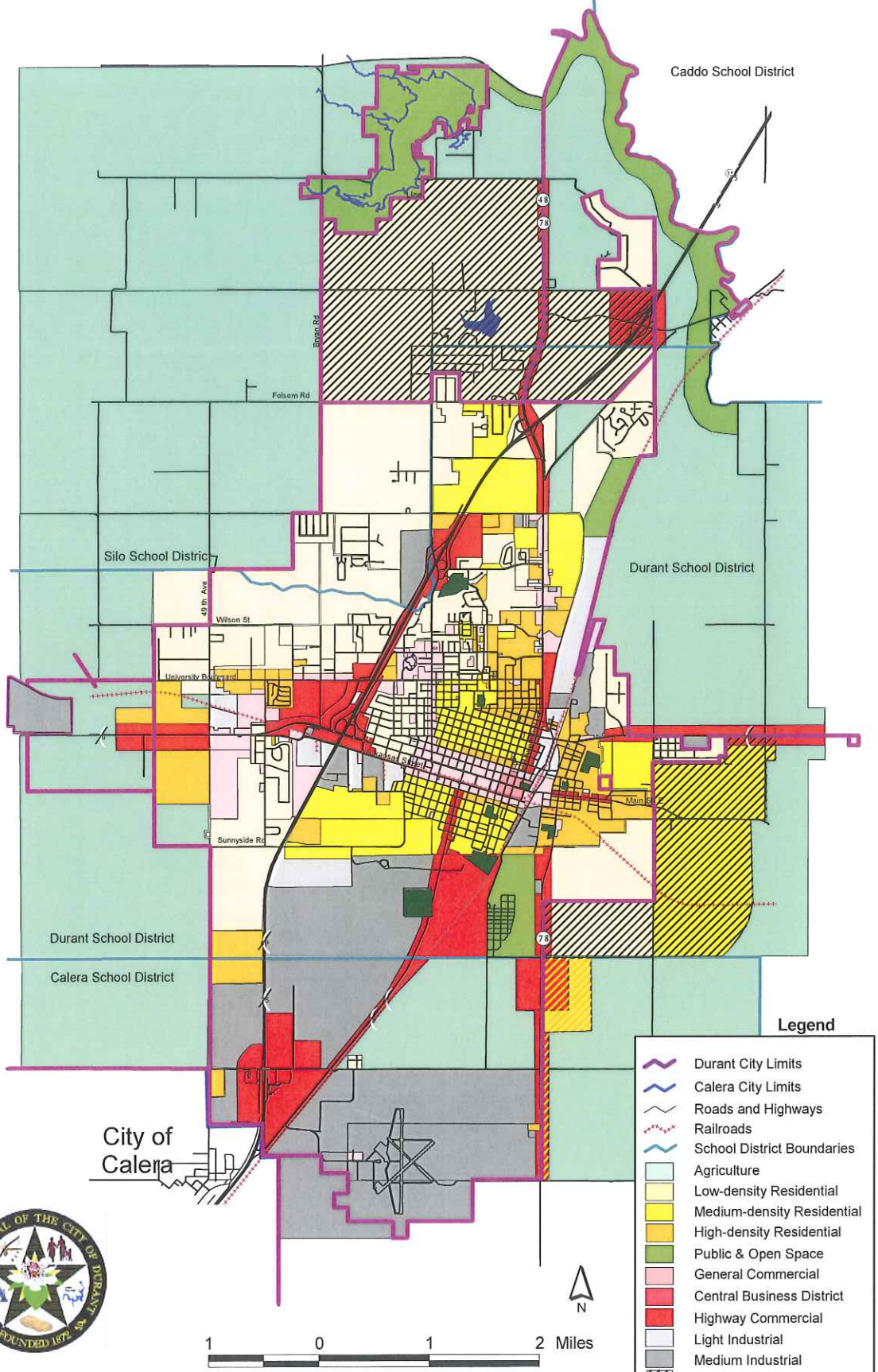
Exhibit 30 - Future Land Use



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PLANNING WORKS

Nov. 14, 2002

source: City of Durant

ORDINANCE NO. 1772

AN ORDINANCE AMENDING THE ZONING MAP OF THE ZONING CODE AND DECLARING AND EMERGENCY

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF DURANT, OKLAHOMA

SECTION 1. That the zoning map is hereby amended as to replace the General Residential "R-3" District with the Business & Professional Offices "C-O" District for the following described real property:

The W2 of Lot 5 in Block 156, City of Durant, Bryan County, Oklahoma

SECTION 2. For the immediate preservation of the peace, health, and safety of the City of Durant, Oklahoma and the inhabitants thereof, it is necessary that this ordinance shall become operative and go into effect immediately upon its passage, approval and publication.

PASSED AND APPROVED by the Mayor and City Council of the City of Durant this 8th day of December, 2015.

_____
Stewart Hoffman, Mayor
City Of Durant, Oklahoma

ATTEST:

_____
Cynthia Price, City Clerk

The City of Durant

Human Resources Department

Memorandum

Date:	12/2/2015
To:	Mayor and City Council
From:	Administration/ Human Resources
Re:	Consider Entering into Executive Session as Authorized by Title 25 O.S. Section 307 B. (4), to Discuss Settlement for Worker's Compensation Case-i. Consider Action Pursuant to 1. a. Above

---

Consider settling worker's compensation case inthe amount of $43,605.00.

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action: