

The City of Durant encourages participation from all its citizens. If participation at any public meeting is not possible due to a disability, notification to the City Clerk at least 48 hours prior to the scheduled meeting is encouraged in order to make the necessary accommodations. The City of Durant may waive the 48-hour rule if interpreters for the deaf (signing) or translation services for limited English proficient (LEP) individuals are not the necessary accommodation.

DURANT INDUSTRIAL AUTHORITY

4:00 PM

**Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

April 2, 2024

AGENDA

CALL TO ORDER

INVOCATION

ROLL CALL

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

- a. Consideration of Approval for March 5th meeting minutes

2. Consider Items Removed from Consent

3. Information Items

- a. Executive Director's Report

4. Administration

- a. Consider the appointment of a trustee to serve as the Chamber of Commerce designee

- b. Consider the appointment of Kara Kuykendall to the Durant Tourism Authority Board

5. Executive Session

- a. Consider entering into an Executive Session to discuss properties and appraisals for economic purposes. (This executive session was authorized by Oklahoma Statutes, Title 25 Section 307 B-3).
- b. Consider entering the Executive session to consider discussing the matters pertaining to economic development, including Project 40. (This executive session was authorized by Oklahoma Statutes, Title 25, Section 307 C11)
- c. Consideration action pursuant to agenda item 5(a)
- d. Consideration action pursuant to agenda item 5(b)

6. New Business

ADJOURNMENT

CERTIFICATE

This is to certify that, in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 30th day of October 2023 and that an agenda of said meeting was posted at the place of such meeting at 4:00 p.m. on the 1st day of April 2024.



Melody Mealor, City of Durant



The City of Durant

Memorandum

Date: 4/2/2024
To: Mayor and City Council
From: Melody Meador, Assistant to City Manager
Re: Consideration of Approval for March 5th meeting minutes

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. Durant Industrial Authority Minutes 03062024 MNM

This is to certify that, in conformity with the Oklahoma Open Meeting Act, public notice of the date, time and place of this meeting was filed with the City Clerk of Durant on the 30th day of October 2023 and that an agenda of said meeting was posted at the place of such meeting at 4:00 p.m. on the 4th day of March 2024.

Melody Mealor

Melody Mealor, City of Durant

**MINUTES OF THE MEETING OF DURANT INDUSTRIAL AUTHORITY
March 5, 2024 AT 4:00 PM, Roscoe J. Hatfield
Council Chambers,
300 West Evergreen,
Durant, Oklahoma**

CALL TO ORDER

Chairman Rogers called the meeting to order at 4:02 pm.

INVOCATION

Brett Rogers provided the invocation.

ROLL CALL

Present:

Trustee Mona Campbell

Trustee Mike Simulescu

Trustee Grace Rudolf

Trustee Martin Tucker

Trustee Kara Kuykendall

Chairman Brett Rogers

Advisory Member Tammye Gwin

Advisory Member Taylor Downs

Absent: Vice Chairman Thomas Newsom

ORDER OF BUSINESS

1. Consent Items

To help streamline meetings and allow the focus to be on other items requiring strategic thought, the "Consent Items" portion of the agenda groups the routine, procedural, and self-explanatory non-controversial items together. These items are voted on in a single motion (one vote). However, any Council member requesting further information on a specific item thus removes it from the "Consent Items" section for individual attention and separate vote.

a. Consideration of approval of minutes for the February 6th Meeting Minutes
A motion was made by Martin Tucker and seconded by Mike Simulescu to approve the minutes of the February 6th meeting minutes.

Motion Passed with the following vote:

Ayes: Campbell, Simulescu, Rudolf, Tucker, Rogers, Kuykendall

Nays: None

Abstain: None

2. Consider Items Removed from Consent

3. Information Items

- a. Director's Report
- b. February Sales Tax Report
- c. February Financial Report

4. Administration

- a. Oath of Office for New Trustee Michael Simulescu

Michael Simulescu was sworn in as the new trustee for the Durant Industrial Authority Board.

5. Executive Session

- a. Consider entering into an Executive Session to discuss properties and appraisals for economic purposes. (This executive session was authorized by Oklahoma Statutes, Title 25 Section 307 B-3).

A motion was made by Martin Tucker and seconded by Mike Simulescu to enter into the executive session.

Motion Passed with the following vote:

Ayes: Campbell, Simulescu, Rudolf, Tucker, Rogers, Kuykendall

Nays: None
Abstain: None

- b. Consider entering the Executive session to consider discussing the matters pertaining to economic development, including Project 40. (This executive session was authorized by Oklahoma Statutes, Title 25, Section 307 C11)
- c. Consider entering into Executive Session to discuss Project Blue and White proposal. (This executive session was authorized by Oklahoma Statutes, Title 25, Sections 307 C11)

A motion was made by Martin Tucker and seconded by Grace Rudolf to return to regular session.

Motion Passed with the following vote:

Ayes: Campbell, Simulescu, Rudolf, Tucker, Rogers, Kuykendall
Nays: None
Abstain: None

- d. Consideration action pursuant to agenda items 5(a)

No action taken

- e. Consideration action pursuant to agenda items 5(b)

No action taken

- f. Consideration action pursuant to agenda item 5(c)

No action taken

6. New Business

ADJOURNMENT

A motion was made by Grace Rudolf and seconded by Mona Campbell to adjourn.

Motion Passed with the following vote:

Ayes: Campbell, Simulescu, Rudolf, Tucker, Rogers, Kuykendall
Nays: None
Abstain: None



The City of Durant

Memorandum

Date: 4/2/2024
To: Mayor and City Council
From:
Re: Information Items

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 4/2/2024
To: Mayor and City Council
From: Kathy Moore, Economic Development Director
Re: Executive Director's Report

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:

1. DIA Report March 2024

To: Chairman and Trustees of the Durant Industrial Authority

From: Kathy Moore, Director

Re: Monthly Report for March, 2024

Date: April 1, 2024

Prospect Engagement

1. Submitted 2 SITES proposals on behalf of Durant and the DIA.
2. Aided in a confidential retail site selection in Durant. Currently under internal review with a possible April confirmation.
3. Working on 2 retail recruitments.

Business Community

1. The DIA hosted the OIEP Luncheon at First United Bank. In attendance were representatives from the Oklahoma Department of Commerce, Oklahoma Finance Authorities and the Oklahoma Manufacturer's Alliance, First United Bank & the Durant Chamber.
2. From that luncheon came the opportunity to connect with Steelfab in regard to expansion.

Administrative

1. In late-stage processes of reviewing technology and platforms for the business of economic development to include website development, data analysis & a CRM platform.
2. Worked on the 2024-2025 budget.

Community Engagement & Partnership

1. Attended The Workforce Development Roundtable hosted by Lieutenant Governor Pinnell.
2. Attended 'Chautauqua at the Museum'.
3. Meetings: Greg Massey, Chief Batton, Durant Chamber, Imagine Durant, West Durant Association, Keep Durant Beautiful, Janie Semple Umstead.

Past Project Follow Up

1. Confirmed 404 Certification status with Mead & Hunt for the DIA property east of Cardinal Glass.
2. Sent appraisals for review to David Marsh with First United Bank.



The City of Durant

Memorandum

Date: 4/2/2024
To: Mayor and City Council
From:
Re: Administration

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 4/2/2024
To: Mayor and City Council
From: Kathy Moore, Economic Development Director
Re: Consider the appointment of a trustee to serve as the Chamber of Commerce designee

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 4/2/2024
To: Mayor and City Council
From:
Re: Consider the appointment of Kara Kuykendall to the Durant Tourism Authority Board

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 4/2/2024
To: Mayor and City Council
From:
Re: Consider entering into an Executive Session to discuss properties and appraisals for economic purposes. (This executive session was authorized by Oklahoma Statutes, Title 25 Section 307 B-3).

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 4/2/2024
To: Mayor and City Council
From: Kathy Moore, Economic Development Director
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Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 4/2/2024
To: Mayor and City Council
From:
Re: Consideration action pursuant to agenda item 5(a).

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS:



The City of Durant

Memorandum

Date: 4/2/2024
To: Mayor and City Council
From:
Re: Consideration action pursuant to agenda item 5(b)

Council Information / Action Requested

City Staff Information / Action Follow-up, if Council authorizes this action:

ATTACHMENTS: